



**LANCASTER-FAIRFIELD COMMUNITY SCHOOL
FAIRFIELD COUNTY**

REGULAR AUDIT

FOR THE FISCAL YEAR ENDED JUNE 30, 2010



Mary Taylor, CPA
Auditor of State

**LANCASTER-FAIRFIELD COMMUNITY SCHOOL
FAIRFIELD COUNTY**

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Mary Taylor, CPA

Auditor of State

INDEPENDENT ACCOUNTANTS' REPORT

Lancaster Fairfield Community School
Fairfield County
345 East Mulberry Street
Lancaster, Ohio 43130

To the Board of Directors:

We have audited the accompanying financial statements of Lancaster Fairfield Community School, Fairfield County, Ohio (the School), a component unit of Lancaster City School District as of and for the year ended June 30, 2010, as listed in the table of contents. These financial statements are the responsibility of the School's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Lancaster Fairfield Community School, Fairfield County, Ohio as of June 30, 2010, and the changes in financial position and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated October 12, 2010, on our consideration of the School's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

Management's Discussion and Analysis is not a required part of the basic financial statements but is supplementary information accounting principles generally accepted in the United States of America requires. We have applied certain limited procedures, consisting principally of inquiries of management regarding the methods of measuring and presenting the required supplementary information. However, we did not audit the information and express no opinion on it.

A handwritten signature in black ink that reads "Mary Taylor". The signature is written in a cursive, flowing style.

Mary Taylor, CPA
Auditor of State

October 12, 2010

**LANCASTER-FAIRFIELD COMMUNITY SCHOOL
FAIRFIELD COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2010
UNAUDITED**

The discussion and analysis of the Lancaster-Fairfield Community School's (LFCS) financial performance provides an overall review of the LFCS's financial activities for the fiscal year ended June 30, 2010. Readers should also review the basic financial statements and notes to enhance their understanding of the LFCS's financial performance.

Highlights

LFCS completed its sixth year of operation during fiscal year 2010 as a seventh through twelfth grade Community school for students placed by the Fairfield County Juvenile Court. Enrollment varied during the year but averaged 37 students.

Key highlights for fiscal year 2010 are as follows:

- Net assets decreased \$76,319.
- LFCS had an operating loss of \$114,692 compared to an operating loss of \$26,792 in fiscal year 2009.
- Total assets decreased \$50,925 or 28 percent, due mainly to a decrease in intergovernmental receivables in the amount of \$89,036 which was offset by an increase in cash and cash equivalents in the amount of \$38,125.
- Total liabilities increased \$25,394 due mainly to LFCS paying fees to the Fairfield County Educational Service Center for contract services for one additional teacher during fiscal year 2010 as compared to fiscal year 2009.

Using this Annual Financial Report

This annual report consists of a series of financial statements and notes to those statements.

The statement of net assets and the statement of revenues, expenses, and changes in net assets reflect how LFCS did financially during fiscal year 2010. These statements include all assets and liabilities using the accrual basis of accounting similar to that which is used by most private-sector companies. This basis of accounting considers all of the current fiscal years' revenues and expenses regardless of when cash is received or paid.

These statements report LFCS's net assets and changes in those assets. This change in net assets is important because it tells the reader whether the financial position of LFCS has increased or decreased from the prior year. Over time, these increases and/or decreases are one indicator of whether the financial position is improving or deteriorating.

LFCS uses enterprise presentation for all of its activities.

**LANCASTER-FAIRFIELD COMMUNITY SCHOOL
FAIRFIELD COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2010
UNAUDITED**

Table 1 provides a summary of LFCS's net assets for 2010 compared to 2009.

Table 1
Net Assets

| | 2010 | 2009 | Change |
|----------------------------|------------------------|-------------------------|--------------------------|
| <u>Assets:</u> | | | |
| Current and Other Assets | \$130,053 | \$179,745 | (\$49,692) |
| Capital Assets | 1,850 | 3,083 | (1,233) |
| Total Assets | <u>131,903</u> | <u>182,828</u> | <u>(50,925)</u> |
| <u>Liabilities:</u> | | | |
| Current Liabilities | <u>65,060</u> | <u>39,666</u> | <u>25,394</u> |
| <u>Net Assets:</u> | | | |
| Invested in Capital Assets | 1,850 | 3,083 | (1,233) |
| Unrestricted | <u>64,993</u> | <u>140,079</u> | <u>(75,086)</u> |
| Total Net Assets | <u><u>\$66,843</u></u> | <u><u>\$143,162</u></u> | <u><u>(\$76,319)</u></u> |

Total assets decreased \$50,925. Intergovernmental receivables decreased in the amount of \$89,036 due to new grant funding in fiscal year 2009 from the Ohio Department of Education that did not reoccur in fiscal year 2010. The decrease was offset by an increase in cash and cash equivalents in the amount of \$38,125. Liabilities increased \$25,394. The increase in current liabilities was due mainly to the LFCS paying fiscal year 2010 contract service payments to the Fairfield County Educational Service Center during fiscal year 2011. For fiscal year 2009, the payables for contract services with the Fairfield County Educational Service Center only included payments for one teacher and in fiscal year 2010 the payable included payment for two teachers.

**LANCASTER-FAIRFIELD COMMUNITY SCHOOL
FAIRFIELD COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2010
UNAUDITED**

Table 2 reflects the changes in net assets for fiscal year 2010, and comparisons to fiscal year 2009.

Table 2
Change in Net Assets

| | 2010 | 2009 | Change |
|---|--------------------------|------------------------|---------------------------|
| <u>Operating Revenues:</u> | | | |
| Foundation | \$261,065 | \$308,949 | (\$47,884) |
| <u>Non-Operating Revenues:</u> | | | |
| State and Federal Grants | 33,202 | 65,218 | (32,016) |
| Interest Revenue | 107 | 677 | (570) |
| Other Non-Operating Revenue | 5,680 | 0 | 5,680 |
| Total Revenues | <u>300,054</u> | <u>374,844</u> | <u>(74,790)</u> |
| <u>Operating Expenses:</u> | | | |
| Purchased Services | 312,857 | 332,970 | (20,113) |
| Materials and Supplies | 2,238 | 0 | 2,238 |
| Depreciation | 617 | 771 | (154) |
| Other | 60,045 | 2,000 | 58,045 |
| <u>Non-Operating Expenses:</u> | | | |
| Loss on Disposal of Capital Assets | 616 | 0 | 616 |
| Total Expenses | <u>376,373</u> | <u>335,741</u> | <u>40,632</u> |
| Total Increase (Decrease) in Net Assets | <u><u>(\$76,319)</u></u> | <u><u>\$39,103</u></u> | <u><u>(\$115,422)</u></u> |

Fiscal year 2010 reflects a decrease in foundation revenues due to a decrease in the number of students enrolled during the current year as compared to the prior year. Purchased service expenses decreased due to the decrease in foundation revenues. Based upon the agreement between LFCS and the Fairfield County Juvenile Court, the Fairfield County Juvenile Court receives 70 percent of the foundation revenues for services provided to operate the LFCS. The decrease in state and federal grants was due to the LFCS receiving additional grants from the Ohio Department of Education for fiscal year 2009 in the area of Title I School Improvement for \$60,000. The \$60,000 Title I School Improvement grant was not used by LFCS so the money was given back to the Ohio Department of Education which caused other expenses to increase over fiscal year 2009. The decrease in state and federal grants was offset by the implementation of Educational Stabilization funds. Educational Stabilization revenue was new in fiscal year 2010 and was a part of the American Recovery and Reinvestment Act (ARRA) which was enacted by Congress in February 2009. One provision provided two years of additional aid to local school districts to prevent layoffs and cutbacks, with flexibility to use the funds for school modernization and repair. LFCS began receiving these federal funds in fiscal year 2010. ARRA funds are not expected to be received after fiscal year 2011. The operating grant monies received in fiscal year 2010 represented amounts received for the Educational Management Information Services (EMIS), Title I, Title II-A, Title II-D, Title IV-A, Title V, Special Education IDEA B, and Educational Stabilization. Due to a decrease in interest rates over the prior year, the LFCS realized a decrease in interest revenues in the amount of \$570. The primary purchased services expenses represent costs for staffing services with the Fairfield County Juvenile Court and the Fairfield County Educational Service Center. During fiscal year 2010, LFCS received funding due to prior year underpayments from the Ohio Department of Education in the amount of \$1,049. This amount was included in the foundation revenues. The Ohio Department of Education funding review of fiscal year 2010 has not been completed at this time.

**LANCASTER-FAIRFIELD COMMUNITY SCHOOL
FAIRFIELD COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2010
UNAUDITED**

Budgeting

LFCS is not required to follow the budgetary provisions set forth in Ohio Revised Code Chapter 5705. The contract between LFCS and its Sponsor prescribes an annual budget requirement as part of preparing a five year forecast, which is updated on an annual basis.

Capital Assets and Debt Administration

Capital Assets

No capital asset purchases were made during fiscal year 2010, but one computer was deleted from capital assets which was valued at \$925. LFCS's computer inventory capitalized value totaled \$3,700 as of June 30, 2010. Accumulated depreciation for fiscal year 2010 was \$1,850. LFCS has no buildings because they utilize facilities provided by the Fairfield County Juvenile Court through a contract between the two parties.

Debt

LFCS has not incurred any debt.

Current Issues

LFCS continues to help students receive an education. LFCS serves the most at-risk students who are faced with problems such as delinquency and drug use. These challenges make educating these students a challenge but one the LFCS is uniquely qualified to do.

Contacting the LFCS's Financial Management

This financial report is designed to provide citizens, taxpayers, and creditors with a general overview of the LFCS's finances and to show the LFCS's accountability for the money it receives. If you have any questions about this report or need additional financial information please contact Julie Taylor, Treasurer, Lancaster-Fairfield Community School, 345 Mulberry Street, Lancaster, Ohio 43130. Or E-Mail at J_TAYLOR@LANCASTER.K12.OH.US.

**LANCASTER-FAIRFIELD COMMUNITY SCHOOL
FAIRFIELD COUNTY**

**STATEMENT OF NET ASSETS
JUNE 30, 2010**

| | |
|---|------------------|
| <u>Assets:</u> | |
| Current Assets: | |
| Cash and Cash Equivalents | \$ 72,546 |
| Accounts Receivable | 1,672 |
| Intergovernmental Receivable | 55,180 |
| Prepaid Items | 655 |
| Total Current Assets | <u>130,053</u> |
| Noncurrent Assets: | |
| Depreciable Capital Assets, Net of Accumulated Depreciation | <u>1,850</u> |
| Total Assets | <u>131,903</u> |
| <u>Liabilities:</u> | |
| Accounts Payable | 332 |
| Intergovernmental Payable | 64,728 |
| Total Liabilities | <u>65,060</u> |
| <u>Net Assets:</u> | |
| Invested in Capital Assets | 1,850 |
| Unrestricted | 64,993 |
| Total Net Assets | <u>\$ 66,843</u> |

See accompanying notes to the basic financial statements

**LANCASTER-FAIRFIELD COMMUNITY SCHOOL
FAIRFIELD COUNTY**

**STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET ASSETS
FOR THE FISCAL YEAR ENDED JUNE 30, 2010**

| | |
|------------------------------------|-----------------------------|
| <u>Operating Revenues:</u> | |
| Foundation | \$ 261,065 |
| | <hr/> |
| <u>Operating Expenses:</u> | |
| Purchased Services | 312,857 |
| Materials and Supplies | 2,238 |
| Depreciation | 617 |
| Other Operating Expenses | 60,045 |
| Total Operating Expenses | <hr/> 375,757 <hr/> |
| Operating Loss | <hr/> (114,692) <hr/> |
| <u>Non-Operating Revenues:</u> | |
| State and Federal Grants | 33,202 |
| Interest Revenue | 107 |
| Loss on Disposal of Capital Assets | (616) |
| Other Non-Operating Revenue | 5,680 |
| Total Non-Operating Revenues | <hr/> 38,373 <hr/> |
| Change in Net Assets | (76,319) |
| Net Assets at Beginning of Year | 143,162 |
| Net Assets at End of Year | <hr/> \$ 66,843 <hr/> <hr/> |

See accompanying notes to the basic financial statements

**LANCASTER-FAIRFIELD COMMUNITY SCHOOL
FAIRFIELD COUNTY**

**STATEMENT OF CASH FLOWS
FOR THE FISCAL YEAR ENDED JUNE 30, 2010**

Increase (Decrease) in Cash and Cash Equivalents

Cash Flows from Operating Activities:

| | |
|---|-----------------|
| Cash Received from Foundation | \$ 261,065 |
| Cash Payments to Suppliers for Goods and Services | (291,937) |
| Other Operating Expenses | (8,045) |
| Net Cash Provided by Operating Activities | <u>(38,917)</u> |

Cash Flows from Noncapital Financing Activities:

| | |
|--|---------------|
| State and Federal Grants Received | 38,711 |
| Other Non-Operating Revenues | 38,224 |
| Net Cash Provided by Noncapital Financing Activities | <u>76,935</u> |

Cash Flows from Investing Activities:

| | |
|-------------------------|------------|
| Interest on Investments | <u>107</u> |
|-------------------------|------------|

Net Increase in Cash and Cash Equivalents 38,125

Cash and Cash Equivalents Beginning of Year 34,421

Cash and Cash Equivalents End of Year 72,546

Reconciliation of Operating Loss to

Net Cash Provided by Operating Activities:

Operating Loss (114,692)

Adjustments to Reconcile Operating Loss

to Net Cash Provided by Operating Activities:

Depreciation Expense 617

Changes in Assets and Liabilities:

Increase in Accounts Receivable (1,672)

Decrease in Intergovernmental Receivable 50,983

Decrease in Prepaid Items 453

Decrease in Accounts Payable (214)

Increase in Intergovernmental Payable 25,608

Net Cash Provided by Operating Activities \$ (38,917)

See accompanying notes to the basic financial statements

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**LANCASTER-FAIRFIELD COMMUNITY SCHOOL
FAIRFIELD COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2010**

Note 1 - Description of the School

The Lancaster-Fairfield Community School (LFCS) is a nonprofit corporation established pursuant to Ohio Revised Code Chapters 3314 and 1702. The LFCS's mission is to utilize a holistic approach to the education of at-risk students, offering students a variety of programs that address the physical, social, emotional, and educational needs of the students. The LFCS feels it is necessary to assist at-risk youth in developing positive behaviors and attitudes and become successful learners. Currently the LFCS only services students within the Lancaster City School District, Sponsor school district.

LFCS began operations on October 8, 2004. LFCS entered into a five year contract with the Lancaster City School District (the Sponsor) which was renewed in July 2008 for an additional five years. The Sponsor is responsible for evaluating the performance of LFCS and has the authority to deny renewal of the contract at its expiration. The Sponsor is also the fiscal agent of the LFCS with the Treasurer of the Sponsor completing the role of Treasurer for the LFCS.

The LFCS operates under the direction of a five-member Board of Directors from the public sector appointed by the Sponsor. LFCS is a component unit of the Sponsor. The Sponsor appoints the board and is able to impose its will on the LFCS. The Sponsor can suspend the LFCS's operations for any of the following reasons: 1) The LFCS's failure to meet student performance requirements stated in its contract with the Sponsor, 2) The LFCS's failure to meet generally accepted standards of fiscal management, 3) The LFCS's violation of any provisions of the contract with the Sponsor or applicable state or federal law, or 4) Other good cause. The Board of Directors are responsible for carrying out the provisions of the contract which include, but are not limited to, helping create, approve, and monitor the annual budget, develop policies to guide operations, secure funding, and maintain a commitment to vision, mission, and belief statements of LFCS and the children it serves. During fiscal year 2010, LFCS paid purchased services to the Fairfield County Juvenile Court and the Fairfield County Educational Service Center for providing staffing services. Thus, LFCS did not have any employees. LFCS used the facilities of the Fairfield County Juvenile Court.

LFCS participates in the Ohio School Plan which is considered an insurance purchasing pool. This organization is presented in Note 12 to the basic financial statements.

Note 2 - Summary of Significant Accounting Policies

The financial statements of the LFCS have been prepared in conformity with generally accepted accounting principals (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. LFCS also applies Financial Accounting Standards Board (FASB) statements and interpretations issued on or before November 30, 1989, provided they do not conflict with or contradict GASB pronouncements. The entity has elected not to apply FASB pronouncements and interpretations issued after November 30, 1989. The more significant of the LFCS's accounting policies are described below.

A. Basis of Presentation

The LFCS's basic financial statements consist of a statement of net assets; a statement of revenues, expenses, and changes in net assets; and a statement of cash flows.

LFCS uses a single enterprise presentation for its financial reports. Enterprise reporting focuses on the determination of operating income, changes in net assets, financial position, and cash flows.

**LANCASTER-FAIRFIELD COMMUNITY SCHOOL
FAIRFIELD COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2010
(Continued)**

Note 2 - Summary of Significant Accounting Policies (Continued)

B. Measurement Focus

The enterprise activity is accounted for using a flow of economic resources measurement focus. All assets and liabilities associated with the operation of LFCS are included on the statement of net assets. The statement of revenues, expenses, and changes in net assets presents increases (e.g. revenues) and decreases (e.g. expenses) in total net assets. The statement of cash flows reflects how LFCS finances meet its cash flow needs.

C. Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. LFCS's financial statements are prepared using the accrual basis of accounting. Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. Revenue resulting from nonexchange transactions, in which LFCS receives value without directly giving equal value in return, such as grants and entitlements, are recognized in the period in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the period when the resources are required to be used or the period when use is first permitted, matching requirements, in which LFCS must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to LFCS on a reimbursement basis. Expenses are recognized at the time they are incurred.

D. Budgetary Process

Unlike other public schools located in the State of Ohio, community schools are not required to follow the budgetary provisions set forth in Ohio Revised Code Chapter 5705, unless specifically provided by LFCS's contract with its Sponsor. The contract between LFCS and its Sponsor prescribes an annual budget requirement as part of preparing a five year forecast, which is updated on an annual basis.

E. Cash and Cash Equivalents

Cash received by LFCS is reflected as "Cash and Cash Equivalents" on the statement of net assets. LFCS had no investments during the fiscal year ended June 30, 2010.

F. Prepaid Items

Payments made to vendors for services that will benefit periods beyond June 30, 2010, are recorded as prepaid items using the consumption method. A current asset for the prepaid amount is recorded at the time of the purchase and an expense/expenditure is reported in the fiscal year in which services are consumed.

G. Capital Assets

LFCS's capital assets during fiscal year 2010 consisted of computer equipment. All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the fiscal year. Donated capital assets are recorded at their fair market values as of the date received. LFCS maintains a capitalization threshold of five hundred dollars. All of LFCS's reported capital assets are depreciated using the straight-line method over six years of useful life.

**LANCASTER-FAIRFIELD COMMUNITY SCHOOL
FAIRFIELD COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2010
(Continued)**

Note 2 - Summary of Significant Accounting Policies (Continued)

H. Net Assets

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction, or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by LFCS or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. LFCS applies restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

At fiscal year end, LFCS had no restricted net assets and no monies restricted by enabling legislation.

I. Operating Revenues and Expenses

Operating revenues are those revenues that are generated directly from the primary activity of LFCS. Operating expenses are necessary costs incurred to provide the service that is the primary activity of LFCS. All revenues and expenses not meeting this definition are reported as non-operating.

J. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

Note 3 - Deposits

Custodial credit risk is the risk that, in the event of a bank failure, LFCS's deposits may not be returned. LFCS does not have a deposit policy for custodial credit risk. At June 30, 2010, the bank balance of LFCS's deposits was \$72,546. All of the bank balance was covered by federal depository insurance. There are no significant statutory restrictions regarding the deposit and investment of funds by LFCS.

Note 4 - Receivables

Receivables at June 30, 2010, consisted of intergovernmental grants. The receivables are expected to be collected in full within one year.

A summary of principal items of intergovernmental receivables follows:

| | Amounts |
|---|-----------------|
| Governmental Activities | |
| Title II-D Grant | \$83 |
| Improving Teacher Quality Grant | 1,254 |
| STRS Reimbursement owed from Fairfield County | 3,666 |
| IDEA Part B Grant | 4,775 |
| Title I Grant | 45,402 |
| Total | <u>\$55,180</u> |

**LANCASTER-FAIRFIELD COMMUNITY SCHOOL
FAIRFIELD COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2010
(Continued)**

Note 5 - Capital Assets

Capital asset activity for the fiscal year ended June 30, 2010, was as follows:

| | Balance June 30, 2009 | Additions | Deletions | Balance June 30, 2010 |
|-------------------------------|--------------------------|----------------|----------------|--------------------------|
| Computer Equipment | \$4,625 | \$0 | (\$925) | \$3,700 |
| Less Accumulated Depreciation | (1,542) | (617) | 309 | (1,850) |
| Capital Assets, Net | <u>\$3,083</u> | <u>(\$617)</u> | <u>(\$616)</u> | <u>\$1,850</u> |

Note 6 - Risk Management

LFCS is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. During fiscal year 2010, LFCS joined together with other school districts in Ohio to participate in the Ohio School Plan (OSP), a public entity insurance purchasing pool, for insurance coverage. Each individual school district enters into an agreement with the OSP and its premium is based on types of coverage, limits of coverage, and deductibles that it selects.

The types and amounts of coverage provided are as follows:

| | |
|---|-------------|
| Educational General Liability: | |
| General Aggregate Limit | \$4,000,000 |
| Wrongful Act and Sexual Abuse Injury | 2,000,000 |
| Products - Completed Operations Aggregate Limit | 2,000,000 |
| Personal and Advertising Injury | 2,000,000 |
| Employee Benefits Injury: | |
| Each Occurrence | 2,000,000 |
| Aggregate | 4,000,000 |
| Employer's Liability for Each Accident | 2,000,000 |
| Errors and Omissions: | |
| Each Occurrence (deductible \$2,500) | 2,000,000 |
| Aggregate Limit (deductible \$2,500) | 4,000,000 |
| Employment Practices Injury: | |
| Each Occurrence (deductible \$2,500) | 2,000,000 |
| Aggregate (deductible \$2,500) | 4,000,000 |

Settled claims have not exceeded this commercial coverage in any of the past three years and there have been no significant reductions in insurance coverage from the prior year.

**LANCASTER-FAIRFIELD COMMUNITY SCHOOL
FAIRFIELD COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2010
(Continued)**

Note 7 – Purchased Services

For fiscal year 2010, purchased service expenses were for the following services:

| <u>Type</u> | <u>Amount</u> |
|---|------------------|
| Legal and Audit Services | \$14,693 |
| Seminar Expenses | 1,097 |
| Metropolitan Educational Council for computer services | 12,094 |
| Treasurer and Board Member bonding | 1,108 |
| Bank Charges | 108 |
| Lancaster City School District miscellaneous services | 43 |
| Fairfield County Educational Service Center for staffing services | 70,304 |
| Fairfield County Juvenile Court for staffing and EMIS services | <u>213,410</u> |
| Total | <u>\$312,857</u> |

Note 8 – Contract with the Fairfield County Juvenile Court and the Fairfield County Educational Service Center

LFCS signed a contract with the Fairfield County Juvenile Court for use of their facility and for personnel services to teach and supervise the students of LFCS. The Fairfield County Juvenile Court is entitled to seventy percent of the base formula funding, adjusted by the Sponsor's cost of doing business factor, received by the LFCS through the State foundation.

LFCS signed a contract with the Fairfield County Educational Service Center for some teaching services also.

Note 9 – Related Party Transactions

LFCS's Sponsor, Lancaster City Schools, appoints all five Board of Directors. During fiscal year 2010, LFCS had only a payable for a miscellaneous reimbursement to the Sponsor in the amount of \$43.

Note 10 – State Teachers Retirement System Plan

LFCS has contracted with the Fairfield County Juvenile Court to provide employee services and to pay those employees. However, these contract services do not relieve LFCS of the obligation for remitting pension contributions. The retirement system considers LFCS as the Employer-of-Record and LFCS is ultimately responsible for remitting retirement contributions to the State Teachers Retirement System.

Plan Description - Certified teachers, employed by LFCS (Employer-of-Record), participate in the State Teachers Retirement System of Ohio (STRS Ohio), a cost-sharing, multiple employer public employee retirement system administered by the State Teachers Retirement Board. STRS Ohio provides retirement and disability benefits to members and death and survivor benefits to beneficiaries. STRS Ohio issues a stand-alone financial report that may be obtained by writing to the State Teachers Retirement System, 275 East Broad St., Columbus, OH 43215-3771, by calling (888) 227-7877, or by visiting the STRS Ohio Web site at www.strsoh.org.

**LANCASTER-FAIRFIELD COMMUNITY SCHOOL
FAIRFIELD COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2010
(Continued)**

Note 10 – State Teachers Retirement System Plan (Continued)

New members have a choice of three retirement plans, a Defined Benefit (DB) Plan, a Defined Contribution (DC) Plan and a Combined Plan. The DB plan offers an annual retirement allowance based on final average salary times a percentage that varies based on years of service or an allowance based on member contributions and earned interest matched by STRS Ohio funds, times an actuarially determined annuity factor. The DC Plan allows members to place all their member contributions and employer contributions equal to 10.5 percent of earned compensation into an investment account. Investment decisions are made by the member. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The member may elect to receive a lifetime monthly annuity or a lump sum withdrawal. The Combined Plan offers features of both the DC Plan and the DB Plan. In the Combined Plan, member contributions are invested by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan. The DB portion of the Combined Plan payment is payable to a member on or after age 60; the DC portion of the account may be taken as a lump sum or converted to a lifetime monthly annuity at age 50. Benefits are established by Chapter 3307 of the Ohio Revised Code.

A DB or Combined Plan member with five or more years credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of these active members who die before retirement may qualify for survivor benefits. Members in the DC Plan who become disabled are entitled only to their account balance. If a member of the DC Plan dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

Funding Policy - For year ended June 30, 2010, plan members were required to contribute 10 percent of their annual covered salaries. LFCS was required to contribute 14 percent; 13 percent was the portion used to fund pension obligations. For fiscal year 2009, the portion used to fund pension obligations was also 13 percent. Contribution rates are established by the State Teachers Retirement Board, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. Chapter 3307 of the Ohio Revised Code provides statutory authority for member and employer contributions.

LFCS's required contributions for pension obligations to the DB Plan for the fiscal years ended June 30, 2010, 2009, and 2008 were \$23,675, \$21,766, and \$12,584, respectively; 84 percent has been contributed for fiscal year 2010 and 100 percent for years 2009 and 2008. No contributions to the DC or Combined plans for year 2010 were made by LFCS or by the plan members. \$3,740 represents the unpaid contribution for fiscal year 2010.

Note 11 – State Teachers Retirement System Post Employment Benefits

Plan Description – LFCS contributes to the cost-sharing multiple employer defined benefit Health Plan administered by the State Teachers Retirement System of Ohio (STRS) for eligible retirees who participated in the defined benefit or the combined pension plans offered by STRS Ohio. Benefits include hospitalization, physicians' fees, prescription drugs, and reimbursement of monthly Medicare Part B premiums. The Plan is included in the report of STRS Ohio which may be obtained by visiting www.strsoh.org or by calling (888) 227-7877.

Funding Policy – Ohio law authorizes STRS Ohio to offer the Plan and gives the Retirement Board authority over how much, if any, of the health care costs will be absorbed by STRS Ohio. Active employee members do not contribute to the Plan. All benefit recipients pay a monthly premium. Under Ohio law, funding for post-employment health care may be deducted from employer contributions. For 2010, STRS Ohio allocated employer contributions equal to 1 percent of covered payroll to the Health Care Stabilization Fund. LFCS's contributions for health care for the fiscal years ended June 30, 2010, 2009 and 2008 were \$1,821, \$1,674 and \$968 respectively; 84 percent has been contributed for fiscal year 2010 and 100 percent for fiscal years 2009 and 2008.

**LANCASTER-FAIRFIELD COMMUNITY SCHOOL
FAIRFIELD COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2010
(Continued)**

Note 12 – Pool

LFCS participates in the Ohio School Plan (OSP), and insurance purchasing pool. The OSP is created and organized pursuant to and as authorized by Section 2744.081 of the Ohio Revised Code. The OSP is an unincorporated, non-profit association of its members and an instrumentality for each member for the purpose of enabling members of the Plan to provide for a formalized, joint insurance purchasing program to maintain adequate insurance protection, risk management programs and other administrative services. The OSP's business and affairs are conducted by a twelve member Board of Directors consisting of school district superintendents and treasurers. Hylant Administrative Services, LLC is the Administrator of the OSP and is responsible for providing underwriting, claims management, risk management, accounting, system support services, sales, and marketing.

Note 13 - Contingencies

A. Grants

LFCS received financial assistance from federal and state agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the LFCS. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the LFCS at June 30, 2010.

B. Ohio Department of Education Enrollment Review

The Ohio Department of Education (ODE) conducts reviews of enrollment data and full-time equivalency (FTE) calculations made by LFCS. These reviews are conducted to ensure LFCS is reporting accurate student enrollment data to the State, upon which foundation funding is calculated. During fiscal year 2010, LFCS received \$1,049 from the Ohio Department of Education for underpayments received during in fiscal year 2009. The fiscal year 2010 Ohio Department of Education review is not available at this time.

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Mary Taylor, CPA

Auditor of State

INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

Lancaster Fairfield Community School
Fairfield County
345 East Mulberry Street
Lancaster, Ohio 43130

To the Board of Directors:

We have audited the basic financial statements of Lancaster Fairfield Community School, Fairfield County, Ohio, (the School) a component unit of Lancaster City School District, as of and for the year ended June 30, 2010, and have issued our report thereon dated October 12, 2010. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the School's internal control over financial reporting as a basis for designing our audit procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of opining on the effectiveness of the School's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the School's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or combination of internal control deficiencies resulting in more than a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and timely corrected.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider material weaknesses, as defined above.

Compliance and Other Matters

As part of reasonably assuring whether the School's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

We intend this report solely for the information and use of management, the Board of Directors and the Lancaster City School District. We intend it for no one other than these specified parties.

A handwritten signature in black ink that reads "Mary Taylor". The signature is written in a cursive, flowing style.

Mary Taylor, CPA
Auditor of State

October 12, 2010



Mary Taylor, CPA

Auditor of State

INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

Lancaster Fairfield Community School
Fairfield County
345 East Mulberry Street
Lancaster, Ohio 43130

To the Board of Directors:

Ohio Rev. Code Section 117.53 states "the auditor of state shall identify whether the school district or community school has adopted an anti-harassment policy in accordance with Section 3313.666 of the Revised Code. This determination shall be recorded in the audit report. The Auditor of State shall not prescribe the content or operation of any anti-harassment policy adopted by a school district or community school."

Accordingly, we have performed the procedures enumerated below, which were agreed to by the Board, solely to assist the Board in evaluating whether Lancaster Fairfield Community School, Fairfield County, Ohio has adopted an anti-harassment policy in accordance with Ohio Rev. Code Section 3313.666. Management is responsible for complying with this requirement. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the Board. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

1. We noted the Board adopted an anti-harassment policy at its meeting on December 2, 2009.
2. We read the policy, noting it included the following requirements from Ohio Rev. Code Section 3313.666(B):
 - (1) A procedure for reporting prohibited incidents;
 - (2) A statement prohibiting harassment, intimidation, or bullying of any student on school property or at school-sponsored events;
 - (3) A definition of harassment, intimidation, or bullying that shall include the definition in division (A) of Ohio Rev. Code Section 3313.666;
 - (4) A requirement that school personnel report prohibited incidents of which they are aware to the school principal or other administrator designated by the principal;

- (5) A requirement that the district administration semiannually provide the president of the district board a written summary of all reported incidents and post the summary on its web site, if the district has a web site, to the extent permitted by section 3319.321 of the Revised Code and the "Family Educational Rights and Privacy Act of 1974," 88 Stat. 571, 20 U.S.C. 1232q, as amended.
- (6) A procedure for documenting any prohibited incident that is reported.
- (7) A requirement that parents or guardians of any student involved in a prohibited incident be notified and, to the extent permitted by Section 3319.321 of the Revised Code and the "Family Educational Rights and Privacy Act of 1974," 88 Stat. 571, 20 U.S.C. 1232q, as amended, have access to any written reports pertaining to the prohibited incident;
- (8) A procedure for responding to and investigating any reported incident;
- (9) A strategy for protecting a victim from additional harassment, intimidation, or bullying, and from retaliation following a report;
- (10) A disciplinary procedure for any student guilty of harassment, intimidation, or bullying, which shall not infringe on any student's rights under the first amendment to the Constitution of the United States;

We were not engaged to and did not conduct an examination, the objective of which would be the expression of an opinion on compliance with the anti-harassment policy. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Board of Directors, Management, and Lancaster City School District (Sponsor) and is not intended to be and should not be used by anyone other than these specified parties.



Mary Taylor, CPA
Auditor of State

October 12, 2010



Mary Taylor, CPA
Auditor of State

LANCASTER FAIRFIELD COMMUNITY SCHOOL

FAIRFIELD COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
NOVEMBER 30, 2010**