

OHIO AUDITOR OF STATE KEITH FABER



From: Auditor of State's Audit Administration
To: All IPA Firms
Subject: Auditor of State Advisory Regarding Workplace Safety
Date: May 11, 2020

The Auditor of State (AOS) has issued the attached Advisory Memo to all local governments, and public offices related to Workplace Safety.



OHIO AUDITOR OF STATE
KEITH FABER

Auditor of State Advisory Memo

TO: All Auditor of State Clients

FROM: Robert Hinkle, Chief Deputy Auditor

DATE: May 11, 2020

SUBJECT: Workplace Safety

As Ohioans re-enter the work space and return to prior business operations after the COVID-19 Stay-At-Home order, the theme of being “in this together” remains – with employers providing a safe work environment and employees doing their part to practice strong personnel hygiene and appropriate social distancing.

The Governor and Ohio Department of Health suggested several best practices for maintaining a safe and healthy work environment, to include: frequent office and equipment cleaning, a strong recommendation to wear masks in certain office settings, and of course to remain socially distant in isolated work spaces.

While the Auditor of State (AOS) has remained open for business and working remotely during the Stay-At-Home order, we are now beginning a gradual return to normal operations. We have instructed our staff to practice safe behaviors in line with the State’s recommendations and to work with our audit clients to meet their local expectations. Additionally, we acknowledge that each client may implement their own specific protocols and ask that you please relay any particular requirements or information to your regional audit team prior to their arrival on-site. The expectation of our AOS staff is to follow the policies and requirements of each audit client while at your location. Finally, we appreciate your efforts to provide employees, and our audit staff while on-site, with a safe work environment.

As this situation evolves, we kindly ask that you keep an open line of communication with the AOS office regarding expectations and our shared responsibility to provide a safe and healthy work environment. We request our office be notified if personnel from your office are diagnosed with COVID-19, and the AOS will notify you if any of our team members are similarly diagnosed. If there are any questions or concerns, please know our office stands ready to work with you to resolve any issues.