Fayette Metropolitan Housing Authority

Financial Statements

For the Year Ended December 31, 2010



Board of Directors Fayette Metropolitan Housing Authority 121 E. East Street Washington Court House, Ohio 43160

We have reviewed the *Independent Auditor's Report* of the Fayette Metropolitan Housing Authority, Fayette County, prepared by Salvatore Consiglio, CPA, Inc., for the audit period January 1, 2010 through December 31, 2010. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Fayette Metropolitan Housing Authority is responsible for compliance with these laws and regulations.

Dave Yost Auditor of State

July 6, 2011



FAYETTE METROPOLITAN HOUSING AUTHORITY AUDIT REPORT FOR THE YEAR ENDED DECEMBER 31, 2010

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Independent Auditors' Report

Board of Commissioners Fayette Metropolitan Housing Authority

I have audited the accompanying financial statements of the business-type activities of Fayette Metropolitan Housing Authority, Ohio, as of and for the year ended December 31, 2010, which collectively comprise the Authority basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Fayette Metropolitan Housing Authority, Ohio, management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities of the Fayette Metropolitan Housing Authority, Ohio, as of December 31, 2010, and the respective changes in financial position and the cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, I have also issued a report dated May 19, 2011, on my consideration of Fayette Metropolitan Housing Authority, Ohio's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be consider in conjunction with this report in considering the results of my audit.

The Management's Discussion and Analysis is not a required part of the basic financial statements but is supplementary information required by the accounting principles generally accepted in the United State of America. I have applied certain limited procedures, which consisted principally of inquiry of management regarding the methods of measurement and presentation of the supplementary information. However, I did not audit the information and express no opinion thereon.

My Audit was performed for the purpose of forming an opinion on the financial statements that collectively comprise the Fayette Metropolitan Housing Authority basic financial statements. The accompanying Schedule of Expenditure of Federal Awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Government and Non-Profit Organizations* and is not a required part of the financial statements. The FDS Schedule Submitted to REAC is presented for purposes additional analysis as required by the Department of Housing and Urban Development and is not a required part of the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in my opinion, are fairly presented in all material respect in relation to the financial statements taken as a whole.

Salvatore Consiglio, CPA, Inc.

May 19, 2011

Unaudited

Fayette Metropolitan Housing Authority's ("the Authority") management's discussion and analysis is designed to (a) assist the reader in focusing on significant financial issues, (b) provide an overview of the Authority's financial activity, (c) identify changes in the Authority's financial position, and (d) identify individual fund issues or concerns.

Since the Management's Discussion and Analysis (MD&A) is designed to focus on the current year's activities, resulting changes and currently known facts, please read it in conjunction with the Authority's financial statements (beginning on page 12).

FINANCIAL HIGHLIGHTS

- During FY 2010, the Authority's net assets increased by \$67,789. Since the Authority engages only in business-type activities, the increase is all in the category of business-type net assets. Net Assets were \$577,034 and \$644,823 for FY 2009 and FY 2010 respectively.
- The total revenue increased by \$135,597 (or 7.95%) during FY 2010, and was \$1,705,832 and \$1,841,429 for FY 2009 and FY 2010 respectively.
- The total expenses of the Authority increased by \$116,586 (or 7.04%). Total expenses were \$1,657,054 and \$1,773,640 for FY 2009 and FY 2010 respectively.

USING THIS ANNUAL REPORT

The Report includes three major sections, the "Management's Discussion and Analysis (MD&A)", "Basic Financial Statements", and "Other Required Supplementary Information":

MD&A

~ Management's Discussion and Analysis ~

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Basic Financial Statements

~ Authority-wide Financial Statements ~

Other Required Supplementary Information

~ Required Supplementary Information ~

(other than the MD&A)

The primary focus of the Authority's financial statements is on both the Authority as a whole (Authority-wide).

Authority-Wide Financial Statements

The Authority-wide financial statements are designed to be corporate-like in that all business type activities are consolidated into columns which add to a total for the entire Authority.

These Statements include a <u>Statement of Net Assets</u>, which is similar to a Balance Sheet. The Statement of Net Assets reports all financial and capital resources for the Authority. The statement is presented in the format where assets, minus liabilities, equals "Net Assets", formerly known as equity. Assets and liabilities are presented in order of liquidity, and are classified as "Current" (convertible into cash within one year), and "Non-current".

The focus of the Statement of Net Assets (the "<u>Unrestricted</u> Net Assets") is designed represent the net available liquid (non-capital) assets, net of liabilities, for the entire Authority. Net Assets (formerly equity) are reported in three broad categories:

<u>Net Assets, Invested in Capital Assets, Net of Related Debt</u>: This component of Net Assets consists of all Capital Assets, reduced by the outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.

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<u>Restricted Net Assets</u>: This component of Net Assets consists of restricted assets, when constraints are placed on the asset by creditors (such as debt covenants), grantors, contributors, laws, regulations, etc.

<u>Unrestricted Net Assets</u>: Consists of Net Assets that do not meet the definition of "Net Assets Invested in Capital Assets, Net of Related Debt", or "Restricted Net Assets".

The Authority-wide financial statements also include a <u>Statement of Revenues</u>, <u>Expenses and Changes in Fund Net Assets</u> (similar to an Income Statement). This Statement includes Operating Revenues, such as rental income, Operating Expenses, such as administrative, utilities, and maintenance, and depreciation, and Non-Operating Revenue and Expenses, such as capital grant revenue, investment income and interest expense.

The focus of the Statement of Revenues, Expenses and Changes in Fund Net Assets is the "Change in Net Assets", which is similar to Net Income or Loss.

Finally, a <u>Statement of Cash Flows</u> is included, which discloses net cash provided by, or used for operating activities, non-capital financing activities, and from capital and related financing activities.

Fund Financial Statements

The Authority consists of exclusively Enterprise Funds. Enterprise funds utilize the full accrual basis of accounting. The Enterprise method of accounting is similar to accounting utilized by the private sector accounting.

Many of the programs maintained by the Authority are required by the Department of Housing and Urban Development. Others are segregated to enhance accountability and control.

The Authority's Programs

<u>Housing Choice Voucher Program</u> – Under the Housing Choice Voucher Program, the Authority administers contracts with independent landlords that own the property. The Authority subsidizes the family's rent through a Housing Assistance Payment made to the landlord. The program is administered under and Annual Contributions Contract (ACC) with HUD. HUD provides Annual Contributions Funding to enable the Authority to structure a lease that sets the participants' rent at 30% of household income.

<u>Other Programs</u> - In addition to the housing choice voucher program, the Authority also operates the following programs:

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<u>Section 8 New Construction Program</u> – provides housing assistance payments to participating owners on behalf of eligibly tenants occupying the units under a lease agreement between the landlords and tenants.

<u>Business Activities</u> – represents non-HUD resources developed from a variety of activities.

AUTHORITY-WIDE STATEMENTS

Statement of Net Assets

The following table reflects the condensed Statement of Net Assets compared to prior year. The Authority is engaged only in Business-Type Activities.

TABLE 1
STATEMENT OF NET ASSETS

| | <u>2010</u> | | <u>2009</u> |
|---|-----------------|----|-------------|
| Current and Other Assets | \$ 683,136 | \$ | 686,969 |
| Capital Assets | 1,010,985 | | 886,337 |
| | | _ | |
| Total Assets | \$ 1,694,121 | \$ | 1,573,306 |
| | | = | |
| | | | |
| Current Liabilities | \$ 153,346 | \$ | 184,013 |
| Long-Term Liabilities | 895,952 | | 812,259 |
| | | _ | |
| Total Liabilities | 1,049,298 | | 996,272 |
| | | | |
| Net Assets: | | | |
| Investment in Capital Assets, net of Related Debt | 128,198 | | 74,582 |
| Restricted net assets | 94,429 | | 153,182 |
| Unrestricted Net Assets | 422,196 | | 349,270 |
| | | _ | |
| Total Net Assets | 644,823 | | 577,034 |
| | | _ | |
| Total Liabilities and Net Assets | \$ 1,694,121 | \$ | 1,573,306 |
| | | | |

For more detailed information see page 12 for the Statement of Net Assets.

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Major Factors Affecting the Statement of Net Assets

Current assets decreased by \$3,833 in fiscal year 2010, while, total liabilities increased by \$53,026.

Capital Assets increased by \$124,648. This increase represents new purchases of equipment, houses and improvements totaled \$175,821 net of the current year's depreciation of \$51,173. For more detail see "Capital Assets and Debt Administration".

TABLE 2
CHANGE OF TOTAL NET ASSETS

| | | Unrestricted | | Restricted Net Assets | Investment in Capital Assets | |
|---------------------------------------|-----|--------------|-----|--------------------------|------------------------------|---|
| Beginning Balance - December 31, 2009 | \$ | 349,270 | \$ | 153,182 | | • |
| Results of Operations | 4 | 126,542 | Ψ | (58,753) | - | |
| Adjustments: | | | | | | |
| Debt Retirements | | (27,368) | | - | 27,368 | |
| Loan Proceeds | | 98,400 | | - | (98,400) | |
| Current year Depreciation Expense (1) | | 51,173 | | - | (51,173) | |
| Capital Expenditure | _ | (175,821) | | - | 175,821 | _ |
| Ending Balance - December 31, 2010 | \$_ | 422,196 | \$_ | 94,429 | \$ 128,198 | |

⁽¹⁾ Depreciation is treated as an expense and reduces the results of operations but does not have an impact on Unrestricted Net Assets.

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While the result of operations is a significant measure of the Authority's activities, the analysis of the changes in Unrestricted Net Assets provides a clearer change in financial well-being.

TABLE 3
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS

The following schedule compares the revenues and expenses for the current and previous fiscal year. The Authority is engaged only in Business-Type Activities.

| | | <u> 2010</u> | <u> 2009</u> |
|------------------------------|----|--------------|--------------|
| Revenues | | | |
| Operating Grants | \$ | 1,643,457 \$ | 1,483,103 |
| Investment Income | | 8,225 | 10,617 |
| Tenant Revenue | | 101,569 | 91,127 |
| Other Revenues | _ | 88,178 | 120,985 |
| Total Revenues | | 1,841,429 | 1,705,832 |
| Expenses | | | |
| Administrative | | 208,111 | 231,113 |
| Tenant Services | | 33,240 | - |
| Utilities | | 1,071 | _ |
| Maintenance | | 25,048 | 22,728 |
| General & Interest Expenses | | 88,930 | 82,754 |
| Housing Assistance Payaments | | 1,366,067 | 1,275,380 |
| Depreciation | | 51,173 | 45,079 |
| Total Expenses | | 1,773,640 | 1,657,054 |
| Net Increases (Decreases) | \$ | 67,789 \$ | 48,778 |

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MAJOR FACTORS AFFECTING THE STATEMENT OF REVENUE, EXPENSES AND CHANGES IN NET ASSETS

The HUD PHA Grants available increased \$160,354 or 10.81% for FY2010. This increase included administrative fees and Housing Assistance Payments for Housing Choice Voucher, Mainstream and SRO programs and the NSP Grant received from the County Commissioners that was used for the land bank. Tenant Revenue also increased in 2010 by \$10,442 or 11.46%. Other revenues decreased in 2010 by \$32,807. This revenue account includes Fraud Recovery, FSS forfeitures, and management fee earned for management of Highland Metropolitan Housing Authority.

Total expenses increased by \$116,586 in comparison with prior year. This increase was mainly due to housing assistance payment increase from last year and expenses incurred for the FSS Coordinator salaries covered by the FSS Grant received during year.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets

As of December 31, 2010, the Authority had \$1,010,985 invested in capital assets as reflected in the following schedule, which represents a net decrease (additions, deductions and depreciation) of \$124,648 from the end of last year.

TABLE 4
CAPITAL ASSETS AT YEAR-END (NET OF DEPRECIATION)

| | <u>2010</u> | <u>2009</u> |
|----------------------------------|------------------------|-------------|
| Land | 18,300 | - |
| Buildings | 1,168,145 | 1,076,545 |
| Furniture, Equipment & Machinery | 108,835 | 85,990 |
| Leasehold Improvements | 43,076 | - |
| Accumulated Depreciation | (327,371) | (276,198) |
| Total | \$ <u>1,010,985</u> \$ | 886,337 |

The following reconciliation summarizes the change in Capital Assets, which is presented in detail on page 26 of the notes.

Unaudited

TABLE 5

CHANGE IN CAPITAL ASSETS (IN THOUSANDS)

| Beginning Balance - December 31, 2009 | \$ 886,337 |
|---|-----------------|
| Current year Additions | 175,821 |
| Current year Depreciation Expense | (51,173) |
| Ending Balance - December 31, 2010 | \$ 1,010,985 |
| | |
| Current year Additions are summarized as follows: | |
| - Property purchased | \$ 109,900 |
| - Leasehold Improvements | 43,076 |
| - Copy Machine | 11,575 |
| - YARDI Software | 11,270 |
| Total Current Year Additions | \$ 175,821 |

Debt Outstanding

As of December 31, 2010, the Authority had \$882,787 of debt outstanding as compared to \$811,755 last year for a \$71,032 net increase as reflected below:

TABLE 6 CONDENSED STATEMENT OF CHANGES IN DEBT OUTSTANDING

| Beginning Balance - January 1, 2010 | \$811,755 |
|-------------------------------------|-----------|
| Current Year Loans Proceeeds | 98,400 |
| Current Year Loan Retirements | (27,368) |
| | |
| Ending Balance - December 31, 2010 | \$882,787 |

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ECONOMIC FACTORS

Significant economic factors affecting the Authority are as follows:

- Federal funding of the Department of Housing and Urban Development
- Local labor supply and demand, which can affect salary and wage rates
- Local inflationary, recession and employment trends, which can affect resident incomes and therefore the amount of housing assistance
- Inflationary pressure on utility rates, supplies and other costs

FINANCIAL CONTACT

The individual to be contacted regarding this report is Franco Palma; Executive Director for the Fayette Metropolitan Housing Authority, at (740) 335-7525. Specific requests may be submitted to the Authority at 121 E. East Street, Washington Court House, OH 43160.

Statement of Net Assets Proprietary Funds December 31, 2010

| ASSETS | |
|---|-------------|
| Current assets | |
| Cash and cash equivalents | \$365,134 |
| Restricted cash and cash equivalents | 138,243 |
| Receivables, net | 38,431 |
| Other assets | 141,328 |
| Total current assets | 683,136 |
| Noncurrent assets | |
| Capital assets: | |
| Land | 18,300 |
| Building and equipment | 1,320,056 |
| Less accumulated depreciation | (327,371) |
| Total noncurrent assets | 1,010,985 |
| Total assets | \$1,694,121 |
| LIABILITIES | |
| Current liabilities | |
| Accounts payable | \$46,741 |
| Intergovernmental payable | 75,956 |
| Tenant security deposits | 2,794 |
| Bonds, notes, and loans payable | 27,855 |
| Total current liabilities | 153,346 |
| Noncurrent liabilities | |
| Bonds, notes, and loans payable | 854,932 |
| Noncurrent liabilities - other | 41,020 |
| Total noncurrent liabilities | 895,952 |
| Total liabilities | \$1,049,298 |
| NET ASSETS | |
| Invested in capital assets, net of related debt | \$128,198 |
| Restricted net assets | 94,429 |
| Unrestricted net assets | 422,196 |
| Total net assets | \$644,823 |

Statement of Revenues, Expenses, and Changes in Fund Net Assets Proprietary Funds

For the Year Ended December 31, 2010

| OPERATING REVENUES | |
|--|-----------|
| Tenant Revenue | \$101,569 |
| Government operating grants | 1,643,457 |
| Other revenue | 88,178 |
| Total operating revenues | 1,833,204 |
| OPERATING EXPENSES | |
| Administrative | 208,111 |
| Tenant Services | 33,240 |
| Utilities | 1,071 |
| Maintenance | 25,048 |
| General | 36,393 |
| Housing assistance payment | 1,366,067 |
| Depreciation | 51,173 |
| Total operating expenses | 1,721,103 |
| Operating income (loss) | 112,101 |
| NONOPERATING REVENUES (EXPENSES) | |
| Interest and investment revenue | 8,225 |
| Interest expense | (52,537) |
| Total nonoperating revenues (expenses) | (44,312) |
| Change in net assets | 67,789 |
| Total net assets - beginning | 577,034 |
| Total net assets - ending | \$644,823 |

Statement of Cash Flows Proprietary Fund Type For the year ended December 31, 2010

CASH FLOWS FROM OPERATING ACTIVITIES

Net increase (decrease) in cash

Cash and cash equivalents - Beginning of year

Cash and cash equivalents - End of year

| Operating grants received | \$1,559,499 |
|--|-------------|
| Other revenue received | 187,021 |
| Cash received from tenants | 101,569 |
| Cash payments for administrative | (365,741) |
| Cash payments for HAP | (1,366,067) |
| Net cash provided (used) by operating activities | 116,281 |
| CASH FLOWS FROM INVESTING ACTIVITIES | |
| Interest earned | 8,225 |
| Net cash provided (used) by investing activities | 8,225 |
| CASH FLOWS FROM CAPITAL AND FINANCING ACTIVITIES | |
| Repayment of debt | (27,368) |
| Acquisition of capital assets | (175,821) |
| Interest expense | (52,537) |
| Loan proceeds | 98,400 |
| Net cash provided (used) by capital and related activities | (157,326) |

(32,820)

536,197

\$503,377

Statement of Cash Flows (Continued) Proprietary Funds For the Year Ended December 31, 2010

RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES

| Net Operating Income (Loss) | \$112,101 |
|--|-----------|
| Adjustment to Reconcile Operating Loss to Net Cash Used by Operating | |
| Activities | |
| - Depreciation | 51,173 |
| - (Increases) Decreases in Accounts Receivable - HUD | 9,541 |
| - (Increases) Decreases in Accounts Receivable - Other | 96,640 |
| - (Increases) Decreases in Prepaid and Other Assets | (135,161) |
| - (Increases) Decreases in Accrued Interest Receivable | (7) |
| - Increases (Decreases) in Accounts Payable | 1,881 |
| - Increases (Decreases) in Accounts Payable -HUD | 75,956 |
| - Increases (Decreases) in Deferred Revenue | (93,499) |
| - Increases (Decreases) in Other Current Liabilities | (16,188) |
| - Increases (Decreases) in Noncurrent Liabilities | 13,844 |
| Net cash provided by operating activities | \$116,281 |

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Summary of Significant Accounting Policies

The financial statements of the Fayette Metropolitan Housing Authority (the Authority) have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Authority's accounting policies are described below.

Reporting Entity

The Fayette Metropolitan Housing Authority was created under the Ohio Revised Code, Section 3735.27. The Authority contracts with the United States Department of Housing and Urban Development (HUD) to provide low and moderate income persons with safe and sanitary housing through subsidies provided by HUD. The Authority depends on the subsidies from HUD to operate.

The accompanying basic financial statements comply with the provision of Governmental Accounting Standards Board (GASB) Statement 14, the Financial Reporting Entity, in that the financial statements include all organizations, activities and functions for which the Authority is financially accountable. This report includes all activities considered by management to be part of the Authority by virtue of Section 2100 of the Codification of Governmental Accounting and Financial Reporting Standards.

Section 2100 indicates that the reporting entity consists of a) the primary government, b) organizations for which the primary government is financially accountable, and c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

The definition of the reporting entity is based primarily on the notion of financial accountability. A primary government is financially accountable for the organizations that make up its legal entity. It is also financially accountable for legally separate organizations if its officials appoint a voting majority of an organization's government body and either it is able to impose its will on that organization or there is a potential for the organization to provide specific financial benefits to, or to impose specific financial burdens on, the primary government. A primary government may also be financially accountable for governmental organizations that are fiscally dependent on it.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

A primary government has the ability to impose its will on an organization if it can significantly influence the programs, projects, or activities of, or the level of services performed or provided by, the organization. A financial benefit or burden relationship exists if the primary government (a) is entitled to the organization's resources; (b) is legally obligated or has otherwise assumed the obligation to finance the deficits of, or provide financial support to, the organization; or (c) is obligated in some manner for the debt of the organization.

Component units are legally separate organizations for which the Authority is financially accountable. The Authority is financially accountable for an organization if the Authority appoints a voting majority of the organization's governing board and (1) is able to significantly influence the programs or services performed or provided by the organization; or (2) is legally entitled to or can otherwise access the organization's resources; is legally obligated or has otherwise assumed the responsibility to finance deficits of or provide financial support to the organization; or is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the Authority in that the Authority approves their budget, the issuance of their debt or the levying of their taxes. Based upon the application of these criteria, the Authority has no component units.

Management believes the financial statements included in this report represent all of the funds of the Authority over which the Authority is financially accountable.

Basis of Presentation

In July 1999, the GASB issued GASB statement No. 34, *Basic Financial Statement and Management's Discussion and Analysis for State and Local Government*. The effective date of the statement is for periods beginning after June 15, 2002. The statement requires enhanced disclosures and changes to the presentation of the financial statements.

The Authority has implemented GASB 34, noting that the inclusion of Management's Discussion and Analysis, the presentation of net assets, and the utilization of the direct method of cash flows are the changes made to the financial statements to comply with the requirement.

Net Assets, Invested in Capital Assets, Net of Related Debt: This component of Net Assets consists of all Capital Assets, reduced by the outstanding

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

balances of any bonds, mortgages, notes or other borrowing that are attributable to the acquisition, construction or improvement of those assets.

<u>Restricted Net Assets:</u> This component of Net Assets consists of restricted assets when constraints are placed on asset by creditors (such as debt covenants), grantors, contributors, laws, regulations, etc.

<u>Unrestricted Net Assets:</u> Consists of Net Assets that do not meet the definition of "Net Assets Invested in Capital Assets, Net of Related Debt" or "Restricted Net Assets." This account is similar to the former operating reserve account.

This new standard provides for significant changes in terminology; recognition of contributions in the Statement of Revenues, Expenses and Changes in Net Assets; inclusion of management discussion and analysis as supplementary information; and other changes.

All activities of the Authority are accounted for within a single proprietary (enterprise) fund. Proprietary funds are used to account for operations that are (a) financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the cost (expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily though user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management a control, accountability, or other purposes.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result form providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Authority are rents collected form tenants and subsidies provided by federal agencies. The Authority also recognized as operating revenue and expenses the portion of interest on bonds and notes related to housing developments of the Authority and its partnerships. Operating expenses for proprietary funds include the cost of sales and services, administrative expenses, depreciation on capital assets and amortization of bond discounts. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses. The accounting and financial reporting treatment applied to the Authority is determined by its measurement focus.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

The transactions of the Authority are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operations are included on the balance sheet. Net assets (i.e., total assets net of total liabilities) are segregated into invested in capital assets, net of related debt, restricted and unrestricted components.

When both restricted and unrestricted resources are available for use, it is the Authority's policy to use restricted resources first, and then unrestricted resources as they are needed.

The Authority's basic financial statements consist of a statement of net assets, a statement of revenue, expenses and changes net assets, and a statement of cash flows.

Fund Accounting

The Authority maintains its accounting records in accordance with the principles of fund accounting. Fund accounting is designed to meet the needs of governmental entities in which legal or other restraints require the recording of specific receipts and disbursements. The transactions of each fund are reflected in self-balancing groups of accounts and accounting entities that are separate from the activities reported in other funds. A summary of each of these funds is provided below:

The Authority uses the proprietary fund to report on its financial position and the results of its operations for the Section 8, other business activity and public housing programs. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

Funds are classified into three categories: governmental, proprietary and fiduciary. The Authority uses the proprietary category for its programs.

Proprietary Fund Types

Proprietary funds are used to account for the Authority's ongoing activities, which are similar to those, found in the private sector. The following is the proprietary fund type:

Enterprise Fund

This fund is used to account for the operations that are financed and operated in a manner similar to private business enterprises where the intent is that the

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Enterprise Fund – (Continued)

costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges or where it has been decided that periodic determination of revenue earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Measurement Focus/Basis of Accounting

The proprietary funds are accounted for on the accrual basis of accounting. Revenues are recognized in the period earned and expenses are recognized in the period incurred. Pursuant to GASB Statement No. 20 Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities that Use Proprietary Fund Accounting, the Authority follows GASB guidance as applicable to proprietary funds and FASB Statements and Interpretations, Accounting Principles Board Opinions and Accounting Research Bulletins issued on or after November 30, 1989, that do not conflict with or contradict GASB pronouncements. The Authority has elected not to implement any such guidance after such date.

Investments

Investments are restricted by the provisions of the HUD Regulations. Investments are valued at market value. Interest income earned in fiscal year 2010 for both programs totaled \$8,225.

Capital Assets

Capital assets over the Authority's capitalization threshold of \$500 are recorded at cost and depreciated using the straight-line method over an estimated useful life of the assets. Donated capital assets are recorded at fair market value on the date of receipt. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend the asset life, are not capitalized. The following are the useful lives used for depreciation purposes:

Buildings – residential 27.5 Building improvements 15 Furniture – non-dwelling 7 Equipment – non-dwelling 7 Computer hardware 3 Leasehold improvements 15 Buildings – non residential 40 Furniture – dwelling 7 Equipment – dwelling 5 Autos and trucks 5 Computer software 3 Land improvements 15

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Cash and Cash Equivalents

For the purpose of the statement of cash flows, cash and cash equivalents include all highly liquid debt instruments with original maturities of three months or less.

Budgetary Accounting

The Authority annually prepares its budget as prescribed by the Department of Housing and Urban Development. This budget is submitted to the Department of Housing and Urban Development and once approved is adopted by the Board of the Housing Authority.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Accounting and Reporting for Nonexchange Transactions

Nonexchange transactions occur when the Public Housing Authority (PHA) receives (or gives) value without directly giving equal value in return. GASB 33 identifies four classes of nonexchange transactions as follows:

- Derived tax revenues: result from assessments imposed on exchange transactions (i.e., income taxes, sales taxes and other assessments on earnings or consumption).
- Imposed nonexchange revenues: result from assessments imposed on nongovernmental entities, including individuals, other than assessments on exchange transactions (i.e. property taxes and fines).
- Government-mandated nonexchange transactions: occur when a
 government at one level provides resources to a government at another
 level and requires the recipient to use the resources for a specific
 purpose (i.e., federal programs that state or local governments are
 mandated to perform).
- Voluntary nonexchange transactions; result from legislative or contractual agreements, other than exchanges, entered into willingly

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Accounting and Reporting for Nonexchange Transactions – (Continued)

by the parties to the agreement (i.e., certain grants and private donations).

PHA grants and subsidies will be defined as government-mandated or voluntary nonexchange transactions.

GASB 33 establishes two distinct standards depending upon the kind of stipulation imposed by the provider.

- Time requirements specify (a) the period when resources are required to be used or when use may begin (for example, operating or capital grants for a specified period) or (b) that the resources are required to be maintained intact in perpetuity or until a specified date or event has occurred (for example, permanent endowments, term endowments, and similar agreements). Time requirements affect the timing of recognition of nonexchange transactions.
- Purpose restrictions specify the purpose for which resources are required to be used. (i.e. capital grants used for the purchase of capital assets). Purpose restrictions do not affect when a nonexchange transaction is recognized. However, PHAs that receive resources with purpose restrictions should report resulting net assets, equity, or fund balance as restricted.

The PHA will recognize assets (liabilities) when all applicable eligibility requirements are met or resources received whichever is first. Eligibility requirements established by the provider may stipulate the qualifying characteristics of recipients, time requirements, allowable costs, and other contingencies.

The PHA will recognize revenues (expenses) when all applicable eligibility requirements are met. For transactions that have a time requirement for the beginning of the following period, PHAs should record resources received prior to that period as deferred revenue and the provider of those resources would record an advance.

The PHA receives government-mandated or voluntary nonexchange transactions, which do not specify time requirements. Upon award, the entire subsidy should be recognized as a receivable and revenue in the period when applicable eligibility requirements have been met.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Due From/To Other Programs

Inter-program receivables and payables as of December 31, 2010 on the Financial Data Schedule have been eliminated on the Statement of Net Assets.

Operating Revenues and Expenses

Operating revenues are revenues generated directly from the primary activity of the proprietary fund. For the Authority, these revenues are tenant revenues, operating grants from HUD and other miscellaneous revenue. Operating expenses are expenses that are expended directly for the primary activity of the proprietary fund. For the Authority, these expenses are administrative, tenant services, utilities, maintenance, protective services, general, depreciation, bad debts and housing assistance payments.

The following are the various programs which are included in the single enterprise fund:

Housing Choice Voucher Program (HCVP) – Under the Housing Choice Voucher Program, the Authority subsidizes rents to independent landlords that own the property. The Authority subsidizes the family's rent through a Housing Assistance Payment (HAP) made to the landlord. The program is administered under an ACC with HUD. HUD provides funding to enable the Authority to structure a lease that requires the participant to pay a rent based on a percentage of their adjusted gross household income, typically 30%, and the Housing Authority subsidizes the balance.

Section 8 New Construction Program – Provides housing assistance payments to participating owners on behalf of eligible tenants to provide decent, safe and sanitary housing for very low income families at rents they can afford. Housing assistance payments are used to make up the difference between the approved rent due to the owner for the dwelling unit and the occupant family's required contribution towards rent. Assisted families must pay the highest of 30 percent of their monthly adjusted family income, 10 percent of gross family income, or the portion of welfare assistance designated for housing toward rent.

<u>Other Business Activities</u> – Represents non HUD resources and derived from a variety of other activities mainly MRDD rentals.

Accrued Liabilities

All payables and accrued liabilities are reported in the basic financial statements.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Accounts Receivables – net of allowance

Bad debts are provided on the allowance method based on management's evaluation of the collectability of outstanding tenant receivable balances at the end of the year. The allowance for uncollectable receivables was \$30,514 at December 31, 2010.

Net Assets

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets – net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Net assets are recorded as restricted when there are limitations imposed on their use either by internal or external restrictions.

NOTE 2: CASH AND INVESTMENTS

State statutes classify monies held by the Authority into three categories.

- A. Active deposits are public deposits necessary to meet demands on the treasury. Such monies must be maintained either as cash in the Authority's Treasury, in commercial accounts payable or withdrawals on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.
- B. Inactive deposits are public deposits that the Authority has identified as not required for use within the current two-year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit account is including, but not limited to passbook accounts.
- C. Interim deposits are deposits of interim monies. Interim monies are those monies, which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts including passbook accounts.

Protection of Authority's deposits is provided by the Federal Deposit Insurance Corporation (FDIC) by eligible securities pledged by the financial institution as security for repayment, but surety company bonds deposited with the treasurer by

NOTE 2: CASH AND INVESTMENTS (Continued)

the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

At fiscal year-end December 31, 2010, the carrying amount of the Authority's deposits totaled \$503,377 and its bank balance was \$503,426. Based on the criteria described in GASB Statement No. 40, "Deposit and Investment Risk Disclosure," as of December 31, 2009, \$253,426 was exposed to custodial risk as discussed below, while \$250,000 was covered by the Federal Depository Insurance Corporation.

Custodial credit risk is the risk that in the event of bank failure, the Authority will not be able to recover the deposits. All deposits are collateralized with eligible securities in amounts equal to at least 105% of the carrying value of the deposits. Such collateral, as permitted by the Ohio Revised Code, is held in single financial institution collateral pools at the Federal Reserve Banks or at member banks of the federal reserve system, in the name of the respective depository bank and pledged as a pool of collateral against all of the public deposits it holds or as specific collateral held at the Federal Reserve Bank in the name of the Authority.

NOTE 3: RESTRICTED CASH

The restricted cash balance of \$138,243 at December 31, 2010 represents the following:

| - FSS Escrow cash balance | \$41,020 |
|---------------------------------|----------|
| - Excess HAP cash funds on Hand | \$94,429 |
| - Tenant Security Deposits | \$2,794 |

NOTE 4: RISK MANAGEMENT

The Authority is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees and natural disasters. During fiscal year ending December 31, 2009 the Authority maintains comprehensive insurance coverage with private carriers for health, real property, building contents and vehicles. Vehicle policies include liability coverage for bodily injury and property damage.

There was no significant reduction in coverage and no settlements exceeded insurance coverage during the past three years.

NOTE 5: <u>CAPITAL ASSETS</u>

The following is a summary of changes:

| | Balance 12/31/09 | Adjustment | Additions | Deletion | Balance 12/31/10 |
|---|---------------------|------------|-----------|----------|---------------------|
| Capital Assets Not Depreciated: | | <u> </u> | | | |
| Land | \$0 | \$0 | \$18,300 | \$0 | \$18,300 |
| Total Capital Assets Not | | | | | |
| Depreciated: | 0 | 0 | 18,300 | 0 | 18,300 |
| | | | | | |
| Capital Assets Being Depreciated: | | | | | |
| Building Furn, Mach. & Equip. – Admin | 1,076,545 | 0 | 91,600 | 0 | 1,168,145 |
| Turn, when a Equip. Trainin | 63,614 | 0 | 22,845 | 0 | 86,459 |
| Furn, Mach. & Equip. – Dwelling | , | | , | | , |
| | 22,376 | 0 | 0 | 0 | 22,376 |
| Leasehold Improvements | | | | | |
| - T - 1 C - 1 1 A D - | 0 | 0 | 43,076 | 0 | 43,076 |
| Total Capital Assets Being Depreciated | 1,162,535 | 0 | 157,521 | 0 | 1,320,056 |
| Depreciated | 1,102,333 | 0 | 137,321 | <u> </u> | 1,320,030 |
| Accumulated Depreciation: | | | | | |
| Buildings | (213,028) | 0 | (38,837) | 0 | (251,865) |
| Furn, Mach. & Equip. – Admin | , , , | | , , , | | , , , |
| | (54,280) | 0 | (6,267) | 0 | (60,547) |
| Furn, Mach. & Equip Dwelling | | _ | | _ | |
| T 1 11 | (8,890) | 0 | (3,197) | 0 | (12,087) |
| Leasehold Improvements | (0) | 0 | (2,872) | 0 | (2,872) |
| Total Accumulated Depreciation | (0) | 0 | (2,072) | 0 | (2,872) |
| Total Accumulated Depreciation | (276,198) | 0 | (51,173) | 0 | (327,371) |
| Total Capital Assets Being | | | | | , , , |
| Depreciated, Net | 886,337 | 0 | 106,348 | 0 | 992,685 |
| | | | | | |
| Total Capital Assets, Net | \$007.22 5 | φn | ¢134 (40 | φn | ¢1 010 00 <i>=</i> |
| | \$886,337 | \$0 | \$124,648 | \$0 | \$1,010,985 |

The depreciation expense for the year ended December 31, 2010 was \$51,173.

NOTE 6: CONTRACT SERVICES

The authority contracts with:

- Fayette County to provide financial services for the housing authority. The authority does not have any employees; instead, services are subcontracted from Fayette County.
- Highland Metropolitan Housing Authority to provide management and financial reporting services. Compensation shall be based on the amount allowed by HUD for performing these services.
- Fayette County Board of Mental Retardation and Developmental Disabilities (MRDD) to provide a rent subsidy program for persons with mental retardation or other developmental disabilities. To provide these services, the authority acquired residential houses on behalf of the MRDD. The MRDD will maintain a legal interest in the property acquired with community assistance funds and will compensate the authority for housing expenses when vacancies occur in the properties.

NOTE 7: LONG-TERM DEBT

The authority has interest bearing notes that are payable to Merchants National Bank. The interest rates are noted and are due in monthly installments.

The summary of maturities of long-term debt for the nine homes purchased is as follows:

| • | Mortgage payable for property at 842 Lincoln St. in | |
|---|--|----------|
| | Washington Court House, Ohio. The loan was refinanced | |
| | on 5/8/09. The current structure of this loan is set for 6.50% | |
| | at 20 years due on 5/8/29. Payments and interest are due | \$72,647 |
| | monthly. | |
| | 11 6 | |

- Mortgage payable for property at 364 Carolyn St. in Washington Court House, Ohio. The current structure of this loan is set for a fixed rate of 7.00% at 30 years due on 9/11/31. Payments and interest are due monthly.
- Mortgage payable for property at 834 Lincoln St. in Washington Court House, Ohio. The current structure of this loan is set for a fixed rate of 7.00% at 30 years due on 9/11/31. Payments and interest are due monthly.
- Mortgage payable for property at 1103 Golfview St. in Washington Court House, Ohio. The loan was refinanced on 5/8/09. The current structure of this loan is set for 6.5% at 20 years due on 5/8/29. Payments and interest are due monthly.

NOTE 7: LONG-TERM DEBT – (Continued)

| • Mortgage payable for property at 594 Leslie Trace in Washington Court House, Ohio. The loan was refinanced on 5/8/09. The current structure of this loan is set for 6.5% at 20 years due on 5/8/29. Payments and interest are due monthly. | 78,224 |
|---|-----------|
| • Mortgage payable for property at 388 Leslie Trace in Washington Court House, Ohio. The loan was refinanced on 5/8/09. The current structure of this loan is set for 6.5% at 20 years due on 5/8/29. Payments and interest are due monthly. | 50,263 |
| • Mortgage payable for property at 780 Gregg St. in Washington Court House, Ohio. This property was purchased for the purpose of housing a shelter for women with domestic violence. The current structure of this loan is set for an ARM rate of 7.00% at 25 years due on 11/28/32. Payments and interest are due monthly. | 189,980 |
| Mortgage payable for property at 1029 Fayette in Washington Court House, Ohio. The current structure of this loan is set for 6.5% interest rate for 20 years due on 5/8/29. Payments and interest are due monthly. | 82,673 |
| • Obligation with MRDD of which the housing authority received a grant with the condition that the grant funds is used to acquire several properties. The properties are then to be rented to MRDD clients for the next 15 years. As long as the authority complies with this restriction, the grant | |
| funds is forgiven for each year that has expired. Mortgage payable for property at 1412 Lindberg in Washington Court House, Ohio. The current structure of this loan is set for 5.5% interest rate for 25 years due on | 56,923 |
| 03/28/33. Payments and interest are due monthly. Mortgage payable for property at 1254 Dayton in Washington Court House, Ohio. The current structure of this loan is set for 7.0% interest rate for 20 years due on | 42,540 |
| 07/08/30. Payments and interest are due monthly. | 97,413 |
| Total Outstanding Debt | 882,787 |
| Less Current Portion | 27,855 |
| Total Long-term Debt | \$854,932 |

NOTE 7: LONG-TERM DEBT – (Continued)

The following is a summary of changes in long-term liabilities for the year ended December 31, 2010:

| | BALANCE | | | Round | BALANCE | Due Within |
|----------------------------|----------------|---------------|----------|-------|-----------|-------------------|
| DESCRIPTION | 12/31/09 | ISSUED | RETIRED | ADJ. | 12/31/10 | One Year |
| Loan Payable – Bank | \$745,762 | \$98,400 | \$17,984 | \$0 | \$826,178 | \$18,471 |
| MRDD Grant Funds Unexpired | 65,993 | 0 | 9,384 | 0 | 56,609 | 9,384 |
| | | | | | | |
| TOTAL | \$811,755 | \$98,400 | \$27,368 | \$0 | \$882,787 | \$27,855 |

Maturities of the debt over the next five years are as follows:

| <u>Years</u> | Principal | <u>Interest</u> | <u>Total</u> |
|--------------|------------------|-----------------|--------------|
| 2011 | \$27,855 | \$56,982 | \$84,837 |
| 2012 | 31,713 | 53,124 | 84,837 |
| 2013 | 33,252 | 51,585 | 84,837 |
| 2014 | 34,893 | 49,944 | 84,837 |
| 2015 | 36,650 | 48,187 | 84,837 |
| 2016-2020 | 179,638 | 210,054 | 389,692 |
| 2021-2025 | 233,320 | 143,944 | 377,264 |
| 2026-2030 | 262,037 | 54,704 | 316,741 |
| 2031-2035 | 43,429 | 2,574 | 46,003 |
| Total | \$882,787 | \$671,098 | \$1,553,885 |

NOTE 8: CHANGES IN ACCOUNTING PRINCIPLES

For fiscal year 2010, the Authority implemented GASB Statement No. 51, Accounting and Reporting for Intangible Assets, GASB Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, GASB Statement No. 55, The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments, GASB Statement No. 56, Codification of Accounting and Financial Reporting Guidance Contained in the AICPA Statements on Auditing Standards, and GASB Statement No. 58, Accounting and Financial Reporting for Chapter 9 Bankruptcies.

The implementation of GASB Statements No. 51, No. 54, No. 55, No. 56, and No. 58 did not affect the presentation of the financial statements of the Authority.

NOTE 9: SCHEDULE OF EXPENDITURES AWARD

The accompanying schedule of federal awards expenditures is a summary of the activity of the Authority's federal award programs. The schedule has been prepared on the accrual basis of accounting.

| | 14.871 Housing Choice Vouchers | 14.182 N/C S/R Section 8 Programs | 1 Business Activities | 14.256 Neighborhood Stabilization Program | Supportive Housing for Persons with Disabilities | ELIM | Total |
|--|-----------------------------------|---|--------------------------|--|---|------------|-------------|
| 111 Cash - Unrestricted | \$236,456 | \$23,688 | \$2,044 | \$0 | \$102,946 | \$0 | \$365,134 |
| 113 Cash - Other Restricted | \$135,449 | \$0 | \$0 | \$0 | \$0 | \$0 | \$135,449 |
| 114 Cash - Tenant Security Deposits | \$0 | \$0 | \$2,794 | \$0 | \$0 | \$0 | \$2,794 |
| 100 Total Cash | \$371,905 | \$23,688 | \$4,838 | \$0 | \$102,946 | \$0 | \$503,377 |
| 122 Accounts Receivable - HUD Other Projects | \$715 | \$11,385 | \$0 | \$0 | \$0 | \$0 | \$12,100 |
| 124 Accounts Receivable - Other Government | \$0 | \$0 | \$2,203 | \$0 | \$0 | \$0 | \$2,203 |
| 125 Accounts Receivable - Miscellaneous | \$24,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$24,000 |
| 128 Fraud Recovery | \$30,514 | \$0 | \$0 | \$0 | \$0 | \$0 | \$30,514 |
| 128.1 Allowance for Doubtful Accounts - Fraud | (\$30,514) | \$0 | \$0 | \$0 | \$0 | \$0 | (\$30,514) |
| 129 Accrued Interest Receivable | \$128 | \$0 | \$0 | \$0 | \$0 | \$0 | \$128 |
| 120 Total Receivables, Net of Allowances for Doubtful Accounts | \$24,843 | \$11,385 | \$2,203 | \$0 | \$0 | \$0 | \$38,431 |
| 142 Prepaid Expenses and Other Assets | \$621 | \$0 | \$617 | \$0 | \$0 | \$0 | \$1,238 |
| 144 Inter Program Due From | \$57,766 | \$0 | \$0 | \$0 | \$0 | (\$57,766) | \$0 |
| 145 Assets Held for Sale | \$0 | \$0 | \$0 | \$140,090 | \$0 | \$0 | \$140,090 |
| 150 Total Current Assets | \$455,135 | \$35,073 | \$7,658 | \$140,090 | \$102,946 | (\$57,766) | \$683,136 |
| 161 Land | \$0 | \$0 | \$18,300 | \$0 | \$0 | \$0 | \$18,300 |
| 162 Buildings | \$0 | \$0 | \$1,168,145 | \$0 | \$0 | \$0 | \$1,168,145 |
| 163 Furniture, Equipment & Machinery - Dwellings | \$0 | \$0 | \$22,376 | \$0 | \$0 | \$0 | \$22,376 |
| 164 Furniture, Equipment & Machinery - Administration | \$70,982 | \$0 | \$15,477 | \$0 | \$0 | \$0 | \$86,459 |

| | 14.871 Housing Choice Vouchers | 14.182 N/C S/R Section 8 Programs | 1 Business Activities | 14.256 Neighborhood Stabilization Program | Supportive Housing for Persons with Disabilities | ELIM | Total |
|--|-----------------------------------|---|--------------------------|--|---|------------|-------------|
| 165 Leasehold Improvements | \$0 | \$0 | \$43,076 | \$0 | \$0 | \$0 | \$43,076 |
| 166 Accumulated Depreciation | (\$45,171) | \$0 | (\$282,200) | \$0 | \$0 | \$0 | (\$327,371) |
| 160 Total Capital Assets, Net of Accumulated Depreciation | \$25,811 | \$0 | \$985,174 | \$0 | \$0 | \$0 | \$1,010,985 |
| 180 Total Non-Current Assets | \$25,811 | \$0 | \$985,174 | \$0 | \$0 | \$0 | \$1,010,985 |
| 190 Total Assets | \$480,946 | \$35,073 | \$992,832 | \$140,090 | \$102,946 | (\$57,766) | \$1,694,121 |
| 312 Accounts Payable <= 90 Days | \$45,784 | \$0 | \$957 | \$0 | \$0 | \$0 | \$46,741 |
| 331 Accounts Payable - HUD PHA Programs | \$0 | \$0 | \$0 | \$0 | \$75,956 | \$0 | \$75,956 |
| 341 Tenant Security Deposits | \$0 | \$0 | \$2,794 | \$0 | \$0 | \$0 | \$2,794 |
| 343 Current Portion of Long-term Debt - Capital Projects/Mortgage Revenue Bonds | \$0 | \$0 | \$27,855 | \$0 | \$0 | \$0 | \$27,855 |
| 347 Inter Program - Due To | \$0 | \$0 | \$57,766 | \$0 | \$0 | (\$57,766) | \$0 |
| 310 Total Current Liabilities | \$45,784 | \$0 | \$89,372 | \$0 | \$75,956 | (\$57,766) | \$153,346 |
| 351 Long-term Debt, Net of Current - Capital Projects/Mortgage Revenue | \$0 | \$0 | \$854,932 | \$0 | \$0 | \$0 | \$854,932 |
| 353 Non-current Liabilities - Other | \$41,020 | \$0 | \$0 | \$0 | \$0 | \$0 | \$41,020 |
| 350 Total Non-Current Liabilities | \$41,020 | \$0 | \$854,932 | \$0 | \$0 | \$0 | \$895,952 |
| 300 Total Liabilities | \$86,804 | \$0 | \$944,304 | \$0 | \$75,956 | (\$57,766) | \$1,049,298 |
| 508.1 Invested In Capital Assets, Net of Related Debt | \$25,811 | \$0 | \$102,387 | \$0 | \$0 | \$0 | \$128,198 |

| | 14.871 Housing Choice Vouchers | 14.182 N/C S/R Section 8 Programs | 1 Business Activities | 14.256 Neighborhood Stabilization Program | Supportive Housing for Persons with Disabilities | ELIM | Total |
|---|-----------------------------------|---|--------------------------|--|---|------------|-------------|
| 511.1 Restricted Net Assets | \$94,429 | \$0 | \$0 | \$0 | \$0 | \$0 | \$94,429 |
| 512.1 Unrestricted Net Assets | \$273,902 | \$35,073 | (\$53,859) | \$140,090 | \$26,990 | \$0 | \$422,196 |
| 513 Total Equity/Net Assets | \$394,142 | \$35,073 | \$48,528 | \$140,090 | \$26,990 | \$0 | \$644,823 |
| 600 Total Liabilities and Equity/Net Assets | \$480,946 | \$35,073 | \$992,832 | \$140,090 | \$102,946 | (\$57,766) | \$1,694,121 |
| 70300 Net Tenant Rental Revenue | \$0 | \$0 | \$101,569 | \$0 | \$0 | \$0 | \$101,569 |
| 70500 Total Tenant Revenue | \$0 | \$0 | \$101,569 | \$0 | \$0 | \$0 | \$101,569 |
| 70600 HUD PHA Operating Grants | \$1,177,430 | \$64,831 | \$0 | \$140,090 | \$261,106 | \$0 | \$1,643,457 |
| 70800 Other Government Grants | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 71100 Investment Income - Unrestricted | \$5,185 | \$169 | \$13 | \$0 | \$267 | \$0 | \$5,634 |
| 71400 Fraud Recovery | \$5,332 | \$0 | \$0 | \$0 | \$0 | \$0 | \$5,332 |
| 71500 Other Revenue | \$62,852 | \$657 | \$19,337 | \$0 | \$0 | \$0 | \$82,846 |
| 72000 Investment Income - Restricted | \$1,642 | \$0 | \$0 | \$0 | \$949 | \$0 | \$2,591 |
| 70000 Total Revenue | \$1,252,441 | \$65,657 | \$120,919 | \$140,090 | \$262,322 | \$0 | \$1,841,429 |
| 91200 Auditing Fees | \$4,109 | \$256 | \$0 | \$0 | \$1,272 | \$0 | \$5,637 |
| 91300 Management Fee | \$129,640 | \$6,206 | \$0 | \$0 | \$25,606 | \$0 | \$161,452 |
| 91310 Book-keeping Fee | \$1,963 | \$149 | \$1,254 | \$0 | \$616 | \$0 | \$3,982 |
| 91600 Office Expenses | \$18,204 | \$1,384 | \$111 | \$0 | \$5,710 | \$0 | \$25,409 |

| | 14.871 Housing Choice Vouchers | 14.182 N/C S/R Section 8 Programs | 1 Business Activities | 14.256 Neighborhood Stabilization Program | Supportive Housing for Persons with Disabilities | ELIM | Total |
|---|-----------------------------------|---|--------------------------|--|---|------|-----------|
| 91800 Travel | \$1,438 | \$109 | \$0 | \$0 | \$451 | \$0 | \$1,998 |
| 91900 Other | \$6,932 | \$527 | \$0 | \$0 | \$2,174 | \$0 | \$9,633 |
| 91000 Total Operating - Administrative | \$162,286 | \$8,631 | \$1,365 | \$0 | \$35,829 | \$0 | \$208,111 |
| 92400 Tenant Services - Other | \$33,240 | \$0 | \$0 | \$0 | \$0 | \$0 | \$33,240 |
| 92500 Total Tenant Services | \$33,240 | \$0 | \$0 | \$0 | \$0 | \$0 | \$33,240 |
| 93800 Other Utilities Expense | \$0 | \$0 | \$1,071 | \$0 | \$0 | \$0 | \$1,071 |
| 93000 Total Utilities | \$0 | \$0 | \$1,071 | \$0 | \$0 | \$0 | \$1,071 |
| 94200 Ordinary Maintenance and Operations - Materials and Other | \$3,625 | \$275 | \$20,011 | \$0 | \$1,137 | \$0 | \$25,048 |
| 94000 Total Maintenance | \$3,625 | \$275 | \$20,011 | \$0 | \$1,137 | \$0 | \$25,048 |
| 96110 Property Insurance | \$0 | \$0 | \$6,964 | \$0 | \$0 | \$0 | \$6,964 |
| 96140 All Other Insurance | \$3,560 | \$271 | \$0 | \$0 | \$1,116 | \$0 | \$4,947 |
| 96100 Total insurance Premiums | \$3,560 | \$271 | \$6,964 | \$0 | \$1,116 | \$0 | \$11,911 |
| 96200 Other General Expenses | \$20,929 | \$0 | \$3,553 | \$0 | \$0 | \$0 | \$24,482 |
| 96000 Total Other General Expenses | \$20,929 | \$0 | \$3,553 | \$0 | \$0 | \$0 | \$24,482 |
| 96710 Interest of Mortgage (or Bonds) Payable | \$0 | \$0 | \$52,537 | \$0 | \$0 | \$0 | \$52,537 |
| 96700 Total Interest Expense and Amortization Cost | \$0 | \$0 | \$52,537 | \$0 | \$0 | \$0 | \$52,537 |

| | 14.871 Housing Choice Vouchers | 14.182 N/C S/R Section 8 Programs | 1 Business Activities | 14.256 Neighborhood Stabilization Program | Supportive Housing for Persons with Disabilities | ELIM | Total |
|--|-----------------------------------|---|--------------------------|--|---|------|-------------|
| 96900 Total Operating Expenses | \$223,640 | \$9,177 | \$85,501 | \$0 | \$38,082 | \$0 | \$356,400 |
| 97000 Excess of Operating Revenue over Operating Expenses | \$1,028,801 | \$56,480 | \$35,418 | \$140,090 | \$224,240 | \$0 | \$1,485,029 |
| 97100 Extraordinary Maintenance | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 97300 Housing Assistance Payments | \$1,093,652 | \$53,991 | \$0 | \$0 | \$218,424 | \$0 | \$1,366,067 |
| 97400 Depreciation Expense | \$3,909 | \$297 | \$45,741 | \$0 | \$1,226 | \$0 | \$51,173 |
| 90000 Total Expenses | \$1,321,201 | \$63,465 | \$131,242 | \$0 | \$257,732 | \$0 | \$1,773,640 |
| 10000 Excess (Deficiency) of Total Revenue Over (Under) Total Expenses | (\$68,760) | \$2,192 | (\$10,323) | \$140,090 | \$4,590 | \$0 | \$67,789 |
| 11030 Beginning Equity | \$462,902 | \$32,881 | \$58,851 | \$0 | \$22,400 | \$0 | \$577,034 |
| 11040 Prior Period Adjustments, Equity Transfers and Correction | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 11170 Administrative Fee Equity | \$299,713 | \$0 | \$0 | \$0 | \$0 | \$0 | \$299,713 |
| 11180 Housing Assistance Payments Equity | \$94,429 | \$0 | \$0 | \$0 | \$0 | \$0 | \$94,429 |
| 11190 Unit Months Available | 4,024 | 204 | 192 | 0 | 900 | 0 | 5,320 |
| 11210 Number of Unit Months Leased | 2,898 | 192 | 192 | 0 | 841 | 0 | 4,123 |

Fayette Metropolitan Housing Authority Schedule of Expenditure of Federal Award For the Year Ended December 31, 2010

| FEDERAL GRANTOR / PASS THROUGH GRANTOR PROGRAM TITLES | CFDA NUMBER | EXPENDITURES |
|---|----------------|--------------|
| U.S. Department of Housing and Urban Development Direct Program | | |
| Supportive Housing for Persons with Disabilities | 14.181 | \$261,106 |
| N/C S/R Section 8 Programs | 14.182 | 64,831 |
| Housing Choice Voucher | 14.871 | 1,177,430 |
| Total Direct Programs | | 1,503,367 |
| Pass through the Fayette County Commissioners | | |
| Neighborhood Stabilization Program | 14.256 | 140,090 |
| Total Pass through Programs | | 140,090 |
| Total Expenditure of Federal Award | | \$1,643,457 |



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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Commissioners Fayette Metropolitan Housing Authority

I have audited the financial statements of the business-type activities of Fayette Metropolitan Housing Authority, Ohio, as of and for the year ended December 31, 2010, which collectively comprise the Fayette Metropolitan Housing Authority, Ohio, basic financial statements and have issued my report thereon dated May 19, 2011. I conducted my audit in accordance with auditing standards generally accepted in the United State of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered Fayette Metropolitan Housing Authority, Ohio's internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinion on the financial statements, but no for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the entity's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A material weakness is a deficiency, or combination of internal control deficiencies resulting in more than a reasonable possibility that a material misstatement of the Government's financial statements will not be prevented, or detected and timely corrected.

My consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. I did not identify any deficiencies in internal control over financial reporting that I consider material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Fayette Metropolitan Housing Authority financial statements are free of material misstatement, I performed tests of its compliance with certain provision of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statements amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The result of my tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

I noted certain matters that I have reported to management of Fayette Metropolitan Housing Authority in a separate letter dated May 19, 2011.

This report is intended for the information of the Board of Commissioners, management, pass-through entity and federal awarding agencies and is not intended to be and should not be used by anyone other than those specified parties.

Salvatore Consiglio, CPA, Inc.

May 19, 2011



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REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Board of Commissioners Fayette Metropolitan Housing Authority

Compliance

I have audited the compliance of the Fayette Metropolitan Housing Authority, Ohio, with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2010. Fayette Metropolitan Housing Authority, Ohio major federal programs are identified in the Summary of Auditor's result section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of Fayette Metropolitan Housing Authority, Ohio's management. My responsibility is to express an opinion on Fayette Metropolitan Housing Authority, Ohio's compliance based on my audit.

I conducted my audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133. Those standards and OMB Circular A-133 require that I plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Fayette Metropolitan Housing Authority, Ohio's compliance with those requirements and performing such other procedures, as I considered necessary in the circumstances. I believe that my audit provides a reasonable basis for my opinion. My audit does not provide a legal determination on Fayette Metropolitan Housing Authority, Ohio's compliance with those requirements.

In my opinion, Fayette Metropolitan Housing Authority, Ohio, complied, in all material respects, with the requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2010.

Internal Control Over Compliance

The management of Fayette Metropolitan Housing Authority, Ohio is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing my audit, I considered Fayette Metropolitan Housing Authority 's internal control over compliance with the requirements that could have a direct and material effect on a major federal program to determine the auditing procedures for the purpose of expressing my opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, I do not express an opinion on the effectiveness of Fayette Metropolitan Housing Authority 's internal control over compliance.

A *defici*ency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

My consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies, or material weaknesses. I did not identify any deficiencies in internal control over compliance that I consider to be material weaknesses, as defined above.

This report is intended for the information of the Board of Commissioners, management, pass-through entity and federal awarding agencies and is not intended to be and should not be used by anyone other than those specified parties.

Salvatore Consiglio, CPA, Inc. May 19, 2011

Fayette Metropolitan Housing Authority Schedule of Findings and Questioned Costs OMB Circular A-133 § .505 December 31, 2010

1. SUMMARY OF AUDITOR'S RESULTS

| Type of Financial Statement Opinion | Unqualified |
|--|--|
| Were there any material internal control weakness identified at the financial statement level (GAGAS)? | No |
| Were there any other significant deficiencies in internal control identified at the financial statement level (GAGAS)? | No |
| Was there any reported material non-compliance at the financial statement level (GAGAS)? | No |
| Were there any material internal control weakness identified over major federal programs? | No |
| Were there any other significant deficiencies in internal control reported for the major federal programs? | No |
| Type of Major Programs' Compliance Opinion | Unqualified |
| Are there any reportable findings under § .510? | No |
| Major Programs (list): | CFDA # 14.871 Housing choice Voucher Program |
| Dollar Threshold: Type A/B Programs | Type A: > \$300,000 Type B: All Others |
| Low Risk Auditee? | No |

2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

There are no Findings or questioned costs for the year ended December 31, 2010.

3. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS

There are no Findings or questioned costs for the year ended December 31, 2010.

Fayette Metropolitan Housing Authority Schedule of Prior Audit Findings December 31, 2010

The following are the status of the December 31, 2009 audit findings.

| Finding Number | Finding Summary | Fully Corrected? | Not Corrected; Partially Corrected; Significantly Difference Corrective Action Taken; or Finding No Longer Valid; Explain: |
|-------------------|-------------------------|------------------|---|
| | • | | |
| 2009- | Written cost allocation | Yes | Corrected – The PHA restructured the contract agreement with the Fayette County |
| FMHA-1 | plan | | Commissioners in how costs are reimbursed. |
| 2009- | Policies & Procedures | Yes | Corrected – The PHA adopted the County policies and procedures. |
| FMHA-2 | | | |
| 2009- | Eligibility – Annual | Yes | Corrected – No errors noted during the audit. |
| FMHA-3 | Income | | |



FAYETTE METROPOLITAN HOUSING AUTHORITY

FAYETTE COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

CLERK OF THE BUREAU

Susan Babbitt

CERTIFIED JULY 19, 2011