



**VILLAGE OF LEETONIA
COLUMBIANA COUNTY**

REGULAR AUDIT

FOR THE YEARS ENDED DECEMBER 31, 1999 - 1998



JIM PETRO
AUDITOR OF STATE

STATE OF OHIO

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REPORT OF INDEPENDENT ACCOUNTANTS

Village of Leetonia
Columbiana County
300 E. Main Street
Leetonia, Ohio 44431

To the Village Council:

We have audited the accompanying financial statements of the Village of Leetonia, Columbiana County, Ohio, (the Village) as of and for the years ended December 31, 1999 and December 31, 1998. These financial statements are the responsibility of the Village's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As discussed in Note 1, the Village prepares its financial statements on the basis of accounting prescribed or permitted by the Auditor of State, which is a comprehensive basis of accounting other than generally accepted accounting principles.

In our opinion, the financial statements referred to above present fairly, in all material respects, the combined fund cash balances and reserves for encumbrances of the Village as of December 31, 1999 and December 31, 1998, and its combined cash receipts and disbursements for the years then ended on the basis of accounting described in Note 1.

In accordance with *Government Auditing Standards*, we have also issued our report dated May 22, 2000 on our consideration of the Village's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants.

This report is intended solely for the information and use of management and Village Council and other officials authorized to receive this report under § 117.26, Ohio Revised Code, and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in black ink, appearing to read "Jim Petro".

Jim Petro
Auditor of State

May 22, 2000

VILLAGE OF LEETONIA
COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND
CHANGES IN FUND CASH BALANCES
ALL GOVERNMENTAL AND SIMILAR FIDUCIARY FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 1999

	Governmental Fund Types			Fiduciary Fund Type	Totals (Memorandum Only)
	General	Special Revenue	Capital Projects	Expendable Trust	
Cash Receipts:					
Property Tax and Other Local Taxes	\$38,283	\$419,343			\$457,626
Intergovernmental Receipts	175,864	117,062			292,926
Charges for Services	32,412	28,219		\$2,950	63,581
Fines, Licenses, and Permits	33,819	2,938			36,757
Earnings on Investments	49,542	2,055		47	51,644
Miscellaneous	1,823	3,418			5,241
	<u>331,743</u>	<u>573,035</u>		<u>2,997</u>	<u>907,775</u>
Cash Disbursements:					
Current:					
Security of Persons and Property	298,672	54,342			353,014
Public Health Services	1,323	40,246			41,569
Leisure Time Activities	6,115				6,115
Transportation		158,883			158,883
General Government	101,779	19,495			121,274
Debt Service:					
Principal Payments	4,000	17,000			21,000
Interest Payments	448	8,890			9,338
Capital Outlay	11,685	94,841	\$7,513		114,039
	<u>424,022</u>	<u>393,697</u>	<u>7,513</u>		<u>825,232</u>
Total Receipts Over/(Under) Disbursements	<u>(92,279)</u>	<u>179,338</u>	<u>(7,513)</u>	<u>2,997</u>	<u>82,543</u>
Other Financing Receipts/(Disbursements):					
Sale of Bonds or Notes		50,000			50,000
Transfers-In	200,000	107,890	20,000		327,890
Advances-In	43,716	37,987			81,703
Transfers-Out	(16,940)	(310,950)			(327,890)
Advances-Out	(37,987)	(43,716)			(81,703)
	<u>188,789</u>	<u>(158,789)</u>	<u>20,000</u>		<u>50,000</u>
Excess of Cash Receipts and Other Financing Receipts Over/(Under) Cash Disbursements and Other Financing Disbursements	96,510	20,549	12,487	2,997	132,543
Fund Cash Balances January 1	<u>186,924</u>	<u>285,638</u>	<u>84,278</u>	<u>43,656</u>	<u>600,496</u>
Fund Cash Balances, December 31	<u>\$283,434</u>	<u>\$306,187</u>	<u>\$96,765</u>	<u>\$46,653</u>	<u>\$733,039</u>

The notes to the financial statements are an integral part of this statement.

**VILLAGE OF LEETONIA
COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND
CHANGES IN FUND CASH BALANCES
ALL PROPRIETARY AND SIMILAR FIDUCIARY FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 1999**

	Proprietary Fund Types	Fiduciary Fund Types		Totals (Memorandum Only)
	Enterprise	Nonexpendable Trust	Agency	
Operating Cash Receipts:				
Charges for Services	\$582,360			\$582,360
Interest		\$223		223
Miscellaneous			\$2,660	2,660
Total Operating Cash Receipts	582,360	223	2,660	585,243
Operating Cash Disbursements:				
Personal Services	102,316			102,316
Fringe Benefits	25,619			25,619
Contractual Services	74,892			74,892
Supplies and Materials	43,180	12		43,192
Capital Outlay	50,478			50,478
Miscellaneous	7,908			7,908
Total Operating Cash Disbursements	304,393	12		304,405
Operating Income/(Loss)	277,967	211	2,660	280,838
Non-Operating Cash Receipts:				
Other Non-Operating Receipts			37,065	37,065
Total Non-Operating Cash Receipts			37,065	37,065
Non-Operating Cash Disbursements:				
Debt Service	259,847			259,847
Other Non-Operating Cash Disbursements			36,888	36,888
Total Non-Operating Cash Disbursements	259,847		36,888	296,735
Excess of Receipts Over/(Under) Disbursements Before Interfund Transfers and Advances	18,120	211	2,837	21,168
Transfers-In	14,100			14,100
Transfers-Out	(14,100)			(14,100)
Net Receipts Over/(Under) Disbursements	18,120	211	2,837	21,168
Fund Cash Balances, January 1	540,284	9,835	1,983	552,102
Fund Cash Balances, December 31	\$558,404	\$10,046	\$4,820	\$573,270

The notes to the financial statements are an integral part of this statement.

VILLAGE OF LEETONIA
COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND
CHANGES IN FUND CASH BALANCES
ALL GOVERNMENTAL AND SIMILAR FIDUCIARY FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 1998

	<u>Governmental Fund Types</u>			<u>Fiduciary Fund Type</u>	Totals (Memorandum Only)
	<u>General</u>	<u>Special Revenue</u>	<u>Capital Projects</u>	<u>Expendable Trust</u>	
Cash Receipts:					
Property Tax and Other Local Taxes	\$30,191	\$399,985			\$430,176
Intergovernmental Receipts	58,674	175,529			234,203
Charges for Services	29,788	14,886		\$500	45,174
Fines, Licenses, and Permits	24,138	2,234			26,372
Earnings on Investments	51,255	2,335		24	53,614
Miscellaneous	18,798	52,752			71,550
Total Cash Receipts	212,844	647,721		524	861,089
Cash Disbursements:					
Current:					
Security of Persons and Property	261,003	58,167			319,170
Public Health Services		43,681			43,681
Transportation		103,849			103,849
General Government	93,458	19,229			112,687
Debt Service:					
Principal Payments		4,117			4,117
Interest Payments		5,675			5,675
Capital Outlay	27,992	289,001	\$20,018		337,011
Total Disbursements	382,453	523,719	20,018		926,190
Total Receipts Over/(Under) Disbursements	(169,609)	124,002	(20,018)	524	(65,101)
Other Financing Receipts/(Disbursements):					
Sale of Bonds or Notes	12,000	170,000			182,000
Transfers-In	175,000	85,000	50,000		310,000
Advances-In	113,709	121,629			235,338
Transfers-Out		(310,000)			(310,000)
Advances-Out	(121,629)	(113,709)			(235,338)
Total Other Financing Receipts/(Disbursements)	179,080	(47,080)	50,000		182,000
Excess of Cash Receipts and Other Financing Receipts Over/(Under) Cash Disbursements and Other Financing Disbursements	9,471	76,922	29,982	524	116,899
Fund Cash Balances January 1	177,453	208,716	54,296	43,132	483,597
Fund Cash Balances, December 31	\$186,924	\$285,638	\$84,278	\$43,656	\$600,496

The notes to the financial statements are an integral part of this statement.

VILLAGE OF LEETONIA
COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND
CHANGES IN FUND CASH BALANCES
ALL PROPRIETARY AND SIMILAR FIDUCIARY FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 1998

	Proprietary Fund Types	Fiduciary Fund Types		Totals (Memorandum Only)
	Enterprise	Nonexpendable Trust	Agency	
Operating Cash Receipts:				
Charges for Services	\$560,539			\$560,539
Interest		\$243		\$243
Miscellaneous	26,000			26,000
Total Operating Cash Receipts	586,539	243		586,782
Operating Cash Disbursements:				
Personal Services	91,324			91,324
Fringe Benefits	21,693			21,693
Contractual Services	81,133			81,133
Supplies and Materials	39,258	56		39,314
Capital Outlay	70,731			70,731
Miscellaneous	6,279			6,279
Total Operating Cash Disbursements	310,418	56		310,474
Operating Income/(Loss)	276,121	187		276,308
Non-Operating Cash Receipts:				
Intergovernmental Receipts	13,021			13,021
Sale of Fixed Assets	796			796
Other Non-Operating Cash Receipts			\$27,509	27,509
Total Non-Operating Cash Receipts	13,817		27,509	41,326
Non-Operating Cash Disbursements:				
Debt Service	288,980			288,980
Other Non-Operating Cash Disbursements			27,419	27,419
Total Non-Operating Cash Disbursements	288,980		27,419	316,399
Excess of Receipts Over/(Under) Disbursements Before Interfund Transfers and Advances	958	187	90	1,235
Transfers-In	14,100			14,100
Transfers-Out	(14,100)			(14,100)
Net Receipts Over/(Under) Disbursements	958	187	90	1,235
Fund Cash Balances, January 1	539,326	9,648	1,893	550,867
Fund Cash Balances, December 31	\$540,284	\$9,835	\$1,983	\$552,102

The notes to the financial statements are an integral part of this statement.

**VILLAGE OF LEETONIA
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 1999 AND 1998**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Description of the Entity

The Village of Leetonia, Columbiana County, (the Village) is a body corporate and politic established to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The Village is directed by a publicly-elected six-member Council. The Village provides general governmental services, including water and sewer utilities, park operations (leisure time activities), and police and fire services.

The Village's management believes these financial statements present all activities for which the Village is financially accountable.

B. Basis of Accounting

These financial statements follow the basis of accounting prescribed or permitted by the Auditor of State, which is similar to the cash receipts and disbursements basis of accounting. Receipts are recognized when received in cash rather than when earned, and disbursements are recognized when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as prescribed or permitted by the Auditor of State.

C. Cash and Investments

The Village maintained a general operating account, a mayor's court operating account, cemetery trust accounts, and a guaranteed trust deposit account.

Certificates of deposit, and Repurchase Agreements (Sweep Accounts) are valued at cost.

Investments are reported as assets. Accordingly, purchases of investments are not recorded as disbursements, and sales of investments are not recorded as receipts. Gains or losses at the time of sale are recorded as receipts or disbursements, respectively.

D. Fund Accounting

The Village uses fund accounting to segregate cash and investments that are restricted as to use. The Village classifies its funds into the following types:

1. General Fund

The General Fund is the general operating fund. It is used to account for all financial resources except those required to be accounted for in another fund.

2. Special Revenue Funds

These funds are used to account for proceeds from specific sources (other than from trusts or for capital projects) that are restricted to expenditure for specific purposes. The Village had the following significant Special Revenue Funds:

Street Construction, Maintenance and Repair Fund - This fund receives gasoline tax and motor vehicle tax money for constructing, maintaining and repairing Village streets.

VILLAGE OF LEETONIA
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 1999 AND 1998
(Continued)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

D. Fund Accounting (Continued)

2. Special Revenue Funds (Continued)

Income Tax Fund -This fund receives revenue from levying a tax on salaries, wages, commissions, and other compensation, and on net profits within the Village for the purpose of general municipal operations, maintenance, new equipment, and extension and enlargement of the Village.

Fire Levy Fund - This fund receives tax money from a special levy passed by the electors to provide the Village with fire services.

3. Capital Project Funds

These funds are used to account for receipts that are restricted for the acquisition or construction of major capital projects (except those financed through enterprise or trust funds). The Village had the following significant capital project fund:

General Improvement Fund - Receives proceeds from income tax collections. The proceeds are used for vehicle replacement, resurfacing roads and improvements to buildings.

4. Enterprise Funds

These funds account for operations that are similar to private business enterprises where management intends that the significant costs of providing certain goods or services will be recovered through user charges. The Village had the following significant Enterprise Funds:

Water Operating Fund - This fund receives charges for services from residents to cover the cost of providing this utility.

Sewer Operating Fund - This fund receives charges for services from residents to cover the cost of providing this utility.

Sewer Debt Retirement Fund - This fund receives a portion of Sewer Operating Fund revenue to repay the Village's Ohio Water Development Authority loan.

5. Fiduciary Funds (Trust and Agency Funds)

Trust funds are used to account for resources restricted by legally binding trust agreements. If the agreement requires the Village to maintain the corpus of the trust, the fund is classified as a nonexpendable trust fund. Other trust funds are classified as expendable. Funds for which the Village is acting in an agency capacity are classified as agency funds. The Village had the following significant fiduciary fund:

Court Fund - Accounts for operations of the Village Mayor's Court.

**VILLAGE OF LEETONIA
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 1999 AND 1998
(Continued)**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

E. Budgetary Process

The Ohio Revised Code requires that each fund (except certain agency funds) be budgeted annually.

1. Appropriations

Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund, function or object level of control, and appropriations may not exceed estimated resources. The Council must annually approve appropriation measures and subsequent amendments. The County Budget Commission must also approve the annual appropriation measure. Appropriations lapse at year end.

2. Estimated Resources

Estimated resources include estimates of cash to be received (budgeted receipts) plus cash as of January 1. The County Budget Commission must also approve estimated resources.

3. Encumbrances

The Ohio Revised Code requires the Village to reserve (encumber) appropriations when commitments are made. Encumbrances outstanding at year end are canceled, and reappropriated in the subsequent year.

A summary of 1999 and 1998 budgetary activity appears in Note 3.

F. Property, Plant and Equipment

Acquisitions of property, plant and equipment are recorded as disbursements when paid. These items are not reflected as assets on the accompanying financial statements.

G. Unpaid Vacation and Sick Leave

Employees are entitled to cash payments for unused vacation and sick leave in certain circumstances, such as upon leaving employment. Unpaid vacation and sick leave are not reflected as liabilities under the cash basis of accounting used by the Village.

2. EQUITY IN POOLED CASH AND INVESTMENTS

The Village maintains a cash and investments pool used by all funds. The Ohio Revised Code prescribes allowable deposits and investments. The carrying amount of cash and investments at December 31 was as follows:

	<u>1999</u>	<u>1998</u>
Demand deposits	\$ 16,617	\$ 19,849
Certificates of deposit	<u>52,500</u>	<u>52,500</u>
Total deposits	<u>69,117</u>	<u>72,349</u>
Repurchase Agreement (SWEEP Account)	<u>1,237,192</u>	<u>1,080,249</u>
Total deposits and investments	<u><u>\$ 1,306,309</u></u>	<u><u>\$ 1,152,598</u></u>

VILLAGE OF LEETONIA
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 1999 AND 1998
(Continued)

2. EQUITY IN POOLED CASH AND INVESTMENTS (Continued)

Deposits: Deposits are insured by the Federal Depository Insurance Corporation.

Investments: Repurchase agreements include uninsured and unregistered investments for which the securities are held by the broker or dealer or by its trust department but not in the Village's name.

3. BUDGETARY ACTIVITY

Budgetary activity for the years ending December 31, 1999 and December 31, 1998 follows:

1999 Budgeted vs. Actual Receipts			
Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$ 553,740	\$ 531,743	\$ (21,997)
Special Revenue	868,162	730,925	(137,237)
Capital Projects	20,000	20,000	0
Enterprise	640,611	596,460	(44,151)
Fiduciary	3,028	3,220	192
Total	\$ 2,085,541	\$ 1,882,348	\$ (203,193)

1999 Budgeted vs. Actual Budgetary Basis Expenditures			
Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$ 593,317	\$ 440,962	\$ 152,355
Special Revenue	778,460	704,647	73,813
Capital Projects	64,000	7,513	56,487
Enterprise	744,706	578,340	166,366
Fiduciary	633	12	621
Total	\$ 2,181,116	\$ 1,731,474	\$ 449,642

1998 Budgeted vs. Actual Receipts			
Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$ 431,043	\$ 399,844	\$ (31,199)
Special Revenue	820,783	902,721	81,938
Capital Projects	12,298	50,000	37,702
Enterprise	577,296	614,456	37,160
Fiduciary	535	767	232
Total	\$ 1,841,955	\$ 1,967,788	\$ 125,833

VILLAGE OF LEETONIA
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 1999 AND 1998
(Continued)

3. BUDGETARY ACTIVITY (Continued)

1998 Budgeted vs. Actual Budgetary Basis Expenditures			
Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$ 498,961	\$ 382,453	\$ 116,508
Special Revenue	1,098,187	833,719	264,468
Capital Projects	64,295	20,018	44,277
Enterprise	978,824	613,498	365,326
Fiduciary	45,700	56	45,644
Total	\$ 2,685,967	\$ 1,849,744	\$ 836,223

4. PROPERTY TAX

Real property taxes become a lien on January 1 preceding the October 1 date for which rates are adopted by Village Council. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable homestead and rollback deductions. Homestead and rollback amounts are then paid by the State, and are reflected in the accompanying financial statements as Intergovernmental Receipts. Payments are due to the County by December 31. If the property owner elects to make semiannual payment, the first half is due December 31. The second half payment is due the following June 20.

Public utilities are also taxed on personal and real property located within the Village.

Tangible personal property tax is assessed by the property owners, who must file a list of such property to the County by each April 30.

The County is responsible for assessing property, and for billing, collecting, and distributing all property taxes on behalf of the Village.

5. DEBT

Debt outstanding at December 31, 1999 was as follows:

	Principal	Interest Rate
Ohio Water Development Authority Loans	\$ 1,658,064	0% & 7.89%
General Obligation Notes	211,000	4.75% & 5.15%
Mortgage Revenue Bonds	83,915	6.625%
Total	\$ 1,952,979	

The Ohio Water Development Authority (OWDA) loans relate to the construction, maintenance, and operation of a wastewater (sewer) facility, and for the preparation of detailed engineering plans for improvements to the water supply system.

The General Obligation Notes are for the purchase of a fire pumper and chassis, a police cruiser, and a dump truck.

**VILLAGE OF LEETONIA
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 1999 AND 1998
(Continued)**

5. DEBT (Continued)

The Mortgage Revenue Bonds relate to acquiring, constructing, enlarging, improving, and/or extending the Village's water system.

Amortization of the above debt, including interest, is scheduled as follows:

Year ending December 31:	OWDA Loans	General Obligation Notes	Mortgage Revenue Bonds
2000	\$ 193,014	\$ 36,294	\$ 6,682
2001	193,014	34,943	6,682
2002	188,014	29,620	6,682
2003	188,014	28,487	6,682
2004	188,014	27,366	6,682
Subsequent	<u>1,974,147</u>	<u>103,215</u>	<u>147,002</u>
Total	<u>\$ 2,924,217</u>	<u>\$ 259,925</u>	<u>\$ 180,412</u>

6. RETIREMENT SYSTEMS

The Village's law enforcement officers belong to the Police and Firemen's Disability and Pension Funds (PFDPF). Other full-time employees belong to the Public Employees Retirement System (PERS) of Ohio. PFDPF and PERS are cost-sharing, multiple-employer plans. These plans provide retirement benefits, including postretirement healthcare, and survivor and disability benefits to participants as prescribed by the Ohio Revised Code.

Contribution rates are also prescribed by the Ohio Revised Code. For 1999 and 1998, members of PFDPF contributed 10% of their wages to the PFDPF. The Village contributed an amount equal to 19.5% of their wages. PERS members contributed 8.5% of their gross salaries. The Village contributed an amount equal to 13.55% of participants' gross salaries. The Village has paid all contributions required through December 31, 1999.

7. RISK MANAGEMENT

The Village has obtained commercial insurance for the following risks:

- Comprehensive property and general liability
- Vehicles
- Errors and omissions
- Public official's liability

The Village also provides health insurance and dental and vision coverage to full-time employees through a private carrier.



STATE OF OHIO
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**REPORT OF INDEPENDENT ACCOUNTANTS ON COMPLIANCE AND ON INTERNAL CONTROL
REQUIRED BY GOVERNMENT AUDITING STANDARDS**

Village of Leetonia
Columbiana County
300 E. Main Street
Leetonia, Ohio 44431

To the Village Council:

We have audited the accompanying financial statements of the Village of Leetonia, Columbiana County, Ohio (the Village), as of and for the years ended December 31, 1999 and December 31, 1998, and have issued our report thereon dated May 22, 2000. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Village's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*. However, we noted certain immaterial instances of noncompliance that we have reported to management of the Village in a separate letter dated May 22, 2000.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Village's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted other matters involving the internal control over financial reporting that do not require inclusion in this report, that we have reported to management of the Village in a separate letter dated May 22, 2000.

This report is intended for the information and use of management, and Village Council, and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in black ink, appearing to read "Jim Petro". The signature is fluid and cursive, with a large loop at the end.

Jim Petro
Auditor of State

May 22, 2000



STATE OF OHIO
OFFICE OF THE AUDITOR

JIM PETRO, AUDITOR OF STATE

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VILLAGE OF LEETONIA

COLUMBIANA COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
JULY 13, 2000**