



**Auditor of State
Betty Montgomery**

**REPUBLICAN PARTY
MUSKINGUM COUNTY**

TABLE OF CONTENTS

TITLE	PAGE
Independent Accountants' Report on Applying Agreed-Upon Procedures	1
Political Party Fund Finance Report.....	3

This page intentionally left blank.



Auditor of State Betty Montgomery

INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

Republican Party Executive Committee
Muskingum County
Richard W. Dailey, Treasurer
9655 Pidcock Road
Zanesville, Ohio 43701

To the Executive Committee:

We have performed the procedures enumerated below, which were agreed to by the Republican Party Executive Committee, Muskingum County, Ohio (the Committee), solely to assist the Committee in evaluating its compliance with Sections 3517.17 and 3517.18 of the Ohio Revised Code for the year ended December 31, 2002. Management is responsible for the Committee's compliance with those requirements. We followed the American Institute of Certified Public Accountants' attestation standards for agreed-upon procedures engagements. The sufficiency of the procedures is solely the responsibility of the Committee. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Cash Receipts

We confirmed the Ohio Political Party Fund receipts with the State of Ohio and agreed them to amounts shown on the Political Party Fund Finance Report. We found one exception. The warrant issued by the State of Ohio in July of 2002 to the Muskingum County Executive Committee was not receipted or deposited. The warrant was subsequently voided by the State. The Treasurer should take appropriate steps to have the warrant re-issued.

Cash Reconciliation

1. We compared the sum of the cash balances recorded on the Committee's Ohio Campaign Finance Report with the cash balances reconciled by Richard Dailey, Treasurer, for the Committee as of December 31, 2002. The sums agreed.
2. We recomputed the mathematical accuracy of the reconciliation. We found no computational errors.
3. We agreed bank balances on the reconciliation with month end bank statements. The balances agreed.
4. There was one outstanding check December 31, 2002. This was the only reconciling item.

Cash Disbursements

1. We footed the cash disbursement listing totals to the disbursement totals on the political party fund finance report. The amounts agreed.

Cash Disbursements (Continued)

2. We traced the payee and amount to source documentation such as invoices and canceled checks. We also compared the payees on the checks to the names on the invoices. The payees and amounts recorded in the cash disbursement journal agreed to the payees and amounts on the canceled checks.
3. We compared the signature on the check to authorized signatories on the Committee's bank statement. The signatory on all checks we selected was an approved signatory.
4. We compared the purpose for the disbursement with the allowable uses described in Section 3517.18 of the Ohio Revised Code. We found no exceptions.

Payroll Disbursements

There were no personnel positions paid with Ohio Political Party Fund monies during the year ended December 31, 2002.

We were not engaged to, and did not perform, an examination, the objective of which would be the expression of an opinion on compliance of the Political Party Fund Finance Report which is attached to this report. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that we would have reported to you.

This report is intended solely for the information and use of the Committee and is not intended to be and should not be used by anyone else.



Betty Montgomery
Auditor of State

January 17, 2003

REPUBLICAN PARTY
MUSKINGUM COUNTY

POLITICAL PARTY FUND FINANCE REPORT
FOR THE YEAR ENDED DECEMBER 31, 2002 (UNAUDITED)

Beginning Balance, January 1		\$347
Receipts:		
State Distribution	<u>\$725</u>	
Total Receipts		725
Disbursements:		
Phone	\$289	
Bank Charges	54	
Donation to Ohio Republican Committee	<u>500</u>	
Total Disbursements		<u>843</u>
Ending Balance December 31		<u><u>\$229</u></u>

(See Independent Accountants' Report on Applying Agreed-Upon Procedures)



**Auditor of State
Betty Montgomery**

88 East Broad Street
P.O. Box 1140
Columbus, Ohio 43216-1140

Telephone 614-466-4514
800-282-0370

Facsimile 614-466-4490

REPUBLICAN PARTY

MUSKINGUM COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
APRIL 10, 2003**