

AUBURN VOCATIONAL SCHOOL DISTRICT

LAKE COUNTY

Audit Report

For the Year Ended June 30, 2009

CHARLES E. HARRIS & ASSOCIATES, INC.
Certified Public Accountants and Government Consultants



Mary Taylor, CPA
Auditor of State

Board of Education
Auburn Vocational School District
8140 Auburn Road
Concord, Ohio 44077

We have reviewed the *Report of Independent Accountants* of the Auburn Vocational School District, Lake County, prepared by Charles E. Harris & Associates, Inc., for the audit period July 1, 2008 through June 30, 2009. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Auburn Vocational School District is responsible for compliance with these laws and regulations.

Mary Taylor

Mary Taylor, CPA
Auditor of State

January 27, 2010

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AUBURN VOCATIONAL SCHOOL DISTRICT
LAKE COUNTY
AUDIT REPORT
For the Year Ending June 30, 2009

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Charles E. Harris & Associates, Inc.
Certified Public Accountants

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REPORT OF INDEPENDENT ACCOUNTANTS

Auburn Vocational School District
Lake County
8140 Auburn Road
Concord Township, OH 44077

To the Board of Education:

We have audited the accompanying basic financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Auburn Vocational School District, Lake County (the District), as of and for the year ended June 30, 2009, which collectively comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these basic financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Auburn Vocational School District as of June 30, 2009, and the respective changes in financial position and the respective budgetary comparisons for the General Fund and the Adult Education Fund for the year ended in conformity with accounting principles generally accepted in the United States of America.

Management's Discussion and Analysis is not a required part of the basic financial statements, but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

In accordance with *Government Auditing Standards*, we have also issued a report dated December 18, 2009 on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance and results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

Charles E. Harris & Associates, Inc.
December 18, 2009

**AUBURN VOCATIONAL SCHOOL DISTRICT
LAKE COUNTY
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009
(UNAUDITED)**

The management discussion and analysis of Auburn Vocational School District's (the "District") financial performance provides an overall review of the District's financial activities for the fiscal year ended June 30, 2009. The intent of this management discussion and analysis is to look at the District's financial performance as a whole. Readers should review the basic financial statements and notes to those respective statements to enhance their understanding of the District's financial performance.

Financial Highlights

Key Financial Highlights for 2009 are as follows:

In total, net assets decreased by \$224,651.

Revenues for governmental activities totaled \$12,237,161 in 2009. Of this total, 81.9 percent consisted of general revenues while program revenues accounted for the remaining balance of 18.1 percent.

Program expenses totaled \$12,461,812. Instructional expenses made up 47.5 percent of this total while support services accounted for 50.9 percent. Other expenses rounded out the remaining 1.6 percent.

Using the Basic Financial Statements

This annual report consists of a series of financial statements and notes pertaining to those statements. These statements are organized so the reader can understand Auburn Vocational School District as a financial whole, or complete operating entity. The statements then proceed to provide an increasingly detailed look at specific financial activities.

The *Statement of Net Assets and Statement of Activities* provide information about the activities of the whole District, presenting both an aggregate and long-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements explain how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look at the District's most significant funds with all other non-major funds presented in total in one column. In the case of Auburn Vocational School District, the general fund and the adult education special revenue fund are the most significant.

Reporting the District as a Whole

Statement of Net Assets and the Statement of Activities

While this document contains all the funds used by the District to provide programs and activities, the view of the District as a whole considers all financial transactions and asks the question, "How did we do financially during 2009?" *The Statement of Net Assets* and the *Statement of Activities* answers this question. These statements include all assets and liabilities using the accrual basis of accounting, similar to the accounting used by most private-sector companies.

**AUBURN VOCATIONAL SCHOOL DISTRICT
LAKE COUNTY
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009
(UNAUDITED)**

Accrual accounting takes into account all the current year's revenues and expenses regardless of when cash is received or paid.

These two statements report the District's net assets and changes in those net assets. This change in net assets is important because it tells the reader that, for the District as a whole, the financial position of the District has improved or diminished. The causes of this change may be the result of many factors, some financial, some not. Non-financial factors include the District's performance, demographic and socioeconomic factors and willingness of the community to support the District. On the other hand, financial factors may include the District's financial position, liquidity and solvency, fiscal capacity and risk and exposure.

In the *Statement of Net Assets* and the *Statement of Activities*, the District is classified into governmental activities. All of the District's programs and services are reported here including instruction, support services and operation of non-instructional services.

Reporting the District's Most Significant Funds

Fund Financial Statements – The analysis of the District's major fund begins on page 14. Fund financial reports provide detailed information about the District's major funds. The District uses many funds to account for a multitude of financial transactions. However, these fund financial statements focus on the District's most significant funds. The District's major governmental funds are the general fund and adult education.

Governmental Funds – Most of the District's activities are reported as governmental funds, which focus on how money flows into and out of these funds and the balances left at year-end that are available for spending in future periods. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the District's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance educational programs. The relationship (or differences) between governmental activities (reported in the *Statement of Net Assets* and the *Statement of Activities*) and governmental funds is reconciled in the financial statements.

The District as a Whole

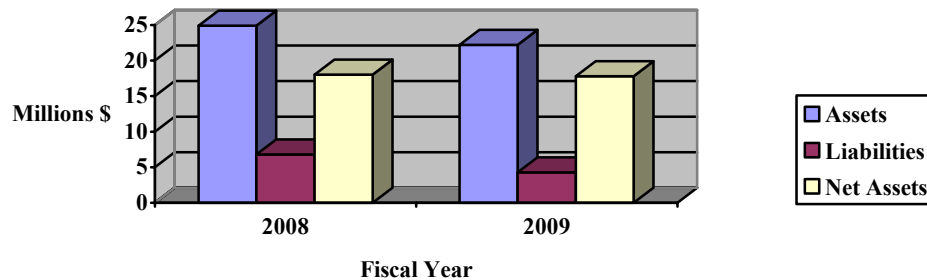
The *Statement of Net Assets* provides the perspective of the District as a whole. Table 1 provides a summary of the District's net assets for 2009 compared to 2008:

**AUBURN VOCATIONAL SCHOOL DISTRICT
LAKE COUNTY
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009
(UNAUDITED)**

**Table 1
Net Assets
Governmental Activities**

	<u>2009</u>	<u>2008</u>	<u>Increase/ (Decrease)</u>
Assets			
Current and other assets	\$ 9,593,472	\$ 11,874,115	\$ (2,280,643)
Capital assets, net	<u>12,585,203</u>	<u>13,035,436</u>	<u>(450,233)</u>
Total assets	<u>22,178,675</u>	<u>24,909,551</u>	<u>(2,730,876)</u>
Liabilities			
Current liabilities	3,712,377	6,317,627	(2,605,250)
Long term liabilities			
Due within one year	229,534	140,682	88,852
Due in more than one year	<u>392,146</u>	<u>381,973</u>	<u>10,173</u>
Total liabilities	<u>4,334,057</u>	<u>6,840,282</u>	<u>(2,506,225)</u>
Net Assets			
Invested in capital assets	12,585,203	13,035,436	(450,233)
Restricted for:			
Capital projects	3,977	3,977	-
Other purposes	165,427	-	165,427
Unrestricted	<u>5,090,011</u>	<u>5,029,856</u>	<u>60,155</u>
Total net assets	<u>\$ 17,844,618</u>	<u>\$ 18,069,269</u>	<u>\$ (224,651)</u>

Net Assets Governmental Activities



**AUBURN VOCATIONAL SCHOOL DISTRICT
LAKE COUNTY
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009
(UNAUDITED)**

Governmental Activities

Total assets decreased by \$2,730,876. The decrease is the result of a decrease in capital assets for current year depreciation expense and a decrease in the property tax receivable. Total liabilities decreased by \$2,506,225 also due to the decrease in the property tax receivable and related deferred revenue.

The vast majority of revenue supporting all governmental activities is general revenues. General revenue totaled \$10,017,831 or 81.9 percent of the total revenue. Two significant portions of the general revenue are local property taxes and grants and entitlements, this constitutes 78 percent of total revenue. The remaining amount of revenue was in the form of program revenues that equated to \$2,219,330 or 18.1 percent of total revenue.

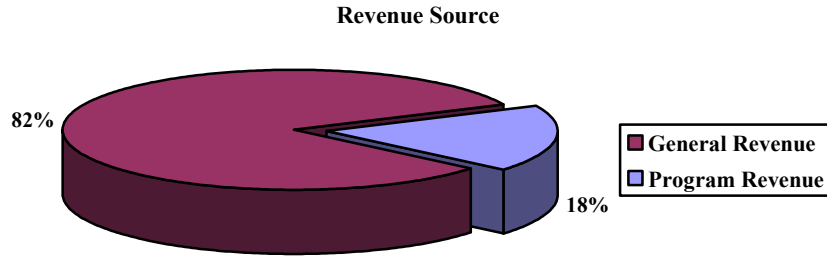
Table 2 summarizes the revenue, expenses and the changes in net assets for fiscal year 2009 with comparative totals for fiscal year 2008.

**AUBURN VOCATIONAL SCHOOL DISTRICT
LAKE COUNTY
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009
(UNAUDITED)**

**Table 2
Governmental Activities**

	<u>2009</u>	<u>2008</u>
Revenues		
<i>Program revenues:</i>		
Charges for services and sales	\$ 1,679,209	\$ 1,613,834
Operating grants, and contributions	<u>540,121</u>	<u>673,334</u>
Total program revenues	<u>2,219,330</u>	<u>2,287,168</u>
<i>General revenue:</i>		
Property taxes	6,327,878	6,604,825
Grants and entitlements	3,260,105	3,114,539
Investment earnings	152,098	265,970
Miscellaneous	<u>277,750</u>	<u>346,975</u>
Total general revenues	<u>10,017,831</u>	<u>10,332,309</u>
Total program and general revenues	<u>12,237,161</u>	<u>12,619,477</u>
Program expenses		
<i>Instruction:</i>		
Regular	240,760	234,035
Special	341,132	383,779
Vocational	4,172,947	4,215,169
Adult continuing	1,166,886	1,374,967
<i>Support services:</i>		
Pupil	1,038,678	1,047,799
Instructional staff	547,108	619,192
Board of education	65,463	98,652
Administration	1,790,022	1,670,971
Fiscal	544,007	708,308
Business	92	212
Operation and maintenance of plant	1,772,172	2,286,844
Pupil transportation	18,119	30,298
Central	566,867	639,998
Operation of non-instructional services	197,199	202,177
Extracurricular activities	<u>360</u>	<u>349</u>
Total program expenses	<u>12,461,812</u>	<u>13,512,750</u>
Decrease in net assets	<u>\$ (224,651)</u>	<u>\$ (893,273)</u>

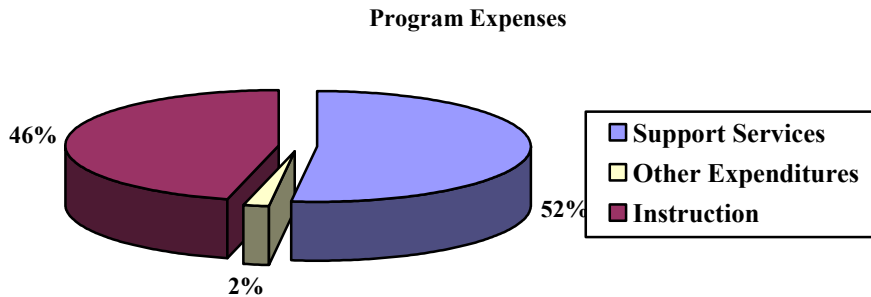
**AUBURN VOCATIONAL SCHOOL DISTRICT
LAKE COUNTY
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009
(UNAUDITED)**



GOVERNMENTAL ACTIVITIES

The District has carefully planned its financial future by forecasting its revenues and expenditures over the next five years. In October of 2006, the District submitted its yearly five-year forecast to the Ohio Department of Education. Although the District relies heavily upon local property taxes to support its operations, the District does actively solicit and receive additional grant and entitlement funds to help offset some operating costs.

Approximately 46 percent of the District's budget is used to fund instructional expenses. Additional supporting services for pupils, staff and business operations encompass an additional 52 percent. The remaining program expenses of 2 percent are budgeted to facilitate other obligations of the District, such as the food service program, numerous extracurricular activities and uniform school supplies.



The Statement of Activities shows the total net cost of program services. Table 3 shows the total cost of services for governmental activities and the net cost of those services. It identifies the cost of these services supported by tax revenue and unrestricted State entitlements.

**AUBURN VOCATIONAL SCHOOL DISTRICT
LAKE COUNTY
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009
(UNAUDITED)**

**Table 3
Governmental Activities**

	<i>Total Cost of Services <u>2009</u></i>	<i>Total Cost of Services <u>2008</u></i>	<i>Net Cost of Services <u>2009</u></i>	<i>Net Cost of Services <u>2008</u></i>
<i>Instruction:</i>				
Regular	\$ 240,760	\$ 234,035	\$ (240,760)	\$ (234,035)
Special	341,132	383,779	(341,132)	(383,779)
Vocational	4,172,947	4,215,169	(3,664,336)	(3,878,458)
Adult continuing	1,166,886	1,374,967	(234,654)	(143,799)
<i>Support services:</i>				
Pupil	1,038,678	1,047,799	(595,450)	(612,629)
Instructional staff	547,108	619,192	(532,452)	(562,659)
Board of education	65,463	98,652	(65,463)	(98,652)
Administration	1,790,022	1,670,971	(1,717,278)	(1,670,971)
Fiscal	544,007	708,308	(544,007)	(708,308)
Business	92	212	(92)	(212)
Operations and maintenance of plant	1,772,172	2,286,844	(1,652,327)	(2,176,126)
Pupil transportation	18,119	30,298	(18,119)	(30,298)
Central	566,867	639,998	(561,867)	(634,673)
Operation of non-instructional	197,199	202,177	(74,185)	(90,634)
Extracurricular	360	349	(360)	(349)
Total program expenses	<u>\$ 12,461,812</u>	<u>\$ 13,512,750</u>	<u>\$ (10,242,482)</u>	<u>\$ (11,225,582)</u>

As one can see, the reliance upon local tax revenues for governmental activities is crucial. Local property taxes directly support 50.8 percent of expenses. Grants and entitlements not restricted to specific programs support 26.2 percent, while investments and other miscellaneous type revenues support the remaining activity costs. Program revenues fund only 17.8 percent of all governmental expenses.

District funds

Information regarding the District's major fund can be found on pages 14-17. These funds are accounted for using the modified accrual basis of accounting. All governmental funds had total revenues of \$12,103,460 and expenditures of \$11,636,468. The net change in fund balances for the year was as follows: general fund \$402,319, adult education \$51,545, and other governmental funds \$13,128.

General fund budgeting highlights

The District's budget is prepared according to Ohio law and is based on accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The most significant fund to be budgeted is the main operating fund of the District, the general fund.

**AUBURN VOCATIONAL SCHOOL DISTRICT
LAKE COUNTY
MANAGEMENT'S DISCUSSION AND ANALYSIS
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During the course of the fiscal year 2009, the District amended the general fund's budgeted expenditures for an insignificant amount. Fluctuations among the budget base expenditure categories are due to the District's site-based style of budgeting that is designed to tightly control expenses but provide flexibility for managers to redirect funds as conditions develop during the year.

Overall revenue received by the general fund was greater than revised budgetary projections by \$428,932 or 4.3 percent. The increase was due primarily to taxes and intergovernmental revenue exceeding the budget. Actual expenditures for the year were \$10,391,518 or 8.6 percent under general fund budget projections. The decrease was due to lower than anticipated expenditures and management controls to reduce the expenditures.

Capital Assets

All capital assets, except land, are reported net of depreciation. At the end of fiscal 2009, the District had \$12,585,203 invested in land, buildings, equipment and vehicles. Table 4 shows fiscal 2009 values compared to 2008.

**Table 4
Capital Assets**

	<u>2009</u>	<u>2008</u>
<i>Governmental Activities</i>		
<i>Land</i>	\$ 2,089,087	\$ 2,089,087
<i>Land improvements</i>	251,736	285,628
<i>Building and improvements</i>	8,966,249	9,331,973
<i>Furniture and equipment</i>	1,201,202	1,296,730
<i>Vehicles</i>	<u>76,929</u>	<u>32,018</u>
<i>Total capital assets</i>	<u>\$ 12,585,203</u>	<u>\$ 13,035,436</u>

During fiscal 2009, the District purchased \$265,608 of capital assets. The most notable change was the addition of two new vehicles and some new equipment. See notes to the basic financial statements for detail on the District's capital assets.

District Outlook

The District has a strong financial position. The Board of Education and the administration closely monitor the District's revenues and expenditures in accordance with its financial forecast and the District's Continuous Improvement Plan.

The District's financial future is not without challenges, though. The nature of school funding in Ohio severely restricts the growth in the District's operating revenues and requires the District to periodically seek additional funds from the taxpayers to offset rising operating costs.

**AUBURN VOCATIONAL SCHOOL DISTRICT
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(UNAUDITED)**

In addition, the problem of limited growth in revenue, school districts are faced with the challenge of losing traditional sources of tax revenue through the Ohio General Assembly legislative actions. In 2003, the Ohio General Assembly passed Amended Substitute House Bill 95 that will phase-out, the taxation on business inventories.

Financial aid from the State of Ohio through the State Foundation Program has not been as a major source of operating revenue for the Auburn Vocational School District. Because the District is considered a wealthy district in terms of property values, it receives a relatively small amount of revenue from the State to fund operating expenses.

As a result of the challenges mentioned above, the District's administration and the District Finance Committee continue to carefully plan its expenditures to provide adequate resources to meet student needs over the next several years. The administration and the District's Task Force is currently reviewing all programs and services provided to students with the goal of reducing operating costs.

Contacting the District's Financial Management

This report is designed to provide our citizens, taxpayers and creditors with a general overview of the District's finances and to show the District's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact Carolyn Bennett, Treasurer, at Auburn Vocational School District, 8140 Auburn Road, Concord Township, Ohio 44077.

Auburn Vocational School District

Statement of Net Assets

June 30, 2009

	Governmental Activities
<u>Assets:</u>	
Equity in pooled cash and cash equivalents	\$ 4,641,198
Cash and cash equivalents:	
With fiscal agents	313,603
Receivables:	
Taxes	3,799,988
Accounts	20,621
Intergovernmental	18,000
Accrued interest	14,806
Prepaid items	11,462
Inventory held for resale	300,071
Materials and supplies inventory	45,519
Property held for resale	428,204
Capital assets:	
Land	2,089,087
Depreciable capital assets, net	10,496,116
Total capital assets	<u>12,585,203</u>
Total assets	<u>22,178,675</u>
 <u>Liabilities:</u>	
Accounts payable	63,059
Accrued wages	403,855
Intergovernmental payable	134,467
Compensated absences payable	61,240
Deferred revenue	2,951,496
Claims payable	98,260
Long-term liabilities:	
Due within one year	229,534
Due in more than one year	392,146
Total liabilities	<u>4,334,057</u>
 <u>Net assets:</u>	
Invested in capital assets	12,585,203
Restricted for:	
Capital projects	3,977
Other purposes	165,427
Unrestricted	5,090,011
Total net assets	<u>\$ 17,844,618</u>

See accompanying notes to the basic financial statements.

Auburn Vocational School District
Statement of Activities
For the Fiscal Year Ended June 30, 2009

	Program Revenues			Net (Expense) Revenue and Changes in Net Assets
	Expenses	Charges for Services	Operating Grants, Contributions and Interest	Governmental Activities
Governmental Activities:				
Instruction:				
Regular	\$ 240,760	\$ -	\$ -	\$ (240,760)
Special	341,132	-	-	(341,132)
Vocational	4,172,947	288,156	220,455	(3,664,336)
Adult/continuing	1,166,886	883,778	48,454	(234,654)
Support services:				
Pupils	1,038,678	216,212	227,016	(595,450)
Instructional staff	547,108	-	14,656	(532,452)
Board of education	65,463	-	-	(65,463)
Administration	1,790,022	72,744	-	(1,717,278)
Fiscal	544,007	-	-	(544,007)
Business	92	-	-	(92)
Operation and maintenance of plant	1,772,172	116,845	3,000	(1,652,327)
Pupil transportation	18,119	-	-	(18,119)
Central	566,867	-	5,000	(561,867)
Operation of non-instructional services	197,199	101,474	21,540	(74,185)
Extracurricular activities	360	-	-	(360)
Total governmental activities	<u>\$ 12,461,812</u>	<u>\$ 1,679,209</u>	<u>\$ 540,121</u>	<u>(10,242,482)</u>

General Revenues:

Property taxes levied for:

General purposes	6,327,878
Grants and entitlements not restricted to specific programs	3,260,105
Investment earnings	152,098
Miscellaneous	277,750
Total general revenues	<u>10,017,831</u>
Change in net assets	(224,651)
Net assets at beginning of year	<u>18,069,269</u>
Net assets at end of year	<u>\$ 17,844,618</u>

See accompanying notes to the basic financial statements.

Auburn Vocational School District

Balance Sheet

Governmental Funds

June 30, 2009

	General	Adult Education	Other Governmental Funds	Total Governmental Funds
<u>Assets:</u>				
<u>Current assets:</u>				
Equity in pooled cash and cash equivalents	\$ 4,366,640	\$ 123,363	\$ 151,195	\$ 4,641,198
Cash and cash equivalents with fiscal agents	313,603	-	-	313,603
Receivables:				
Taxes	3,799,988	-	-	3,799,988
Accounts	19,211	559	851	20,621
Intergovernmental	-	-	18,000	18,000
Accrued interest	14,806	-	-	14,806
Prepaid items	11,462	-	-	11,462
Inventory held for resale	299,281	-	790	300,071
Materials and supplies inventory	45,519	-	-	45,519
Total current assets	<u>8,870,510</u>	<u>123,922</u>	<u>170,836</u>	<u>9,165,268</u>
<u>Noncurrent assets:</u>				
Advances to other funds	150,000	-	-	150,000
Total assets	<u>\$ 9,020,510</u>	<u>\$ 123,922</u>	<u>\$ 170,836</u>	<u>\$ 9,315,268</u>
<u>Liabilities and fund balances:</u>				
<u>Current liabilities:</u>				
Accounts payable	\$ 62,547	\$ 512	\$ -	\$ 63,059
Accrued wages	373,730	28,927	1,198	403,855
Compensated absences payable	60,352	888	-	61,240
Intergovernmental payable	103,051	15,217	16,199	134,467
Deferred revenue	3,197,628	-	101	3,197,729
Claims payable	98,260	-	-	98,260
Total current liabilities	<u>3,895,568</u>	<u>45,544</u>	<u>17,498</u>	<u>3,958,610</u>
<u>Noncurrent liabilities:</u>				
Advances from other funds	-	150,000	-	150,000
Total liabilities	<u>3,895,568</u>	<u>195,544</u>	<u>17,498</u>	<u>4,108,610</u>
<u>Fund balances:</u>				
Reserved for:				
Encumbrances	83,602	5,532	-	89,134
Property taxes	602,360	-	-	602,360
Advances	150,000	-	-	150,000
Unreserved, undesignated, reported in:				
General fund	4,288,980	-	-	4,288,980
Special revenue funds	-	(77,154)	149,361	72,207
Capital projects funds	-	-	3,977	3,977
Total fund balances	<u>5,124,942</u>	<u>(71,622)</u>	<u>153,338</u>	<u>5,206,658</u>
Total liabilities and fund balances	<u>\$ 9,020,510</u>	<u>\$ 123,922</u>	<u>\$ 170,836</u>	<u>\$ 9,315,268</u>

See accompanying notes to the basic financial statements.

Auburn Vocational School District
Reconciliation of Total Governmental Fund Balances to
Net Assets of Governmental Activities
June 30, 2009

Total governmental funds balances		\$ 5,206,658
Amounts reported for governmental activities in the statement of net assets are different because:		
Capital assets and land held for resale used in governmental activities are not financial resources and therefore are not reported in the funds.		13,013,407
Other long-term assets that are not available to pay for current-period expenditures and therefore are deferred in the funds:		
Property taxes	\$ 246,132	
Charges for services	101	
Total	<u>246,233</u>	246,233
Long-term liabilities that are not due and payable in the current period and therefore are not reported in the funds:		
Compensated absences		<u>(621,680)</u>
Net assets of governmental activities		<u>\$ 17,844,618</u>

See accompanying notes to the basic financial statements.

Auburn Vocational School District
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Fiscal Year Ended June 30, 2009

	General	Adult Education	Other Governmental Funds	Total Governmental Funds
<u>Revenues:</u>				
Taxes	\$ 6,353,205	\$ -	\$ -	\$ 6,353,205
Intergovernmental	3,260,104	-	503,543	3,763,647
Interest	152,098	-	35	152,133
Tuition and fees	46,380	1,172,735	-	1,219,115
Charges for services	119,295	-	97,377	216,672
Rent	116,845	-	-	116,845
Miscellaneous	7,020	270,728	4,095	281,843
Total revenues	<u>10,054,947</u>	<u>1,443,463</u>	<u>605,050</u>	<u>12,103,460</u>
<u>Expenditures:</u>				
Current:				
Instruction:				
Special	333,473	-	-	333,473
Vocational	3,399,929	-	181,644	3,581,573
Adult/continuing	113,657	1,004,660	33,164	1,151,481
Support services:				
Pupils	550,408	253,520	228,560	1,032,488
Instructional staff	423,184	-	14,983	438,167
Board of education	64,673	-	-	64,673
Administration	1,667,630	113,535	-	1,781,165
Fiscal	570,369	-	-	570,369
Business	92	-	-	92
Operation and maintenance of plant	1,627,330	20,203	2,500	1,650,033
Pupil transportation	12,832	-	-	12,832
Central	540,647	-	25,965	566,612
Operation of non-instructional services	57,436	-	130,106	187,542
Extracurricular activities	360	-	-	360
Capital outlay	265,608	-	-	265,608
Total expenditures	<u>9,627,628</u>	<u>1,391,918</u>	<u>616,922</u>	<u>11,636,468</u>
Excess of revenues over (under) expenditures	<u>427,319</u>	<u>51,545</u>	<u>(11,872)</u>	<u>466,992</u>
<u>Other financing sources (uses):</u>				
Transfers in	-	-	25,000	25,000
Transfers out	(25,000)	-	-	(25,000)
Total other financing sources (uses)	<u>(25,000)</u>	<u>-</u>	<u>25,000</u>	<u>-</u>
Net change in fund balances	402,319	51,545	13,128	466,992
Fund balances at beginning of year, restated	<u>4,722,623</u>	<u>(123,167)</u>	<u>140,210</u>	<u>4,739,666</u>
Fund balances at end of year	<u>\$ 5,124,942</u>	<u>\$ (71,622)</u>	<u>\$ 153,338</u>	<u>\$ 5,206,658</u>

See accompanying notes to the basic financial statements.

Auburn Vocational School District

**Reconciliation of the Statement of Revenues, Expenditures and Changes
in Fund Balances of Governmental Funds to the Statement of Activities
For the Fiscal Year Ended June 30, 2009**

Net change in fund balances - total governmental funds \$ 466,992

Amounts reported for governmental activities in the
statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities,
the cost of capital assets is allocated over their estimated useful lives as depreciation expense.

In the current period, these amounts are:

Capital asset and land held for resale additions	\$ 265,608	
Depreciation expense	<u>(715,841)</u>	
Excess of depreciation expense over capital asset additions		(450,233)

Governmental funds only report the disposal of capital assets to the extent proceeds are
received from the sale. In the statement of activities, a gain or loss is reported for
each disposal. (113,588)

Revenues in the statement of activities that do not provide current financial resources are
not reported as revenues in the funds. These activities consist of:

Property taxes	\$ (25,327)	
Intergovernmental	(3,463)	
Tuition and fees	(10)	
Charges for services	101	
Miscellaneous	<u>(98)</u>	
Net change in deferred revenues during the year		(28,797)

Some items reported in the statement of activities do not require the use of current financial
resources and therefore are not reported as expenditures in governmental funds. These
activities consist of:

Increase in compensated absences	\$ (99,025)	
Total reduced expenditures		<u>(99,025)</u>

Change in net assets of governmental activities \$ (224,651)

See accompanying notes to the basic financial statements.

Auburn Vocational School District
Statement of Revenues, Expenditures and Changes in Fund Balance-
Budget (Non-GAAP Basis) and Actual
General Fund
For the Fiscal Year Ended June 30, 2009

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
<u>Revenues:</u>				
Taxes	\$ 6,088,603	\$ 6,088,603	\$ 6,348,616	\$ 260,013
Intergovernmental	3,348,771	3,108,771	3,260,104	151,333
Interest	143,673	123,673	128,954	5,281
Tuition and fees	44,480	44,480	46,380	1,900
Charges for services	134,409	112,060	116,845	4,785
Rent	132,060	114,409	119,295	4,886
Miscellaneous	17,187	17,187	17,921	734
Total revenues	<u>9,909,183</u>	<u>9,609,183</u>	<u>10,038,115</u>	<u>428,932</u>
<u>Expenditures:</u>				
Current:				
Instruction:				
Special	393,571	393,571	362,694	30,877
Vocational	4,066,833	4,066,533	3,739,261	327,272
Adult/continuing	115,930	115,930	106,835	9,095
Support services:				
Pupils	623,491	623,491	574,576	48,915
Instructional staff	490,581	490,581	452,091	38,490
Board of education	74,540	74,540	68,692	5,848
Administration	1,786,345	1,786,345	1,646,201	140,144
Fiscal	637,494	637,494	587,481	50,013
Business	100	100	92	8
Operation and maintenance of plant	2,223,624	2,223,624	2,049,172	174,452
Pupil transportation	13,924	13,924	12,832	1,092
Central	596,087	596,087	549,319	46,768
Operation of non-instructional services	69,976	69,976	64,487	5,489
Extracurricular activities	391	391	360	31
Capital outlay	192,530	192,530	177,425	15,105
Total expenditures	<u>11,285,417</u>	<u>11,285,117</u>	<u>10,391,518</u>	<u>893,599</u>
Excess of revenues under expenditures	<u>(1,376,234)</u>	<u>(1,675,934)</u>	<u>(353,403)</u>	<u>1,322,531</u>
<u>Other financing sources (uses):</u>				
Refund of prior year expenditures	304,937	304,937	304,937	-
Advances in	130,000	130,000	130,000	-
Advances out	(80,000)	(80,000)	(80,000)	-
Transfers out	(25,000)	(25,000)	(25,000)	-
Total other financing sources (uses)	<u>329,937</u>	<u>329,937</u>	<u>329,937</u>	<u>-</u>
Net change in fund balance	(1,046,297)	(1,345,997)	(23,466)	1,322,531
Fund balances at beginning of year	4,176,324	4,176,324	4,176,324	-
Prior year encumbrances appropriated	88,417	88,417	88,417	-
Fund balances at end of year	<u>\$ 3,218,444</u>	<u>\$ 2,918,744</u>	<u>\$ 4,241,275</u>	<u>\$ 1,322,531</u>

See accompanying notes to the basic financial statements.

Auburn Vocational School District
Statement of Revenues, Expenditures and Changes in Fund Balance-
Budget (Non-GAAP Basis) and Actual
Adult Education Fund
For the Fiscal Year Ended June 30, 2009

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
<u>Revenues:</u>				
Tuition and fees	\$ 1,600,000	\$ 1,400,000	\$ 1,172,176	\$ (227,824)
Miscellaneous	200,000	200,000	270,728	70,728
Total revenues	<u>1,800,000</u>	<u>1,600,000</u>	<u>1,442,904</u>	<u>(157,096)</u>
<u>Expenditures:</u>				
Current:				
Instruction:				
Adult/continuing	1,129,396	1,029,396	1,005,054	24,342
Support services:				
Pupils	280,467	280,467	258,763	21,704
Administration	123,660	123,660	115,286	8,374
Operation and maintenance of plant	21,960	21,960	20,490	1,470
Total expenditures	<u>1,555,483</u>	<u>1,455,483</u>	<u>1,399,593</u>	<u>55,890</u>
Excess of revenues over expenditures	<u>244,517</u>	<u>144,517</u>	<u>43,311</u>	<u>(101,206)</u>
<u>Other financing uses:</u>				
Advances out	<u>(50,000)</u>	<u>(50,000)</u>	<u>(50,000)</u>	<u>-</u>
Net change in fund balance	194,517	94,517	(6,689)	(101,206)
Fund balances at beginning of year	116,502	116,502	116,502	-
Prior year encumbrances appropriated	5,483	5,483	5,483	-
Fund balances at end of year	<u>\$ 316,502</u>	<u>\$ 216,502</u>	<u>\$ 115,296</u>	<u>\$ (101,206)</u>

See accompanying notes to the basic financial statements.

Auburn Vocational School District
Statement of Fiduciary Net Assets
Agency Fund
June 30, 2009

	<u>Agency</u>
<u>Assets:</u>	
Equity in pooled cash and cash equivalents	\$ 84,289
Accounts receivable	<u>1,825</u>
Total assets	<u>\$ 86,114</u>
<u>Liabilities:</u>	
Due to students	<u>\$ 86,114</u>
Total liabilities	<u>\$ 86,114</u>

See accompanying notes to the basic financial statements.

AUBURN VOCATIONAL SCHOOL DISTRICT
LAKE COUNTY
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2009

Note 1 – Description of the District and Reporting Entity

The Auburn Vocational School District (the “District”) is a body politic and corporate established for the purpose of exercising the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. Auburn Vocational School District is a joint vocational school district as defined by Section 3311.18 of the Ohio Revised Code. This District operates under an elected Board of Education (11 members) and is responsible for the provision of public education to residents of the District.

Average daily membership (ADM) as of June 30, 2009 was 642. The District employed 54 certificated employees and 35 non-certificated employees.

Reporting Entity

A reporting entity is comprised of the primary government, component units and other organizations that are included to ensure that the basic financial statements are not misleading. The primary government of the District consists of only the funds of those organizational entities for which its elected governing body is financially accountable. For the District, this includes education, pupil transportation, food service and maintenance of the District facilities.

Component units are legally separate organizations for which the District is financially accountable. The District is financially accountable for an organization if the District appoints a voting majority of the organization’s governing board and (1) the District is able to significantly influence the programs or services performed or provided by the organization; or (2) the District is legally entitled to or can otherwise access the organization’s resources; the District is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the District is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the District in that the District approves the budget, the issuance of debt or the levying of taxes. The District has no component units.

The District participates in two jointly governed organizations, a claims servicing pool and an insurance purchasing pool. These organizations are, the Ohio Schools Council, the Ohio School Boards Association Workers’ Compensation Group Rating Program, the Lake-Geauga Computer Association and Lake County Council of Governments Health Care Benefits Program. These organizations are discussed in Notes 14, 15 and 16 to the basic financial statements.

**AUBURN VOCATIONAL SCHOOL DISTRICT
LAKE COUNTY
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2009**

Note 2 – Summary of Significant Accounting Policies

The financial statements of the Auburn Vocational School District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The District also applies Financial Accounting Standards Board (FASB) statements and interpretations issued on or before November 30, 1989, to its governmental activities unless those pronouncements conflict or contradict GASB pronouncements. The more significant of the District's accounting policies are described below.

A. Basis of Presentation

The District's basic financial statements consist of government-wide statements, including a statement of net assets and a statement of activities and fund financial statements, which provide a more detailed level of financial information.

Government-wide Financial Statements – The statement of net assets and the statement of activities display information about the District as a whole. These statements include the financial activities of the primary government, except for fiduciary funds.

The statement of net assets presents the financial condition of the governmental activities of the District at year-end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the District's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and, therefore, clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program and interest earned on grants that is required to be used to support a particular program. Revenues, which are not classified as program revenues, are presented as general revenues of the District, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each business activity or governmental activity is self-financing or draws from the general revenues of the District.

Fund Financial Statements – During the year, the District segregates transactions related to certain District functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the District at this more detailed level. The focus of governmental and proprietary fund financial statements is on major funds. Each major fund is presented in a separate column. Non-major funds are aggregated and presented in a single column. The fiduciary fund is reported by type.

**AUBURN VOCATIONAL SCHOOL DISTRICT
LAKE COUNTY
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2009**

B. Fund Accounting

The District uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. There are three categories of funds: governmental, proprietary and fiduciary. For fiscal year 2009, the District did not report any proprietary activity.

Governmental Funds – Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following are the District’s major governmental funds:

General Fund – The general fund is the operating fund of the District and is used to account for all financial resources except those required to be accounted for in another fund.

Adult Education Fund – The adult education special revenue fund is used to account for grants and tuition associated with providing education to adults.

The other governmental funds of the District account for grants and other resources whose use is restricted to a particular purpose.

Fiduciary Fund – Fiduciary fund reporting focuses on net assets and changes in net assets. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private-purpose trust funds and agency funds. Trust funds are used to account for assets held by the District under a trust agreement for individuals, private organizations or other governments and are, therefore, not available to support the District’s own programs. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The District’s fiduciary fund includes an agency fund which accounts for student activities.

C. Measurement Focus

Government-wide Financial Statements – The government-wide financial statements are prepared using the economic resources measurement focus. All assets and all liabilities associated with the operation of the District are included on the statement of net assets. The statement of activities present increases (i.e., revenues) and decreases (i.e., expenses) in total net assets.

**AUBURN VOCATIONAL SCHOOL DISTRICT
LAKE COUNTY
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2009**

Fund Financial Statements – All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements, therefore, include reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

D. Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Proprietary and fiduciary funds also use the accrual basis of accounting. Differences in the accrual and the modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred revenue and in the presentation of expenses versus expenditures.

Revenues – Exchange and Non-Exchange Transactions – Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the District, available means expected to be received within sixty days of fiscal year end.

Non-exchange transactions, in which the District receives value without directly giving equal value in return, include property taxes, grants, entitlements and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied (See Note 7). Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the fiscal year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which the District must provide local resources to be used for a specified purpose and expenditure requirements, in which the resources are provided to the District on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

AUBURN VOCATIONAL SCHOOL DISTRICT
LAKE COUNTY
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2009

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at fiscal year-end: property taxes available as an advance, interest, tuition, grants, fees and rentals.

Deferred Revenue – Deferred revenue arises when assets are recognized before revenue recognition criteria have been satisfied.

Property taxes for which there is an enforceable legal claim as of June 30, 2009, but which were levied to finance fiscal year 2010 operations, have been recorded as deferred revenue. Grants and entitlements received before the eligibility requirements are met are also recorded as deferred revenue.

On governmental fund financial statements, receivables that will not be collected within the available period have also been reported as deferred revenue.

Expenses/Expenditures – On the accrual basis of accounting, expenses are recognized at the time they are incurred.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in governmental funds.

E. Cash and Investments

To improve cash management, cash received by the District is pooled. Monies for all funds are maintained in this pool. Individual fund integrity is maintained through the District's records. Interest in the pool is presented as "equity in pooled cash and cash equivalents".

During fiscal year 2009, investments were limited to STAROhio, certificates of deposit, corporate cash and Federal Securities. Except for non-participating investment contracts, investments are reported at fair value, which is based on quoted market prices. Non-participating investment contracts are reported at cost.

STAROhio is an investment pool managed by the State Treasurer's Office, which allows governments within the State to pool their funds for investment purposes. STAROhio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAROhio are valued at STAROhio's share price, which is the price the investment could be sold for on June 30, 2009.

Following Ohio statutes, the Board of Education has, by resolution, specified the funds to receive an allocation of interest earnings. Interest revenue credited to the general fund during the fiscal year 2009 amounted to \$152,098 in the general fund and \$35 in other governmental funds.

AUBURN VOCATIONAL SCHOOL DISTRICT
LAKE COUNTY
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2009

Investments of the cash management pool and investments with original maturities of three months or less at the time they are purchased by the District are presented on the financial statements as cash equivalents. Investments with an initial maturity of more than three months, not purchased from the pool, are reported as investments.

F. Restricted Assets

Assets are reported as restricted when limitations on their use change in nature or normal understanding of the availability of the asset. Such constraints are either imposed by creditors, contributors, grantors, laws or other governments or imposed by enabling legislation. There are no restricted assets in 2009. See Note 19 for additional information.

G. Prepaid Items

Payments made to vendors for services that will benefit periods beyond June 30, 2009 are recorded as prepaid items using the consumption method. A current asset for the prepaid amount is recorded at the time of the purchase and an expenditure/expense is reported in the year in which services are consumed.

H. Inventory

Inventories are presented at the lower of cost or market on a first-in, first-out basis and are expended/expensed when used.

Inventories consist of donated foods, purchased foods, school supplies and homes being built by students held for resale and material and supplies for consumption.

I. Capital Assets

All capital assets are classified as general capital assets. These assets generally result from expenditures in the governmental funds. They are reported in the governmental activities column of the government-wide statement of net assets but are not reported in the fund financial statements.

Capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the fiscal year. Donated capital assets are recorded at their fair market values as of the date received. The District maintains a capitalization threshold of \$ 5,000. The District does not possess any infrastructure. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not.

All reported capital assets except land are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method over the following useful lives:

**AUBURN VOCATIONAL SCHOOL DISTRICT
LAKE COUNTY
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2009**

<u>Description</u>	<u>Governmental Activities Estimated Lives</u>
Building and improvements	10 - 50 years
Furniture and equipment	5 - 10 years
Vehicles	10 years
Text books	6 years

J. Compensated Absences

Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the District will compensate the employees for the benefits through paid time off or some other means.

Sick leave benefits are accrued as a liability using the vesting method. The liability includes the employees who are currently eligible to receive termination benefits and those the District has identified as probable of receiving payment in the future. The amount is based on accumulated sick leave and employees' wage rates at year end, taking into consideration any limits in the District's termination policy. The District records a liability for accumulated unused sick leave for classified, certified and administrative employees after fifteen years of service with the District.

K. Accrued Liabilities and Long-Term Obligations

All payables, accrued liabilities and long-term obligations are reported in the government-wide financial statements, and all payables, accrued liabilities and long-term obligations payable from proprietary funds are reported on the proprietary funds financial statements.

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources, are reported as obligations of the funds. However, claims and judgments and compensated absences that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are due for payment during the current year.

L. Net Assets

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets consist of capital assets, net of accumulated depreciation. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the District or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

The District applies restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

**AUBURN VOCATIONAL SCHOOL DISTRICT
LAKE COUNTY
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2009**

M. Fund Balance Reserves

The District reserves those portions of fund equity which are legally segregated for specific future use or which do not represent available expendable resources and, therefore, are not available for appropriations for expenditures. Unreserved fund balance indicates that portion of fund equity, which is available for appropriation in future periods. Fund balance reserves are established for encumbrances, property taxes and advances.

The reserve for property taxes represents taxes recognized as revenue under generally accepted accounting principles, but not available for appropriations under State statute.

N. Operating Revenues and Expenses

Operating revenues are those revenues that are generated directly from the primary activity of the proprietary funds. For the District, these revenues are self-insurance programs. Operating expenses are necessary costs incurred to provide the goods or services that are the primary activity of the funds. All revenues and expenses not meeting these definitions are reported as non-operating.

O. Interfund Activity

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the financial statements.

P. Extraordinary and Special Items

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control of the Board of Education and that are either unusual in nature or infrequent in occurrence. This District had no extraordinary or special items.

Q. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

R. Budgetary Data

All funds, other than agency funds, are legally required to be budgeted and appropriated. The major documents prepared are the tax budget, the appropriation resolution and the certificate of estimated resources, which are prepared on the budgetary basis of accounting.

**AUBURN VOCATIONAL SCHOOL DISTRICT
LAKE COUNTY
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2009**

The tax budget demonstrates a need for existing or increased tax rates. The certificate of estimated resources establishes a limit on the amount that the Board of Education may appropriate. The appropriation resolution is the Board's authorization to spend resources and sets annual limits on expenditures plus encumbrances at a level of control selected by the Board. The legal level of control has been established by the Board of Education at the fund level for all funds. The Treasurer has been given the authority to allocate Board appropriations to the function and object levels.

The certificate of estimated resources may be amended during the fiscal year if projected increases or decreases in revenue are identified by the District Treasurer. The amounts reported as the original budgeted amounts in the budgetary statements reflect the amounts in the certificate when the original appropriations were adopted. The amounts reported as the final budgeted amounts in the budgetary statements reflect the amounts in the final amended certificate that was in effect at the time the final appropriations were passed by the Board of Education.

The appropriation resolution is subject to amendment by the Board throughout the fiscal year with the restriction that appropriations may not exceed estimated revenues by fund. The amounts reported as the original budgeted amounts reflect the first appropriation for that fund that covered the entire fiscal year, including amounts automatically carried over from prior years. The amounts reported as the final budgeted amounts represent the final appropriation amounts passed by the Board during the fiscal year, including all supplemental appropriations.

Note 3 – Restatement of Fund Balance/Net Assets

Following the close of the previous fiscal year, the District decided to close their internal service fund and report health insurance activities, related cash and cash equivalents with fiscal agent and claims payable in the general fund. Due to this a restatement of fund balance/net assets as of June 30, 2008 are as follows:

	General	Adult Education	Other Governmental Funds	Total Governmental Funds
Fund balances at June 30, 2008	\$ 4,597,973	\$ (123,167)	\$ 140,210	\$ 4,615,016
Elimination of internal service fund	<u>124,650</u>	<u>-</u>	<u>-</u>	<u>124,650</u>
Adjusted fund balances at June 30, 2008	<u>\$ 4,722,623</u>	<u>\$ (123,167)</u>	<u>\$ 140,210</u>	<u>\$ 4,739,666</u>

	Internal Service Fund
Net assets at June 30, 2008	\$ 124,650
Elimination of internal service fund	<u>(124,650)</u>
Adjusted net assets at June 30, 2008	<u>\$ -</u>

**AUBURN VOCATIONAL SCHOOL DISTRICT
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Note 4 – Accountability and Compliance

Fund Deficits

The following funds had a deficit fund balance as of June 30, 2009:

Special revenue funds:	
Lunchroom	\$ 8,751
Adult education	71,622
Vocational Education: Carl D. Perkins	7,315

The general fund is responsible to cover deficit fund balances by means of a transfer or advance. However, this is done when cash is needed rather than when accruals occur.

Contrary to Ohio Revised Code (ORC) 5705.39, the School District had one fund which reported appropriations exceeding certified estimated resources as of June 30, 2009. To prevent future violations, the School District has implemented additional procedures which compare appropriated amounts versus certified estimated resources.

Note 5 – Budgetary Basis of Accounting

While the District is reporting financial position, results of operations and changes in fund balance/retained earnings on the basis of generally accepted accounting principles (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The Statement of Revenues, Expenditures and Changes in Fund Balances – Budget (Non-GAAP Basis) and Actual presented for the general fund and the adult education special revenue fund are presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and GAAP basis are as follows:

1. Revenues are recorded when received in cash (budget) as opposed to when susceptible to accrual (GAAP).
2. Expenditures are recorded when paid in cash (budget) as opposed to when the liability is incurred (GAAP).
3. Encumbrances are treated as expenditures (budget) rather than as a reservation of fund balance (GAAP).
4. Investments are reported at fair value (GAAP basis) rather than cost (budget basis).

The following table summarizes the adjustments necessary to reconcile the GAAP basis statements to the budgetary basis statements for the general fund and the adult education special revenue fund.

**AUBURN VOCATIONAL SCHOOL DISTRICT
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Net Change in Fund Balance		
	General	Adult
	<u>Fund</u>	<u>Education</u>
GAAP basis	\$ 402,319	\$ 51,545
Net adjustment for revenue accruals	288,105	(559)
Advance in	130,000	-
Net adjustment for expenditure accruals	(725,161)	392
Advance out	(80,000)	(50,000)
Adjustment for encumbrances	<u>(38,729)</u>	<u>(8,067)</u>
Budget basis	<u>\$ (23,466)</u>	<u>\$ (6,689)</u>

Note 6 – Deposits and Investments

State statutes classify monies held by the District into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the District treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board of Education has identified as not required for use within the current five-year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts including passbook accounts.

Interim monies may be deposited or invested in the following securities:

1. United States Treasury Notes, Bills, Bonds or any other obligation or security issued by the United States Treasury or any other obligation guaranteed as to principal and interest by the United States;
2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;

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3. Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
4. Bonds and other obligations of the State of Ohio;
5. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) of this section and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
6. The State Treasurer's investment pool (STAROhio);
7. Certain bankers' acceptances and commercial paper notes for a period not to exceed one hundred and eighty days in an amount not to exceed twenty-five percent of the interim monies available for investment at any one time; and
8. Under limited circumstances, corporate debt interest rated in either of the two highest rating classifications by at least two nationally recognized rating agencies.

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the District and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Treasurer, or if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

Cash with a fiscal agent - At June 30, 2009, the District's general fund had a balance of \$313,603 with Lake County Council of Governments Health Care Benefits Program, a claims servicing pool was determined based on the percentage of the District's participants to total pool participants (See Note 16). The District is self insured through this fiscal agent. The money hold by the fiscal agent cannot be indentified as an investment or deposit, since it is held in a pool made up of numerous participants. To obtain financial information, write to the Treasurer, 30 South Park Place, Suite 320, Painesville, Ohio 44077.

Cash on hand - At fiscal year end, the District had \$1,395 in undeposited cash on hand, which is included in the balance sheet of the District as part of equity in pooled cash and cash equivalents.

**AUBURN VOCATIONAL SCHOOL DISTRICT
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Deposits

At June 30, 2009, the carrying amount of all District deposits was \$3,720,244. Based on the criteria described in GASB Statement No. 40, "Deposits and investment Risk Disclosures", as of June 30, 2009, \$2,063,603 of the District's bank balance of \$3,880,202 was exposed to custodial risk as discussed below, while \$1,816,599 was covered by Federal Deposit Insurance Corporation.

Custodial credit risk is the risk that, in the event of bank failure, the District's deposits may not be returned. All deposits are collateralized with eligible securities in the amounts equal to at least 105% of the carrying value of the deposits. Such collateral, as permitted by the Ohio Revised Code, is held in single financial institution collateral pools at Federal Reserve Banks, or at member banks of the federal reserve system, in the name of the respective depository bank and pledged as a pool of collateral against all of the public deposits it holds or a specific collateral held at the Federal Reserve Bank in the name of the District.

Investments

Investments are reported at fair value. As of June 30, 2009, the District had the following investments:

	Fair <u>Value</u>	<u>Maturity</u>	<u>Rating</u>
Federal Home Loan Mortgage Corporation	\$ 253,622	11/18/09	AAA ⁽¹⁾
Federal Home Loan Bank	130,586	06/11/10	AAA ⁽¹⁾
Federal Farm Credit Bank	132,112	01/11/10	AAA ⁽¹⁾
Federal Home Loan Bank	257,658	12/10/10	AAA ⁽¹⁾
Federal Home Loan Bank	506,875	12/18/09	AAA ⁽¹⁾
STAROhio	36,598	N/A	AAA ⁽¹⁾
Total	<u>\$ 1,317,451</u>		

⁽¹⁾ Standard and Poor's rating

Custodial credit risk for an investment is the risk that in the event of failure of the counterparty, the District will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The investments in Federal Home Loan Mortgage Corporation (FHLMC), Federal Farm Credit Bank (FFCB), and Federal Home Loan Bank (FHLB) are held by the counterparty's trust department or agent and not in the District's name. The District's policy is to invest money with financial institutions that are able to abide by the laws governing insurance and collateral of public funds.

Interest Rate Risk – As a means of limiting its exposure to fair value losses caused by rising interest rates, the District's investment policy requires that operating funds be invested primarily in investments so that the securities mature to meet cash requirements for ongoing operations and long-term debt payments. The stated intent of the policy is to avoid the need to sell securities prior to maturity. To date, no investments have been purchased with a life greater than four years.

**AUBURN VOCATIONAL SCHOOL DISTRICT
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Credit Risk – The Federal Home Loan Mortgage Corporation Bonds, the Federal Home Loan Bank Notes and the Federal Farm Credit Bank all carry a rating of AAA by Standard & Poor’s. STAROhio also carries a rating of AAA by Standard & Poor’s. Ohio law requires that STAROhio maintain the highest rating provided by at least one nationally recognized standard rating service.

Concentration of Credit Risk – The District places no limit on the amount it may invest in any one issuer. The following is the District’s allocation as of June 30, 2009:

	Percentage of <u>Investments</u>
Federal Home Loan Bank	67.94%
Federal Home Loan Mortgage Corporation	19.25%
Federal Farm Credit Bank	10.03%
STAROhio	2.78%

Note 7 – Property Taxes

Property taxes are levied and assessed on a calendar year basis while the District’s fiscal year runs from July through June. First half tax collections are received by the District in the second half of the fiscal year. Second half distributions occur in the first half of the following year.

Property taxes include amounts levied against all real, public utility and tangible personal property (used in business) located in the District. Real property tax revenue received in calendar 2009 represents collections of calendar 2008 taxes. Real property taxes received in calendar year 2009 were levied after April 1, 2008, on the assessed value listed as of January 1, 2008, the lien date. Assessed values for real property taxes are established by State law at thirty-five percent of appraised market value. Real property taxes are payable annually or semi-annually. If paid annually, payment is due December 31; if paid semi-annually, the first payment is due December 31 with the remainder payable by June 20. Under certain circumstances, State statute permits alternate payment dates to be established.

Public utility property tax revenue received in calendar 2009 represents collections of calendar year 2008 taxes. Public utility real and tangible personal property taxes received in calendar year 2008 became a lien December 31, 2007, were levied after April 1, 2008 and are collected in 2009 with real property taxes. Public utility real property is assessed at thirty-five percent of true value; public utility tangible personal property currently is assessed at varying percentages of true value.

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Tangible personal property tax revenue received during calendar year 2009 (other than public utility property) represents the collection of 2009 taxes. Tangible personal property taxes received in calendar year 2009 were levied after April 1, 2008 on the value as of December 31, 2008. In prior years, tangible personal property was assessed at twenty-five percent of true value for capital assets and twenty-three percent of true value for inventory. The tangible personal property tax is being phased out- the assessment percentage for all property including inventory for 2007 is eighteen and three quarters percent. This will be reduced to six and one quarter percent for 2008 and zero percent for 2009.

Payments by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semi-annually. If paid annually, payment is due April 30; if paid semi-annually, the first payment is due April 30, with the remainder payable by September 20. Tangible personal property taxes paid by April 30 are usually received by the District prior to June 30.

The District receives property taxes from Lake County. The County Auditor periodically advances to the District its portion of the taxes collected. Second-half real property tax payments collected by the County by June 30, 2009, are available to finance fiscal year 2009 operations. The amount available to be advanced can vary based on the date the tax bills are sent.

Accrued property taxes receivable includes real property, public utility property and tangible personal property taxes, which are measurable as of June 30, 2009 and for which there is an enforceable legal claim. Although total property tax collections for the next fiscal year are measurable, only the amount of real property taxes available as an advance at June 30 was levied to finance current fiscal year operations and is reported as revenue at fiscal year end. The portion of the receivable not levied to finance current fiscal year operations is offset by a credit to deferred revenue.

The amount available to the District as an advance at June 30, 2009 was \$602,360 in the general fund. The amount available as an advance at June 30, 2008, was \$597,771 in the general fund.

On a full accrual basis, collectible delinquent property taxes have been recorded as a receivable and revenue, while on a modified accrual basis, the revenue has been deferred.

The assessed values upon which the fiscal year 2009 taxes were collected are:

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	2008 Second Half Collections <u>Lake County</u>		2008 Second Half Collections <u>Geauga County</u>	
Real property - 2008 valuations				
Residential/agricultural	\$ 2,007,090,000	76.81%	\$ 1,748,972,330	83.22%
Commercial/industrial	356,623,500	13.65%	275,062,910	13.09%
Tangible personal property				
General	58,274,178	2.23%	41,941,655	2.00%
Public utilities	<u>190,961,060</u>	<u>7.31%</u>	<u>35,616,370</u>	<u>1.69%</u>
Total	<u>\$ 2,612,948,738</u>	100%	<u>\$ 2,101,593,265</u>	100%
Tax rate per \$1,000 of assessed valuation	\$ 1.50		\$ 1.50	

	2009 First Half Collections <u>Lake County</u>		2009 First Half Collections <u>Geauga County</u>	
Real property - 2009 valuations				
Residential/agricultural	\$ 2,042,327,160	78.22%	\$ 1,862,626,130	85.14%
Commercial/industrial	366,850,930	14.05%	285,525,750	13.05%
Public utilities	-	0.00%	39,525,520	1.81%
Tangible personal property				
General	5,142,101	0.20%	-	0.00%
Public utilities	<u>196,745,260</u>	<u>7.54%</u>	-	<u>0.00%</u>
Total	<u>\$ 2,611,065,451</u>	100%	<u>\$ 2,187,677,400</u>	100%
Tax rate per \$1,000 of assessed valuation	\$ 1.50		\$ 1.50	

Note 8 – Receivables

Receivables at June 30, 2009 consisted of taxes, accounts, accrued interest, interfund and intergovernmental grants. All receivables are considered collectible in full due to the ability to foreclose for the nonpayment of taxes, the stable condition of State programs and the current fiscal year guarantee of Federal funds. All receivables are expected to be collected within one year. The following is a summary of the intergovernmental receivables.

	<u>Amount</u>
Governmental activities:	
Miscellaneous state grants	\$ 18,000

**AUBURN VOCATIONAL SCHOOL DISTRICT
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Note 9 – Capital Assets

Capital asset activity for the fiscal year ended June 30, 2009 was as follows:

	Balance June 30, <u>2008</u>	<u>Additions</u>	<u>Deductions</u>	Balance June 30, <u>2009</u>
Governmental Activities				
Capital assets, not being depreciated				
Land	\$ 2,089,087	\$ -	\$ -	\$ 2,089,087
Total capital assets, not being depreciated	<u>2,089,087</u>	<u>-</u>	<u>-</u>	<u>2,089,087</u>
Capital assets, being depreciated				
Land improvements	743,107	-	-	743,107
Building and building improvements	14,525,137	10,742	-	14,535,879
Furniture and equipment	4,688,713	198,231	-	4,886,944
Vehicle	180,899	56,635	-	237,534
Library and text books	<u>84,008</u>	<u>-</u>	<u>-</u>	<u>84,008</u>
Total capital assets being depreciated	<u>20,221,864</u>	<u>265,608</u>	<u>-</u>	<u>20,487,472</u>
Less accumulated depreciation				
Land improvements	(457,479)	(33,892)	-	(491,371)
Building and building improvements	(5,193,164)	(376,466)	-	(5,569,630)
Furniture and equipment	(3,391,983)	(293,759)	-	(3,685,742)
Vehicle	(148,881)	(11,724)	-	(160,605)
Library and text books	<u>(84,008)</u>	<u>-</u>	<u>-</u>	<u>(84,008)</u>
Total accumulated depreciation	<u>(9,275,515)</u>	<u>(715,841)</u>	<u>-</u>	<u>(9,991,356)</u>
Total capital assets being depreciated, net	<u>10,946,349</u>	<u>(450,233)</u>	<u>-</u>	<u>10,496,116</u>
Governmental activities capital assets, net	<u>\$ 13,035,436</u>	<u>\$ (450,233)</u>	<u>\$ -</u>	<u>\$ 12,585,203</u>
Property held for resale	\$ 541,792	\$ -	\$ (113,588)	\$ 428,204

AUBURN VOCATIONAL SCHOOL DISTRICT
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Depreciation expense was charged to governmental functions as follows:

Instruction:	
Regular	\$ 240,760
Vocational	232,644
Adult education	1,973
Support services:	
Pupil	3,493
Instructional staff	98,420
Board of education	790
Administration	9,200
Operation and maintenance of plant	115,764
Pupil transportation	5,287
Operation of non-instructional services	<u>7,510</u>
Total depreciation expense	<u>\$ 715,841</u>

Property held for resale of \$428,204 was purchased by the District for housing projects built by the District students. During the fiscal year, the District sold \$113,588 leaving a balance of \$428,204 yet to be sold. Proceeds from the sale of the land and house will be used for subsequent projects. The sale date of the property cannot be estimated therefore is included as a long-term asset.

Note 10 – Risk Management

A. Property and Liability

The District has contracted with Argonaut Insurance for their Property and Casualty Insurance Program. The program includes Property Insurance (which includes Flood, Earthquake, Inland Marine, Crime and Boiler and Machinery), General Liability Insurance with limits of \$1,000,000 each occurrence and \$3,000,000 aggregate (which includes Sexual Misconduct and Molestation Insurance and School Leaders E&O Insurance). The Auto Liability Insurance coverage has limits of \$1,000,000 combined single limit each accident. The District's property and casualty insurance program also has an Umbrella Liability Insurance policy with limits of \$3,000,000 each occurrence and \$3,000,000 aggregate.

The Liability Policy insures the District, the Board, the board members, administrators, employees, and volunteers with respect to their duties in connection with the District.

Settled claims have not exceeded the Property and Casualty Coverage in any of the last three years. There has not been a reduction in coverage from the prior year.

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B. Workers' Compensation

The District participates in the Ohio School Boards Association Workers' Compensation Group Rating Program (GRP), an insurance purchasing pool (Note 15). The intent of the GRP is to achieve the benefit of a reduced premium for the District by virtue of its grouping and representation with other participants in the GRP. The workers' compensation experience of the participating school districts is calculated as one experience and a common premium rate is applied to all school district in the GRP. Each participant pays its workers' compensation premium to the State based on the rate for the GRP rather than its individual rate. Total savings are then calculated and each participant's individual performance is compared to the overall savings percentage of the GRP.

A participant will then either receive money from or be required to contribute to the "Equity Pooling Fund". This "equity pooling" arrangement insures that each participant shares equally in the overall performance of the GRP. Participation in the GRP is limited to school districts that can meet the GRP's selection criteria. The firm of Gates McDonald & Co. provides administrative, cost control and actuarial services to the GRP.

C. Employee Medical Benefits

The District has elected to provide medical coverage through a self-insured program. The District uses the general fund to account for and finance its uninsured risks of loss in this program. The claims are serviced through the Lake County Council of Governments Health Care Benefits Program. The Lake County Council of Governments Health Care Benefits Program has stop loss coverage of 110 percent of expected claims. The claims liability as reported in the general fund was provided by the third party administrator and is based on the requirements of Governmental Accounting Standards Board Statement No. 30, which requires that a liability for unpaid claims costs, including estimates of costs relating to incurred but not reported claims, be reported. The estimate was not affected by incremental claim adjustment expenses and does not include other allocated or unallocated claim adjustment expenses.

The June 30, 2009 claims liability was determined based on the percentage of the District's participants to total pool participants. For the year ended June 30, 2009, the pool's cash reserves and claims liability were \$8,706,587 and \$2,728,000, respectively. The District's allocated pool percentage for the year ended June 30, 2009 was 3.6 percent, which represents \$313,603 and \$98,260 of pool cash reserves and claims liabilities, respectively.

	Balance at Beginning of Year	Current Year Claims	Current Year Payments	Balance at End of Year
2009	\$ 118,909	866,737	887,386	98,260
2008	\$ 117,362	769,139	767,592	118,909

AUBURN VOCATIONAL SCHOOL DISTRICT
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NOTES TO FINANCIAL STATEMENTS
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Note 11 – Defined Benefit Pension Plans

A. School Employee Retirement System

Plan Description - The District contributes to the School Employees Retirement System (SERS), a cost-sharing multiple employer pension plan. SERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the School Employees Retirement System, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3746.

Funding Policy - Plan members are required to contribute 10 percent of their annual covered salary and the District is required to contribute at an actuarially determined rate. The current District rate is 14 percent of annual covered payroll. A portion of the District's contribution is used to fund pension obligations with the remainder being used to fund health care benefits; for fiscal year 2009, 9.09 percent of annual covered salary was the portion used to fund pension obligations. The contribution requirements of plan members and employers are established and may be amended by the SERS' Retirement Board up to a statutory maximum amount of 10 percent for plan members and 14 percent for employers. Chapter 3309 of the Ohio Revised Code provides statutory authority for member and employer contributions. The District's required contributions for pension obligations to SERS for the fiscal years ended June 30, 2009, 2008 and 2007 were \$170,703, \$141,326 and \$169,999 respectively; 89.3 percent has been contributed for fiscal year 2009 and 100 percent for fiscal years 2008 and 2007.

B. State Teachers Retirement System

Plan Description - The District participates in the State Teachers Retirement System of Ohio (STRS Ohio), a cost-sharing, multiple employer public employee retirement plan. STRS Ohio provides retirement and disability benefits to members and death and survivor benefits to beneficiaries. STRS Ohio issues a stand-alone financial report that may be obtained by writing to STRS Ohio, 275 E. Broad St., Columbus, OH 43215-3771, by calling (888) 227-7877, or by visiting the STRS Ohio Web site at www.strsoh.org.

New members have a choice of three retirement plans, a Defined Benefit (DB) Plan, a Defined Contribution (DC) Plan and a Combined Plan. The DB plan offers an annual retirement allowance based on final average salary times a percentage that varies based on years of service, or an allowance based on a member's lifetime contributions and earned interest matched by STRS Ohio funds divided by an actuarially determined annuity factor. The DC Plan allows members to place all their member contributions and employer contributions equal to 10.5 percent of earned compensation into an investment account. Investment decisions are made by the member. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The member may elect to receive a lifetime monthly annuity or a lump sum withdrawal. The Combined Plan offers features of both the DC Plan and the DB Plan. In the Combined Plan, member contributions are invested by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan.

AUBURN VOCATIONAL SCHOOL DISTRICT
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The DB portion of the Combined Plan payment is payable to a member on or after age 60; the DC portion of the account may be taken as a lump sum or converted to a lifetime monthly annuity at age 50. Benefits are established by Chapter 3307 of the Ohio Revised Code.

A DB or Combined Plan member with five or more years credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of these active members who die before retirement may qualify for survivor benefits. Members in the DC Plan who become disabled are entitled only to their account balance. If a member of the DC Plan dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

Funding Policy - For the fiscal year ended June 30, 2009, plan members were required to contribute 10 percent of their annual covered salaries. The District was required to contribute 14 percent; 13 percent was the portion used to fund pension obligations. For fiscal year 2008, the portion used to fund pension obligations was also 13 percent. Contribution rates are established by the State Teachers Retirement Board, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. Chapter 3307 of the Ohio Revised Code provides statutory authority for member and employer contributions.

The District's required contributions for pension obligations to STRS Ohio for the fiscal years ended June 30, 2009, 2008, and 2007 were \$645,514, \$635,143, and \$645,241 respectively; 96 percent has been contributed for fiscal year 2009 and 100 percent for fiscal years 2008 and 2007. Contributions to the DC and Combined Plans for fiscal year 2009 were \$11,642 made by the District and \$33,605 made by the plan members.

Note 12 – Postemployment Benefits

A. School Employee Retirement System

Plan Description – The District participates in two cost-sharing multiple employer defined benefit OPEB plans administered by the School Employees Retirement System for non-certificated retirees and their beneficiaries, a Health Care Plan and a Medicare Part B Plan. The Health Care Plan includes hospitalization and physicians' fees through several types of plans including HMO's, PPO's and traditional indemnity plans as well as a prescription drug program. The Medicare Part B Plan reimburses Medicare Part B premiums paid by eligible retirees and beneficiaries up to a statutory limit. Benefit provisions and the obligations to contribute are established by the System based on authority granted by State statute. The financial reports of both Plans are included in the SERS Comprehensive Annual Financial Report which is available by contacting SERS at 300 East Broad St., Suite 100, Columbus, Ohio 43215-3746.

AUBURN VOCATIONAL SCHOOL DISTRICT
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Funding Policy – State statute permits SERS to fund the health care benefits through employer contributions. Each year, after the allocation for statutorily required benefits, the Retirement Board allocates the remainder of the employer contribution of 14 percent of covered payroll to the Health Care Fund. The Health Care Fund was established and is administered in accordance with Internal Revenue Code Section 401h. For 2009, 4.16 percent of covered payroll was allocated to health care. In addition, employers pay a surcharge for employees earning less than an actuarially determined amount; for 2009, this amount was \$35,800.

Active employee members do not contribute to the Health Care Plan. Retirees and their beneficiaries are required to pay a health care premium that varies depending on the plan selected, the number of qualified years of service, Medicare eligibility and retirement status.

The District's contributions for health care for the fiscal years ended June 30, 2009, 2008, and 2007 were \$119,999, \$82,032, and \$78,647 respectively; 82.68 percent has been contributed for fiscal year 2009 and 100 percent for fiscal years 2008 and 2007.

The Retirement Board, acting with advice of the actuary, allocates a portion of the employer contribution to the Medicare B Fund. For 2009, this actuarially required allocation was 0.75 percent of covered payroll. The District's contributions for Medicare Part B for the fiscal years ended June 30, 2009, 2008, and 2007 were \$14,084, \$10,183, and \$9,546 respectively; 89.3 percent has been contributed for fiscal year 2009 and 100 percent for fiscal years 2008 and 2007.

B. State Teachers Retirement System

Plan Description – The District contributes to the cost sharing multiple employer defined benefit Health Plan administered by the State Teachers Retirement System of Ohio (STRS Ohio) for eligible retirees who participated in the defined benefit or combined pension plans offered by STRS Ohio. Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare Part B premiums. The Plan is included in the report of STRS Ohio which may be obtained by visiting www.strsoh.org or by calling (888) 227-7877.

Funding Policy – Ohio law authorizes STRS Ohio to offer the Plan and gives the Retirement Board authority over how much, if any, of the health care costs will be absorbed by STRS Ohio. Active employee members do not contribute to the Plan. All benefit recipients pay a monthly premium. Under Ohio law, funding for post-employment health care may be deducted from employer contributions. For 2009, STRS Ohio allocated employer contributions equal to 1 percent of covered payroll to the Health Care Stabilization Fund. The District's contributions for health care for the fiscal years ended June 30, 2009, 2008, and 2007 were \$49,655, \$48,857, and \$46,088 respectively; 96 percent has been contributed for fiscal year 2009 and 100 percent for fiscal years 2008 and 2007.

AUBURN VOCATIONAL SCHOOL DISTRICT
LAKE COUNTY
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2009

Note 13 – Employee Benefits

Compensated Absences

The criteria for determining vacation and sick leave benefits are derived from negotiated agreements and State laws. Accumulated unused vacation time is paid to classified employees upon termination of employment. Teachers and administrators do not earn vacation time. Teachers, administrators and classified employees earn sick leave at the rate of one and one-fourth days per month. Upon retirement, an employee is paid for the accumulated sick days over 30 days annually up to a maximum of 300 accumulated sick days.

Note 14 – Jointly Governed Organizations

A. Ohio Schools Council

The Ohio Schools Council Association (Council) is a jointly governed organization among 101 school districts. The jointly governed organization was formed to purchase quality products and services at the lowest possible cost to the member districts. Each district supports the Council by paying an annual participation fee. The Council's Board consists of nine superintendents of the participating districts whose term rotates every year. The degree of control exercised by any school district is limited to its representation on the Board. Financial information can be obtained by contacting David Cottrell, the Executive Director of the Ohio Schools Council at 6133 Rockside Road, Suite 10, Independence, OH 44131.

The District participates in the Council's electric purchase program, which was implemented during fiscal year 1998. This program allows school districts to purchase electricity at reduced rates, if the school districts will commit to participating for an eight-year period. The participants make monthly payments based on estimated usage. Each June these estimated payments are compared to their actual usage for the year and any necessary adjustments are made.

Energy Acquisition Corp., a non-profit corporation with a self-appointing board, issued \$119,140,000 in debt to purchase eight years of electricity from Cleveland Electric Illuminating (CEI) for the participants. The participating school districts are not obligated in any manner for this debt. If a participating school district terminates its agreement, the district is required to repay the savings to CEI and CEI will refund the remaining prepayment related to that participant to Energy Acquisition Corp.

The District also participates in the Council's prepaid natural gas program, which was implemented during fiscal year 1999. This program allows school districts to purchase natural gas at reduced rates, if the school districts will commit to participating for a twelve-year period. The participants make monthly payments based on estimated usage. Each September these estimated payments are compared to their actual usage for the year and any necessary adjustments are made.

**AUBURN VOCATIONAL SCHOOL DISTRICT
LAKE COUNTY
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2009**

The City of Hamilton, a municipal corporation and political subdivision duly organized and existing under the laws of the State of Ohio, issued \$89,450,000 in debt to purchase twelve years of natural gas from CMS Energy Corporation for the participants. The participating school districts are not obligated in any manner for this debt. If a participating school district terminates its agreement, the district is entitled to recover that amount, if any, of its contributions to the operating fund, which are not encumbered for its share of program administrative costs.

B. Lake-Geauga Computer Association

The Lake-Geauga Computer Association (LGCA) is a jointly governed organization among two county consortiums of Ohio school districts. The jointly governed organization was formed for the purpose of applying modern technology with the aid of computers and other electronic equipment to administrative and instructional functions among member districts. Each of the governments of these schools supports LGCA based on a per pupil charge. LGCA is governed by an Assembly consisting of two representatives from each participating school district. The degree of control exercised by any participating school district is limited to its representation on the Assembly. Continued existence of the LGCA Computer Center is not dependent on the District's continued participation. During fiscal year 2009, the District contributed \$20,681 to LGCA. Financial information can be obtained from LGCA, 8221 Auburn Road, Painesville, OH 44077.

Note 15 – Insurance Purchasing Pool

The District participates in the Ohio School Boards Association Workers' Compensation Group Rating Program (GRP), and insurance purchasing pool. The GRP's business and affairs are conducted by a three member Board of Directors consisting of the President, the President-Elect and the Immediate Past President of the OSBA. The Executive Director of the OSBA, or his designee, serves as coordinator of the program. Each year the participating school districts pay an enrollment fee to the GRP to cover the costs of administering the program.

Note 16 – Claims Servicing Pool

The District participates in the Lake County Council of Governments Health Care Benefits (HCBP) Self Insurance Program, a claims servicing pool comprised of eleven Lake County school districts. Each school district has a representative on the assembly (usually the superintendent or designee). Each member pays an administrative fee to the pool. The plan's business and affairs are conducted by a five-member Board of Directors elected by the HCBP's assembly. The assembly elects officers for one-year terms to serve on the Board of Directors. All participating members retain their risk and are completely responsible for paying their own claims. The HCBP acts solely as the claims servicing agent.

**AUBURN VOCATIONAL SCHOOL DISTRICT
LAKE COUNTY
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2009**

Note 17 – Contingencies

A. Grants

The District received financial assistance from federal and state agencies in the form of grants. The expenditure of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the general fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the District at June 30, 2009.

B. Litigation

The District is a party to legal proceedings. The District is of the opinion that ultimate disposition of claims will not have a material effect, if any, on the financial condition of the District.

Note 18 – Interfund Transactions

Interfund balances at June 30, 2009 consisted of the following:

Advances to general fund from:	
Adult education fund	\$ 150,000

As of June 30, 2009, all interfund loans outstanding are classified as long-term and are anticipated to be repaid at a future date.

Transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, (2) move receipts restricted to debt service from the fund collecting the receipts to the debt service fund as debt service payments become due, and (3) use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

Interfund transfers for the year ended June 30, 2009, consisted of the following:

Transfers to nonmajor governmental funds from:	
General fund	\$ 25,000

**AUBURN VOCATIONAL SCHOOL DISTRICT
LAKE COUNTY
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2009**

Note 19 – Set-Asides

The District is required by State statute to annually set aside in the general fund an amount based on a statutory formula for the purchase of textbooks and other instructional materials and an equal amount for the acquisition and construction of capital improvements. Amounts not spent by year end or offset by similarly restricted resources received during the year must be held in cash at year end and carried forward to be used for the same purposes in future years. In prior years, the District was also required to set aside money for budget stabilization.

The following cash basis information describes the change in the fiscal year end set aside amounts for textbooks and capital acquisition. Disclosure of this information is required by State statute.

	Textbooks Instructional Materials <u>Reserve</u>	Capital Improvements <u>Reserve</u>
Set-aside reserve balance as of June 30, 2008	\$ (884,269)	\$ -
Current year set-aside requirement	56,740	56,740
Qualifying disbursements	<u>(293,525)</u>	<u>(565,583)</u>
Total	<u>\$ (1,121,054)</u>	<u>\$ (508,843)</u>
 Set-aside balance as of June 30, 2009 and carried forward to future fiscal years	 <u>\$ (1,121,054)</u>	 <u>\$ -</u>

Although the District had qualifying disbursements during the fiscal year that reduced the set-aside amount to below zero, only the excess expenditures for the textbook reserve can be carried forward to the next fiscal year.

Note 20 – Long-Term Obligations

Changes in long-term obligations of the District during fiscal year 2009 were as follows:

	Outstanding <u>June 30, 2008</u>	<u>Additions</u>	<u>Deductions</u>	Outstanding <u>June 30, 2009</u>	Amounts Due in <u>One Year</u>
Compensated absences	\$ 522,655	\$ 285,011	\$ (185,986)	\$ 621,680	\$ 229,534
Total long-term obligations	<u>\$ 522,655</u>	<u>\$ 285,011</u>	<u>\$ (185,986)</u>	<u>\$ 621,680</u>	<u>\$ 229,534</u>

Compensated absences will be paid from the fund from which the employees' are paid.

AUBURN VOCATIONAL SCHOOL DISTRICT
LAKE COUNTY
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2009

Note 21 – New Accounting and Reporting Standards

On December 1, 2006, the GASB issued Statement No. 49, *Accounting and Financial Reporting for Pollution Remediation Obligations*. The District has considered the implications of this statement and has determined that it has no impact on the financial statements or note disclosures for the current period.

On November 21, 2007, the GASB issued Statement No. 52, *Land and Other Real Estate Held as Investments by Endowments*. The District has considered the implications of this statement and has determined that it has no impact on the financial statements or note disclosures for the current period.

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Charles E. Harris & Associates, Inc.
Certified Public Accountants

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS REQUIRED BY GOVERNMENT AUDITING STANDARDS**

Auburn Vocational School District
Lake County
8140 Auburn Road
Concord Township, OH 44077

To the Board of Education:

We have audited the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Auburn Vocational School District, Lake County, Ohio (the District) as of and for the year ended June 30, 2009, which collectively comprise the District's financial statements and have issued our report thereon dated December 18, 2009. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Controls Over Financial Reporting

In planning and performing our audit, we considered the District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the District's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the District's financial statements that is more than inconsequential will not be prevented or detected by the District's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the District's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance or other matter that is required to be reported under *Government Auditing Standards*, which is described in the accompanying Schedule of Findings as item 2009-AVSD-01.

This report is intended solely for the information and use of the management, District, and the audit committee and is not intended to be and should not be used by anyone other than these specified parties.

Charles E. Harris & Associates, Inc.
December 18, 2009

**AUBURN VOCATIONAL SCHOOL DISTRICT
LAKE COUNTY
SCHEDULE OF FINDINGS
JUNE 30, 2009**

FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS
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FINDING NUMBER 2009-AVSD-01 Noncompliance Citation

Ohio Rev. Code Section 5705.39 requires that total appropriations from each fund not exceed total estimated fund resources from each fund as certified by the county budget commission. This section also provides that no appropriation measure shall become effective until the District obtains the County Auditor's certificate that total appropriations from each fund do not exceed the total official estimate or amended official estimate when amending estimated resources.

At June 30, 2009, the following fund's appropriations exceeded total estimated resources:

Special Revenue Fund:

Vocational Education Carl D. Perkins Fund (\$69,373)

We recommend that the District monitor appropriations and estimated resources on a monthly basis.

Management's Response:

The District does monitor appropriations on a monthly basis and the monthly status reports appear in the board's meeting minutes. This was an unusual situation in that funding was changing and cash payments arrived late in June causing some confusion. The final appropriations were approved in early May and the District received \$109,534 in mid June.

In the future, the Treasurer will request a special board meeting in June in order to be more accurate.

**AUBURN VOCATIONAL SCHOOL DISTRICT
LAKE COUNTY**

SCHEDULE OF PRIOR AUDIT FINDINGS

The prior audit report, for the year ending June 30, 2008, reported no material citations or recommendations.

INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

Auburn Vocational School District
Lake County
8140 Auburn Road
Concord Township, OH 44077

To the Board of Education:

Ohio Revised Code Section 117.53 states “the auditor of state shall identify whether the school district or community school has adopted an anti-harassment policy in accordance with Section 3313.666 of the Ohio Revised Code. This determination shall be recorded in the audit report. The auditor of state shall not prescribe the content or operation of the any anti-harassment policy adopted by a school district or community school.”

Accordingly, we have performed the procedures enumerated below, which we agreed to by the Board, solely to assist the Board in evaluating whether the Auburn Vocational School District has adopted an anti-harassment policy in accordance with Ohio Revised Code Section 3313.666. Management is responsible for complying with this requirement. The agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the Board. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any purpose.

1. We noted that the Board adopted an anti-harassment policy at its meeting on May 14, 2009.
2. We read the policy, noting it included the following requirements for Ohio Revised Code Section 3313.666 (B):
 - (1) A statement prohibiting harassment, intimidation, or bullying of any students on school property or at school-sponsored events;
 - (2) A definition of harassment, intimidation, or bullying that includes the definition in division (A) of Ohio Revised Code Section 3313.666;
 - (3) A procedure for reporting prohibited incidents;
 - (4) A requirement that school personnel report prohibited incidents of which they are aware to the school principal or other administrator designated by the principal;

- (5) A requirement that parents or guardians of any student involved in a prohibited incident to be notified and, to the extent permitted by section 3319.321 of the Revised Code and the “Family Educational Rights and Privacy Act of 1974,” 88 Stat. 571, 20 U.S.C. 1232q, as amended, have access to any written reports pertaining to the prohibited incident;
- (6) A procedure for documenting any prohibited incident that is reported;
- (7) A procedure for responding to and investigating any report incidents;
- (8) A strategy for protecting a victim from additional harassment, intimidation, or bullying, and from retaliation following a report;
- (9) A disciplinary procedure from any student guilty of harassment, intimidation or bullying, which shall not infringe on any student’s rights under the first amendment to the Constitution of the United States;
- (10) A requirement that the district administration semiannually provide the president of the district board a written summary of all report incidents and post the summary on its web site, if the district has a web site, to the extent permitted by section 3319.321 of the Revised Code and the “Family Educational Rights and Privacy Act of 1974,” 88 Stat. 571, 20 U.S.C. 1232q, as amended.

We were not engaged to and did not conduct an examination, the objective of which would be the expression of an opinion on compliance with the anti-harassment policy. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Board and is not intended to be and should not be used by anyone other than these specified parties.

Charles E. Harris & Associates, Inc.
December 18, 2009



Mary Taylor, CPA
Auditor of State

AUBURN VOCATIONAL SCHOOL DISTRICT
LAKE COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

CERTIFIED
FEBRUARY 9, 2010