



**LORAIN COUNTY CHILDREN AND FAMILIES COUNCIL  
LORAIN COUNTY**

**SINGLE AUDIT**

**FOR THE YEAR ENDED DECEMBER 31, 2004**



**Auditor of State  
Betty Montgomery**



**LORAIN COUNTY CHILDREN AND FAMILIES COUNCIL  
LORAIN COUNTY**

**TABLE OF CONTENTS**

<b>TITLE</b>	<b>PAGE</b>
Cover Letter .....	1
Independent Accountants' Report.....	3
Combined Statement of Cash Receipts, Cash Disbursements, and Changes in Fund Cash Balances – All Governmental Fund Types - For the Year Ended December 31, 2004 .....	5
Notes to the Financial Statements .....	7
Schedule of Federal Awards Expenditures For the Year Ended December 31, 2004 .....	11
Notes to the Schedule of Federal Awards Expenditures .....	12
Independent Accountants' Report on Internal Control Over Financial Reporting and On Compliance and Other Matters Required by <i>Government Auditing Standards</i> .....	13
Independent Accountants' Report on Compliance with Requirements Applicable to Its Major Federal Program and On Internal Control Over Compliance in Accordance with OMB Circular A-133 .....	15
Schedule of Findings .....	17

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**Auditor of State  
Betty Montgomery**

Lorain County Children and Families Council  
Lorain County  
42485 North Ridge Road  
Elyria, Ohio 44035

To the Council:

As you are aware, the Auditor of State's Office (AOS) must modify the Independent Accountants' Report we provide on your financial statements due to a February 2, 2005 interpretation from the American Institute of Certified Public Accountants (AICPA). While AOS does not legally require your government to prepare financial statements pursuant to Generally Accepted Accounting Principles (GAAP), the AICPA interpretation requires auditors to formally acknowledge that you did not prepare your financial statements in accordance with GAAP. Our Report includes an opinion relating to GAAP presentation and measurement requirements, but does not imply the amounts the statements present are misstated under the non-GAAP basis you follow. The AOS report also includes an opinion on the financial statements you prepared using the cash basis and financial statement format the AOS permits.

A handwritten signature in cursive script that reads "Betty Montgomery".

**Betty Montgomery**  
Auditor of State

July 29, 2005

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## Auditor of State Betty Montgomery

### INDEPENDENT ACCOUNTANTS' REPORT

Lorain County Children and Families Council  
Lorain County  
42485 North Ridge Road  
Elyria, Ohio 44035

To the Council:

We have audited the accompanying financial statements of the Lorain County Children and Families Council, Lorain County, Ohio, (the Council) as of and for the year ended December 31, 2004. These financial statements are the responsibility of the Council's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinion.

As described more fully in Note 2, the Council has prepared these financial statements using accounting practices the Auditor of State prescribes or permits. These practices differ from accounting principles generally accepted in the United States of America (GAAP). Although we cannot reasonably determine the effects on the financial statements of the variances between these regulatory accounting practices and GAAP, we presume they are material.

Revisions to GAAP would require the Council to reformat its financial statement presentation and make other changes effective for the year ended December 31, 2004. Instead of the combined funds the accompanying financial statements present for 2004, the revisions require presenting entity wide statements and also to present its larger (i.e. major) funds separately for 2004. While the Council does not follow GAAP, generally accepted auditing standards requires us to include the following paragraph if the statements do not substantially conform to the new GAAP presentation requirements. The Auditor of State permits, but does not require governments to reformat their statements. The Council has elected not to reformat its statements. Since this Council does not use GAAP to measure financial statement amounts, the following paragraph does not imply the amounts reported are materially misstated under the accounting basis the Auditor of State permits. Our opinion on the fair presentation of the amounts reported pursuant to its non-GAAP basis is in the second following paragraph.

In our opinion, because of the effects of the matter discussed in the preceding two paragraphs, the financial statements referred to above for the year ended December 31, 2004 do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the Council as of December 31, 2004, or its changes in financial position for the year then ended.

Lausche Building / 615 Superior Ave., NW / Twelfth Floor / Cleveland, OH 44113-1801  
Telephone: (216) 787-3665 (800) 626-2297 Fax: (216) 787-3361  
[www.auditor.state.oh.us](http://www.auditor.state.oh.us)

Also, in our opinion, the financial statements referred to above present fairly, in all material respects, the combined fund cash balances and reserves for encumbrances of the Lorain County Children and Families Council, Lorain County, Ohio, as of December 31, 2004, and its combined cash receipts and disbursements for the year then ended on the accounting basis Note 1 describes.

The aforementioned revision to generally accepted accounting principles also requires the Council to include Management's Discussion and Analysis for the year ended December 31, 2004. The Council has not presented Management's Discussion and Analysis, which accounting principles generally accepted in the United States of America has determined is necessary to supplement, although not required to be part of, the financial statements.

In accordance with *Government Auditing Standards*, we have also issued our report dated July 29, 2005, on our consideration of the Council's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance, and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

We conducted our audit to form an opinion on the financial statements that collectively comprise the Council's financial statements. The accompanying federal awards revenues and expenditures schedule is required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the financial statements. We subjected the federal awards expenditures schedule to the auditing procedures applied in the audit of the financial statements. In our opinion, this information is fairly stated in all material respects, in relation to the financial statements taken as a whole.



**Betty Montgomery**  
Auditor of State

July 29, 2005



**LORAIN COUNTY CHILDREN AND FAMILIES COUNCIL  
LORAIN COUNTY**

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND  
CHANGES IN FUND CASH BALANCES - ALL GOVERNMENTAL FUND TYPES  
FOR THE YEAR ENDED DECEMBER 31, 2004**

	<u>Governmental Fund Types</u>		<u>Totals (Memorandum Only)</u>
	<u>General</u>	<u>Special Revenue</u>	
<b>Cash Receipts:</b>			
Intergovernmental - State	\$44,745	\$280,531	\$325,276
Intergovernmental - Federal	127,905	1,192,773	1,320,678
Loan Proceeds	59,155	0	59,155
Other	7	18,925	18,932
	<hr/>	<hr/>	<hr/>
Total Cash Receipts	231,812	1,492,229	1,724,041
<b>Cash Disbursements:</b>			
Salaries and Benefits	225,793	0	225,793
Office Supplies	291	1,273	1,564
Professional Services	1,800	180	1,980
Contractual Services	0	1,419,429	1,419,429
Other Operating Expenses	571	3,398	3,969
	<hr/>	<hr/>	<hr/>
Total Cash Disbursements	228,455	1,424,280	1,652,735
Excess of Cash Receipts Over Cash Disbursements	3,357	67,949	71,306
Fund Cash Balances, January 1, 2004	<hr/>	<hr/>	<hr/>
	14,023	28,045	42,068
Fund Cash Balances, December 31, 2004	<hr/>	<hr/>	<hr/>
	<b>\$17,380</b>	<b>\$95,994</b>	<b>\$113,374</b>

*The notes to the financial statements are an integral part of this statement.*

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LORAIN COUNTY CHILDREN AND FAMILIES COUNCIL  
LORAIN COUNTY

NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2004

**Note 1. Description of the Entity**

- A. General – Section 121.37, Revised Code, created the Ohio Family and Children First Cabinet Council and permitted counties to establish county family and children first councils. Statutory membership of a county council consists of the following individuals:
1. The director of the board of alcohol, drug addiction and mental health services that serve the county, or, in the case of a county that has a board of alcohol and drug addiction services and a community mental health board, the directors of both boards;
  2. The health commissioner of the board of health of each city or general health district in the county, or their designees;
  3. The director of the county department of job and family services;
  4. The executive director of the county agency responsible for the administration of children services pursuant to Section 5153.15 of the Revised Code;
  5. The superintendent of the county board of mental retardation and developmental disabilities;
  6. The county's juvenile court judge senior in service;
  7. The superintendent of the city, exempted village, or local school district with the largest number of pupils residing in the county, as determined by the department of education, which shall notify each county of its determination at least biennially;
  8. A school superintendent representing all other school districts with territory in the county, as designated at a biennial meeting of the superintendents of those districts;
  9. A representative of the largest city in the county;
  10. The chair of the board of county commissioners, or an individual designated by the board;
  11. A representative of the regional office of the department of youth services;
  12. A representative of the county's head start agencies, as defined in Section 3301.31 of the Revised Code;
  13. A representative of the county's early intervention collaborative established pursuant to the federal early intervention program operated under the "Education of the Handicapped Act Amendments of 1986"; and

LORAIN COUNTY CHILDREN AND FAMILIES COUNCIL  
LORAIN COUNTY

NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2004  
(CONTINUED)

**Note 1. Description of the Entity (Continued)**

14. At least three individuals representing the interest of families in the county. Where possible, the number of members representing families shall be equal to twenty percent of the council's remaining membership.

A county family and children first council may invite any other local public or private agency or group that funds, advocates, or provides services to children to have a representative become a permanent or temporary member of the council.

A county council's statutory responsibilities include the following:

1. Refer to the cabinet council those children for whom the council cannot provide adequate services;
  2. Make periodic reports to the cabinet council regarding the number of children referred to the county council and the progress made in meeting the needs of each child;
  3. Develop a plan that reviews and adjusts existing programs, fill service gaps where possible, or invents new approaches to achieve better results for families and children;
  4. Participate in the development of a countywide, comprehensive, coordinated, multi-disciplinary, interagency system for infants and toddlers with developmental disabilities or delays and their families, as established pursuant to federal grants received and administered by the Department of Health for early intervention services under the "Education of the Handicapped Act Amendments of 1986";
  5. Maintain an accountability system to monitor the council's progress in achieving its purposes; and
  6. Establish a mechanism to ensure ongoing input from a broad representation of families who are receiving service within the county system.
- B. Council Board – The Family Cluster was established in 1991. This organization served as a county council, however, lacked council membership as required by Ohio Revised Code Section 121.37. In April, 1993, the Cluster determined that a formal Children and Families Council was needed. The Cluster hired an Executive Director and established the Children and Families Council (Council). The necessary membership was added to become a county Children and Families First Council as established by Ohio Revised Code 121.37.

LORAIN COUNTY CHILDREN AND FAMILIES COUNCIL  
LORAIN COUNTY

NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2004  
(CONTINUED)

**Note 2. Summary of Significant Accounting Policies**

- A. Basis of Accounting – These financial statements follow the basis of accounting prescribed or permitted by the Ohio Auditor of State, which is similar to the cash receipts and disbursements basis of accounting. Receipts are recognized when received in cash rather than when earned, and disbursements are recognized when a payment is made rather than when a liability is incurred.

These statements include adequate disclosure of material matters, as prescribed or permitted by the Auditor of State.

- B. Fund Accounting – The Council maintains its accounting records in accordance with the principles of fund accounting. Fund accounting is a concept developed to meet the needs of governmental entities in which legal or other restraints require the recording of specific receipts and disbursements. The transactions are reflected in a self-balancing group of accounts. The Council classifies its funds into the following types.

General Fund – This fund is the general operating fund of the Council. It is used to account for all financial resources except those required by law or contract to be accounted for in another fund.

Special Revenue Funds – These funds are used to account for proceeds from specific sources that are legally restricted to expenditures for specific purposes.

The Council maintains a separate special revenue fund for each program which is awarded to the Council that is either entirely or partially funded from federal sources. During 2004, the Council had the following programs: Ohio Early Start, TANF, Ohio Children's Trust Fund, Early Intervention and Parent Leadership.

- C. Fiscal Agent – The Lorain County Auditor serves as the fiscal agent for the Council.
- D. Administrative Agent – The Lorain County Board of Commissioners serves as the Administrative Agent for the Council. This is in addition to any other duties performed by the Board of Commissioners.
- E. Fixed Assets – Acquisitions of fixed assets are recorded as disbursements when paid and are not reflected as assets on the accompanying financial statements.
- F. Intersystem Administrator – The purpose of the Council is to identify ways in which Lorain County child serving systems can provide services to the community in the most efficient and effective manner. The Executive Director of the Council administers all of the Council's programs.

LORAIN COUNTY CHILDREN AND FAMILIES COUNCIL  
LORAIN COUNTY

NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2004  
(CONTINUED)

**Note 3. Equity in Pooled Cash**

The Lorain County Auditor maintains a cash pool used by all of the County's funds, including those of the Council. The Ohio Revised Code prescribes allowable deposits and investments. The Council's carrying amount of cash on deposit with the County at December 31, 2004 was \$113,374. The Lorain County Auditor, as the ultimate fiscal agent for the Council, is responsible for maintaining adequate depository collateral for all funds in Lorain County's pooled and deposit accounts.

**Note 4. Loans**

The Council receives interest free loans from Lorain County by resolution of the Lorain County Commissioners. Loan activity for the year ended 2004 is as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Forgiven</u>	<u>Ending Balance</u>
General	\$ 76,052	\$ 59,155	\$ -	\$ -	\$ 135,207
Special Revenue					
Early Start	2,700				2,700
PRC	883	-	-	-	883
Total Special Revenue	<u>3,583</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,583</u>
Grand Total	<u>\$ 79,635</u>	<u>\$ 59,155</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 138,790</u>

**Note 5. Retirement System**

Council employees belong to the Public Employees Retirement System (OPERS) of Ohio. The OPERS is a cost-sharing, multiple-employer defined benefit pension plan. This plan provides retirement and disability benefits, annual cost of living adjustments and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by state statute per Chapter 145 of the Ohio Revised Code. The OPERS issues a publicly available, stand-alone financial report. Interested parties may obtain a copy by making a written request to: 277 East Town Street, Columbus, Ohio 43215-4642 or by calling 614-466-2085 or 1-800-222-7377.

The OPERS members contributed 8.5% of their gross salaries. The Council contributed an amount equal to 13.55% of participants' gross salaries. The Council has paid all contributions required through December 31, 2004.

**Note 6. On Behalf Payments**

The Council receives On Behalf Payments from the Lorain County Department of Job and Family Services. During fiscal year 2004, the total of these payments, which were related to TANF, was \$902,944. This amount is reflected as federal government revenue and other operating expenditures on the Council's financial statements.

**LORAIN COUNTY CHILDREN AND FAMILIES COUNCIL  
LORAIN COUNTY**

**SCHEDULE OF FEDERAL AWARDS EXPENDITURES  
FOR THE YEAR ENDED DECEMBER 31, 2004**

Federal Agency Pass-through Agency Federal Program	Pass Through Agency Awarding Number	Federal CFDA Number	Expenditures
<b><u>U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES</u></b>			
<i>Passed Through the Ohio Department of Job and Family Services</i>			
<i>Passed Through the Lorain County Department of Job and Family Services</i>			
Temporary Assistance for Needy Families	N/A	93.558	<u>\$988,738</u>
<b>Total U.S. Department of Health and Human Services</b>			<b><u>988,738</u></b>
<b><u>U.S. DEPARTMENT OF EDUCATION</u></b>			
<i>Passed Through the Ohio Bureau of Early Intervention Services</i>			
Special Education - Grants for Infants and Families with Disabilities (Part C)	N/A	84.181	<u>281,359</u>
<b>Total U.S. Department of Education</b>			<b><u>281,359</u></b>
<b>Total All Federal Funds</b>			<b><u>\$ 1,270,097</u></b>

The accompanying notes to this schedule are an integral part of this schedule.

**LORAIN COUNTY CHILDREN AND FAMILIES COUNCIL  
LORAIN COUNTY**

**NOTES TO THE FEDERAL AWARDS EXPENDITURES SCHEDULE  
FISCAL YEAR ENDED DECEMBER 31, 2004**

**NOTE A - SIGNIFICANT ACCOUNTING POLICIES**

The accompanying Federal Awards Expenditures Schedule (the Schedule) summarizes activity of the Lorain County Children and Families Council's federal award programs. The schedule has been prepared on the cash basis of accounting.

**NOTE B- SUBRECIPIENTS**

The Council passes-through certain Federal assistance received from the Lorain County Department of Jobs and Family Services and the Ohio Bureau of Early Intervention Services to subrecipients as follows:

<u>Program Title</u>	<u>Federal CFDA Number</u>	<u>Amount Provided to Subrecipients</u>
Temporary Assistance for Needy Families	93.558	\$ 902,944
Special Education – Grants for Infants and Families with Disabilities (Part C)	84.181	<u>246,312</u>
<b>Total:</b>		<u>\$1,149,256</u>

As described in Note A, the Council records expenditures of Federal awards to subrecipients when paid in cash.

The subrecipient agencies have certain compliance responsibilities related to administering these Federal Programs. Under OMB Circular A-133, the Council is responsible for monitoring subrecipients to help assure that Federal awards are used for authorized purposes in compliance with laws, regulations and the provisions of contracts or grant agreements, and that performance goals are achieved.

**CFDA** – Catalog of Federal Domestic Assistance

N/A – Not Applicable





## **Auditor of State Betty Montgomery**

### **INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT AUDITING STANDARDS***

Lorain County Children and Families Council  
Lorain County  
42485 North Ridge Road  
Elyria, Ohio 44035

To the Council:

We have audited the financial statements of the Lorain County Children and Families Council, Lorain County, Ohio, (the Council) as of and for the year ended December 31, 2004, and have issued our report thereon dated July 29, 2005, wherein we noted the Council followed accounting practices the Auditor of State prescribes rather than accounting principles generally accepted in the United States of America. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the Council's internal control over financial reporting to determine our auditing procedures in order to express our opinion on the financial statements and not to opine on the internal control over financial reporting. Our consideration of the internal control would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts material to the financial statements we audited may occur and not be timely detected by employees when performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider material weaknesses. In a separate letter to the Council's management dated July 29, 2005, we reported an other matter involving internal control over financial reporting we did not deem a reportable condition.

#### **Compliance and Other Matters**

As part of reasonably assuring whether the Council's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express an opinion. The results of our tests disclosed an instance of noncompliance or other matters that we must report under *Government Auditing Standards* which is described in the accompanying schedule of findings as item 2004-001. In a separate letter to the Council's management dated July 29, 2005 we reported another matter related to noncompliance we deemed immaterial.

Lausche Building / 615 Superior Ave., NW / Twelfth Floor / Cleveland, OH 44113-1801  
Telephone: (216) 787-3665 (800) 626-2297 Fax: (216) 787-3361  
[www.auditor.state.oh.us](http://www.auditor.state.oh.us)

Lorain County Children and Families Council  
Lorain County  
Independent Accountants' Report on Internal Control Over Financial Reporting  
And On Compliance and Other Matters Required by *Government Auditing Standards*  
Page 2

We intend this report solely for the information and use of the audit committee, management, Council, federal awarding agencies, and pass-through entities. It is not intended for anyone other than these specified parties.

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**Betty Montgomery**  
Auditor of State

July 29, 2005



## **Auditor of State Betty Montgomery**

### **INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133**

Lorain County Children and Families Council  
Lorain County  
43485 North Ridge Road  
Elyria, Ohio 44035

To the Council:

#### **Compliance**

We have audited the compliance of Lorain County Children and Families Council, Lorain County, Ohio, (the Council) with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133, Compliance Supplement that apply to each of its major federal programs for the year ended December 31, 2004. The summary of auditor's results section of the accompanying schedule of findings and questioned costs identifies the Council's major federal programs. The Council's management is responsible for complying with the requirements of laws, regulations, contracts, and grants applicable to each major federal program. Our responsibility is to express an opinion on the Council's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to reasonably assure whether noncompliance occurred with the types of compliance requirements referred to above that could directly and materially affect a major federal program. An audit includes examining, on a test basis, evidence about the Council's compliance with those requirements and performing other procedures we considered necessary in the circumstances. We believe our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the Council's compliance with those requirements.

In our opinion, the Lorain County Children and Families Council complied, in all material respects, with the requirements referred to above that apply to each of its major federal programs for the year ended December 31, 2004.

#### **Internal Control Over Compliance**

The Council's management is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the Council's internal control over compliance with requirements that could directly and materially affect a major federal program to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants caused by error or fraud that would be material in relation to a major federal program being audited may occur and not be timely detected by employees when performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses. However, we noted a matter involving the internal control over federal compliance that does not require inclusion in this report, that we have reported to management of the District in a separate letter dated July 29, 2005.

We intend this report solely for the information and use of the audit committee, management, Council, federal awarding agencies, and pass-through entities. It is not intended for anyone other than these specified parties.

A handwritten signature in black ink that reads "Betty Montgomery". The signature is written in a cursive, flowing style.

**Betty Montgomery**  
Auditor of State

July 29, 2005

**LORAIN COUNTY CHILDREN AND FAMILIES COUNCIL  
LORAIN COUNTY**

**SCHEDULE OF FINDINGS  
OMB CIRCULAR A -133 § .505  
DECEMBER 31, 2004**

**1. SUMMARY OF AUDITOR'S RESULTS**

<b>(d)(1)(i)</b>	<b>Type of Financial Statement Opinion</b>	Unqualified
<b>(d)(1)(ii)</b>	<b>Were there any material control weakness conditions reported at the financial statement level (GAGAS)?</b>	No
<b>(d)(1)(ii)</b>	<b>Were there any other reportable control weakness conditions reported at the financial statement level (GAGAS)?</b>	No
<b>(d)(1)(iii)</b>	<b>Was there any reported material noncompliance at the financial statement level (GAGAS)?</b>	Yes
<b>(d)(1)(iv)</b>	<b>Were there any material internal control weakness conditions reported for major federal programs?</b>	No
<b>(d)(1)(iv)</b>	<b>Were there any other reportable internal control weakness conditions reported for major federal programs?</b>	No
<b>(d)(1)(v)</b>	<b>Type of Major Programs' Compliance Opinion</b>	Unqualified
<b>(d)(1)(vi)</b>	<b>Are there any reportable findings under § .510?</b>	Yes
<b>(d)(1)(vii)</b>	<b>Major Programs (list):</b>	Temporary Assistance for Needy Families - CFDA# 93.558
<b>(d)(1)(viii)</b>	<b>Dollar Threshold: Type A\B Programs</b>	Type A: > \$ 300,000 Type B: all others
<b>(d)(1)(ix)</b>	<b>Low Risk Auditee?</b>	Yes

LORAIN COUNTY CHILDREN AND FAMILIES COUNCIL  
LORAIN COUNTY

SCHEDULE OF FINDINGS  
OMB CIRCULAR A -133 § .505  
JUNE 30, 2004  
(CONTINUED)

**2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS  
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

<b>Finding Number</b>	<b>2004-001</b>
-----------------------	-----------------

Per Section 6.2 of the *Personnel Policy Manual for Lorain County Board of Commissioners – Non-Bargaining Union Employee*, paid vacation is not available to employees who are scheduled to work less than twenty-one hours per week.

Theresa Prihoda worked twenty hours a week for the Lorain County Children and Families Council. She was not entitled to earn vacation because she worked less than twenty-one hours a week. However, Ms. Prihoda was earning vacation at a rate of 1.55 hours a pay period. During fiscal year 2004, Ms. Prihoda used eighteen hours of vacation. The following calculation was used to determine the finding:

Hourly rate for fiscal year 2004	\$10.10
Vacation hours used in fiscal year 2004	<u>18</u>
Finding for recovery	\$181.80

In accordance with the forgoing facts, and pursuant to the Ohio Revised Code Section 117.28, a Finding for Recovery for public monies improperly expended is hereby issued against Theresa Prihoda in the amount noted above and in favor of the Lorain County Children and Families Council.

On October 27, 2005, Lorain County agreed to pay the above finding for recovery.



**Auditor of State  
Betty Montgomery**

88 East Broad Street  
P.O. Box 1140  
Columbus, Ohio 43216-1140

Telephone 614-466-4514  
800-282-0370

Facsimile 614-466-4490

**LORAIN COUNTY CHILDREN AND FAMILIES COUNCIL**

**LORAIN COUNTY**

**CLERK'S CERTIFICATION**

**This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.**

*Susan Babbitt*

**CLERK OF THE BUREAU**

**CERTIFIED  
NOVEMBER 29, 2005**