

Appendix D: Facilities

We reviewed the district’s staffing for facilities compared to industry standards. Depending on the type of work that is done, a different standard is used; however, each uses a metric to define the time or personnel needed to maintain a specified amount of space.

Buildings & Grounds Staffing Comparison

Grounds Staffing	
Grounds FTEs	0.8
Acreage Maintained	32
AS&U Benchmark - Acres per FTE	40.2
Benchmarked Staffing Need	0.8
Grounds FTEs Above/(Below) Benchmark	0.0
Custodial Staffing	
Custodial FTEs	6.0
Square Footage Cleaned ¹	237,052
NCES Level 3 Cleaning Benchmark ² - Median Square Footage per FTE	29,500
Benchmarked Staffing Need	8.0
Custodial FTEs Above/(Below) Benchmark	(2.0)
Maintenance Staffing	
Maintenance FTEs	1.2
Square Footage Maintained	374,847
AS&U Benchmark - Square Footage per FTE	94,872
Benchmarked Staffing Need	4.0
Maintenance FTEs Above/(Below) Benchmark	(2.8)
Total Buildings & Grounds Staffing	
Total FTEs Employed	8.0
Total Benchmarked Staffing Need	12.8
Total FTEs Above/(Below) Benchmark	(4.8)

Source: VBLSD, AS&U, NCES, and OFCC

¹ Calculation does not include non-educational ancillary facilities.

² According to NCES, Level 3 cleaning is the norm for most school facilities. It is acceptable to most stakeholders and does not pose any health issues.

VBLSD’s total building and grounds staffing level is 4.8 FTEs below the benchmark, which is driven by the custodial and maintenance staffing levels relative to the respective industry benchmarks.

In addition to regular facilities staffing, we reviewed the District’s use of temporary and overtime labor. The analysis, as shown in the table on the following page, indicates that VBLSD uses both temporary and overtime labor at levels consistent with the peer average both as a percentage of regular salaries and as a total dollar amount.

Facilities Non-Regular Salaries & Wages Comparison

	VBLSD	Peer Average	Difference
Regular	\$402,858.03	\$318,814.58	\$84,043.45
Temporary	\$24,109.25	\$15,362.15	\$8,747.10
Supplemental	\$0.00	\$857.73	(\$857.73)
Overtime	\$6,590.64	\$3,412.51	\$3,178.13
Other Salaries	\$0.00	\$2,157.50	(\$2,157.50)
Total Regular Salaries & Wages	\$402,858.03	\$318,814.58	\$84,043.45
Total Non-Regular Salaries & Wages	\$30,699.89	\$21,789.89	\$8,910.00
Total Salaries & Wages	\$433,557.92	\$340,604.48	\$92,953.44
Non-Regular As % Of Total Salaries & Wages	7.1%	6.4%	0.7%
Overtime As % Of Regular Salaries & Wages	1.6%	1.1%	0.6%