

OHIO AUDITOR OF STATE KEITH FABER



From: Auditor of State's Center for Audit Excellence

To: All IPAs

Subject: UAN Audit Workbench

Date: February 12, 2020

The Uniform Accounting Network (UAN) Audit Workbench (AWB) software developed by the Auditor of State is available to the Independent Public Accountants that audit "small government" clients utilizing UAN software.

To obtain the updated UAN AWB Software, please follow these instructions:

1. Client data requests should be completed on the Client Information Spreadsheet (attached).
2. When completing the spreadsheet, please verify your client has filed the financial statements and that we have received and logged the statements into our system.

This information can be found at the following link: <http://ohioauditor.gov/yearend/>

Note: Clients are listed by county, then by entity ID number. (Township are 001-1999; Villages are 2000-2999; Libraries are 3000-3999; and Special Districts are 4000-4999).

Please send client requests to Leah Alexander at lcalexander@ohioauditor.gov. She will process the request and forward appropriate data discs to you. If you requested 2019 entities before today, please resend those requests. Once the disk is received, please follow the install instructions for Version 2020.1 (attached).

Please contact Dawn Renner at DMRenner@ohioauditor.gov or Leah Alexander at LCAlexander@ohioauditor.gov with questions.