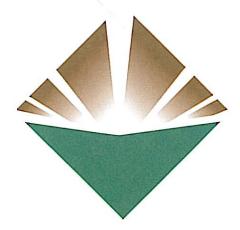


Audited Financial Statements

June 30, 2008



Rea & Associates, Inc.

ACCOUNTANTS AND BUSINESS CONSULTANTS

Focused on Your Future.



## Mary Taylor, CPA Auditor of State

Commission Members Lima-Allen County Regional Planning Commission 130 West North Street Lima, Ohio 43801

We have reviewed the *Independent Auditor's Report* of the Lima-Allen County Regional Planning Commission, prepared by Rea & Associates, Inc., for the audit period July 1, 2007 through June 30, 2008. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Lima-Allen County Regional Planning Commission is responsible for compliance with these laws and regulations.

Mary Taylor, CPA Auditor of State

Mary Saylor

February 18, 2009



### LIMA-ALLEN COUNTY REGIONAL PLANNING COMMISSION

### FINANCIAL STATEMENTS

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Focused on Your Future.

December 11, 2008

Commission Members Lima-Allen County Regional Planning Commission Lima, Ohio

### **Independent Auditor's Report**

We have audited the accompanying financial statements of the business-type activities of the Lima-Allen County Regional Planning Commission (the Commission) as of and for the year ended June 30, 2008, which collectively comprise the Commission's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Commission's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Lima-Allen County Regional Planning Commission, as of June 30, 2008, and the changes in financial position and cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with "Government Auditing Standards," we have also issued our report dated December 11, 2008, on our consideration of the Commission's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Audit Standards and should be considered in assessing the results of our audit.

Lima-Allen County Regional Planning Commission Independent Auditor's Report Page 2

The management's discussion and analysis on pages 3 through 6 is not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

We conducted our audit to opine on the financial statements that collectively comprise the Commission's basic financial statements, the schedules of direct expenses, indirect expense allocation rate and expense by element, statement of direct labor, fringe benefits and general overhead labor and the schedule of expenditures of federal awards on pages 20 through 24 provides additional information and are not a required part of the basic financial statements. We did not subject the schedules of direct expenses, indirect expense allocation rate and expense by element, statement of direct labor, fringe benefits and general overhead labor and the schedule of expenditures of federal awards to auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on them.

Lima, Ohio

Rea & Associates, Inc.

The discussion and analysis of Lima-Allen County Regional Planning Commission's (the Commission) financial statements provides an overview of the Commission's activities for the year ending June 30, 2008. Management has prepared the financial statements and the related footnote disclosures along with the discussion and analysis and supplemental schedules. The discussion and analysis contains financial activities of the Commission.

### Financial Highlights

Key financial highlights for fiscal year ended June 30, 2008 is as follows:

At the end of fiscal year 2008, the Commission's total net assets decreased by \$719 over fiscal year 2007 representing less than a 2% increase. This increase was due to the Commission's management of expenses and revenues compared to fiscal year 2007.

In fiscal year 2008, total assets decreased by \$2,878 from fiscal year 2007. This decrease was due primarily to depreciation of non-current assets recorded in fiscal year 2008.

In fiscal year 2008, liabilities decreased \$3,597 from fiscal year 2007. This change was due to an approximate increase of \$17,000 in deferred revenue for cash received for future services and an approximate increase in payables of \$9,000 and an approximate \$30,000 decrease in long term liabilities from the payment of mortgage and capital lease payables.

#### **Using the Basic Financial Statements**

This report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand the Commission as a financial whole operating entity.

#### Statement of Net Assets

The Statements of Net Assets examines how well the Commission has performed financially from inception through June 30, 2008. This statement includes all assets, liabilities and net asset balances using the account basis of accounting, which is the accounting method used by most private-sector companies. This form of accounting takes into account all revenues earned and expenses incurred during the 12-month period, regardless as to when the cash is received or expended.

The following schedule provides a summary of the Commission's Statement of Net Assets for fiscal years ended June 30, 2008, 2007, 2006, 2005, and 2004.

'I a	ble	1
Net	Ass	ets

	2008	2007	2006	2005	2004
Assets:					
Current Assets	\$ 295,249	\$ 269,301	\$ 159,548	\$ 197,802	\$ 176,054
Capital Assets	367,687	396,513	416,939	398,346	369,326
Total Assets	662,936	665,814	576,487	596,148	545,380
Liabilities:					
Current Liabilities	96,808	73,307	93,380	108,537	103,619
Long-Term Liabilities	118,541	145,639	172,541	168,393	181,215
Total Liabilities	215,349	218,946	265,921	276,930	284,834
Net Assets:					
Invested in Capital Assets	223,364	222,447	216,875	199,419	165,089
Unrestricted	224,223	224,421	93,691	119,799	95,457
Total Net Assets	\$ 447,587	\$ 446,868	\$ 310,566	\$ 319,218	\$ 260,546

Net assets increased by \$719, a nominal increase from prior year.

### Statement of Revenues, Expenses and Changes in Net Assets

The Statement of Revenues, Expenses and Changes in Net Assets report operating and non-operating activities for the fiscal years ended June 30, 2008.

The following schedule provides a summary of the Commission's Statement of Revenues, Expenses and Changes in Net Assets for fiscal years ended June 30, 2008, 2007, 2006, 2005 and 2004.

	2008	2007	2006	2005	2004
Revenues:					
Federal	\$ 433,031	\$ 467,611	\$ 380,345	\$ 426,183	\$ 430,796
State	26,139	28,161	16,076	109,638	109,324
Local Governments	120,409	120,409	118,867	124,225	118,867
Other	54,765	149,821	153,207	148,724	79,377
Total Revenues	634,344	766,002	668,495	808,770	738,364
Expenses:					
Direct Labor	261,412	265,391	235,023	276,281	258,389
Other Direct Expenses	78,036	90,421	112,741	94,516	148,867
Indirect Expenses	294,177	273,889	329,383	379,300	361,503
Total Expenses	633,625	629,701	677,147	750,097	768,759
Change in Net Assets	719	136,301	(8,652)	58,673	(30,395)
Net Assets at Beginning of Year	446,868	310,567	319,219	260,546	290,941
Net Assets at End of Year	\$ 447,587	\$ 446,868	\$ 310,567	\$ 319,219	\$ 260,546

The Commission had a decrease of \$34,580 in federal funds in fiscal year 2008. Other fees which are made up of local fees for subdivisions, lot splits, etc. were also down in fiscal year 2008. Total revenue overall was down by \$131,658 from fiscal year 2007. Expenses for fiscal year 2008 were up slightly by \$3,923, but still considerably lower than expenses for the fiscal years 2006 and 2005.

### **Capital Assets**

As of June 30, 2008, the Commission had capital assets of \$340,007 and capitalized lease equipment of \$27,680. These are decreases of \$16,810 and \$12,016, respectively. For more information on capital assets and capitalized lease equipment, please see Notes 4 and 5 to the Basic Financial Statements.

#### **Current Financial Issues**

The Lima-Allen County Regional Planning Commission is extremely dependent upon intergovernmental revenues (Federal and State grants) provided by the Federal and State government through the State of Ohio; approximately 71% of the Commission's total revenue in fiscal year 2008 as received form intergovernmental sources. The Commission has been able to maintain its financial position through careful management of expenses and continued efforts to increase other funding sources. However, the Commission is vulnerable to changes in Federal and State grant programs.

### Contacting the Commission's Financial Management

This financial summary is designed to provide our funding sources and member governments as well as the local citizenry with an overview of the Commission's finances and to document the Commission's accountability for the monies it receives. Questions about this report or for additional financial information, please contact the Grants Administrator at the Lima-Allen County Regional Planning Commission, 130 West Main St., Lima, Ohio 45801 or call 419-228-1836, or by e-mail to mschumaker@lacrpc.com.



# LIMA-ALLEN COUNTY REGIONAL PLANNING COMMISSION ALLEN COUNTY STATEMENT OF NET ASSETS AS OF JUNE 30, 2008

### **ASSETS**

		2008
CURRENT ASSETS:		
Cash	\$	237,857
Intergovernmental receivables:		
Ohio Department of Transportation		0
Ohio Department of Public Safety		8,664
Surface Transportation Program		5,120
Office of Transit		10,367
Local Assessments		9,004
Other		10,385
Prepaid expenses		13,852
Total Current Assets		295,249
NON-CURRENT ASSETS:		
Capital assets (Net of Accumulated Depreciation)		340,007
Capitalized lease equipment (Net of Accumulated Depreciation)	W	27,680
Total Non-Current Assets	_	367,687
TOTAL ASSETS	\$	662,936

### **LIABILITIES**

		2008
CURRENT LIABILITIES:		
Current Portion of capitalized lease	\$	7,919
Mortgage payable current		17,863
Accounts Payable		3,181
Accrued Wages and Benefits		21,758
Compensated Absences Payable		26,135
Deferred Revenues		19,952
Total Current Liabilities		96,808
LONG-TERM LIABILITIES:		
Mortgage payable (net of current portion)		101,200
Capitalized leases (net of current portion)		17,341
Cupitalized Islands (Interest property)		
Total Long Term Liabilities		118,541
Total Dong Total Discourses		
TOTAL LIABILITIES		215,349
	•	
NET ASSETS:		
Invested in Capital Assets - net of related debt		223,364
Unrestricted		224,223
Omounded	¥	
TOTAL NET ASSETS		447,587
I O I I II I I I I I I I I I I I I I I		
TOTAL LIABILITIES AND NET ASSETS	\$	662,936

### STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS FOR THE YEAR ENDED JUNE 30, 2008

		2008
OPERATING REVENUES:		
Fees Charged to Subdivisions	\$	120,409
Local Revenues		54,765
Total Operating Revenues		175,174
OPERATING EXPENSES:		
Salaries & Wages		311,586
Employee Benefits		137,887
Occupancy & Other		129,937
Depreciation		34,948
Total Operating Expenses	·	614,358
Operating Loss		(439,184)
NON-OPERATING REVENUES (EXPENSES):		
Intergovernmental Revenue		459,170
Interest Expense		(19,267)
Total Non-Operating Expenses	-	439,903
Change in Net Assets		719
Net Assets, Beginning of Year, as previously stated		437,674
Plus: Correction of error in reclassification of land	-	9,194
Net Assets, Beginning of Year, as restated		446,868
Net Assets, End of Year	\$	447,587

### STATEMENT OF CASH FLOWS FOR THE FISCAL YEAR ENDED JUNE 30, 2008

		2008
Cash Flows from Operating Activities:		
Cash Received from Subdivision Fees	\$	120,409
Cash Received from Local Sources		61,969
Cash Payments to Employees for Services		(441,315)
Cash Payments to Suppliers for Services		(129,008)
Net Cash Used for Operating Activities		(387,945)
Cash Flows from Noncapital Financing Activities:		
Cash Received from Intergovernmental Sources		518,898
Interest Paid		(19,267)
Net Cash Provided by Noncapital Financing Activities		499,631
Cash Flow from Capital and Related Financing Activities:		
Purchase of Software, Furniture and Equipment		(13,744)
Payments on Capitalized Lease		(13,446)
Payments on Mortgage Obligations		(16,297)
Net Cash Used for Capital and Related Financing Activities	A	(43,487)
Net Cash Used for Capital and Related Financing Activities		
Net Decrease in Cash		68,199
Cash at Beginning of Year	-	169,658
Cash at End of Year	\$	237,857
Reconciliation of Operating Income to Net Cash Used by Operating Activities		
Operating Loss	\$	(439,184)
Adjustments to Reconcile Operating Loss to Net Cash		
Used for Operating Activities:		24.040
Depreciation		34,948
Changes in Assets and Liabilities:		(0.060)
Accounts Receivable		(9,968)
Prepaid Expenses		113
Accounts Payable		816 5 212
Accrued Wages and Benefits		5,212 2,946
Compensated Absences Payable		
Deferred Local Revenues		17,172
Total Adjustments	-	51,239
Net Cash Used for Operating Activities	\$	(387,945)

# LIMA-ALLEN COUNTY REGIONAL PLANNING COMMISSION ALLEN COUNTY NOTES TO BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2008

### NOTE 1: DESCRIPTION OF THE ENTITY

The-Lima Allen County Regional Planning Commission, Allen County, (the Commission) was organized in 1964 under Section 713.21 of the Ohio Revised Code. The Commission is governed by a thirty-three member board. The Board consists of representatives from participating political subdivisions, the County Commissioners, and appointed citizens. The Commission serves the County by performing studies and making maps, preparing recommendations and reports relating to the physical, environmental, social, economic and governmental characteristics, functions and services of the County. The participating subdivisions are:

City of Delphos Allen County City of Lima Village of Bluffton Amanda Township Village of Beaverdam Bath Township Village of Spencerville Village of Elida Auglaize Township Monroe Township American Township Marion Township Shawnee Township Jackson Township Richland Township Spencer Township Perry Township Village of Fort Shawnee Sugar Creek Township

In accordance with the Governmental Accounting Standards Board (GASB) Statement No. 14, "The Reporting Entity", the Commission is not considered part of the Allen County financial reporting entity. There are no agencies or organizations for which the Commission is considered the primary government. Accordingly, the Commission is the sole organization of the reporting entity.

The Commission maintains its own set of accounting records. The Allen County Auditor acts as the fiscal agent. These financial statements were prepared from the accounts and financial record of the Commission and, accordingly, these financial statements do not present the financial position or results of the operations of Allen County.

The accompanying financial statements have been designed to facilitate an understanding of the financial position and results of operations of the Commission. The activity of the Commission is determined by an overall work program which is approved by the Commission's Board and the Ohio Department of Transportation. All revenue and related costs are accounted for on a project basis. The financial information contained in these statements is the responsibility of the Commission.

### NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Commission have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental organizations. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The Commission also applies Financial Accounting Standards Board (FASB) statements and interpretations issued before November 30, 1989, to its business-type activities provided they do not conflict with or contradict GASB pronouncements. The Commission has elected not to follow FASB statements and interpretations issued after November 30, 1989. The more significant of the Commission's accounting policies are described below.

### NOTES TO BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2008

### NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### A. Basis of Presentation

Enterprise accounting is used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges or where it has been decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

### B. Measurement Focus and Basis of Accounting

The accounting and financial reporting treatment is determined by its measurement focus. Enterprise accounting uses a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities are included on the Statements of Net Assets. Operating statements present increases (e.g., revenues) and decreases (e.g., expenses) in net total assets.

Basis of accounting refers to when revenues and expenses are recognized in the financial records and reported in the financial statements. The Commission's financial statements are prepared using the accrual basis of accounting. Revenue resulting from exchange transactions, in which the party gives and receives essentially equal value, is recorded when the exchange takes place. Revenues resulting from nonexchange transactions, in which the Commission receives value without directly giving equal value in return, such as grants and entitlements, are recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the fiscal year when the resources are required to be used or the fiscal year when use is first permitted; matching requirements, in which the Commission must provide local resources to be used for a specified purpose; and expenditure requirements, in which the resources are provided to the Commission on a reimbursement basis. Expenses are recognized at the time they are incurred.

### C. Cash and Investments

As required by Section 713.21, Ohio Revised Code, the Commission must deposit all receipts in the Allen County Treasury. The County Treasurer maintains a cash and investment pool used for all County and Commission funds. The Commission has no other cash deposits or investments and does not receive interest income on its cash balances held in the County Treasury.

Pursuant to Section 135.181, Ohio Revised Code, the County's deposits are covered by collateral held by third party trustees in collateral pools securing all public funds on deposit with specific depository institutions. In accordance with GASB Statement No. 3, "Deposits with Financial Institutions, Investments (including Repurchase Agreements) and Reverse Repurchase Agreements", all deposits are classified as to risk.

The following risk categories most typically used are:

- 1. Insured or collateralized with securities held by the entity or by its agent in the entity's name.
- 2. Collateralized with securities held by the pledging financial institution's trust department or agent in the entity's name.
- 3. Uncollateralized, including any bank balance that is collateralized with securities held by the pledging financial institution or by its trust department or agent but not in the entity's name.

### NOTES TO BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2008

### NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

The Commission's deposits with Allen County are classified in Category 3. Allen County's deposits of the Commission's funds are held by third party trustees pursuant to Section 135.181, Ohio Revised Code in collateral pools securing all public monies on deposit with specific depository institutions.

The Ohio Revised Code does not provide the Commission the power to make or hold investments other than the deposits in the Allen County Treasury explained above.

As of June 30, 2007, the Allen County Treasury had the following investments types: Federal Home Loan Mortgage Corporation Notes, Federal Home Loan Bank Bonds, Federal Farm Credit Bank Bonds, STAR Ohio and U.S. Treasury Security Money Market Fund.

The Federal Home Loan Mortgage Corporation Notes, Federal Home Loan Bank Bonds, Federal Farm Credit Bank Bonds and U.S. Treasury Security Money Market Fund carry a rating of Aaa by Moodys. STAR Ohio carries a rating of AAA by Standard and Poor's.

#### D. Intergovernmental Receivable

Local assessment receivables consist of amounts due from subdivisions based on a per capita assessment. Other accounts receivable consist of billings from the Commission for lot split fees, subdivision review fees, and federal and state grants.

#### E. Prepaid Items

Recording a current asset for the prepaid amount and reflecting the expenditures/expenses in the year in which services are consumed record payments made to vendors for services that will benefit periods beyond June 30, 2008, as prepaid items using the consumption method.

### F. Building and Improvements, Office Equipment, Vehicles and Computer Software

The Commission has opted to capitalize their externally acquired computer software and any capital purchase greater than \$100. Buildings and improvements, office equipment, vehicles and computer software are stated at cost. Depreciation of the office equipment, computer software, and vehicles are computed on the straight-line method over the useful lives (five years) of the assets. Depreciation of the building and improvements is computed on the straight-line method over the useful lives (31.5 to 32.5 years) of the assets.

### G. Compensated Absences

Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the employer will compensate the employees for benefits through paid time off or some other means. The Commission records a liability for all accumulated unused vacation time when earned for all employees with more than one year of service.

Sick leave benefits are accrued as a liability using the vested method. The Commission records a liability for employees at a rate of .0575 hours for every hour worked. The accrued sick leave at June 30, 2008 was estimated because payments of this compensation was probable.

# LIMA-ALLEN COUNTY REGIONAL PLANNING COMMISSION ALLEN COUNTY NOTES TO BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2008

### NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

### H. Deferred Revenue

The Commission reports deferred revenues on its statement of net assets. Deferred revenues arise when unearned revenue has been received by the Commission. Membership assessment amounts paid in advance by calendar year is deferred revenue for the six-month period beyond the financial statement date.

#### I. Local Revenue

Local revenues consist of contract services, lot splits, subdivision reviews, and sundry revenues.

### J. Non-Operating Revenues (Expenses)

Non-operating revenues (expenses) consist of expenses incurred by the Commission which are consequently reimbursed to the Commission and interest expense incurred during the fiscal year ending June 30, 2008.

### NOTE 3: IMPLEMENTATION OF NEW ACCOUNTING POLICIES

For the fiscal year ended June 30, 2008, the Commission has implemented GASB Statement No. 45, "Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions", GASB Statement No. 49, "Accounting and Financial Reporting for Pollution Remediation Obligations", and GASB Statement No. 50, "Pension Disclosures – an amendment of GASB Statements No. 25 and No. 27."

GASB Statement No. 45 provides guidance on all aspects of OPEB reporting by employers. This Statement establishes standards for the measurement, recognition, and display of OPEB expense/expenditures and related liabilities (assets), note disclosures, and, if applicable, required supplementary information (RSI) in the financial reports of state and local governmental employers.

GASB Statement No. 49 provides guidance on how to calculate and report the costs and obligations associated with pollution cleanup efforts.

GASB Statement No. 50 more closely aligns the financial reporting requirements for pensions with those for other postemployment benefits (OPEB) and, in doing so, enhances information disclosed in notes to financial statements or presented as required supplementary information (RSI) by pension plans and by employers that provide pension benefits. The reporting changes required by this Statement amend applicable note disclosure and RSI requirements of GASB Statement No. 25, "Financial Reporting for Defined Benefit Pension Plans and Note Disclosures for Defined Contribution Plans", and GASB Statement No. 27, "Accounting for Pensions by State and Local Governmental Employers", to conform with requirements of GASB Statement No. 43, "Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans", and GASB Statement No. 45, "Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions".

Implementation of these GASB Statements did not affect the presentation of the financial statements of the Commission.

### NOTES TO BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2008

### NOTE 4: PROPERTY, PLANT AND EQUIPMENT

Building and improvements, office equipment, computer software, and vehicle valuation consist of the following:

	(Restated)			Balance
	Balance	مساغانات ۸	Diamonala	6/30/08
	<u>07/01/07</u>	<u>Additions</u>	<u>Disposals</u>	0/30/08
Cost:		•		# <b>2</b> CO 0 <b>7</b> O
Building and improvements	\$360,079	\$ 0	\$ 0	\$360,079
Office equipment	168,823	8,646	0	177,469
Computer software	68,166	5,098	0	73,264
Land	35,500	0	0	35,500
Vehicles	34,156	0	0	34,156
	666,724	13,744	0	680,468
Accumulated Depreciation:				
Building and improvements	81,165	10,165	0	91,330
Office equipment	141,853	9,480	0	151,333
Computer software	60,355	3,287	0	63,642
Vehicle	34,156	0	0	34,156
, cmoss	317,529	22,932	0	340,461
Net book value	<u>\$349,195</u>			<u>\$340,007</u>

### NOTE 5: CAPITAL LEASES

Commission leases consist of the following:

	Balance 07/01/07	Additions	Disposals	Balance 6/30/08
Cost: Copiers Vehicles	\$ 42,372 <u>17,710</u> 60,082	\$ 0 0 0	\$ 0 	\$ 42,372 <u>17,710</u> 60,082
Accumulated Depreciation: Copiers Vehicle	12,712 	8,474 3,542 12,016	0 0	21,186 11,216 32,402
Net book value	<u>\$ 39,696</u>			<u>\$ 27,680</u>

### NOTES TO BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2008

### NOTE 5: CAPITAL LEASES (continued)

Lease payments for capital leases as of June 30, 2008, are as follows:

Year ending June 30,:	Capital Lease - Copiers				
	Principal		Ir	iterest	
2009	\$	7,919	\$	2,041	
2010		8,696		1,264	
2011	-	8,645		412	
	_\$_	25,260	\$	3,717	

### NOTE 6: MORTGAGE PAYABLE

The Commission's long term obligations at June 30, 2008 are as follows:

Land Contract Interest Rate		2007 \$119,063 8.5%						
	Balance <u>07/01/07</u>	Proc	eeds	Payments	Balance 6/30/08			
Mortgage payable	\$ 135,360	\$	0	\$ 16,297	\$ 119,063			

The debt is for the purchase of a building and building improvements.

Debt payments as of June 30, 2008, are as follows:

Year ending June 30,:	Lar	nd Contract
	Principa	<u>Interest</u>
2009	\$ 17,86	3 \$ 27,174
2010	19,30	7,873
2011	21,00	6,166
2012	22,86	4,310
2013	24,88	2,289
2014	13,14	2 196
	\$ 119,06	\$ 48,008

# LIMA-ALLEN COUNTY REGIONAL PLANNING COMMISSION ALLEN COUNTY NOTES TO BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2008

#### NOTE 7: RETIREMENT SYSTEM

- A. All employees of the Commission participate in the Ohio Public Employees Retirement System (OPERS), which administers three separate pension plans as described below:
  - 1. The Traditional Pension Plan (TP) a cost-sharing multiple-employer defined benefit pension plan,
  - 2. The Member-Directed Plan (MD) a defined contribution plan in which the member invests both member and employer contributions (employer contributions vest over five years at 20% per year). Under the Member-Directed Plan, members accumulate retirement assets equal to the value of member and (vested) employer contributions plus any investment earnings.
  - 3. The Combined Plan (CO) a cost-sharing multiple-employer defined benefit pension plan that has elements of both a defined benefit and defined contribution plan. Under the Combined Plan employer contributions are invested by the retirement system to provide a formula retirement benefit similar in nature to the Traditional Plan benefit. Member contributions, the investment of which is self-directed by the members, accumulate retirement assets in a manner similar to the Member-Directed Plan.
- B. OPERS provides retirement, disability, survivor and death benefits and annual cost-of living adjustments to members of the Traditional Pension and Combined Plans. Members of the Member-Directed Plan do not qualify for ancillary benefits.
- C. Authority to establish and amend benefits is provided in Chapter 145 of the Ohio Revised Code.
- D. OPERS issues a stand-alone financial report. Interested parties may obtain a copy by writing to OPERS, Attention: Finance Director, 277 East Town Street, Columbus, OH 43215-4642, or by calling 614-222-5601 or 800-222-7377.
- E. The Ohio Revised Code provides statutory authority for member and employer contributions. For 2008, member and employer contribution rates were consistent across all three plans. While members in the state and local divisions may participate in all three plans, law enforcement and public safety divisions exist only within the Traditional Pension Plan.

Member contribution rates were 9.5% for members in state and local classifications for 2007 (the latest information available). Public safety members contributed 9.75%. Members in the law enforcement classification, which consists generally of sheriffs, deputy sheriffs and township police, contributed at a rate of 10.1%.

The 2007 employer contribution rate for state employers was 13.77% of covered payroll. For local government employer units, the rate was 13.85% of covered payroll. For both the law enforcement and public safety divisions, the employer contribution rate for 2007 was 17.17%.

The Commission's contributions for pension obligations to the OPERS for the years ending June 30, 2008, 2007, 2006, 2005 and 2004 were \$49,274, \$46,467, \$46,445, \$51,683 and \$51,009, respectively, equal to the required contributions for each year. The full amount has been contributed for each year.

### NOTES TO BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2008

#### NOTE 8: POSTEMPLOYMENT BENEFITS

### A. Plan Description

Ohio Public Employees Retirement System (OPERS) administers three separate pension plans: The Traditional Pension Plan—a cost-sharing, multiple-employer defined benefit pension plan; the Member-Directed Plan—a defined contribution plan; and the Combined Plan—a cost sharing, multiple-employer defined benefit pension plan that has elements of both a defined benefit and defined contribution plan.

OPERS maintains a cost-sharing multiple employer defined benefit post-employment healthcare plan, which includes a medical plan, prescription drug program and Medicare Part B premium reimbursement, to qualifying members of both the Traditional Pension and the Combined Plans. Members of the Member-Directed Plan do not qualify for ancillary benefits, including postemployment health care coverage.

In order to qualify for post-employment health care coverage, age-and-service retirees under the Traditional Pension and Combined Plans must have 10 or more years of qualifying Ohio service credit. Health care coverage for disability benefit recipients and qualified survivor benefit recipients is available. The health care coverage provided by OPERS meets the definition of an Other Post Employment Benefit (OPEB) as described in GASB Statement 45.

The Ohio Revised Code permits, but does not mandate, OPERS to provide OPEB benefits to its eligible members and beneficiaries. Authority to establish and amend benefits is provided in Chapter 145 of the Ohio Revised Code.

OPERS issues a stand-alone financial report. Interested parties may obtain a copy by writing OPERS, Attention: Finance Director, 277 East Town Street, Columbus OH 43215-4642, or by calling 614-222-5601 or 800-222-7377.

### B. Funding Policy

The Ohio Revised Code provides the statutory authority requiring public employers to fund post retirement health care through their contributions to OPERS. A portion of each employer's contribution to OPERS is set aside for the funding of post retirement health care benefits.

Employer contribution rates are expressed as a percentage of the covered payroll of active members. In 2007 (the latest information available), state employers contributed at a rate of 13.77% of covered payroll, local government employer units contributed at 13.85% of covered payroll, and public safety and law enforcement employer units contributed at 17.17%. The Ohio Revised Code currently limits the employer contribution to a rate not to exceed 14.0% of covered payroll for state and local employer units and 18.1% of covered payroll for law and public safety employer units. Active members do not make contributions to the OPEB Plan.

OPERS' Post Employment Health Care plan was established under, and is administrated in accordance with, Internal Revenue Code 401(h). Each year, the OPERS Retirement Board determines the portion of the employer contribution rate that will be set aside for funding of post employment health care benefits. For 2007, the employer contribution allocated to the health care plan from January 1 through June 30, 2007 and July 1 through December 31, 2007 was 5.0% and 6.0% of covered payroll, respectively. The OPERS Retirement Board is also authorized to establish rules for the payment of a portion of the health care benefits provided, by the retiree or their surviving beneficiaries. Payment amounts vary depending on the number of covered dependents and the coverage selected.

## LIMA-ALLEN COUNTY REGIONAL PLANNING COMMISSION ALLEN COUNTY NOTES TO BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2008

#### NOTE 8: POSTEMPLOYMENT BENEFITS (continued)

#### C. <u>Information from employer's records</u>

The rates stated in Section B, above, are the contractually required contribution rates for OPERS. The portion of the Commission's contributions that were used to fund post-employment benefits for the years ending June 30, 2008, 2007, 2006, 2005 and 2004 were estimated to be \$21,345, \$15,264, \$15,257, \$16,978 and \$16,756, respectively.

### D. OPERS Retirement Board Implements its Health Care Preservation Plan

The Health Care Preservation Plan (HCPP) adopted by the OPERS Retirement Board on September 9, 2004, was effective January 1, 2007. Member and employer contribution rates increased as of January 1, 2006, January 1, 2007 and January 1, 2008, which allowed additional funds to be allocated to the health care plan.

#### NOTE 9: RISK MANAGEMENT

The Commission has obtained commercial insurance through the Webb Insurance Company for comprehensive property, data processing equipment and general liability.

The Commission also provides a high deductible health, dental, and vision through Anthem Blue Cross as well as a life insurance plan. The Commission also offers a Health Savings Plan to full time employees.

Claims have not exceeded coverage in any of the past three years and the Commission did not significantly reduce their limits of liability during the year.

#### **NOTE 10: CONTINGENCIES**

- A. Federal and State contracts are subject to review and audit by the grantor agencies or their designees. Such audits could lead to requests for reimbursement to the grantor agency for expenses disallowed under terms of the grant. There are no such claims pending and no known situations which would lead to such a claim. In addition, based upon prior experience and audit results, management believes that such disallowances, if any, would be immaterial.
- B. In the normal course of its business activities, the Commission may become subject to claims and litigation relating to contracts, employment or other matters. In the opinion of management, the resolution of any such claims pending would not likely have a material impact on the Commission's financial position.

### LIMA-ALLEN COUNTY REGIONAL PLANNING COMMISSION ALLEN COUNTY NOTES TO BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2008

### NOTE 11: ELEMENT NUMBERS

The Element of Project numbers used on the Schedule of Expenses by Element for identification purposes are:

Element 101	Funding Source RPC	Project Local Expenses
205 206	ODPS ODPS	Community Traffic Safety Program Traffic Enforcement and Education
301	ODNR	Recycling Program
601 602 605 610 674 697	ODOT/FHWA ODOT/FHWA ODOT/FHWA ODOT/FHWA ODOT/FHWA ODOT/FHWA	Short Range Planning Transportation Improvement Program Surveillance Long Range Planning Specialized Transportation Program Rideshare
675	ODOT/FTA	Mass Transportation
601.5 601.6 605.6 610.3	ODOT/STP ODOT/STP ODOT/STP ODOT/STP	Public Involvement Plan Neighborhood Transportation Management Program Operations Management System-Program Operation Long Range Transportation Planning

### NOTE 12: RESTATEMENT

The financial statements as of and for the year ended June 30, 2008 have been restated to correct the classification of assets at on the original purchase of the building by land contract. The original classification had the full \$270,000 recorded as building and subject to depreciation. The original classification should have recorded \$35,500 as land and the remaining \$234,500 as building subject to depreciation. The restatement also increased net assets by \$9,194 as of June 30, 2007 in order to recapture excess depreciation taken in previous year.

### SCHEDULE OF DIRECT EXPENSES FOR THE YEAR ENDED JUNE 30, 2008 (Unaudited)

	 2008
DIRECT LABOR: Salaries	\$ 261,412
OTHER DIRECT EXPENSES:	
Copies	29,386
Mileage	22,721
Services	14,337
Office Supplies	3,954
Other	3,493
Postage	2,696
Repairs	1,068
Travel and Meetings	279
Telephone	 102
Total Other Direct Expenses	 78,036
Total Direct Expenses	\$ 339,448

### SCHEDULE OF INDIRECT EXPENSE ALLOCATION RATE FOR THE YEAR ENDED JUNE 30, 2008 (Unaudited)

		2008
INDIRECT WAGES AND FRINGE BENEFITS:		
Salaries and Wages:		
Administrative	\$	7,046
Secretarial		10,356
Accounting		21,958
Pension		49,274
Group Insurance		38,060
Vacation Pay		15,136
Sick Pay		13,600
Holiday Pay		11,637
Flexible Benefits Plan		10,815
Workers Compensation		5,103
Medicare		5,077
Total Wages and Fringe Benefits		188,062
OTHER INDIRECT EXPENSES:		
Depreciation and Amortization		34,948
Interest Expense		19,267
Services		13,843
Office Supplies		8,763
Electric		7,793
Telephone		5,981
Repairs		5,773
Copies		5,031
Miscellaneous		4,012
Postage		605
Travel and meetings	-	98
Total Other Indirect Expenses		106,114
Total Indirect Expenses		294,176
Direct Labor	\$	261,412
Indirect Expense Allocation Rate	_	1.1253

### SCHEDULE OF EXPENSES BY ELEMENT FOR THE FISCAL YEAR ENDED JUNE 30, 2008

Project Number	Direct Labor	Other Direct	Indirect Cost	Total	
Local 101	\$ 41,793	\$ 11,699	\$ 47,032	\$ 100,524	
ODOT					
601	30,851	6,425	34,718	71,994	
602	3,311	423	3,726	7,460	
605	54,911	33,615	61,794	150,320	
610	28,325	3,841	31,875	64,041	
674	29,008	1,887	32,644	63,539	
697	1,895	1,517_	2,132	5,544	
Total ODOT	148,301	47,708	166,889	362,898	
STP					
601.6	14,144	5,251	15,916	35,311	
605.7	2,026	0	2,281	4,307	
610.3	0	22	0	22	
601.6	32	0	37	69	
605.6	10,771	0	12,121	22,892	
Total STP	26,973	5,273	30,355	62,601	
FTA					
675	9,239	4,008	10,397	23,644	
ODPS					
205	20,040	3,522	22,550	46,112	
Coordination	15,066	5,826	16,954	37,846	
Grand Total	\$ 261,412	\$ 78,036	\$ 294,177	\$ 633,625	



### STATEMENT OF DIRECT LABOR, FRINGE BENEFITS AND GENERAL OVERHEAD LABOR FOR THE FISCAL YEAR ENDED JUNE 30, 2008

Direct Labor   Dire			stimated FY 2008		Actual FY 2008	(O <sub>1</sub>	ifference ver Bdgt.) der Bdgt.		OOT tments		stimated FY 2009
Direct Labor   Section	Wages paid for time worked:										
Indirect Labor		S	243 895	\$	261 412	\$	(17.517)	<b>S</b>	٥	ę.	275 250
Pringe Renefits   PRINGE   Pringe Blocation   S12,395   S00,772   11,623   0   324,256		•	Contraction of the Contraction o	Ψ		Ψ		J.		Ψ	
Holidays   16,400   11,637   4,763   0   12,400   Vacation   20,200   15,155   5,155   0   18,200   Vacation   20,200   15,155   5,155   0   18,200   Vacation   20,200   15,155   5,155   0   18,200   Vacation   20,200   20,300   21,100   0   1,100   0   0   1,000   0   2,000   Vacation   Vacati				-				£			
Sick Leave	Fringe Benefits										
Sick Leave	Holidays		16,400		11,637		4,763		0		12,400
Mis Leave Pay	Sick Leave		14,480		13,600		880		0		
Subtolal Fringe Benefit Wages         \$2,270         40,372         11,898         0         46,200           Other Fringe Benefits         FERS         \$0,651         49,274         1,377         0         \$3,711           Hospitalization         38,000         38,060         (60)         0         45,800           Medicare         5,684         5,077         607         0         5,550           Flex Benefit Plan         10,250         10,155         (565)         0         13,200           Pico Tear Rata Adjustment (use only with fixed rate)         0         0         0         0         0         0           Prior Tear Rata Adjustment (use only with fixed rate)         110,885         108,329         2,256         0         1224776           TOTAL FRINGE BENEFITS         \$ 162,855         \$ 149,701         \$ 14,154         \$ 0         \$ 170,976           Indirect Costs           Salaries - Indirect Only         68,500         39,360         29,140         0         49,000           Fringe Benefits for Indirect Salaries         35,710         19,460         16,250         0         25,338           Addit expenses         0         0         60,50         60,50         60,50 <td></td> <td></td> <td>20,290</td> <td></td> <td>15,135</td> <td></td> <td>5,155</td> <td></td> <td>0</td> <td></td> <td>18,200</td>			20,290		15,135		5,155		0		18,200
PERS											
PERS	Subtotal Fringe Benefit Wages		52,270		40,372		11,898		0	X8.	46,200
Hospitalization   38,000   38,060   (60)   0   45,800   Medicare   5,684   5,077   607   0   5,655   Morkers Comp   6,000   5,103   897   0   6,500   Flex Benefit Plan   10,220   10,815   (565)   0   13,200   Flex Benefit Plan   10,250   10,815   (565)   0   12,000   0   0   0   0   0   0   0   0   0											
Medicare   S.684   S.077   607   0   S.565   Workers Comp   6,000   5,103   897   0   6,500   Flex Benefit Plan   10,250   10,815   (565)   0   13,200   Prior Year Rate Adjustment (use only with fixed rate)   0   0   0   0   0   0   0   0   0			1.5								
Notes							1,000				45,800
Flex   Enercht   Plan   10,250   10,815   (565)   0   13,200   Prior   Year Rate Adjustment (use only with fixed rate)   110,255   108,329   2,256   0   124,776											15
Prior Year Rate Adjustment (use only with fixed rate)	150										
Subtotal Other Fringe Benefits							10.000,000,000,000				
Indirect Costs			5.47	-		-				****	
Indirect Costs   Salaries - Indirect Conty   68,500   39,360   29,140   0   49,000     Fringe Benefits for Indirect Salaries   35,710   19,460   16,250   0   25,838     Audit expenses   0   0   0   0   0   0     Postage   0   6005   6(05)   0   6000     Copies   0   5,031   (5,031)   0   5,000     Sundry Supplies   2,500   0   2,500   0   10     Electrie   0   7,793   0   8,000     Telephone   7,159   5,981   1,178   0   6,000     Audit expenses   0   0   0   0   0   0     Sundry Services   20,890   13,843   7,047   0   15,000     Repairs   5,840   5,773   67   0   6,000     Travel & Meetings   3,500   98   3,402   0   3,500     Depreciation   47,000   31,661   15,339   0   33,300     Office supplies   16,250   19,267   (3,017)   0   18,500     Software Amorization   0   3,287   (3,287)   0   2,500     Dues   0   0   0   0   0   2,500     Technical Support   1,000   0   1,000   0   2,500     Technical Support   0   0   0   0   0   0     Sundry Expenses   5,000   4,012   988   0   5,000     Traving Para Rate Adjustment (use only with fixed rate)   0   0   0   0   0     Direct Labor Costs by Department:   Local   43,685   41,793   1,892   0   5,255     ODOT Consolidated   109,000   148,301   (39,301)   0   117,500     FTA   15,450   9,239   6,211   0   16,000     ODPS   13,760   20,040   6,280   0   8,000     Coordination   0   15,066   0   0   0   0     Coordination   0   15,066   15,066   0   0   0     Coordination   0   15,066   0   0   0   0     ODPS   13,760   20,040   6,280   0   8,000     Coordination   15,066   15,066   0   0   0   0     Coordination   15,066   15,066   0   0   0     Coordination   0   15,066   15,066   0   0   0     Coordination   15,066   15,066   10.000   0   0     Coordination   15,066   15,066   10.000   0   0     Coordination   0   15,066   15,066   10.000   0   0     Coordination   15,066   15,066   10.000   0   0     Coordination   10,000   15,066   10.000   0   0     Coordination   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000				<u> </u>		12	MANUSCO MANUS			į.	1274
Salaries - Indirect Only	TOTAL FRINGE BENEFITS	<u> </u>	162,855	<u>\$</u>	148,701	<u> </u>	14,154	<u>s</u>		<u> </u>	
Fringe Benefits for Indirect Salaries         35,710         19,460         16,250         0         25,838           Audit expenses         0         0         0         0         0         0         0           Postage         0         605         (605)         (605)         0         5,000           Copies         0         5,031         (5,031)         0         5,000           Sundry Supplies         2,500         0         2,500         0         0           Electric         0         7,793         (7,793)         0         8,000           Telephone         7,159         5,981         1,178         0         6,000           Audit expenses         0	Indirect Costs										350
Fringe Benefits for Indirect Salaries         35,710         19,460         16,250         0         25,838           Audit expenses         0         0         0         0         0         0         0           Postage         0         605         (605)         (605)         0         5,000           Copies         0         5,031         (5,031)         0         5,000           Sundry Supplies         2,500         0         2,500         0         0           Electric         0         7,793         (7,793)         0         8,000           Telephone         7,159         5,981         1,178         0         6,000           Audit expenses         0	Salaries - Indirect Only		68,500		39,360		29,140		0		49,000
Audit expenses         0         0         0         0         0           Postage         0         605         (605)         0         600           Copies         0         5,031         (5,031)         0         5,000           Sundry Supplies         2,500         0         2,500         0         0         0           Electric         0         7,159         5,981         1,178         0         6,000           Audit expenses         0         0         0         0         0         0         0           Sundry Services         20,890         13,843         7,047         0         15,000         8,000           Repairs         5,840         5,773         67         0         6,000         1         0	Fringe Benefits for Indirect Salaries								0		
Copies         0         5,031         (5,031)         0         5,000           Sundry Supplies         2,500         0         2,500         0	Audit expenses		0		0		0		0		
Sundry Supplies	Postage		0		605				0		600
Electric         0         7,793         (7,793)         0         8,000           Telephone         7,159         5,981         1,178         0         6,000           Audit expenses         0         0         0         0         0           Sundry Services         20,890         13,843         7,047         0         15,000           Repairs         5,840         5,773         67         0         6,000           Travel & Meetings         3,500         98         3,402         0         3,500           Depreciation         47,000         31,661         15,339         0         33,300           Office supplies         0         8,763         (8,763)         0         9,000           Interest Expense         16,250         19,267         (3,017)         0         18,500           Interest Expense         16,250         19,267         (3,017)         0         18,500           Dues         0         0         0         0         2,500           Software         1,000         0         0         0         2,500           Software         0         0         0         0         0         0 <td></td> <td></td> <td>0</td> <td></td> <td>5,031</td> <td></td> <td>(5,031)</td> <td></td> <td>0</td> <td></td> <td>5,000</td>			0		5,031		(5,031)		0		5,000
Telephone         7,159         5,981         1,178         0         6,000           Audit expenses         0         0         0         0         0         0           Sundry Services         20,890         13,843         7,047         0         15,000           Repairs         5,840         5,773         67         0         6,000           Travel & Meetings         3,500         98         3,402         0         3,500           Depreciation         47,000         31,661         15,339         0         33,300           Office supplies         0         8,763         (8,763)         0         9,000           Interest Expense         16,250         19,267         (3,017)         0         18,500           Software Amoritzation         0         3,287         (3,287)         0         2,500           Dues         0         0         0         0         2,500           Software         1,000         0         0         0         2,500           Technical Support         0         0         0         0         0         0         0           Sundry Expenses         5,000         4,012         988 <td></td> <td></td> <td>- 53</td> <td></td> <td></td> <td></td> <td>1050</td> <td></td> <td></td> <td></td> <td></td>			- 53				1050				
Audit expenses         0         0         0         0           Sundry Services         20,890         13,843         7,047         0         15,000           Repairs         5,840         5,773         67         0         6,000           Travel & Meetings         3,500         98         3,402         0         3,500           Depreciation         47,000         31,661         15,339         0         33,300           Office supplies         0         8,763         (8,763)         0         9,000           Interest Expense         16,250         19,267         (3,017)         0         18,500           Software Amoritzation         0         3,287         (3,287)         0         2,500           Dues         0         0         0         0         0         2,500           Dues         0         0         0         0         0         2,500           Software         1,000         0         0         0         2,500           Technical Support         0         0         0         0         0         0         0         0         0         0         0         0         0         0											
Sundry Services         20,890         13,843         7,047         0         15,000           Repairs         5,840         5,773         67         0         6,000           Travel & Meetings         3,500         98         3,402         0         3,500           Depreciation         47,000         31,661         15,339         0         33,300           Office supplies         0         8,763         (8,763)         0         9,000           Interest Expense         16,250         19,267         (3,017)         0         18,500           Software Amoritzation         0         3,287         (3,287)         0         2,500           Software Amoritzation         0         0         0         0         0         2,500           Software         1,000         0         1,000         0         0         2,500           Technical Support         0         0         0         0         0         0         0           Sundry Expenses         5,000         4,012         988         0         5,000           Prior Year Rate Adjustment (use only with fixed rate)         0         0         0         0         0           Di					•						
Repairs         5,840         5,773         67         0         6,000           Travel & Meetings         3,500         98         3,402         0         3,500           Depreciation         47,000         31,661         15,339         0         33,300           Office supplies         0         8,763         (8,763)         0         9,000           Interest Expense         16,250         19,267         (3,017)         0         18,500           Software Amoritzation         0         3,287         (3,287)         0         2,500           Dues         0         0         0         0         0         2,500           Dues         1,000         0         0         0         0         2,500           Dues         1,000         0         0         0         0         2,500           Software         1,000         0         1,000         0         0         0         2,500           Sundry Expenses         5,000         4,012         988         0         5,000           Training         2,500         0         2,500         0         0         0           Prior Year Rate Adjustment (use only with fix	· · · · · · · · · · · · · · · · · · ·		_		1.5		858				-
Travel & Meetings         3,500         98         3,402         0         3,500           Depreciation         47,000         31,661         15,339         0         33,500           Office supplies         0         8,763         (8,763)         0         9,000           Interest Expense         16,250         19,267         (3,017)         0         18,500           Software Amoritzation         0         3,287         (3,287)         0         2,500           Dues         0         0         0         0         0         2,500           Software         1,000         0         1,000         0         2,500           Technical Support         0         0         0         0         0         0           Sundry Expenses         5,000         4,012         988         0         5,000           Training         2,500         0         2,500         0         2,500           Prior Year Rate Adjustment (use only with fixed rate)         0         0         0         0         0         0           Direct Labor Costs by Department:         1         10,000         148,301         (39,301)         0         117,500			April 177, part								
Depreciation         47,000         31,661         15,339         0         33,300           Office supplies         0         8,763         (8,763)         0         9,000           Interest Expense         16,250         19,267         (3,017)         0         18,500           Software Amoritzation         0         3,287         (3,287)         0         2,500           Dues         0         0         0         0         0         2,500           Software         1,000         0         1,000         0         0         2,500           Technical Support         0         0         0         0         0         0         0           Sundry Expenses         5,000         4,012         988         0         5,000         0         2,500           Training         2,500         0         0         0         0         0         2,500           Prior Year Rate Adjustment (use only with fixed rate)         0 <td></td>											
Office supplies         0         8,763         (8,763)         0         9,000           Interest Expense         16,250         19,267         (3,017)         0         18,500           Software Amoritzation         0         3,287         (3,287)         0         2,500           Dues         0         0         0         0         0         2,500           Software         1,000         0         0         0         0         2,500           Technical Support         0											
Interest Expense											
Software Amoritzation         0         3,287         (3,287)         0         2,500           Dues         0         0         0         0         250           Software         1,000         0         1,000         0         2,500           Technical Support         0	Interest Expense								10.5%		
Dues         0         0         0         250           Software         1,000         0         1,000         0         2,500           Technical Support         0         0         0         0         0         0           Sundry Expenses         5,000         4,012         988         0         5,000           Training         2,500         0         2,500         0         0         0         2,500           Prior Year Rate Adjustment (use only with fixed rate)         0 </td <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>(3,017)</td> <td></td> <td></td> <td></td> <td></td>							(3,017)				
Software         1,000         0         1,000         0         2,500           Technical Support         0         0         0         0         0         0           Sundry Expenses         5,000         4,012         988         0         5,000         0         2,500         0         2,500         0         2,500         0         0         2,500         0											
Technical Support					11/2				W. 50		
Sundry Expenses         5,000         4,012         988         0         5,000           Training         2,500         0         2,500         0         2,500           Prior Year Rate Adjustment (use only with fixed rate)         0         0         0         0         0           TOTAL INDIRECT COSTS         \$ 215,849         \$ 164,935         \$ 50,914         \$ 0         \$ 192,488           Direct Labor Costs by Department:           Local         43,685         41,793         1,892         0         52,250           ODOT Consolidated         109,000         148,301         (39,301)         0         117,500           Transportation Planning         62,000         26,973         35,027         0         81,500           FTA         15,450         9,239         6,211         0         16,000           ODPS         13,760         20,040         (6,280)         0         8,000           Coordination         0         15,066         (15,066)         0         0         0											
Training         2,500         0         2,500         0         2,500           Prior Year Rate Adjustment (use only with fixed rate)         0         0         0         0         0         0           TOTAL INDIRECT COSTS         \$ 215,849         \$ 164,935         \$ 50,914         \$ 0         \$ 192,488           Direct Labor Costs by Department:         Local         43,685         41,793         1,892         0         52,250           ODOT Consolidated         109,000         148,301         (39,301)         0         117,500           Transportation Planning         62,000         26,973         35,027         0         81,500           FTA         15,450         9,239         6,211         0         16,000           ODPS         13,760         20,040         (6,280)         0         8,000           Coordination         0         15,066         (15,066)         0         0         0					_		1070		1070		4.4
Prior Year Rate Adjustment (use only with fixed rate)         0         0         0         0         0           TOTAL INDIRECT COSTS         \$ 215,849         \$ 164,935         \$ 50,914         \$ 0         \$ 192,488           Direct Labor Costs by Department:           Local         43,685         41,793         1,892         0         52,250           ODOT Consolidated         109,000         148,301         (39,301)         0         117,500           Transportation Planning         62,000         26,973         35,027         0         81,500           FTA         15,450         9,239         6,211         0         16,000           ODPS         13,760         20,040         (6,280)         0         8,000           Coordination         0         15,066         (15,066)         0         0	The control of the co										
TOTAL INDIRECT COSTS         \$ 215,849         \$ 164,935         \$ 50,914         \$ 0         \$ 192,488           Direct Labor Costs by Department:         Local         43,685         41,793         1,892         0         52,250           ODOT Consolidated         109,000         148,301         (39,301)         0         117,500           Transportation Planning         62,000         26,973         35,027         0         81,500           FTA         15,450         9,239         6,211         0         16,000           ODPS         13,760         20,040         (6,280)         0         8,000           Coordination         0         15,066         (15,066)         0         0         0											
Local         43,685         41,793         1,892         0         52,250           ODOT Consolidated         109,000         148,301         (39,301)         0         117,500           Transportation Planning         62,000         26,973         35,027         0         81,500           FTA         15,450         9,239         6,211         0         16,000           ODPS         13,760         20,040         (6,280)         0         8,000           Coordination         0         15,066         (15,066)         0         0         0		\$	215,849	\$	164,935	S	50,914	S		S	
Local         43,685         41,793         1,892         0         52,250           ODOT Consolidated         109,000         148,301         (39,301)         0         117,500           Transportation Planning         62,000         26,973         35,027         0         81,500           FTA         15,450         9,239         6,211         0         16,000           ODPS         13,760         20,040         (6,280)         0         8,000           Coordination         0         15,066         (15,066)         0         0         0	Direct Labor Costs by Department:										
ODOT Consolidated         109,000         148,301         (39,301)         0         117,500           Transportation Planning         62,000         26,973         35,027         0         81,500           FTA         15,450         9,239         6,211         0         16,000           ODPS         13,760         20,040         (6,280)         0         8,000           Coordination         0         15,066         (15,066)         0         0			43.685		41.793		1.892		0		52 250
Transportation Planning         62,000         26,973         35,027         0         81,500           FTA         15,450         9,239         6,211         0         16,000           ODPS         13,760         20,040         (6,280)         0         8,000           Coordination         0         15,066         (15,066)         0         0         0			4 mars 2000 10 10 10 10 10 10 10 10 10 10 10 10								
FTA     15,450     9,239     6,211     0     16,000       ODPS     13,760     20,040     (6,280)     0     8,000       Coordination     0     15,066     (15,066)     0     0											
ODPS         13,760         20,040         (6,280)         0         8,000           Coordination         0         15,066         (15,066)         0         0         0			200 Marie 200 Marie 200								
Coordination015,06600											
	Coordination	<u> </u>	0								
	TOTAL DIRECT LABOR COSTS	S	243,895	\$	261,412	S		<u>s</u>		\$	275,250

	Estimated FY 2008	Actual FY 2008	Difference (Over Bdgt.) Under Bdgt.	ODOT Adjustments	Estimated FY 2009
Fringe Benefit Cost Rate Computation					
TOTAL Fringe Benefit Costs /	162,855	148,701			170,976
TOTAL Labor Costs (Direct & Indirect)	312,395	300,772		\	324,250
= Fringe Benefit Cost Rate	52.13%	49.44%			52.73%
711.0000					
FY 2008 Fringe Benefit Cost Recovery Comparison	(Direct Labor Portion	on Only)			
Should have recovered in fiscal year	(20000000000000000000000000000000000000	<i></i>			
(Actual Direct Labor * Actual Fringe Benefit Cost Rate)		129,242	49.44%		of Direct Labor
Amount actually recovered in fiscal year		126 227	52 1207		-6 Di I -b
(Actual Direct Labor x ESTIMATED Fringe Benefit Cost Rate) Prior Year Net (Over) / Under Recovery		136,277	52.13%		of Direct Labor
Thor real Net (Over) / Onder Recovery		0			
Prior Year (Over) / Under Recovery Posted to Cost Pool	***************************************				
		0	1.2 31 1		
(Over)/Under Recovery of Fringe Benefits		\$ (7,035)	A (over)/under		
Indirect Cost Rate Computation		-		- 27 - <b></b>	÷
TOTAL Indirect Costs /	215,849	164,935			192,488
only DIRECT Labor Costs	243,895	261,412		•	275,250
= Indirect Cost Rate	88.50%	63.09%			69.93%
771.0000					
FY 2008 Indirect Cost Recovery Comparison	(All Indirect Costs.	Indirect Labor & Inc	direct Labor Fringe l	Benefits)	
Should have recovered in fiscal year	( mirreer costs)		The state of the s		
(Actual Direct Labor * Actual Indirect Cost Rate)		164,935	63.09%		of Direct Labor
Amount actually recovered in fiscal year		221 251	00.5007		CD:
(Actual Direct Labor x ESTIMATED Indirect Cost Rate) Prior Year Net (Over) / Under Recovery		231,351	88.50%		of Direct Labor
That real Net (Over)/ Order Recovery		0			
Prior Year (Over) / Under Recovery Posted to Cost Pool					
		0	<b>5</b> 7 17 1		
(Over)/Under Recovery of Indirect Costs		\$ (66,418)	B (over)/under		
FY 2008	A SECTION			1000 (1000 100 E	
Fringe Benefit Cost (Over)/Under Recovery		(7,035)	A (over)/under		
Indirect Cost (Over)/Under Recovery		(66,418)	B (over)/under		
Net (Over)/Under Recovery		\$ (73,453)			
	Estimated	Actual	R2		Estimated
	FY 2008	FY 2008			FY 2009
Summary Fringe Benefit Rate	52.13%	49.44%			52.73%
Indirect Cost Rate	88.50%	63.09%			69.93%
Total Overhead Cost Rate	140.63%	112.53%		9	122.66%
Total Greenend Cost Mate					
CONFIRMATION OF (OVER) / UNDER RECOVE	RY OF OVERHEAD	COSTS			
140.63% of Actual Direct Labor is	367,628		Costs Recovered at Es		
112.53% of Actual Direct Labor is	294,176		l Costs to be Recovery ver) / Under Recovery		
	\$ (73,452)	Current rear (O	ver) / Under Recovery	of Overhead Costs	
* Cumulative	0	Prior Year Net (	Over) / Under Recove	ery [ fringe & indirect	]
	0	Prior Year	2 12/25 12: 001	#27020 N2 BOX207 W 1984	
	\$ (73,452)	Cumulative (Ov	er) / Under Recovery	of Overhead Costs *	

### LIMA-ALLEN COUNTY REGIONAL PLANNING COMMISSION

### Schedule of Expenditures of Federal Awards Year ended June 30, 2008

Federal Grantor/		
Program Title	CFDA Number	Federal Disbursements
U. S. Department of Transportation		
Pass through Programs from Ohio Department of Transportation:		
Highway Planning and Construction	20.205	\$ 299,096
Surface Transportation Funds	20.205	69,502
Coordination Grant	20.205	35,051
Sub-Total		403,649
Pass through Programs from Ohio Department of Public Safety:		
Safety Fiscal Year 2007	20.600	6,840
Safety Fiscal Year 2008	20.600	19,299
Sub-Total		26,139
Total Department of Transportation		429,788
Total Expenditures of Federal Awards		\$ 429,788



Focused on Your Future.

December 11, 2008

Commission Members Lima-Allen County Regional Planning Commission Lima, Ohio

## Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards

We have audited the accompanying financial statements of Lima-Allen County Regional Planning Commission (the Commission), as of and for the year ended June 30, 2008, and have issued our report thereon dated December 11, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Commission's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Commission's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

We noted a matter that we reported to the Commission's management in a separate letter dated December 11, 2008.

Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards*December 11, 2008

Page 2

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Commission's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

This report is intended solely for the information and use of management, the audit committee, others within the Commission and pass-through entities, and is not intended to be and should not be used by anyone other than those specified parties.

Kea & Associates, Inc.



## Mary Taylor, CPA Auditor of State

#### LIMA-ALLEN COUNTY REGIONAL PLANNING COMMISSION

### **ALLEN COUNTY**

#### **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

**CLERK OF THE BUREAU** 

Susan Babbitt

CERTIFIED MARCH 3, 2009