



Dave Yost  
Auditor of State

From: Auditor of State's Center for Audit Excellence  
To: All IPA Firms  
Subject: UAN Audit Workbench  
Date: January 30, 2017

The Uniform Accounting Network (UAN) Audit Workbench (AWB) software developed by the Auditor of State is available to the Independent Public Accountants that audit "small government" clients utilizing UAN software.

To obtain the updated UAN AWB Software, please follow these instructions:

- 1.) Client data requests should be completed on the Client Information Spreadsheet (attached).
- 2.) When completing the spreadsheet, please verify your client has filed the financial statements and that we have received and logged the statements into our system.

This information can be found at the following link:

<http://uanlink.ohioauditor.gov/resources/yearend/default.aspx>.

Note: Clients are listed by county, then by entity ID number. (Township are 001-1999; Villages are 2000-2999; Libraries are 3000-3999; and Special Districts are 4000-4999).

Please send client requests to Leah Alexander at [lcalexander@ohioauditor.gov](mailto:lcalexander@ohioauditor.gov). She will process the request and forward appropriate data discs to you. Once the disk is received, please follow the install instructions for Version 2017.1 (attached).

If you have any questions, please do not hesitate to contact Dawn Renner, Center for Audit Excellence, at [dmrenner@ohioauditor.gov](mailto:dmrenner@ohioauditor.gov) or Leah Alexander, Center for Audit Excellence, at the previously mentioned email.