



**GEAUGA COUNTY TOURISM COUNCIL
GEAUGA COUNTY**

REGULAR AUDIT

FOR THE YEARS ENDED DECEMBER 31, 2001 & 2000



JIM PETRO
AUDITOR OF STATE

STATE OF OHIO

**GEAUGA COUNTY TOURISM COUNCIL
GEAUGA COUNTY**

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REPORT OF INDEPENDENT ACCOUNTANTS

Geauga County Tourism Council
Geauga County
P.O. Box 1006
Burton, Ohio 44021

To the Board of Trustees:

We have audited the accompanying financial statements of the Geauga County Tourism Council, Geauga County, Ohio, (the Council) as of and for the years ended December 31, 2001 and December 31, 2000. These financial statements are the responsibility of the Council's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

As discussed in Note 1, the Council prepares its financial statements on the basis of accounting prescribed or permitted by the Auditor of State, which is a comprehensive basis of accounting other than generally accepted accounting principles.

In our opinion, the financial statements referred to above present fairly, in all material respects, the fund cash balances of the Geauga County Tourism Council, Geauga County, Ohio, as of December 31, 2001 and December 31, 2000, and its cash receipts and disbursements for the years then ended on the basis of accounting described in Note 1.

In accordance with *Government Auditing Standards*, we have also issued our report dated April 5, 2002 on our consideration of the Council's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants.

This report is intended solely for the information and use of management, the Board of Trustees and other officials authorized to receive this report under § 117.26, Ohio Revised Code, and is not intended to be and should not be used by anyone other than these specified parties.

Jim Petro
Auditor of State

April 5, 2002

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**GEAUGA COUNTY TOURISM COUNCIL
GEAUGA COUNTY**

**STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS,
AND CHANGES IN FUND CASH BALANCE - THE GENERAL FUND
FOR THE YEAR ENDED DECEMBER 31, 2001**

Cash Receipts:	
Intergovernmental	\$60,042
Brochure Advertising	14,513
Member Contributions	3,900
Afghan/Banner Sales	1,367
Interest	1,076
Other	<u>102</u>
 Total Cash Receipts	 <u>81,000</u>
 Cash Disbursements:	
Brochure Printing & Design	35,081
Brochure Distribution	8,509
Advertising	26,396
Answering Service	2,203
Accounting	930
Office Supplies	457
Insurance/Utilities	3,737
Postage	3,127
Travel	578
Miscellaneous	<u>1,187</u>
 Total Cash Disbursements	 <u>82,205</u>
 Total Receipts Over/(Under) Disbursements	 <u>(1,205)</u>
 Fund Cash Balances, January 1, 2001	 <u>53,995</u>
 Fund Cash Balances, December 31, 2001	 <u><u>\$52,790</u></u>

The notes to the financial statements are an integral part of this statement.

**GEAUGA COUNTY TOURISM COUNCIL
GEAUGA COUNTY**

**STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS,
AND CHANGES IN FUND CASH BALANCE - THE GENERAL FUND
FOR THE YEAR ENDED DECEMBER 31, 2000**

Cash Receipts:	
Intergovernmental	\$62,284
Brochure Advertising	7,400
Affinity Card Program	540
Member Contributions	3,700
Afghan/Banner Sales	513
Interest	449
Other	<u>200</u>
 Total Cash Receipts	 <u>75,086</u>
 Cash Disbursements:	
Brochure Printing & Design	26,342
Brochure Distribution	9,645
Advertising	11,138
Answering Service	2,503
Accounting	1,111
Office Supplies	536
Insurance/Utilities	3,526
Postage	2,726
Travel	1,068
Miscellaneous	<u>418</u>
 Total Cash Disbursements	 <u>59,013</u>
 Total Receipts Over/(Under) Disbursements	 <u>16,073</u>
 Fund Cash Balances, January 1, 2000	 <u>37,922</u>
 Fund Cash Balances, December 31, 2000	 <u><u>\$53,995</u></u>

The notes to the financial statements are an integral part of this statement.

**GEAUGA COUNTY TOURISM COUNCIL
GEAUGA COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2001 AND 2000**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Description of the Entity

The Geauga County Tourism Council, Geauga County, Ohio, (the Council) is a body corporate and politic established to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The Geauga County Tourism Council is a Community Improvement Corporation as established by the Board under the authority of Section 307.693 Ohio Revised Code. The Council is directed by a ten-member Board of Trustees elected by the membership of the Council. The Council's Intergovernmental revenue is Hotel/Motel tax collected by Geauga County.

The Council's management believes these financial statements present all activities for which the Council is financially accountable.

B. Basis of Accounting

These financial statements follow the basis of accounting prescribed or permitted by the Auditor of State, which is similar to the cash receipts and disbursements basis of accounting. Receipts are recognized when received in cash rather than when earned, and disbursements are recognized when paid rather than when a liability is incurred.

These statements include adequate disclosure of material matters, as prescribed or permitted by the Auditor of State.

C. Cash and Investments

The Certificate of Deposit is valued at cost.

D. Fund Accounting

The Council accounts for all of its financial activity in the General Fund. The General Fund is the general operating fund. It is used to account for all financial resources except those required by law or contract to be restricted.

2. EQUITY IN POOLED CASH AND INVESTMENTS

The Council maintains a cash and investments pool used by all funds. The Ohio Revised Code prescribes allowable deposits and investments. The carrying amount of cash and investments at December 31 was as follows:

	<u>2001</u>	<u>2000</u>
Demand Deposits	\$32,059	\$33,995
Certificate of Deposit	20,731	20,000
Total Deposits and Investment	<u>\$52,790</u>	<u>\$53,995</u>

Deposits: Deposits are either insured by the Federal Depository Insurance Corporation or collateralized by the financial institution's public entity deposit pool.

**GEAUGA COUNTY TOURISM COUNCIL
GEAUGA COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2001 AND 2000**

3. RISK MANAGEMENT

The Council has obtained commercial liability insurance.



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**REPORT ON COMPLIANCE AND ON INTERNAL CONTROL REQUIRED BY
GOVERNMENT AUDITING STANDARDS**

Geauga County Tourism Council
Geauga County
P.O. Box 1006
Burton, Ohio 44021

To the Board of Trustees:

We have audited the financial statements of the Geauga County Tourism Council, Geauga County, Ohio, (the Council) as of and for the years ended December 31, 2001 and December 31, 2000, and have issued our report thereon dated April 5, 2002. We conducted our audits in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Council's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audits and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audits, we considered the Council's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted a matter involving the internal control over financial reporting that does not require inclusion in this report, that we have reported to management of the Council in a separate letter dated April 5, 2002.

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Geauga County
Report on Compliance and on Internal Control Required by
Government Auditing Standards
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This report is intended for the information and use of management and the Board of Trustees, and is not intended to be and should not be used by anyone other than these specified parties.

Jim Petro
Auditor of State

April 5, 2002



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GEAUGA COUNTY TOURISM COUNCIL

GEAUGA COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
MAY 9, 2002**