



Mary Taylor, CPA
Auditor of State

REPUBLICAN PARTY
JACKSON COUNTY

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Mary Taylor, CPA

Auditor of State

INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

Secretary of State of Ohio
Republican Party Executive Committee
Jackson County
P.O. Box 213
Oak Hill, Ohio 45656

We have performed the procedures enumerated below, to which the Republican Party Executive Committee (the Committee) agreed, solely to assist the Committee in evaluating its compliance with certain requirements included in Ohio Rev. Code Sections 3517.1012, 3517.13(X)(1), 2(b), (3)(a), and (4), 3517.17, and 3517.18, for the year ended December 31, 2007. The Committee is responsible for complying with these requirements. We followed the American Institute of Certified Public Accountants' attestation standards for agreed-upon procedures engagements. The sufficiency of the procedures is solely the responsibility of the Committee. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Cash Receipts

1. We inquired of the Committee whether they deposited all gifts from corporations, labor organizations and all gifts restricted to operations into the same fund into which they deposit amounts received from the State Tax Commissioner. Management informed us they did use this fund for all such gifts.
2. The Committee did not use the *Statement of Political Party Restricted Fund Deposits* Ohio Rev. Code Section 3517.17 requires (Deposit Form 31-CC), for 2007. An alternate deposit form was completed by the Committee. We footed the alternate form completed by the Committee. We noted no computational errors.
3. We compared bank deposits reflected in 2007 restricted fund bank statements to total deposits recorded in the deposit form completed for 2007. The bank deposit amounts agreed to the deposits recorded in the form.
4. We scanned the Committee's 2007 bank statements and noted they did not reflect four quarterly payments received from the State Tax Commissioner pursuant to Ohio Rev. Code 3517.17(A). We found the Committee did not receive the final two distributions for 2007 because a Form W-9 was not filed with the Office of Budget and Management (OBM). We also found that a distribution in the amount of \$63.36 was not deposited and subsequently went void. The remaining distribution was deposited and recorded on the deposit form. We recommend the Committee complete and file the Form W-9 with OBM. We also recommend the Committee contact OBM in order to have the voided warrant reissued.
5. We scanned other recorded 2007 receipts for evidence that a corporation or labor organization may have exceeded the \$10,000 annual gift limit Ohio Rev. Code 3517.13(X)(3)(a) imposes. We found no evidence that any corporation or labor organization exceeded this limit.

Cash Receipts (Continued)

6. Ohio Rev. Code 3517.1012 requires the Party to file Forms 31-CC electronically with the Secretary of State when the Committee receives gifts from corporations or labor organizations. We noted the Forms 31-CC were not completed or submitted for 2007 on the Secretary of State's website.

Cash Reconciliation

1. We recomputed the mathematical accuracy of the December 31, 2007 reconciliation for the bank account used for receipts and disbursements restricted pursuant to Ohio Rev. Code Section 3517.1012(A). We found no computational errors.
2. We agreed the bank balance on the reconciliation to the bank statement balance as of December 31, 2007. The balances agreed.
3. There were no reconciling items appearing on the reconciliation as of December 31, 2007.

Cash Disbursements

1. The Committee did not use the *Statement of Political Party Restricted Fund Disbursements* Ohio Rev. Code Section 3517.17 requires (Disbursement Form 31-M), for 2007. An alternate disbursement form was completed by the Committee. We footed the alternate disbursement form completed by the Committee. We noted no computational errors.
2. Per Ohio Rev. Code 3517.13(X)(1), we scanned the disbursement form completed for 2007 and inquired of management whether they transferred any cash from the restricted fund to any other political party account into which contributions may be made or from which contributions or expenditures may be made. We found no evidence of prohibited transfers.
3. We compared the amounts on checks or other disbursements reflected in 2007 restricted fund bank statements to disbursement amounts reported on the alternate disbursement form completed for 2007. We found no discrepancies.
4. We were unable to trace the disbursement of \$490.60 on the disbursement form completed for 2007 to payee invoices and to the payee's name on canceled checks. The Committee was unable to provide the invoice or canceled check for this disbursement. All other disbursements were bank charges that were traced to the bank statements.
5. We scanned the payee for each 2007 disbursement for evidence that it might represent a contribution or campaign-related disbursement, both of which Ohio Rev. Code 3517.13(X)(2)(b) prohibit. We found no evidence that any restricted fund disbursements represented contributions or campaign-related disbursements.
6. We were unable to compare the signature on the check to the list dated April 16, 2008 of authorized signatories the Committee provided to us since we were not provided a copy of the canceled check.
7. We scanned each 2007 restricted fund disbursement recorded on the disbursement form for evidence that it represented a transfer from the restricted fund to any other state or county political party, which Ohio Rev. Code 3517(X)(4) prohibits. We found no evidence of any transfers.
8. We were unable to compare the purpose of the disbursement listed on the 2007 disbursement forms to the purpose listed on the vendor invoice and to the purposes Ohio Rev. Code Section 3517.18 permits since we were unable to obtain the vendor invoice.

Cash Disbursements (Continued)

9. Ohio Rev. Code 3517.1012 requires the Party to file Forms 31-M electronically with the Secretary of State when the Committee receives gifts from corporations or labor organizations. We noted Forms 31-M were not completed or submitted for 2007 on the Secretary of State's website.

We were not engaged to, and did not examine each *Statement of Political Party Restricted Fund Deposits* and *Statement of Political Party Restricted Fund Disbursements* filed for 2007, the objective of which would have been to opine on compliance. Accordingly, we do not express an opinion. Had we performed additional procedures, other matters might have come to our attention that we would have reported to you.

This report is intended solely for the information and use of the Secretary of State of Ohio and for the Republican Party Executive Committee and is not intended to be and should not be used by anyone else.



Mary Taylor, CPA
Auditor of State

May 20, 2008



Mary Taylor, CPA
Auditor of State

REPUBLICAN PARTY

JACKSON COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

CERTIFIED
JULY 1, 2008