



LOCAL GOVERNMENT OFFICIALS CONFERENCE

April 13-14, 2022

Ohio Auditor of State

Virtual Training

OHIO AUDITOR OF STATE KEITH FABER



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Local Government Officials Conference **Wednesday, April 13 – Thursday, April 14, 2022** **Agenda and Course Descriptions** **Information subject to change**

Wednesday, April 13 **New Officer Track**

How to Organize Your Files

Presenter: Trina Martin, Ohio Auditor of State

Description: This class will be very helpful if you need some organizational tips to get your office streamlined from daily work, to audit, then to storage. If you are new to the office and are having trouble determining the best way to organize, these filing methods will make your job easier. The class is fast-paced and easy to understand.

Ohio Budgetary Law

Presenter: Anna Mary Thomas and Brittany Mustard, Ohio Auditor of State

Description: The budgetary process affects all functions in a local government. This session will provide an overview of the process from start to finish, including amending the budget during the year, limitations imposed and the role of the county budget commission.

Round Table for New Officers

Presenter: Dave Thompson and Nita Hendryx, Ohio Auditor of State

Description: The objective of this session is to provide those attending a forum to bring up any issues they have had at their entities and to get feedback from others who might have that same issue. It is a good networking tool for those involved and helps address concerns that they might have.

Round table discussions are driven by the participants. We encourage attendees to submit their questions/topics when registering for the event. Participants will also be able to send in questions during the session as well.

Reconciliations and Proof of Cash

Presenters: Lisa Woodford, Ohio Auditor of State

Description: This session will help you identify and compile differences between book and bank activity, by month, in order to populate final adjustments needed to reconcile the books to the bank.

Fund Accounting

Presenter: Justin Sloan, Ohio Auditor of State

Description: As a core function for fiscal officers, this session covers the basics of keeping your accounts in order and how to appropriately manage your entity's funds.

Wednesday, April 13 Experienced Officer Track

Federal Uniform Guidance Procurement Requirements & ARPA Update

Presenter: Marnie Fredrickson, Ohio Auditor of State

Description: Did you know that the Uniform Guidance Federal Procurement rules apply to the American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Funds? Did you also know that they differ from Ohio competitive bidding laws? Don't worry, this session has you covered! We will give you the information you need to know to satisfy federal requirements as you make ARPA spending decisions.

Surviving & Thriving in a Post-COVID Workplace

Presenter: Andrew Esposito, Clemans, Nelson, & Associates, Inc.

Description: The events occurring over the last two years have permanently changed employee expectations. Employers have still not figured out what they need to do to operate in this new environment. In this session, participants will obtain ideas for recruitment and retention, and learn what employees prioritize in an employer. We will discuss new policies and procedures, mental health, and Diversity, Equity and Inclusion.

Investment Update & Current Trends

Presenter: Meeder Investment Management

Description: Interest rates have quickly accelerated from historical lows as inflation has transitioned from transitory to persistent. This course will start with an overview of events leading up to the current market environment, where we may be headed over the near term and investment strategies to apply with the goal of meeting your entity's investment objectives.

Infrastructure Bill and Debt Financing

Presenters: Ryan Callender, Squire Patton Boggs

Description: Course description coming soon.

Round Table for Experienced Officers

Presenter: Dave Thompson and Nita Hendryx, Ohio Auditor of State

Description: The objective of this session is to provide those attending a forum to bring up any issues they have had at their entities and to get feedback from others who might have that same issue. It is a good networking tool for those involved and helps address concerns that they might have.

Round table discussions are driven by the participants. We encourage attendees to submit their questions/topics when registering for the event. Participants will also be able to send in questions during the session as well.

Thursday, April 14
All Officers

OPERS Employer Update

Presenter: Abby Chaffin, Ohio Public Employees Retirement System

Description: OPERS will discuss membership requirements about who is and is not eligible to contribute into the retirement system. A review of the various forms that are required for a new employee, contractor, and re-employed retiree. The discussion will review the annual reporting of non-contributing employees and contractors. In addition, the discussion will include the figures of minimum earnable salary increases through the year 2028.

American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Funds: Decoding the Uses and Requirements

Presenter: Stacie Massey, Ohio Office of Budget and Management, Ohio Grants Partnership

Description: On January 6, 2022, the U.S. Treasury issued the Final Rule for the State and Local Fiscal Recovery Funds (SLFRF) program of ARPA. The Final Rule, which takes effect on April 1, 2022, provided additional clarity and flexibility for recipients; however, made modifications or additions to the previous interim final rule. The U.S. Treasury has also issued additional guidance and a user guide on reporting and compliance. This session is intended to help decode the eligible uses of funds and requirements from all these different authoritative sources.

The Ohio Ethics Law: Watching Our Step!

Presenter: Susan Willeke, Ohio Ethics Commission

Description: This high-energy interactive course provides timely information regarding the Ohio Ethics Commission and about restrictions in the Ohio Ethics Law and related statutes that pertain to all public-sector employees and private sector parties who are regulated or do business with public offices. With relevant examples and references to past ethics investigations, attendees will be well-equipped to better understand and comply with the Ohio Ethics Law.

Common Audit Comments and How to Avoid Them

Presenter: Amanda Stidham, Ohio Auditor of State

Description: An exploration of the most common audit comments noted and how to avoid them in your financial audit.

Practical, Actionable Discussion on Cybersecurity

Presenter: Dave Potts, Ohio Auditor of State

Description: Too many cybersecurity presentations are filled with clichés like “It isn’t a matter of if” and statistics about victims but lack practical steps organizations can take to be more secure. This presentation covers eight specific actions you can take to improve security.

LOCAL GOVERNMENT OFFICIALS CONFERENCE COURSE DESCRIPTIONS & AGENDA

Day 1 - April 13, 2022
New Officer Track

Start Time	End Time	Topic	Speaker
8:15 AM	8:45 AM	Welcome & Remarks from Auditor Faber	AOS Training
8:45 AM	9:10 AM	Break – Move to Breakout Tracks	
9:10 AM	10:10 AM	How to Organize Your Files	Trina Martin, Ohio Auditor of State
10:10 AM	10:20 AM	Break	
10:20 AM	11:20 AM	Ohio Budgetary Law	Anna Mary Thomas and Brittany Mustard, Ohio Auditor of State
11:20 AM	11:30AM	Break	
11:30 AM	12:30 PM	Round Table for New Officers	Dave Thompson and Nita Hendryx, Ohio Auditor of State
12:30 PM	1:15 PM	Lunch	
1:15 PM	2:15 PM	Reconciliations and Proof of Cash	Lisa Woodford, Ohio Auditor of State
2:15 PM	2:30 PM	Break	
2:30 PM	3:45 PM	Fund Accounting	Justin Sloan, Ohio Auditor of State
3:45 PM	4:00 PM	Closing Remarks	AOS Training

LOCAL GOVERNMENT OFFICIALS CONFERENCE COURSE DESCRIPTIONS & AGENDA

Day 1 - April 13, 2022
Experienced Officer Track

Start Time	End Time	Topic	Speaker
8:15 AM	8:45 AM	Welcome & Opening Remarks	AOS Training
8:45 AM	9:10 AM	Break – Move to Breakout Tracks	
9:10 AM	10:10 AM	Federal Uniform Guidance Procurement Requirements	Marnie Fredrickson, Ohio Auditor of State
10:10 AM	10:20 AM	Break	
10:20 AM	11:20 AM	Surviving & Thriving in a Post-COVID Workplace	Andrew Esposito, Clemans, Nelson, & Associates, Inc.
11:20 AM	11:30AM	Break	
11:30 AM	12:30 PM	Investment Update and Current Trends	Eileen Stanic & Scott Gruber, Meeder Investment Management
12:30 PM	1:15 PM	Lunch	
1:15 PM	2:15 PM	Infrastructure Bill & Debt Financing	Squire Patton Boggs
2:15 PM	2:30 PM	Break	
2:30 PM	3:45 PM	Round Table for Experienced Officers	Dave Thompson and Nita Hendryx, Ohio Auditor of State
3:45 PM	4:00 PM	Closing Remarks	AOS Training

LOCAL GOVERNMENT OFFICIALS CONFERENCE COURSE DESCRIPTIONS & AGENDA

Day 2 - April 14, 2022

All Officers

Start Time	End Time	Topic	Speaker
8:45 AM	9:00 AM	Opening Remarks	AOS Training
9:00 AM	10:00 AM	OPERS Employer Update	Abby Chaffin, Ohio Public Employees Retirement System
10:00 AM	10:15 AM	Break	
10:15 AM	11:30 AM	American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Funds: Decoding the Uses and Requirements	Stacie Massey, Ohio Office of Budget and Management, Ohio Grants Partnership
11:30 AM	12:30 PM	Lunch	
12:30 PM	1:30 PM	The Ohio Ethics Law: Watching Our Step!	Susan Willeke, Ohio Ethics Commission
1:30 PM	1:40 PM	Break	
1:40 PM	2:30 PM	Common Audit Comments & How to Avoid Them	Amanda Stidham, Ohio Auditor of State
2:30 PM	2:45 PM	Break	
2:45 PM	3:45 PM	Practical, Actionable Discussion on Cybersecurity	Dave Potts, Ohio Auditor of State
3:45 PM	4:00 PM	Closing Remarks	AOS Training