



**WESTERN BUCKEYE EDUCATIONAL SERVICE CENTER  
PAULDING COUNTY**

**SINGLE AUDIT**

**FOR THE YEAR ENDED JUNE 30, 2007**



**Mary Taylor, CPA**  
Auditor of State



**WESTERN BUCKEYE EDUCATIONAL SERVICE CENTER  
PAULDING COUNTY**

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# Mary Taylor, CPA

Auditor of State

## INDEPENDENT ACCOUNTANTS' REPORT

Western Buckeye Educational Service Center  
Paulding County  
202 North Cherry Street, PO Box 176  
Paulding, Ohio 45879-0176

To the Board of Education:

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Western Buckeye Educational Service Center, Paulding County, Ohio (the Educational Service Center), as of and for the year ended June 30, 2007, which collectively comprise the Educational Service Center's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Educational Service Center's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Western Buckeye Educational Service Center, Paulding County, Ohio, as of June 30, 2007, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated February 15, 2008, on our consideration of the Educational Service Center's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

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Management's Discussion and Analysis is not a required part of the basic financial statements but is supplementary information accounting principles generally accepted in the United States of America requires. We have applied certain limited procedures, consisting principally of inquiries of management regarding the methods of measuring and presenting the required supplementary information. However, we did not audit the information and express no opinion on it.

We conducted our audit to opine on the financial statements that collectively comprise the Educational Service Center's basic financial statements. The Schedules of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual provide additional information and are not a required part of the basic financial statements. The federal awards receipts and expenditure schedule is required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the basic financial statements. We subjected the Schedules of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual and the federal awards receipts and expenditure schedule to the auditing procedures applied in the audit of the basic financial statements. In our opinion, this information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

A handwritten signature in cursive script that reads "Mary Taylor".

**Mary Taylor, CPA**  
Auditor of State

February 15, 2008

**WESTERN BUCKEYE EDUCATIONAL SERVICE CENTER  
PAULDING COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2007  
UNAUDITED**

The discussion and analysis of Western Buckeye Educational Service Center's financial performance provides an overall review of the Educational Service Center's financial activities for the fiscal year ended June 30, 2007. The intent of this discussion and analysis is to look at the Educational Service Center's financial performance as a whole. Readers should also review the basic financial statements and notes to enhance their understanding of the Educational Service Center's financial performance.

**Highlights**

Highlights for fiscal year 2007 are as follows:

- Total net assets decreased \$86,105 from the prior fiscal year, or 12 percent. Expenses exceeded revenues again in fiscal year 2007. At fiscal year end, there were some sizable liabilities for summer programs, primarily associated with the American History program.

**Using the Basic Financial Statements**

This annual report consists of a series of financial statements and notes to those statements. The statements are organized so the reader can understand Western Buckeye Educational Service Center as a financial whole, or as an entire operating entity.

The statement of net assets and the statement of activities provide information about the activities of the whole Educational Service Center, presenting both an aggregate view of the Educational Service Center's finances and a longer-term view of those finances.

Fund financial statements provide a greater level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for spending in the near future. The fund financial statements also look at the Educational Service Center's most significant funds, with all other nonmajor funds presented in total in a single column. For Western Buckeye Educational Service Center, the General Fund and Title VI-B and American History special revenue funds are the most significant funds.

**Reporting the Educational Service Center as a Whole**

The statement of net assets and the statement of activities reflect how the Educational Service Center did financially during fiscal year 2007. These statements include all assets and liabilities using the accrual basis of accounting similar to that which is used by most private-sector companies. This basis of accounting considers all of the current fiscal year's revenues and expenses regardless of when cash is received or paid.

These statements report the Educational Service Center's net assets and changes in those assets. This change in net assets is important because it tells the reader whether the financial position of the Educational Service Center as a whole has increased or decreased from the prior fiscal year. Over time, these increases and/or decreases are one indicator of whether the financial position is improving or deteriorating. Causes for these changes may be the result of many factors, some financial, some not. Nonfinancial factors include facility conditions, required educational programs, and other factors.

In the statement of net assets and the statement of activities, all of the Educational Service Center's activities are reported as governmental activities including instruction, support services, non-instructional services, and intergovernmental activities.

**WESTERN BUCKEYE EDUCATIONAL SERVICE CENTER  
PAULDING COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2007  
UNAUDITED  
(Continued)**

**Reporting the Educational Service Center's Most Significant Funds**

Fund financial statements provide detailed information about the Educational Service Center's major funds. While the Educational Service Center uses many funds to account for its financial transactions, the fund financial statements focus on the Educational Service Center's most significant funds. The Educational Service Center's major funds are the General Fund and Title VI-B and American History special revenue funds.

Governmental Funds - All of the Educational Service Center's activities are reported in governmental funds, which focus on how monies flow into and out of those funds and the balances left at fiscal year end for spending in future periods. These funds are reported using modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund financial statements provide a detailed short-term view of the Educational Service Center's general government operations and the basic services it provides. Governmental fund information helps determine whether there are more or less financial resources that can be spent in the near future to finance educational programs.

Fiduciary Funds - Fiduciary funds are used to account for resources held for the benefit of parties outside the Educational Service Center. Fiduciary funds are not reflected on the government-wide financial statements because the resources from these funds are not available to support the Educational Service Center's programs. These funds use the accrual basis of accounting.

**The Educational Service Center as a Whole**

Table 1 provides a summary of the Educational Service Center's net assets for fiscal year 2007 and fiscal year 2006:

Table 1 Net Assets			
	2007	Governmental Activities 2006	Change
<u>Assets:</u>			
Current and Other Assets	\$1,124,548	\$1,122,743	\$1,805
Capital Assets, Net	222,717	246,401	(23,684)
Total Assets	<u>1,347,265</u>	<u>1,369,144</u>	<u>(21,879)</u>
<u>Liabilities:</u>			
Current and Other Liabilities	\$531,217	\$445,297	(\$85,920)
Long-Term Liabilities	201,996	223,690	21,694
Total Liabilities	<u>733,213</u>	<u>668,987</u>	<u>(64,226)</u>
<u>Net Assets:</u>			
Invested in Capital Assets	222,717	246,401	(23,684)
Restricted	17,682	13,480	4,202
Unrestricted	373,653	440,276	(66,623)
Total Net Assets	<u>\$614,052</u>	<u>\$700,157</u>	<u>(\$86,105)</u>



**WESTERN BUCKEYE EDUCATIONAL SERVICE CENTER  
PAULDING COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2007  
UNAUDITED  
(Continued)**

A review of the above table reveals the only significant changes from the prior fiscal year are those related to current and other liabilities and unrestricted net assets. Payables associated with the American History program resulted in the increase in current and other liabilities and the corresponding decrease in unrestricted net assets.

Table 2 reflects the changes in net assets for fiscal year 2007 and fiscal year 2006.

Table 2  
Change in Net Assets

	Governmental Activities		Change
	2007	2006	
<u>Revenues:</u>			
Program Revenues			
Charges for Services	\$2,698,658	\$2,728,856	(\$30,198)
Operating Grants and Contributions	1,943,622	1,696,906	246,716
Total Program Revenues	<u>4,642,280</u>	<u>4,425,762</u>	<u>216,518</u>
General Revenues			
Grants and Entitlements	127,488	130,126	(2,638)
Interest	48,698	33,237	15,461
Gifts and Donations	259	203	56
Miscellaneous	8,480	8,961	(481)
Total General Revenues	<u>184,925</u>	<u>172,527</u>	<u>12,398</u>
Total Revenues	<u>4,827,205</u>	<u>4,598,289</u>	<u>228,916</u>
<u>Expenses:</u>			
Instruction:			
Regular	\$627,978	\$509,942	(\$118,036)
Special	1,526,506	1,581,848	55,342
Support Services:			
Pupils	885,070	798,602	(86,468)
Instructional Staff	783,690	717,621	(66,069)
Board of Education	43,324	44,957	1,633
Administration	366,222	383,184	16,962
Fiscal	130,810	121,703	(9,107)
Operation and Maintenance of Plant	12,466	37,364	24,898
Central	47,970	66,281	18,311
Non-Instructional Services	4,000	3,150	(850)
Intergovernmental	485,274	488,446	3,172
Total Expenses	<u>4,913,310</u>	<u>4,753,098</u>	<u>(160,212)</u>
Decrease in Net Assets	(86,105)	(154,809)	68,704
Net Assets at Beginning of Year	700,157	854,966	(154,809)
Net Assets at End of Year	<u>\$614,052</u>	<u>\$700,157</u>	<u>(\$86,105)</u>

**WESTERN BUCKEYE EDUCATIONAL SERVICE CENTER  
PAULDING COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2007  
UNAUDITED  
(Continued)**

A review of the above table demonstrates that there was little overall change for either revenues or expenses from the prior fiscal year. Program revenues were 96 percent of total revenues for fiscal year 2007 (the same for fiscal year 2006). Program revenues are primarily represented by charges for educational programs provided to the school districts served by the Educational Service Center and include various instruction and support services. The Educational Service Center provides services to four local, one exempted village, and one city school district in Northwest Ohio, as well as some services to various other area entities.

Expenses related to the services charged to school districts are a large portion of the Educational Service Center's budget with 31 percent of total expenses directly related to special instruction activities including instruction of gifted, multiple disabled, hearing impaired, orthopedic impaired, emotional disturbed, cognitive and specific learning disabled, and preschool disabled children.

Regular instruction costs (13 percent of total expenses) include the opportunity program, alternative program, suspension program, typical preschool program, intervention tutors, and other grant support staff. The increase in these expenses from fiscal year 2006 was due to the increased contracts for grant support personnel in the American History and CORE grant programs.

Pupil support services were 18 percent of total expenses. These expenses include the costs of supervisors, child information management specialists, paraprofessionals (teacher aides), and a technology director.

Expenses for the services of nurses, school psychologists, speech therapists, attendance officers, occupational therapists, and physical therapists represented 16 percent of overall expenses and are reflected as instructional staff support services.

Intergovernmental expenses include the Title VI-B and Early Childhood Special Education Grant. These are flow-through grant resources received and spent by the Educational Service Center on behalf of the school districts.

Table 3 indicates the total cost of services and the net cost of services for governmental activities. The statement of activities reflects the cost of program services and the charges for services, grants, and contributions offsetting those services. The net cost of services identifies the cost of those services supported by tax revenues and unrestricted State entitlements.

**WESTERN BUCKEYE EDUCATIONAL SERVICE CENTER  
PAULDING COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2007  
UNAUDITED  
(Continued)**

Table 3  
Governmental Activities

	Total Cost of Services		Net Cost of Services	
	2007	2006	2007	2006
Instruction:				
Regular	\$627,978	\$509,942	(\$259,872)	(\$54,061)
Special	1,526,506	1,581,848	(1,727,319)	(1,758,589)
Support Services:				
Pupils	885,070	798,602	885,070	798,602
Instructional Staff	783,690	717,621	768,610	684,996
Board of Education	43,324	44,957	43,324	44,957
Administration	366,222	383,184	366,222	383,184
Fiscal	130,810	121,703	130,810	121,703
Operation and Maintenance of Plant	12,466	37,364	12,466	37,364
Central	47,970	66,281	47,970	66,281
Non-Instructional Services	4,000	3,150	4,000	3,150
Intergovernmental	485,274	488,446	(251)	(251)
Total Expenses	<u>\$4,913,310</u>	<u>\$4,753,098</u>	<u>\$271,030</u>	<u>\$327,336</u>

For fiscal year 2007, 94 percent of the Educational Service Center's programs were provided for through program revenues. Funding for gifted units and preschool units is provided by the State based on the degree and experience of the staff employed in those positions. These units have been and continue to be funded below actual costs. The remaining costs are covered by general revenues.

Expenses for paraprofessionals (teacher aides) are included in the instructional staff support services program. In contrast, instructional programs are charged to school districts and recorded by the Educational Service Center as charges for services revenue for activities related to regular and special instruction. Therefore, the instruction programs appear to be over funded while the instructional staff support services program seems to be quite under funded. Some expenses within the pupils support services program are also charged to school districts with the revenue recorded by the Educational Service Center as charges for services for activities related to special instruction.

**The Educational Service Center's Funds**

The Educational Service Center's governmental funds are accounted for using the modified accrual basis of accounting. For the General Fund, both revenues and expenditures were slightly less than in fiscal year 2006; however, expenditures continued to exceed revenues resulting in the 10 percent decrease in fund balance. The Educational Service Center's other major funds, the Title VI-B and American History funds ended the fiscal year with a negative fund balance.

**Capital Assets**

At June 30, 2007, the Educational Service Center had \$222,717 invested in capital assets (net of accumulated depreciation), a decrease from fiscal year 2006. The decrease was due to depreciation. For further information regarding the Educational Service Center's capital assets, refer to Note 8 to the basic financial statements.

**WESTERN BUCKEYE EDUCATIONAL SERVICE CENTER  
PAULDING COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2007  
UNAUDITED  
(Continued)**

**Current Issues**

Service contracts, along with State funding, are not expected to increase in the future. Based on flat or decreased State funding, little or no growth in contracts, facility related expenditures, and loss of CAFS funding, a significant loss in our cash balance was expected for fiscal year 2007.

To help offset this loss, a decrease of two clerical staff, along with curbing travel and related costs were put into effect in fiscal year 2007. The full effect of the staff reductions was not realized in fiscal year 2007 because the reduction didn't occur until mid-year and there were unemployment related costs. Additional new grant funding, which includes indirect costs funding for the Educational Service Center, has also helped offset the loss in the cash balance.

**Contacting the Educational Service Center's Financial Management**

This financial report is designed to provide our citizens, taxpayers, investors, and creditors with a general overview of the Educational Service Center's finances and to reflect the Educational Service Center's accountability for the monies it receives. Questions concerning any of the information in this report or requests for additional information should be directed to Linda Clark, Treasurer, Western Buckeye Educational Service Center, 202 North Cherry Street, Paulding, OH 45879-0176.

**WESTERN BUCKEYE EDUCATIONAL SERVICE CENTER  
PAULDING COUNTY**

**Statement of Net Assets  
June 30, 2007**

	Governmental Activities
<u>Assets:</u>	
Equity in Pooled Cash and Cash Equivalents	\$1,039,134
Intergovernmental Receivable	83,659
Accrued Interest Receivable	1,755
Nondepreciable Capital Assets	28,910
Depreciable Capital Assets, Net	193,807
Total Assets	1,347,265
 <u>Liabilities:</u>	
Accounts Payable	7,216
Accrued Wages and Benefits Payable	352,140
Matured Compensated Absences Payable	13,949
Intergovernmental Payable	157,912
Long-Term Liabilities:	
Due Within One Year	33,766
Due in More Than One Year	168,230
Total Liabilities	733,213
 <u>Net Assets:</u>	
Invested in Capital Assets	222,717
Restricted	17,682
Unrestricted	373,653
Total Net Assets	\$614,052

See Accompanying Notes to the Basic Financial Statements

**WESTERN BUCKEYE EDUCATIONAL SERVICE CENTER  
PAULDING COUNTY**

**Statement of Activities  
For the Fiscal Year Ended June 30, 2007**

	Program Revenues		Net (Expense) Revenue and Change in Net Assets
Expenses	Charges for Services	Operating Grants and Contributions	Governmental Activities
<u>Governmental Activities:</u>			
Instruction:			
Regular	\$627,978	\$144,789	\$743,061
Special	1,526,506	2,538,789	715,036
Support Services:			
Pupils	885,070		(885,070)
Instructional Staff	783,690	15,080	(768,610)
Board of Education	43,324		(43,324)
Administration	366,222		(366,222)
Fiscal	130,810		(130,810)
Operation and Maintenance of Plant	12,466		(12,466)
Central	47,970		(47,970)
Non-Instructional Services	4,000		(4,000)
Intergovernmental	485,274	485,525	251
Total Governmental Activities	\$4,913,310	\$2,698,658	\$1,943,622
<u>General Revenues:</u>			
			127,488
			48,698
			259
			8,480
			184,925
			(86,105)
			700,157
			\$614,052

See Accompanying Notes to the Basic Financial Statements

**WESTERN BUCKEYE EDUCATIONAL SERVICE CENTER  
PAULDING COUNTY**

**Balance Sheet  
Governmental Funds  
June 30, 2007**

	General	Title VI-B	American History	Other Governmental	Total Governmental Funds
<u>Assets:</u>					
Equity in Pooled Cash and Cash Equivalents	\$941,245	\$62,140		\$35,749	\$1,039,134
Intergovernmental Receivable	83,659				83,659
Accrued Interest Receivable	1,755				1,755
<b>Total Assets</b>	<b>\$1,026,659</b>	<b>\$62,140</b>		<b>\$35,749</b>	<b>\$1,124,548</b>
<u>Liabilities and Fund Balances:</u>					
<u>Liabilities:</u>					
Accounts Payable	\$6,608		\$583	\$25	\$7,216
Accrued Wages and Benefits Payable	280,133	\$54,910		17,097	352,140
Matured Compensated Absences Payable	13,949				13,949
Intergovernmental Payable	86,728	8,368	60,971	1,845	157,912
Deferred Revenue	48,059				48,059
<b>Total Liabilities</b>	<b>435,477</b>	<b>63,278</b>	<b>61,554</b>	<b>18,967</b>	<b>579,276</b>
<u>Fund Balances:</u>					
Reserved for Encumbrances	9,115		15,836		24,951
Unreserved, Reported in:					
General Fund	582,067				582,067
Special Revenue Funds (Deficit)		(1,138)	(77,390)	16,782	(61,746)
<b>Total Fund Balances (Deficit)</b>	<b>591,182</b>	<b>(1,138)</b>	<b>(\$61,554)</b>	<b>16,782</b>	<b>545,272</b>
<b>Total Liabilities and Fund Balances</b>	<b>\$1,026,659</b>	<b>\$62,140</b>		<b>\$35,749</b>	<b>\$1,124,548</b>

See Accompanying Notes to the Basic Financial Statements

**WESTERN BUCKEYE EDUCATIONAL SERVICE CENTER  
PAULDING COUNTY**

**Reconciliation of Total Governmental Fund Balances  
to Net Assets of Governmental Activities  
June 30, 2007**

Total Governmental Fund Balances		\$545,272
Amounts reported for governmental activities on the statement of net assets are different because of the following:		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.		222,717
Other long-term assets are not available to pay for current period expenditures and, therefore, are deferred in the funds:		
Intergovernmental Receivable	\$46,992	
Accrued Interest Receivable	<u>1,067</u>	
		48,059
Compensated absences are not due and payable in the current period and, therefore, are not reported in the funds.		<u>(201,996)</u>
Net Assets of Governmental Activities		<u><u>\$614,052</u></u>

See Accompanying Notes to the Basic Financial Statements



**WESTERN BUCKEYE EDUCATIONAL SERVICE CENTER  
PAULDING COUNTY**

**Statement of Revenues, Expenditures, and Changes in Fund Balances  
Governmental Funds  
For the Fiscal Year Ended June 30, 2007**

	General	Title VI-B	American History	Other Governmental	Total Governmental Funds
<u>Revenues:</u>					
Intergovernmental	\$786,244	\$445,381	\$178,477	\$608,690	\$2,018,792
Interest	52,558				52,558
Tuition and Fees	127,938				127,938
Customer Services	2,570,186				2,570,186
Gifts and Donations	259				259
Miscellaneous	15,851				15,851
Total Revenues	<u>3,553,036</u>	<u>445,381</u>	<u>178,477</u>	<u>608,690</u>	<u>4,785,584</u>
<u>Expenditures:</u>					
Current:					
Instruction:					
Regular	184,589		186,386	254,793	625,768
Special	1,504,012	11,052			1,515,064
Support Services:					
Pupils	882,143				882,143
Instructional Staff	522,221	2,740	30,501	228,938	784,400
Board of Education	43,324				43,324
Administration	346,405		3,708	31,945	382,058
Fiscal	103,355		12,592	13,009	128,956
Operation and Maintenance of Plant					
Central	18,306		6,844	22,607	47,757
Non-Instructional Services	4,000				4,000
Capital Outlay	110				110
Intergovernmental		435,159		50,115	485,274
Total Expenditures	<u>3,620,931</u>	<u>448,951</u>	<u>240,031</u>	<u>601,407</u>	<u>4,911,320</u>
Excess of Revenues Over (Under) Expenditures	(67,895)	(3,570)	(61,554)	7,283	(125,736)
Fund Balances at Beginning of Year	659,077	2,432		9,499	671,008
Fund Balances (Deficit) at End of Year	<u>\$591,182</u>	<u>(\$1,138)</u>	<u>(\$61,554)</u>	<u>\$16,782</u>	<u>\$545,272</u>

See Accompanying Notes to the Basic Financial Statements

**WESTERN BUCKEYE EDUCATIONAL SERVICE CENTER  
PAULDING COUNTY**

**Reconciliation of Statement of Revenues, Expenditures, and Changes in Fund Balances  
of Governmental Funds to Statement of Activities  
For the Fiscal Year Ended June 30, 2007**

Changes in Fund Balances - Total Governmental Funds (\$125,736)

Amounts reported for governmental activities on the statement of activities are different because of the following:

Governmental funds report capital outlays as expenditures. However, on the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation exceeded capital outlay in the current year:

Depreciation (23,684)

Revenues on the statement of activities that do not provide current financial resources are not reported as revenues in the governmental funds:

Intergovernmental	\$44,947	
Interest	(3,860)	
Customer Services	<u>534</u>	
		41,621

Compensated absences reported on the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds. 21,694

Change in Net Assets of Governmental Activities (\$86,105)

See Accompanying Notes to the Basic Financial Statements

**WESTERN BUCKEYE EDUCATIONAL SERVICE CENTER  
PAULDING COUNTY**

**Statement of Fiduciary Net Assets  
Fiduciary Funds  
June 30, 2007**

	<u>Investment Trust</u>	<u>Agency</u>
<u>Assets:</u>		
Equity in Pooled Cash and Cash Equivalents	\$1,621,575	\$1,371
Accrued Interest Receivable	1,542	
Total Assets	<u>1,623,117</u>	<u>\$1,371</u>
 <u>Liabilities:</u>		
Undistributed Assets		<u>\$1,371</u>
 <u>Net Assets:</u>		
Held in Trust for External Pool Participants	<u>\$1,623,117</u>	

See Accompanying Notes to the Basic Financial Statements

**WESTERN BUCKEYE EDUCATIONAL SERVICE CENTER  
PAULDING COUNTY**

**Statement of Change in Fiduciary Net Assets  
Investment Trust Fund  
For the Fiscal Year Ended June 30, 2007**

<u>Additions:</u>	
Interest	<u>\$61,186</u>
Net Increase in Assets Resulting from Operations	61,186
Distributions to Participants	(71,415)
Capital Transactions	<u>188,505</u>
Change in Net Assets	178,276
Net Assets at Beginning of Year	<u>1,444,841</u>
Net Assets at End of Year	<u><u>\$1,623,117</u></u>

See Accompanying Notes to the Basic Financial Statements

**WESTERN BUCKEYE EDUCATIONAL SERVICE CENTER  
PAULDING COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2007**

**NOTE 1 - REPORTING ENTITY**

Western Buckeye Educational Service Center (the "Educational Service Center") is located in Paulding, Ohio, the county seat of Paulding County. The Educational Service Center supplies supervisory, special education, administrative, and other services to the Antwerp, Crestview, Lincolnview, and Wayne Trace Local School Districts, the Paulding Exempted Village School District, and the Van Wert City School District. The Educational Service Center furnishes leadership and consulting services designed to strengthen these school districts in areas they are unable to finance or staff independently.

The Educational Service Center operates under a locally-elected Board of Education consisting of one member elected from each of the four local school districts and one member elected at-large for staggered four year terms. The Educational Service Center has fifteen administrators, seventy classified employees, and thirty-six certified teaching personnel who provide services to the local, exempted village, and city school districts.

A reporting entity is composed of the primary government, component units, and other organizations that are included to insure the financial statements are not misleading. The primary government of the Educational Service Center consists of all funds, departments, boards, and agencies that are not legally separate from the Educational Service Center. For the Western Buckeye Educational Service Center, this consists of general operations.

Component units are legally separate organizations for which the Educational Service Center is financially accountable. The Educational Service Center is financially accountable for an organization if the Educational Service Center appoints a voting majority of the organization's governing board and (1) the Educational Service Center is able to significantly influence the programs or services performed or provided by the organization; or (2) the Educational Service Center is legally entitled to or can otherwise access the organization's resources; the Educational Service Center is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the Educational Service Center is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the Educational Service Center in that the Educational Service Center approves the budget, the issuance of debt, or the levying of taxes. There are no component units of the Western Buckeye Educational Service Center.

The Educational Service Center participates in two jointly governed organizations and three insurance pools. These organizations are the Northwest Ohio Area Computer Services Cooperative, Northwestern Ohio Educational Research Council, Inc., Schools of Ohio Risk Sharing Authority, Ohio School Boards Association Workers' Compensation Group Rating Plan, and the Van Wert Area Schools Insurance Group. Information about these organizations is presented in Notes 14 and 15 to the basic financial statements.

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of Western Buckeye Educational Service Center have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The Educational Service Center also applies Financial Accounting Standards Board (FASB) statements and interpretations issued on or before November 30, 1989, to its governmental activities provided they do not conflict with or contradict GASB pronouncements. Following are the more significant of the Educational Service Center's accounting policies.

**WESTERN BUCKEYE EDUCATIONAL SERVICE CENTER  
PAULDING COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2007  
(Continued)**

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)**

**A. Basis of Presentation**

The Educational Service Center's basic financial statements consist of government-wide financial statements, including a statement of net assets and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

**Government-Wide Financial Statements**

The statement of net assets and the statement of activities display information about the Educational Service Center as a whole. These statements include the financial activities of the primary government, except for fiduciary funds. These statements usually distinguish between those activities of the Educational Service Center that are governmental activities (primarily supported by taxes and intergovernmental revenues) and those that are considered business-type activities (primarily supported by fees and charges). However, the Educational Service Center has no business-type activities.

The statement of net assets presents the financial condition of the government activities of the Educational Service Center at fiscal year end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the Educational Service Center's governmental activities. Direct expenses are those that are specifically associated with a service, program, or department and, therefore, clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues which are not classified as program revenues are presented as general revenues of the Educational Service Center, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each governmental activity is self-financing or draws from the general revenues of the Educational Service Center.

**Fund Financial Statements**

During the fiscal year, the Educational Service Center segregates transactions related to certain Educational Service Center functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Educational Service Center at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. Fiduciary funds are reported by type.

**B. Fund Accounting**

The Educational Service Center uses funds to maintain its financial records during the fiscal year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. There are two categories of funds used by the Educational Service Center, governmental and fiduciary.

**WESTERN BUCKEYE EDUCATIONAL SERVICE CENTER  
PAULDING COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2007  
(Continued)**

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)**

Governmental Funds

Governmental funds are those through which all governmental functions of the Educational Service Center are financed. Governmental fund reporting focuses on the sources, uses, and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The Educational Service Center's three major funds are the General Fund and the Title VI-B and American History special revenue funds.

General Fund - The General Fund is used to account for all financial resources, except those required to be accounted for in another fund. The General Fund balance is available to the Educational Service Center for any purpose provided it is expended or transferred according to the general laws of Ohio.

Title VI-B Fund - The Title VI-B Fund is used to account for grant resources received through the Ohio Department of Education which provide support for education of handicapped students. The resources are also passed through or spent on behalf of the local, exempted village, and city school districts served by the Educational Service Center.

American History - The American History Fund is used to account for grant resources received through the United States Department of Education to support projects to raise student achievement by improving teacher's knowledge, understanding, and appreciation of American History.

The other governmental funds of the Educational Service Center account for grants and other resources whose use is restricted to a particular purpose.

Fiduciary Funds

Fiduciary fund reporting focuses on net assets and changes in net assets. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private purpose trust funds, and agency funds. Trust funds are used to account for assets held by the Educational Service Center under a trust agreement for individuals, private organizations, or other governments and are not available to support the Educational Service Center's own programs. The Educational Service Center's only trust fund is an investment trust fund which accounts for the activity of the external investment pool, Northwest Ohio Area Computer Services Cooperative. The Educational Service Center's agency funds account for payroll and student monies.

**C. Measurement Focus**

Government-Wide Financial Statements

The government-wide financial statements are prepared using a flow of economic resources measurement focus. All assets and liabilities associated with the operation of the Educational Service Center are included on the statement of net assets. The statement of activities presents increases (e.g., revenues) and decreases (e.g., expenses) in total net assets.

**WESTERN BUCKEYE EDUCATIONAL SERVICE CENTER  
PAULDING COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2007  
(Continued)**

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)**

Fund Financial Statements

All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. The statement of revenues, expenditures, and changes in fund balances reflects the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements, therefore, include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the fund financial statements for governmental funds.

The investment trust fund is accounted for using a flow of economic resources measurement focus.

**D. Basis of Accounting**

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting and fiduciary funds use the accrual basis of accounting. Differences in the accrual and modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred revenue, and in the presentation of expenses versus expenditures.

Revenues - Exchange and Nonexchange Transactions

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On the modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the Educational Service Center, available means expected to be received within sixty days of fiscal year end.

Nonexchange transactions, in which the Educational Service Center receives value without directly giving equal value in return, include grants, entitlements, and donations. On the accrual basis, revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the fiscal year when the resources are required to be used or the fiscal year when use is first permitted; matching requirements, in which the Educational Service Center must provide local resources to be used for a specified purpose; and expenditure requirements, in which the resources are provided to the Educational Service Center on a reimbursement basis. On the modified accrual basis, revenue from nonexchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered both measurable and available at fiscal year end: grants, interest, tuition, fees, and customer services.

Deferred Revenues

Deferred revenues arise when assets are recognized before revenue recognition criteria have been satisfied. Grants and entitlements received before the eligibility requirements are met are recorded as deferred revenue.



**WESTERN BUCKEYE EDUCATIONAL SERVICE CENTER  
PAULDING COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2007  
(Continued)**

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)**

On governmental fund financial statements, receivables that will not be collected within the available period are reported as deferred revenue.

Expenses/Expenditures

On the accrual basis, expenses are recognized at the time they are incurred.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in governmental funds.

**E. Cash and Investments**

To improve cash management, cash received by the Educational Service Center is pooled. Monies for all funds are maintained in the pool. Individual fund integrity is maintained through Educational Service Center records. Interest in the pool is presented as "Equity in Pooled Cash and Cash Equivalents".

During fiscal year 2007, investments were limited to nonnegotiable certificates of deposit, which are reported at cost, and STAR Ohio. STAR Ohio is an investment pool, managed by the State Treasurer's Office, which allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAR Ohio are valued at STAR Ohio's share price, which is the price the investment could be sold for on June 30, 2007.

The Educational Service Center allocates interest according to State statutes. Interest revenue credited to the General Fund during fiscal year 2007 was \$52,558, which includes \$8,400 assigned from other Educational Service Center funds.

Investments of the cash management pool and investments with an original maturity of three months or less at the time they are purchased by the Educational Service Center are presented on the financial statements as cash equivalents. Investments with an initial maturity of more than three months that were not purchased from the pool are reported as investments.

**F. Capital Assets**

All of the Educational Service Center's capital assets are general capital assets. These assets generally result from expenditures in the governmental funds. These assets are reported in the governmental activities column on the government-wide statement of net assets but are not reported on the fund financial statements.

All capital assets are capitalized at cost and updated for additions and reductions during the fiscal year. Donated capital assets are recorded at their fair market value on the date donated. The Educational Service Center maintains a capitalization threshold of one thousand dollars. The Educational Service Center does not have any infrastructure. Improvements are capitalized.

**WESTERN BUCKEYE EDUCATIONAL SERVICE CENTER  
PAULDING COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2007  
(Continued)**

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)**

All capital assets, except land, are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method over the following useful lives:

<u>Description</u>	<u>Useful Lives</u>
Buildings	45-50 years
Furniture, Fixtures, and Equipment	6-20 years

**G. Compensated Absences**

Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the Educational Service Center will compensate the employees for the benefits through paid time off or some other means. The Educational Service Center records a liability for accumulated unused vacation time when earned for all employees.

Sick leave benefits are accrued as a liability using the vesting method. The liability includes the employees who are currently eligible to receive termination benefits and those the Educational Service Center has identified as probable of receiving payment in the future. The amount is based on accumulated sick leave and employees' wage rates at fiscal year end, taking into consideration any limits specified in the Educational Service Center's termination policy. The Educational Service Center records a liability for accumulated unused sick leave for all employees who have eight or more years of service with the Educational Service Center.

The entire compensated absences liability is reported on the government-wide financial statements.

On governmental fund financial statements, compensated absences are recognized as a liability and expenditure to the extent payments come due each period upon the occurrence of employee resignations and retirements. These amounts are recorded in the account "Matured Compensated Absences Payable" in the fund from which the employees who have accumulated unpaid leave are paid.

**H. Accrued Liabilities and Long-Term Obligations**

All payables, accrued liabilities, and long-term obligations are reported on the government-wide financial statements.

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources are reported as obligations of the funds. However, compensated absences that are paid from governmental funds are reported as liabilities on the fund financial statements only to the extent that they are due for payment during the current fiscal year.

**WESTERN BUCKEYE EDUCATIONAL SERVICE CENTER  
PAULDING COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2007  
(Continued)**

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)**

**I. Net Assets**

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets consists of capital assets, net of accumulated depreciation. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Educational Service Center or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. Restricted net assets include federal and state grants restricted to expenditure for specified purposes. As of June 30, 2007, the Educational Service Center had no net assets restricted by enabling legislation.

The Educational Service Center's policy is to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

**J. Fund Balance Reserves**

The Educational Service Center reserves those portions of fund balance which are legally segregated for a specific future use or which do not represent available expendable resources and, therefore, are not available for appropriation or expenditure. Unreserved fund balance indicates that portion which is available for appropriation in future periods. A fund balance reserve has been established for encumbrances.

**K. Flow-Through Grants**

The Educational Service Center is the primary recipient of grants which are passed through or spent on behalf of the local, exempted village, and city school districts. When the Educational Service Center has a financial or administrative role in the grants, the grants are reported as revenues and intergovernmental expenditures in a special revenue fund. For fiscal year 2007, these funds included the Title VI-B and Preschool special revenue funds.

**L. Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

**NOTE 3 - ACCOUNTABILITY**

At June 30, 2007, the Title VI-B, American History, and Preschool special revenue funds had deficit fund balances of \$1,138, \$61,554, and \$900, respectively, resulting from adjustments for accrued liabilities. The General Fund provides transfers to cover deficit balances; however, this is done when cash is needed rather than when accruals occur.

**WESTERN BUCKEYE EDUCATIONAL SERVICE CENTER  
PAULDING COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2007  
(Continued)**

**NOTE 4 - DEPOSITS AND INVESTMENTS**

Monies held by the Educational Service Center are classified by State statute into three categories.

Active monies are public monies determined to be necessary to meet current demands upon the Educational Service Center treasury. Active monies must be maintained either as cash in the Educational Service Center treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits the Board has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts, including passbook accounts.

Interim monies held by the Educational Service Center may be deposited or invested in the following securities:

1. United States Treasury bills, bonds, notes, or any other obligation or security issued by the United States Treasury, or any other obligation guaranteed as to principal and interest by the United States;
2. Bonds, notes, debentures, or any other obligation or security issued by any federal government agency or instrumentality including, but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
3. Written repurchase agreements in the securities listed above;
4. Bonds and other obligations of the State of Ohio or Ohio local governments;
5. Time certificates of deposit or savings or deposit accounts including, but not limited to, passbook accounts;
6. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2);
7. The State Treasurer's investment pool (STAR Ohio); and
8. Commercial paper and bankers' acceptances if training requirements have been met.

Investments in stripped principal or interest obligations, reverse repurchase agreements, and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage, and short selling are also prohibited. An investment must mature within five years from the date of purchase, unless matched to a specific obligation or debt of the Educational Service Center, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions.

**WESTERN BUCKEYE EDUCATIONAL SERVICE CENTER  
PAULDING COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2007  
(Continued)**

**NOTE 4 - DEPOSITS AND INVESTMENTS – (CONTINUED)**

Deposits

Custodial credit risk for deposits is the risk that in the event of bank failure, the Educational Service Center will not be able to recover deposits or collateral securities that are in the possession of an outside party. At fiscal year end, \$363,996 of the Educational Service Center's bank balance of \$1,861,722 was exposed to custodial credit risk because it was uninsured and uncollateralized. Although all State statutory requirements for the deposit of money had been followed, noncompliance with federal requirements could potentially subject the Educational Service Center to a successful claim by the FDIC.

The Educational Service Center has no deposit policy for custodial risk beyond the requirements of State statute. Ohio law requires that deposits be either insured or be protected by eligible securities pledged to and deposited either with the Educational Service Center or a qualified trustee by the financial institution as security for repayment, or by a collateral pool of eligible securities deposited with a qualified trustee and pledged to secure the repayment of all public monies deposited in the financial institution whose market value at all times shall be at least 105 percent of the deposits being secured.

Investments

At June 30, 2007, the Educational Service Center had \$949,444 invested with STAR Ohio. These investments had an average maturity of 38.56 days and carry a rating of AAA by Standard and Poor's. The Educational Service Center has no policy for interest rate or credit risk beyond the requirements of state statute. Ohio law requires that STAR Ohio maintain the highest rating provided by at least one nationally recognized standard rating service.

**NOTE 5 - INVESTMENT POOL**

The Educational Service Center serves as fiscal agent for the Northwest Ohio Area Computer Services Cooperative (NOACSC), a legally separate entity. The Educational Service Center pools the monies of this entity with the Educational Service Center's for investment purposes. The Educational Service Center cannot allocate its investments between the internal and external investment pools. The investment pool is not registered with the SEC as an investment company. The fair value of investments is determined annually. The pool does not issue shares. Each participant is allocated a pro rata share of each investment at fair value along with a pro rata share of the interest that it earns. The fair value for both the internal and external portions of the investment pool are disclosed in Note 4 - Deposits and Investments.

Condensed financial information for the investment pool follows:

Statement of Net Assets  
June 30, 2007

<u>Assets:</u>	
Equity in Pooled Cash and Cash Equivalents	\$2,662,080
Accrued Interest Receivable	3,297
Total Assets	<hr/> 2,665,377

(continued)

**WESTERN BUCKEYE EDUCATIONAL SERVICE CENTER  
PAULDING COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2007  
(Continued)**

**NOTE 5 - INVESTMENT POOL – (CONTINUED)**

Statement of Net Assets  
June 30, 2007  
(continued)

<u>Liabilities:</u>	
Deferred Revenue	\$1,067
 <u>Net Assets Held in Trust for Pool Participants:</u>	
Internal Portion	1,041,193
External Portion	1,623,117
Total Net Assets Held in Trust for Pool Participants	\$2,664,310

Statement of Change in Net Assets  
For the Fiscal Year Ended June 30, 2007

<u>Additions:</u>	
Interest	\$113,744
<u>Deductions:</u>	
Distributions to Participants	(130,043)
Capital Transactions	247,595
 Change in Net Assets	 231,296
Net Assets at Beginning of Year	2,433,014
Net Assets at End of Year	\$2,664,310

**NOTE 6 - STATE FUNDING**

The Educational Service Center, under State law, provides supervisory services to the local school districts within its territory. Each city and exempted village school district that entered into an agreement with the Educational Service Center is considered to be provided supervisory services. The cost of the supervisory services is determined by formula under State law. The State Department of Education apportions the costs for all supervisory services among the Educational Service Center's school districts based on each school district's total student count. The State Department of Education deducts each school district's amount from their State Foundation Program settlements and remits the amount to the Educational Service Center. The Educational Service Center may provide additional supervisory services if the majority of the school districts agree to the services and the apportionment of the costs.

**WESTERN BUCKEYE EDUCATIONAL SERVICE CENTER  
PAULDING COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2007  
(Continued)**

**NOTE 6 - STATE FUNDING – (CONTINUED)**

The Educational Service Center also receives funding from the State Department of Education, in the amount of \$40.52 multiplied by the average daily membership of the Educational Service Center. Average daily membership includes the total student counts of all of the local school districts served by the Educational Service Center. This amount is paid from State resources. The State Department of Education also deducts from the State Foundation Program settlement of each of the school districts served by the Education Service Center an amount equal to \$6.50 multiplied by the school district's total student count and remits this amount to the Educational Service Center.

**NOTE 7 - RECEIVABLES**

Receivables at June 30, 2007, consisted of intergovernmental and accrued interest receivables. All receivables are considered collectible in full and within one year.

A summary of the principal items of intergovernmental receivables follows:

	Amounts
General Fund	
Excess Costs	\$37,767
Community Alternative Funding	44,947
Miscellaneous	945
Total General Fund	\$83,659

**NOTE 8 - CAPITAL ASSETS**

Capital asset activity for the fiscal year ended June 30, 2007, was as follows:

	Balance at 6/30/06	Additions	Reductions	Balance at 6/30/07
Governmental Activities				
Nondepreciable Capital Assets				
Land	\$28,910			\$28,910
Depreciable Capital Assets				
Buildings	161,090			161,090
Furniture, Fixtures, and Equipment	252,889			252,889
Total Depreciable Capital Assets	413,979			413,979

(continued)

**WESTERN BUCKEYE EDUCATIONAL SERVICE CENTER  
PAULDING COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2007  
(Continued)**

**NOTE 8 - CAPITAL ASSETS – (CONTINUED)**

	Balance at 6/30/06	Additions	Reductions	Balance at 6/30/07
Governmental Activities (continued)				
Less Accumulated Depreciation				
Buildings	(\$28,749)	(\$3,343)		(\$32,092)
Furniture, Fixtures, and Equipment	(167,739)	(20,341)		(188,080)
Total Accumulated Depreciation	(196,488)	(23,684)		(220,172)
Depreciable Capital Assets, Net	217,491	(23,684)		193,807
Governmental Activities Capital Assets, Net	\$246,401	(\$23,684)		\$222,717

Depreciation expense was charged to governmental functions as follows:

Instruction:		
Regular		\$1,084
Special		2,537
Support Services:		
Pupils		590
Instructional Staff		10,742
Administration		7,342
Fiscal		1,176
Central		213
Total Depreciation Expense		<u>\$23,684</u>

**NOTE 9 - RISK MANAGEMENT**

The Educational Service Center is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During fiscal year 2007, the Educational Service Center contracted for the following insurance coverage:

Coverage provided by Schools of Ohio Risk Sharing Authority	
General Liability	
Per Occurrence	\$11,000,000
Total per Year	13,000,000
Automobile Liability	11,000,000
Buildings and Personal Property	1,059,663



**WESTERN BUCKEYE EDUCATIONAL SERVICE CENTER  
PAULDING COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2007  
(Continued)**

**NOTE 9 - RISK MANAGEMENT – (CONTINUED)**

Settled claims have not exceeded this commercial coverage in any of the past three years, and there has been no significant reduction in insurance coverage from the prior fiscal year.

For fiscal year 2007, the Educational Service Center participated in the Schools of Ohio Risk Sharing Authority (SOSRA), an insurance purchasing pool. Each participant enters into an individual agreement with the SORSA for insurance coverage and pays annual premiums to the SORSA based on the types and limits of coverage and deductibles selected by the participant.

For fiscal year 2007, the Educational Service Center participated in the Ohio School Boards Association Workers' Compensation Group Rating Plan (GRP), an insurance purchasing pool. The intent of the GRP is to achieve the benefit of a reduced premium for the Educational Service Center by virtue of its grouping and representation with other participants in the GRP. The workers' compensation experience of the participants is calculated as one experience and a common premium rate is applied to all participants in the GRP. Each participant pays its workers' compensation premium to the State based on the rate for the GRP rather than its individual rate. Participation in the GRP is limited to participants that can meet the GRP's selection criteria. The firm of Gates McDonald & Co. provides administrative, cost control, and actuarial services to the GRP.

The Educational Service Center participates in the Van Wert Area Schools Insurance Group (VWASIG). VWASIG is a public entity shared risk pool consisting of five members. The Educational Service Center pays monthly premiums to VWASIG for employee medical, dental, and life insurance benefits. VWASIG is responsible for the management and operation of the program. Upon withdrawal from VWASIG, a member is responsible for the payment of all VWASIG liabilities to its employees, dependents, and designated beneficiaries accruing as a result of withdrawal.

**NOTE 10 - DEFINED BENEFIT PENSION PLANS**

**A. State Teachers Retirement System**

The Educational Service Center contributes to the State Teachers Retirement System of Ohio (STRS), a cost-sharing multiple employer public employee retirement system administered by the State Teachers Retirement Board. STRS provides retirement and disability benefits to members and death and survivor benefits to beneficiaries. Benefits are established by Chapter 3307 of the Ohio Revised Code. STRS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to the State Teachers Retirement System, 275 East Broad Street, Columbus, Ohio 43215-3771.

**WESTERN BUCKEYE EDUCATIONAL SERVICE CENTER  
PAULDING COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2007  
(Continued)**

**NOTE 10 - DEFINED BENEFIT PENSION PLANS – (CONTINUED)**

New members have a choice of three retirement plans, a Defined Benefit Plan (DBP), a Defined Contribution Plan (DCP), and a Combined Plan (CP). The DBP offers an annual retirement allowance based on final average salary multiplied by a percentage that varies based on years of service or on an allowance based on member contributions and earned interest matched by STRS funds multiplied by an actuarially determined annuity factor. The DCP allows members to place all of their member contributions and employer contributions equal to 10.5 percent of earned compensation into an investment account. Investment decisions are made by the member. A member is eligible to receive a retirement benefit at age fifty and termination of employment. The CP offers features of both the DBP and DCP. In the CP, member contributions are invested by the member and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DBP. DCP and CP members will transfer to the DBP during their fifth year of membership unless they permanently select the DCP or CP. Existing members with less than five years of service credit as of June 30, 2001, were given the option of making a one time irrevocable decision to transfer their account balance from the existing DBP into the DCP or CP. This option expired on December 31, 2001.

A DBP or CP member with five or more years of credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of these active members who die before retirement may qualify for survivor benefits. Members in the DCP who become disabled are entitled only to their account balance. If a member dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

For the fiscal year ended June 30, 2007, plan members were required to contribute 10 percent of their annual covered salary and the Educational Service Center was required to contribute 14 percent; 13 percent was the portion used to fund pension obligations. Contribution rates are established by STRS, upon recommendation of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers.

The Educational Service Center's required contribution for pension obligations for the DBP for the fiscal years ended June 30, 2007, 2006, and 2005, was \$280,079, \$288,002, and \$282,600, respectively; 100 percent has been contributed for all three fiscal years. Contributions for the DCP and CP for the fiscal year ended June 30, 2007, were \$32 made by the Educational Service Center and \$4,962 made by plan members.

**B. School Employees Retirement System**

The Educational Service Center contributes to the School Employees Retirement System of Ohio (SERS), a cost-sharing multiple employer defined benefit pension plan administered by the School Employees Retirement Board. SERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to members and beneficiaries. Authority to establish and amend benefits is provided by Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to the School Employees Retirement System, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3746.

**WESTERN BUCKEYE EDUCATIONAL SERVICE CENTER  
PAULDING COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2007  
(Continued)**

**NOTE 10 - DEFINED BENEFIT PENSION PLANS – (CONTINUED)**

For the fiscal year ended June 30, 2007, plan members were required to contribute 10 percent of their annual covered salary and the Educational Service Center was required to contribute an actuarially determined rate. The rate for fiscal year 2007 was 14 percent of annual covered payroll; 10.68 percent was the portion used to fund pension obligations. The contribution requirements of plan members and employers are established and may be amended, up to statutory maximum amounts, by the SERS Retirement Board. The Educational Service Center's required contribution for pension obligations to SERS for the fiscal years ended June 30, 2007, 2006, and 2005 was \$299,303, \$287,056, and \$237,896, respectively; 100 percent has been contributed for all three fiscal years.

**C. Social Security System**

Effective July 1, 1991, all employees not otherwise covered by the State Teachers Retirement System or the School Employees Retirement System have an option to choose Social Security or the State Teachers Retirement System/School Employees Retirement System. As of June 30, 2007, four of the Board of Education members have elected Social Security. The Board's liability is 6.2 percent of wages paid.

**NOTE 11 - POSTEMPLOYMENT BENEFITS**

The Educational Service Center provides comprehensive health care benefits to retired teachers and their dependents through the State Teachers Retirement System (STRS), and to retired classified employees and their dependents through the School Employees Retirement System (SERS). Benefits include hospitalization, physicians' fees, prescription drugs, and reimbursement of monthly Medicare premiums. Benefit provisions and the obligation to contribute are established by the Systems based on authority granted by State statute. Both systems are funded on a pay-as-you-go basis.

STRS retirees who participated in the Defined Benefit Plan or the Combined Plan and their dependents are eligible for health care coverage. The State Teachers Retirement Board has statutory authority over how much, if any, of the health care costs will be absorbed by STRS. All benefit recipients pay a portion of the health care cost in the form of a monthly premium. By law, the cost of coverage paid from STRS funds shall be included in the employer contribution rate, currently 14 percent of covered payroll. For fiscal year 2007, the Board allocated employer contributions equal to 1 percent of covered payroll to the Health Care Stabilization Fund. For the Educational Service Center, this amount was \$21,547.

STRS pays health care benefits from the Health Care Stabilization Fund. The balance in the Fund was \$4.1 billion at June 30, 2007. For the fiscal year ended June 30, 2007, net health care costs paid by STRS were \$265,558,000, and STRS had 122,934 eligible benefit recipients.

For SERS, coverage is made available to service retirees with ten or more years of qualifying service credit, and to disability and survivor benefit recipients. All members must pay a portion of their premium for health care. The portion is based on years of service, Medicare eligibility, and retirement status.

For the fiscal year ended June 30, 2007, employer contributions to fund health care benefits were 3.32 percent of covered payroll. In addition, SERS levies a surcharge to fund health care benefits equal to 14 percent of the difference between a minimum pay and the member's pay, pro-rated for partial service credit. For fiscal year 2007, the minimum pay was established at \$35,800. However, the surcharge is capped at 2 percent of each employer's SERS salaries. For the Educational Service Center, the amount to fund health care benefits, including the surcharge, was \$134,287 for fiscal year 2007.

**WESTERN BUCKEYE EDUCATIONAL SERVICE CENTER  
PAULDING COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2007  
(Continued)**

**NOTE 11 - POSTEMPLOYMENT BENEFITS – (CONTINUED)**

The surcharge, added to the unallocated portion of the 14 percent employer contribution rate, provides for maintenance of the asset target level for the health care fund. The target level for the health care reserve is 150 percent of annual health care expenses. Expenses for health care at June 30, 2006 (the latest information available), were \$158,751,207. At June 30, 2006, SERS had net assets available for payment of health care benefits of \$295.6 million. SERS has 59,492 participants currently receiving health care benefits.

**NOTE 12 - OTHER EMPLOYEE BENEFITS**

**A. Compensated Absences**

The criteria for determining vacation and sick leave benefits are derived from negotiated agreements and State laws. Classified employees earn ten to twenty-five days of vacation per year, depending on length of service. Accumulated unused vacation time is paid to classified employees and administrators upon termination of employment. Teachers do not earn vacation time.

Teachers, administrators, and classified employees earn sick leave at a rate of one and one-fourth days per month. Sick leave may be accumulated up to a maximum of one hundred eighty days. Upon retirement, payment is made for one-fourth of accrued but unused sick leave credit to a maximum of thirty days for employees with less than ten years of service with the Educational Service Center, and a maximum of fifty days for employees with ten or more years of service.

Upon the merger of Paulding and Van Wert Educational Service Centers in fiscal year 1999, certain employees accumulated sick leave balances exceeded one hundred eighty days. For these employees, the maximum sick leave accrual is being maintained at their balance upon the merger.

**B. Health Care Benefits**

The Educational Service Center participates in the Van Wert Area Schools Insurance Group (VWASIG) for all employee health care benefits. Through VWASIG, the Educational Service Center offers medical, dental, and life insurance benefits. Depending upon the plan chosen, the employees share the cost of the monthly premium with the Board. The premium varies with employee depending on the terms of the union contract.

**NOTE 13 - LONG-TERM OBLIGATIONS**

Changes in the Educational Service Center's long-term obligations during fiscal year 2007 were as follows:

	Balance at 6/30/06	Additions	Reductions	Balance at 6/30/07	Amounts Due Within One Year
Governmental Activities					
Compensated Absences	\$223,690		\$21,694	\$201,996	\$33,766

Compensated absences will be paid from the General Fund.

**WESTERN BUCKEYE EDUCATIONAL SERVICE CENTER  
PAULDING COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2007  
(Continued)**

**NOTE 14 - JOINTLY GOVERNED ORGANIZATIONS**

**A. Northwest Ohio Area Computer Services Cooperative**

The Educational Service Center is a participant in the Northwest Ohio Area Computer Services Cooperative (NOACSC), which is a computer consortium. NOACSC is an association of educational entities within the boundaries of Allen, Hancock, Mercer, Paulding, Putnam, and Van Wert Counties, and the Cities of St. Marys and Wapakoneta. The organization was formed for the purpose of applying modern technology with the aid of computers and other electronic equipment to administrative and instructional functions among member educational entities. The governing board of NOACSC consists of two representatives from each county elected by majority vote of all charter member school districts within each county. The degree of control exercised by any participating educational entity is limited to its representation on the Board. During fiscal year 2007, the Educational Service Center paid \$9,028 to NOACSC for various services. Financial information can be obtained from NOACSC, 645 South Main Street, Lima, Ohio 45804.

**B. Northwestern Ohio Educational Research Council, Inc.**

The Northwestern Ohio Educational Research Council, Inc. (NOERC) is a jointly governed organization formed to bring educational entities into a better understanding of their common educational problems, facilitate and conduct practical educational research, coordinate educational research among members, provide a means for evaluating and disseminating the results of research, serve as a repository for research and legislative materials, and provide opportunities for training. The NOERC serves a twenty-five county area in Northwest Ohio. The Board of Directors consists of superintendents from two educational service centers, two exempted village school districts, five local school districts, and five city school districts, as well as representatives from two private or parochial schools and three institutions of higher education. Each active member is entitled to one vote on all issues addressed by the Board of Directors. Financial information can be obtained from the Northwestern Ohio Educational Research Council, Inc., Box 456, Ashland, Ohio 44805.

**NOTE 15 - INSURANCE POOLS**

**A. Schools of Ohio Risk Sharing Authority**

The Educational Service Center participates in the Schools of Ohio Risk Sharing Authority (SORSA), an insurance purchasing pool established under Section 2744.081 of the Ohio Revised Code. SORSA is an unincorporated nonprofit association of its members which enables the participants to provide for a formalized joint insurance purchasing program for maintaining adequate insurance protection and provides risk management programs and other administrative services. The SORSA's business and affairs are conducted by a board consisting of nine superintendents and treasurers, as well as an attorney, accountant, and four representatives from the pool's administrator, Willis Pooling. Willis Pooling is responsible for processing claims and establishes agreements between the SORSA and its members. Financial information can be obtained from Willis Pooling, 655 Metro Place South, Dublin, Ohio 43017.

**B. Ohio School Boards Association Workers' Compensation Group Rating Plan**

The Educational Service Center participates in a group rating plan for worker's compensation as established under Section 4123.29 of the Ohio Revised Code. The Ohio School Boards Association Workers' Compensation Group Rating Plan (GRP) was established through the Ohio School Boards Association (OSBA) as an insurance purchasing pool.

**WESTERN BUCKEYE EDUCATIONAL SERVICE CENTER  
PAULDING COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2007  
(Continued)**

**NOTE 15 - INSURANCE POOLS – (CONTINUED)**

The GRP's business and affairs are conducted by a three member Board of Directors consisting of the President, the President-Elect, and the Immediate Past President of the OSBA. The Executive Director of the OSBA, or his designee, serves as coordinator of the GRP. Each year, the participants pay an enrollment fee to the GRP to cover the costs of administering the program.

**C. Van Wert Area Schools Insurance Group**

The Van Wert Area Schools Insurance Group (VWASIG) is a public entity shared risk pool consisting of five members. VWASIG is a Voluntary Employee Benefit Association under Section 501(c)(9) of the Internal Revenue Code and provides medical, dental, and life insurance benefits to the employees of the participants. Each member appoints a representative to the Board of Trustees. The Board of Trustees is the legislative and managerial body of VWASIG. Financial information can be obtained from the Van Wert City School District, who serves as fiscal agent, 641 North Jefferson Street, Van Wert, Ohio 45891.

**NOTES 16 - CONTINGENCIES**

**A. Grants**

The Educational Service Center received financial assistance from federal and state agencies in the form of grants. The expenditure of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the Educational Service Center at June 30, 2007.

**B. Litigation**

There are currently no matters in litigation with the Educational Service Center as defendant.

**WESTERN BUCKEYE EDUCATIONAL SERVICE CENTER  
PAULDING COUNTY**

**Schedule of Revenues, Expenditures, and Changes in Fund Balance  
Budget (Non-GAAP Basis) and Actual  
General Fund  
For the Fiscal Year Ended June 30, 2007**

	Budgeted Amounts		Actual	Variance with Final Budget Over
	Original	Final		(Under)
<u>Revenues:</u>				
Intergovernmental	\$784,598	\$786,192	\$786,244	\$52
Interest	25,000	58,670	58,628	(42)
Tuition and Fees	111,080	128,190	127,938	(252)
Customer Services	2,497,041	2,623,641	2,659,822	36,181
Gifts and Donations	200	259	259	
Miscellaneous	10,900	16,550	15,287	(1,263)
Total Revenues	<u>3,428,819</u>	<u>3,613,502</u>	<u>3,648,178</u>	<u>34,676</u>
<u>Expenditures:</u>				
Current:				
Instruction:				
Regular	400,948	389,642	182,721	206,921
Special	1,569,633	1,596,006	1,500,163	95,843
Support Services:				
Pupils	923,832	929,381	882,046	47,335
Instructional Staff	591,289	576,025	515,261	60,764
Board of Education	71,160	71,929	44,693	27,236
Administration	420,642	419,512	339,707	79,805
Fiscal	106,169	107,816	103,861	3,955
Operation and Maintenance of Plant	34,353	34,353	12,811	21,542
Central	24,838	24,958	20,070	4,888
Non-Instructional Services	4,300	8,325	4,000	4,325
Capital Outlay	2,200	2,200	110	2,090
Total Expenditures	<u>4,149,364</u>	<u>4,160,147</u>	<u>3,605,443</u>	<u>554,704</u>
Excess of Revenues Over (Under) Expenditures	<u>(720,545)</u>	<u>(546,645)</u>	<u>42,735</u>	<u>589,380</u>
<u>Other Financing Sources (Uses):</u>				
Refund of Prior Year Expenditures		778	778	
Other Financing Uses	(142,028)	(330,318)		330,318
Total Other Financing Sources (Uses)	<u>(142,028)</u>	<u>(329,540)</u>	<u>778</u>	<u>330,318</u>
Changes in Fund Balance	(862,573)	(876,185)	43,513	919,698
Fund Balance at Beginning of Year	862,588	862,588	862,588	
Prior Year Encumbrances Appropriated	13,597	13,597	13,597	
Fund Balance at End of Year	<u>\$13,612</u>	<u>\$13,612</u>	<u>\$919,698</u>	<u>\$919,698</u>

See Accompanying Notes to the Supplemental Section

**WESTERN BUCKEYE EDUCATIONAL SERVICE CENTER  
PAULDING COUNTY**

**Schedule of Revenues, Expenditures, and Changes in Fund Balance  
Budget (Non-GAAP Basis) and Actual  
Title VI-B Fund  
For the Fiscal Year Ended June 30, 2007**

	Budgeted Amounts		Actual	Variance with Final Budget Over (Under)
	Original	Final		
<u>Revenues:</u>				
Intergovernmental	\$444,825	\$445,381	\$445,381	
<u>Expenditures:</u>				
Current:				
Instruction:				
Special	376,856	377,267	330,181	47,086
Support Services:				
Pupils	613	613	613	
Instructional Staff	99,363	99,471	84,417	15,054
Administration	33,865	33,902	33,902	
Total Expenditures	<u>510,697</u>	<u>511,253</u>	<u>449,113</u>	<u>62,140</u>
Changes in Fund Balance	(65,872)	(65,872)	(3,732)	62,140
Fund Balance at Beginning of Year	65,813	65,813	65,813	
Prior Year Encumbrances Appropriated	59	59	59	
Fund Balance at End of Year	<u><u>65,872</u></u>	<u><u>65,872</u></u>	<u><u>\$62,140</u></u>	<u><u>\$62,140</u></u>

See Accompanying Notes to the Supplemental Section



**WESTERN BUCKEYE EDUCATIONAL SERVICE CENTER  
PAULDING COUNTY**

**Schedule of Revenues, Expenditures, and Changes in Fund Balance  
Budget (Non-GAAP Basis) and Actual  
American History Fund  
For the Fiscal Year Ended June 30, 2007**

	Budgeted Amounts		Actual	Variance with Final Budget Over (Under)
	Original	Final		
<u>Revenues:</u>				
Intergovernmental	\$334,425	\$334,425	\$178,477	(\$155,948)
<u>Expenditures:</u>				
Current:				
Instruction:				
Regular	260,615	260,615	213,757	46,858
Support Services:				
Instructional Staff	39,649	39,649	30,490	9,159
Administration	3,708	3,708	3,708	
Fiscal	22,947	22,947	13,012	9,935
Central	7,506	7,506	6,844	662
Total Expenditures	<u>334,425</u>	<u>334,425</u>	<u>267,811</u>	<u>66,614</u>
Changes in Fund Balance			(89,334)	(89,334)
Fund Balance at Beginning of Year				
Fund Balance (Deficit) at End of Year			<u>(\$89,334)</u>	<u>(\$89,334)</u>

See Accompanying Notes to the Supplemental Section

**WESTERN BUCKEYE EDUCATIONAL SERVICE CENTER  
PAULDING COUNTY**

**NOTES TO THE SUPPLEMENTAL SECTION  
FOR THE FISCAL YEAR ENDED JUNE 30, 2007**

**NOTE 1 - BUDGETARY PROCESS**

There are no budgetary requirements for Educational Service Centers identified in the Ohio Revised Code nor does the State Department of Education specify any budgetary guidelines to be followed.

The Educational Service Center's Board budgets for resources estimated to be received during the fiscal year. The estimated revenues may be amended during the fiscal year if projected increases or decreases in revenue are identified by the Treasurer. The amounts reported as the original budgeted amounts on the budgetary schedules reflect the amounts of the estimated revenues when the original appropriations were adopted. The amounts reported as the final budgeted amounts on the budgetary schedules reflect the amounts of the estimated revenues in effect at the time final appropriations were passed by the Board.

The Educational Service Center's Board adopts an annual appropriations resolution, which is the Board's authorization to spend resources and sets annual limits on expenditures plus encumbrances at the level of control selected by the Board. The level of control has been established by the Board at the fund and function level within the General Fund and the fund level for all other funds. The Treasurer has been authorized to allocate appropriations to the object level in the General Fund and the function and object level within all other funds.

Throughout the fiscal year, appropriations may be amended or supplemented as circumstances warrant. The amounts reported as the original budgeted amounts on the budgetary schedules reflect the amounts on the first appropriations resolution for that fund that covered the entire fiscal year, including amounts automatically carried forward from prior fiscal years. The amounts reported as the final budgeted amounts on the budgetary schedules represent the final appropriation amounts passed by the Board during the fiscal year.

**NOTE 2 - BUDGETARY BASIS OF ACCOUNTING**

While the Educational Service Center is reporting financial position, results of operations, and changes in fund balances on the basis of generally accepted accounting principles (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The Statements of Revenues, Expenditures, and Changes in Fund Balance - Budget (Non-GAAP Basis) and Actual are presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and the GAAP basis are as follows:

1. Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis).
2. Expenditures are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis).
3. Encumbrances are treated as expenditures (budget basis) rather than as a reservation of fund balance (GAAP basis).

**WESTERN BUCKEYE EDUCATIONAL SERVICE CENTER  
PAULDING COUNTY**

**NOTES TO THE SUPPLEMENTAL SECTION  
FOR THE FISCAL YEAR ENDED JUNE 30, 2007  
(Continued)**

**NOTE 2 - BUDGETARY BASIS OF ACCOUNTING – (CONTINUED)**

The adjustments necessary to reconcile the GAAP and budgetary basis statements are as follows:

	Changes in Fund Balance		
	General Fund	Title VI-B Fund	American History Fund
GAAP Basis	(\$67,895)	(\$3,570)	(\$61,554)
<u>Increase (Decrease) Due to:</u>			
Revenue Accruals:			
Accrued FY 2006, Received in Cash FY 2007	126,517		
Accrued FY 2007, Not Yet Received in Cash	(37,355)		
Expenditure Accruals:			
Accrued FY 2006, Paid in Cash FY 2007	(354,631)	(63,440)	
Accrued FY 2007, Not Yet Paid in Cash	387,418	63,278	61,554
Unrecorded Cash Activity FY 2006	11,006		
Unrecorded Cash Activity FY 2007	(4,248)		
Encumbrances Outstanding at Fiscal Year End (Budget Basis)	(17,299)		(89,334)
Budget Basis	\$43,513	(\$3,732)	(\$89,334)

**WESTERN BUCKEYE EDUCATIONAL SERVICE CENTER  
PAULDING COUNTY**

**SCHEDULE OF FEDERAL AWARDS RECEIPTS AND EXPENDITURES  
FOR THE YEAR ENDED JUNE 30, 2007**

<b>FEDERAL GRANTOR</b> <i>Pass Through Grantor</i> Program Title	Pass Through Entity Number	Federal CFDA Number	Receipts	Disbursements
<b>U.S. DEPARTMENT OF EDUCATION</b>				
<i>Passed Through Ohio Department of Education:</i>				
<u>Special Education Cluster:</u>				
Special Education Grants to States	6B-SD-06	84.027		\$ 41
	6B-SF-06	84.027		59,208
	6B-SF-07	84.027	\$ 437,048	375,952
<i>Total Special Education Grants to States</i>			<u>437,048</u>	<u>435,201</u>
Special Education Preschool Grant	PG-S1-06	84.173	3,014	9,462
	PG-S1-07	84.173	48,477	42,635
<i>Total Special Education Preschool Grant</i>			<u>51,491</u>	<u>52,097</u>
<i>Total Special Education Cluster</i>			<u>488,539</u>	<u>487,298</u>
Javits Gifted and Talented Students Education Grant	JG-S2-06	84.206	8,333	13,912
Twenty-first Century Community Learning Centers	T1-S1-05	84.287		8,541
	T1-S1-07	84.287	218,304	211,848
<i>Total Twenty-first Century Grant</i>			<u>218,304</u>	<u>220,389</u>
Total Passed Through Ohio Department of Education			715,176	721,599
<b>Direct Assistance:</b>				
Fund for the Improvement of Education		84.215	178,477	178,477
Total Department of Education			<u>893,653</u>	<u>900,076</u>
<b>U.S. DEPARTMENT OF HUMAN SERVICES</b>				
<i>Passed Through Ohio Department of MRDD:</i>				
Medical Assistance Program (CAFS)		93.778	94	
Totals Department of Human Services			<u>94</u>	
<b>Totals</b>			<u><u>\$ 893,747</u></u>	<u><u>\$ 900,076</u></u>

THE ACCOMPANYING NOTES ARE AN INTEGRAL PART OF THIS SCHEDULE.

**WESTERN BUCKEYE EDUCATIONAL SERVICE CENTER  
PAULDING COUNTY**

**NOTES TO THE FEDERAL AWARDS EXPENDITURES SCHEDULE  
FISCAL YEAR ENDED JUNE 30, 2007**

**NOTE A - SIGNIFICANT ACCOUNTING POLICIES**

The accompanying Federal Awards Expenditures Schedule (the Schedule) summarizes activity of the Educational Service Center's federal award programs. The schedule has been prepared on the cash basis of accounting.

**NOTE B - MATCHING REQUIREMENTS**

Certain Federal programs require that the Educational Service Center contribute non-Federal funds (matching funds) to support the Federally-funded programs. The Educational Service Center has complied with the matching requirements. The expenditure of non-Federal matching funds is not included on the Schedule.

**NOTE C - COMMUNITY ALTERNATIVE FUNDING SYSTEM (CAFS)**

The Educational Service Center received \$94 of CAFS money during fiscal year 2007. These funds relate to settlements for CAFS services provided during prior years.

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# Mary Taylor, CPA

Auditor of State

## INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

Western Buckeye Educational Service Center  
Paulding County  
202 North Cherry Street, PO Box 176  
Paulding, Ohio 45879-0176

To the Board of Education:

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Western Buckeye Educational Service Center, Paulding County, (the Educational Service Center) as of and for the year ended June 30, 2007, which collectively comprise the Educational Service Center's basic financial statements and have issued our report thereon dated February 15, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Educational Service Center's internal control over financial reporting as a basis for designing our audit procedures for expressing our opinion on the financial statements, but not to opine on the effectiveness of the Educational Service Center's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the Educational Service Center's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Educational Service Center's ability to initiate, authorize, record, process, or report financial data reliably in accordance with its applicable accounting basis, such that there is more than a remote likelihood that the Educational Service Center's internal control will not prevent or detect a more-than-inconsequential financial statement misstatement.

A material weakness is a significant deficiency, or combination of significant deficiencies resulting in more than a remote likelihood that the Educational Service Center's internal control will not prevent or detect a material financial statement misstatement.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all internal control deficiencies that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider material weaknesses, as defined above.

#### **Compliance and Other Matters**

As part of reasonably assuring whether the Educational Service Center's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

We intend this report solely for the information and use of the audit committee, management, Board of Education, and federal awarding agencies and pass-through entities. We intend it for no one other than these specified parties.

A handwritten signature in cursive script that reads "Mary Taylor".

**Mary Taylor, CPA**  
Auditor of State

February 15, 2008





# Mary Taylor, CPA

Auditor of State

## INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Western Buckeye Educational Service Center  
Paulding County  
202 North Cherry Street, PO Box 176  
Paulding, Ohio 45879-0176

To the Board of Education:

### Compliance

We have audited the compliance of Western Buckeye Educational Service Center, Paulding County, (the Educational Service Center) with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133, Compliance Supplement* that apply to its major federal programs for the year ended June 30, 2007. The summary of auditor's results section of the accompanying schedule of findings identifies the Educational Service Center's major federal programs. The Educational Service Center's management is responsible for complying with the requirements of laws, regulations, contracts, and grants applicable to each major federal program. Our responsibility is to express an opinion on the Educational Service Center's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to reasonably assure whether noncompliance occurred with the types of compliance requirements referred to above that could directly and materially affect a major federal program. An audit includes examining, on a test basis, evidence about the Educational Service Center's compliance with those requirements and performing other procedures we considered necessary in the circumstances. We believe our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the Educational Service Center's compliance with those requirements.

In our opinion, the Western Buckeye Educational Service Center, Paulding County, complied, in all material respects, with the requirements referred to above that apply to its major federal programs for the year ended June 30, 2007.

### Internal Control Over Compliance

The Educational Service Center's management is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the Educational Service Center's internal control over compliance with requirements that could directly and materially affect a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Educational Service Center's internal control over compliance.

A *control deficiency* in internal control over compliance exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent or detect noncompliance with a federal program compliance requirement on a timely basis. A *significant deficiency* is a control deficiency, or combination of control deficiencies, that adversely affects the Educational Service Center's ability to administer a federal program such that there is more than a remote likelihood that the Educational Service Center's internal control will not prevent or detect more-than-inconsequential noncompliance with a federal program compliance requirement.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that the Educational Service Center's internal control will not prevent or detect material noncompliance with a federal program's compliance requirements.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

We intend this report solely for the information and use of the audit committee, management, Board of Education, federal awarding agencies, and pass-through entities. It is not intended for anyone other than these specified parties.



**Mary Taylor, CPA**  
Auditor of State

February 15, 2008

**WESTERN BUCKEYE EDUCATIONAL SERVICE CENTER  
PAULDING COUNTY**

**SCHEDULE OF FINDINGS  
OMB CIRCULAR A -133 § .505  
JUNE 30, 2007**

**1. SUMMARY OF AUDITOR'S RESULTS**

<i>(d)(1)(i)</i>	Type of Financial Statement Opinion	Unqualified
<i>(d)(1)(ii)</i>	Were there any material control weaknesses reported at the financial statement level (GAGAS)?	No
<i>(d)(1)(ii)</i>	Were there any other significant deficiencies in internal control reported at the financial statement level (GAGAS)?	No
<i>(d)(1)(iii)</i>	Was there any reported material noncompliance at the financial statement level (GAGAS)?	No
<i>(d)(1)(iv)</i>	Were there any material internal control weaknesses reported for major federal programs?	No
<i>(d)(1)(iv)</i>	Were there any other significant deficiencies in internal control reported for major federal programs?	No
<i>(d)(1)(v)</i>	Type of Major Programs' Compliance Opinion	Unqualified
<i>(d)(1)(vi)</i>	Are there any reportable findings under § .510?	No
<i>(d)(1)(vii)</i>	Major Programs (list):	Special Education Cluster: Special Education Grants to States CFDA 84.027 Special Education Preschool Grants CFDA 84.173
<i>(d)(1)(viii)</i>	Dollar Threshold: Type A\B Programs	Type A: > \$ 300,000 Type B: all others
<i>(d)(1)(ix)</i>	Low Risk Auditee?	Yes

**2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS  
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

None

**3. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS**

None





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**WESTERN BUCKEYE EDUCATIONAL SERVICE CENTER**

**PAULDING COUNTY**

**CLERK'S CERTIFICATION**

**This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.**

*Susan Babbitt*

**CLERK OF THE BUREAU**

**CERTIFIED  
MARCH 6, 2008**