



**Auditor of State  
Betty Montgomery**



**DEMOCRATIC PARTY  
PICKAWAY COUNTY**

**TABLE OF CONTENTS**

<b>TITLE</b>	<b>PAGE</b>
Independent Accountants' Report on Applying Agreed-Upon Procedures .....	1
Political Party Fund Finance Report .....	3

**THIS PAGE INTENTIONALLY LEFT BLANK**



## **Auditor of State Betty Montgomery**

### **INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES**

Democratic Executive Committee  
Pickaway County  
Attn: Melanie Schleich  
6539 U.S. Highway 22  
Williamsport, Ohio 43164

We have performed the procedures enumerated below, which were agreed to by the Democratic Executive Committee, Pickaway County, Ohio, solely to assist the Committee in evaluating its compliance with Sections 3517.17 and 3517.18 of the Ohio Revised Code for the year ended December 31, 2004. Management is responsible for the Committee's compliance with those requirements. We followed the American Institute of Certified Public Accountants' attestation standards for agreed-upon procedures engagements. The sufficiency of the procedures is solely the responsibility of the Executive Committee. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

#### **Cash Receipts**

We confirmed the Ohio Political Party Fund receipts with the State of Ohio and agreed them to amounts shown on the Political Party Public Funds Report. We found no exceptions.

#### **Cash Reconciliation**

1. We compared the sum of the cash balances recorded on the Executive Committee's Political Party Public Fund Report with the cash balances reconciled by the Treasurer for the Democratic Executive Committee as of December 31, 2004. The sums agreed.
2. We recomputed the mathematical accuracy of the reconciliation. We found no computational errors.
3. We agreed bank balances on the reconciliation with month end bank statements. The balances agreed.

#### **Cash Disbursements**

1. We footed the Statement of Expenditures and compared the listing totals to the disbursement totals on the Political Party Public Funds Report. The amounts agreed.
2. We reviewed the eleven disbursement transactions and traced the payees and amount to source documentation, such as an invoice and cancelled check. We also compared the payees on the checks to the names on the invoices. The payees and amounts recorded in the Statement of Expenditures agreed to the payees and amounts on the cancelled checks.

35 N. Fourth St. / Second Floor / Columbus, OH 43215  
Telephone: (614) 466-3402 (800) 443-9275 Fax: (614) 728-7199  
[www.auditor.state.oh.us](http://www.auditor.state.oh.us)

3. We compared the signature on the checks to the list dated December 31, 2004, of authorized signatories the Committee provided to us. The signatory on all checks was an approved signatory.
4. We compared the purpose for the disbursements with the allowable uses described in Section 3517.18 of the Ohio Revised Code. We found no exceptions.

We were not engaged to, and did not perform an examination, the objective of which would be the expression of an opinion on compliance of the Political Party Fund Finance Report which is attached to this report. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that we would have reported to you.

This report is intended solely for the information and use of the Democratic Executive Committee and is not intended to be and should not be used by anyone else.



**Betty Montgomery**  
Auditor of State

February 28, 2005

**DEMOCRATIC POLITICAL PARTY  
PICKAWAY COUNTY**

**POLITICAL PARTY FUND FINANCE REPORT  
FOR THE YEAR ENDED DECEMBER 31, 2004  
(UNAUDITED)**

BEGINNING BALANCE, JANUARY 1, 2004		\$ 4,358
RECEIPTS:		
STATE DISTRIBUTION	331	
OTHER	<u>3</u>	
TOTAL RECEIPTS		<u>334</u>
DISBURSEMENTS:		
RENT	800	
SUPPLIES	2,411	
OTHER	<u>1,183</u>	
TOTAL DISBURSEMENTS		<u>4,394</u>
ENDING BALANCE, DECEMBER 31, 2004		\$ <u>298</u>

(See Independent Accountants' Report)







**Auditor of State  
Betty Montgomery**

88 East Broad Street  
P.O. Box 1140  
Columbus, Ohio 43216-1140

Telephone 614-466-4514  
800-282-0370

Facsimile 614-466-4490

**DEMOCRATIC PARTY**

**PICKAWAY COUNTY**

**CLERK'S CERTIFICATION**

**This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.**

*Susan Babbitt*

**CLERK OF THE BUREAU**

**CERTIFIED  
MARCH 31, 2005**