**Brown County** 

Single Audit

July 1, 2004 through June 30, 2005

Fiscal Year Audited Under GAGAS: 2005

BALESTRA, HARR & SCHERER, CPAs, INC. 528 South West Street, P.O. Box 687 Piketon, Ohio 45661

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# Mary Taylor, CPA Auditor of State

Board of Education Georgetown Exempted Village School District 1043 Mt. Orab Pike Georgetown, OH 45121-8440

We have reviewed the *Independent Auditor's Report* of the Georgetown Exempted Village School District, Brown County, prepared by Balestra, Harr & Scherer, CPAs, Inc., for the audit period July 1, 2004 to June 30, 2005. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Georgetown Exempted Village School District is responsible for compliance with these laws and regulations.

Mary Taylor, CPA Auditor of State

Mary Taylor

October 19, 2007



## GEORGETOWN EXEMPTED VILLAGE SCHOOL DISTRICT

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Member American Institute of Certified Public Accountants

Ohio Society of Certified Public Accountants

#### INDEPENDENT AUDITOR'S REPORT

Members of the Board Georgetown Exempted Village School District 1043 Mt. Orab Pike Georgetown, Ohio 45121

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Georgetown Exempted Village School District (the School District), Brown County, as of and for the year ended June 30, 2005, which collectively comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the District, as of June 30, 2005, and the respective changes in financial position thereof, and the respective budgetary comparison for the general fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated July 20, 2007, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The management's discussion and analysis on pages 3 through 9 is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Georgetown Exempted Village School District Independent Auditor's Report Page 2

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The accompanying schedule of federal awards expenditures is presented for purposes of additional analysis as required by the U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations,* and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

As described in Note 3 to the basic financial statements, the District implemented Governmental Accounting Standards Board (GASB) Statement No. 40, Deposit and Investment Risk Disclosures, GASB Statement No. 42, Accounting and Financial Reporting for Impairment of Capital Assets and for Insurance Recoveries, GASB Statement No. 46, Net Assets Restricted by Enabling Legislation, and GASB Statement No. 47, Accounting for Termination Benefits, and GASB Technical Bulletin No. 2004-2, Recognition of Pension and Other Post-Employment Benefit Expenditures/Expenses and Liability by Cost-Sharing Employers.

Balestra, Harr & Scherer, CPAs, Inc.

Ralistra, Harr & Scherur

July 20, 2007

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2005 Unaudited

The discussion and analysis of the Georgetown Exempted Village School District's financial performance provides an overall review of the School District's financial activities for the fiscal year ended June 30, 2005. The intent of this discussion and analysis is to look at the School District's financial performance as a whole; readers should also review the notes to the basic financial statements and financial statements to enhance their understanding of the School District's financial performance.

#### FINANCIAL HIGHLIGHTS

#### Key financial highlights for the fiscal year 2005 are as follows:

- Net assets of governmental activities increased \$1,052,105.
- General revenues accounted for \$7,616,015 in revenue or 80% of all revenues. Program specific revenues in the form of charges for services, grants, and contributions, accounted for \$1,847,343 or 20% of total revenues of \$9,463,358.
- The School District had \$8,411,253 in expenses related to governmental activities; \$1,847,343 of these expenses were offset by program specific charges for services, and grants and contributions. The remainder of these expenses were offset by general revenues.

#### USING THIS ANNUAL FINANCIAL REPORT

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand the Georgetown Exempted Village School District as a financial whole, an entire operating entity. The statements then proceed to provide an increasingly detailed look at specific financial activities and conditions.

The Statement of Net Assets and Statement of Activities provide information about the activities of the whole School District, presenting both an aggregate view of the School District's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look as the School District's most significant funds with all other non-major funds presented in total in one column.

#### Reporting the School District as a Whole

Statement of Net Assets and Statement of Activities

While this document contains information about the large number of funds used by the School District to provide programs and activities for students, the view of the School District as a whole looks at all financial transactions and asks the question, "How did we do financially during fiscal year 2005?" The Statement of Net Assets and the Statement of Activities answer this question. These statements include all assets and liabilities using the accrual basis of accounting similar to the accounting used by most private-sector companies. This basis of accounting takes into account all of the current year's revenues and expenses regardless of when cash is received or paid.

These two statements report the School District's net assets and changes in those assets. This change in net assets is important because it tells the reader that, for the School District as a whole, the financial position of the School District has improved or diminished. The causes of this change may be the result of many factors, some financial, some not. Non-financial factors include the School District's property tax base, current property tax laws in Ohio restricting revenue growth, facility conditions, required educational programs, and other factors.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2005 Unaudited

In the Statement of Net Assets and the Statement of Activities, all of the School District's programs and services are reported as governmental activities including instruction, support services, operation of non instructional services, and extracurricular activities.

#### Reporting the School District's Most Significant Funds

Fund Financial Statements

The analysis of the School District's major funds begins on page 7. Fund financial reports provide detailed information about the School District's major funds. The School District uses many funds to account for a multitude of financial transactions. However, these fund financial statements focus on the School District's most significant funds. The School District's major governmental funds are the General Fund and the Classroom Facilities Capital Projects Fund.

Governmental Funds Most of the School District's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at fiscal year end available for spending in future periods. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the School District's general governmental operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance educational programs. The relationship (or differences) between governmental activities (reported in the Statement of Net Assets and the Statement of Activities) and governmental funds is reconciled in the financial statements.

Fiduciary Funds Fiduciary fund reporting focuses on net assets and changes in net assets. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private purpose trust funds, and agency funds. The School District's fiduciary funds are agency funds, which are used to maintain financial activity of the School District's Student Managed Activities, and private purpose trust funds, which are used to maintain the financial activity of the School District's Scholarship Funds. Trust funds are used to account for assets held by the School District under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the School District's own programs. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. In accordance with GASB 34, fiduciary funds are not included in the government-wide financial statements.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2005 Unaudited

#### THE SCHOOL DISTRICT AS A WHOLE

Recall that the Statement of Net Assets provides the perspective of the School District as a whole. Table 1 provides a summary of the School District's net assets for 2005 compared to 2004.

Table 1 Net Assets

	Governmental Activities		
	2005	2004*	
Assets			
Current and Other Assets	\$24,701,359	\$30,110,802	
Capital Assets	10,217,775	8,352,470	
Total Assets	34,919,134	38,463,272	
Liabilities			
Long-term Liabilities	5,556,434	10,805,926	
Current and Other Liabilities	3,279,232	2,625,983	
Total Liabilities	8,835,666	13,431,909	
Net Assets			
Invested in Capital Assets, Net of Debt	7,621,259	7,862,879	
Restricted	19,595,041	17,808,099	
Unrestricted (Deficit)	(1,132,832)	(639,615)	
Total Net Assets	\$26,083,468	\$25,031,363	

<sup>\*</sup> Restated, See Note 3

Total net assets of the District as a whole increased \$1,052,105. The School District's capital assets increased \$1.8 million due primarily to the addition of construction in progress. Current and Other Assets decreased due to the reduction of receivable, the payoff of bond anticipation notes, and capital outlay for the classroom facilities project. The decrease in long-term liabilities is primarily due to the District paying in full the \$4.8 million in bond anticipation notes.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2005 Unaudited

Table 2 shows the changes in net assets for the fiscal year ended June 30, 2005 as compared to 2004.

Table 2 Changes in Net Assets

	Governmental		
	Activ	ities	
	2005	2004*	
Revenues			
Program Revenues			
Charges for Services	\$613,736	\$554,893	
Operating Grants and Contributions	1,233,607	1,094,569	
Total Program Revenues	1,847,343	1,649,462	
General Revenues			
Property Taxes	2,145,565	2,183,844	
Grants and Entitlements not Restricted to Specific Programs	4,325,271	4,454,229	
Grants and Entitlements Restricted for Classroom Facilities	755,311	17,354,060	
Gifts and Donations not Restricted to Specific Programs	3,619	104,758	
Investment Earnings	60,515	42,919	
Miscellaneous	325,734	63,149	
Total General Revenues	7,616,015	24,202,959	
Total Revenues	9,463,358	25,852,421	
Program Expenses			
Instruction:			
Regular	3,751,718	3,617,307	
Special	1,053,850	875,532	
Vocational	107,671	118,108	
Other	10,430	6,871	
Support Services:			
Pupil	213,264	298,675	
Instructional Staff	331,618	340,512	
Board of Education	300,875	292,964	
Administration	654,499	711,067	
Fiscal	290,447	301,842	
Operation and Maintenance of Plant	584,525	552,967	
Pupil Transportation	398,588	490,229	
Central	0	1,143	
Operation of Non-Instructional Services	295,138	334,331	
Extracurricular Activities	138,353	164,407	
Interest and Fiscal Charges	280,277	27,320	
Total Expenses	8,411,253	8,133,275	
Increase in Net Assets	1,052,105	17,719,146	
Net Assets, Beginning of Year	25,031,363	7,312,217	
Net Assets, End of Year	\$ 26,083,468	\$ 25,031,363	

<sup>\*</sup> Restated, See Note 3

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2005 Unaudited

Grants and entitlements not restricted to specific programs made up 45.7% of total revenues while property taxes made up 22.7% of total revenues. General revenues made up 80.4% of total revenues. Program revenues made up 19.6% of total revenues.

Regular instruction made up 48.5% of total expenses, while special instruction and administration made up 8.6% and 7.8% of total expenses, respectively.

Grants and Entitlements Restricted for classroom facilities decreased due to the District recording the entire Ohio School Facilities Commission grant in the previous fiscal year.

The Statement of Activities shows the cost of program services and the charges for services, grants and contributions offsetting those services. Table 3 shows the total cost of services and the net cost of services. That is, it identifies the cost of those services supported by tax revenue and unrestricted state entitlements.

Table 3
Governmental Activities

	Total Cost of Services	Net Cost of Services	Total Cost of Services	Net Cost of Services
		2005		04
Program Expenses				
Instruction:				
Regular	\$3,751,718	\$3,205,069	\$3,617,307	\$3,325,970
Special	1,053,850	727,393	875,532	518,084
Vocational	107,671	101,773	118,108	112,807
Other	10,430	3,397	6,871	(435)
Support Services:				
Pupil	213,264	201,836	298,675	230,047
Instructional Staff	331,618	273,846	340,512	291,096
Board of Education	300,875	281,116	292,964	279,380
Administration	654,499	615,526	711,067	673,421
Fiscal	290,447	273,187	301,842	275,848
Operation and Maintenance of Plant	584,525	539,035	552,967	498,359
Pupil Transportation	398,588	148,245	490,229	239,265
Central	0	0	1,143	1,143
Operation of Non-Instructional Services	295,138	(96,131)	334,331	(18,049)
Extracurricular Activities	138,353	33,159	164,407	53,031
Interest and Fiscal Charges	280,277	256,459	27,320	3,846
Total	\$8,411,253	\$6,563,910	\$8,133,275	\$6,483,813

#### THE SCHOOL DISTRICT FUNDS

The School District's governmental funds are accounted for using the modified accrual basis of accounting. All governmental funds had total revenues and other financing sources of \$13,909,951 and expenditures and other financing uses of \$15,941,525.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2005 Unaudited

The School District has two major funds; the General Fund and the Classroom Facilities Capital Projects Fund. The General Fund had \$7,114,968 in revenues and \$7,151,403 in expenditures and other financing uses. The General fund balance decreased \$36,435. The Classroom Facilities Capital Projects Fund had \$5,154,501 in revenues and \$6,870,698 in expenditures. The Classroom Facilities fund balance decreased by \$1,716,197 due primarily to capital outlay expenditures.

#### General Fund Budgeting Highlights

The School District's budget is prepared according to Ohio law and is based on accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The most significant budgeted fund is the General Fund. During the course of fiscal year 2005, the School District amended its General Fund budget. These amounts were not considered to be significant.

The School District's ending unobligated General Fund balance was \$380,704.

#### CAPITAL ASSETS AND DEBT ADMINISTRATION

#### Capital Assets

At the end of fiscal year 2005, the School District had \$10,217,775 invested in land, construction in progress, land improvements, buildings and improvements, furniture and equipment, vehicles, and library and textbooks. For additional information on capital assets, see Note 12 to the basic financial statements. Table 4 shows fiscal year 2005 balances compared to 2004.

Table 4
Capital Assets
(Net of Depreciation)

	Governmental Activities		
	2005 2004		
Land	\$224,937	\$224,937	
Construction in Progress	2,311,775	331,451	
Land Improvements	151,566	161,414	
<b>Buildings and Improvements</b>	5,020,773	5,216,403	
Furniture and Equipment	1,710,941	1,673,753	
Vehicles	298,620	254,261	
Library and Textbooks	499,163	490,251	
Totals	\$10,217,775	\$8,352,470	

Changes in capital assets from the prior year resulted from additions, disposals and current year depreciation.

#### Debt

At June 30, 2005, the School District had general obligation bonds and bond anticipation notes outstanding of \$4,921,630 and Energy Conservation Bonds outstanding of \$30,000. The bonds were issued for school construction and renovations. For additional information on debt, see Note 13 to the basic financial statements.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2005 Unaudited

#### CONTACTING THE SCHOOL DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, and investors and creditors with a general overview of the School District's finances and to show the School District's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact Eric Toole, Treasurer at Georgetown Exempted Village School District, 1043 Mt. Orab Pike, Georgetown, Ohio 45121.

Statement of Net Assets June 30, 2005

	Governmental
	Activities
Assets	
Equity in Pooled Cash and Cash Equivalents	\$9,911,096
Accrued Interest Receivable	3,623
Intergovernmental Receivable	12,422,031
Property Taxes Receivable	2,364,609
Nondepreciable Capital Assets	2,536,712
Depreciable Capital Assets, Net	7,681,063
Total Assets	34,919,134
Liabilities	
Accounts Payable	12,649
Accrued Wages and Benefits Payable	607,381
Contracts Payable	566,023
Intergovernmental Payable	191,799
Deferred Revenue	1,901,380
Long-Term Liabilities:	, ,
Due Within One Year	354,198
Due In More Than One Year	5,202,236
Total Liabilities	8,835,666
Net Assets	
Invested in Capital Assets, Net of Related Debt	7,621,259
Restricted for:	40045045
Capital Outlay	18,965,943
Debt Service	290,051
Other Purposes	339,047
Unrestricted (Deficit)	(1,132,832)
Total Net Assets	\$26,083,468

# **Georgetown Exempted Village School District**Statement of Activities

For the Fiscal Year Ended June 30, 2005

		D.	D.	Net (Expense) Revenue and Changes in	
	_	Progra	m Revenues	Net Assets	
	Expenses	Charges for Services	Operating Grants and Contributions	Governmental Activities	
<b>Governmental Activities</b>					
Instruction:					
Regular	\$3,751,718	\$182,479	\$364,170	(\$3,205,069)	
Special	1,053,850	31,335	295,122	(727,393)	
Vocational	107,671	5,898	0	(101,773)	
Other	10,430	0	7,033	(3,397)	
Support Services:					
Pupil	213,264	11,428	0	(201,836)	
Instructional Staff	331,618	14,009	43,763	(273,846)	
Board of Education	300,875	15,852	3,907	(281,116)	
Administration	654,499	34,284	4,689	(615,526)	
Fiscal	290,447	15,114	2,146	(273,187)	
Operation and Maintenance of Plant	584,525	29,860	15,630	(539,035)	
Pupil Transportation	398,588	23,593	226,750	(148,245)	
Operation of Non-Instructional				` ' '	
Services	295,138	186,521	204,748	96,131	
Extracurricular Activities	138,353	62,994	42,200	(33,159)	
Debt Service:		- ,	,	(,,	
Interest and Fiscal Charges	280,277	369	23,449	(256,459)	
Totals	\$8,411,253	\$613,736	\$1,233,607	(6,563,910)	
	General Revenues				
	Property Taxes Levied	for:			
	General Purposes			1,701,499	
	Classroom Facilities			38,734	
	Debt Service			405,332	
	Grants and Entitlements	s not Restricted to Specific I	Programs	4,325,271	
		s Restricted for Classroom F	· ·	755,311	
	Gifts and Donations no	t Restricted to Specific Prog	rams	3,619	
	Investment Earnings			60,515	
	Miscellaneous			325,734	
	Total General Revenue.	S		7,616,015	
	Change in Net Assets			1,052,105	
	Net Assets Beginning of	f Year- Restated, See Note 3		25,031,363	
	Net Assets End of Year			\$26,083,468	

Balance Sheet Governmental Funds June 30, 2005

			Other	Total
		Classroom	Governmental	Governmental
	General	Facilities	Funds	Funds
Assets				
Equity in Pooled Cash and Cash Equivalents	\$408,080	\$8,967,435	\$535,581	\$9,911,096
Receivables:				
Accrued Interest	0	3,623	0	3,623
Property Taxes	1,876,765	0	487,844	2,364,609
Intergovernmental	0	12,327,856	94,175	12,422,031
Total Assets	\$2,284,845	\$21,298,914	\$1,117,600	\$24,701,359
Liabilities and Fund Balances				
Liabilities				
Accounts Payable	\$12,649	\$0	\$0	\$12,649
Accrued Wages and Benefits Payable	560,655	0	46,726	607,381
Contracts Payable	0	566,023	0	566,023
Intergovernmental Payable	173,487	0	18,312	191,799
Deferred Revenue	1,588,102	12,208,011	504,565	14,300,678
Total Liabilities	2,334,893	12,774,034	569,603	15,678,530
Total Labinites	2,334,033	12,774,034	507,005	13,070,330
Fund Balances				
Reserved for Encumbrances	14,746	621,573	5,205	641,524
Reserved for Property Taxes	288,663	0	77,454	366,117
Unreserved, Undesignated, Reported in:				
General Fund	(353,457)	0	0	(353,457)
Special Revenue Funds	0	0	263,103	263,103
Debt Service Funds	0	0	201,196	201,196
Capital Projects Funds	0	7,903,307	1,039	7,904,346
Total Fund Balances	(50,048)	8,524,880	547,997	9,022,829
Total Liabilities and Fund Balances	\$2,284,845	\$21,298,914	\$1,117,600	\$24,701,359

Reconciliation of Total Governmental Fund Balances to Net Assets of Governmental Activities June 30, 2005

Total Governmental Fund Balances		\$ 9,022,829
Amounts reported for governmental activities in the statement of net assets are different because:		
Capital assets used in governmental activities are not financial		
resources and therefore are not reported in the funds.		10,217,775
Other long-term assets are not available to pay for current period		
expenditures and therefore are deferred in the funds.		
Taxes	97,112	
Intergovernmental	12,302,186	
Total		12,399,298
Long-Term Liabilities, including bonds, notes, capital lease obligations,		
and the long-term portion of compensated absences are not due and payable		
in the current period and therefore are not reported in the funds.		
	()	
Compensated Absences	(525,063)	
Bond Anticipation Note	(175,000)	
Capital Lease Obligations	(79,741)	
General Obligation Bonds	(4,746,630)	
Energy Conservation Notes	(30,000)	
Total		 (5,556,434)
Net Assets of Governmental Activities		\$ 26,083,468

Georgetown Exempted Village School District
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Fiscal Year Ended June 30, 2005

			Other	Total
		Classroom	Governmental	Governmental
	General	Facilities	Funds	Funds
Revenues				
Taxes	\$1,645,250	\$0	\$427,910	\$2,073,160
Intergovernmental	4,752,584	5,123,774	728,936	10,605,294
Investment Earnings	29,788	30,727	0	60,515
Charges for Services	0	0	186,521	186,521
Tuition and Fees	368,645	0	0	368,645
Extracurricular Activities	0	0	58,570	58,570
Gifts and Donations	3,619	0	1,750	5,369
Miscellaneous	315,082	0	10,652	325,734
Total Revenues	7,114,968	5,154,501	1,414,339	13,683,808
Expenditures				
Current:				
Instruction:				
Regular	3,495,588	0	204,488	3,700,076
Special	601,423	0	460,801	1,062,224
Vocational	107,853	0	0	107,853
Other	0	0	10,430	10,430
Support Services:				
Pupil	215,236	0	0	215,236
Instructional Staff	267,851	0	64,093	331,944
Board of Education	296,637	0	5,571	302,208
Administration	649,386	0	7,112	656,498
Fiscal	286,995	0	13,953	300,948
Operation and Maintenance of Plant	579,192	0	22,860	602,052
Pupil Transportation	474,133	0	0	474,133
Operation of Non-Instructional Services	0	0	328,411	328,411
Extracurricular Activities	91,766	0	62,630	154,396
Capital Outlay	0	1,931,598	13,921	1,945,519
Debt Service:				
Principal	24,850	4,888,327	505,000	5,418,177
Interest and Fiscal Charges	9,350	50,773	220,154	280,277
W . I B II	7.100.240	< 0.70 < 0.0	1 010 404	15,000,202
Total Expenditures	7,100,260	6,870,698	1,919,424	15,890,382
Excess of Revenues Over (Under) Expenditures	14,708	(1,716,197)	(505,085)	(2,206,574)
Other Financing Sources (Uses)				
Transfers In	0	0	51,143	51,143
Proceeds from Sale of Long Term Notes	0	0	175,000	175,000
Transfers Out	(51,143)	0	0	(51,143)
Total Other Financing Sources (Uses)	(51,143)	0	226,143	175,000
Net Change in Fund Balances	(36,435)	(1,716,197)	(278,942)	(2,031,574)
Fund Balances Beginning of Year-Restated, See Note 3	(13,613)	10,241,077	826,939	11,054,403
Fund Balances End of Year	(\$50,048)	\$8,524,880	\$547,997	\$9,022,829

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities For the Fiscal Year Ended June 30, 2005

Net Change in Fund Balances - Total Governmental Funds		\$ (2,031,574)
Amounts reported for governmental activities in the statement of activities are different because:		
Governmental funds report capital outlays as expenditures. However in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period.  Capital Asset Additions  Current Year Depreciation  Total	2,169,226 (266,975)	1,902,251
Governmental funds only report the disposal of capital assets to the extent proceeds are received from the sale. In the statement of activities a gain or loss is reported for each disposal. This is the amount of the loss on the disposal of capital assets.		
Loss on Disposal of Capital Assets Total	(36,946)	(36,946)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.  Taxes Intergovernmental Total	72,419 (4,292,855)	(4,220,436)
Proceeds from the sale of notes in the statement of revenues, expenditures and changes in fund balances that are reported as other financing sources are not reported as revenues in the statement of activities.		(175,000)
Repayment of debt principal are expenditures in the governmental funds, but the repayment reduces liabilities in the statement of net assets and does not result in an expense in the statement of activities.  Bond and Note Principal Payments Capital Lease Principal Payments Total	5,393,327 24,850	5,418,177
Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.  Decrease in Compensated Absences  Decrease in Intergovernmental Payable	6,315 189,318	
Total		195,633
Net Change in Net Assets of Governmental Activities		\$ 1,052,105

Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual (Budgetary Basis) General Fund For the Fiscal Year Ended June 30, 2005

	Budgeted Amounts				
	Original	Final	Actual	Variance with Final Budget	
Total Revenues and Other Sources Total Expenditures and Other Uses	\$7,183,111 7,111,412	\$7,183,111 7,109,678	\$7,181,117 7,109,678	(\$1,994)	
Net Change in Fund Balance	71,699	73,433	71,439	(1,994)	
Fund Balance, July 1 Prior Year Encumbrances Appropriated	277,653 31,612	277,653 31,612	277,653 31,612		
Fund Balance, June 30	\$380,964	\$382,698	\$380,704	(\$1,994)	

# Statement of Fiduciary Net Assets Fiduciary Funds June 30, 2005

	Private Purpose Trust Fund		Agency Fund	
ASSETS: Equity in Pooled Cash and Cash Equivalents	\$	107,299	\$	51,694
LIABILITIES: Undistributed Monies	\$	-	\$	51,694
NET ASSETS: Held in Trust for Scholarships	\$	107,299		

## Statement of Changes in Fiduciary Net Assets Fiduciary Funds

## For the Fiscal Year Ended June 30, 2005

	Private Purpose Trust Fund	
ADDITIONS: Gifts and Contributions Interest Miscellaneous	\$ 4,256 13,460 150	
Total Additions	17,866	
DEDUCTIONS: Payments in Accordance with Trust Agreements	7,731	
Change in Net Assets	10,135	
Net Assets Beginning of Year, Restated - See Note 3	97,164	
Net Assets End of Year	\$ 107,299	
See accompanying notes to the basic financial statements.		

#### NOTE 1 - DESCRIPTION OF THE SCHOOL DISTRICT AND REPORTING ENTITY

Georgetown Exempted Village School District (the "School District") is organized under Article VI, Sections 2 and 3 of the Constitution of the State of Ohio. The School District operates under a locally-elected Board form of government consisting of five members elected at-large for staggered four year terms. The School District provides educational services as authorized by State statute and/or federal guidelines.

The School District was established in 1968 through the consolidation of existing land areas and school districts. The School District serves an area of 60 square miles. It is located in Brown County and includes all of the Village of Georgetown, Ohio, and portions of surrounding townships. The Board of Education controls the School District's two instructional support facilities staffed by 45 non-certificated and 77 teaching personnel and administrative employees providing education to 1,014 students.

#### Reporting Entity:

A reporting entity is comprised of the primary government, component units, and other organizations that are included to ensure that the financial statements are not misleading. The primary government of the School District consists of all funds, departments, boards, and agencies that are not legally separate from the School District. For the Georgetown Exempted Village School District, this includes general operations, food service, and student related activities of the School District.

Component units are legally separate organizations for which the School District is financially accountable. The School District is financially accountable for an organization if the School District appoints a voting majority of the organization's governing board and (1) the School District is able to significantly influence the programs or services performed or provided by the organization; or (2) the School District is legally entitled to or can otherwise access the organization's resources; the School District is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the School District is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the School District in that the School District approves the budget, the issuance of debt, or the levying of taxes. The School District has no component units.

Entities which perform activities within the School District's boundaries for the benefit of its residents are excluded from the accompanying financial statements because the School District is not financially accountable for these entities nor are they fiscally dependent on the School District. These entities include the Boosters Club, Parent Teacher Organizations, and Alumni Associations.

The School District is associated with three organizations, one as a jointly governed organization, one as an insurance purchasing pool, and one as a public entity shared risk and insurance purchasing pool. These organizations are the South Central Ohio Computer Association, the Ohio School Boards Association Workers' Compensation Group Rating Plan and the Brown County Schools Benefits Consortium. These organizations are presented in Notes 14, 15 and 16 to the basic financial statements.

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Georgetown Exempted Village School District have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the School District's accounting policies are described below.

#### A. Basis Of Presentation

The School District's basic financial statements consist of government-wide statements, including a statement of net assets and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

*Government-wide Financial Statements* The statement of net assets and the statement of activities display information about the School District as a whole. These statements include the financial activities of the primary government, except for the fiduciary funds.

The statement of net assets presents the financial condition of the governmental activities of the School District at fiscal year end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the School District's governmental activities. Direct expenses are those that are specifically associated with a service, program, or department, and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program; and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues which are not classified as program revenues are presented as general revenues of the School District. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the School District.

**Fund Financial Statements** During the fiscal year, the School District segregates transactions related to certain School District functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the School District at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a separate column. Non-Major funds are aggregated and presented in a single column. Fiduciary funds are reported by type.

#### B. Fund Accounting

The School District uses funds to maintain its financial records during the fiscal year. A fund is defined as a fiscal and accounting entity with a self balancing set of accounts. All funds of the School District fall within two categories: governmental and fiduciary.

Governmental Funds Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses, and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following are the School District's major governmental funds:

*General Fund* The General Fund is the operating fund of the School District and is used to account for all financial resources except those required to be accounted for in another fund.

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

*Classroom Facilities* The Classroom Facilities Fund is a fund provided to account for monies received and expended in connection with contracts entered into by the school district and the Ohio School Facilities Commission for the building and equipping of classroom facilities.

The other governmental funds of the School District account for grants and contributions and other resources whose use is restricted to a particular purpose.

*Fiduciary Fund Type* Fiduciary fund reporting focuses on net assets and changes in net assets. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private-purpose trust funds, and agency funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The School District's only fiduciary funds are agency funds, which account for student managed activities, and private purpose trust funds, which are used to account for the financial activity of the School District's Scholarship Funds.

#### C. Measurement Focus

Government-wide Financial Statements The government-wide financial statements are prepared using the economic resources measurement focus. All assets and all liabilities associated with the operation of the School District are included on the statement of net assets. The statement of activities accounts for increases (i.e. revenues) and decreases (i.e. expenses) in total net assets.

**Fund Financial Statements** All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

#### D. Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. The Fiduciary funds also use the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Differences in the accrual and the modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred revenue, and in the presentation of expenses versus expenditures.

**Revenues - Exchange and Non-Exchange Transactions** Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the School District, available means expected to be received within sixty days of fiscal year end.

Non-exchange transactions, in which the School District receives value without directly giving equal value in return, include property taxes and grants, entitlements, and donations. On the accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied (See Note 7). Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted, matching requirements, in which the School District must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the School District on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at fiscal year end: property taxes available as an advance, investment earnings, tuition, grants, and fees.

**Deferred Revenue** Deferred revenue arises when assets are recognized before revenue recognition criteria have been satisfied. Property taxes for which there is an enforceable legal claim as of June 30, 2005, but which were levied to finance fiscal year 2006 operations, have been recorded as deferred revenue. Grants and entitlements received before the eligibility requirements are met are also recorded as deferred revenue.

On governmental fund financial statements, receivables that will not be collected within the available period have also been reported as deferred revenue.

Expenses/Expenditures On the accrual basis of accounting, expenses are recognized at the time they are incurred.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable, except for (1) principal and interest on general long-term debt, which is recorded when due, (2) the costs of accumulated unpaid vacation and sick leave are reported as fund liabilities upon the occurrence of employee resignations and retirements. Allocations of cost, such as depreciation and amortization, are not recognized in governmental funds.

#### E. Budgetary Process

All funds, other than the agency fund, are legally required to be budgeted and appropriated. The major documents prepared are the tax budget, the appropriation resolution, and the certificate of estimated resources, which are prepared on the budgetary basis of accounting. The tax budget demonstrates a need for existing or increased tax rates. The certificate of estimated resources establishes a limit on the amounts that the Board of Education may appropriate. The appropriation resolution is the Board's authorization to spend resources and set annual limits on expenditures plus encumbrances at a level of control selected by the Board. The legal level of control has been established by the Board of Education at the fund level. The Treasurer maintains budgetary information at the fund and object level and has the authority to allocate appropriations at the function and object level without resolution by the Board.

The certificate of estimated resources may be amended during the fiscal year if projected increases or decreases in revenue are identified by the School District Treasurer. The amounts reported as the original budgeted amounts in the budgetary statement are based on estimates made when the first permanent appropriations were adopted. The amounts reported as the final budgeted amounts in the budgetary statement reflect the amounts in the amended certificate in effect when final appropriations for the fiscal year were passed.

The appropriation resolution is subject to amendment by the Board throughout the fiscal year with the restriction that appropriations may not exceed estimated revenues. The amounts reported as the original budgeted amounts reflect the first appropriation for that fund that covered the entire fiscal year, including amounts automatically carried over from prior fiscal years. The amounts reported as the final budgeted amounts represent the final appropriation amounts passed by the Board during the fiscal year.

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### F. Cash and Cash Equivalents

To improve cash management, all cash received by the School District is pooled. Monies for all funds, are maintained in this pool. Individual fund integrity is maintained through School District records. Each fund's interest in the pool is presented as "Equity in Pooled Cash and Cash Equivalents" on the financial statements.

During fiscal year 2005, the School District's investments were limited to Federal Home Loan Bank Bonds, Federal Home Loan Mortgage Corp. Notes, Federal National Mortgage Association Notes, repurchase agreements, and funds invested in the State Treasury Assets Reserve of Ohio (STAR Ohio). STAR Ohio is an investment pool managed by the State Treasurer's Office which allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAR Ohio are valued at STAR Ohio's share price which is the price the investment could be sold for on June 30, 2005. Nonparticipating investment contracts such as repurchase agreements and nonnegotiable certificates of deposit are reported at cost.

Following Ohio statutes, the Board of Education has, by resolution, specified the funds to receive an allocation of interest earnings. Interest revenue credited to the general fund during fiscal 2005 amounted to \$29,788. The Classroom Facilities major fund received interest in the amount of \$30,727.

For purposes of presentation on the financial statements, investments of the cash management pool are considered to be cash equivalents.

#### G. Capital Assets and Depreciation

The School District's only capital assets are general assets. General capital assets are those assets specifically related to governmental activities. These assets generally result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net assets but are not reported in the fund financial statements.

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the fiscal year. Donated fixed assets are recorded at their fair market values as of the date received. The School District maintains a capitalization threshold of five thousand dollars. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not.

All reported capital assets, except land and construction in progress are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method over the following useful lives:

Description	Estimated Lives
Land Improvements	5-15 years
Buildings and Improvements	10-35 years
Furniture and Equipment	5-20 years
Vehicles	3-25 years
Library and Textbooks	3-10 years

#### H. Interfund Transactions

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the financial statements. Interfund transfers are eliminated in the government-wide financial statements.

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### I. Compensated Absences

Vacation leave benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the School District will compensate the employees for the benefits through paid time off or some other means. Sick leave benefits are accrued as a liability using the vesting method. The liability includes the employees who are currently eligible to receive termination benefits and those the School District has identified as probable of receiving payment in the future. The amount is based on accumulated sick leave and employees' wage rates at fiscal year end, taking into consideration any limits specified in the School District's termination policy.

The entire compensated absences liability is reported on the government-wide financial statements.

On the governmental fund financial statements, compensated absences are recognized as liabilities and expenditures as payments come due each period upon the occurrence of employee resignations and retirements. These amounts are recorded in the account "matured compensated absences payable" in the fund from which the employee will be paid.

#### J. Accrued Liabilities and Long-term Obligations

All payables, accrued liabilities, and long-term obligations are reported in the government-wide financial statements.

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources, are reported as obligations of the funds. However, claims and judgments and compensated absences that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are due for payment during the current fiscal year. Bonds are recognized as a liability on the governmental fund financial statements when due.

#### K. Fund Balance Reserves

The School District records reservations for portions of fund balance which are legally segregated for specific future use or which do not represent available expendable resources and therefore are not available for appropriation or expenditure. Unreserved fund balance indicates that portion of fund balance which is available for appropriation in future periods. Fund balance reserves are established for encumbrances and property taxes. The reserve for property taxes represents taxes recognized as revenue under accounting principles generally accepted in the United States of America but not available for appropriations under State statute.

#### L. Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### M. Net Assets

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction, or improvement of those assets. However, the unexpended proceeds of such borrowings are not used to reduce the net assets invested in capital assets balance. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the School District or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. Net assets restricted for other purposes include activities for food service operations, federal and state grants restricted to expenditures for specified purposes and statutory reserves.

The School District applies restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

The government-wide statement of net assets reports \$19,595,041 restricted net assets, none of which are restricted by enabling legislation.

# NOTE 3 – CHANGES IN ACCOUNTING PRINCIPLES AND RESTATEMENT OF FUND BALANCES/NET ASSETS

For fiscal year 2005, the District has implemented GASB Statement No. 40, Deposit and Investment Risk Disclosures, GASB Technical Bulletin No. 2004-2, Recognition of Pension and Other Post-employment Benefit Expenditures/Expenses and Liability by Cost-Sharing Employers, GASB Statement No. 42, Accounting and Financial Reporting for Impairment of Capital Assets and for Insurance Recoveries, GASB Statement No. 46, Net Assets Restricted by Enabling Legislation, and GASB Statement No. 47, Accounting for Termination Benefits.

GASB 40 establishes and modifies disclosure requirements related to investment risks: credit risk (including custodial credit risk and concentrations of credit risk) and interest rate risk. This statement also establishes and modifies disclosure requirements for custodial credit risk on deposits. This statement applies to all state and local governments. GASB Technical Bulletin No. 2004-2 addresses the amount that should be recognized as an expenditure/expense and as a liability each period by employers participating in a cost-sharing multiple-employer pension and other post-employment benefit (OPEB) plans. GASB Statement No. 42 establishes accounting and financial reporting standards for impairment of capital assets. GASB Statement No. 46 requires that limitations on the use of net assets imposed by enabling legislation be reported as restricted net assets. GASB Statement No. 47 establishes accounting standards for termination benefits. The implementation of GASB Statements No. 40, 42, 46, and 47 and Technical Bulletin No. 2004-2 had no material effect on the School District's financial statements for fiscal year 2005.

Restatements were made to fund balances/net assets as previously stated due to the reclassification of the Trust fund from Special Revenue to a Private Purpose Trust. This reclassification had the following effect on fund balances/net assets:

	General	Classroom Facilities	Other Governmenta 1	Total
Fund Balances, June 30, 2005 Reclassification of Fund	(\$13,613) 0	\$10,241,077 0	\$924,103 (97,164)	\$11,151,567 (97,164)
Restated Fund Balances, June 30, 2005	(\$13,613)	\$10,241,077	\$826,939	\$11,054,403

# NOTE 3 – CHANGES IN ACCOUNTING PRINCIPLES AND RESTATEMENT OF FUND BALANCES/NET ASSETS (Continued)

	Governmental	Private
	Activities	Purpose Trust
Net Assets, June 30, 2005	\$25,128,527	\$0
Reclassification of Fund	(97,164)	97,164
Restated Net Assets, June 30, 2005	\$25,031,363	\$97,164

#### NOTE 4 - ACCOUNTABILITY AND COMPLIANCE

#### A. Accountability

Fund balances at June 30, 2005, included the following individual fund deficits:

General Fund	\$50,048
Non-Major Special Revenue Fund	
Food Service	33,831

The deficits in all of the above listed funds do not exist on the cash basis and are the result of applying accounting principles generally accepted in the United States of America and the requirement to accrue liabilities when incurred. The General Fund is liable for any deficits in these funds and provides operating transfers when cash is required, not when accruals occur.

#### **B.** Compliance

Contrary to Ohio law, expenditures were not always certified by the Treasurer prior to incurring the obligation. The financial report was filed late and the GAAP report along with records for the audit were not timely produced.

#### NOTE 5 - BUDGETARY BASIS OF ACCOUNTING

While the School District is reporting financial position, results of operations and changes in fund balance on the basis of accounting principles generally accepted in the United States of America (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual (Budgetary Basis) for the General Fund is presented on the budgetary basis to provide a meaningful comparison of actual results with the budget.

The major differences between the budget basis and GAAP basis are that:

- 1. Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis).
- 2. Expenditures are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis).
- 3. Encumbrances are treated as expenditures (budget basis) rather than as a reservation of fund balance (GAAP basis).

#### NOTE 5 - BUDGETARY BASIS OF ACCOUNTING (Continued)

The following tables summarize the adjustments necessary to reconcile the GAAP and budgetary basis statements for the General Fund.

#### Net Change in Fund Balance

	General
GAAP Basis	(\$36,435)
Adjustments:	
Revenue Accruals	66,149
Expenditure Accruals	69,120
Encumbrances	(27,395)
Budget Basis	\$71,439

#### **NOTE 6 - DEPOSITS AND INVESTMENTS**

State statutes classify monies held by the School District into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the School District Treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board of Education has identified as not required for use within the current five-year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit, or by savings accounts, including passbook accounts.

Interim monies may be deposited or invested in the following securities:

- 1. United States treasury notes, bills, bonds, or any other obligation or security issued by the United States treasury or any other obligation guaranteed as to principal and interest by the United States;
- 2. Bonds, notes, debentures, or any other obligations or securities issued by the federal government agency or instrumentality, including but not limited to, the federal national mortgage association, federal home loan bank, federal farm credit bank, federal home loan mortgage corporation, government national mortgage association, and student loan marketing association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
- 3. Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
- 4. Bonds and other obligations of the State of Ohio, its political subdivisions, or other units or agencies of this State or its political subdivisions;

#### **NOTE 6 – DEPOSITS AND INVESTMENTS (Continued)**

- 5. Time certificates of deposit or savings or deposit accounts, including, but not limited to, passbook accounts;
- 6. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
- 7. The State Treasurer's investment pool (STAR Ohio);
- 8. Securities lending agreements in which the District lends securities and the eligible institution agrees to exchange either securities described in division (1) or (2), or cash, or both securities and cash, equal value for equal value;
- 9. High grade commercial paper in an amount not to exceed five percent of the District's total average portfolio; and
- 10. Bankers acceptances for a period not to exceed 270 days and in an amount not to exceed ten percent of the District's total average portfolio.

Protection of the School District's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the Treasurer by the financial institution, or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of the purchase unless matched to a specific obligation or debt of the School District, and must be purchased with the expectation that it will be held to maturity.

Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Treasurer or qualified trustee, or if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

#### **Deposits**

Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The District's policy for deposits is any balance not covered by depository insurance will be collateralized by the financial institutions with pledged securities.

As of June 30, 2005, \$134,000 was covered by Federal Depository Insurance. The remaining balance of \$106,052 of the District's bank balance of \$240,052 was collateralized with securities held by the pledging financial institution's trust department or agent, but not in the District's name.

#### **NOTE 6– DEPOSITS AND INVESTMENTS (Continued)**

#### **Investments**

As of June 30, 2006, the School District had the following investments and maturities:

			Maturities 6	
	Carrying/Fair	Maturities 6	to 12	Maturities 1
	Value	months or less	months	to 3 Years
STAR Ohio	\$ 5,020,665	\$ 5,020,665	\$ -	\$ -
Federal Home Loan Banks	1,780,248	995,000	-	785,248
Federal Home Loan Mortgage Corp.	1,919,701	688,394	495,625	735,682
Federal National Mtg. Assn.	735,938	-	-	735,938
Repurchase Agreement	472,839	472,839		<u> </u>
Total Investment	\$ 9,929,391	\$ 7,176,898	\$ 495,625	\$ 2,256,868

Interest rate risk – Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. In accordance with the investment policy, the District manages it exposure to declines in fair values by limiting the weighted average maturity of its investment portfolio.

Credit Risk – Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The District limits their investments to Repurchase Agreements, Federal Home Loan Mortgage Corporation Notes, Federal Home Loan Bank Bonds, Federal National Mortgage Association Notes and STAR Ohio. Investments in STAR Ohio were rated AAAm by Standard & Poor's. The Federal Home Loan Mortgage Corporation Bonds are rated AAA by Standard & Poor's and Aaa by Moody's. The Federal Home Loan Bank Bonds are rated AAA by Standard & Poor's and Aaa by Moody's. The Federal National Mortgage Association Bonds are rated AAA by Standard & Poor's and Aaa by Moody's.

Concentration of credit risk – Concentration of credit risk is the risk of loss attributed to the magnitude of a government's investment in a single issuer. The District's investment policy allows investments as authorized in the Ohio Revised Code. The District has invested 4.7% of its investments in repurchase agreements, 19.3% in Federal Home Loan Mortgage Corporation Bonds, 17.9% in Federal Home Loan Bank Bonds, 7.4% in Federal National Mortgage Association Bonds, and 50.7% in STAR Ohio.

Custodial credit risk is the risk that in the event of the failure of the counterparty, the District will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The investments in Federal Home Loan Mortgage Corporation Bonds, Federal National Mortgage Association Bonds, Federal Home Loan Banks Bonds and STAR Ohio are either insured and registered in the name of the District or at least registered in the name of the District. The investments in repurchase agreements are subject to custodial credit risk in that they are uninsured, unregistered, and held by the counterparty's trust department or agent but not in the District's name. The District has no investment policy dealing with investment custodial risk beyond the requirement in state statute that prohibits payment for investments prior to the delivery of the securities representing such investments to the treasurer or a qualified trustee.

#### **NOTE 7 - PROPERTY TAXES**

Property taxes are levied and assessed on a calendar year basis while the School District fiscal year runs from July through June. First half tax collections are received by the School District in the second half of the fiscal year. Second half tax distributions occur in the first half of the following fiscal year.

Property taxes include amounts levied against all real, public utility and tangible personal property located in the School District. Property tax revenue received during calendar 2005 for real and public utility property taxes represents collections of calendar 2004 taxes. Property tax payments received during calendar 2005 for tangible personal property (other than public utility property) is for calendar 2005 taxes.

#### **NOTE 7 - PROPERTY TAXES (Continued)**

2005 real property taxes are levied after April 1, 2005, on the assessed value as of January 1, 2005, the lien date. Assessed values are established by State law at thirty-five percent of appraised market value. First half 2005 real property taxes are collected in and intended to finance fiscal year 2006. Public utility tangible personal property currently is assessed at varying percentages of true value; public utility real property is assessed at thirty-five percent of true value. 2005 public utility property taxes became a lien December 31, 2004, are levied after April 1, 2005 and are collected in 2006 with real property taxes.

2005 tangible personal property taxes are levied after April 1, 2005, on the value as of December 31, 2004. Collections are made in 2006. Tangible personal property assessments are twenty-five percent of true value.

Real property taxes are payable annually or semiannually. If paid annually, payment is due December 31; if paid semiannually, the first payment is due December 31 with the remainder payable by June 20. Under certain circumstances, State statute permits alternate payment dates to be established.

Tangible personal property taxes paid by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semiannually. If paid annually, payment is due April 30; if paid semiannually, the first payment is due April 30, with the remainder payable by September 20.

The assessed values upon which fiscal year 2005 taxes were collected are:

_	2004 Second- Half Collections		2005 First- Half Collections	
	Amount	Percent	Amount	Percent
Agricultural/Residential and Other Real Estate	\$82,616,080	89.31%	\$84,288,630	90.63%
Public Utility	3,554,280	3.84%	3,775,500	4.06%
Tangible Personal Property	6,333,127	6.85%	4,934,568	5.31%
Total Assessed Value	\$92,503,487	100.00%	\$92,998,698	100.00%
Tax rate per \$1,000 of assessed valuation	\$27.00		\$30.40	

Manufactured Home Tax, commonly referred to as House Trailer Tax, is based on the purchase price obtained from the title: (1) ninety-five percent unfurnished or (2) eighty percent furnished with a five percent drop each year.

The School District receives property taxes from Brown County. The county auditor periodically advances to the School District its portion of the taxes collected. Second-half real property tax payments collected by the counties by June 30, 2005, are available to finance fiscal year 2005 operations. The amount available to be advanced can vary based on the date the tax bills are sent.

Accrued property taxes receivable represents delinquent taxes outstanding and real property, tangible personal property, and public utility taxes which became measurable as of June 30, 2005. Although total property tax collections for the next fiscal year are measurable, only the amount available as an advance at June 30 is intended to finance current fiscal year operations. The receivable in the fund statements is therefore offset by a credit to deferred revenue for that portion not intended to finance current year operations. The amount available as an advance at June 30, 2005 was \$288,663 in the General Fund and \$77,454 in the other governmental funds.

#### **NOTE 8 - RISK MANAGEMENT**

#### A. Property and Liability

The School District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. For the fiscal year 2005, the School District contracted with Selective Insurance Company for property insurance. There is a \$1,000 deductible with a one hundred percent blanket, all risk policy. Selective Insurance Company covers the boiler and machinery with a \$2,500 deductible and a \$15,242,731 limit.

Professional liability is protected by The Selective Insurance Company with a \$2,000,000 single occurrence limit and a \$5,000,000 aggregate and no deductible. Vehicles are covered by the Indiana Insurance Company and hold a \$250 deductible for comprehensive and a \$500 deductible for collision. Automobile liability has a \$1,000,000 combined single limit of liability. Settled claims have not exceeded this commercial coverage in any of the past five years. There have been no significant reductions in insurance coverage from the last fiscal year.

#### **B.** Builder's Risk Insurance

The District carries builders risk insurance with Indiana Insurance Company in amounts equal to the value of the construction with an aggregate limit to claims of \$22,200,000.

#### C. Worker's Compensation

For fiscal year 2005, the School District participated in the Ohio School Boards Association Workers' Compensation Group Rating Plan (GRP), an insurance purchasing pool (Note 15). The intent of the GRP is to achieve the benefit of a reduced premium for the School District by virtue of its grouping and representation with other participants in the GRP.

The workers' compensation experience of the participating school districts is calculated as one experience and a common premium rate is applied to all school districts in the GRP.

Each participant pays its workers' compensation premium to the State based on the rate for the GRP rather than its individual rate.

Total savings are then calculated and each participant's individual performance is compared to the overall savings percentage of the GRP. A participant will then either receive money from or be required to contribute to the "Equity Pooling Fund". This "equity pooling" arrangement ensures that each participant shares equally in the overall performance of the GRP. Participation in the GRP is limited to school districts that can meet the GRP's selection criteria. The firm of Gates McDonald & Co. provides administrative, cost control and actuarial services to the GRP.

#### **D.** Employee Medical Benefits

The School District participates in the Brown County Schools Benefits Consortium (the Consortium), a public entity shared risk and insurance purchasing pool (Note 16) consisting of seven districts. The School District is responsible for providing a current listing of enrolled employees and for providing timely pro-rata payments of premiums to the Consortium for employee health coverage and benefits. The Consortium is responsible for the management and operations of the program. Upon termination from the Consortium, for any reason, the terminated member shall assume and be responsible for the payment of any delinquent contributions and all claims of its employees from the date of termination regardless of the date such claims were incurred.

#### **NOTE 9 - DEFINED BENEFIT PENSION PLANS**

#### A. School Employees Retirement System

The School District contributes to the School Employees Retirement System of Ohio (SERS), a cost-sharing multiple employer defined pension plan. SERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by state statute per Chapter 3309 of the Ohio Revised Code. The School Employees Retirement System issues a publicly available stand-alone financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the School Employees Retirement System, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3746 or by calling (614)222-5853.

Plan members are required to contribute 10 percent of their annual covered salary and the District is required to contribute an actuarially determined rate. The current rate is 14 percent of annual covered payroll. A portion of the School District's contributions is used to fund pension obligations, with the remainder being used to fund healthcare benefits; for fiscal year 2005, 10.57% of annual covered salary was the portion used to fund pension obligations. The contribution requirements of plan members and employers are established and may be amended, up to statutory maximum amounts, by the SERS Retirement Board. The School District's contributions to SERS for the fiscal years ended June 30, 2005, 2004, and 2003 were \$159,902, \$122,222, and \$108,013, respectively; 63 percent has been contributed for fiscal year 2005 and 100 percent for the fiscal years 2004 and 2003. \$59,617 represents the unpaid contribution for fiscal year 2005.

#### **B.** State Teachers Retirement System

The School District contributes to the State Teachers Retirement System of Ohio (STRS), a cost-sharing multiple employer public employee retirement system administered by the State Teachers Retirement Board. STRS provides basic retirement benefits, disability, survivor, and health care benefits based on eligible service credit to members and beneficiaries. Benefits are established by Chapter 3307 of the Ohio Revised Code. STRS issues a publicly available financial report that includes financial statements and required supplementary information.

The report may be obtained by writing to the State Teachers Retirement System, 275 East Broad Street, Columbus, Ohio 43215-3771 or by calling (614)227-4090.

New members have a choice of three retirement plans, a Defined Benefits (DB) Plan, a Defined Contribution (DC) Plan and a Combined Plan. The DB plan offers an annual retirement allowance based on final average salary times a percentage that varies based on years of service, or an allowance based on member contributions and earned interest matched by STRS Ohio funds times an actuarially determined annuity factor. The DC Plan allows members to place all their member contributions and employer contributions equal to 10.5% of earned compensation into an investment account. Investment decisions are made by the member. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The Combined Plan offers features of both the DC Plan and the DB Plan. In the Combined Plan, member contributions are invested by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan. DC and Combined Plan members will transfer to the Defined Benefit Plan during their fifth year of membership unless they permanently select the DC or Combined Plan. Existing members with less than five years of service credit as of June 30, 2001, were given the option of making a one time irrevocable decision to transfer their account balances from the existing DB Plan into the DC Plan or the Combined Plan. This option expired on December 31, 2001. Benefits are established by Chapter 3307 of the Ohio Revised Code.

A DB or Combined Plan member with five or more years of credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of these active members who die before retirement may qualify for survivor benefits. Members in the DC Plan who become disabled are entitled only to their account balance. If a member dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

Plan members are required to contribute 10 percent of their annual covered salary and the School District is required to contribute 14 percent; 13 percent was the portion used to fund pension obligations.

#### **NOTE 9 - DEFINED BENEFIT PENSION PLANS (Continued)**

Contribution rates are established by STRS, upon recommendation of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. The School District's contributions for pension obligations to STRS for the fiscal years ended June 30, 2005, 2004, and 2003 were \$474,082, \$474,927, and \$459,153, respectively; 85 percent has been contributed for fiscal year 2005 and 100 percent for the fiscal years 2004 and 2003. \$70,137 represents the unpaid contribution for fiscal year 2005.

#### NOTE 10 - POSTEMPLOYMENT BENEFITS

The School District provides comprehensive health care benefits to retired teachers and their dependents through the State Teachers Retirement System (STRS), and to retired non-certificated employees and their dependents through the School Employees Retirement System (SERS). Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare premiums. Benefit provisions and the obligations to contribute are established by the Systems based on authority granted by State statute. Both Systems are funded on a pay-as-you-go basis.

All STRS benefit recipients and sponsored dependents are eligible for health care coverage. The State Teachers Retirement Board has statutory authority over how much, if any, of the health care costs will be absorbed by STRS. Most benefit recipients pay a portion of health care costs in the form of a monthly premium. By Ohio law, the cost of coverage paid from STRS funds shall be included in the employer contribution rate, currently 14 percent of covered payroll. For the fiscal year 2005, the STRS Board allocated employer contributions equal to 1 percent of covered payroll to the Health Care Reserve Fund. For the District, this amount equaled \$33,870 during fiscal year 2005.

STRS Ohio pays health care benefits from the Health Care Reserve Fund. At June 30, 2005, the balance in the Fund was \$3.3 billion. For the year ended June 30, 2005, net health care costs paid by STRS Ohio were \$254,780,000 and STRS Ohio had 115,395 eligible benefit recipients.

For SERS, coverage is made available to service retirees with ten or more years of qualifying service credit, disability and survivorship benefit recipients.

Members retiring on or after August 1, 1989, with less than twenty-five years of service credit must pay a portion of their premium for health care. The portion is based on years of service up to a maximum of 75 percent of the premium.

After the allocation for basic benefits, the remainder of the employer's 14 percent contribution is allocated to providing health care benefits. For this fiscal year, employer contributions to fund health care benefits were 3.43 percent of covered payroll. In addition, SERS levies a surcharge to fund health care benefits equal to 14 percent of the difference between a minimum pay and the member's pay, pro-rated for partial service credit. For fiscal year 2005, the minimum pay has been established at \$27,400. The surcharge rate added to the unallocated portion of the 14 percent employer contribution rate, provides for maintenance of the asset target level for the health care fund. For the District, the amount to fund health care benefits, including the surcharge, equaled \$156,377 during the 2005 fiscal year.

The target level for the health care reserve is 150 percent of the annual health care expenses. Expenses for health care for the fiscal year-ended June 30, 2005, were \$178,221,113. At June 30, 2005, SERS had net assets available for payment of health care benefits of \$267.5 million. SERS has 58,123 participants eligible to receive health care benefits.

#### **NOTE 11 - EMPLOYEE BENEFITS**

#### A. Compensated Absences

The criteria for determining vacation and sick leave components are derived from negotiated agreements and State laws. Classified employees earn five to twenty-five days of vacation per fiscal year, depending upon length of service. Accumulated, unused vacation time is paid to classified employees and administrators upon termination of employment. Teachers do not earn vacation time.

#### **NOTE 11 - EMPLOYEE BENEFITS (Continued)**

#### A. Compensated Absences (Continued)

Teachers, administrators, and classified employees earn sick leave at the rate of one and one-fourth days per month. Sick leave may be accumulated up to a maximum of 210 days for certified and 183 days for non-certified employees. Upon retirement, payment is made for one-fourth of accrued, but unused sick leave credit to a maximum of 45 days for classified and certified employees.

#### **B.** Insurance Benefits

The School District provides life insurance and accidental death and dismemberment insurance to most employees through Jefferson Pilot. The School District has elected to provide employee medical/surgical benefits through the Brown County Benefits Consortium in which health insurance premiums were paid to Medical Mutual. Dental insurance is provided by the School District to all employees through CoreSource.

#### C. Deferred Compensation

School District employees may participate in the Ohio Public Employees Deferred Compensation Plan. This plan was created in accordance with Internal Revenue Code Section 457. Participation is on a voluntary payroll deduction basis. The plan permits deferral of compensation until future years. According to the plan, the deferred compensation is not available until termination, retirement, death or an unforeseeable emergency.

#### **NOTE 12 - CAPITAL ASSETS**

A summary of the District's capital assets at June 30, 2005, follows:

	Balance 6/30/2004	Additions	Deductions	Balance 6/30/2005
Capital Assets:	0/30/2004	Additions	Deductions	0/30/2003
Capital Assets not being depreciated:				
Land	\$224,937	\$0	\$0	\$224,937
Construction in Progress	331,451	1,980,324	0	2,311,775
Total Capital Assets not being Depreciated	556,388	1,980,324	0	2,536,712
Total Capital Assets not being Depreciated	330,366	1,900,324		2,330,712
Depreciable Capital Assets:				
Land Improvements	646,248	0	0	646,248
Buildings and Improvements	9,367,436	0	(10,099)	9,357,337
Furniture and Equipment	3,047,472	86,966	(38,421)	3,096,017
Library and Textbooks	820,645	29,866	0	850,511
Vehicles	569,947	72,070	(3,200)	638,817
Total Capital Assets being Depreciated	14,451,748	188,902	(51,720)	14,588,930
Less Accumulated Depreciation				
Land Improvements	(484,834)	(9,848)	0	(494,682)
Buildings and Improvements	(4,151,033)	(185,531)	0	(4,336,564)
Furniture and Equipment	(1,373,719)	(26,131)	14,774	(1,385,076)
Library and Textbooks	(330,394)	(20,954)	0	(351,348)
Vehicles	(315,686)	(24,511)	0	(340,197)
Total Accumulated Depreciation	(6,655,666)	(266,975) **	14,774	(6,907,867)
Total Capital Assets being Depreciated, Net	7,796,082	(78,073)	(36,946)	7,681,063
Capital Assets, Net	\$8,352,470	\$1,902,251	(\$36,946)	\$10,217,775

#### **NOTE 12 - CAPITAL ASSETS (Continued)**

\*\* Depreciation expense was charged to governmental functions as follows:

Instruction:	
Regular	\$222,570
Support Services:	
Instructional Staff	9,443
Administration	5,710
Fiscal	149
Operation and Maintenance of Plant	926
Pupil Transportation	25,005
Operation of Non-Instructional Services	3,172
Total Depreciation Expense	\$266,975

#### **NOTE 13 – DEBT OBLIGATIONS**

The changes in the School District's long-term obligations during fiscal year 2005 were as follows:

	Principal Outstanding 06/30/04	Additions	Deductions	Principal Outstanding 06/30/05	Due in One Year
School Improvement Bond Anticipation Note - 5.25%	\$ 325,000	\$ 175,000	\$ 325,000	\$ 175,000	\$ 175,000
Energy Conservation Bonds - 1996 5.65%	60,000	-	30,000	30,000	30,000
Classroom Facilities Bonds - 2004 5.13%	4,896,630	-	150,000	4,746,630	100,000
Classroom Facilities Bond Anticipation Notes - 2004 6.00%	4,888,327	-	4,888,327	-	-
Capital Leases	104,591	-	24,850	79,741	27,452
Compensated Absences	531,378	525,063	531,378	525,063	21,746
Total Long-Term Obligations	\$ 10,805,926	\$ 700,063	\$ 5,949,555	\$ 5,556,434	\$ 354,198

#### **Bond Anticipation Note**

During fiscal year 2005, the School District issued a one-year \$175,000 bond anticipation note for the purpose of implementing school improvements at various School District buildings. This note will be repaid with tax revenue from the Debt Service Fund. This note is backed by the full faith and credit of the School District.

#### House Bill 464 Energy Bond

On June 1, 1996, the Georgetown Exempted Village School District issued \$300,000 in unvoted general obligation bonds for the purpose of implementing energy conservation measures at various School District buildings.

The bonds were issued for a 10 year period with a final maturity date of June 1, 2006. The bond will be repaid from the Debt Service Fund.

#### **NOTE 13 – DEBT OBLIGATIONS (Continued)**

#### **Classroom Facilities Notes**

On January 16, 2004, the Georgetown Exempted Village School District issued \$4,888,327 in notes in anticipation of the proceeds to be received from general obligation bonds to be issued by the District. These notes were paid off in August 2004 with the proceeds from the classroom facilities bonds issued in May 2004.

#### **Classroom Facilities Bond**

On May 26, 2004, the Georgetown Exempted Village School District issued \$4,887,998 in unvoted general obligation bonds for the purpose of constructing a new elementary school to house grades PK through 6, renovations and additions to Georgetown Jr/Sr High School that houses grades 7 through 12 and to abandon Alverda Reed Elementary School. The bonds were issued for a 27 year period with a final maturity date of December 1, 2031. The bond will be repaid from the Debt Service Fund.

All general obligation debt is supported by the full faith and credit of the School District. Compensated absences will be paid from the fund from which the employees' salaries are paid. Capital lease obligations will be paid from the General Fund.

The School District's voted legal debt margin was \$3,418,253 with an unvoted debt margin of \$92,998 at June 30, 2005.

Principal and interest requirements to retire general obligation debt at June 30, 2005 are as follows:

Fiscal Year			
Ending	Principal	Interest	Total
2006	\$305,000	\$210,639	\$515,639
2007	125,000	206,944	331,944
2008	125,000	203,819	328,819
2009	125,000	200,069	325,069
2010	125,000	195,694	320,694
2011-2015	441,630	1,210,283	1,651,913
2016-2020	825,000	833,081	1,658,081
2021-2025	1,025,000	625,369	1,650,369
2026-2030	1,255,000	353,116	1,608,116
2031	600,000	46,638	646,638
	\$4,951,630	\$4,085,652	\$9,037,282

#### **NOTE 14 - JOINTLY GOVERNED ORGANIZATION**

The School District is a participant in the South Central Ohio Computer Association (SCOCA), which is a computer consortium. SCOCA is an association of public school districts within the boundaries of Adams, Brown, Highland, Pike, Ross, Scioto, Vinton and Lawrence Counties. The organization was formed for the purpose of applying modern technology with the aid of computers and other electronic equipment to administrative and instructional functions among member school districts. The governing board of SCOCA consists of two representatives from each of the eight participating counties, two representatives of the school treasurers, plus a representative of the fiscal agent. The School District paid SCOCA \$44,976 for services provided during the year. Financial information can be obtained from the fiscal agent, the Pike County Joint Vocational School, P.O. Box 577, 175 Beaver Creek Rd., Piketon, Ohio, 45661.

#### NOTE 15 - INSURANCE PURCHASING POOL

The School District participates in the Ohio School Boards Association Workers' Compensation Group Rating Plan (GRP), an insurance purchasing pool. The GRP's business and affairs are conducted by a three member Board of Directors consisting of the President, the President-Elect and the Immediate Past President of the OSBA.

The Executive Director of the OSBA, or his designee, serves as coordinator of the program. Each year, the participating school districts pay an enrollment fee to the GRP to cover the costs of administering the program.

#### NOTE 16 - PUBLIC ENTITY SHARED RISK POOL

Brown County Schools Benefits Consortium - The Brown County Schools Benefits Consortium, a public entity shared risk and insurance purchasing pool, currently operates to provide health insurance (insurance purchasing pool) and dental coverage (public entity shared risk pool) to enrolled employees of the consortium members and to eligible dependents of those enrolled employees.

Six Brown County school districts (Eastern Brown, Fayetteville-Perry, Georgetown, Ripley-Union-Lewis-Huntington, Southern Hills Joint Vocational and Western Brown Schools) have entered into an agreement with the Brown County Educational Service Center to form the Brown County Schools Benefits Consortium. The overall objectives of the consortium are to formulate and administer a program of health and dental insurance for the benefit of the consortium members' employees and their dependents. The consortium contracts with Medical Mutual of Ohio to provide medical insurance directly to consortium member employees. The School District pays premiums to the consortium based on employee membership. For dental coverage, the consortium acts as a public entity shared risk pool. Each member district pays dental premiums based on the consortium estimates of future claims. If the member district's dental claims exceed its premiums, there is no individual supplemental assessment; on the other hand, if the School District's claims are low, it will not receive a refund. Dental coverage is administered through a third party administrator, CoreSource. Participating member district's pay an administrative fee to the fiscal agent to cover the costs associated with the administering of the Consortium. To obtain financial information write to Brown County Educational Service Center at 325 West State St., Georgetown, Ohio 45121.

#### NOTE 17 - SET-ASIDE CALCULATIONS AND FUND RESERVES

The School District is required by State statute to annually set aside in the general fund an amount based on a statutory formula for the purchase of textbooks and other instructional materials and an equal amount for the acquisition or construction of capital improvements. Amounts not spent by year-end or offset by similarly restricted resources received during the year must be held in restricted cash at year-end and carried forward to be used for the same purposes in future years.

The following information describes the change in the year-end set-aside amounts for textbooks and capital acquisition. Disclosure of this information is required by State statute.

	Textbooks	Capital Acquisition
Set-aside Cash Balance as of June 30, 2004	\$0	\$0
Current year set-aside requirement	155,018	155,018
Qualifying disbursements	(175,427)	(175,739)
Set-aside Balance Carried Forward to Future Years where allowable	(\$20,409)	(\$20,721)
Set-aside Reserve Balance as of June 30, 2005	\$0	\$0

The School District had offsets and qualifying disbursements during the year that reduced the set-aside amounts below zero in the Textbooks and Capital Acquisition Reserves. These extra amounts may be carried forward to reduce the set-aside requirements of future years.

#### **NOTE 18 - CONTINGENCIES**

#### **Grants:**

The School District received financial assistance from federal and state agencies in the form of grants. The expenditure of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies.

Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the School District at June 30, 2005.

#### Litigation:

There are currently no matters in litigation with the School District as a defendant.

#### **NOTE 19 - RECEIVABLES**

Receivables at June 30, 2005 consisted of taxes, accounts, and intergovernmental grants and entitlements. All receivables are considered collectible in full due to the ability to foreclose for the nonpayment of taxes, the stable condition of State programs, and the current year guarantee of federal funds. A summary of the items of intergovernmental receivables follows:

Intergovernmental Receivables	<u>Amounts</u>
Major Fund	
Classroom Facilities	\$12,327,856
Non-Major Special Revenue Funds:	
Goals	1,513
Title VI-R	360
Title I	62,756
Summer Intervention	20,096
Ohio Reads	9,450
Total Non-Major Special Revenue Funds	94,175
Total All Funds	<u>\$12,422,031</u>

#### NOTE 20 - INTERFUND ACTIVITY

The transfers were made from the General Fund (a major fund) to provide support for operating activities of several of the District's funds.

Fund	Tra	ansfer In	Tra	nsfer Out
Major Fund				
General Fund	\$	-	\$	51,143
Non-Major Special Revenue Funds				
Food Service		4,863		-
Title VI		1,867		-
Title IV - Drug Free Grant		2,648		-
Title VI-R - Class Size Reduction Grant		8,375		-
Total Non-Major Special Revenue Funds		17,753		-
Non-Major Debt Service		33,390		
Total Transfers In/Out	\$	51,143	\$	51,143

#### NOTE 21 - CAPITALIZED LEASES - LESSEE DISCLOSURE

During a previous fiscal year, the School District entered into a capital lease for copier. This lease meets the criteria of a capital lease as defined by Statement of Financial Accounting Standards No. 13, *Accounting for Leases*, which defines a capital lease generally as one which transfers benefits and risks of ownership to the lessee. Capital lease payments have been reclassified and are reflected as debt service expenditures in the financial statements for the governmental funds. These expenditures are reported as function expenditures on the budgetary statements.

Capital assets consisting of equipment have been capitalized in the statement of net assets in the amount of \$134,100. This amount represents the present value of the minimum lease payments at the time of acquisition. Principal payments in fiscal year 2005 totaled \$24,850 in the governmental funds.

The following is a schedule of the future long-term minimum lease payments required under the capital lease and the present value of the minimum lease payments as of June 30, 2005:

Year Ending	Long-Term Debt
2006	34,188
2007	34,188
2008	22,794
Total Minimum Lease Payments	91,170
Less: Amount Representing Interest	(11,429)
Present Value of Minimum Lease Payments	\$ 79,741

#### **NOTE 22 – CONTRACT COMMITMENTS**

As of June 30, 2005, the School District had contractual purchase commitments for the construction of new school facilities as follows:

	Contract	Amount	Balance at
Contractor	Amount	Expended	6/30/05
Artic Heating & Air Conditioning	\$ 2,467,000	\$ 195,055	\$ 2,271,945
Brown County Construction	589,823	-	589,823
Emerald Fire Protection	236,475	-	236,475
Environmental Air	75,000	-	75,000
Feldkamp Enterprises	730,000	-	730,000
Habegger Corporation	164,025	-	164,025
Monarch Construction	7,965,000	-	7,965,000
Performance Site Management	912,923	669,977	242,946
Preferred Fire Protection	78,156	2,789	75,367
RPC Mechanical	328,000	53,249	274,751
Sidewinder Electric	1,140,000	-	1,140,000
Spectrum Controls	388,700	-	388,700
Stockmeister Enterprises	1,838,000	-	1,838,000
Volpenhein Brothers	849,470	135,536	713,934
Total	\$ 17,762,572	\$ 1,056,606	\$ 16,705,966

#### Georgetown Exempted Village School District Brown County

#### Schedule of Federal Awards Expenditures For the Fiscal Year Ended June 30, 2005

Federal Grantor/ Pass Through Grantor/ Program Title	Pass Through Entity Number	Federal CFDA Number	Receipts	Non-Cash Receipts	Disbursements	Non-Cash Disbursements
UNITED STATES DEPARTMENT OF AGRICULTURE						
Passed through Ohio Department of Education:						
Food Distribution Program	NA	10.550	\$ -	\$ 19,771	\$ -	\$ 19,771
Nutrition Cluster						-
National School Lunch Program	LLP4	10.555	121,419		121,419	-
Special Milk Program for Children	O2PU	10.556	2,735	-	2,735	-
Total Nutrition Cluster	OZFO	10.550	124,154		124,154	
Total Nutrition Cluster			124,134		124,134	
<b>Total United States Department of Agriculture</b>			124,154	19,771	124,154	19,771
UNITED STATES DEPARTMENT OF EDUCATION Passed through Ohio Department of Education						
Title I Grants to Local Educational Agencies	C1S1	84.010	410,925	_	357,683	_
Special Education Grants to States	6BSF	84.027	320,344		296,973	
Safe and Drug Free Schools and Communities - State Grants	DRS1	84.186	11.301	_	5,256	_
State Grants for Innovative Programs	C2S1	84.298	9,515	_	4,484	_
Education Technology State Grants	TJS1	84.318	11,445	_	12,428	-
Improving Teacher Quality State Grants	TRS1	84.367	96,019		95,081	
<b>Total United States Department of Education</b>			859,549		771,905	
Total Federal Financial Assistance			\$ 983,703	\$ 19,771	\$ 896,059	\$ 19,771

 $NA = Pass \ through \ entity \ number \ could \ not \ be \ located.$ 

See Notes to the Schedule of Federal Awards Expenditures.

## GEORGETOWN EXEMPTED VILLAGE SCHOOL DISTRICT BROWN COUNTY

# NOTES TO THE SCHEDULE OF FEDERAL AWARDS EXPENDITURES FOR THE FISCAL YEAR ENDED JUNE 30, 2005

#### NOTE A – SIGNIFICANT ACCOUNTING POLICIES

The accompanying Schedule of Federal Awards Expenditures (the Schedule) is a summary of the activity of the District's federal award programs. The Schedule has been prepared on the cash basis of accounting.

#### NOTE B – FOOD DISTRIBUTION PROGRAM

Program regulations do not require the District to maintain separate inventory records for purchased food and food received from the U.S. Department of Agriculture. This nonmonetary assistance (expenditures) is reported in the Schedule at the fair market value of the commodities received.

Cash receipts from the U.S. Department of Agriculture are commingled with State grants. It is assumed federal monies are expended first.

#### NOTE C - NATIONAL SCHOOL LUNCH PROGRAM

Federal funds received from the National School Lunch Programs were commingled with state subsidy and local revenue from the sale of meals. It is assumed that federal dollars are expended first.

#### BALESTRA, HARR & SCHERER, CPAs, INC.

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Ohio Society of Certified Public Accountants

# Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit Performed in Accordance with *Government Auditing Standards*

Members of the Board Georgetown Exempted Village School District 1043 Mt. Orab Pike Georgetown, Ohio 45121

To the Board of Education:

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Georgetown Exempted Village School District, Brown County, Ohio (the School District), as of and for the year ended June 30, 2005, which collectively comprise the School District's basic financial statements as listed in the table of contents, and have issued our report thereon dated July 20, 2007, wherein we noted the School District adopted Governmental Accounting Standards Board Statements No. 40, 42, 46, and 47, and GASB Technical Bulletin 2004-2. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the School District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide an opinion on the internal control over financial reporting. However, we noted a certain matter involving the internal control over financial reporting and its operation that we consider to be a reportable condition. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely affect the School District's ability to initiate, record, process, and report financial data consistent with the assertions of management in the financial statements. The reportable condition is described in the accompanying schedule of findings and questioned costs as item 2005-003.

A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, we believe that the reportable condition described above is not a material weakness.

Georgetown Exempted Village School District
Brown County
Report on Internal Control Over Financial Reporting and on Compliance
and Other Matters Based on an Audit Performed in Accordance
with Government Auditing Standards

Page 2

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying Schedule of Findings and Questioned Costs as items 2005-001 and 2005-002.

We also noted certain matters which we have reported to management of the School District in a separate letter dated July 20, 2007.

This report is intended for the information and use of the audit committee, management, the Board of Education, and federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

Balestra, Harr & Scherer, CPAs, Inc.

Ralistra, Harr & Scherur

July 20, 2007

## BALESTRA, HARR & SCHERER, CPAs, INC.

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# Report on Compliance with Requirements Applicable to Each Major Program and on Internal Control Over Compliance in Accordance With OMB Circular A-133

Members of the Board Georgetown Exempted Village School District 1043 Mt. Orab Pike Georgetown, Ohio 45121

#### Compliance

We have audited the compliance of the Georgetown Exempted Village School District (the District) with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133*, *Compliance Supplement* that are applicable to each of its major federal programs for the year ended June 30, 2005. The School District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the School District's management. Our responsibility is to express an opinion on the School District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the School District's compliance with those requirements.

In our opinion, the School District complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2005. However, the results of our auditing procedures disclosed instances of noncompliance with those requirements, which are required to be reported in accordance with OMB Circular A-133 and which are described in the accompanying schedule of findings and questioned costs as items 2005-004, 2005-005, 2005-006, and 2005-008.

Georgetown Exempted Village School District Report on Compliance with Requirements Applicable to Each Major Program And on Internal Control Over Compliance in Accordance With OMB Circular A-133 Page 2

#### **Internal Control Over Compliance**

The management of the School District is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit we considered the School District's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

We noted a certain matter involving the internal control over compliance and its operation that we consider to be a reportable condition. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over compliance that, in our judgment, could adversely affect the School District's ability to administer a major federal program in accordance with applicable requirements of laws, regulations, contracts, and grants. The reportable condition is described in the accompanying schedule of findings and questioned costs as item 2005-007.

A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants caused by error or fraud that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. We consider the reportable condition item 2005-007 to be a material weakness.

This report is intended solely for the information and use of the audit committee, management, members of the Board, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Balestra, Harr & Scherer, CPAs, Inc.

Balistra, Harr & Scherur

July 20, 2007

Georgetown Exempted Village School District Schedule of Findings and Questioned Costs OMB Circular A-133 Section .505 June 30, 2005

### 1. SUMMARY OF AUDITOR'S RESULTS

(d)(1)(i)	Type of Financial Statement Opinion	Unqualified
(d)(1)(ii)	Were there any material control weakness conditions reported at the financial statement level (GAGAS)?	No
(d)(1)(ii)	Were there any other reportable control weakness conditions reported at the financial statement level (GAGAS)?	Yes
(d)(1)(iii)	Was there any reported material non- compliance at the financial statement level (GAGAS)?	Yes
(d)(1)(iv)	Were there any material internal control weakness conditions reported for major federal programs?	Yes
(d)(1)(iv)	Were there any other reportable internal control weakness conditions reported for major federal programs?	No
(d)(1)(v)	Type of Major Programs Compliance Opinion	Unqualified
(d)(1)(vi)	Are there any reportable findings under .510?	Yes
(d)(1)(vii)	Major Program (list):	Special Education Grants to States –
		CFDA #84.027
		Title I – CFDA #84.010
(d)(1)(viii)	Dollar Threshold: Type A\B Programs	Type A: > \$ 300,000
		Type B: all others
(d)(1)(ix)	Low Risk Auditee?	No

Schedule of Findings and Questioned Costs OMB Circular A-133 Section .505 June 30, 2005

# 2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

#### Finding Number 2005-001

#### **Material Noncompliance**

Ohio Revised Code, Section 5705.41 (D), requires that no subdivision or taxing unit shall make any contract or give any order involving the expenditure of money unless there is attached thereto a certificate of the fiscal officer of the subdivision that the amount required to meet the obligation has been lawfully appropriated for such purposes and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances. This certificate need be signed only by the subdivision's fiscal officer. Every contract made without such a certificate shall be void, and no warrant shall be issued in payment of any amount due thereon.

There are several exceptions to the standard requirement stated above that a fiscal officer's certificate must be obtained prior to a subdivision or taxing authority entering into a contract or order involving the expenditure of money. The <u>main</u> exceptions are: "then and now" certificates, blanket certificates, and super blanket certificates, which are provided for in sections 5705.41 (D)(1) and 5705.41 (D)(3), respectively, of the Ohio Revised Code.

- 1. "Then and Now" certificate If the fiscal officer can certify that both at the time that the contract or order was made ("time"), and at the time that the fiscal officer is completing the certification ("now"), that sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appropriated and free from any previous encumbrance, the District has thirty days from the receipt of the "then and now" certificate to approve payment by ordinance or resolution.
- 2. Blanket Certificate Fiscal officers may prepare "blanket" certificates for a certain sum of money not in excess of an amount established by resolution or ordinance adopted by a majority of the members of the legislative authority against any specific line item account over a period not running beyond the end of the current fiscal year. The blanket certificates may, but need not, be limited to a specific vendor. Only one blanket certificate may be outstanding at one particular time for any one particular line item appropriation.
- 3. Super Blanket Certificate The School District may also make expenditures and contracts for any amount from a specific line-item appropriation account in a specified fund upon certification of the fiscal officer for most professional services, fuel, oil, food items, and any other specific recurring and reasonably predictable operating expense. This certification is not to extend beyond the current year. More than one super blanket certificate may be outstanding at a particular time for any line item appropriation.

During fiscal year 2005, many of the expenditures tested were not certified by the Treasurer prior to incurring the obligation. It was also found that neither of the two exceptions above were utilized for the items found to be in noncompliance. Failure to certify the availability of funds and encumber appropriations can result in overspending funds and negative cash fund balances. The Treasurer should certify the availability of funds for expenditure and also implement the use of Then and Now Certificates as further means to certify funds pursuant to Ohio Rev. Code Section 5705.41(D).

#### Client Response:

Purchase orders will be issued prior to purchase commitments. In instances where this is not practical, then and now certificates will be done in accordance with the Ohio Revised Code. Procedures will be shared with district employees to ensure compliance.

Schedule of Findings and Questioned Costs OMB Circular A-133 Section .505 June 30, 2005

#### Finding Number 2005-002

#### **Material Noncompliance**

Ohio Revised Code, Section 117.38, requires GAAP basis entities to file their annual report with the Auditor of State within 150 days of the fiscal year end. Any public office which does not file the report by the required date shall pay a penalty of twenty-five dollars for each day the report remains unfilled, not to exceed seven hundred fifty dollars. The District's final GAAP report was not provided for audit until March of 2007 and was significantly different from the original report filed to meet the 150 day required deadline.

#### Client Response:

GAAP report will be prepared in a timely manner for fiscal year ended June 30, 2007. Publication will be done in local newspaper.

#### Finding Number 2005-003

#### **Reportable Condition**

Accurate and timely reconciliations between book and bank balances are a basic and important internal control. It reduces the risk that errors, theft or fraud may occur and not be detected in a timely manner. Reconciliations are also an effective tool to help management determine the completeness of recorded transactions and verify that all recorded transactions have been deposited with the financial institution.

The only reconciliation that was provided for the audit period ending June 30, 2005 was the June 30 reconciliation. This reconciliation includes \$587 in identified adjustments that had not been corrected and a \$350 unexplained variance. The School District's June 30, 2005 outstanding checks list certain checks that are older than six months. Some outstanding checks are ten years old. This can cause the outstanding check list to become cumbersome and hamper reconciliation efforts.

Accurate and timely reconciliations should be performed monthly by the School District's Treasurer. Additionally, the monthly reconciliations should be provided to the Board for their review. This can help to hinder any misappropriations of funds and detect any errors which may have occurred on the books or by the bank. These errors can then be immediately identified and corrected. The School District should also, review the stale outstanding checks and handle them in accordance with MAS Bulletin Number 91-11.

#### Client Response:

This issue was during the previous Treasurer's term. As of June 30, 2007, monthly bank reconciliations are being performed and provided to the Board of Education for review. Additionally, old outstanding checks are being handled in accordance with MAS Bulletin 91-11.

Schedule of Findings and Questioned Costs OMB Circular A-133 Section .505 June 30, 2005

#### 3. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS

Finding Number	2005-004
CFDA Title and Number	Special Education Grants to States – CFDA #84.027
	Title I – CFDA #84.010
Federal Award Number/Year	2005
Federal Agency	United States Department of Education
Pass-Through Agency	Ohio Department of Education

#### **Noncompliance Citation – Period of Availability of Federal Funds**

20 U.S.C. 1225 (b) (2) states that any applicable program which, pursuant to paragraph (1) are available for obligation and expenditure in the year succeeding the fiscal year for which they were appropriated shall be obligated and expended in accordance with:

- (A) the Federal statutory and regulatory provisions relating to such program which are in effect for such succeeding fiscal year; and
- (B) any program plan or application submitted by such educational agencies or institutions for such educational agencies or institutions for such program for such succeeding fiscal year.

In Ohio, programs included in Ohio Department of Education's Consolidated Application have a project period starting with the application approval date through June 30. Any carryover to the subsequent school district fiscal year must be approved by ODE. (A-133 Compliance Supplement)

Definition of Obligation: An obligation is not necessarily a liability in accordance with generally accepted accounting principles. When an obligation occurs (is made) depends on the type of property or services that the obligation is for. (A-133 Compliance Supplement)

The act of an SEA or other grantee awarding Federal funds to an LEA or other eligible entity within a State does not constitute a final obligation (GEPA Section 421(b)) (34 CFR Sections 76.704 through 76.707)). (A-133 Compliance Supplement)

Obligations must be liquidated prior to submitting the Final Expenditure Report, which must be filed no later than 90 days after the end of the project period. (ODE Federal Fiscal Report Procedures #1 and ODE Superintendent Weekly E-mail, December 6, 2002).

Several instances were identified in which expenditures were made after the availability period. Upon investigation of such items, the auditors noted that such expenditures were actually adjustments posted by the Treasurer. The School District paid various teachers from the general fund. However, these teachers should have been paid with federal funds, including Special Education and Title I funds. Subsequent to fiscal year-end, the Treasurer adjusted the appropriate funds to reflect expenditures as paid from the federal funds instead of the general fund.

Failure to properly account for federal monies is improper, even if corrected by year-end. The School District does not have a clear idea of how much should be drawn down periodically and cannot possess the ability to make informed decisions with such misinformation. Large adjustments during or after the available period give the appearance of inappropriate expenditures in or after the period of availability.

The School District should implement procedures to ensure that expenditures of federal grant monies are properly accounted for within its accounting system, both throughout the year and after year-end, and that all expenditures are obligated and expended within the period of availability.

Schedule of Findings and Questioned Costs OMB Circular A-133 Section .505 June 30, 2005

Finding Number	2005-005		
CFDA Title and Number	Special Education Grants to States – CFDA #84.027		
	Title I – CFDA #84.010		
Federal Award Number/Year	2005		
Federal Agency	United States Department of Education		
Pass-Through Agency	Ohio Department of Education		

#### **Noncompliance Citation – Reporting**

The Ohio Department of Education's Consolidated Application Assurances item 5 provides that (Local Education Agency) LEA's will make reports to ODE as may be reasonably necessary to enable ODE to perform its duties.

Program funds are reported to the State of Ohio. There are two forms the School District must file:

- Project cash request
- Final expenditure report

The final expenditure report is to be submitted for each project immediately after all financial obligations have been liquidated. The report is due no later than 90 days after the end of the project period. Failure to submit the report timely manner may result in a temporary suspension of the flow of federal funds for the grant until the project is closed.

Actual expenditures authorized by the approved project application and charges to the project special cost center are to be reported (report amounts actually expended, not encumbered).

Because the Treasurer prepared adjustments after the period of availability, the Final Expenditure Report and Project Cash Requests submitted were not supported by the accounting records. Instead, they were made to reflect what the budgeted figures were. However, the adjustments that were posted do appear to have been adequately supported to provide assurance that federal awards expenditures reported on the Final Expenditure Report were proper but initially posted to the incorrect fund. As noted in Finding 2006-005, teachers were paid from the general fund during the fiscal year and an adjusting entry was posted subsequent to the fiscal year to reflect those expenditures as having been made from the appropriate federal funds.

Failure to properly account for federal monies is improper, even if corrected by year-end. The School District does not have a clear idea of how much should be drawn down periodically and cannot possess the ability to make informed decisions with such misinformation.

The School District should implement procedures to ensure that expenditures of federal grant monies are properly accounted for within its accounting system and all project cash requests and final expenditure reports are appropriately supported by accurate accounting records.

Schedule of Findings and Questioned Costs OMB Circular A-133 Section .505 June 30, 2005

Finding Number	2005-006	
CFDA Title and Number	Special Education Grants to States – 84.027	
	Title I – 84.010	
Federal Award Number/Year	2005	
Federal Agency	United States Department of Education	
Pass-Through Agency	Ohio Department of Education	

#### Noncompliance Citation - Cash Management

#### 34 C.F.R. Part 80.21 states, in part:

- (a) Scope. This section prescribes the basic standard and the methods under which a Federal agency will make payments to grantees, and grantees will make payments to subgrantees and contracts.
- (b) Basic standard. Methods and procedures for payment shall minimize the time elapsing between the transfer of funds and disbursement by the grantee or subgrantee, in accordance with Treasury regulations at 31 C.F.R. Part 205.
- (c) Advances. Grantees and subgrantees shall be paid in advance, provided they maintain or demonstrate the willingness and ability to maintain procedures to minimize the time elapsing between the transfer of the funds and their disbursement by the grantee or subgrantee.

The first payment is initiated by the Ohio Department of Education. Subsequent payments must be requested by the LEA as needed using the online Project Cash Request (PCR).

Except for the initial PCR, cash requests are limited to one month (up to 10% of the approved budget amount) plus any negative balances (amount by which program expenditures exceed project cash received to date). ODE requires written explanation for monthly cash advance requests which exceed the 10% limit. Additionally, written explanations are required for cash advance requests when the balance on hand exceeds 10% of the approved budget amount. (Authority: ODE online Project Cash Request form).

It was noted during review of both the Title I and Special Education federal grants that proper project cash requests were not being properly prepared. The Treasurer inserted the received monies as disbursements, which always resulted in no fund balance. However, the PCRs were not adequately supported with the School District's accounting records due to the Treasurer's posting of teachers' salaries and benefits to the general fund instead of the appropriate federal funds throughout the fiscal year, with an adjusting entry posted by or after fiscal year-end to correct fund balances.

Supporting documentation was provided by the School District to demonstrate that adjusting entries were for appropriate federal expenditures. However, failure to properly account for federal monies is improper, even if corrected by year-end. The School District does not have a clear idea of how much should be drawn down periodically and cannot possess the ability to make informed decisions with such misinformation.

The School District should implement procedures to ensure that expenditures of federal grant monies are properly accounted for within its accounting system and that project cash requests are accurately completed and supported by the accounting records.

Schedule of Findings and Questioned Costs OMB Circular A-133 Section .505 June 30, 2005

Finding Number	2005-007	
CFDA Title and Number	Special Education Grant to States – 84.027	
	Title I – 84.010	
Federal Award Number/Year	2005	
Federal Agency	United States Department of Education	
Pass-Through Agency	Ohio Department of Education	

#### **Material Weakness – Posting Expenditures Directly to Grant Funds**

During the testing of the Special Education and Title I major federal programs, it was noted that the School District does not properly account for federal grant expenditures. The School District has funds and special cost centers for each grant and award year and receipts all such monies in those funds. However, the majority of expenditures related to such federal grants are actually expended from the general fund, and, at or after year-end, is reimbursed by those grant funds. As a consequence, project cash requests and final expenditure reports do not tie directly to the School District's accounting records (reporting); there is the appearance of an excess accumulation of funds (cash management); and expenditures incurred during the period of availability appear to be skewed as those reimbursements are generally posted during that period (period of availability).

The Treasurer was able to provide the auditors with supporting documentation for adjustments (salaries and benefits of teachers paid from these funds). Expenditures appear to be allowable and attributed to the fiscal year. No questioned costs resulted, but it is pertinent to ensure federal monies are accounted for appropriately in the future.

Failure to properly account for federal monies is improper, even if corrected by year-end. The School District does not have a clear idea of how much should be drawn down periodically and cannot possess the ability to make informed decisions with such misinformation.

The School District should implement procedures to ensure that expenditures of federal grant monies are properly accounted for within its accounting system as expenditures occur throughout the year.

Finding Number	2005-008	
CFDA Title and Number	Special Education Grant to States – 84.027	
	Title I – 84.010	
Federal Award Number/Year	2005	
Federal Agency	United States Department of Education	
Pass-Through Agency	Ohio Department of Education	

#### Noncompliance Citation - Single Audit Within Nine Months of Fiscal Year End

OMB Circular A-133 Section .320 states that the audit shall be completed and the data collection form and reporting package shall be submitted within the earlier of 30 days after receipt of the auditor's report, or nine months after the end of the audit period, unless a longer period is agreed to in advance by the cognizant or oversight agency for audit. The District failed to obtain a single audit report within nine months of the fiscal year ended 2005. The District should implement procedures to ensure that the single audit is performed in accordance with the required time frame.

Georgetown Exempted Village School District

Corrective Action Plan

OMB Circular A-133 Section .315(c)

June 30, 2005

		Anticipated Completion	Responsible Contact
Finding Number	Planned Corrective Action	Date	Person
2005-004	This issue was during the previous Treasurer's term. As of June 1, 2007, all expenditures of federal grant money are being posted directly to the federal fund within the accounting system.	June 1, 2007	School Treasurer
2005-005	This issue was during the previous Treasurer's term. As of June 1, 2007, all expenditures of federal grant money are being posted directly to the federal fund within the accounting system. Additionally, project cash requests and final expenditure reports will be based on and supported by federal fund activity within the accounting system.	June 1, 2007	School Treasurer
2005-006	This issue was during the previous Treasurer's term. As of June 1, 2007, all expenditures of federal grant money are being posted directly to the federal fund within the accounting system. Additionally, project cash requests and final expenditure reports will be based on and supported by federal fund activity within the accounting system.	June 1, 2007	School Treasurer
2005-007	This issue was during the previous Treasurer's term. As of June 1, 2007, all expenditures of federal grant money are being posted directly to the federal fund within the accounting system.	June 1, 2007	School Treasurer
2005-008	The fiscal year 2007 will require a single audit. The District will ensure that single audit procedures are performed as part of the contract with Balestra, Harr & Scherer.	June 1, 2007	School Treasurer

# GEORGETOWN EXEMPTED VILLAGE SCHOOL DISTRICT BROWN COUNTY, OHIO

# SCHEDULE OF PRIOR AUDIT FINDINGS FOR THE FISCAL YEAR ENDED JUNE 30, 2005

Finding Number	Finding Summary	Fully Corrected?	Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding No Longer Valid; Explain
2004-001	Ohio Rev. Code Section 5705.41(D) requires that no subdivision or taxing unit shall make any contract or give any order involving the expenditure of money unless there is attached thereto a certificate of the fiscal officer of the subdivision that the amount required to meet the obligation has been lawfully appropriated for such purposes.	No	Not Corrected – Reissued as 2005-001
2004-002	Ohio Rev. Code Section 117.38 requires that GAAP basis entities to file their annual reports with the Auditor of State within 150 days of the fiscal year end	No	Not Corrected – Reissued as 2005-002
2004-003	Reportable Condition – Accurate and timely reconciliations between book and bank balances are basic and important internal controls.	No	Not Corrected – Reissued as 2005-003



# Mary Taylor, CPA Auditor of State

# GEORGETOWN EXEMPTED VILLAGE SCHOOL DISTRICT BROWN COUNTY

#### **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

**CLERK OF THE BUREAU** 

Susan Babbitt

CERTIFIED NOVEMBER 8, 2007