

Terra College Foundation

Regular Audit

July 1, 2009 through June 30, 2010

Fiscal Year Audited Under GAGAS: 2010



Balestra, Harr & Scherer, CPAs, Inc.

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Dave Yost • Auditor of State

January 18, 2011

The attached audit report was completed and prepared for release prior to the commencement of my term of office on January 10, 2011. Thus, I am certifying this audit report for release under the signature of my predecessor.

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DAVE YOST
Auditor of State

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Mary Taylor, CPA
Auditor of State

Board of Trustees
Terra College Foundation
2830 Napoleon Road
Fremont, Ohio 43420

We have reviewed the *Independent Auditor's Report* of the Terra College Foundation, Sandusky County, prepared by Balestra, Harr & Scherer, CPAs, Inc., for the audit period July 1, 2009 through June 30, 2010. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Terra College Foundation is responsible for compliance with these laws and regulations.

Mary Taylor

Mary Taylor, CPA
Auditor of State

January 5, 2011

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Terra College Foundation
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INDEPENDENT AUDITOR'S REPORT

Board of Trustees
Terra College Foundation
2830 Napoleon Road
Fremont, OH 43420

We have audited the accompanying statements of financial position of Terra College Foundation (the Foundation), a component unit of Terra Community College, as of June 30, 2010, and June 30, 2009, and the related statements of activities and cash flows for the years then ended. These financial statements are the responsibility of the Foundation's management. Our responsibility is to express an opinion on the financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Foundation as of June 30, 2010, and June 30, 2009, and the changes in net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated September 2, 2010 on our consideration of the Foundation's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

A handwritten signature in cursive script that reads "Balestra, Harr & Scherer".

Balestra, Harr & Scherer, CPAs, Inc.
September 2, 2010

Terra College Foundation
Statements of Financial Position
June 30, 2010 and 2009

	<u>2010</u>	<u>2009</u>
Assets		
Cash & cash equivalents	\$ 315,913	\$ 363,022
Contributions Receivable	507,711	618,305
Other receivables	91,544	135,287
Investments	<u>1,911,210</u>	<u>1,409,661</u>
Total assets	2,826,378	2,526,275
Liabilities		
Accounts payable	<u>15,195</u>	<u>28,839</u>
Total liabilities	<u>15,195</u>	<u>28,839</u>
Net assets		
Unrestricted	179,200	190,279
Temporarily restricted	601,096	434,201
Permanently restricted	<u>2,030,887</u>	<u>1,872,956</u>
Total net assets	<u>\$ 2,811,183</u>	<u>\$ 2,497,436</u>
	-	-

See accompanying notes to the financial statements.

**Terra College Foundation
Statement of Activities
For the Year Ended June 30, 2010**

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total</u>
Revenues, gains and other support				
Contributions	\$ 3,534	\$ 222,880	\$ 157,931	\$ 384,345
Contributed services and supplies	119,363	-	-	119,363
Investment return	8,191	210,414	-	218,605
Net assets released from restrictions	<u>266,399</u>	<u>(266,399)</u>	<u>-</u>	<u>-</u>
Total revenues, gains and other support	397,487	166,895	157,931	722,313
Expenses				
Program services				
Scholarships and loans	129,470	-	-	129,470
Instructional equipment	51,659	-	-	51,659
Other	13,298	-	-	13,298
Supporting Services				
Management and general	66,306	-	-	66,306
Fund raising	<u>147,833</u>	<u>-</u>	<u>-</u>	<u>147,833</u>
Total expenses	<u>408,566</u>	<u>-</u>	<u>-</u>	<u>408,566</u>
Change in net assets	(11,079)	166,895	157,931	313,747
Net assets				
Net assets- beginning of year	<u>190,279</u>	<u>434,201</u>	<u>1,872,956</u>	<u>2,497,436</u>
Net assets- end of year	<u>\$ 179,200</u>	<u>\$ 601,096</u>	<u>\$ 2,030,887</u>	<u>\$ 2,811,183</u>

See accompanying notes to the financial statements.

**Terra College Foundation
Statement of Activities
For the Year Ended June 30, 2009**

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total</u>
Revenues, gains and other support				
Contributions	\$ 77,692	\$ 142,456	\$ 238,392	\$ 458,540
Contributed services and supplies	112,887	-	-	112,887
Investment return	7,419	(49,860)	-	(42,441)
Net assets released from restrictions	<u>164,826</u>	<u>(164,826)</u>	<u>-</u>	<u>-</u>
Total revenues, gains and other support	362,824	(72,230)	238,392	528,986
Expenses				
Program services				
Scholarships and loans	82,174	-	-	82,174
Instructional equipment	3,774	-	-	3,774
Other	14,099	-	-	14,099
Supporting Services				
Management and general	61,248	-	-	61,248
Fund raising	<u>129,110</u>	<u>-</u>	<u>-</u>	<u>129,110</u>
Total expenses	<u>290,405</u>	<u>-</u>	<u>-</u>	<u>290,405</u>
Change in net assets	72,419	(72,230)	238,392	238,581
Net assets				
Net assets- beginning of year	<u>117,860</u>	<u>506,431</u>	<u>1,634,564</u>	<u>2,258,855</u>
Net assets- end of year	<u>\$ 190,279</u>	<u>\$ 434,201</u>	<u>\$ 1,872,956</u>	<u>\$ 2,497,436</u>

See accompanying notes to the financial statements.

Terra College Foundation
Statements of Cash Flows
For The Years Ended June 30, 2010 and 2009

	2010	2009
CASH FLOWS FROM OPERATING ACTIVITIES		
Increase in net assets	\$ 313,747	\$ 238,582
Adjustments to reconcile increase in net assets to net cash from operating activities:		
Unrealized (gain)/loss on investments	(163,901)	42,276
Contributions restricted for long-term purposes	(157,931)	(238,392)
Increase in Accounts receivable	43,743	(52,960)
(Increase) in contributions receivable	110,594	(61,583)
Increase/(Decrease) in Accounts payable	(13,644)	19,164
Net Cash From Operating Activities	132,608	(52,913)
CASH FLOWS FROM INVESTING ACTIVITIES		
Proceeds from sale of long-term investments	0	46,021
Purchase of long-term investments	(337,648)	(236,997)
Net Cash From Investing Activities	(337,648)	(190,976)
CASH FLOWS FROM FINANCING ACTIVITIES		
Proceed from contributions restricted for long-term purposes	157,931	238,392
Net Cash From Financing Activities	157,931	238,392
Net Increase (Decrease) in Cash and Cash Equivalents	(47,109)	(5,497)
Cash and Cash Equivalents, Beginning of the Year	363,022	368,519
Cash and Cash Equivalents, End of Year	\$ 315,913	\$ 363,022

See the accompanying notes to the financial statements.

TERRA COLLEGE FOUNDATION

Notes to the Financial Statements

June 30, 2010 and 2009

NOTE 1 - SIGNIFICANT ACCOUNTING AND REPORTING POLICIES

Organization: Terra College Foundation (the Foundation) is an Ohio not-for-profit corporation and is a component unit of Terra Community College. The Foundation operates exclusively for the benefit of Terra Community College.

Financial Statement Presentation: The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with Financial Accounting Standards Board Statement of Financial Accounting Standards (SFAS) No. 117, *Financial Statements of Not-for-Profit Organizations*. Under SFAS No. 117, the Foundation is required to report information regarding its financial positions and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

Cash and Cash Equivalents: For purposes of the statement of cash flows, the Foundation considers all unrestricted highly liquid investments with an initial maturity of three months or less to be cash equivalents.

Contributions: Contributions to the Foundation are recognized and reported as revenue at fair value upon the earlier of the period in which a pledge becomes unconditional or the period in which the contribution is received. Contributions with donor-imposed restrictions are reported as temporarily or permanently restricted support, while contributions without donor-imposed restrictions are reported as unrestricted support.

Donated Services and Facilities: The Foundation has no employees. Substantially all clerical, management and fund raising duties are presently performed by employees of Terra Community College, utilizing equipment and facilities of Terra Community College. The value of services provided, in the amount of \$119,363 and \$112,887 for the years ended June 30, 2010 and 2009 has been recognized in the statement of activities as required by SFAS No. 116.

Investments: Investments are valued at fair value, which is generally determined by use of published market quotations. Realized gains or losses from sale or redemption of investments are based on the cost of the specific investment sold or redeemed. Purchases and sales of investments are reflected on a trade-date basis.

Income Tax Status: The Foundation is exempt from federal income tax as an organization described in Section 501(c)(3) of the Internal Revenue Code.

Use of Estimates: The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

Concentration of Credit Risk: The Federal Deposit Insurance Corporation insures financial institution depositors up to \$250,000. The Foundation maintains deposits exceeding \$250,000 in a financial institution.

Reclassifications: Certain prior year amounts have been reclassified to conform to the current year presentation.

TERRA COLLEGE FOUNDATION

Notes to the Financial Statements

June 30, 2010 and 2009

NOTE 2 - NET ASSETS

Unrestricted net assets represent funds that can be used by the Foundation for any purpose authorized by the Foundation's Board of Trustees.

Temporarily restricted net assets are contributions and investment earnings that have been designated by the donor for a specific purpose, but have not yet been spent. At June 30, 2010 and 2009, temporarily restricted net assets were designated for scholarships and support of College programs.

Permanently restricted net assets are restricted to investment in perpetuity as endowment funds. The endowment funds represent contributions for which the donor has stipulated, as a condition of the gift, that the principal be maintained intact and only the investment income (or portions thereof) of the funds is expended as the donor has specified, principally for scholarships and support of College programs.

Net assets are released from donor restrictions by incurring expenses satisfying the restricted purpose, collecting payment on unconditional promises to give or by occurrence of other events specified by donors. Release of restrictions represents primarily amounts for capital purchases and other operational items and scholarships.

NOTE 3 - INVESTMENTS

The Foundation determines the fair market values of its financial instruments based on the fair value hierarchy established in SFAS No. 157, which requires an entity to maximize the use of observable inputs and minimize the use of unobservable inputs when measuring fair value. Observable inputs are inputs that reflect the assumptions market participants would use in pricing the asset or liability developed based on market data obtained from sources independent of the reporting entity. Unobservable inputs are inputs that reflect the Foundation's own assumptions based on market data and on assumptions that market participants would use in pricing the asset or liability developed based on the best information available in the circumstances. The Standard describes three levels within its hierarchy that may be used to measure fair value:

Level 1 Inputs: Quoted prices (unadjusted) for identical assets or liabilities in active markets that the entity has the ability to access as of the measurement date.

Level 2 Inputs: Significant other observable inputs other than Level 1 quoted prices such as quoted prices for similar assets or liabilities; quoted prices in markets that are not active; or other inputs that are observable or can be corroborated by observable market data.

Level 3 Inputs: Significant unobservable inputs that reflect a reporting entity's own assumptions about the assumptions that market participants would use in pricing an asset or liability.

TERRA COLLEGE FOUNDATION

Notes to the Financial Statements

June 30, 2010 and 2009

NOTE 3 – INVESTMENTS (Continued)

The fair value of investments held by the Foundation at June 30, 2010 is summarized as follows:

	Quoted Priced In Active Markets For Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
Money Market Funds	\$ 347,128	\$ -	\$ -
Debt Securityies	187,248	-	-
Equity Securities	1,376,834	-	-
Total	<u>\$ 1,911,210</u>	<u>\$ -</u>	<u>\$ -</u>

The fair value of investments held by the Foundation at June 30, 2010 is summarized as follows:

	Quoted Priced In Active Markets For Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
Money Market Funds	\$ 127,880	\$ -	\$ -
Debt Securityies	176,799	-	-
Equity Securities	1,104,982	-	-
Total	<u>\$ 1,409,661</u>	<u>\$ -</u>	<u>\$ -</u>

NOTE 4 - CONTRIBUTIONS RECEIVABLE

Contributions receivable at June 30, 2010 and 2009 are promises to give from various donors that are unconditional and are summarized as follows:

	<u>2010</u>	<u>2009</u>
Unconditional promises expected to be collected in:		
Less than one year	\$ 151,540	\$ 154,172
One year to five years	310,211	448,541
Over five years	<u>75,601</u>	<u>54,658</u>
	537,352	657,371
Less:		
Unamortized discount and allowance		
for doubtful pledges	<u>29,642</u>	<u>39,066</u>
	<u>\$ 507,710</u>	<u>\$ 618,305</u>

NOTE 5 - SUPPORT TO TERRA COMMUNITY COLLEGE

During the years ended June 30, 2010 and 2009, the Foundation made contributions of approximately \$194,427 and \$100,046 to or on behalf of the College for both restricted and unrestricted purposes.



**Report on Internal Control Over Financial Reporting and on Compliance and Other Matters
Required by *Government Auditing Standards***

Board of Trustees
Terra College Foundation
2830 Napoleon Road
Fremont, OH 43420

We have audited the financial statements of Terra College Foundation (the Foundation), a component unit of Terra Community College, as of and for the years ended June 30, 2010, and 2009 and have issued our report thereon dated September 2, 2010. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Foundation's internal control over financial reporting as a basis for designing our audit procedures for expressing our opinion on the financial statements, but not to opine on the effectiveness of the Foundation's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the Foundation's internal control over financial reporting.

A *deficiency in internal control exists* when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or combination of internal control deficiencies, resulting in more than a reasonable possibility that a material misstatement of the Foundation's financial statements will not be prevented, or detected and timely corrected.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiency, or combination of internal control financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider material weaknesses, as defined above.

Compliance and Other Matters

As part of reasonably assuring whether the Foundation's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters that we must report under *Government Auditing Standards*.

Terra College Foundation
Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Required By
Government Auditing Standards
Page 2

We intend this report solely for the information and use of the Board of Trustees, others within the foundation, and the Foundation's management. We intend it for no one other than these specified parties.

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Balestra, Harr & Scherer, CPAs, Inc.
September 2, 2010

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Mary Taylor, CPA
Auditor of State

TERRA COLLEGE FOUNDATION

SANDUSKY COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
JANUARY 18, 2011**