

**VILLAGE OF PLAIN CITY  
MADISON COUNTY, OHIO**

*Financial Statements*  
(Audited)

For The Years Ended  
December 31, 2004 and 2003

**RENEE VAN WINKLE, FISCAL OFFICER**





**Auditor of State  
Betty Montgomery**

Members of Council and Mayor  
Village of Plain City  
213 S. Chillicothe Street  
Plain City, Ohio 43064

We have reviewed the Independent Auditor's Report of the Village of Plain City, Madison County, prepared by Trimble, Julian & Grube, Inc., for the audit period January 1, 2003 to December 31, 2004. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Village of Plain City is responsible for compliance with these laws and regulations.

A handwritten signature in cursive script that reads "Betty Montgomery".

BETTY MONTGOMERY  
Auditor of State

May 16, 2005

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**VILLAGE OF PLAIN CITY  
MADISON COUNTY, OHIO**

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# TRIMBLE, JULIAN & GRUBE, INC.

“SERVING OHIO LOCAL GOVERNMENTS”

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Worthington, Ohio 43085

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## Independent Auditor's Report

Members of Council and Mayor  
Village of Plain City  
213 S. Chillicothe Street  
Plain City, Ohio 43064

We have audited the accompanying financial statements of the Village of Plain City, Madison County, Ohio, as of and for the years ended December 31, 2004 and 2003. These financial statements are the responsibility of the Village of Plain City's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As discussed in Note 2.B., the Village of Plain City prepares its financial statements on the basis of accounting prescribed or permitted by Auditor of State, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the combined cash balances and fund balances of the Village of Plain City, as of December 31, 2004 and 2003, and its combined cash receipts and disbursements and its combined budgeted and actual receipts and budgeted and actual disbursements and encumbrances for the years then ended on the basis of accounting described in Note 2.B.

In accordance with *Government Auditing Standards*, we have also issued our report dated March 18, 2005, on our consideration of the Village of Plain City's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

This report is intended solely for the information and use of the officials authorized to receive this report under Section 117.26, Ohio Revised Code, and is not intended to be and should not be used by anyone other than these specified parties.

*Trimble, Julian & Grube, Inc.*

Trimble, Julian & Grube, Inc.  
March 18, 2005

**VILLAGE OF PLAIN CITY  
MADISON COUNTY, OHIO**

COMBINED STATEMENT OF CASH FUND BALANCES  
ALL FUND TYPES  
DECEMBER 31, 2004 AND 2003

<u>Cash and Cash Equivalents</u>	2004	2003
Cash and Cash Equivalents	\$ 2,113,910	\$ 2,448,799
Total Cash and Cash Equivalents	\$ 2,113,910	\$ 2,448,799
 <u>Fund Balances</u>		
<u>Governmental Funds:</u>		
General Fund	\$ 223,950	\$ 330,365
Special Revenue Funds	383,701	344,229
Capital Projects Funds	1,181,020	1,456,376
Total Governmental Funds	1,788,671	2,130,970
 <u>Proprietary Funds:</u>		
Enterprise Funds	318,517	311,107
 <u>Fiduciary Funds:</u>		
Expendable Trust Funds	1,722	1,722
Nonexpendable Trust Funds	5,000	5,000
Total Fiduciary Funds	6,722	6,722
Total Fund Balances	\$ 2,113,910	\$ 2,448,799

THE NOTES TO THE FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

**VILLAGE OF PLAIN CITY  
MADISON COUNTY, OHIO**

COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND  
CHANGES IN CASH FUND BALANCES - ALL GOVERNMENTAL FUND TYPES AND  
SIMILAR FIDUCIARY FUND TYPE  
FOR THE YEAR ENDED DECEMBER 31, 2004

	Governmental Fund Types			Fiduciary Fund Type	Total (Memorandum Only)
	General	Special Revenue	Capital Projects	Expendable Trust	
Cash receipts:					
Local taxes	\$ 888,684	\$ 95,930	\$ -	\$ -	\$ 984,614
Intergovernmental	198,667	168,920	-	-	367,587
Charges for services	155,314	19,159	95,684	-	270,157
Fines, licenses, and permits	38,172	1,896	-	-	40,068
Interest	25,303	3,889	-	-	29,192
Miscellaneous	15,796	11,279	-	-	27,075
Total cash receipts	<u>1,321,936</u>	<u>301,073</u>	<u>95,684</u>	<u>-</u>	<u>1,718,693</u>
Cash disbursements:					
Current:					
Security of persons and property	583,228	112,820	-	-	696,048
Leisure time activities	20,466	12,848	-	-	33,314
Community environment	34,503	-	-	-	34,503
Basic utility services	155,030	-	-	-	155,030
Transportation	-	135,933	-	-	135,933
General government	562,822	-	-	-	562,822
Capital outlay	72,302	-	293,785	-	366,087
Debt service:					
Principal retirement	-	-	71,846	-	71,846
Interest charges	-	-	5,409	-	5,409
Total cash disbursements	<u>1,428,351</u>	<u>261,601</u>	<u>371,040</u>	<u>-</u>	<u>2,060,992</u>
Excess of cash receipts over/(under) cash disbursements	(106,415)	39,472	(275,356)	-	(342,299)
Cash fund balances, January 1, 2004	<u>330,365</u>	<u>344,229</u>	<u>1,456,376</u>	<u>1,722</u>	<u>2,132,692</u>
Cash fund balances, December 31, 2004	<u>\$ 223,950</u>	<u>\$ 383,701</u>	<u>\$ 1,181,020</u>	<u>\$ 1,722</u>	<u>\$ 1,790,393</u>

THE NOTES TO THE FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.



**VILLAGE OF PLAIN CITY  
MADISON COUNTY, OHIO**

COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH  
FUND BALANCES - PROPRIETARY FUND TYPE AND  
SIMILAR FIDUCIARY FUND TYPE  
FOR THE YEAR ENDED DECEMBER 31, 2004

	Proprietary Fund Type	Fiduciary Fund Type	Total (Memorandum Only)
	Enterprise	Nonexpendable Trust	
Operating cash receipts:			
Charges for services	\$ 839,085	\$ -	\$ 839,085
Total operating cash receipts	<u>839,085</u>	<u>-</u>	<u>839,085</u>
Operating cash disbursements:			
Personal services	379,571	-	379,571
Contractual services	108,433	-	108,433
Supplies and material	156,349	-	156,349
Capital outlay	5,850	-	5,850
Total operating cash disbursements	<u>650,203</u>	<u>-</u>	<u>650,203</u>
Operating income	<u>188,882</u>	<u>-</u>	<u>188,882</u>
Nonoperating cash receipts/(disbursements):			
Other	5,811	-	5,811
Debt service:			
Principal	(123,728)	-	(123,728)
Interest	(63,555)	-	(63,555)
Total nonoperating cash receipts/(disbursements)	<u>(181,472)</u>	<u>-</u>	<u>(181,472)</u>
Net Income	7,410	-	7,410
Cash fund balances, January 1, 2004	<u>311,107</u>	<u>5,000</u>	<u>316,107</u>
Cash fund balances, December 31, 2004	<u>\$ 318,517</u>	<u>\$ 5,000</u>	<u>\$ 323,517</u>

THE NOTES TO THE FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

VILLAGE OF PLAIN CITY  
MADISON COUNTY, OHIO

COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS  
AND ENCUMBRANCES COMPARED WITH EXPENDITURE  
AUTHORITY - BUDGET AND ACTUAL  
FOR THE YEAR ENDED DECEMBER 31, 2004

Fund Types	Receipts					Disbursements						
	County Certified Unencumbered Cash	Budget	Total Estimated Resources	Actual 2004 Receipts	Variance Favorable (Unfavorable)	(Restated) Prior Year Carryover Appropriations	2004 Appropriations	Total	Actual 2004 Disbursements	Encumbrances Outstanding at 12/31/04	Total	Variance Favorable (Unfavorable)
Governmental:												
General	\$ 337,279	\$ 1,381,100	\$ 1,718,379	\$ 1,321,936	\$ (59,164)	\$ 21,367	\$ 1,424,384	\$ 1,445,751	\$ 1,428,351	\$ 2,079	\$ 1,430,430	\$ 15,321
Special Revenue	300,773	263,700	564,473	301,073	37,373	16,638	548,504	565,142	261,601	2,293	263,894	301,248
Capital Projects	547,903	80,000	627,903	95,684	15,684	237,256	383,000	620,256	371,040	-	371,040	249,216
Proprietary:												
Enterprise	309,924	902,000	1,211,924	844,896	(57,104)	1,183	864,055	865,238	837,486	1,041	838,527	26,711
Fiduciary:												
Expendable	1,722	-	1,722	-	-	-	1,722	1,722	-	-	-	1,722
Nonexpendable	5,000	-	5,000	-	-	-	5,000	5,000	-	-	-	5,000
Total (Memorandum Only)	<u>\$ 1,502,601</u>	<u>\$ 2,626,800</u>	<u>\$ 4,129,401</u>	<u>\$ 2,563,589</u>	<u>\$ (63,211)</u>	<u>\$ 276,444</u>	<u>\$ 3,226,665</u>	<u>\$ 3,503,109</u>	<u>\$ 2,898,478</u>	<u>\$ 5,413</u>	<u>\$ 2,903,891</u>	<u>\$ 599,218</u>

**VILLAGE OF PLAIN CITY  
MADISON COUNTY, OHIO**

COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND  
CHANGES IN CASH FUND BALANCES - ALL GOVERNMENTAL FUND TYPES AND  
SIMILAR FIDUCIARY FUND TYPE  
FOR THE YEAR ENDED DECEMBER 31, 2003

	Governmental Fund Types			Fiduciary Fund Type	Total (Memorandum Only)
	General	Special Revenue	Capital Projects	Expendable Trust	
Cash receipts:					
Local taxes	\$ 862,085	\$ 93,792	\$ -	\$ -	\$ 955,877
Intergovernmental	298,982	159,054	-	-	458,036
Charges for services	146,588	20,383	381,532	-	548,503
Fines, licenses, and permits	89,997	53,243	-	-	143,240
Interest	25,988	4,155	-	-	30,143
Miscellaneous	18,675	14,232	-	-	32,907
Total cash receipts	<u>1,442,315</u>	<u>344,859</u>	<u>381,532</u>	<u>-</u>	<u>2,168,706</u>
Cash disbursements:					
Current:					
Security of persons and property	537,556	100,055	-	-	637,611
Leisure time activities	21,235	51,204	-	-	72,439
Community environment	104,990	-	-	-	104,990
Basic utility services	146,037	-	-	-	146,037
Transportation	-	183,941	-	-	183,941
General government	506,187	-	-	-	506,187
Capital outlay	53,492	-	91,721	-	145,213
Debt service:					
Principal retirement	-	-	267,529	-	267,529
Interest charges	-	-	9,727	-	9,727
Total cash disbursements	<u>1,369,497</u>	<u>335,200</u>	<u>368,977</u>	<u>-</u>	<u>2,073,674</u>
Excess of cash receipts over cash disbursements	72,818	9,659	12,555	-	95,032
Cash fund balances, January 1, 2003	<u>257,547</u>	<u>334,570</u>	<u>1,443,821</u>	<u>1,722</u>	<u>2,037,660</u>
Cash fund balances, December 31, 2003	<u>\$ 330,365</u>	<u>\$ 344,229</u>	<u>\$ 1,456,376</u>	<u>\$ 1,722</u>	<u>\$ 2,132,692</u>

THE NOTES TO THE FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

**VILLAGE OF PLAIN CITY  
MADISON COUNTY, OHIO**

COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH  
FUND BALANCES - PROPRIETARY FUND TYPE AND  
SIMILAR FIDUCIARY FUND TYPE  
FOR THE YEAR ENDED DECEMBER 31, 2003

	Proprietary Fund Types	Fiduciary Fund Types	Total (Memorandum Only)
	Enterprise	Nonexpendable Trust	
Operating cash receipts:			
Charges for services	\$ 843,826	\$ -	\$ 843,826
Total operating cash receipts	<u>843,826</u>	<u>-</u>	<u>843,826</u>
Operating cash disbursements:			
Personal services	354,945	-	354,945
Contractual services	115,303	-	115,303
Supplies and material	141,889	-	141,889
Capital outlay	14,100	-	14,100
Total operating cash disbursements	<u>626,237</u>	<u>-</u>	<u>626,237</u>
Operating income	<u>217,589</u>	<u>-</u>	<u>217,589</u>
Nonoperating cash receipts/(disbursements):			
Debt service:			
Principal	(114,002)	-	(114,002)
Interest	(80,181)	-	(80,181)
Total nonoperating cash receipts/(disbursements)	<u>(194,183)</u>	<u>-</u>	<u>(194,183)</u>
Net Income	23,406	-	23,406
Cash fund balances, January 1, 2003	<u>287,701</u>	<u>5,000</u>	<u>292,701</u>
Cash fund balances, December 31, 2003	<u>\$ 311,107</u>	<u>\$ 5,000</u>	<u>\$ 316,107</u>

THE NOTES TO THE FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

VILLAGE OF PLAIN CITY  
MADISON COUNTY, OHIO

COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS  
AND ENCUMBRANCES COMPARED WITH EXPENDITURE  
AUTHORITY - BUDGET AND ACTUAL  
FOR THE YEAR ENDED DECEMBER 31, 2003

Fund Types	Receipts					Disbursements						
	County Certified Unencumbered Cash	Budget	Total Estimated Resources	Actual 2003 Receipts	Variance Favorable (Unfavorable)	Prior Year Carryover Appropriations	2003 Appropriations	Total	Actual 2003 Disbursements	Encumbrances Outstanding at 12/31/03	Total	Variance Favorable (Unfavorable)
Governmental:												
General	\$ 274,206	\$ 1,365,691	\$ 1,639,897	\$ 1,442,315	\$ 76,624	\$ 1,196	\$ 1,385,404	\$ 1,386,600	\$ 1,369,497	\$ 21,367	\$ 1,390,864	\$ (4,264)
Special Revenue	313,868	269,029	582,897	344,859	75,830	2,847	551,713	554,560	335,200	16,638	351,838	202,722
Capital Projects	1,111,173	80,000	1,191,173	381,532	301,532	332,650	762,620	1,095,270	368,977	908,475	1,277,452	(182,182)
Proprietary:												
Enterprise	286,439	886,500	1,172,939	843,826	(42,674)	1,261	806,727	807,988	820,420	1,183	821,603	(13,615)
Fiduciary:												
Expendable	1,722	-	1,722	-	-	-	1,722	1,722	-	-	-	1,722
Nonexpendable	5,000	-	5,000	-	-	-	5,000	5,000	-	-	-	5,000
Total (Memorandum Only)	<u>\$ 1,992,408</u>	<u>\$ 2,601,220</u>	<u>\$ 4,593,628</u>	<u>\$ 3,012,532</u>	<u>\$ 411,312</u>	<u>\$ 337,954</u>	<u>\$ 3,513,186</u>	<u>\$ 3,851,140</u>	<u>\$ 2,894,094</u>	<u>\$ 947,663</u>	<u>\$ 3,841,757</u>	<u>\$ 9,383</u>

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THE NOTES TO THE FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

**VILLAGE OF PLAIN CITY  
MADISON COUNTY, OHIO**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEARS ENDED DECEMBER 31, 2004 AND 2003**

**NOTE 1 - DESCRIPTION OF THE ENTITY**

The Village of Plain City (the "Village") is a body politic and corporate established for the purpose of exercising the rights and privileges conveyed to it by the constitution and laws of the State of Ohio.

The Village operates under a council-mayor form of government and provides the following services: general governmental services, including water, sewer and refuse utilities, park operations and police services.

Management believes the financial statements included in this report represent all of the funds of the Village over which the Village officials have direct operating control.

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The most significant of the Village's accounting policies are described below.

**A. BASIS OF PRESENTATION - FUND ACCOUNTING**

The accounts of the Village are maintained on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts. The following fund types are used by the Village.

**GOVERNMENTAL FUNDS**

**General Fund**

The general fund is used to account for all activities of the Village not required to be included in another fund. The general fund balance is available to the Village for any purpose provided it is expended or transferred according to the general laws of Ohio.

**Special Revenue Funds**

These funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specific purposes.

**VILLAGE OF PLAIN CITY  
MADISON COUNTY, OHIO**

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEARS ENDED DECEMBER 31, 2004 AND 2003

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

The Village had the following significant Special Revenue Funds:

*Street Construction, Maintenance and Repair Fund* - This fund receives gasoline tax and motor vehicle tax money for constructing, maintaining, and repairing Village streets.

*Police Fund* - This fund receives tax levy proceeds to provide Village police protection.

Capital Projects Funds

These funds are used to account for receipts that are restricted for the acquisition or construction of major capital projects. The Village had the following significant capital projects funds:

*Water Capital Improvement Fund* - This fund receives a portion of the water and sewer charges for the Village's capital projects.

*Sewer Replacement* - This fund receives a portion of the water and sewer charges for the Village's sewer replacement.

Enterprise Funds

These funds account for operations that are similar to private business enterprises where management intends that the significant costs of providing certain goods or services will be recovered through user charges. The Village had the following significant enterprise funds:

*Water Fund* - This fund receives charges for services from residents to cover the cost of providing this utility.

*Sewer Fund* - This fund receives charges for services from residents to cover the cost of providing this utility.

**VILLAGE OF PLAIN CITY  
MADISON COUNTY, OHIO**

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEARS ENDED DECEMBER 31, 2004 AND 2003

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

Fiduciary Funds (Trust Funds)

Trust funds are used to account for resources restricted by legally binding trust agreements. If the agreement requires the Village to maintain the corpus of the trust, the fund is classified as a nonexpendable trust fund. Other trust funds are classified as expendable. The nonexpendable trust fund's interest received is credited directly to the Park fund Special Revenue Fund.

**B. BASIS OF ACCOUNTING**

These financial statements follow the basis of accounting prescribed or permitted by the Auditor of State, which is similar to the cash receipts and disbursements basis of accounting. Receipts are recognized when received in cash rather than when earned, and disbursements are recognized when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as prescribed or permitted by the Auditor of State.

**C. BUDGETARY PROCESS**

The budgetary process is prescribed by provisions of the Ohio Revised Code and entails the preparation of budgetary documents within an established timetable. The major documents prepared are the tax budget, the certificate of estimate resources, and the appropriation resolution, all of which are prepared on the budgetary basis of accounting. The certificate of estimated resources and the appropriations resolution are subject to amendment throughout the year with the legal restriction that appropriations cannot exceed estimated resources, as certified. All funds (except Agency funds) are legally required to be budgeted and appropriated. The primary level of budgetary control is at the object level within each department within each fund. The Village has elected to present the budgetary comparison statement at the fund type level. Any budgetary modifications at this level may only be made by resolution of the Village's Council.



**VILLAGE OF PLAIN CITY  
MADISON COUNTY, OHIO**

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEARS ENDED DECEMBER 31, 2004 AND 2003

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

*Tax Budget:*

A budget of estimated cash receipts and disbursements is submitted to the County Auditor, as secretary of the County Budget Commission, by July 20 of each year, for the period January 1 to December 31 of the following year. The expressed purpose of the tax budget is to reflect the need for existing (or increased) tax rates. Madison County Commissioners waived this requirement for 2004 and 2003.

*Estimated Resources:*

The County Budget Commission determines if the budget substantiates a need to levy the full amount of authorized property tax rates and reviews receipt estimates. The County Budget Commission certifies its actions to the Village by September 1. As part of this certification, the Village receives the official certificate of estimated resources, which states the projected receipts of each fund. On or about January 1, the certificate is amended to include unencumbered fund balances at December 31 of the preceding year. Further amendments may be made during the year if the Village determined that receipts collected will be greater than or less than the prior estimate, and the Budget Commission finds the revised estimate to be reasonable. Prior to December 31, the Village must revise its budget so that the total contemplated expenditures from a fund during the ensuing fiscal year will not exceed the amount stated in the certificate of estimated resources. The revised budget then serves as the basis for the annual appropriation measure.

*Appropriations:*

A temporary appropriation measure to control cash disbursements may be passed on or about January 1 of each year for the period January to March 31. An annual appropriation measure must be passed by April 1 of each year for the period January 1 to December 31. The appropriations measure may be amended or supplemented during the year as new information becomes available. Appropriations may not exceed estimated resources. The Village legally adopted one appropriation modification during 2004 and none during 2003.

*Encumbrances:*

As part of the formal budgetary control, purchase orders, contracts, and other commitments for the expenditure of funds are recorded in order to reserve the portion of the applicable appropriation.

**VILLAGE OF PLAIN CITY  
MADISON COUNTY, OHIO**

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEARS ENDED DECEMBER 31, 2004 AND 2003

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

At the close of each fiscal year, the unencumbered balance of each appropriation reverts to the respective fund from which it was appropriated and becomes subject to future appropriations. The encumbered appropriation balance is carried forward to the succeeding fiscal year and need not be reappropriated.

**D. CASH AND CASH EQUIVALENTS**

For reporting purposes, the Village considers “Cash and Cash Equivalents” to be cash on hand, demand deposits, and all investments held by the Village with a maturity date less than or equal to three months from the date of purchase. Interest income earned and received by the Village totaled \$29,192 and \$30,143 for the years ended December 31, 2004 and 2003, respectively.

**E. PROPERTY, PLANT AND EQUIPMENT**

Fixed assets are not capitalized in any of the Village’s funds. Instead, capital acquisition and construction costs are recorded as expenditures in the fund in the year expended. The costs of normal maintenance and repairs, along with improvements, are also expended. Depreciation is not recorded.

**F. UNPAID VACATION AND SICK LEAVE**

Employees are entitled to cash payments for unused vacation and sick leave in certain circumstances, such as upon leaving employment. Unpaid vacation and sick leave are not reflected as liabilities under the cash basis of accounting used by the Village.

**G. INTERGOVERNMENTAL REVENUES**

Intergovernmental revenues, such as entitlements and grants awarded on a non-reimbursable basis are recorded when received in accordance with the Village’s cash basis method of accounting.

**H. TOTAL COLUMNS ON FINANCIAL STATEMENTS**

Total columns on the financial statements are captioned “Total (Memorandum Only)” to indicate that they are presented only to facilitate financial analysis. Interfund-type eliminations have not been made in the aggregation of this data.

**VILLAGE OF PLAIN CITY  
MADISON COUNTY, OHIO**

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEARS ENDED DECEMBER 31, 2004 AND 2003

**NOTE 3 - COMPLIANCE**

- A. The following funds had appropriations in excess of estimated resources for the year ended December 31, 2004, in noncompliance with Ohio Revised Code Section 5705.39:

<u>Fund Type/Fund</u>	<u>Estimated Resources</u>	<u>Appropriations</u>	<u>Excess</u>
<b><u>2004:</u></b>			
<b><u>SPECIAL REVENUE FUNDS:</u></b>			
State Highway	\$ 19,760	\$ 26,500	\$ 6,740
Police	118,393	121,764	3,371
Permissive	69,020	69,430	410

The Village's fiscal officer will obtain additional amended certificates once notified of increased receipts and compare certified estimated resources to approved appropriations.

- B. The following funds had expenditures in excess of appropriations for the years ended December 31, 2004 and 2003, in noncompliance with Ohio Revised Code Section 5705.41(B):

<u>Fund Type/Fund/Department/Object</u>	<u>Appropriations</u>	<u>Expenditures</u>	<u>Excess</u>
<b><u>2004:</u></b>			
<b><u>GENERAL FUND:</u></b>			
Police: Benefits	\$ 107,912	\$ 108,824	\$ 912
Police: Supplies & Materials	13,150	13,891	741
Refuse	152,000	155,030	3,030
Mayor: Contractual Services	1,200	3,141	1,941
Mayor: Supplies & Materials	2,000	2,078	78
Council: Salaries	16,000	16,101	101
Council: Benefits	1,000	1,101	101
Council: Contractual Services	23,000	41,193	18,193
Council: Contractual Services	23,000	23,152	152
Land & Building: Salaries	137,500	141,978	4,478
Land & Building: Benefits	53,000	56,379	3,379
Land & Building: Contractual Services	67,000	72,302	5,302
General Government: Contractual Services	70,000	78,517	8,517
General Government: Supplies & Materials	25,000	26,040	1,040

**VILLAGE OF PLAIN CITY  
MADISON COUNTY, OHIO**

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEARS ENDED DECEMBER 31, 2004 AND 2003

**NOTE 3 - COMPLIANCE - (Continued)**

<u>Fund Type/Fund/Department/Object</u>	<u>Appropriations</u>	<u>Expenditures</u>	<u>Excess</u>
<b><u>2004:</u></b>			
<b><u>SPECIAL REVENUE FUND:</u></b>			
Street Fund			
Benefits	\$ 25,000.00	\$ 26,914.00	\$ 1,914.00
Contractual Services	7,569	11,375	3,806
Park Fund			
Salaries	-	1,520	1,520
Police Fund			
Benefits	37,912	50,915	13,003
 <u>CAPITAL PROJECTS FUND:</u>			
Water Capital Improvement Fund			
Capital Improvement	77,256	77,261	5
 <u>ENTERPRISE FUNDS:</u>			
Water Fund			
Salaries	123,000	127,391	4,391
Contractual Services	47,000	47,196	196
Operations and Maintenance	81,000	83,370	2,370
Sewer Fund			
Salaries	119,000	123,659	4,659
Contractual Services	45,000	61,237	16,237
Pool Fund			
Suplies & Materials	2,200	2,607	407

**VILLAGE OF PLAIN CITY  
MADISON COUNTY, OHIO**

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEARS ENDED DECEMBER 31, 2004 AND 2003

**NOTE 3 - COMPLIANCE - (Continued)**

<u>Fund Type/Fund/Department/Object</u>	<u>Appropriations</u>	<u>Expenditures</u>	<u>Excess</u>
<b><u>2003 :</u></b>			
<b><u>GENERAL FUND:</u></b>			
Police: Salaries	\$ 358,000	\$ 363,418	\$ 5,418
Police: Supplies & Materials	51,834	56,801	4,967
Street Traffic Lights	38,000	38,972	972
Pool: Contractual Services	2,300	2,535	235
Pool: Supplies & Materials	13,150	14,401	1,251
Planning & Zoning: Salaries	5,000	7,000	2,000
Planning & Zoning: Engineering Fees	50,000	81,702	31,702
Planning & Zoning: Supplies & Materials	3,000	3,239	239
Refuse	150,000	158,318	8,318
Mayor: Contractual Services	1,000	1,164	164
Council: Contractual Services	23,000	23,152	152
Fiscal Officer: Contractual	4,000	5,140	1,140
Fiscal Officer: Supplies & Materials	1,500	2,022	522
Land & Building: Salaries	115,300	119,626	4,326
Land & Building: Benefits	50,000	50,737	737
Land & Building: Supplies & Materials	35,000	41,359	6,359
General Government: Contractual Services	70,000	70,396	396
General Government: RITA Fees	27,000	31,192	4,192
General Government: Supplies & Materials	25,000	26,242	1,242
<b><u>SPECIAL REVENUE FUNDS:</u></b>			
Street Fund			
Salaries	43,060	52,283	9,223
Benefits	15,000	18,812	3,812
Contractual Services	5,000	5,798	798
Operations and Maintenance	31,000	31,781	781
State Highway Fund			
Snow Removal	2,000	2,103	103
Park Fund			
Benefits	1,000	2,081	1,081
Contractual Services	11,000	12,360	1,360
Operations and Maintenance	5,000	6,164	1,164

**VILLAGE OF PLAIN CITY  
MADISON COUNTY, OHIO**

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEARS ENDED DECEMBER 31, 2004 AND 2003

**NOTE 3 - COMPLIANCE - (Continued)**

<u>Fund Type/Fund/Department/Object</u>	<u>Appropriations</u>	<u>Expenditures</u>	<u>Excess</u>
<b><u>2003 :</u></b>			
<b><u>CAPITAL PROJECTS FUND:</u></b>			
Sewer Capital Improvement Fund			
Capital Improvement	\$ 808,000.00	\$ 1,000,186.00	\$ 192,186.00
<b><u>ENTERPRISE FUNDS:</u></b>			
Water Fund			
Benefits	46,350	53,272	6,922
Contractual Services	30,000	49,992	19,992
Operations and Maintenance	80,000	80,867	867
Sewer Fund			
Salaries	109,100	110,606	1,506
Benefits	44,300	47,842	3,542
Contractual Services	45,000	65,740	20,740
Operations and Maintenance	44,000	48,136	4,136
Capital Improvement	5,000	9,734	4,734

The Village's fiscal officer will review appropriations to ensure they are sufficient prior to disbursements being processed.

**NOTE 4 - EQUITY IN POOLED CASH AND CASH EQUIVALENTS**

The Village maintains a cash and investments pool used by all funds. The Ohio Revised Code prescribes allowable deposits and investments. The carrying amount of cash and investments at December 31 was as follows:

	<u>2004</u>	<u>2003</u>
Deposits: Demand deposits	\$ 1,177,715	\$ 1,519,369
Deposits: Certificates of deposits	5,000	5,000
Investments in STAR Ohio	<u>931,195</u>	<u>924,430</u>
Total cash and cash equivalents	<u>\$ 2,113,910</u>	<u>\$ 2,448,799</u>

*Deposits:* Deposits are either (1) insured by the Federal Depository Insurance Corporation or (2) collateralized by the financial institution's public entity deposit pool.

**VILLAGE OF PLAIN CITY  
MADISON COUNTY, OHIO**

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEARS ENDED DECEMBER 31, 2004 AND 2003

**NOTE 4 - EQUITY IN POOLED CASH AND CASH EQUIVALENTS - (Continued)**

*Investments:* Investments in STAR Ohio are not endorsed by securities that exist in physical or book-entry form. Investments in STAR Ohio are valued at amounts reported by the State Treasurer.

**NOTE 5 - DEBT OBLIGATIONS**

At December 31, 2004 and 2003, debt obligations consisted of the following issuances:

<u>Description</u>	<u>Balance at 12/31/2004</u>	<u>Balance at 12/31/2003</u>
1998 Richwood Bank note for Water Plant upgrades, due in monthly installments of \$6,438, through 2005, bearing interest at 5.25%.	\$ 62,334	\$ 134,180
1993 Ohio Water Development Authority (OWDA) note for Water Main replacement due in semi-annual installments of \$9,108, through 2017, bearing interest at 2%.	199,591	213,535
1992 OWDA note for Water Construction, due in semi-annual installments of \$15,331, through 2016, bearing interest at 7.65%.	229,944	242,382
1991 OWDA note for Water Construction, due in semi-annual installments of \$9,871, through 2015, bearing interest at 7.66%.	138,915	147,369
1985 OWDA note for Sewer Construction, due in semi-annual installments of \$38,597, through 2009, bearing interest at 9.98%.	268,789	314,588
1982 OWDA note for Sewer Construction, due in semi-annual installments of \$28,525, through 2007, bearing interest at 9.72%.	<u>99,368</u>	<u>142,561</u>
Total debt obligations	<u>\$ 998,941</u>	<u>\$ 1,194,615</u>

**VILLAGE OF PLAIN CITY  
MADISON COUNTY, OHIO**

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEARS ENDED DECEMBER 31, 2004 AND 2003

**NOTE 5 - DEBT OBLIGATIONS - (Continued)**

Transactions for the year ended December 31, 2004, are summarized as follows:

	Balance at 12/31/2003	Proceeds	Retirements	Balance at 12/31/2004
Richwood Bank Note - 1998	\$ 134,180	\$ -	\$ (71,846)	\$ 62,334
OWDA - 1993	213,535	-	(13,944)	199,591
OWDA - 1992	242,282	-	(12,338)	229,944
OWDA - 1991	147,369	-	(8,454)	138,915
OWDA - 1985	314,588	-	(45,799)	268,789
OWDA - 1982	<u>142,561</u>	<u>-</u>	<u>(43,193)</u>	<u>99,368</u>
Total Notes	<u>\$ 1,194,515</u>	<u>\$ -</u>	<u>\$(195,574)</u>	<u>\$ 998,941</u>

Transactions for the year ended December 31, 2003, are summarized as follows:

	Balance at 12/31/2002	Proceeds	Retirements	Balance at 12/31/2003
Richwood Bank Note - 1998	\$ 401,709	\$ -	\$(267,529)	\$ 134,180
OWDA - 1993	227,205	-	(13,670)	213,535
OWDA - 1992	253,853	-	(11,471)	242,382
OWDA - 1991	155,221	-	(7,852)	147,369
OWDA - 1985	356,231	-	(41,643)	314,588
OWDA - 1982	<u>181,927</u>	<u>-</u>	<u>(39,366)</u>	<u>142,561</u>
Total Notes	<u>\$ 1,576,146</u>	<u>\$ -</u>	<u>\$(381,531)</u>	<u>\$ 1,194,615</u>



**VILLAGE OF PLAIN CITY  
MADISON COUNTY, OHIO**

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEARS ENDED DECEMBER 31, 2004 AND 2003

**NOTE 5 - DEBT OBLIGATIONS - (Continued)**

The principal and interest requirements to retire the debt obligations outstanding at December 31, 2004 is as follows:

Year Ending December 31,	Richwood Bank Note - 1998		OWDA - 1993		OWDA - 1992	
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>
2005	\$ 62,334	\$ 13,351	\$ 7,041	\$ 2,067	\$ 6,394	\$ 8,937
2006	-	-	14,362	3,852	13,754	16,908
2007	-	-	14,650	3,566	14,794	15,868
2008	-	-	14,944	3,272	15,912	14,750
2009	-	-	15,242	2,974	17,116	13,546
2010 - 2014	-	-	80,906	9,372	107,058	46,254
2015 - 2017	-	-	52,446	2,111	54,916	6,307
<b>TOTALS</b>	<u>\$ 62,334</u>	<u>\$ 13,351</u>	<u>\$ 199,591</u>	<u>\$27,214</u>	<u>\$229,944</u>	<u>\$ 122,570</u>

  

Year Ending December 31,	OWDA - 1991		OWDA - 1985		OWDA - 1982	
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>
2005	\$ 4,383	\$ 5,488	\$ 23,988	\$ 14,610	\$ 23,696	\$ 4,829
2006	9,438	10,305	52,764	24,432	49,695	7,355
2007	10,160	9,582	58,030	19,166	25,977	2,549
2008	10,938	8,804	63,820	13,374	-	-
2009	11,776	7,966	70,187	7,005	-	-
2010 - 2014	73,876	24,835	-	-	-	-
2015 - 2017	18,344	1,401	-	-	-	-
<b>TOTALS</b>	<u>\$ 138,915</u>	<u>\$ 68,381</u>	<u>\$ 268,789</u>	<u>\$ 78,587</u>	<u>\$ 99,368</u>	<u>\$ 14,733</u>

During the years ended December 31, 2004 and 2003, OWDA granted the Village an interest credit enhancement in the amounts of \$8,146 and \$8,681, respectively.

**VILLAGE OF PLAIN CITY  
MADISON COUNTY, OHIO**

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEARS ENDED DECEMBER 31, 2004 AND 2003

**NOTE 6 - CAPITALIZED LEASE - LESSEE DISCLOSURE**

During the year ended December 31, 2003, the Village entered into a capitalized lease for a street sweeper and a dump truck.

The lease meets the criteria of a capital lease as defined by Statement of Financial Accounting Standards No.13, "Accounting for Leases", which defines a capital lease generally as one which transfers benefits and risks of ownership to the lessee.

The following is a schedule of the future minimum lease payments required under the capital lease and the present value of the minimum lease payments as of December 31, 2004.

<u>Year Ended December 31,</u>	<u>Payment</u>
2005	\$ 40,824.00
2006	40,824
2007	<u>20,412</u>
Total minimum lease payments	102,060
Less: amount representing interest	<u>(5,077)</u>
Present value of minimum lease payments	<u>\$ 96,983</u>

Under the basis of accounting utilized by the Village, the capital assets are not reflected on the financial statements and payments are allocated and recorded in the General, Water and Sewer funds.

**NOTE 7 - PROPERTY TAX**

Real property taxes become a lien on January 1 preceding the October 1 date for which rates are adopted by the County. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable homestead and rollback deductions. Homestead and rollback amounts are then paid by the State and are reflected in the accompanying financial statements as Intergovernmental Receipts. Real property taxes are payable annually or semiannually to the County. If paid annually, payment is due December 31; if paid semiannually, the first payment is due December 31 with the remainder payable by June 20 of the following year. Under certain circumstances, state statute permits later payment dates to be established.

Public utilities are also taxed on personal and real property located within the Village.

**VILLAGE OF PLAIN CITY  
MADISON COUNTY, OHIO**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEARS ENDED DECEMBER 31, 2004 AND 2003**

**NOTE 7 - PROPERTY TAX - (Continued)**

Tangible personal property tax is assessed by the property owners, who must file a list of such property to the County by each April 30.

The County is responsible for assessing property, and for billing, collecting, and distributing all property taxes on behalf of the Village.

**NOTE 8 - LOCAL INCOME TAX**

This locally levied tax of 1% applies to gross salaries, wages and other personal service compensation earned by residents both in and out of the Village and to earnings of nonresidents (except certain transients) earned in the Village. It also applies to the net income of business organizations located within the Village. The Village contracts with the Regional Income Tax Authority to collect and process its income tax returns. Income receipts are accounted for in the General Fund. The Village collected \$844,395 and \$821,250 for 2004 and 2003, respectively.

**NOTE 9 - RETIREMENT SYSTEMS**

The Village's law enforcement officers belong to the Ohio Police and Fire Fund (OP&F). Other employees belong to the Ohio Public Employees Retirement System (OPERS) of Ohio. OP&F and OPERS are cost-sharing, multiple-employer plans. These plans provide retirement benefits, including post-retirement healthcare, and survivor and disability benefits to participants as prescribed by the Ohio Revised Code.

Contribution rates are also prescribed by the Ohio Revised Code. For 2004 and 2003, members of OP&F contribute 10% of their wages to the OP&F. The Village contributes an amount equal to 19.5% of their wages. OPERS members contribute 8.5% of their gross salaries. The Village contributes an amount equal to 13.55% of participants' gross salaries. During 2004, OPERS instituted a temporary employer contribution rollback which required the Village to contribute 10.84% of covered payroll. The Village has paid all contributions required through December 31, 2004 and 2003.

**NOTE 10 - RISK MANAGEMENT**

The Village has obtained commercial insurance for the following risks:

- Comprehensive property and general liability
- Vehicles
- Errors and omissions

**VILLAGE OF PLAIN CITY  
MADISON COUNTY, OHIO**

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEARS ENDED DECEMBER 31, 2002 AND 2001

**NOTE 11 - CONTINGENT LIABILITY**

A. LITIGATION

The Village is involved in litigation. The Village's management and legal counsel are not able to predict at this time the outcome of the pending litigation.

B. WASTEWATER TREATMENT PLANT

On May 24, 2002, Ohio EPA issued the Village a National Pollutant Discharge Elimination System Permit ("NPDES Permit") for water discharges associated with the Village's waste water treatment plant. The NPDES Permit contained terms and conditions the Village believed were arbitrary, capricious and otherwise not in compliance with applicable law. The Village appealed the NPDES Permit on June 21, 2002 and filed an Amended Appeal on June 24, 2002 with the Ohio Environmental Review Appeals Commission. In its appeal, the Village challenged the reduction of effluent limits, imposition of certain monitoring requirements and requirement for submission of a facilities monitoring plan.

The Village and Ohio EPA entered in a settlement agreement with respect to this appeal on June 16, 2004. The settlement agreement provides this case will be resolved and the Village's appeal dismissed upon Ohio EPA's final issuance of a modified NPDES Permit and a Permit to Install (PTI) related to a plant expansion and upgrade. The Ohio EPA issued a draft PTI and proposed modification to the NPDES Permit on April 4, 2005.

# TRIMBLE, JULIAN & GRUBE, INC.

“SERVING OHIO LOCAL GOVERNMENTS”

1445 Worthington Woods Boulevard  
Suite B  
Worthington, Ohio 43085

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Facsimile 614.846.2799

## Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards*

Members of Council and Mayor  
Village of Plain City  
213 S. Chillicothe Street  
Plain City, Ohio 43064

We have audited the financial statements of the Village of Plain City as of and for the years ended December 31, 2004 and 2003, and have issued our report thereon dated March 18, 2005. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Village of Plain City's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide an opinion on the internal control over financial reporting. Our consideration of the internal control would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted other matters involving the internal control over financial reporting that we have reported to the management of the Village of Plain City in a separate letter dated March 18, 2005.

Members of Council and Mayor  
Village of Plain City

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Village of Plain City's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance and other matters that are required to be reported under *Government Auditing Standards*, which are described in the accompanying schedule of findings as items 2004-VOPC-001 and 2004-VOPC-002. We also noted certain immaterial instances of noncompliance and other matters that we have reported to the management of the Village of Plain City in a separate letter dated March 18, 2005.

This report is intended solely for the information of the Council of the Village of Plain City and its management and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in cursive script that reads "Trimble, Julian & Grube, Inc.".

Trimble, Julian & Grube, Inc.  
March 18, 2005

**VILLAGE OF PLAIN CITY  
MADISON COUNTY, OHIO**

**SCHEDULE OF FINDINGS  
DECEMBER 31, 2004 AND 2003**

<b>1. FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS</b>	
Finding Number	2004-VOPC-001

Ohio Revised Code Section 5705.39 in part requires that the total appropriation from each fund should not exceed total estimated resources.

It was noted during the audit that the total appropriations exceeded the total estimated resources for the year ended December 31, 2004 as follows:

<u>Fund Type/Fund</u>	<u>Estimated Resources</u>	<u>Appropriations</u>	<u>Excess</u>
<b><u>2004:</u></b>			
<b><u>SPECIAL REVENUE FUNDS:</u></b>			
State Highway	\$ 19,760	\$ 26,500	\$ 6,740
Police	118,393	121,764	3,371
Permissive	69,020	69,430	410

With appropriations exceeding estimated resources, the Village is appropriating monies that are not in the Treasury or in the process of collection that have been certified with the County Auditor. Thus, over appropriating may cause expenditures to increase and cause a deficit fund balance.

We recommend that the Village comply with the Ohio Revised Code by monitoring appropriations so they do not exceed estimated revenue. This may be achieved by monitoring the budget more closely on a continued basis and amending estimated resources or appropriations as necessary.

**VILLAGE OF PLAIN CITY  
MADISON COUNTY, OHIO**

**SCHEDULE OF FINDINGS  
DECEMBER 31, 2004 AND 2003**

<b>1. FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS - (Continued)</b>
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Finding Number	2004-VOPC-002
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Ohio Revised Code Section 5705.41(B) requires in part that no subdivision is to expend monies unless it has been appropriated.

It was noted during the audit that the Village had expenditures in excess of appropriations for the years ended December 31, 2004 and 2003 in the following funds:

<u>Fund Type/Fund/Department/Object</u>	<u>Appropriations</u>	<u>Expenditures</u>	<u>Excess</u>
<b><u>2004:</u></b>			
<b><u>GENERAL FUND:</u></b>			
Police: Benefits	\$ 107,912	\$ 108,824	\$ 912
Police: Supplies & Materials	13,150	13,891	741
Refuse	152,000	155,030	3,030
Mayor: Contractual Services	1,200	3,141	1,941
Mayor: Supplies & Materials	2,000	2,078	78
Council: Salaries	16,000	16,101	101
Council: Benefits	1,000	1,101	101
Council: Contractual Services	23,000	41,193	18,193
Council: Contractual Services	23,000	23,152	152
Land & Building: Salaries	137,500	141,978	4,478
Land & Building: Benefits	53,000	56,379	3,379
Land & Building: Contractual Services	67,000	72,302	5,302
General Government: Contractual Services	70,000	78,517	8,517
General Government: Supplies & Materials	25,000	26,040	1,040



**VILLAGE OF PLAIN CITY  
MADISON COUNTY, OHIO**

**SCHEDULE OF FINDINGS  
DECEMBER 31, 2004 AND 2003**

**1. FINDINGS RELATED TO THE FINANCIAL STATEMENTS  
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS - (Continued)**

Finding Number	2004-VOPC-002 - (Continued)
----------------	-----------------------------

<u>Fund Type/Fund/Department/Object</u>	<u>Appropriations</u>	<u>Expenditures</u>	<u>Excess</u>
<b><u>2004:</u></b>			
<b><u>SPECIAL REVENUE FUND:</u></b>			
Street Fund			
Benefits	\$ 25,000	\$ 26,914	\$ 1,914
Contractual Services	7,569	11,375	3,806
Park Fund			
Salaries	-	1,520	1,520
Police Fund			
Benefits	37,912	50,915	13,003
 <b><u>CAPITAL PROJECTS FUND:</u></b>			
Water Capital Improvement Fund			
Capital Improvement	77,256	77,261	5
 <b><u>ENTERPRISE FUNDS:</u></b>			
Water Fund			
Salaries	123,000	127,391	4,391
Contractual Services	47,000	47,196	196
Operations and Maintenance	81,000	83,370	2,370
Sewer Fund			
Salaries	119,000	123,659	4,659
Contractual Services	45,000	61,237	16,237
Pool Fund			
Supplies & Materials	2,200	2,607	407

**VILLAGE OF PLAIN CITY  
MADISON COUNTY, OHIO**

**SCHEDULE OF FINDINGS  
DECEMBER 31, 2004 AND 2003**

**1. FINDINGS RELATED TO THE FINANCIAL STATEMENTS  
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS - (Continued)**

Finding Number	2004-VOPC-002 - (Continued)
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<u>Fund Type/Fund/Department/Object</u>	<u>Appropriations</u>	<u>Expenditures</u>	<u>Excess</u>
<b><u>2003:</u></b>			
<b><u>GENERAL FUND:</u></b>			
Police: Salaries	\$ 358,000	\$ 363,418	\$ 5,418
Police: Supplies & Materials	51,834	56,801	4,967
Street Traffic Lights	38,000	38,972	972
Pool: Contractual Services	2,300	2,535	235
Pool: Supplies & Materials	13,150	14,401	1,251
Planning & Zoning: Salaries	5,000	7,000	2,000
Planning & Zoning: Engineering Fees	50,000	81,702	31,702
Planning & Zoning: Supplies & Materials	3,000	3,239	239
Refuse	150,000	158,318	8,318
Mayor: Contractual Services	1,000	1,164	164
Council: Contractual Services	23,000	23,152	152
Fiscal Officer: Contractual	4,000	5,140	1,140
Fiscal Officer: Supplies & Materials	1,500	2,022	522
Land & Building: Salaries	115,300	119,626	4,326
Land & Building: Benefits	50,000	50,737	737
Land & Building: Supplies & Materials	35,000	41,359	6,359
General Government: Contractual Services	70,000	70,396	396
General Government: RITA Fees	27,000	31,192	4,192
General Government: Supplies & Materials	25,000	26,242	1,242

**VILLAGE OF PLAIN CITY  
MADISON COUNTY, OHIO**

**SCHEDULE OF FINDINGS  
DECEMBER 31, 2004 AND 2003**

**1. FINDINGS RELATED TO THE FINANCIAL STATEMENTS  
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS - (Continued)**

Finding Number	2004-VOPC-002 - (Continued)		
<u>Fund Type/Fund/Department/Object</u>	<u>Appropriations</u>	<u>Expenditures</u>	<u>Excess</u>
<b><u>2003:</u></b>			
<b><u>SPECIAL REVENUE FUNDS:</u></b>			
Street Fund			
Salaries	\$ 43,060	\$ 52,283	\$ 9,223
Benefits	15,000	18,812	3,812
Contractual Services	5,000	5,798	798
Operations and Maintenance	31,000	31,781	781
State Highway Fund			
Snow Removal	2,000	2,103	103
Park Fund			
Benefits	1,000	2,081	1,081
Contractual Services	11,000	12,360	1,360
Operations and Maintenance	5,000	6,164	1,164
 <b><u>CAPITAL PROJECTS FUND:</u></b>			
Sewer Capital Improvement Fund			
Capital Improvement	808,000	1,000,186	192,186
 <b><u>ENTERPRISE FUNDS:</u></b>			
Water Fund			
Benefits	46,350	53,272	6,922
Contractual Services	30,000	49,992	19,992
Operations and Maintenance	80,000	80,867	867
Sewer Fund			
Salaries	109,100	110,606	1,506
Benefits	44,300	47,842	3,542
Contractual Services	45,000	65,740	20,740
Operations and Maintenance	44,000	48,136	4,136
Capital Improvement	5,000	9,734	4,734

**VILLAGE OF PLAIN CITY  
MADISON COUNTY, OHIO**

**STATUS OF PRIOR YEAR AUDIT FINDINGS  
DECEMBER 31, 2004 AND 2003**

<b><u>Finding Number</u></b>	<b><u>Finding Summary</u></b>	<b><u>Fully Corrected ?</u></b>	<b>Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding No Longer Valid; <i>Explain:</i></b>
2001/2002-VOPC-001	Ohio Revised Code Section 5705.39 requiring appropriations to be limited by estimated resources.	No	The Village fiscal officer is attempting to submit additional requests for amended certificates.
2001/2002-VOPC-002	Ohio Revised Code Section 5705.41(B) requires in part that no subdivision is to expend monies unless it has been appropriated.	No	The Village fiscal officer is attempting to have the Council approve additional appropriation modifications.



**Auditor of State  
Betty Montgomery**

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**VILLAGE OF PLAIN CITY**

**MADISON COUNTY**

**CLERK'S CERTIFICATION**

**This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.**

*Susan Babbitt*

**CLERK OF THE BUREAU**

**CERTIFIED  
MAY 26, 2005**