

Ross County Health District  
Ross County  
Single Audit  
For the Year Ended December 31, 2010



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# Dave Yost • Auditor of State

Board of Health  
Ross County Health District  
475 Western Ave, Suite A  
Chillicothe, Ohio 45601

We have reviewed the *Independent Auditor's Report* of the Ross County Health District, prepared by Millhuff-Stang, CPA, Inc., for the audit period January 1, 2010 through December 31, 2010. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

The financial statements in the attached report are presented in accordance with a regulatory basis of accounting prescribed or permitted by the Auditor of State. Due to a February 2, 2005 interpretation from the American Institute of Certified Public Accountants (AICPA), modifications were required to the *Independent Auditor's Report* on your financial statements. While the Auditor of State does not legally require your government to prepare financial statements pursuant to Generally Accepted Accounting Principles (GAAP), the AICPA interpretation requires auditors to formally acknowledge that you did not prepare your financial statements in accordance with GAAP. The attached report includes an opinion relating to GAAP presentation and measurement requirements, but does not imply the statements are misstated under the non-GAAP regulatory basis. The *Independent Auditor's Report* also includes an opinion on the financial statements using the regulatory format the Auditor of State permits.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Ross County Health District is responsible for compliance with these laws and regulations.

A handwritten signature in black ink that reads "Dave Yost".

Dave Yost  
Auditor of State

August 2, 2011

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**Ross County Health District**  
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*For the Year Ended December 31, 2010*

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**Independent Auditor's Report**

Board of Health  
Ross County Health District  
475 Western Avenue, Suite A  
Chillicothe, Ohio 45601

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of Ross County Health District, Ross County (the District) as of and for the year ended December 31, 2010, which collectively comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

As described more fully in Note 2, the accompanying financial statements and notes follow the cash accounting basis. This is a comprehensive accounting basis other than accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Ross County Health District, Ross County as of December 31, 2010, and the respective changes in cash financial position and the respective budgetary comparisons for the General, Home Health and Public Health Funds thereof for the year then ended in conformity with the basis of accounting Note 2 describes.

In accordance with *Government Auditing Standards*, we have also issued our report dated June 24, 2011 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The management's discussion and analysis is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The accompanying schedule of federal awards expenditures is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.



Natalie Millhuff-Stang, CPA  
President/Owner  
Millhuff-Stang, CPA, Inc.

June 24, 2011

**Ross County Health District**  
*Management's Discussion and Analysis*  
*For the Year Ended December 31, 2010*  
*Unaudited*

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This discussion and analysis of the Ross County Health District's (the District) financial performance provides an overall review of the District's financial activities for the year ended December 31, 2010, within the limitations of the District's cash basis of accounting. Readers should also review the basic financial statements and notes to the basic financial statements to enhance their understanding of the District's financial performance.

**Highlights**

Key highlights for 2010 are as follows:

There was an increase in net assets from 2009 to 2010 of \$297,142.

The District's receipts are primarily from charges for services, operating grants and contributions, unrestricted intergovernmental receipts, and property taxes. These receipts represent over 99.9 percent of the total cash received for governmental activities during 2010. The remaining receipts are attributed to payments in lieu of taxes and miscellaneous receipts.

The District's disbursements are primarily comprised of children's health, home health and community health with \$814,695, \$2,233,361 and \$828,354, respectively, disbursed for 2010.

**Using the Basic Financial Statements**

This annual report is presented in a format consistent with the presentation requirements of Governmental Accounting Standards Board Statement No. 34, as applicable to the District's cash basis of accounting.

**Report Components**

The statement of net assets and the statement of activities provide information about the cash activities of the District as a whole.

Fund financial statements provide a greater level of detail. Funds are created and maintained in the financial records of the District as a way to segregate money whose use is restricted to a particular specified purpose. These statements present financial information by fund, presenting funds with the largest balances or most activity in separate columns.

The notes to the basic financial statements are an integral part of the government-wide and fund financial statements and provide expanded explanation and detail regarding the information reported in the financial statements.

**Basis of Accounting**

The basis of accounting is a set of guidelines that determines when financial events are recorded. The District has elected to present its financial statements on the cash basis of accounting. This basis of accounting is a basis of accounting other than accounting principles generally accepted in the United States of America. Under the District's cash basis of accounting, receipts and disbursements are recorded when cash is received or paid.

As a result of using the cash basis of accounting, certain assets and their related revenues (such as accounts receivable) and certain liabilities and their related expenses (such as accounts payable) are not recorded in the financial statements. Therefore, when reviewing the financial information and discussion within this report, the reader must keep in mind the limitations resulting from the use of the cash basis of accounting.

**Ross County Health District**  
*Management's Discussion and Analysis*  
*For the Year Ended December 31, 2010*  
*Unaudited*

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**Reporting the District as a Whole**

The statement of net assets and the statement of activities reflect how the District did financially during 2010, within the limitations of the cash basis of accounting. The statement of net assets presents the cash and investment balances of the governmental activities of the District at year end. The statement of activities compares cash disbursements with program receipts for its governmental programs or functions. Program receipts include charges paid by the recipient of the program services and for grant monies received. General receipts are all receipts not classified as program receipts. The comparison of cash disbursements with program receipts identifies how its governmental activities draw from the District's general receipts.

These statements report the District's cash position and the changes in cash position. Keeping in mind the limitations of the cash basis of accounting, you can think of these changes as one way to measure the District's financial health. Over time, increases or decreases in the District's cash position is one indicator of whether the District's financial health is improving or deteriorating. When evaluating the District's financial condition, you should also consider other non-financial factors as well, such as the District's property tax base, the condition of the District's capital assets and infrastructure, and the reliance on non-local financial resources for operations.

In the statement of net assets and the statement of activities, we report the District in one type of activity: governmental activities. All of the District's basic services are reported as governmental activities.

**Reporting the District's Most Significant Funds**

Fund financial statements provide detailed information about the District's major funds – not the District as a whole. The District establishes separate funds to better manage its many activities and to help demonstrate that money that is restricted as to how it may be used is being spent for the intended purpose. All of the District's activities are reported in governmental funds. The governmental fund financial statements provide a detailed short-term view of the District's governmental operations and the basic services it provides. Governmental fund information helps determine whether there are more or less financial resources that can be spent to finance the District's programs. The District's significant governmental funds are presented on the financial statements in separate columns. The information for non-major funds (funds whose activity or balances are not large enough to warrant separate reporting) is combined and presented in total in a single column. The District's major governmental funds are the General Fund, Home Health Fund, and Public Health Fund. The programs reported in governmental funds are closely related to those reported in the governmental activities section of the government-wide statements.

**Ross County Health District**  
*Management's Discussion and Analysis*  
*For the Year Ended December 31, 2010*  
*Unaudited*

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**The District as a Whole**

Table 1 provides a summary of the District's net assets for 2010 compared to 2009 on the cash basis:

Table 1  
Net Assets

	Governmental Activities	
	2010	2009
<i>Assets:</i>		
Cash	\$66,735	\$13,059
Equity in County Treasury	852,659	609,193
<b>Total Assets</b>	<b>\$919,394</b>	<b>\$622,252</b>
 <i>Net Assets:</i>		
Other Purposes	\$249,144	\$137,011
Unrestricted	670,250	485,241
<b>Total Net Assets</b>	<b>\$919,394</b>	<b>\$622,252</b>

As mentioned previously, net assets of governmental activities increased \$297,142 or 47.8 percent during 2010. This increase is a result of receipts in excess of disbursements.

Table 2 reflects the changes in net assets in 2010. A comparative analysis of 2010 and 2009 is presented.

Table 2  
Change in Net Assets

	Governmental Activities	
	2010	2009
<i>Receipts:</i>		
<i>Program Receipts:</i>		
Charges for Services	\$3,465,674	\$3,085,843
Operating Grants and Contributions	1,416,273	1,563,964
<b>Total Program Receipts</b>	<b>4,881,947</b>	<b>4,649,807</b>
<i>General Receipts:</i>		
Property Taxes	614,045	605,820
Grants and Entitlements not Restricted to Specific Programs	235,454	229,918
Payments in Lieu of Taxes	368	745
Miscellaneous	480	1,274
<b>Total General Receipts</b>	<b>850,347</b>	<b>837,757</b>
<b>Total Receipts</b>	<b>5,732,294</b>	<b>5,487,564</b>

**Ross County Health District**  
*Management's Discussion and Analysis*  
*For the Year Ended December 31, 2010*  
*Unaudited*

Table 2  
Change in Net Assets  
(Continued)

	Governmental Activities	
	2010	2009
<i>Disbursements:</i>		
<i>Current:</i>		
Children's Health	\$814,695	\$882,168
Environmental Health	483,749	512,788
Community Health	828,354	967,947
Administrative Services	715,364	687,682
Home Health	2,233,361	2,369,724
Community Preparedness	359,629	261,688
Total Disbursements	5,435,152	5,681,997
<i>Change in Net Assets</i>	297,142	(194,433)
<i>Net Assets, January 1</i>	622,252	816,685
<i>Net Assets, December 31</i>	\$919,394	\$622,252

Program receipts represent 85.2 percent of total receipts in 2010, and are comprised of charges for services collected from customers and for operating grants and contributions. General receipts represent 14.8 percent of the District's total receipts for 2010. These receipts consist of property taxes, unrestricted intergovernmental receipts, payments in lieu of taxes, and miscellaneous receipts. Charges for services increased by \$379,831 due to an increase in charges for services related to the home health program. Other receipts remained reasonably consistent between years.

Children's health disbursements decreased \$67,473 due primarily to a decrease in Help Me Grow program funding. Community health disbursements decreased \$139,593 due primarily to a decrease in SOWCP program funding. Home health disbursements decreased \$136,363 due primarily to cost-cutting measures. Community preparedness disbursements increased \$97,941 due to the spend-down of fund balances for the Public Health Emergency Response program. Disbursements consist of home health services, community health services, children's health services, environmental health, community preparedness, and administrative services.

**Governmental Activities**

If you look at the statement of activities, as referenced in the table of contents, you will see that the first column lists the major services provided by the District. The next column identifies the costs of providing these services. The next two columns of the statement, entitled Program Cash Receipts, identify two types of program receipts. The first type is charges for services, which consists of amounts paid by people who are directly charged for services provided. The second type is operating grants and contributions, which consists of operating grants and contributions directly related to program services being provided. The Net Receipts (Disbursements) column compares the program receipts to the cost of the service. This "net cost" amount represents the cost of the service which is paid from money provided from sources other than charges for services and operating grants and contributions. These net costs are paid from the general receipts which are presented at the bottom of the statement. A comparison between the total cost of services and the net cost is presented in Table 3.

**Ross County Health District**  
*Management's Discussion and Analysis*  
*For the Year Ended December 31, 2010*  
*Unaudited*

Table 3  
Governmental Activities

	Total Cost of Services 2010	Net Cost of Services 2010	Total Cost of Services 2009	Net Cost of Services 2009
Children's Health	\$814,695	(\$88,479)	\$882,168	(\$43,777)
Environmental Health	483,749	177,106	512,788	176,945
Community Health	828,354	529,401	967,947	530,980
Administrative Services	715,364	539,014	687,682	508,905
Home Health	2,233,361	(625,168)	2,369,724	(69,491)
Community Preparedness	359,629	21,331	261,688	(71,372)
Total Disbursements	<u>\$5,435,152</u>	<u>\$553,205</u>	<u>\$5,681,997</u>	<u>\$1,032,190</u>

**The District's Funds**

As noted earlier, the District uses fund accounting to ensure and demonstrate compliance with finance-related requirements.

The focus of the District's governmental funds is to provide information on receipts, disbursements, and balances of spendable resources. Such information is useful in assessing the District's financing requirements. In particular, unreserved fund balance may serve as a useful measure of the District's net resources available for spending at the end of the year.

Total governmental funds had receipts and other financing sources of \$7,052,380 and disbursements and other financing uses of \$6,755,238. The greatest change within governmental funds occurred within the General Fund, the balance of which increased due mainly to an increase of net transfers in. The Home Health Fund's balance increased by \$29,757 which was due primarily to increased home health charges for services and reduced home health disbursements, which was offset by larger transfers out than in prior years. The Public Health Fund's balance had only a slight change as receipts and other financing sources nearly equaled disbursements, which was primarily due to a large transfer from the General Fund.

**Budgeting Highlights**

The District's budget is prepared according to Ohio law and is based upon accounting for certain transactions on the basis of cash receipts, disbursements, and encumbrances. During 2010, the District amended its General Fund budget to reflect changing circumstances. There were no significant budgetary variances noted for 2010, except that budgeted transfers in increased significantly between the original and final budgets due to a larger than originally expected transfer from the Home Health Fund.

**Capital Assets**

The District does not currently report its capital assets and infrastructure as it is not required by law.

**Debt**

The District had no debt outstanding as of December 31, 2010.

**Contacting the District's Financial Management**

This financial report is designed to provide our citizens, investors, and creditors with a general overview of the District's finances and to reflect the District's accountability for the monies it receives. Questions concerning any of the information in this report or requests for additional information should be directed to Mr. Adam Dyer, Chief Fiscal Officer, 475 Western Avenue, Chillicothe, Ohio 45601.

**Ross County Health District**  
*Statement of Net Assets - Cash Basis*  
*December 31, 2010*

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	<u>Governmental Activities</u>
Assets	
Cash	\$66,735
Equity in County Treasury	<u>852,659</u>
Total Assets	<u><u>\$919,394</u></u>
Net Assets	
Restricted For:	
Other Purposes	\$249,144
Unrestricted	<u>670,250</u>
Total Net Assets	<u><u>\$919,394</u></u>

See the accompanying notes to the basic financial statements.

**Ross County Health District**  
*Statement of Activities - Cash Basis*  
For the Year Ended December 31, 2010

	Program Cash Receipts			Net Receipts (Disbursements) and Changes in Net Assets
	Cash Disbursements	Charges for Services	Operating Grants and Contributions	
Governmental Activities				
Current:				
Children's Health	\$814,695	\$0	\$903,174	\$88,479
Environmental Health	483,749	306,643	0	(177,106)
Community Health	828,354	136,996	161,957	(529,401)
Administrative Services	715,364	163,506	12,844	(539,014)
Home Health	2,233,361	2,858,529	0	625,168
Community Preparedness	359,629	0	338,298	(21,331)
<b>Total Governmental Activities</b>	<b>\$5,435,152</b>	<b>\$3,465,674</b>	<b>\$1,416,273</b>	<b>(553,205)</b>
		General Receipts		
		Property Taxes Levied for		
		General Health District Purposes		614,045
		Grants and Entitlements not Restricted		
		to Specific Programs		235,454
		Payments in Lieu of Taxes		368
		Miscellaneous		480
		<b>Total General Receipts</b>		<b>850,347</b>
		Change in Net Assets		297,142
		Net Assets Beginning of Year		622,252
		Net Assets End of Year		<b>\$919,394</b>

See the accompanying notes to the basic financial statements.

**Ross County Health District**  
*Statement of Cash Basis Assets and Fund Balances*  
*Governmental Funds*  
*December 31, 2010*

	General	Home Health	Public Health	Other Governmental Funds	Total Governmental Funds
<b>Assets</b>					
Cash	\$66,735	\$0	\$0	\$0	\$66,735
Equity in County Treasury	603,515	131,233	214	117,697	852,659
<b>Total Assets</b>	<b>\$670,250</b>	<b>\$131,233</b>	<b>\$214</b>	<b>\$117,697</b>	<b>\$919,394</b>
<b>Fund Balances</b>					
Unreserved, Undesignated, Reported In:					
General Fund	\$670,250	\$0	\$0	\$0	\$670,250
Special Revenue Funds	0	131,233	214	117,697	249,144
<b>Total Fund Balances</b>	<b>\$670,250</b>	<b>\$131,233</b>	<b>\$214</b>	<b>\$117,697</b>	<b>\$919,394</b>

See the accompanying notes to the basic financial statements.

**Ross County Health District**  
*Statement of Cash Receipts, Disbursements and Changes in Cash Basis Fund Balances*  
**Governmental Funds**  
*For the Year Ended December 31, 2010*

	General	Home Health	Public Health	Other Governmental Funds	Total Governmental Funds
<b>Receipts</b>					
Property Taxes	\$614,045	\$0	\$0	\$0	\$614,045
Intergovernmental	248,298	0	0	1,403,429	1,651,727
Charges for Services	163,506	2,858,529	136,996	306,643	3,465,674
Payments in Lieu of Taxes	368	0	0	0	368
Miscellaneous	480	0	0	0	480
<b>Total Receipts</b>	<b>1,026,697</b>	<b>2,858,529</b>	<b>136,996</b>	<b>1,710,072</b>	<b>5,732,294</b>
<b>Disbursements</b>					
Current:					
Children's Health	0	0	0	814,695	814,695
Environmental Health	0	0	0	483,749	483,749
Community Health	0	0	677,470	150,884	828,354
Administrative Services	715,364	0	0	0	715,364
Home Health	0	2,233,361	0	0	2,233,361
Community Preparedness	0	0	0	359,629	359,629
<b>Total Disbursements</b>	<b>715,364</b>	<b>2,233,361</b>	<b>677,470</b>	<b>1,808,957</b>	<b>5,435,152</b>
Receipts Over (Under) Disbursements	311,333	625,168	(540,474)	(98,885)	297,142
<b>Other Financing Sources (Uses)</b>					
Transfers In	596,881	0	540,688	182,517	1,320,086
Transfers Out	(723,205)	(595,411)	0	(1,470)	(1,320,086)
<b>Total Other Financing Sources (Uses)</b>	<b>(126,324)</b>	<b>(595,411)</b>	<b>540,688</b>	<b>181,047</b>	<b>0</b>
<b>Net Change in Fund Balances</b>	<b>185,009</b>	<b>29,757</b>	<b>214</b>	<b>82,162</b>	<b>297,142</b>
<b>Beginning Fund Balances, January 1</b>	<b>485,241</b>	<b>101,476</b>	<b>0</b>	<b>35,535</b>	<b>622,252</b>
<b>Ending Fund Balances, December 31</b>	<b>\$670,250</b>	<b>\$131,233</b>	<b>\$214</b>	<b>\$117,697</b>	<b>\$919,394</b>

See the accompanying notes to the basic financial statements.

**Ross County Health District**  
*Statement of Receipts, Disbursements and*  
*Changes in Fund Balance - Budget and Actual - Budgetary Basis*  
*General Fund*  
*For the Year Ended December 31, 2010*

	Budgeted Amounts			Variance with Final Budget Positive (Negative)
	Original	Final	Actual	
Receipts				
Property Taxes	\$613,000	\$614,045	\$614,045	\$0
Intergovernmental	237,950	248,298	248,298	0
Charges for Services	152,926	163,506	163,506	0
Payments in Lieu of Taxes	700	368	368	0
Miscellaneous	1,075	480	480	0
<b>Total Receipts</b>	<b>1,005,651</b>	<b>1,026,697</b>	<b>1,026,697</b>	<b>0</b>
Disbursements				
Current:				
Administrative Services	831,684	715,364	715,364	0
<b>Total Disbursements</b>	<b>831,684</b>	<b>715,364</b>	<b>715,364</b>	<b>0</b>
Receipts Over Disbursements	173,967	311,333	311,333	0
Other Financing Sources (Uses)				
Transfers In	102,423	596,881	596,881	0
Transfers Out	(681,718)	(723,205)	(723,205)	0
<b>Total Other Financing Sources (Uses)</b>	<b>(579,295)</b>	<b>(126,324)</b>	<b>(126,324)</b>	<b>0</b>
Net Change in Fund Balances	(405,328)	185,009	185,009	0
Beginning Fund Balances, January 1	485,241	485,241	485,241	0
Ending Fund Balances, December 31	\$79,913	\$670,250	\$670,250	\$0

See the accompanying notes to the basic financial statements.

**Ross County Health District**  
*Statement of Receipts, Disbursements and  
 Changes in Fund Balance - Budget and Actual - Budgetary Basis  
 Home Health Fund  
 For the Year Ended December 31, 2010*

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Receipts				
Charges for Services	\$2,343,522	\$2,858,529	\$2,858,529	\$0
Total Receipts	2,343,522	2,858,529	2,858,529	0
Disbursements				
Current:				
Home Health	2,158,901	2,233,361	2,233,361	0
Total Disbursements	2,158,901	2,233,361	2,233,361	0
Receipts Over Disbursements	184,621	625,168	625,168	0
Other Financing Uses				
Transfers Out	(100,000)	(595,411)	(595,411)	0
Total Other Financing Uses	(100,000)	(595,411)	(595,411)	0
Net Change in Fund Balances	84,621	29,757	29,757	0
Beginning Fund Balances, January 1	101,476	101,476	101,476	0
Ending Fund Balances, December 31	\$186,097	\$131,233	\$131,233	\$0

See the accompanying notes to the basic financial statements.

**Ross County Health District**  
*Statement of Receipts, Disbursements and  
Changes in Fund Balance - Budget and Actual - Budgetary Basis  
Public Health Fund  
For the Year Ended December 31, 2010*

	<u>Budgeted Amounts</u>		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Receipts				
Charges for Services	\$195,750	\$136,996	\$136,996	\$0
Total Receipts	195,750	136,996	136,996	0
Disbursements				
Current:				
Community Health	718,516	677,470	677,470	0
Total Disbursements	718,516	677,470	677,470	0
Receipts Under Disbursements	(522,766)	(540,474)	(540,474)	0
Other Financing Sources				
Transfers In	522,766	540,688	540,688	0
Total Other Financing Sources	522,766	540,688	540,688	0
Net Change in Fund Balances	0	214	214	0
Beginning Fund Balances, January 1	0	0	0	0
Ending Fund Balances, December 31	\$0	\$214	\$214	\$0

See the accompanying notes to the basic financial statements.

**1. REPORTING ENTITY**

The Ross County Health District, Ross County, Ohio, (the District), is a body corporate and politic established to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The District is responsible for the administration of all health programs established by the Ohio Revised Code, the Ohio Department of Health, and the Public Health Council. Services provided by the District include, but are not limited to, the inspection and licensing of public health programs, community nursing activities, the control of communicable diseases, immunization clinics, environmental health programs, and home health activities.

By law, the Ross County Auditor is the fiscal agent of the District.

The District's management believes these financial statements present all activities for which the District is financially accountable.

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

As discussed further in Note 2.F, these financial statements are presented on the cash basis of accounting. This cash basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP). Generally accepted accounting principles include all relevant Governmental Accounting Standards Board (GASB) pronouncements, which have been applied to the extent they are applicable to the cash basis of accounting. Following are the more significant of the District's accounting policies.

**A. Cash**

As required by the Ohio Revised Code, the County Treasurer is custodian for the District's cash. The District's assets are held in the County's cash and investment pool, and are valued at the County Treasurer's reported carrying amount. As of December 31, 2010, the District's share of the County's cash and investment pool was \$852,659. All risks associated with deposits and investments held at the Treasurer's Office are the responsibility of Ross County. Deposit and investment disclosures for the County as a whole may be obtained from the Ross County Auditor's Office, 2 North Paint Street, Suite G, Chillicothe, Ohio 45601, (740) 702-3080.

The District maintains a bank account to hold District receipts during each month and then makes a monthly deposit to the County. The carrying amount of these deposits as of December 31, 2010 was \$66,735 and the bank balance was \$36,319. The entire balance was covered by federal depository insurance.

**B. Fund Accounting**

The District uses fund accounting to maintain its financial records during the fiscal year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. Funds are used to segregate resources that are restricted as to use. The funds of the District are presented in one category: governmental.

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Governmental Funds – Governmental funds are those through which most governmental functions of the District are financed. The following are the District’s major governmental funds:

1. General Fund – The General Fund is the general operating fund. It is used to account for all financial resources of the District, except for restricted resources requiring a separate accounting. The General Fund balance is available for any purpose provided it is disbursed or transferred according to Ohio laws.
2. Home Health Fund – The Home Health Fund receives charges for services from Medicare, Medicaid and other sources to provide home health care services to clients.
3. Public Health Fund – The Public Health Fund receives charges for services provided through clinics to provide health care services to the community.

The other governmental funds of the District account for grants and other resources whose use is restricted to a particular purpose.

**C. Basis of Presentation**

The District uses the provisions of GASB 34 for financial reporting on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America, and GASB 38, for certain financial statement note disclosures. The District’s basic financial statements consist of government-wide statements, including a statement of net assets – cash basis and statement of activities – cash basis, and fund financial statements, which provide a more detailed level of financial information.

**D. Government-wide Financial Statements**

The statement of net assets and the statement of activities display information about the District as a whole. These statements include the financial activities of the primary government.

The statement of net assets - cash basis presents the cash basis financial condition of governmental activities of the District at year-end. The statement of activities - cash basis presents a comparison between direct cash disbursements and program cash receipts for each program or function of the District’s governmental activities. Direct cash disbursements are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program cash receipts include charges paid by the recipient of the goods or services identifiable to a particular program and operating grants and contributions. Cash receipts which are not classified as program cash receipts are presented as general cash receipts of the District. The comparison of direct cash disbursements with program cash receipts identifies the extent to which each governmental function is self-financing or draws from the general cash receipts of the District.

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

E. Fund Financial Statements

During the year, the District segregates transactions related to certain District functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information at a more detailed level. The focus of governmental fund financial statements is on major funds. Fund statements present each major fund in a separate column and aggregate non-major funds in a single column.

F. Basis of Accounting

The District prepares its financial statements and notes on the cash basis of accounting. Receipts are recognized when received in cash rather than when earned, and disbursements are recognized when paid rather than when a liability is incurred. Budgetary presentations report budgetary disbursements when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, in accordance with the basis of accounting described in the preceding paragraph.

As a result of the use of the cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements. Therefore, when reviewing the financial information and discussion within this annual report, the reader should keep in mind the limitations resulting from the use of the cash basis of accounting.

G. Cash Receipts—Exchange and Non-exchange Transactions

Cash receipts resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the cash basis when the exchange takes place. On the cash basis, receipts are recorded in the year in which the resources are received.

Non-exchange transactions, in which the District receives value without directly giving equal value in return, include property taxes, grants, entitlements and donations. On the cash basis, receipts from property taxes are recognized in the year in which the monies have been received. On the cash basis, receipts from grants and entitlements, and donations are recognized in the year in which the monies have been received.

H. Cash Disbursements

On the cash basis of accounting, disbursements are recognized at the time payments are made.

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

I. Budgetary Process

All funds are legally required to be budgeted and appropriated. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriations resolution, all of which are prepared on the budgetary basis of accounting. The tax budget demonstrates a need for existing or increased tax rates. The certificate of estimated resources establishes a limit on the amount the District may appropriate. The appropriations resolution is the District's authorization to spend resources and sets annual limits on cash disbursements plus encumbrances at the level of control selected by the District's Board. The District uses the object level within each fund and function as its legal level of control.

Ohio Revised Code Section 5705.28(C)(1) requires the District to file an estimate of contemplated revenue and expenses with the municipalities and townships within the District by about June 1 (forty-five days prior to July 15). The County Auditor cannot allocate property taxes from the municipalities and townships within the District if the filing has not been made.

Ohio Revised Code Section 3709.28 establishes budgetary requirements for the District, which are similar to ORC Chapter 5705 budgetary requirements. On or about the first Monday of April, the District must adopt an itemized appropriation measure. The appropriations measure, together with an itemized estimate of revenues to be collected during the next fiscal year, shall be certified to the County Budget Commission. Subject to estimated resources, the District's Board may, by resolution, transfer appropriations from one appropriation item to another, reduce or increase any item, create new items, and make additional appropriations or reduce the total appropriation. Such appropriation modifications shall be certified to the County Budget Commission for approval.

The amounts reported as the original budgeted amounts on the budgetary statements reflect the amounts on the certificate of estimated resources in effect when the original appropriations were adopted. The amounts reported as the final budgeted amounts on the budgetary statements reflect the amounts in the amended certificate of estimated resources in effect at the time the final appropriations were passed by the District's Board.

The appropriations resolution is subject to amendment throughout the year with the restriction that appropriations cannot exceed estimated resources. The amounts reported as the original budgeted amounts reflect the first appropriation resolution that covered the entire year, including amounts automatically carried forward from prior years. The amounts reported as the final budgeted amounts represent the final appropriations passed by the District's Board during the year.

J. Capital Assets

Acquisitions of property, plant and equipment are recorded as disbursements when paid. These items are not reflected as assets in the accompanying basic financial statements.

K. Compensated Absences

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused leave. Unpaid leave is not reflected as a liability under District's basis of accounting.

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

L. Net Assets – Cash Basis

Under the District’s cash basis of accounting, net assets equal cash balances. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the District or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. Restricted for other purposes is comprised of net assets restricted for grants. The District applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available. Of the District’s \$249,144 of restricted net assets, none is restricted by enabling legislation.

M. Interfund Transactions

The statements report transfers between funds as receipts in the seller funds and as disbursements in the purchasing funds. Subsidies from one fund to another without requirement for repayment are reported as interfund transfers. Governmental funds report interfund transfers as other financing sources/uses. The statements do not report repayments from funds responsible for particular disbursements to the funds initially paying the costs. Transfers among governmental activities are eliminated in the government-wide statement of activities.

**3. INTERGOVERNMENTAL RECEIPTS**

The County apportions the excess of the District’s appropriations over other estimated receipts among the townships and municipalities composing the District, based on their taxable property valuations. The County withholds the apportioned excess from property tax settlements and distributes it to the District. These amounts are included in intergovernmental receipts on the accompanying basic financial statements.

**4. LEVIED TAXES**

The County Commissioners are serving as the taxing authority to levy a special levy outside the ten-mill limitation to provide the District with sufficient funds to carry out health programs. The levy generated \$614,045 in 2010. This amount is reflected as property tax receipts on the accompanying basic financial statements.

**5. DEFINED BENEFIT PENSION PLAN**

Ohio Public Employees Retirement System

A. The Ohio Public Employees Retirement System (OPERS) administers three separate pension plans as described below:

- 1) The Traditional Pension Plan – a cost-sharing, multiple-employer defined benefit pension plan.
- 2) The Member-Directed Plan – a defined contribution plan in which the member invests both member and employer contributions (employer contributions vest over five years at 20% per year). Under the Member-Directed Plan, members accumulate retirement assets equal to the value of member and (vested) employer contributions plus any investment earnings.

**5. DEFINED BENEFIT PENSION PLAN (Continued)**

- 3) The Combined Plan – a cost-sharing, multiple-employer defined benefit pension plan. Under the Combined Plan, OPERS invests employer contributions to provide a formula retirement benefit similar in nature to, but less than, the Traditional Pension Plan benefit. Member contributions, the investment of which is self-directed by the members, accumulate retirement assets in a manner similar to the Member-Directed Plan.
- B. OPERS provides retirement, disability, survivor and death benefits and annual cost-of-living adjustments to members of the Traditional Pension and Combined Plans. Members of the Member-Directed Plan do not qualify for ancillary benefits.
- C. Authority to establish and amend benefits is provided in Chapter 145 of the Ohio Revised Code.
- D. OPERS issues a stand-alone financial report. Interested parties may obtain a copy by writing to OPERS, 277 East Town Street, Columbus, Ohio 43215-4642 or by calling (614) 222-5601 or (800) 222-7377.
- E. The Ohio Revised Code provides statutory authority for member and employer contributions. For 2010, member and employer contribution rates were consistent across all three plans.
- The member contribution rates were 10.0%, 10.0%, and 10.0% for 2010, 2009, and 2008, respectively, for the District.
- The employer contribution rates were 14.0%, 14.0%, and 14.0% of covered payroll for 2010, 2009, and 2008, respectively, for the District.
- F. The District's contributions to OPERS for the years ended December 31, 2010, 2009, and 2008 were \$301,011, \$281,488, and \$219,155, respectively, which were equal to the required contributions for those years.

**6. POST-EMPLOYMENT BENEFITS**

Ohio Public Employees Retirement System

A. Plan Description

Ohio Public Employees Retirement System (OPERS) administers three separate pension plans: The Traditional Pension Plan – a cost-sharing, multiple-employer defined benefit pension plan; the Member-Directed Plan – a defined contribution plan; and the Combined Plan – a cost-sharing, multiple-employer defined benefit pension plan that has elements of both a defined benefit and defined contribution plan.

OPERS maintains a cost-sharing multiple employer defined benefit post-employment healthcare plan, which includes a medical plan, prescription drug program, and Medicare Part B premium reimbursement, to qualifying members of both the Traditional Pension and the Combined Plans. Members of the Member-Directed Plan do not qualify for ancillary benefits, including post-employment health care coverage.

**6. POST-EMPLOYMENT BENEFITS (Continued)**

In order to qualify for post-employment health care coverage, age-and-service retirees under the Traditional Pension and Combined Plans must have 10 or more years of qualifying Ohio service credit. Health care coverage for disability benefit recipients and qualified survivor benefit recipients is available. The health care coverage provided by OPERS meets the definition of an Other Post-Employment Benefit (OPEB) as described in GASB Statement No. 45.

The Ohio Revised Code permits, but does not mandate, OPERS to provide OPEB benefits to its eligible members and beneficiaries. Authority to establish and amend benefits is provided in Chapter 145 of the Ohio Revised Code.

OPERS issues a stand-alone financial report. Interest parties may obtain a copy by writing OPERS, 277 East Town Street, Columbus, Ohio 43215-4642, or by calling (614) 222-5601 or (800) 222-7377.

**B. Funding Policy**

The Ohio Revised Code provides the statutory authority requiring public employers to fund post retirement health care through their contributions to OPERS. A portion of each employer's contribution to OPERS is set aside for the funding of post retirement health care benefits.

Employer contributions are expressed as a percentage of the covered payroll of active members. In 2010, the District contributed at 14.0% of covered payroll. The Ohio Revised Code currently limits the employer contribution to a rate not to exceed 14.0% of covered payroll. Active members do not make contributions to the OPEB Plan.

OPERS' Post Employment Health Care plan was established under, and is administrated in accordance with, Internal Revenue Code 401(h). Each year, the OPERS Board of Trustees determines the portion of the employer contribution rate that will be set aside for funding of post employment health care benefits. For 2010, the portion of employer contributions allocated to health care for members in the Traditional Plan was 5.5% from January 1 through February 28, 2010 and 5.0% from March 1 through December 31, 2010. The portion of employer contributions allocated to health care for members in the Combined Plan was 4.73% from January 1 through February 28, 2010 and 4.23% from March 1 through December 31, 2010. The OPERS Board of Trustees is also authorized to establish rules for the payment of a portion of the health care benefits provided by the retiree or their surviving beneficiaries. Payment amounts vary depending on the number of covered dependents and the coverage selected.

C. The employer contributions that were used to fund post-employment benefits were \$152,043 for 2010, \$203,538 for 2009, and \$219,155 for 2008.

D. The Health Care Preservation Plan (HCPP) adopted by the OPERS Board of Trustees on September 9, 2004, was effective January 1, 2007. Member and employer contribution rates for state and local employers increased on January 1 of each year from 2006 to 2008. These rate increases allowed additional funds to be allocated to the health care plan.

**7. RISK MANAGEMENT**

The District is exposed to various risks of property and casualty losses, and injuries to employees.

The District insures against injuries to employees through the Ohio Bureau of Worker's Compensation.

**7. RISK MANAGEMENT (Continued)**

The District belongs to the Public Entities Pool of Ohio (PEP), a risk-sharing pool available to Ohio local governments. PEP provides property and casualty coverage for its members. The Pool uses reinsurance and excess risk-sharing arrangements to reduce its exposure to loss. These agreements permit recovery of a portion of its claims from reinsurers and a risk-sharing pool; however, they do not discharge the Pool's primary liability for such payments. The Pool is a member of American Public Entity Excess Pool ("APEEP"), which is also administered by ARPCO. APEEP provides the Pool with an excess risk-sharing program. Under this arrangement, the Pool retains insured risks up to an amount specified in the contracts. (At December 31, 2009 the Pool retained \$350,000 for casualty claims and \$150,000 for property claims). The Board of Directors and ARPCO periodically review the financial strength of the Pool and other market conditions to determine the appropriate level of risk the Pool will retain.

Casualty Insurance

For casualty coverages through December 31, 2005, PEP retained the first \$250,000 of each loss, and reinsured loss amounts over \$250,000 with American Public Entities Excess Pool ("APEEP"), in an amount not to exceed \$1,750,000 per claim and \$10,000,000 in aggregate per year. PEP pays a percentage if its contribution to APEEP.

Effective January 1, 2006, PEP retains the first \$350,000 of each loss, and reinsures loss amounts over \$350,000 with APEEP, in an amount not to exceed \$2,650,000 per claim and \$10,000,000 in aggregate per year. PEP pays a percentage if its contribution to APEEP.

In losses exhaust PEP's retained earnings, APEEP provides "excess of funds available" coverage up to \$5,000,000 per year, subject to a certificate year aggregate of \$10,000,000. Governments can elect additional coverage, from \$3,000,000 to \$13,000,000, from General Reinsurance Corporation.

Property Insurance

Property coverage is also offered by PEP, up to a per occurrence loss limitation of \$600,000,000. APEEP began administering a non risk-sharing property program for its members effective April 1, 1997. Automobile Physical Damage and Property are insured through the Property Program. Specific losses in excess of \$100,000 were reinsured with The Travelers Indemnity Company ("Travelers"), from April 1, 1997 through December 31, 2004.

Effective January 1, 2005 APEEP began administering a risk sharing program, in which Travelers reinsured property specific losses in excess of \$250,000 up to \$600,000,000 per occurrence. Effective January 1, 2007, the terms changed, with Travelers reinsuring property specific losses in excess of \$300,000, up to \$600,000,000 per occurrence. Terms changed again, effective January 1, 2008, with Travelers now reinsuring property specific losses in excess of \$500,000 up to \$600,000,000.

From January 1, 2005 through December 31, 2008, APEEP reinsured members for specific property losses in excess of \$100,000 up to \$250,000 (\$300,000 effective 1/1/07 and \$500,000 effective 1/1/08) per occurrence, subject to an annual aggregate loss payment. Effective January 1, 2009, APEEP reinsured members for specific property losses in excess of \$150,000 up to \$500,000.

Travelers provides property aggregate stop loss coverage to APEEP based upon the combined Members' Total Insurable Value (TIV). If the stop loss is reached by payment of the Pools' retained losses, Travelers will then reinsure property specific losses in excess of the retention up to their \$600,000,000 per occurrence limit. Additionally, effective January 1, 2009, APEEP provides an additional aggregate for the \$50,000 excess \$100,000 layer, with the aggregate limit tied to TIV, for the insurance coverages to the Pools.

**Ross County Health District**  
*Notes to the Basic Financial Statements*  
*For the Year Ended December 31, 2010*

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**7. RISK MANAGEMENT (Continued)**

The aforementioned casualty and property reinsurance agreements do not discharge PEP's primary liability for claims payments on covered losses. Claims exceeding coverage limit are the obligation of the respective PEP member.

Financial Position

PEP's financial statements (audited by other accountants) conform with generally accepted accounting principles, and reported the following assets, liabilities and retained earnings at December 31, 2009 and 2008 (the latest information available).

<u>Property and Casualty Coverage</u>	<u>2009</u>	<u>2008</u>
Assets	\$36,374,898	\$35,769,535
Liabilities	<u>(15,256,862)</u>	<u>(15,310,206)</u>
Retained Earnings	<u>\$21,118,036</u>	<u>\$20,459,329</u>

At December 31, 2009 and 2008, respectively, casualty coverage liabilities noted above include approximately \$13.7 million and \$12.9 million of estimated incurred claims payable. The casualty coverage assets and retained earnings above also include approximately \$13.7 million and \$12.9 million of unpaid claims to be billed to approximately 447 member governments in the future, as of December 31, 2009 and 2008, respectively. These amounts will be included in future contributions from members when the related claims are due for payment. The District's share of these unpaid claims collectible in future years is approximately \$27,348. This payable includes the subsequent year's contribution due if the District terminates participation, as described in the last paragraph below.

Based on discussions with PEP, the expected rates PEP charges to compute member contributions, which are used to pay claims as they become due, are not expected to change significantly from those used to determine the historical contributions detailed below. By contract, the annual liability of each member is limited to the amount of financial contributions required to be made to PEP for each year of membership.

<u>Contributions to PEP</u>	
2008	\$14,689
2009	14,087
2010	13,674

After completing one year of membership, members may withdraw on each anniversary of the date they joined PEP provided they provide written notice to PEP 60 days in advance of the anniversary date. Upon withdrawal, members are eligible for a full or partial refund of their capital contributions, minus the subsequent year's budgetary contribution. Withdrawing members have no other future obligation to the Pool. Also upon withdrawal, payments for all casualty claims and claim expenses become the sole responsibility of the withdrawing member, regardless of whether a claim occurred or was reported prior to the withdrawal.

**8. CONTINGENT LIABILITIES**

Amounts received from grantor agencies are subject to audit and adjustment by the grantor, principally the federal government. Any disallowed costs may require refunding to the grantor. Amounts which may be disallowed, if any, are not presently determinable. However, based on prior experience, management believes such refunds, if any, would not be material.

**Ross County Health District**  
*Notes to the Basic Financial Statements*  
*For the Year Ended December 31, 2010*

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**9. INTERFUND TRANSFERS**

The District had the following interfund transfers for the year ended December 31, 2010:

	Transfers In	Transfers Out
Major Funds:		
General Fund	\$596,881	\$723,205
Home Health Fund	0	595,411
Public Health Fund	540,688	0
Total Major Funds	1,137,569	1,318,616
Non-Major Funds:		
Camp/Rec Parks Fund	1,047	0
Mobile Home Parks Fund	0	1,470
Food Service Fund	8,460	0
Water Systems Fund	10,859	0
Swimming Pools/Bathing Fund	4,030	0
Environmental Health Fund	125,321	0
Sewage Program Fund	32,798	0
Help Me Grow Fund	2	0
Total Non-Major Funds	182,517	1,470
Total All Funds	\$1,320,086	\$1,320,086

Transfers were made from the General Fund to the Public Health Fund and other governmental funds to subsidize operations. Transfers were made from the Home Health Fund and Mobile Home Parks Fund to the General Fund in accordance with budgetary authorizations.

**Ross County Health District**  
**Ross County**  
*Schedule of Federal Awards Expenditures*  
*For the Year Ended December 31, 2010*

Federal Grantor/Pass Through Grantor/Program Title	Project/Grant Number	Federal CFDA Number	Disbursements
<b><u>U.S. Department of Agriculture</u></b>			
<i>Passed through the Ohio Department of Health:</i>			
Special Supplemental Nutrition Program for Women, Infants, and Children	07110011WA0310	10.557	\$368,882
Special Supplemental Nutrition Program for Women, Infants, and Children	07110011WA0411	10.557	95,322
Total Special Supplemental Nutrition Program for Women, Infants, and Children			<u>464,204</u>
<b>Total U.S. Department of Agriculture</b>			<b>464,204</b>
<b><u>U.S. Department of Transportation</u></b>			
<i>Passed through the Ohio Department of Public Safety:</i>			
State and Community Highway Safety	SC-2010-71-00-00-00357-00	20.600	15,480
State and Community Highway Safety	SC-2011-71-00-00-00384-00	20.600	3,961
Total State and Community Highway Safety			<u>19,441</u>
<b>Total U.S. Department of Transportation</b>			<b>19,441</b>
<b><u>U.S. Department of Health and Human Services</u></b>			
<i>Passed through the Ohio Department of Health:</i>			
Public Health Emergency Preparedness	07110012PH0110	93.069	245,392
Public Health Emergency Preparedness	07110012PH0211	93.069	28,180
Total Public Health Emergency Preparedness			273,572
Centers for Disease Control and Prevention-Investigations and Technical Assistance	07110014BC0310	93.283	51,558
Centers for Disease Control and Prevention-Investigations and Technical Assistance	07110014BC0411	93.283	65,993
Total Centers for Disease Control and Prevention-Investigations and Technical Assistance			117,551
Preventive Health and Health Services Block Grant	07110014HC0209	93.991	693
<b>Total U.S. Department of Health and Human Services</b>			<b>391,816</b>
<b>Total Federal Financial Assistance</b>			<b><u>\$875,461</u></b>

The notes to the schedule of federal awards expenditures are an integral part of this schedule.

Ross County Health District  
*Notes to the Schedule of Federal Awards Expenditures*  
*For the Year Ended December 31, 2010*

**NOTE 1. SIGNIFICANT ACCOUNTING POLICIES**

The accompanying schedule of federal awards expenditures (the schedule) is a summary of Ross County Health District's (the District) federal award programs. The schedule has been prepared on the cash basis of accounting.

**NOTE 2. MATCHING FUNDS**

Certain federal programs require that the District contribute non-federal funds (matching funds) to support the federally-funded programs. The expenditure of non-federal matching funds is not included on the schedule.

**Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards***

Board of Health  
Ross County Health District  
475 Western Avenue, Suite A  
Chillicothe, Ohio 45601

We have audited the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of Ross County Health District, Ross County (the District) as of and for the year ended December 31, 2010, and have issued our report thereon dated June 24, 2011, wherein we noted the District follows the cash basis of accounting, a basis of accounting other than accounting principles generally accepted in the United States of America. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Ross County Health District  
Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an  
Audit of Financial Statements Performed in Accordance With *Government Auditing Standards*  
Page 2

This report is intended solely for the information and use of management, the Board, others within the District, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.



Natalie Millhuff-Stang, CPA  
President/Owner  
Millhuff-Stang, CPA, Inc.

June 24, 2011

**Report on Compliance With Requirements That Could Have a Direct and Material Effect on Each Major Program and on Internal Control Over Compliance in Accordance with OMB Circular A-133**

Board of Health  
Ross County Health District  
475 Western Avenue, Suite A  
Chillicothe, Ohio 45601

**Compliance**

We have audited Ross County Health District's, Ross County (the District) compliance with the types of compliance requirements described in the OMB *Circular A-133 Compliance Supplement* that could have a direct and material effect on the District's major federal program for the year ended December 31, 2010. The District's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to its major federal program is the responsibility of the District's management. Our responsibility is to express an opinion on the District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on the a major federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the District's compliance with those requirements.

In our opinion, the District complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended December 31, 2010.

**Internal Control Over Compliance**

Management of the District is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the District's internal control over compliance with the requirements that could have a direct and material effect on a major federal program to determine the auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

**Internal Control Over Compliance (Continued)**

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of management, the Board, others within the District, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.



Natalie Millhuff-Stang, CPA  
President/Owner  
Millhuff-Stang, CPA, Inc.

June 24, 2011

Ross County Health District  
*Schedule of Findings and Questioned Costs*  
*OMB Circular A-133 Section .505*  
*For the Year Ended December 31, 2010*

**Section I – Summary of Auditor’s Results**

<i>Financial Statements</i>		
Type of financial statement opinion:		Unqualified
Internal control over financial reporting:		
	Material weakness(es) identified?	No
	Significant deficiency(ies) identified that are not considered to be material weaknesses?	No
Noncompliance material to financial statements noted?		No
<i>Federal Awards</i>		
Internal control over major program(s):		
	Material weakness(es) identified?	No
	Significant deficiency(ies) identified that are not considered to be material weaknesses?	None reported
Type of auditor’s report issued on compliance for major programs:		Unqualified
Any auditing findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133?		No
Identification of major program(s):		Special Supplemental Nutrition Program for Women, Infants and Children, CFDA #10.557
Dollar threshold used to distinguish between type A and type B programs:		\$300,000
Auditee qualified as low-risk auditee?		Yes

**Section II – Financial Statement Findings**

None

**Section III – Federal Award Findings and Questioned Costs**

None



# Dave Yost • Auditor of State

**ROSS COUNTY HEALTH DISTRICT**

**ROSS COUNTY**

**CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

*Susan Babbitt*

**CLERK OF THE BUREAU**

**CERTIFIED  
AUGUST 16, 2011**