



**PARMA COMMUNITY SCHOOL  
CUYAHOGA COUNTY**

**REGULAR AUDIT**

**FOR THE YEAR ENDED JUNE 30, 2002**



**Auditor of State  
Betty Montgomery**



**PARMA COMMUNITY SCHOOL  
CUYAHOGA COUNTY  
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**Auditor of State  
Betty Montgomery**

**INDEPENDENT ACCOUNTANTS' REPORT**

Board of Trustees  
Parma Community School  
Cuyahoga County  
7667 Day Drive  
Parma, Ohio 44129

We have audited the accompanying financial statements of the Parma Community School, Cuyahoga County, Ohio, (the School) as of and for the year ended June 30, 2002, as listed in the table of contents. These financial statements are the responsibility of the School's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Parma Community School, Cuyahoga County, Ohio, as of June 30, 2002, and the results of its operations and the cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated March 14, 2003 on our consideration of the School's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

A handwritten signature in black ink that reads "Betty Montgomery".

**Betty Montgomery**  
Auditor of State

March 14, 2003

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**Parma Community School  
Cuyahoga County  
Balance Sheet  
As of June 30, 2002**

**Assets:**

**Current Assets:**

Cash	\$124,491
Accounts Receivable	<u>5,314</u>
<i>Total Current Assets</i>	129,805

**Non-Current Assets:**

Security Deposits	6,000
Fixed Assets (Net of Accumulated Depreciation)	<u>54,566</u>
<i>Total Non-Current Assets</i>	<u>60,566</u>
<i>Total Assets</i>	<u><u>\$190,371</u></u>

**Liabilities and Equity:**

**Current Liabilities:**

Accounts Payable	\$75,465
Due Other Governments	8,257
Accrued Wages and Benefits	404
Deferred Revenue	<u>12,520</u>
<i>Total Current Liabilities</i>	<u>96,646</u>

**Long Term Liabilities:**

Leases Payable	<u>71,550</u>
<i>Total Liabilities</i>	<u>168,196</u>

**Equity:**

Retained Earnings	<u>22,175</u>
<i>Total Liabilities and Equity</i>	<u><u>\$190,371</u></u>

The accompanying notes to the financial statements are an integral part of this statement.

**Parma Community School  
Cuyahoga County  
Statement of Revenues, Expenses and  
Changes in Retained Earnings  
For the Year Ended June 30, 2002**

**Operating Revenues:**

Foundation and DPIA Revenues	\$618,408
Other Operating Revenues	<u>33,213</u>
<i>Total Operating Revenues</i>	<u>651,621</u>

**Operating Expenses:**

Salaries	312,428
Fringe Benefits	77,916
Purchased Services	276,877
Materials and Supplies	50,512
Depreciation	16,675
Other Operating Expenses	<u>6,353</u>
<i>Total Operating Expenses</i>	<u>740,761</u>
Operating Loss	<u>(89,140)</u>

**Non-Operating Revenues:**

Interest	951
Federal and State Grants	167,626
Private Grants and Contributions	<u>1,588</u>
<i>Total Non-Operating Revenues</i>	<u>170,165</u>
Net Income	<u>81,025</u>
Accumulated Deficit at Beginning of the Year	<u>(58,850)</u>
Retained Earnings at End of Year	<u><u>\$22,175</u></u>

The accompanying notes to the financial statements are an integral part of this statement.



**Parma Community School  
Cuyahoga County  
Statement of Cash Flows  
For the Year Ended June 30, 2002**

**Increase (Decrease) in Cash and Cash Equivalents:**

**Cash Flows from Operating Activities:**

Cash Received from State of Ohio	\$613,594
Cash Payments to Suppliers for Goods and Services	(275,019)
Cash Payments to Employees for Services	(407,780)
Other Operating Revenues	<u>45,733</u>
Net Cash Used for Operating Activities	<u>(23,472)</u>

**Cash Flows from Noncapital Financing Activities:**

Federal and State Grants	<u>169,214</u>
Net Cash Provided by Noncapital Financing Activities	<u>169,214</u>

**Cash Flows from Capital and Related Financing Activities:**

Payments for Capital Acquisitions	<u>(26,089)</u>
Net Cash Used for Capital and Related Financing Activities	<u>(26,089)</u>

**Cash Flows from Investing Activities:**

Interest	<u>951</u>
Net Cash Provided by Investing Activities	<u>951</u>

Net Increase in Cash	120,604
Cash at Beginning of Year	<u>3,887</u>
Cash at End of Year	<u><u>\$124,491</u></u>

The accompanying notes to the financial statements are an integral part of this statement.

**Parma Community School  
Cuyahoga County  
Statement of Cash Flows  
For the Year Ended June 30, 2002  
(Continued)**

**Reconciliation of Operating Loss to Net  
Cash Used for Operating Activities:**

Operating Loss	(\$89,140)
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**Adjustments to Reconcile Operating Loss to  
Net Cash Used for Operating Activities:**

Depreciation	16,675
Changes in Assets and Liabilities:	
(Increase) in Accounts Receivable	(4,814)
Increase in Accounts Payable	22,949
(Decrease) in Due Other Governments	(17,841)
Increase in Accrued Wages and Benefits	404
Increase in Deferred Revenue	12,520
Increase in Leases Payable	35,775
Total Adjustments	65,668
Net Cash Used for Operating Activities	(\$23,472)

The accompanying notes to the financial statements are an integral part of this statement.

**PARMA COMMUNITY SCHOOL**  
— A Community School —  
Cuyahoga County

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2002**

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**I. Description of the School and Reporting Entity**

**Parma Community School (PCS)** is a nonprofit corporation established March 14, 2000 pursuant to Ohio Revised Code Chapters 3314 and 1702 to maintain and provide a school exclusively for any educational, literary, scientific and related teaching service that qualifies as an exempt organization under § 501(c)(3) of the Internal Revenue Code. Effective September 19, 2001, PCS obtained tax-exempt status with the Internal Revenue Service under section 501(c)(3) of the Internal Revenue Code. Management is not aware of any course of action or series of events that have occurred that might adversely affect PCS' tax-exempt status. PCS, which is part of Ohio's education program, is independent of any school district. PCS may sue and be sued, acquire facilities as needed, and contract for any services necessary for the operation of PCS.

PCS was approved for operation under a contract between the Governing Authority of Parma Community School and the Ohio Department of Education (the Sponsor) for a period of five years commencing July 1, 2000 and terminating on June 30, 2005. The Governing Authority of PCS is responsible for carrying out the provisions of the community school contract. The Governing Authority formed a non-profit corporation on September 17, 1999 under the name Constellation Community Schools (management company) and on January 7, 2000, Constellation Community Schools filed an application with the Ohio Secretary of State to do business under the trade name Parma Community School. The sponsor is responsible for evaluating the performance of the school and has the authority to deny renewal of the contract at its expiration or terminate the contract prior to expiration. See footnote XII for additional information regarding the management company.

PCS' controls one instructional facility staffed by one uncertified and ten certificated full time teaching personnel who provide services to 127 students. The Board also governs Old Brooklyn Montessori School, Elyria Community School, Lorain Community School, Westpark Community School and the Constellation Community Schools.

PCS operates under a three-member Board of Trustees. The Board is responsible for carrying out the provisions of the contract, which include, but are not limited to, state-mandated provisions regarding student population, curriculum, academic goals, performance standards, admission standards, and qualification of teachers.

**PARMA COMMUNITY SCHOOL**  
— A Community School —  
Cuyahoga County

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2002**

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**I. Summary of Significant Accounting Policies**

The financial statements of PCS have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental nonprofit organizations. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. PCS also applies Financial Accounting Standards Board (FASB) statements and interpretations issued on or before November 30, 1989, provided they do not conflict with or contradict GASB pronouncements. The more significant of PCS' accounting policies are described below.

**1. Basis of Presentation**

Enterprise accounting is used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges or where it has been decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

**2. Measurement Focus and Basis of Accounting**

The accounting and financial reporting treatment is determined by its measurement focus. Enterprise accounting uses a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities are included on the balance sheet. Operating statements present increases (*e.g.*, revenues) and decreases (*e.g.*, expenses) in net total assets.

Basis of accounting refers to when revenues and expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made.

The accrual basis of accounting is used for reporting purposes. Revenues are recognized when they are earned, and expenses are recognized when they are incurred.

**PARMA COMMUNITY SCHOOL**  
— A Community School —  
Cuyahoga County

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2002**

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**II. Summary of Significant Accounting Policies (Continued)**

**3. Cash**

All monies received by PCS are deposited in demand deposit accounts.

**4. Budgetary Process**

Unlike other public schools located in the state of Ohio, community schools are not required to follow budgetary provisions set forth in Ohio Revised Code Chapter 5705, unless specifically provided for in the school's contract with its sponsor. The contract between PCS and its sponsor does not prescribe a budgetary process for PCS.

**5. Accounts Receivable**

Moneys due PCS for the year ended June 30, 2002 are recorded as accounts receivable. A current asset for the receivable amount is recorded at the time of the event causing the moneys to be due.

**6. Fixed Assets and Depreciation**

Fixed assets are capitalized at cost and updated for additions and retirements during the year. Donated fixed assets are recorded at their fair market values as of the dates received. PCS does not possess any infrastructure.

Leasehold improvements are also capitalized. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized.

Depreciation of leasehold improvements, computers and office equipment and furniture and equipment is computed using the straight-line method over their estimated useful lives. Improvements to fixed assets are depreciated over the remaining useful lives of the related fixed assets. All items with a useful life of one year or greater and a value of \$500 or more are capitalized. Estimated useful lives are as follows:

**PARMA COMMUNITY SCHOOL**  
— A Community School —  
Cuyahoga County

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2002**

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**II. Summary of Significant Accounting Policies (Continued)**

**6. Fixed Assets and Depreciation (Continued)**

<b>Fixed Asset Classification</b>	<b>Years</b>
Computers and Office Equipment	3
Leasehold Improvements	5
Furniture and Equipment	10

**7. Intergovernmental Revenues**

PCS currently participates in the State Foundation Program and the State Disadvantaged Pupil Impact Aid Program (“DPIA”). Revenues received from these programs are recognized as operating revenues in the accounting period in which all eligibility requirements have been met.

Grants and entitlements are recognized as non-operating revenues in the accounting period in which all eligibility requirements have been met.

Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which PCS must provide local resources to be used for a specified purpose, and the expenditure requirements, in which the resources are provided to PCS on a reimbursement basis.

PCS also participates in the Federal Charter School Grant Program through the Ohio Department of Education. Under this program, PCS was awarded \$150,000 during the fiscal year to offset start-up costs. Revenue received from this program is recognized as non-operating revenue on the accompanying financial statements.

Amounts awarded under the above named programs for the 2002 school year totaled \$786,034.

**8. Deferred Revenue**

Deferred revenue arises when assets are recognized before revenue recognition criteria have been satisfied. The deferred revenue for PCS consists of material and fees received in the current year which pertain to the next school year.

**PARMA COMMUNITY SCHOOL**  
**— A Community School —**  
**Cuyahoga County**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2002**

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**II. Summary of Significant Accounting Policies (Continued)**

**9. Compensated Absences**

Vacation is taken in a manner which corresponds with the school calendar, therefore, PCS does not accrue vacation time as a liability.

Sick leave benefits are earned at the rate of one day per month and cannot be carried into the subsequent year. No accrual for sick time is made since unused sick time is not paid to employees upon employment termination.

**10. Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principals requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from these estimates.

**III. Deposits**

At fiscal year end June 30, 2002, the carrying amount of PCS' deposits totaled \$124,491 and its bank balance was \$124,786. Of the bank balance \$100,000 was covered by the Federal Depository Insurance Corporation and \$24,786 was covered by Firststar Bank pledged pooled collateral securities. The Ohio Depository Act stipulates that Firststar Bank N.A. pledge collateral for the deposits of the Parma Community School in a pool of securities under Section 135.181 of the Ohio Revised Code.

**IV. Fixed Assets**

A summary of PCS fixed assets at June 30, 2002 follows:

Leasehold Improvements	\$60,404
Computers and Office Equipment	14,313
Furniture and Equipment	8,391
Less Accumulated Depreciation	<u>(28,542)</u>
Net Fixed Assets	<u>\$54,566</u>

**PARMA COMMUNITY SCHOOL**  
**— A Community School —**  
**Cuyahoga County**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2002**

**V. Purchased Services**

Purchased Services include the following:

Occupancy Costs	\$128,273
Pupil Support Services	25,817
Instruction	12,323
Administrative	101,037
Staff Development	<u>9,427</u>
Total	<u>\$276,877</u>

**VI. Operating Leases**

PCS leases its facilities from T.C. Pinnacle Properties, Ltd. under a five-year lease agreement. This lease was effective July 1, 2000 and expires June 30, 2005. The lease provides PCS with an option to renew for two additional five year terms. The rent payable in the option periods will be adjusted to an amount equal to the change in the Consumer Price Index as published by the U.S. Department of Labor at the time of each renewal. In addition, PCS has an option to purchase the building in which the premises are located. The purchase price is \$1,200,000.

PCS recognizes these non-cancelable lease costs on the straight line basis. A comparison of scheduled lease costs and payments due follows:

<u>Lease Year</u>	<u>Straight Line Expense</u>	<u>Rental Payments Due</u>
2003	\$107,325	\$107,325
2004	107,325	143,100
2005	<u>107,325</u>	<u>143,100</u>
	<u>\$321,975</u>	<u>\$393,525</u>

PCS has recorded \$71,550 as leases payable on the balance sheet. This amount represents the difference between rental payments made and the amounts due, based on the straight line basis over the life of the lease.



**PARMA COMMUNITY SCHOOL**  
— A Community School —  
Cuyahoga County

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2002**

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**VII. Risk Management**

**1. Property and Liability Insurance**

PCS is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. For fiscal year 2002, PCS contracted with Cincinnati Insurance Company for all of its' insurance.

General liability is covered at \$1,000,000 single occurrence limit and \$2,000,000 aggregated. Hired and Non-Owned Vehicles are covered at \$1,000,000 combined single limit of liability. Other coverage includes Directors and Officers, Employee Crime, Sexual Abuse and Misconduct, Electronic Data Processing and Business Interruption.

**2. Workers' Compensation**

PCS makes premium payments to the Ohio Worker's Compensation System for employee injury coverage. As of June 30, 2002, there have been no claims filed by PCS employees with the Ohio Worker's Compensation System.

**3. Employee Medical, Dental, and Vision Benefits**

PCS provides medical insurance benefits to all full time employees. Up to \$3,500 in premiums are paid by PCS for each employee that elects to have coverage. Those employees whose coverage exceeds the \$3,500 limit reimburse PCS through payroll deduction. During the current fiscal year the cost to PCS for medical insurance benefits was \$21,391.

**PARMA COMMUNITY SCHOOL**  
— A Community School —  
Cuyahoga County

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2002**

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**VIII. Defined Benefit Pension Plans**

**1. School Employees Retirement System**

PCS contributes to the School Employees Retirement System of Ohio (“SERS”), a cost sharing multiple employer public employee retirement system administered by the School Employees Retirement Board. SERS provides basic retirement benefits, annual cost of living adjustments, disability, survivor, and health care benefits based on eligible service credit to members and beneficiaries. Benefits are established by Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available financial report that includes financial statements and required supplementary information for SERS. That report may be obtained by writing to the School Employees Retirement System, 45 N. 4th St., Columbus, Ohio 43215-3746 or by calling (614)222.5853.

Plan members are required to contribute 9 percent of their annual covered salary and PCS is required to contribute an actuarially determined rate. The current rate is 14 percent of annual covered payroll. A portion of PCS’ contribution is used to fund pension obligations with the remainder being used to fund health care benefits; for fiscal year 2002, 5.46 percent of annual covered salary was the portion to fund pension obligations. The contribution requirements of plan members and employers are established and may be amended, up to a statutory maximum amount, by the SERS’ Retirement Board. PCS’ required contribution to SERS for the fiscal year ended June 30, 2002 and 2001, were \$1,318 and 1,325. For fiscal year 2002, PCS contributions totaling \$353 were payable at year end and are reflected as Due to Other Governments in the accompanying financial statements. All other required contributions were paid.

**2. State Teachers Retirement System**

PCS contributes to the State Teachers Retirement System of Ohio (“STRS”), a cost-sharing multiple employer public employee retirement system administered by the State Teachers Retirement Board. STRS provides basic retirement benefits, disability, survivor, and health care benefits based on eligible service credit to members and beneficiaries. Benefits are established by Chapter 3307 of the Ohio Revised Code. STRS issues a publicly available financial report that includes financial statements and required supplementary information for STRS. That report may be obtained by writing to the State Teachers Retirement System, 275 East Broad Street, Columbus, Ohio 43215-3771.

**PARMA COMMUNITY SCHOOL**  
— A Community School —  
Cuyahoga County

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2002**

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**VIII. Defined Benefit Pension Plans (Continued)**

**2. State Teachers Retirement System (Continued)**

For the fiscal year ended June 30, 2002, plan members were required to contribute 9.3 percent of their annual covered salary and PCS is required to contribute 14 percent, 9.5 percent was the portion used to fund pension obligation. Contribution rates are established by STRS, upon recommendation of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. PCS' required contribution to STRS for the fiscal years ended June 30, 2002 and 2001 was \$27,484 and \$26,101. For fiscal year 2002, PCS contributions totaling \$292 were payable at year end and are reflected as Due to Other Governments in the accompanying financial statements. All other contributions were paid.

**IX. Post-Employment Benefits**

PCS provides comprehensive health care benefits to retired teachers and their dependents through the State Teachers Retirement System (STRS), and to retired non-certified employees and their dependents through the School Employees Retirement System (SERS). Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare premiums. Benefit provisions and the obligations to contribute are established by the Systems based on authority granted by State statute. Both systems are on a pay-as-you-go basis.

The STRS Board has statutory authority over how much, if any, of the health care costs will be absorbed by STRS. Most benefit recipients pay a portion of the health care cost in the form of a monthly premium. By Ohio Law, the cost of coverage paid from STRS funds shall be included in the employer contribution rate, currently 14 percent of covered payroll. As of June 30, 2002, the Board allocated employer contributions equal to 4.5 percent of covered payroll to the Health Care Reserve Fund, from which payments for health care benefits are paid. For PCS, this amount equaled \$13,019 during fiscal 2002.

STRS pays health care benefits from the Health Care Reserve Fund. At June 30, 2001, (the latest information available) the balance in the Fund was \$3.256 billion. For the year ended June 30, 2001, net health care costs paid by STRS were \$300,772,000 and STRS had 102,132 eligible benefit recipients.

**PARMA COMMUNITY SCHOOL**  
— A Community School —  
Cuyahoga County

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2002**

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**IX. Post-Employment Benefits (Continued)**

For SERS, coverage is made available to service retirees with ten or more fiscal years of qualifying service credit, disability and survivor benefit recipients. Members retiring on or after August 1, 1989, with less than twenty-five years of service credit must pay a portion of their premium for health care. The portion is based on years of service up to a maximum of 75 percent of the premium. After the allocation for the basic benefits, the remainder of the employer's 14 percent contribution is allocated to providing health care benefits. For this fiscal year, employer contributions used to fund health care benefits were 8.54 percent of covered payroll. In addition, SERS levies a surcharge to fund health care benefits equal to 14 percent of the difference between a minimum pay and the member's pay, pro-rated for partial service credit. For fiscal year 2002, the minimum pay was established at \$12,400. For PCS, the amount to fund health care benefits, including surcharge, equaled \$2,061 for fiscal 2002.

The surcharge added to the unallocated portion of the 14 percent employer contribution rate, provides for maintenance of the asset target level of the health care fund. The target level of the health care reserve is 150 percent of the annual health care expenses. Expenses for health care for the fiscal year ended June 30, 2001 (the latest information available), were \$161,439,934 and the target level was \$242.2 million dollars. At June 30, 2001, SERS had net assets available for health care benefits of \$315.7 million. SERS has approximately 50,000 participants currently receiving health care benefits.

**X. State School Funding Decision**

On December 11, 2002, the Ohio Supreme Court issued its latest opinion regarding the State's school funding plan. The decision reaffirmed earlier decisions that Ohio's current school-funding plan is unconstitutional.

The Supreme Court relinquished jurisdiction over the case and directed "...the Ohio General Assembly to enact a school-funding scheme that is thorough and efficient...". PCS is currently unable to determine what effect, if any, this decision will have on its future State funding and its financial operations.

**PARMA COMMUNITY SCHOOL**  
— A Community School —  
Cuyahoga County

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2002**

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**XI. Contingencies**

**1. Grants**

PCS received financial assistance from Federal and State agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions, specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of PCS. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of PCS at June 30, 2002.

**2. Litigation**

A suit was filed in Franklin County Common Pleas Court on May 14, 2001, alleging that Ohio's Community (i.e. Charter) Schools program violates the State Constitution and State law. The effect of this suit, if any, on PCS is not presently determinable.

**3. Enrollment FTE**

The Ohio Department of Education conducts reviews of enrollment and full-time equivalency (FTE) calculations made by the schools. These reviews are conducted to ensure the schools are reporting accurate student enrollment data to the State, upon which state foundation funding is calculated. The conclusions of this review could result in state funding being adjusted. Based on ODE's review there are no adjustments to the state funding received during fiscal year 2002.

**XII. Management Agreement**

PCS entered into an agreement with Constellation Community Schools (CCS) to provide legal, financial, and business management services for the fiscal year 2002. The agreement was for a period of one year, effective July 1, 2001 with a cost of \$500 per enrolled student. The total amount due from PCS for the fiscal year ending June 30, 2002 was \$63,000 and was fully paid as of June 30, 2002.

**PARMA COMMUNITY SCHOOL**  
— A Community School —  
Cuyahoga County

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2002**

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**XIII. Related Parties**

Two members of the PCS Board of Trustees are also Board members of Constellation Community Schools (CCS), Old Brooklyn Montessori School, Elyria Community School, Lorain Community School and Westpark Community School. PCS contracts with CCS for legal, financial and business management services.

One member of the PCS Board of Trustees has been hired by Parma Community School (PCS) to provide Treasurer services for all of the schools and has received compensation totaling \$4,541 for the fiscal year ended June 30, 2002. Each school has been billed by PCS for their portion of the costs for these services, including employer taxes. The total amount due PCS from other schools for the fiscal year ending June 30, 2002 is \$4,559, all of which is included in Accounts Receivable as of June 30, 2002.

During the prior and current year of operations CCS made payments to certain vendors and suppliers and provided services for PCS. Also, during the prior year of operations, PCS and Parma Heights Community School (PHCS) had a common principal and school clerk. The entire salaries of these two individuals were paid by the PHCS of which \$22,367 had been charged to PCS as a payable to PHCS. As of June 30, 2002 the PCS owes CCS a total of \$42,987 and PHCS a total of \$17,481 which are in accounts payable. On July 12, 2002, PCS paid PHCS \$17,481.

**XIV. Subsequent Events**

On February 9, 2002, the Board of Trustees of Constellation Community Schools (CCS) voted to forgive the amounts due from PHCS. In exchange for absolving these liabilities, all capital assets and tangible property of PHCS would be transferred to CCS. The Board of CCS further resolved that after the liabilities had been satisfied all other remaining assets, property, and/or materials were to be conveyed to PCS.

As of June 30, 2002, PHCS owed CCS \$29,638. On July 12, 2002, PHCS paid \$17,481 to CCS and transferred assets with a net book value of \$5,938 to CCS. This left a balance of \$6,219, which CCS forgave. CCS subsequently transferred the \$5,938 in assets to PCS.



## **Auditor of State Betty Montgomery**

### **INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE AND ON INTERNAL CONTROL REQUIRED BY *GOVERNMENT AUDITING STANDARDS***

Board of Trustees  
Parma Community School  
Cuyahoga County  
7667 Day Drive  
Parma, Ohio 44129

We have audited the financial statements of the Parma Community School, Cuyahoga County, Ohio, (the School) as of and for the year ended June 30, 2002, and have issued our report thereon dated March 14, 2003. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### **Compliance**

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the School's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted other matters involving the internal control over financial reporting that do not require inclusion in this report, that we have reported to management of the School in a separate letter dated March 14, 2003.

Parma Community School  
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This report is intended for the information and use of management and the Board of Trustees, and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in black ink that reads "Betty Montgomery". The signature is written in a cursive, flowing style.

**Betty Montgomery**  
Auditor of State

March 14, 2003





**Auditor of State  
Betty Montgomery**

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**PARMA COMMUNITY SCHOOL**

**CUYAHOGA COUNTY**

**CLERK'S CERTIFICATION**

**This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.**

*Susan Babbitt*

**CLERK OF THE BUREAU**

**CERTIFIED  
MAY 8, 2003**