



Mary Taylor, CPA
Auditor of State

**DIXON EARLY LEARNING CENTER
COLUMBIANA COUNTY**

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Mary Taylor, CPA

Auditor of State

INDEPENDENT ACCOUNTANTS' REPORT

Dixon Early Learning Center
Columbiana County
333 North Middle Street
Columbiana, Ohio 44408

To the Governing Board:

We have audited the accompanying financial statements of the Dixon Early Learning Center, Columbiana County, Ohio (the "Center"), as of and for the year ended June 30, 2009, which collectively comprise the Center's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Center's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of Dixon Early Learning Center, Columbiana County, Ohio, as of June 30, 2009, and the respective changes in financial position and cash flows, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated July 12, 2010, on our consideration of the Center's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

Management's Discussion and Analysis is not a required part of the basic financial statements but is supplementary information accounting principles generally accepted in the United States of America requires. We have applied certain limited procedures, consisting principally of inquiries of management regarding the methods of measuring and presenting the required supplementary information. However, we did not audit the information and express no opinion on it.

A handwritten signature in black ink that reads "Mary Taylor". The signature is written in a cursive, flowing style.

Mary Taylor, CPA
Auditor of State

July 12, 2010

Dixon Early Learning Center, Ohio
Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2009
Unaudited

This discussion and analysis of the Dixon Early Learning Center's (the "Center") financial performance provides an overall review of the Center's financial activities for the fiscal year ended June 30, 2009. The intent of this discussion and analysis is to look at the Center's financial performance as a whole. Readers should also review the financial statements and the notes to the basic financial statements to enhance their understanding of the Center's financial performance.

Financial Highlights

Key financial highlights for fiscal year 2009 are as follows:

- Dixon Early Learning Center opened its doors to 85 kindergarten students on September 3, 2009. The Center is a community conversion school within Columbiana Exempted Village School District dedicated to children and families as they strive to achieve their full potential.
- The Center received an Ohio Department of Education start up grant of \$450,000, to be received over three years. The grant was used to purchase instructional materials, furniture, smart boards and computers.
- The Center was designed with an emphasis on meeting the individual learning needs of children, including those with disabilities and/or gifted and talented students.
- The Center is cognizant of providing the best education while staying within projected revenues.
- The Center uses a single enterprise fund to report its financial activity. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts.

This annual report consists of two parts, the MD&A and the basic financial statements. The basic financial statements include a statement of net assets, statement of revenues, expenses and changes in net assets and a statement of cash flows. Entity-wide information is not presented separately since the Center only uses one fund to account for its operations.

The Statement of Net Assets and the Statement of Revenues, Expenses and Changes in Net Assets answer the question, "How did we do financially in fiscal year 2009?" These statements include all assets and liabilities, both financial and capital, and short-term and long-term, using the accrual basis of accounting and economic resources focus, which is similar to the accounting used by most private-sector companies. Accrual accounting takes into account all of the current year's revenues and expenses regardless of when cash is received or paid.

Table 1 reflects the net assets for fiscal year 2009. Since it is the first year the Center has prepared a statement of net assets, comparisons to fiscal year 2008 are not available. In future years, when prior year information is available, a comparative analysis of government-wide data will be presented.

Dixon Early Learning Center, Ohio
Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2009
Unaudited

(Table 1)
Net Assets

	2009
Assets	
Current and Other Assets	\$8,578
Capital Assets, Net	39,092
<i>Total Assets</i>	\$47,670
 Net Assets	
Invested in Capital Assets	\$39,092
Unrestricted	8,578
<i>Total Net Assets</i>	\$47,670

Table 2 shows the changes in net assets for fiscal year 2009. Since it is the first year the Center has prepared a statement of activities, receipt and disbursement comparisons to fiscal year 2008 are not available. In future years, when prior year information is available, a comparative analysis of government-wide data will be presented.

(Table 2)
Changes in Net Assets

	2009
Operating Revenues	
Foundation Payments	\$248,170
Charges for Services	11,133
<i>Total Operating Revenues</i>	259,303
 Non-Operating Revenues	
Operating Grants	166,217
<i>Total Revenues</i>	425,520
 Operating Expenses	
Purchased Services	316,915
Materials and Supplies	53,486
Depreciation	7,449
<i>Total Expenses</i>	377,850
 <i>Increase in Net Assets</i>	 47,670
Net Assets Beginning of Year	0
Net Assets End of Year	\$47,670

Although the Center relies heavily upon the State School Foundation Program to support its operations, the Center actively solicits and receives additional grant and entitlement funds to help offset some operating costs.

Dixon Early Learning Center, Ohio
Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2009
Unaudited

The Center has carefully planned its financial existence by forecasting its revenues and expenses over the next five fiscal years.

Capital Assets

At the end of fiscal year 2009, the Center had \$39,092 invested in furniture, fixtures and equipment. The Center purchased thirty-eight computers and five smart boards with the Ohio Department of Education start up grant. For more information on the Center's capital assets, see Note 4 of the basic financial statements.

Debt

The Center had no outstanding debt at June 30, 2009.

Center Outlook

The Dixon Early Learning Center Board and administration closely monitor the Center's revenues and expenses and are doing everything in their power to make sure every dollar is being used efficiently and effectively.

Contacting the Center's Financial Management

This financial report is designed to provide our community with a general overview of the Center's finances and to show the Center's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact Ms. Lori Posey, Treasurer at Dixon Early Learning Center, 333 North Middle Street, Columbiana, OH 44408. The Treasurer may also be contacted by phone at (330) 482-5352 or by email at lori.posey@columbiaschools.org.

Basic Financial Statements

Dixon Early Learning Center

Statement of Net Assets

June 30, 2009

Assets

Current Assets:

Cash and Cash Equivalents \$8,578

Noncurrent Assets:

Depreciable Capital Assets, Net 39,092

Total Assets \$47,670

Net Assets

Invested in Capital Assets \$39,092

Unrestricted 8,578

Total Net Assets \$47,670

See accompanying notes to the basic financial statements

Dixon Early Learning Center
*Statement of Revenues, Expenses and
Changes in Net Assets
For the Fiscal Year Ended June 30, 2009*

Operating Revenues	
Foundation Payments	\$248,170
Charges for Services	<u>11,133</u>
<i>Total Operating Revenues</i>	<u>259,303</u>
Operating Expenses	
Purchased Services	316,915
Materials and Supplies	53,486
Depreciation	<u>7,449</u>
<i>Total Operating Expenses</i>	<u>377,850</u>
<i>Operating Loss</i>	(118,547)
Non-Operating Revenues	
Operating Grants	<u>166,217</u>
<i>Change in Net Assets</i>	47,670
<i>Net Assets Beginning of Year</i>	<u>0</u>
<i>Net Assets End of Year</i>	<u><u>\$47,670</u></u>

See accompanying notes to the financial statements

Dixon Early Learning Center
Statement of Cash Flows
For the Fiscal Year Ended June 30, 2009

<i>Increase (Decrease) in Cash and Cash Equivalents</i>	
Cash Flows from Operating Activities	
Cash Received from State of Ohio	\$248,170
Cash Received from Customers	11,133
Cash Payments to Suppliers for Goods and Services	<u>(370,401)</u>
<i>Net Cash Used for Operating Activities</i>	(111,098)
Cash Flows from Noncapital Financing Activities	
Operating Grants Received	166,217
Cash Flows from Capital and Related Financing Activities	
Payments for Capital Acquisitions	<u>(46,541)</u>
<i>Net Increase in Cash and Cash Equivalents</i>	8,578
<i>Cash and Cash Equivalents Beginning of Year</i>	<u>0</u>
<i>Cash and Cash Equivalents End of Year</i>	<u><u>\$8,578</u></u>
<i>Reconciliation of Operating Loss to Net Cash Used for Operating Activities</i>	
<i>Operating Loss</i>	(\$118,547)
<i>Adjustment</i>	
Depreciation	<u>7,449</u>
<i>Net Cash Used for Operating Activities</i>	<u><u>(\$111,098)</u></u>

See accompanying notes to the financial statements

Dixon Early Learning Center, Ohio

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2009*

Note 1 – Description of the Center and Reporting Entity

The Dixon Early Learning Center (the “Center”) is a community school as provided for by Ohio Revised Code Chapters 3314 and 1702 located within the Columbiana Exempted Village School District. The Center, which is part of the State’s education program, is independent of any school district and is nonsectarian in its programs, admission policies, employment practices and all other operations. The Center may sue and be sued in its own name, acquire facilities as needed and contract for services necessary for the operation of the Center.

The creation of the Center was initially proposed to the Ohio Department of Education by the Columbiana Exempted Village School District and other members of the community on March 11, 2008. The Ohio Department of Education approved the proposal and entered into a contract with the Dixon Early Learning Center, which provided for the commencement of Center operations on September 2, 2008.

The Center operates under a three-member Board of Directors (the “Board”). New members are appointed by the remaining board members within 30 days of the date the position becomes open. If a consensus on the new member is not reached by the remaining board members within 30 days, the Columbiana Exempted Village School District Board of Education will appoint the new member. The Board is responsible for carrying out the provisions of the contract which include, but are not limited to, State-mandated provisions regarding student population, curriculum, academic goals, performance standards and qualifications of teachers. The Center provides services to 85 students in kindergarten.

These financial statements present only the financial activity and balances of Dixon Early Learning Center.

The Center participates in one jointly governed organization, the Area Cooperative Computerized Educational Service System Council of Governments. This organization is presented in Note 5 to the basic financial statements

Note 2 – Summary of Significant Accounting Policies

The financial statements of the Center have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental nonprofit organizations. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The Center also applies Financial Accounting Standards Board (FASB) statements and interpretations issued on or before November 30, 1989, provided they do not conflict with or contradict GASB pronouncements. The Center has elected not to apply FASB Pronouncements and Interpretations issued after November 30, 1989. The more significant of the Center’s accounting policies are described below.

Basis of Presentation

The Center’s basic financial statements consist of a statement of net assets, a statement of revenues, expenses and changes in net assets, and a statement of cash flows.

During the fiscal year, the Center segregates transactions related to certain Center functions or activities into separate funds in order to aid financial management and to demonstrate legal compliance. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. For financial reporting, the Center uses a single enterprise fund presentation.

Dixon Early Learning Center, Ohio

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2009*

Enterprise fund reporting focuses on the determination of the change in net assets, financial positions and cash flows. An enterprise fund may be used to account for any activity for which a fee is charged to external users for goods and services.

Measurement Focus

The accounting and financial reporting treatment of an entity's financial transactions is determined by the entity's measurement focus. Enterprise fund accounting uses a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operation of the Center are included on the statement of net assets. The statement of changes in net assets presents increases (i.e., revenues) and decreases (i.e., expenses) in net total assets. The statement of cash flows provides information about how the Center finances and meets its cash flow needs.

Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Basis of accounting relates to the timing of the measurements made.

The accrual basis of accounting is used for reporting purposes. Revenues resulting from exchange transactions, in which each party gives and receives essentially equal value, are recorded when the exchange takes place. Revenues resulting from nonexchange transactions, in which the Center receives value without directly giving equal value in return, such as grants and entitlements, are recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements including timing requirements, which specify the fiscal year when the resources are required to be used or the fiscal year when use is first permitted; matching requirements, in which the Center must provide local resources to be used for a specified purpose; and expenditure requirements, in which the resources are provided to the Center on a reimbursement basis. Expenses are recognized at the time they are incurred.

Revenues – Exchange and Non-Exchange Transactions

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place.

Non-exchange transactions, in which the Center receives value without directly giving equal value in return, include grants, entitlements, and donations. Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the fiscal year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which the Center must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the Center on a reimbursement basis.

Expenses

Expenses are recognized at the time they are incurred.

Dixon Early Learning Center, Ohio

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2009*

Cash and Cash Equivalents

To improve cash management, cash received by the Center is pooled. Monies for all funds are maintained in this pool. Individual fund integrity is maintained through Center records. Interest in the pool is presented as “equity in pooled cash and cash equivalents”. The Center had no investments during the fiscal year or at fiscal year end.

Capital Assets and Depreciation

Capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. The Center maintains a capitalization threshold of six hundred and fifty dollars. The Center does not possess any infrastructure.

Improvements are capitalized. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized.

Depreciation of the furniture, fixtures and equipment is computed using the straight-line method over an estimated useful life of five years.

Net Assets

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets consist of capital assets, net of accumulated depreciation. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Center or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. The Center applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available. The Center did not have any restricted net assets as of June 30, 2009.

Operating Revenues and Expenses

Operating revenues are those revenues that are generated directly from primary activities. For the Center, these revenues include certain intergovernmental revenues and charges for services. Operating expenses are necessary costs incurred to provide the goods or services that are the primary activity of the Center. Revenues and expenses which do not meet these definitions are reported as nonoperating.

Intergovernmental Revenues

The Center currently participates in the State Foundation Program and the State Special Education Program. Revenues received from these programs are recognized as operating revenues in the accounting period in which all eligibility requirements have been met. Eligibility requirements include timing requirements which specify the year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements in which the Center must provide local resources to be used for a specified purpose and expenditure requirements in which the resources are provided to the Center on a reimbursement basis.

The amount of these grants is directly related to the number of students enrolled in the Center. The Ohio Department of Education conducts reviews of enrollment data and full-time equivalency calculations made by the Center. These reviews are conducted to ensure the centers are reporting accurate student enrollment data to the State, upon which State foundation is calculated.

Dixon Early Learning Center, Ohio

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2009

The remaining grants and entitlements received by the Center are recognized as non-operating revenues in the accounting period in which eligibility requirements have been met.

Estimates

The presentation of the financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

Budgetary Process

Unlike other public schools located in the State of Ohio, community schools are not required to follow budgetary provisions set forth in Ohio Revised Code Chapter 5705, unless specifically provided in the contract with its Sponsor. The contract between the Center and its Sponsor requires an annual budget. A regular review of the budget is also performed and updated during the fiscal year as circumstances change and actual figures become available.

Note 3 – Change in Accounting Principles

For fiscal year 2009, the Center has implemented Governmental Accounting Standard Board (GASB) Statement No. 49, “Accounting and Financial Reporting for Pollution Remediation Obligations,” Statement No. 52, “Land and Other Real Estate Held as Investments by Endowments”, Statement No. 55, “The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments,” and Statement No. 56, “Codification of Accounting and Financial Reporting Guidance Contained in the AICPA Statements on Auditing Standards.”

GASB Statement No. 49 addresses accounting and financial reporting standards for pollution (including contamination) remediation obligations, which are obligations to address the current or potential detrimental effect of existing pollution by participating in pollution remediation activities such as site assessments and cleanup. The implementation of this statement did not result in any change to the Center’s financial statements.

GASB Statement No. 52 establishes consistent standards for the reporting of land and other real estate held as investments by essentially similar entities. It requires endowments to report their land and other real estate investments at fair value. Governments are also required to report the changes in fair value as investment income and to disclose the methods and significant assumptions employed to determine fair value. The implementation of this statement did not result in any change in the Center’s financial statements.

GASB Statement No. 55 incorporates the hierarchy of generally accepted accounting principles (GAAP) for state and local governments into the GASB authoritative literature. The GAAP hierarchy consists of the sources of accounting principles used in the preparation of financial statements of state and local governmental entities that are presented in conformity with GAAP, and the framework for selecting those principles. The implementation of this statement did not result in any change in the Center’s financial statements.

GASB Statement No. 56 incorporates accounting and financial reporting guidance previously only contained in the American Institute of Certified Public Accountants’ and auditing literature into the GASB’s accounting and financial reporting literature for state and local governments. The statement’s guidance addresses related party transactions, going concern considerations, and subsequent events from the AICPA literature. The implementation of this statement did not result in any change in the Center’s financial statements.

Dixon Early Learning Center, Ohio

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2009*

Note 4 - Capital Assets

Capital asset activity for the fiscal year ended June 30, 2009, was as follows:

	Balance 6/30/08	Additions	Reductions	Balance 6/30/09
Furniture, fixtures and equipment	\$0	\$46,541	\$0	\$46,541
Less: Accumulated Depreciation	0	(7,449)	0	(7,449)
Total Capital Assets, Net of Depreciation	<u>\$0</u>	<u>\$39,092</u>	<u>\$0</u>	<u>\$39,092</u>

Note 5 - Jointly Governed Organization

The Area Cooperative Computerized Educational Service System Council of Governments (ACCESS) is a computer network which provides data services to twenty-three school districts. The jointly governed organization was formed for the purpose of applying modern technology with the aid of computers and other electronic equipment to the administrative and instructional functions among member districts. Each of the governments of these schools supports ACCESS based upon a per pupil charge, which was \$99 for fiscal year 2009 and \$930 for other service fees. Eighty percent of the per pupil charges were paid for through the USAC Schools and Libraries (E-Rate) Program discount. The Center did not make a payment to ACCESS during fiscal year 2009.

ACCESS is governed by an assembly consisting of superintendents or other designees of the member school districts. The assembly exercises total control over the operation of ACCESS including budgeting, appropriating, contracting and designating management. All of ACCESS revenues are generated from charges for services and State funding.

Financial information can be obtained from the Treasurer for the Mahoning County Educational Service Center, who serves as fiscal agent, at 100 Debartolo Place, Suite 220, Youngstown, Ohio 44512-7019.

Note 6 – Risk Management

The Center is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During fiscal year 2009, the Center’s sponsor carried comprehensive coverage on all their school buildings. This policy cannot be broken out on a per school basis, and therefore is presented on a cumulative basis. During fiscal year 2009, the sponsor contracted with Indiana Insurance for various types of insurance. Coverage is as follows:

Coverage	Amount
Building and Contents - replacement cost (\$1,000 deductible)	\$25,454,700
Inland Marine Coverage (\$500 deductible)	100,000
Schedule Property (\$500 deductible)	767,950
Automobile Liability (\$500 deductible)	1,000,000
General Liability:	
Per Occurrence	1,000,000
Total Per Year	2,000,000
Commercial Umbrella Liability Policy	2,000,000

Dixon Early Learning Center, Ohio

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2009

Settled claims have not exceeded this commercial coverage in any of the past three years and there have been no significant reductions in insurance coverage from the prior year.

Note 7 – Contingencies

Grants

The Center received financial assistance from federal and state agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the Center at June 30, 2009.

Litigation

As of June 30, 2009, the Center was not party to any legal proceedings.

Note 8 – Purchased Services

For the period of July 1, 2008 through June 30, 2009, purchased service expenses were payments for services rendered by various vendors as follows:

Teacher Services	\$256,986
Instruction Support Services	37,243
Legal Fees	15,187
Principal Services	3,750
EMIS Services	3,000
Miscellaneous	749
Total	<u><u>\$316,915</u></u>

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Mary Taylor, CPA

Auditor of State

INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

Dixon Early Learning Center
Columbiana County
333 North Middle Street
Columbiana, Ohio 44408

To the Governing Board:

We have audited the financial statements of Dixon Early Learning Center, Columbiana County, Ohio (the "Center"), as of and for the year ended June 30, 2009, which collectively comprise the Center's basic financial statements and have issued our report thereon dated July 12, 2010. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Center's internal control over financial reporting as a basis for designing our audit procedures for expressing our opinions on the financial statements, but not to opine on the effectiveness of the Center's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the Center's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Center's ability to initiate, authorize, record, process, or report financial data reliably in accordance with its applicable accounting basis, such that there is more than a remote likelihood that the Center's internal control will not prevent or detect a more-than-inconsequential financial statement misstatement.

A material weakness is a significant deficiency, or combination of significant deficiencies resulting in more than a remote likelihood that the Center's internal control will not prevent or detect a material financial statement misstatement.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all internal control deficiencies that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider material weaknesses, as defined above.

Compliance and Other Matters

As part of reasonably assuring whether the Center's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

We did note certain noncompliance or other matters that we reported to the Center's management in a separate letter dated July 12, 2010.

We intend this report solely for the information and use of management, the Governing Board, and the Community School's sponsor. We intend it for no one other than these specified parties.



Mary Taylor, CPA
Auditor of State

July 12, 2010



Mary Taylor, CPA

Auditor of State

INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

Dixon Early Learning Center
Columbiana County
333 North Middle Street
Columbiana, OH 44408

To the Governing Board:

Ohio Revised Code Section 117.53 states "the Auditor of State shall identify whether the school district or community school has adopted an anti-harassment policy in accordance with Section 3313.666 of the Ohio Revised Code. This determination shall be recorded in the audit report. The Auditor of State shall not prescribe the content or operation of any anti-harassment policy adopted by a school district or community school."

Accordingly, we have performed the procedures enumerated below, which were agreed to by the Board, solely to assist the Board in evaluating whether Dixon Early Learning Center (the "Center") has adopted an anti-harassment policy in accordance with Ohio Revised Code Section 3313.666. Management is responsible for complying with this requirement. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the Board. Consequently; we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

1. We noted the Board adopted an anti-harassment policy at its meeting on April 16, 2009.
2. We read the policy, noting it included the following requirements from Ohio Revised Code Section 3313.666(B):
 - (1) A statement prohibiting harassment, intimidation, or bullying of any student on school property or at school-sponsored events;
 - (2) A definition of harassment, intimidation, or bullying that includes the definition in division (A) of Ohio Revised Code Section 3313.666;
 - (3) A procedure for reporting prohibited incidents;
 - (4) A requirement that school personnel report prohibited incidents of which they are aware to the school principal or other administrator designated by the principal;
 - (5) A requirement that parents or guardians of any student involved in a prohibited incident be notified and, to the extent permitted by section 3319.321 of the Ohio Revised Code and the "Family Educational Rights and Privacy Act of 1974," 88 Stat. 571, 20 U.S.C. 1232q, as amended, have access to any written reports pertaining to the prohibited incident;
 - (6) A procedure for documenting any prohibited incident that is reported;

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- (7) A procedure for responding to and investigating any reported incident;
- (8) A strategy for protecting a victim from additional harassment, intimidation, or bullying, and from retaliation following a report;
- (9) A disciplinary procedure for any student guilty of harassment, intimidation, or bullying, which shall not infringe on any student's rights under the first amendment to the Constitution of the United States;
- (10) A requirement that the district administration semiannually provide the president of the district board a written summary of all reported incidents and post the summary on its web site, if the district has a web site, to the extent permitted by section 3319.321 of the Ohio Revised Code and the "Family Educational Rights and Privacy Act of 1974," 88 Stat. 571, 20 U.S.C. 1232q, as amended.

We were not engaged to and did not conduct an examination, the objective of which would be the expression of an opinion on compliance with the anti-harassment policy. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Board and Center's sponsor, and is not intended to be and should not be used by anyone other than these specified parties.



Mary Taylor, CPA
Auditor of State

July 12, 2010



Mary Taylor, CPA
Auditor of State

DIXON EARLY LEARNING CENTER

COLUMBIANA COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
AUGUST 12, 2010**