



**VILLAGE OF MAYFIELD
CUYAHOGA COUNTY**

REGULAR AUDIT

FOR THE YEAR ENDED DECEMBER 31, 2000



**JIM PETRO
AUDITOR OF STATE**

STATE OF OHIO

VILLAGE OF MAYFIELD
CUYAHOGA COUNTY

TABLE OF CONTENTS

TITLE	PAGE
Report of Independent Accountants	1
Combined Statement of Cash Receipts, Cash Disbursements, and Changes in Fund Cash Balances – Governmental Fund Types – For the Year Ended December 31, 2000	3
Statement of Cash Receipts, Cash Disbursements, and Changes in Fund Cash Balances – Fiduciary Fund Type – For the Year Ended December 31, 2000	4
Notes to the Financial Statements	5
Report on Compliance and on Internal Control Required by <i>Government Auditing Standards</i>	13

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REPORT OF INDEPENDENT ACCOUNTANTS

Village of Mayfield
Cuyahoga County
6621 Wilson Mills Road
Mayfield Village, Ohio 44143

To the Village Council:

We have audited the accompanying financial statements of the Village of Mayfield, Cuyahoga County, Ohio, (the Village) as of and for the year ended December 31, 2000. These financial statements are the responsibility of the Village's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1, the Village prepares its financial statements on the basis of accounting prescribed or permitted by the Auditor of State, which is a comprehensive basis of accounting other than generally accepted accounting principles.

In our opinion, the financial statements referred to above present fairly, in all material respects, the combined fund cash balances and reserves for encumbrances of the Village of Mayfield, Cuyahoga County, Ohio, as of December 31, 2000, and its combined cash receipts and disbursements for the years then ended on the basis of accounting described in Note 1.

In accordance with *Government Auditing Standards*, we have also issued our report dated May 1, 2001 on our consideration of the Village's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

This report is intended solely for the information and use of the Audit Committee, management, Village Council and other officials authorized to receive this report under § 117.26, Ohio Revised Code, and is not intended to be and should not be used by anyone other than these specified parties.

Jim Petro
Auditor of State

May 1, 2001

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**VILLAGE OF MAYFIELD
CUYAHOGA COUNTY
COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND
CHANGES IN FUND CASH BALANCES - GOVERNMENTAL FUND TYPES -
FOR THE YEAR ENDED DECEMBER 31, 2000**

	<u>Governmental Fund Types</u>				Totals (Memorandum Only)
	<u>General</u>	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Capital Projects</u>	
Cash Receipts:					
Property Tax and Other Local Taxes	\$6,456,025	\$154,706	\$302,599	\$66,433	\$6,979,763
Special Assessments	0	82,111	36,395	0	118,506
Intergovernmental Receipts	384,481	107,815	32,826	20,350	545,472
Charges for Services	235,003	12,660	0	0	247,663
Fines, Licenses, and Permits	191,630	0	0	0	191,630
Earnings on Investments	180,038	23,108	0	0	203,146
Miscellaneous	54,672	9,501	0	3,528	67,701
Total Cash Receipts	<u>7,501,849</u>	<u>389,901</u>	<u>371,820</u>	<u>90,311</u>	<u>8,353,881</u>
Cash Disbursements:					
Current:					
Security of Persons and Property	2,944,070	251,801	0	0	3,195,871
Public Health Services	10,292	1,092	0	0	11,384
Leisure Time Activities	555,042	2,500	0	48,650	606,192
Community Environment	220,156	0	0	0	220,156
Basic Utility Services	172,458	0	0	0	172,458
Transportation	1,035,180	41,623	0	345,174	1,421,977
General Government	1,368,380	310,169	5,436	203,636	1,887,621
Debt Service:					
Principal Payments	0	0	4,685,087	0	4,685,087
Interest Payments	0	0	335,326	0	335,326
Financing and Other Debt-Service Related	0	0	0	0	0
Capital Outlay	1,923,425	54,615	0	0	1,978,040
Total Disbursements	<u>8,229,003</u>	<u>661,800</u>	<u>5,025,849</u>	<u>597,460</u>	<u>14,514,112</u>
Total Receipts Over/(Under) Disbursements	<u>(727,154)</u>	<u>(271,899)</u>	<u>(4,654,029)</u>	<u>(507,149)</u>	<u>(6,160,231)</u>
Other Financing Receipts/(Disbursements):					
Sale of Bonds or Notes	0	0	4,250,053	0	4,250,053
Sale of Fixed Assets	29,177	0	0	0	29,177
Other Sources	206,794	16,250	0	0	223,044
Other Uses	(15,155)	(16,800)	0	0	(31,955)
Transfers-In	0	140,000	387,475	200,000	727,475
Transfers-Out	(640,000)	0	0	(87,475)	(727,475)
Total Other Financing Receipts/(Disbursements)	<u>(419,184)</u>	<u>139,450</u>	<u>4,637,528</u>	<u>112,525</u>	<u>4,470,319</u>
Excess of Cash Receipts and Other Financing Receipts Over/(Under) Cash Disbursements and Other Financing Disbursements	(1,146,338)	(132,449)	(16,501)	(394,624)	(1,689,912)
Fund Cash Balances January 1, 2000	2,297,316	948,289	113,749	640,642	3,999,996
Fund Cash Balances, December 31, 2000	<u>\$1,150,978</u>	<u>\$815,840</u>	<u>\$97,248</u>	<u>\$246,018</u>	<u>\$2,310,084</u>
Reserves for Encumbrances, December 31, 2000	<u>\$654,138</u>	<u>\$59,932</u>	<u>\$0</u>	<u>\$182,480</u>	<u>\$896,550</u>

The notes to the financial statements are an integral part of this statement.

**VILLAGE OF MAYFIELD
 CUYAHOGA COUNTY
 STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND
 CHANGES IN FUND CASH BALANCES- FIDUCIARY FUND TYPE -
 FOR THE YEAR ENDED DECEMBER 31, 2000**

	Agency Funds
Operating Cash Receipts:	
Charges for Services	\$3,479
Miscellaneous	115
Total Operating Cash Receipts	3,594
Operating Cash Disbursements:	
Contractual Services	4,354
Supplies and Materials	35
Total Operating Cash Disbursements	4,389
Operating Income/(Loss)	(795)
Non-Operating Cash Receipts:	
Other Non-Operating Receipts	29,546
Total Non-Operating Cash Receipts	29,546
Non-Operating Cash Disbursements:	
Other Non-Operating Cash Disbursements	191,508
Total Non-Operating Cash Disbursements	191,508
Net Receipts Over/(Under) Disbursements	(162,757)
Fund Cash Balances, January 1, 2000	230,440
Fund Cash Balances, December 31, 2000	\$67,683

The notes to the financial statements are an integral part of this statement.

**VILLAGE OF MAYFIELD
CUYAHOGA COUNTY
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2000**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Description of the Entity

The Village of Mayfield, Cuyahoga County, Ohio, (the Village) is a body corporate and politic established to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The Village is directed by a publicly-elected seven-member Council and Mayor. The Village provides general governmental services, maintenance of roads, rubbish collections, sanitary sewer/storm sewer facilities, building, zoning, safety and police protection.

The Village's management believes these financial statements present all activities for which the Village is financially accountable.

B. Basis of Accounting

These financial statements follow the basis of accounting prescribed or permitted by the Auditor of State, which is similar to the cash receipts and disbursements basis of accounting. Receipts are recognized when received in cash rather than when earned, and disbursements are recognized when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as prescribed or permitted by the Auditor of State.

C. Cash and Investments

The Demand Deposits, Money Market, Savings Bond, Federal Home Loan Bank Bonds and Notes, Federal Home Loan Mortgage Corporation Bills and Notes, Federal National Management Association Notes are valued at cost. The investment in STAR Ohio (the State Treasurer's investment pool) is valued at amounts reported by the State Treasurer.

D. Fund Accounting

The Village uses fund accounting to segregate cash and investments that are restricted as to use. The Village classifies its funds into the following types:

1. General Fund

The General Fund is the general operating fund. It is used to account for all financial resources except those required to be accounted for in another fund.

2. Special Revenue Funds

These funds are used to account for proceeds from specific sources (other than from trusts or for capital projects) that are restricted to expenditure for specific purposes. The Village had the following significant Special Revenue Funds:

Sanitary Sewer Relief Fund - This fund receives transfers from the General Fund for the Villages portion of sewer projects in the Village.

Police Protection Fund - This fund receives property tax revenues for general operating expenses related to the Villages police department.

**VILLAGE OF MAYFIELD
CUYAHOGA COUNTY
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2000
(Continued)**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES(Continued)

D. Fund Accounting (Continued)

3. Debt Service Fund

This fund is used to accumulate resources for the payment of bonds and note indebtedness.

4. Capital Project Funds

These funds are used to account for receipts that are restricted for the acquisition or construction of major capital projects (except those financed through enterprise or trust funds). The Village had the following significant Capital Project Funds:

Capital Improvement Fund - This fund receives local tax revenues which are used account for expenditures for major capital improvements.

Northwest Quadrant Project Fund - This fund receives Issue II revenues which are used to account for expenditures for the acquisition of property and construction of buildings for the designated municipal projects and business campus.

S.O.M. Center Road Widening Project - This fund receives transfers from the General Fund which are used to account for the acquisition of property, widening and signalization of S.O.M. Center and White Road in the Village.

5. Fiduciary Fund (Agency Funds)

Funds for which the Village is acting in an agency capacity are classified as agency funds. The Village had the following significant Fiduciary Fund:

Performance Bond Fund - This fund is used to account for the collection and distribution of contractor's performance bonds.

E. Budgetary Process

The Ohio Revised Code requires that each fund (except certain agency funds) be budgeted annually.

1. Appropriations

Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund, function or object level of control, and appropriations may not exceed estimated resources. The Council must annually approve appropriation measures and subsequent amendments. The County Budget Commission must also approve the annual appropriation measure. Unencumbered appropriations lapse at year end.

**VILLAGE OF MAYFIELD
CUYAHOGA COUNTY
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2000
(Continued)**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES(Continued)

E. Budgetary Process (Continued)

2. Estimated Resources

Estimated resources include estimates of cash to be received (budgeted receipts) plus unencumbered cash as of January 1. The County Budget Commission must also approve estimated resources.

3. Encumbrances

The Ohio Revised Code requires the Village to reserve (encumber) appropriations when commitments are made. Encumbrances outstanding at year end are carried over, and need not be reappropriated.

A summary of the 2000 budgetary activity appears in Note 3.

F. Property, Plant and Equipment

Acquisitions of property, plant and equipment are recorded as disbursements when paid. These items are not reflected as assets on the accompanying financial statements.

G. Unpaid Vacation and Sick Leave

Employees are entitled to cash payments for unused vacation and sick leave in certain circumstances, such as upon leaving employment. Unpaid vacation and sick leave are not reflected as liabilities under the cash basis of accounting used by the Village.

2. EQUITY IN POOLED CASH AND INVESTMENTS

The Village maintains a cash and investments pool used by all funds. The Ohio Revised Code prescribes allowable deposits and investments. The carrying amount of cash and investments at December 31 was as follows:

	<u>2000</u>
Demand deposits	\$ 18,216
Cash on Hand	<u>1,800</u>
Total deposits	<u>20,016</u>
Money Market	351,862
StarOhio	223
Federal Home Loan Bank Notes	250,578
Federal Home Loan Mortgage Corporation Notes	249,867
Federal Home Loan Mortgage Corporation Bills	249,325
Federal Home Loan Bank Bonds	496,583
Federal National Mortgage Association Notes	758,313
Savings Bond	<u>1,000</u>
Total investments	<u>2,357,751</u>
Total deposits and investments	<u><u>\$ 2,377,767</u></u>

**VILLAGE OF MAYFIELD
CUYAHOGA COUNTY
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2000
(Continued)**

2. EQUITY IN POOLED CASH AND INVESTMENTS (Continued)

Deposits: Deposits are insured by the Federal Depository Insurance Corporation.

Investments: Federal Home Loan Bank Notes and Bonds, Federal Home Loan Mortgage Corporation Notes and Bills, and the Federal National Mortgage Association Notes are held in book-entry form by the Federal Reserve, in the name of the Village's financial institution. The financial institution maintains records identifying the Village as owner of these securities. The investment in STAR Ohio is not evidenced by securities that exist in physical or book-entry form. The investment in the Savings Bond is maintained in the Village's safe.

3. BUDGETARY ACTIVITY

Budgetary activity for the year ending December 31, 2000 follows:

2000 Budgeted vs. Actual Receipts			
Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$ 8,107,011	\$ 7,737,820	\$ (369,191)
Special Revenue	518,072	546,151	28,079
Debt Service	5,060,761	5,009,348	(51,413)
Capital Projects	10,370,410	290,311	(10,080,099)
Total	<u>\$ 24,056,254</u>	<u>\$ 13,583,630</u>	<u>\$(10,472,624)</u>

2000 Budgeted vs. Actual Budgetary Basis Expenditures			
Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$ 10,041,906	\$ 9,538,296	\$ 503,610
Special Revenue	975,162	738,532	236,630
Debt Service	5,029,702	5,025,849	3,853
Capital Projects	1,941,969	867,415	1,074,554
Total	<u>\$ 17,988,739</u>	<u>\$ 16,170,092</u>	<u>\$ 1,818,647</u>

The Village had three funds in violation of section 5705.41B, Ohio Revised Code.

4. PROPERTY TAX

Real property taxes become a lien on January 1 preceding the October 1 date for which rates are adopted by Village Council. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable homestead and rollback deductions. Homestead and rollback amounts are then paid by the State, and are reflected in the accompanying financial statements as Intergovernmental Receipts. Payments are due to the County by December 31. If the property owner elects to make semiannual payment, the first half is due December 31. The second half payment is due the following June 20.

Public utilities are also taxed on personal and real property located within the Village.

**VILLAGE OF MAYFIELD
CUYAHOGA COUNTY
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2000
(Continued)**

4. PROPERTY TAX (Continued)

Tangible personal property tax is assessed by the property owners, who must file a list of such property with the County by each April 30.

The County is responsible for assessing property, and for billing, collecting, and distributing all property taxes on behalf of the Village.

5. DEBT

Debt outstanding at December 31, 2000 was as follows:

	Principal	Interest Rate
Ohio Water Development Authority/EPA Loan	\$ 170,150	4.16%
Ohio EPA Supplement Loan	95,724	4.04%
Ohio Public Works Loan(Issue II)	246,944	0.00%
General Obligation Bonds	2,650,000	3.4% To 6.4%
General Obligation Notes	4,250,000	4.48%
State Infrastructure Bank Loan	5,090,807	0% to 5%
Progressive Parkview Pool Loan	1,021,795	Variable
Total	\$ 13,525,420	

The Ohio Water Development Authority/EPA Loans and Ohio EPA Supplement Loan relate to water main replacements for the Worton Park Sewer Improvement Project.

The Ohio Public Works Commission(Issue II) Loan is an interest free loan for the Worton Park Sanitary System construction.

The General Obligations Bonds were issued in 1991 and 1996. The 1991 issue was for construction of a waterline. The principal issued was \$410,000. The 1996 issue was for the construction of a fire station. The principal issued was \$3,000,000.

The State Infrastructure Bank Loan(the economic development wing of the Ohio Department of Transportation, ODOT) was issued in 1999. The issue is for the completion of the North Commons Boulevard and Parkview Drive Construction on the interior roadway project and the engineering and right-of-way acquisition for the widening of S.O.M. Center Road. The loan will be repaid in part by the proceeds of a Tax Incremental Financing Plan agreed to between the Progressive Casualty Insurance Company and the Village in 1999. The Village repays the state and as such ODOT maintains an interest in the proceeds from the T.I.F.

The Progressive Parkview Pool Loan is a loan from Progressive Casualty Insurance Company to the Village for the express purpose of construction of Parkview Pool. The interest rate on the loan is tied to the five-year treasury note interest rate. The loan was part of the overall development agreement between Progressive Casualty Insurance Company and the Village. The loan has to be repaid within five years. The loan originated in 1999.

The Village issued a various purpose improvement note on September 20, 2000 in the amount of \$4,250,000 at an interest rate of 4.48%. This note matures on September 20, 2001.

**VILLAGE OF MAYFIELD
CUYAHOGA COUNTY
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2000
(Continued)**

5. DEBT(Continued)

Amortization of the above debt, including interest, is scheduled as follows:

Year ending December 31:	OWDA and EPA Loans	General Obligation Bonds	OPWC Loan	State Infrastructure Bank Loan	General Obligation Notes	Progressive Parkview Pool Loan
2001	\$ 22,851	\$299,483	\$ 14,966	\$ 407,516	\$ 4,459,630	\$ 358,172
2002	22,851	241,398	14,966	439,060	0	294,881
2003	22,851	241,453	14,966	439,060	0	294,881
2004	22,851	241,113	14,966	439,060	0	294,881
2005	22,851	245,425	14,966	439,060	0	0
Subsequent	<u>239,935</u>	<u>2,679,071</u>	<u>172,114</u>	<u>5,707,778</u>	<u>0</u>	<u>0</u>
Total	<u>\$354,190</u>	<u>\$3,947,943</u>	<u>\$246,944</u>	<u>\$ 7,871,534</u>	<u>\$ 4,459,630</u>	<u>\$ 1,242,815</u>

6. RETIREMENT SYSTEMS

The Village's law enforcement officers and firefighters belong to the Ohio Police and Fire Pension Fund (OP&F). Other full-time employees belong to the Public Employees Retirement System (PERS) of Ohio. OP&F and PERS are cost-sharing, multiple-employer plans. These plans provide retirement benefits, including postretirement healthcare, and survivor and disability benefits to participants as prescribed by the Ohio Revised Code.

Contribution rates are also prescribed by the Ohio Revised Code. For 2000, members of OP&F contributed 10% of their wages to the OP&F. The Village contributed an amount equal to 19.5% of their wages. PERS members contributed 8.5% of their gross salaries. The Village contributed an amount equal to 10.84% of participants' gross salaries. The Village has paid all contributions required through December 31, 2000.

7. INCOME TAX

The Village levies and collects an income tax of 1.5% percent on all income earned within the Village as well as on income of residents earned outside the Village. In the latter case, the Village allows a credit of 100% of the tax paid to another municipality, not to exceed the amount owed. The Village has contracted with the Regional Income Tax Agency (RITA) for the collection of income taxes. Employers within the Village are required to withhold income tax on employee earnings and remit the tax at least quarterly. Corporations and other individual taxpayers are also required to pay their estimated tax at least quarterly and file a return annually.

8. RISK MANAGEMENT

The Village has obtained commercial insurance for the following risks:

- Comprehensive property and general liability
- Vehicles
- Errors and omissions

The Village also provides health insurance and dental coverage to full-time employees through a private carrier.

**VILLAGE OF MAYFIELD
CUYAHOGA COUNTY
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2000
(Continued)**

9. JOINTLY GOVERNED ORGANIZATIONS

1. The Mayfield Union Cemetery is a jointly governed organization among three local communities (Village of Mayfield, Highland Heights and Mayfield Heights). The jointly governed organization was formed based on the boundaries in relation to the cemetery. Each of the communities contributes a nominal fee for the maintenance of the cemetery. The Village of Mayfield assumes the daily accounting and reporting of the cemetery finances. The Cemetery Board consists of three Board members; one council member appointed from each of the three communities. Financial information can be obtained by contacting the Director of Finance at the Village of Mayfield, 6621 Wilson Mills Road, Mayfield Village, Ohio 44143.
2. The Eastern Suburban Regional Council of Governments (ESRCOG) was formed in 1972 to foster cooperation between member municipalities through sharing of facilities for mutual benefit. The governing body of ESRCOG is a council comprised of one representative from each of the six participating municipalities. The Council operates according to a written agreement establishing ESRCOG pursuant to Ohio Revised Code Chapter 167.

The Council adopts a budget for ESRCOG annually. Each member municipality's degree of control is limited to its representation on the Council. In 2000, the Village contributed \$7,000 which represents 16.7 percent of total member contributions.

The Council established one subsidiary organization, the Suburban Police Anti-Crime Network (SPAN) which provides for the mutual interchange and sharing of police personnel and police equipment to be utilized by all participating members.

3. The Village is a member of the Northeast Ohio Public Energy Council (NOPEC). NOPEC is a regional council of governments formed under Chapter 167 of the Ohio Revised Code. NOPEC was formed to serve as a vehicle for communities wishing to proceed jointly with an aggregation program for the purchase of electricity. NOPEC is currently comprised of 104 communities who have been authorized by ballot to purchase electricity on behalf of their citizens. The intent of NOPEC is to provide electricity at the lowest possible rates while at the same time insuring stability in prices by entering into long-term contracts with suppliers to provide electricity to the citizens of its member communities.

NOPEC is governed by a General Assembly made up of one representative from each member community. The representatives from each county then elect one person to serve on the eight-member NOPEC Board of Directors. The Board oversees and manages the operation of the aggregation program. The degree of control exercised by any participating government is limited to its representation in the General Assembly and on the Board. The Village did not contribute to NOPEC during 2000. Financial information can be obtained by contacting Dan DiLiberto, Treasurer, 35150 Lakeshore Boulevard, Eastlake, Ohio 44095.

10. CONTINGENT LIABILITIES

The Village is defendant in several lawsuits. Although the outcome of these suits is not presently determinable, management believes that the resolution of these matters will not materially adversely affect the Village's financial condition.

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**REPORT ON COMPLIANCE AND ON INTERNAL CONTROL
REQUIRED BY GOVERNMENT AUDITING STANDARDS**

Village of Mayfield
Cuyahoga County
6621 Wilson Mills Road
Mayfield Village, Ohio 44143

To the Village Council:

We have audited the financial statements of the Village of Mayfield, Cuyahoga County, Ohio, (the Village) as of and for the year ended December 31, 2000, and have issued our report thereon dated May 1, 2001. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Village's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

However, we noted certain immaterial instances of noncompliance that we have reported to the management of the Village in a separate letter dated May 1, 2001.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Village's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted other matters involving the internal control over financial reporting that do not require inclusion in this report, that we have reported to management of the Village in a separate letter dated May 1, 2001.

Village of Mayfield
Cuyahoga County
Report on Compliance and on Internal Control
Required by *Government Auditing Standards*
Page 2

This report is intended for the information and use of the Audit Committee, management, and Village Council, and is not intended to be and should not be used by anyone other than these specified parties.

Jim Petro
Auditor of State

May 1, 2001



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VILLAGE OF MAYFIELD

CUYAHOGA COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
MAY 22, 2001**