



JIM PETRO
AUDITOR OF STATE

STATE OF OHIO

MIFFLIN TOWNSHIP
FRANKLIN COUNTY

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**STATE OF OHIO
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REPORT OF INDEPENDENT ACCOUNTANTS

Mifflin Township
Franklin County
155 Olde Ridenour Road
Gahanna, Ohio 43230

To the Board of Trustees:

We have audited the accompanying financial statements of Mifflin Township, Franklin County, Ohio, (the Township) as of and for the years ended December 31, 2001 and December 31, 2000. These financial statements are the responsibility of the Township's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As discussed in Note 1, the Township prepares its financial statements on the basis of accounting prescribed or permitted by the Auditor of State, which is a comprehensive basis of accounting other than generally accepted accounting principles.

In our opinion, the financial statements referred to above present fairly, in all material respects, the combined fund cash balances and reserves for encumbrances of the Township as of December 31, 2001 and December 31, 2000, and its combined cash receipts and disbursements for the years then ended on the basis of accounting described in Note 1.

In accordance with *Government Auditing Standards*, we have also issued our report dated June 21, 2002 on our consideration of the Township's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

This report is intended solely for the information and use of the audit committee, management, the Board and other officials authorized to receive this report under § 117.26, Ohio Revised Code, and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in black ink, appearing to read "Jim Petro". The signature is fluid and cursive, with a large loop at the end.

JIM PETRO
Auditor of State

June 21, 2002

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY**

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND
CHANGES IN FUND CASH BALANCES
ALL GOVERNMENTAL FUND TYPES AND NONEXPENDABLE TRUST FUND
FOR THE YEAR ENDED DECEMBER 31, 2001**

	Governmental Fund Types				Fiduciary Fund Type	Totals (Memorandum Only)
	General	Special Revenue	Debt Service	Capital Projects	Nonexpendable Trust	
Cash Receipts:						
Local Taxes	\$ 62,196.0	\$ 5,416,058.0	\$ 910,410.0	\$ -	\$ -	\$ 6,388,664.0
Intergovernmental	250,992	772,643	-	6,800	-	1,030,435
Licenses, Permits, and Fees	-	125,042	-	-	-	125,042
Fines, Forfeitures, and Penalties	51,209	1,185	-	-	-	52,394
Earnings on Investments	210,260	5,201	-	20,613	1,325	237,399
Other Receipts	18,089	89,109	-	244	-	107,442
Total Cash Receipts	592,746	6,409,238	910,410	27,657	1,325	7,941,376
Cash Disbursements:						
Current:						
General Government	392,671	-	-	-	-	392,671
Public Safety	37,388	5,775,814	-	-	-	5,813,202
Public Works	-	78,990	-	16,446	-	95,436
Health	86,617	131,129	-	-	-	217,746
Human Services	3,915	-	-	-	-	3,915
Debt Service:						
Redemption of Note Principal	-	-	841,629	-	-	841,629
Redemption of Loan Principal	-	-	92,655	-	-	92,655
Interest and Fiscal Charges	15,957	-	84,518	-	-	100,475
Capital Outlay	132,880	612,594	-	787,043	-	1,532,517
Total Cash Disbursements	669,428	6,598,527	1,018,802	803,489	-	9,090,246
Total Receipts Over/(Under) Disbursements	(76,682)	(189,289)	(108,392)	(775,832)	1,325	(1,148,870)
Other Financing Receipts and (Disbursements):						
Transfers-In	-	17,529	109,000	40,000	-	166,529
Transfers-Out	(166,529)	-	-	-	-	(166,529)
Other Sources	13,891	-	-	358,455	-	372,346
Total Other Financing Receipts/(Disbursements)	(152,638)	17,529	109,000	398,455	-	372,346
Excess of Cash Receipts and Other Financing Receipts Over/(Under) Cash Disbursements and Other Financing Disbursements	(229,320)	(171,760)	608	(377,377)	1,325	(776,524)
Fund Cash Balances, January 1	1,132,122	2,250,923	11,608	800,195	12,680	4,207,528
Fund Cash Balances, December 31	\$ 902,802	\$ 2,079,163	\$ 12,216	\$ 422,818	\$ 14,005	\$ 3,431,004
Reserve for Encumbrances, December 31	\$ 16,745	\$ 158,438	\$ -	\$ 139,622	\$ -	\$ 314,805

The notes to the financial statements are an integral part of this statement.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY**

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND
CHANGES IN FUND CASH BALANCES
ALL GOVERNMENTAL FUND TYPES AND NONEXPENDABLE TRUST FUND
FOR THE YEAR ENDED DECEMBER 31, 2000**

	Governmental Fund Types				Fiduciary Fund Type	Totals (Memorandum Only)
	General	Special Revenue	Debt Service	Capital Projects	Nonexpendable Trust	
Cash Receipts:						
Local Taxes	\$ 31,367	\$ 3,977,791	\$ 930,410	\$ -	\$ -	\$ 4,939,568
Intergovernmental	236,125	613,795	-	-	-	849,920
Licenses, Permits, and Fees	-	105,415	-	-	-	105,415
Fines, Forfeitures, and Penalties	35,499	949	-	-	-	36,448
Earnings on Investments	271,068	5,277	-	115,905	1,630	393,880
Other Receipts	38,155	39,042	-	-	-	77,197
Total Cash Receipts	612,214	4,742,269	930,410	115,905	1,630	6,402,428
Cash Disbursements:						
Current:						
General Government	331,010	-	-	-	-	331,010
Public Safety	90,549	4,624,085	-	-	-	4,714,634
Public Works	-	53,909	-	-	-	53,909
Health	93,240	112,782	-	-	-	206,022
Human Services	3,500	-	-	-	-	3,500
Debt Service:						
Redemption of Note Principal	-	-	797,426	-	-	797,426
Redemption of Loan Principal	-	-	87,935	-	-	87,935
Interest and Fiscal Charges	15,464	-	133,441	-	-	148,905
Capital Outlay	131,655	659,302	-	2,894,276	-	3,685,233
Total Cash Disbursements	665,418	5,450,078	1,018,802	2,894,276	-	10,028,574
Total Receipts Over/(Under) Disbursements	(53,204)	(707,809)	(88,392)	(2,778,371)	1,630	(3,626,146)
Other Financing Receipts and (Disbursements):						
Transfers-In	-	-	100,000	920,000	-	1,020,000
Transfers-Out	(710,000)	(310,000)	-	-	-	(1,020,000)
Other Sources	1,494	-	-	-	-	1,494
Other Uses	-	-	-	(4,593)	-	(4,593)
Total Other Financing Receipts/(Disbursements)	(708,506)	(310,000)	100,000	915,407	-	(3,099)
Excess of Cash Receipts and Other Financing Receipts Over/(Under) Cash Disbursements and Other Financing Disbursements	(761,710)	(1,017,809)	11,608	(1,862,964)	1,630	(3,629,245)
Fund Cash Balances, January 1	1,893,832	3,268,732	-	2,663,159	11,050	7,836,773
Fund Cash Balances, December 31	\$ 1,132,122	\$ 2,250,923	\$ 11,608	\$ 800,195	\$ 12,680	\$ 4,207,528
Reserve for Encumbrances, December 31	\$ 84,546	\$ 131,470	\$ -	\$ 186,959	\$ -	\$ 402,975

The notes to the financial statements are an integral part of this statement.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2001 AND 2000**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Description of the Entity

Mifflin Township, Franklin County, (the Township) is a body corporate and politic established to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The Township is directed by a publicly-elected three-member Board of Trustees. The Township provides general governmental services, including road and bridge maintenance, cemetery maintenance, fire and safety protection services.

The Township's management believes these financial statements present all activities for which the Township is financially accountable.

B. Basis of Accounting

These financial statements follow the basis of accounting prescribed or permitted by the Auditor of State, which is similar to the cash receipts and disbursements basis of accounting. Receipts are recognized when received in cash rather than when earned, and disbursements are recognized when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as prescribed or permitted by the Auditor of State.

C. Cash and Investments

Investments are reported as assets. Accordingly, purchases of investments are not recorded as disbursements, and sales of investments are not recorded as receipts. Gains or losses at the time of sale are recorded as receipts or disbursements, respectively.

U.S. Government securities are valued at cost.

D. Fund Accounting

The Township uses fund accounting to segregate cash and investments that are restricted as to use. The Township classifies its funds into the following types:

1. General Fund

The General Fund is the general operating fund. It is used to account for all financial resources except those required to be accounted for in another fund.

2. Special Revenue Funds

These funds are used to account for proceeds from specific sources (other than from trusts or for capital projects) that are restricted to expenditure for specific purposes. The Township had the following significant Special Revenue Funds:

Fire District Fund - This fund receives property tax, homestead and rollback tax money the operation of the Township fire department.

**MIFFLIN TOWNSHIP
FRANKLINN COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2001 AND 2000
(Continued)**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

D. Fund Accounting (Continued)

3. Debt Service Funds

The Debt Service Fund is used to accumulate resources for the payment of notes and loan indebtedness.

4. Capital Project Funds

These funds are used to account for receipts that are restricted for the acquisition or construction of major capital projects (except those financed through enterprise or trust funds). The Township had the following significant capital project funds:

Permanent Improvement Fund - This fund receives interest revenue which is used for maintenance of the Township's facilities.

Public Works Commission Fund – This fund is used to account for construction activity.

5. Fiduciary Funds (Trust and Agency Funds)

This fund is used to account for resources restricted by legally binding trust agreements and funds for which the Township is acting in an agency capacity. The Township had the following significant fiduciary fund:

Cemetery Bequest Fund – This fund is used for perpetual care of the cemetery.

E. Budgetary Process

The Ohio Revised Code requires that each fund be budgeted annually.

1. Appropriations

Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the function level of control, and appropriations may not exceed estimated resources. The Board of Trustees must annually approve appropriation measures and subsequent amendments. The County Budget Commission must also approve the annual appropriation measure. Unencumbered appropriations lapse at year end.

2. Estimated Resources

Estimated resources include estimates of cash to be received (budgeted receipts) plus unencumbered cash as of January 1. The County Budget Commission must also approve estimated resources.

3. Encumbrances

The Ohio Revised Code requires the Township to reserve (encumber) appropriations when individual commitments are made. Encumbrances outstanding at year end are carried over, and need not be reappropriated.

**MIFFLIN TOWNSHIP
FRANKLINN COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2001 AND 2000
(Continued)**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

E. Budgetary Process (Continued)

A summary of 2001 and 2000 budgetary activity appears in Note 3.

F. Property, Plant and Equipment

Acquisitions of property, plant and equipment are recorded as disbursements when paid. These items are not reflected as assets on the accompanying financial statements.

G. Accumulated Leave

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused leave. Unpaid leave is not reflected as a liability under the Township's basis of accounting.

2. EQUITY IN POOLED CASH AND INVESTMENTS

The Township maintains a cash and investments pool used by all funds. The Ohio Revised Code prescribes allowable deposits and investments. The carrying amount of cash and investments at December 31 was as follows:

	2001	2000
Demand deposits	\$817,862	\$384,037
Investments:		
U.S. Treasury Notes	\$18,424	\$63,018
U.S. Treasury Obligations	\$2,594,718	\$3,760,473
Total Investments	\$2,613,142	\$3,823,491
Total deposits and investments	\$3,431,004	\$4,207,528

Deposits: Deposits are either insured by the Federal Depository Insurance Corporation or collateralized by securities specifically pledged by the financial institution to the Township.

3. BUDGETARY ACTIVITY

Budgetary activity for the years ending December 31, 2001 and December 31, 2000 follows:

2001 Budgeted vs. Actual Receipts			
Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$440,776	\$606,637	\$165,861
Special Revenue	6,206,853	6,426,767	219,914
Debt Service	930,410	1,019,410	89,000
Capital Projects	113,920	426,112	312,192
Fiduciary	1,300	1,325	25
Total	\$7,693,259	\$8,480,251	\$786,992

**MIFFLIN TOWNSHIP
FRANKLINN COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2001 AND 2000
(Continued)**

3. BUDGETARY ACTIVITY (Continued)

2001 Budgeted vs. Actual Budgetary Basis Expenditures

Fund Type	Budgeted	Actual	Variance
	Appropriations	Disbursements	
General	\$1,396,482	\$852,702	\$543,780
Special Revenue	8,404,486	6,756,965	1,647,521
Debt Service	910,410	1,018,802	(108,392)
Capital Projects	562,499	943,111	(380,612)
Fiduciary	7,000	0	7,000
Total	<u>\$11,280,877</u>	<u>\$9,571,580</u>	<u>\$1,709,297</u>

2000 Budgeted vs. Actual Receipts

Fund Type	Budgeted	Actual	Variance
	Receipts	Receipts	
General	\$275,796	\$613,708	\$337,912
Special Revenue	5,172,930	4,742,269	(430,661)
Debt Service	1,018,802	1,030,410	11,608
Capital Projects	0	1,035,905	1,035,905
Fiduciary	500	1,630	1,130
Total	<u>\$6,468,028</u>	<u>\$7,423,922</u>	<u>\$955,894</u>

2000 Budgeted vs. Actual Basis Expenditures

Fund Type	Budgeted	Actual	Variance
	Appropriations	Disbursements	
General	\$2,165,710	\$1,459,964	\$705,746
Special Revenue	8,291,397	5,891,789	2,399,608
Debt Service	1,018,802	1,018,802	0
Capital Projects	2,498,081	3,085,828	(587,747)
Fiduciary	6,000	0	6,000
Total	<u>\$13,979,990</u>	<u>\$11,456,383</u>	<u>\$2,523,607</u>

Contrary to Ohio law, budgetary expenditures exceeded appropriation authority in the Permanent Improvement fund by \$474,543, Federal Law Enforcement fund by \$49,964 and Debt Service fund by \$108,392 for the year ended December 31, 2001. Budgetary expenditures exceeded appropriation authority in the Permanent Improvement Fund by \$587,747 for the year ended December 31, 2000.

4. PROPERTY TAX

Real property taxes become a lien on January 1 preceding the October 1 date for which rates are adopted by Board of Trustees. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable homestead and rollback deductions. Homestead and rollback amounts are then paid by the State, and are reflected in the accompanying financial statements as Intergovernmental Receipts. Payments are due to the County by December 31. If the property owner elects to make semiannual payment, the first half is due December 31. The second half payment is due the following June 20.

**MIFFLIN TOWNSHIP
FRANKLINN COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2001 AND 2000
(Continued)**

4. PROPERTY TAX (Continued)

Tangible personal property tax is assessed by the property owners, who must file a list of such property to the County by each April 30.

The County is responsible for assessing property, and for billing, collecting, and distributing all property taxes on behalf of the Township.

5. DEBT

Debt outstanding at December 31, 2001 was as follows:

	Principal	Interest Rate
Township Building Notes	365,845	5.40%
Fire Station Notes	446,570	5.40%
Equipment Loan	200,498	5.20%
Total	\$1,012,913	

Amortization of the above debt, including interest, is scheduled as follows:

	Township Building Notes	Fire Station Notes	Equipment Loan
Year ending December 31:			
2002	375,810	458,733	108,392
2003	0	0	108,392
Total	\$375,810	\$458,733	\$216,784

6. RETIREMENT SYSTEMS

The Township's certified Fire Fighters belong to the Police and Fire Pension Fund (OP&F). Other employees belong to the Public Employees Retirement System (PERS) of Ohio. OP&F and PERS are cost-sharing, multiple-employer plans. These plans provide retirement benefits, including postretirement healthcare, and survivor and disability benefits to participants as prescribed by the Ohio Revised Code.

Contribution rates are also prescribed by the Ohio Revised Code. For 2001 and 2000, members of OP&F participants contributed 10% of their wages. The employee contribution was picked-up by the Township. The Township contributed an amount equal to 19.5% of their wages to OP&F. PERS members contributed 8.5% of their gross salaries. The employee contribution was picked-up by the Township. The Township contributed an amount equal to 13.55% of participants' gross salaries for 2001 and from January 1, 2000 through June 30, 2000. PERS temporarily reduced the employer contribution rate to 8.13%, effective July 1, 2000 through December 31, 2000. The Township has paid all contributions required through December 31, 2001.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2001 AND 2000
(Continued)**

7. RISK MANAGEMENT

Risk Pool Membership

The Township belongs to the Ohio Government Risk Management Plan (the "Plan"), an unincorporated non-profit association with over 600 governmental entity members providing a formalized, jointly administered self-insurance risk management program and other administrative services.

Pursuant to Section 2722.081 of the Ohio Revised Code, the Plan is deemed a separate legal entity. The Plan provides property, liability, errors and omissions, law enforcement, automobile, excess liability, crime, surety and bond, inland marine and other coverages, modified for each member's needs. The Plan pays judgments, settlements and other expenses resulting from covered claims that exceed the member's deductible.

The Plan uses conventional insurance coverages and reinsures these coverages 100%, rather than using a risk pool of member funds to pay individual and collective losses. Therefore, the individual members are only responsible for their self-retention (deductible) amounts which vary from member to member.

The Township also provides health insurance and dental and vision coverage to full-time employees through a private carrier.

8. PENDING LITIGATION

The Township is a defendant in several lawsuits. Although the outcome of these suits is not presently determinable, management believes that the resolution of these matters will not materially adversely affect the Township's financial condition.

9. CONTINGENT LIABILITIES

Amounts received from grantor agencies are subject to audit and adjustment by the grantor. Any disallowed costs may require refunding to the grantor. Amounts which may be disallowed, if any, are not presently determinable. However, based on prior experience, management believes such refunds, if any, would not be material.



**STATE OF OHIO
OFFICE OF THE AUDITOR**

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**REPORT OF INDEPENDENT ACCOUNTANTS ON COMPLIANCE AND ON INTERNAL CONTROL
REQUIRED BY GOVERNMENT AUDITING STANDARDS**

Mifflin Township
Franklin County
155 Olde Ridenour Road
Gahanna, Ohio 43230

To the Board of Trustees:

We have audited the accompanying financial statements of Mifflin Township, Franklin County, Ohio, (the Township) as of and for the years ended December 31, 2001 and December 31, 2000, and have issued our report thereon dated June 21, 2002. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Township's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance that is required to be reported under *Government Auditing Standards* which is described in the accompanying schedule of findings as item 2001-40625-001. We also noted certain immaterial instances of noncompliance that we have reported to management of the Township in a separate letter dated June 21, 2002.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Township's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. However, we noted a certain matter involving the internal control over financial reporting and its operation that we consider to be a reportable condition. A reportable condition involves a matter coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely affect the Township's ability to record, process, summarize and report financial data consistent with the assertions of management in the financial statements. The reportable condition is described in the accompanying schedule of findings as item 2001-40625-002.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, we believe the reportable condition described above is not a material weakness. We also noted other matters involving

Mifflin Township
Franklin County
Report of Independent Accountants on Compliance and on Internal Control
Required by *Government Auditing Standards*
Page 2

the internal control over financial reporting that do not require inclusion in this report, that we have reported to the management of the Township in a separate letter dated June 21, 2002.

This report is intended solely for the information and use of the audit committee, management, and the Board of Trustees, and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in black ink, appearing to read "Jim Petro", with a large, stylized initial "J" and "P".

JIM PETRO
Auditor of State

June 21, 2002

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY**

**SCHEDULE OF FINDINGS
DECEMBER 31, 2001 AND 2000**

FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS
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Finding Number	2001-40625-001
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Expenditures Exceeded Appropriations

Ohio Rev. Code Section 5705.41 (B) states in part that no subdivision or taxing unit shall make any expenditure of money unless it has been appropriated against an appropriate fund.

The annual appropriation resolution is legally enacted by the Board of Trustees at the fund, function, and object level of expenditures in various funds, which is the legal level of budgetary control. Expenditures exceeded appropriations at the legal level of control at December 31, 2000 in the Permanent Improvement Fund by \$587,747. In 2001, expenditures exceeded appropriations in the Permanent Improvement Fund by \$474,543, Debt Service Fund by \$108,392 and Federal Law Enforcement Fund by \$49,964.

We recommend the Board approve appropriations for all funds from which expenditures are anticipated to be made, in order for expenditures not to exceed appropriations.

Finding Number	2001-40625-002
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Board Monitoring of Financial Activity

During 2000 and 2001, the Board of Trustees did not closely monitor the Township's financial activities, such as review of monthly cash reconciliations, review of monthly cash or fund journals, review of budgeted versus actual amounts and approval of expenditures prior to the checks being prepared and mailed.

Monitoring controls comprise regular management and supervisory activities established to oversee whether management's objectives are being achieved, covering operational and legal compliance, as well as financial control activities. Monitoring controls generally are concerned with users' analysis or reports or other forms of data produced by the accounting system. Such data may indirectly provide assurance as to the reliability of financial reporting information if it conforms with the users' expectations.

We recommend the Township Trustees more closely review information regarding revenues, expenditures, outstanding encumbrances, and monthly cash balances. This review should include the monthly reconciliation of all bank accounts and monthly budgetary reports comparing budgeted receipts and expenditures to actual results of operations. We also recommend sign-offs be performed by the Trustees on the documents being reviewed to evidence their review has occurred.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY**

**DECEMBER 31, 2001 AND 2000
SCHEDULE OF PRIOR AUDIT FINDINGS**

Finding Number	Finding Summary	Fully Corrected?	Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding No Longer Valid; <i>Explain:</i>
1999-40625-001	Approval of Transfers	Yes	Corrected.
1999-40625-002	Expenditures Exceeded Appropriations	No	Not Corrected.
1999-40625-003	Township Expenditures	Yes	Corrected.
1999-40625-004	Correct and Timely Posting	Yes	Corrected.
1999-40625-005	Board Monitoring	No	Not Corrected.
1999-40625-006	Bank Reconciliations	Yes	Corrected.
1999-40625-007	Segregation of Duties	No	Partially Corrected.
1999-40625-008	Posting Estimated Receipts and Appropriations	Yes	Corrected.
1999-40625-009	Proper Use of Computer Software	Yes	Corrected.
1999-40625-010	Timely Depositing of Receipts	Yes	Corrected.
1999-40625-011	Audit Committee	No	Corrected.



STATE OF OHIO
OFFICE OF THE AUDITOR

JIM PETRO, AUDITOR OF STATE

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MIFFLIN TOWNSHIP

FRANKLIN COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
JULY 25, 2002**