



**LAKE COUNTY EDUCATIONAL SERVICE CENTER  
LAKE COUNTY**

**SINGLE AUDIT**

**FOR THE YEAR ENDED JUNE 30, 2009**



**Mary Taylor, CPA**  
Auditor of State



**LAKE COUNTY EDUCATIONAL SERVICE CENTER  
LAKE COUNTY**

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**LAKE COUNTY EDUCATIONAL SERVICE CENTER  
LAKE COUNTY**

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# Mary Taylor, CPA

Auditor of State

## INDEPENDENT ACCOUNTANTS' REPORT

Lake County Educational Service Center  
Lake County  
30 South Park Place, Suite 320  
Painesville, Ohio 44077

To the Members of the Board:

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Lake County Educational Service Center, Lake County, Ohio, (the Center) as of and for the year ended June 30, 2009, which collectively comprise the Center's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Center's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinions.

As described in Note 17 to the financial statements, the Center restated the July 1, 2008 governmental activities net assets and governmental fund balances from the cash basis reporting to reporting in conformity with accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Lake County Educational Service Center, Lake County, Ohio, as of June 30, 2009, and the respective changes in financial position and, where applicable, cash flows, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated March 3, 2010, on our consideration of the Center's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

Management's Discussion and Analysis and budgetary comparisons for the General and IDEA funds are not a required part of the basic financial statements but is supplementary information the Governmental Accounting Standards Board requires. We have applied certain limited procedures, consisting principally of inquiries of management regarding the methods of measuring and presenting the required supplementary information. However, we did not audit the information and express no opinion on it.

We conducted our audit to opine on the financial statements that collectively comprise the Center's basic financial statements. The Federal Awards Receipts and Expenditures Schedule presents additional information and is required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. It is not a required part of the basic financial statements. We subjected this schedule to the auditing procedures applied in our audit of the basic financial statements. In our opinion, this information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

A handwritten signature in cursive script that reads "Mary Taylor".

**Mary Taylor, CPA**  
Auditor of State

March 2, 2010

**Lake County Educational Service Center, Ohio**  
**Management's Discussion and Analysis**  
**For the Fiscal Year Ended June 30, 2009**  
**(Unaudited)**

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The discussion and analysis of the Lake County Educational Service Center's (Center) financial performance provides an overall review of the Center's financial activities for the fiscal year ended June 30, 2009. The discussion and analysis is within the limitations of the Center's cash basis accounting. Readers should also review the notes to the basic financial statements and financial statements to enhance their understanding of the Center's performance.

**Financial Highlights**

Key financial highlights for fiscal year 2009 are as follows:

- Net assets of governmental activities increased \$571,081 in fiscal year 2009.
- General revenues accounted for \$2,216,677 in revenue or 17.7% of total revenues. Program specific revenues in the form of charges for services and sales, grants and contributions accounted for \$10,331,741 or 82.3% of total revenues of \$12,548,418 .
- The Center had \$11,977,337 in expenses related to governmental activities; \$10,331,741 of these disbursements were offset by program specific charges for services, grants or contributions. General receipts of \$2,216,677 were also used to provide for these programs.

**OVERVIEW OF THE FINANCIAL STATEMENTS**

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand the Center as a financial whole, an entire operating entity. The statements then proceed to provide an increasingly detailed look at specific financial activities.

The *Statement of Net Assets* and *Statement of Activities* provide information about the activities of the whole Center, presenting both an aggregate view of the Center's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look at the Center's most significant funds with all other nonmajor funds presented in total in one column. The General Fund and IDEA Fund are the major funds of the Center.

**Government-wide Financial Statements**

While this document contains the large number of funds used by the Center to provide programs and activities, the view of the Center as a whole looks at all financial transactions and asks the question, "How did we do financially during 2009?" The Government-wide Financial Statements answers this question. These statements include *all assets* and *liabilities* using the accrual basis of accounting similar to the accounting used by most private-sector companies. This basis of accounting takes into account all of the current year's revenues and expenses regardless of when cash is received or paid.

These two statements report the Center's *net assets* and changes in those assets. This change in net assets is important because it tells the reader that, for the Center as a whole, the financial position has improved or diminished. The causes of this change may be the result of many factors, both financial and non-financial.

In the Government-wide Financial Statements, the Center presents:

- Governmental Activities – Most of the Center's programs and services are reported here including instruction, support services, operation of non-instructional services and extracurricular activities.

### **Fund Financial Statements**

The analysis of the Center's major funds begin on the balance sheet. Fund financial reports provide detailed information about the Center's major funds. The Center uses many funds to account for a multitude of financial transactions. However, these fund financial statements focus on the Center's most significant funds.

**Governmental Funds** All of the Center's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end available for spending in future periods. These funds are reported using an accounting method called *modified accrual* accounting, which measures cash and all other *financial assets* that can readily be converted to cash. The governmental fund statements provide a detailed *short-term view* of the Center's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance educational programs. The relationship (or differences) between governmental *activities* (reported in the Statement of Net Assets and the Statement of Activities) and governmental *funds* is reconciled in the financial statements.

**Fiduciary Funds** Fiduciary Funds are used to account for resources held for the benefits of parties outside the government. Fiduciary Funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Center's own programs.

**Proprietary Fund** - When services are provided to another department of the Center, the service is reported as an internal service fund. The Center has one internal service fund.

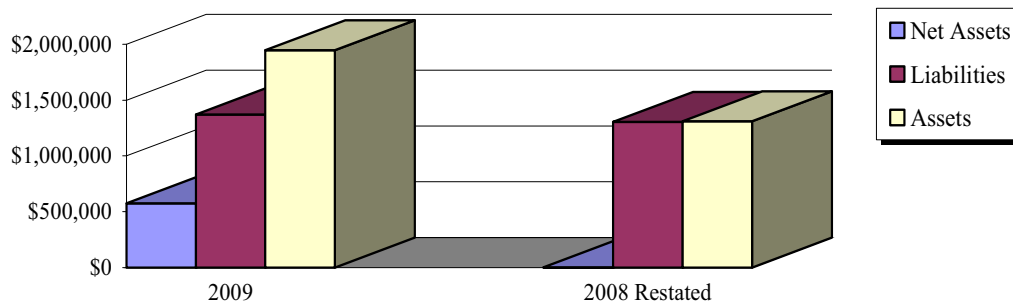
### **The Center as a Whole**

As stated previously, the Statement of Net Assets looks at the Center as a whole. Table 1 provides a summary of the Center's net assets for 2009 compared to 2008:



**Table 1**  
**Net Assets**

	Governmental Activities	
	2009	2008 Restated
Assets:		
Current and Other Assets	\$1,885,234	\$1,228,844
Capital Assets	61,286	80,598
Total Assets	1,946,520	1,309,442
Liabilities:		
Other Liabilities	1,195,226	1,108,992
Long-Term Liabilities	176,888	197,125
Total Liabilities	1,372,114	1,306,117
Net Assets:		
Invested in Capital Assets	61,286	80,598
Restricted	137,636	287,715
Unrestricted	375,484	(364,988)
Total Net Assets	\$574,406	\$3,325



Over time, net assets can serve as a useful indicator of a government's financial position. At June 30, 2009, the District's net assets were \$574,406 .

A portion of the Center's net assets, \$137,636 represents resources that are subject to external restriction on how they must be used. The external restriction will not affect the availability of fund resources for future use.

Total net assets increased due to an increase in equity in pooled cash and investments, which was mainly due to an increase in the Center's investments.

Table 2 shows the changes in net assets for the fiscal year. Since this is the first year the Board has prepared financial statements in accordance with Generally Accepted Accounting Principles (GAAP), revenue and expense comparisons to the prior year are not available. In future years, when prior year information is available, a comparative analysis of government-wide data will be presented. Refer to the following section for discussion of the reasons for the change in net assets during the year.

**Table 2**  
**Changes in Net Assets**

	<u>Governmental Activities</u>
	<u>2009</u>
Revenues:	
Program Revenues	
Charges for Services and Sales	\$8,447,186
Operating Grants and Contributions	1,884,555
General Revenues:	
Grants and Entitlements	2,146,061
Other	70,616
Total Revenues	<u>12,548,418</u>
Expenses:	
Instruction	3,487,229
Support Services:	
Pupil and Instructional Staff	5,030,828
School Administrative, General	
Administration and Fiscal	2,206,745
Operations and Maintenance	187,539
Pupil Transportation	149,020
Central	779,649
Operation of Non-Instructional Services	135,878
Extracurricular Activities	449
Total Expenses	<u>11,977,337</u>
Change in Net Assets	571,081
Net Assets Beginning of Year, Restated	<u>3,325</u>
Net Assets End of Year	<u><u>\$574,406</u></u>

### **Governmental Activities**

The Center revenues are mainly from two sources. Charges for services and sales and grants and entitlements comprised 84.0% of the Center's revenues for governmental activities.

Instruction comprises 29.1% of governmental program expenses. Support services were 69.7% of governmental program cash expenses. The remaining program expenses were 1.2%.

The Center had an increase in net assets mainly due to an increase in charges for services and sales which was mainly due to an increase in tuition fees collected.

The Statement of Activities shows the cost of program services and the charges for services and grants offsetting those services. Table 3 shows, for government activities, the total cost of services and the net cost of services. These services are mainly supported by charges for services and sales. Comparisons to 2008 have not been made since they are not available on a GAAP basis.

**Table 3**  
**Governmental Activities**

	Total Cost of Services	Net Cost of Services
	2009	2009
Instruction	\$3,487,229	\$1,298,612
Support Services:		
Pupil and Instructional Staff	5,030,828	(1,749,603)
School Administrative, General Administration, and Fiscal Operations and Maintenance	2,206,745	(726,137)
Pupil Transportation	187,539	(50,549)
Central	149,020	(66,783)
Operation of Non-Instructional Services	779,649	(313,113)
Extracurricular Activities	135,878	(52,296)
	449	14,273
Total Expenses	\$11,977,337	(\$1,645,596)

### The Center's Funds

The Center has two major governmental funds: the General Fund and the IDEA Fund.

**General Fund:** Fund balance at June 30, 2009 was \$509,119. The net change in fund balance was \$715,921. The increase in fund balance was a result of an increase in contract services revenue.

**IDEA Fund:** Fund balance at June 30, 2009 was (\$30,842). The net change in fund balance was (\$30,784). The decrease in fund balance was a result of a decrease in intergovernmental revenue.

### General Fund Budgeting Highlights

The Center's Budget is prepared according to Ohio law and is based on accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The most significant budgeted fund is the General Fund.

During the course of fiscal year 2009, the Center amended its General Fund budget. The Center uses site-based budgeting and the budgeting systems are designed to tightly control total site budgets but provide flexibility for site management.

For the General Fund, final budgeted revenue was \$9,119,421, compared to original budget estimates of \$7,485,734. Of the \$1,633,687 difference, most was due to a conservative estimate for tuition and fees revenue, intergovernmental revenue and contract services revenue.

The District's ending unobligated cash balance for the general fund was \$1,705,444, above the final budgeted amount.

### Capital Assets and Debt Administration

#### Capital Assets

At the end of fiscal year 2009, the Center had \$61,286 invested in equipment. Table 4 shows fiscal year 2009 balances compared to fiscal year 2008:

**Table 4**  
**Capital Assets at June 30**  
**(Net of Depreciation)**

	Governmental Activities	
	2009	2008
Equipment/Vehicles	\$61,286	\$80,598
Total Net Capital Assets	\$61,286	\$80,598

Overall, capital assets decreased due to depreciation expense being greater than fiscal year 2009 purchases.

See Note 6 to the Basic Financial Statements for further details on the Center’s capital assets.

***Debt***

At June 30, 2009, the Center had no debt obligations outstanding.

**Economic Outlook**

In July, 2009, the Ohio’s Governor signed HB 1, the state biennium budget bill. Included in this bill was a complete overhaul of the school funding model for all school districts in Ohio. The new Ohio Evidence-Based Model (OEBM) replaces the long-standing foundation formula that was declared unconstitutional by the Ohio Supreme Court. If ever fully-funded, the new model has the potential to drive funding based on student needs and could result in additional revenue. However, the current economic crisis has reduced revenue at the state level prompting budget reduction measures across the State. As such, the OEBM model is being phased in with FY 10 and FY 11 funding being allocated based on 99% of FY 09 funding and 98% of FY 10 funding, respectively. Federal stimulus funds are being used in Ohio to balance the education budget and as such, funding for public education at the current level is not secure beyond FY 11. This uncertainty could have a major impact on our instructional and operational programs. The need for additional revenue and or expenditure reductions will need to be monitored closely.

All of the Center’s financial abilities will be needed to meet the challenges of the future. With careful planning and monitoring of the Center’s finances, the Center’s management is confident that the Center can continue to provide quality products and services to the districts in the future.

**Contacting the Center’s Financial Management**

This financial report is designed to provide our citizens, taxpayers, and investors and creditors with a general overview of the Center’s finances and to show the Center’s accountability for the money it receives. If you have questions about this report or need additional financial information, contact Sherri Samac, Treasurer at Lake County Educational Service Center.

Lake County Educational Service Center, Ohio  
Statement of Net Assets  
June 30, 2009

	<u>Governmental Activities</u>
Assets:	
Equity in Pooled Cash and Investments	\$1,531,235
Receivables:	
Accounts	186,579
Intergovernmental	167,420
Depreciable Capital Assets, Net	<u>61,286</u>
Total Assets	<u>1,946,520</u>
Liabilities:	
Accounts Payable	89,329
Accrued Wages and Benefits	1,105,897
Long-Term Liabilities:	
Due Within One Year	121,305
Due In More Than One Year	<u>55,583</u>
Total Liabilities	<u>1,372,114</u>
Net Assets:	
Invested in Capital Assets	61,286
Restricted for:	
Other Purposes	137,636
Unrestricted	<u>375,484</u>
Total Net Assets	<u><u>\$574,406</u></u>

See accompanying notes to the basic financial statements.

Lake County Educational Service Center, Ohio  
Statement of Activities  
For the Fiscal Year Ended June 30, 2009

	Expenses	Program Revenues		Net (Expense) Revenue
		Charges for Services and Sales	Operating Grants and Contributions	and Changes in Net Assets Governmental Activities
Governmental Activities:				
Instruction:				
Regular	\$460,196	\$348,215	\$282,970	\$170,989
Special	2,651,532	3,347,756	115,879	812,103
Vocational	352,372	623,099	365	271,092
Other	23,129	67,520	37	44,428
Support Services:				
Pupil	2,570,273	1,470,671	2,182	(1,097,420)
Instructional Staff	2,460,555	745,672	1,062,700	(652,183)
General Administration	12,771	7,569	0	(5,202)
School Administration	1,624,592	797,526	330,355	(496,711)
Fiscal	569,382	325,304	19,854	(224,224)
Operations and Maintenance	187,539	79,193	57,797	(50,549)
Pupil Transportation	149,020	82,237	0	(66,783)
Central	779,649	454,120	12,416	(313,113)
Operation of Non-Instructional Services	135,878	83,582	0	(52,296)
Extracurricular Activities	449	14,722	0	14,273
<b>Total Governmental Activities</b>	<b>\$11,977,337</b>	<b>\$8,447,186</b>	<b>\$1,884,555</b>	<b>(1,645,596)</b>

General Revenues:

Grants and Entitlements not Restricted to Specific Programs	2,146,061
Unrestricted Contributions	11,113
Investment Earnings	5,787
Other Revenues	53,716
<b>Total General Revenues</b>	<b>2,216,677</b>
<b>Change in Net Assets</b>	<b>571,081</b>
<b>Net Assets Beginning of Year, Restated</b>	<b>3,325</b>
<b>Net Assets End of Year</b>	<b>\$574,406</b>

See accompanying notes to the basic financial statements.

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Lake County Educational Service Center, Ohio  
Balance Sheet  
Governmental Funds  
June 30, 2009

	General	IDEA	Other Governmental Funds	Total Governmental Funds
Assets:				
Equity in Pooled Cash and Investments	\$1,361,130	\$22,166	\$114,304	\$1,497,600
Receivables:				
Accounts	186,579	0	0	186,579
Intergovernmental	0	139,047	28,373	167,420
Total Assets	<u>1,547,709</u>	<u>161,213</u>	<u>142,677</u>	<u>1,851,599</u>
Liabilities and Fund Balances:				
Liabilities:				
Accounts Payable	36,466	3,338	45,352	85,156
Accrued Wages and Benefits	1,002,124	49,670	54,103	1,105,897
Deferred Revenue	0	139,047	28,373	167,420
Total Liabilities	<u>1,038,590</u>	<u>192,055</u>	<u>127,828</u>	<u>1,358,473</u>
Fund Balances:				
Reserved for Encumbrances	58,806	18,111	16,478	93,395
Unreserved, Undesignated, Reported in:				
General Fund	450,313	0	0	450,313
Special Revenue Funds	0	(48,953)	(1,629)	(50,582)
Total Fund Balances	<u>509,119</u>	<u>(30,842)</u>	<u>14,849</u>	<u>493,126</u>
Total Liabilities and Fund Balances	<u>\$1,547,709</u>	<u>\$161,213</u>	<u>\$142,677</u>	<u>\$1,851,599</u>

See accompanying notes to the basic financial statements.



Lake County Educational Service Center, Ohio  
Reconciliation of Total Governmental Fund Balance to  
Net Assets of Governmental Activities  
June 30, 2009

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Total Governmental Fund Balance	\$493,126
Amounts reported for governmental activities in the statement of net assets are different because:	
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	61,286
Other long-term assets are not available to pay for current- period expenditures and therefore are deferred in the funds.	
Intergovernmental	167,420
An internal service fund is used by management to charge back costs to individual funds. The assets and liabilities of the internal service fund are included in governmental activities in the statement of net assets.	29,462
Some liabilities reported in the statement of net assets do not require the use of current financial resources and therefore are not reported as liabilities in governmental funds.	
Compensated Absences	<u>(176,888)</u>
Net Assets of Governmental Activities	<u><u>\$574,406</u></u>

See accompanying notes to the basic financial statements.

Lake County Educational Service Center, Ohio  
Statement of Revenues, Expenditures  
and Changes in Fund Balance  
Governmental Funds  
For the Fiscal Year Ended June 30, 2009

	General	IDEA	Other Governmental Funds	Total Governmental Funds
<b>Revenues:</b>				
Tuition and Fees	\$2,666,750	\$0	\$875	\$2,667,625
Investment Earnings	5,787	0	0	5,787
Intergovernmental	2,146,061	909,677	1,014,530	4,070,268
Extracurricular Activities	14,157	0	8,809	22,966
Contract Services	5,731,583	0	0	5,731,583
Charges for Services	24,128	0	0	24,128
Other Revenues	11,997	0	53,715	65,712
<b>Total Revenues</b>	<b>10,600,463</b>	<b>909,677</b>	<b>1,077,929</b>	<b>12,588,069</b>
<b>Expenditures:</b>				
<b>Current:</b>				
<b>Instruction:</b>				
Regular	116,076	0	351,143	467,219
Special	2,506,097	0	144,231	2,650,328
Vocational	351,593	0	500	352,093
Other	18,079	0	5,050	23,129
<b>Support Services:</b>				
Pupil	2,541,414	0	40,739	2,582,153
Instructional Staff	1,256,436	768,931	421,952	2,447,319
General Administration	12,771	0	0	12,771
School Administration	1,356,205	171,530	97,264	1,624,999
Fiscal	549,104	0	21,000	570,104
Operations and Maintenance	126,698	0	60,409	187,107
Pupil Transportation	149,021	0	0	149,021
Central	764,481	0	14,355	778,836
Operation of Non-Instructional Services	134,179	0	0	134,179
Extracurricular Activities	449	0	0	449
<b>Total Expenditures</b>	<b>9,882,603</b>	<b>940,461</b>	<b>1,156,643</b>	<b>11,979,707</b>
<b>Excess of Revenues Over (Under) Expenditures</b>	<b>717,860</b>	<b>(30,784)</b>	<b>(78,714)</b>	<b>608,362</b>
<b>Other Financing Sources (Uses):</b>				
Transfers In	0	0	1,939	1,939
Transfers (Out)	(1,939)	0	0	(1,939)
<b>Total Other Financing Sources (Uses)</b>	<b>(1,939)</b>	<b>0</b>	<b>1,939</b>	<b>0</b>
<b>Net Change in Fund Balance</b>	<b>715,921</b>	<b>(30,784)</b>	<b>(76,775)</b>	<b>608,362</b>
<b>Fund Balance Beginning of Year, Restated</b>	<b>(206,802)</b>	<b>(58)</b>	<b>91,624</b>	<b>(115,236)</b>
<b>Fund Balance End of Year</b>	<b>\$509,119</b>	<b>(\$30,842)</b>	<b>\$14,849</b>	<b>\$493,126</b>

See accompanying notes to the basic financial statements.

Lake County Educational Service Center, Ohio  
 Reconciliation of the Statement of Revenues, Expenditures, and Changes  
 in Fund Balance of Governmental Funds to the Statement of Activities  
 For the Fiscal Year Ended June 30, 2009

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Net Change in Fund Balance - Total Governmental Funds \$608,362

Amounts reported for governmental activities in the  
 statement of activities are different because:

Governmental funds report capital asset additions as expenditures.  
 However, in the statement of activities, the cost of those assets is  
 allocated over their estimated useful lives as depreciation  
 expense. This is the amount of the difference between capital  
 asset additions and depreciation in the current period.

Depreciation Expense (19,312)

Revenues in the statement of activities that do not provide  
 current financial resources are not reported as revenues in  
 the funds.

Intergovernmental (39,651)

Some expenses reported in the statement of activities do not require the  
 use of current financial resources and therefore are not reported as  
 expenditures in governmental funds.

Compensated Absences 7,553

The internal service fund used by management to charge back costs  
 to individual funds is not reported in the district-wide statement of  
 activities. Governmental fund expenditures and the related internal  
 service fund revenues are eliminated. The net revenue (expense) of  
 the internal service fund is allocated among the governmental activities.

14,129

Change in Net Assets of Governmental Activities

\$571,081

See accompanying notes to the basic financial statements.

Lake County Educational Service Center, Ohio  
Statement of Net Assets  
Proprietary Fund  
June 30, 2009

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	<u>Governmental Activities- Internal Service Fund</u>
Assets:	
Current Assets:	
Equity in Pooled Cash and Investments	<u>\$33,635</u>
Total Current Assets	<u>33,635</u>
Liabilities:	
Current Liabilities:	
Accounts Payable	<u>4,173</u>
Total Current Liabilities	<u>4,173</u>
Net Assets:	
Unrestricted	<u>29,462</u>
Total Net Assets	<u>\$29,462</u>

See accompanying notes to the basic financial statements.

Lake County Educational Service Center, Ohio  
Statement of Revenues, Expenses  
and Changes in Fund Net Assets  
Proprietary Fund  
For the Fiscal Year Ended June 30, 2009

	<u>Governmental Activities- Internal Service Fund</u>
Operating Revenues:	
Other Revenues	<u>\$117,576</u>
Total Operating Revenues	<u>117,576</u>
Operating Expenses:	
Materials and Supplies	1,797
Purchased Services	<u>101,650</u>
Total Operating Expenses	<u>103,447</u>
Operating Income (Loss)	<u>14,129</u>
Change in Net Assets	14,129
Net Assets Beginning of Year, Restated	<u>15,333</u>
Net Assets End of Year	<u><u>\$29,462</u></u>

See accompanying notes to the basic financial statements.

Lake County Educational Service Center, Ohio  
Statement of Cash Flows  
Proprietary Fund  
For the Fiscal Year Ended June 30, 2009

	Governmental Activities- Internal Service Fund
Cash Flows from Operating Activities:	
Cash Received from Customers	\$117,576
Cash Payments to Suppliers	(1,797)
Cash Payments for Purchased Services	<u>(106,105)</u>
Net Cash Provided (Used) by Operating Activities	<u>9,674</u>
Net Increase (Decrease) in Cash and Cash Equivalents	9,674
Cash and Cash Equivalents Beginning of Year	<u>23,961</u>
Cash and Cash Equivalents End of Year	<u><u>33,635</u></u>
Reconciliation of Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities	
Operating Income (Loss)	14,129
Changes in Assets & Liabilities:	
Increase (Decrease) in Payables	<u>(4,455)</u>
Net Cash Provided (Used) by Operating Activities	<u><u>\$9,674</u></u>

See accompanying notes to the basic financial statements.

Lake County Educational Service Center, Ohio  
Statement of Fiduciary Net Assets  
Fiduciary Funds  
June 30, 2009

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	Private Purpose Trust	Agency
Assets:		
Receivables:		
Taxes	\$0	\$5,931,336
Total Assets	<u>0</u>	<u>5,931,336</u>
Liabilities:		
Other Liabilities	<u>0</u>	<u>5,931,336</u>
Total Liabilities	<u>0</u>	<u>\$5,931,336</u>
Net Assets:		
Held in Trust	<u>0</u>	
Total Net Assets	<u>\$0</u>	

See accompanying notes to the basic financial statements.

Lake County Educational Service Center, Ohio  
Statement of Changes in Fiduciary Net Assets  
Fiduciary Fund  
For the Fiscal Year Ended June 30, 2009

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	Private Purpose Trust
Additions:	
Donations	\$0
Total Additions	0
Deductions:	
Scholarships	13,429
Total Deductions	13,429
Change in Net Assets	(13,429)
Net Assets Beginning of Year	13,429
Net Assets End of Year	\$0

See accompanying notes to the basic financial statements.



**Lake County Educational Service Center, Ohio**  
**Notes to the Basic Financial Statements**  
**For the Fiscal Year Ended June 30, 2009**

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**NOTE 1 - DESCRIPTION OF THE CENTER AND REPORTING ENTITY**

The Lake County Educational Service Center (the "Center"), formerly the Lake County Board of Education, is a body politic and corporate established for the purpose of exercising the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The Center is a local county school district as defined by Section 3311.05 of the Ohio Revised Code. The Center operates under a five member elected Board of Education and is responsible for the provision of public education to residents of the District.

The Center is located in Lake County. The Center serves five local school districts: Riverside Local School District, Painesville City Local School District, Kirtland Local School District, Madison Local School District and Perry Local School District.

The Center employed 115 certificated employees and 53 non-certificated employees.

**FINANCIAL REPORTING ENTITY**

The Center adopted the provisions of Governmental Accounting Standards Board (GASB) Statement No. 14. The financial statements include all the organizations, activities, functions and component units for which the Center (Primary Government) is financially accountable. Financial accountability is defined as the appointment of a voting majority of the component unit's board, and either (1) the Center's ability to impose its will over the component unit, or (2) the possibility that the component unit will provide a financial benefit to or impose a financial burden on the Center.

On this basis, the financial statements of the Lake County School Financing District have been included in the accompanying financial statements as a blended component unit. The Financing District is legally separate, but governed by the same board, therefore, the Center has the ability to impose its will over the Financing District. The Center acts as the fiscal agent for the Lake County School Financing District.

The Center is associated with four organizations, two jointly governed organization and two insurance purchasing pools. These organizations are the Lake Geauga Computer Association, Ohio Schools Council Association, the Lake County Schools Council of Governments' Health Care Benefits Program and the Ohio School Boards Association Workers' Compensation Group Rating Plan. Information about these organizations is discussed in the notes to the basic financial statements.

## **NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

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The financial statements of the Center have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The Center also applies Financial Accounting Standards Board (FASB) Statements and Interpretations issued on or before November 30, 1989, to its governmental and proprietary funds provided they do not conflict with or contradict GASB pronouncements.

### **MEASUREMENT FOCUS**

#### **Government-wide Financial Statements**

The Center's basic financial statements consist of government-wide statements, including a statement of net assets and a statement of activities and fund financial statements which provide a more detailed level of financial information.

The government-wide statements are prepared using the economic resources measurement focus. All assets and liabilities associated with the operation of the Center are included on the statement of net assets. Fiduciary Funds are not included in entity-wide statements.

The government-wide statement of activities presents a comparison between direct expenses and program revenues for each function or program of the Center's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues which are not classified as program revenues are presented as general revenues of the Center, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each business segment or governmental function is self-financing or draws from the general revenues of the Center.

#### **Fund Financial Statements**

All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

Like the government-wide statements, all proprietary fund types are accounted for on a flow of economic resources measurement focus. All assets and all liabilities associated with the operation of these funds are included on the statement of net assets. The statement of changes in fund net assets presents increases (i.e., revenues) and decreases (i.e., expenses) in net total assets. The statement of cash flows provides information about how the Center finances and meets the cash flow needs of its proprietary activities.

Private purpose trust funds are reported using the economic resources measurement focus.

## **FUND ACCOUNTING**

The Center uses funds to maintain its financial records during the fiscal year. Fund accounting is designed to demonstrate legal compliance and to aid management by segregating transactions related to certain functions or activities. A fund is a fiscal and accounting entity with a self-balancing set of accounts. The Center classifies each fund as either governmental, proprietary or fiduciary.

### **Governmental Funds**

Governmental funds focus on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following are the Center's major governmental funds:

General Fund - The general fund accounts for all financial resources except for restricted resources requiring a separate accounting. The general fund balance is available for any purpose provided it is disbursed or transferred according to Ohio law.

IDEA Fund - The IDEA fund accounts for grants to assist in providing an appropriate public education to all children with disabilities.

The other governmental funds of the Center account for grants and other resources whose use is restricted to a particular purpose.

### **Proprietary Fund**

Certain Center funds operate similar to business enterprises, where user charges (i.e. charges for services) provide significant resources for the activity. Proprietary funds are classified as either enterprise funds or internal service funds. The Center does not have any enterprise funds.

Internal Service Fund – An internal service fund accounts for the financing of services provided by one department or agency to other Center departments or agencies or to other governments, on a cost reimbursement basis. The Center’s internal service fund accounts for teacher’s training for special education teachers and finger printing for the local school districts on a cost reimbursement basis.

## **Fiduciary Funds**

Trust funds are used to account for resources restricted by legally binding trust agreements which are held for individual, private organization or other governments. Funds for which the Center is acting in an agency capacity are classified as agency funds. The Center’s agency fund accounts for assets and liabilities generated by the Lake County Financing District. In addition, the Center has a private purpose trust fund, which accounts for educational awards.

## **BASIS OF ACCOUNTING**

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Fiduciary funds also use the accrual basis of accounting. Differences in the actual and the modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred revenue, and in the presentation of expenses versus expenditures.

### Revenues – Exchange and Non-exchange Transactions

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the Center, available means expected to be received within sixty days of fiscal year end.

Nonexchange transactions, in which the Center receives value without directly giving equal value in return, included grants, entitlements and donations. Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted, matching requirements, in which the Center must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the Center on a reimbursement basis. On a modified accrual basis, revenue from nonexchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at year end: contract services, grants and interest.

### Deferred Revenue

Deferred revenue arises when assets are recognized before revenue recognition criteria have been satisfied.

Grants and entitlements received before the eligibility requirements are met are also recorded as deferred revenue.

On governmental fund financial statements, receivables that will not be collected within the available period have also been reported as deferred revenue.

### Expenses/Expenditures

On the accrual basis of accounting, expenses are recognized at the time they are incurred.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. However, debt service expenditures, as well as any expenditures related to compensated absences, are recorded only when payment is due. Allocations of cost, such as depreciation and amortization, are not recognized in the governmental funds.

Proprietary fund statements distinguish operating transactions from nonoperating transactions. Operating receipts generally result from exchange transactions such as charges for services directly relating to the funds' principal services. Operating disbursements include costs of sales and services and administrative costs. The fund statements report all other receipts and disbursements as nonoperating.

## **EQUITY IN POOLED CASH AND INVESTMENTS**

To improve cash management, cash received by the Center is pooled. Monies for all funds, including proprietary funds, are maintained in this pool. Individual fund integrity is maintained through Center records. Each fund's interest in the pool is presented as "Equity in Pooled Cash and Investments" on the basic financial statements.

During fiscal year 2009, investments were limited to STAROhio. All investments of the Center had a maturity of one year or less. Investments are reported at fair value, which is based on quoted market prices.

The Center has invested funds in the State Treasury Assets Reserve (STAROhio) during fiscal year 2009. STAROhio is an investment pool managed by the State Treasurer's Office, which allows governments within the state to pool their funds for investment purposes. STAROhio is not registered with SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAROhio are valued at STAR Ohio's share price, which is the price the investment could be sold for on June 30, 2009.

Following Ohio statutes, the Center has, by resolution, identified the funds to receive an allocation of interest. Interest revenue during 2009 amounted to \$5,787 in the General fund.

**CAPITAL ASSETS**

General capital assets generally result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net assets but are not reported in the fund financial statements.

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated capital assets are recorded at their fair market values as of the date received. The Center maintains a capitalization threshold of \$2,500. The Center does not possess any infrastructure. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not.

All reported capital assets are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is allocated using the straight-line method over the following useful lives:

<u>Description</u>	<u>Estimated Lives</u>
Equipment/Vehicles	3 - 10 years

**COMPENSATED ABSENCES**

The Center reports compensated absences in accordance with the provisions of GASB Statement No. 16, "Accounting for Compensated Absences." Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the Center will compensate the employees for the benefits through paid time off or some other means. The Center records a liability for accumulated unused vacation time, when earned, for all employees with more than one year of service.

Sick leave benefits are accrued as a liability using the vesting method. The entire compensated absence liability is reported on the government-wide financial statements.

The compensated absences liability is recorded in the account "compensated absences payable" in the fund from which the employees who have accumulated unpaid leave are paid. Compensated absences are reported in governmental funds only if they have matured.

The Center's policies regarding compensated absences are determined by the state laws and/or negotiated agreements. In summary, the policies are as follows:

<u>Vacation</u>	<u>Certified</u>	<u>Administrators</u>	<u>Non-Certificated</u>
How Earned	Not eligible unless stated in contract	Per contract	10-25 days depending on length of service pending on length of service
Maximum Accumulation	Not eligible unless stated in contract	Non-cumulative unless stated in contract	10 days
Vested	Not applicable or as Earned	As Earned	As Earned
Termination Entitlement	Not applicable or paid upon termination	Paid upon termination or separation	Paid upon termination or separation
<u>Sick Leave</u>			
How Earned	1-1/4 days per month of employment (15 days per year)	1 1/4 days per month of employment (15 days per year)	1 1/4 days per month of employment (15 days per year)
Maximum Accumulation	The number of days worked in the year based on contract	The number of days worked in the year based on contract	The number of days worked in the year based on contract
Vested	As Earned	As Earned	As Earned
Termination Entitlement	1/4 of accumulated sick leave up to 180 days	1/4 of accumulated sick leave up to 180 days	1/4 of accumulated sick leave up to 180 days

### **EMPLOYER CONTRIBUTIONS TO COST-SHARING PENSION PLANS**

The Center recognizes the disbursement for employer contributions to cost-sharing pension plans when they are paid. The employer contributions include portions for pension benefits and for postretirement health care benefits.

## **NET ASSETS**

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets net of related debt, consists of capital assets, net of accumulated depreciation less outstanding debt used to acquire capital assets. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Center or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

The Center applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available. Of the Center's \$137,636 in restricted net assets, none were restricted by enabling legislation.

## **FUND EQUITY**

Reserved fund balances indicate a portion of fund equity which is not available for current appropriation or is legally segregated for a specific use. Fund balances are reserved for encumbrances. The unreserved portion of fund equity, reflected for the Governmental Funds, is available for use within the specific purpose of those funds.

## **OPERATING REVENUES AND EXPENSES**

Operating revenues are those revenues that are generated directly from the primary activity of the proprietary fund. For the Center, these revenues are sales for teacher's training and finger printing. Operating expenses are necessary costs incurred to provide the good or service that is the primary activity of the fund.

## **ESTIMATES**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

## **NOTE 3 - EQUITY IN POOLED CASH AND INVESTMENTS**

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State statute requires the classification of monies held by the Center into three categories:

Active Monies - Those monies required to be kept in a "cash" or "near cash" status for immediate use by the Center. Such monies must by law be maintained either as cash in the Center treasury, in depository accounts payable or withdrawable on demand or in money market deposit accounts.



Inactive Monies – Those monies not required for use within the current five year period of designated depositories. Ohio law permits inactive monies to be deposited or invested as certificates of deposit maturing not later than the end of the current period of designated depositories, or as savings or deposit accounts, including, but not limited to passbook accounts.

Interim Monies – Those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Ohio law permits interim monies to be invested or deposited in the following securities:

- (1) Bonds, notes, or other obligations of or guaranteed by the United States, or those for which the faith of the United States is pledged for the payment of principal and interest.
- (2) Bonds, notes, debentures, or other obligations or securities issued by any federal governmental agency.
- (3) No-load money market mutual funds consisting exclusively of obligations described in (1) or (2) above and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions.
- (4) Interim deposits in the eligible institutions applying for interim monies to be evidenced by time certificates of deposit maturing not more than one year from date of deposit, or by savings or deposit accounts, including, but limited to, passbook accounts.
- (5) Bonds, and other obligations of the State of Ohio or other Ohio governments.
- (6) The Ohio State Treasurer's investment pool (STAROhio).
- (7) Commercial paper and banker's acceptances which meet the requirements established by Ohio Revised Code, Sec. 135.142.
- (8) Under limited circumstances, corporate debt interests in either of the two highest rating classifications by at least two nationally recognized rating agencies.

Protection of the Center's deposits is provided by the Federal Deposit Insurance Corporation, by eligible securities pledged by the financial institution as security for repayment, by Surety Company bonds deposited with the treasurer by the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public moneys deposited with the institution.

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the Center, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the treasurer or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

## Deposits

Custodial credit risk is the risk that in the event of a bank failure, the Center's deposits may not be returned to it. The Center's policy for deposits is any balance not covered by depository insurance will be collateralized by the financial institutions with pledged pool of securities. As of June 30, 2009, \$119,591 of the Center's bank balance of \$369,591 was exposed to custodial risk because it was uninsured and collateralized with securities held by the pledging financial institution's trust department or agent, but not in the Center's name.

The Center has no deposit policy for custodial risk beyond the requirements of State statute. Ohio law requires that deposits be either insured or be protected by eligible securities pledged to and deposited either with the Center or a qualified trustee by the financial institution as security for repayment, or by a collateral pool of eligible securities deposited with a qualified trustee and pledged to secure the repayment of all public monies deposited in the financial institution whose market value at all times shall be at least one hundred five percent of the deposits being secured.

## Investments

Investments are reported at fair value. As of June 30, 2009, the Center had the following investments:

	<u>Fair Value</u>	<u>Weighted Average Maturity (Years)</u>
STAROhio	<u>\$1,236,029</u>	0.16

Interest rate risk - In accordance with the investment policy, the Center manages its exposure to declines in fair values by limiting the weighted average maturity of its investment portfolio to three years.

Credit Risk – It is the Center’s policy to limit its investments that are not obligations of the U.S. Government or obligations explicitly guaranteed by the U.S. Government to investments which have a credit quality rating of the top 2 ratings issued by nationally recognized statistical rating organizations. Investments in STAROhio were rated AAAM by Standard & Poor’s.

Concentration of credit risk – The Center’s investment policy allows investments in Federal Agencies or Instrumentalities. At year end, the Center’s allocations of investments were as follows: STAROhio (100%).

Custodial credit risk is the risk that in the event of the failure of the counterparty, the Center will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. All of the Center’s securities are either insured and registered in the name of the Center or at least registered in the name of the Center.

#### **NOTE 4 - LAKE COUNTY SCHOOL FINANCING DISTRICT**

The Lake County Educational Service Center has, by a resolution adopted February 6, 1990, pursuant to Section 3311.50 of the Revised Code, created a county school financing district known as the Lake County School Financing District (the "Financing District") for the purpose of levying taxes for the provision of the following specified educational programs and services by the school districts that are part of the Financing District: the provision of necessary personnel, materials, supplies and transportation for instruction in language arts, social studies, mathematics, fine and practical arts, health and physical education, science and business education.

The Lake County Educational Service Center acts as the taxing authority of the Financing District pursuant to Section 3311.50 of the Revised Code. The Financing District receives settlements of taxes levied and distributes within ten days to each of the Member Districts each of such Member District's proportionate share of that tax settlement. Each Member District's proportionate share is a fraction, the numerator being the Member District's total pupil population and the denominator being the aggregate pupil population of all Member Districts as of that date.

#### **NOTE 5 – RECEIVABLES**

Receivables at June 30, 2009, consisted of accounts and intergovernmental grants. All receivables are considered collectible in full, due to the stable condition of State programs, and the current year guarantee of federal funds.

**NOTE 6 - CAPITAL ASSETS**

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Capital asset activity for the fiscal year ended June 30, 2009, was as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
<b>Governmental Activities</b>				
<i>Capital Assets, Being Depreciated</i>				
Equipment	\$124,918	\$0	\$0	\$124,918
Totals at Historical Cost	<u>124,918</u>	<u>0</u>	<u>0</u>	<u>124,918</u>
Less Accumulated Depreciation:				
Equipment	44,320	19,312	0	63,632
Total Accumulated Depreciation	<u>44,320</u>	<u>19,312</u>	<u>0</u>	<u>63,632</u>
Governmental Activities Capital Assets, Net	<u>\$80,598</u>	<u>(\$19,312)</u>	<u>\$0</u>	<u>\$61,286</u>

Depreciation expense was charged to governmental functions as follows:

Instruction:		
Regular		\$7,106
Special		334
Support Services:		
Instructional Staff		1,433
School Administration		9,316
Central		1,123
Total Depreciation Expense		<u>\$19,312</u>

**NOTE 7 - LONG-TERM LIABILITIES**

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	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Due In One Year</u>
<b>Governmental Activities:</b>					
Compensated Absences	<u>\$197,125</u>	<u>\$77,123</u>	<u>\$97,360</u>	<u>\$176,888</u>	<u>\$121,305</u>

Compensated Absences will be paid from the fund from which the employee is paid.

## **NOTE 8 - PENSION PLANS**

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### **SCHOOL EMPLOYEES RETIREMENT SYSTEM OF OHIO**

#### Plan Description

The Center contributes to the School Employees Retirement System of Ohio (SERS), a cost-sharing multiple-employer defined benefit pension plan. SERS provides retirement, disability, and survivor benefits; annual cost-of-living adjustments; and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by state statute per Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report can be obtained by contacting SERS, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3746 or by calling toll free (800) 878-5853. It is also posted on SERS' website at [www.ohsers.org](http://www.ohsers.org) under *Employers/Audit Resources*.

#### Funding Policy

Plan members are required to contribute 10% of their annual covered salary and Center is required to contribute 14% of annual covered payroll. The contribution requirements of plan members and employers are established and may be amended, up to statutory maximum amounts, by the SERS' Retirement Board. The Retirement Board acting with the advice of the actuary, allocates the employer contribution rate among four of the funds (Pension Trust Fund, Death Benefit Fund, Medicare B Fund, and Health Care fund) of the System. For fiscal year ending June 30, 2009, the allocation to pension and death benefits is 9.09%. The remaining 4.91% of the 14% employer contribution rate is allocated to the Health Care and Medicare B Funds. The Center's contributions to SERS for the years ended June 30, 2009, 2008, and 2007 were \$240,415, \$147,512 and \$187,800 respectively; 79% has been contributed for fiscal year 2009 and 100% for fiscal years 2008 and 2007.

## STATE TEACHERS RETIREMENT SYSTEM OF OHIO

### Plan Description

The Center participates in the State Teachers Retirement System of Ohio (STRS Ohio), a cost-sharing, multiple employer public employee retirement system. STRS Ohio is a statewide retirement plan for licensed teachers and other faculty members employed in the public schools of Ohio or any school, community school, college, university, institution, or other agency controlled, managed and supported, in whole or in part, by the state or any political subdivision thereof. Additional information or copies of STRS Ohio's *Comprehensive Annual Financial Report* can be requested by writing to STRS Ohio, 275 E. Broad Street, Columbus, OH 43215-3771, by calling toll-free 1-888-227-7877, or by visiting the STRS Ohio web site at [www.strsoh.org](http://www.strsoh.org).

### Plan Options

New members have a choice of three retirement plan options. In addition to the Defined Benefit (DB) Plan, new members are offered a Defined Contribution (DC) Plan and a Combined Plan. The DC Plan allows members to allocate all their member contributions and employer contributions equal to 10.5% of earned compensation among various investment choices. The Combined Plan offers features of the DC Plan and DB Plan. In the Combined Plan, member contributions are allocated to investment choices by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan. Contributions into the DC Plan and Combined Plan are credited to member accounts as employers submit their payroll information to STRS Ohio, generally on a biweekly basis. DC and Combined Plan members will transfer to the DB Plan during their fifth year of membership unless they permanently select the DC or Combined Plan.

### DB Plan Benefits

Plan benefits are established under Chapter 3307 of the Revised Code. Any member may retire who has (i) five years of service credit and attained age 60; (ii) 25 years of service credit and attained age 55; or (iii) 30 years of service credit regardless of age. The annual retirement allowance, payable for life, is the greater of the "formula benefit" or the "money-purchase benefit" calculation. Under the "formula benefit," the retirement allowance is based on years of credited service and final average salary, which is the average of the member's three highest salary years. The annual allowance is calculated by using a base percentage of 2.2% multiplied by the total number of years of service credit (including Ohio-valued purchased credit) times the final average salary. The 31<sup>st</sup> year of earned Ohio service credit is calculated at 2.5%. An additional one-tenth of a percent is added to the calculation for every year of earned Ohio service over 31 years (2.6% for 32 years, 2.7% for 33 years and so on) until 100% of final average salary is reached. For members with 35 or more years of Ohio contributing service, the first 30 years will be calculated at 2.5% instead of 2.2%. Under the "money-purchase benefit" calculation, a member's lifetime contributions plus interest at specified rates are matched by an equal amount from other STRS Ohio funds. This total is then divided by an actuarially determined annuity factor to determine the maximum annual retirement allowance.

### DC Plan Benefits

Benefits are established under Sections 3307.80 to 3307.89 of the Revised Code. For members who select the DC Plan, all member contributions and employer contributions at a rate of 10.5% are placed in an investment account. The member determines how to allocate the member and employer money among various investment choices. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The member may elect to receive a lifetime monthly annuity or a lump-sum withdrawal. Employer contributions into members' accounts are vested after the first anniversary of the first day of paid service. Members in the DC Plan who become disabled are entitled only to their account balance. If a member dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

### Combined Plan Benefits

Member contributions are allocated by the member, and employer contributions are used to fund a defined benefit payment. A member's defined benefit is determined by multiplying 1% of the member's final average salary by the member's years of service credit. The defined benefit portion of the Combined Plan payment is payable to a member on or after age 60. The defined contribution portion of the account may be taken as a lump sum or converted to a lifetime monthly annuity at age 50.

Eligible faculty of Ohio's public colleges and universities may choose to enroll in either STRS Ohio or an alternative retirement plan (ARP) offered by their employer. Employees have 120 days from their employment date to select a retirement plan.

A retiree of STRS Ohio or another Ohio public retirement system is eligible for reemployment as a teacher following the elapse of two months from the date of retirement. Contributions are made by the reemployed member and employer during the reemployment. Upon termination of reemployment or age 65, whichever comes later, the retiree is eligible for an annuity benefit or equivalent lump-sum payment in addition to the original retirement allowance. A reemployed retiree may alternatively receive a refund of only member contributions with interest before age 65, once employment is terminated.

Benefits are increased annually by 3% of the original base amount for DB Plan participants.

The DB and Combined Plans offer access to health care coverage to eligible retirees who participated in the plans and their eligible dependents. Coverage under the current program includes hospitalizations, physicians' fees, prescription drugs and partial reimbursement of monthly Medicare Part B premiums. By Ohio law, health care benefits are not guaranteed.

A DB or Combined Plan member with five or more years' credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of members who die before retirement may qualify for survivor benefits. A death benefit of \$1,000 is payable to the beneficiary of each deceased retired member who participated in the DB Plan. Death benefit coverage up to \$2,000 can be purchased by participants in the DB, DC or Combined Plans. Various other benefits are available to members' beneficiaries.

### Funding Policy

Chapter 3307 of the Revised Code provides statutory authority for member and employer contributions. Contribution rates are established by the State Teachers Retirement Board, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 10% for members and 14% for employers.

Contribution requirements and the contributions actually made for the fiscal year ended June 30, 2009, were 10% of covered payroll for members and 14% for employers. The Center's contributions to STRS for the years ended June 30, 2009, 2008, and 2007 were \$927,638 \$780,271, and \$724,308, respectively; 93% has been contributed for fiscal year 2009 and 100% for fiscal years 2008 and 2007.

## **NOTE 9 - POST EMPLOYMENT BENEFITS**

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### **SCHOOL EMPLOYEES RETIREMENT SYSTEM OF OHIO**

#### Plan Description

In addition to a cost-sharing multiple-employer defined benefit pension plan, the School Employees Retirement System of Ohio (SERS) administers two postemployment benefit plans.

#### Medicare Part B Plan

The Medicare B plan reimburses Medicare Part B premiums paid by eligible retirees and beneficiaries as set forth in Ohio Revised Code (ORC) 3309.69. Qualified benefit recipients who pay Medicare Part B premiums may apply for and receive a monthly reimbursement from SERS. The reimbursement amount is limited by statute to the lesser of the January 1, 1999 Medicare Part B premium or the current premium. The Medicare Part B premium for calendar year 2009 was \$96.40; SERS' reimbursement to retirees was \$45.50.

The Retirement Board, acting with the advice of the actuary, allocates a portion of the current employer contribution rate to the Medicare B Fund. For fiscal year 2009, the actuarially required allocation was .75%. Center contributions for the year ended June 30, 2009, 2008 and 2007 were \$12,879, \$10,628 and \$9,122, respectively, which equaled the required contributions each year.

#### Health Care Plan

ORC 3309.375 and 3309.69 permit SERS to offer health care benefits to eligible retirees and beneficiaries. SERS' Retirement Board reserves the right to change or discontinue any health plan or program. SERS offers several types of health plans from various vendors, including HMO's, PPO's, Medicare Advantage and traditional indemnity plans. A prescription drug program is also available to those who elect health coverage. SERS employs two third-party administrators and a pharmacy benefit manager to manage the self-insurance and prescription drug plans, respectively.

The ORC provides the statutory authority to fund SERS' postemployment benefits through employer contributions. Active members do not make contributions to the postemployment benefit plans.



The Health Care Fund was established under, and is administered in accordance with, Internal Revenue Code 105(e). Each year after the allocation for statutorily required benefits, the Retirement Board allocates the remainder of the employer 14% contribution to the Health Care Fund. At June 30, 2009, the health care allocation was 4.16%. An additional health care surcharge on employers is collected for employees earning less than an actuarially determined minimum compensation amount, pro-rated according to service credit earned. Statutes provide that no employer shall pay a health care surcharge greater than 2% of that employer's SERS-covered payroll; nor may SERS collect in aggregate more than 1.5% of the total statewide SERS-covered payroll for the health care surcharge. For fiscal year 2009, the minimum compensation level was established at \$35,800. The surcharge, added to the unallocated portion of the 14% employer contribution rate is the total amount assigned to the Health Care Fund. The Center contributions assigned to health care for the years ended June 30, 2009, 2008, and 2007 were \$71,438, \$67,314, and \$79,519, respectively.

The SERS Retirement Board establishes the rules for the premiums paid by the retirees for health care coverage for themselves and their dependents or for their surviving beneficiaries. Premiums vary depending on the plan selected, qualified years of service, Medicare eligibility, and retirement status.

The financial reports of SERS' Health Care and Medicare B plans are included in its *Comprehensive Annual Financial Report*. The report can be obtained by contacting SERS, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3746 or by calling toll free (800) 878-5853. It is also posted on SERS' website at [www.ohsers.org](http://www.ohsers.org) under *Employers/Audit Resources*.

## **STATE TEACHERS RETIREMENT SYSTEM OF OHIO**

### Plan Description

STRS Ohio administers a pension plan that is comprised of: a Defined Benefit Plan; a self-directed Defined Contribution Plan and a Combined Plan that is a hybrid of the Defined Benefit and the Defined Contribution Plan.

Ohio law authorized STRS Ohio to offer a cost-sharing, multiple-employer health care plan. STRS Ohio provides access to health care coverage to eligible retirees who participated in the Defined Benefit or Combined Plans. Coverage under the current program includes hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare Part B premiums.

Pursuant to 3307 of the Revised Code, the Retirement Board has discretionary authority over how much, if any, of the associated health care costs will be absorbed by STRS Ohio. All benefit recipients, for the most recent year, pay a portion of the health care costs in the form of a monthly premium.

STRS Ohio issues a stand-alone financial report. Interested parties can view the most recent *Comprehensive Annual Financial Report* by visiting [www.strsoh.org](http://www.strsoh.org) or by requesting a copy by calling toll-free 1-888-227-7877.

### Funding Policy

Under Ohio law, funding for post-employment health care may be deducted from employer contributions. Of the 14% employer contributions rate, 1% of covered payroll was allocated to post-employment health care for the year ended June 30, 2009, 2008 and 2007. The 14% employer contribution rate is the maximum rate established under Ohio law. The Center contributions for the years ended June 30, 2009, 2008, and 2007 were \$66,260, \$60,021 and \$55,716, respectively.

### **NOTE 10 - CONTINGENT LIABILITIES**

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Grants - The Center receives financial assistance from numerous federal, state and local agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable fund. However, in the opinion of management, any such disallowed claims will not have a material effect on any of the financial statements of the individual fund types included herein or on the overall financial position of the Center at June 30, 2009.

### **NOTE 11 - JOINTLY GOVERNED ORGANIZATIONS**

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The Lake Geauga Computer Association is a jointly governed organization consisting of 19 school districts in Lake, Geauga, Medina and Cuyahoga Counties. This jointly governed organization was formed for the purpose of applying modern technology with the aid of computers and other electronic equipment to administrative and instructional functions among member districts. The executive committee consists of the member elected superintendents from participating school districts. The degree of control exercised by any participating school Center is limited to its voting rights as a general member of the network. The assembly exercises total control over the operation of the consortium including budgeting, appropriating, contracting and designation management. All the consortium revenues are generated from charges for services and State funding. Financial information can be obtained from Lake Geauga Computer Association, 8221 Auburn Road, Painesville, OH 44077.

The Ohio Schools Council Association (Council) is a jointly governed organization among eighty-two school districts. The jointly governed organization was formed to bring quality products and services at the lowest possible cost to the member districts. The Council's Board consists of seven superintendents of the participating districts whose term rotates every year. The degree of control exercised by any school Center is limited to its representation on the Board. In fiscal year 2009, the Center made no payments to the Council. Financial information can be obtained by contacting the Executive Secretary of the Ohio Schools Council at 6133 Rockside Road, Independence, OH 44131.

## **NOTE 12 - CLAIMS SERVICING POOL**

Lake County Council of Governments Health Care Benefits Program (HCBP) Self Insurance Program – The Center participates in Lake County Council of Governments Health Care Benefits Program (HCBP) Self Insurance Program, a claims servicing pool, comprised of ten members. Each member pays an administrative fee to the pool. The Plan's business and affairs are conducted by a three member Board of Directors elected from the HCBP's assembly.

## **NOTE 13 - OSBA GROUP RATING PROGRAM**

The Center participates in the Ohio School Boards Association Workers' Compensation Group Rating Program (GRP), an insurance purchasing pool. The GRP's business and affairs are conducted by a three-member Board of Directors consisting of the President, the President-Elect and the Immediate Past President of the Ohio School Boards Association. The Executive Director of the OSBA, or his designee, serves as coordinator of the program. Each year, the participating school districts pay an enrollment fee to the GRP to cover the costs of administering the program.

The intent of the GRP is to achieve the benefit of a reduced premium for the Center by virtue of its grouping and representation with other participants in the GRP. The workers' compensation experience of the participating school districts is calculated as one experience and a common premium rate is applied to all school districts in the GRP. Each participant pays its workers' compensation premium to the State based on the rate for the GRP rather than its individual rate. Total savings are then calculated and each participant's individual performance is compared to the overall savings percentage of the GRP. A participant will then either receive money from or be required to contribute to the "Equity Pooling Fund". This "equity pooling" arrangement insures that each participant shares equally in the overall performance of the GRP. Participating in the GRP is limited to school districts that can meet the GRP's selection criteria. The firm of Gates McDonald & Co. provides administrative, cost control and actuarial services to the GRP.

## **NOTE 14 – REVENUES**

The Lake County Educational Service Center is funded by the State Board of Education from State funds for the cost of part (A) of the budget. Part (B) of the budget is funded \$33.44 in the following way: \$6.50 times the ADM (total number of pupils under the Center's supervision) is apportioned by the State Board of Education among the local school districts to which the Center provides services from payments made under the State's foundation program. Simultaneously, \$32 times the sum of the ADM is paid by the State Board of Education from State funds of the Center.

If additional funding is required and if a majority of the boards of education of the local school districts approve, the cost of Part (B) of the budget that is in excess of \$33.44 times the ADM approved by the State Board of Education is apportioned to the local school districts through reductions in their state foundation. The State Board of Education initiates and supervises the procedure by which the local boards approve or disapprove the apportionment.

The Lake County School Financing District's source of revenue is derived from property taxes. The Lake County Treasurer collects property tax on behalf of all the taxing districts within the County. The County Auditor periodically remits to the taxing districts their portion of the taxes collected.

**NOTE 15 - INTERFUND TRANSACTIONS**

Interfund transactions at June 30, 2009, consisted of the following transfers in and transfers out:

	Transfers	
	<u>In</u>	<u>Out</u>
General Fund	\$0	\$1,939
Other Governmental Funds	<u>1,939</u>	<u>0</u>
Total All Funds	<u>\$1,939</u>	<u>\$1,939</u>

Interfund balance/transfers are used to move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them and unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budget authorizations; to segregate and to return money to the fund from which it was originally provided once a project is completed.

**NOTE 16 – ACCOUNTABILITY**

The following individual funds had a deficit in fund balance at year end (includes accrual entries):

IDEA Fund	\$30,842
Other Governmental Funds:	
SST Grant	7,615
Public Preschool	7,120
Alternative School	6,316
Science Center	9,447

The general fund is liable for any deficit in any funds and will provide operating transfers when cash is required, not when accruals occur. On the cash basis of accounting, no funds had deficit balances.

**NOTE 17 - CHANGE IN ACCOUNTING PRINCIPLE**

At June 30, 2008, the Center converted from a cash basis reporting to a reporting in accordance with Generally Accepted Accounting Principles (GAAP).

The adjustments to the cash fund balance reported at June 30, 2008 was as follows:

	General	IDEA	Other Governmental Funds	Total Governmental Funds
Ending Fund Balances, June 30, 2008	\$497,375	\$69,509	\$211,105	\$777,989
GAAP Adjustments:				
Accounts Receivable	219,823	0	0	219,823
Intergovernmental Receivable	0	112,017	95,054	207,071
Accounts Payable	(13,709)	(14,884)	(27,583)	(56,176)
Accrued Wages and Benefits	(897,607)	(54,683)	(91,898)	(1,044,188)
Compensated Absences	(12,684)	0	0	(12,684)
Deferred Revenue	0	(112,017)	(95,054)	(207,071)
Restated Beginning Fund Balance, July 1, 2008	<u>(\$206,802)</u>	<u>(\$58)</u>	<u>\$91,624</u>	<u>(\$115,236)</u>

In addition, the entity-wide statements fund balance had to be restated as follows

Ending Fund Balance – Governmental Funds, June 30, 2008	\$777,989
Ending Statement of Net Assets – Internal Service Fund, June 30, 2008	23,961
GAAP Adjustments:	
Accounts Receivable	219,823
Intergovernmental Receivable	207,071
Depreciable Capital Assets, Net	80,598
Accounts Payable	(64,804)
Accrued Wages and Benefits	(1,044,188)
Long-Term Liabilities (Compensated Absences)	(197,125)
Restated Governmental Activities Net Assets, June 30, 2008	<u>\$3,325</u>

# **SUPPLEMENTARY INFORMATION**

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Lake County Educational Service Center  
Schedule of Revenues, Expenditures and Changes in Fund Balance  
Budget and Actual (Non-GAAP Budgetary Basis)  
For the Fiscal Year Ended June 30, 2009

	General Fund			
	Original Budget	Final Budget	Actual	Variance from Final Budget
<b>Revenues:</b>				
Tuition and Fees	\$1,863,168	\$2,269,761	\$2,666,750	\$396,989
Investment Earnings	4,043	4,926	5,787	861
Intergovernmental	1,499,380	1,826,585	2,146,061	319,476
Extracurricular Activities	9,891	12,049	14,157	2,108
Contract Services	4,044,546	4,927,174	5,788,955	861,781
Other Revenues	8,382	10,211	11,997	1,786
<b>Total Revenues</b>	<b>7,429,410</b>	<b>9,050,706</b>	<b>10,633,707</b>	<b>1,583,001</b>
<b>Expenditures:</b>				
<b>Current:</b>				
<b>Instruction:</b>				
Regular	89,105	96,129	95,073	1,056
Special	2,345,657	2,530,554	2,502,763	27,791
Vocational	336,270	362,777	358,793	3,984
Other	16,944	18,280	18,079	201
<b>Support Services:</b>				
Pupil	2,329,440	2,513,059	2,485,460	27,599
Instructional Staff	1,178,927	1,271,856	1,257,888	13,968
General Administration	11,969	12,913	12,771	142
School Administration	1,265,841	1,365,622	1,350,624	14,998
Fiscal	514,504	555,060	548,964	6,096
Operations and Maintenance	126,666	136,651	135,150	1,501
Pupil Transportation	168,130	181,383	179,391	1,992
Central	728,085	785,476	776,850	8,626
Operation of Non-Instructional Services	132,179	142,598	141,032	1,566
Extracurricular Activities	421	454	449	5
<b>Total Expenditures</b>	<b>9,244,138</b>	<b>9,972,812</b>	<b>9,863,287</b>	<b>109,525</b>
<b>Excess of Revenues Over (Under) Expenditures</b>	<b>(1,814,728)</b>	<b>(922,106)</b>	<b>770,420</b>	<b>1,692,526</b>
<b>Other Financing Sources (Uses):</b>				
Transfers In	56,324	68,615	80,616	12,001
Transfers (Out)	(77,373)	(83,472)	(82,555)	917
<b>Total Other Financing Sources (Uses)</b>	<b>(21,049)</b>	<b>(14,857)</b>	<b>(1,939)</b>	<b>12,918</b>
<b>Net Change in Fund Balance</b>	<b>(1,835,777)</b>	<b>(936,963)</b>	<b>768,481</b>	<b>1,705,444</b>
<b>Fund Balance Beginning of Year (includes prior year encumbrances appropriated)</b>	<b>497,375</b>	<b>497,375</b>	<b>497,375</b>	<b>0</b>
<b>Fund Balance End of Year</b>	<b>(\$1,338,402)</b>	<b>(\$439,588)</b>	<b>\$1,265,856</b>	<b>\$1,705,444</b>

See accompanying notes to the supplementary information.

Lake County Educational Service Center  
 Schedule of Revenues, Expenditures and Changes in Fund Balance  
 Budget and Actual (Non-GAAP Budgetary Basis)  
 For the Fiscal Year Ended June 30, 2009

	IDEA Fund			
	Original Budget	Final Budget	Actual	Variance from Final Budget
Revenues:				
Intergovernmental	\$1,048,724	\$1,048,724	\$909,677	(\$139,047)
Total Revenues	1,048,724	1,048,724	909,677	(139,047)
Expenditures:				
Current:				
Support Services:				
Instructional Staff	916,497	732,338	731,817	521
School Administration	308,896	246,828	246,652	176
Total Expenditures	1,225,393	979,166	978,469	697
Net Change in Fund Balance	(176,669)	69,558	(68,792)	(138,350)
Fund Balance Beginning of Year (includes prior year encumbrances appropriated)	69,509	69,509	69,509	0
Fund Balance End of Year	(\$107,160)	\$139,067	\$717	(\$138,350)

See accompanying notes to the supplementary information.



**Lake County Educational Service Center, Ohio**  
**Notes to the Supplementary Information**  
**For The Fiscal Year Ended June, 30, 2009**

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**NOTE 1 – BUDGETARY PROCESS**

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The Center, with the passing of House Bill 95, is no longer required to certify a budget to the State Department of Education. However, the Center's Board approves a budget for the General Fund and the IDEA Fund on or before the start of the new fiscal year, which includes estimated resources and expenditures.

The budgetary process described below applies specifically to the Lake County Educational Service Center and is not applicable to the Lake County School Financing District.

The budget includes the estimated resources and expenditures for each fund and consists of three parts; Part (A) includes entitlement funding from the State, part (B) includes the cost of all other lawful expenditures of the Center (which are apportioned by the State Department of Education to each local board of education under the supervision of the Center), and Part (C) includes the adopted appropriation resolution.

The Center's Board adopts an annual appropriation resolution which is the Board's authorization to spend resources and sets annual limits on expenditures plus encumbrances at the level of control selected by the Board. The level of control has been established by the Board at the fund level.

Formal budgetary integration is employed as a management control device during the year for all funds consistent with statutory provisions.

The estimated resources may be amended during the year if projected increases or decreases in revenue are identified by the Educational Service Center Treasurer. The amounts reported as the original budgeted amounts in the budgetary statements reflect the amounts in the certificate when the original appropriations were adopted. The amounts reported as the final budgeted amounts in the budgetary statements reflect the amounts in the amended certificate that was in effect at the time the final appropriations were passed by the Board.

The appropriation resolution is subject to amendment by the Board throughout the year with the restriction that appropriations may not exceed estimated revenues by fund. The amounts reported as the original budgeted amounts reflect the first appropriation for that fund that covered the entire fiscal year, including amounts automatically carried over from the prior fiscal year. The amounts reported as the final budgeted amounts represent the final appropriation amounts passed by the Board during the fiscal year, including amounts automatically carried over from prior years. The amounts reported as the final budget represent the final appropriation amounts passed by the Board during the fiscal year.

Net Change in Fund Balances:

	<u>General</u>	<u>IDEA</u>
GAAP Basis	\$715,921	(\$30,784)
Revenue Accruals	33,244	0
Expenditure Accruals	114,588	(16,559)
Transfers In	80,616	0
Transfers (Out)	(80,616)	0
Encumbrances	<u>(95,272)</u>	<u>(21,449)</u>
Budget Basis	<u>\$768,481</u>	<u>(\$68,792)</u>

**Lake County Financing District**

Based on the requirements of Chapter 5705, Revised Code, the budgetary process described below applies specifically to the Lake County School Financing District in the agency fund and is not applicable to the Lake County Educational Service Center.

A budget of estimated cash receipts and disbursements is submitted to the county auditor, as secretary of the county budget commission, by January 20 of each year, for the period July 1 to June 30 fiscal year.

The county budget commission certifies its actions to the Center by March 1. As part of this certification, the Center receives the official certificate of estimated resources, which states the projected receipts of each fund. On or about July 1, this certificate is amended to include any unencumbered balances from the preceding year. Prior to June 30, the Center must revise its budget so that the total contemplated expenditures from a fund during the ensuing fiscal year will not exceed the amount stated in the certificate of estimated resources. The revised budget then serves as the basis for the annual appropriation measure.

By the June Board meeting, the temporary annual appropriation resolution is legally enacted by the Board of Education at the fund level of expenditures, which are the legal levels of budgetary control. (State statute permits a temporary appropriation to be effective until no later than October 1 of each year.) Resolution appropriations by fund must be within the estimated resources as approved by the Board and the total of expenditures and encumbrances may not exceed the appropriation totals. Any revisions that alter appropriations within a fund must be approved by the Board of Education.

Appropriation amounts are as originally adopted, or as amended by the Board of Education through the year by supplemental appropriations which either reallocated or increased the original appropriated amounts. The Board legally enacted all supplemental appropriations during fiscal 2008-2009.

Unencumbered appropriations lapse at year end. Encumbered appropriations are carried forward to the succeeding fiscal year and need not be reappropriated. Expenditures plus encumbrances may not legally exceed budgeted appropriations at the fund level.

Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary control.

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**LAKE COUNTY EDUCATIONAL SERVICE CENTER  
LAKE COUNTY**

**FEDERAL AWARDS RECEIPTS AND EXPENDITURES SCHEDULE  
FOR THE YEAR ENDED JUNE 30, 2009**

Federal Grantor Pass Through Grantor Program Title	Federal CFDA Number	Receipts	Disbursements
<b><u>U.S. Department of Education</u></b>			
<i>Passed Through the Ohio Department of Education Special Education Cluster:</i>			
Special Education Grants to States	84.027	\$909,677	\$ 957,020
Special Education Preschool Grants	84.173	<u>3,000</u>	<u>3,000</u>
Total Special Education Cluster		<u>912,677</u>	<u>960,020</u>
Special Education - State Personnel Development	84.323	<u>31,648</u>	<u>57,487</u>
School Improvement Grants	84.377	<u>2,000</u>	<u>2,000</u>
<b>Total U.S. Department of Education</b>		<u>946,325</u>	<u>1,019,507</u>
<b><u>U.S. Department of Health and Human Services</u></b>			
<i>Passed Through the Ohio Department of Mental Retardation and Developmental Disabilities:</i>			
Medicaid Assistance Program - CAFS	93.778	<u>305,870</u>	<u>-</u>
<b>Total U.S. Department of Health and Human Services</b>		<u>305,870</u>	<u>-</u>
<b>Total Federal Assistance</b>		<u>\$ 1,252,195</u>	<u>\$ 1,019,507</u>

*The accompanying notes to this schedule are an integral part of this schedule.*

**LAKE COUNTY EDUCATIONAL SERVICE CENTER  
LAKE COUNTY**

**NOTES TO THE FEDERAL AWARDS RECEIPTS AND EXPENDITURES SCHEDULE  
FISCAL YEAR ENDED JUNE 30, 2009**

**NOTE A - SIGNIFICANT ACCOUNTING POLICIES**

The accompanying Federal Awards Receipts and Expenditures Schedule (the Schedule) summarizes activity of the Center's federal award programs. The schedule has been prepared on the cash basis of accounting.

**CFDA – Catalog of Federal Domestic Assistance**



# Mary Taylor, CPA

Auditor of State

## INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

Lake County Educational Service Center  
Lake County  
30 South Park Place, Suite 320  
Painesville, Ohio 44077

To the Members of the Board:

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Lake County Educational Service Center, Lake County, Ohio, (the Center) as of and for the year ended June 30, 2009, which collectively comprise the Center's basic financial statements and have issued our report thereon dated March 3, 2010, wherein we reported the Center restated the, July 1, 2008 governmental activities' net assets and governmental fund balances. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Center's internal control over financial reporting as a basis for designing our audit procedures for expressing our opinions on the financial statements, but not to opine on the effectiveness of the Center's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the Center's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Center's ability to initiate, authorize, record, process, or report financial data reliably in accordance with its applicable accounting basis, such that there is more than a remote likelihood that the Center's internal control will not prevent or detect a more than inconsequential financial statement misstatement.

A material weakness is a significant deficiency, or combination of significant deficiencies resulting in more than a remote likelihood that the Center's internal control will not prevent or detect a material financial statement misstatement.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all internal control deficiencies that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider material weaknesses, as defined above.

### **Compliance and Other Matters**

As part of reasonably assuring whether the Center's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matter we must report under *Government Auditing Standards*.

We intend this report solely for the information and use of the audit committee, management, the Governing Board, federal awarding agencies, and pass-through entities. We intend it for no one other than these specified parties.

A handwritten signature in cursive script that reads "Mary Taylor".

**Mary Taylor, CPA**  
Auditor of State

March 3, 2010





# Mary Taylor, CPA

## Auditor of State

### INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO ITS MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Lake County Educational Service Center  
Lake County  
30 South Park Place, Suite 320  
Painesville, Ohio 44077

To the Members of the Board:

#### Compliance

We have audited the compliance of Lake County Educational Service Center, Lake County, Ohio, (the Center) with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133, Compliance Supplement* that apply to its major federal program for the year ended June 30, 2009. The summary of auditor's results section of the accompanying schedule of findings identifies the Center's major federal program. The Center's management is responsible for complying with the requirements of laws, regulations, contracts, and grants applicable to its major federal program. Our responsibility is to express an opinion on the Center's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to reasonably assure whether noncompliance occurred with the types of compliance requirements referred to above that could directly and materially affect a major federal program. An audit includes examining, on a test basis, evidence about the Center's compliance with those requirements and performing other procedures we considered necessary in the circumstances. We believe our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the Center's compliance with those requirements.

In our opinion, the Lake County Educational Service Center complied, in all material respects, with the requirements referred to above that apply to its major federal program for the year ended June 30, 2009.

#### Internal Control Over Compliance

The Center's management is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the Center's internal control over compliance with requirements that could directly and materially affect a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Center's internal control over compliance.

Lausche Building / 615 Superior Ave., NW / Twelfth Floor / Cleveland, OH 44113-1801  
Telephone: (216) 787-3665 (800) 626-2297 Fax: (216) 787-3361  
[www.auditor.state.oh.us](http://www.auditor.state.oh.us)

A *control deficiency* in internal control over compliance exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent or detect noncompliance with a federal program compliance requirement on a timely basis. A *significant deficiency* is a control deficiency, or combination of control deficiencies, that adversely affects the Center's ability to administer a federal program such that there is more than a remote likelihood that the Center's internal control will not prevent or detect more than inconsequential noncompliance with a federal program compliance requirement.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that the Center's internal control will not prevent or detect material noncompliance with a federal program's compliance requirements.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

We intend this report solely for the information and use of the audit committee, management, the Governing Board, federal awarding agencies, and pass-through entities. It is not intended for anyone other than these specified parties.



**Mary Taylor, CPA**  
Auditor of State

March 3, 2010

**LAKE COUNTY EDUCATIONAL SERVICE CENTER  
LAKE COUNTY**

**SCHEDULE OF FINDINGS  
OMB CIRCULAR A -133 § .505  
JUNE 30, 2009**

**1. SUMMARY OF AUDITOR'S RESULTS**

<i>(d)(1)(i)</i>	Type of Financial Statement Opinion	Unqualified
<i>(d)(1)(ii)</i>	Were there any material control weaknesses reported at the financial statement level (GAGAS)?	No
<i>(d)(1)(ii)</i>	Were there any other significant deficiencies in internal control reported at the financial statement level (GAGAS)?	No
<i>(d)(1)(iii)</i>	Was there any reported material noncompliance at the financial statement level (GAGAS)?	No
<i>(d)(1)(iv)</i>	Were there any material internal control weaknesses reported for major federal programs?	No
<i>(d)(1)(iv)</i>	Were there any other significant deficiencies in internal control reported for major federal programs?	No
<i>(d)(1)(v)</i>	Type of Major Programs' Compliance Opinion	Unqualified
<i>(d)(1)(vi)</i>	Are there any reportable findings under § .510?	No
<i>(d)(1)(vii)</i>	Major Programs (list):	Special Education Cluster Special Education Grants to States. CFDA #84.027 and Preschool Grant CFDA #84.173.
<i>(d)(1)(viii)</i>	Dollar Threshold: Type A\B Programs	Type A: > \$ 300,000 Type B: all others
<i>(d)(1)(ix)</i>	Low Risk Auditee?	Yes

**2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS  
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

None

**3. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS**

None

LAKE COUNTY EDUCATIONAL SERVICE CENTER  
LAKE COUNTY

SCHEDULE OF PRIOR AUDIT FINDINGS  
OMB CIRCULAR A -133 § .315 (b)  
JUNE 30, 2009

Finding Number	Finding Summary	Fully Corrected?	Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding No Longer Valid; <b><i>Explain</i></b>
2008-001	ORC 117.38 Filing Annual Report	Yes	



Mary Taylor, CPA  
Auditor of State

EDUCATIONAL SERVICE CENTER

LAKE COUNTY

**CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

*Susan Babbitt*

CLERK OF THE BUREAU

CERTIFIED  
MARCH 16, 2010