

SCHOOL FOR ARTS INTEGRATED LEARNING

*(A COMPONENT UNIT OF THE
NEW ALBANY-PLAIN LOCAL SCHOOL DISTRICT)*

FRANKLIN COUNTY

REGULAR AUDIT

JULY 1, 2008 – JUNE 30, 2009



Mary Taylor, CPA
Auditor of State

Board of Directors
School for Arts Integrated Learning
55 North High Street
New Albany, Ohio 43054

We have reviewed the *Independent Auditors' Report* of the School for Arts Integrated Learning, Franklin County, prepared by Wilson, Shannon & Snow, Inc., for the audit period July 1, 2008 through June 30, 2009. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The School for Arts Integrated Learning is responsible for compliance with these laws and regulations.

Mary Taylor

Mary Taylor, CPA
Auditor of State

January 6, 2010

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**SCHOOL FOR ARTS INTEGRATED LEARNING
FRANKLIN COUNTY**

TABLE OF CONTENTS

<u>TITLE</u>	<u>PAGE</u>
INDEPENDENT AUDITORS' REPORT	1
MANAGEMENT'S DISCUSSION AND ANALYSIS	3
BASIC FINANCIAL STATEMENTS:	
STATEMENT OF NET ASSETS	6
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET ASSETS	7
STATEMENT OF CASH FLOWS	8
NOTES TO THE BASIC FINANCIAL STATEMENTS	9
REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH <i>GOVERNMENT AUDITING STANDARDS</i>	14
INDEPENDENT AUDITORS' REPORT ON APPLYING AGREED-UPON PROCEDURES FOR THE ANTI-HARASSMENT POLICY	16



INDEPENDENT AUDITORS' REPORT

School for Arts Integrated Learning
Franklin County
55 North High Street
New Albany, Ohio 43054

To the Board of Directors:

We have audited the accompanying financial statements of the School for Arts Integrated Learning, Franklin County, Ohio (SAIL), a component unit of the New Albany-Plain Local School District, as of and for the fiscal year ended June 30, 2009, which collectively comprise SAIL's basic financial statements as listed in the table of contents. These financial statements are the responsibility of SAIL's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the School for Arts Integrated Learning, Franklin County, Ohio as of June 30, 2009, and the respective changes in its financial position and its cash flows for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 11, 2009 on our consideration of SAIL's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance and results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

Wilson, Shannon & Snow, Inc.

CERTIFIED PUBLIC ACCOUNTANTS
Ten West Locust Street
Newark, Ohio 43055
(740) 345-6611
1-800-523-6611
FAX (740) 345-5635

School for Arts Integrated Learning
Franklin County
Independent Auditors' Report

Management's Discussion and Analysis is not a required part of the basic financial statements but is supplementary information accounting principles generally accepted in the United States of America requires. We have applied certain limited procedures, consisting principally of inquiries of management regarding methods of measuring and presenting the required supplementary information. However, we did not audit the information and express no opinion on it.

Wilson, Shanna & Snow, Inc.

December 11, 2009

**SCHOOL FOR ARTS INTEGRATED LEARNING
FRANKLIN COUNTY**

*Management's Discussion and Analysis
For the Fiscal year Ended June 30, 2009
Unaudited*

The discussion and analysis of the School for Arts Integrated Learning (SAIL), a discretely presented component unit of the New Albany-Plain Local School District, financial performance provides an overall review of the SAIL's financial activities for the fiscal year ended June 30, 2009. The intent of this discussion and analysis is to look at SAIL's financial performance as a whole; readers should also review the financial statements and notes to the basic financial statements to enhance their understanding of SAIL's financial performance. 2009 was the second full year of operations with students.

FINANCIAL HIGHLIGHTS

- Net Assets decreased \$183,869.
- Operating revenues accounted for \$534,547 in revenue or 96% of all revenues.

OVERVIEW OF THE FINANCIAL STATEMENTS

This financial report consists of two parts – management's discussion and analysis and the basic financial statements. These statements are organized so the reader can understand the financial position of SAIL. Enterprise accounting uses a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities are included on the statement of net assets. The statement of net assets represents the basic statement of position for the SAIL. The statement of revenues, expenses and changes in net assets presents increases (e.g., revenue) and decreases (e.g., expenses) in net total assets. The statement of cash flows reflects how the SAIL's finances and meets its cash flow needs. Finally, the notes to the basic financial statements provide additional information that is essential to a full understanding of the data provided on the basic financial statements.

FINANCIAL ANALYSIS OF THE UACHS AS A WHOLE

The following tables represent the SAIL's condensed financial information for 2009 and 2008 derived from the statement of net assets and the statement of revenues, expenses, and changes in net assets.

	<u>Net Assets</u>	
	<u>2009</u>	<u>2008</u>
Current and other assets	\$ 2	\$ 172,131
Capital assets, net	42,921	58,111
Total assets	<u>42,923</u>	<u>230,242</u>
Current liabilities	<u>0</u>	<u>3,450</u>
Total liabilities	<u>0</u>	<u>3,450</u>
Net assets		
Invested in capital assets	42,921	58,111
Unrestricted	2	168,681
Total net assets	<u>\$ 42,923</u>	<u>\$ 226,792</u>

**SCHOOL FOR ARTS INTEGRATED LEARNING
FRANKLIN COUNTY**

*Management's Discussion and Analysis
For the Fiscal year Ended June 30, 2009
Unaudited*

Changes in Net Assets – The following table shows the changes in net assets for the fiscal years 2009 and 2008:

	Change in Net Assets	
	2009	2008
Operating Revenues:		
Foundation	\$ 534,512	\$ 544,853
Other	35	-
Total revenues	<u>534,547</u>	<u>544,853</u>
Expenses:		
Purchased Services	724,017	566,270
Supplies and Materials	1,352	88,218
Depreciation	15,190	12,716
Total expenses	<u>740,559</u>	<u>667,204</u>
Operating Loss	<u>(206,012)</u>	<u>(122,351)</u>
Non Operating Revenues:		
Federal Grants	18,002	300,000
State Grants	3,000	-
Investment income	1,141	3,054
	<u>22,143</u>	<u>303,054</u>
Change in Net Assets	(183,869)	180,703
Net Assets Beginning of Year	226,792	46,089
Net Assets End of Year	<u>\$ 42,923</u>	<u>\$ 226,792</u>

SAIL operates as a business-type enterprise fund. Results of fiscal year 2009 indicate a decrease in net assets of \$183,869. The State Foundation revenues are funds paid to school districts from the State of Ohio based on enrollment of 91 full time equivalents in 2009. The dependence upon State Foundation revenues is apparent as it represents almost 100% of the operating revenue of SAIL.

BUDGET

Unlike other public schools located in the state of Ohio, community schools are not required to follow budgetary provisions set forth in the Ohio Revised Code Chapter 5705, unless specifically provided in the SAIL's contract with its Sponsor. The contract between SAIL and its Sponsor does not prescribe a budgetary process for the SAIL.

**SCHOOL FOR ARTS INTEGRATED LEARNING
FRANKLIN COUNTY**

*Management's Discussion and Analysis
For the Fiscal year Ended June 30, 2009
Unaudited*

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets

At the end of fiscal 2009 SAIL had \$42,921 net of accumulated depreciation invested in equipment. See Note 4 to the basic financial statements for additional information.

Debt

SAIL has not issued any debt.

ECONOMIC FACTORS

Management is currently unaware of any facts, decisions or conditions that have occurred that are expected to have a significant effect on financial position or results of operations.

OPERATIONS

SAIL is a legally separate not-for-profit served by an appointed five-member board of Directors and meets the definition of a conversion school under chapter 3314 of the Ohio Revised Code. SAIL offers students an academically arts integrated approach, to advance achievement, critical thinking and creativity, The goal is to produce a student who feels he or she is an integral part of a caring school community and who is an independent, self-motivated and self disciplined lifelong learner.

SAIL is intended to serve kindergartners through first grade level students who reside within the New Albany - Plain Local School District and who are interested in pursuing an alternative schooling option.

SAILS is a discretely presented component unit of the New Albany-Plain Local School District (Sponsor). SAIL was approved for operation under a three year contract, starting July 1, 2007, with the Sponsor.

SAIL operates under the direction of a five member Board of Directors made up of:

1. Three elected or appointed public officials or public employees, or other community leaders who have demonstrated a professional interest in education or in other issues involving children, and who desire to further the objectives of SAIL.
2. Two parents of students who attend SAIL or community civic leaders.

REQUESTS FOR INFORMATION

This financial report is designed to provide our citizens, taxpayers, investors and creditors with a general overview of the SAIL finances and to show its accountability for the money it receives. If you have questions about this report or need additional information, contact Brian Ramsey, Treasurer of the School for Arts Integrated Learning.

**SCHOOL FOR ARTS INTEGRATED LEARNING
FRANKLIN COUNTY
STATEMENT OF NET ASSETS
JUNE 30, 2009**

ASSETS:	
Current Assets:	
Cash and cash equivalents	\$ 2
Total Current Assets	<u>2</u>
Non-Current Assets:	
Depreciable capital assets, net of accumulated depreciation	42,921
TOTAL ASSETS	<u><u>42,923</u></u>
 LIABILITIES:	
TOTAL LIABILITIES	<u><u>-</u></u>
 NET ASSETS:	
Invested in capital assets	42,921
Unrestricted	2
TOTAL NET ASSETS	<u><u>\$ 42,923</u></u>

The notes to the basic financial statements are an integral part of this statement.

**SCHOOL FOR ARTS INTEGRATED LEARNING
FRANKLIN COUNTY
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET ASSETS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009**

Operating Revenues:	
Foundation	\$ 534,512
Other	35
Total operating revenues	<u>534,547</u>
Operating Expenses:	
Purchased services	724,017
Supplies and materials	1,352
Depreciation	15,190
Total operating expenses	<u>740,559</u>
Operating loss	(206,012)
Nonoperating revenues:	
State & Federal grants	21,002
Interest income	1,141
Total nonoperating income	<u>22,143</u>
Change in net assets	(183,869)
Net assets at beginning of year	<u>226,792</u>
Net assets end of the year	<u>\$ 42,923</u>

The notes to the basic financial statements are an integral part of this statement.

**SCHOOL FOR ARTS INTEGRATED LEARNING
FRANKLIN COUNTY
STATEMENT OF CASH FLOWS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009**

Cash flows from operating activities:	
Cash received for foundation payments	\$ 534,512
Cash received for other	35
Cash payments supplies and material	(1,352)
Cash payments for purchased services	(727,467)
Net cash flows used for operating activities	<u>(194,272)</u>
Cash flows from noncapital financing activities	
Federal grant monies received	<u>21,002</u>
Cash flows from investing activities	
Interest income	<u>1,141</u>
Net decrease in cash and cash equivalents	(172,129)
Cash and cash equivalents at beginning of year	<u>172,131</u>
Cash and cash equivalents at end of year	<u>\$ 2</u>
Reconciliation of operating loss to net cash used for operating activities:	
Operating loss	\$ (206,012)
Adjustment to reconcile operating loss to net cash used for operations:	
Depreciation	15,190
Changes in assets and liabilities:	
Decrease in operating accounts payable	(3,450)
Net cash used for operating activities	<u>\$ (194,272)</u>

The notes to the basic financial statements are an integral part of this statement.

**SCHOOL FOR ARTS INTEGRATED LEARNING
FRANKLIN COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
JUNE 30, 2009**

1. DESCRIPTION OF THE SCHOOL AND REPORTING ENTITY

The School for Arts Integrated Learning (SAIL) is a legally separate not-for-profit served by an appointed five-member Board of Directors and meets the definition of a conversion school under chapter 3314 of the Ohio Revised Code. SAIL offers students an academically arts integrated approach, to advance achievement, critical thinking and creativity, The goal is to produce a student who feels he or she is an integral part of a caring school community and who is an independent, self-motivated and self disciplined lifelong learner.

SAIL is intended to serve kindergartners through first grade level students who reside within the New Albany-Plain Local School District and who are interested in pursuing an alternative schooling option.

SAIL is a discretely presented component unit of the New Albany-Plain Local School District (Sponsor). SAIL was approved for operation under a three-year contract, starting July 1, 2007, with the Sponsor.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The basic financial statements of SAIL have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. SAIL also applies Financial Accounting Standards Board (FASB) Statements and interpretations issued on or before November 30, 1989, provided they do not conflict with or contradict GASB pronouncements. SAIL does not apply FASB Statements and Interpretations issued after November 30, 1989. Following are the more significant of the SAIL's accounting policies.

(A) *Basis of Presentation*

SAIL's basic financial statements consist of a statement of net assets, a statement of revenues, expenses, and changes in net assets, and a statement of cash flows.

(B) *Measurement focus*

Enterprise accounting uses a flow economic *resources measurement focus*. With this measurement focus, all assets and liabilities associated with the operations are included on the statement of net assets. The difference between total assets and total liabilities is defined as net assets. The statement of revenues, expenses, and changes in net assets presents increases (e.g. revenues) and decreases (e.g. expenses) in net total assets. The statement of cash flows provides information about how SAIL finances and meets the cash flow needs of its enterprise activities.

(C) *Basis of Accounting*

Basis of accounting determines when transaction is recorded in the financial records and reported on the financial statements. The statements are prepared using the full accrual basis of accounting.

**SCHOOL FOR ARTS INTEGRATED LEARNING
FRANKLIN COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
JUNE 30, 2009
(Continued)**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Revenues – Exchange and Non-exchange Transactions

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place.

Non-exchange transactions, in which SAIL receives value without directly giving equal value in return, include grants, entitlements, and fees. Revenue from grants, entitlements, and fees is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted; matching requirements, in which SAIL must provide local resources to be used for a specified purpose; and expenditure requirements, in which the resources are provided to SAIL on a reimbursement basis. Expenses are recognized at the time they are incurred.

(D) Budgetary Process

Unlike other public schools located in the state of Ohio, community schools are not required to follow budgetary provisions set forth in the Ohio Revised Code Chapter 5705, unless specifically provided in SAIL's contract with the Sponsor. SAIL's contract with its Sponsor does not prescribe a budgetary process.

(E) Cash and Cash Equivalents

Cash held by SAIL is reflected as "Cash and Cash and Equivalents" on the statement of net assets. All monies received by SAIL are maintained in a demand deposit account. For internal accounting purposes, SAIL segregates its cash. Investments with an original maturity of three months or less at the time they are purchased are presented on the financial statements as cash equivalents. Investments with an original maturity of more than three months are reported as investments. During fiscal 2009, SAIL had no investments.

(F) Capital Assets and Depreciation

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements throughout the year. Donated capital assets are recorded at their fair market values as of the date received. SAIL follows the policy of not capitalizing assets with a cost of less than \$10,000.

All reported capital assets, with the exception of land are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line half-year convention method over the following useful lives:

Furniture and Equipment	5 years
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**SCHOOL FOR ARTS INTEGRATED LEARNING
FRANKLIN COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
JUNE 30, 2009
(Continued)**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(G) *Net Assets*

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, consists of capital assets, net of accumulated depreciation. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by SAIL or through external restrictions imposed by creditors, grantors or laws, or regulations of other governments.

SAIL applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available. SAIL did not have any restricted net assets at fiscal year end.

(H) *Estimates*

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

(I) *Operating Revenues and Expenses*

Operating revenues are those revenues that are generally directly from the primary activities of SAIL. Operating expenses are necessary costs incurred to provide the service that is the primary activity of SAIL. All revenues and expenses not meeting this definition are reported as non-operating.

3. CASH DEPOSITS

At June 30, 2009, the carrying amount of all SAIL deposits was \$ 2 and the bank balance was\$ 2. Based on the criteria described in GASB Statement No. 40, "Deposit and Investments Risk Disclosure," as of June 30, 2009, all of the bank balance was covered by Federal Deposit Insurance Corporation.

Custodial credit risk is the risk that, in the event of a bank failure, SAIL will not be able to recover deposits. All deposits are collateralized with eligible securities in amounts equal to at least 105% of the carrying value of the deposits. Such collateral, as permitted by the Ohio Revised Code, is held in single financial institution collateral pools at Federal Reserve Banks, or at member banks of the federal reserve system, in the name of the respective depository bank and pledged as a pool of collateral against all of the public deposits it holds or as specific collateral held at the Federal Reserve Bank in the name of SAIL.

**SCHOOL FOR ARTS INTEGRATED LEARNING
FRANKLIN COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
JUNE 30, 2009
(Continued)**

4. CAPITAL ASSETS

A summary of changes in capital assets for the year ended June 30, 2009, follows:

	Balance <u>July 1, 2008</u>	<u>Additions</u>	<u>Deletions</u>	Balance <u>June 30, 2009</u>
Equipment	\$75,949	\$ -	\$ -	\$75,949
Accumulated Depreciation	(17,838)	(15,190)	-	(33,028)
Total	<u>\$58,111</u>	<u>(\$15,190)</u>	<u>\$ -</u>	<u>\$42,921</u>

5. RELATED PARTY TRANSACTIONS

SAIL is a discretely presented component unit of the New Albany-Plain Local School District. As described in Note 1, the New Albany-Plain Local School District (Sponsor) is SAIL's Sponsor. The Sponsor and SAIL entered into a three-year sponsorship agreement starting July 1, 2007 whereby terms of the sponsorship were established.

In fiscal year 2009, payments made by SAIL to the Sponsor totaled \$724,017, which is reported in purchased services. This represents contract service payment for teaching, use of office space and equipment, and other related services provided by the Sponsor.

6. CONTINGENCIES

A. Grants

SAIL receives financial assistance from federal agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the SAIL at June 30, 2009.

B. Full Time Equivalency

The Ohio Department of Education conducts reviews of enrollment data and full-time equivalency (FTE) calculations made by community schools. These reviews are conducted to ensure the schools are reporting accurate student enrollment data to the State, upon which state foundation funding is calculated. SAIL does not anticipate any material adjustments to state funding for fiscal year 2009.

**SCHOOL FOR ARTS INTEGRATED LEARNING
FRANKLIN COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
JUNE 30, 2009
(Continued)**

7. RISK MANAGEMENT

SAIL is exposed to various risks of loss related to torts, theft or damage, destruction of assets, errors and omissions, injuries to employees, and natural disasters. SAIL maintains insurance coverage consistent with the New Albany-Plain Local School District, the SAIL Sponsor.



**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND
ON COMPLIANCE AND OTHER MATTERS BASED ON AN
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Board of Directors
School for Arts Integrated Learning
Franklin County
55 North High Street
New Albany, Ohio 43054

We have audited the financial statements of the of the School for Arts Integrated Learning, Franklin County, Ohio (SAIL), a component unit of the New Albany-Plain Local School District, as of and for the fiscal year ended June 30, 2009, and have issued our report thereon dated December 11, 2009. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

Internal Control over Financial Reporting

In planning and performing our audit, we considered SAIL's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not to opine on the effectiveness of SAIL's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of SAIL's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects SAIL's ability to initiate, authorize, record, process, or report financial data reliably in accordance its applicable accounting basis such that there is more than a remote likelihood that SAIL's internal control will not prevent or detect a more-than-inconsequential financial statement misstatement.

A material weakness is a significant deficiency, or combination of significant deficiencies resulting in more than a remote likelihood that SAIL's internal control will not prevent or detect a material financial statement amount.

Wilson, Shannon & Snow, Inc.

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School for Arts Integrated Learning
Franklin County
Report on Internal Control over Financial
Reporting and on Compliance and Other
Matters Based on an Audit Performed in
Accordance with *Government Auditing Standards*
Page 2

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all internal control deficiencies that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part reasonably assuring whether SAIL's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could directly and materially affect the determination of the financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We intend this report solely for the information and use of management, Board of Directors, SAIL's Sponsor and the Auditor of State. We intend it for no one other than these specified parties.

Wilson, Sherman & Sons, Inc.

Newark, Ohio
December 11, 2009



INDEPENDENT AUDITORS' REPORT ON APPLYING AGREED-UPON PROCEDURES

School for Arts Integrated Learning
Franklin County
55 North High Street
New Albany, Ohio 43054

To the Board of Directors:

Ohio Revised Code Section 117.53 states “the auditor of state shall identify whether the school district or community school has adopted an anti-harassment policy in accordance with Section 3313.666 of the Revised Code. This determination shall be recorded in the audit report. The auditor of state shall not prescribe the content or operation of any anti-harassment policy adopted by a school district or community school”.

Accordingly, we have performed the procedures enumerated below, which were agreed to by the Board, solely to assist the Board in evaluating whether the School for Arts Integrated Learning (SAIL) has adopted an anti-harassment policy in accordance with Ohio Revised Code Section 3313.666. Management is responsible for complying with this requirement. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the Board. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

1. We noted the Board of the New Albany-Plain Local School District adopted an anti-harassment policy at its meeting in December 2007. SAIL has adopted all policies of the New Albany-Plain Local School District in accordance with the Sponsorship Agreement.
2. We read the policy, noting it included the following requirements from Ohio Revised Code Section 3313.666(B):
 - (1) A statement prohibiting harassment, intimidation, or bullying of any student on school property or at school-sponsored events;
 - (2) A definition of harassment, intimidation, or bullying that includes the definition in division (A) of Ohio Revised Code Section 3313.666;
 - (3) A procedure for reporting prohibited incidents;
 - (4) A requirement that school personnel report prohibited incidents of which they are aware to the school principal or other administrator designated by the principal;

Wilson, Shannon & Snow, Inc.

CERTIFIED PUBLIC ACCOUNTANTS
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- (5) A requirement that parents or guardians of any student involved in a prohibited incident be notified and, to the extent permitted by Section 3319.321 of the Revised Code and the "Family Educational Rights and Privacy Act of 1974", 88 Stat. 571, 20 U.S.C. 1232q, as amended, have access to any written reports pertaining to the prohibited incident;
- (6) A procedure for documenting any prohibited incident that is report;
- (7) A procedure for responding to and investigating any reported incident;
- (8) A strategy for protecting a victim from additional harassment, intimidation, or bullying, and from retaliation following a report;
- (9) A disciplinary procedure for any student guilty of harassment, intimidation, or bullying, which shall not infringe on any student's rights under the first amendment of the Constitution of the United States;
- (10) A requirement that the district administration semiannually provide the president of the district board a written summary of all reported incidents and post the summary on its website, if the district has a website, to the extent permitted by Section 3319.321 of the Revised Code and the "Family Educational Rights and Privacy Act of 1974", 88 Stat. 571, 20 U.S.C. 1232q, as amended.

We were not engaged to and did not conduct an examination, the objective of which would be the expression of an opinion on compliance with the anti-harassment policy. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Board and is not intended to be and should not be used by anyone other than this specified party.

Wilson, Shannon & Sons, Inc.

Newark, Ohio
December 11, 2009



Mary Taylor, CPA
Auditor of State

**SCHOOL FOR ARTS INTEGRATED LEARNING
FRANKLIN COUNTY**

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
JANUARY 19, 2010**