

**COPLEY-FAIRLAWN CITY SCHOOL DISTRICT  
SUMMIT COUNTY**

**AUDIT REPORT**

**FOR THE YEAR ENDED JUNE 30, 2009**





Mary Taylor, CPA  
Auditor of State

Board of Education  
Copley-Fairlawn City School District  
3797 Ridgewood Road  
Copley, Ohio 44321

We have reviewed the *Independent Auditor's Report* of the Copley-Fairlawn City School District, Summit County, prepared by James G. Zupka, CPA, Inc., for the audit period July 1, 2008 through June 30, 2009. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Copley-Fairlawn City School District is responsible for compliance with these laws and regulations.

*Mary Taylor*

Mary Taylor, CPA  
Auditor of State

December 11, 2009

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**COPLEY-FAIRLAWN CITY SCHOOL DISTRICT  
SUMMIT COUNTY  
AUDIT REPORT  
FOR THE YEAR ENDED JUNE 30, 2009**

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**JAMES G. ZUPKA, C.P.A., INC.**

*Certified Public Accountants*

*5240 East 98<sup>th</sup> Street*

*Garfield Hts., Ohio 44125*

Member American Institute of Certified Public Accountants

(216) 475 - 6136

Ohio Society of Certified Public Accountants

**INDEPENDENT AUDITOR'S REPORT**

Board of Education  
Copley-Fairlawn City School District  
Copley, Ohio

The Honorable Mary Taylor  
Auditor of State  
State of Ohio

We have audited the accompanying financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Copley-Fairlawn City School District, Summit County, Ohio, as of and for the year ended June 30, 2009, which collectively comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Copley-Fairlawn City School District, Ohio's management. Our responsibility is to express opinions on these financial statements based on our audit.

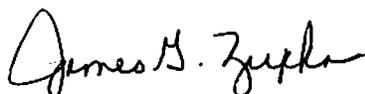
We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the major fund, and the aggregate remaining fund information of the Copley-Fairlawn City School District, Ohio, as of June 30, 2009, and the respective changes in financial position, and cash flows, where applicable, thereof and the respective budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated November 5, 2009, on our consideration of the Copley-Fairlawn City School District, Ohio's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The Management's Discussion and Analysis is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Copley-Fairlawn City School District, Ohio's basic financial statements. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by the U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the basic financial statements of the Copley-Fairlawn City School District, Ohio. The Schedule of Expenditures of Federal Awards has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects in relation to the basic financial statements taken as a whole.

  
James G. Zupka, CPA, Inc.  
Certified Public Accountants

November 5, 2009

## ***Copley-Fairlawn City School District***

Management's Discussion and Analysis

For the Fiscal Year Ended June 30, 2009

Unaudited

This discussion and analysis of Copley-Fairlawn City School District's (the "School District") financial performance provides an overall review of the School District's financial activities for the fiscal year ended June 30, 2009. The intent of this discussion and analysis is to look at the School District's financial performance as a whole; readers should also review the financial statements and the notes to the basic financial statements to enhance their understanding of the School District's financial performance.

### **Financial Highlights**

Key financial highlights for 2009 are as follows:

- General revenues accounted for \$33,666,030 or 90.49% of all revenues. Program specific revenues in the form of charges for services, operating grants, contributions and interest, and capital grants and contributions accounted for \$3,537,653 or 9.51% of total revenues of \$37,203,683.
- Governmental expenses totaled \$34,754,801; program revenues offset only \$3,537,653 of these expenses. General revenues of \$33,666,030 were adequate to provide for these programs.
- Expenses directly related to the instruction of students totaled \$20,173,667, or 58.05% of all governmental expenses.
- At the end of the fiscal year, the general fund had a balance of \$6,948,746, a decrease of \$1,081,879 over the prior year.

### **Using this Annual Financial Report**

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand Copley-Fairlawn City School District as a financial whole, an entire operating entity. The statements then proceed to provide an increasingly detailed look at specific financial activities.

The statement of net assets and statement of activities provide information about the activities of the whole School District, presenting both an aggregate view of the School District's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements present how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look at the School District's most significant fund with all other nonmajor funds presented in total in one column.

## ***Copley-Fairlawn City School District***

Management's Discussion and Analysis

For the Fiscal Year Ended June 30, 2009

Unaudited

### **Reporting the School District as a Whole**

#### *Statement of Net Assets and the Statement of Activities*

While these statements contain information about a large number of funds used by the School District to provide programs and activities, the view of the School District as a whole looks at all financial transactions and helps answer the question, "How did we do financially during 2009?" The statement of net assets and statement of activities are designed to answer this question. These statements include all non-fiduciary assets and liabilities using the accrual basis of accounting similar to the accounting used by most private-sector companies. This basis of accounting takes into account all of the current year's revenues and expenses regardless of when cash is received or paid.

These two statements report the School District's net assets and changes in those assets. This change in net assets is important because it tells the reader that, for the School District as a whole, the financial position of the School District has improved or diminished. The causes of this change may be the result of many factors, some financial, some not. Non-financial factors include the School District's current property tax base, current property tax laws in Ohio restricting revenue growth, facility conditions, required educational programs and other factors.

In the statement of net assets and the statement of activities, the School Districts' activities are considered to be all governmental activities.

Governmental Activities - Most of the School District's programs and services are reported here including instruction, support services, operation of non-instructional services, extracurricular activities and interest and fiscal charges.

### ***Reporting the School District's Most Significant Funds***

#### *Fund Financial Statements*

The analysis of the School District's major fund begins on page 8. Fund financial reports provide detailed information about the School District's major funds. The School District uses many funds to account for a multitude of financial transactions. However, these fund financial statements focus on the School District's most significant fund. The School District's only major governmental fund is the general fund.

***Governmental Funds*** Most of the School District's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end available for spending in future periods. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the School District's general government operations and the basic services it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance educational programs. The relationship (or differences) between governmental activities (reported in the statement of net assets and the statement of activities) and governmental funds is reconciled in the financial statements.

## ***Copley-Fairlawn City School District***

Management's Discussion and Analysis

For the Fiscal Year Ended June 30, 2009

Unaudited

### **The School District as a Whole**

Recall that the statement of net assets provides the perspective of the School District as a whole.

Table 1 provides a summary of the School District's net assets for 2009 compared to 2008.

	<u>Governmental Activities</u>	
	<u>2009</u>	<u>2008</u>
<b>Assets</b>		
Current and other assets	\$ 37,025,148	\$ 37,976,142
Capital assets, net of depreciation	20,341,603	20,695,187
Total assets	<u>57,366,751</u>	<u>58,671,329</u>
<b>Liabilities</b>		
Current and other liabilities	24,580,489	26,973,050
Long-term liabilities:		
Due within one year	1,666,894	1,598,279
Due in more than one year	7,527,018	8,956,532
Total liabilities	<u>33,774,401</u>	<u>37,527,861</u>
<b>Net Assets</b>		
Invested in capital assets, net of debt	13,067,529	12,027,482
Restricted	1,784,956	1,516,622
Unrestricted	8,739,865	7,599,364
Total net assets	<u>\$ 23,592,350</u>	<u>\$ 21,143,468</u>

Over time, net assets can serve as a useful indicator of a government's financial position. During fiscal year 2009, the School District had an increase in net assets of \$2,448,882.

Capital assets, net of related debt reported on the government-wide statements represents a large component of net assets. Capital assets include land, construction in progress, land improvements, buildings, furniture and equipment, and vehicles, all of which are used to provide services to students and are not available for future spending. Although the School District's investment in capital assets is reported net of related debt, it should be noted that the resources to repay the debt must be provided from other sources, since capital assets may not be used to liquidate these liabilities.

A portion of the School District's net assets, \$1,784,956, represents resources that are subject to external restrictions on how the funds may be used. Of the total restricted net assets, \$756,577 is restricted for debt service payments, \$786,354 is restricted for capital projects and \$242,025 is restricted for other purposes. The remaining balance of net assets of \$8,739,865 is unrestricted.

**Copley-Fairlawn City School District**

Management's Discussion and Analysis

For the Fiscal Year Ended June 30, 2009

Unaudited

Table 2 shows change in net assets for fiscal year 2009 compared to fiscal year 2008.

Table 2  
Change in Net Assets

	Governmental Activities	
	<u>2009</u>	<u>2008</u>
<b>Revenues</b>		
Program revenues:		
Charges for services	\$ 1,547,568	\$ 1,553,070
Operating grants, contributions and interest	1,905,176	1,869,085
Capital grants and contributions	84,909	16,149
General revenues:		
Property taxes	26,427,104	24,211,508
Grants and entitlements	6,718,928	5,855,459
Investment earnings	182,203	618,134
Miscellaneous	<u>337,795</u>	<u>214,165</u>
Total revenues	<u>37,203,683</u>	<u>34,337,570</u>
<b>Program Expenses</b>		
Instruction:		
Regular	16,925,020	16,780,412
Special	2,591,823	2,345,747
Vocational	656,224	751,456
Adult/continuing	600	-
Support services:		
Pupils	1,776,718	1,629,923
Instructional staff	1,491,859	1,618,478
Board of education	169,565	147,645
Administration	1,707,251	1,835,186
Fiscal	973,973	767,591
Business	135,806	127,352
Operation and maintenance of plant	3,409,485	3,421,627
Pupil transportation	1,595,041	1,575,681
Central	250,722	218,490
Operation of non-instructional services:		
Food service operations	943,293	928,951
Community services	759,121	874,043
Extracurricular activities	1,127,289	1,036,511
Interest and fiscal charges	<u>241,011</u>	<u>368,184</u>
Total expenses	<u>34,754,801</u>	<u>34,427,277</u>
Increase in net assets	<u>\$ 2,448,882</u>	<u>\$ (89,707)</u>

## ***Copley-Fairlawn City School District***

Management's Discussion and Analysis

For the Fiscal Year Ended June 30, 2009

Unaudited

### ***Governmental Activities***

Several revenue sources fund the School District's governmental activities with property taxes and State foundation revenues being the largest contributors. Property tax levies generated over \$26.4 million in 2009. General revenues from grants and entitlements, such as the school foundation program, generated over \$6.7 million. With the combination of taxes and intergovernmental funding 89.1% of all revenues, School District management monitors both of these revenue sources very closely for fluctuations.

A review of Table 2 shows that the total cost of instructional services was \$20,173,667 or 58.05% of governmental program expenses. Instructional expenses include activities directly related to the teaching of pupils and the interaction between teacher and pupil.

Pupil services and instructional staff include the activities involved in assisting staff and the content and process of teaching to pupils. These expenses represent \$3,268,577, or 9.40%, of the total governmental program expenses.

The Board of education, administration, fiscal and business classifications reflect expenses associated with establishing and administering school policies, financial operations and activities concerned with purchasing, receiving and maintaining goods and services for the School District. The total cost was \$2,986,595, or 8.59%, of governmental program expenses.

Operation and maintenance of plant expenses refer to the care and upkeep of the buildings, grounds, equipment and the safety of School District operations. The total cost for the operation and maintenance services was \$3,409,485, or 9.81%, of governmental program expenses.

The statement of activities shows the cost of program services and the charges for services and grants offsetting those services. Table 3 shows, for governmental activities, the total cost of services and the net cost of services. That is, it identifies the cost of these services supported by tax revenue and unrestricted State entitlements for fiscal year 2009 as compared to fiscal year 2008.

**Copley-Fairlawn City School District**

Management's Discussion and Analysis

For the Fiscal Year Ended June 30, 2009

Unaudited

Table 3  
Governmental Activities

Program Expenses	Total Cost of Services		Net Cost of Services	
	<u>2009</u>	<u>2008</u>	<u>2009</u>	<u>2008</u>
Instruction:				
Regular	\$ 16,925,020	\$ 16,780,412	\$(16,397,175)	\$(16,242,342)
Special	2,591,823	2,345,747	(1,748,131)	(1,631,136)
Vocational	656,224	751,456	(636,272)	(729,194)
Adult/continuing	600	-	(600)	-
Support services:				
Pupils	1,776,718	1,629,923	(1,626,140)	(1,427,329)
Instructional staff	1,491,859	1,618,478	(1,462,250)	(1,604,422)
Board of education	169,565	147,645	(169,565)	(147,645)
Administration	1,707,251	1,835,186	(1,707,251)	(1,835,186)
Fiscal	973,973	767,591	(973,973)	(767,591)
Business	135,806	127,352	(135,806)	(127,352)
Operation and maintenance of plant	3,409,485	3,421,627	(3,376,391)	(3,399,884)
Pupil transportation	1,595,041	1,575,681	(1,510,132)	(1,559,532)
Central	250,722	218,490	(225,806)	(171,055)
Operation on non-instructional services:				
Food service operations	943,293	928,951	(66,832)	(25,257)
Community services	759,121	874,043	(126,189)	(258,872)
Extracurricular activities	1,127,289	1,036,511	(813,624)	(693,992)
Interest and fiscal charges	241,011	368,184	(241,011)	(368,184)
Total	<u>\$ 34,754,801</u>	<u>\$ 34,427,277</u>	<u>\$(31,217,148)</u>	<u>\$(30,988,973)</u>

**The School District's Funds**

The School District's governmental funds are accounted for using the modified accrual basis of accounting. The total revenues for governmental funds were \$34,755,375, and total expenditures were \$35,756,371. Table 4 shows fiscal year 2009 fund balances compared to fiscal year 2008.

Table 4  
Fund Balances

	Fund Balance <u>June 30, 2009</u>	Fund Balance <u>June 30, 2008</u>	Increase/ <u>(Decrease)</u>	Percent <u>Change</u>
General	\$ 6,948,746	\$ 8,030,625	\$ (1,081,879)	-13.47%
Other governmental	<u>1,530,262</u>	<u>1,449,379</u>	<u>80,883</u>	5.58%
Total	<u>\$ 8,479,008</u>	<u>\$ 9,480,004</u>	<u>\$ (1,000,996)</u>	

## ***Copley-Fairlawn City School District***

Management's Discussion and Analysis

For the Fiscal Year Ended June 30, 2009

Unaudited

### **General Fund**

The general fund is reporting a fund balance of \$6,948,746, a decrease of \$1,081,879 from 2008. The decrease in fund balance can be attributed to an increase of \$917,181 in expenditures. Expenditures related to instruction and support services were the primary cause to the increase in expenditures. Table 5 assists in illustrating the financial activities of the general fund.

Table 5  
General Fund Changes in Revenues and Expenditures

	2009 <u>Amount</u>	2008 <u>Amount</u>	Increase (Decrease)	Percent Change
<u>Revenues:</u>				
Property taxes	\$ 21,851,765	\$ 21,730,456	\$ 121,309	0.56%
Intergovernmental	6,515,961	5,623,706	892,255	15.87%
Interest	171,772	550,279	(378,507)	-68.78%
Tuition and fees	521,980	487,023	34,957	7.18%
Gifts and donations	200	114	86	75.44%
Customer services	11,998	17,817	(5,819)	-32.66%
Rent	33,094	21,743	11,351	52.21%
Miscellaneous	214,347	214,052	295	0.14%
Total revenues	<u>29,321,117</u>	<u>28,645,190</u>	<u>675,927</u>	
<u>Expenditures:</u>				
Current:				
Instruction:				
Regular	16,065,698	15,539,508	526,190	3.39%
Special	1,896,297	1,628,413	267,884	16.45%
Vocational	654,997	714,752	(59,755)	-8.36%
Support services:				
Pupils	1,636,817	1,383,509	253,308	18.31%
Instructional staff	1,477,083	1,568,929	(91,846)	-5.85%
Board of education	169,565	147,645	21,920	14.85%
Administration	1,631,388	1,654,041	(22,653)	-1.37%
Fiscal	931,290	731,190	200,100	27.37%
Business	129,907	119,925	9,982	8.32%
Operation and maintenance of plant	3,169,971	3,125,574	44,397	1.42%
Pupil transportation	1,484,575	1,483,904	671	0.05%
Central	224,316	190,956	33,360	17.47%
Operation of non-instructional services:				
Community service	84,653	95,250	(10,597)	-11.13%
Extracurricular activities	675,972	617,424	58,548	9.48%
Capital outlay	112,467	406,625	(294,158)	-72.34%
Debt service:				
Principal retirement	-	19,900	(19,900)	-100.00%
Interest and fiscal charges	-	270	(270)	-100.00%
Total expenditures	<u>\$ 30,344,996</u>	<u>\$ 29,427,815</u>	<u>\$ 917,181</u>	

## ***Copley-Fairlawn City School District***

Management's Discussion and Analysis

For the Fiscal Year Ended June 30, 2009

Unaudited

### ***General Fund Budgeting Highlights***

The School District's budget is prepared according to Ohio law and is based on accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The most significant budgeted fund is the general fund. During fiscal year 2009, the School District amended its general fund revenue budget as more accurate property tax, State foundation and grant information became available. The School District amended its general fund expenditures budget several times during the year but none were significant. All budget revisions are presented to the Board of Education for approval.

For the general fund, the original budgeted revenue estimate was \$29,179,502. This amount was changed during the year, resulting in a final revenue budget of \$29,157,670. Actual revenue reported were \$29,157,669, the change was not significant from the final budget and was \$21,833 less than the original budgeted amount.

The original expenditures estimate of \$31,058,148 was revised during the fiscal year. The final expenditures estimate of \$30,926,985 was \$131,163 lower than originally anticipated. In total this would be considered insignificant, with increases and decreases from the original and final budget posted to several line items of the budget. The actual expenditures however were \$30,729,195, \$197,790 lower than the final budgeted amount. This was the result of conservative spending by the district.

### **Capital Assets and Debt Administration**

#### ***Capital Assets***

At the end of fiscal year 2009, the School District had \$20,341,603 invested in land and construction in progress, land improvements, buildings, furniture and equipment, and vehicles. Table 6 shows fiscal year 2009 balances compared to fiscal year 2008.

Table 6  
Capital Assets, at Fiscal Year End  
(Net of Depreciation)

	<u>Governmental Activities</u>	
	<u>2009</u>	<u>2008</u>
Land and construction in progress	\$ 1,209,729	\$ 1,260,829
Land improvements	1,021,939	363,468
Buildings	17,381,371	18,148,240
Furniture and equipment	304,600	423,823
Vehicles	423,964	498,827
Total capital assets	<u>\$ 20,341,603</u>	<u>\$ 20,695,187</u>

The total decrease in capital assets is due to current year depreciation expense exceeding acquisitions of the current year. See Note 7 to the basic financial statements for detail on the School District's capital assets.

## ***Copley-Fairlawn City School District***

Management's Discussion and Analysis

For the Fiscal Year Ended June 30, 2009

Unaudited

### ***Debt***

At June 30, 2009 the School District had \$7,274,074 in bonds and notes outstanding, including \$187,747 of an unamortized premium from the issuance of the School Facilities Refunding Bonds. Of this outstanding debt, \$1,423,165 is due within one year. Table 7 summarizes the debt outstanding:

Table 7  
Outstanding Debt and Capital Leases, at Fiscal Year End

	Governmental Activities	
	2009	2008
2003 School Facilities Refunding Bonds	\$ 3,745,000	\$ 4,270,000
Unamortized premium	187,747	254,055
2003 Energy Conservation Notes	821,327	896,612
2007 Tax Anticipation Notes	<u>2,520,000</u>	<u>3,290,000</u>
Total outstanding	<u>\$ 7,274,074</u>	<u>\$ 8,710,667</u>

At June 30, 2009 the School District's overall legal debt limit was \$69,404,138, with an unvoted debt limit of \$835,113. The School District is rated Aaa by Moody's Investors Service. See Note 13 to the basic financial statements for detail on the School District's long-term obligations.

### **Current Issues Affecting Financial Condition**

The Board of Education and administration closely monitor its revenues and expenditures in accordance with its financial forecast. The financial future of the School District is not without its challenges though. These challenges stem from issues that are local and at the State level. The local challenges will continue to exist, as the School District must rely heavily on property taxes to fund its operations. State level challenges continue to evolve as the State of Ohio determines the outcome of the Ohio Supreme Court case dealing with the unconstitutionality of the State's educational funding system. Although the School District relies heavily on its property taxpayers to support its operations, the community support for the School District is quite strong.

Due to the unsettled issues in school funding, management is required to plan carefully and prudently to provide the resources to meet student needs over the next several years.

In conclusion, the School District's system of budgeting and internal controls is well regarded. All of the School District's financial abilities will be needed to meet the challenges of the future.

### **Contacting the School District's Financial Management**

This financial report is designed to provide our citizens, taxpayers, investors and creditors with a general overview of the School District's finances and to show the School District's accountability for the money it receives. If you have any questions or need additional financial information, contact John Wheadon, Treasurer, at Copley-Fairlawn City School District, 3797 Ridgewood Road, Copley, OH, 44321-1695.

***Copley-Fairlawn City School District***  
**Statement of Net Assets**  
**June 30, 2009**

	<u>Governmental Activities</u>
<u>Assets:</u>	
Equity in pooled cash and cash equivalents	\$ 10,645,284
Cash and cash equivalents:	
In segregated accounts	493,590
Inventory held for resale	13,864
Materials and supplies inventory	8,080
Deferred charges	31,749
Receivables:	
Accounts	33,810
Intergovernmental	52,547
Taxes	25,693,185
Prepaid items	53,039
Capital assets:	
Land and construction in progress	1,209,729
Depreciable capital assets, net	19,131,874
Total capital assets	<u>20,341,603</u>
Total assets	<u>57,366,751</u>
<u>Liabilities:</u>	
Accounts payable	153,763
Accrued wages	2,302,543
Compensated absences payable	84,518
Intergovernmental payable	1,035,109
Accrued interest payable	13,762
Claims payable	333,916
Deferred revenue	20,656,878
Long-term liabilities:	
Due within one year	1,666,894
Due in more than one year	7,527,018
Total liabilities	<u>33,774,401</u>
<u>Net assets:</u>	
Invested in capital assets, net of related debt	13,067,529
Restricted for:	
Capital projects	786,354
Debt service	756,577
Other purposes	242,025
Unrestricted	<u>8,739,865</u>
Total net assets	<u>\$ 23,592,350</u>

See accompanying notes to the basic financial statements.

**Copley-Fairlawn City School District**  
**Statement of Activities**  
**For the Fiscal Year Ended June 30, 2009**

	Expenses	Program Revenues			Net (Expense)
		Charges for Services	Operating Grants, Contributions and Interest	Capital Grants and Contributions	Revenues and Changes in Net Assets
<u>Governmental Activities:</u>					
Instruction:					
Regular	\$ 16,925,020	\$ 435,216	\$ 92,629	\$ -	\$ (16,397,175)
Special	2,591,823	88,864	754,828	-	(1,748,131)
Vocational	656,224	19,952	-	-	(636,272)
Adult/continuing	600	-	-	-	(600)
Support services:					
Pupils	1,776,718	16,234	134,344	-	(1,626,140)
Instructional staff	1,491,859	11,380	18,229	-	(1,462,250)
Board of education	169,565	-	-	-	(169,565)
Administration	1,707,251	-	-	-	(1,707,251)
Fiscal	973,973	-	-	-	(973,973)
Business	135,806	-	-	-	(135,806)
Operation and maintenance of plant	3,409,485	33,094	-	-	(3,376,391)
Pupil transportation	1,595,041	-	-	84,909	(1,510,132)
Central	250,722	-	24,916	-	(225,806)
Operation of non-instructional services:					
Food service operations	943,293	648,403	228,058	-	(66,832)
Community services	759,121	11,998	620,934	-	(126,189)
Extracurricular activities	1,127,289	282,427	31,238	-	(813,624)
Interest and fiscal charges	241,011	-	-	-	(241,011)
Total governmental activities	<u>\$ 34,754,801</u>	<u>\$ 1,547,568</u>	<u>\$ 1,905,176</u>	<u>\$ 84,909</u>	<u>(31,217,148)</u>

General Revenues:

Property taxes levied for:

General purposes	24,068,878
Debt service	1,651,595
Capital outlay	706,631
Grants and entitlements not restricted to specific programs	6,718,928
Investment earnings	182,203
Miscellaneous	337,795

Total general revenues 33,666,030

Change in net assets 2,448,882

Net assets beginning of year 21,143,468

Net assets end of year \$ 23,592,350

See accompanying notes to the basic financial statements.

**Copley-Fairlawn City School District**  
**Balance Sheet**  
**Governmental Funds**  
**June 30, 2009**

	General	Other Governmental Funds	Total Governmental Funds
<u>Assets:</u>			
Equity in pooled cash and cash equivalents	\$ 7,800,899	\$ 2,016,052	\$ 9,816,951
Inventory held for resale	-	13,864	13,864
Materials and supplies inventory	4,372	3,708	8,080
Receivables:			
Accounts	29,986	3,824	33,810
Intergovernmental	-	52,547	52,547
Interfund	562,772	-	562,772
Taxes	24,250,842	1,442,343	25,693,185
Prepaid items	53,025	14	53,039
Total assets	<u>\$ 32,701,896</u>	<u>\$ 3,532,352</u>	<u>\$ 36,234,248</u>
<u>Liabilities and fund balances:</u>			
<u>Liabilities:</u>			
Accounts payable	\$ 131,495	\$ 22,268	\$ 153,763
Accrued wages	2,176,667	125,876	2,302,543
Compensated absences payable	84,518	-	84,518
Interfund payable	-	562,772	562,772
Intergovernmental payable	1,009,688	25,421	1,035,109
Deferred revenue	22,350,782	1,265,753	23,616,535
Total liabilities	<u>25,753,150</u>	<u>2,002,090</u>	<u>27,755,240</u>
<u>Fund balances:</u>			
Reserved for encumbrances	465,801	252,543	718,344
Unreserved,			
Undesignated, reported in:			
General fund	6,482,945	-	6,482,945
Special revenue funds	-	133,157	133,157
Debt service fund	-	696,756	696,756
Capital projects funds	-	447,806	447,806
Total fund balances	<u>6,948,746</u>	<u>1,530,262</u>	<u>8,479,008</u>
Total liabilities and fund balances	<u>\$ 32,701,896</u>	<u>\$ 3,532,352</u>	<u>\$ 36,234,248</u>

See accompanying notes to the basic financial statements.

**Copley-Fairlawn City School District**  
**Reconciliation of Total Governmental Fund Balances to**  
**Net Assets of Governmental Activities**  
**June 30, 2009**

<b>Total governmental fund balances</b>		\$ 8,479,008
Amounts reported for governmental activities in the statement of net assets are different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.		20,341,603
Other long-term assets that are not available to pay for current-period expenditures and therefore are deferred in the funds:		
Property taxes	\$ 2,949,829	
Intergovernmental	<u>9,828</u>	
		2,959,657
An internal service fund is used by management to charge the costs of insurance to individual funds. The assets and liabilities of the internal service fund are included in governmental activities in the statement of net assets.		988,007
Deferred charges are included in the governmental activities in the statement of net assets.		31,749
Long-term liabilities, including bonds payable and accrued interest payable, are not due and payable in the current period and therefore are not reported in the funds:		
General obligation bonds	\$ (3,932,747)	
Energy conservation notes	(821,327)	
Tax anticipation notes	(2,520,000)	
Compensated absences	(1,919,838)	
Accrued interest payable	(13,762)	
Total	<u>(9,207,674)</u>	<u>(9,207,674)</u>
Net assets of governmental activities		<u>\$ 23,592,350</u>

See accompanying notes to the basic financial statements.

**Copley-Fairlawn City School District**  
**Statement of Revenues, Expenditures**  
**and Changes in Fund Balances**  
**Governmental Funds**  
**For the Fiscal Year Ended June 30, 2009**

	General	Other Governmental Funds	Total Governmental Funds
<u>Revenues:</u>			
Property taxes	\$ 21,851,765	\$ 2,147,290	\$ 23,999,055
Intergovernmental	6,515,961	2,138,481	8,654,442
Interest	171,772	2,502	174,274
Tuition and fees	521,980	-	521,980
Extracurricular activities	-	136,170	136,170
Gifts and donations	200	165,238	165,438
Customer services	11,998	668,355	680,353
Rent	33,094	-	33,094
Miscellaneous	214,347	176,222	390,569
Total revenues	<u>29,321,117</u>	<u>5,434,258</u>	<u>34,755,375</u>
<u>Expenditures:</u>			
Current:			
Instruction:			
Regular	16,065,698	107,706	16,173,404
Special	1,896,297	682,228	2,578,525
Vocational	654,997	18,881	673,878
Adult/continuing	-	600	600
Support services:			
Pupils	1,636,817	137,794	1,774,611
Instructional staff	1,477,083	16,107	1,493,190
Board of education	169,565	-	169,565
Administration	1,631,388	118	1,631,506
Fiscal	931,290	38,948	970,238
Business	129,907	-	129,907
Operation and maintenance of plant	3,169,971	60,547	3,230,518
Pupil transportation	1,484,575	-	1,484,575
Central	224,316	24,916	249,232
Operation of non-instructional services:			
Food service operations	-	924,091	924,091
Community services	84,653	667,660	752,313
Extracurricular activities	675,972	363,094	1,039,066
Capital outlay	112,467	700,744	813,211
Debt service:			
Principal retirement	-	1,370,285	1,370,285
Interest and fiscal charges	-	297,656	297,656
Total expenditures	<u>30,344,996</u>	<u>5,411,375</u>	<u>35,756,371</u>
Excess of revenues over (under) expenditures	<u>(1,023,879)</u>	<u>22,883</u>	<u>(1,000,996)</u>
<u>Other financing sources (uses):</u>			
Transfers in	-	58,000	58,000
Transfers out	(58,000)	-	(58,000)
Total other financing sources (uses)	<u>(58,000)</u>	<u>58,000</u>	<u>-</u>
Net change in fund balances	(1,081,879)	80,883	(1,000,996)
Fund balances at beginning of year	<u>8,030,625</u>	<u>1,449,379</u>	<u>9,480,004</u>
Fund balances at end of year	<u>\$ 6,948,746</u>	<u>\$ 1,530,262</u>	<u>\$ 8,479,008</u>

See accompanying notes to the basic financial statements.

**Copley-Fairlawn City School District**  
**Reconciliation of the Statement of Revenues, Expenditures and Changes**  
**in Fund Balances of Governmental Funds to the Statement of Activities**  
**For the Fiscal Year Ended June 30, 2009**

Net change in fund balances - total governmental funds \$ (1,000,996)

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of capital assets is allocated over their estimated useful lives as depreciation expense.

In the current period, these amounts are:

Capital asset additions	\$ 813,211	
Depreciation expense	<u>(1,115,695)</u>	
Excess of depreciation expense over capital asset additions		(302,484)

The proceeds from the sale of capital assets are reported as a source of financing in the governmental funds. However, the value of the capital assets sold/disposed is removed from the capital assets account in the statement of net assets and offset against the sales proceeds resulting in a "gain on the disposal of capital assets" in the statement of activities. Thus, potentially more revenue is reported in the governmental funds and more expenses in the statement of activities.

In the current period expenses exceeded revenues.

Value of capital assets disposed	<u>\$ (51,100)</u>	
Excess expenses over revenues		(51,100)

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds. These activities consist of:

Property taxes	\$ 2,428,049	
Intergovernmental	<u>9,828</u>	
Net change in deferred revenues during the year		2,437,877

Repayment of bond and notes principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.

1,370,285

Some items reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds. These activities consist of:

Increase in compensated absences	\$ (75,694)	
Decrease in accrued interest	1,550	
Amortization of deferred charge	(11,213)	
Amortization of premium	<u>66,308</u>	
Total additional expenditures		(19,049)

The internal service fund used by management to charge the costs of medical, prescription drug, dental and vision claims to individual funds are not reported in the statement of activities. Governmental fund expenditures and related internal service fund revenues are eliminated.

14,349

Change in net assets of governmental activities

\$ 2,448,882

See accompanying notes to the basic financial statements.

**Copley-Fairlawn City School District**  
**Statement of Revenues, Expenditures and Changes in Fund Balance -**  
**Budget (Non-GAAP) Basis and Actual - General Fund**  
**For the Fiscal Year Ended June 30, 2009**

	Budgeted Amounts			Variance with Final Budget Positive (Negative)
	Original	Final	Actual	
<u>Revenues:</u>				
Taxes	\$ 21,787,550	\$ 21,762,414	\$ 21,762,413	\$ (1)
Intergovernmental	6,523,487	6,515,961	6,515,961	-
Interest	171,970	171,772	171,772	-
Tuition and fees	523,595	522,991	522,991	-
Rent	32,213	32,176	32,176	-
Gifts and donations	200	200	200	-
Customer services	12,012	11,998	11,998	-
Miscellaneous	128,475	140,158	140,158	-
Total revenues	29,179,502	29,157,670	29,157,669	(1)
<u>Expenditures:</u>				
Current:				
Instruction:				
Regular	17,665,747	16,417,749	16,417,822	(73)
Special	1,567,590	1,863,967	1,864,263	(296)
Vocational	719,826	663,179	663,176	3
Support services:				
Pupils	1,658,230	1,646,149	1,646,146	3
Instructional staff	1,772,872	1,523,468	1,523,766	(298)
Board of education	171,994	175,490	175,488	2
Administration	1,828,366	1,624,353	1,624,353	-
Fiscal	331,238	912,682	912,680	2
Business	119,381	126,337	126,335	2
Operation and maintenance of plant	2,574,034	3,266,840	3,266,840	-
Pupil transportation	1,720,317	1,676,165	1,477,720	198,445
Central	190,404	221,780	221,780	-
Operation of non-instructional services:				
Community services	90,695	85,367	85,366	1
Extracurricular activities	604,954	680,959	680,960	(1)
Capital outlay	42,500	42,500	42,500	-
Total expenditures	31,058,148	30,926,985	30,729,195	197,790
Excess of revenues under expenditures	(1,878,646)	(1,769,315)	(1,571,526)	197,789
<u>Other financing sources (uses):</u>				
Proceeds from sale of capital assets	-	1,453	1,453	-
Refund of prior year expenditures	-	101,500	101,500	-
Advances in	-	2,438	187,379	184,941
Advances out	-	(77,872)	(77,872)	-
Transfers out	-	(58,000)	(58,000)	-
Total other financing sources (uses)	-	(30,481)	154,460	184,941
Net change in fund balance	(1,878,646)	(1,799,796)	(1,417,066)	382,730
Fund balance at beginning of year	8,051,912	8,051,912	8,051,912	-
Prior year encumbrances appropriated	569,148	569,148	569,148	-
Fund balance at end of year	\$ 6,742,414	\$ 6,821,264	\$ 7,203,994	\$ 382,730

See accompanying notes to the basic financial statements.

***Copley-Fairlawn City School District***  
**Statement of Fund Net Assets**  
**Internal Service Fund**  
**June 30, 2009**

	Self Insurance
<u>Assets:</u>	
Equity in pooled cash and cash equivalents	\$ 828,333
Cash and cash equivalents:	
In segregated accounts	493,590
Total assets	<u>\$ 1,321,923</u>
<u>Liabilities:</u>	
Claims payable	<u>\$ 333,916</u>
<u>Net assets:</u>	
Unrestricted	988,007
Total liabilities and net assets	<u>\$ 1,321,923</u>

See accompanying notes to the basic financial statements.

***Copley-Fairlawn City School District***  
**Statement of Revenues, Expenses and Changes in Fund Net Assets**  
**Internal Service Fund**  
**For the Fiscal Year Ended June 30, 2009**

	<u>Self Insurance</u>
<u>Operating revenues</u>	
Charges for services	<u>\$ 2,385,047</u>
<u>Operating expenses:</u>	
Purchased services	371,690
Claims	2,007,516
Other	<u>1,923</u>
Total operating expenses	<u>2,381,129</u>
Operating income	<u>3,918</u>
<u>Non-operating revenues</u>	
Interest	<u>10,431</u>
Change in net assets	14,349
Net assets beginning of year	<u>973,658</u>
Net assets end of year	<u><u>\$ 988,007</u></u>

See accompanying notes to the basic financial statements.

***Copley-Fairlawn City School District***  
**Statement of Cash Flows**  
**Internal Service Fund**  
**For the Fiscal Year Ended June 30, 2009**

	Self Insurance
<u>Cash flows from operating activities:</u>	
Cash received for charges for services	\$ 2,385,047
Cash payments to suppliers for goods and services	(373,613)
Cash payments for claims	<u>(1,946,520)</u>
Net cash provided by operating activities	<u>64,914</u>
<u>Cash flows from investing activities:</u>	
Interest on investments	<u>10,431</u>
Net cash provided by investing activities	<u>10,431</u>
Net increase in cash and cash equivalents	75,345
Cash and cash equivalents at beginning of year	<u>1,246,578</u>
Cash and cash equivalents at end of year	<u>\$ 1,321,923</u>
 <u>Reconciliation of operating income to net cash provided by operating activities:</u>	
Operating income	<u>\$ 3,918</u>
 <u>Change in assets and liabilities:</u>	
<u>Increase in liabilities:</u>	
Claims payable	<u>60,996</u>
Net cash provided by operating activities	<u>\$ 64,914</u>

See accompanying notes to the basic financial statements.

***Copley-Fairlawn City School District***  
**Statement of Fiduciary Net Assets**  
**Fiduciary Funds**  
**June 30, 2009**

	Private Purpose Trust	
	Scholarships	Agency
<u>Assets:</u>		
Equity in pooled cash and cash equivalents	\$ 7,495	\$ 104,601
Receivables:		
Accounts	-	75
Total assets	<u>\$ 7,495</u>	<u>\$ 104,676</u>
 <u>Liabilities:</u>		
Due to students	<u>\$ -</u>	<u>\$ 104,676</u>
 <u>Net assets:</u>		
Held in trust for scholarships	7,495	
Total net assets	<u>\$ 7,495</u>	

See accompanying notes to the basic financial statements.

***Copley-Fairlawn City School District***  
**Statement of Changes in Fiduciary Net Assets**  
**Private Purpose Trust Fund**  
**For the Fiscal Year Ended June 30, 2009**

	<u>Scholarships</u>
<u>Additions:</u>	
Gifts and donations	\$ 1,000
Miscellaneous	2,540
Total additions	<u>3,540</u>
 <u>Deductions:</u>	
Payments in accordance with trust agreements	<u>4,284</u>
Change in net assets	(744)
Net assets beginning of year	8,239
Net assets end of year	<u>\$ 7,495</u>

See accompanying notes to the basic financial statements.

## ***Copley-Fairlawn City School District***

Notes to the Basic Financial Statements

For the fiscal year ended June 30, 2009

### **NOTE 1 - DESCRIPTION OF THE SCHOOL DISTRICT**

The Copley-Fairlawn City School District (the "School District") is a body politic and corporate established for the purpose of exercising the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The School District is a School District as defined by Section 3311.03 of the Ohio Revised Code. The School District operates under a locally elected five-member Board form of government and provides educational services as mandated by state and/or federal agencies. The Board controls the School District's seven instructional/support facilities staffed by 160 non-certificated and 264 certificated full time teaching personnel, including nine administrators, who provide services to 3,314 students and other community members.

#### **Reporting Entity**

The reporting entity is composed of the primary government, component units and other organizations that are included to ensure that the financial statements of the School District are not misleading. The primary government consists of all funds, departments, boards and agencies that are not legally separate from the School District. For Copley-Fairlawn City School District, this includes general operations, food service, preschool and student related activities of the School District.

Component units are legally separate organizations for which the School District is financially accountable. The School District is financially accountable for an organization if the School District appoints a voting majority of the organizations' governing board and (1) the School District is able to significantly influence the programs or services performed or provided by the organization; or (2) the School District is legally entitled to or can otherwise access the organizations' resources; the School District is legally obligated or has otherwise assumed the responsibility to finance the deficits of or provide financial support to, the organization; or the School District is obligated for the debt of the organization.

Component units may also include organizations that are fiscally dependent on the School District in that the School District approves their budget, the issuance of their debt or the levying of their taxes. The School District had no component units at year end.

The School District is associated with the Northeast Ohio Network for Educational Technology, the Four Cities Vocational Compact, and the Ohio Schools' Council Association, which are defined as a jointly governed organization. Jointly governed organizations are governed by representatives from each of the governments that create the organizations, but there is no ongoing financial interest or responsibility by the participating governments. Information regarding these organizations is presented in Note 14.

### **NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the School District have been prepared in conformity with accounting principles generally accepted in the United States (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting entity for establishing governmental accounting and financial reporting principles. The School District also applies Financial Accounting Standards Board Statements and Interpretations issued on or before November 30, 1989, to its governmental activities provided they do not conflict with or contradict GASB pronouncements.

## ***Copley-Fairlawn City School District***

Notes to the Basic Financial Statements

For the fiscal year ended June 30, 2009

### A. Basis of Presentation

The School District's basic financial statements consist of government-wide statements, including a statement of net assets and a statement of activities, and fund financial statements, which provide a more detailed level of financial information.

#### Government-wide Financial Statements

The statement of net assets and the statement of activities display information about the School District as a whole. These statements include the financial activities of the primary government, except for fiduciary funds. The activity of the internal service fund is eliminated to avoid "doubling up" revenues and expenses on the government-wide level.

The statement of net assets presents the financial condition of the governmental activities of the School District at year-end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the School District's governmental activities. Direct expenses are those that are specifically associated with a service, program, or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program and interest earned on grants that is required to be used to support a particular program. Revenues that are not classified as program revenues are presented as general revenues of the School District, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the School District.

#### Fund Financial Statements

During the year, the School District segregates transactions related to certain School District functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the School District at this more detailed level. The focus of governmental and proprietary fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. Fiduciary funds are reported by fund type.

### B. Fund Accounting

The School District uses funds to maintain its financial records during the fiscal year. Fund accounting is designed to demonstrate legal compliance and to aid management by segregating transactions related to certain School District functions or activities. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The various funds of the School District are grouped into the categories governmental, proprietary and fiduciary.

#### Governmental Funds:

Governmental funds focus on the sources, uses, and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The general fund is the major fund of the School District:

## ***Copley-Fairlawn City School District***

Notes to the Basic Financial Statements

For the fiscal year ended June 30, 2009

General Fund - The general fund is the operating fund of the School District and is used to account for all financial resources except those required to be accounted for in another fund. The general fund balance is available to the School District for any purpose provided it is expended or transferred according to the general laws of Ohio.

### Proprietary Funds:

Proprietary fund reporting focuses on the determination of operating income, changes in net assets, financial position and cash flows. Proprietary funds are classified as enterprise or internal service; the School District has no enterprise funds.

Internal Service Fund - The internal service fund accounts for the financing of services provided by one department or agency to other departments or agencies of the School District on a cost reimbursement basis. The School District's only internal service fund accounts for revenue received from other funds and the settlement of medical expenses of School District employees.

### Fiduciary Fund Types:

Fiduciary fund reporting focuses on net assets and changes in net assets. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private-purpose trust funds, and agency funds. Trust funds are used to account for assets held by the School District under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the School District's own programs. The School District's only trust fund is a private purpose trust, which accounts for scholarship and alumni programs. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The School District's only agency fund accounts for student managed activities.

### C. Measurement Focus

Government-wide Financial Statements - The government-wide financial statements are prepared using the economic resources measurement focus. All non-fiduciary assets and liabilities associated with the operation of the School District are included on the statement of net assets.

Fund Financial Statements - All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

The private purpose trust fund is reported using the economic resources measurement focus.

## ***Copley-Fairlawn City School District***

Notes to the Basic Financial Statements

For the fiscal year ended June 30, 2009

Like the government-wide statements, the internal service fund is accounted for on a flow of economic resources measurement focus. All assets and all liabilities associated with the operation of the fund are included on the statement of net assets. The statement of revenues, expenses and changes in fund net assets present increases (i.e., revenues) and decreases (i.e., expenses) in total net assets. The statement of cash flows provides information about how the School District finances and meets the cash flow needs of its internal service fund activity.

### D. Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Proprietary and fiduciary funds also use the accrual basis of accounting. Differences in the accrual and modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred revenue and in the presentation of expenses versus expenditures.

### Revenues - Exchange and Non-exchange Transactions

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current fiscal year or soon enough thereafter to be used to pay liabilities of the current fiscal year. For the School District, "available" means expected to be received within sixty days of fiscal year end.

Nonexchange transactions, in which the School District receives value without directly giving equal value in return, include property taxes, grants, entitlements, and donations. Revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted; matching requirements, in which the School District must provide local resources to be used for a specified purpose; and expenditure requirements, in which the resources are provided to the School District on a reimbursement basis. On the modified accrual basis, revenue from nonexchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at fiscal year end: property taxes available as an advance, grants, investment earnings, tuition, and student fees.

### Deferred Revenue

Deferred revenue arises when assets are recognized before revenue recognition criteria have been satisfied. Property taxes (should not include delinquent) for which there is an enforceable legal claim as of June 30, 2009, but which were levied to finance fiscal year 2010 operations, have been recorded as deferred revenue. Grants and entitlements received before the eligibility requirements are met are also recorded as deferred revenue. On governmental fund financial statements, receivables that will not be collected within the available period have also been reported as deferred revenue.

## ***Copley-Fairlawn City School District***

Notes to the Basic Financial Statements

For the fiscal year ended June 30, 2009

### Expenditures/Expenses

On the accrual basis of accounting, expenses are recognized at the time they are incurred. The fair value of donated commodities used during the year is reported on the statement of activities as an expense with a like amount reported within the "Operating Grants, Contributions and Interest" program revenue account. Unused donated commodities are reported in the account "Inventory held for resale" within the basic financial statements.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in governmental funds.

#### E. Budgetary Data

The budgetary process is prescribed by provisions of the Ohio Revised Code and entails the preparation of budgetary documents within an established timetable. The major documents prepared are the Tax Budget, the Certificate of Estimated Resources, and the Appropriation Resolution, all of which are prepared on the budgetary basis of accounting. All funds, other than agency funds, are legally required to be budgeted and appropriated. The primary level of budgetary control is at the fund level for all funds. Any budgetary modifications at this level may only be made by resolution of the Board of Education.

The Certificate of Estimated Resources and the Appropriations Resolution are subject to amendment throughout the year with the legal restriction that appropriations cannot exceed estimated resources, as certified. The amounts reported as the original budgeted revenue in the budgetary statements reflect the amounts in the certificate when the original appropriations were adopted. The amounts reported as the final budgeted revenue amounts in the budgetary statements reflect the amounts in the final amended certificate issued during fiscal year 2009. The amounts reported as the original budgeted expenditure amounts reflect the first appropriation for that fund that covered the entire fiscal year, including amounts automatically carried over from prior years. The amounts reported as the final budgeted expenditure amounts represent the final appropriation amounts passed by the Board during the year.

At the close of each year, the unencumbered balance of each appropriation reverts to the respective fund from which it was appropriated and becomes subject to future appropriation. Encumbered appropriations are carried forward to the succeeding fiscal year and are not reappropriated.

#### F. Cash and Investments

To improve cash management, all cash received by the School District is pooled in a central bank account. Monies for all funds are maintained in this account or temporarily used to purchase short-term investments. Individual fund integrity is maintained through School District records. Each fund's interest in the pool is presented on the statement of net assets in the account, "Equity in pooled cash and cash equivalents".

## ***Copley-Fairlawn City School District***

Notes to the Basic Financial Statements

For the fiscal year ended June 30, 2009

The School District has segregated a portion of cash balances, reported as “Cash and cash equivalents in segregated accounts” which are used for claims expenses paid for by the self-insurance internal service fund. During the current fiscal year investments were limited to STAR Ohio. All investments of the School District had maturity periods of two years or less. Except for nonparticipating investment contracts, investments are reported at fair value, which is based on quoted market price. Nonparticipating investment contracts, such as repurchase agreements and nonnegotiable certificates of deposit are reported at cost. Under existing Ohio statutes, all investment earnings accrue to the general fund except those specifically related to certain trust funds, unless the Board specifically allows the interest to be recorded in other funds. The Board of Education has passed a resolution to allow interest to also be recorded in other funds as listed in Note 4.

For purposes of the statement of cash flows and for presentation on the financial statements, investments of the cash management pool and investments with an original maturity of three months or less at the time they are purchased by the School District are considered to be cash equivalents. Investments with an initial maturity of more than three months that are not purchased from the pool are reported as investments.

### **G. Prepaids**

Payments made to vendors for services that will benefit periods beyond June 30, 2009, are recorded as prepaid items using the consumption method. A current asset for the prepaid amount is recorded at the time of purchase and an expenditure/expense is reported in the year which services are consumed.

### **H. Inventory**

On the government-wide financial statements, inventories are presented at cost on a first-in, first-out basis and are expensed when used.

Inventories of the general fund and food service special revenue fund are stated at cost, which is determined on a first-in, first-out basis. Inventories in the general fund consist of expendable supplies held for consumption. Inventories of the food service fund consist of donated food, purchased food, and supplies held for resale. Inventories are recorded as expenditures when purchased on the fund financial statements.

### **I. Restricted Assets**

Assets are reported as restricted assets when limitations on their use change the normal understanding of the availability of the asset. Such constraints are either imposed by creditors, contributors, grantors, or laws of other governments or imposed by enabling legislation. The School District did not have any restricted assets required by State statute to be set-aside as reserves for the current fiscal year. See Note 16 for additional information regarding restricted assets.

### **J. Capital Assets**

General capital assets are those assets resulting from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net assets but are not reported on the fund financial statements.

## ***Copley-Fairlawn City School District***

Notes to the Basic Financial Statements

For the fiscal year ended June 30, 2009

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and reductions during the year. Donated capital assets are recorded at their fair market values as of the date received. The School District maintains a capitalization threshold of five thousand dollars. The School District does not possess any infrastructure. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized. It is the policy of the School District to not capitalize interest costs incurred as part of construction.

All reported capital assets, other than land, are depreciated. Depreciation is computed using the straight-line method over the following useful lives:

<u>Description</u>	<u>Estimated Lives</u>
Land improvements	15-20 years
Buildings	20-40 years
Furniture and equipment	5-20 years
Vehicles	8 years

### K. Interfund Balances

On the fund financial statements, receivables and payables resulting from short-term interfund loans are classified as "interfund receivables/payables". These amounts are eliminated in the governmental activities column of the statement of net assets.

### L. Compensated Absences

Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the School District will compensate the employees for the benefits through paid time off or some other means.

Sick leave benefits are accrued as a liability using the termination method. An accrual for earned sick leave is made to the extent that it is probable that the benefits will result in termination payments. The liability is based on the School District's past experience of making termination payments.

The entire compensated absences liability is reported on the government-wide financial statements. For governmental fund financial statements, the current portion of unpaid compensated absences is the amount that is normally expected to be paid using expendable available financial resources. These amounts are recorded in the account "compensated absences payable" in the fund from which the employees who have accumulated leave are paid.

### M. Accrued Liabilities and Long-term Obligations

All payables, accrued liabilities and long-term obligations are reported in the government-wide financial statements.

## ***Copley-Fairlawn City School District***

Notes to the Basic Financial Statements

For the fiscal year ended June 30, 2009

In general, governmental fund payables and accrued liabilities that once incurred, are paid in a timely manner and in full from current financial resources are reported as obligations of the funds. However, claims and judgements, compensated absences, and special termination benefits that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are due for payment during the current year. Long-term loans are recognized as a liability on the governmental fund financial statements when due.

### N. Net Assets

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction, or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through enabling legislation adopted by the School District or through external restrictions imposed by creditors, grantors or laws, or regulations of other governments. Net assets restricted for other purposes include food service operations and extracurricular activities.

The School District applies restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

### O. Operating Revenues and Expenses

Operating revenues are those revenues that are generated directly from the primary activity of the proprietary fund. For the School District, these revenues are charges for services for the self-insurance program. Operating expenses are necessary costs incurred to provide the good or service that is the primary activity of the fund.

### P. Fund Balance Reserves

The School District reserves those portions of fund balance which are legally segregated for a specific future use or which do not represent available expendable resources and therefore are not available for appropriation or expenditure. Unreserved fund balance indicates that portion of the fund balance that is available for appropriation in future periods. Fund balance reserves have been established for encumbrances.

### Q. Interfund Transactions

Interfund transfers are reported as other financing sources/uses for governmental funds in the fund financial statements. All transfers between governmental funds have been eliminated within the governmental activities column of the statements of net assets.

### R. Estimates

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the amounts reported on the financial statements and accompanying notes. Actual results may differ from those estimates.

**Copley-Fairlawn City School District**

Notes to the Basic Financial Statements

For the fiscal year ended June 30, 2009

**NOTE 3 - BUDGETARY BASIS OF ACCOUNTING**

While the School District is reporting financial position, results of operations and changes in fund balance on the basis of GAAP, the budgetary basis as provided by law and described above is based upon accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The Statement of Revenues, Expenditures and Changes in Fund Balance – Budget (Non-GAAP Basis) and Actual presented for the general fund is presented on the budgetary basis to provide a meaningful comparison of actual results with the budget.

The major differences between the budget basis and GAAP basis are that:

1. Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis).
2. Expenditures are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis).
3. Encumbrances are treated as expenditures (budget basis) rather than as a reservation of fund balance (GAAP basis).

The following table summarizes the adjustments necessary to reconcile the GAAP basis statements to the budgetary basis statements for the general fund.

Net Change in Fund Balance	
	<u>General</u>
GAAP Basis	\$ (1,081,879)
Revenue Accruals	126,884
Expenditure Accruals	134,834
Encumbrances (Budget Basis)	
Outstanding at year end	(596,905)
Budget Basis	<u>\$ (1,417,066)</u>

**NOTE 4 - DEPOSITS AND INVESTMENTS**

State statutes classify monies held by the School District into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the School District Treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board of Education has identified as not required for use within the current five-year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

***Copley-Fairlawn City School District***

Notes to the Basic Financial Statements

For the fiscal year ended June 30, 2009

Interim deposits are deposits of interim monies, which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts including pass book accounts. Interim monies may be invested in the following obligations provided they mature or are redeemable within five years from the date of settlement:

1. United States Treasury bills, notes, bonds, or any other obligations or security issued by the United States Treasury or any other obligation guaranteed as to principal and interest by the United States;
2. Bonds, notes, debentures, or other obligations or securities issued by any federal government agency or instrumentality. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
3. Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least 2% and be marked to market daily, and the term of the agreement must not exceed thirty days;
4. Bonds and other obligations of the State of Ohio;
5. No-load money market mutual funds consisting exclusively of obligations described in item (1) or (2) above and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
6. The State Treasurer's investment pool (STAR Ohio);
7. Certain bankers' acceptances and commercial paper notes in an amount not to exceed 25% of the interim monies available for investment at any one time and for a period not to exceed one hundred eighty days; and
8. Under limited circumstances, corporate debt instruments rated in either of the two highest rating classifications by at least two nationally recognized rating agencies.

Protection of the School District's deposits is provided by the Federal Deposit Insurance Corporation, by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the Treasurer by the financial institution, or by a single collateral pool established by the financial institution to secure the repayment of all public moneys deposited with the institution.

Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Treasurer or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

**Copley-Fairlawn City School District**

Notes to the Basic Financial Statements

For the fiscal year ended June 30, 2009

A. Deposits:

Custodial credit risk is the risk that, in the event of a bank failure, the School District's deposits may not be returned. According to state law, public depositories must give security for all public funds on deposit in excess of those funds that are insured by the federal deposit insurance corporation (FDIC) or by any other agency or instrumentality of the federal government. These institutions may either specifically collateralize individual accounts in lieu of amounts insured by the FDIC, or may pledge a pool of government securities valued at least 105% of the total value of public monies on deposit at the institution. The School District's policy is to deposit money with financial institutions that are able to abide by the laws governing insurance and collateral of public funds.

As of June 30, the carrying amount of the School District's deposits was \$9,431,007. The School District's bank balance of \$9,742,494 was exposed to custodial credit risk as follows:

Uninsured and collateral held by pledging bank's trust department and not in the School District's name	\$ 9,242,494
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B. Investments:

As of June 30, the School District had the following investments and maturities:

<u>Investment type</u>	<u>Fair Value</u>	<u>Maturity</u>	<u>Rating</u>
STAROhio	\$ 1,819,963	N/A	AAAm <sup>(1)</sup>

<sup>(1)</sup> Standard and Poor's rating

STAROhio is an investment pool managed by the State Treasurer's Office which allows governments within the State to pool their funds for investment purposes. STAROhio is not registered with the Securities Exchange Commission as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAROhio are valued at STAROhio's share price which is the price the investment could be sold for on June 30, 2009.

All interest is legally required to be placed in the general fund, the food service and auxiliary services special revenue funds and the self-insurance internal service fund. Due to these provisions, the general fund received \$171,772, of which \$39,483 was assigned from other School District funds.

Interest rate risk is the possibility that changes in interest rates will adversely affect the fair value of an investment. The School District's investment policy does not address limits on investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

## ***Copley-Fairlawn City School District***

Notes to the Basic Financial Statements

For the fiscal year ended June 30, 2009

Credit risk is the possibility that an issuer or other counterparty to an investment will not fulfill its obligation. The School District's investment policy requires certain credit ratings for some investments as allowed by state law.

### **NOTE 5 - PROPERTY TAXES**

Property taxes are levied and assessed on a calendar year basis. Second half distributions occur in a new fiscal year. Property taxes include amounts levied against all real, public utility and tangible personal (used in business) property located in the School District. Real property taxes are levied after April 1 on the assessed value listed as of the prior January 1, the lien date. Public utility property taxes attached as a lien on December 31 of the prior year are levied April 1 and are collected with real property taxes. Assessed values for real property taxes are established by State law at 35% of appraised market value. All property is required to be revalued every six years. The last revaluation was completed in 2008 for the following tax year. Public utility property taxes are assessed on tangible personal property at 85% of true value (with certain exceptions) and on real property at 35% of true value. Tangible personal property taxes are levied after April 1 on the value listed as of December 31 of the current year. In prior years, tangible personal property was assessed at 25% of true value for capital assets and 23% of true value for inventory. The tangible personal property tax is being phased out – the assessment percentage for all property including inventory for 2009 is 0%.

Real property taxes are payable annually or semi-annually. If paid annually, payment is due December 31; if paid semi-annually, the first payment is due December 31 with the remainder payable by June 20. Under certain circumstances, state statute permits earlier or later payment dates to be established.

Tangible personal property taxes paid by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semi-annually. If paid annually, payment is due April 30; if paid semi-annually, the first payment is due April 30, with the remainder payable by September 20.

The School District receives property taxes from Summit County. The Summit County Fiscal Officer periodically advances to the School District its portion of the taxes collected. Second-half real property tax payments collected by the county by year-end are available to finance current fiscal year operations. The amount available to be advanced can vary based on the date the tax bills are sent.

Accrued property taxes receivable represents delinquent taxes outstanding and real property, personal property and public utility taxes which became measurable as of year end. Although total property tax collections for the next fiscal year are measurable, only the amount available as an advance at June 30 is intended to finance current year operations. The receivable is therefore offset by a credit to deferred revenue for that portion not intended to finance current year operations. The amount available as an advance at June 30 was \$1,900,060 in the general fund, \$131,779 in the Permanent Improvement capital projects fund and \$54,639 in the Bond Retirement debt service fund. These advances are recognized as revenue on the fund financial statements. On the accrual basis, collectible delinquent property taxes have been recorded as revenue on the statement of activities.

***Copley-Fairlawn City School District***

Notes to the Basic Financial Statements

For the fiscal year ended June 30, 2009

The assessed values upon which the current fiscal year taxes were collected are:

<u>Property Category</u>	<u>2008 Assessed Value</u>	<u>2007 Assessed Value</u>
<u>Real Property</u>		
Residential and Agricultural	\$ 501,139,370	\$ 493,514,390
Commercial and Industrial	319,029,790	289,547,850
Public Utilities	8,390	8,320
<u>Tangible Personal Property</u>		
General	1,145,499	17,257,740
Public Utilities	13,789,500	13,530,960
Total	<u>\$ 835,112,549</u>	<u>\$ 813,859,260</u>

**NOTE 6 - RECEIVABLES**

Receivables at year-end consisted of taxes, accounts, interfund, and intergovernmental grants and entitlements. All receivables are considered collectible in full due to the ability to foreclose for the nonpayment of taxes, the stable condition of State programs, and the current year guarantee of federal funds.

A summary of the principal items of intergovernmental receivables follows:

<u>Governmental activities</u>	<u>Amount</u>
Special revenue funds:	
Entry year programs	\$ 8,400
Title I	29,261
IDEA preschool grant for the handicapped	225
Title II-A	7,320
Title III	7,341
Total intergovernmental receivable	<u>\$ 52,547</u>

**Copley-Fairlawn City School District**

Notes to the Basic Financial Statements

For the fiscal year ended June 30, 2009

**NOTE 7 - CAPITAL ASSETS**

Capital asset activity for the fiscal year ended June 30, 2009, was as follows:

<u>Governmental Activities</u>	<u>Balance July 1, 2008</u>	<u>Additions</u>	<u>Disposals</u>	<u>Balance June 30, 2009</u>
Capital assets, not being depreciated:				
Land	\$ 1,209,729	\$ -	\$ -	\$ 1,209,729
Construction in progress	<u>51,100</u>	<u>-</u>	<u>(51,100)</u>	<u>-</u>
Total capital assets, not being depreciated	<u>1,260,829</u>	<u>-</u>	<u>(51,100)</u>	<u>1,209,729</u>
Capital assets, being depreciated:				
Land improvements	1,792,085	735,291	-	2,527,376
Buildings	34,486,676	24,404	-	34,511,080
Furniture and equipment	3,347,819	29,716	-	3,377,535
Vehicles	<u>2,038,218</u>	<u>23,800</u>	<u>-</u>	<u>2,062,018</u>
Total capital assets, being depreciated	<u>41,664,798</u>	<u>813,211</u>	<u>-</u>	<u>42,478,009</u>
Less: Accumulated depreciation				
Land improvements	(1,428,617)	(76,820)	-	(1,505,437)
Buildings	(16,338,436)	(791,273)	-	(17,129,709)
Furniture and equipment	(2,923,996)	(148,939)	-	(3,072,935)
Vehicles	<u>(1,539,391)</u>	<u>(98,663)</u>	<u>-</u>	<u>(1,638,054)</u>
Total accumulated depreciation	<u>(22,230,440)</u>	<u>(1,115,695)</u>	<u>-</u>	<u>(23,346,135)</u>
Total capital assets being depreciated, net	<u>19,434,358</u>	<u>(302,484)</u>	<u>-</u>	<u>19,131,874</u>
Governmental activities capital assets, net	<u>\$ 20,695,187</u>	<u>\$ (302,484)</u>	<u>\$ (51,100)</u>	<u>\$ 20,341,603</u>

**Copley-Fairlawn City School District**

Notes to the Basic Financial Statements

For the fiscal year ended June 30, 2009

Depreciation expense was charged to governmental functions as follows:

Instruction:		
Regular	\$	706,646
Vocational		11,468
Support services:		
Administration		58,373
Business		2,633
Operation and maintenance of plant		127,126
Pupil transportation		105,527
Community services		2,115
Food service operations		16,943
Extracurricular activities		84,864
Total depreciation expense	\$	<u>1,115,695</u>

**NOTE 8 - INTERFUND RECEIVABLES AND PAYABLES**

Interfund balances at June 30, 2009 consisted of the following:

	<u>Interfund Receivable</u>	<u>Interfund Payable</u>
General fund	\$ 562,772	\$ -
Nonmajor governmental funds	-	562,772
	<u>\$ 562,772</u>	<u>\$ 562,772</u>

All balances resulted from the time lag between the dates that (1) interfund goods and services were provided or reimbursable expenditures occurred, (2) transactions were recorded in the accounting system, or (3) payments between funds were made. As of June 30, 2009, all interfund loans outstanding are anticipated to be repaid in fiscal year 2010.

**NOTE 9 - INTERFUND TRANSFERS**

Transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, (2) move receipts restricted to debt service from the fund collecting the receipts to the debt service fund as debt service payments become due, and (3) use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations. During fiscal year 2009, the general fund transferred a total of \$58,000 to other nonmajor governmental funds for these purposes.

**Copley-Fairlawn City School District**

Notes to the Basic Financial Statements

For the fiscal year ended June 30, 2009

**NOTE 10 - RISK MANAGEMENT**

A. Property and Liability

The School District is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets, errors and omissions, injuries to employees and natural disasters. These risks are covered by commercial insurance purchased from independent third parties. There have been no settlements paid in excess of insurance nor has insurance coverage been significantly reduced in the past three years.

B. Self Insurance

The School District uses an internal service fund to account for and finance its employee health benefits plan. Under this program, the self insurance internal service fund provides coverage for up to an annual maximum of \$75,000 for each health benefits claim, capped at \$2,000,000 for all claims. A third-party administrator manages the plan. The School District purchases commercial insurance for claims in excess of coverage provided by the Plan. Settled claims have not exceeded this commercial coverage, nor have there been any significant reductions in coverage in any of the past three fiscal years.

All funds of the School District participate in the program and make payments to the self insurance fund based on actuarial estimates of the amounts needed to pay claims and actual amounts needed to pay fixed costs (premium for stop-loss coverage and medical conversion and administrative fees and services). The claims liability of \$333,916 reported in the fund at year end was estimated by an independent third-party administrator and is based on the provisions of GASB Statement No. 10, which requires that a liability for claims be reported if information prior to the issuance of the financial statements indicates that it is probable that a liability has been incurred at the date of the financial statements and the amount of the loss can be reasonably estimated. Changes in the fund's claims liability for the current and prior fiscal years are as follows:

	Balance at 6/30/2008	Balance at 6/30/2009
Unpaid claims, beginning of fiscal year	\$ 146,327	\$ 272,920
Incurred claims (including IBNRs)	1,829,241	2,007,516
Claim payments	<u>(1,702,648)</u>	<u>(1,946,520)</u>
Unpaid claims, end of fiscal year	<u>\$ 272,920</u>	<u>\$ 333,916</u>

C. Workers' Compensation

The School District is a member of the OSBA Workers' Compensation Group Rating Program established in April 1991. The program was created by the Ohio School Boards Association as a result of the Worker's Compensation group rating plan as defined in Section 4123.29 of the Ohio Revised Code. The group-rating program allows school districts to group together to potentially achieve a lower premium rate than they may otherwise be able to acquire as individual employers.

The School District pays the State Workers' Compensation System a premium based on a rate per \$100 of salaries. This rate is calculated based on accident history and administrative costs.

## ***Copley-Fairlawn City School District***

Notes to the Basic Financial Statements

For the fiscal year ended June 30, 2009

### **NOTE 11 - DEFINED BENEFIT PENSION PLANS**

#### A. School Employee Retirement System

Plan Description - The School District contributes to the School Employees Retirement System (SERS), a cost-sharing multiple employer pension plan. SERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the School Employees Retirement System, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3746.

Funding Policy - Plan members are required to contribute 10 percent of their annual covered salary and the School District is required to contribute at an actuarially determined rate. The current School District rate is 14 percent of annual covered payroll. The Retirement Board acting with the advice of the actuary, allocates the employer contribution rate among four funds (Pension Trust Fund, Death Benefit Fund, Medicare B Fund and Health Care Fund) of the system. For fiscal year 2009, 9.09 percent of annual covered salary was the portion used to fund pension and death benefits. The contribution requirements of plan members and employers are established and may be amended by the SERS' Retirement Board up to a statutory maximum amount of 10 percent for plan members and 14 percent for employers. Chapter 3309 of the Ohio Revised Code provides statutory authority for member and employer contributions. The School District's required contributions for pension obligations to SERS for the fiscal years ended June 30, 2009, 2008 and 2007 were \$475,916, \$388,269 and \$430,911 respectively; 50.00 percent has been contributed for fiscal year 2009 and 100 percent for fiscal years 2008 and 2007.

#### B. State Teachers Retirement System

Plan Description - The School District participates in the State Teachers Retirement System of Ohio (STRS Ohio), a cost-sharing, multiple employer public employee retirement plan. STRS Ohio provides retirement and disability benefits to members and death and survivor benefits to beneficiaries. STRS Ohio issues a stand-alone financial report that may be obtained by writing to STRS Ohio, 275 E. Broad St., Columbus, OH 43215-3771, by calling (888) 227-7877, or by visiting the STRS Ohio Web site at [www.strsoh.org](http://www.strsoh.org).

New members have a choice of three retirement plans, a Defined Benefit (DB) Plan, a Defined Contribution (DC) Plan and a Combined Plan. The DB plan offers an annual retirement allowance based on final average salary times a percentage that varies based on years of service, or an allowance based on a member's lifetime contributions and earned interest matched by STRS Ohio funds divided by an actuarially determined annuity factor. The DC Plan allows members to place all their member contributions and employer contributions equal to 10.5 percent of earned compensation into an investment account. Investment decisions are made by the member. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The member may elect to receive a lifetime monthly annuity or a lump sum withdrawal. The Combined Plan offers features of both the DC Plan and the DB Plan. In the Combined Plan, member contributions are invested by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan. The DB portion of the Combined Plan payment is payable to a member on or after age 60; the DC portion of the account may be taken as a lump sum or converted to a lifetime monthly annuity at age 50. Benefits are established by Chapter 3307 of the Ohio Revised Code.

## ***Copley-Fairlawn City School District***

Notes to the Basic Financial Statements

For the fiscal year ended June 30, 2009

A DB or Combined Plan member with five or more years credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of these active members who die before retirement may qualify for survivor benefits. Members in the DC Plan who become disabled are entitled only to their account balance. If a member of the DC Plan dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

Funding Policy - For the fiscal year ended June 30, 2009, plan members were required to contribute 10 percent of their annual covered salaries. The School District was required to contribute 14 percent; 13 percent was the portion used to fund pension obligations. For fiscal year 2008, the portion used to fund pension obligations was also 13 percent. Contribution rates are established by the State Teachers Retirement Board, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. Chapter 3307 of the Ohio Revised Code provides statutory authority for member and employer contributions.

The School District's required contributions for pension obligations to STRS Ohio for the fiscal years ended June 30, 2009, 2008, and 2007 were \$1,993,420, \$1,977,701, and \$1,933,397, respectively; 83.30 percent has been contributed for fiscal year 2009 and 100 percent for fiscal years 2008 and 2007. Contributions to the DC and Combined Plans for fiscal year 2009 were \$22,537 made by the School District and \$63,008 made by the plan members.

### **NOTE 12 - POSTEMPLOYMENT BENEFITS**

#### **A. School Employee Retirement System**

Plan Description – The School District participates in two cost-sharing multiple employer defined benefit OPEB plans administered by the School Employees Retirement System for non-certificated retirees and their beneficiaries, a Health Care Plan and a Medicare Part B Plan. The Health Care Plan includes hospitalization and physicians' fees through several types of plans including HMO's, PPO's and traditional indemnity plans as well as a prescription drug program. The Medicare Part B Plan reimburses Medicare Part B premiums paid by eligible retirees and beneficiaries up to a statutory limit. Benefit provisions and the obligations to contribute are established by the System based on authority granted by State statute. The financial reports of both Plans are included in the SERS Comprehensive Annual Financial Report which is available by contacting SERS at 300 East Broad St., Suite 100, Columbus, Ohio 43215-3746.

Funding Policy – State statute permits SERS to fund the health care benefits through employer contributions. Each year, after the allocation for statutorily required benefits, the Retirement Board allocates the remainder of the employer contribution of 14 percent of covered payroll to the Health Care Fund. The Health Care Fund was established and is administered in accordance with Internal Revenue Code Section 401h. For 2009, 4.16 percent of covered payroll was allocated to health care. In addition, employers pay a surcharge for employees earning less than an actuarially determined amount; for 2009, this amount was \$35,800.

Active employee members do not contribute to the Health Care Plan. Retirees and their beneficiaries are required to pay a health care premium that varies depending on the plan selected, the number of qualified years of service, Medicare eligibility and retirement status.

## ***Copley-Fairlawn City School District***

Notes to the Basic Financial Statements

For the fiscal year ended June 30, 2009

The School District's contributions for health care for the fiscal years ended June 30, 2009, 2008, and 2007 were \$217,801, \$177,179, and \$168,652 respectively; 54.74 percent has been contributed for fiscal year 2009 and 100 percent for fiscal years 2008 and 2007.

The Retirement Board, acting with advice of the actuary, allocates a portion of the employer contribution to the Medicare B Fund. For 2009, this actuarially required allocation was 0.75 percent of covered payroll. The School District's contributions for Medicare Part B for the fiscal years ended June 30, 2009, 2008, and 2007 were \$39,267, \$27,976, and \$26,629 respectively; 50.00 percent has been contributed for fiscal year 2009 and 100 percent for fiscal years 2008 and 2007.

### **B. State Teachers Retirement System**

Plan Description – The School District contributes to the cost sharing multiple employer defined benefit Health Plan administered by the State Teachers Retirement System of Ohio (STRS Ohio) for eligible retirees who participated in the defined benefit or combined pension plans offered by STRS Ohio. Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare Part B premiums. The Plan is included in the report of STRS Ohio which may be obtained by visiting [www.strsoh.org](http://www.strsoh.org) or by calling (888) 227-7877.

Funding Policy – Ohio law authorizes STRS Ohio to offer the Plan and gives the Retirement Board authority over how much, if any, of the health care costs will be absorbed by STRS Ohio. Active employee members do not contribute to the Plan. All benefit recipients pay a monthly premium. Under Ohio law, funding for post-employment health care may be deducted from employer contributions. For 2009, STRS Ohio allocated employer contributions equal to 1 percent of covered payroll to the Health Care Stabilization Fund. The School District's contributions for health care for the fiscal years ended June 30, 2009, 2008, and 2007 were \$153,340, \$152,131, and \$148,723 respectively; 83.30 percent has been contributed for fiscal year 2009 and 100 percent for fiscal years 2008 and 2007.

**Copley-Fairlawn City School District**

Notes to the Basic Financial Statements

For the fiscal year ended June 30, 2009

**NOTE 13 - LONG-TERM OBLIGATIONS**

Changes in long-term obligations of the School District during the fiscal year were as follows:

	<u>Balance</u> <u>July 1, 2008</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>June 30, 2009</u>	<u>Due within</u> <u>one year</u>
<b><u>Governmental Long-term Obligations</u></b>					
<u>Bonds</u>					
2003 School Facilities Refunding					
Bonds, 2.00-4.00%					
Serial bonds	\$ 4,270,000	\$ -	\$ (525,000)	\$ 3,745,000	\$ 540,000
Unamortized premium	254,055	-	(66,308)	187,747	-
Total bonds	<u>4,524,055</u>	<u>-</u>	<u>(591,308)</u>	<u>3,932,747</u>	<u>540,000</u>
<u>Notes</u>					
2007 Tax Anticipation					
Notes, 4.15%	3,290,000	-	(770,000)	2,520,000	805,000
2003 Energy Conservation Notes					
Notes, 3.79%	<u>896,612</u>	<u>-</u>	<u>(75,285)</u>	<u>821,327</u>	<u>78,165</u>
Total notes	<u>4,186,612</u>	<u>-</u>	<u>(845,285)</u>	<u>3,341,327</u>	<u>883,165</u>
<u>Other Long-term Obligations</u>					
Long-term compensated absences	<u>1,844,144</u>	<u>332,175</u>	<u>(256,481)</u>	<u>1,919,838</u>	<u>243,729</u>
Total governmental long-term obligations	<u>\$ 10,554,811</u>	<u>\$ 332,175</u>	<u>\$ (1,693,074)</u>	<u>\$ 9,193,912</u>	<u>\$ 1,666,894</u>

In 2003, the School District issued \$1,171,015 in Energy Conservation Notes at an interest rate of 3.79% to pay the costs of remodeling various School District buildings. The Notes were used to pay the costs of installations, modifications and remodeling of school buildings to conserve energy. These notes will also be paid with voted property tax receipts of the Bond Retirement debt service fund and are scheduled to mature in June 2018.

In 2007, the School District issued \$3,980,000 in Tax Anticipation Notes at an interest rate of 4.15% to pay the costs of remodeling various School District buildings. These notes are to be repaid from the Permanent Improvement capital projects fund and are scheduled to mature in December 2011.

## ***Copley-Fairlawn City School District***

Notes to the Basic Financial Statements

For the fiscal year ended June 30, 2009

On October 1, 2002, the School District issued \$5,934,990 in General Obligation Bonds with an average interest rate of 3% to advance refund \$5,935,000 of outstanding School Facilities Bonds with an average interest rate of 6.18%. The bond proceeds consisted of bond principal and \$681,479 of premium. The net proceeds of \$5.9 million (after payment of \$115,240 in underwriting fees, insurance, and other issuance costs) was deposited into an irrevocable trust with an escrow agent to provide for future debt service payments of the portion of School Facilities Bonds refunded. As a result of this issue, a portion of the School Facilities Bonds are considered to be defeased and the liability has been removed. As of June 30, 2009, all of the old bonds that were advanced refunded were called.

Compensated absences will be paid from the fund from which the person is paid. In prior years this has primarily been the general fund.

Principal and interest requirements to retire the long-term debt obligations outstanding at June 30, 2009 are as follows:

<u>Fiscal</u> <u>Year Ending</u>	<u>Bonds</u>		<u>Notes</u>		<u>Total</u>	
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>
2010	\$ 540,000	\$ 125,510	\$ 883,165	\$ 118,455	\$ 1,423,165	\$ 243,965
2011	555,000	107,709	921,156	80,928	1,476,156	188,637
2012	575,000	88,494	959,261	42,346	1,534,261	130,840
2013	590,000	68,103	87,484	21,076	677,484	89,179
2014	590,000	46,715	90,831	17,728	680,831	64,443
2015-2018	<u>895,000</u>	<u>29,900</u>	<u>399,430</u>	<u>34,807</u>	<u>1,294,430</u>	<u>64,707</u>
Total	<u>\$ 3,745,000</u>	<u>\$ 466,431</u>	<u>\$ 3,341,327</u>	<u>\$ 315,340</u>	<u>\$ 7,086,327</u>	<u>\$ 781,771</u>

### **NOTE 14 - JOINTLY GOVERNED ORGANIZATIONS**

Northeast Ohio Network for Educational Technology (NEONET) is the computer service organization or Data Acquisition Site (DAS) used by the School District. NEONET is an association of public school districts in a geographic area determined by the Ohio Department of Education. The Summit County Educational Service Center acts as the fiscal agent for the consortium. The purpose of the consortium is to develop and employ a computer system efficiently and effectively for the needs of the member Boards of Education. All school districts in the consortium are required to pay fees, charges, and assessments as charged. A board made up of superintendents from all of the participating school districts governs NEONET. An elected Executive Board consisting of five members of the governing board is the managerial body of the consortium and meets on a monthly basis. The School District does not maintain an ongoing financial interest or an ongoing financial responsibility. During fiscal year 2009, the School District contributed \$109,081 to NEONet. This contribution includes purchases of software and related items as well as payment for services. Financial information can be obtained by contacting the fiscal agent at 420 Washington Avenue, Suite 200, Cuyahoga Falls, Ohio 44221.

## ***Copley-Fairlawn City School District***

Notes to the Basic Financial Statements

For the fiscal year ended June 30, 2009

The Four Cities Vocational Compact (Compact) is a jointly governed organization to provide for the vocational and special education needs of the students of four participating school districts. The four-member board consists of the superintendent from each of the participating school districts. Students may attend any vocational or special education class offered by any of the four districts. If a student elects to attend a class offered by a school district other than the school district in which the student resides, the school district of residence pays an instructional fee to the school district that offered the class. Wadsworth City School District serves as the fiscal agent for this Compact, collecting and distributing payments. The committee exercises total control over the operation of the compact, including budgeting, appropriating, contracting and designating management. All revenues are generated from charges for services.

The Ohio Schools' Council Association (Council) is a jointly governed organization among 121 school districts. The jointly governed organization was formed to purchase quality products and services at the lowest possible cost to the member districts. Each district supports the Council by paying an annual participation fee. The Council's Board consists of seven superintendents of the participating districts whose term rotates every year. The degree of control exercised by any school district is limited to its representation on the Board. During fiscal year 2009 the School District paid \$4,008 to the Council. Financial information can be obtained by contacting David Cottrell, the Executive Director/Treasurer of the Ohio Schools' Council at 6133 Rockside Road, Suite 10, Independence, Ohio 44131.

### **NOTE 15 - CONTINGENCIES**

#### A. Grants:

The School District received financial assistance from federal and state agencies in the form of grants. The expenditure of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements, and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the general fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the School District at year-end.

#### B. Litigation

The School District is party to legal proceedings. The School District is of the opinion that the ultimate disposition of claims will not have a material effect, if any, on the financial condition of the School District.

**Copley-Fairlawn City School District**

Notes to the Basic Financial Statements

For the fiscal year ended June 30, 2009

**NOTE 16 - STATUTORY RESERVES**

The School District is required by State statute to annually set aside monies for the purchase of textbooks and other instructional materials, and for capital improvements. The amounts set-aside may be reduced by offset credits, which are monies received and restricted for the same specific purpose. Although the School District had offsets and qualifying disbursements during the year that reduced set-aside amounts below zero, these extra amounts may only be used to reduce the set-aside requirements of future years for the purchase of textbooks and/or instructional materials. Negative amounts are therefore not presented as being carried forward to the next fiscal year for the capital improvements set-aside. Amounts not spent by year-end or reduced by offset credits must be held in cash at year-end and carried forward to be used for the same purposes in future years.

	Textbook Reserve	Capital Maintenance Reserve
Set-aside cash balance as of June 30, 2008	\$ (1,793,054)	\$ -
Current year set-aside requirement	542,753	542,753
Current year offset	-	(898,435)
Qualifying disbursements	<u>(541,509)</u>	<u>(1,393,450)</u>
Total	<u>\$ (1,791,810)</u>	<u>\$ (1,749,132)</u>
Balance carried forward to FY2010	<u>\$ (1,791,810)</u>	

**NOTE 17- FUND DEFICITS**

As of June 30, 2009, three funds had deficit fund balances. These deficits were caused by the application of GAAP. The general fund provides transfers to cover deficit balances in other funds; however, this is done when cash is needed rather than when accruals occur. The following funds had deficit balances:

Fund	Amount
Special revenue funds:	
Food service	\$ 5,779
IDEA, Part B	12,606
Title II-A	246

**NOTE 18 - NEW ACCOUNTING AND REPORTING STANDARDS**

On December 1, 2006, the GASB issued Statement No. 49, *Accounting and Financial Reporting for Pollution Remediation Obligations*. The School District has considered the implications of this statement and has determined that it has no impact on the financial statements or note disclosures for the current period.

On November 21, 2007, the GASB issued Statement No. 52, *Land and Other Real Estate Held as Investments by Endowments*. The School District has considered the implications of this statement and has determined that it has no impact on the financial statements or note disclosures for the current period.

**COPLEY-FAIRLAWN CITY SCHOOL DISTRICT  
SUMMIT COUNTY  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2009**

Federal Grantor/ Pass-Through Grantor/ Program or Cluster Title	Federal CFDA Number	Program Year	Non-Cash Receipts	Receipts	Non-Cash Expenditures	Expenditures
<b>U.S. Department of Agriculture</b>						
<b>Passed through State Department of Education</b>						
<i>Child Nutrition Cluster</i>						
National School Lunch Program	10.555	—	\$ 75,521	\$ 191,429	\$ 75,521	\$ 191,429
<i>Total Child Nutrition Cluster</i>			<u>75,521</u>	<u>191,429</u>	<u>75,521</u>	<u>191,429</u>
<b>Total U.S. Department of Agriculture</b>			<u>75,521</u>	<u>191,429</u>	<u>75,521</u>	<u>191,429</u>
<b>U.S. Department of Education</b>						
<b>Passed through State Department of Education</b>						
Title I-Grants to Local Educational Agencies	84.010	2008	0	33,160	0	34,234
Title I-Grants to Local Educational Agencies	84.010	2009	<u>0</u>	<u>226,326</u>	<u>0</u>	<u>226,326</u>
<i>Total Title I-Grants to Local Educational Agencies</i>			<u>0</u>	<u>259,486</u>	<u>0</u>	<u>260,560</u>
<i>Special Education Cluster:</i>						
Special Education-Grants to States	84.027	2008	0	38,978	0	47,817
Special Education-Grants to States	84.027	2009	<u>0</u>	<u>599,242</u>	<u>0</u>	<u>553,652</u>
<i>Total Special Education-Grants to States</i>			<u>0</u>	<u>638,220</u>	<u>0</u>	<u>601,469</u>
Special Education-Preschool Grants	84.173		0	3,000	0	3,000
Special Education-Preschool Grants	84.173	2009	<u>0</u>	<u>10,440</u>	<u>0</u>	<u>10,440</u>
<i>Total Special Education-Preschool Grants</i>			<u>0</u>	<u>13,440</u>	<u>0</u>	<u>13,440</u>
<i>Total Special Education Cluster</i>			<u>0</u>	<u>651,660</u>	<u>0</u>	<u>614,909</u>
Safe and Drug-Free Schools and Communities	84.186	2009	<u>0</u>	<u>7,924</u>	<u>0</u>	<u>7,924</u>
<i>Total Safe and Drug-Free Schools and Communities</i>			<u>0</u>	<u>7,924</u>	<u>0</u>	<u>7,924</u>
State Grants for Innovative Programs	84.298	2009	<u>0</u>	<u>3,033</u>	<u>0</u>	<u>3,033</u>
<i>Total State Grants for Innovative Programs</i>			<u>0</u>	<u>3,033</u>	<u>0</u>	<u>3,033</u>
English Language Acquisition Grants	84.365	2008	0	10,880	0	10,880
English Language Acquisition Grants	84.365	2009	<u>0</u>	<u>24,504</u>	<u>0</u>	<u>22,794</u>
<i>Total English Language Acquisition Grants</i>			<u>0</u>	<u>35,384</u>	<u>0</u>	<u>33,674</u>
Improving Teacher Quality State Grants	84.367	2008	0	8,562	0	8,811
Improving Teacher Quality State Grants	84.367	2009	<u>0</u>	<u>69,038</u>	<u>0</u>	<u>67,517</u>
<i>Total Improving Teacher Quality State Grants</i>			<u>0</u>	<u>77,600</u>	<u>0</u>	<u>76,328</u>
Title II-D Technology State Grants	84.318	2009	<u>0</u>	<u>2,059</u>	<u>0</u>	<u>2,059</u>
<i>Total Title II-D Technology State Grants</i>			<u>0</u>	<u>2,059</u>	<u>0</u>	<u>2,059</u>
<b>Total U.S. Department of Education</b>			<u>0</u>	<u>1,037,146</u>	<u>0</u>	<u>998,487</u>
<b>TOTAL EXPENDITURES OF FEDERAL AWARDS</b>			<u>\$ 75,521</u>	<u>\$1,228,575</u>	<u>\$ 75,521</u>	<u>\$ 1,189,916</u>

See accompanying notes to Supplemental Schedule of Expenditures of Federal Awards

**COPLEY-FAIRLAWN CITY SCHOOL DISTRICT**  
**SUMMIT COUNTY**  
**NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**JUNE 30, 2009**

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**NOTE 1: SIGNIFICANT ACCOUNTING POLICIES**

The accompanying Schedule of Expenditures of Federal Awards (the Schedule) summarizes activity of the District's federal award programs. The Schedule has been prepared on the cash basis of accounting. The information in the Schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments and Non-Profit Organizations*. Therefore, some amounts presented in the Schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

**NOTE 2: CHILD NUTRITION CLUSTER**

Program regulations do not require the District to maintain separate inventory records for purchased food and food received from the U.S. Department of Agriculture. This non-monetary assistance (expenditures) is reported in the Schedule at the fair market value of the commodities received.

Cash receipts from the U.S. Department of Agriculture are commingled with State grants. It is assumed federal monies are expended first.

**NOTE 3: MATCHING REQUIREMENTS**

Certain Federal programs require that the District contribute non-federal funds (matching funds) to support the Federally-funded programs. The District has complied with the matching requirements. The expenditure of non-Federal matching funds is not included on the Schedule.

**JAMES G. ZUPKA, C.P.A., INC.**  
*Certified Public Accountants*  
5240 East 98<sup>th</sup> Street  
Garfield Hts., Ohio 44125

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**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

Board of Education  
Copley-Fairlawn City School District  
Copley, Ohio

We have audited the financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Copley-Fairlawn City School District, Summit County, Ohio, as of and for the year ended June 30, 2009, which collectively comprise the Copley-Fairlawn City School District, Ohio's basic financial statements and have issued our report thereon dated November 5, 2009. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the Copley-Fairlawn City School District, Ohio's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Copley-Fairlawn City School District, Ohio's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Copley-Fairlawn City School District, Ohio's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Copley-Fairlawn City School District, Ohio's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the Copley-Fairlawn City School District, Ohio's financial statements that is more than inconsequential will not be prevented or detected by the Copley-Fairlawn City School District, Ohio's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Copley-Fairlawn City School District, Ohio's internal control.

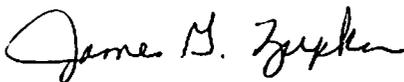
Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Copley-Fairlawn City School District, Ohio's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to the management of the Copley-Fairlawn City School District, Ohio, in a separate letter dated November 5, 2009.

This report is intended solely for the information and use of the audit committee, management, the Board of Education, others within the entity, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

  
James G. Zupka, CPA, Inc.  
Certified Public Accountants

November 5, 2009

**JAMES G. ZUPKA, C.P.A., INC.**

*Certified Public Accountants  
5240 East 98<sup>th</sup> Street  
Garfield Hts., Ohio 44125*

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**REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO  
EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE  
IN ACCORDANCE WITH OMB CIRCULAR A-133**

Board of Education  
Copley-Fairlawn City School District  
Copley, Ohio

**Compliance**

We have audited the compliance of Copley-Fairlawn City School District, Summit County, Ohio, with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133, *Compliance Supplement* that are applicable to its major federal program for the year ended June 30, 2009. The Copley-Fairlawn City School District, Ohio's major federal program is identified in the Summary of Auditors' Results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to its major federal program is the responsibility of the Copley-Fairlawn City School District, Ohio's management. Our responsibility is to express an opinion on the Copley-Fairlawn City School District, Ohio's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Copley-Fairlawn City School District, Ohio's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the Copley-Fairlawn City School District, Ohio's compliance with those requirements.

In our opinion, the Copley-Fairlawn City School District, Ohio complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the year ended June 30, 2009.

### **Internal Control Over Compliance**

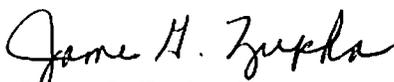
The management of the Copley-Fairlawn City School District, Ohio, is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the Copley-Fairlawn City School District, Ohio's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Copley-Fairlawn City School District, Ohio's internal control over compliance.

A *control deficiency* in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A *significant deficiency* is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to administer a federal program such that there is more than a remote likelihood that noncompliance with a type of compliance requirement of a federal program that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected by the entity's internal control.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of the audit committee, management, the Board of Education, others within the entity, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.



James G. Zupka, CPA, Inc.  
Certified Public Accountants

November 5, 2009

**COPLEY-FAIRLAWN CITY SCHOOL DISTRICT  
SUMMIT COUNTY  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
OMB CIRCULAR A-133 & .505  
JUNE 30, 2009**

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**1. SUMMARY OF AUDITOR'S RESULTS**

2009(i)	Type of Financial Statement Opinion	Unqualified
2009(ii)	Were there any material control weaknesses reported at the financial statement level (GAGAS)?	No
2009(ii)	Were there any other significant deficiencies in internal control reported at the financial statement level (GAGAS)?	No
2009(iii)	Was there any reported material noncompliance at the financial statement level (GAGAS)?	No
2009(iv)	Were there any material internal control weaknesses reported for major federal programs?	No
2009(iv)	Were there any other significant deficiencies in internal control reported for major federal programs?	No
2009(v)	Type of Major Program's Compliance Opinion	Unqualified
2009(vi)	Are there any reportable findings under .510?	No
2009(vii)	Major Programs (list):  Special Education Cluster: IDEA-B Program - CFDA #84.027 Early Child Special Education Program - CFDA #84.173	
2009(viii)	Dollar Threshold: Type A\B Program	Type A: \$300,000 or more Type B: All others less than \$300,000
2009(ix)	Low Risk Auditee?	Yes

**2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

None.

**3. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS**

None.

**COPLEY-FAIRLAWN CITY SCHOOL DISTRICT  
SUMMIT COUNTY  
SCHEDULE OF PRIOR AUDIT FINDINGS AND RECOMMENDATIONS  
JUNE 30, 2009**

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The prior audit report, as of June 30, 2008, included no citations or instances of noncompliance. Management letter recommendations were corrected, or procedures instituted to prevent occurrences in this audit period.

**JAMES G. ZUPKA, C.P.A., INC.**

*Certified Public Accountants*

*5240 East 98<sup>th</sup> Street*

*Garfield Hts., Ohio 44125*

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Ohio Society of Certified Public Accountants

**INDEPENDENT ACCOUNTANT'S REPORT ON  
APPLYING AGREED-UPON PROCEDURES**

Board of Education  
Copley-Fairlawn City School District  
Copley, Ohio

To the Board of Education:

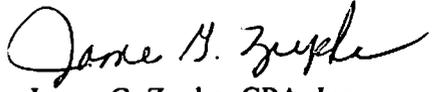
Ohio Revised Code Section 117.53 states, "the Auditor of State shall identify whether the school district or community school has adopted an anti-harassment policy in accordance with Section 3313.666 of the Revised Code. This determination shall be recorded in the audit report. The Auditor of State shall not prescribe the content or operation of any anti-harassment policy adopted by a school district or community school."

Accordingly, we have performed the procedures enumerated below, which were agreed to by the Board, solely to assist the Board in evaluating whether the Copley-Fairlawn City School District (the District), Summit County, Ohio, has adopted an anti-harassment policy in accordance with Ohio Revised Code Section 3313.666. Management is responsible for complying with this requirement. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the Board. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

1. We noted that the Board adopted an anti-harassment policy at its meeting on December 16, 2008.
2. We read the policy, noting it included the following requirements from Ohio Revised Code Section 3313.666(B):
  - a) A statement prohibiting harassment, intimidation, or bullying of any student on school property or at school-sponsored events;
  - b) A definition of harassment, intimidation, or bullying that includes the definition in division (A) of Ohio Revised Code Section 3313.666;
  - c) A procedure for reporting prohibited incidents;
  - d) A requirement that school personnel report prohibited incidents of which they are aware to the school principal or other administrator designated by the principal;
  - e) A requirement that parents or guardians of any student involved in a prohibited incident be notified and, to the extent permitted by Section 3319.321 of the Revised Code and the "Family Educational Rights and Privacy Act of 1974", 88 Stat. 571, 20 U.S.C. 1232q, as amended, have access to any written reports pertaining to the prohibited incident;
  - f) A procedure for documenting any prohibited incident that is reported;
  - g) A procedure for responding to and investigating any reported incident;
  - h) A strategy for protecting a victim from additional harassment, intimidation, or bullying, and from retaliation following a report;
  - I) A disciplinary procedures for any student guilty of harassment, intimidation, ro bullying, which shall not infringe on any student's rights under the first amendment to the Constitution of the United States;
  - j) A requirement that the District Administration semi-annually provide the President of the District Board a written summary of all reported incidents and post the summary on its web site, if the District has a web site, to the extent permitted by Section 3319.321 of the Revised Code and the "Family Educational Rights and Privacy Act of 1974", 88 Stat. 571, 20 U.S.C. 1232q, as amended.

We were not engaged to and did not conduct an examination, the objective of which would be the expression of an opinion on compliance with the anti-harassment policy. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended for the information and use of the Board and is not intended to be and should not be used by anyone other than these specified parties.



James G. Zupka, CPA, Inc.  
Certified Public Accountants

November 5, 2009



**Mary Taylor, CPA**  
Auditor of State

**COPLEY-FAIRLAWN CITY SCHOOL DISTRICT**  
**SUMMIT COUNTY**

**CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

*Susan Babbitt*

**CLERK OF THE BUREAU**

**CERTIFIED**  
**DECEMBER 24, 2009**