



Mary Taylor, CPA
Auditor of State

**BLANCHESTER-MARION TOWNSHIP JOINT FIRE DISTRICT
CLINTON COUNTY**

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Mary Taylor, CPA
Auditor of State

Blanchester-Marion Township Joint Fire District
Clinton County
447 East Fancy Street
PO Box 139
Blanchester, Ohio 45107

To the Board of Trustees:

As you are aware, the Auditor of State's Office (AOS) must modify the *Independent Accountants' Report* we provide on your financial statements due to an interpretation from the American Institute of Certified Public Accountants (AICPA). While AOS does not legally require your government to prepare financial statements pursuant to Generally Accepted Accounting Principles (GAAP), the AICPA interpretation requires auditors to formally acknowledge that you did not prepare your financial statements in accordance with GAAP. Our Report includes an adverse opinion relating to GAAP presentation and measurement requirements, but does not imply the amounts the statements present are misstated under the non-GAAP basis you follow. The AOS report also includes an opinion on the financial statements you prepared using the cash basis and financial statement format the AOS permits.

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Mary Taylor, CPA
Auditor of State

August 24, 2009

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Mary Taylor, CPA

Auditor of State

INDEPENDENT ACCOUNTANTS' REPORT

Blanchester-Marion Township Joint Fire District
Clinton County
447 East Fancy Street
PO Box 139
Blanchester, Ohio 45107

To the Board of Trustees:

We have audited the accompanying financial statements of the Blanchester-Marion Township Joint Fire District, Clinton County, Ohio (the District), as of and for the years ended December 31, 2008 and 2007. These financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinion.

As described more fully in Note 1, the District has prepared these financial statements using accounting practices the Auditor of State prescribes or permits. These practices differ from accounting principles generally accepted in the United States of America (GAAP). Although we cannot reasonably determine the effects on the financial statements of the variances between these regulatory accounting practices and GAAP, we presume they are material.

Instead of the combined funds the accompanying financial statements present, GAAP require presenting entity wide statements and also presenting the District's larger (i.e. major) funds separately. While the District does not follow GAAP, generally accepted auditing standards requires us to include the following paragraph if the statements do not substantially conform to GAAP presentation requirements. The Auditor of State permits, but does not require Districts to reformat their statements. The District has elected not to follow GAAP statement formatting requirements. The following paragraph does not imply the amounts reported are materially misstated under the accounting basis the Auditor of State permits. Our opinion on the fair presentation of the amounts reported pursuant to its non-GAAP basis is in the second following paragraph.

In our opinion, because of the effects of the matter discussed in the preceding two paragraphs, the financial statements referred to above for the years ended December 31, 2008 and 2007 do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the District as of August 24, 2009, or its changes in financial position for the years then ended.

Also, in our opinion, the financial statements referred to above present fairly, in all material respects, the combined fund cash balances and reserves for encumbrances of the Blanchester-Marion Township Joint Fire District, Clinton County, as of December 31, 2008 and 2007, and its combined cash receipts and disbursements for the years then ended on the accounting basis Note 1 describes.

The District has not presented Management's Discussion and Analysis, which accounting principles generally accepted in the United States of America has determined is necessary to supplement, although not required to be part of, the financial statements.

In accordance with *Government Auditing Standards*, we have also issued our report dated August 24, 2009, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance, and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

A handwritten signature in black ink that reads "Mary Taylor". The signature is written in a cursive, flowing style.

Mary Taylor, CPA
Auditor of State

August 24, 2009

**BLANCHESTER-MARION TOWNSHIP JOINT FIRE DISTRICT
CLINTON COUNTY**

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND
CHANGES IN FUND CASH BALANCES
GENERAL FUND
FOR THE YEARS ENDED DECEMBER 31, 2008 AND 2007**

| | 2008 | 2007 |
|---|-----------------------------|-----------------------------|
| | <u> </u> | <u> </u> |
| Cash Receipts: | | |
| Property and Other Local Taxes | \$222,465 | \$250,463 |
| Integovernmental | 86,791 | 61,768 |
| Earnings on Investments | 8,966 | 19,153 |
| Miscellaneous | <u>5,895</u> | <u>6,730</u> |
| Total Cash Receipts | <u>324,117</u> | <u>338,114</u> |
| Cash Disbursements: | | |
| Current Disbursements: | | |
| Security of Persons and Property | 155,372 | 105,112 |
| Capital Outlay | 80,462 | 122,368 |
| Debt Service: | | |
| Redemption of Principal | 40,067 | 19,324 |
| Interest and Other Fiscal Charges | <u>15,811</u> | <u>11,731</u> |
| Total Cash Disbursements | <u>291,712</u> | <u>258,535</u> |
| Total Receipts Over/(Under) Disbursements | <u>32,405</u> | <u>79,579</u> |
| Fund Cash Balances, January 1 | <u>355,577</u> | <u>275,998</u> |
| Fund Cash Balances, December 31 | <u>387,982</u> | <u>355,577</u> |
| Reserve for Encumbrances, December 31 | <u>8,967</u> | <u>5,421</u> |

The notes to the financial statements are an integral part of this statement.

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**BLANCHESTER-MARION TOWNSHIP JOINT FIRE DISTRICT
CLINTON COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2008 AND 2007**

1. Summary of Significant Accounting Policies

A. Description of the Entity

The constitution and laws of the State of Ohio establish the rights and privileges of the Blanchester-Marion Township Joint Fire District, Clinton County, (the District) as a body corporate and politic. An appointed two-member Board of Trustees governs the District. One Trustee is appointed for each political subdivision within the Fire District. Those subdivisions are the Village of Blanchester and Marion Township. The District provides fire protection and rescue services within the District and by contract to areas outside the District.

The District's management believes these financial statements present all activities for which the District is financially accountable.

B. Accounting Basis

These financial statements follow the accounting basis the Auditor of State prescribes or permits. This basis is similar to the cash receipts and disbursements accounting basis. The District recognizes receipts when received in cash rather than when earned, and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as the Auditor of State prescribes or permits.

C. Deposits and Investments

The District's accounting basis includes investments as assets. This basis does not record disbursements for investment purchases or receipts for investment sales. This basis records gains or losses at the time of sale as receipts or disbursements, respectively.

D. Budgetary Process

The Ohio Revised Code requires the District budget annually.

1. Appropriations

Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund and function and appropriations may not exceed estimated resources. The Board of Trustees must annually approve appropriation measures and subsequent amendments. The County Budget Commission must also approve the annual appropriation measure. Unencumbered appropriations lapse at year end.

2. Estimated Resources

Estimated resources include estimates of cash to be received (budgeted receipts) plus unencumbered cash as of January 1. The County Budget Commission must also approve estimated resources.

**BLANCHESTER-MARION TOWNSHIP JOINT FIRE DISTRICT
CLINTON COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2008 AND 2007
(Continued)**

1. Summary of Significant Accounting Policies (Continued)

3. Encumbrances

The Ohio Revised Code requires the District to reserve (encumber) appropriations when individual commitments are made. Encumbrances outstanding at year end are carried over, and need not be reappropriated. The District did not encumber all commitments required by Ohio law.

A summary of 2008 and 2008 budgetary activity appears in Note 3.

E. Property, Plant, and Equipment

The District records disbursements for acquisitions of property, plant, and equipment when paid. The accompanying financial statements do not report these items as assets.

2. Equity in Pooled Deposits and Investments

The District maintains a deposit and investments pool all funds use. The Ohio Revised Code prescribes allowable deposits and investments. The carrying amount of deposits and investments at December 31 was as follows:

| | 2008 | 2007 |
|--------------------------------|-----------|-----------|
| Demand deposits | \$308,737 | \$0 |
| Certificates of deposit | \$79,245 | \$76,140 |
| Total deposits | 387,982 | 76,140 |
| Repurchase agreement | 0 | 279,437 |
| Total deposits and investments | \$387,982 | \$355,577 |

Deposits: Deposits are insured by the Federal Depository Insurance Corporation or collateralized by the financial institution's public entity deposit pool.

Investments: The District's financial institution transfers securities to the District's agent to collateralize repurchase agreements. The securities are not in the District's name.

At December 31, 2007, the District held \$279,437 in equity securities. Equity securities are not eligible investments for the District under Ohio law.

Contrary to Ohio law, the District invested in a money market mutual fund that invested in securities not allowed by Ohio law, invested in an uncollateralized repurchase agreement, and did not have an investment policy.

**BLANCHESTER-MARION TOWNSHIP JOINT FIRE DISTRICT
CLINTON COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2008 AND 2007
(Continued)**

3. Budgetary Activity

Budgetary activity for the years ending December 31, 2008 and 2007 follows:

| 2008 Budgeted vs. Actual Receipts | | | |
|-----------------------------------|----------------------|--------------------|------------|
| Fund Type | Budgeted Receipts | Actual Receipts | Variance |
| General | \$376,937 | \$324,117 | (\$52,820) |
| Total | \$376,937 | \$324,117 | (\$52,820) |

| 2008 Budgeted vs. Actual Budgetary Basis Expenditures | | | |
|---|----------------------------|---------------------------|-----------|
| Fund Type | Appropriation Authority | Budgetary Expenditures | Variance |
| General | \$542,421 | \$300,679 | \$241,742 |
| Total | \$542,421 | \$300,679 | \$241,742 |

| 2007 Budgeted vs. Actual Receipts | | | |
|-----------------------------------|----------------------|--------------------|----------|
| Fund Type | Budgeted Receipts | Actual Receipts | Variance |
| General | \$263,543 | \$338,114 | \$74,571 |
| Total | \$263,543 | \$338,114 | \$74,571 |

| 2007 Budgeted vs. Actual Budgetary Basis Expenditures | | | |
|---|----------------------------|---------------------------|-----------|
| Fund Type | Appropriation Authority | Budgetary Expenditures | Variance |
| General | \$441,748 | \$263,956 | \$177,792 |
| Total | \$441,748 | \$263,956 | \$177,792 |

Contrary to Ohio law, the District did not encumber all disbursements.

4. Property Tax

Real property taxes become a lien on January 1 preceding the October 1 date for which the Trustees adopted tax rates. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable homestead and rollback deductions. The financial statements include homestead and rollback amounts the State pays as Intergovernmental Receipts. Payments are due to the County by December 31. If the property owner elects to pay semiannually, the first half is due December 31. The second half payment is due the following June 20.

Tangible personal property tax is assessed by the property owners, who must file a list of such property to the County by each April 30.

The County is responsible for assessing property, and for billing, collecting, and distributing all property taxes on behalf of the Township.

**BLANCHESTER-MARION TOWNSHIP JOINT FIRE DISTRICT
CLINTON COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2008 AND 2007
(Continued)**

5. Leases

Debt outstanding at December 31, 2008 was as follows:

| | <u>Principal</u> | <u>Interest Rate</u> |
|--------------------------------|------------------|----------------------|
| 2003 Fire Truck Lease/Purchase | \$88,333 | 3.86% |
| 2006 Fire Truck Lease/Purchase | 227,906 | 4.69% |
| Total | <u>\$316,239</u> | |

The District obtained a lease to finance the purchase of the 2003 Fire Truck. The lease was obtained in 2003 in the amount of \$193,234. The lease will be paid in annual installments of \$24,255, including interest, over 8 years. The District has the option to purchase the fire truck on the anniversary of the commencement each year of the lease. The fire truck serves as collateral.

The District obtained a lease to finance the purchase of the 2006 Fire Truck. The lease was obtained in 2006 in the amount of \$245,000. The lease will be paid in annual installments of \$31,623, including interest, over 10 years. On September 20, 2007 The District made an interest payment of \$6,800 and the actual interest amount was for \$9,703 resulting in the principal increasing by \$2,903 per terms of the lease. The District has the option to purchase the fire truck on the anniversary of the commencement each year of the lease. The fire truck serves as collateral.

Amortization of the above debt, including interest, is scheduled as follows:

| Year ending December 31: | <u>2003 Fire Truck Lease</u> | <u>2006 Fire Truck Lease</u> |
|--------------------------|----------------------------------|----------------------------------|
| 2009 | \$24,255 | \$31,623 |
| 2010 | 24,255 | 31,623 |
| 2011 | 24,255 | 31,623 |
| 2012 | 24,255 | 31,623 |
| 2013 | | 31,623 |
| 2014-2018 | | 126,492 |
| Total | <u>\$97,020</u> | <u>\$284,607</u> |

6. Retirement Systems

The Fire District's employees belong to the Ohio Public Employees Retirement System (OPERS). OPER is a cost sharing, multiple-employee plan. The Ohio Revised Code prescribes retirement benefits, including postretirement healthcare and survivor and disability benefits.

For 20008 and 2007, OPERS members contributed 10% and 9.5%, respectively, of their gross salaries and the District contributed an amount equaling 13.85% and 14%, respectively, of participants' gross salaries. The District has paid all contributions required through December 31, 2008.

**BLANCHESTER-MARION TOWNSHIP JOINT FIRE DISTRICT
CLINTON COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2008 AND 2007
(Continued)**

7. Risk Management

Commercial Insurance

The District has obtained commercial insurance for the following risks:

- Comprehensive property and general liability;
- Vehicles; and
- Errors and omissions.

8. Subsequent Events

The District purchased a 2007 Salvage Rescue Unit for \$225,000 in April of 2009.

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Mary Taylor, CPA

Auditor of State

INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

Blanchester-Marion Township Joint Fire District
Clinton County
447 East Fancy Street
PO Box 139
Blanchester, Ohio 45107

To the District Board of Trustees:

We have audited the financial statements of the Blanchester-Marion Township Joint Fire District, Clinton County, Ohio (the District), as of and for the years ended December 31, 2008 and 2007, and have issued our report thereon dated August 24, 2009, wherein we noted the District followed accounting practices the Auditor of State prescribes rather than accounting principles generally accepted in the United States of America. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the District's internal control over financial reporting as a basis for designing our audit procedures for expressing our opinion on the financial statements, but not to opine on the effectiveness of the District's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the District's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the District's ability to initiate, authorize, record, process, or report financial data reliably in accordance with its applicable accounting basis, such that there is more than a remote likelihood that the District's internal control will not prevent or detect a more-than-inconsequential financial statement misstatement.

A material weakness is a significant deficiency, or combination of significant deficiencies resulting in more than a remote likelihood that the District's internal control will not prevent or detect a material financial statement misstatement.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all internal control deficiencies that might be significant deficiencies and accordingly, would not necessarily disclose all significant deficiencies that are also material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider material weaknesses as described above.

Compliance and Other Matters

As part of reasonably assuring whether the District's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed instances of noncompliance or other matters we must report under *Government Auditing Standards* which are described in the accompanying schedule of findings as items 2008-001 and 2008-002.

We intend this report solely for the information and use of management and the District Board of Trustees. We intend it for no one other than these specified parties.

A handwritten signature in cursive script that reads "Mary Taylor".

Mary Taylor, CPA
Auditor of State

August 24, 2009

**BLANCHESTER-MARION TOWNSHIP JOINT FIRE DISTRICT
CLINTON COUNTY**

**SCHEDULE OF FINDINGS
DECEMBER 31, 2008 AND 2007**

| |
|--|
| FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS |
|--|

FINDING NUMBER 2008-001

Material Noncompliance

Ohio Rev. Code, § 135.14, investing interim moneys of public subdivisions, details allowable investments for political subdivisions, including joint fire districts. During the audit period, from September 21, 2007 through December 11, 2008 the Blanchester-Marion Township Joint Fire District invested in the Victory Instructional Money Market Portfolio, Select Class. According to its prospectus, the Victory Instructional Money Market Portfolio, Select Class fund invested in securities not allowed by the revised code. At the time the Fire District closed out the investment in the Victory money market the Fire District had a balance of \$323,463 in it.

Per **Ohio Rev. Code, §135.14(O)(1)**, Investments or deposits under §135.14 cannot be made unless a written investment policy approved by the treasurer or governing board is on file with the Auditor of State, with the following two exceptions:

- Per Ohio Rev. Code §135.14(O)(2), If a written investment policy is not filed with the Auditor of State, the treasurer or governing board can invest only in interim deposits, STAR Ohio, or no-load money market mutual funds.
- Per Ohio Rev. Code §135.14(O)(3), A subdivision whose average annual investment portfolio is \$100,000 or less need not file an investment policy, provided that the treasurer or governing board certifies to the Auditor of State that the treasurer or governing board will comply and is in compliance with the provisions of §135.01 to §135.21.

Per Ohio Rev. Code §135.14(O)(1), The investment policy must be signed by:

- All entities conducting investment business with the treasurer or governing board (except the Treasurer of State);
- All brokers, dealers, and financial institutions, described in §135.14(M)(1), initiating transactions with the treasurer or governing board by giving advice or making investment recommendations;
- All brokers, dealers, and financial institutions, described in §135.14(M)(1), executing transactions initiated by the treasurer or governing board.

If any securities or certificates of deposit purchased are issuable to a designated payee or to the order of designated payee, the designated party is to be the treasurer and the treasurer's office.

If the securities are registerable either as to principal and/or interest, then the securities are to be registered in the treasurer's name.

The treasurer is responsible for safekeeping all the documents evidencing a deposit or investment. Any securities may be deposited for safekeeping with a qualified trustee as provided in Ohio Rev. Code §135.18.

**FINDING NUMBER 2008-002
(Continued)**

Except for investments in securities described in Ohio Rev. Code §135.14(B)(5) and (6) (no-load money funds, certain repos and STAR Ohio) and for investments by a municipal corporation in the issues of that municipal corporation, all investments must be made through:

- members of the National Association of Securities Dealers, Inc. (NASD); or institutions regulated by the Superintendent of Banks, Superintendent of Savings and Loan Associations, Comptroller of Currency, Federal Deposit Insurance Corporation, or Board of Governors of the Federal Reserve System.

The Fire District does not have an investment policy. During the audit period the Fire District made an investment that was not insured by FDIC or the U.S. Government.

We recommend the Fire District implement an investment policy as indicated above and have it signed by the relevant officials (including any banks the Fire District has or will have accounts with).

FINDING NUMBER 2008-002

Material Noncompliance

Ohio Rev. Code, § 5705.41(D)(1), prohibits a subdivision or taxing entity from making any contract or ordering any expenditure of money of money unless a certificate signed by the Fiscal Officer is attached thereto. The Fiscal Officer must certify that the amount required to meet any such contract or expenditure has been lawfully appropriated and is in the treasury, or is in the process of collection to the credit of an appropriate fund free from any previous encumbrance. Further, contracts and orders for expenditures lacking prior certification shall be null and void.

There are several exceptions to the standard requirement stated above that a fiscal officer's certificate must be obtained prior to a subdivision or taxing authority entering into a contract or order involving the expenditure of money. The main exceptions are: "then and now" certificates, blanket certificates, and super blanket certificates, which are provided for in sections 5705.41(D)(1) and 5705.41(D)(3), respectively, of the Ohio Revised Code.

1. **"Then and Now" Certificate** – If the fiscal officer can certify that both at the time that the contract or order was made ("then"), and at the time that the Fiscal Officer is completing the certification ("now"), that sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appropriated and free from any previous encumbrance, the Fire District can authorize the drawing of a warrant for the payment of the amount due. The Fire District has thirty days from the receipt of the "then and now" certificate to approve payment by ordinance or resolution. Amounts of less than \$3,000 may be paid by the Fiscal Officer without a resolution or ordinance upon completion of the "then and now" certificate, provided that the expenditure is otherwise lawful. This does not eliminate any otherwise applicable requirement for approval of expenditures by the Fire District.

**FINDING NUMBER 2008-003
(Continued)**

- 2. Blanket Certificate** – The Fiscal Officer may prepare “blanket” certificates for a certain sum of money not in excess of an amount established by resolution or ordinance adopted by a majority of the members of the legislative authority against any specific line item account over a period not running beyond the end of the current fiscal year. (Prior to September 26, 2003, blanket certificates were limited to \$5,000 and three months.) The blanket certificates may, but need not, be limited to a specific vendor. Only one blanket certificate may be outstanding at one particular time for any one particular line item appropriation.
- 3. Super Blanket Certificate** – The Fire District may also make expenditures and contracts for any amount from a specific line-item appropriation account in a specified fund upon certification of the Fiscal Officer for most professional services, fuel, oil, food items, and any other specific recurring and reasonably predictable operating expense. This certification is not to extend beyond the current year. More than one super blanket certificate may be outstanding at a particular time for any line item appropriation.

The Fire District did not properly certify the availability of funds for purchase commitments for 60 percent and 46 percent of expenditures tested, respectively, for 2008 and 2007 and none of the exceptions above applied. Failure to properly certify the availability of funds can result in overspending funds and negative cash fund balances.

Unless the exceptions noted above are used, prior certification is not only required by statute but is a key control in the disbursement process to assure that purchase commitments receive prior approval. To improve controls over disbursements and to help reduce the possibility of the Fire District’s fund exceeding budgetary spending limitations, we recommend that the Fiscal Officer certify that the funds are or will be available prior to obligation by the Fire District. When prior certification is not possible, “then and now” certification should be used.

We recommend the Fire District certify purchases to which section 5705.41(D) applies. The most convenient certification method is to use purchase orders that include the certification language 5705.41(D) requires to authorize disbursements. The Fiscal Officer should sign the certification at the time the Fire District incurs a commitment, and only when the requirements of 5705.41(D) are satisfied.

The Fiscal Officer should post approved purchase commitments to the proper appropriation code, to reduce the available appropriation.

It is noted that the expenditures tested which were not properly encumbered were all over \$3,000. The Board of Trustees does approve all bills in one motion at Trustee meetings. The purchase order is signed by the Trustees. All purchase orders have a Then and Now Certificate stamped on them. The Check is signed by the Fiscal Officer and one Trustee.

We did not receive a response from Officials to the findings reported above.

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**BLANCHESTER-MARION TOWNSHIP LOCAL FIRE DISTRICT
CLINTON COUNTY**

**SCHEDULE OF PRIOR AUDIT FINDINGS
DECEMBER 31, 2008 AND 2007**

| Finding Number | Finding Summary | Fully Corrected? | Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding No Longer Valid; <i>Explain</i> |
|----------------|---|------------------|--|
| 2006-001 | The entire general fund balance was encumbered at the end of the year instead of the amount of outstanding purchase orders. | Yes | |
| 2006-002 | Not all purchases were properly encumbered per Ohio Rev. Code § 5705.41(D)(1). | No | Reissued as finding number 2008-003. |



Mary Taylor, CPA
Auditor of State

BLANCHESTER-MARION TOWNSHIP JOINT FIRE DISTRICT
CLINTON COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

CERTIFIED
SEPTEMBER 8, 2009