# CITY OF MAPLE HEIGHTS, OHIO

# SINGLE AUDIT REPORT

**DECEMBER 31, 2002** 



The Honorable Mayor and Members of City Council City of Maple Heights Maple Heights, Ohio

We have reviewed the Independent Auditor's Report of the City of Maple Heights, Cuyahoga County, prepared by James G. Zupka, C.P.A., Inc., for the audit period January 1, 2002 through December 31, 2002. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The City of Maple Heights is responsible for compliance with these laws and regulations.

Betty Montgomery

BETTY MONTGOMERY Auditor of State

July 18, 2003



# CITY OF MAPLE HEIGHTS, OHIO AUDIT REPORT FOR THE YEAR ENDED DECEMBER 31, 2002

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#### JAMES G. ZUPKA, C.P.A., INC.

Certified Public Accountants 5240 East 98th Street Garfield Hts., Ohio 44125

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Ohio Society of Certified Public Accountants

### REPORT ON COMPLIANCE AND INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Honorable Mayor, Finance Director, and Members of City Council City of Maple Heights, Ohio

We have audited the general purpose financial statements of the City of Maple Heights, Ohio (the City), as of and for the year ended December 31, 2002, and have issued our report thereon dated April 17, 2003. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

#### **Compliance**

As part of obtaining reasonable assurance about whether the City's general purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the City's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

However, we noted other matters involving the internal control over financial reporting which we have reported to the management of the City of Maple Heights in a separate letter dated April 17, 2003.

This report is intended for the information and use of the audit committee, management, members of City Council, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

James G. Zupka Certified Public Accountant

April 17, 2003

#### JAMES G. ZUPKA, C.P.A., INC.

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# REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Honorable Mayor, Finance Director, and Members of City Council City of Maple Heights, Ohio

#### **Compliance**

We have audited the compliance of the City of Maple Heights, Ohio, with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended December 31, 2002. The City of Maple Heights, Ohio's major federal programs are identified in the Summary of Auditor's Results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the City of Maple Heights, Ohio's management. Our responsibility is to express an opinion on the City of Maple Heights, Ohio's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City of Maple Heights, Ohio's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the City of Maple Heights, Ohio's compliance with those requirements.

In our opinion, the City of Maple Heights, Ohio, complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended December 31, 2002. However, the results of our auditing procedures disclosed immaterial instances of noncompliance with those requirements that we have reported to the management of the City in a separate letter dated April 17, 2003.

#### **Internal Control Over Compliance**

The management of the City of Maple Heights, Ohio, is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the City of Maple Heights, Ohio's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on the internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts, and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

#### **Schedule of Expenditures of Federal Awards**

We have audited the general purpose financial statements of the City of Maple Heights, Ohio, as of and for the year ended December 31, 2002, and have issued our report thereon dated April 17, 2003. Our audit was performed for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the general purpose financial statements of the City of Maple Heights, Ohio. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the general purpose financial statements taken as a whole.

This report is intended solely for the information and use of members of the audit committee, management, City Council, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

James G. Zupka

April 17, 2003

Certified Public Accountant

# CITY OF MAPLE HEIGHTS, OHIO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED DECEMBER 31, 2002

Federal Grantor/	Federal	Pass-Through	
Pass Through Grantor/Expenditures/	<b>CFDA</b>	<b>Identifying</b>	Federal
Program Title	Number	Number	<b>Expenditures</b>
United States Department of Transportation  Passed through the Ohio Department of Transportation  Highway Planning and Construction  Total United States Department of Transportation	20.205	N/A	\$ 384,319 384,319
United States Department of Housing and Urban Development Passed through Cuyahoga County: CDBG Entitlement Grant	14.218	N/A	153,832
Total United States Department of Housing and Urban Development			153,832
United States Department of Health and Human Services Special Programs for the Aging - Title III - Part C - Nutrition Services	93.045	N/A	42,670
Total United States Department of Health and Human Services			42,670
<b>Total Expenditures of Federal Awards</b>			\$ 580,821 =======

See accompanying notes to the Schedule of Expenditures of Federal Awards.

# CITY OF MAPLE HEIGHTS, OHIO NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED DECEMBER 31, 2002

# NOTE 1: SIGNIFICANT ACCOUNTING POLICIES

The accompanying Schedule of Expenditures of Federal Awards is a summary of the activity of the City's federal award program. The schedule has been prepared on the cash basis of accounting.

# CITY OF MAPLE HEIGHTS SCHEDULE OF FINDINGS AND QUESTIONED COSTS OMB CIRCULAR A-133 & .505 DECEMBER 31, 2002

# 1. SUMMARY OF AUDITOR'S RESULTS

2002(I)	Type of Financial Statement Opinion		Unqualified
2002(ii)	Were there any material control weakne conditions reported at the financial statement level (GAGAS)?	ess	No
2002(ii)	Were there any other reportable control weakness conditions reported at the financial statement level (GAGAS)?		No
2002(iii)	Was there any reported noncompliance the financial statement level (GAGAS)?		No
2002(iv)	Were there any material internal control weakness conditions reported for major federal programs?		No
2002(iv)	Were there any other reportable internal control weakness conditions reported for major federal programs?		No
2002(v)	Type of Major Programs' Compliance Opinions		Unqualified
2002(vi)	Are there any reportable findings under	.510?	No
2002(vii)	Major Programs (list):		artment of Transportation Planning and Construction
2002(viii)	Dollar Threshold: A/B Programs		Type A: \$300,000 Type B: All Others
2002(ix)	Low Risk Auditee?		Yes

# CITY OF MAPLE HEIGHTS SCHEDULE OF FINDINGS AND QUESTIONED COSTS OMB CIRCULAR A-133 & .505 DECEMBER 31, 2002

2.	FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO	) BE
	REPORTED IN ACCORDANCE WITH GAGAS	

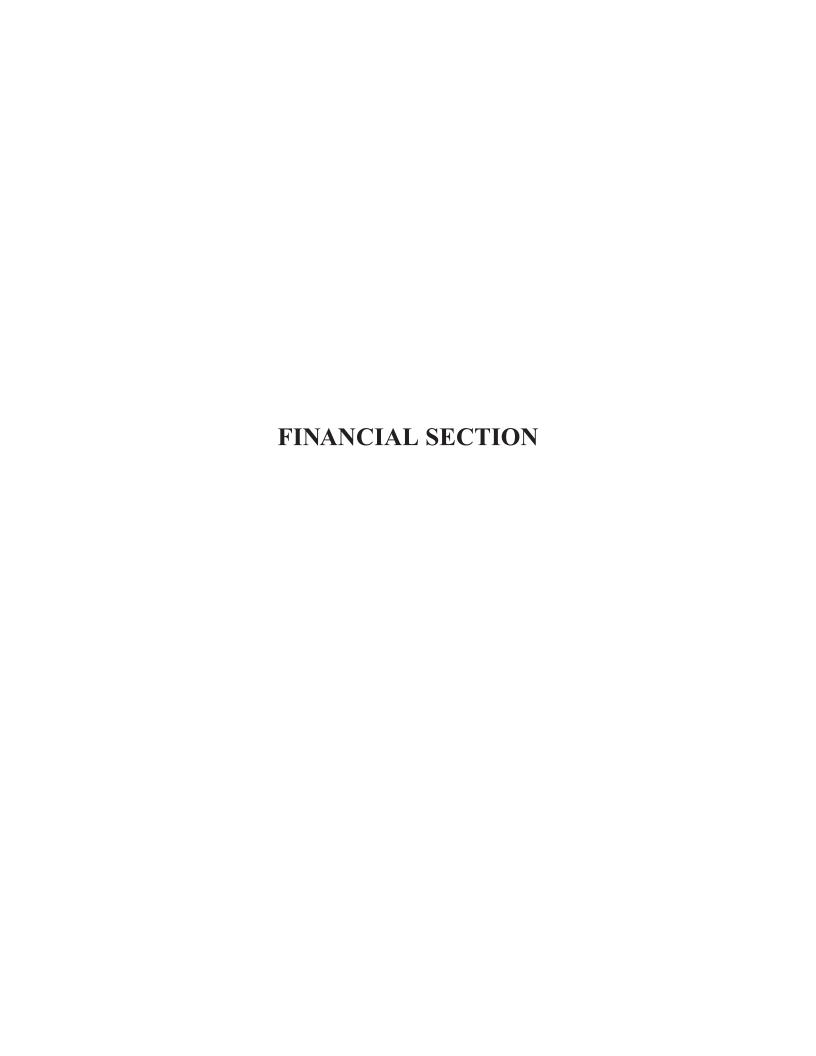
None.

3. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS

None.

# CITY OF MAPLE HEIGHTS, OHIO STATUS OF PRIOR CITATIONS AND RECOMMENDATIONS FOR THE YEAR ENDED DECEMBER 31, 2002

There were no prior audit findings or questioned costs for federal awards reported in 2001.



# CITY OF MAPLE HEIGHTS, OHIO



# COMPREHENSIVE ANNUAL FINANCIAL REPORT

For the year ended December 31, 2002

PREPARED BY THE DEPARTMENT OF FINANCE

Keith D. Schuster, CPA Director

Gary S. Vargo Assistant Director

# CITY OF MAPLE HEIGHTS, OHIO

COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED DECEMBER 31, 2002

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Santo T. Incorvaia Mayor

Keith D. Schuster, CPA Director of Finance



City Hall 5353 Lee Road Maple Heights, Ohio 44137 (216) 662-6000 Fax (216) 662-2880

May 16, 2003

HONORABLE MAYOR SANTO T. INCORVAIA AND MEMBERS OF CITY COUNCIL CITY OF MAPLE HEIGHTS, OHIO

We are pleased to submit the Comprehensive Annual Financial Report of the City of Maple Heights, Ohio for the year ended December 31, 2002. This report contains complete disclosure of the City's financial position and results of operations for the year. The CAFR consists of three sections: the Introductory Section which contains the table of contents, this letter of transmittal, a list of principal City officials, and organizational charts of the City; the Financial Section with the opinion letter of the City's independent auditor, the General Purpose Financial Statements and the accompanying Notes to the Financial Statements, the combining financial statements by fund type, and other schedules which provide detailed information for the 2002 fiscal year; and the Statistical Section which details selected financial, economic, and demographic information about the City for the past ten years.

#### **MANAGEMENT REPRESENTATION**

The City, and more specifically the Finance Department, assumes the responsibility for the accuracy, completeness, fairness of presentation, and all disclosures contained within this report and believes that the data included is accurate in all material respects. Further, it is our intention to present it in a manner that would fairly set forth the financial position of the City and results of operations as measured by its various activities.

#### REPORTING ENTITY

For financial reporting purposes, in conformity with the standards of the Governmental Accounting Standards Board, this report includes all funds and account groups that are controlled by or are dependent on the City's governing board. Other governmental type entities within the City have substantial autonomy and separate governmental characteristics include the Maple Heights Board of Education, Cuyahoga County Regional Library, Public Employees Retirement Systems, and all utilities servicing the City. These organizations are administered by boards separate from or independent of the City Council. These entities are not funded by the City nor is the City obligated to finance any deficits they might incur and the City does not guarantee their indebtedness. They have not met the established criteria for inclusion in the reporting entity, and accordingly are excluded from this report.

#### **CITY BACKGROUND**

The City of Maple Heights is located in Cuyahoga County in Northeastern Ohio, immediately southeast of the City of Cleveland. The City was incorporated as a village in 1915 and become a city in 1932. It is in the former Cleveland Standard Metropolitan Statistical Area (SMSA) which in 1990 was the 19th largest SMSA of 323 in the United States.

The City is in the Cleveland-Lorain-Elyria-Primary Metropolitan Statistical Area (PMSA), comprised since 1994 of Ashtabula, Cuyahoga, Geauga, Lorain and Medina counties. The City is also in the Cleveland-Akron-Lorain Consolidated Metropolitan Statistical Area (CMSA), the 13th most populous of 20 in the United States.

According to Fortune Magazine, in 2002 nine of the 500 largest corporations in the United States, based on sales, are headquartered within the PMSA.

The City's 2000 population of 26,156 placed it as the 12th largest city in the urbanized County.

The City's area is 5.5 square miles, broken down by land use of that area as follows:

Residential	68%
Commercial/Industrial	23
Governmental (including parks) and Other Tax Exempt (a)	7
Undeveloped	2

(a) Exempt from property taxation.

The City is served by diversified transportation facilities. Immediate access is to three state and U.S. highways and to Interstate Highways I-480 and I-271. The City is adjacent to areas served by Norfolk-Southern and Amtrak and is served by nearby Cleveland Hopkins International, Burke Lakefront, and Cuyahoga County airports.

The City is provided with banking and financial services by major local commercial banks and savings and loan associations, including local offices of such institutions having principal offices elsewhere.

One daily newspaper and two weekly newspapers serve the City. The City is within the broadcast area of 10 television stations and approximately 30 AM and FM radio stations. Cable TV service is provided by Adelphia and Wide-Open West.

Public elementary and secondary education is provided by the four elementary schools, one middle school, and one high school operated by the Maple Heights City School District. A large regional branch of the Cuyahoga County Public Library is located in the City.

Within commuting distance are several public and private two-year and four-year colleges and universities, including Cleveland State University, Kent State University, Case Western Reserve University, Baldwin-Wallace College, John Carroll University and Cuyahoga Community College.

#### **CITY SERVICES**

Among City-owned facilities, all with an aggregate estimated value (for insurance purposes) of \$13,343,000, are a city hall, police station, jail detention center and two fire stations.

The Library/Civic Center, financed with voted City bonds, houses the facilities of the City's regional library and the civic center activities operated by the Recreation Department and Office on Aging. Among those activities is the Senior Citizen Program, which includes a nutrition program, recreational and medical services staffed by volunteer professionals, and social and transportation services. The Library, part of the Cuyahoga County Library District, houses 281,000 volumes and serves as the regional library for the Library District's business-related materials.

The Maple Heights Police Department is committed to being a caring and sensitive organization. It is staffed by men and women dedicated to serving the community in a selfless manner. Security of persons and property is foremost on the minds of these devoted officers.

The Maple Heights Fire Department, in addition to providing exemplary services to the residents of the community will, in partnership with the Village of Oakwood, provide fire and EMS services to the neighboring Village of Walton Hills.

The City provides an extensive recreational program, including a 130-acre public park system that consists of two parks, each with a swimming pool, lighted tennis courts and baseball fields. These parks are situated so that no City resident lives more than a mile from a park. In addition, the City provides residents with seven neighborhood parks and playgrounds.

Located within the City are three major shopping centers, the largest being Southgate USA, a non-enclosed retail shopping center covering a four block area and reported to be one of the largest outdoor shopping centers in the country. It houses approximately 104 tenants, including a professional medical arts building, three branch banking facilities, one major furniture store, and numerous entertainment and restaurant facilities, as well as various other service and retail operations.

Thirty-three acute-care hospitals with a total bed capacity in excess of 15,000 serve the PMSA. City residents are served primarily by nearby Marymount Hospital (279 beds), Meridia South Pointe (169 beds), Bedford Medical Center (University Hospital Health System 110 beds).

#### **CITY GOVERNMENT**

The City operates under and is governed by its Charter, first adopted by the voters in 1931 and which has been and may be amended by the voters from time to time. The City is also subject to some general laws applicable to all cities. Under the Ohio Constitution, the City may exercise all powers of local self-government and police powers to the extent not in conflict with applicable general laws. The Charter provides for a Mayor-Council form of government.

Legislative authority is vested in an eight-member Council. The President of Council is elected at-large, and seven members are elected from districts, all for two-year terms. The Council fixes compensation of City officials and employees and enacts ordinances and resolutions relating to the City services, tax levies, appropriating and borrowing money, licensing and regulating businesses and trades, and other municipal purposes. The Charter establishes certain administrative departments; the Council may establish divisions of those departments and additional departments.

The City's chief executive and administrative officer is the Mayor who is elected by the voters specifically to that office for a four-year term. The Mayor is also the Safety Director and presides over the Mayor's Court.

The Mayor appoints, subject to the approval of Council, the directors of the City's departments, including the Director of Finance. The Mayor also appoints members to a number of boards and commissions and appoints and removes, in accordance with applicable civil service requirements, most appointed officers and employees. The Mayor may veto any legislation passed by the Council. A veto may be overridden by a two-thirds vote of all members of the Council. The present term of the aforementioned elected officials expires on December 3, 2003.

#### ECONOMIC CONDITIONS AND OUTLOOK

The City has a long history of managing its finances in a prudent manner. It has done so despite the significant challenges involved in managing a mature, primarily residential community with a changing local economy and transitional workforce.

During 2002, the local economy reflected the significant changes that occurred on the national level. Income tax collections for the year were down 4% over 2001. This decrease in addition to a 5% reduction in State assistance played a significant role in the reduction to general fund fund balance in 2002. In addition, wage increases of 3.5% and health insurance increases of 19.5% were also pivotal in 2002 and will play a significant role in the City's fiscal health in 2003.

The City expects to be a participant in the Cuyahoga County Brownfield Redevelopment Program. This program will address the redevelopment of the former Cook United building, which has been vacant since 1984. This program is earmarked for sites in the County that cannot be redeveloped without substantial environmental remediation. It is anticipated that this site may be available for redevelopment during 2003.

During 2002, the City completed the replacement of all of its traffic signals. The project involves installing new high-tech signals and equipment to replace all 206 traffic signals. The system, which uses microcomputers, loop detectors and modems to make on-the-spot timing adjustments, is designed to alleviate traffic congestion and reduce air pollution. This \$3 million dollar project is 100% federally funded.

The City was awarded a grant and loan from the State of Ohio Issue II program for the year 2002 This project will include the complete reconstruction and widening of Northfield Road, from I-480 to Rockside Road. This work will be a joint effort for the cities of Maple Heights, Bedford, and Bedford Heights, as well as the Cleveland Division of Water. The \$3 million dollar project cost will be funded with a grant of \$1.6 million and a 20 year no interest loan of \$1.4 million. Construction began in December 2002 and is expected to be completed by July 2004.

In 1989, the City entered into an agreement with the neighboring Village of Valley View to operate a joint enterprise zone, named the 'Southport Business Center.' Since its inception, the Southport Business Center has created more than 700 jobs. Under the joint enterprise zone agreement, 10% of all tax revenues generated by the existence of the enterprise zone will be turned over to the City during the term of the tax abatement, but in no case for fewer than 10 years. This agreement expired in 1999. For 2002 and 2001 the amounts paid to the City were \$56,484 and \$47,184, respectively.

#### **Community Development**

The City has initiated a variety of programs to assist property owners in improving their properties. All of these programs and improvements have been implemented to the extent possible by leveraging local City funds with available State and Federal funds. For example, the City has created a tool lending program, a senior assistance program which includes free driveway snow plowing, and a federally funded home exterior maintenance program, which offers grants to homeowners to correct housing violations through linkages with the Cuyahoga County Department of Development (CDBG). Numerous Community Development projects were in progress in 2002. These projects include:

- **Broadway Streetscape** During 2001, the City completed Phase I and Phase II of the beautification of Broadway Avenue. The City received \$300,000 in Community Development Block Grant (CDBG) funds to assist with the project. The City also contributed \$400,000 for this project. In addition, the City has been awarded an additional \$150,000 from CDBG monies in 2002 for Phase III, which will consist of renovations to Library Lane and additional curb work along Broadway Avenue.
- Home Exterior Maintenance Program This program administered by the City, provides financial assistance to low to moderate homeowners to repair their house. Assistance is provided to those in violation of the housing code or those in need of maintenance. In 2002, the City received a \$30,000 grant from Community Development Block Grant funds that assisted 13 homeowners.
- Sidewalk Improvement Program The City has operated a Sidewalk Improvement Program since 1991. The program boasts a 50/50 (or the City will pay 75% of cost for Homestead Exemption homeowners) sharing of repair/replacement cost between residents and the City, to replace damaged and unsafe sidewalks throughout the City. In 2002, the City of Maple Heights provided financial assistance totaling \$9,575.
- Cuyahoga County Link-Deposit Program In 2002, the Cuyahoga County Treasurers Office offered this program to Maple Heights residents. The program offers participants a 3% interest rate reduction on any property improvement loan. During 2002, 64 applications were received for a total of \$511,505 with an average loan amount of \$7,992.
- Cuyahoga County Home Loan Rehabilitation Program In 2002, The Cuyahoga County Office of Development offered these to Maple Heights residents. The program offers reduced interest rates to those who qualify. During 2002, 10 loans valued at \$235,000 were granted for an average loan amount of \$23,500.

#### **Proprietary Functions**

The City began operating the Maple Heights Transit System in 1935. In 1975 the City contracted with the Greater Cleveland Regional Transit Authority (GCRTA) (which provides public transportation services throughout the County), establishing a uniform fare structure and mutual transfer privileges as part of an effort to coordinate transit service within the County. The Authority reimburses the City for costs of transportation services provided and furnishes some equipment as required. In 1999, the City renegotiated a new five-year operating agreement with GCRTA that expires on December 31, 2004. The City's transit system currently provides service, to residents of and employees in the City, between the City and nearby communities and downtown Cleveland. It has 43 employees, operates 21 buses, and maintains a bus storage and maintenance garage.

During 2002, the City continued operating a "Community Circulator" route utilizing buses much smaller than the standard 50 passenger coaches. The intent of the "circulator" is to provide neighborhood bus service to major shopping areas and as a connector with major cross-town and downtown destinations.

#### **Department Highlights**

The Maple Heights Law Department is responsible for processing all legal matters that come before the City. These include criminal prosecution of local ordinances, planning and zoning issues as well as any civil actions for the City. The director of law, three assistant directors of law, a mediator and a secretary staffs the department. The secretary is the only full-time department employee.

#### **Debt Administration**

The City's outstanding note liability at December 31, 2002 is \$1,940,000. General Obligation Notes were issued for Street Improvements and Broadway Streetscape Phase III improvements. The long-term debt balance payable at the end of 2002 was \$11,028,713.

#### **FINANCIAL INFORMATION**

#### **Discussion of Controls**

The accounting system of the City of Maple Heights is organized and operated on the basis of funds and account groups. Each fund is an independent accounting entity with a self-balancing set of accounts which report the financial position and results of that fund.

The City of Maple Heights adopted the modified accrual/accrual basis of accounting in 1985 in accordance with the provisions of the Governmental Accounting Standards Board. This method accounts for the Governmental and Fiduciary Fund Types on the modified accrual basis and the Proprietary Funds on the accrual basis. Under the modified accrual basis, governmental fund revenues and receivables are recognized when measurable and available. Expenditures are recognized when the obligation is incurred, except for principal and interest on long-term obligations which are recorded when they become due. Proprietary Funds are accounted for on the accrual basis, where revenues are recognized when earned and expenses are recognized when incurred. Each year the City adopts a preliminary budget, based on estimated resources prior to July 15. During the fourth quarter a temporary budget, based on the preliminary budget, is adopted for the first three months of the following year. A final budget for the fiscal year is passed prior to March 31. Budget amendments require the resolution of City Council.

Internal controls have been developed to provide reasonable assurance regarding the safeguarding of assets against loss from unauthorized use or disposition, and the reliability of financial records for preparing financial statements. The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefit it provides and the evaluation of costs and benefits requires judgments by management.

#### **General Government Functions**

The following summary schedule compares revenues and other sources for general governmental functions which include the General, Special Revenue, Debt Service, and Capital Projects Funds and includes a discussion of material differences from 2001 to 2002.

			Increase	
			(Decrease)	Percent
	2002	2001	From 2001	of Total
Revenues				
Property Taxes	\$ 4,241,493	\$ 5,127,262	\$ (885,769)	15.84%
Municipal Income Taxes	6,440,805	6,825,211	(384,406)	24.05
Intergovernmental	4,970,528	7,867,114	(2,896,586)	18.56
Charges for Services	1,097,122	1,176,976	(79,854)	4.10
Fees, Licenses, Permits	952,001	908,732	43,269	3.56
Fines and Forfeitures	654,966	529,972	124,994	2.45
Special Assessments	84,193	67,229	16,964	.31
Interest Income	164,214	345,194	(180,980)	.61
Workers Compensation			, ,	
Settlements and Refunds	60,385	85,500	(25,115)	.23
Miscellaneous Income	817,491	329,712	487,779	3.05
Other Sources				
Proceeds from Sale of Debt		2,995,000	(2,995,000)	
Proceeds from Sale of		, ,	( ) , ,	
Fixed Assets	13,480	4,784	8,696	.05
Operating Transfers-In	7,279,682	8,977,531	(1,697,849)	27.19
Total	\$26,776,360	\$35,240,217	\$ (8,463,857)	100.00%
Total	Ψ <u><b>20,770,300</b></u>	φ <u>υυ, Δ40,Δ17</u>	φ <u>(0,403,037)</u>	100.00%

#### Revenue Changes

The decrease in Property Taxes of \$885,769 was due to an increase in delinquent taxes receivable for 2002.

The decrease in Intergovernmental Revenues of \$2,896,586 was the result of decreased receipts associated with the Industrial Avenue and Traffic Signalization projects.

The decrease in Municipal Income Taxes of \$384,406 was due to a decrease in revenues collected from payroll taxes.

The following summary schedule compares expenditures and other uses for general governmental functions which include the General, Special Revenue, Debt Service, and Capital Projects Funds and includes a discussion of material differences from 2001 to 2002.

	2002	2001	Increase (Decrease) From 2001	Percent of Total
Expenditures			<u> 1011 2001 </u>	or rotal
Security of Persons and				
Property	\$ 9,863,333	\$ 9,194,355	\$ 668,978	34.18%
Public Health and	+ 2,000,000	Ψ >,1> 1,000	¢ 000,570	2111070
Welfare	77,160	79,913	(2,753)	.27
Leisure Time Activities	1,694,262	1,579,849	114,413	5.87
Community Development	702,366	681,800	20,566	2.43
Basic Utility Services	1,376,621	1,421,388	(44,767)	4.77
Transportation	1,690,394	3,651,115	(1,960,721)	5.86
General Government	3,414,513	3,226,548	187,965	11.83
Capital Outlay	1,937,072	4,005,890	(2,068,818)	6.71
Debt Service:				
Principal Retirement	983,189	4,051,507	(3,068,318)	3.41
Interest and Fiscal				
Charges	497,465	575,391	(77,926)	1.72
Other Uses				
Operating Transfers-				
Out	6,623,948	8,594,636	(1,970,688)	22.95
Total	\$ <u>28,860,323</u>	\$ <u>37,062,392</u>	\$ <u>(8,199,069)</u>	<u>100.00</u> %

### **Expenditure Changes**

The increase in Security of Persons and Property of \$668,978 was due to increases in personnel costs and other related costs.

The decrease in Transportation of \$1,960,721 was due to a decrease for the Industrial Avenue project.

The decrease in Principal Retirement of \$3,068,318 was due to the repayment of notes in the amount of \$2,995,000 in 2001.

#### **DEBT SERVICE**

The Debt Service Funds accumulate resources for the payments of principal and interest on long-term general obligations of the City and special assessments obligations with governmental commitment. The sources of revenue for the bond retirement funds include property taxes, restricted income tax, and special assessments. As of December 31, 2002, the City's rating on general obligation bond issues remained at A2. Under state statutes, the City's debt limitation is 10.5 percent of the total assessed property valuation. As Of December 31, 2002, the City's net general obligation debt of \$7,322,721 was well below the legal limit of \$35,107,562, and net general obligation debt per capita equaled \$ 279.96.

Balance, December 31, 2002 General obligation bonds: 5.125% to 10.375% unvoted general	
obligation bonds due through 2004	\$ 360,653
3.75% to 4.95% unvoted general	
obligation bonds due through 2017	3,652,480
8% unvoted general obligation bonds	
due through 2013	915,000
4.70% to 5.25% unvoted general obligation	
bonds due through 2020	2,815,000
Consideration of the state of t	7,743,133
Special assessment bonds:	
5.125% to 10.375% special assessment	<0.04
obligation bonds due through 2004	69,347
Accrued employee benefits	2,342,757
Capital lease obligations	18,677
Loans payable	3,197,556
Notes payable	1,940,000
II MANA CYNAENID	\$15,311,470

#### **CASH MANAGEMENT**

Cash management is a vital component of the City's overall financial strategy. An aggressive cash management program is maintained by the Finance Director. Major considerations are cash flows necessary to pay City liabilities and available interest rates. As City funds become available, they are invested immediately in securities authorized by state statutes. Interest earnings are allocated to funds based on the requirements of the Ohio Constitution and state statutes. Interest earnings for 2002 totaled \$164,214 in the governmental funds. All investments are covered by pooled collateral with a face value equal to at least the market value of deposits.

#### **RISK MANAGEMENT**

In 2002, the City continued to participate in the Northern Ohio Risk Management Association (NORMA) municipal insurance pool. Originally formed in 1987, this pool is currently comprised of eleven member cities that pool resources for the purpose of gaining maximum general liability, property and casualty coverages at the least possible cost. Losses are paid in a three step process. Each member city has an individual self insurance limit (currently \$2,500). The overall pool has a retention limit (currently \$147,500) and various insurance coverages protect members of the pool to a maximum of up to \$11 million. In addition, the pool has implemented risk control techniques to minimize potential losses to member cities. The City also continued its coverage in the Ohio Rural Water Authority Workers' Compensation pool. Its participation in this pool further increases the premium credit which it receives from the State of Ohio.

#### OTHER INFORMATION

#### **Independent Audit**

The City of Maple Heights has engaged the independent accounting firm of James G. Zupka, C.P.A., Inc. to perform an annual audit. The City has received an unqualified opinion from James G. Zupka, C.P.A., Inc. and their report is included in the Financial Section of this report.

#### **AWARDS**

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City of Maple Heights, Ohio for its Comprehensive Annual Financial Report (CAFR) for the year ended December 31, 2001. The Certificate of Achievement is the highest form of recognition in the area of governmental financial reporting and is awarded to governmental entities who publish an easily readable and efficiently organized CAFR. The report must conform to program standards established by the GFOA. These standards included generally accepted accounting principles and all applicable legal standards. The Certificate is valid for a one year period. The City of Maple Heights has received a Certificate of Achievement for the last 17 consecutive years (fiscal years ended 1985-2001). We believe the current report continues to conform to the Certificate of Achievement requirements, and we are submitting it to the GFOA to determine its eligibility for a succeeding certificate.

#### **ACKNOWLEDGMENTS**

The preparation of this report on a timely basis could not have been accomplished without the efficient and dedicated service of the entire staff of the Finance Department. We would like to express our appreciation to all staff members who have assisted and contributed to its preparation. We would also like to thank Mayor Santo T. Incorvaia, his cabinet and the members of City Council, for without their continued support, the Department of Finance could not have maintained the financial management practices required to ensure the financial integrity of the City. In addition, we thank the independent public accounting firm of James G. Zupka, C.P.A., Inc. for their efforts and professional conduct throughout the audit engagement.

Sincerely,

Keith D. Schuster, CPA Director of Finance

Gary S. Vargo

Assistant Director of Finance

# Certificate of Achievement for Excellence in Financial Reporting

Presented to

# City of Maple Heights, Ohio

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended
December 31, 2001

A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.



President

Jeffry R. Ener

#### CITY OF MAPLE HEIGHTS, OHIO

# PRINCIPAL CITY OFFICIALS DECEMBER 31, 2002

#### Title

#### Name

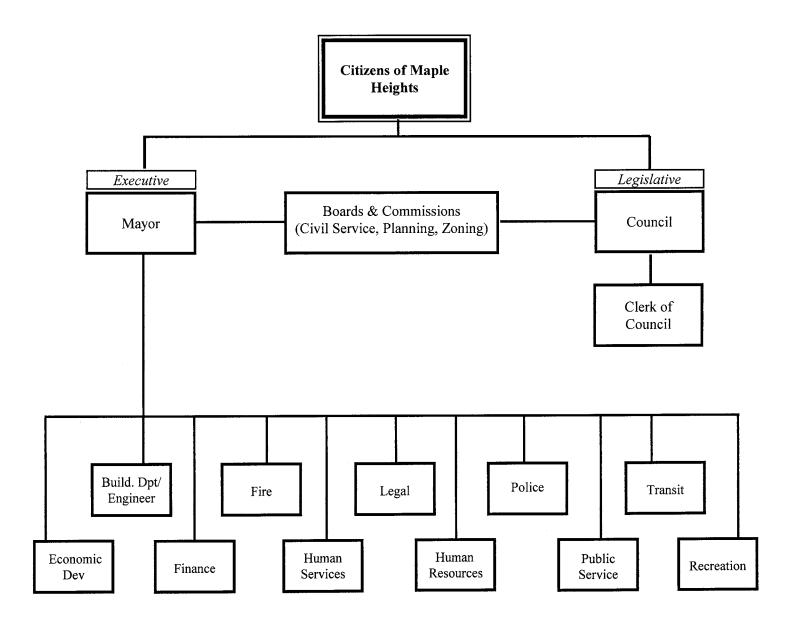
#### **Elected Officials**

Mayor Santo T. Incorvaia Council President Jeffrey A. Lansky Council Member - District One Paul O. Priebe III Theodore Lockmiller, Jr. Council Member - District Two Council Member - District Three Frank C. Artino, Jr. Council Member - District Four Michael A. White Council Member - District Five Richard A. Taylor Michelle R. Lowrey Council Member - District Six Council Member - District Seven B. Lee Miami

#### **Appointed Officials**

**Building Commissioner** Walter Balester Chief of Fire James Castelucci Interim Director of Administrative Services Michael Ciaravino Mayor's Court Manager Leroy Colley Manager of Development Martine M. Divito Director of Law Kenneth L. Fisher Director of Human Resources Willa Hemmons Chief of Police Richard Maracz Interim Director of Service Lynn Rogers Director of Finance Keith D. Schuster Linda J. Sigado Clerk of Council City Engineer Niten Timble Assistant Director of Finance Gary S. Vargo Director of Transit Kevin Vest Director of Human Services Linda Vopat

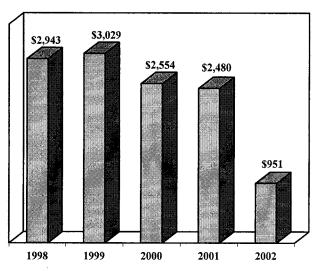
# CITY OF MAPLE HEIGHTS, OHIO ORGANIZATION CHART - DECEMBER 2002



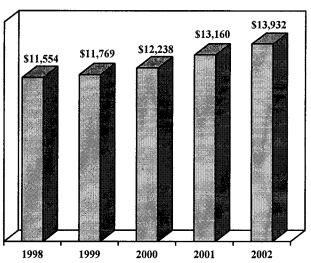
### FINANCIAL HIGHLIGHTS

(in thousands of dollars)

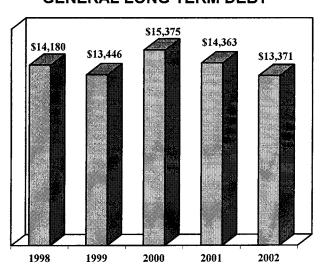
**GENERAL FUND - FUND BALANCE \*\*** 



**GENERAL FUND - REVENUES \*** 

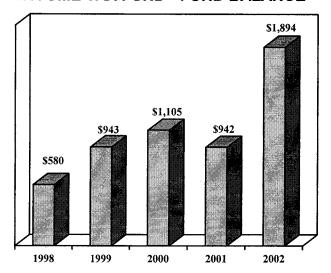


**GENERAL LONG TERM DEBT \*\*** 

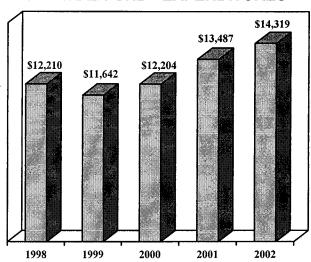


\* Budget Basis

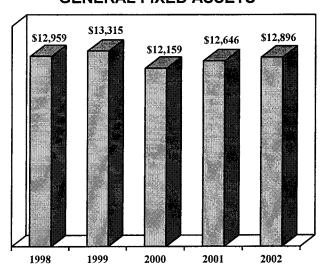
#### INCOME TAX FUND - FUND BALANCE \*\*



**GENERAL FUND - EXPENDITURES \*** 



**GENERAL FIXED ASSETS \*\*** 



<sup>\*\*</sup> GAAP Basis

# CITY OF MAPLE HEIGHTS, OHIO

#### SCHEDULE OF STATISTICS-GENERAL FUND

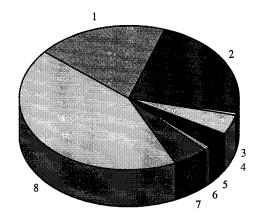
### FOR THE YEAR ENDED DECEMBER 31, 2002

## Operating Ratios-General Fund-Budget Basis For 2002

#### REVENUE DOLLAR BY SOURCE

Where the money came from

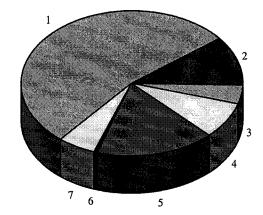
1.	Property Taxes	\$ 0.19
2.	Intergovernmental	0.23
3.	Charges for Services	0.01
4.	Fees, Licenses and Permits	0.04
5.	Fines and Forfeitures	0.04
6.	Interest Income	0.01
7.	Miscellaneous Income	0.05
8.	Operating Transfers In (Income Tax)	 0.43
		\$ 1.00



#### EXPENDITURE DOLLAR BY FUNCTION

Where the money was spent

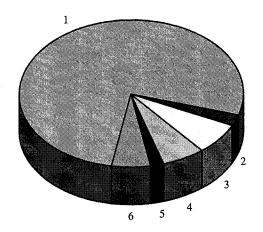
1.	Security of Persons & Property	\$ 0.53
2.	Leisure Time Activities	0.11
3.	Community Development	0.04
4.	Basic Utility Services	0.08
5.	General Government	0.17
6.	Public Health	0.01
7.	Operating Transfers Out	0.06
		\$ 1.00

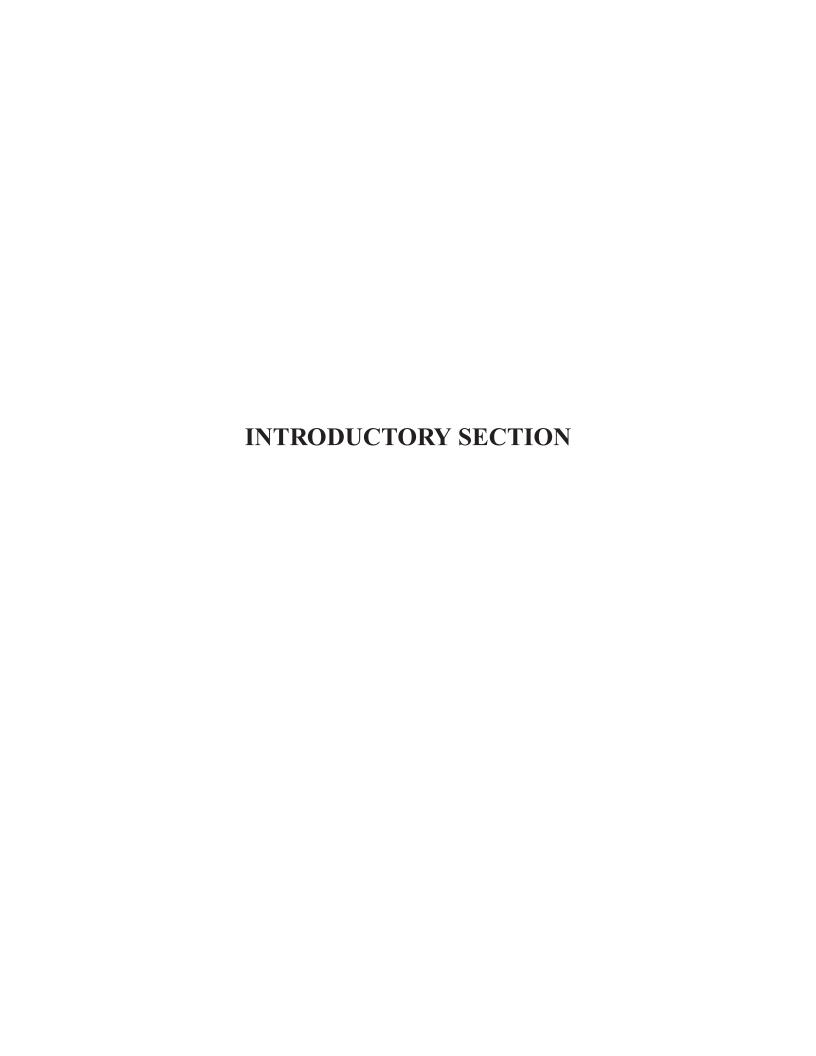


#### EXPENDITURE DOLLAR BY OBJECT

What the money was spent on

1.	Salaries, Wages and Related Benefits	\$ 0.77
2.	Utilities	0.02
3.	Contractual Services	0.07
4.	Materials and Supplies	0.06
5.	Miscellaneous	0.02
6.	Operating Transfers Out	0.06
		\$ 1.00





#### JAMES G. ZUPKA, C.P.A., INC.

Certified Public Accountants 5240 East 98th Street Garfield Hts., Ohio 44125

Member American Institute of Certified Public Accountants

(216) 475 - 6136

Ohio Society of Certified Public Accountants

#### INDEPENDENT AUDITOR'S REPORT

The Honorable Mayor and Members of City Council City of Maple Heights, Ohio The Honorable Betty Montgomery Auditor of State State of Ohio

We have audited the accompanying general purpose financial statements of the City of Maple Heights, Ohio, as of and for the year ended December 31, 2002, as listed in the table of contents. These general purpose financial statements are the responsibility of the City of Maple Heights, Ohio's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the City of Maple Heights, Ohio, as of December 31, 2002, and the results of its operations and the cash flows of its proprietary fund types for the year then ended in conformity with generally accepted accounting principles.

In accordance with <u>Government Auditing Standards</u>, we have also issued a report dated April 17, 2003 on our consideration of the City of Maple Heights, Ohio's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grants. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be read in conjunction with this report in considering the results of our audit.

Our audit was conducted for the purpose of forming an opinion on the general purpose financial statements of the City of Maple Heights, Ohio, taken as a whole. The combining and individual fund and account group financial statements and schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the City of Maple Heights, Ohio. Such additional information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects, in relation to the general purpose financial statements taken as a whole.

We did not audit the statistical data included in the statistical section of this report and, therefore, express no opinion thereon.

James G. Zupka

Certified Public Accountant

April 17, 2003

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# GENERAL PURPOSE FINANCIAL STATEMENTS

The general purpose financial statements of the City include the basic combined financial statements, presented by fund type and account group, and notes to the financial statements that are essential to the fair presentation of financial position and results of operations and cash flows of its proprietary fund type.

# COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS

**DECEMBER 31, 2002** 

		Governmental Fund Types			
ASSETS AND OTHER DEBITS	General	Special Revenue	Debt Service	Capital Projects	
Assets					
Cash and Cash Equivalents	\$ 795,447	\$ 1,451,227	\$ 25,234	\$ 581,973	
Investments	700,000	750,000	400,000	400,000	
Receivables:					
Taxes	3,138,291	4,175,213	1,004,222	0	
Accounts	0	149,302	0	0	
Accrued Interest	9,230	5,156	1,391	1,138	
Intergovernmental	1,277,039	519,367	56,729	827	
Special Assessments	0	0	201,684	0	
Materials and Supplies Inventory	39,275	0	0	0	
Prepaid Items	82,863	0	0	0	
Due from Other Governments	0	240,525	0	0	
Fixed Assets, (Net Where Applicable					
of Accumulated Depreciation)	0	0	0	0	
Other Debits					
Amount Available in Debt					
Service Fund	0	0	0	0	
Amount to be Provided for			•	-	
Retirement of General Long-Term					
Obligations	0	0	0	0	
Amount to be Provided for				•	
Retirement of Special					
Assessments	0	0	0	0	
Total Assets and Other Debits	\$ <u>6,042,145</u>	\$ <u>7,290,790</u>	\$ <u>1,689,260</u>	\$983,938	

Proprietary Fund Type	Fiduciary Fund Type	Accou	ant Groups	TD 4.1	
Data an air a		General	General	Totals	
Enterprise		Fixed	Long-Term	(Memorandum	
Funds	_Agency_	Assets	<b>Obligations</b>	Only)	
\$ 250,181	\$ 204,997	\$ 0	\$ 0	\$ 3,309,059	
250,000		0	0	2,500,000	
0	0	0	0	8,317,726	
484,750	0	0	0	634,052	
1,627	0	0	0	18,542	
0	0	0	0	1,853,962	
0	0	0	0	201,684	
0	0	0	0	39,275	
0	0	0	0	82,863	
0	0	0	0	240,525	
65,829	0	12,895,788	0	12,961,617	
0	0	0	420,412	420,412	
0	0	0	12,881,711	12,881,711	
0	0	0	69,347	69,347	
\$ <u>1,052,387</u>	\$ <u>204,997</u>	\$ <u>12,895,788</u>	\$ <u>13,371,470</u>	\$ <u>43,530,775</u>	
				Continued	

COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS (CONTINUED)

DECEMBER 31, 2002

		Governmental Fund Types				
	General	Special Revenue	Debt Service	Capital Projects		
LIABILITIES, FUND EQUITY, AND OTHER	CREDITS					
Liabilities						
Accounts Payable	\$ 100,979	\$ 105,365	\$ 6,213	\$ 184,185		
Accrued Wages and Benefits	221,276	46,230	0	0		
Accrued Compensated Absences	535,626	81,207	0	ő		
Due to Other Governments	182,776	30,870	Ö	ő		
Deferred Revenues	3,838,182	3,539,554	1,262,635	Ö		
Deposits	0	0	0	0		
Accrued Pension	212,011	386,326	Ŏ	0		
Notes Payable	0	0	Ö	1,940,000		
Loans Payable	0	0	Õ	0		
General Obligation Bonds	· ·	v	v	ŭ		
Payable	0	0	0	0		
Capital Lease Obligations	0	0	Ö	ő		
Special Assessment Bonds	•	v	· ·	•		
Payable	0	0	0	0		
Total Liabilities	5,090,850	4,189,552	1,268,848	2,124,185		
Fund Equity and Other Credits						
Investment in General Fixed Assets	0	0	0	0		
Contributed Capital	0	0	0	0		
Retained Earnings	0	0	0	0		
Fund Balances						
Reserved for Debt Service	0	0	420,412	0		
Reserved for Encumbrances	100,172	57,828	0	0		
Reserved for Inventory	39,275	0	0	0		
Reserved for Prepaid Items	82,863	0	0	0		
Unreserved:						
Undesignated (Deficit)	728,985	3,043,410	0	(1,140,247)		
Total Fund Equity and Other Credits	951,295	3,101,238	420,412	(1,140,247)		
Total Liabilities, Fund						
Equity, and Other Credits	\$ <u>6,042,145</u>	\$ <u>7,290,790</u>	\$ <u>1,689,260</u>	\$ <u>983,938</u>		

	DS	ınt Groi	Accor		iciary Type		oprietary nd Type	
Totals	eneral		eneral	<u> </u>				
(Memorandum	g-Term	Lo	ixed	I			terprise	
Only)	ligations	Ol	ssets		ency	_Ag	Funds	]
\$ 487,978	0	\$	0	\$	0	\$	91,236	
334,083	0		0	,	0		66,577	
2,735,086	810,100	1	0		0		308,153	
255,768	0		0		0		42,122	
8,761,531	0		0		0		121,160	
204,997	0		0		)4,997	20	0	
1,235,101	532,657		0		0		104,107	
1,940,000	0		0		0		0	
3,197,556	197,556	3	0		0		0	
7,743,133	743,133	7	0		0		0	
18,677	18,677		0		0		0	
69,347	69,347		0		0		0	
26,983,257	371,470	<u>13</u>	0		4,997	_20	733,355	
12,895,788	0		895,788	12.	0		0	
82,672	0		0	,	ő		82,672	
236,360	ő		Ö		0		236,360	
420,412	0		0		0		0	
158,000	0		0		0		0	
39,275	0		0		0		0	
82,863	0		0		0		0	
2,632,148	0	_	0		0		0	
	0		895,788	12	0		319,032	

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - ALL GOVERNMENTAL FUND TYPES FOR THE YEAR ENDED DECEMBER 31, 2002

	_General	Special Revenue
Revenues		
Property Taxes	\$ 2,238,210	\$ 1,287,035
Municipal Income Tax	0	6,440,805
Intergovernmental	3,261,378	910,720
Charges for Services	79,722	1,017,400
Fees, Licenses, Permits	597,774	354,227
Fines and Forfeitures	654,966	0
Special Assessments	. 0	0
Interest Income	76,677	59,384
Workers Compensation Settlement and Refunds	60,385	0
Miscellaneous Income	444,211	116,120
Total Revenues	7,413,323	10,185,691
Expenditures		
Current Operations and Maintenance:		
Security of Persons and Property	7,574,051	2,289,282
Public Health and Welfare	77,160	0
Leisure Time Activities	1,665,641	28,621
Community Development	628,701	0
Basic Utility Services	1,166,548	210,073
Transportation	0	1,049,850
General Government	2,563,151	700,128
Capital Outlay	10,413	371,919
Debt Service:		
Principal Retirement	0	173,958
Interest and Fiscal Charges	0	112,778
Total Expenditures	13,685,665	4,936,609
Excess of Revenues Over (Under) Expenditures	(6,272,342)	5,249,082

D	ebt Service		Capital rojects	Totals (Memorandum (Only)
\$	716,248	\$	0	\$ 4,241,493
	104 406		(50.004	6,440,805
	124,496		673,934	4,970,528
	0		0	1,097,122
	0		0	952,001
	0		0	654,966
	84,193		0	84,193
	17,350		10,803	164,214
	0		0	60,385
_	0		257,160	817,491
_	942,287		941,897	19,483,198
	0		0	9,863,333
	0		0	77,160
	0		0	1,694,262
	0		73,665	702,366
	0		0	1,376,621
	0		640,544	1,690,394
	33,739		117,495	3,414,513
	0	1,	554,740	1,937,072
	809,231		0	983,189
	355,587		29,100	497,465
_			<del></del>	
1	,198,557	_2,	415,544	22,236,375
_	(256,270)	(1,	473,647)	(2,753,177)
				Continued

Continued

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - ALL GOVERNMENTAL FUND TYPES (CONTINUED)

FOR THE YEAR ENDED DECEMBER 31, 2002

Other Financing Sources (Uses) Proceeds from Sale of Fixed Assets	<u>General</u> 13,480	Special Revenue
Operating Transfers-In Operating Transfers-Out	5,560,734 (787,000)	1,163,100 _(5,807,848)
Total Other Financing Sources (Uses)	4,787,214	(4,644,748)
Excess of Revenues and Other Financing Sources Over (Under)		
Expenditures and Other Financing Uses	(1,485,128)	604,334
Decrease in Inventory Increase in Prepaid Items	(64,921) 21,409	0 0
Fund Balance (Deficit) at Beginning of Year	2,479,935	2,496,904
Fund Balance (Deficit) at End of Year	\$ <u>951,295</u>	\$ <u>3,101,238</u>

Debt Service	Capital Projects	Totals (Memorandum (Only)
78,850 (29,100)	476,998 0	13,480 7,279,682 (6,623,948)
49,750	476,998	669,214
(206,520)	(996,649)	(2,083,963)
0 0	0 0	(64,921) 21,409
626,932	(143,598)	5,460,173
\$ <u>420,412</u>	\$ <u>(1,140,247)</u>	\$ <u>3,332,698</u>

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) - ALL GOVERNMENTAL FUND TYPES-LEGAL APPROPRIATION LEVEL

FOR THE YEAR ENDED DECEMBER 31, 2002

		General Fund	
	<b>5</b>		Variance
	Revised	A	Favorable
Revenues	Budget	<u>Actual</u>	(Unfavorable)
Property Taxes	\$ 2,547,020	\$ 2,639,365	\$ 92,345
Intergovernmental	2,985,103	3,192,762	207,659
Charges for Services	78,675	79,031	356
Fees, Licenses, Permits	566,450	597,774	31,324
Fines and Forfeitures	625,500	654,967	29,467
Interest Income	75,000	89,279	14,279
Workers Compensation Settlement and Refunds	50,000	60,385	10,385
Miscellaneous Income	215,201	446,212	231,011
Total Revenues	7,142,949	7,759,775	616,826
Expenditures			
Current Operations and Maintenance:			
Security of Persons and Property	7,533,595	7,496,934	36,661
Public Health and Welfare	77,213	77,160	53
Leisure Time Activities	1,681,020	1,645,413	35,607
Community Development	623,590	612,983	10,607
Basic Utility Services	1,183,110	1,141,796	41,314
General Government	2,636,459	2,547,094	89,365
Capital Outlay	14,597	14,349	248
Total Expenditures	13,749,584	13,535,729	213,855
Excess of Revenues Over			
(Under) Expenditures	<u>(6,606,635)</u>	<u>(5,775,954</u> )	<u>830,681</u>
Other Financing Sources (Uses)			
Proceeds from Sale of Fixed Assets	3,000	13,480	10,480
Operating Transfers-In	6,370,000	6,160,734	(209,266)
Operating Transfers-Out	<u>(787,000</u> )	(787,000)	0
Total Other Financing Sources (Uses)	5,586,000	5,387,214	(198,786)
Excess of Revenues and Other			
Financing Sources Over (Under)			
Expenditures and Other Financing Uses	(1,020,635)	(388,740)	631,895
Decertification of Prior Year Encumbrances	22,782	22,782	0
Fund Balance at Beginning of Year	1,730,367	1,730,367	0
Fund Balance at End of Year	\$ <u>732,514</u>	\$ <u>1,364,409</u>	\$ <u>631,895</u> Continued
			Continued

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) - ALL GOVERNMENTAL FUND TYPES-LEGAL APPROPRIATION LEVEL (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2002

		Special Revenue Funds				
	Danis		Variance			
	Revised Budget	Actual	Favorable (Unfavorable)			
Revenues	_budget_	Actual	(Olliavorable)			
Property Taxes	\$ 1,488,050	\$ 1,517,435	\$ 29,385			
Municipal Income Taxes	6,348,000	6,495,850	147,850			
Intergovernmental	856,905	908,020	51,115			
Charges for Services	1,013,000	1,031,289	18,289			
Fees, Licenses, Permits	330,000	352,799	22,799			
Interest Income	32,900	31,058	(1,842)			
Miscellaneous Income	104,800	147,853	43,053			
Total Revenues	10,173,655	10,484,304	310,649			
Expenditures						
Current Operations and Maintenance:						
Security of Persons and Property	2,355,320	2,256,292	99,028			
Leisure Time Activities	35,000	28,621	6,379			
Basic Utility Services	275,000	266,833	8,167			
Transportation	1,142,125	1,043,796	98,329			
General Government	793,600	710,212	83,388			
Capital Outlay	425,200	418,754	6,446			
Debt Service:	45,4500	4=4.0=0				
Principal Retirement	174,500	173,958	542			
Interest and Fiscal Charges	113,000	112,778	222			
Total Expenditures	5,313,745	5,011,244	302,501			
Excess of Revenues Over						
(Under) Expenditures	4,859,910	5,473,060	613,150			
Other Financing Sources (Uses)						
Operating Transfers-In	1,872,000	1,726,999	(145,001)			
Operating Transfers-Out	<u>(7,114,849</u> )	<u>(6,661,747</u> )	453,102			
Total Other Financing Sources (Uses)	(5,242,849)	(4,934,748)	308,101			
Excess of Revenues and Other						
Financing Sources Over (Under)						
Expenditures and Other Financing Uses	(382,939)	538,312	921,251			
Decertification of Prior Years Encumbrances	4,749	4,749	0			
Fund Balance at Beginning of Year	1,574,091	1,574,091	0			
Fund Balance at End of Year	\$ <u>1,195,901</u>	\$ <u>2,117,152</u>	\$ <u>921,251</u>			
			Continued			

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) - ALL GOVERNMENTAL FUND TYPES-LEGAL APPROPRIATION LEVEL (CONTINUED) FOR THE YEAR ENDED DECEMBER 31, 2002

		Debt Service Fur	
	Danier		Variance
	Revised Budget	Actual	Favorable (Unfavorable)
Revenues		Actual	(Olliavorable)
Property Taxes	\$ 805,068	\$ 844,597	\$ 39,529
Intergovernmental	131,344	124,496	(6,848)
Special Assessments	36,000	84,193	48,193
Interest Income	40,000	19,638	(20,362)
Total Revenues	1,012,412	1,072,924	60,512
Expenditures			
Current Operations and Maintenance:			
General Government	61,000	27,526	33,474
Debt Service:	200 -	200 224	• 40
Principal Retirement	809,500	809,231	269
Interest and Fiscal Charges	356,000	355,587	413
Total Expenditures	1,226,500	1,192,344	34,156
Excess of Revenues Over			
(Under) Expenditures	(214,088)	(119,420)	94,668
Other Financing Sources (Uses)			
Operating Transfers-In	78,850	78,850	0
Operating Transfers-Out	(29,500)	(29,100)	400
Total Other Financing Sources (Uses)	49,350	49,750	400
Excess of Revenues and Other			
Financing Sources Over (Under)			
Expenditures and Other Financing Uses	(164,738)	(69,670)	95,068
Fund Balance at Beginning of Year	494,904	494,904	0
Fund Balance at End of Year	\$330,166	\$425,234	\$95,068
			Continued

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) - ALL GOVERNMENTAL FUND TYPES-LEGAL APPROPRIATION LEVEL (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2002

	Capital Project Funds			
	Revised Budget	Actual	Variance Favorable (Unfavorable)	
Revenues Intergovernmental	\$ 1,624,000	\$ 1,395,563	\$ (228,437)	
Interest Income	6,000	11,855	5,855	
Miscellaneous Income	250,000	257,160	7,160	
Total Revenues	1,880,000	1,664,578	(215,422)	
Expenditures				
Current Operations and Maintenance:				
Community Development	85,000	70,426	14,574	
Transportation	645,500	600,587	44,913	
General Government	50,000	19,500	30,500	
Capital Outlay	2,304,000	2,050,950	253,050	
Debt Service:				
Interest and Fiscal Charges	29,100	29,100	0	
Total Expenditures	3,113,600	2,770,563	343,037	
Excess of Revenues Over				
(Under) Expenditures	(1,233,600)	(1,105,985)	127,615	
Other Financing Sources (Uses)				
Proceeds from Sale of Debt	1,940,000	1,940,000	0	
Operating Transfers-In	484,100	446,998	(37,102)	
Operating Transfers-Out	(300,000)	(280,000)	20,000	
Retirement of Short Term Notes	(970,000)	(970,000)	0	
Total Other Financing Sources (Uses)	1,154,100	1,136,998	(17,102)	
Excess of Revenues and Other				
Financing Sources Over (Under)				
Expenditures and Other Financing Uses	(79,500)	31,013	110,513	
Decertification of Prior Year Encumbrances	350	350	0	
Fund Balance at Beginning of Year	943,809	943,809	0	
Fund Balance at End of Year	\$ <u>864,659</u>	\$ <u>975,172</u>	\$110,513	

# COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND EQUITY - ALL ENTERPRISE FUND TYPES FOR THE YEAR ENDED DECEMBER 31, 2002

On anoting Dayson	Enterprise Funds
Operating Revenues Charges for Services	\$ _4,257,547
Changes for bot hoos	ψ <u>1,201,011</u>
Operating Expenses	
Personnel	2,756,168
Contractual Services	1,011,775
Materials and Supplies	81,429
Repairs and Maintenance	116,753
Other	108,150
Depreciation	7,168
Total Operating Expenses	4,081,443
Operating Income	176,104
Non-Operating Revenues (Expenses)	
Interest Income	16,184
Income Before Operating Transfers	192,288
Operating Transfers-Out	(655,734)
Net Income (Loss)	(463,446)
Retained Earnings at Beginning of Year	699,806
Retained Earnings at End of Year	236,360
Contributed Capital at End of Year	82,672
Fund Equity at End of Year	\$ <u>319,032</u>

COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) - ALL ENTERPRISE FUND TYPES LEGAL APPROPRIATION LEVEL

FOR THE YEAR ENDED DECEMBER 31, 2002

		Enterprise Funds					
Decrees	Revised Budget	Actual	Variance Favorable (Unfavorable)				
Revenues Charges for Services	¢ 4.202.000	Φ 4 204 252	ф <i>(7. СА</i> О)				
Charges for Services Interest Income	\$ 4,292,000	\$ 4,284,352	\$ (7,648)				
Miscellaneous Income	31,200 8,000	21,042 11,390	(10,158)				
Wiscendieous meome		11,390	3,390				
Total Revenues	4,331,200	4,316,784	(14,416)				
Expenses							
Current Operations and Maintenance:							
Personnel	2,694,500	2,684,748	9,752				
Other	1,339,350	1,305,274	34,076				
Capital Outlay	35,000	34,804	196				
Total Expenses	4,068,850	4,024,826	44,024				
Excess of Revenues Over							
(Under) Expenses	262,350	291,958	29,608				
*	<del></del>	Address of the Control of the Contro					
Other Financing Sources (Uses)							
Operating Transfer - Out	(656,000)	(655,734)	266				
Excess of Revenues and Other Financing Sources Over (Under) Expenses and Other Financing							
Uses	(393,650)	(363,776)	29,874				
	(===,===)	(2 32 , 0)	,- · ·				
Decertification of Prior Year Encumbrances	1,177	1,177	0				
Fund Balance at Beginning of Year	<u>851,596</u>	<u>851,596</u>	0				
Fund Balance at End of Year	\$459,123	\$ 488,997	\$				

# COMBINED STATEMENT OF CASH FLOWS - ALL ENTERPRISE FUND TYPES

### FOR THE YEAR ENDED DECEMBER 31, 2002

Increase (Decrease) in Cash and Cash Equivalents	Enterprise Funds
Cash Flows From Operating Activities Cash Received from Customers Other Operating Revenue Cash Payments to Employees for Services Cash Payments to Suppliers for Goods or Services	\$ 4,284,352 11,390 (2,684,747) (1,316,008)
Net Cash Provided by Operating Activities	294,987
Cash Flows From Non-Capital Financing Activities Cash Transfers to Other Funds	_(655,734)
Cash Flows From Capital and Related Financing Activities Purchase of Fixed Assets	(32,805)
Cash Flows From Investing Activities Interest Earned on Investments	21,042
Net Decrease in Cash and Cash Equivalents	(372,510)
Cash and Cash Equivalents at Beginning at Year	872,691
Cash and Cash Equivalents at End of Year	\$500,181
	Continued

# COMBINED STATEMENT OF CASH FLOWS - ALL ENTERPRISE FUND TYPES (CONTINUED)

FOR THE YEAR ENDED DECEMBER 31, 2002

	Ente	erprise Funds
Reconciliation of Operating Income to Net		
Cash From Operating Activities		
Operating Income	\$	176,104
Adjustments to Reconcile Operating Income to		
Net Cash From Operating Activities:		
Depreciation		7,168
Changes in Assets and Liabilities:		7,100
Increase in Receivable		35,026
Increase in Accounts Payable		2,099
Increase in Accrued Wages and Benefits		19,222
Increase in Accrued Compensated Absences		11,081
Increase in Accrued Pension		9,200
Increase in Deferred Revenue		3,169
Increase in Due to Other Governments	_	31,918
Total Adjustments	-	118,883
Net Cash Provided by Operating Activities	\$ =	294,987

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS

**DECEMBER 31, 2002** 

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the City of Maple Heights have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the City's accounting policies are described below.

#### A. THE REPORTING ENTITY

The City of Maple Heights, Ohio (City) was organized under the present system of government effective January 1, 1932, and was incorporated as a home rule municipal corporation under the laws of the State of Ohio. The City operates under a Mayor-Council form of government and provides the following services: public safety (police and fire), highway and streets, public transit, parks and recreation, public improvements, community development (planning and zoning), sanitation, public health and general administrative services.

In evaluating how to define the governmental reporting entity, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria set forth by GAAP. In June 1991, the Governmental Accounting Standards Board (GASB) issued Statement No. 14, "The Financial Reporting Entity", which is effective for fiscal years beginning after December 15, 1992 and defines the financial reporting entity of a governmental unit. These principles provide that the reporting entity is comprised of the primary government, organizations for which the primary government is financially accountable, and other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the general purpose financial statements to be misleading or incomplete. The City does not have any component units.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

**DECEMBER 31, 2002** 

#### B. BASIS OF PRESENTATION - FUND ACCOUNTING

The accounts of the City are organized on the basis of funds or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures (expenses). Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are summarized by type in the combined financial statements. The following fund types and account groups are used by the City:

#### **GOVERNMENTAL FUNDS**

Governmental funds are those through which most governmental functions typically are financed. The acquisition, use, and balances of the City's expendable financial resources and the related current liabilities (except those accounted for in the proprietary funds) are accounted for through governmental funds. The measurement focus is upon determination of financial position and changes in financial position. The following are the City's governmental fund types:

#### **GENERAL FUND**

The general fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

#### SPECIAL REVENUE FUNDS

The special revenue funds are used to account for receipts derived from specific taxes, grants or other restricted revenue sources (other than special assessments, expendable trusts or major capital projects) that are legally restricted or designated to expenditures for specified purposes.

#### **DEBT SERVICE FUND**

The debt service fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

**DECEMBER 31, 2002** 

#### B. BASIS OF PRESENTATION - FUND ACCOUNTING (CONTINUED)

#### CAPITAL PROJECT FUNDS

Capital project funds are used to account for financial resources used for the acquisition or construction of major capital facilities.

#### PROPRIETARY FUNDS

The proprietary funds are used to account for the City's ongoing organizations and activities which are similar to those often found in the private sector. The measurement focus is upon determination of net income, financial position, and changes in financial position. The following are the City's proprietary fund types:

#### **ENTERPRISE FUNDS**

The enterprise funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent is that the costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the City has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

#### FIDUCIARY FUNDS

#### AGENCY FUNDS

Agency funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governments, and other funds. The City has no trust funds. Agency funds are purely custodial (assets equal liabilities) and thus do not involve measurement of results of operations.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

**DECEMBER 31, 2002** 

#### B. BASIS OF PRESENTATION - FUND ACCOUNTING (CONTINUED)

#### **ACCOUNT GROUPS**

To make a clear distinction between fixed assets related to specific funds and those of general government, and between long-term liabilities related to specific funds and those of a general nature, the following account groups are used:

#### GENERAL FIXED ASSETS ACCOUNT GROUP

The general fixed assets account group is used to account for fixed assets other than those accounted for in the proprietary funds. These assets do not represent financial resources available for expenditure.

#### GENERAL LONG-TERM OBLIGATIONS ACCOUNT GROUP

The general long-term obligations account group is used to account for all unmatured long-term obligations of the City that are not a specific liability of the proprietary funds.

#### TOTAL COLUMNS IN COMBINED FINANCIAL STATEMENTS

The total columns in the combined financial statements are captioned Memorandum Only to indicate that they are presented only to facilitate analysis. No consolidating or other eliminations were made in arriving at the totals; thus, they do not present consolidated information.

#### C. BASIS OF ACCOUNTING

Basis of accounting represents the methodology utilized in the recognition of revenues and expenditures or expenses reported in the financial statements. The accounting and reporting treatment applied to a fund is determined by its measurement focus.

The modified accrual basis of accounting is followed by the governmental funds and agency funds. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e., both measurable and available. The term "available" means collectible within the current period, which for the City is 60 days after year end. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt which is recognized when due.

Non-exchange transactions, in which the City receives value without directly giving equal value in return, include income taxes, property taxes, grants, entitlements and donations. Revenue from income taxes is recognized in the period in which the income is earned and is available. Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied and the revenue is available. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted, matching requirements, in which the City must provide local resources to be used for a specific purpose, and expenditure requirements, in which the resources are provided to the City on a reimbursement basis. Revenues considered susceptible to accrual at year end include income taxes withheld by employers, interest on investments, special assessment, and state levied locally shared taxes (including motor vehicle license fees, and local

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

**DECEMBER 31, 2002** 

#### C. BASIS OF ACCOUNTING (CONTINUED)

government assistance). Other revenues, including licenses, permits, certain charges for services, income taxes other than those withheld by employers and miscellaneous revenues, are recorded as revenues when received in cash because generally these revenues are not measurable until actually received.

Special assessment installments which are measurable, but not available at December 31, 2002 are recorded as deferred revenue. Property taxes measurable as of December 31, 2002, but which are not intended to finance 2002 operations ad delinquent property taxes, whose availability is indeterminate, are recorded as deferred revenue.

The accrual basis of accounting is utilized for reporting purposes for proprietary funds. Revenues are recognized when they are earned and expenses are recognized when they are incurred.

#### D. BUDGETARY DATA

Prior to July 15, the Mayor submits a preliminary budget, based on estimated resources, to Council for the forthcoming year. Council reviews the Mayor's recommendations and adopts the preliminary budget.

During the fourth quarter of each year, the Mayor prepares and Council adopts a temporary budget (based on the preliminary budget) for the first three months of the forthcoming year.

During the first quarter of each year, the Mayor submits a final budget to Council for the current fiscal year. Council reviews the Mayor's recommendations and adopts the final budget prior to March 31.

Additional revenue sources were derived throughout 2002 allowing budgeted revenue estimates representing original appropriations to be modified by Council.

Supplemental appropriations may be adopted by Council action. Amounts shown in the financial statements represent the appropriated budgeted amounts and all supplemental appropriations. During 2002, several supplemental appropriations were necessary but were not considered material in nature. Budgeted expenditure amounts represent the current year's original appropriations adjusted by budget transfers and appropriate amendments.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

**DECEMBER 31, 2002** 

#### D. BUDGETARY DATA (CONTINUED)

The City's budgetary process accounts for certain transactions on a basis other than generally accepted accounting principles (GAAP basis). The major difference between the budget basis and the GAAP basis is that financial transactions are recorded on a cash and encumbrance basis as opposed to when susceptible to accrual (GAAP).

Actual results included in the Combined Statement of Revenues and Expenditures - Budget and Actual (Non-GAAP Budgetary Basis) - All Governmental Fund Types are presented in accordance with the City's budgetary process (budget basis) to provide a meaningful comparison of actual results with the budget for those funds for which annual budgets are prepared. Annual budgets are prepared for all funds. Council appropriations are made to personnel costs, (including benefits) other costs, capital outlay, debt service, and transfer accounts for each department. The legal level of budgetary control is at the character level (i.e. personnel costs) whereby the City maintains this control by not permitting expenditures to exceed appropriations for departments of the City without the approval of City Council. Adjustments to the budget can only be made within a department and then within each category. Further legislation is needed in order to move budget authority from "personnel costs" to "other costs" or vice versa, or between departments. Unencumbered appropriations for all governmental and proprietary fund types lapse at year end.

Encumbrance accounting is employed for all governmental fund types. Purchase orders and requisitions, contracts, and other commitments for expenditures are recorded as encumbrances to reserve the applicable portion of the appropriation. Encumbrances outstanding at year end are reported as a reservation of fund balances since they do not constitute expenditures or liabilities because the commitments will be reappropriated and honored during the subsequent year.

#### E. POOLED CASH AND INVESTMENTS

Cash resources of the individual funds are combined to form a pool of cash and investments. Investments in the Pooled Cash Account consist of certificates of deposit, repurchase agreements, and time deposits and are reported at fair value.

#### CASH AND CASH EQUIVALENTS

Cash and cash equivalents are defined as highly liquid investments with a maturity of three months or less when purchased.

#### F. FIXED ASSETS

Fixed assets include land, buildings, improvements and equipment owned by the City. When purchased, such assets are recorded as expenditures in the Governmental Funds and accounted for in the General Fixed Assets Account Group. Infrastructure fixed assets such as streets, sidewalks, curbs, gutters, sewers, and drainage systems are not capitalized. Fixed assets recorded in the Proprietary Funds are capitalized when purchased.

All fixed assets are valued at their historical cost or estimated historical cost if actual historical cost is not available. Donated fixed assets are valued at their estimated fair market value on the date donated.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

**DECEMBER 31, 2002** 

#### F. FIXED ASSETS (CONTINUED)

Interest is capitalized on proprietary fund assets acquired with tax - exempt debt. The City's policy is to capitalize net interest on construction projects until substantial completion of the project. The amount of capitalized interest equals the difference between the interest cost associated with the tax-exempt borrowing used to finance the project and the interest earned from temporary investment of the debt proceeds. Capitalized interest is amortized on the straight-line basis over the estimated useful life of the asset. For 2002, net interest costs incurred on construction projects were not material.

Depreciation is not provided in the General Fixed Assets Account Group. Depreciation for the Enterprise Fund is determined by allocating the cost of the fixed assets over the estimated useful lives of the assets on the straight-line basis.

Estimated useful lives of the various classes of fixed assets are as follows:

Buildings
Machinery and Equipment

30 years 3-5 years

#### G. INVENTORY OF SUPPLIES

Inventory is valued at cost on a first-in, first-out basis. The costs of governmental fund type inventories are recorded as expenditures in the fund when purchased. The reserve for inventory indicates that a portion of the fund balances is not available for future expenditures. For proprietary funds, inventory is expended when consumed.

#### H. PREPAID ITEMS

Prepaid items primarily consist of prepaid insurance and are recognized as expenditures over the term of the related insurance policies.

#### I. COMPENSATED ABSENCES

City employees earn vacation leave at graduated rates based on length of service. The City accrues the vacation leave benefits as earned.

City employees earn sick leave, which if not taken, accumulates until retirement. Upon retirement, an employee is paid up to 40% of accumulated sick leave, subject to certain limitations, calculated at current wage rates. The estimated earned benefit to be paid at retirement for the governmental funds has been recorded in the General Long-Term Obligations Account Group representing the City's commitment to fund such costs from future operations. A breakdown of the long and short-term portions of compensated absences as of December 31, 2002 is included in Footnote 8.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

**DECEMBER 31, 2002** 

#### J. LONG-TERM OBLIGATIONS

Long-term debt is recognized as a liability of a governmental fund when due, or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term obligations account group. Long-term liabilities expected to be financed from proprietary fund operations are accounted for in those funds.

Under Ohio law, a debt retirement fund must be created and used for the payment of all debt principal and interest. Generally accepted accounting principles require the allocation of the debt liability among the capital projects funds and the general long-term obligations account group, with principal and interest payments on matured general obligation long-term debt being reported in the debt service fund. To comply with GAAP reporting requirements, the City's debt liability has been split among the appropriate funds and account group. Debt service fund resources used to pay both principal and interest have also been allocated accordingly.

#### K. CONTRIBUTED CAPITAL

Contributed capital represents donations by developers, contributions made by the City and assets whose construction was financed by grants or special assessments. These assets are recorded at their fair market value on the date contributed and are not subject to repayment.

#### L. RESERVES OF FUND EQUITY

Reserves of fund equity in governmental funds indicate that a portion of the fund balance is not available for expenditure or is legally segregated for a specific future use. Fund balances are reserved for encumbrances and inventory of supplies and materials.

#### M. INTERFUND TRANSACTIONS

During the course of normal operations, the City has numerous transactions between funds, most of which are in the form of transfers of resources to provide services, construct assets and service debt. The accompanying financial statements generally reflect such transactions as operating transfers. Operating subsidies are also recorded as operating transfers. These transfers may reflect both operating subsidies and GAAP basis operating subsidies.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

**DECEMBER 31, 2002** 

#### M. INTERFUND TRANSACTIONS (CONTINUED)

Nonrecurring and nonroutine transfers of equity between funds, capital contributions to the enterprise funds, the subsequent return of all or part of such contributions, and the transfer of residual balances of discontinued funds or projects to the general fund, capital projects funds, or debt service funds (when financed with debt proceeds) are classified as residual equity transfers.

Transactions that constitute reimbursements for expenditures or expenses initially made from a fund that are properly allocable to another fund are recorded as expenditures or expenses in the reimbursing fund and as reductions of the expenditures and expenses in the fund that is reimbursed.

#### N. INTERGOVERNMENTAL REVENUES

In governmental funds, federal grants awarded on a non-reimbursement basis and federal entitlements are recorded as intergovernmental receivables and revenues when measurable and available. Federal reimbursable-type grants are recorded as intergovernmental receivables and revenues when the related liabilities are incurred.

#### O. RISK MANAGEMENT

The City is exposed to various risks of loss related to torts, thefts of, damage to, or destruction of assets; errors or omissions; injuries to employees; or acts of God. In 1993, the City joined together with other neighboring cities to form the Northern Ohio Risk Management Agency (NORMA), a not-for-profit corporation, for the purpose of obtaining property and liability insurance and providing for a formalized, jointly administered self-insurance fund. The City pays an annual premium to NORMA for its insurance coverage. The agreement for formation of NORMA provides that NORMA will be self-sustaining through member premiums and will reinsure through commercial companies for claims in excess of the limits described in the agreement.

The City continues to carry health, dental and eye insurance through QualChoice, Delta Dental and Spectera respectively. The City pays the State Workers' Compensation System a premium based on a rate per \$100 of salaries. This rate is calculated based on accident history and administrative costs.

#### NOTE 2 - DEPOSITS AND INVESTMENTS

The City's Charter specifies that investments of the City will adhere to state statutes. Under these statutes, the Finance Director is responsible for selecting depositories and investing funds. The City, by statute, is to limit deposits and investments of City funds to insured demand deposit accounts, certificates of deposit, United States treasury bills, or obligations of other United States governmental agencies for which the principal and interest is guaranteed by the United States government, and repurchase agreements.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

**DECEMBER 31, 2002** 

#### NOTE 2 - DEPOSITS AND INVESTMENTS (CONTINUED)

Protection of the City's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the treasurer of the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

At year end, the carrying amount of the City's deposits was \$1,713,862 and the bank balance was \$1,741,724. Of the bank balance, \$327,041 was covered by the federal depository insurance. \$1,414,683 was uninsured and uncollateralized. Although all state statutory requirements for the deposit of money had been followed, noncompliance with federal requirements could potentially subject the City to a successful claim by the FDIC. At year end, the City has \$2,630 of undeposited cash on hand.

The City's investments are categorized to give an indication of the level of risk assumed by the entity at year-end. Category 1 includes investments that are insured or registered or for which the securities are held by the City or its agent in the City's name. Category 2 includes uninsured and unregistered investments for which the securities are held by the counterparty's trust department or agent in the City's name. Category 3 includes uninsured or unregistered investments for which the securities are held by the counterparty, or by its trust department or agent but not in the City's name.

#### Summary of Investments

Description	Risk Category	Carrying Amount	Fair Value
U.S. Government Securities	\$ <u>2,006,714</u>	\$ 2,006,714	\$ 2,006,714
Investment in State Treasurer's Investment Pool (STAR OHIO)		2,085,853	2,085,853
Total Investments		\$ <u>4,092,567</u>	\$ <u>4,092,567</u>

The City of Maple Heights has invested funds in the State Treasury Asset Reserve of Ohio (STAROhio) during fiscal year 2002. STAROhio is an investment pool managed by the State Treasurer's Office, which allows governments within the State to pool their funds for investment purposes. STAROhio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAROhio are valued at STAROhio's share price, which is the price the investment could be sold for on December 31, 2002. The amounts invested with STAROhio are not classified by risk categories because they are not evidenced by securities that exist in physical or book entry form as defined by GASB Statement No. 3.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

**DECEMBER 31, 2002** 

#### NOTE 3 - INCOME TAXES

The residents of the City are required to pay City income taxes on income they earn outside the City. Prior to January 1, 1990, 100% credit was allowed for all income taxes paid to other municipalities. Effective January 1, 1990, the credit against a person's City income tax liability for municipal income taxes paid at a rate of 2% on the same income to another municipal corporation was reduced from 100% to 75%. Effective January 1, 1995 the credit was increased from 75% to 80%.

Employers within the City are required to withhold income tax on employee compensation and remit this tax to an intermediary collection agency (Regional Income Tax Agency) at least quarterly. Corporations and self-employed individual taxpayers are required to pay their estimated tax quarterly and file a declaration annually with the collection agency. The collection agency remits taxes collected to the City each month.

#### **NOTE 4 - PROPERTY TAXES**

Property taxes include amounts levied against all real, public utility, and tangible personal property located in the City. Taxes collected on real property (other than public utility) in one calendar year are levied in the preceding calendar year on assessed values as of January 1 of that preceding year, the lien date. Assessed values are established by state statute at 35 percent of appraised market value. All property is required to be revalued every six years. The latest revaluation was completed in 2000. Real property taxes are payable annually or semiannually. The first payment is due January 20, with the remainder payable by June 20.

Taxes collected on tangible personal property (other than public utility) in one calendar year are levied in the prior calendar year on assessed values during and at the close of the most recent fiscal year of the taxpayer that ended on or before March 31 of that calendar year, and at the tax rates determined in the preceding year. Tangible personal property used in business (except for public utilities) is being assessed for ad valorem taxation purposes at varying statutory percentage of cost. Amounts paid by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semiannually. If paid annually, payment is due April 30; if paid semiannually, the first payment is due April 30; with the remainder payable by September 20.

Public utility real and tangible personal property taxes collected in one calendar year are levied in the preceding calendar year on assessed values determined as of December 31 of the second year preceding the tax collection year, the lien date. Certain public utility tangible personal property currently is assessed at 100 percent of its true value. Public utility property taxes are payable on the same dates as real property taxes described previously.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

**DECEMBER 31, 2002** 

#### NOTE 4 - PROPERTY TAXES (CONTINUED)

The County Treasurer collects property taxes on behalf of all taxing districts in the county, including the City of Maple Heights. The County Auditor periodically remits to the City its portion of the taxes collected.

The full tax rate for all City operations for the year ended December 31, 2002, was \$14.50 per \$1,000 of assessed value. The assessed values of real and tangible personal property upon which 2002 property tax receipts were based are as follows:

Category	Assessed Value
Real Estate	\$ 351,340,790
Tangible Personal	41,282,871
Public Utility	14,313,680
	<del>-</del>
Total	\$ <u>406,937,341</u>

#### NOTE 5 - FIXED ASSETS

A summary of changes in the General Fixed Assets Account Group follows:

	Balance			Balance
	December 31,			December 31,
	2001	Additions	Retirements	2002
Land	\$ 157,702	\$ 0	\$ 0	\$ 157,702
Buildings	4,898,548	0	0	4,898,548
Machinery and Equipment	7,589,793	530,611	(280,866)	7,839,538
	\$ <u>12,646,043</u>	\$530,611	\$ <u>(280,866)</u>	\$ <u>12,895,788</u>

A summary of the Enterprise Funds fixed assets and accumulated depreciation at December 31, 2002 follows:

	Balance December 31, 2001	Additions	Retirements	Balance December 31, 2002
			Actionents	
Building	\$ 225,338	\$ 0	\$ 0	\$ 225,338
Machinery and Equipment	217,880	32,804	0	250,684
	443,218	32,804		476,022
Less Accumulated Depreciation	(403,026)	(7,167)	0	(410,193)
	\$ 40,192	\$25,637	\$0	\$65,829

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2002

#### NOTE 6 - DEFINED BENEFIT PENSION PLANS

#### A. OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM

The City of Maple Heights contributes to the Ohio Public Employees Retirement System (OPERS), a cost-sharing multiple-employer defined benefit pension plan. The OPERS provides retirement and disability benefits, annual cost of living adjustments, and death benefits to plan members and beneficiaries. Benefits are established by Chapter 145 of the Ohio Revised Code. The OPERS issues a stand alone financial report. That report may be obtained by writing to the Ohio Public Employees Retirement System, 277 East Town Street, Columbus, Ohio 43215-4642 or by calling (614) 222-6705 or 1-800-222-7377.

Plan members, other than those engaged in law enforcement, are required to contribute 8.5 percent of their annual covered salary to fund pension obligations. The 2002 employer contribution rate was 13.55% of covered payroll for local governments. Contributions are authorized by state statute. The contribution rates are determined actuarially. The City's contributions to the System for the years ended December 31, 2002, 2001, 2000 were \$992,185, \$833,764, \$797,190, respectively, equal to the required contributions for each year.

#### B. OHIO POLICE AND FIRE PENSION FUND

The City of Maple Heights contributes to the Ohio Police and Fire Pension Fund (OP&F), a cost-sharing multiple-employer defined benefit pension plan. OP&F provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by the Ohio State Legislature and are codified in Chapter 742 of the Ohio Revised Code. OP&F issues a publicly available financial report that includes financial information and required supplementary information for the plan. That report may be obtained by writing to OP&F, 140 East Town Street, Columbus, Ohio 43215-5164.

Plan members are required to contribute 10 percent of their annual covered salary, while employers are required to contribute 19.5 percent and 24 percent, respectively for police officers and firefighters. The City of Maple Heights contributions to OP&F for the years ending December 31, 2002, 2001, and 2000, were \$1,037,084, \$1,004,374, and \$960,212, respectively, equal required contributions for each year.

In addition to the current contribution, the City also pays installments on the accrued liability incurred when the State of Ohio established the statewide pension system for Police and Firemen in 1967. As of December 31, 2002, the liability of the City was \$399,850, payable in semi-annual payments through the year 2035. This is an accounting liability of the City which will not vary. The liability is reported in the general long-term obligations account group. The current portion is not included as a current liability in either the Police Pension Fund or the Fire Pension Fund because it is not material in amount.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

**DECEMBER 31, 2002** 

#### NOTE 7 - POSTEMPLOYMENT BENEFITS

#### A. OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM

The Ohio Public Employees Retirement System (OPERS) provides postretirement health care coverage to age and service retirants with ten or more years of qualifying Ohio service credits. Health care coverage for disability recipients and primary survivor recipients is available. The health care coverage provided by the Retirement System is considered an Other Postemployment Benefit (OPEB) as described in GASB Statement No. 12. A portion of each employer's contribution to OPERS is set aside for the funding of postretirement health care based on the authority granted by State statute. The employer contribution rate for the year 2002 for local governments is 13.55 percent of covered payroll: 5.0 percent was used to fund health care in 2002. The City of Maple Heights' actual contributions for 2002 which were used to fund postemployment benefits were \$372,722 in 2002.

The post-retirement health care coverage is advance-funded on an actuarially determined basis. The following assumptions and calculations were based on OPERS's latest actuarial review performed as of December 31, 2001: an entry age normal actuarial cost method of valuation is used in determining the present value of benefit liabilities; the difference between assumed and actual experience is part of the unfunded actuarial accrued liability; the investment assumption rate for 2001 was 8.0 percent; all investments are carried at market value; for actuarial valuation purposes, a smoothed market approach is used meaning that assets are adjusted annually to reflect 25 percent of unrealized market appreciation or depreciation on investment assets; individual pay increases are assumed to increase 4.00 percent compunded annually, with no change in the number of active employees; annual pay increases over and above the 4.00 percent base increase were assumed to range from 0.50 percent to 6.3 percent; and health care costs are assumed to increase 4.00 percent annually. The actuarially accrued post-retirement health care liability for OPERS as of December 31, 2001 was \$16,400,000,000,000. The net assets were \$11,600,000,000,000, leaving an unfunded actuarial accrued liability of \$4,800,000,000.

In December 2001, the Board adopted the Health Care "Choices" Plan in its continuing effort to respond to the rise in the cost of health care. The Choices Plan will be offered to all persons newly hired under OPERS after January 1, 2003, with no prior service credit accumulated toward health care coverage. Choices, as the name suggests, will incorporate a cafeteria approach, offering a more broad range of health care options. The Plan uses a graded scale from ten to thirty years to calculate a monthly health care benefit. This is in contrast to the ten-year "cliff" eligibility standard for the present Plan.

The benefit recipient will be free to select the option that best meets their needs. Recipients will fund health care costs in excess of their monthly health care benefit. The Plan will also offer a spending account feature, enabling the benefit recipient to apply their allowance toward specific medical expenses, much like a Medical Spending Account.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

**DECEMBER 31, 2002** 

#### B. OHIO POLICE AND FIRE PENSION FUND

The Ohio Police and Fire Pension Fund provides postretirement health care coverage to any person who receives or is eligible to receive a monthly benefit check or is a spouse or eligible dependent child of such person. An eligible dependent child is any child under the age of eighteen whether or not the child is attending school or under the age of twenty-two if attending school full-time or on a two thirds basis. The health care coverage provided by the retirement system is considered an Other Postemployment Benefit (OPEB) as described in GASB Statement No. 12. The Ohio Revised Code provides that health care cost paid from the funds of OP&F shall be included in the employer's contribution plan. The total Police employer contribution rate is 19.50 percent of covered payroll and the total firefighter employer contribution rate is 24 percent of covered payroll.

The Ohio Revised Code provides the statutory authority allowing OP&F's Board of Trustees to provide health care coverage to all eligible individuals.

Health care funding and accounting is on a pay-as-you go basis. A percentage of covered payroll, as defined by the Board, is used to pay retiree health care expenses. The Board defined allocation was 7.25 percent and 7.5 percent of covered payroll in 2000 and 2001, respectively. The allocation is 7.75 percent in 2002. In addition, since July 1, 1992 most retirees have been required to contribute a portion of the cost of their health care coverage through a deduction from their monthly benefit payment.

The number of participants eligible to receive health care benefits as of December 31, 2001 the last date of the last actuarial valuation available, are 13,174 for Police and 10,239 for Firefighters. The City's actual contributions for 2002 that were used to fund postemployment benefits were \$199,484 for police and \$172,394 for firemen. OP&F's total health care expense for the year ending December 31, 2001, the date of the last actuarial valuation available, was \$122,298,771, which was the net of member contributions of \$6,874,699.

#### NOTE 8 - OTHER EMPLOYEE BENEFITS

#### **COMPENSATED ABSENCES**

Vacation leave is earned at rates which vary depending upon length of service and standard work week. Accumulated vacation leave must be taken by each year end or be forfeited unless approved by the Mayor or Council by motion. City employees are paid for earned, unused vacation leave at the time of termination of employment.

Each department earns sick leave at rates which vary depending upon length of service and standard work week. Each employee with the City is paid a portion of the employee's earned unused sick leave, with a maximum number of hours per department specifications, upon retirement from the City with 5 years of service.

At December 31, 2002 the current amounts of unpaid compensated absences in the governmental fund types and the balance of the liability in the General Long-Term Obligations Account Group were \$616,833 and \$1,810,100 respectively. The liability for compensated absences in the proprietary fund at December 31, 2002 was \$308,153.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

**DECEMBER 31, 2002** 

#### **NOTE 9 - DEBT OBLIGATIONS**

#### Note Debt

Note debt activity for the year ended December 31, 2002, consisted of the following:

	Balance 12/31/01	Is	sued		(Retired)	Balance 12/31/02
General Obligation Notes				-	<u> </u>	
3.00% G.O. Various Imp. Notes, Series 2001	\$ 970,000	\$	0	\$	(970,000)	\$ 0
1.70% Capital Purpose Notes, Series 2002	0	1,9	40,000		0	1,940,000
Total General Obligation Notes	\$ 970,000	\$ <u>1,9</u>	40,000	\$	(970,000)	\$ 1,940,000

By Ohio Law, notes can be issued in anticipation of bond proceeds, special assessment bond proceeds and levies, or for up to 50% of anticipated revenue collections. There are also limitations on the number of times notes can be renewed.

#### Bonded Debt and Other Long-Term Obligations

Bonded debt and other long-term obligations outstanding at December 31, 2002 consisted of the following:

		Balance 12/31/01		Issued		(Retired)		Balance 12/31/02
General Obligation Bonds	-	12,01,01	-			<u>(11011104)</u>	-	12/01/02
5.125% to 10.375% Unvoted General Obligations Bonds due Through 2004 3.75% to 4.95% Unvoted General	\$	532,978	\$	0	\$	(172,325)	\$	360,653
Obligation Bonds due Through 2017 8.00% Unvoted General		4,052,480		0		(400,000)		3,652,480
Obligation Bonds due through 2013 4.70% to 5.25% Unvoted General Obligation		975,000		0		(60,000)		915,000
Bonds due Through 2020 Total General Obligation Bonds		2,910,000 8,470,458	\$ _	0	\$ [	(95,000) (727,325)	\$ ]	2,815,000 7,743,133
Special Assessment Bonds 5.125% to 10.375% Special Assessment Obligation								
Bonds due Through 2004	-	104,022	_	0	-	(34,675)	-	69,347
Total Bonded Debt	\$ _	8,574,480	\$ _	0	\$ _	(762,000)	\$ _	7,812,480

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

**DECEMBER 31, 2002** 

#### NOTE 9 - DEBT OBLIGATIONS (CONTINUED)

Other Long-Term Obligations	Balance 12/31/01	Issued	(Retired)	Balance 12/31/02
Accrued Employee Benefits: Accrued Sick Leave Accrued Pension	\$ 1,820,136 533,248	\$ 0 0	\$ (10,036) (591)	\$ 1,810,100 532,657
Capital Lease Obligations	54,543	0	(35,866)	18,677
Loans Payable: Ohio Public Works Commission Ohio Water Development Authority	660,445 2,720,351	0 0	(43,627) (139,613)	616,818 2,580,738
Total Loans Payable	_3,380,796	0	_(183,240)	3,197,556
Total Other Long-Term Obligations	\$ <u>5,788,723</u>	\$0	\$ <u>(229,733</u> )	\$ <u>5,558,990</u>
Total of All Long-Term Obligations	\$ <u>14,363,203</u>	\$0	\$ <u>(991,733</u> )	\$ <u>13,371,470</u>

The City's future debt service requirements at December 31, 2002 are:

					Onio Public	
	General Ob	ligation Bonds	Special As	sessment Bonds	Works Loan	
	Principal	Interest	Principal	Interest	Principal	Total
2003	\$ 764,325	\$ 306,409	\$ 34,675	\$ 7,195	\$ 43,627	\$ 1,156,231
2004	791,325	265,762	34,672	3,597	43,627	1,138,983
2005	650,000	223,432	0	0	43,627	917,059
2006	528,150	355,737	0	0	43,627	927,514
2007	516,460	362,652	0	0	43,627	922,739
2008-2012	2,367,870	1,634,268	0	0	218,138	4,220,276
2013-2017	1,465,000	394,225	0	0	166,619	2,025,844
2018-2020	660,003	70,350	0	0	13,926	744,279
Totals	\$ <u>7,743,133</u>	\$ <u>3,612,835</u>	\$ <u>69,347</u>	\$ <u>10,792</u>	\$ <u>616,818</u>	\$ <u>12,052,925</u>

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As of December 31, 2002, the City's legal debt margin (the ability to issue additional principal amounts of general obligation bonded debt) was \$35,107,562.

All bonds outstanding are backed by the full faith and credit of the City. It is the City's policy to pay debt service of the Special Assessment bonds from the revenues of those funds.

No reserves or sinking funds exist to cover defaults by property owners related to special assessments bonds; however, property values in excess of amounts owed by the City guarantee payment by property owners.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

**DECEMBER 31, 2002** 

#### NOTE 9 - DEBT OBLIGATIONS (CONTINUED)

The capital lease obligations are agreements entered into by the City for certain leased equipment. Such agreements are treated as lease purchases (capital leases) and are classified as long-term obligations in the financial statements. Upon satisfaction of the lease obligations, title to the equipment will pass to the City. Future minimum lease payments under capital leases as of December 31, 2002 are \$18,974 in 2003. Of this amount, \$297 represents interest resulting in a capital lease obligation outstanding of \$18,677 at December 31, 2002.

The loan payable, from the Ohio Public Works Commission, represents a 20 year interest free loan, with principal only payments, which began July 1, 1996.

The City obtained loans from the Ohio Water Development Authority to be repaid in semi-annual installments. A summary of the future debt service requirements as of December 31, 2002 follows:

			Or	110 Water De	evelopment Aut.	nority		
	]	Principal		Interest			Principal	Interest
2003	\$ -	145,536	\$	106,854	2007	\$	171,852	\$ 80,539
2004	\$	151,710	\$	100,680	2008-2012	\$	975,023	\$ 286,931
2005	\$	158,147	\$	94,244	2013-2016	\$	813,613	\$ 69,755
2006	\$	164,857	\$	87,534	Totals	\$ 2	$2,\overline{580,738}$	\$ 826,537

In 1998, the City defeased a general obligation bond issue by placing proceeds of new bonds in an irrevocable trust to provide for all future debt service payments on the old bonds. For financial reporting purposes, the debt has been considered defeased and therefore removed as a liability from the City's General Long-Term Debt Account Group. As of December 31, 2002 the amount of defeased debt outstanding amounted to \$2,645,000.

#### NOTE 10 - RISK MANAGEMENT

The Northern Ohio Risk Management Association (NORMA) is jointly owned and operated by the Cities of Maple Heights, Bedford Heights, Chagrin Falls, Eastlake, Highland Heights, Mayfield Heights, Richmond Heights, Solon, and South Euclid and the Village of Hudson for the purpose of enabling its members to obtain the maximum exposure protection at the least possible cost. The pool has a complete package of coverage, including property, general liability, automobile liability, employee dishonesty, boiler and machinery, and other coverages, supplemented by an umbrella liability policy. The members formed a not-for-profit corporation known as NORMA, Inc. to administer the pool. NORMA is governed by a board of trustees that consists of one representative from each of the participating members. Each entity must commit to the Association for terms of three years.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

**DECEMBER 31, 2002** 

#### NOTE 10 - RISK MANAGEMENT (CONTINUED)

Each member provides operating resources to NORMA based on actuarially determined rates and shares in NORMA's equity based on the City's percentage of contributions. In the event of losses, the first \$2,500 of any valid claim will be paid by the member. The next payment, up to an additional \$147,500 will be paid from the self-insurance pool. Any additional payment is made from the stop loss coverage carried by the pool. As of December 31, 2002 NORMA had an aggregate stop loss of \$750,000 per policy year. Any losses over these amounts would be the obligation of the excess insurance carriers. If the aggregate claims paid by the pool exceed the available resources, the pool may require the members to make additional supplementary payments up to a maximum of the regular annual payment. (This has not been necessary throughout the fourteen-year history of the pool.)

There were no reductions in insurance coverage from the previous year, nor have settlements exceeded insurance coverage in any of the prior three fiscal years.

#### NOTE 11 - SEGMENT INFORMATION FOR ENTERPRISE FUNDS

Segment information for the Enterprise Funds is summarized as follows:

For the Year Ended	Solid Waste		Recreation	
December 31, 2002:	Collection	_Transit_	Banner	<u>Total</u>
Total Operating Revenues	\$ 987,998	\$ 3,268,149	\$ 1,400	\$ 4,257,547
Operating Income (Loss)				
Before Depreciation	(56,111)	238,481	902	183,272
Depreciation	0	7,168	0	7,168
Income (Loss) Before Operating				
Transfers	(54,820)	245,913	1,195	192,288
Operating Transfers-Out		(655,734)		(655,734)
Net Income (Loss)	(54,820)	(409,821)	1,195	(463,446)
As of December 31, 2002:				
Cash (Used in) Provided by				
Operating Activities	2,408	291,677	902	294,987
Total Assets	268,319	771,306	12,762	1,052,387
Net Working Capital	57,961	182,480	12,762	253,203
Total Fund Equity	57,961	248,309	12,762	319,032

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

**DECEMBER 31, 2002** 

#### NOTE 12 - BUDGETARY BASIS OF ACCOUNTING

While reporting financial position, results of operations, and changes in fund balance on the basis of generally accepted accounting principles (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts and disbursements.

The Combined Statements of Revenue, Expenditures, and Changes in Fund Balance - Budget and Actual - All Governmental Fund Types and the Statement of Revenues, Expenses, and Changes in Fund Balance - Budget and Actual - All Enterprise Fund Types are presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and the GAAP basis are identified as follows:

- (a) Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis);
- (b) Expenditures/Expenses are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis);
- (c) In order to determine compliance with Ohio law, and to reserve that portion of the applicable appropriation, encumbrances are recorded as the equivalent of an expenditure (budget basis) as opposed to a reservation of fund balance for governmental funds, and note disclosure for enterprise funds (GAAP basis).
- (d) Short-term note proceeds and note principal retirement for governmental funds are operating transactions (budget) as opposed to balance sheet transaction (GAAP).

The adjustments necessary to convert the results of operations for the year on the GAAP basis to the budget basis for the governmental funds and enterprise funds are as follows:

# Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses

		Special	Debt	Capital
	General	Revenue	Service	Projects
GAAP Basis	\$ (1,485,128)	\$ 604,334	\$ (206,520)	\$ (996,649)
Increase (Decrease) Due to:				
Revenue accruals	346,452	298,613	130,637	2,662,681
Expenditure accruals	198,125	(34,356)	6,213	(1,323,369)
Net impact of Encumbrances	(48, 189)	(40,279)	0	(1,650)
Transfers-In	600,000	563,899	0	(30,000)
Transfers-Out	0	(853,899)	0	(280,000)
Budget Basis	\$ <u>(388,740)</u>	\$ <u>538,312</u>	\$ (69,670)	\$31,013

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

**DECEMBER 31, 2002** 

#### NOTE 12 - BUDGETARY BASIS OF ACCOUNTING (CONTINUED)

Excess Revenues Over (Under) Expenses, Advances and Transfers/Net Income (Loss)

	Proprietary Fund Enterprise		
Net Income	\$ (463,446)		
Increase (Decrease) Due To:			
Revenue accruals	43,053		
Expense accruals	58,181		
Depreciation expense	7,168		
Encumbrances	(8,732)		
Budget Basis	\$ <u>(363,776)</u>		

#### NOTE 13 - TRANSIT FUND

The City owns, operates and maintains a public transportation system for its residents, under an agreement with the Regional Transit Authority (RTA). The terms of the agreement with RTA specify that the City will be reimbursed for all costs, including an administration fee, incurred in connection with the system.

#### NOTE 14 - ACCOUNTING AND FINANCIAL REPORTING FOR PROPRIETARY FUNDS

Under the guidelines of GASB Statement No. 20, "Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities that use Proprietary Fund Accounting", the City has elected not to apply Financial Accounting Standards Board Statements and Interpretations issued after November 30, 1989, to its proprietary activities. The adoption of this approach to accounting for proprietary activities by the City required no change from prior years.

#### **NOTE 15 - CONTINGENT LIABILITIES**

The City is a defendant in a number of lawsuits pertaining to matters which are incidental to performing routine governmental and other functions. City officials, after consultation with the City's Law Director, are of the opinion that settlement of potential uninsured claims against the City would not have a material adverse effect on the financial position of the City.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

**DECEMBER 31, 2002** 

#### NOTE 16 - FUND EQUITY DEFICITS

At December 31, 2002 the following funds had a deficit fund balance:

	Deficit Fund Balance
Capital Projects:	
Street Improvement	\$ 810,084
Turney Road Reconstruction	746,727
Total Capital Projects	\$ <u>1,556,811</u>

The deficits were caused by the application of generally accepted accounting principles to these funds. Bond anticipation note proceeds used to finance the projects are not recognized as "Other Financing Sources", but rather as a fund liability. The deficits in these funds will be eliminated when the projects are near completion and the notes are bonded and/or resources are provided for the retirement of the notes.

	Deficit Fund Balance
Special Revenue:	
Police Services Levy	\$ 4,103
Police Pension	155,864
Fire Pension	162,836
Total Special Revenue	\$ 322,803

The fund deficit at December 31, 2002 for these funds is from the recognition of expenditures on a modified accrual basis of accounting, which are greater than expenditures on the budgetary basis of accounting. Deficits do not exist under the budgetary basis of accounting. The general fund provides operating transfers when cash is required, not when accruals occur.

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# FINANCIAL STATEMENTS AND SCHEDULES OF INDIVIDUAL FUNDS AND ACCOUNTS GROUPS

GENERAL FUND		

The general fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

## **GENERAL FUND**

	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues			<u> </u>
Property Taxes	\$ 2,547,020	\$ 2,639,365	\$ 92,345
Intergovernmental	2,985,103	3,192,762	207,659
Charges for Services	78,675	79,031	356
Fees, Licenses, Permits	566,450	597,774	31,324
Fines and Forfeitures	625,500	654,967	29,467
Interest Income	75,000	89,279	14,279
Workers Compensation Settlement and Refunds	50,000	60,385	10,385
Miscellaneous Income	215,201	446,212	231,011
Total Revenues	7,142,949	7,759,775	616,826
Expenditures Current Operations and Maintenance: Security of Persons and Property Police Department			
Personnel	2,768,750	2,763,039	5,711
Other	378,600	374,342	4,258
Total Police Department	3,147,350	3,137,381	9,969
School Guards			
Personnel	79,000	78,262	738
Jail Administrator			
Personnel	738,525	735,387	3,138
Other	147,250	142,913	4,337
Total Jail Administrator	885,775	878,300	7,475
			Continued

#### **GENERAL FUND**

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE – BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) - LEGAL APPROPRIATION LEVEL (CONTINUED)

	Revised Budget	Actual	Variance Favorable (Unfavorable)
Fire Department			
Personnel	\$ 2,311,250	\$ 2,305,533	\$ 5,717
Other	250,500	<u>244,293</u>	6,207
Total Fire Department	2,561,750	2,549,826	11,924
Auxiliary Police			
Personnel	115,500	111,652	3,848
Police Administration			
Personnel	744,220	741,513	2,707
Total Security of Persons			
and Property	7,533,595	7,496,934	36,661
Public Health and Welfare			
Public Health			
Other	<u>77,213</u>	77,160	53
Leisure Time Activities			
Parks and Playgrounds			
Personnel	62,900	59,564	3,336
Other	79,300	<u>76,820</u>	2,480
Total Parks and Playgrounds	142,200	136,384	5,816
Recreation Centers			
Personnel	472,200	464,600	7,600
Other	243,150	240,355	2,795
Total Recreation Centers	715,350	704,955	10,395
			Continued

## **GENERAL FUND**

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) - LEGAL APPROPRIATION LEVEL (CONTINUED)

FOR THE YEAR ENDED DECEMBER 31, 2002

	Revised Budget	Actual	Variance Favorable (Unfavorable)
Human Services Personnel Other	\$ 532,180 67,900	\$ 530,278 54,767	\$ 1,902 13,133
Total Human Services	600,080	585,045	<u> 15,035</u>
Administrative Services Personnel Other	205,390 18,000	202,010 17,019	3,380 981
Total Administrative Services	223,390	219,029	4,361
Total Leisure Time Activities	1,681,020	1,645,413	35,607
Community Development Community Planning Personnel Other  Total Community Planning	14,930 540 15,470	14,513 392 14,905	417 148 565
Board of Zoning Appeals Personnel Other	11,000 	10,261	739 61
Total Board of Zoning Appeals	11,070	10,270	800
Building Commissioner Personnel Other	566,500 30,550	563,235 24,573	3,265 5,977
Total Building Commissioner	597,050	587,808	9,242
Total Community Development	623,590	612,983	10,607

Continued

## GENERAL FUND

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) - LEGAL APPROPRIATION LEVEL (CONTINUED)

	Revised Budget	_ Actual _	Variance Favorable (Unfavorable)
Basic Utility Services Sewer Maintenance and Repair			
Personnel	\$ 549,700	\$ 539,679	\$ 10,021
Other	47,850	39,204	8,646
Total Sewer Maintenance and Repair	597,550	578,883	18,667
Mechanics			
Personnel	251,525	250,410	1,115
Other	139,800	122,197	17,603
Total Mechanics	391,325	372,607	18,718
Administration			
Personnel	186,260	184,643	1,617
Other	7,975	5,663	2,312
	<del></del>	<del></del>	<del></del>
Total Administration	194,235	<u>190,306</u>	3,929
Total Basic Utility Services	1,183,110	1,141,796	41,314
			Continued

## GENERAL FUND

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) - LEGAL APPROPRIATION LEVEL-(CONTINUED)

	Revised Budget	_Actual	Variance Favorable (Unfavorable)
General Government			
Mayor's Office			
Personnel	\$ 186,910	\$ 186,222	\$ 688
Other	8,970	6,349	2,621
Total Mayor's Office	195,880	192,571	3,309
Finance Department			
Personnel	276,530	276,270	260
Other	59,400	58,302	1,098
Total Finance Department	335,930	334,572	1,358
Legal Department			
Personnel	168,640	168,633	7
Other	144,050	115,338	28,712
Total Legal Department	312,690	283,971	28,719
Election Costs			
Other	11,000	10,669	331
Engineering			
Personnel	23,634	22,088	1,546
Other	13,000	6,889	6,111
Total Engineering	36,634	28,977	7,657
Land and Buildings			
Personnel	142,200	140,823	1,377
Other	430,000	428,731	1,269
Total Land and Buildings	572,200	569,554	2,646
			Continued

## **GENERAL FUND**

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) - LEGAL APPROPRIATION LEVEL-(CONTINUED)

	Revised Budget	Actual	Variance Favorable (Unfavorable)
Administrative			
Personnel	\$ 56,500	\$ 53,141	\$ 3,359
Other	156,475	146,457	10,018
Total Administrative	212,975	199,598	13,377
Civil Service Commission			
Personnel	6,900	6,417	483
Other	51,390	49,522	1,868
Total Civil Service Commission	58,290	55,939	2,351
Human Resources			
Personnel	133,580	124,570	9,010
Other	10,900	10,163	737
Total Human Resources	144,480	134,733	9,747
Economic Development			
Personnel	87,480	85,059	2,421
Other	12,950	11,841	1,109
Total Economic Development	100,430	96,900	3,530
Council			
Personnel	148,200	146,293	1,907
Other	24,250	19,407	4,843
Total Council	172,450	165,700	6,750
Clerk of Council			
Personnel	107,360	104,333	3,027
Other	2,250	1,797	453
Total Clerk of Council	109,610	106,130	3,480
			Continued

#### **GENERAL FUND**

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) - LEGAL APPROPRIATION LEVEL-(CONTINUED)

M. J. C.	Revised Budget	_Actual_	Variance Favorable (Unfavorable)
Mayor's Court Personnel Other	\$ 196,290 177,600	\$ 195,777 172,003	\$ 513 5,597
Total Mayor's Court	373,890	367,780	6,110
Total General Government	2,636,459	2,547,094	89,365
Capital Outlay	14,597	14,349	248
Total Expenditures	13,749,584	13,535,729	213,855
Excess of Revenues Over (Under) Expenditures	(6,606,635)	(5,775,954)	830,681
Other Financing Sources (Uses) Proceeds from Sale of Fixed Assets Operating Transfers - In Operating Transfers - Out	3,000 6,370,000 (787,000)	13,480 6,160,734 (787,000)	10,480 (209,266) 0
Total Other Financing Sources (Uses)	5,586,000	5,387,214	(198,786)
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	(1,020,635)	(388,740)	631,895
Decertification of Prior Year Encumbrances	22,782	22,782	0
Fund Balance at Beginning of Year	1,730,367	1,730,367	0
Fund Balance at End of Year	\$ <u>732,514</u>	\$ <u>1,364,409</u>	\$631,895

#### SPECIAL REVENUE FUND

#### Street Maintenance and Repair Fund

Required by the Ohio Revised Code to account for that portion of the motor vehicle registration fees and state gasoline tax designated for construction, maintenance and repairs of streets and highways.

#### State Highway Fund

To account for that portion of the motor vehicle registration fees and state gasoline tax designated for construction, maintenance and repairs of highways.

#### Municipal Income Tax Fund

To account for the receipt and transfer of income taxes levied by City Ordinance.

#### Police Pension Fund

To accumulate property taxes levied toward partial payment of the current liability for police disability and pension.

#### Fire Pension Fund

To accumulate property taxes levied toward partial payment of the current liability for fire disability and pension.

#### Cable Television Fund

To account for monies received from the Cable T.V. Franchise Contracts.

#### Water Use Charge Fund

To account for monies collected by the Cleveland Water Department under the ordinance levying water use charges to be used for financing the City's portion of major sewer repair projects.

#### Street Lighting Fund

To accumulate property taxes levied toward payment of the current liability for street lighting throughout the City.

#### Ambulance Billing Service Fund

To account for monies received from insurance and state agencies per usual customary rates established by such agencies for City's squad services.

Continued

#### SPECIAL REVENUE FUND (CONTINUED)

#### Municipal Motor Vehicle License Tax Fund

To account for monies received from the municipal motor vehicle license tax.

#### Drug Law Enforcement Fund

To account for monies received from confiscation during police action involving drugs. Expenditures are strictly enforced per Ohio Revised Code.

#### Computer Fee Fund

To account for monies received from court fines to fund the computerization of the Mayor's Court.

#### COPS Fast Grant Fund

To account for the proceeds and disbursements for a federal grant used for community police programs.

### Police Services Levy Fund

To accumulate property taxes levied toward payment of the current liability for police services throughout the City.

#### Fire Services Levy Fund

To accumulate property taxes levied toward payment of the current liability for fire services throughout the City.

#### Inmate Commissary Fund

To account for monies from inmates to purchase items through the jail commissary.

#### DARE Fund

To account for monies received for the Drug Awareness Resistance Education Fund.

#### Office on Aging

To account for monies received through home delivered meals and transportation services.

#### Enterprise Park Fund

To account for monies received from the Village of Valley View in conjunction with an Enterprize Zone Income Tax sharing agreement.

# COMBINING BALANCE SHEET - ALL SPECIAL REVENUE FUNDS

# DECEMBER 31, 2002

Assets	M	Street aintenance & Repair		State Highway	Municipal Income Tax		Police Pension
Cash and Cash Equivalents Investments Receivables:	\$	190,781 0	\$	70,159 0	\$ 448,475 500,000	\$	9,168 0
Taxes		0		0	2,362,810		125,539
Accounts		0		0	0		0
Interest		623		229	0		0
Intergovernmental		297,818		22,187	0		7,091
Due from Other Governments	-	0	-	0	0	-	0
Total Assets	\$	489,222	\$ =	92,575	\$ 3,311,285	\$ =	141,798
Liabilities							
Accounts Payable	\$	14,120	\$	1,543	\$ 18,933	\$	0
Accrued Wages and Benefits		14,939		9,816	0		0
Accrued Compensated Absences		34,016		0	0		0
Due to Other Governments		12,522		823	0		0
Deferred Revenues		211,057		17,113	1,398,363		132,630
Accrued Pension	-	24,042	_	1,747	0		165,032
Total Liabilities	-	310,696	_	31,042	1,417,296	_	297,662
Fund Equity							
Fund Balances:							
Reserved for Encumbrances		43,889		4,610	0		0
Unreserved:							
Undesignated	-	134,637	-	56,923	1,893,989	_	(155,864)
Total Fund Equity	-	178,526	<del>.</del>	61,533	1,893,989	-	(155,864)
Total Liabilities and							
Fund Equity	\$ _	489,222	\$ =	92,575	\$ 3,311,285	\$ <sub>=</sub>	141,798

Fire Pension	Cat <u>Telev</u>				Street <u>Lighting</u>		Ambulance Billing Service		Municipal Motor Vehicle <u>License Tax</u>	
\$ 13,820 0		,980 ,000	\$	51,230 0	\$	124,016 0	\$	78,655 50,000	\$	67,811 100,000
125,539 0 0 7,091 0	50	0 0,638 605 0		0 0 168 0 240,525	-	418,521 0 405 23,638 0	_	98,664 1,678 0	_	0 0 549 10,169 0
\$ 146,450	\$ <u>236</u>	<u>,223</u>	\$ _	291,923	\$ =	566,580	\$ =	228,997	\$ _	178,529
\$ 0 0 0 132,630 176,656 309,286		0 0 0 0 0 0	\$ 	34,771 0 0 0 0 0 0 34,771	\$	31,932 0 0 0 442,159 0 474,091	\$	3,341 1,817 3,201 1,342 0 2,928 12,629	-	0 0 0 0 0 0
0		0		0		0		9,329		0
(162,836)	_236	,223		257,152	-	92,489	_	207,039	_	178,529
(162,836)	236	,223		257,152	_	92,489	_	216,368	_	178,529
\$ 146,450	\$ _ 236	<u>,223</u>	\$	291,923	\$ <u>_</u>	566,580	\$ =	228,997	\$ _	178,529 Continued

# COMBINING BALANCE SHEET - ALL SPECIAL REVENUE FUNDS (CONTINUED)

# DECEMBER 31, 2002

Assets		Drug Law nforcement	_	Computer Fee	(	COPS Fast Grant		Police Services Levy
Cash and Cash Equivalents Investments Receivables:	\$	11,255 0	\$	31,381 0	\$	0 0	\$	48,027 0
Taxes Accounts Interest Intergovernmental Due from Other Governments		0 0 37 0 0		0 0 0 0		0 0 0 37,500 0		571,402 0 157 31,399 0
Total Assets	\$ _	11,292	\$ _	31,381	\$ <u></u>	37,500	\$ _	650,985
Liabilities								
Accounts Payable Accrued Wages and Benefits Accrued Compensated Absences Due to Other Governments Deferred Revenues Accrued Pension	\$	0 0 0 0 0	\$	31 0 0 0 0 0	\$	0 0 0 0 0	\$	0 11,464 23,921 9,177 602,801 7,725
Total Liabilities	\$_	0	\$_	31	\$_	0	\$	655,088
Fund Equity								
Fund Balances: Reserved for Encumbrances Unreserved:		0		0		0		0
Undesignated	_	11,292	_	31,350	_	37,500		(4,103)
Total Fund Equity		11,292		31,350	_	37,500	_	(4,103)
Total Liabilities and Fund Equity	\$ _	11,292	\$ _	31,381	\$	37,500	\$_	650,985

	Fire Services Levy	<u>C</u>	Inmate ommissary		DARE		Office On Aging	-	Enterprise Park	Total
\$	81,326 0	\$	3,307 0	\$	1,947 0	3	\$ 104,765 0	\$	30,124 0	\$ 1,451,227 750,000
\$ .	571,402 0 266 31,399 0 684,393		0 0 0 0 0 0 3,307	- \$ <sub>=</sub>	0 0 0 0 0 0	- \$ <sub>=</sub>	0 0 341 0 0 0	\$ ,	0 98 51,075 0 81,297	\$ 4,175,213 149,302 5,156 519,367 240,525 7,290,790
\$	0 8,194 20,069 7,006 602,801 8,196	\$	694 0 0 0 0	\$	0 0 0 0 0	\$	0 0 0 0 0	\$	0 0 0 0 0	\$ 105,365 46,230 81,207 30,870 3,539,554 386,326
\$_	646,266	\$	694	\$_	0	\$_	0	\$ .	0	\$ 4,189,552
	0		0		0		0		0	57,828
_	38,127	,	2,613	_	1,947		105,106	-	81,297	3,043,410
-	38,127		2,613	-	1,947	_	105,106	-	81,297	3,101,238
\$	684,393	\$	3,307	\$ _	1,947	\$ _	105,106	\$	81,297	\$ 7,290,790

# COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES ALL SPECIAL REVENUE FUNDS

	Street Maintenance & Repair	State Highway	Municipal Income Tax	Police Pension
Revenues				
Property Taxes	\$ 0	\$ 0	\$ 0	\$ 89,540
Municipal Income Taxes	0	0	6,440,805	0
Intergovernmental	593,124	45,806	0	15,561
Charges for Services	0	0	0	0
Fees, Licenses, Permits	0	0	0	0
Interest Income	1,665	1,574	0	0
Miscellaneous Income	74,468	0	0	0
Total Revenues	669,257	47,380	6,440,805	105,101
Expenditures				
Current Operations and Maintenance:				
Security of Persons and Property	0	0	0	518,172
Leisure Time Activities	0	0	0	0
Basic Utility Services	0	0	0	0
Transportation	987,985	61,865	0	0
General Government	0	0	258,714	0
Capital Outlay	101,115	0	0	0
Debt Service:	,	v	v	•
Principal Retirement	0	0	0	0
Interest and Fiscal Charges	0	0	0	0
Total Expenditures	1,089,100	61,865	258,714	518,172
Excess of Revenues Over				
(Under) Expenditures	(419,843)	(14,485)	6,182,091	(413,071)
Other Financing Sources (Uses)				
Operating Transfers - In	525,000	0	0	257,207
Operating Transfers - Out	0	0	(5,229,999)	0
•			(3,227,777)	
Total Other Financing				
Sources (Uses)	525,000	0	(5,229,999)	257,207
Excess of Revenues and Other				
Financing Sources Over (Under) Expenditures and Other Financing Uses	105,157	(14,485)	952,092	(155,864)
Fund Balances at				
Beginning of Year	73,369	76,018	941,897	0
Fund Balances (Deficit) at End of Year	\$178,526	\$ 61,533	\$ <u>1,893,989</u>	\$(155,864)

	Fire Pension	Cable <u>Television</u>	Water Use Charge	Street Lighting	Ambulance Billing Service	Municipal Motor Vehicle License Tax
\$	89,540	\$ 0	\$ 0	\$ 298,417	\$ o	\$ 0
	0	0	0	0	0	0
	15,561	0	0	51,873	0	0
	0	0	562,141	0	416,133	0
	0	198,739	0	0	0	155,488
	0	3,162	165	3,973	4,987	2,308
	105 101	201.001	562 206	254 262	421 120	157.706
•	105,101	201,901	_562,306	354,263	421,120	157,796
	648,830	0	0	0	126,938	0
	0	0	0	0	0	. 0
	0	0	210,073	0	0	0
	0	0	0	0	0	0
	0	0	0	399,309	0	0
	0	0	79,183	0	133,025	0
	0	0	152.050	0	0	^
	0	0	173,958	0	0	0
	0 648,830	$\frac{0}{0}$	<u>112,778</u>	399,309	$\frac{0}{259,963}$	$\frac{0}{0}$
-	040,030	0	575,992	399,309	239,903	0
	(543,729)	201,901	(13,686)	(45,046)	161,157	157,796
•	(5 15, 125)	201,501	(15,000)	(15,010)	101,107	
	380,893	0	0	0	0	0
_	0	_(200,000)	(31,350)	0	(211,500)	0
	380,893	(200,000)	(31,350)	0	(211,500)	0
	(162,836)	1,901	(45,036)	(45,046)	(50,343)	157,796
	0	234,322	302,188	137,535	266,711	20,733
•						<del></del>
\$	(162,836)	\$ <u>236,223</u>	\$ <u>257,152</u>	\$ 92,489	\$216,368	\$ <u>178,529</u> Continued

COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES ALL SPECIAL REVENUE FUNDS (CONTINUED)

	Drug L Enforcer			Computer Fee	CC	OPS Fast Grant	_	Police Services Levy
Revenues	Φ	0	•	0	ø	0	\$	104 760
Property Taxes	\$	0	\$	0	\$	0	Э	404,769
Municipal Income Taxes		0		0		0		0
Intergovernmental		0		0		0		68,860
Charges for Services		0		39,126		0		0
Fees, Licenses, Permits		0		0		0		0
Interest Income		267		0		0		2,394
Miscellaneous Income		<u> 318</u>		0	<del></del>	0	-	0
Total Revenues	1,5	585		39,126		0	-	476,023
Expenditures Current Operations and Maintenance:								
Security of Persons and Property	1.3	287		0		0		521,810
Leisure Time Activities	1,2	. 0		0		0		0
Basic Utility Services		0		0		0		0
Transportation		0		0		0		0
General Government		0		42,105		0		0
•		0		0		0		0
Capital Outlay Debt Service:		U		U		U		U
		0		0		0		0
Principal Retirement		0		0		_		
Interest and Fiscal Charges		0		0		0	_	521.010
Total Expenditures	1,2	287		42,105		0	-	521,810
Excess of Revenues Over								
(Under) Expenditures		298		(2,979)		0	-	(45,787)
Other Financing Sources (Uses)								_
Operating Transfers - In		0		0		0		0
Operating Transfers - Out		0		0	(	14,999)	-	(35,000)
Total Other Financing		0		0	(	14 000)		(35,000)
Sources (Uses)		0		0		14,999)	-	(33,000)
Excess of Revenues and Other Financing Sources Over (Under)								
Expenditures and Other Financing Use	es 2	298		(2,979)	(	14,999)		(80,787)
Fund Balances at								
Beginning of Year	10,9	994		34,329		52,499	-	76,684
Fund Balances (Deficit) at End of Year	\$11,2	<u> 292</u>	\$	31,350	\$	37,500	\$ =	(4,103)

	Fire Services Levy	Inmate Commissary	DARE	Office on Aging	Enterprise Park	Total_
\$	404,769 0 68,860 0 0 3,284 0 476,913	$ \begin{array}{ccc}  & 0 \\  & 0 \\  & 0 \\  & 0 \\  & 0 \\  & 31,732 \\  & 0 \\  & 31,732 \end{array} $	$\begin{array}{c} \$ & 0 \\ 0 \\ 0 \\ 0 \\ 0 \\ 87 \\ \hline 2,225 \\ \hline 2,312 \\ \end{array}$	$\begin{array}{c} \$ & 0 \\ 0 \\ 0 \\ 0 \\ 0 \\ 2,719 \\ \hline 38,109 \\ \hline 40,828 \end{array}$	\$ 0 0 51,075 0 0 1,067 0 52,142	\$ 1,287,035 6,440,805 910,720 1,017,400 354,227 59,384 116,120 10,185,691
-	438,371 0 0 0 0 0 0 0 438,371	30,459 0 0 0 0 0 0 0 30,459	3,415 0 0 0 0 0 0 0 0 3,415	$ \begin{array}{c} 0 \\ 28,621 \\ 0 \\ 0 \\ 0 \\ 0 \\ \hline 28,621 \end{array} $	0 0 0 0 0 58,596	2,289,282 28,621 210,073 1,049,850 700,128 371,919 173,958 112,778 4,936,609
-	38,542	1,273	(1,103)	12,207	(6,454)	5,249,082
-	0 (85,000)	0	0	0	0 0	1,163,100 (5,807,848)
-	(85,000)	0	0	0	0	(4,644,748)
	(46,458)	1,273	(1,103)	12,207	(6,454)	604,334
_	84,585	1,340	3,050	92,899	87,751	2,496,904
\$ _	38,127	\$2,613	\$ <u>1,947</u>	\$ <u>105,106</u>	\$81,297	\$ <u>3,101,238</u>

## STREET MAINTENANCE AND REPAIR SPECIAL REVENUE FUND

D	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues Intergovernmental	\$ 575,000	\$ 568,316	\$ (6,684)
Interest Income	2,000	1,655	(345)
Miscellaneous Income	25,000	74,468	49,468
Total Revenues	602,000	644,439	42,439
Expenditures			
Current Operations and Maintenance:			
Transportation			
Maintenance and Repair			
Personnel	838,625	824,006	14,619
Other	114,000	91,570	22,430
Total Maintenance and Repair	952,625	915,576	37,049
Snow Removal			
Personnel	41,000	19,818	21,182
Other	67,000	55,162	11,838
Total Snow Removal	108,000	74,980	33,020
Total Transportation	1,060,625	990,556	70,069
Capital Outlay	104,000	103,005	995
Total Expenditures	1,164,625	1,093,561	71,064
Excess of Revenues Over		•	
(Under) Expenditures	(562,625)	(449, 122)	113,503
Other Financing Sources (Uses)	525,000	525,000	0
Operating Transfers - In	323,000	<u> </u>	
Excess of Revenues and Other			
Financing Sources Over (Under)			
Expenditures and Other Financing Uses	(37,625)	75,878	113,503
Decertification of Prior Year Encumbrances	3,665	3,665	0
Fund Balance at Beginning of Year	54,571	54,571	0
Fund Balance at End of Year	\$20,611	\$134,114	\$113,503

## STATE HIGHWAY SPECIAL REVENUE FUND

Revenues	Revised Budget	Actual	Variance Favorable (Unfavorable)
Intergovernmental	\$ 44,000	\$ 45,755	\$ 1,755
Interest Income	1,000	1,882	\$ 1,733 882
interest income	1,000	1,002	662
Total Revenues	45,000	47,637	2,637
Expenditures			
Current Operations and Maintenance:			
Transportation			
Maintenance and Repair			
Personnel	10,000	8,017	1,983
Other	10,500	·	·
Other	10,500	7,186	3,314
Total Maintenance and Repair	20,500	15,203	5,297
Snow Removal			
Personnel	50,000	32,009	17,991
Other	11,000	6,028	4,972
Other	11,000	0,028	4,972
Total Snow Removal	61,000	38,037	22,963
Total Expenditures	81,500	53,240	28,260
Total Expenditures			
Excess of Revenues Over			
(Under) Expenditures	(36,500)	(5,603)	30,897
(Onder) Expenditures	(50,500)	(3,003)	30,077
Decertification of Prior Year Encumbrances	407	407	0
	•		_
Fund Balance at Beginning of Year	69,334	69,334	0
Fund Balance at End of Year	\$33,241	\$ 64,138	\$30,897

## MUNICIPAL INCOME TAX SPECIAL REVENUE FUND

Revenues	Revised Budget	Actual	Variance Favorable (Unfavorable)
Municipal Income Taxes	\$ 6,348,000	\$ <u>6,495,850</u>	\$ 147,850
Expenditures Current Operations and Maintenance: General Government Other	340,000	269,588	70,412
Excess of Revenues Over (Under) Expenditures	6,008,000	6,226,262	218,262
Other Financing Sources (Uses)	204.000	204.000	(00,001)
Operating Transfers – In Operating Transfers - Out	394,000 (6,536,000)	294,999 (6,083,898)	(99,001) 452,102
Total Other Financing Sources (Uses)	(6,142,000)	(5,788,899)	353,101
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing			
Uses Uses	(134,000)	437,363	571,363
Fund Balance at Beginning of Year	511,112	511,112	0
Fund Balance at End of Year	\$377,112	\$ <u>948,475</u>	\$ <u>571,363</u>

# POLICE PENSION SPECIAL REVENUE FUND

	Revised Budget	_Actual_	Variance Favorable (Unfavorable)
Revenues	\$ 104,315	¢ 105 574	\$ 1,259
Property Taxes	' '	\$ 105,574	
Intergovernmental	12,737	<u> 15,561</u>	2,824
Total Revenues	117,052	121,135	4,083
Expenditures Current Operations and Maintenance: Security of Persons and Property			
Personnel	560,000	520,493	39,507
	······································		
Excess of Revenues Over (Under) Expenditures	(442,948)	(399,358)	43,590
Other Financing Sources (Uses) Operating Transfers - In	445,000	407,000	(38,000)
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing			
Expenditures and Other Financing Uses	2,052	7,642	5,590
UsCs	2,032	7,012	2,230
Fund Balance at Beginning of Year	1,526	1,526	0
Fund Balance at End of Year	\$ <u>3,578</u>	\$9,168	\$5,590

## FIRE PENSION SPECIAL REVENUE FUND

	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues			
Property Taxes Intergovernmental	\$ 104,315 12,737	\$ 105,574 15,561	\$ 1,259 2,824
Total Revenues	117,052	121,135	4,083
Expenditures Current Operations and Maintenance: Security of Persons and Property Personnel	630,000	625,661	4,339
Excess of Revenues Over (Under) Expenditures	(512,948)	(504,526)	8,422
Other Financing Sources (Uses) Operating Transfers - In	508,000	500,000	(8,000)
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	(4,948)	(4,526)	422
USES	(4,940)	(4,320)	744
Fund Balance at Beginning of Year	18,345	18,345	0
Fund Balance at End of Year	\$13,397	\$13,819	\$422

## CABLE TELEVISION SPECIAL REVENUE FUND

Decreases	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues Fees, Licenses, Permits Interest Income	\$ 175,000 4,000	\$ 197,485 3,921	\$ 22,485 (79)
Total Revenues	179,000	201,406	22,406
Excess of Revenues Over (Under) Expenditures	179,000	201,406	22,406
Other Financing Sources (Uses) Operating Transfers - Out	(200,000)	(200,000)	0
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing			
Uses	(21,000)	1,406	22,406
Fund Balance at Beginning of Year	183,574	<u> 183,574</u>	0
Fund Balance at End of Year	\$ <u>162,574</u>	\$ <u>184,980</u>	\$22,406

## WATER USE CHARGE SPECIAL REVENUE FUND

	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues			
Charges for Services	\$ 570,000	\$ 582,290	\$ 12,290
Interest Income	5,000	1,251	(3,749)
Total Revenues	575,000	583,541	8,541
Expenditures			
Current Operations and Maintenance:			
Basic Utility Services			
Other	275,000	266,833	8,167
Capital Outlay	120,000	<u>119,745</u>	<u>255</u>
Debt Service:			
	174 500	172 050	540
Principal Retirement Interest and Fiscal Charges	174,500	173,958	542
interest and Fiscal Charges	113,000	112,778	222
Total Debt Service	287,500	286,736	764
Total Expenditures	682,500	673,314	9,186
Excess of Revenues Over			
(Under) Expenditures	(107,500)	(89,773)	17,727
() <u></u>	(107,000)	(03,775)	,
Other Financing Sources (Uses) Operating Transfers - Out	(31,350)	(31,350)	0
Excess of Revenues and Other Financing Sources Over (Under)	(422.250)	(104 100)	45.505
Expenditures and Other Financing Uses	(138,850)	(121,123)	17,727
Fund Balance at Beginning of Year	168,677	168,677	0
Fund Balance at End of Year	\$29,827	\$ 47,554	\$ <u>17,727</u>

#### STREET LIGHTING SPECIAL REVENUE FUND

	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues			
Property Taxes	\$ 347,720	\$ 351,915	\$ 4,195
Intergovernmental Interest Income	42,452	51,873	9,421
interest income	4,000	4,407	<u>407</u>
Total Revenues	394,172	408,195	14,023
Expenditures Current Operations and Maintenance:			
General Government			
Other	410,000	398,550	11,450
Excess of Revenues Over			
(Under) Expenditures	(15,828)	9,645	25,473
Fund Balance at Beginning of Year	112,967	112,967	0
Fund Balance at End of Year	\$97,139	\$122,612	\$ <u>25,473</u>

# AMBULANCE BILLING SERVICE SPECIAL REVENUE FUND

D	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues Charges for Services	¢ 415.000	e 400.073	¢ (5.107)
Charges for Services	\$ 415,000	\$ 409,873	\$ (5,127)
Intergovernmental Interest Income	7.500	1,751	1,751
interest income	7,500	5,916	(1,584)
Total Revenues	422,500	417,540	(4,960)
Expenditures			
Current Operations and Maintenance:			
Security of Persons and Property			
Personnel	86,120	85,859	261
Other	45,000	40,267	4,733
Other	43,000	40,207	4,733
Total Security of Persons and Property	131,120	126,126	4,994
Capital Outlay	141,200	138,091	3,109
Total Expenditures	272,320	264,217	8,103
Excess of Revenues Over			
(Under) Expenditures	150,180	153,323	3,143
(Older) Expellatures	150,100	155,525	3,143
Other Financing Sources (Uses) Operating Transfers - Out	(211,500)	(211,500)	0
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing	((1.220)	(50.177)	2.142
Uses	(61,320)	(58,177)	3,143
Decertification of Prior Year Encumbrances	665	665	0
Fund Balance at Beginning of Year	174,033	174,033	0
Fund Balance at End of Year	\$113,378	\$ <u>116,521</u>	\$3,143

## MUNICIPAL MOTOR VEHICLE LICENSE TAX SPECIAL REVENUE FUND

	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues Fees, Licenses, Permits Interest Income	\$ 155,000 500	\$ 155,314 1,839	\$ 314 1,339
Total Revenues	155,500	157,153	1,653
Excess of Revenues Over (Under) Expenditures	155,500	157,153	1,653
Fund Balance at Beginning of Year	10,659	10,659	0
Fund Balance at End of Year	\$ <u>166,159</u>	\$167,812	\$1,653

# DRUG LAW ENFORCEMENT SPECIAL REVENUE FUND

	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues	¢ 200	¢ 211	\$ 11
Interest Income	\$ 300	\$ 311	
Miscellaneous Income	3,000	1,318	(1,682)
Total Revenues	3,300	1,629	(1,671)
Expenditures Current Operations and Maintenance: Security of Persons & Property Other	8,000	5,459	2,541
Excess of Revenues Over (Under) Expenditures	(4,700)	(3,830)	870
Fund Balance at Beginning of Year	10,913	10,913	0
Fund Balance at End of Year	\$6,213	\$7,083	\$870

#### COMPUTER FEE SPECIAL REVENUE FUND

	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues Charges for Services	\$28,000	\$39,126	\$11,126
Expenditures Current Operations and Maintenance: General Government Personnel Other	20,000 23,600	20,000 22,074	1,526
Total General Government	43,600	42,074	1,526
Excess of Revenues Over (Under) Expenditures	(15,600)	(2,948)	12,652
Fund Balance at Beginning of Year	34,329	34,329	0
Fund Balance at End of Year	\$ <u>18,729</u>	\$31,381	\$12,652

#### COPS FAST GRANT SPECIAL REVENUE FUND

	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues Intergovernmental	\$14,999	\$14,999	\$0
Excess of Revenues Over (Under) Expenditures	14,999	14,999	0
Other Financing Sources (Uses) Operating Transfers - Out	(14,999)	(14,999)	0
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing			
Uses	-0-	-0-	0
Fund Balance at Beginning of Year	-0-	-0-	0
Fund Balance at End of Year	\$	\$	\$0

#### POLICE SERVICES LEVY SPECIAL REVENUE FUND

	Revised Budget	Actual	Variance Favorable (Unfavorable		
Revenues Property Taxes Intergovernmental Interest Income	\$ 465,850 62,490 4,000	\$ 477,186 68,860 2,592	\$ 11,336 6,370 (1,408)		
Total Revenues	532,340	548,638	16,298		
Expenditures Current Operations and Maintenance: Security of Persons and Property Personnel  Excess of Revenues Over (Under) Expenditures	<u>518,000</u> 	513,418 35,220	<u>4,582</u> 20,880		
Other Financing Sources (Uses) Operating Transfers - Out	(35,000)	(35,000)	0		
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	(20,660)	220	20,880		
Fund Balance at Beginning of Year	47,806	47,806	0		
Fund Balance at End of Year	\$ <u>27,146</u>	\$48,026	\$20,880		

#### FIRE SERVICES LEVY SPECIAL REVENUE FUND

	Revised Budget	Actual	Variance Favorable (Unfavorable)		
Revenues Property Taxes Intergovernmental Interest Income	\$ 465,850 62,490 3,000	\$ 477,186 68,860 3,369	\$ 11,336 6,370 369		
Total Revenues	531,340	549,415	18,075		
Expenditures Current Operations and Maintenance: Security of Persons and Property Personnel	464,200	430,326	33,874		
Excess of Revenues Over (Under) Expenditures	67,140	119,089	51,949		
Other Financing Sources (Uses) Operating Transfers - Out	(86,000)	(85,000)	1,000		
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	(18,860)	34,089	52,949		
Fund Balance at Beginning of Year	47,238	47,238	0		
Fund Balance at End of Year	\$\$	\$ 81,327	\$52,949		

#### INMATE COMMISSARY SPECIAL REVENUE FUND

	Revised Budget	Actual	Variance Favorable (Unfavorable)		
Revenues Miscellaneous Income	\$40,000	\$31,733	\$(8,267)		
Expenditures Current Operations and Maintenance: Security of Persons and Property					
Other	40,000	31,394	8,606		
Excess of Revenues Over (Under) Expenditures	-0-	339	339		
Fund Balance at Beginning of Year	2,968	2,968	0		
Fund Balance at End of Year	\$	\$3,307	\$339		

#### D.A.R.E. SPECIAL REVENUE FUND

	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues Interest Income	\$ 100	\$ 145	\$ 45
Miscellaneous Income	2,000	2,225	225
Total Revenues	2,100	2,370	270
Expenditures Current Operations and Maintenance: Security of Persons and Property Other	4,000	3,415	585
Excess of Revenues Over (Under) Expenditures	(1,900)	(1,045)	855
Fund Balance at Beginning of Year	2,992	2,992	0
Fund Balance at End of Year	\$1, <u>092</u>	\$1,947	\$855

#### OFFICE ON AGING SPECIAL REVENUE FUND

	Revised Budget	Actual	Variance Favorable (Unfavorable)		
Revenues Interest Income Miscellaneous Income	\$ 500 34,800	\$ 2,570 38,109	\$ 2,070 3,309		
Total Revenues	35,300	40,679	5,379		
Expenditures Current Operations and Maintenance: Leisure Time Activities Other	35,000	28,621	6,379		
Excess of Revenues Over (Under) Expenditures	300	12,058	11,758		
Fund Balance at Beginning of Year	92,707	92,707	0		
Fund Balance at End of Year	\$ 93,007	\$ <u>104,765</u>	\$ <u>11,758</u>		

#### ENTERPRISE PARK SPECIAL REVENUE FUND

	Revised Budget	Variance Favorable (Unfavorable)		
Revenues Intergovernmental Interest Income	\$ 30,000 1,000	\$ 56,484 1,200	\$ 26,484 200	
Total Revenues	31,000	57,684	26,684	
Expenditures				
Capital Outlay	60,000	57,913	2,087	
Excess of Revenues Over (Under) Expenditures	(29,000)	(229)	28,771	
Decertification of Prior Year Encumbrances	12	12	0	
Fund Balance at Beginning of Year	30,340	30,340	0	
Fund Balance at End of Year	\$1,352	\$30,123	\$28,771	

#### TOTAL SPECIAL REVENUE FUNDS

Revenues	Revised Budget	Actual	Variance Favorable (Unfavorable)
Property Taxes	\$ 1,488,050	\$ 1,517,435	\$ 29,385
Municipal Income Taxes	6,348,000	6,495,850	147,850
Intergovernmental	856,905	908,020	51,115
Charges for Services	1,013,000	1,031,289	18,289
Fees, Licenses, Permits	330,000	352,799	22,799
Interest Income	32,900	31,058	(1,842)
Miscellaneous Income	104,800	147,853	43,053
Total Revenues	10,173,655	10,484,304	310,649
Expenditures			
Current Operations and Maintenance:			
Security of Persons and Property			
Personnel	2,258,320	2,175,757	82,563
Other	97,000	80,535	16,465
Total Security of Persons and Property	2,355,320	2,256,292	99,028
Leisure Time Activities			
Other	35,000	28,621	6,379
Basic Utility Services			
Other	275,000	266,833	8,167
Transportation			
Maintenance and Repair			
Personnel	848,625	832,023	16,602
Other	124,500	98,756	25,744
Total Maintenance and Repair	973,125	930,779	42,346
Snow Removal			
Personnel	91,000	51,827	39,173
Other	78,000	61,190	<u>16,810</u>
Total Snow Removal	169,000	113,017	55,983
Total Transportation	1,142,125	1,043,796	98,329

#### TOTAL SPECIAL REVENUE FUNDS

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) - LEGAL APPROPRIATION LEVEL (CONTINUED)

FOR THE YEAR ENDED DECEMBER 31, 2002

	Revised Budget	Actual	Variance Favorable (Unfavorable)
General Government			
Personnel	20,000	20,000	0
Other	773,600	690,212	83,388
Total General Government	793,600	710,212	83,388
Capital Outlay	425,200	418,754	6,446
Debt Service:	4=4 =00		
Principal Retirement	174,500	173,958	542
Interest and Fiscal Charges	113,000	112,778	222
Total Expenditures	5,313,745	5,011,244	302,501
Excess of Revenues Over			
(Under) Expenditures	4,859,910	5,473,060	613,150
Other Financing Sources (Uses)			
Operating Transfers - In	1,872,000	1,726,999	(145,001)
Operating Transfers - Out	(7,114,849)	(6,661,747)	453,102
Total Other Financing Sources (Uses)	(5,242,849)	(4,934,748)	308,101
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing			
Uses	(382,939)	538,312	921,251
Decertification of Prior Years Encumbrances	4,749	4,749	0
Fund Balance at Beginning of Year	1,574,091	1,574,091	0
Fund Balance at End of Year	\$ <u>1,195,901</u>	\$ <u>2,117,152</u>	\$ <u>921,251</u>

#### CAPITAL PROJECT FUNDS

#### City Hall Improvement Fund

To account for improvements to the City Hall building and parking lot.

#### Street Improvement Fund

To account for the financing and construction of street improvements.

#### Other Capital Project Funds

The nature of the operations of the other funds presented are self-explanatory based on the program name.

#### COMBINING BALANCE SHEET - ALL CAPITAL PROJECT FUNDS

#### **DECEMBER 31, 2002**

		City Hall provement	Im	Street provement	_	ee Road		ire Truck habilitation	Dev	mmunity elopment Block Grants
Assets		***************************************								
Cash and Cash Equivalents	\$	36,011	\$	140,316	\$	72,307	\$	7,747	\$	151,648
Investments		100,000		200,000		0		0		100,000
Receivables:										
Interest		0		1,113		0		25		0
Intergovernmental		0		0	-	0		0		0
Total Assets	\$ _	136,011	\$	341,429	\$ _	72,307	\$	<u>7,772</u>	\$	251,648
Liabilities										
Accounts Payable	\$	0	\$	61,513	\$	6,537	\$	0	\$	29,989
Notes Payable	-	0		1,090,000	-			0		180,000
Total Liabilities	-	0		1,151,513	_	6,537	\$	0		209,989
Fund Equity										
Fund Balances:										
Unreserved:										
Undesignated (Deficit)	-	136,011		(810,084)	-	65,770		<u>7,772</u>		41,659
Total Fund Equity (Deficit)	-	136,011		(810,084)	_	65,770		7,772		41,659
Total Liabilities and										
Fund Equity	\$ _	136,011	\$	341,429	\$ _	72,307	\$	<u>7,772</u>	\$	<u>251,648</u>

Northfield Road  Improvements In			idewalk rovement	Turney Road Reconstruction		Traffic Signalization			strial Ave. 141 <sup>St</sup> . Imp.	_	Total
\$	86,926 0	\$	3,782 0	\$	0 0	\$	5,376 0	\$	77,860 0	\$	581,973 400,000
-	0 0		0 0		0	<del></del>	0 827	_	0		1,138 <u>827</u>
\$ _	86,926	\$ _	3,782	\$	0	\$	6,203	\$ _	77,860	\$	983,938
\$	8,592 0	\$	0 0	\$ _6	76,727 570,000	\$	827 0	\$	0	\$	184,185 1,940,000
\$_	8,592	\$_	0	_7	46,727		827	_	0		2,124,185
-	78,334	_	3,782	_(7	(46,727)		5,376		77,860		(1,140,247)
	78,334		3,782	_(7	(46,727)		5,376	_	77,860		(1,140,247)
\$ _	86,926	\$ _	3,782	\$	0	\$ _	6,203	\$ <sub></sub>	77,860	\$	<u>983,938</u>

## COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - ALL CAPITAL PROJECT FUNDS FOR THE YEAR ENDED DECEMBER 31, 2002

	City Hall Improvement	Street Improvement	Lee Road Improvement	Fire Truck Rehabilitation	Community Development Block Grants
Revenues					
Intergovernmental	\$ 0	\$ 0	\$ 0	\$ 0	\$ 108,799
Interest Income	0	10,598	0	205	0
Miscellaneous Income	0	257,160	0	0	0
Total Revenues	0	267,758	0	205	108,799
Expenditures					
Current Operations and Maintenan	ce:				
Community Development	0		0	0	73,366
Transportation	0	131,645	0	0	0
General Government	15,600		101,895	0	0
Capital Outlay	0	749,213	282,585	221,407	87,254
Debt Service:					
Interest and Fiscal Charges	0	9,021	0	0	0
Total Expenditures	15,600	889,879	_ 384,480	221,407	160,620
Excess of Revenues					
Over (Under) Expenditures	(15,600)	<u>(622,121)</u>	(384,480)	(221,202)	(51,821)
Other Financing Sources (Uses)					
Operating Transfers - In	0	9,021	50,000	164,000	23,898
Total Other Financing					
Sources (Uses)	0	9,021	50,000	164,000	23,898
Excess of Revenues and Other Financing Sources Over					
(Under) Expenditures and Other Financing Uses	(15,600)	(613,100)	(334,480)	(57,202)	(27,923)
Fund Dalaness (Definit) at					
Fund Balances (Deficit) at Beginning of Year	151,611	(196,984)	400,250	64,974	69,582
Fund Balances (Deficit) at End of Year	\$ <u>136,011</u>	\$ <u>(810,084)</u>	\$ <u>65,770</u>	\$ <u>7,772</u>	\$ <u>41,659</u>

Northfield Road Improvements	Sidewalk Improvement	Turney Road Reconstruction	Traffic Signalization	Industrial Ave. E.141 <sup>St</sup> . Imp.	Total
\$ 185,120 0 0	\$ 0 0 0	\$ 0 0 0	\$ 143,789 0 0	\$ 236,226 0 0	\$ 673,934 10,803 
185,120	0	0	143,789	_236,226	941,897
0 286,786 0 0	299 0 0 9,215	0 0 0 76,727	0 43,174 0 128,339	0 178,939 0 0	73,665 640,544 117,495 1,554,740
0	0	20,079		0	29,100
286,786	9,514	96,806	171,513	178,939	2,415,544
(101,666)	(9,514)	(96,806)	(27,724)	57,287	(1,473,647)
180,000	0	20,079	_30,000	0	476,998
180,000	0	20,079	30,000	0	476,998
78,334	(9,514)	(76,727)	2,276	57,287	(996,649)
0	13,296	(670,000)	3,100	20,573	(143,598)
\$ <u>78,334</u>	\$3,782	\$ <u>(746,727)</u>	\$ <u>5,376</u>	\$	\$(1,140,247)

#### CITY HALL IMPROVEMENT CAPITAL PROJECTS FUND

	Revised Budget	Actual	Variance Favorable (Unfavorable)
Expenditures Current Operations and Maintenance: General Government Other	\$50,000	\$19,500	\$ 30,500
Excess of Revenues Over (Under) Expenditures	(50,000)	(19,500)	30,500
Fund Balance at Beginning of Year	155,511	<u> 155,511</u>	0
Fund Balance at End of Year	\$ <u>105,511</u>	\$ <u>136,011</u>	\$30,500

#### STREET IMPROVEMENT CAPITAL PROJECTS FUND

Devenues	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues Interest Income	\$ 5,000	\$ 10,651	\$ 5,651
Miscellaneous Income	250,000	257,160	7,160
Wisconditions income			
Total Revenues	255,000	<u>267,811</u>	12,811
Expenditures Current Operations and Maintenance: Transportation Other	147,500	132,901	14,599
Oulci	147,500		
Capital Outlay	835,000	741,488	93,512
Debt Service:			
Interest and Fiscal Charges	9,021	9,021	0
interest and I load Charges			
Total Expenditures	991,521	883,410	108,111
Excess of Revenues Over (Under) Expenditures	(736,521)	(615,599)	120,922
Other Financing Sources (Uses)			
Proceeds From Sale of Debt	1,090,000	1,090,000	0
Operating Transfer-In	9,021	9,021	0
Retirement of Short-Term Notes	(300,000)	(300,000)	0
Total Other Financing Sources (Uses)	799,021	799,021	0
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	62,500	183,422	120,922
Fund Balance at Beginning of Year	156,894	156,894	0
Fund Balance at End of Year	\$ <u>219,394</u>	\$340,316	\$ <u>120,922</u>

#### LEE ROAD IMPROVEMENT CAPITAL PROJECTS FUND

	Revised Budget	Actual	Variance Favorable (Unfavorable)
Expenditures Current Operations and Maintenance Transportation Other	\$100,000	\$95,358	\$4,642
Capital Outlay	350,000	282,585	67,415
Excess of Revenues Over (Under) Expenditures	(450,000)	\$ (377,943)	\$ 72,057
Other Financing Sources (Uses) Operating Transfers – In	50,000	50,000	0
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	(400,000)	(327,943)	72,057
Fund Balance at Beginning of Year	400,250	400,250	0
Fund Balance at End of Year	\$	\$72,307	\$

#### FIRE TRUCK REHABILITATION CAPITAL PROJECTS FUND

Davamuss	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues Interest Income	\$1,000	\$1,204	\$204
Expenditures Capital Outlay	300,000	295,210	4,790
Excess of Revenues Over (Under) Expenditures	(299,000)	(294,006)	4,994
Other Financing Sources (Uses) Operating Transfers - In	164,000	164,000	0
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing			
Uses	(135,000)	(130,006)	4,994
Fund Balance at Beginning of Year	137,753	137,753	0
Fund Balance at End of Year	\$2,753	\$ <u>7,747</u>	\$ <u>4,994</u>

#### COMMUNITY DEVELOPMENT BLOCK GRANT CAPITAL PROJECTS FUND

Revenues	Revised Budget	Actual	Variance Favorable (Unfavorable)
Intergovernmental	\$159,000	\$ 158,679	\$(321)
Expenditures Current Operations and Maintenance: Community Development			
Other	84,000	70,066	13,934
Capital Outlay	<u>84,000</u>	83,767	233
Total Expenditures	168,000	153,833	14,167
Excess of Revenues Over (Under) Expenditures	(9,000)	4,846	13,846
Other Financing Sources (Uses) Proceeds from Sale of Debt Operating Transfers – In	180,000 61,000	180,000 23,898	0 (37,102)
Total Other Financing Sources (Uses)	241,000	203,898	(37,102)
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing	222,000	200 744	(23,256)
Uses	232,000	208,744	(23,230)
Decertification of Prior Year Encumbrances	350	350	0
Fund Balance at Beginning of Year	42,554	42,554	0
Fund Balance at End of Year	\$ <u>274,904</u>	\$ <u>251,648</u>	\$ (23,256)

## NORTHFIELD ROAD RECONSTRUCTION CAPITAL PROJECTS FUND

	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues Intergovernmental	\$ 200,000	\$185,120	\$(14,880)
Expenditures Current Operations and Maintenance: Transportation Other	300,000	284,994	15,006
Excess of Revenues Over (Under) Expenditures	(100,000)	(99,874)	126
Other Financing Sources (Uses) Operating Transfers – In	180,000	180,000	0
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	80,000	80,126	126
Fund Balance at Beginning of Year	0	0	0
Fund Balance at End of Year	\$80,000	\$80,126	\$126

#### SIDEWALK IMPROVEMENT CAPITAL PROJECTS FUND

	Revised Budget	Actual	Variance Favorable (Unfavorable)
Expenditures Current Operations and Maintenance: Community Development			
Other	\$1,000	\$360	\$640
Capital Outlay	10,000	9,215	785
Total Expenditures	11,000	9,575	1,425
Excess of Revenues Over (Under) Expenditures	(11,000)	(9,575)	1,425
Fund Balance at Beginning of Year	13,357	13,357	0
Fund Balance at End of Year	\$	\$3,782	\$1,425

#### TRAFFIC SIGNALIZATION CAPITAL PROJECTS FUND

To the state of th	Budget	Actual	Variance Favorable (Unfavorable)
Revenues Intergovernmental	\$950,000	\$ 664,503	\$ (285,497)
Expenditures Current Operations and Maintenance: Transportation			
Other	75,000	64,543	10,457
Capital Outlay	400,000	314,625	85,375
Total Expenditures	475,000	379,168	95,832
Excess of Revenues Over (Under) Expenditures	475,000	285,335	(189,665)
Other Financing Sources (Uses) Operating Transfers - Out	(300,000)	(280,000)	20,000
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing			
Uses	175,000	5,335	(169,665)
Fund Balance at Beginning of Year	41	41	0
Fund Balance at End of Year	\$175,041	\$5,376	\$ <u>(169,665)</u>

## INDUSTRIAL AVENUE/E 141<sup>ST</sup>.IMPROVEMENT CAPITAL PROJECTS FUND

Revenues Intergovernmental	Revised Budget  \$ 315,000	Actual \$387,261	Variance Favorable (Unfavorable)  \$ 72,261
Expenditures Current Operations and Maintenance: Transportation			
Other	23,000	22,791	209
Capital Outlay	325,000	324,060	940
Total Expenditures	348,000	346,851	1,149
Excess of Revenues Over (Under) Expenditures	(33,000)	40,410	73,410
Fund Balance at Beginning of Year	37,449	37,449	0
Fund Balance at End of Year	\$4,449	\$ <u>77,859</u>	\$ <u>73,410</u>

#### TURNEY ROAD RECONSTRUCTION CAPITAL PROJECTS FUND

	Revised Budget	Actual	Variance Favorable (Unfavorable)
Expenditures Debt Service:			
Interest and Fiscal Charges	\$20,079	\$20,079	\$0
Excess of Revenues Over (Under) Expenditures	(20,079)	(20,079)	0
•	(20,0.2)	(20,0.2)	Ū
Other Financing Sources(Uses) Proceeds from Sale of Debt	670,000	670,000	0
Operating Transfers-In	20,079	20,079	0
Retirement of Short-Term Notes	(670,000)	<u>(670,000</u> )	0
Total Other Financing Sources (Uses)	20,079	20,079	0
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing			
Uses	0	0	0
Fund Balance at Beginning of Year	0	0	0
Fund Balance at End of Year	\$0	\$0	\$0

#### TOTAL CAPITAL PROJECTS FUNDS

Revenues	Revised Budget	Actual	Variance Favorable (Unfavorable)
Intergovernmental Interest Income Miscellaneous Income	\$ 1,624,000 6,000 250,000	\$ 1,395,563 11,855 257,160	\$ (228,437) 5,855 7,160
Total Revenues	1,880,000	1,664,578	_(215,422)
Expenditures Current Operations and Maintenance: Community Development			/
Other Transportation	85,000	70,426	14,574
Other General Government	645,500	600,587	44,913
Other	50,000	19,500	30,500
Capital Outlay	2,304,000	2,050,950	253,050
Debt Service: Interest and Fiscal Charges	29,100	29,100	0
Total Expenditures	3,113,600	2,770,563	343,037
Excess of Revenues Over (Under) Expenditures	(1,233,600)	(1,105,985)	127,615
Other Financing Sources (Uses)	1 040 000	1 040 000	0
Proceeds from Sale of Debt Operating Transfers - In	1,940,000 484,100	1,940,000 446,998	(37,102)
Operating Transfers – Out	(300,000)	(280,000)	20,000
Retirement of Short-Term Notes	(970,000)	(970,000)	0
Total Other Financing Sources (Uses)	1,154,100	1,136,998	(17,102)
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing			
Uses	(79,500)	31,013	110,513
Decertification of Prior Year Encumbrances	350	350	0
Fund Balance at Beginning of Year	943,809	943,809	0
Fund Balance at End of Year	\$864,659	\$ <u>975,172</u>	\$ <u>110,513</u>

#### **ENTERPRISE FUNDS**

#### Solid Waste Collection

To account for the operations of the refuse pick-up and hauling system provided by the City.

#### Transit Fund

To account for the operations of the Maple Heights Transit System.

#### Recreation Banner

To account for revenues from sales of advertising banners at the recreation park.

#### COMBINING BALANCE SHEET - ALL ENTERPRISE FUNDS

#### **DECEMBER 31, 2002**

Assets	Solid Waste <u>Collection</u>	Transit	Recreation Banner	Total
Cash and Cash Equivalents	\$ 65,126	\$ 172,335	\$ 12,720	\$ 250,181
Investments	0	250,000	0	250,000
Receivables:				
Accounts	203,000	281,750	0	484,750
Accrued Interest	193	1,392	42	1,627
Fixed Assets, (Net Where Applicable		<b></b>	•	<b></b>
of Accumulated Depreciation)	0	65,829	0	65,829
Total Assets	\$ <u>268,319</u>	\$ <u>771,306</u>	\$ <u>12,762</u>	\$ <u>1,052,387</u>
Liabilities				
Accounts Payable	\$ 81,031	\$ 10,205	\$ 0	\$ 91,236
Accrued Wages and Benefits	920	65,657	0	66,577
Accrued Compensated Absences	5,031	303,122	0	308,153
Due to Other Governments	681	41,441	0	42,122
Deferred Revenue	121,160	0	0	121,160
Accrued Pension	1,535	102,572	0	_104,107
Total Liabilities	210,358	522,997	\$0	733,355
Fund Equity				
Contributed Capital	55,579	27,093	0	82,672
Retained Earnings	2,382	221,216	12,762	236,360
Total Fund Equity	57,961	248,309	12,762	319,032
Total Liabilities and Fund				•
Equity	\$ <u>268,319</u>	\$ <u>771,306</u>	\$ <u>12,762</u>	\$ <u>1,052,387</u>

# COMBINING STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND EQUITY - ALL ENTERPRISE FUNDS FOR THE YEAR ENDED DECEMBER 31, 2002

Operating Revenues	Solid Waste Collection	Transit	Recreation Banner	Total
Charges for Services	\$ 987,998	\$ 3,268,149	\$1,400	\$ <u>4,257,547</u>
Operating Expenses				
Personnel	44,499	2,711,669	0	2,756,168
Contractual Services	987,020	24,755	0	1,011,775
Materials and Supplies	12,590	68,839	0	81,429
Repairs and Maintenance	0	116,255	498	116,753
Other	0	108,150	0	108,150
Depreciation	0	7,168	0	7,168
Total Operating Expenses	1,044,109	3,036,836	498	4,081,443
Operating Income (Loss)	(56,111)	231,313	902	176,104
Non-Operating Revenues (Expenses) Interest Income	1,291	14,600	293	16,184
Income (Loss) Before Operating Transfers	(54,820)	245,913	1,195	192,288
Operating Transfers - Out	0	(655,734)	0	(655,734)
Net Income (Loss)	(54,820)	(409,821)	1,195	(463,446)
Retained Earnings at Beginning of Year	57,202	631,037	11,567	699,806
Retained Earnings at End of Year	2,382	221,216	12,762	236,360
Contributed Capital at End of Year	55,579	27,093	0	82,672
Fund Equity at End of Year	\$57,961	\$ <u>248,309</u>	\$ <u>12,762</u>	\$ 319,032

#### SOLID WASTE COLLECTION ENTERPRISE FUND

	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues Charges for Services	\$ 1,011,000	\$ 1,034,974	\$ 23,974
Interest Income	1,000	1,552	552
Miscellaneous Income	8,000	11,300	3,300
Total Revenues	_1,020,000	1,047,826	27,826
Expenses			
Current Operations and Maintenance:	44.100	42.600	410
Personnel	44,100	43,688	412 32,241
Other	$\frac{1,031,700}{1,075,800}$	$\frac{999,459}{1,043,147}$	$\frac{32,241}{32,653}$
	1,075,000	1,015,117	22,000
Capital Outlay	2,000	2,000	0
Total Expenses	1,077,800	1,045,147	32,653
Excess of Revenues Over			
(Under) Expenses	(57,800)	2,679	60,479
Decertification of Prior Year Encumbrances	51	51	0
Fund Balance at Beginning of Year	59,817	59,817	0
Fund Balance at End of Year	\$2,068	\$ 62,547	\$60,479

#### TRANSIT ENTERPRISE FUND

Dovomuos	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues Charges for Services Interest Income Miscellaneous Income	\$ 3,280,000 30,000 0	\$ 3,247,978 19,154 90	\$ (32,022) (10,846) <u>90</u>
Total Revenues	3,310,000	3,267,222	(42,778)
Expenses Current Operations and Maintenance: Personnel Other	2,650,400 305,650 2,956,050	2,641,060 305,317 2,946,377	9,340 333 9,673
Capital Outlay	33,000	32,804	196
Total Expenses	2,989,050	2,979,181	9,869
Excess of Revenues Over (Under) Expenses	320,950	288,041	(32,909)
Other Financing Sources (Uses) Operating Transfers - Out	(656,000)	(655,734)	266
Excess of Revenues and Other Financing Sources Over (Under) Expenses and Other Financing Uses	(335,050)	(367,693)	(32,643)
Decertification of Prior Year Encumbrances	1,126	1,126	0
Fund Balance at Beginning of Year	780,297	<u>780,297</u>	0
Fund Balance at End of Year	\$ 446,373	\$ <u>413,730</u>	\$(32,643)

#### RECREATION BANNER ENTERPRISE FUND

Revenues	Revised Budget	Actual	Variance Favorable (Unfavorable)
Charges for Services	\$ 1,000	\$ 1,400	\$ 400
Interest Income	200	336	<u>136</u>
Total Revenues	1,200	1,736	536
Expenses Current Operations and Maintenance: Other	2,000	498	1,502
Excess of Revenues Over (Under) Expenses	(800)	1,238	2,038
Fund Balance at Beginning of Year	11,482	11,482	0
Fund Balance at End of Year	\$ <u>10,682</u>	\$ <u>12,720</u>	\$2,038

#### TOTAL ENTERPRISE FUNDS

Revenues	Revised Budget	Actual	Variance Favorable (Unfavorable)
Charges for Services Interest Income Miscellaneous Income	\$ 4,292,000 31,200 8,000	\$ 4,284,352 21,042 11,390	\$ (7,648) (10,158) 3,390
Total Revenues	4,331,200	4,316,784	(14,416)
Expenses Current Operations and Maintenance: Personnel	2,694,500	2,684,748	9,752
Other Capital Outlay	1,339,350 35,000	1,305,274 34,804	34,076 196
Total Expenses	4,068,850	4,024,826	44,024
Excess of Revenues Over (Under) Expenses	262,350	291,958	29,608
Other Financing Sources (Uses) Operating Transfer - Out	(656,000)	(655,734)	266
Excess of Revenues and Other Financing Sources Over (Under) Expenses and Other Financing			
Uses	(393,650)	(363,776)	29,874
Decertification of Prior Year Encumbrances	1,177	1,177	0
Fund Balance at Beginning of Year	851,596	851,596	0
Fund Balance at End of Year	\$ 459,123	\$ <u>488,997</u>	\$29,874

#### COMBINING STATEMENT OF CASH FLOWS - ALL ENTERPRISE FUNDS

#### FOR THE YEAR ENDED DECEMBER 31, 2002

	Solid Waste Collection	Transit	Recreation Banner	Total
Increase (Decrease) in Cash and Cash Equivalents				
Cash Flows From Operating Activities Cash Received from Customers Other Operating Revenue Cash Payments to Employees for Services Cash Payments to Suppliers for Goods or Services	\$ 1,034,974 11,300 (43,688) (1,000,178)	\$ 3,247,978 90 (2,641,059) (315,332)	\$ 1,400 0 0 (498)	\$ 4,284,352 11,390 (2,684,747) _(1,316,008)
Net Cash Provided by (Used in) Operating Activities	2,408	291,677	902	294,987
Cash Flows From Non-Capital Financing Activities Cash Transfers to Other Funds	0	(655,734)	0	(655,734)
Net Cash Provided by (Used in) Non-Capital Financing Activities	0	(655,734)	0	(655,734)
Cash Flows from Capital and Related Financing Activities Purchase of Fixed Assets	0	(32,805)	0	(32,805)
Net Cash Provided by (Used in) Capital and Related Financing Activities	0	(32,805)	0	(32,805)
Cash Flows From Investing Activities Interest Earned on Investments	1,552	19,154	336	21,042
Net Increase (Decrease) in Cash and Cash Equivalents	3,960	(377,708)	1,238	(372,510)
Cash and Cash Equivalents at Beginning of Year	61,166	800,043	11,482	872,691
Cash and Cash Equivalents at End of Year	\$ <u>65,126</u>	\$ 422,335	\$12,720	\$500,181
				Continued

## COMBINING STATEMENT OF CASH FLOWS - ALL ENTERPRISE FUNDS (CONTINUED)

FOR THE YEAR ENDED DECEMBER 31, 2002

	9	Solid Waste Collection		Transit	R —	ecreation Banner		Total
Reconciliation of Operating Income (Loss) to Net								
Cash From Operating Activities	Φ.	(56.111)	Φ.	221 212	Φ	000	ф	176 104
Operating Income (Loss)	\$	(56,111)	\$	231,313	\$	902	\$	176,104
Adjustments to Reconcile Operating								
Income (Loss) to Net Cash From								
Operating Activities:								
Depreciation		0		7,168		0		7,168
Changes in Assets and Liabilities:				,				
(Increase) Decrease in Receivables		55,107		(20,081)		0		35,026
Increase (Decrease) in Accounts Payable		(568)		2,667		0		2,099
Increase (Decrease) in Accrued Wages		, ,						
and Benefits		157		19,065		0		19,222
Increase (Decrease) in Accrued								
Compensated Absences		71		11,010		0		11,081
Increase (Decrease) in Accrued								
Pension		70		9,130		0		9,200
Increase in Deferred Revenue		3,169				0		3,169
Increase (Decrease) in Due to Other								
Governments		513	_	31,405	_	0	_	31,918
Total Adjustments		58,519	-	60,364	_	0	-	118,883
Net Cash Provided by (Used in)								
Operating Activities	\$	2,408	\$ _	<u>291,677</u>	\$ _	902	\$ _	294,987

#### AGENCY FUNDS

#### Performance Permits

To account for contractors deposits received by the City and held until a specific performance has been completed in accordance with the building permit.

#### Street Openings

To account for deposits received by the City for the opening of a new street or subdivision.

#### Tree Deposits

To account for deposits received by the City for the planting of trees in connection with the construction of a new home or sublot.

#### Architect and Engineering Deposits

To account for deposits received by the City to cover architect and engineer fees for reviewing building and subdivision plans.

#### Final Inspection Deposits

To account for deposits received by the City to cover engineer fees for the final inspection for newly constructed homes.

#### 3%OBBS Fees

To account for monies collected on behalf of the State of Ohio for building permit fees.

## AGENCY FUNDS (CONTINUED)

## Payroll Agency

To account for payroll taxes and other related payroll deductions collected for other governmental units or funds.

## Mayor's Court Bond Account

To account for assets received and disbursed by Mayor's Court pursuant to the laws of the State.

## COMBINING BALANCE SHEET - AGENCY FUNDS

## DECEMBER 31, 2002

Assets	Performance Permits	Street Openings	Tree Deposits	Architect & Engineering Deposits	Final Inspection Deposits
Cash and Cash Equivalents	\$0-	\$ _14,325	\$3,700	\$33,532	\$
Total Assets	\$	\$ <u>14,325</u>	\$3,700	\$33,532	\$
<u>Liabilities</u> Deposits	\$	\$ <u>14,325</u>	\$3,700	\$33,532	\$
Total Liabilities	\$	\$ <u>14,325</u>	\$3,700	\$ 33,532	\$

3% OBBS Fees	Payroll Agency	Mayor's Court Bond Account	Total
\$556	\$ 140,734	\$ 12,150	\$ _204,997
\$556	\$ <u>140,734</u>	\$12,150	204,997
\$556	\$ <u>140,734</u>	\$12,150	\$ 204,997
\$ <u>556</u>	\$ <u>140,734</u>	\$ <u>12,150</u>	\$ <u>204,997</u>

## COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES AGENCY FUNDS FOR THE YEAR ENDED DECEMBER 31, 2002

	Performance Permits			Street Openings		Tree Deposits	Architect & Engineering Deposits	Insp	inal pection posits
Cash and Offsetting Agent									
Liability Balances,									
December 31, 2001	\$	0	\$	11,925	\$	13,500	\$ 37,556	\$	0
Additions		0		2,400		200	22,643		0
Deductions		0		0		(10,000)	(26,667)		0
Cash and Offsetting Agent								_	
Liability Balances,									
December 31, 2002	\$	0	\$ .	14,325	\$	3,700	\$ <u>33,532</u>	\$ _	0

OB	3% BS Fees	Payroll Agency	Ē	Mayor's Court Bond Account	-	Total		
\$ _	866 678 (988)	\$ 144,843 12,923,319 (12,927,428)	\$	8,750 191,440 (188,040)	\$	217,440 13,140,680 13,153,123)		
\$	556	\$ <u>140,734</u>	\$ .	12,150	<u>\$</u>	204,997		

## GENERAL FIXED ASSETS ACCOUNT GROUP

Account group used to present the fixed assets of the City used in its general operations.

## SCHEDULE OF GENERAL FIXED ASSETS BY PROGRAM AND DEPARTMENT

## AS OF DECEMBER 31, 2002

Program and Department	Land	Buildings		chinery & quipment	_	Total
Security of Persons and Property Police Fire	\$ 29,500 6,639	\$ 1,564,104 1,621,718		1,266,291 2,939,407	\$	2,859,895 4,567,764
Total Security of Persons and Property	36,139	3,185,822		4,205,698		7,427,659
Leisure Time Activities Parks and Public Land Recreation Centers Maintenance Building	57,487 1,200	56,114 613,543 121,840		481,305 167,374 6,342		594,906 782,117 128,182
Total Leisure Time Activities	58,687	791,497	_	655,021		1,505,205
Community Development Senior Citizen Center Building Commission	100	385,368	_	107,896 81,042		493,364 81,042
Total Community Development	100	385,368	_	188,938		574,406
Basic Utility Services Service Director Mechanics	0 0	0 0	_	21,930 45,651		21,930 45,651
Total Basic Utility Services	0	0	_	67,581		67,581
Transportation Public Works	0	82,329		2,594,653		2,676,982
General Government City Hall Land and Building	0 62,776	290,113 163,419	_	97,229 30,418		387,342 256,613
Total General Government	62,776	453,532	_	127,647		643,955
Total General Fixed Assets	\$ 157,702	\$ 4,898,548	\$ _	7,839,538	\$	12,895,788

## SCHEDULE OF CHANGES IN GENERAL FIXED ASSETS BY PROGRAM AND DEPARTMENT

## FOR THE YEAR ENDED DECEMBER 31, 2002

PROGRAM AND DEPARTMENT	General Fixed Assets 12/31/01	Additions	Disposals	General Fixed Assets 12/31/02
Security of Persons and Property Police Fire	\$ 2,792,032 4,329,098	\$ 101,831 322,714	\$ (33,968) _(84,048)	\$ 2,859,895 4,567,764
Total Security of Persons and Property	7,121,130	424,545	(118,016)	7,427,659
Leisure Time Activities Parks and Public Land Recreation Centers Maintenance Building  Total Leisure Time Activities	589,955 782,117 128,182 1,500,254	4,951 0 0	0 0 0	594,906 782,117 128,182
Community Development Senior Citizen Center Building Commission	517,651 81,042	4,951 0 0	(24,287)	1,505,205 493,364 81,042
Total Community Development	598,693	0	(24,287)	574,406
Basic Utility Services Service Director Mechanics  Total Basic Utility Services	21,930 45,651 67,581	0 0	0 0	21,930 45,651 67,581
Transportation Public Works	2,688,104	101,115	(112,237)	2,676,982
General Government City Hall Land and Building	413,668 256,613	0	(26,326)	387,342 256,613
Total General Government	670,281	0	(26,326)	643,955
Total General Fixed Assets	\$ <u>12,646,043</u>	\$ <u>530,611</u>	\$ <u>(280,866)</u>	\$ <u>12,895,788</u>

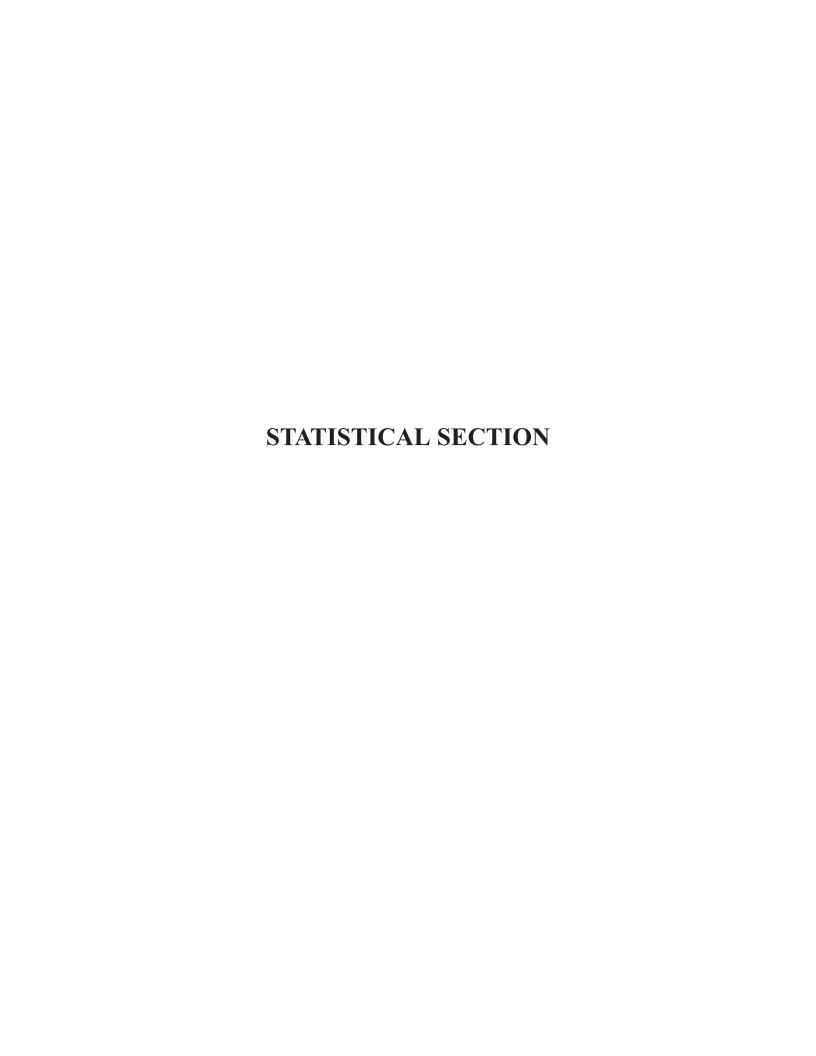
## SCHEDULE OF GENERAL FIXED ASSETS BY SOURCES

## AS OF DECEMBER 31, 2002

## **GENERAL FIXED ASSETS**

Land Buildings Machinery and Equipment	\$ 157,702 4,898,548 7,839,538
Total General Fixed Assets	\$ <u>12,895,788</u>
INVESTMENTS IN GENERAL FIXED ASSETS	
General Fund Special Revenue Funds Capital Projects Funds General Obligation Bonds	\$ 328,104 8,236,449 768,763 3,562,472
Total Investment in General Fixed Assets	\$ <u>12,895,788</u>

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CITY OF MAPLE HEIGHTS, OHIO

GENERAL FUND REVENUES BY SOURCE

LAST TEN FISCAL YEARS

TABLE 1

2002 (2)	\$2,238,210	3,261,378	597,774	654,966		76,677	60.385	444,211	\$7,413,323
2001 (2)	\$2,734,292	2,994,060	554,763	529,972		201,375	85.500	185,858	\$7,371,412
2000 (2)	\$2,655,082 \$2,778,848 \$2,734,292 \$2,238,210 410	2,711,855	607,992	557,865	2,110	262,347	21.253	168,434	\$7,221,402
1999 (2)	\$2,655,082	2,268,774	554,078	475,068	1,855	180,369	30,094	184,858	\$6,448,561
1998 (2)	\$2,544,267 \$2,643,854 15,558 3.116	2,672,013	526,821	478,738	2,165	192,863	312,639	201,280	\$6,497,979 \$7,140,223
1996 (2) 1997 (2)	\$2,544,267 15,558	2,376,005	610,479	407,747	6,101	218,505		226,496	\$6,497,979
•	\$2,716,501 22,140	2,004,702	533,008	406,177		131,105		220,620	\$6,034,253
1995 (1)	\$2,577,341 20,474	1,656,026	443,239	351,377		97,982		149,008	\$5,321,973 \$5,901,798 \$5,414,839
1994 (1)	\$2,232,012 \$2,367,680 \$2,577,341 17,669 18,132 20,474	2,457,004	219,299	364,005		77,730		260,405	\$5,901,798
1993 (1)	\$2,232,012	1,963,298 115,903	3 213,882	378,392		87,285		313,532	\$5,321,973
	Revenues: Property Taxes Other Local Taxes	Intergovernmental Charges for Services	Fees, Licenses and Permits	Fines and Forfeitures	Special Assessments	Interest Income Workers Compensation	Settlement and Refunds	Miscellaneous Income	Total Revenues

<sup>(1)</sup> Table based on the Budget Basis Accounting.

Source: City of Maple Heights, Finance Department.

<sup>(2)</sup> Presented on a GAAP basis.

# GENERAL FUND EXPENDITURES BY FUNCTION

LAST TEN FISCAL YEARS

TABLE 2

Total Expenditures	Expenditures: Security of Persons and Property Public Health and Welfare Leisure Time Activities Community Development Basic Utility Services Transportation General Government Capital Outlay	
\$9,333,719	\$4,870,629 \$5,181,465 \$5,408,631 \$5,690,687 \$6,024,695 \$6,493,366 \$5,621,150 \$6,095,593 \$6,991,728 \$7,574,051 60,138 60,138 66,097 66,097 69,090 69,890 74,495 79,913 77,160 1,176,294 1,203,636 1,338,281 1,256,388 1,455,285 1,552,711 1,444,961 1,451,390 1,573,159 1,665,641 336,704 421,664 319,020 378,941 443,621 341,668 430,717 548,596 564,399 628,701 921,436 1,044,082 1,056,315 1,054,848 1,043,528 997,813 1,064,941 1,131,350 1,149,637 1,166,548 5,408 1,250 730 551 1,776,431 1,673,263 2,022,159 2,175,938 2,146,652 2,007,645 2,249,905 2,225,451 2,402,391 2,563,151 1,866,679 140,855 119,159 48,944 29,925 64,492 25,570 84,879 59,546 10,413	1993 (1)
\$9,726,353\$	\$5,181,465 60,138 1,203,636 421,664 1,044,082 1,250 1,673,263 140,855	1994 (1)
\$10,330,392\$	\$5,408,631 66,097 1,338,281 319,020 1,056,315 730 2,022,159 119,159	<u>1993 (1)</u> <u>1994 (1)</u> <u>1995 (1)</u> <u>1996 (1)</u>
\$10,672,394	\$5,690,687 66,097 1,256,388 378,941 1,054,848 551 2,175,938 48,944	1996 (1)
11,212,796\$	\$6,024,695 \$ 69,090 1,455,285 443,621 1,043,528 2,146,652 29,925	1997 (2)
11,527,585	6,493,366 \$ 69,890 1,552,711 341,668 997,813 2,007,645 64,492	1998 (2)
10,911,739\$	5,621,150 \$ 74,495 1,444,961 430,717 1,064,941 2,249,905 25,570	<u>1998 (2)</u> <u>1999 (2)</u> <u>2000 (2)</u> <u>2001 (2)</u>
11,611,754\$	6,095,593 \$ 74,495 1,451,390 548,596 1,131,350 2,225,451 84,879	2000 (2)
\$9,333,719 $$9,726,353$ $$10,330,392$ $$10,672,394$ $$11,212,796$ $$11,527,585$ $$10,911,739$ $$11,611,754$ $$12,820,773$ $$13,685,665$	\$ 6,493,366 \$ 5,621,150 \$ 6,095,593 \$ 6,991,728 \$ 7,574,051 69,890 74,495 74,495 79,913 77,160 1,552,711 1,444,961 1,451,390 1,573,159 1,665,641 341,668 430,717 548,596 564,399 628,701 997,813 1,064,941 1,131,350 1,149,637 1,166,548 2,007,645 2,249,905 2,225,451 2,402,391 2,563,151 64,492 25,570 84,879 59,546 10,413	2001 (2)
13,685,665	7,574,051 77,160 1,665,641 628,701 1,166,548 2,563,151 10,413	2002 (2)

<sup>(1)</sup> Table based on the Budget Basis Accounting.

Source: City of Maple Heights, Finance Department.

<sup>(2)</sup> Presented on GAAP basis.

PROPERTY TAX LEVIES AND COLLECTIONS - REAL AND PUBLIC UTILITY

TABLE 3

LAST TEN FISCAL YEARS

Accumulated Delinquent Taxes	\$ 266,210	209,894	224,937	181,891	400,285	311,224	337,589	507,167	573,110
Total Collections As Percent Of Current Levy	99.5%	99.5	99.1	100.6	99.5	98.8	8.66	95.9	6.86
Total Collection Including Deficiencies	\$3,379,998 3,425,642	3,585,014	3,552,281	3,622,816	4,336,645	4,911,751	4,944,543	5,007,266	5,123,212
Current Levy Collected	96.8%	7.76	97.2	96.3	96.4	94.8	94.9	91.6	92.5
Current Collections	\$3,289,737 3,339,441	3,520,581	3,483,333	3,491,419	4,200,283	4,710,213	4,706,357	4,784,833	4,794,221
Current Levy	\$3,398,662 3,408,920	3,601,860	3,583,233	3,601,204	4,357,694	4,966,965	4,955,421	5,222,304	5,181,533
Tax Year/ Collection Year	1992/1993 1993/1994	1994/1995	1995/1996	1996/1997	1997/1998	1998/1999	1999/2000	2000/2001	2001/2002

Note - Table excludes "tangible personal tax".

# ASSESSED AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY - REAL AND PUBLIC UTILITY

LAST TEN FISCAL YEARS

TABLE 4

Collection Year 2001/2002 2002/2003 2000/2001 1999/2000 1997/1998 1996/1997 1995/1996 1994/1995 1993/1994 1998/1999 Tax Year/ \$256,360,760 275,198,970 275,245,930 350,154,050 351,340,790 350,726,520 313,364,500 308,911,830 307,270,120 276,886,230 Assessed Value Real Property 1,003,830,828 Actual Value\* 1,000,440,143 1,002,075,771 \$732,459,315 895,327,143 882,605,229 877,914,628 786,416,943 791,103,514 786,282,772 Estimated \$35,519,669 41,282,871 31,793,599 36,672,974 34,282,957 34,492,662 31,911,123 38,267,796 39,466,822 35,777,462 Assessed Property Personal Value \$23,207,580 21,708,390 17,619,230 20,040,070 20,972,810 24,244,590 14,313,680 17,619,890 19,612,920 14,477,060 Assessed Utilities Public Value Assessed Value \$315,088,009 404,097,932 406,937,341 402,839,072 362,894,853 336,126,836 333,726,517 364,302,212 359,103,789 333,627,294 Total

<sup>\*</sup> Real property based on assessed value at 35% of estimated market value.

PROPERTY TAX RATES - DIRECT AND OVERLAPPING GOVERNMENTS (PER \$1,000 OF ASSESSED VALUATION)

LAST TEN FISCAL YEARS

TABLE 5

		Total	1 Otal	\$87.20	87.00	86.80	86.90	86.30	87.80	88.30	88.00	87.90	88.60
		Cuyahoga County	County	\$17.80	18.20	18.00	18.00	18.00	16.70	16.70	17.60	17.60	17.60
Maple	Heights	School	חשמות	\$57.20	56.70	56.70	56.80	56.30	56.10	56.60	55.90	55.80	56.50
		Total	TORM	\$12.20	12.10	12.10	12.10	12.00	15.00	15.00	14.50	14.50	14.50
y of Maple Heights Special Debt	Service Funds	T CITY	\$3.30	3.00	3.00	3.00	3.10	2.80	3.10	2.30	2.40	2.40	
	Revenue Funds		\$1.60	1.60	1.60	1.60	1.60	4.60	4.60	4.60	4.60	4.60	
City		General		\$7.30	7.50	7.50	7.50	7.30	7.60	7.30	7.60	7.50	7.50
		Tax Year/ Collection Year		1993/1994	1994/1995	1995/1996	1996/1997	1997/1998	1998/1999	1999/2000	2000/2001	2001/2002	2002/2003

## SPECIAL ASSESSMENT COLLECTIONS

LAST TEN FISCAL YEARS

TABLE 6

2001/2002	2000/2001	1999/2000	1998/1999	1997/1998	1996/1997	1995/1996	1994/1995	1993/1994	1992/1993	Fiscal Year
117,817	86,518	155,670	160,605	142,773	144,237	157,421	158,282	202,477	\$ 215,151	Current Billing
91,842	60,818	132,834	132,936	136,900	138,525	151,576	153,105	193,890	\$ 206,143	Current Collections
77.9	70.3	85.3	82.7	95.8	96.0	96.3	96.7	95.8	95.8%	Current Billing Collection
123,666	92,906	163,842	137,662	142,086	143,489	156,375	162,249	207,281	\$ 211,291	Total Collection Including Deficiencies
104.9	107.4	105.0	85.7	99.5	103.5	99.3	102.5	102.4	98.2%	Total Collections As Percent Of Current Billing
51,936	45,683	85,371	104,501	82,717	74,973	81,034	73,692	95,518	\$ 102,660	Cumulative Delinquency

CITY OF MAPLE HEIGHTS, OHIO

RATIO OF NET GENERAL BONDED DEBT TO ASSESSED VALUE AND NET BONDED DEBT PER CAPITA

LAST TEN FISCAL YEARS

TABLE 7

Net Bonded Debt Per Capita_	\$ 291.35	297.13	278.90	258.14	222.24	243.74	216.42	198.10	299.87	279.96
Ratio Of Net Bonded Debt To Assessed Value	2.50%	2.41	2.27	2.08	1.68	1.81	1.62	1.29	1.92	1.81
Net General Bonded Debt	\$7,892,486	8,048,955	7,555,109	6,992,695	6,020,393	6,602,561	5,862,554	5,181,451	7,843,526	7,322,721
Less Balance In Debt Service Fund	\$ 1,171,602	1,056,305	847,323	806,069	991,885	1,147,872	1,229,554	4,095,332	626,932	420,412
Gross General Bonded Debt	\$9,064,088	9,105,260	8,402,432	7,683,603	7,012,278	7,750,433	7,092,108	9,276,783	8,470,458	7,743,133
Assessed Value	\$315,088,009	333,726,517	332,784,474	336,126,836	359,103,789	364,302,212	362,894,853	402,839,072	406,937,341	404,097,932
Population	27,089	27,089	27,089	27,089	27,089	27,089	27,089	26,156	26,156	26,156
Year	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002

# PROPERTY VALUE, CONSTRUCTION AND BANK DEPOSITS

LAST TEN FISCAL YEARS

TABLE 8

ı	New Construction (A)	tion (A)	Cuyahoga County	Assessed Value (A)	Value (A)
Year	Number Of Permits	Value	Bank Deposits (In Thousands) (B)	Commercial	Residential
1993	696	\$6,909,019	\$21,009,421	\$120,539,313	\$195,382,000
1994	823	3,461,892	20,885,453	119,888,209	195,708,230
1995	837	8,296,208	22,694,304	124,372,447	209,351,070
1996	1,741	15,190,380	27,068,211	123,170,934	209,613,540
1997	1,855	16,600,345	53,941,971	126,310,946	209,815,890
1998	1,625	6,473,052	58,904,596	125,498,199	233,605,590
1999	1,737	10,323,920	57,816,942	130,916,732	233,385,480
2000	1,800	12,562,099	61,942,764	129,085,553	233,809,300
2001	2,238	7,474,488	63,893,769	137,420,922	265,418,150
2002	2,244	3,841,016	95,761,917	140,778,431	266,158,910

(A) Source: City Records.

(B) Source: Federal Reserve Bank of Cleveland (total demand, time and savings deposits) for Cuyahoga County, Ohio Banks.

# COMPUTATION OF LEGAL DEBT MARGIN

DECEMBER 31, 2002	TABLE 9
Total of all City Debt Outstanding	\$ 7,812,480
Less Special Assessment Debt Exempt	
from Calculation	69,347
Total (Voted and Unvoted) Subject to	
10.5% Limitation	7,743,133
Less Debt Service Fund Balance	420,412
Net Indebtedness Subject to 10.5% Limitation	\$ 7,322,721
Assessed Valuation of City	\$ 404,097,932
10.5% of Valuation (Maximum Voted and Unvoted	
General Obligation Debt Allowed)	\$ 42,430,283
Less Debt Outstanding Subject to 10.5% Limitation	(7,322,721)
Legal Debt Margin within 10.5% Limitation	\$ 35,107,562
5.5% of Valuation (Maximum of Unvoted General Obligation Debt Allowed)	305 300 00 3
Less Debt Outstanding Subject to 5.5% Limitation	(7,322,721)
Legal Debt Margin within 5.5% Limitation	\$ 14,902,665

Source: City Records.

# COMPUTATION OF DIRECT AND OVERLAPPING DEBT GENERAL OBLIGATION BONDED DEBT

**DECEMBER 31, 2002** 

TABLE 10

\$ 16,235,985		<u> </u>	\$ 347,964,357	Total
8,913,264		100	340,641,636	Sub Total
4,169,000 2,822,293 1,921,971	100.00% 1.41% 1.41%	10 6 0	4,169,000 200,162,636 136,310,000	Overlapping: Maple Heights City School District Cuyahoga County Greater Cleveland Regional Transit
\$ 7,322,721	100.00%		\$ 7,322,721	City of Maple Heights
Amount Applicable To To City Of Maple Heights	Percentage Applicable To To City Of Maple Heights	g (1)	Net Debt Outstanding	Direct:

Source: Cuyahoga County Auditor's Office.

 $\Xi$ Net debt outstanding equals the amount of general obligation bonds outstanding minus the debt service fund balance available to pay non-special assessment general obligation debt.

RATIO OF ANNUAL DEBT SERVICE FOR GENERAL BONDED DEBT TO TOTAL GENERAL FUND EXPENDITURES

LAST TEN FISCAL YEARS

TABLE 11

Supported Debt 5.00% Ratio Of Tax General Fund Service To Expenditure 5.08 5.55 5.52 4.75 4.76 6.03 6.03 6.29 5.31 11,212,796 11,527,585 10,911,739 Expenditures (2) 10,330,392 10,672,394 12,820,773 13,685,665 General Fund \$ 9,333,719 9,726,353 11,611,754 Bonded Debt (1) Debt Service For General 572,828 588,829 532,325 548,325 658,325 810,325 806,326 727,325 \$466,519 493,828 Year 1993 1994 1995 1996 1997 1998 1999 2000 2001 2002

Source: City Records.

<sup>(1)</sup> Excluding debt service for short-term notes.

<sup>(2)</sup> Presented on GAAP basis.

## PRINCIPAL TAXPAYERS

DECEMBER 31, 2002
NAMES AND ADDRESS OF THE PARTY
TABLE 12

Real Property Assessed Valuation \$ 10,053,240 6,065,680 4,383,930 3,866,450 2,279,910 2,168,010 1,759,490 1,725,490 1,529,500 1,529,500 1,493,280 1,493,280 \$ 36,713,330 \$ 350,154,050
Percentage Of Total Real Property Assessed Valuation 0 2.87 0 1.73 0 1.25 0 0.65 0 0.65 0 0.62 0 0.49 0 0.49 0 0.43 0 0.43

## DEMOGRAPHIC STATISTICS

TABLE 13  1990 2000 27,089 26,156	\$ 12,792 \$ 18,676	10,791 10,935	2.55 2.47	84.98% 83.80%	\$ 29,568 \$ 40,414	\$ 57,900 \$ 85,000	4,254       2,822         2,064       1,547         2,419       2,259         1,827       3,865	9,254 9,336 181 221 219 288 326 325 750 752	72.20% 82.20% 8.10% 12.9%
DECEMBER 31, 2002 Population	Per capita income	Number of dwelling units	Persons per household	% Owner-occupied dwelling units	Median family income	Median value owner-occupied housing units	Household income distribution: Under \$25,000 \$25,000 - \$34,999 \$35,000 - \$49,999 \$50,000 +	Household Units In: Structure 1 - Unit, Detached 1 - Unit, Attached 2 to 4 Units 5 to 9 Units 10 or More Units Other	Persons 25 years and older by education:  % High school graduates % With four years college Source:U.S. Census 1990, 2000

## TEN LARGEST EMPLOYERS

DE	
<b>DECEMBER 31, 2002</b>	
R 31, 2	
2002	
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**************************************	
TABLE 14	
TABLE 1	
14	

49,534	State of Ohio
49,960	Wine Distributors
55,365	Eastside Multi-Care Inc.
65,550	Home Depot
89,856	Beverage Management Co.
136,156	Blue Coral Inc.
170,092	Cuyahoga County Auditor
186,393	Sherwood Food Distributors Inc.
310,767	C&S Wholesale Grocers Inc.
n \$ 382,387	Maple Heights Board of Education
Withholding Taxes Reported	TAXPAYER

Source: Regional Income Tax Agency.

## OTHER STATISTICS

DECEMBER 31, 2002	TABLE 15
Chartered Form of Government Area in Square Miles Miles of Streets Number of Street Lights	January 1, 1932 Mayor-Council 5.5 105 2,536
Fire Protection: Number of Stations Number of Firemen Officers Fire Hydrants	2 43 1,097
Police Protection: Number of Stations Number of Police Officers Number of Auxiliary Police Number of Dispatchers Traffic Lights	1 45 30 15 206
Sewer: Miles of Storm Sewers Miles of Sanitary Sewers	105 105
Building: Permits Issued in 2002 Dollar Valuation of Construction - 2002	2,244
Parks and Recreation:  Number of Parks  Number of Pools  Number of Tennis Courts  Number of Ball Diamonds  Number of Volleyball Courts  Number of Basketball Courts	9 2 6 14 3



88 East Broad Street P.O. Box 1140 Columbus, Ohio 43216-1140

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800-282-0370

Facsimile 614-466-4490

## **CITY OF MAPLE HEIGHTS**

## **CUYAHOGA COUNTY**

## **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

**CLERK OF THE BUREAU** 

Susan Babbitt

CERTIFIED AUGUST 12, 2003