



**EAST KNOX LOCAL SCHOOL DISTRICT
KNOX COUNTY**

REGULAR AUDIT

FOR THE YEAR ENDED JUNE 30, 2001



JIM PETRO
AUDITOR OF STATE

STATE OF OHIO

**EAST KNOX LOCAL SCHOOL DISTRICT
KNOX COUNTY**

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STATE OF OHIO
OFFICE OF THE AUDITOR
JIM PETRO, AUDITOR OF STATE

35 North Fourth Street
Columbus, Ohio 43215
Telephone 614-466-3402
800-443-9275
Facsimile 614-728-7199
www.auditor.state.oh.us

REPORT OF INDEPENDENT ACCOUNTANTS

Board of Education
East Knox Local School District
Knox County
23201 Coshocton Road
Howard, Ohio 43028

We have audited the accompanying general-purpose financial statements of the East Knox Local School District, Knox County, Ohio, (the District) as of and for the year ended June 30, 2001, as listed in the table of contents. These general-purpose financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of the District, as of June 30, 2001, and the results of its operations and the cash flows of its proprietary fund type for the year then ended in conformity with accounting principles generally accepted in the United States of America.

As discussed in Note 3 to the general-purpose financial statements, the District changed its method of accounting and reporting for its nonexchange transactions and certain shared nonexchange revenues for the year ended June 30, 2001, as required by Governmental Accounting Standards Board Statements No. 33 and No. 36.

In accordance with *Government Auditing Standards*, we have also issued our report dated November 14, 2001 on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

JIM PETRO
Auditor of State

November 14, 2001

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*East Knox Local School District
 Combined Balance Sheet
 All Fund Types and Account Groups
 June 30, 2001*

	Governmental Fund Types			
	General	Special Revenue	Debt Service	Capital Projects
Assets and Other Debits				
Assets				
Equity in Pooled Cash and Cash Equivalents	\$1,121,198	\$108,269	\$576,242	\$174,275
Cash and Cash Equivalents With Fiscal Agent	0	0	35,000	0
Receivables:				
Taxes	3,334,178	0	270,968	114,158
Accounts	325	157	0	0
Intergovernmental Receivable	0	0	0	0
Prepaid Items	21,616	0	0	0
Inventory Held for Resale	0	0	0	0
Materials and Supplies Inventory	0	0	0	0
Restricted Assets:				
Equity in Pooled Cash and Cash Equivalents	34,200	0	0	0
Fixed Assets (net, where applicable, of accumulated depreciation)	0	0	0	0
Other Debits				
Amount Available in Debt Service Fund for Retirement of General Obligation Bonds	0	0	0	0
Amount to be Provided from General Government Resources	0	0	0	0
Total Assets and Other Debits	\$4,511,517	\$108,426	\$882,210	\$288,433

Proprietary Fund Type	Fiduciary Fund Type	Account Groups		Totals (Memorandum Only)
		General Fixed Assets	General Long-Term Obligations	
Enterprise	Agency			
\$50,171	\$60,200	\$0	\$0	\$2,090,355
0	0	0	0	35,000
0	0	0	0	3,719,304
113	0	0	0	595
7,939	0	0	0	7,939
0	0	0	0	21,616
5,965	0	0	0	5,965
698	0	0	0	698
0	0	0	0	34,200
29,811	0	3,189,259	0	3,219,070
0	0	0	649,392	649,392
0	0	0	3,489,240	3,489,240
<u>\$94,697</u>	<u>\$60,200</u>	<u>\$3,189,259</u>	<u>\$4,138,632</u>	<u>\$13,273,374</u>

East Knox Local School District
Combined Balance Sheet
All Fund Types and Account Groups (continued)
June 30, 2001

	Governmental Fund Types			
	General	Special Revenue	Debt Service	Capital Projects
Liabilities, Fund Equity and Other Credits				
Liabilities				
Accounts Payable	\$15,960	\$3,881	\$0	\$50
Accrued Wages	420,275	9,874	0	0
Compensated Absences Payable	4,352	0	0	0
Intergovernmental Payable	422,953	643	0	0
Deferred Revenue	2,469,900	0	197,818	84,566
Due to Students	0	0	0	0
Matured Bonds Payable	0	0	35,000	0
Capital Leases Payable	0	0	0	0
Energy Conservation Bonds Payable	0	0	0	0
General Obligation Bonds Payable	0	0	0	0
<i>Total Liabilities</i>	<u>3,333,440</u>	<u>14,398</u>	<u>232,818</u>	<u>84,616</u>
Fund Equity and Other Credits				
Investment in General Fixed Assets	0	0	0	0
Retained Earnings:				
Unreserved	0	0	0	0
Fund Balance:				
Reserved for Encumbrances	53,763	20,950	0	61,589
Reserved for Property Taxes	864,278	0	73,150	29,592
Reserved for Textbooks	8,082	0	0	0
Reserved for Budget Stabilization	26,118	0	0	0
Unreserved, Undesignated	225,836	73,078	576,242	112,636
<i>Total Fund Equity and Other Credits</i>	<u>1,178,077</u>	<u>94,028</u>	<u>649,392</u>	<u>203,817</u>
<i>Total Liabilities, Fund Equity and Other Credits</i>	<u>\$4,511,517</u>	<u>\$108,426</u>	<u>\$882,210</u>	<u>\$288,433</u>

See accompanying notes to the general purpose financial statements.

Proprietary Fund Type	Fiduciary Fund Type	Account Groups		Totals (Memorandum Only)
		General Fixed Assets	General Long-Term Obligations	
Enterprise	Agency			
\$46	\$0	\$0	\$0	\$19,937
11,923	0	0	0	442,072
4,187	0	0	214,177	222,716
11,378	0	0	48,405	483,379
5,469	0	0	0	2,757,753
0	60,200	0	0	60,200
0	0	0	0	35,000
0	0	0	76,050	76,050
0	0	0	35,000	35,000
0	0	0	3,765,000	3,765,000
<u>33,003</u>	<u>60,200</u>	<u>0</u>	<u>4,138,632</u>	<u>7,897,107</u>
0	0	3,189,259	0	3,189,259
61,694	0	0	0	61,694
0	0	0	0	136,302
0	0	0	0	967,020
0	0	0	0	8,082
0	0	0	0	26,118
0	0	0	0	987,792
<u>61,694</u>	<u>0</u>	<u>3,189,259</u>	<u>0</u>	<u>5,376,267</u>
<u>\$94,697</u>	<u>\$60,200</u>	<u>\$3,189,259</u>	<u>\$4,138,632</u>	<u>\$13,273,374</u>

East Knox Local School District
Combined Statement of Revenues, Expenditures
and Changes in Fund Balances
All Governmental Fund Types
For the Fiscal Year Ended June 30, 2001

	General	Special Revenue
Revenues		
Property and Other Local Taxes	\$3,044,540	\$0
Intergovernmental	3,426,124	229,782
Interest	114,346	2,576
Tuition and Fees	7,718	0
Extracurricular Activities	0	76,634
Rentals	770	0
Miscellaneous	30,615	16,187
	<u>6,624,113</u>	<u>325,179</u>
<i>Total Revenues</i>		
Expenditures		
Current:		
Instruction:		
Regular	2,992,998	73,108
Special	587,416	115,774
Vocational	142,716	0
Support Services:		
Pupils	118,763	8,635
Instructional Staff	59,985	72,688
Board of Education	14,151	0
Administration	779,417	3,396
Fiscal	192,537	300
Operation and Maintenance of Plant	467,627	1,181
Pupil Transportation	512,240	0
Central	1,152	5,000
Operation of Non-Instructional Services	1,022	0
Extracurricular Activities	160,445	96,768
Capital Outlay	0	0
Debt Service:		
Principal Retirement	0	0
Interest and Fiscal Charges	0	0
	<u>6,030,469</u>	<u>376,850</u>
<i>Total Expenditures</i>		
<i>Excess of Revenues Over (Under) Expenditures</i>	<u>593,644</u>	<u>(51,671)</u>
Other Financing Sources (Uses)		
Proceeds from Sale of Fixed Assets	1,015	0
Inception of Capital Lease	0	0
Operating Transfers In	0	0
Operating Transfers Out	(33,000)	0
	<u>(31,985)</u>	<u>0</u>
<i>Total Other Financing Sources (Uses)</i>		
<i>Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses</i>	<u>561,659</u>	<u>(51,671)</u>
<i>Fund Balances Beginning of Year - Restated (See Note 3)</i>	<u>616,418</u>	<u>145,699</u>
<i>Fund Balances End of Year</i>	<u>\$1,178,077</u>	<u>\$94,028</u>

See accompanying notes to the general purpose financial statements

Debt Service	Capital Projects	Totals (Memorandum Only)
\$272,803	\$110,642	\$3,427,985
32,889	59,271	3,748,066
0	0	116,922
0	0	7,718
0	0	76,634
0	0	770
0	29,896	76,698
<u>305,692</u>	<u>199,809</u>	<u>7,454,793</u>
0	0	3,066,106
0	0	703,190
0	0	142,716
0	0	127,398
0	0	132,673
0	0	14,151
0	0	782,813
5,689	0	198,526
0	0	468,808
0	0	512,240
0	0	6,152
0	0	1,022
0	0	257,213
0	210,285	210,285
155,000	13,883	168,883
213,060	4,105	217,165
<u>373,749</u>	<u>228,273</u>	<u>7,009,341</u>
<u>(68,057)</u>	<u>(28,464)</u>	<u>445,452</u>
0	0	1,015
0	60,523	60,523
33,000	0	33,000
0	0	(33,000)
<u>33,000</u>	<u>60,523</u>	<u>61,538</u>
(35,057)	32,059	506,990
684,449	171,758	1,618,324
<u>\$649,392</u>	<u>\$203,817</u>	<u>\$2,125,314</u>

East Knox Local School District
Combined Statement of Revenues, Expenditures
and Changes in Fund Balances - Budget (Non-GAAP Basis) and Actual
All Governmental Fund Types
For the Fiscal Year Ended June 30, 2001

	General Fund		
	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues			
Property and Other Local Taxes	\$2,918,567	\$2,918,567	\$0
Intergovernmental	3,286,740	3,740,313	453,573
Interest	114,346	114,346	0
Tuition and Fees	7,718	7,718	0
Extracurricular Activities	0	0	0
Rentals	770	770	0
Miscellaneous	30,344	30,344	0
<i>Total Revenues</i>	<u>6,358,485</u>	<u>6,812,058</u>	<u>453,573</u>
Expenditures			
Current:			
Instruction:			
Regular	2,922,693	2,489,913	432,780
Special	579,210	575,052	4,158
Vocational	143,596	143,386	210
Other	513,861	513,819	42
Support Services:			
Pupils	121,386	119,681	1,705
Instructional Staff	60,386	59,707	679
Board of Education	15,848	14,151	1,697
Administration	805,023	798,324	6,699
Fiscal	198,475	195,321	3,154
Operation and Maintenance of Plant	542,982	498,036	44,946
Pupil Transportation	535,869	523,798	12,071
Central	1,200	1,155	45
Operation of Non-Instructional Services	975	920	55
Extracurricular Activities	161,885	161,744	141
Debt Service:			
Principal Retirement	0	0	0
Interest and Fiscal Charges	0	0	0
<i>Total Expenditures</i>	<u>6,603,389</u>	<u>6,095,007</u>	<u>508,382</u>
<i>Excess of Revenues Over (Under) Expenditures</i>	<u>(244,904)</u>	<u>717,051</u>	<u>961,955</u>
Other Financing Sources (Uses)			
Sale of Fixed Assets	1,015	1,015	0
Operating Transfers In	0	0	0
Operating Transfers Out	(33,052)	(33,000)	52
<i>Total Other Financing Sources (Uses)</i>	<u>(32,037)</u>	<u>(31,985)</u>	<u>52</u>
<i>Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses</i>	<u>(276,941)</u>	<u>685,066</u>	<u>962,007</u>
<i>Fund Balances Beginning of Year</i>	295,946	295,946	0
<i>Prior Year Encumbrances Appropriated</i>	103,856	103,856	0
<i>Fund Balances End of Year</i>	<u>\$122,861</u>	<u>\$1,084,868</u>	<u>\$962,007</u>

Special Revenue Funds			Debt Service Fund		
Revised Budget	Actual	Variance Favorable (Unfavorable)	Revised Budget	Actual	Variance Favorable (Unfavorable)
\$0	\$0	0	\$252,011	\$267,894	\$15,883
256,186	259,734	3,548	32,889	32,889	0
2,852	2,576	(276)	0	0	0
0	0	0	0	0	0
75,901	76,634	733	0	0	0
0	0	0	0	0	0
20,995	20,995	0	0	0	0
<u>355,934</u>	<u>359,939</u>	<u>4,005</u>	<u>284,900</u>	<u>300,783</u>	<u>15,883</u>
107,519	84,237	23,282	0	0	0
126,276	124,976	1,300	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
10,256	8,629	1,627	0	0	0
96,775	73,260	23,515	0	0	0
0	0	0	0	0	0
4,360	3,395	965	0	0	0
300	300	0	14,995	5,689	9,306
1,181	1,181	0	0	0	0
0	0	0	0	0	0
6,291	5,000	1,291	0	0	0
0	0	0	0	0	0
129,779	102,310	27,469	0	0	0
0	0	0	156,840	155,000	1,840
0	0	0	213,060	213,060	0
<u>482,737</u>	<u>403,288</u>	<u>79,449</u>	<u>384,895</u>	<u>373,749</u>	<u>11,146</u>
<u>(126,803)</u>	<u>(43,349)</u>	<u>83,454</u>	<u>(99,995)</u>	<u>(72,966)</u>	<u>27,029</u>
0	0	0	0	0	0
0	0	0	33,000	33,000	0
0	0	0	0	0	0
<u>0</u>	<u>0</u>	<u>0</u>	<u>33,000</u>	<u>33,000</u>	<u>0</u>
(126,803)	(43,349)	83,454	(66,995)	(39,966)	27,029
96,164	96,164	0	616,208	616,208	0
30,639	30,639	0	0	0	0
<u>\$0</u>	<u>\$83,454</u>	<u>\$83,454</u>	<u>\$549,213</u>	<u>\$576,242</u>	<u>\$27,029</u>

(continued)

East Knox Local School District
Combined Statement of Revenues, Expenditures
and Changes in Fund Balances - Budget (Non-GAAP Basis) and Actual
All Governmental Fund Types (continued)
For the Fiscal Year Ended June 30, 2001

	Capital Projects Funds		
	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues			
Property and Other Local Taxes	\$100,061	\$108,747	\$8,686
Intergovernmental	59,271	59,271	0
Interest	0	0	0
Tuition and Fees	0	0	0
Extracurricular Activities	0	0	0
Rentals	0	0	0
Miscellaneous	29,896	29,896	0
<i>Total Revenues</i>	<u>189,228</u>	<u>197,914</u>	<u>8,686</u>
Expenditures			
Current:			
Instruction:			
Regular	55,763	52,922	2,841
Special	0	0	0
Vocational	0	0	0
Other	0	0	0
Support Services:			
Pupils	0	0	0
Instructional Staff	9,000	6,000	3,000
Board of Education	0	0	0
Administration	1,200	0	1,200
Fiscal	7,100	2,313	4,787
Operation and Maintenance of Plant	232,874	159,407	73,467
Pupil Transportation	30,908	12,254	18,654
Central	0	0	0
Operation of Non-Instructional Services	0	0	0
Extracurricular Activities	0	0	0
Debt Service:			
Principal Retirement	0	0	0
Interest and Fiscal Charges	0	0	0
<i>Total Expenditures</i>	<u>336,845</u>	<u>232,896</u>	<u>103,949</u>
<i>Excess of Revenues Over (Under) Expenditures</i>	<u>(147,617)</u>	<u>(34,982)</u>	<u>112,635</u>
Other Financing Sources (Uses)			
Sale of Fixed Assets	0	0	0
Operating Transfers In	0	0	0
Operating Transfers Out	0	0	0
<i>Total Other Financing Sources (Uses)</i>	<u>0</u>	<u>0</u>	<u>0</u>
<i>Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses</i>	<u>(147,617)</u>	<u>(34,982)</u>	<u>112,635</u>
<i>Fund Balances Beginning of Year</i>	136,151	136,151	0
<i>Prior Year Encumbrances Appropriated</i>	<u>11,467</u>	<u>11,467</u>	<u>0</u>
<i>Fund Balances End of Year</i>	<u><u>\$1</u></u>	<u><u>\$112,636</u></u>	<u><u>\$112,635</u></u>

See accompanying notes to the general purpose financial statements

Totals (Memorandum Only)

Revised Budget	Actual	Variance Favorable (Unfavorable)
\$3,270,639	\$3,295,208	\$24,569
3,635,086	4,092,207	457,121
117,198	116,922	(276)
7,718	7,718	0
75,901	76,634	733
770	770	0
81,235	81,235	0
7,188,547	7,670,694	482,147
3,085,975	2,627,072	458,903
705,486	700,028	5,458
143,596	143,386	210
513,861	513,819	42
131,642	128,310	3,332
166,161	138,967	27,194
15,848	14,151	1,697
810,583	801,719	8,864
220,870	203,623	17,247
777,037	658,624	118,413
566,777	536,052	30,725
7,491	6,155	1,336
975	920	55
291,664	264,054	27,610
156,840	155,000	1,840
213,060	213,060	0
7,807,866	7,104,940	702,926
(619,319)	565,754	1,185,073
1,015	1,015	0
33,000	33,000	0
(33,052)	(33,000)	52
963	1,015	52
(618,356)	566,769	1,185,125
1,144,469	1,144,469	0
145,962	145,962	0
\$672,075	\$1,857,200	\$1,185,125

East Knox Local School District
Combined Statement of Revenues,
Expenses and Changes in Retained Earnings
Proprietary Fund Type
For the Fiscal Year Ended June 30, 2001

	<u>Enterprise</u>
Operating Revenues	
Sales	\$214,283
Other	2,795
	<u>217,078</u>
<i>Total Operating Revenues</i>	<i>217,078</i>
Operating Expenses	
Salaries and Wages	97,831
Fringe Benefits	37,323
Purchased Services	8,820
Materials and Supplies	46,718
Cost of Sales	110,204
Depreciation	6,536
	<u>307,432</u>
<i>Total Operating Expenses</i>	<i>307,432</i>
<i>Operating Loss</i>	<u>(90,354)</u>
Non-Operating Revenues	
Donated Commodities	15,646
Interest	2,166
Operating Grants	69,560
	<u>87,372</u>
<i>Total Non-Operating Revenues</i>	<i>87,372</i>
<i>Net Loss</i>	<u>(2,982)</u>
<i>Retained Earnings Beginning of Year</i>	<u>64,676</u>
<i>Retained Earnings End of Year</i>	<u>\$61,694</u>

See accompanying notes to the general purpose financial statements

East Knox Local School District
Combined Statement of Revenues, Expenses
and Changes in Fund Equity - Budget (Non-GAAP Basis) and Actual
Proprietary Fund Type
For the Fiscal Year Ended June 30, 2001

	Enterprise Funds		
	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues			
Sales	\$213,442	\$214,170	\$728
Interest	2,175	2,166	(9)
Operating Grants	61,625	61,621	(4)
Other	3,513	3,513	0
<i>Total Revenues</i>	<u>280,755</u>	<u>281,470</u>	<u>715</u>
Expenses			
Salaries and Wages	84,019	83,941	78
Fringe Benefits	37,331	37,323	8
Purchased Services	9,991	9,853	138
Materials and Supplies	198,237	150,653	47,584
Capital Outlay	13,284	13,272	12
<i>Total Expenses</i>	<u>342,862</u>	<u>295,042</u>	<u>47,820</u>
<i>Excess of Revenues Under Expenses</i>	(62,107)	(13,572)	48,535
<i>Fund Equity Beginning of Year</i>	60,272	60,272	0
<i>Prior Year Encumbrances Appropriated</i>	<u>1,835</u>	<u>1,835</u>	<u>0</u>
<i>Fund Equity End of Year</i>	<u>\$0</u>	<u>\$48,535</u>	<u>\$48,535</u>

See accompanying notes to the general purpose financial statements

East Knox Local School District
Combined Statement of Cash Flows
Proprietary Fund Type
For the Fiscal Year Ended June 30, 2001

	<u>Enterprise</u>
<i>Increase (Decrease) in Cash and Cash Equivalents</i>	
Cash Flows from Operating Activities	
Cash Received from Customers	\$214,170
Cash Received from Other Operating Sources	3,513
Cash Payments for Goods and Services	(158,870)
Cash Payments to Employees for Services	(83,941)
Cash Payments for Employee Benefits	(37,323)
	<u>(62,451)</u>
<i>Net Cash Used for Operating Activities</i>	(62,451)
Cash Flows from Noncapital Financing Activities	
Operating Grants Received	61,621
Cash Flows from Capital and Related Financing Activities	
Payments for Capital Acquisitions	(13,272)
Cash Flows from Investing Activities	
Interest on Investments	2,166
	<u>(11,936)</u>
<i>Net Decrease in Cash and Cash Equivalents</i>	(11,936)
<i>Cash and Cash Equivalents Beginning of Year</i>	62,107
	<u>62,107</u>
<i>Cash and Cash Equivalents End of Year</i>	\$50,171
	<u>\$50,171</u>
	(continued)

East Knox Local School District
Combined Statement of Cash Flows
Proprietary Fund Type (continued)
For the Fiscal Year Ended June 30, 2001

	<u>Enterprise</u>
<i>Reconciliation of Operating Loss to Net Cash Used for Operating Activities</i>	
<i>Operating Loss</i>	<u>(\$90,354)</u>
Adjustments to Reconcile Operating Loss to Net Cash Used for Operating Activities	
Depreciation	6,536
Donated Commodities Used During Year	15,646
(Increase)/Decrease in Assets:	
Accounts Receivable	605
Inventory Held for Resale	911
Materials and Supplies Inventory	21
Increase/(Decrease) in Liabilities:	
Accounts Payable	(27)
Accrued Wages	2,602
Compensated Absences Payable	(137)
Intergovernmental Payable	<u>1,746</u>
<i>Total Adjustments</i>	<u>27,903</u>
<i>Net Cash Used for Operating Activities</i>	<u><u>(\$62,451)</u></u>

See accompanying notes to the general purpose financial statements

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East Knox Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2001

Note 1 - Description of the School District and Reporting Entity

East Knox Local School District is a body politic and corporate established for the purpose of exercising the rights and privileges conveyed to it by the constitution and laws of the State of Ohio.

The School District operates under a locally-elected five-member Board form of government and provides educational services as mandated by state and/or federal agencies. This Board of Education controls the School District's two instructional/support facilities staffed by 4 administrators, 48 noncertified and 68 certificated full time teaching personnel who provide services to 1,132 students and other community members.

The reporting entity is comprised of the primary government, component units and other organizations that are included to ensure that the financial statements of the School District are not misleading. The primary government consists of all funds, departments, boards and agencies that are not legally separate from the School District. For East Knox Local School District, this includes general operations, food service, preschool, before/after care and student related activities of the School District.

Component units are legally separate organizations for which the School District is financially accountable. The School District is financially accountable for an organization if the School District appoints a voting majority of the organization's governing board and (1) the School District is able to significantly influence the programs or services performed or provided by the organization; or (2) the School District is legally entitled to or can otherwise access the organization's resources; the School District is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the School District is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the School District in that the School District approves the budget, the issuance of debt or the levying of taxes for the organization. The School District has no component units.

The following entities which perform activities within the School District boundaries for the benefit of its residents are excluded from the accompanying financial statements because the School District is not financially accountable for these entities nor are they fiscally dependent on the School District.

Parents and Teachers for Students, Athletic Boosters, Music Boosters and Renaissance Club

The School District is not involved in the budgeting or management, is not responsible for any debt and has no influence over the organization.

The School District is associated with a jointly governed organization and an insurance purchasing pool. These organizations are presented in Note 17 to the general purpose financial statements. These organizations are:

Jointly Governed Organizations:

Tri-Rivers Educational Computer Association

Public Entity Risk Pool:

Ohio School Boards Association Workers' Compensation Group Rating Program

East Knox Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2001

Note 2 - Summary of Significant Accounting Policies

The financial statements of East Knox Local School District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The School District also applies Financial Accounting Standards Board (FASB) Statements and Interpretations, Accounting Principles Board Opinions, and Accounting Research Bullentins issued on or before November 30, 1989, to its proprietary activities provided they do not conflict with or contradict GASB pronouncements. The more significant of the School District's accounting policies are described below.

A. Basis Of Presentation - Fund Accounting

The School District uses funds and account groups to report its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain School District functions or activities.

A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. An account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

For financial statement presentation purposes, the various funds of the School District are grouped into the following generic fund types under the broad fund categories governmental, proprietary and fiduciary.

Governmental Fund Types Governmental funds are those through which most governmental functions of the School District are financed. The acquisition, use and balances of the School District's expendable financial resources and the related current liabilities (except those accounted for in proprietary funds) are accounted for through governmental funds. The following are the School District's governmental fund types:

General Fund The general fund is the operating fund of the School District and is used to account for all financial resources except those required to be accounted for in another fund. The general fund balance is available to the School District for any purpose provided it is expended or transferred according to the general laws of Ohio.

Special Revenue Funds Special revenue funds are used to account for the proceeds of specific revenue sources (other than for major capital projects) that are legally restricted to expenditure for specified purposes.

Debt Service Fund The debt service fund is used to account for the accumulation of, resources for, and the payment of, general long-term debt principal, interest, and related costs.

Capital Projects Funds Capital projects funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds).

East Knox Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2001

Proprietary Fund Type Proprietary funds are used to account for the School District's ongoing activities which are similar to those found in the private sector. The following is the School District's proprietary fund type:

Enterprise Funds Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges or where it has been decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Fiduciary Fund Types Fiduciary funds are used to account for assets held by the School District in a trustee capacity or as an agent for individuals, private organizations, other governmental units and/or other funds. There are two types of fiduciary funds, trust and agency. The School District has no trust funds. The School District's agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

Account Groups To make a clear distinction between fixed assets related to specific funds and those of general government, and between long-term obligations related to specific funds and those of a general nature, the following account groups are used:

General Fixed Assets Account Group This account group is established to account for all fixed assets of the School District, other than those accounted for in the proprietary funds.

General Long-Term Obligations Account Group This account group is established to account for all long-term obligations of the School District except those accounted for in the proprietary funds.

B. Measurement Focus and Basis of Accounting

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental fund types are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

All proprietary funds are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the balance sheet. Fund equity (i.e., net total assets) is segregated into contributed capital and retained earnings components. Proprietary fund type operating statements present increases (e.g., revenues) and decreases (e.g., expenses) in net total assets.

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made.

The modified accrual basis of accounting is followed for governmental and agency funds. The full accrual basis of accounting is followed for the proprietary funds.

East Knox Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2001

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the School District, available means expected to be received within sixty days of year-end.

Non-exchange transactions, in which the School District receives value without directly giving equal value in return, include property taxes, grants, entitlements and donations. On the accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. (See Note 7.) Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which the School District must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the School District on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at fiscal year-end: property taxes available as an advance, interest, tuition, grants, student fees and rentals.

Deferred revenue arises when assets are recognized before revenue recognition criteria have been satisfied.

Property taxes for which there is an enforceable claim as of June 30, 2001, but which were levied to finance fiscal year 2002 operations, have been recorded as deferred revenue. Grants and entitlements received before eligibility requirements are met are also recorded as deferred revenue. On the modified accrual basis, receivables that will not be collected within the available period have also been reported as deferred revenue.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in governmental funds.

On the accrual basis of accounting, expenses are recognized at the time they are incurred. The fair value of donated commodities used during the year is reported in the operation statement as an expense with a like amount reported as donated commodities revenue. Unused donated commodities are reported as deferred revenue.

C. Budgetary Data

The budgetary process is prescribed by provisions of the Ohio Revised Code and entails the preparation of budgetary documents within an established timetable. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriation resolution, all of which are prepared on the budgetary basis of accounting. The certificate of estimated resources and the appropriation resolution are subject to amendment throughout the year with the legal restriction that appropriations cannot exceed estimated resources, as certified. All funds, other than agency funds, are legally required to be budgeted and appropriated. The legal level of budgetary control has been established by the Board of Education at

East Knox Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2001

the fund level. Any budgetary modifications at this level may only be made by resolution of the Board of Education.

Tax Budget Prior to January 15, the Superintendent and Treasurer submit to the Board of Education a proposed operating budget for the fiscal year commencing the following July 1. The budget includes proposed expenditures and the means of financing for all funds. Public hearings are publicized and conducted to obtain taxpayers' comments. The express purpose of this budget document is to reflect the need for existing (or increased) tax rates. By no later than January 20, the Board-adopted budget is filed with the Knox County Budget Commission for rate determination.

Estimated Resources Prior to April 1, the Board of Education accepts, by formal resolution, the tax rates as determined by the Budget Commission and receives the commission's certificate of estimated resources which states the projected revenue of each fund. Prior to June 30, the School District must revise its budget so that total contemplated expenditures from any fund during the ensuing year will not exceed the amount stated in the certificate of estimated resources. The revised budget then serves as the basis for the appropriation measure. On or about July 1, the certificate is amended to include any unencumbered cash balances from the preceding year. The certificate may be further amended during the year if projected increases or decreases in revenue are identified by the School District Treasurer. The amounts reported in the budgetary statements reflect the amounts in the final amended certificate issued during fiscal year 2001.

Appropriations Upon receipt from the County Auditor of an amended certificate of estimated resources based on final assessed values and tax rates or a certificate saying no new certificate is necessary, the annual appropriation resolution is legally enacted by the Board of Education. Prior to the passage of the annual appropriation measure, the Board may pass a temporary appropriation measure to meet the ordinary expenses of the School District. The appropriation resolution, by fund, must be within the estimated resources as certified by the County Budget Commission and the total of expenditures and encumbrances may not exceed the appropriation totals at any level of control. Any revisions that alter the total of any fund appropriations must be approved by the Board of Education. The Board may pass supplemental fund appropriations so long as the total appropriations by fund do not exceed the amounts set forth in the most recent certificate of estimated resources. The allocation of appropriations among functions and objects within a fund is determined during the fiscal year by the Treasurer without Board approval. During the year, several supplemental appropriations were legally enacted; however, none of these amendments were significant. The budget figures which appear in the statements of budgetary comparisons represent the final appropriation amounts, including all supplemental appropriations. Formal budgetary integration is employed as a management control device during the year for all funds consistent with statutory provisions.

Encumbrances As part of formal budgetary control, purchase orders, contracts and other commitments for the expenditure of monies are recorded as the equivalent of expenditures on the non-GAAP budgetary basis in order to reserve that portion of the applicable appropriation and to determine and maintain legal compliance. On the GAAP basis, encumbrances outstanding at fiscal year end are reported as a reservation of fund balance for subsequent-year expenditures for governmental funds and reported in the notes to the financial statements for proprietary funds.

Lapsing of Appropriations At the close of each year, the unencumbered balance of each appropriation reverts to the respective fund from which it was appropriated and becomes subject to future appropriation. Encumbered appropriations are carried forward to the succeeding fiscal year and are not reappropriated.

East Knox Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2001

D. Cash and Cash Equivalents

To improve cash management, all cash received by the School District is pooled. Monies for all funds, including proprietary funds, are maintained in this pool. Individual fund integrity is maintained through School District records. Each fund's interest in the pool is presented as "equity in pooled cash and cash equivalents" on the balance sheet.

The School District utilizes a financial institution to service bonded debt as principal and interest payments come due. The balance in this account is presented on the combined balance sheet as "cash and cash equivalents with fiscal agents" and represents deposits.

During fiscal year 2001, investments were limited to STAROhio. STAROhio is an investment pool managed by the State Treasurer's Office which allows governments within the State to pool their funds for investment purposes. STAROhio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAROhio are valued at STAROhio's share price which is the price the investment could be sold for on June 30, 2001.

Investment procedures are restricted by the provisions of the Ohio Revised Code. Interest revenue credited to the general fund during fiscal year 2001 amounted to \$114,346 which includes \$50,632 assigned from other School District funds.

For purposes of the combined statement of cash flows and for presentation on the combined balance sheet, investments of the cash management pool and investments with a maturity of three months or less at the time they are purchased by the School District are considered to be cash equivalents. Investments with an initial maturity of more than three months that are not purchased from the pool are reported as investments.

E. Prepaid Items

Payments made to vendors for services that will benefit periods beyond June 30, 2001, are recorded as prepaid items using the consumption method. A current asset for the prepaid amount is recorded at the time of the purchase and an expenditure/expense is reported in the year in which services are consumed.

F. Inventory

Inventories of governmental funds are stated at cost while inventories of proprietary funds are stated at the lower of cost or market. For all funds, cost is determined on a first-in, first-out basis. Inventory in governmental funds consists of expendable supplies held for consumption. The cost of inventory items is recorded as an expenditure in the governmental fund types when purchased. Reported material and supplies inventory is equally offset by a fund balance reserve in the governmental funds which indicates that it does not constitute available spendable resources even though it is a component of net current assets. Inventories of proprietary funds consist of donated food, purchased food, and school supplies held for resale and are expended when used. The governmental funds did not have any significant inventory on hand at June 30, 2001.

G. Restricted Assets

Restricted assets in the general fund represent cash and cash equivalents whose use is limited by legal requirements. Restricted assets include unexpended revenues restricted for the capital improvements, the

East Knox Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2001

purchase of textbooks and other instructional material, and amounts required by statute to be set-aside by the School District to create a reserve for budget stabilization. See Note 19 for additional information regarding set-asides.

H. Fixed Assets and Depreciation

General fixed assets are not capitalized in the funds used to acquire or construct them. Instead, capital acquisition and construction costs are reflected as expenditures in governmental funds, and related assets are reported in the general fixed assets account group. Fixed assets utilized in the proprietary funds are capitalized in the respective fund. All fixed assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated fixed assets are recorded at their fair market values as of the date received. The School District maintains a capitalization threshold of three hundred dollars. The School District does not possess any infrastructure.

Improvements are capitalized. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized. Interest incurred during the construction of general fixed assets is also not capitalized.

Assets in the general fixed assets account group are not depreciated. Depreciation of furniture and equipment in the proprietary fund types is computed using the straight-line method over an estimated useful life of ten years. Improvements to fund fixed assets are depreciated over the remaining useful lives of the related fixed assets.

I. Compensated Absences

The School District reports compensated absences in accordance with the provisions of GASB Statement No. 16, "Accounting for Compensated Absences." Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributed to services already rendered and it is probable that the School District will compensate the employees for the benefits through paid time off or some other means. The School District records a liability for accumulated unused vacation time when earned for all employees with more than one year of service.

Sick leave benefits are accrued as a liability using the termination method. An accrual for sick leave is made to the extent that it is probable that benefits will result in termination payments. The liability is an estimate based on the School District's past experience of making termination payments.

For governmental funds, the current portion of unpaid compensated absences is the amount expected to be paid using expendable available resources. These amounts are recorded in the account "compensated absences payable" in the fund from which the employees who have accumulated unpaid leave are paid. The remainder is reported in the general long-term obligations account group. In proprietary funds, the entire amount of compensated absences is reported as a fund liability.

J. Accrued Liabilities and Long-Term Obligations

In general, governmental fund payables and accrued liabilities are reported as obligations of the funds regardless of whether they will be liquidated with current resources. However, claims and judgements, compensated absences, contractually required pension contributions and special termination benefits that will be paid from governmental funds are reported as a liability in the general long-term obligations account group to the extent that they will not be paid with current expendable available financial resources. In general, amounts paid after sixty days are considered not to have been paid with current

East Knox Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2001

available financial resources. Bonds and capital leases are recognized as a liability of the general long-term obligations account group until due.

Long-term debt and other obligations financed by proprietary funds are reported as liabilities in the appropriate proprietary funds.

K. Interfund Transactions

Quasi-external transactions are accounted for as revenues and expenditures or expenses. Transactions that constitute reimbursements to a fund for expenditures/expenses initially made from it that are properly applicable to another fund are recorded as expenditures/expenses in the reimbursing fund and as reductions of expenditures/expenses in the fund that is reimbursed. Nonrecurring or nonroutine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers.

L. Contributed Capital

Contributed capital represents resources from other funds, other governments and private sources provided to the enterprise funds that are not subject to repayment. The School District does not have any contributed capital.

M. Fund Balance Reserves

The School District records reservations for portions of fund equity which are legally segregated for a specific future use or which do not represent available spendable resources and therefore are not available for appropriations for expenditures. Unreserved fund balance indicates that portion of fund equity which is available for appropriation in future periods. Fund equity reserves have been established for encumbrances, property taxes, textbooks, and budget stabilization.

The fund balance reserved for property taxes represents taxes recognized as revenue under generally accepted accounting principles but not available for appropriations under State statute. The reserve for budget stabilization represents money required to be set-aside by statute to protect against cyclical changes in revenues and expenditures.

N. Estimates

The preparation of the financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

O. Total Columns on General Purpose Financial Statements

Total columns on the general purpose financial statements are captioned (Memorandum Only) to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position or results of operations in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

East Knox Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2001

Note 3 - Changes In Accounting Principles

Changes in Accounting Principles For fiscal year 2001, the School District has implemented GASB Statement No. 33, "Accounting and Financial Reporting for Nonexchange Transactions" and GASB Statement No. 36 "Recipient Reporting for Certain Shared Nonexchange Revenues."

This change in accounting principle had the following effect on fund balances at June 30, 2000:

	Special Revenue Funds
Fund Balances, June 30, 2000	\$111,747
Implementation of GASB 33	33,952
Restated Fund Balances, June 30, 2000	\$145,699

Note 4 - Accountability

A. Fund Deficits

The following funds had deficit fund balances at June 30, 2001:

Special Revenue Fund:	Deficit
Management Information Systems	\$29
Disadvantaged Pupil Impact Aid	1,400
Title VIB	1,410
Title I	229
School to Work Grant	54

The deficits in the Special Revenue funds resulted from adjustments for accrued liabilities. The general fund is liable for any deficit in these funds and provides operating transfers when cash is required, rather than when accruals occur.

Note 5 - Budgetary Basis of Accounting

While the School District is reporting financial position, results of operations and changes in fund balance/retained earnings on the basis of generally accepted accounting principles (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The Combined Statement of Revenues, Expenditures and Changes in Fund Balances - Budget (Non-GAAP Basis) and Actual, All Governmental Fund Types and the Combined Statement of Revenues, Expenses and Changes in Fund Equity - Budget (Non-GAAP Basis) and Actual, Proprietary Fund Type are presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and GAAP basis are:

East Knox Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2001

1. Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis).
2. Expenditures/expenses are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis).
3. Encumbrances are treated as expenditures/expenses for all funds (budget basis) rather than as a reservation of fund balance for governmental fund types and as note disclosures in the proprietary fund types (GAAP basis).

The following tables summarize the adjustments necessary to reconcile the GAAP and budgetary basis statements by fund type:

Excess of Revenues and Other Financing Sources
Over Expenditures and Other Financing Uses
All Governmental Fund Types

	General	Special Revenue	Debt Service	Capital Projects
GAAP Basis	\$561,659	(\$51,671)	(\$35,057)	\$32,059
Net Adjustments for Revenue Accruals	(125,444)	34,760	(4,909)	(1,895)
Net Adjustments for Expenditure Accrual	319,381	(1,623)	0	(3,507)
Adjustment for Encumbrances	(70,530)	(24,815)	0	(61,639)
Budget Basis	\$685,066	(\$43,349)	(\$39,966)	(\$34,982)

Net Loss/Excess of Revenues
Under Expenses
Proprietary Fund Type

	Enterprise
GAAP Basis	(\$2,982)
Net Adjustment for Revenue Accruals	(7,334)
Net Adjustment for Expense Accruals	5,116
Capital Outlay	(13,272)
Depreciation Expense	6,536
Adjustment for Encumbrances	(1,636)
Budget Basis	(\$13,572)

Note 6 - Deposits and Investments

State statutes classify monies held by the School District into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the School District Treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

East Knox Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2001

Inactive deposits are public deposits that the Board of Education has identified as not required for use within the current two year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts including pass book accounts.

Protection of School District's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the treasurer by the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Interim monies may be deposited or invested in the following securities:

1. United States treasury notes, bills, bonds, or any other obligation or security issued by the United States treasury or any other obligation guaranteed as to principal and interest by the United States;
2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
3. Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
4. Bonds and other obligations of the State of Ohio;
5. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) of this section and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
6. The State Treasurer's investment pool (STAROhio);
7. Certain Banker's acceptances and commercial paper notes for a period not to exceed one hundred eighty days in an amount not to exceed twenty-five percent of the interim monies available for investment at any one time; and,
8. Under limited circumstances, corporate debt interests rated in either of the two highest rating classification by at least two nationally recognized rating agencies.

East Knox Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2001

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the School District, and must be purchased with the expectation that it will be held to maturity.

Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the treasurer or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

The following information classifies deposits and investments by categories of risk as defined in GASB No. 3, "Deposits with Financial Institutions, Investments (Including Repurchase Agreements) and Reverse Repurchase Agreements."

Deposits At fiscal year end, the carrying amount of the School District's deposits was \$82,558 and the bank balance was \$322,553. Of the bank balance:

- A. \$105,652 was covered by federal depository insurance; and
- B. \$216,901 was uninsured and uncollateralized. Although the securities were held by the pledging institutions' trust department in the School District's name and all statutory requirements for the investment of money had been followed, noncompliance with Federal requirements could potentially subject the School District to a successful claim by the FDIC.

Investments The School District's investments are categorized below to give an indication of the level of risk assumed by the School District at fiscal year end. Category 1 includes investments that are insured or registered or for which the securities are held by the School District or its agent in the School District's name. Category 2 includes uninsured and unregistered investments which are held by the counterparty's trust department or agent in the School District's name. Category 3 includes uninsured and unregistered investments for which the securities are held by the counterparty, or by its trust department or agent but not in the School District's name. STAROhio is an unclassified investment since it is not evidenced by securities that exist in physical or book entry form. At June 30, 2001, the School District's investment in STAROhio had a carrying amount and a fair value of \$2,076,997.

The classification of cash and cash equivalents and investments on the combined financial statements is based on criteria set forth in GASB Statement No. 9 entitled "Reporting Cash Flows of Proprietary and Non-Expendable Trust Funds and Governmental Entities That Use Proprietary Fund Accounting."

A reconciliation between the classifications of cash and cash equivalents and investments on the combined financial statements and the classifications of deposits and investments presented above per GASB Statement No. 3 is as follows:

	Cash and Cash Equivalents/Deposits	Investments
GASB Statement No. 9	\$2,159,555	\$0
Investments of the Cash Management Pool:		
STAROhio	(2,076,997)	2,076,997
GASB Statement No. 3	\$82,558	\$2,076,997

East Knox Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2001

Note 7 - Property Taxes

Property taxes are levied and assessed on a calendar year basis while the School District fiscal year runs from July through June. First half tax collections are received by the School District in the second half of the fiscal year. Second half tax distributions occur in the first half of the following fiscal year.

Property taxes include amounts levied against all real, public utility and tangible personal property located in the School District. Property tax revenue received during calendar 2001 for real and public utility property taxes represents collections of calendar 2000 taxes. Property tax payments received during calendar 2000 for tangible personal property (other than public utility property) is for calendar 2001 taxes.

2001 real property taxes are levied after April 1, 2001, on the assessed value as of January 1, 2001, the lien date. Assessed values are established by State law at thirty-five percent of appraised market value.

Public utility tangible personal property currently is assessed at varying percentages of true value; public utility real property is assessed at thirty-five percent of true value. 2001 public utility property taxes became a lien December 31, 2000, are levied after April 1, 2001 and are collected in 2002 with real property taxes.

2001 tangible personal property taxes are levied after April 1, 2001, on the value as of December 31, 2000. Collections are made in 2001. Tangible personal property assessments are twenty-five percent of true value.

The assessed values upon which the fiscal year 2001 taxes were collected are:

	2000 Second- Half Collections		2001 First- Half Collections	
	Amount	Percent	Amount	Percent
Agricultural/ Residential and Other Real Estate	\$124,677,870	94.26 %	\$130,012,430	94.28 %
Public Utility Personal	6,151,990	4.65	6,448,310	4.68
Tangible Personal Property	1,436,734	1.09	1,434,940	1.04
Total	\$132,266,594	100.00 %	\$137,895,680	100.00 %

Tax rate per \$1,000 of assessed valuation	\$42.70	\$42.70
--------------------------------------------	---------	---------

Real property taxes are payable annually or semiannually. If paid annually, payment is due December 31; if paid semiannually, the first payment is due December 31 with the remainder payable by June 20. Under certain circumstances, State statute permits later payment dates to be established.

Tangible personal property taxes paid by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semiannually. If paid annually, payment is due April 30; if paid semiannually, the first payment is due April 30, with the remainder payable by September 20.

The School District receives property taxes from Knox, Coshocton, and Licking Counties. The County Auditor periodically advances to the School District its portion of the taxes collected. Second-half real property tax payments collected by the County by June 30, 2001, are available to finance fiscal year 2002 operations. The amount available to be advanced can vary based on the date the tax bills are sent.

East Knox Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2001

Accrued property taxes receivable represent delinquent taxes outstanding and real property, personal property and public utility taxes which became measurable as of June 30, 2001 and for which there is an enforceable legal claim. Although total property tax collections for the next fiscal year are measurable, only the amount available as an advance at June 30 were levied to finance current year operations. The receivable is therefore offset by a credit to deferred revenue for that portion not levied to finance current year operations. The amount available as an advance is recognized as revenue.

The amount available to the School District as an advance at June 30, 2001, was \$864,278 in the general fund, \$73,150 in the bond retirement fund and \$29,592 in the permanent improvement capital projects fund.

Note 8 - Receivables

Receivables at June 30, 2001, consisted of taxes and accounts (rent and tuition). All receivables are considered collectible in full due to the ability to foreclose for the nonpayment of taxes, the stable condition of State programs, and the current year guarantee of federal funds.

Note 9 - Fixed Assets

A summary of the enterprise funds' fixed assets at June 30, 2001, follows:

Furniture and Equipment	\$176,184
Less: accumulated depreciation	<u>(146,373)</u>
Net Fixed Assets	<u><u>\$29,811</u></u>

A summary of the changes in general fixed assets during fiscal year 2001 follows:

	Balance 6/30/00	Additions	Deductions	Balance 6/30/01
Land and Improvements	\$108,520	\$0	\$0	\$108,520
Buildings	1,182,388	0	0	1,182,388
Vehicles	623,534	0	0	623,534
Furniture and Equipment	1,137,921	137,396	500	1,274,817
Total General Fixed Assets	<u><u>\$3,052,363</u></u>	<u><u>\$137,396</u></u>	<u><u>\$500</u></u>	<u><u>\$3,189,259</u></u>

There was no significant construction in progress at June 30, 2001.

Note 10- Risk Management

A. Property and Liability

The School District is exposed to various risks of loss related to torts; theft or damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. For fiscal year 2001, the School District contracted with Acordia/McElroy-Minister for property and general liability insurance.

East Knox Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2001

There is a \$1,000 deductible. Utica National Insurance Group covers building and business personal property with a \$1,000 deductible and a \$14,310,000 limit.

Professional liability is protected by Nationwide Insurance Company with a \$1,000,000 single occurrence limit and \$5,000,000 aggregate and no deductible with an Umbrella limit of \$3,000,000. Vehicles are covered by Nationwide Insurance Company and hold a \$50 deductible for comprehensive and \$100 deductible for collision. Automobile liability has a \$1,000,000 combined single limit of liability. Settled claims have not exceeded this commercial coverage in any of the past three years. There has been no significant reduction in coverage from the prior year.

B. Workers' Compensation

For fiscal year 2001, the School District participated in the Ohio School Boards Association Workers' Compensation Group Rating Program (GRP), an insurance purchasing pool (Note 17). The intent of the GRP is to achieve the benefit of a reduced premium for the School District by virtue of its grouping and representation with other participants in the GRP. The workers' compensation experience of the participating school districts is calculated as one experience and a common premium rate is applied to all school districts in the GRP. Each participant pays its workers' compensation premium to the State based on the rate for the GRP rather than its individual rate. Total savings are then calculated and each participant's individual performance is compared to the overall savings of the GRP. A participant will then either receive money from or be required to contribute to the "Equity Pooling Fund." This "equity pooling" arrangement insures that each participant shares equally in the overall performance of the GRP. Participation in the GRP is limited to school districts that can meet the GRP's selection criteria. The firm of Gates McDonald & Co. provides administrative, cost control and actuarial services to the GRP.

Note 11 - Defined Benefit Pension Plans

A. School Employees Retirement System

The School District contributes to the School Employees Retirement System of Ohio (SERS), a cost-sharing multiple employer defined benefit pension plan. SERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by State statute per Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the School Employees Retirement System, 45 N. Fourth Street, Columbus, Ohio 43215-3634.

Plan members are required to contribute 9 percent of their annual covered salary and the School District is required to contribute at an actuarially determined rate. The current School District rate is 14 percent of annual covered payroll. A portion of the School District's contribution is used to fund pension obligations with the remainder being used to fund health care benefits; for fiscal year 2001, 4.2 percent of annual covered salary was the portion to fund pension obligations. For fiscal year 2000, 5.5 percent was used to fund pension obligations. The contribution requirements of plan members and employers are established and may be amended, up to a statutory maximum amount, by the SERS' Retirement Board. The School District's required contributions for pension obligations to SERS for the fiscal years ended June 30, 2001, 2000, and 1999 were \$50,554, \$61,558 and \$58,082, respectively; 50.10 percent has been contributed for fiscal year 2001 and 100 percent for the fiscal years 2000 and 1999. \$25,227 representing the unpaid contribution for fiscal year 2001, is recorded as a liability within the respective funds and the general long-term obligations account group.

East Knox Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2001

B. State Teachers Retirement System

The School District contributes to the State Teachers Retirement System of Ohio (STRS), a cost-sharing multiple employer public employee retirement system. STRS provides retirement and disability benefits, annual cost-of-living adjustments, and death and survivor benefits to members and beneficiaries. Benefits are established by Chapter 3307 of the Ohio Revised Code. STRS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information for STRS. That report may be obtained by writing to the State Teachers Retirement System, 275 East Broad Street, Columbus, Ohio 43215-3771.

For fiscal year ended June 30, 2001, plan members were required to contribute 9.3 percent of their annual covered salaries. The School District was required to contribute 14 percent; 9.5 percent was the portion used to fund pension obligations. Contribution rates are established by STRS, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. The School District's required contributions for pension obligations to STRS for the fiscal years ended June 30, 2001, 2000, and 1999 were \$125,393, \$152,733 and \$149,622, respectively; 85.92 percent has been contributed for fiscal year 2001 and 100 percent for the fiscal years 2000 and 1999. \$17,659 represents the unpaid contribution for fiscal year 2001, and is recorded as a liability within the respective funds.

C. Social Security System

Effective July 1, 1991, all employees not otherwise covered by the School Employees Retirement System or the State Teachers Retirement System have an option to choose Social Security or the School Employees Retirement System/State Teachers Retirement System. As of June 30, 2001, two members of the Board of Education have elected Social Security. The Board's liability is 6.2 percent of wages paid.

Note 12 - Postemployment Benefits

The School District provides comprehensive health care benefits to retired teachers and their dependents through the State Teachers Retirement System (STRS), and to retired non-certified employees and their dependents through the School Employees Retirement System (SERS). Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare premiums. Benefit provisions and the obligation to contribute are established by the Systems based on authority granted by State statute. Both systems are funded on a pay-as-you-go basis.

All STRS benefit recipients and sponsored dependents are eligible for health care coverage. The STRS Board has statutory authority over how much, if any, of the health care costs will be absorbed by STRS. Most benefit recipients pay a portion of the health care cost in the form of a monthly premium. By law, the cost of coverage paid from STRS funds is included in the employer contribution rate, currently 14 percent of covered payroll. For fiscal year ended June 30, 2001, the STRS Board allocated employer contributions equal to 4.5 percent of covered payroll to the Health Care Reserve Fund. For the School District, this amount equaled \$248,119 for fiscal year 2001.

STRS pays health care benefits from the Health Care Reserve Fund. At June 30, 2000, (the latest information available) the balance in the Fund was \$3.419 billion. For the year ended June 30, 2000, net health care costs paid by STRS were \$283,137,000 and STRS had 99,011 eligible benefit recipients.

East Knox Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2001

For SERS, coverage is made available to service retirees with ten or more years of qualifying service credit, and disability and survivor benefit recipients. Members retiring on or after August 1, 1989, with less than twenty-five years of service credit must pay a portion of their premium for health care. The portion is based on years of service up to a maximum of 75 percent of the premium.

After the allocation for basic benefits, the remainder of the employer's 14 percent contribution is allocated to providing health care benefits. For the fiscal year ended June 30, 2000, employer contributions to fund health care benefits were 9.80 percent of covered payroll, an increase of 1.3 percent from fiscal year 2000. In addition, SERS levies a surcharge to fund health care benefits equal to 14 percent of the difference between a minimum pay and the member's pay, pro-rated for partial service credit. For fiscal year 2000, the minimum pay was at \$12,400. For the School District, the amount to fund health care benefits, including the surcharge, equaled \$76,969 during the 2001 fiscal year.

The surcharge, added to the unallocated portion of the 14 percent employer contribution rate, provides for maintenance of the asset target level for the health care fund. The target level for the health care reserve is 150 percent of annual health care expenses. Expenses for health care for the fiscal year ended June 30, 2000 (the latest information available), were \$140,696,340 and the target level was \$211.0 million. At June 30, 2000, SERS had net assets available for payment of health care benefits of \$252.3 million. SERS has approximately 50,000 participants currently receiving health care benefits.

Note 13 - Other Employee Benefits

A. Compensated Absences

The criteria for determining vacation and sick leave components are derived from negotiated agreements and State laws. Classified employees earn ten to twenty days of vacation per year, depending upon length of service. Accumulated unused vacation time is paid to classified employees upon termination of employment. Teachers and administrators, who are not on a twelve month contract, do not earn vacation time. Teachers, administrators and classified employees earn sick leave at the rate of one and one-fourth days per month. Sick leave may be accumulated with no maximum. Upon retirement, payment is made for one-fourth of the total sick leave accumulation, up to a maximum accumulation of 195 days for certified and 120 days for classified employees.

B. Health Care Benefits

The School District provides health and dental insurance to most employees through Anthem Blue Cross/Blue Shield for all regular certified and noncertified employees. The School District also provides life insurance and accidental death and dismemberment insurance to most employees in the amount of \$20,000, for all regular certified and noncertified employees and \$50,000 for the Superintendent and two principals.

Note 14 - Capitalized Leases - Lessee Disclosure

During fiscal year 2001, the School District entered into a lease for copiers. In prior fiscal years, the School District entered into capitalized leases for copiers, a scrubber and a chair lift.

The leases meet the criteria of a capital lease as defined by Statement of Financial Accounting Standards No. 13, "Accounting for Leases," which defines a capital lease generally as one which transfers benefits

East Knox Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2001

and risks of ownership to the lessee. Capital lease payments have been reclassified and are reflected as debt service expenditures in the general purpose financial statements. These expenditures are reflected as program/function expenditures on a budgetary basis.

Fixed assets acquired by lease have been capitalized in the general fixed assets account group in the amount of \$89,944, which is equal to the present value of the future minimum lease payments at the time of acquisition. A corresponding liability was recorded in the general long-term obligations account group.

The following is a schedule of the future minimum lease payments required under the capital lease and the present value of the minimum lease payments as of June 30, 2001.

Fiscal Year Ending June 30, 2001	General Long-Term Obligation
2002	\$16,462
2003	20,878
2004	20,878
2005	20,878
2006	13,263
Total minimum lease payments	92,359
Less: amount representing interest	(16,309)
Present value of minimum lease payments	\$76,050

Note 15 - Long-Term Obligations

Changes in long-term obligations of the School District during fiscal year 2001, were as follows:

	Principal Outstanding 6/30/00	Additions	Deductions	Principal Outstanding 6/30/01
Capital Lease	\$29,410	\$60,523	\$13,883	\$76,050
General Obligation Bonds:				
1993 School Improvement 5.4%-6.5%	3,890,000	0	125,000	3,765,000
1994 Energy Conservation 6.0%	65,000	0	30,000	35,000
Compensated Absences	196,778	17,399	0	214,177
Intergovernmental Payable	48,126	48,405	48,126	48,405
Total General Long-Term Obligations	\$4,229,314	\$126,327	\$217,009	\$4,138,632

The capital lease obligation will be paid from the permanent improvement capital projects fund. The school improvement bonds which mature in December of 2018 and the energy conservation bonds which mature in November of 2001 will be paid from the debt service fund. Compensated absences will be paid from the fund from which the person is paid. The intergovernmental payable represents contractually required pension contributions paid outside the available period and will be paid from the fund from which the person is paid.

The School District's overall legal debt margin was \$9,621,820 with an unvoted debt margin of \$137,896 at June 30, 2001. Principal and interest requirements to retire general obligation bonds outstanding at June 30, 2001, are as follows:

East Knox Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2001

Fiscal Year Ending June 30,	School Improvement Bond	Energy Conservation Bond	Total General Obligation Debt
2002	\$346,960	\$36,050	\$383,010
2003	352,850	0	352,850
2004	353,160	0	353,160
2005	362,815	0	362,815
2006-2010	1,639,825	0	1,639,825
2010-2014	1,557,935	0	1,557,935
2015-2019	1,175,830	0	1,175,830
Total Principal and Interest	5,789,375	36,050	5,825,425
Less: Interest	(2,024,375)	(1,050)	(2,025,425)
Total Principal	\$3,765,000	\$35,000	\$3,800,000

Note 16 - Segment Information for Enterprise Funds

The School District maintains two enterprise funds to account for the operations of food service and uniform school supplies. The table below reflects in a summarized format the more significant financial data relating to the enterprise funds of the School District as of and for the fiscal year ended June 30, 2001.

	Food Service	Uniform School Supplies	Total Enterprise Funds
Operating Revenues	\$175,282	\$41,796	\$217,078
Depreciation	6,536	0	6,536
Operating Loss	(89,801)	(553)	(90,354)
Donated Commodities	15,646	0	15,646
Operating Grants	69,560	0	69,560
Net Loss	(2,429)	(553)	(2,982)
Fixed Asset Additions	13,272	0	13,272
Net Working Capital	22,131	13,909	36,040
Total Assets	80,788	13,909	94,697
Long-Term Compensated Absences Payable	4,187	0	4,187
Total Equity	47,785	13,909	61,694
Encumbrances at 6/30/01	1,056	580	1,636

Note 17 - Jointly Governed Organization and Public Entity Risk Pool

A. Jointly Governed Organization

The School District is a participant in the Tri-Rivers Educational Computer Association (TRECA), which is a computer consortium. TRECA is association of public school districts within the boundaries of Delaware, Marion, Morrow, Knox and Wyandot Counties. The organization was formed for the purpose of applying modern technology with the aid of computers and other electronic equipment to administrative and instructional functions among member districts. The governing Board of TRECA

East Knox Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2001

consists of two representatives from each county elected by majority vote of all charter member school districts within each county. The degree of control exercised by any participating school district is limited to its representation on the Board. The School District paid \$61,160 to TRECA during fiscal year 2001 for services. Financial information can be obtained from Mike Carder, who serves as Director, 2222 Marion-Mt. Gilead Road, Marion, Ohio 43302.

B. Insurance Purchasing Pool

The School District participates in the Ohio School Boards Association Workers' Compensation Group Rating Program (GRP), an insurance purchasing pool. The GRP's business and affairs are conducted by a three member Board of directors consisting of the President, the President-Elect and the Immediate Past President of the OSBA. The Executive Director of the OSBA, or his designee, serves as coordinator of the program. Each year, the participating school districts pay an enrollment fee to the GRP to cover the costs of administering the program.

Note 18 - Contingencies

A. Grants

The School District received financial assistance from federal and State agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the general fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the School District at June 30, 2001.

B. Litigation

The School District is party to legal proceedings. The School District's management is of the opinion that ultimate disposition of these claims and legal proceedings will not have a material adverse effect, if any, on the financial condition of the School District.

Note 19 - Set-Asides

The School District is required by State statute to annually set aside in the general fund an amount based on a statutory formula for the purchase of textbooks and other instructional materials and an equal amount for the acquisition and construction of capital improvements. Amounts not spent by year-end or offset by similarly restricted resources received during the year must be held in cash at year-end and carried forward to be used for the same purposes in future years. The School District is also required to set aside money for budget stabilization.

East Knox Local School District
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2001

The following cash basis information describes the change in the set aside amounts for textbooks, capital acquisition, and budget stabilization. Disclosure of this information is required by State statute.

	Textbooks	Capital Acquisition	Budget Stabilization
Set-aside Reserve Balance as of June 30, 2000	\$14,317	\$0	\$ 102,268
Current Year Set-aside Requirement	120,800	120,800	0
Reduction Authorized by Legislative Revisions	0	0	(76,150)
Current Year Offsets	0	(121,130)	0
Qualifying Disbursements	(127,035)	0	0
Totals	<u>\$8,082</u>	<u>(\$330)</u>	<u>\$26,118</u>
Set-aside Balance Carried Forward to Future Fiscal Years	<u>\$8,082</u>	<u>\$0</u>	<u>\$26,118</u>
Set-aside Reserve Balance as of June 30, 2001	<u>\$8,082</u>	<u>\$0</u>	<u>\$26,118</u>

The School District had qualifying disbursements during the fiscal year that reduced the capital improvement set-aside amounts below zero. Although the School District had qualifying disbursements during the fiscal year that reduced the set-aside amounts to below zero for the capital acquisition set-aside, this amount may not be used to reduce the set-aside requirement of future years. This negative balance is therefore not presented as being carried forward to future years. The total reserve balance for the three set-asides at the end of the fiscal year was \$34,200.

Note 20 - State School Funding Decision

On September 6, 2001, the Ohio Supreme Court issued its latest opinion regarding the State's school funding plan. The decision identified aspects of the current plan that require modification if the plan is to be considered constitutional, including:

- ▶ A change in the school districts that are used as the basis for determining the base cost support amount. Any change in the amount of funds distributed to school districts as a result of this change must be retroactive to July 1, 2001, although a time line for distribution is not specified.
- ▶ Fully funding parity aid no later than the beginning of fiscal year 2004 rather than fiscal year 2006.

The Supreme Court relinquished jurisdiction over the case based on anticipated compliance with its order.

In general, it is expected that the decision would result in an increase in State funding for most Ohio school districts. However, as of November 7, 2001, the Ohio General Assembly is still analyzing the impact this Supreme Court decision will have on funding for individual school districts. Further, the State of Ohio, in a motion filed September 17, 2001, asked the Court to reconsider and clarify the parts of the decision changing the school districts that are used as the basis for determining the base cost support amount and the requirement that changes be made retroactive to July 1, 2001.

On November 2, 2001, the Court granted this motion for reconsideration. The Court may re-examine and redetermine any issue upon such reconsideration.

As of the date of these financial statements, the School District is unable to determine what effect, if any, this decision and the reconsideration will have on its future State funding and on its financial operations.

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STATE OF OHIO
OFFICE OF THE AUDITOR
JIM PETRO, AUDITOR OF STATE

35 North Fourth Street
Columbus, Ohio 43215
Telephone 614-466-3402
800-443-9275
Facsimile 614-728-7199
www.auditor.state.oh.us

REPORT ON COMPLIANCE AND ON INTERNAL CONTROL REQUIRED BY GOVERNMENT AUDITING STANDARDS

Board of Education
East Knox Local School District
Knox County
23201 Coshocton Road
Howard, Ohio 43028

We have audited the general-purpose financial statements of the East Knox Local School District, Knox County, Ohio (the District), as of and for the year ended June 30, 2001, and have issued our report thereon dated November 14, 2001, wherein we noted the District adopted Government Accounting Statements Nos. 33 and 36. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance that is required to be reported under *Government Auditing Standards* which is described in the accompanying schedule of findings as item 2001-10642-001. We also noted an immaterial instance of noncompliance that we have reported to management of the District in a separate letter dated November 14, 2001.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted a matter involving the internal control over financial reporting that does not require inclusion in this report, that we have reported to management of the District in a separate letter dated November 14, 2001.

This report is intended for the information and use of the audit committee, management, and the Board of Education and is not intended to be and should not be used by anyone other than these specified parties.

JIM PETRO
Auditor of State

November 14, 2001

**EAST KNOX LOCAL SCHOOL DISTRICT
KNOX COUNTY**

**SCHEDULE OF FINDINGS
JUNE 30, 2001**

**FINDINGS RELATED TO THE FINANCIAL STATEMENTS
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

FINDING NUMBER 2001-10642-001

Potential Ethics Violation

Provisions of the Ohio ethics law and Ohio Rev. Code Chapter 2921 address the circumstances in which a public official or employee is prohibited from using the authority or influence of his office or employment to secure anything of value that substantially and improperly influences the official or employee in the exercise of his duties, and from having an interest in public contract.

Ohio Rev. Code Section 102.03(D) provides that no public official or employee shall use the authority of influence of office or employment to secure anything of value that is of such a character as to manifest a substantial and improper influence upon the public official of employee with respect to that person's duties. Ohio Rev. Code Section 2921.42 (A)(4) provides that a public official may not knowingly "have an interest in the profits or benefits of a public contract entered into by or for the use of the political subdivision or governmental agency or instrumentality with which he is connected."

Further, Ohio Ethics Commission Advisory Opinion No. 94-002, provides that Ohio Rev. Code Section 2921.42 (A)(4) prohibits a teacher from having an interest in a contract with his/her employing school district.

East Knox Local School District teacher Carol Wolfe owns a travel agency. During the audit period, the School District had contracted with Carol Wolfe's agency for the Art Club's trip to Chicago in the amount of \$11,090.

The situation appears to be contravention with the ethics statues and Ethics Commission Advisory Opinion No. 94-002. Consequently, this potential violation of Ohio Rev. Code Section 102.03(D) and 2921.42(A)(4) will be referred to the Knox County Prosecuting Attorney and Ohio Ethics Commission.



STATE OF OHIO
OFFICE OF THE AUDITOR

JIM PETRO, AUDITOR OF STATE

88 East Broad Street
P.O. Box 1140
Columbus, Ohio 43216-1140
Telephone 614-466-4514
800-282-0370
Facsimile 614-466-4490

EAST KNOX LOCAL SCHOOL DISTRICT

KNOX COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
DECEMBER 13, 2001**