



### **TABLE OF CONTENTS**

TITLE	PAGE
Independent Accountants' Report	1
Management's Discussion and Analysis	3
Basic Financial Statements:	
Government-Wide Financial Statements:	
Statement of Net Assets – Cash Basis	14
Statement of Activities – Cash Basis	15
Fund Financial Statements:	
Statement of Assets and Fund Balances – Cash Basis Governmental Funds	16
Statement of Receipts, Disbursements and Changes in Fund Balances – Cash Basis - Governmental Funds	17
Statement of Receipts, Disbursements and Changes in Fund Balance - Budget and Actual – Budget Basis - General Fund	18
Statement of Fiduciary Net Assets – Cash Basis	19
Statement of Changes in Fiduciary Net Assets – Cash Basis	20
Notes to the Basic Financial Statements	21
Independent Accountants' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters	
Required by Government Auditing Standards	43
Schedule of Findings	45
Schedule of Prior Audit Findings	46
Independent Accountants' Report on Applying Agreed Upon Procedures	47



#### INDEPENDENT ACCOUNTANTS' REPORT

New Riegel Local School District Seneca County 44 North Perry Street New Riegel, Ohio 44853-0207

#### To the Board of Education:

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the New Riegel Local School District, Seneca County, Ohio (the District), as of and for the year ended June 30, 2009, which collectively comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinions.

Ohio Administrative Code § 117-2-03 (B) requires the District to prepare its annual financial report in accordance with accounting principles generally accepted in the United States of America. However, as discussed in Note 2, the accompanying financial statements and notes follow the cash accounting basis. This is a comprehensive accounting basis other than generally accepted accounting principles. The accompanying financial statements and notes omit assets, liabilities, fund equities, and disclosures that, while material, we cannot determine at this time.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the New Riegel Local School District, Seneca County, Ohio, as of June 30, 2009, and the respective changes in cash financial position and the budgetary comparison for the General Fund thereof for the year then ended in conformity with the basis of accounting Note 2 describes.

New Riegel Local School District Seneca County Independent Accountants' Report Page 2

In accordance with *Government Auditing Standards*, we have also issued our report dated January 24, 2011, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance, and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

Accounting principles generally accepted in the United States of America require this presentation to include *Management's discussion and analysis*, as listed in the table of contents, to supplement the basic financial statements. Although this information is not part of the basic financial statements, the Governmental Accounting Standards Board considers it essential for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any other assurance.

**Dave Yost** Auditor of State

January 24, 2011

MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2009 UNAUDITED

The management's discussion and analysis of the New Riegel Local School District's (the District) financial performance provides an overall review of the District's financial activities for the year ended June 30, 2009. The intent of this discussion and analysis is to look at the District's financial performance as a whole; readers should also review the cash basis financial statements and the notes to the financial statements to enhance their understanding of the District's financial performance.

#### **Financial Highlights**

Key financial highlights for 2009 are as follows:

- The total net assets of the District increased \$371,647 or 20.59% from fiscal year 2008.
- General receipts accounted for \$3,335,628 or 80.35% of total governmental activities receipts. Program specific receipts accounted for \$815,995 or 19.65% of total governmental activities receipts.
- The District had \$3,779,976 in disbursements related to governmental activities; \$815,995 of these disbursements were offset by program specific charges for services, grants or contributions. General receipts (primarily taxes) of \$3,335,628 were adequate to provide for these programs.
- The District's major funds are the general fund and permanent improvement fund. The general fund, the District's largest major fund, had total receipts of \$3,629,412 in 2009. The disbursements and other financing uses of the general fund, totaled \$3,344,438 in 2009. The general fund's balance increased \$284,974 or 27.13% from 2008 to 2009.
- The permanent improvement fund had total receipts and other financing sources of \$75,221 in 2009. The permanent improvement fund had total disbursements of \$29,025 in 2009. The permanent improvement fund balance increased \$46,196 or 17.26% from 2008 to 2009.

### **Using the Basic Financial Statements**

This annual report is presented in a format consistent with the presentation requirements of the Governmental Accounting Standards Board (GASB) Statement No. 34, as applicable to the District's cash basis of accounting.

The Statement of Net Assets and Statement of Activities provide information about the activities of the whole District, presenting an aggregate view of the District's cash basis finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look at the District's most significant funds with all other nonmajor funds presented in total in one column. In the case of the District, the general fund and permanent improvement fund are by far the most significant funds, and the only governmental funds reported as major funds.

### **Basis of Accounting**

The District has elected to present its financial statements on a cash basis of accounting. This cash basis of accounting is a comprehensive basis of accounting other than generally accepted accounting principles. The cash basis of accounting involves the measurement of cash and cash equivalents and changes in cash and cash equivalents resulting from cash receipt and disbursement transactions.

MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2009 UNAUDITED (Continued)

Essentially, the only assets reported on this strictly cash receipts and disbursement basis presentation in a statement of net assets will be cash, cash equivalents and investments. The statement of activities reports cash receipts and disbursements, or in other words, the sources and uses of cash and cash equivalents. Therefore, when reviewing the financial information and discussion within this annual report, the reader should keep in mind the limitations resulting from the use of the cash basis of accounting.

### Reporting the District as a Whole

#### Statement of Net Assets and the Statement of Activities

The Statement of Net Assets and Statement of Activities reflect how the District did financially during fiscal year 2009, within the limitations of the cash basis accounting. The Statement of Net Assets presents the cash balances and investments of the governmental type activities of the District at the fiscal year end. The Statement of Activities compares cash disbursements with program receipts of each governmental program. Program receipts include charges paid by the recipient of the program's goods or services and grants and contributions restricted to meeting the operational or capital requirements of the particular program. General receipts are all receipts not classified as program receipts. The comparison of cash disbursements with program receipts identifies how each governmental function draws from the District's general receipts.

These statements report the District's net cash position and the changes in cash position. Keeping in mind the limitations of the cash basis accounting, you can think of these changes as one way to measure the District's financial health. Over time, increases or decreases in the District's cash position in one indicator of whether the District's financial health is improving or deteriorating. When evaluating the District's financial condition, you should also consider other nonfinancial factors as well, such as the District's property tax base, the condition of the District's capital assets and infrastructure, the extent of the District's debt obligations, the reliance on non-local financial resources for operations and the need for continued growth in the major local revenue sources such as property and income taxes.

In the Statement of Net Assets and Statement of Activities, the governmental activities include the District's programs and services including instruction, support services, operation and maintenance, pupil transportation, extracurricular activities and food service operations.

### **Reporting the District's Most Significant Funds**

#### **Fund Financial Statements**

Fund financial statements provide detailed information about the District's major funds. The District uses many funds to account for a multitude of financial transactions. However, these fund financial statements focus on the District's most significant funds. The District's major governmental funds are the general fund and permanent improvement fund.

#### **Governmental Funds**

Most of the District's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at the year-end available for spending in future periods. The governmental fund financial statements provide a detailed view of the District's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be readily spent to finance various District

MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2009 UNAUDITED (Continued)

programs. The District's significant governmental funds are presented on the financial statements in separate columns. The information for non-major funds (funds whose activity or balances are not large enough to warrant separate reporting) is combined and presented in a single column.

### **Fiduciary Funds**

Fiduciary funds are used to account for resources held for the benefit of parties outside the District. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the District's programs. The District's only fiduciary funds are a private-purpose trust fund and an agency fund.

#### **Notes to the Financial Statements**

The notes provide additional information that is essential to full understanding of the data provided in the government-wide and fund financial statements.

#### The District as a Whole

The table below provides a summary of the District's net assets for 2009 and 2008.

	Net Assets			
	Governmental Activities	Governmental Activities		
	2009	2008		
Assets Equity in pooled cash and cash equivalents Cash with fiscal agent	\$2,176,487	\$1,804,719 121		
Total assets	\$2,176,487	\$1,804,840		
Net Assets Restricted Unrestricted	\$944,757 1,231,730	\$820,923 983,917		
Total net assets	\$2,176,487	\$1,804,840		

The total net assets of the District increased \$371,647, which represents a 20.59% increase from fiscal year 2008. The balance of government-wide unrestricted net assets of \$1,231,730 may be used to meet the District's ongoing obligations to citizens and creditors.

MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2009 UNAUDITED (Continued)

The table below shows the changes in net assets for fiscal years 2009 and 2008.

### **Change in Net Assets**

	Governmental Activities	Governmental Activities
	2009	2008
Receipts: Program receipts:		
Charges for services and sales	\$535,852	\$609,206
Operating grants and contributions	276,013	320,549
Capital grants and contributions	4,130	2,001
•		
Total program receipts	815,995	931,756
General receipts: Property taxes Income tax Unrestricted grants	736,493 617,617 1,933,253	714,143 549,089 1,937,736
Investment earnings	41,360	54,184
Other	6,905	6,949
Total general receipts	3,335,628	3,262,101
Total receipts	4,151,623	4,193,857

MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2009 UNAUDITED (Continued)

### **Change in Net Assets**

	Governmental Activities	Governmental Activities
	2009	2008
Disbursements:		
Regular	\$1,729,447	\$1,716,715
Special	335,684	345,069
Vocational	44,428	35,775
Other	17,242	17,340
Support services:	,= .=	,55
Pupil	104,024	98,789
Instructional staff	109,145	104,776
Board of education	19,200	17,664
Administration	282,779	279,106
Fiscal	193,442	164,044
Operations and maintenance	406,458	398,026
Pupil transporation	141,735	232,508
Food service operations	140,685	137,441
Other non instructional services	3,550	
Extracurricular activities	168,289	163,269
Facilities acquisition and construction	9,580	7,205
Debt service:	05.000	00.000
Principal retirement	35,000	30,000
Interest and fiscal charges	39,288	40,646
Total disbursements	3,779,976	3,788,373
Change in net assets	371,647	405,484
Net assets at beginning of year	1,804,840	1,399,356
Net assets at end of year	\$2,176,487	\$1,804,840

### **Governmental Activities**

Governmental net assets increased by \$371,647 in 2009 from 2008. Total governmental disbursements of \$3,779,976 were offset by program receipts of \$815,995 and general receipts of \$3,335,628. Program receipts supported 21.59% of the total governmental disbursements.

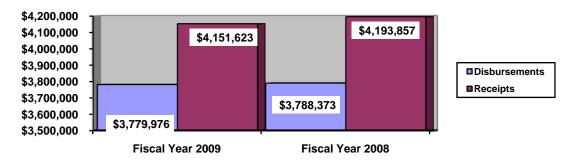
The primary sources of receipts for governmental activities are derived from property taxes, income taxes and grants and entitlements. These receipt sources represent 79.18% of total governmental receipts. Real estate property is reappraised every six years.

The largest disbursement of the District is for instructional programs. Instruction disbursements totaled \$2,126,801 or 56.26% of total governmental disbursements for fiscal year 2009.

MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2009 UNAUDITED (Continued)

The graph below presents the District's governmental activities receipts and disbursements for fiscal years 2009 and 2008.

### Governmental Activities - Total Receipts vs. Total Disbursements



The Statement of Activities shows the cost of program services and the charges for services and grants off setting those services. The following table shows, for governmental activities, the total cost of services and the net cost of services. That is, it identifies the cost of these services supported by tax revenue and unrestricted state grants and entitlements.

MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2009 UNAUDITED (Continued)

### **Governmental Activities**

	Total Cost of Services	Net Cost of Services	Total Cost of Services	Net Cost of Services
	2009	2009	2008	2008
Disbursements:				
Instruction:				
Regular	\$1,729,447	\$1,369,526	\$1,716,715	\$1,257,689
Special	335,684	157,979	345,069	144,591
Vocational	44,428	43,836	35,775	34,389
Other	17,242	17,242	17,340	17,340
Support services:				
Pupil	104,024	84,486	98,789	79,727
Instructional staff	109,145	107,425	104,776	101,592
Board of education	19,200	18,610	17,664	8,029
Administration	282,779	282,567	279,106	274,052
Fiscal	193,442	193,431	164,044	164,044
Operations and maintenance	406,458	388,828	398,026	380,662
Pupil transportation	141,735	129,190	232,508	222,606
Food service operations	140,685	(7,273)	137,441	1,431
Other non instructional services	3,550	3,550		
Extracurricular activities	168,289	90,716	163,269	92,614
Facilities acquisition and construction	9,580	9,580	7,205	7,205
Debt service:				
Principal retirement	35,000	35,000	30,000	30,000
Interest and fiscal charges	39,288	39,288	40,646	40,646
Total	\$3,779,976	\$2,963,981	\$3,788,373	\$2,856,617

The dependence upon general receipts for governmental activities is apparent; with 78.41% of disbursements supported through taxes and other general receipts during 2009. For all governmental activities, general receipts support is 85.52%. The District's taxpayers, as a whole, are by far the primary support of the District's students.

MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2009 UNAUDITED (Continued)

The graph below presents the District's governmental activities receipts for fiscal year 2009 and 2008.

**Governmental Activities - General and Program Receipts** 

#### \$4,500,000 \$4,000,000 \$3,262,101 \$3,335,628 \$3,500,000 \$3,000,000 ■General Receipts \$2,500,000 □ Program Receipts \$2,000,000 \$1,500,000 \$1,000,000 \$500,000 \$815,995 \$931,756 Fiscal Year 2009 Fiscal Year 2008

#### The District's Funds

The District's governmental funds reported a combined fund cash balance of \$2,176,487, which is \$371,647 above last year's total of \$1,804,840. The schedule below indicates the fund cash balance and the total change in fund cash balance as of June 30, 2009 and June 30, 2008, for all major and nonmajor governmental funds.

	Fund Balance June 30, 2009	Fund Balance June 30, 2008	Increase
Major Funds:			
General	\$1,335,322	\$1,050,348	\$284,974
Permanent improvement	313,774	267,578	46,196
Other nonmajor governmental funds	527,391	486,914	40,477
Total	\$2,176,487	\$1,804,840	\$371,647

#### **General Fund**

The general fund, the District's largest major fund, had total receipts of \$3,629,412 in 2009. The disbursements and other financing uses of the general fund, totaled \$3,344,438 in 2009. The general fund's balance increased \$284,974 or 27.13% from 2008 to 2009.

MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2009 UNAUDITED (Continued)

The table that follows assists in illustrating the receipts of the general fund.

	2009 Amount	2008 Amount	Percentage Change
Receipts:			
Taxes	\$1,263,546	\$1,176,147	7.43 %
Tuition	305,409	385,869	(20.85) %
Earnings on investments	38,135	54,184	(29.62) %
Other local revenues	38,088	52,056	(26.83) %
Intergovernmental - State	1,984,234	1,991,476	(0.36) %
Total	\$3,629,412	\$3,659,732	(0.83) %

Earnings on investments decreased due to lower interest earning investments. During 2009, tuition receipts decreased \$80,460 or 20.85% due to the number of out of district students. Taxes increased as a result of fiscal year 2009 being the first full fiscal year of income tax collections were received from the income tax levy passed by voters of the District on May 2, 2006. The District received less contribution, donations and other miscellaneous revenue in 2009, resulting in a decrease in other local revenues. All other revenue remained comparable to 2008.

The table that follows assists in illustrating the disbursements of the general fund.

	2009	2008	Percentage	
	Amount	Amount	Change	
<u>Disbursements:</u> Instruction	\$1,948,018	\$1,925,913	1.15 %	
Support services Extracurricular	1,214,776	1,154,610	5.21 %	
	103,992	100,327	3.65 %	
Total	\$3,266,786	\$3,180,850	2.70 %	

Disbursements remained comparable to 2008. Overall, disbursements increased \$85,936 from 2008.

### **Permanent Improvement Fund**

The permanent improvement fund, a District major fund, had total receipts and other financing sources of \$75,221 in 2009. The permanent improvement fund had total disbursements of \$29,025 in 2009. The permanent improvement fund balance increased \$46,196 or 17.26% from 2008 to 2009.

#### **Budgeting Highlights - General Fund**

The District's budget is prepared according to Ohio law and is based on accounting for certain transactions on a basis of receipts, disbursements and encumbrances. The most significant budgeted fund is the general fund.

For the general fund, final budgeted receipts were \$63,005 lower than original budgeted receipts and other financing sources of \$3,706,100. Actual receipts of \$3,629,412 were lower than final budgeted

MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2009 UNAUDITED (Continued)

receipts by \$13,683. The final budgeted disbursements and other financing uses of \$3,596,220 were \$105,305 higher than original budgeted disbursements and other financing uses. The actual budgeted disbursements and other financing uses of \$3,356,892 were \$239,328 less than the final budgeted disbursements and other financing uses.

### **Capital Assets and Debt Administration**

#### **Capital Assets**

The District does not record capital assets in the accompanying cash basis financial statements, but records payments for capital assets as disbursements; however, the District does track its capital assets through an excel spreadsheet.

#### **Debt Administration**

The District had the following long-term obligations outstanding at June 30, 2009 and 2008:

	Governmental	Governmental
	Activities	Activities
	2009	2008
General obligation bonds	\$750,000	\$785,000

For further information regarding the District's debt, refer to Note 9 to the financial statements.

#### **Current Financial Related Activities**

The District has carefully managed its general fund in order to optimize the dollars available for educating its students.

The voters of the District have approved a continuing .75% income tax and an additional 5 year .75% income tax. The additional .75% income tax became effective January 1, 2007 and will end December 31, 2011, unless renewed. The District's real estate tax effective rate is 20 mils. This support from our local community is imperative because of stagnant state funding.

Formula ADM decreased from 441 in fiscal year 2003 to 380 in fiscal year 2009. This decrease in resident enrollment has caused the District to be funded under state funding guarantees since fiscal year 2004. In fiscal year 2009, the District received \$235,684 in guarantee funding, the equivalent of nearly 41 students. This reliance on guarantee funding causes the state funding to be flat.

House Bill 1 (Ohio 2010-11 budget) will affect the District both financially and academically. The District expects Ohio's Evidence Based Model education reform to contain many new mandates with state funding declining slightly.

The District will receive funding from the American Recovery and Reinvestment Act (ARRA) to replace state funding and for special education and Title I purposes. These funds will be available for two years.

MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2009 UNAUDITED (Continued)

The District continues to strive to best utilize the resources available to us. It is imperative that the District's Board and management team continue to carefully and prudently plan in order to provide the resource required to meet student's desired needs over the next several years. It is always our goal to provide "a quality education in a small school setting."

### **Contacting the District's Financial Management**

This financial report is designed to provide our citizens, taxpayers, and investors and creditors with a general overview of the District's finances and to show the District's accountability for the money it receives. If you have questions about this report or need additional financial information contact Ms. Jane A. Schalk, Treasurer, New Riegel Local School District, 44 N. Perry Street, New Riegel, Ohio 44853-0207.

# STATEMENT OF NET ASSETS - CASH BASIS JUNE 30, 2009

Governmental Activities
\$2,176,487
\$10,568
4,635
23,780
30,245
314,258
201,045
186,068
174,158
1,231,730
\$2,176,487

STATEMENT OF ACTIVITIES - CASH BASIS FOR THE FISCAL YEAR ENDED JUNE 30, 2009

Net (Disbursements) Revenue and **Program Cash Receipts** Changes in Charges for Operating Capital **Net Assets** Cash Services **Grants and Grants and** Governmental Disbursements and Sales Contributions Contributions Activities Governmental activities: Instruction: \$1,729,447 \$322,554 \$37,367 (\$1,369,526) 335,684 177,705 (157,979)Vocational . . . . . . . . . . . . . . . . 44,428 592 (43,836)17,242 (17,242)Support services: 104,024 19,538 (84,486)Instructional staff . . . . . . . . . . 109,145 1,720 (107,425)Board of education . . . . . . . . 19,200 590 (18,610)Administration. . . . . . . . . . . . . . . . 282.779 212 (282,567)193,442 Fiscal. . . . . . . . . . . . . . . . . . . 11 (193,431)Operations and maintenance . . . . 406,458 11,625 6,005 (388,828)Pupil transportation. . . . . . . . . . 141,735 7,997 \$4,130 (129, 190)418 Operation of non-instructional services: Food service operations . . . . . 140,685 116,171 31,787 7,273 Other non-instructional services . . 3,550 (3,550)Extracurricular activities. . . . . . . 168,289 76,915 658 (90,716)Facilities acquisition and construction. . . . . . . . . . 9,580 (9,580)Debt service: Principal retirement. . . . . . . . 35,000 (35,000)Interest and fiscal charges . . . . 39,288 (39,288)\$535,852 Total governmental activities . . . . . \$3,779,976 \$276,013 \$4,130 (2,963,981)General receipts: Property taxes levied for: 645,929 13,856 76,708 617,617 Grants and entitlements not restricted 1,933,253 41,360 6,905 3,335,628 371,647 1,804,840

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

\$2,176,487

# STATEMENT OF ASSETS AND FUND BALANCES - CASH BASIS GOVERNMENTAL FUNDS JUNE 30, 2009

	General	Permanent Improvement	Other Governmental Funds	Total Governmental Funds
Assets:				
Equity in pooled cash and cash equivalents	\$1,231,730	\$313,774	\$527,391	\$2,072,895
and cash equivalents	103,592			103,592
a 545 544 a	100,002			100,002
Total assets	\$1,335,322	\$313,774	\$527,391	\$2,176,487
Fund balances:	<b>\$40.454</b>	¢464.770	<b>₹7.400</b>	\$404.722
Reserved for encumbrances	\$12,454	\$164,779	\$7,489	\$184,722
Reserved for bus purchase	4,130 99,462			4,130 99,462
Unreserved, designated:	99,462			99,462
Designation for termination benefits			65,744	65,744
Unreserved, undesignated, reported in:	4.040.070			4 040 070
General fund	1,219,276		207.000	1,219,276
Special revenue funds			267,606	267,606
Capital projects funds		148,995	186,068 484	186,068 149,479
Odpital projecto farido.		140,333		143,473
Total fund balances	\$1,335,322	\$313,774	\$527,391	\$2,176,487

# STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND BALANCES - CASH BASIS GOVERNMENTAL FUNDS

FOR THE FISCAL YEAR ENDED JUNE 30, 2009

			Other	Total
	General	Permanent Improvement	Governmental Funds	Governmental Funds
Receipts:	General	Improvement	1 unus	Tulius
From local sources:				
Taxes	\$1,263,546		\$90,564	\$1,354,110
Tuition	305,409		¥,	305,409
Charges for services	,		116,171	116,171
Earnings on investments	38,135		3,496	41,631
Extracurricular	2,500		82,868	85,368
Classroom materials and fees	17,145			17,145
Other local revenues	18,443	\$221	746	19,410
Intergovernmental - Intermediate			7,851	7,851
Intergovernmental - State	1,984,234		40,765	2,024,999
Intergovernmental - Federal			179,529	179,529
Total receipts	3,629,412	221	521,990	4,151,623
Disbursements:				
Current:				
Instruction:				
Regular	1,656,731	14,123	58,593	1,729,447
Special	229,617		106,067	335,684
Vocational	44,428			44,428
Other	17,242			17,242
Support services:				
Pupil	84,478		19,546	104,024
Instructional staff	107,364		1,781	109,145
Board of education	19,200			19,200
Administration	282,555		224	282,779
Fiscal	191,961		1,481	193,442
Operations and maintenance	394,746	5,322	6,390	406,458
Pupil transportation	134,472		7,263	141,735
Operation of non-instructional services:				
Food service operations			140,685	140,685
Other non-instructional services			3,550	3,550
Extracurricular activities	103,992		64,297	168,289
Facilities acquisition and construction Debt service:		9,580		9,580
Principal retirement			35,000	35,000
Interest and fiscal charges			39,288	39,288
Total disbursements	3,266,786	29,025	484,165	3,779,976
Excess (deficiency) of receipts over				
(under) disbursements	362,626	(28,804)	37,825	371,647
Other financing sources (uses):				
Transfers in		75,000	3,609	78,609
Transfers (out)	(77,652)		(957)	(78,609)
Total other financing sources (uses)	(77,652)	75,000	2,652	
Net change in fund balances	284,974	46,196	40,477	371,647
Fund balances at beginning of year	1,050,348	267,578	486,914	1,804,840
Fund balances at end of year	\$1,335,322	\$313,774	\$527,391	\$2,176,487

#### STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (BUDGET BASIS) GENERAL FUND FOR THE FISCAL YEAR ENDED JUNE 30, 2009

	Budgeted Amounts			Variance with Final Budget
	Original	Final	Actual	Positive (Negative)
Receipts:				
From local sources:				
Taxes	\$1,207,092	\$1,186,800	\$1,263,546	\$76,746
Tuition	407,325	400,400	305,409	(94,991)
Earnings on investments	50,865	50,000	38,135	(11,865)
Extracurricular	2,543	2,500	2,500	
Classroom materials and fees	22,380	22,000	17,145	(4,855)
Other local revenue	18,311	18,000	18,443	443
Intergovernmental - State	1,997,351	1,963,395	1,984,234	20,839
Total receipts	3,705,867	3,643,095	3,629,412	(13,683)
Disbursements:				
Current:				
Instruction:				
Regular	1,760,996	1,814,117	1,659,712	154,405
Special	223,191	229,924	230,815	(891)
Vocational	44,653	46,000	44,428	1,572
Other			17,242	(17,242)
Support services:				
Pupil	83,910	86,441	84,711	1,730
Instructional staff	141,759	146,035	108,802	37,233
Board of education	18,055	18,600	19,200	(600)
Administration	284,326	292,903	283,179	9,724
Fiscal	191,484	197,260	191,961	5,299
Operations and maintenance	411,298	423,705	400,726	22,979
Pupil transportation	153,232	157,854	134,472	23,382
Extracurricular activities	103,266	106,381	103,992	2,389
Total disbursements	3,416,170	3,519,220	3,279,240	239,980
Excess of receipts over				
disbursements	289,697	123,875	350,172	226,297
Other financing sources (uses):				
Transfers (out)	(74,745)	(77,000)	(77,652)	(652)
Advances in	233			
Total other financing sources (uses)	(74,512)	(77,000)	(77,652)	(652)
Net change in fund balance	215,185	46,875	272,520	225,645
Fund balance at beginning of year	1,025,433	1,025,433	1,025,433	
Prior year encumbrances appropriated	24,915	24,915	24,915	
Fund balance at end of year	\$1,265,533	\$1,097,223	\$1,322,868	\$225,645

# STATEMENT OF FIDUCIARY NET ASSETS - CASH BASIS $\mbox{JUNE 30, 2009}$

	Private-Purpose Trust		
	Scholarship	Agency	
Assets:			
Equity in pooled cash and cash equivalents	\$1,138	\$33,466	
Net assets:			
Held in trust for scholarships	\$1,138	<b>*</b>	
Held for student activities		\$28,112	
riciu ioi empioyee benenis		5,354	
Total net assets	\$1,138	\$33,466	

# STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS - CASH BASIS FOR THE FISCAL YEAR ENDED JUNE 30, 2009

	Private-Purpose Trust
	Scholarship
Additions: Interest	\$13 1,317
Total additions	1,330
<b>Deductions:</b> Scholarships awarded	3,000
Change in net assets	(1,670)
Net cash assets at beginning of year	2,808
Net cash assets at end of year	\$1,138

NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2009

### **NOTE 1 - REPORTING ENTITY**

The New Riegel Local School District (the District) is organized under Article VI, Section 2 and 3 of the Constitution of the State of Ohio. The District operates under a locally-elected Board form of government consisting of five members elected at-large for staggered four year terms. The District provides educational services as authorized by state and federal guidelines.

The District was established in 1841 through the consolidation of existing land areas and school districts. The District serves an area approximately 30 square miles. It is located in Seneca County and includes the entire Village of New Riegel. The District is the 662<sup>nd</sup> largest in the State of Ohio (among 922 school districts) in terms of enrollment. It is staffed by 20 classified employees, 34 certified teaching personnel and 3 administrative employees who provide services to 380 students in grades K through 12 and other community members. The District currently operates one elementary, one middle school and one comprehensive high school.

The reporting entity is composed of the primary government and other organizations that are included to insure the financial statements are not misleading.

### A. Primary Government

The primary government of the District consists of all funds, departments, boards, and agencies that are not legally separate from the District. For the District, this includes general operations, food service, and student related activities of the District.

#### **B.** Component Units

Component units are legally separate organizations for which the District is financially accountable. The District is financially accountable for an organization if the District appoints a voting majority of the organization's governing board and (1) the District is able to significantly influence the programs or services performed or provided by the organization; or (2) the District is legally entitled to or can otherwise access the organization's resources; or (3) the District is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or (4) the District is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the District in that the District approves the budget, the issuance of debt or the levying of taxes. Certain organizations are also included as component units if the nature and significance of the relationship between the primary government and the organization is such that exclusion by the primary government would render the primary governments financial statements incomplete or misleading. Based upon the application of these criteria, the District has no component units.

## C. Other Organizations

The basic financial statements of the reporting entity include only those of the District (the primary government). The following organizations are described due to their relationship to the District:

NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2009 (Continued)

### **NOTE 1 - REPORTING ENTITY - (Continued)**

#### JOINTLY GOVERNED ORGANIZATIONS

### Northern Ohio Educational Computer Association (NOECA)

The District is a participant in the NOECA, which is a computer consortium. NOECA is an association of forty-one public school districts formed for the purpose of applying modern technology with the aid of computers and other electronic equipment to administrative and instructional functions among member school districts. The NOECA Board of Directors consists of two representatives from each county in which participating school districts are located, the chairman of each of the operating committees, and a representative from the fiscal agent. Financial information can be obtained from Betty Schwiefert, who serves as Controller, 2900 South Columbus Avenue, Sandusky, Ohio 44870.

### Vanguard-Sentinel Career Centers

The Vanguard-Sentinel Career Centers is a distinct political subdivision of the State of Ohio operated under the direction of a Board consisting of one representative from each of the participating school districts' elected boards, which possesses its own budgeting and taxing authority. To obtain financial information write to the Vanguard-Sentinel Career Centers at 1306 Cedar Street, Fremont, Ohio 43420.

#### Northwestern Ohio Educational Research Council, Inc. (NOERC)

The NOERC is a jointly governed organization formed to bring educational entities into a better understanding of their common educational problems, facilitate and conduct practical educational research, coordinate educational research among members, provide a means for evaluating and disseminating the results of research, serve as a repository for research and legislative materials, and provide opportunities for training. The NOERC serves a twenty-five county area in Northwest Ohio. The Board of Directors consists of superintendents from two educational service centers, two exempted village school districts, five local school districts, and five city school districts, as well as representatives from two private or parochial schools and three institutions of higher education. Each active member is entitled to one vote on all issues addressed by the Board of Directors. Financial information can be obtained from the NOERC, Box 456, Ashland, Ohio 44805.

### Bay Area Council of Governments (BACG)

The BACG is a jointly governed organization. Members of the BACG consist of twenty-six school districts representing seven counties (Ottawa, Sandusky, Seneca, Erie, Huron, Wood, and Crawford). The BACG was formed for the purpose of purchasing goods and services at a lower cost. The items currently being purchased through the council of governments are natural gas and insurance. The only cost to the District is an administrative charge if they participate in purchasing through the BACG. The BACG consists of the superintendent of each participating school district. The Board of Directors of the BACG consist of one elected representative of each county, the superintendent of the fiscal agent, and two non-voting members (administrator and fiscal officer). Members of the Board serve staggered two-year terms. The District paid \$41,475 during fiscal year 2009 for natural gas. Financial information is available from the North Point Educational Service Center (fiscal agent), at 2900 S. Columbus Avenue, Sandusky, Ohio 44870.

NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2009 (Continued)

### **NOTE 1 - REPORTING ENTITY - (Continued)**

#### PUBLIC ENTITY RISK POOLS

### North Central Ohio Joint Self-Insurance Association (Association)

The Association is a public entity risk pool consisting of the North Central Ohio Educational Service Center and six local school districts - Tiffin, Old Fort, Bettsville, Seneca East, Mohawk and New Riegel. The Association was established pursuant to Section 9.833, Ohio Revised Code, in order to act as a common risk management and insurance program. The Association's Board of Directors is comprised of one member from each of the local school districts and the North Central Ohio Educational Service Center. The North Central Ohio Educational Service Center acts as fiscal agent to the Association. Refer to Note 10.B. for further information on this public entity risk pool.

### Ohio School Boards Association Workers' Compensation Group Rating Program

The District participates in a group rating program for workers' compensation as established in Section 4123.29 of the Ohio Revised Code. The Ohio School Boards Association (OSBA) Workers' Compensation Group Rating Program (GRP) was established as an insurance purchasing pool. The GRP is governed by a three-member Board of Directors. The Executive Director of the OSBA, or his designee, serves as coordinator of the program. Each year, the participating school districts pay an enrollment fee to the GRP to cover the costs of administering the program. Refer to Note 10.C. for further information on this group rating program.

The District's management believes these financial statements present all activities for which the District is financially accountable.

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

As discussed in Note 2.A, these financial statements are presented on the cash basis of accounting. The cash basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP). Generally accepted accounting principles include all relevant Governmental Accounting Standards Board (GASB) pronouncements, which have been applied to the extent they are applicable to the cash basis of accounting. In government-wide financial statements and the fund financial statements for the propriety funds, Financial Accounting Standards Board (FASB) pronouncements and Accounting Principles Board (APB) opinions issued on or before November 30, 1989, have been applied, to the extent they are applicable to the cash basis of accounting, unless those pronouncements conflict with or contradict GASB pronouncements, in which case GASB prevails. Following are the more significant of the District's accounting policies.

#### A. Basis of Accounting

The District's financial statements are prepared using the cash basis of accounting. Receipts are recorded in the District's financial records and reported in the financial statements when cash is received rather than when earned and disbursements are recorded when cash is paid rather than when a liability is incurred.

NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2009 (Continued)

### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

As a result of the use of the cash basis of accounting, certain assets and their related receipts (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related disbursements (such as accounts payable and disbursements for goods or services received, but not yet paid, and accrued disbursements and liabilities) are not recorded in these financial statements.

### **B. Fund Accounting**

The District uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self balancing set of accounts. There are three categories of funds: governmental, proprietary and fiduciary. The District does not have any proprietary funds.

### **GOVERNMENTAL FUNDS**

Governmental funds are those through which most governmental functions typically are financed. The following are the District's major governmental funds:

<u>General Fund</u> - The general fund is used to account for all financial resources except those required to be accounted for in another fund. The general fund balance is available for any purpose provided it is expended or transferred according to the general laws of Ohio.

<u>Permanent Improvement Fund</u> - The permanent improvement capital projects fund is used to account for the accumulation of resources used for facility improvements other than those accounted for in other funds.

Other governmental funds of the District are used to account for (a) financial resources to be used for the acquisition, construction, or improvement of capital facilities other than those financed by trust funds; (b) for principal and interest payments related to debt and (c) for grants and other resources whose use is restricted to a particular purpose.

#### FIDUCIARY FUNDS

Fiduciary fund reporting focuses on net assets and changes in net assets. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private-purpose trust funds and agency funds. Trust funds are used to account for assets held by the District under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the District's own programs. The District has one private-purpose trust fund. Agency funds are custodial in nature and do not involve measurement of results of operations. The District's agency funds account for student activities and employee benefits.

NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2009 (Continued)

### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

#### C. Basis of Presentation

<u>Government-Wide Financial Statements</u> - The Statement of Net Assets and the Statement of Activities display information about the District as a whole. These statements include the financial activities of the primary government, except for fiduciary funds.

The Government-Wide Statement of Activities compares disbursements with program receipts for each function or program of the District's governmental activities. These disbursements are those that are specifically associated with a service, program or department and are therefore clearly identifiable to a particular function. Program receipts include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Receipts which are not classified as program receipts are presented as general receipts of the District. The comparison of direct disbursements with program receipts identifies the extent to which each business segment or governmental function is self-financing on the cash basis or draws from the general receipts of the District.

<u>Fund Financial Statements</u> - Fund financial statements report detailed information about the District. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column, and all nonmajor funds are aggregated into one column. Fiduciary funds are reported by fund type.

### D. Budgetary Process

All funds, except agency funds, are legally required to be budgeted and appropriated. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriations resolution, all of which are prepared on the budgetary basis of accounting. The tax budget demonstrates a need for existing or increased tax rates. The certificate of estimated resources establishes a limit on the amount the Board of Education may appropriate. The appropriations resolution is the Board's authorization to spend resources and sets annual limits on expenditures plus encumbrances at the level of control selected by the Board. The legal level of budgetary control selected by the Board is at the fund level. Any budgetary modifications at this level may only be made by the Board of Education.

The certificate of estimated resources may be amended during the year if projected increases or decreases in revenue are identified by the Treasurer. The amounts reported as the original budgeted amounts on the budgetary statements reflect the amounts on the certificate of estimated resources when the original appropriations were adopted. The amounts reported as the final budgeted amounts on the budgetary statements reflect the amounts on the amended certificate of estimated resources in effect at the time final appropriations were passed by the Board.

The appropriations resolution is subject to amendment throughout the year with the restrictions that appropriations cannot exceed estimated resources. The amounts reported as the original budgeted amounts reflect the first appropriation resolution for that fund that covered the entire fiscal year, including amounts automatically carried forward from prior fiscal years. The amounts reported as the final budgeted amounts represent the final appropriation amounts passed by the Board during the fiscal year.

NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2009 (Continued)

### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

#### E. Cash and Investments

To improve cash management, cash received by the District is pooled in a central bank account. Monies for all funds are maintained in this pool. Individual fund integrity is maintained through the District's records. Each fund's interest in the pool is presented as "Equity in pooled cash and cash equivalents" on the basic financial statements.

During fiscal year 2009, investments were limited to State Treasury Asset Reserve of Ohio (STAR Ohio), and nonnegotiable certificates of deposit. Except for nonparticipating investment contracts, investments are reported at fair value, which is based on quoted market prices. Nonparticipating investment contracts such as nonnegotiable certificates of deposit are reported at cost.

The District has invested funds in the STAR Ohio during fiscal year 2009. STAR Ohio is an investment pool managed by the State Treasurer's Office, which allows governments within the state to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940.

Investments in STAR Ohio are valued at STAR Ohio's shares price which is the price the investment could be sold for on June 30, 2009.

Under existing Ohio statutes all investment earnings are assigned to the general fund unless statutorily required to be credited to a specific fund. By policy of the Board of Education, investment earnings are assigned to the fund from which the investment was made. Interest revenue credited to the general fund during fiscal year 2009 amounted to \$38,135, which includes \$13,668 assigned from other funds.

For presentation on the basic financial statements, investments of the cash management pool and investments with original maturities of three months or less at the time they are purchased by the District are considered to be cash equivalents. Investments with an initial maturity of more than three months are reported as investments.

An analysis of the District's investment account at year end is provided in Note 5.

#### F. Restricted Assets

Assets are reported as restricted assets when limitations on their use change the normal understanding of the availability of the asset. Such constraints are either imposed by creditors, contributors, grantors, or laws of other governments or imposed by law through constitutional provisions or enabling legislation. Restricted assets represent amounts required by State statute to be set aside for bus purchases and textbooks.

### G. Inventory and Prepaid Items

The District reports disbursements for inventory and prepaid items when paid. These items are not reflected as assets in the accompanying financial statements.

NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2009 (Continued)

### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

#### H. Capital Assets

Acquisitions of property, plant, and equipment purchased are recorded as disbursements when paid. These items are not reflected as assets on the accompanying financial statements.

#### I. Accumulated Leave

Employees are entitled to cash payments for unused vacation and sick leave in certain circumstances, such as upon leaving employment. Unpaid vacation and sick leave are not reflected as liabilities under the cash basis of accounting.

### J. Employer Contributions to Cost-Sharing Pension Plans

The District recognizes the disbursements for employer contributions to cost-sharing pension plans when they are paid. As described in Notes 11 and 12, the employer contributions include portions for pension benefits and for postretirement health care benefits.

#### K. Long-Term Obligations

Bonds and other long-term obligations are not recognized as a liability in the financial statements under the cash basis of accounting. These statements report proceeds of debt when cash is received, and debt service disbursements for debt principal payments.

#### L. Fund Balance Reserves

The District reserves any portion of fund balances which is not available for appropriation or which is legally segregated for a specific future use. A designation of fund balance represents a self-imposed limitation on the use of available expendable resources by the Board of Education. The designation for termination benefits represents monies set aside by the Board for future payment of termination benefits. Unreserved and undesignated fund balance indicates that portion of fund balance which is available for appropriation in future periods. Fund balance reserves have been established for encumbrances, bus purchases, textbooks.

#### M. Net Assets

Net assets are reported as restricted when enabling legislation or creditors, grantors or laws or regulations of other governments have imposed limitations on its use.

The District applies restricted resources first when a disbursement is incurred for purposes for which both restricted and unrestricted cash are available.

NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2009 (Continued)

### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

#### N. Interfund Activity

Exchange transactions between funds are reported as revenues in the seller funds and as disbursements in the purchaser funds. Subsidies from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular disbursements to the funds that initially paid for them are not presented on the basic financial statements.

Interfund activity between governmental funds is eliminated in the Statement of Activities.

#### **NOTE 3 - ACCOUNTABILITY AND COMPLIANCE**

#### A. Change in Accounting Principles

For fiscal year 2009, the District has implemented GASB Statement No. 49, "Accounting and Financial Reporting for Pollution Remediation Obligations", GASB Statement No. 52, "Land and Other Real Estate Held as Investments by Endowments", GASB Statement No. 55, "The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments", and GASB Statement No. 56 "Codification of Accounting and Financial Reporting Guidance Contained in the AICPA Statements on Auditing Standards".

GASB Statement No. 49 addresses accounting and financial reporting standards for pollution remediation obligations, which are obligations to address the current or potential detrimental effects of existing pollution by participating in pollution remediation activities such as site assessments and cleanups. The implementation of GASB Statement No. 49 did not have an effect on the financial statements of the District.

GASB Statement No. 52 improves the quality of financial reporting by requiring endowments to report their land and other real estate investments at fair value, creating consistency in reporting among similar entities that exist to invest resources for the purpose of generating income. The implementation of GASB Statement No. 52 did not have an effect on the financial statements of the District.

GASB Statement No. 55 incorporates the hierarchy of generally accepted accounting principles (GAAP) for state and local governments into the GASB's authoritative literature. The implementation of GASB Statement No. 55 did not have an effect on the financial statements of the District.

GASB Statement No. 56 incorporates into the GASB's authoritative literature certain accounting and financial reporting guidance presented in the American Institute of Certified Public Accountants' (AICPA) Statements on Auditing Standards. The implementation of GASB Statement No. 56 did not have an effect on the financial statements of the District.

NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2009 (Continued)

### NOTE 3 - ACCOUNTABILITY AND COMPLIANCE - (Continued)

### B. Compliance

Ohio Administrative Code § 117-2-03 (B), requires the District to prepare its annual financial report in accordance with generally accepted accounting principles. However, the District prepared its financial statements on a cash basis, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The accompanying financial statements omit assets, liabilities, net assets/fund balances, and disclosures that, while material, cannot be determined at this time. The District can be fined and various other administrative remedies may be taken against the District.

### **NOTE 4 - BUDGETARY BASIS OF ACCOUNTING**

The budgetary basis as provided by law is based upon accounting for certain transactions on the basis of cash receipts, disbursements and encumbrances. The Statement of Receipts, Disbursements and Changes in Fund Balance - Budget and Actual - Budgetary Basis presented for the general fund is prepared on the budgetary basis to provide a meaningful comparison of actual results with the budget. The difference between the budgetary basis and the cash basis is outstanding year end encumbrances are treated as cash disbursements (budgetary basis) rather than as a reservation of fund balance (cash basis).

The encumbrances outstanding at year end (budgetary basis) amounted to \$12,454 in the General fund.

#### **NOTE 5 - DEPOSITS AND INVESTMENTS**

State statutes classify monies held by the District into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the District treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board of Education has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts including passbook accounts.

NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2009 (Continued)

### **NOTE 5 - DEPOSITS AND INVESTMENTS - (Continued)**

Interim monies may be deposited or invested in the following securities:

- 1. United States Treasury Notes, Bills, Bonds, or any other obligation or security issued by the United States Treasury or any other obligation guaranteed as to principal and interest by the United States:
- Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including, but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
- Written repurchase agreements in the securities listed above provided that the market value
  of the securities subject to the repurchase agreement must exceed the principal value of the
  agreement by at least two percent and be marked to market daily, and that the term of the
  agreement must not exceed thirty days;
- 4. Bonds and other obligations of the State of Ohio;
- Time certificates of deposit or savings or deposit accounts including, but not limited to, passbook accounts;
- 6. No-load money market mutual funds consisting exclusively of items described in 1 or 2 above and repurchase agreements secured by such obligations, provided that investments in such securities are made only through eligible institutions; and,
- 7. The State Treasurer's investment pool (STAR Ohio).

Protection of the District's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the Treasurer by the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the District, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Treasurer or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2009 (Continued)

### **NOTE 5 - DEPOSITS AND INVESTMENTS - (Continued)**

#### A. Deposits with Financial Institutions

At June 30, 2009, the carrying amount of all District deposits was \$2,041,814. Based on the criteria described in GASB Statement No. 40, "<u>Deposits and Investment Risk Disclosures</u>", as of June 30, 2009, \$1,333,928 of the District's bank balance of \$2,083,928 was exposed to custodial risk as discussed below, while \$750,000 was covered by the FDIC.

Custodial credit risk is the risk that, in the event of bank failure, the District's deposits may not be returned. All deposits are collateralized with eligible securities in amounts equal to at least 105% of the carrying value of the deposits. Such collateral, as permitted by the Ohio Revised Code, is held in single financial institution collateral pools at Federal Reserve Banks, or at member banks of the federal reserve system, in the name of the respective depository bank and pledged as a pool of collateral against all of the public deposits it holds or as specific collateral held at the Federal Reserve Bank in the name of the District.

#### **B.** Investments

As of June 30, 2009, the District had the following investments and maturities:

		Investment <u>Maturities</u>
Investment type	Cost	6 months or less
STAR Ohio	\$169,277	\$169,277

Interest Rate Risk: As a means of limiting its exposure to fair value losses arising from rising interest rates and according to state law, the District's investment policy limits investment portfolio maturities to five years or less.

Credit Risk: Standard & Poor's has assigned STAR Ohio an AAAm money market rating.

Concentration of Credit Risk: The District places no limit on the amount that may be invested in any one issuer. The following table includes the percentage of each investment type held by the District at June 30, 2009:

Investment type	Cost	% of Total
STAR Ohio	\$169,277	100.00

#### C. Reconciliation of Cash and Investments to the Statement of Net Assets

The following is a reconciliation of cash and investments as reported in the note above to cash and investments as reported on the statement of net assets as of June 30, 2009:

NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2009 (Continued)

### **NOTE 5 - DEPOSITS AND INVESTMENTS - (Continued)**

Cash and investments per note Carrying amount of deposits	\$2.041.814
Investments	169,277
Total	\$2,211,091
Cash and investments per statement of ne	et assets
Governmental activities	\$2,176,487
Private-purpose trust funds	1,138
Agency funds	33,466
Total	\$2,211,091

### **NOTE 6 - INTERFUND TRANSACTIONS**

Interfund transfers for the year ended June 30, 2009, consisted of the following, as reported on the fund statements:

	Amount
Transfers to permanent improvement fund from: General fund	\$75,000
Transfers to termination benefits fund (a nonmajor governmental fund) from: General fund Food service fund (a nonmajor governmental fund)	2,652 957
Total	\$78,609

Transfers are used to move revenues from the fund that statute or budget required to collect them to the fund that statute or budget requires to expend them and to use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

Interfund transfers between governmental funds are eliminated on the Government-Wide financial statements; therefore, no transfers are reported in the Statement of Activities.

#### **NOTE 7 - PROPERTY TAXES**

Property taxes are levied and assessed on a calendar year basis while the District fiscal year runs from July through June. First half tax collections are received by the District in the second half of the fiscal year. Second half tax distributions occur in the first half of the following fiscal year.

NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2009 (Continued)

## **NOTE 7 - PROPERTY TAXES - (Continued)**

Property taxes include amounts levied against all real property, public utility property, and tangible personal property (used in business) located in the District. Real property tax revenues received in calendar year 2009 represent the collection of calendar year 2008 taxes. Real property taxes received in calendar year 2009 were levied after April 1, 2008, on the assessed values as of January 1, 2008, the lien date. Assessed values for real property taxes are established by State statute at thirty-five percent of appraised market value. Real property taxes are payable annually or semiannually. If paid annually, payment is due December 31; if paid semiannually, the first payment is due December 31, with the remainder payable by June 20. Under certain circumstances, State statute permits alternate payment dates to be established.

Public utility property tax revenues received in calendar year 2009 represent the collection of calendar year 2008 taxes. Public utility real and tangible personal property taxes received in calendar year 2009 became a lien on December 31, 2007, were levied after April 1, 2008, and are collected in 2009 with real property taxes. Public utility real property is assessed at thirty-five percent of true value; public utility tangible personal property is currently assessed at varying percentages of true value.

Tangible personal property tax revenues received in calendar year 2009 (other than public utility property) represent the collection of calendar year 2009 taxes levied against local and interexchange telephone companies. Tangible personal property tax on business inventory, manufacturing machinery and equipment, and furniture and fixtures is no longer levied and collected. The October 2008 tangible personal property tax settlement was the last property tax settlement for general personal property taxes. Tangible personal property taxes received from telephone companies in calendar year 2009 were levied after October 1, 2008, on the value as of December 31, 2008. Amounts paid by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semiannually. If paid annually, payment is due April 30; if paid semiannually, the first payment is due April 30, with the remainder payable by September 20. Tangible personal property taxes paid by April 30 are usually received by the District prior to June 30.

The District receives property taxes from Seneca County. The County Auditor periodically advances to the District its portion of the taxes collected. Second-half real property tax payments collected by the County by June 30, 2009, are available to finance fiscal year 2009 operations. The amount available to be advanced can vary based on the date tax bills are sent.

The assessed values upon which the fiscal year 2009 taxes were collected are:

NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2009 (Continued)

## **NOTE 7 - PROPERTY TAXES - (Continued)**

	2008 Second Half Collections		2009 First Half Collections	
	Amount	Percent	Amount	Percent
Agricultural/residential				
and other real estate	\$30,903,910	94.66	\$34,878,730	96.37
Public utility personal	1,354,280	4.15	1,315,550	3.63
Tangible personal property	387,448	1.19		
Total	\$32,645,638	100.00	\$36,194,280	100.00
Tax rate per \$1,000 of assessed valuation	\$42.10		\$40.50	

#### NOTE 8 - SCHOOL DISTRICT INCOME TAX

The District levies a voted tax of three-quarters of one percent (0.75%) for general operations on the income of residents and of estates. The tax was effective on January 1, 1990, and is a continuing tax. An additional tax of three-quarters of one percent (0.75%) was passed by the voters on May 2, 2006. This additional tax is for five years beginning January 1, 2007, for the purpose of current expenses. Employers of residents are required to withhold income tax on compensation and remit the tax to the state. Taxpayers are required to file an annual return. The State makes quarterly distributions to the District after withholding amounts for administrative fees and estimated refunds. Income tax revenue is credited to the general fund. Total income tax revenue for fiscal year 2009 equaled \$617,617.

## **NOTE 9 - LONG-TERM OBLIGATIONS**

**A.** In fiscal year 2001, the District issued \$985,000 in general obligation bonds to provide funds for the construction of a new elementary, middle and high school (hereafter "Construction Project"). These bonds are general obligations of the District for which the full faith and credit of the District is pledged for repayment. Payments of principal and interest relating to this bond are recorded as an expenditure in the debt service fund, a nonmajor governmental funds. The source of payment is derived from a current 4.32 mill bonded debt tax levy.

These bonds represent the amount of the Construction Project that the District itself was required to finance, in accordance with the terms of a facilities grant from the Ohio School Facilities Commission (OSFC). OSFC made quarterly disbursements to the District as the project was completed. The project was completed during fiscal year 2004.

Interest payments on the general obligation bonds are due on December 1 and June 1 of each year. The final maturity stated in the issue is December 1, 2023.

In conjunction with the 4.32 mills which support the bond issue, the District also passed in fiscal 2001 a .5 mill levy to ultimately fund the maintenance costs of the new facilities. Tax revenue from this levy has been reported in the nonmajor other governmental funds.

NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2009 (Continued)

## **NOTE 9 - LONG-TERM OBLIGATIONS - (Continued)**

The following is a summary of the District's future annual debt service requirements to maturity for the general obligation bonds:

		G.O. Bonds		
Year Ending June 30,	Principal	Interest	Total	
2010	\$35,000	\$37,809	\$72,809	
2011	35,000	36,312	71,312	
2012	40,000	34,690	74,690	
2013	40,000	32,930	72,930	
2014	40,000	31,140	71,140	
2015 - 2019	245,000	119,475	364,475	
2020 - 2024	315,000	44,415	359,415	
Total	\$750,000	\$336,771	\$1,086,771	

**B.** During fiscal year 2009, the following activity occurred in governmental activities long-term obligations:

	Balance			Balance	Amounts
	Outstanding			Outstanding	Due in
	June 30, 2008	Additions	Reductions	June 30, 2009	One Year
Governmental activities:					
General obligation bonds payable	\$785,000		(\$35,000)	\$750,000	\$35,000

# C. Legal Debt Margin

The Ohio Revised Code provides that voted net general obligation debt of the District shall never exceed 9% of the total assessed valuation of the District. The code further provides that unvoted indebtedness shall not exceed 1/10 of 1% of the property valuation of the District. The code additionally states that unvoted indebtedness related to energy conservation debt shall not exceed 9/10 of 1% of the property valuation of the District. The assessed valuation use in determining the District's legal debt margin has been modified by House Bill 530 which became effective March 30, 2006. In accordance with House Bill 530, the assessed valuation used in the District's legal debt margin calculation excluded tangible personal property used in business, telephone or telegraph property, interexchange telecommunications company property, and personal property owned or leased by a railroad company and used in railroad operations. The effects of these debt limitations at June 30, 2009, are a voted debt margin of \$2,497,204 (including available funds of \$186,068) and an unvoted debt margin of \$36,080.

NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2009 (Continued)

#### **NOTE 10 - RISK MANAGEMENT**

#### A. Comprehensive

The District maintains comprehensive insurance coverage with private carriers for liability, real property, building contents, boiler/machinery and vehicles. Vehicle policies include liability coverage for bodily injury and property damage. In addition, real property contents are 90% coinsured. The following is a description of the District's insurance coverage:

Coverage General liability:	<u>Insurer</u> Phelan Insurance	<u>Coverage</u>	<u>Deductible</u>	
Each occurrence Aggregate		\$1,000,000 2,000,000		
Building and contents	Phelan Insurance	15,022,609	\$1,000	
Fleet:	Phelan Insurance			
Comprehensive		1,000,000		
Collision		1,000,000	1,000	
Umbrella:	Phelan Insurance			
Each Occurrence		1,000,000		
Aggregate		2,000,000		

Settled claims have not exceeded this commercial coverage in any of the past three years. Also, the District has not materially reduced its coverage in the past year.

#### B. Health Insurance

The District joined together with other area school districts to form the North Central Ohio Joint Self Insurance Association, a public entity risk pool for seven member school districts. The risk of loss transfers entirely to the pool. The pool is self-sustaining through member premiums. The District paid a monthly premium to the pool for health insurance. The agreement for formation of the pool provided that it will be self-sustaining through member premiums and the pool will purchase stop-loss insurance policies through commercial companies to cover claims in excess of \$250,000 for any employee.

## C. Workers' Compensation

The District participates in the Ohio School Boards Association Workers' Compensation Group Rating Program (GRP), an insurance purchasing pool (Note 1.C.). The GRP's business and affairs are conducted by a three member Board of Directors consisting of the President, the President-Elect and the Immediate Past President of the Ohio School Boards Association. The Executive Director of the OSBA, or his designee, serves as coordinator of the program. Each year, the participating school districts pay an enrollment fee to the GRP to cover the costs of administering the program.

NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2009 (Continued)

## **NOTE 10 - RISK MANAGEMENT - (Continued)**

The intent of the GRP is to achieve the benefit of a reduced premium for the District by virtue of its grouping and representation with other participants in the GRP. The workers compensation experience of the participating school districts is calculated as one experience and a common premium rate is applied to all school districts in the GRP. Each participant pays its workers' compensation premium to the state based on the rate for the GRP rather than its individual rate. Participation in the GRP is limited to school districts that can meet the GRP's selection criteria. The firm of Gates McDonald & Co. provides administrative, cost control and actuarial services to the GRP.

#### **NOTE 11 - PENSION PLANS**

## A. School Employees Retirement System

Plan Description - The District contributes to the School Employees Retirement System (SERS), a cost-sharing, multiple-employer defined benefit pension plan. SERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the School Employees Retirement System, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3746. It is also posted on the SERS' Ohio website, <a href="https://www.ohsers.org">www.ohsers.org</a>, under <a href="https://www.ohsers.org">Employers/Audit Resources</a>.

Funding Policy - Plan members are required to contribute 10 percent of their annual covered salary and the District is required to contribute at an actuarially determined rate. The current District rate is 14 percent of annual covered payroll. A portion of the District's contribution is used to fund pension obligations with the remainder being used to fund health care benefits. For fiscal year 2009, 9.09 percent of annual covered salary was the portion used to fund pension obligations. The contribution requirements of plan members and employers are established and may be amended by the SERS' Retirement Board up to a statutory maximum amount of 10 percent for plan members and 14 percent for employers. Chapter 3309 of the Ohio Revised Code provides statutory authority for member and employer contributions. The District's required contributions for pension obligations to SERS for the fiscal years ended June 30, 2009, 2008 and 2007 were \$37,714, \$40,609 and \$39,253, respectively; 49.53 percent has been contributed for fiscal year 2009 and 100 percent for fiscal years 2008 and 2007.

#### B. State Teachers Retirement System of Ohio

Plan Description - The District participates in the State Teachers Retirement System of Ohio (STRS Ohio), a cost-sharing, multiple-employer public employee retirement plan. STRS Ohio provides retirement and disability benefits to members and death and survivor benefits to beneficiaries. STRS Ohio issues a stand-alone financial report that may be obtained by writing to STRS Ohio, 275 E. Broad St., Columbus, OH 43215-3771, by calling (888) 227-7877, or by visiting the STRS Ohio Web site at <a href="https://www.strsoh.org">www.strsoh.org</a>.

NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2009 (Continued)

## **NOTE 11 - PENSION PLANS - (Continued)**

New members have a choice of three retirement plans, a Defined Benefit (DB) Plan, a Defined Contribution (DC) Plan and a Combined Plan. The DB plan offers an annual retirement allowance based on final average salary times a percentage that varies based on years of service, or an allowance based on a member's lifetime contributions and earned interest matched by STRS Ohio funds divided by an actuarially determined annuity factor. The DC Plan allows members to place all their member contributions and employer contributions equal to 10.5 percent of earned compensation into an investment account. Investment decisions are made by the member. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The member may elect to receive a lifetime monthly annuity or a lump sum withdrawal. The Combined Plan offers features of both the DC Plan and the DB Plan. In the Combined Plan, member contributions are invested by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan. The DB portion of the Combined Plan payment is payable to a member on or after age 60; the DC portion of the account may be taken as a lump sum or converted to a lifetime monthly annuity at age 50. Benefits are established by Chapter 3307 of the Ohio Revised Code.

A DB or Combined Plan member with five or more years credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of these active members who die before retirement may qualify for survivor benefits. Members in the DC Plan who become disabled are entitled only to their account balance. If a member of the DC Plan dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

Funding Policy - For fiscal year 2009, plan members were required to contribute 10 percent of their annual covered salaries. The District was required to contribute 14 percent; 13 percent was the portion used to fund pension obligations. Contribution rates are established by the State Teachers Retirement Board, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. Chapter 3307 of the Ohio Revised Code provides statutory authority for member and employer contributions.

The District's required contributions for pension obligations to STRS Ohio for the fiscal years ended June 30, 2009, 2008 and 2007 were \$203,137, \$191,820 and \$196,115, respectively; 83.80 percent has been contributed for fiscal year 2009 and 100 percent for fiscal years 2008 and 2007.

#### C. Social Security System

Effective July 1, 1991, all employees not otherwise covered by the School Retirement Systems of Ohio have an option to choose Social Security or the School Employees Retirement System/State Teachers Retirement System of Ohio. As of June 30, 2009, certain members of the Board of Education have elected Social Security. The District's liability is 6.2 percent of wages paid.

NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2009 (Continued)

#### **NOTE 12 - POSTEMPLOYMENT BENEFITS**

#### A. School Employees Retirement System

Plan Description - The District participates in two cost-sharing, multiple employer postemployment benefit plans administered by the School Employees Retirement System (SERS) for non-certificated retirees and their beneficiaries, a Health Care Plan and a Medicare Part B Plan. The Health Care Plan includes hospitalization and physicians' fees through several types of plans including HMO's, PPO's and traditional indemnity plans as well as a prescription drug program. The Medicare Part B Plan reimburses Medicare Part B premiums paid by eligible retirees and beneficiaries up to a statutory limit. Benefit provisions and the obligations to contribute are established by the System based on authority granted by State statute. The financial reports of both Plans are included in the SERS Comprehensive Annual Financial Report which is available by contacting SERS at 300 East Broad St., Suite 100, Columbus, Ohio 43215-3746.

Funding Policy - State statute permits SERS to fund the health care benefits through employer contributions. Each year, after the allocation for statutorily required benefits, the Retirement Board allocates the remainder of the employer contribution of 14 percent of covered payroll to the Health Care Fund. The Health Care Fund was established and is administered in accordance with Internal Revenue Code Section 105(e). For 2009, 4.16 percent of covered payroll was allocated to health care. In addition, employers pay a surcharge for employees earning less than an actuarially determined amount; for 2009, this amount was \$35,800.

Active employee members do not contribute to the Health Care Plan. Retirees and their beneficiaries are required to pay a health care premium that varies depending on the plan selected, the number of qualified years of service, Medicare eligibility and retirement status.

The District's contributions for health care for the fiscal years ended June 30, 2009, 2008, and 2007 were \$23,558, \$15,634 and \$19,110, respectively; 49.53 percent has been contributed for fiscal year 2009 and 100 percent for fiscal years 2008 and 2007.

The Retirement Board, acting with advice of the actuary, allocates a portion of the employer contribution to the Medicare B Fund. For fiscal year 2009, this actuarially required allocation was 0.75 percent of covered payroll. The District's contributions for Medicare Part B for the fiscal years ended June 30, 2009, 2008, and 2007 were \$3,112, \$3,153 and \$2,669, respectively; 49.53 percent has been contributed for fiscal year 2009 and 100 percent for fiscal years 2008 and 2007.

## B. State Teachers Retirement System of Ohio

Plan Description - The District contributes to the cost sharing, multiple employer defined benefit Health Plan (the "Plan") administered by the State Teachers Retirement System of Ohio (STRS Ohio) for eligible retirees who participated in the defined benefit or combined pension plans offered by STRS Ohio. Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare Part B premiums. The Plan is included in the report of STRS Ohio which may be obtained by visiting <a href="www.strsoh.org">www.strsoh.org</a> or by calling (888) 227-7877.

NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2009 (Continued)

#### **NOTE 12 - POSTEMPLOYMENT BENEFITS - (Continued)**

Funding Policy - Ohio law authorizes STRS Ohio to offer the Plan and gives the Retirement Board authority over how much, if any, of the health care costs will be absorbed by STRS Ohio. Active employee members do not contribute to the Plan. All benefit recipients pay a monthly premium. Under Ohio law, funding for post-employment health care may be deducted from employer contributions. For 2009, STRS Ohio allocated employer contributions equal to 1 percent of covered payroll to the Health Care Stabilization Fund. The District's contributions for health care for the fiscal years ended June 30, 2009, 2008, and 2007 were \$15,626, \$14,755 and \$15,086, respectively; 83.80 percent has been contributed for fiscal year 2009 and 100 percent for fiscal years 2008 and 2007.

### **NOTE 13 - CONTINGENCIES**

#### A. Grants

The District receives significant financial assistance from numerous federal, state and local agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the District. However, in the opinion of management, any such disallowed claims will not have a material effect on the financial position of the District.

# B. Litigation

The District is involved in no material litigation as either plaintiff or defendant.

#### **NOTE 14 - STATUTORY RESERVES**

The District is required by State statute to annually set aside in the general fund an amount based on a statutory formula for the purchase of textbooks and other instructional materials and an equal amount for the for the acquisition and construction of capital improvements. Amounts not spent by year-end or offset by similarly restricted resources received during the year must be held in cash at year-end and carried forward to be used for the same purpose in future years.

The following cash basis information describes the change in the fund balance reserves for capital improvements during the fiscal year 2009.

	<u>Textbooks</u>	Capital <u>Acquisition</u>
Set-aside cash balance as of June 30, 2008 Current year set-aside requirement Current year offsets	\$66,431 62,022	\$62,022 (75,000)
Qualifying disbursements	(28,991)	
Total	\$99,462	(\$12,978)
Cash balance carried forward to fiscal year 2010	\$99,462	

NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2009 (Continued)

## **NOTE 14 - STATUTORY RESERVES - (Continued)**

Although the District had offsets and qualifying disbursements during the year that reduced the set-aside amount below zero for the capital acquisition reserve, this extra amount may not be used to reduce the set-aside requirement for future years. The negative amount is therefore not presented as being carried forward to the next fiscal year.

The District also received monies restricted for school bus purchases. A schedule of the governmental fund restricted assets at June 30, 2009 follows:

Amount restricted for school bus purchases	\$4,130
Amount restricted for textbooks	99,462
Total	\$103,592

## **NOTE 15 – SUBSEQUENT EVENTS**

In October 2010, the District decided not to stay with the North Central Ohio Joint Self-Insurance Association and joined Anthem Insurance and ClaimLinx for their health insurance.

In December 2010, the District reissued the Classroom Facilities Maintenance Bonds (general obligation bonds) for a lower interest rate.

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# INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS

New Riegel Local School District Seneca County 44 North Perry Street New Riegel, Ohio 44853-0207

#### To the Board of Education:

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the New Riegel Local School District, Seneca County, (the District) as of and for the year ended June 30, 2009, which collectively comprise the District's basic financial statements and have issued our report thereon dated January 24, 2011, wherein we noted the District prepared its statements on the cash basis of accounting. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the District's internal control over financial reporting as a basis for designing our audit procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of opining on the effectiveness of the District's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the District's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A material weakness is a deficiency, or combination of internal control deficiencies resulting in more than a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and timely corrected.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider material weaknesses, as defined above.

New Riegel Local School District Seneca County Independent Accountants' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Required by *Government Auditing Standards* Page 2

### **Compliance and Other Matters**

As part of reasonably assuring whether the District's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed an instance of noncompliance we must report under *Government Auditing Standards* which is described in the accompanying schedule of findings as item 2009-001.

The District's response to the finding identified in our audit is described in the accompanying schedule of findings. We did not audit the District's response and, accordingly, we express no opinion on it.

We intend this report solely for the information and use of the audit committee, management, the Board of Education and others within the District. We intend it for no one other than these specified parties.

**Dave Yost** Auditor of State

January 24, 2011

## SCHEDULE OF FINDINGS JUNE 30, 2009

# FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

#### **FINDING NUMBER 2009-001**

## **Noncompliance Citation**

**Ohio Revised Code § 117.38** provides each public office shall file a financial report for each fiscal year. The auditor of state may prescribe forms by rule or may issue guidelines, or both, for such reports. If the auditor of state has not prescribed a rule regarding the form for the report, the public office shall submit its report on the form utilized by the public office.

**Ohio Administrative Code § 117-2-03 (B)**, which further clarifies the requirements of Ohio Revised Code § 117.38, requires the District to file annual financial reports which are prepared using generally accepted accounting principles in the United States of America.

The District prepares its financial statements in accordance with standards established by the Auditor of State for governmental entities not required to prepare annual reports in accordance with generally accepted accounting principles. The accompanying financial statements and notes omit assets, liabilities, fund equities, and disclosures, while material, cannot be determined at this time. The District can be fined and various other administrative remedies may be taken against the District.

We recommend the District prepare its statements in accordance with generally accepted accounting principles in the United States of America.

## Officials' Response

Officials for the District believe that since the District operates on a cash basis throughout the year, the other comprehensive basis of accounting statements included in this report provide the reader with an accurate depiction of the District's financial activity for the audit period and fairly represent the District's cash basis financial position as of June 30, 2009.

# SCHEDULE OF PRIOR AUDIT FINDINGS JUNE 30, 2009

Finding Number	Finding Summary	Fully Corrected?	Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding No Longer Valid; <i>Explain</i>
2008-001	Ohio Revised Code §117.38 and Ohio Administrative Code §117-2-03(A), not following generally accepted account principles	No	Repeated as Finding 2009-001 in this report.

#### INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

New Riegel Local School District Seneca County 44 North Perry Street New Riegel, Ohio 44853-0207

#### To the Board of Education:

Ohio Revised Code Section 117.53 states "the auditor of state shall identify whether the school district or community school has adopted an anti-harassment policy in accordance with Section 3313.666 of the Revised Code. This determination shall be recorded in the audit report. The auditor of state shall not prescribe the content or operation of any anti-harassment policy adopted by a school district or community school."

Accordingly, we have performed the procedures enumerated below, which were agreed to by the Board, solely to assist the Board in evaluating whether the New Riegel Local School District (the District) has adopted an anti-harassment policy in accordance with Ohio Revised Code Section 3313.666. Management is responsible for complying with this requirement. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the Board. Consequently; we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

- 1. We noted the Board adopted an anti-harassment policy at its meeting on October 15, 2007.
- 2. We read the policy, noting it included the following requirements from Ohio Revised Code Section 3313.666(B):
  - A statement prohibiting harassment, intimidation, or bullying of any student on school property or at school-sponsored events;
  - (2) A definition of harassment, intimidation, or bullying that includes the definition in division (A) of Ohio Revised Code Section 3313.666;
  - (3) A procedure for reporting prohibited incidents;

New Riegel Local School District Seneca County Independent Accountants' Report On Agreed Upon Procedures Page 2

- (4) A requirement that school personnel report prohibited incidents of which they are aware to the school principal or other administrator designated by the principal;
- (5) A requirement that parents or guardians of any student involved in a prohibited incident be notified and, to the extent permitted by section 3319.321 of the Revised Code and the "Family Educational Rights and Privacy Act of 1974," 88 Stat. 571, 20 U.S.C. 1232q, as amended, have access to any written reports pertaining to the prohibited incident;
- (6) A procedure for documenting any prohibited incident that is reported;
- (7) A procedure for responding to and investigating any reported incident;
- (8) A strategy for protecting a victim from additional harassment, intimidation, or bullying, and from retaliation following a report;
- (9) A disciplinary procedure for any student guilty of harassment, intimidation, or bullying, which shall not infringe on any student's rights under the first amendment to the Constitution of the United States;
- (10) A requirement that the district administration semiannually provide the president of the district board a written summary of all reported incidents and post the summary on its web site, if the district has a web site, to the extent permitted by section 3319.321 of the Revised Code and the "Family Educational Rights and Privacy Act of 1974," 88 Stat. 571, 20 U.S.C. 1232q, as amended.

We were not engaged to and did not conduct an examination, the objective of which would be the expression of an opinion on compliance with the anti-harassment policy. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Board of Education and is not intended to be and should not be used by anyone other than these specified parties.

Dave Yost Auditor of State

January 24, 2011



#### NEW RIEGEL LOCAL SCHOOL DISTRICT

#### SENECA COUNTY

#### **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

**CLERK OF THE BUREAU** 

Susan Babbitt

**CERTIFIED FEBRUARY 10, 2011**