



**ANDERSON TOWNSHIP PARK DISTRICT
HAMILTON COUNTY**

REGULAR AUDIT

FOR THE YEARS ENDED DECEMBER 31, 2000-2001



JIM PETRO
AUDITOR OF STATE

STATE OF OHIO

**ANDERSON TOWNSHIP PARK DISTRICT
HAMILTON COUNTY**

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REPORT OF INDEPENDENT ACCOUNTANTS

Anderson Township Park District
Hamilton County
8249 Clough Pike
Cincinnati, Ohio 45244

To the Board of Commissioners:

We have audited the accompanying financial statements of the Anderson Township Park District, Hamilton County, Ohio (the District), as of and for the years ended December 31, 2001 and 2000. These financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As discussed in Note 1, the District prepares its financial statements on the basis of accounting prescribed or permitted by the Auditor of State, which is a comprehensive basis of accounting other than generally accepted accounting principles.

In our opinion, the financial statements referred to above present fairly, in all material respects, the combined fund cash balances and reserves for encumbrances of the District as of December 31, 2001 and 2000, and its combined cash receipts and disbursements for the years then ended on the basis of accounting described in Note 1.

In accordance with *Government Auditing Standards*, we have also issued our report dated May 6, 2002 on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

This report is intended solely for the information and use of the management, Board of Park Commissioners and other officials authorized to receive this report under § 117.26, Ohio Revised Code, and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in black ink, appearing to read "Jim Petro". The signature is stylized with a large, looping initial "J" and a horizontal line extending to the right.

Jim Petro
Auditor of State

May 9, 2002

**ANDERSON TOWNSHIP PARK DISTRICT
HAMILTON COUNTY**

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND
CHANGES IN FUND CASH BALANCES
ALL GOVERNMENTAL FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 2001**

	General	Debt Service	Totals (Memorandum Only)
Cash Receipts:			
General Property Tax - Real Estate	\$1,378,573	\$507,600	\$1,886,173
Tangible Personal Property Tax	134,371		134,371
Intergovernmental	260,263		260,263
Investment Income	28,578		28,578
Gifts and Donations	3,875		3,875
Fees	152,872		152,872
Sales	90,887		90,887
Contracts - Services	473,396		473,396
 Total Cash Receipts	 2,522,815	 507,600	 3,030,415
Cash Disbursements:			
Current:			
General Government	50,665		50,665
Park Maintenance and Equipment	260,599		
Public Safety	19,042		19,042
Utilities	75,125		75,125
Fringe Benefits	338,517		338,517
Training and Supplies	23,630		23,630
Personal Services	1,198,810		1,198,810
Contract Services	84,921		84,921
Supplies and Materials	315,150		315,150
Capital Outlay	103,655		103,655
Debt:			
Payment of Principal	53,505	393,707	447,212
Payment of Interest	1,265	113,893	115,158
 Total Cash Disbursements	 2,524,884	 507,600	 2,771,885
 Total Receipts Over/(Under) Disbursements	 (2,069)	 0	 258,530
 Fund Cash Balances, January 1	 523,527	 0	 523,527
 Fund Cash Balances, December 31	 \$521,458	 \$0	 \$782,057
 Reserves for Encumbrances, December 31	 \$139,104	 \$0	 \$139,104

The notes to the financial statements are an integral part of this statement.

**ANDERSON TOWNSHIP PARK DISTRICT
HAMILTON COUNTY**

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND
CHANGES IN FUND CASH BALANCES
ALL GOVERNMENTAL FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 2000**

	General	Debt Service	Totals (Memorandum Only)
Cash Receipts:			
General Property Tax - Real Estate	\$1,077,168	\$508,650	\$1,585,818
Tangible Personal Property Tax	112,693		112,693
Intergovernmental Revenue	225,461		225,461
Investment Income	32,078		32,078
Gifts and Donations	39,295		39,295
Fees	103,814		103,814
Sales	85,311		85,311
Contracts - Services	430,469		430,469
 Total Cash Receipts	 2,106,289	 508,650	 2,614,939
Cash Disbursements:			
Current:			
General Government	29,331		29,331
Park Maintenance and Equipment	246,632		246,632
Public Safety	14,985		14,985
Utilities	72,838		72,838
Fringe Benefits	232,641		232,641
Training and Supplies	29,448		29,448
Personal Services	1,062,808		1,062,808
Contract Services	80,756		80,756
Supplies and Materials	310,673		310,673
Capital Outlay	40,016		40,016
Debt:			
Payment of Principal	43,370	376,253	419,623
Payment of Interest	3,605	132,397	136,002
 Total Cash Disbursements	 2,167,103	 508,650	 2,675,753
 Total Receipts Over/(Under) Disbursements	 (60,814)	 0	 (60,814)
 Fund Cash Balances, January 1	 584,341	 0	 584,341
 Fund Cash Balances, December 31	 \$523,527	 \$0	 \$523,527
 Reserves for Encumbrances, December 31	 \$52,638	 \$0	 \$52,638

The notes to the financial statements are an integral part of this statement.

**ANDERSON TOWNSHIP PARK DISTRICT
HAMILTON COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2000 AND 2001**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Description of the Entity

Anderson Township Park District, Hamilton County, Ohio (the District), is a body corporate and politic established to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The District is directed by a five-member Board of Commissioners appointed by the Anderson Township Trustees. The District acquires lands for park expansion. Services provided by the District include general maintenance of park facilities and operation of park related activities.

The District's management believes these financial statements present all activities for which the District is financially accountable.

B. Basis of Accounting

These financial statements follow the basis of accounting prescribed or permitted by the Auditor of State, which is similar to the cash receipts and disbursements basis of accounting. Receipts are recognized when received in cash rather than when earned, and disbursements are recognized when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as prescribed or permitted by the Auditor of State.

C. Cash and Investments

Investments are included in fund cash balances. Accordingly, purchases of investments are not recorded as disbursements, and sales of investments are not recorded as receipts. Gains or losses at the time of sale are recorded as receipts or disbursements, respectively.

The investment in STAROhio (the State Treasurer's investment pool) is valued at amounts reported by the State Treasurer.

D. Fund Accounting

The District uses fund accounting to segregate cash and investments that are restricted as to use. The District classifies its funds into the following types:

1. General Fund

The General Fund is the general operating fund. It is used to account for all financial resources except those required to be accounted for in another fund.

2. Debt Service Funds

Debt service funds are used to accumulate resources for the payment of bonds and note indebtedness. The District had the following Debt Service Funds:

Bond fund 1995 - This fund receives property tax revenue from the county for principal and interest payments on the 1995 Park Improvement Bonds.

**ANDERSON TOWNSHIP PARK DISTRICT
HAMILTON COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2000 AND 2001
(Continued)**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Bond Fund 1997 - This fund receives property tax revenue from the county for principal and interest payments on the 1997 Land Acquisition Bonds.

Bond Fund 1998 - This fund receives property tax revenue from the county for principal and interest payments on the 1998 Park Improvement and Land Acquisition Bonds.

E. Budgetary Process

The Ohio Revised Code requires that each fund be budgeted annually.

1. Appropriations

Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund, function or object level of control, and appropriations may not exceed estimated resources. Appropriation Authority includes current year appropriations plus encumbrances carried over from the prior year (if any). The Board must annually approve appropriation measures and subsequent amendments. Unencumbered appropriations lapse at year end.

2. Estimated Resources

Estimated resources include estimates of cash to be received (budgeted receipts) plus unencumbered cash as of January 1.

3. Encumbrances

The Ohio Revised Code requires the District to reserve (encumber) appropriations when commitments are made. Encumbrances outstanding at year end are carried over, and need not be reappropriated.

A summary of 2001 and 2000 budgetary activity appears in Note 3.

F. Property, Plant and Equipment

Acquisitions of property, plant and equipment are recorded as capital outlay disbursements when paid. These items are not reflected as assets on the accompanying financial statements.

G. Accumulated Leave

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused leave. Unpaid leave is not reflected as a liability under the basis of accounting the District uses.

**ANDERSON TOWNSHIP PARK DISTRICT
HAMILTON COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2000 AND 2001
(Continued)**

2. EQUITY IN POOLED CASH AND INVESTMENTS

The District maintains a cash and investment pool used by all funds. The Ohio Revised Code prescribes allowable deposits and investments. The carrying amount of cash and investments at December 31 was as follows:

	2001	2000
Demand deposits	\$177,808	\$195,001
Total deposits	177,808	195,001
STAR Ohio	343,650	328,526
Total investments	343,650	328,526
Total deposits and investments	\$521,458	\$523,527

Deposits: Deposits are either (1) insured by the Federal Depository Insurance Corporation or (2) collateralized by the financial institution's public entity deposit pool.

Investments: Investment in STAR Ohio is not evidenced by securities that exist in physical or book-entry form.

3. BUDGETARY ACTIVITY

Budgetary activity for the years ended December 31, 2001 and 2000 follows:

2001 Budgeted vs. Actual Receipts			
Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$2,485,774	\$2,522,815	\$37,041
Debt Service	507,600	507,600	0
Total	\$2,993,374	\$3,030,415	\$37,041

2001 Budgeted vs. Actual Budgetary Basis Expenditures			
Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$3,008,784	\$2,663,988	\$344,796
Debt Service	507,600	507,600	0
Total	\$3,516,384	\$3,171,588	\$344,796

**ANDERSON TOWNSHIP PARK DISTRICT
HAMILTON COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2000 AND 2001
(Continued)**

3. BUDGETARY ACTIVITY (Continued)

2000 Budgeted vs. Actual Receipts			
Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$2,105,713	\$2,106,289	\$576
Debt Service	508,650	508,650	0
Total	\$2,614,363	\$2,614,939	\$576

2000 Budgeted vs. Actual Budgetary Basis Expenditures			
Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$2,689,389	\$2,219,741	\$469,648
Debt Service	508,650	508,650	0
Total	\$3,198,039	\$2,728,391	\$469,648

4. PROPERTY TAX

Real property taxes become a lien on January 1 preceding the October 1 date for which rates are adopted by the Board of Park Commissioners. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable homestead and rollback deductions. Homestead and rollback amounts are then paid by the State, and are reflected in the accompanying financial statements as Intergovernmental receipts. Payments are due to the County by December 31. If the property owner elects to make semiannual payment, the first half is due December 31. The second half payment is due the following June 20.

Tangible personal property tax is assessed by the property owners, who must file a list of such property to the County by each April 30.

The County is responsible for assessing property, and for billing, collecting, and distributing all property taxes on behalf of the District.

5. DEBT

Debt outstanding at December 31, 2001:

	Principal	Interest Rate
General Obligation Bonds - 1995	\$255,000	4.75%
General Obligation Bonds - 1997	800,000	5.10%
General Obligation Bonds - 1998	556,501	5.17%
General Obligation Bonds - 1998	274,618	5.38%
Lease-Purchase Agreement - Truck	15,915	variable
Lease-Purchase Agreement -Mower, Tractor, Light Tower	42,237	variable
Total	\$1,946,703	

**ANDERSON TOWNSHIP PARK DISTRICT
HAMILTON COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2000 AND 2001
(Continued)**

5. DEBT (Continued)

The District issued a General Obligation Park Improvement Bond on September 1, 1995, in the amount of \$1,550,000 at 4.75% for a term of seven years for improvements in parks and acquiring additional park land. Interest and principal payments are due semi-annually to Huntington Trust Company.

The District issued a Land Acquisition Bond on March 27, 1997, in the amount of \$1,200,000 at 5.1% for a term of fifteen years for the acquisition of real property for the District. Interest and principal payments are due semi-annually to Fifth Third Bank.

The District issued a General Obligation Park Improvement and Land Acquisition Bonds on July 22, 1998 and November 5, 1998, in the amounts of \$320,000 and \$650,000 respectively, at 5.38% and 5.17% respectively for a term of fifteen years to improve the parks and to acquire additional park land. Interest and principal payments are due semi-annually to Firststar Bank.

The District entered into two lease-purchase agreements with Firststar Bank for the purchase of a vehicle, mower, tractor and light tower in 2000. The agreements have annual payments for three years with the District owning the vehicle and equipment at the final payment.

Amortization of the above debt, including interest, is scheduled as follows:

Year ending December 31:	General Obligation Bonds 1995	General Obligation Bonds 1997	General Obligation Bonds 1998	General Obligation Bonds 1998
2002	\$267,113	\$139,525	\$62,817	\$31,358
2003		134,375	62,817	31,358
2004		129,225	62,817	31,358
2005		124,075	62,817	31,358
2006		118,925	62,817	31,358
Subsequent		350,175	439,719	219,502
Total	<u>\$267,113</u>	<u>\$996,300</u>	<u>\$753,804</u>	<u>\$376,292</u>

Year ending December 31:	Lease Purchase - Truck	Lease Purchase- Mower, Tractor, Light Tower
2002	\$8,310	\$22,032
2003	8,310	22,032
Total	<u>\$16,620</u>	<u>\$44,064</u>

**ANDERSON TOWNSHIP PARK DISTRICT
HAMILTON COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2000 AND 2001
(Continued)**

6. RETIREMENT SYSTEM

The District's full time employees belong to the Public Employees Retirement System (PERS) of Ohio. PERS are cost-sharing, multiple-employer plans. This plan provides retirement benefits, including post-retirement healthcare, and survivor and disability benefits to participants as prescribed by the Ohio Revised Code.

Contribution rates are also prescribed by the Ohio Revised Code. For 2001 and 2000, PERS members contributed 8.5% of their gross salaries. The Township contributed an amount equal to 13.55% of participants' gross salaries for 2001 and from January 1, 2000 through June 30, 2000. PERS temporarily reduced the employer contribution rate to 8.13%, effective July 1, 2000 through December 31, 2000. The Township has paid all contributions required through December 31, 2001.

7. RISK MANAGEMENT

Commercial Insurance

The District has obtained commercial insurance for the following risks:

- Comprehensive property and general liability;
- Vehicles; and
- Errors and omissions.

The District also provides health insurance and dental coverage to full-time employees through a private carrier.



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**REPORT OF INDEPENDENT ACCOUNTANTS ON COMPLIANCE AND ON
INTERNAL CONTROL REQUIRED BY GOVERNMENT AUDITING STANDARDS**

Anderson Township Park District
Hamilton County
8249 Clough Pike
Cincinnati, Ohio 45244

To the Board of Commissioners:

We have audited the accompanying financial statements of Anderson Township Park District, Hamilton County, Ohio (the District), as of and for the years ended December 31, 2001 and 2000, and have issued our report thereon dated May 9, 2002. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted a few matters involving the internal control over financial reporting that does not require inclusion in this report, that we have reported to management of the District in a separate letter dated May 9, 2002.

Anderson Township Park District
Hamilton County
Report of Independent Accountants on Compliance and on
Internal Control Required by *Government Auditing Standards*
Page 2

This report is intended solely for the information and use of management and the Board of Park Commissioners, and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in black ink, appearing to read "Jim Petro". The signature is stylized with a large, looping initial "J" and a cursive "Petro".

Jim Petro
Auditor of State

May 9, 2002

ANDERSON TOWNSHIP PARK DISTRICT
HAMILTON COUNTY

SCHEDULE OF PRIOR AUDIT FINDINGS
DECEMBER 31, 1999

Finding Number	Finding Summary	Fully Corrected?	Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding No Longer Valid; <i>Explain:</i>
1999-40431-001	Cash balances not reconciled during the year.	No	Partially Corrected; recommendation made in the management letter.



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ANDERSON TOWNSHIP PARK DISTRICT

HAMILTON COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
MAY 16, 2002**