



**CIRCLEVILLE TOWNSHIP
PICKAWAY COUNTY**

REGULAR AUDIT

FOR THE YEARS ENDED DECEMBER 31, 2005-2006



Mary Taylor, CPA
Auditor of State

**CIRCLEVILLE TOWNSHIP
PICKAWAY COUNTY**

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PICKAWAY COUNTY**

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Mary Taylor, CPA

Auditor of State

INDEPENDENT ACCOUNTANTS' REPORT

Circleville Township
Pickaway County
934 South Washington Street
P.O. Box 121
Circleville, Ohio 43113

To the Board of Trustees:

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Circleville Township, Pickaway County, Ohio, (the Township), as of and for the years ended December 31, 2006, and December 31, 2005, which collectively comprise the Township's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Township's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. The Township processes its financial transactions with the Auditor of State's Uniform Accounting Network (UAN). *Government Auditing Standards* considers this service to impair the independence of the Auditor of State to conduct the audit of the Township because the Auditor of State designed, developed, implemented, and, as requested, operates UAN. However, *Government Auditing Standards* permits the Auditor of State to audit and opine on this entity, because Ohio Revised Code § 117.101 requires the Auditor of State to provide UAN services, and Ohio Revised Code §§ 117.11(B) and 115.56 mandate the Auditor of State to audit Ohio governments. We believe our audit provides a reasonable basis for our opinions.

As discussed in Note 2, the accompanying financial statements and notes follow the cash accounting basis. This is a comprehensive accounting basis other than accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash basis financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Circleville Township, Pickaway County, Ohio, as of December 31, 2006, and December 31, 2005, and the respective changes in cash basis financial position and the respective budgetary comparisons for the General, Gasoline Tax, and Road and Bridge Funds thereof for the years then ended in conformity with the basis of accounting Note 2 describes.

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In accordance with *Government Auditing Standards*, we have also issued our report dated April 27, 2007, on our consideration of the Township's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance, and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

Management's discussion and analysis is not a required part of the basic financial statements but is supplementary information the Governmental Accounting Standards Board requires. We have applied certain limited procedures, consisting principally of inquiries of management regarding the methods of measuring and presenting the required supplementary information. However, we did not audit the information and express no opinion on it.

A handwritten signature in black ink that reads "Mary Taylor". The signature is written in a cursive, flowing style.

Mary Taylor, CPA
Auditor of State

April 27, 2007

**CIRCLEVILLE TOWNSHIP
PICKAWAY COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEARS ENDED DECEMBER 31, 2006 AND 2005
UNAUDITED**

This discussion and analysis of the Circleville Township's financial performance provides an overall review of the Township's financial activities for the years ended December 31, 2006 and 2005, within the limitation of the Township's cash basis accounting. Readers should also review the basic financial statements and notes to enhance their understanding of the Township's financial performance.

Highlights

Key highlights for 2006 are as follows:

Net assets of governmental activities decreased \$19,963 or 3 percent. The fund most affected by the decrease in cash and cash equivalents was the Road and Bridge fund. The decrease in Road and Bridge fund was due to the Township's portion of disbursements for the Crites Road Project as part of the Ohio Public Works Commission grant.

The Township's primary receipts are property and other local taxes and intergovernmental revenues. These revenues represent \$616,482 or 86% of the total cash received for governmental activities during the year. Property and other local tax revenue for 2006 increased slightly due to receiving an increase in inside millage of .3. Intergovernmental revenue increased significantly due to the Township receiving an Ohio Public Works Commission grant during 2006.

Key highlights for 2005 are as follows:

Net assets of governmental activities decreased \$1,165 or less than 1 percent, an insignificant change from prior year.

The Township's primary receipts are property and other local taxes and intergovernmental revenues. These revenues represent \$377,147 or 85% of the total cash received for governmental activities during the year. Property and other local tax revenue for 2005 changed very little compared to 2004; however intergovernmental revenue increased significantly due to an increase in gasoline prices.

Using the Basic Financial Statements

This annual report is presented in a format consistent with the presentation requirements of Governmental Accounting Standards Board Statement No. 34, as applicable to the Township's cash basis of accounting.

Report Components

The statement of net assets and the statement of activities provide information about the cash activities of the Township as a whole.

Fund financial statements provide a greater level of detail. Funds are created and maintained on the financial records of the Township as a way to segregate money whose use is restricted to a particular specified purpose. These statements present financial information by fund, presenting funds with the largest balances or most activity in separate columns.

The notes to the financial statements are an integral part of the government-wide and fund financial statements and provide expanded explanation and detail regarding the information reported in the statements.

**CIRCLEVILLE TOWNSHIP
PICKAWAY COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEARS ENDED DECEMBER 31, 2006 AND 2005
UNAUDITED
(Continued)**

Basis of Accounting

The basis of accounting is a set of guidelines that determine when financial events are recorded. The Township has elected to present its financial statements on a cash basis of accounting. This basis of accounting is a basis of accounting other than generally accepted accounting principles. Under the Township's cash basis of accounting, receipts and disbursements are recorded when cash is received or paid.

As a result of using the cash basis of accounting, certain assets and their related revenues (such as accounts receivable) and certain liabilities and their related expenses (such as accounts payable) are not recorded in the financial statements. Therefore, when reviewing the financial information and discussion within this report, the reader must keep in mind the limitations resulting from the use of the cash basis of accounting.

Reporting the Township as a Whole

The statement of net assets and the statement of activities reflect how the Township did financially during 2006 and 2005, within the limitations of cash basis of accounting. The statement of net assets presents the cash balances of the governmental activities of the Township at year end. The statement of activities compares disbursements with program receipts for each governmental program. Program receipts include charges paid by the recipient of the program's goods or services and grants and contributions restricted to meeting the operational or capital requirements of a particular program. General receipts are all receipts not classified as program receipts. The comparison of cash disbursements with program receipts identifies how each governmental function draws from the Township's general receipts.

These statements report the Township's cash position and the changes in cash position. Keeping in mind the limitations of the cash basis of accounting, you can think of these changes as one way to measure the Township's financial health. Over time, increases or decreases in the Township's cash position is one indicator of whether the Township's financial health is improving or deteriorating. When evaluating the Township's financial condition, you should also consider other non-financial factors as well such as the Township's property tax base and the reliance on non-local financial resources for operations and the need for continued growth in the major local revenue sources such as property taxes.

In the statement of net assets and the statement of activities, the Township has one type of activity.

Governmental activities – All of the Township's basis services are reported here. State and federal grants and property taxes finance most of these activities. Benefits provided through governmental activities are not necessarily paid for by the people receiving them.

Reporting the Township's Most Significant Funds

Fund financial statements provide detailed information about the Township's major funds – not the Township as a whole. The Township established separate funds to better manage its many activities and to help demonstrate that money that is restricted as to how it may be used is being spent for the intended purpose. All of the Township funds are governmental.

**CIRCLEVILLE TOWNSHIP
PICKAWAY COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEARS ENDED DECEMBER 31, 2006 AND 2005
UNAUDITED
(Continued)**

Governmental fund – All of the Township's activities are reported in governmental funds. The governmental fund financial statements provide a detailed view of the Township's governmental operations and the basic services it provides. Governmental fund information helps determine whether there are more or less financial resources that can be spent to finance the Township's programs. The Township's significant governmental funds are presented on the financial statements in separate columns. The information for non-major funds (funds whose activity or balances are not large enough to warrant separate reporting) is combined and presented in total in a single column. The Township's major governmental funds are the General Fund, Gasoline Tax Fund, Road and Bridge Fund, and Public Works Commission Fund (for 2006 only). The programs reported in governmental funds are closely related to those reported in the governmental activities section of the entity-wide statements.

The Township as a Whole

Table 1 provides a summary of the Township's net assets for 2006 compared to 2005 and 2005 compared to 2004 on a cash basis:

(Table 1)
Net Assets

	Governmental Activities		
	2006	2005	2004
Assets			
Cash and Cash Equivalents	\$524,433	\$544,396	\$545,561
Total Assets	524,433	544,396	545,561
Net Assets			
Restricted for:			
Other Purposes	317,286	349,788	306,085
Unrestricted	207,147	194,608	239,476
Total Net Assets	\$524,433	\$544,396	\$545,561

Net assets of governmental activities decreased \$19,963 or 3 percent and \$1,165 or less than 1% during 2006 and 2005 respectively. The primary reason contributing to the decrease in cash balances during 2006 was due to the Township's portion of disbursements for the Crites Road Project as part of the Ohio Public Works Commission grant. The primary reason contributing to the decrease in cash balances during 2005 was due to an increase in capital outlay expenditures for equipment.

Table 2 reflects the changes in net assets in 2006, 2005 and 2004.

**CIRCLEVILLE TOWNSHIP
PICKAWAY COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEARS ENDED DECEMBER 31, 2006 AND 2005
UNAUDITED
(Continued)**

(Table 2)
Changes in Net Assets

	Governmental Activities		
	2006	2005	2004
Receipts:			
Program Receipts			
Charges for Services & Sales	\$21,894	\$36,495	\$41,343
Operating Grants and Contributions	94,674	98,601	86,955
Capital Grants and Contributions	248,032	25,309	0
Total Program Receipts	<u>364,600</u>	<u>160,405</u>	<u>128,298</u>
General Receipts:			
Property Taxes	201,956	181,655	179,265
Other Taxes	27,256	26,771	29,529
Grants and Entitlements Not Restricted to Specific Programs	47,589	46,527	38,977
Debt Proceeds	30,359	0	0
Earnings on Investments	17,472	13,396	9,031
Miscellaneous	25,293	16,411	17,370
Total General Receipts	<u>349,925</u>	<u>284,760</u>	<u>274,172</u>
Total Receipts	<u>714,525</u>	<u>445,165</u>	<u>402,470</u>
Disbursements:			
General Government	81,341	88,992	77,616
Public Safety	107,955	106,812	99,203
Public Works	477,366	190,387	346,566
Health	12,462	11,763	11,139
Human Services	750	0	8,162
Conservation-Recreation	8,450	5,257	1,180
Capital Outlay	15,805	43,119	852
Debt Service:			
Principal Retirement	30,359	0	0
Total Disbursements	<u>734,488</u>	<u>446,330</u>	<u>544,718</u>
Increase/(Decrease) in Net Assets	(19,963)	(1,165)	(142,248)
Net Assets, January 1	<u>544,396</u>	<u>545,561</u>	<u>687,809</u>
Net Assets, December 31	<u><u>\$524,433</u></u>	<u><u>\$544,396</u></u>	<u><u>\$545,561</u></u>

Program receipts represent 51, 36, and 32 percent of the Township's total receipts in 2006, 2005, and 2004, respectively. These receipts consist primarily of restricted intergovernmental receipts such as motor vehicle license, gas tax money, homestead and rollback, various grants and zoning permit receipts.

General receipts represent 49, 64, and 68 percent of the Township's total receipts in 2006, 2005, and 2004, respectively, and of these amounts over 65 percent in 2006, 73 percent in 2005, and 76 percent in 2004 are property taxes and other local taxes. Grants and entitlements and interest make up 19, 21, and 18 percent, in 2006, 2005, and 2004, respectively, of the Township's general receipts. Other receipts are very insignificant and somewhat unpredictable revenue sources, including debt proceeds and miscellaneous revenue.

**CIRCLEVILLE TOWNSHIP
PICKAWAY COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEARS ENDED DECEMBER 31, 2006 AND 2005
UNAUDITED
(Continued)**

Disbursements for General Government represent the overhead costs of running the Township and the support services provided for the other Township activities. These include the costs of most of the Trustees and Fiscal Officer, as well as building and parks upkeep.

Public Safety are the costs of paying for police and fire protection; Public Works is the general maintenance as well as the repair of roads; Health is mainly the County Health Department; Conservation-Recreation is the costs of developing and maintaining the Township parks; Capital Outlay are the costs of equipment and other improvements of the Township; Debt Service is the repayment of a loan.

Governmental Activities

If you look at the Statements of Activities on pages 10 and 19, you will see that the first column lists the major services provided by the Township. The next column identifies the costs of providing these services. The major program disbursements for governmental activities are for General Government, Public Safety and Public Works, which account for 11, 15, and 65 percent, respectively in 2006, 20, 24, and 43 percent, respectively in 2005, and 14, 18, and 64 percent, respectively in 2004, of all governmental disbursements. The next three columns of the Statement entitled Program Cash Receipts identify amounts paid by people who are directly charged for the service and grants received by the Township that must be used to provide a specific service. The Net Receipt (Disbursement) column compares the program receipts to the cost of the service. The "net cost" amount represents the cost of the service which ends up being paid from money provided by local taxpayers. These net costs are paid from the general receipts which are presented at the bottom of the Statement. A comparison between the total cost and services and the net cost is presented in Table 3.

(Table 3)
Governmental Activities

	Total Cost Of Services 2006	Net Cost of Services 2006	Total Cost Of Services 2005	Net Cost of Services 2005	Total Cost Of Services 2004	Net Cost of Services 2004
General Government	\$81,341	(\$76,949)	\$88,992	(\$70,736)	\$77,616	(\$26,975)
Public Safety	107,955	(107,955)	106,812	(106,812)	99,203	(99,203)
Public Works	477,366	(117,158)	190,387	(49,865)	346,566	(268,908)
Health	12,462	(12,462)	11,763	(11,763)	11,139	(11,139)
Human Services	750	(750)	0	0	0	0
Conservation-Recreation	8,450	(8,450)	5,257	(3,630)	9,342	(9,342)
Capital Outlay	15,805	(15,805)	43,119	(43,119)	852	(852)
Debt Service:						
Principal Retirement	30,359	(30,359)	0	0	0	0
Total Expenses	\$734,488	(\$369,888)	\$446,330	(\$285,925)	\$544,718	(\$416,419)

The dependence upon property tax receipts is apparent as approximately 50, 61, and 76 percent of governmental activities are supported through these general receipts in 2006, 2005, and 2004, respectively.

**CIRCLEVILLE TOWNSHIP
PICKAWAY COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEARS ENDED DECEMBER 31, 2006 AND 2005
UNAUDITED
(Continued)**

The Township's Funds

Total governmental funds had receipts of \$714,525, \$445,165, and \$402,470 and disbursements of \$734,488, \$446,330, and \$544,718 for 2006, 2005, and 2004, respectively. The greatest changes within governmental funds occurred within the Road and Bridge fund in 2006 and the Gasoline Tax fund in 2005. The fund balance of the Road and Bridge fund decreased \$25,026 as the result of cash disbursements being in excess of cash receipts. The fund balance of the Gasoline Tax fund increased \$24,201 in 2005 as a result of gas tax rate increases.

General Fund Budgeting Highlights

The Township's budget is prepared according to Ohio law and is based upon accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The most significant budgeted fund is the General Fund.

The Township did not amend its General Fund budget in 2006 or 2005. For 2006, actual cash receipts were \$43,358 higher than budgeted receipts primarily due to intergovernmental and other cash receipts. For 2005, actual cash receipts were \$602 lower than budgeted receipts due to property and other local taxes receipts being lower than expected which was partially offset by intergovernmental, special assessments, earning on investments and miscellaneous cash receipts being higher than expected.

For 2006, final cash disbursements were budgeted at \$259,000 which actual cash disbursements were \$140,306 primarily due to lower expenditures than were anticipated for general government. The result is an increase in fund balance of \$12,539 for 2006. For 2005, final cash disbursements were budgeted at \$314,000 while actual cash disbursements were \$143,388 primarily due to lower expenditures than were anticipated for general government. Even with the decrease in actual disbursements, there was a decrease of \$44,868 in fund balance for 2005.

Capital Assets and Debt Administration

Capital Assets

The Township does not currently keep track of its capital assets and infrastructure, other than an annual inventory valuation of assets.

Debt

At December 31, 2006 and 2005, the Township had no outstanding debt. In 2006, the Township obtained a \$30,359 short-term loan for the Crites Road Project. This loan was repaid, in full, during 2006.

Contacting the Township's Financial Management

This financial report is designed to provide our citizens, taxpayers, investors, and creditors with a general overview of the Township's finances and to reflect the Township's accountability for monies it receives. Questions concerning any of the information in this report or requests for additional information should be directed to Jeffrey R. Palm, Fiscal Officer, Circleville Township, P.O. Box 121, Circleville, Ohio 43113.

**CIRCLEVILLE TOWNSHIP
PICKAWAY COUNTY**

**STATEMENT OF NET ASSETS - CASH BASIS
DECEMBER 31, 2006**

	Governmental Activities
Assets	
Equity in Pooled Cash and Cash Equivalents	\$524,433
<i>Total Assets</i>	<u>524,433</u>
Net Assets	
Restricted for:	
Other Purposes	317,286
Unrestricted	<u>207,147</u>
<i>Total Net Assets</i>	<u>\$524,433</u>

See accompanying notes to the basic financial statements

**CIRCLEVILLE TOWNSHIP
PICKAWAY COUNTY**

**STATEMENT OF CASH BASIS ASSETS AND FUND BALANCES
GOVERNMENTAL FUNDS
DECEMBER 31, 2006**

	General Fund	Gasoline Tax Fund	Road and Bridge Fund	Public Works Commission Fund	Other Governmental Funds	Total Governmental Funds
Assets						
Equity in Pooled Cash and Cash Equivalents	\$207,147	\$77,240	\$124,154	\$0	\$115,892	\$524,433
<i>Total Assets</i>	<u>207,147</u>	<u>77,240</u>	<u>124,154</u>	<u>0</u>	<u>115,892</u>	<u>524,433</u>
Fund Balances						
Unreserved:						
Undesignated (Deficit), Reported in:						
General Fund	207,147	0	0	0	0	207,147
Special Revenue Funds	0	77,240	124,154	0	115,892	317,286
<i>Total Fund Balances</i>	<u>\$207,147</u>	<u>\$77,240</u>	<u>\$124,154</u>	<u>\$0</u>	<u>\$115,892</u>	<u>\$524,433</u>

See accompanying notes to the basic financial statements

**CIRCLEVILLE TOWNSHIP
PICKAWAY COUNTY**

**STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH BASIS FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2006**

	General Fund	Gasoline Tax Fund	Road and Bridge Fund	Public Works Commission Fund	Other Governmental Funds	Total Governmental Funds
Receipts						
Property and Other Local Taxes	\$75,399	\$0	\$98,709	\$0	\$63,424	\$237,532
Licenses, Permits and Fees	0	0	0	0	4,392	4,392
Intergovernmental	34,681	86,201	8,875	248,032	9,481	387,270
Special Assessments	0	0	0	0	9,182	9,182
Earnings on Investments	17,472	2,563	0	0	462	20,497
Miscellaneous	24,578	0	0	0	0	24,578
<i>Total Receipts</i>	<u>152,130</u>	<u>88,764</u>	<u>107,584</u>	<u>248,032</u>	<u>86,941</u>	<u>683,451</u>
Disbursements						
Current:						
General Government	73,224	0	0	0	8,117	81,341
Public Safety	53,000	0	0	0	54,955	107,955
Public Works	0	82,959	86,446	278,391	29,570	477,366
Health	12,462	0	0	0	0	12,462
Human Services	750	0	0	0	0	750
Conservation-Recreation	870	0	0	0	7,580	8,450
Capital Outlay	0	0	15,805	0	0	15,805
Debt Service:						0
Principal Retirement	0	0	30,359	0	0	30,359
<i>Total Disbursements</i>	<u>140,306</u>	<u>82,959</u>	<u>132,610</u>	<u>278,391</u>	<u>100,222</u>	<u>734,488</u>
<i>Excess of Receipts Over (Under) Disbursements</i>	<u>11,824</u>	<u>5,805</u>	<u>(25,026)</u>	<u>(30,359)</u>	<u>(13,281)</u>	<u>(51,037)</u>
Other Financing Sources						
Debt Proceeds	0	0	0	30,359	0	30,359
Other Financing Sources	715	0	0	0	0	715
<i>Total Other Financing Sources</i>	<u>715</u>	<u>0</u>	<u>0</u>	<u>30,359</u>	<u>0</u>	<u>31,074</u>
<i>Net Change in Fund Balances</i>	12,539	5,805	(25,026)	0	(13,281)	(19,963)
<i>Fund Balances Beginning of Year</i>	<u>194,608</u>	<u>71,435</u>	<u>149,180</u>	<u>0</u>	<u>129,173</u>	<u>544,396</u>
<i>Fund Balances End of Year</i>	<u><u>\$207,147</u></u>	<u><u>\$77,240</u></u>	<u><u>\$124,154</u></u>	<u><u>\$0</u></u>	<u><u>\$115,892</u></u>	<u><u>\$524,433</u></u>

See accompanying notes to the basic financial statements

**CIRCLEVILLE TOWNSHIP
PICKAWAY COUNTY**

**STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGE
IN FUND BALANCE - BUDGET AND ACTUAL - BUDGET BASIS
GENERAL FUND
FOR THE YEAR ENDED DECEMBER 31, 2006**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Receipts				
Property and Other Local Taxes	\$72,000	\$72,000	\$75,399	\$3,399
Intergovernmental	12,772	12,772	34,681	21,909
Earnings on Investments	8,000	8,000	17,472	9,472
Miscellaneous	16,000	16,000	24,578	8,578
<i>Total receipts</i>	<u>108,772</u>	<u>108,772</u>	<u>152,130</u>	<u>43,358</u>
Disbursements				
Current:				
General Government	120,000	130,000	73,224	56,776
Public Safety	67,000	57,000	53,000	4,000
Public Works	7,000	6,250	0	6,250
Health	14,000	14,000	12,462	1,538
Human Services	0	750	750	0
Conservation-Recreation	5,000	5,000	870	4,130
Capital Outlay	46,000	46,000	0	46,000
<i>Total Disbursements</i>	<u>259,000</u>	<u>259,000</u>	<u>140,306</u>	<u>118,694</u>
<i>Excess of Receipts Over (Under) Disbursements</i>	<u>(150,228)</u>	<u>(150,228)</u>	<u>11,824</u>	<u>162,052</u>
Other Financing Sources				
Other Financing Sources	0	0	715	715
<i>Total Other Financing Sources</i>	<u>0</u>	<u>0</u>	<u>715</u>	<u>715</u>
<i>Net Change in Fund Balance</i>	(150,228)	(150,228)	12,539	162,767
<i>Fund Balance Beginning of Year</i>	<u>194,608</u>	<u>194,608</u>	<u>194,608</u>	<u>0</u>
<i>Fund Balance End of Year</i>	<u>\$44,380</u>	<u>\$44,380</u>	<u>\$207,147</u>	<u>\$162,768</u>

See accompanying notes to the basic financial statements

**CIRCLEVILLE TOWNSHIP
PICKAWAY COUNTY**

**STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGE
IN FUND BALANCE - BUDGET AND ACTUAL - BUDGET BASIS
GASOLINE TAX FUND
FOR THE YEAR ENDED DECEMBER 31, 2006**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Receipts				
Intergovernmental	\$65,000	\$65,000	\$86,201	\$21,201
Earnings on Investments	0	0	2,563	2,563
<i>Total receipts</i>	<u>65,000</u>	<u>65,000</u>	<u>88,764</u>	<u>23,764</u>
Disbursements				
Current:				
Public Works	<u>122,000</u>	<u>122,000</u>	<u>82,959</u>	<u>39,041</u>
<i>Total Disbursements</i>	<u>122,000</u>	<u>122,000</u>	<u>82,959</u>	<u>39,041</u>
<i>Net Change in Fund Balance</i>	(57,000)	(57,000)	5,805	62,805
<i>Fund Balance Beginning of Year</i>	<u>71,435</u>	<u>71,435</u>	<u>71,435</u>	<u>0</u>
<i>Fund Balance End of Year</i>	<u>\$14,435</u>	<u>\$14,435</u>	<u>\$77,240</u>	<u>\$62,805</u>

See accompanying notes to the basic financial statements

**CIRCLEVILLE TOWNSHIP
PICKAWAY COUNTY**

**STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGE
IN FUND BALANCE - BUDGET AND ACTUAL - BUDGET BASIS
ROAD AND BRIDGE FUND
FOR THE YEAR ENDED DECEMBER 31, 2006**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Receipts				
Property and Other Local Taxes	\$95,000	\$95,000	\$98,709	\$3,709
Intergovernmental	0	0	8,875	8,875
<i>Total receipts</i>	<u>95,000</u>	<u>95,000</u>	<u>107,584</u>	<u>12,584</u>
Disbursements				
Current:				
Public Works	178,000	147,640	86,446	61,194
Capital Outlay	60,000	60,000	15,805	44,195
Debt Service:				
Principal Retirement	0	30,359	30,359	0
<i>Total Disbursements</i>	<u>238,000</u>	<u>237,999</u>	<u>132,610</u>	<u>105,389</u>
<i>Net Change in Fund Balance</i>	(143,000)	(142,999)	(25,026)	117,973
<i>Fund Balance Beginning of Year</i>	<u>149,180</u>	<u>149,180</u>	<u>149,180</u>	<u>0</u>
<i>Fund Balance End of Year</i>	<u><u>\$6,180</u></u>	<u><u>\$6,181</u></u>	<u><u>\$124,154</u></u>	<u><u>\$117,973</u></u>

See accompanying notes to the basic financial statements

CIRCLEVILLE TOWNSHIP
PICKAWAY COUNTY

STATEMENT OF FIDUCIARY NET ASSETS - CASH BASIS
FIDUCIARY FUND
DECEMBER 31, 2006

	Private Purpose Trust
Assets	
Equity in Pooled Cash and Cash Equivalents	\$3,663
<i>Total Assets</i>	<u>\$3,663</u>
Net Assets	
Unrestricted	<u>\$3,663</u>

See accompanying notes to the basic financial statements

**CIRCLEVILLE TOWNSHIP
PICKAWAY COUNTY**

**STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS - CASH BASIS
FIDUCIARY FUND
FOR THE YEAR ENDED DECEMBER 31, 2006**

	<u>Private Purpose Trust</u>
Additions	
Contributions	\$0
<i>Total Additions</i>	<u>0</u>
Deductions	
Payments in Accordance with Trust Agreements	0
<i>Total Deductions</i>	<u>0</u>
Change in Net Assets	0
Net Assets - Beginning of Year	<u>3,663</u>
Net Assets - End of Year	<u><u>\$3,663</u></u>

See accompanying notes to the basic financial statements

**CIRCLEVILLE TOWNSHIP
PICKAWAY COUNTY**

**STATEMENT OF NET ASSETS - CASH BASIS
DECEMBER 31, 2005**

	Governmental Activities
Assets	
Equity in Pooled Cash and Cash Equivalents	\$544,396
<i>Total Assets</i>	<u>544,396</u>
Net Assets	
Restricted for:	
Other Purposes	349,788
Unrestricted	194,608
<i>Total Net Assets</i>	<u>\$544,396</u>

See accompanying notes to the basic financial statements

**CIRCLEVILLE TOWNSHIP
PICKAWAY COUNTY**

**STATEMENT OF ACTIVITIES - CASH BASIS
FOR THE YEAR ENDED DECEMBER 31, 2005**

	Program Cash Receipts			Net (Disbursements) Receipts and Changes in Net Assets	
	Cash Disbursements	Charges for Services and Sales	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities
Governmental Activities					
General Government	\$88,992	\$18,256	\$0	\$0	(\$70,736)
Public Safety	106,812	0	0	0	(106,812)
Public Works	190,387	18,239	96,974	25,309	(49,865)
Health	11,763	0	0	0	(11,763)
Conservation-Recreation	5,257	0	1,627	0	(3,630)
Capital Outlay	43,119	0	0	0	(43,119)
<i>Total Governmental Activities</i>	<u>446,330</u>	<u>36,495</u>	<u>98,601</u>	<u>25,309</u>	<u>(285,925)</u>
		General Receipts			
		Property and Other Local Taxes Levied for:			
		General Purposes			45,797
		Road & Bridge			96,238
		Police District			14,436
		Fire District			37,356
		Park			14,436
		Light			163
		Grants and Entitlements not Restricted to Specific Programs			46,527
		Earnings on Investments			13,396
		Miscellaneous			16,411
		<i>Total General Receipts</i>			<u>284,760</u>
		Change in Net Assets			(1,165)
		<i>Net Assets Beginning of Year</i>			<u>545,561</u>
		<i>Net Assets End of Year</i>			<u>\$544,396</u>

See accompanying notes to the basic financial statements

**CIRCLEVILLE TOWNSHIP
PICKAWAY COUNTY**

**STATEMENT OF CASH BASIS ASSETS AND FUND BALANCES
GOVERNMENTAL FUNDS
DECEMBER 31, 2005**

	General Fund	Gasoline Tax Fund	Road and Bridge Fund	Other Governmental Funds	Total Governmental Funds
Assets					
Equity in Pooled Cash and Cash Equivalents	\$194,608	\$71,435	\$149,180	\$129,173	\$544,396
<i>Total Assets</i>	<u>194,608</u>	<u>71,435</u>	<u>149,180</u>	<u>129,173</u>	<u>544,396</u>
Fund Balances					
Unreserved:					
Undesignated (Deficit), Reported in:					
General Fund	194,608	0	0	0	194,608
Special Revenue Funds	0	71,435	149,180	129,173	349,788
<i>Total Fund Balances</i>	<u>\$194,608</u>	<u>\$71,435</u>	<u>\$149,180</u>	<u>\$129,173</u>	<u>\$544,396</u>

See accompanying notes to the basic financial statements

**CIRCLEVILLE TOWNSHIP
PICKAWAY COUNTY**

**STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH BASIS FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2005**

	General Fund	Gasoline Tax Fund	Road and Bridge Fund	Other Governmental Funds	Total Governmental Funds
Receipts					
Property and Other Local Taxes	\$45,797	\$0	\$96,238	\$74,614	\$216,649
Licenses, Permits and Fees	0	0	0	18,256	18,256
Intergovernmental	22,249	86,101	13,709	46,662	168,721
Special Assessments	667	0	0	9,349	10,016
Earnings on Investments	13,396	1,537	0	179	15,112
Miscellaneous	15,061	0	0	0	15,061
<i>Total Receipts</i>	<u>97,170</u>	<u>87,638</u>	<u>109,947</u>	<u>149,060</u>	<u>443,815</u>
Disbursements					
Current:					
General Government	75,282	0	0	13,710	88,992
Public Safety	46,600	0	0	60,212	106,812
Public Works	1,188	63,437	63,654	62,108	190,387
Health	11,763	0	0	0	11,763
Conservation-Recreation	665	0	0	4,592	5,257
Capital Outlay	7,890	0	35,229	0	43,119
<i>Total Disbursements</i>	<u>143,388</u>	<u>63,437</u>	<u>98,883</u>	<u>140,622</u>	<u>446,330</u>
<i>Excess of Receipts Over (Under) Disbursements</i>	<u>(46,218)</u>	<u>24,201</u>	<u>11,064</u>	<u>8,438</u>	<u>(2,515)</u>
Other Financing Sources					
Other Financing Sources	1,350	0	0	0	1,350
<i>Total Other Financing Sources</i>	<u>1,350</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,350</u>
<i>Net Change in Fund Balances</i>	(44,868)	24,201	11,064	8,438	(1,165)
<i>Fund Balances Beginning of Year</i>	<u>239,476</u>	<u>47,234</u>	<u>138,116</u>	<u>120,735</u>	<u>545,561</u>
<i>Fund Balances End of Year</i>	<u>\$194,608</u>	<u>\$71,435</u>	<u>\$149,180</u>	<u>\$129,173</u>	<u>\$544,396</u>

See accompanying notes to the basic financial statements

**CIRCLEVILLE TOWNSHIP
PICKAWAY COUNTY**

**STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGE
IN FUND BALANCE - BUDGET AND ACTUAL - BUDGET BASIS
GENERAL FUND
FOR THE YEAR ENDED DECEMBER 31, 2005**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Receipts				
Property and Other Local Taxes	\$67,000	\$67,000	\$45,797	(\$21,203)
Intergovernmental	12,772	12,772	22,249	9,477
Special Assessments	0	0	667	667
Earnings on Investments	8,000	8,000	13,396	5,396
Miscellaneous	10,000	10,000	15,061	5,061
<i>Total receipts</i>	<u>97,772</u>	<u>97,772</u>	<u>97,170</u>	<u>(602)</u>
Disbursements				
Current:				
General Government	119,000	129,750	75,282	54,468
Public Safety	80,000	79,250	46,600	32,650
Public Works	40,000	40,000	1,188	38,812
Health	14,000	14,000	11,763	2,237
Conservation-Recreation	8,000	8,000	665	7,335
Capital Outlay	53,000	43,000	7,890	35,110
<i>Total Disbursements</i>	<u>314,000</u>	<u>314,000</u>	<u>143,388</u>	<u>170,612</u>
<i>Excess of Receipts Over (Under) Disbursements</i>	<u>(216,228)</u>	<u>(216,228)</u>	<u>(46,218)</u>	<u>170,010</u>
Other Financing Sources				
Other Financing Sources	0	0	1,350	1,350
<i>Total Other Financing Sources (Uses)</i>	<u>0</u>	<u>0</u>	<u>1,350</u>	<u>1,350</u>
<i>Net Change in Fund Balance</i>	(216,228)	(216,228)	(44,868)	171,360
<i>Fund Balance Beginning of Year</i>	<u>239,476</u>	<u>239,476</u>	<u>239,476</u>	<u>0</u>
<i>Fund Balance End of Year</i>	<u>\$23,248</u>	<u>\$23,248</u>	<u>\$194,608</u>	<u>\$171,360</u>

See accompanying notes to the basic financial statements

**CIRCLEVILLE TOWNSHIP
PICKAWAY COUNTY**

**STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGE
IN FUND BALANCE - BUDGET AND ACTUAL - BUDGET BASIS
GASOLINE TAX FUND
FOR THE YEAR ENDED DECEMBER 31, 2005**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Receipts				
Intergovernmental	\$48,480	\$48,480	\$86,101	\$37,621
Earnings on Investments	0	0	1,537	1,537
<i>Total receipts</i>	<u>48,480</u>	<u>48,480</u>	<u>87,638</u>	<u>39,158</u>
Disbursements				
Current:				
Public Works	<u>90,000</u>	<u>90,000</u>	<u>63,437</u>	<u>26,563</u>
<i>Total Disbursements</i>	<u>90,000</u>	<u>90,000</u>	<u>63,437</u>	<u>26,563</u>
<i>Net Change in Fund Balance</i>	(41,520)	(41,520)	24,201	65,721
<i>Fund Balance Beginning of Year</i>	<u>47,234</u>	<u>47,234</u>	<u>47,234</u>	<u>0</u>
<i>Fund Balance End of Year</i>	<u><u>\$5,714</u></u>	<u><u>\$5,714</u></u>	<u><u>\$71,435</u></u>	<u><u>\$65,721</u></u>

See accompanying notes to the basic financial statements

**CIRCLEVILLE TOWNSHIP
PICKAWAY COUNTY**

**STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGE
IN FUND BALANCE - BUDGET AND ACTUAL - BUDGET BASIS
ROAD AND BRIDGE FUND
FOR THE YEAR ENDED DECEMBER 31, 2005**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Receipts				
Property and Other Local Taxes	\$99,000	\$99,000	\$96,238	(\$2,762)
Intergovernmental	0	0	13,709	13,709
<i>Total receipts</i>	<u>99,000</u>	<u>99,000</u>	<u>109,947</u>	<u>10,947</u>
Disbursements				
Current:				
Public Works	191,000	183,100	63,654	119,446
Capital Outlay	30,000	37,900	35,229	2,671
<i>Total Disbursements</i>	<u>221,000</u>	<u>221,000</u>	<u>98,883</u>	<u>122,117</u>
<i>Net Change in Fund Balance</i>	(122,000)	(122,000)	11,064	133,064
<i>Fund Balance Beginning of Year</i>	<u>138,116</u>	<u>138,116</u>	<u>138,116</u>	<u>0</u>
<i>Fund Balance End of Year</i>	<u><u>\$16,116</u></u>	<u><u>\$16,116</u></u>	<u><u>\$149,180</u></u>	<u><u>\$133,064</u></u>

See accompanying notes to the basic financial statements

CIRCLEVILLE TOWNSHIP
PICKAWAY COUNTY

STATEMENT OF FIDUCIARY NET ASSETS - CASH BASIS
FIDUCIARY FUND
DECEMBER 31, 2005

	Private Purpose Trust
Assets	
Equity in Pooled Cash and Cash Equivalents	\$3,663
<i>Total Assets</i>	<u>\$3,663</u>
Net Assets	
Unrestricted	<u>\$3,663</u>

See accompanying notes to the basic financial statements

**CIRCLEVILLE TOWNSHIP
PICKAWAY COUNTY**

**STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS - CASH BASIS
FIDUCIARY FUND
FOR THE YEAR ENDED DECEMBER 31, 2005**

	Private Purpose Trust
Additions	
Contributions	\$200
<i>Total Additions</i>	<u>200</u>
Deductions	
Payments in Accordance with Trust Agreements	0
<i>Total Deductions</i>	<u>0</u>
Change in Net Assets	200
Net Assets - Beginning of Year	<u>3,463</u>
Net Assets - End of Year	<u><u>\$3,663</u></u>

See accompanying notes to the basic financial statements

**CIRCLEVILLE TOWNSHIP
PICKAWAY COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 2006 AND 2005**

Note 1 – Reporting Entity

Circleville Township, Pickaway County, Ohio is a body politic and corporate established in to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The Township is directed by a publicly elected three-member Board of Trustees. The Township also has an elected Township Fiscal Officer.

The reporting entity is comprised of the primary government.

A. Primary Government

The primary government consists of all funds, departments, boards and agencies that are not legally separate from the Township. The Township provides general government services, including the regulation of zoning and road and bridge maintenance. The Township contracts with Pickaway Township to provide fire services, Pickaway Plains Ambulance Service to provide ambulance services, and the Sheriff of Pickaway County to provide police protection.

B. Component Units

Component units are legally separate organizations for which the Township is financially accountable. The Township is financially accountable for an organization if the Township appoints a voting majority of the organization's governing board and (1) the Township is able to significantly influence the programs or services performed or provided by the organization; or (2) the Township is legally entitled to or can otherwise access the organization's resources; the Township is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide support to, the organization; or the Township is obligated for the debt of the organization. The Township is also financially accountable for any organizations that are fiscally dependent on the Township in that the Township approves their budget, the issuance of their debt or the levying of their taxes. Component units also include legally separate, tax-exempt entities whose resources are for the direct benefit of the Township, are accessible to the Township and are significant in amount to the Township.

The Township has no component units.

C. Jointly Governed Organizations and Public Entity Risk Pools

The Township does not participate in any jointly governed organizations; however the Township contracts with Ohio Township Association Risk Management Authority (OTARMA), a public entity risk pool who provides property and casualty coverage for its members. Note 6 to the financial statements provides additional information for this entity.

The Township's management believes these financial statements present all activities for which the Township is financially accountable.

**CIRCLEVILLE TOWNSHIP
PICKAWAY COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 2006 AND 2005
(Continued)**

Note 2 – Summary of Significant Accounting Policies

As discussed further in Note 2.C, these financial statements are presented on a cash basis of accounting. This cash basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP). Generally accepted accounting principles include all relevant Governmental Accounting Standards Board (GASB) pronouncements, which have been applied to the extent they are applicable to the cash basis of accounting. In the government-wide financial statements, Financial Accounting Standards Board (FASB) pronouncements and Accounting Principles Board (APB) opinions issued on or before November 30, 1989, have been applied, to the extent they are applicable to the cash basis of accounting, unless those pronouncements conflict with or contradict GASB pronouncements, in which case GASB prevails. Following are the more significant of the Township's accounting policies.

A. Basis of Presentation

The Township's basic financial statements consist of government-wide financial statements, including a statement of net assets and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

Government-Wide Financial Statements

The statement of net assets and the statement of activities display information about the Township as a whole. These statements include the financial activities of the primary government. Governmental activities generally are financed through taxes, intergovernmental receipts or other nonexchange transactions.

The statement of net assets presents the cash balance and net assets of the governmental activities of the Township at year end. The statement of activities compares disbursements with program receipts for each of the Township's governmental activities. Disbursements are reported by function. A function is a group of related activities designed to accomplish a major service or regulatory program for which the Township is responsible. Program receipts include charges paid by the recipient of the program's goods or services, grants and contributions restricted to meeting the operational or capital requirements of a particular program and receipts of interest earned on grants that is required to be used to support a particular program. General receipts are all receipts not classified as program receipts, with certain limited exceptions. The comparison of direct disbursements with program receipts identifies the extent to which each governmental function or business-type activity is self-financing on a cash basis or draws from the Township's general receipts.

Fund Financial Statements

During the year, the Township segregates transactions related to certain Township functions or activities in separate funds to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Township at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column.

B. Fund Accounting

The Township uses fund accounting to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. Funds are used to segregate resources that are restricted as to use. All of the Township's funds are governmental.

**CIRCLEVILLE TOWNSHIP
PICKAWAY COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 2006 AND 2005
(Continued)**

Note 2 – Summary of Significant Accounting Policies (Continued)

Governmental Funds

The Township classifies funds financed primarily from taxes, intergovernmental receipts (e.g. grants), and other nonexchange transactions as governmental funds. The Township's major governmental funds are the following:

General Fund – The General Fund accounts for all financial resources, except those required to be accounted for in another fund. The General Fund balance is available to the Township for any purpose provided it is expended or transferred according to the general laws of Ohio.

Gasoline Tax Fund – The Gasoline Tax Fund receives gasoline tax money to pay for constructing, maintaining and repairing Township roads.

Road and Bridge Fund – Road and Bridge Fund receives real estate property tax, personal property tax, manufactured home tax, and homestead and rollback for constructing, maintaining and repairing Township roads and bridges.

Public Works Commission Fund – Public Works Commission Fund receives grants to pay for an Issue II project for road improvements.

The other governmental funds of the Township account for grants and other resources whose use is restricted to a particular purpose.

C. Basis of Accounting

The Township's financial statements are prepared using the cash basis of accounting. Except for modifications having substantial support, receipts are recorded in the Township's financial records and reported in the financial statements when cash is received rather than when earned and disbursements are recorded when cash is paid rather than when a liability is incurred. Any such modifications made by the Township are described in the appropriate section in this note.

As a result of the use of this cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

D. Budgetary Process

All funds are legally required to be budgeted and appropriated. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriations ordinance, all of which are prepared on the budgetary basis of accounting. The tax budget demonstrates a need for existing or increased tax rates. The certificate of estimated resources establishes a limit on the amount the Township may appropriate.

The appropriations ordinance is the Township's authorization to spend resources and sets limits on disbursements plus encumbrances at the level of control selected by the Township. The legal level of control has been established at the object level for all funds.

**CIRCLEVILLE TOWNSHIP
PICKAWAY COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 2006 AND 2005
(Continued)**

Note 2 – Summary of Significant Accounting Policies (Continued)

The certificate of estimated resources may be amended during the year if projected increases or decreases in receipts are identified by the Township Fiscal Officer. The amounts reported as the original budgeted amounts on the budgetary statements reflect the amounts on the certificate of estimated resources when the original appropriations were adopted. The amounts reported as the final budgeted amounts on the budgetary statements reflect the amounts on the amended certificated of estimated resources in effect at the time final appropriations were passed by the Township.

The appropriations ordinance is subject to amendment throughout the year with the restriction that appropriations cannot exceed estimated resources. The amounts reported as the original budgeted amounts reflect the first appropriation ordinance for that fund that covered the entire year. The amounts reported as the final budgeted amounts represent the final appropriation amounts passed by the Township during the year.

E. Cash and Investments

To improve cash management, cash received by the Township is pooled and invested. Individual fund integrity is maintained through Township records. Interest in the pool is presented as "Equity in Pooled Cash and Cash Equivalents".

Investments of the cash management pool and investments with an original maturity of three months or less at the time of purchase are presented on the financial statements as cash equivalents. Investments with an initial maturity of more than three months that were not purchased from the pool are reported as investments. Investments are reported as assets. Accordingly, purchases of investments are not recorded as disbursements, and sales of investments are not recorded as receipts. Gains or losses at the time of sale are recorded as receipts or negative receipts (contra revenue), respectively.

During 2006 and 2005, the Township invested in nonnegotiable certificates of deposit and STAR Ohio. The nonnegotiable certificates of deposit are reported at cost.

STAR Ohio is an investment pool, managed by the State Treasurer's Office, which allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAR Ohio are valued at STAR Ohio's share price, which is the price the investment could be sold for on December 31, 2006.

Interest earnings are allocated to Township funds according to State statutes, grant requirements, or debt related restrictions. Interest receipts credited to the General Fund during 2006 was \$17,472 which includes \$9,432 assigned from other Township funds. Interest receipts credited to the General Fund during 2005 was \$13,396 which includes \$8,030 assigned from other Township funds.

F. Inventory and Prepaid Items

The Township reports disbursements for inventories and prepaid items when paid. These items are not reflected as assets in the accompanying financial statements.

**CIRCLEVILLE TOWNSHIP
PICKAWAY COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 2006 AND 2005
(Continued)**

Note 2 – Summary of Significant Accounting Policies (Continued)

G. Capital Assets

Acquisitions of property, plant and equipment are recorded as disbursements when paid. These items are not reflected as assets in the accompanying financial statements.

H. Employer Contributions to Cost-Sharing Pension Plans

The Township recognizes the disbursement for employer contributions to cost-sharing pension plans when they are paid. As described in Notes 7 and 8, the employer contributions include portions for pension benefits and for postretirement health care benefits.

I. Short-Term Debt Obligations

At December 31, 2006 and 2005, the Township had no outstanding debt. In 2006, the Township received short-term loan proceeds of \$30,359 for the Issue II - Crites Road Project. Proceeds of debt are reported when the cash is received and principal and interest payments are reported when paid. Since recording a capital asset when entering into a capital lease is not the result of a cash transaction, neither an other financing source nor a capital outlay expenditure are reported at inception. The loan was repaid, in full, during 2006.

J. Franchise Fees

The Township receives franchise fees from cable companies for the use of cable lines that run through the Township. These fees are collected annually by the Township in one lump sum payment. The Township records the collection of these fees as miscellaneous revenues.

K. Net Assets

Net assets are reported as restricted when there are limitations imposed on their use either through enabling legislation or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. Net assets restricted for other purposes include resources restricted for constructing, maintaining, and repairing Township roads and bridges.

The Township's policy is to first apply restricted resources when an obligation is incurred for purposes for which both restricted and unrestricted net assets are available.

L. Fund Balance Reserves

The Township reserves any portion of fund balances which is not available for appropriation or which is legally segregated for a specific future use. Unreserved fund balance indicates that portion of fund balance which is available for appropriation in future periods.

Note 3 – Budgetary Basis of Accounting

The budgetary basis as provided by law is based upon accounting for certain transactions on the basis of cash receipts, disbursements, and encumbrances. The Statement of Receipts, Disbursements and Changes in Fund Balance – Budget and Actual – Budgetary Basis presented for the General Fund, Gasoline Tax Fund, and Road and Bridge Fund are prepared on the budgetary basis to provide a meaningful comparison of actual results with the budget.

**CIRCLEVILLE TOWNSHIP
PICKAWAY COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 2006 AND 2005
(Continued)**

Note 4 – Deposits and Investments

Monies held by the Township are classified by State statute into three categories.

Active monies are public monies determined to be necessary to meet current demands upon the Township treasury. Active monies must be maintained either as cash in the Township treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Trustees have identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts, including passbook accounts.

Interim monies held by the Township can be deposited or invested in the following securities:

1. United States Treasury bills, bonds, notes, or any other obligation or security issued by the United States Treasury, or any other obligation guaranteed as to principal and interest by the United States;
2. Bonds, notes, debentures, or any other obligation or security issued by any federal government agency or instrumentality including, but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
3. Written repurchase agreements in the securities listed above provided the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least 2 percent and be marked to market daily, and the term of the agreement must not exceed thirty days;
4. Bonds and other obligations of the State of Ohio or Ohio local governments;
5. Time certificates of deposit or savings or deposit accounts including, but not limited to, passbook accounts;
6. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
7. The State Treasurer's investment pool (STAR Ohio).

Investments in stripped principal or interest obligations, reverse repurchase agreements, and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage, and short selling are also prohibited. An investment must mature within five years from the date of purchase, unless matched to a specific obligation or debt of the Township, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions.

**CIRCLEVILLE TOWNSHIP
PICKAWAY COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 2006 AND 2005
(Continued)**

Note 4 – Deposits and Investments (Continued)

Deposits

Custodial credit risk is the risk that in the event of bank failure, the Township will not be able to recover deposits or collateral securities that are in the possession of an outside party. At December 31, 2006, \$158,445 of the Township's bank balance of \$279,668 was exposed to custodial credit risk while at December 31, 2005, \$150,000 of the Township's bank balance of \$323,663 was exposed to custodial credit risk because those deposits were uninsured and collateralized with securities held by the pledging financial institutions trust department or agent, but not in the Township's name.

The Township has no deposit policy for custodial risk beyond the requirements of State statute. Ohio law requires that deposits be either insured or be protected by eligible securities pledged to and deposited either with the Township or a qualified trustee by the financial institution as security for repayments, or by a collateral pool of eligible securities deposited with a qualified trustee and pledged to secure the repayment of all public monies deposited in the financial institution whose market value at all times shall be at least one hundred five percent of the deposits being secured.

Investments

As of December 31, 2006 and December 31, 2005, the Township had the following investments;

As of December 31, 2006			As of December 31, 2005		
	<u>Carrying Value</u>	<u>Maturity</u>		<u>Carrying Value</u>	<u>Maturity</u>
STAR Ohio	\$246,096	Average	STAR Ohio	\$234,398	Average
Total Portfolio	<u>\$246,096</u>		Total Portfolio	<u>\$234,398</u>	

STAR Ohio carries a rating of AAAM by Standard and Poor's. The Township has no investment policy dealing with investment credit risk beyond the requirements in state statutes. Ohio law requires that STAR Ohio maintain the highest rating provided by at least one nationally recognized standard rating service and that the money market fund be rated in the highest category at the time of purchase by at least one nationally recognized standard rating service.

For an investment, custodial credit risk is the risk that, in the event of failure of the counterparty, the Township will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The Township has no investment policy dealing with investment custodial risk beyond the requirements in ORC 135.14(M)(2) which states, "Payment for investments shall be made only upon the delivery of securities transferred are not represented by a certificate, payment shall be made only upon receipt of confirmation of transfer from the custodian by the treasurer, governing board, or qualified trustee."

Concentration of credit risk is defined by the Government Accounting Standards Board as having five percent or more invested in the securities of a single issuer. The Township places no limit on the amount it may invest in any one issuer. At December 31, 2006 and 2005, the Township had 100% of its investments with STAR Ohio.

**CIRCLEVILLE TOWNSHIP
PICKAWAY COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 2006 AND 2005
(Continued)**

Note 5 – Property Taxes

Property taxes include amounts levied against all real property, public utility property, and tangible personal property located in the Township. Real property tax receipts received in 2006 represent the collection of 2005 taxes, and real property tax receipts received in 2005 represent the collection of 2004 taxes. Real property taxes received in 2006 were levied after October 1, 2005, on the assessed values as of January 1, 2005, the lien date. Real property taxes received in 2005 were levied after October 1, 2004, on the assessed values as of January 1, 2004, the lien date. Assessed values for real property taxes are established by State statute at 35 percent of appraised market value. Real property taxes are payable annually or semiannually. If paid annually, payment is due December 31; if paid semiannually, the first payment is due December 31, with the remainder payable by June 20. Under certain circumstances, State statute permits alternate payment dates to be established.

Public utility property tax receipts received in 2006 represent the collection of 2005 taxes, and public utility property tax receipts received in 2005 represent the collection of 2004 taxes. Public utility real and tangible personal property taxes received in 2006 became a lien on December 31, 2005, were levied after October 1, 2005, and are collected with real property taxes. Public utility real and tangible personal property taxes received in 2005 became a lien on December 31, 2004, were levied after October 1, 2004, and are collected with real property taxes. Public utility real property is assessed at 35 percent of true value; public utility tangible personal property is currently assessed at varying percentages of true value.

Tangible personal property tax receipts received in 2006 (other than public utility property) represent the collection of 2006 taxes, and tangible personal property tax receipts received in 2005 (other than public utility property) represent the collection of 2005 taxes. Tangible personal property taxes received in 2006 were levied after October 1, 2005, on the true value as of December 31, 2005. Tangible personal property taxes received in 2005 were levied after October 1, 2004, on the true value as of December 31, 2004. Tangible personal property is currently assessed at 25 percent of true value for capital assets and 23 percent for inventory. Amounts paid by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semiannually. If paid annually, the first payment is due April 30; if paid semiannually, the first payment is due April 30, with the remainder payable by September 20.

The full tax rate for all Township operations for the year ended December 31, 2006, and December 31, 2005, was \$4.50 per \$1,000 of assessed value. The assessed values of real property, public utility property, and tangible personal property upon which 2006 and 2005 property tax receipts were based are as follows:

	<u>2006</u>	<u>2005</u>
Real Property		
Residential	\$16,919,880	\$16,927,940
Agriculture	1,106,800	1,023,720
Commercial/Industrial/Mineral	3,543,600	9,593,210
Public Utility Property		
Real	31,430	26,210
Personal	1,986,320	1,515,500
Tangible Personal Property	<u>2,315,408</u>	<u>2,136,257</u>
Total Assessed Value	<u><u>\$25,903,438</u></u>	<u><u>\$31,222,837</u></u>

**CIRCLEVILLE TOWNSHIP
PICKAWAY COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 2006 AND 2005
(Continued)**

Note 6 – Risk Management

The Township is exposed to various risks of property and casualty losses, and injuries to employees.

The Township insures against injuries to employees through the Ohio Bureau of Worker's Compensation.

The Government belongs to the Ohio Township Association Risk Management Authority (OTARMA), a risk sharing pool available to Ohio townships. OTARMA provides property and casualty coverage for its members. OTARMA is a member of the American Public Entity Excess Pool (APEEP). Member townships pay annual contributions to fund OTARMA. OTARMA pays judgments, settlements and other expenses resulting from covered claims that exceed the member's deductibles.

Casualty Coverage

OTARMA retains casualty risks up to \$250,000 per occurrence, including claim adjustment expenses. OTARMA pays a percentage of its contributions to APEEP. APEEP reinsures claims exceeding \$250,000, up to \$1,750,000 per claim and \$10,000,000 in the aggregate per year. Townships can elect additional coverage from \$2,000,000 to \$12,000,000 with the General Reinsurance Corporation, through contracts with OTARMA.

If losses exhaust OTARMA's retained earnings, APEEP provides *excess of funds available* coverage up to \$5,000,000 per year, subject to a per-claim limit of \$2,000,000.

Property Coverage

Through 2004, OTARMA retained property risks, including automobile physical damage, up to \$100,000 on any specific loss in any one occurrence. The Travelers Indemnity Company reinsured specific losses exceeding \$100,000 up to \$500 million per occurrence.

Beginning in 2005, Travelers reinsures specific losses exceeding \$250,000 up to \$600 million per occurrence. APEEP reinsures members for specific losses exceeding \$100,000 up to \$250,000 per occurrence, subject to an annual aggregate loss payment. Travelers provides aggregate stop-loss coverage based upon the combined members' total insurable value. If the stop-loss is reached by payment of losses between \$100,000 and \$250,000, Travelers will reinsure specific losses exceeding \$100,000 up to their \$600 million per occurrence limit. The aggregate stop-loss limit for 2005 was \$1,682, 589.

The aforementioned casualty and property reinsurance agreements do not discharge OTARMA's primary liability for claims payments on covered losses. Claims exceeding coverage limits are the obligation of the respective township.

Property and casualty settlements did not exceed insurance coverage for the past three fiscal years.

Financial Position

OTARMA's financial statements (audited by other accountants) conform with generally accepted accounting principles, and reported the following assets, liabilities and retained earning at December 31, 2005 and 2004 (latest information available):

**CIRCLEVILLE TOWNSHIP
PICKAWAY COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 2006 AND 2005
(Continued)**

Note 6 – Risk Management (Continued)

<u>Casualty Coverage</u>	<u>2005</u>	<u>2004</u>
Assets	\$30,485,638	\$28,132,620
Liabilities	(12,344,576)	(11,086,379)
Retained earnings	<u>\$18,141,062</u>	<u>\$17,046,241</u>

<u>Property Coverage</u>	<u>2005</u>	<u>2004</u>
Assets	\$9,177,796	\$7,588,343
Liabilities	(1,406,031)	(543,176)
Retained Earnings	<u>\$7,771,765</u>	<u>\$7,045,167</u>

At December 31, 2005 and 2004, respectively, casualty coverage liabilities noted above include approximately \$11.6 million and 10.3 million of estimated incurred claims payable. The Casualty Coverage assets and retained earnings above also include approximately \$11.6 million and \$10.3 million of unpaid claims to be billed approximately 950 member townships in the future, as of December 31, 2005 and 2004, respectively. These amounts will be included in future contributions from members when the related claims are due for payment. The Township's share of these unpaid claims collectible in future years is approximately \$11,000. This payable includes the subsequent year's contribution due if the Township terminates participation, as described in the last paragraph below.

Based on discussions with OTARMA the expected rates OTARMA charges to compute member contributions, which are used to pay claims as they become due, are not expected to change significantly from those used to determine the historical contributions detailed below. By contract, the annual liability of each member is limited to the amount of financial contributions required to be made to OTARMA for each year of membership.

Township Contributions to OTARMA	
2004	\$6,110
2005	\$5,921
2006	\$5,585

After completing one year of membership, members may withdraw on each anniversary of the date they joined OTARMA. They must provide written notice to OTARMA 60 days in advance of the anniversary date. Upon withdrawal, members are eligible for a full or partial refund of their capital contributions, minus the subsequent year's contribution. Withdrawing members have no other future obligation to the pool. Also upon withdrawal, payments for all casualty claims and claim expenses become the sole responsibility of the withdrawing member, regardless of whether a claim was incurred or reported prior to the withdrawal.

Note 7 – Defined Benefit Pension Plan

The Township participates in the Ohio Public Employees Retirement System (OPERS). OPERS administers three separate pension plans. The traditional plan is a cost-sharing, multiple-employer defined benefit pension plan. The member-directed plan is a defined contribution plan in which the member invests both member and employer contributions (employer contributions vest over five years at 20 percent per year). Under the member directed plan, members accumulate retirement assets equal to the value of the member and vested employer contributions plus any investment earnings. The combined plan is a cost-sharing, multiple-employer defined benefit pension plan that has elements of both a defined benefit and a defined contribution plan.

**CIRCLEVILLE TOWNSHIP
PICKAWAY COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 2006 AND 2005
(Continued)**

Note 7 – Defined Benefit Pension Plan (Continued)

Under the combined plan, employer contributions are invested by the retirement system to provide a formula retirement benefit similar to the traditional plan benefit. Member contributions, whose investment is self-directed by the member, accumulate retirement assets in a manner similar to the member directed plan.

OPERS provides retirement, disability, survivor and death benefits and annual cost of living adjustments to members of the traditional and combined plans. Members of the member directed plan do not qualify for ancillary benefits. Authority to establish and amend benefits is provided by Chapter 145 of the Ohio Revised Code. OPERS issues a stand-alone financial report that may be obtained by writing to OPERS, 277 East Town Street, Columbus, OH 43215-4642 or by calling (614) 222-5601 or 800-222-7377.

For the years ended December 31, 2006 and 2005, the members of all three plans were required to contribute 9 and 8.5 percent of their annual covered salaries, respectively. The Township's contribution rate for pension benefits for 2006 and 2005 were 13.70 and 13.55 percent, respectively. The Ohio Revised Code provides statutory authority for member and employer contributions.

The Township's required contributions for pension obligations to the traditional and combined plans for the years ended December 31, 2006, 2005, and 2004 were \$11,013, \$10,735, and \$9,995 respectively; 100 percent has been contributed for 2006, 2005, and 2004.

Note 8 - Postemployment Benefits

The Ohio Public Employees Retirement System (OPERS) provides postretirement health care coverage to age and service retirees with ten or more years of qualifying Ohio service credit with either the traditional or combined plans. Health care coverage for disability recipients and qualified survivor benefit recipients is available. Members of the member-directed plan do not qualify for postretirement health care coverage. A portion of each employer's contribution to the traditional or combined plans is set aside for the funding of postretirement health care based on authority granted by State statute. The 2006 and 2005 local government employer contribution rate was 13.70 and 13.55 percent, respectively, of covered payroll; 4.50 and 4 percent of covered payroll was the portion that was used to fund health care in 2006 and 2005, respectively.

Benefits are advance-funded using the individual entry age actuarial cost method. Significant actuarial assumptions, based on OPERS's latest actuarial review performed as of December 31, 2005, include a rate of return on investments of 6.50 percent, an annual increase in active employee total payroll of 4.00 percent compounded annually (assuming no change in the number of active employees) and an additional increase in total payroll of between .50 percent and 6.3 percent based on additional annual pay increases. Health care costs were assumed to increase between .50 and 6.00 percent annually for the next nine years and 4.00 percent annually after nine years.

All investments are carried at market value. For actuarial valuation purposes, a smoothed market approach is used. Assets are adjusted to reflect 25 percent of unrealized market appreciation or depreciation on investment assets annually, not to exceed a 12 percent corridor..

**CIRCLEVILLE TOWNSHIP
PICKAWAY COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 2006 AND 2005
(Continued)**

Note 8 - Postemployment Benefits (Continued)

The number of active contributing participants in the traditional and combined plans was 369,214. The number of active contributing participants for both plans used in the December 31, 2005, actuarial valuation was 358,804. Actual employer contributions for 2006 and 2005 which were used to fund postemployment benefits were \$3,216 and \$3,169, respectively. The actual contribution and the actuarially required contribution amounts are the same. OPERS's net assets available for payment of benefits at December 31, 2005, (the latest information available) were \$11.1 billion. The actuarially accrued liability and the unfunded actuarial accrued liability were \$31.3 billion and \$20.2 billion, respectively.

On September 9, 2004, the OPERS Retirement Board adopted a Health Care Preservation Plan (HCPP) with an effective date of January 1, 2007. To improve the solvency of the Health Care Fund, OPERS created a separate investment pool for health care assets. Member and employer contribution rates increased as of January 1, 2006, and January 1, 2007, which will allow additional funds to be allocated to the health care plan.



Mary Taylor, CPA

Auditor of State

INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS

Circleville Township
Pickaway County
934 South Washington Street
P.O. Box 121
Circleville, Ohio 43113

To the Board of Trustees:

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Circleville Township, Pickaway County, Ohio (the Township) as of and for the years ended December 31, 2006, and December 31, 2005, which collectively comprise the Township's basic financial statements and have issued our report thereon dated April 27, 2007, wherein we noted the Township uses the Auditor of State's Uniform Accounting Network (UAN) to process its financial transactions. *Government Auditing Standards* considers this service to impair the Auditor of State's independence to audit the Township. However, *Government Auditing Standards* permits the Auditor of State to audit and opine on this entity, because Ohio Revised Code § 117.101 requires the Auditor of State to provide UAN services, and Ohio Revised Code §§ 117.11(B) and 115.56 mandate the Auditor of State to audit Ohio governments. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Township's internal control over financial reporting as a basis for designing our audit procedures for expressing our opinion on the financial statements, but not to opine on the effectiveness of the Township's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the Township's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Township's ability to initiate, authorize, record, process, or report financial data reliably in accordance with its applicable accounting basis, such that there is more than a remote likelihood that the Township's internal control will not prevent or detect a more-than-inconsequential financial statement misstatement.

A material weakness is a significant deficiency, or combination of significant deficiencies resulting in more than a remote likelihood that the Township's internal control will not prevent or detect a material financial statement misstatement.

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Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all internal control deficiencies that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider material weaknesses, as defined above.

Compliance and Other Matters

As part of reasonably assuring whether the Township's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

We did note a certain noncompliance matter that we reported to the Township's management in a separate letter dated April 27, 2007.

We intend this report solely for the information and use of the audit committee, management, and Board of Trustees. We intend it for no one other than these specified parties.



Mary Taylor, CPA
Auditor of State

April 27, 2007



Mary Taylor, CPA
Auditor of State

CIRCLEVILLE TOWNSHIP

PICKAWAY COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
MAY 29, 2007**