

BELMONT-HARRISON JOINT VOCATIONAL SCHOOL DISTRICT
ANNUAL AUDIT REPORT
FOR THE FISCAL YEAR ENDED JUNE 30, 2011

Wolfe, Wilson, & Phillips, Inc.
37 South Seventh Street
Zanesville, Ohio 43701



Dave Yost • Auditor of State

Board of Education
Belmont-Harrison Joint Vocational School District
110 Fox Shannon Place
St. Clairsville, Ohio 43950

We have reviewed the *Independent Auditors' Report* of the Belmont-Harrison Joint Vocational School District, Belmont County, prepared by Wolfe, Wilson & Phillips, Inc., for the audit period July 1, 2010 through June 30, 2011. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Belmont-Harrison Joint Vocational School District is responsible for compliance with these laws and regulations.

A handwritten signature in black ink that reads "Dave Yost".

Dave Yost
Auditor of State

January 6, 2012

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**BELMONT-HARRISON JOINT VOCATIONAL SCHOOL DISTRICT
BELMONT COUNTY**

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WOLFE, WILSON, & PHILLIPS, INC.
37 SOUTH SEVENTH STREET
ZANESVILLE, OHIO 43701

INDEPENDENT AUDITORS' REPORT

Board of Education
Belmont-Harrison Joint Vocational School District
St. Clairsville, Ohio 43950

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Belmont-Harrison Joint Vocational School District, Belmont County as of and for the year ended June 30, 2011, which collectively comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates, if any, made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Belmont-Harrison Joint Vocational School District, Belmont County as of June 30, 2011, and the respective changes in financial position and cash flows and the respective budgetary comparison for the General Fund for the year then ended in conformity generally accepted accounting principles accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued a report dated November 29, 2011, on our consideration of Belmont-Harrison Joint Vocational School District's internal control over financial reporting and our tests of its compliance with laws, regulations, contracts and grant agreements and other matters. That report describes the scope of our testing of internal control over financial reporting and compliance and the results of that testing. It does not opine on the internal control over financial reporting or on compliance. That report is an integral part of an audit in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

As stated in Note 3, the District implemented GASB Statement No. 54 "Fund Balance Reporting and Governmental Fund Type definitions".

Management's discussion and analysis is not a required part of the basic financial statements but is supplementary information the Governmental Accounting Standards Board requires. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

Wolfe, Wilson, & Phillips, Inc.
Zanesville, Ohio
November 29, 2011

Belmont-Harrison Joint Vocational School District

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Belmont-Harrison Vocational School District

Management's Discussion and Analysis

For the Fiscal Year Ended June 30, 2011

Unaudited

The discussion and analysis of the Belmont-Harrison Vocational School District's financial performance provides an overall review of the School District's financial activities for the fiscal year ended June 30, 2011. The intent of this discussion and analysis is to look at the School District's financial performance as a whole; readers should also review the basic financial statements and the notes to the basic financial statements to enhance their understanding of the School District's financial performance.

Financial Highlights

Key financial highlights for the fiscal year 2011 are as follows:

- In total, net assets increased \$299,323.
- General revenues accounted for \$5,678,807 in revenue or 83 percent of all revenues. Program specific revenues in the form of charges for services, grants and contributions accounted for \$1,167,902 or 17 percent of total revenues of \$6,846,709.
- Total assets of governmental activities increased \$330,160. Current assets increased by \$403,935 primarily due to an increase in property tax receivables based upon an increase in assessed valuation. Cash and cash equivalents also increased due to decreased spending. Capital assets decreased \$73,775 due primarily to depreciation expense which was offset by capital asset additions.
- The School District had \$6,547,386 in expenses related to governmental activities; only \$1,167,902 of these expenses were offset by program specific charges for services, grants and contributions. General revenues of \$5,678,807 were adequate to provide for these programs.
- Total governmental funds had \$6,854,621 in revenues and other financing sources and \$6,394,139 in expenditures. The net change in governmental fund balances, including other financing sources was an increase of \$460,482.

Using this Annual Financial Report

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand the Belmont-Harrison Vocational School District as a financial whole, an entire operating entity. The statements then proceed to provide an increasingly detailed look at specific financial activities and conditions.

The Statement of Net Assets and Statement of Activities provide information about the activities of the whole School District, presenting both an aggregate view of the School District's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look at the School District's most significant funds with all other non-major funds presented in total in one column.

Belmont-Harrison Vocational School District

Management's Discussion and Analysis

For the Fiscal Year Ended June 30, 2011

Unaudited

Reporting the School District as a Whole

Statement of Net Assets and Statement of Activities

While this document contains information about the large number of funds used by the School District to provide programs and activities for students, the view of the School District as a whole looks at all financial transactions and asks the question, "How did we do financially during fiscal year 2011?" The Statement of Net Assets and the Statement of Activities answer this question. These statements include all assets and liabilities using the accrual basis of accounting similar to the accounting used by most private-sector companies. This basis of accounting takes into account all of the current year's revenues and expenses regardless of when cash is received or paid.

These two statements report the School District's net assets and changes in those assets. This change in net assets is important because it tells the reader whether, for the School District as a whole, the financial position of the School District has improved or diminished. The causes of this change may be the result of many factors, some financial, some not. Non-financial factors include the School District's property tax base, current property tax laws in Ohio restricting revenue growth, facility conditions, required educational programs, and other factors.

In the Statement of Net Assets and the Statement of Activities, all of the School District's activities are considered to be Governmental Activities including instruction, support services and food service operations.

Reporting the School District's Most Significant Funds

Fund Financial Statements

The analysis of the School District's funds begins on page 9. Fund financial reports provide detailed information about the School District's major funds. The School District uses many funds to account for a multiple of financial transactions. However, these fund financial statements focus on the School District's most significant funds. The School District's major governmental fund is the General Fund.

Governmental Funds Most of the School District's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at fiscal year end available for spending in future periods. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the School District's general governmental operations and the basic services it provides. Governmental fund information helps the reader determine whether there are more or fewer financial resources that can be spent in the near future to finance educational programs. The relationship (or differences) between governmental activities (reported in the Statement of Net Assets and the Statement of Activities) and governmental funds is reconciled in the financial statements.

Belmont-Harrison Vocational School District
Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2011
Unaudited

The School District as a Whole

Recall that the Statement of Net Assets provides the perspective of the School District as a whole. Table 1 provides a summary of the School District's net assets for 2011 compared to 2010.

Table 1
Net Assets

	Governmental Activities		
	2011	2010	Change
Assets			
Current and Other Assets	\$2,848,502	\$2,444,567	\$403,935
Capital Assets	1,953,308	2,027,083	(73,775)
Total Assets	4,801,810	4,471,650	330,160
Liabilities			
Long-Term Liabilities	1,510,438	1,451,090	59,348
Other Liabilities	2,191,690	2,220,201	(28,511)
Total Liabilities	3,702,128	3,671,291	30,837
Net Assets			
Invested in Capital Assets	1,686,639	1,727,081	(40,442)
Restricted	103,509	113,079	(9,570)
Unrestricted (Deficit)	(690,466)	(1,039,801)	349,335
Total Net Assets	\$1,099,682	\$800,359	\$299,323

Total assets of governmental activities increased \$330,160. As indicated previously, current assets increased by \$403,935 primarily due to an increase in property tax receivables based upon increases in assessed valuation. Cash and cash equivalents also increased due to decreased spending. Capital assets decreased \$73,775 due primarily to depreciation expense which was offset by capital asset additions.

Total net assets of the School District's governmental activities increased \$299,323. The unrestricted (deficit) net assets decreased from, (\$1,039,801) to (\$690,466) primarily due to expenses not exceeding revenues. While the restricted net assets reflected little change, invested in capital assets, net of debt decreased primarily due to annual depreciation expense and was offset by capital assets additions and debt service payments.

Belmont-Harrison Vocational School District
Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2011
Unaudited

Table 2 shows the changes in net assets for fiscal year 2011 compared to fiscal year 2010.

Table 2
Changes in Net Assets

	<u>Governmental Activities</u>		<u>Change</u>
	<u>2011</u>	<u>2010</u>	
Revenues			
Program Revenues			
Charges for Services	\$190,321	\$289,750	(\$99,429)
Operating Grants and Contributions	977,581	989,447	(11,866)
Total Program Revenues	<u>1,167,902</u>	<u>1,279,197</u>	<u>(111,295)</u>
General Revenues			
Property Taxes	1,550,930	1,444,164	106,766
Grants and Entitlements not Restricted to Specific Programs	4,093,883	4,065,856	28,027
Investments	6,779	6,506	273
Other	27,215	32,153	(4,938)
Total General Revenues	<u>5,678,807</u>	<u>5,548,679</u>	<u>130,128</u>
Total Revenues	<u>6,846,709</u>	<u>6,827,876</u>	<u>18,833</u>
Program Expenses			
Instruction			
Regular	225,116	297,644	(72,528)
Special	0	11,450	(11,450)
Vocational	3,589,302	3,908,659	(319,357)
Adult/Continuing	112	0	112
Student Intervention Services	66,492	91,766	(25,274)
Support Services			
Pupils	773,280	912,002	(138,722)
Instructional Staff	68,053	99,279	(31,226)
Board of Education	37,138	36,238	900
Administration	548,253	530,409	17,844
Fiscal	268,115	252,357	15,758
Operation and Maintenance of Plant	588,813	599,500	(10,687)
Central	175,565	183,552	(7,987)
Food Service Operations	178,391	204,578	(26,187)
Extracurricular Activities	28,756	29,850	(1,094)
Total Expenses	<u>6,547,386</u>	<u>7,157,284</u>	<u>(609,898)</u>
Increase (Decrease) in Net Assets	299,323	(329,408)	628,731
Net Assets Beginning of Year	<u>800,359</u>	<u>1,129,767</u>	<u>(329,408)</u>
Net Assets End of Year	<u>\$1,099,682</u>	<u>\$800,359</u>	<u>\$299,323</u>

Belmont-Harrison Vocational School District

Management's Discussion and Analysis

For the Fiscal Year Ended June 30, 2011

Unaudited

In 2011, 23 percent of the School District's revenues were from property taxes and 60 percent were from unrestricted grants and entitlements. Charges for services decreased \$99,429 primarily due to a significant drop in student enrollment.

Instructional programs comprise approximately 59 percent of governmental program expenses, a decrease of \$428,497 from fiscal year 2010. Overall, program expenses of the School District decreased by \$609,898 primarily due the realignment of one academic position and three vocational programs which resulted in a reduction of four positions and the elimination of one full-time intervention specialist at the Belmont campus and one part-time intervention specialist at the Harrison campus.

The Statement of Activities shows the cost of program services and the charges for services, grants, contributions, and interest earnings offsetting those services. Table 3 shows the total cost of services and the net cost of services for 2011 as compared to 2010. In other words, it identifies the cost of those services supported by tax revenue and unrestricted entitlements.

Table 3
Governmental Activities

	<u>Total Cost of Service</u>		<u>Net Cost of Services</u>	
	<u>2011</u>	<u>2010</u>	<u>2011</u>	<u>2010</u>
Instruction				
Regular	\$225,116	\$297,644	\$215,317	\$282,847
Special	0	11,450	0	164
Vocational	3,589,302	3,908,659	2,895,358	3,121,686
Adult/Continuing	112	0	112	0
Student Intervention Services	66,492	91,766	1,127	1,311
Support Services				
Pupils	773,280	912,002	645,374	816,943
Instructional Staff	68,053	99,279	5,872	37,182
Board of Education	37,138	36,238	37,138	36,238
Administration	548,253	530,409	536,193	516,633
Fiscal	268,115	252,357	268,115	252,357
Operation and Maintenance of Plant	588,813	599,500	588,813	599,500
Central	175,565	183,552	170,565	181,238
Food Service Operations	178,391	204,578	(767)	15,881
Extracurricular Activities	28,756	29,850	16,267	16,107
Total Expenses	<u><u>\$6,547,386</u></u>	<u><u>\$7,157,284</u></u>	<u><u>\$5,379,484</u></u>	<u><u>\$5,878,087</u></u>

The dependence upon tax revenues and state subsidies for government activities is apparent as eighty-two percent of expenses are supported through taxes and other general revenues.

Belmont-Harrison Vocational School District

Management's Discussion and Analysis

For the Fiscal Year Ended June 30, 2011

Unaudited

The School District Funds

Information about the School District's major funds starts on page 14. These funds are accounted for using the modified accrual basis of accounting. The School District has one major fund, the General Fund. The General Fund had \$6,381,408 in revenues and \$5,935,018 in expenditures. Overall, including other financing sources, the General Fund's balance increased \$452,664.

General Fund Budgeting Highlights

The School District's budget is prepared according to Ohio law and is based on accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The most significant budgeted fund is the General Fund.

During the course of fiscal 2011 the School District amended its General Fund appropriations, and the budgetary statement reflects both the original and final appropriated amounts. There were no significant differences between budgeted and actual amounts during the fiscal year.

Capital Assets and Debt Administration

Capital Assets

At the end of fiscal year 2011 the School District had \$1,953,308, net of accumulated depreciation, invested in land, land improvements, buildings and improvements, furniture and equipment, and vehicles.

See Note 9 for more detailed information of the School District's capital assets.

Debt

At June 30, 2011, the School District had an outstanding loan that was originally issued in the amount of \$500,000 at a zero percent interest rate, from the vocational school building assistance loan program. The School District made the scheduled principal repayment during fiscal year 2011.

Table 5
Outstanding Debt at Fiscal Year End

	Governmental Activities	
	2011	2010
2004 Vocational School Building Assistance Loan	<u>\$266,669</u>	<u>\$300,002</u>

See Note 14 for more information regarding debt.

Belmont-Harrison Vocational School District

Management's Discussion and Analysis

For the Fiscal Year Ended June 30, 2011

Unaudited

Economic Factors

The Belmont-Harrison Vocational School District relies heavily on state foundation and real estate taxes. Under HB 1 Vocational School Districts are funded based on fiscal year 2009 state foundation amounts for fiscal years 2010 and 2011. Vocational Schools are capped at a 0.75 percent increase over the previous fiscal year, thus any increase in the number of students served by the Vocational School District will not generate additional revenue. The State was to conduct a study over the biennium to determine how Vocational School Districts will be funded beyond fiscal year 2011; however with the passage of HB153 the current EBM funding model for City, Local, and Exempted Village School Districts has been eliminated. Vocational School Districts will continue to be funded based on fiscal year 2009 with a zero percent increase over fiscal year 2011 for fiscal year 2012.

Real Estate tax collections are a function of several variables including valuation, effective millage, delinquencies, and collection rate. The Vocational School Districts voted millage is currently 1.45 mills. Due to current economic trends the School District has realized small increases in revenue from real estate taxes, although personal property tax collections are being phased out completely. A significant increase in assessed valuation for public utility personal is due to the new valuation related to the Rockies Express natural gas pipeline. With minimal increases in revenue while expenditures continue to rise, the Vocational School District must explore ways to decrease spending in order to remain financially sound.

Contacting the School District's Financial Management

This financial report is designed to provide our citizens, taxpayers, and investors and creditors with a general overview of the School District's finances and to show the School District's accountability for the money it receives. If you have any questions about this report or need additional financial information contact Mark Lucas, Treasurer/CFO at Belmont-Harrison Vocational School District, 110 Fox Shannon Place, St. Clairsville, Ohio 43950.

Basic Financial Statements

Belmont-Harrison Vocational School District
Statement of Net Assets
June 30, 2011

	<u>Governmental Activities</u>
Assets	
Equity in Pooled Cash and Cash Equivalents	\$1,033,505
Intergovernmental Receivable	39,285
Prepaid Items	10,656
Materials and Supplies Inventory	28,539
Property Taxes Receivable	1,722,808
Cash and Cash Equivalents with Fiscal Agents	13,709
Non-Depreciable Capital Assets	1,090,229
Depreciable Capital Assets, Net	<u>863,079</u>
<i>Total Assets</i>	<u>4,801,810</u>
Liabilities	
Accounts Payable	3,989
Accrued Wages and Benefits Payable	569,222
Intergovernmental Payable	90,492
Claims Payable	71,023
Deferred Revenue	1,456,964
Long-Term Liabilities:	
Due Within One Year	86,611
Due In More Than One Year	<u>1,423,827</u>
<i>Total Liabilities</i>	<u>3,702,128</u>
Net Assets	
Invested in Capital Assets, Net of Related Debt	1,686,639
Restricted For:	
Capital Projects	65,459
Budget Stabilization	22,817
Federal Programs	4,233
Other Purposes	11,000
Unrestricted (Deficit)	<u>(690,466)</u>
<i>Total Net Assets</i>	<u><u>\$1,099,682</u></u>

See accompanying notes to the basic financial statements

Belmont-Harrison Vocational School District
Statement of Activities
For the Fiscal Year Ended June 30, 2011

	Program Revenues			Net (Expense) Revenue and Changes in Net Assets
	Expenses	Charges for Services and Sales	Operating Grants and Contributions	Governmental Activities
Governmental Activities				
Instruction:				
Regular	\$225,116	\$0	\$9,799	(\$215,317)
Vocational	3,589,302	142,036	551,908	(2,895,358)
Adult/Continuing	112	0	0	(112)
Student Intervention Services	66,492	0	65,365	(1,127)
Support Services:				
Pupil	773,280	0	127,906	(645,374)
Instructional Staff	68,053	0	62,181	(5,872)
Board of Education	37,138	0	0	(37,138)
Administration	548,253	1,854	10,206	(536,193)
Fiscal	268,115	0	0	(268,115)
Operation and Maintenance of Plant	588,813	0	0	(588,813)
Central	175,565	0	5,000	(170,565)
Food Service Operations	178,391	33,942	145,216	767
Extracurricular Activities	28,756	12,489	0	(16,267)
<i>Total Governmental Activities</i>	<u>\$6,547,386</u>	<u>\$190,321</u>	<u>\$977,581</u>	<u>(5,379,484)</u>
General Revenues				
Property Taxes Levied for General Purposes				1,550,930
Grants and Entitlements not Restricted to Specific Programs				4,093,883
Investment Earnings				6,779
Miscellaneous				27,215
<i>Total General Revenues</i>				<u>5,678,807</u>
Change in Net Assets				299,323
<i>Net Assets Beginning of Year</i>				<u>800,359</u>
<i>Net Assets End of Year</i>				<u><u>\$1,099,682</u></u>

See accompanying notes to the basic financial statements

Belmont-Harrison Vocational School District

*Balance Sheet
Governmental Funds
June 30, 2011*

	<u>General</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
Assets			
Equity in Pooled Cash and Cash Equivalents	\$913,553	\$86,135	\$999,688
Restricted Assets:			
Equity in Pooled Cash and Cash Equivalents	33,817	0	33,817
Receivables:			
Property Taxes	1,722,808	0	1,722,808
Intergovernmental	0	39,285	39,285
Interfund	2,507	0	2,507
Prepaid Items	10,656	0	10,656
Materials and Supplies Inventory	26,511	2,028	28,539
<i>Total Assets</i>	<u>\$2,709,852</u>	<u>\$127,448</u>	<u>\$2,837,300</u>
Liabilities and Fund Balances			
Liabilities			
Accounts Payable	\$3,989	\$0	\$3,989
Accrued Wages and Benefits Payable	530,232	38,990	569,222
Interfund Payable	0	2,507	2,507
Intergovernmental Payable	83,312	7,180	90,492
Deferred Revenue	1,617,060	0	1,617,060
<i>Total Liabilities</i>	<u>2,234,593</u>	<u>48,677</u>	<u>2,283,270</u>
Fund Balances			
Nonspendable:			
Materials and Supplies Inventory	26,511	2,028	28,539
Prepaid Items	10,656	0	10,656
Restricted for:			
Budget Stabilization	22,817	0	22,817
Capital Projects	0	65,459	65,459
Food Service Operations	0	7,051	7,051
Federal Programs	0	4,233	4,233
Underground Storage Tank Premiums	11,000	0	11,000
Assigned for Fiscal Year 2012 Appropriations	395,244	0	395,244
Unassigned 9,031	9,031	0	9,031
<i>Total Fund Balances</i>	<u>475,259</u>	<u>78,771</u>	<u>554,030</u>
<i>Total Liabilities and Fund Balances</i>	<u>\$2,709,852</u>	<u>\$127,448</u>	<u>\$2,837,300</u>

Belmont-Harrison Vocational School District
*Reconciliation of Total Governmental Fund Balances
to Net Assets of Governmental Activities
June 30, 2011*

Total Governmental Fund Balances	\$554,030
 <i>Amounts reported for governmental activities in the statement of net assets are different because</i>	
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	1,953,308
Other long-term assets are not available to pay for current period expenditures and therefore are deferred in the funds: Property Taxes	160,096
An internal service fund is used by management to charge the costs of insurance to individual funds. The assets and liabilities of the internal service fund are included in governmental activities in the statement of net assets.	(57,314)
Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds: Vocational School Building Assistance Loan Compensated Absences	266,669 <u>1,243,769</u>
Total	<u>(1,510,438)</u>
<i>Net Assets of Governmental Activities</i>	<u><u>\$1,099,682</u></u>

See accompanying notes to the basic financial statements

Belmont-Harrison Vocational School District
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Fiscal Year Ended June 30, 2011

	General	Other Governmental Funds	Total Governmental Funds
Revenues			
Property Taxes	\$1,545,828	\$0	\$1,545,828
Intergovernmental	4,645,791	432,997	5,078,788
Interest	6,195	0	6,195
Tuition and Fees	80,405	0	80,405
Rent	12,000	0	12,000
Extracurricular Activities	14,343	0	14,343
Charges for Services	49,631	33,942	83,573
Miscellaneous	27,215	0	27,215
<i>Total Revenues</i>	<u>6,381,408</u>	<u>466,939</u>	<u>6,848,347</u>
Expenditures			
Current:			
Instruction:			
Regular	213,084	9,968	223,052
Vocational	3,460,884	0	3,460,884
Adult/Continuing	112	0	112
Student Intervention Services	0	66,492	66,492
Support Services:			
Pupil	645,917	130,110	776,027
Instructional Staff	2,474	63,253	65,727
Board of Education	33,524	0	33,524
Administration	514,813	10,382	525,195
Fiscal	259,332	0	259,332
Operation and Maintenance of Plant	572,537	0	572,537
Central	170,565	5,000	175,565
Food Service Operations	0	173,916	173,916
Extracurricular Activities	28,443	0	28,443
Debt Service:			
Principal Retirement	33,333	0	33,333
<i>Total Expenditures</i>	<u>5,935,018</u>	<u>459,121</u>	<u>6,394,139</u>
<i>Excess of Revenues Over Expenditures</i>	446,390	7,818	454,208
Other Financing Sources			
Sale of Capital Assets	6,274	0	6,274
<i>Net Change in Fund Balances</i>	452,664	7,818	460,482
<i>Fund Balances Beginning of Year - Restated (Note 3)</i>	<u>22,595</u>	<u>70,953</u>	<u>93,548</u>
<i>Fund Balances End of Year</i>	<u>\$475,259</u>	<u>\$78,771</u>	<u>\$554,030</u>

See accompanying notes to the basic financial statements

Belmont-Harrison Vocational School District
*Reconciliation of the Changes in Fund Balances
of Governmental Funds to the Statement of Activities
For the Fiscal Year Ended June 30, 2011*

Net Change in Fund Balances - Total Governmental Funds \$460,482

Amounts reported for governmental activities in the statement of activities are different because

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation exceeded capital outlay in the current period.

Capital Asset Additions	67,747	
Current Year Depreciation	<u>(124,747)</u>	
Total		(57,000)

Capital assets removed from the capital asset account on the statement of net assets results in a loss on disposal of capital assets on the statement of activities (16,775)

Revenues in the statement of activities that do not provide current financial resources are not reported as revenue in the funds:

Grants	(7,324)	
Property Taxes	<u>5,102</u>	
Total		(2,222)

Repayments of principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities 33,333

Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.

Compensated Absences Payable (92,681)

The internal service fund used by management to charge the costs of insurance to individual funds is included in the statement of activities and not on the governmental fund statements. Governmental fund expenditures and the related internal service fund revenues are eliminated. The net expenses of the internal service fund is allocated among governmental activities.

(25,814)

Change in Net Assets of Governmental Activities

\$299,323

See accompanying notes to the basic financial statements

Belmont-Harrison Vocational School District
Statement of Revenues, Expenditures and Changes
In Fund Balance - Budget (Non-GAAP Basis) and Actual
General Fund
For the Fiscal Year Ended June 30, 2011

	Original Budget	Final Budget	Actual	Variance with Final Budget
Revenues				
Property Taxes	\$1,469,936	\$1,546,900	\$1,546,756	(\$144)
Intergovernmental	4,651,394	4,662,150	4,645,791	(16,359)
Interest	7,055	7,035	6,195	(840)
Tuition and Fees	59,515	81,055	80,405	(650)
Rent	12,000	12,000	12,000	0
Extracurricular Activities	15,800	16,000	14,343	(1,657)
Charges for Services	36,500	49,500	49,631	131
Miscellaneous	16,000	24,700	27,196	2,496
<i>Total Revenues</i>	<u>6,268,200</u>	<u>6,399,340</u>	<u>6,382,317</u>	<u>(17,023)</u>
Expenditures				
Current:				
Instruction:				
Regular	228,034	221,318	225,395	(4,077)
Vocational	3,602,363	3,684,267	3,699,170	(14,903)
Adult/Continuing	14,220	570	112	458
Support Services:				
Pupils	724,560	725,376	679,764	45,612
Instructional Staff	11,386	11,386	2,474	8,912
Board of Education	44,577	46,329	36,383	9,946
Administration	522,536	522,315	498,470	23,845
Fiscal	270,886	266,849	255,496	11,353
Operation and Maintenance of Plant	1,035,586	805,400	565,618	239,782
Central	197,425	201,571	176,617	24,954
Extracurricular Activities	38,975	35,836	28,443	7,393
Debt Service:				
Principal Retirement	33,333	33,333	33,333	0
<i>Total Expenditures</i>	<u>6,723,881</u>	<u>6,554,550</u>	<u>6,201,275</u>	<u>353,275</u>
Excess of Revenues Over (Under) Expenditures	<u>(455,681)</u>	<u>(155,210)</u>	<u>181,042</u>	<u>336,252</u>
Other Financing Sources (Uses)				
Sale of Capital Assets	2,000	6,300	6,274	(26)
Advances In	75,000	0	0	0
Transfers In	37,000	0	0	0
Advances Out	(105,000)	(30,000)	0	30,000
Transfers Out	(32,000)	(1,190)	0	1,190
<i>Total Other Financing Sources (Uses)</i>	<u>(23,000)</u>	<u>(24,890)</u>	<u>6,274</u>	<u>31,164</u>
<i>Net Change in Fund Balance</i>	(478,681)	(180,100)	187,316	367,416
<i>Fund Balance Beginning of Year</i>	428,247	428,247	428,247	0
Prior Year Encumbrances Appropriated	172,783	172,783	172,783	0
<i>Fund Balance End of Year</i>	<u>\$122,349</u>	<u>\$420,930</u>	<u>\$788,346</u>	<u>\$367,416</u>

See accompanying notes to the basic financial statements

Belmont-Harrison Vocational School District
Statement of Fund Net Assets
Proprietary Fund
June 30, 2011

	Governmental Activity
	Internal Service Fund
Current Assets:	
Cash and Cash Equivalents with Fiscal Agents	\$13,709
Current Liabilities	
Claims Payable	71,023
Net Assets	
Unrestricted (57,314)	(57,314)
<i>Total Net Assets</i>	<i>(\$57,314)</i>

See accompanying notes to the basic financial statements

Belmont-Harrison Vocational School District
Statement of Revenues, Expenses and Changes in Fund Net Assets
Proprietary Fund
For the Fiscal Year Ended June 30, 2011

	<u>Governmental Activity</u> <u>Internal Service Fund</u>
Operating Revenues	
Charges for Services	\$887,865
Other	16,243
	<hr/>
<i>Total Operating Revenues</i>	904,108
	<hr/>
Operating Expenses	
Purchased Services	293,971
Claims	635,596
Other	939
	<hr/>
<i>Total Operating Expenses</i>	930,506
	<hr/>
<i>Operating Loss</i>	(26,398)
	<hr/>
Non-Operating Revenues	
Interest	584
	<hr/>
<i>Change in Net Assets</i>	(25,814)
	<hr/>
<i>Net Assets (Deficit) Beginning of Year</i>	(31,500)
	<hr/>
<i>Net Assets (Deficit) End of Year</i>	<u><u>(\$57,314)</u></u>

See accompanying notes to the basic financial statements

Belmont-Harrison Vocational School District
Statement of Cash Flows
Proprietary Fund
For the Fiscal Year Ended June 30, 2011

	Governmental Activity
	Internal Service Fund
Increase (Decrease) in Cash and Cash Equivalents	
Cash Flows from Operating Activities	
Cash Received from Interfund Services	\$887,865
Cash Payments for Goods and Services	(293,971)
Cash Payments for Claims	(643,802)
Other Operating Expenses	(939)
Other Operating Revenues	16,243
	(34,604)
<i>Net Cash Used in Operating Activities</i>	<i>(34,604)</i>
Cash Flows from Investing Activities	
Interest	584
	584
<i>Net Cash Provided by Investing Activities</i>	<i>584</i>
<i>Net Decrease in Cash and Cash Equivalents</i>	<i>(34,020)</i>
<i>Cash and Cash Equivalents Beginning of Year</i>	<i>47,729</i>
<i>Cash and Cash Equivalents End of Year</i>	<i>\$13,709</i>
Reconciliation of Operating Loss to Net Cash Used in Operating Activities	
Operating Loss	(\$26,398)
Decrease in Claims Payable	(8,206)
	(8,206)
<i>Net Cash Used in Operating Activities</i>	<i>(\$34,604)</i>

See accompanying notes to the basic financial statements

Belmont-Harrison Vocational School District

Statement of Fiduciary Net Assets

Fiduciary Funds

June 30, 2011

	Private Purpose Trust Fund	Agency
Assets		
Equity in Pooled Cash and Cash Equivalents	\$15,944	\$70,785
<i>Total Assets</i>	15,944	\$70,785
Liabilities		
Due to Students	0	\$70,785
<i>Total Liabilities</i>	0	\$70,785
Net Assets		
Held in Trust for Scholarships	15,944	
<i>Total Net Assets</i>	\$15,944	

See accompanying notes to the basic financial statements

Belmont-Harrison Vocational School District
Statement of Changes in Fiduciary Net Assets
Fiduciary Fund
For the Fiscal Year Ended June 30, 2011

	Private Purpose Trust Fund
Additions	
Interest	\$77
Contributions and Donations	10,000
Total Additions	10,077
Deductions	
Scholarships Awarded	11,867
<i>Change in Net Assets</i>	(1,790)
<i>Net Assets Beginning of Year</i>	17,734
<i>Net Assets End of Year</i>	\$15,944

See accompanying notes to the basic financial statements

Belmont-Harrison Vocational School District

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2011

NOTE 1 - DESCRIPTION OF THE SCHOOL DISTRICT AND REPORTING ENTITY

The Belmont-Harrison Vocational School District is a distinct political subdivision of the State of Ohio operated under the direction of a Board consisting of eleven members, one or two representatives from the eight participating school districts' elected boards, which possesses its own budgeting and taxing authority. The School District exposes students to job training leading to employment upon graduation from high school.

The School District was formed in 1967 and was opened for instruction in 1971. It is staffed by 21 classified employees and 59 certificated employees to provide services to Belmont, Harrison, Jefferson, and Carroll County juniors and seniors. For fiscal year 2011, the average daily membership was 474.

Reporting Entity:

Since the School District does not have a separately elected governing board and does not meet the definition of a component unit, it is classified as a stand-alone government under the provisions of Governmental Accounting Standards Board Statement 14, "The Financial Reporting Entity."

The reporting entity is comprised of the stand-alone government, component units, and other organizations that are included to ensure that the financial statements of the School District are not misleading. The stand-alone government consists of all funds, departments, boards, and agencies that are not legally separate from the School District. For the Belmont-Harrison Vocational School District, this includes general operations, food service, and student related activities of the School District.

Component units are legally separate organizations for which the School District is financially accountable. The School District is financially accountable for an organization if the School District appoints a voting majority of the organization's governing board and (1) the School District is able to significantly influence the programs or services performed or provided by the organization; or (2) the School District is legally entitled to or can otherwise access the organization's resources; the School District is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the School District is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the School District in that the School District approves the budget, the issuance of debt, or the levying of taxes. The School District has no component units.

Ohio Mid-Eastern Regional Educational Service Agency Information Technology Center Regional Council of Governments (Council), the Coalition of Rural and Appalachian Schools (CORAS), and the Educational Regional Service System Region 12 (ERSS), jointly governed organizations, the Ohio School Boards Association Workers' Compensation Group Rating Plan (GRP) and the Ohio School Plan, insurance purchasing pools, and the Ohio Mid-Eastern Regional Educational Service Agency (OME-RESA) Self-Insurance Plan, a risk sharing, claims servicing, and insurance purchasing pool. These organizations are presented in Notes 15 and 16.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Belmont-Harrison Vocational School District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The School District also applies

Belmont-Harrison Vocational School District

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2011

Financial Accounting Standards Board (FASB) statements and interpretations issued on or before November 30, 1989, to its governmental activities and proprietary fund provided they do not conflict with or contradict GASB pronouncements. The more significant of the School District's accounting policies are described below.

A. Basis of Presentation

The School District's general purpose financial statements consist of government-wide statements, including a statement of net assets and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

Government-wide Financial Statements The statement of net assets and the statement of activities display information about the School District as a whole. These statements include the financial activities of the primary government, except for fiduciary funds. The activity of the internal service fund is eliminated to avoid "doubling up" revenues and expenses. The statements usually distinguish between those activities of the School District that are governmental (primarily supported by taxes and intergovernmental revenues) and those that are considered business-type activities (primarily supported by fees and charges). The School District, however; has no business type activities.

The statement of net assets presents the financial condition of the governmental activities of the School District at year-end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the School District's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program and interest earned on grants that is required to be used to support a particular program. Revenues which are not classified as program revenues are presented as general revenues of the School District. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the School District.

Fund Financial Statements During the year, the School District segregates transactions related to certain School District functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the School District at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. The internal service fund is presented in a single column on the face of the proprietary fund statements. Fiduciary funds are reported by type.

B. Fund Accounting

The School District uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. There are three categories of funds: governmental, proprietary and fiduciary.

Governmental Funds Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following is the School District's only major governmental fund:

Belmont-Harrison Vocational School District

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2011

General Fund - The General Fund is the operating fund of the School District and is used to account for all financial resources except those required to be accounted for in another fund. The General Fund balance is available to the School District for any purpose provided it is expended or transferred according to the general laws of Ohio.

The other governmental funds of the School District account for grants and other resources whose use is restricted to a particular purpose.

Proprietary Fund Type Proprietary fund reporting focuses on the determination of operating income, changes in net assets, financial position and cash flows. Proprietary funds are classified as enterprise or internal service. The School District has no enterprise funds.

Internal Service Fund The internal service fund accounts for the financing of services provided by one department or agency to other departments or agencies of the School District on a cost reimbursement basis. The School District's only internal service fund accounts for the operation of the School District's self-insurance program for employee medical, prescription drug, and dental claims.

Fiduciary Fund Type Fiduciary fund reporting focuses on net assets and changes in net assets. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private-purpose trust funds and agency funds. The School District's fiduciary funds include private-purpose trust and agency funds. Private-purpose trust funds are used to account for assets held by the School District under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the School District's own programs. The School District has a private-purpose trust which accounts for a college scholarship program for students. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The School District's agency fund accounts for student activities.

C. Measurement Focus

Government-wide Financial Statements The government-wide financial statements are prepared using the economic resources measurement focus. All assets and all liabilities associated with the operation of the School District are included on the Statement of Net Assets. The Statement of Activities presents increases (i.e., revenues) and decreases (i.e., expenses) in the total net assets.

Fund Financial Statements All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

Like the government-wide statements, all proprietary funds are accounted for on a flow of economic resources measurement focus. All assets and all liabilities associated with the operation of these funds are included on the statement of net assets. The statement of changes in fund net assets presents increases (i.e., revenues) and decreases (i.e., expenses) in net total assets. The statement of cash flows provides information about how the School District finances and meets the cash flow needs of its proprietary activity.

Belmont-Harrison Vocational School District

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2011

The private purpose trust fund is reported using the economic resources measurement focus.

D. Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Proprietary and fiduciary funds also use the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Differences in the accrual and the modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred revenue, and in the presentation of expenses versus expenditures.

Revenues - Exchange and Non-Exchange Transactions Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the School District, available means expected to be received within 60 days of fiscal year-end.

Non-exchange transactions, in which the School District receives value without directly giving equal value in return, include property taxes, grants, entitlements and donations. On the accrual basis, revenue from property taxes is recognized in the fiscal year for which taxes are levied (See Note 6). Revenue from grants are recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which the School District must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the School District on a reimbursement basis. On a modified accrual basis, revenue from nonexchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at fiscal year end: property taxes available as an advance, interest, tuition, grants, customer sales and rentals.

Deferred Revenue Deferred revenue arises when assets are recognized before revenue recognition criteria have been satisfied.

Property taxes for which there is an enforceable legal claim as of June 30, 2011, but which were levied to finance fiscal year 2012 operations, have been recorded as deferred revenue. Grants and entitlements received before the eligibility requirements are met are also recorded as deferred revenue.

On governmental fund financial statements, receivables that will not be collected within the available period have also been reported as deferred revenue.

Expenses/Expenditures On the accrual basis of accounting, expenses are recognized at the time they are incurred.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in the governmental funds.

Belmont-Harrison Vocational School District

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2011

E. Cash and Cash Equivalents

To improve cash management, all cash received by the School District is pooled. Monies for all funds are maintained in this pool. Individual fund integrity is maintained through School District records. Interest in the pool is presented as “equity in pooled cash and cash equivalents.”

The School District has cash with a fiscal agent held separate from the School District’s central bank account. This account is maintained by the District’s self-insurance third party administrator and is presented in the statement of net assets as “cash and cash equivalents with fiscal agents”.

During fiscal year 2011, investments were limited to the State Treasury Asset Reserve of Ohio (STAR Ohio). STAR Ohio is an investment pool managed by the State Treasurer’s Office which allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAR Ohio are valued at STAR Ohio’s share price which is the price the investment could be sold for on June 30, 2011.

Following Ohio statutes, the Board of Education has, by resolution, specified the fund to receive an allocation of interest earnings. Interest revenue credited to the General Fund during fiscal year 2011 amounted to \$6,195, which includes \$948 assigned from other School District funds.

Investments of the cash management pool and investments with an original maturity of three months or less at the time they are purchased by the School District are presented on the financial statements as cash equivalents.

F. Restricted Assets

Assets are reported as restricted assets when limitations on their use change the normal understanding of the availability of the asset. Such constraints are either externally imposed by creditors, contributors, grantors, or laws of other government or imposed by law through constitutional provisions or enabling legislation. Restricted assets in the General Fund include amounts required by State Statute to be set-aside to create a reserve for budget stabilization and for restricted cash related to the underground storage tank. See Note 17 for additional information regarding set-asides.

G. Prepaid Items

Payments made to vendors for services that will benefit periods beyond June 30, 2011, are recorded as prepaid items using the consumption method. A current asset for the prepaid amount is recorded at the time of the purchase and an expenditure/expense is reported in the year in which services are consumed.

H. Inventory

Inventories are presented at cost on a first-in, first-out basis and are expended/expensed when used. Inventory consists of expendable supplies held for consumption and donated and purchased food held for resale.

I. Capital Assets

The only capital assets of the School District are general capital assets. These assets generally result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net assets but are not reported in the fund financial statements.

Belmont-Harrison Vocational School District

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2011*

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. The School District was able to estimate the historical cost for the initial reporting of assets by back trending (i.e., estimating current replacement cost of the asset to be capitalized and using an appropriate price-level index to deflate the cost to the acquisition year or estimated acquisition year). Donated fixed assets are recorded at their fair market values as of the date received. The School District maintains a capitalization threshold of five thousand dollars. The School District does not possess any infrastructure. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not.

All reported capital assets are depreciated except for land. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method over the following useful lives:

<u>Description</u>	<u>Estimated Lives</u>
Land	N/A
Land Improvements	20 Years
Buildings and Improvements	10-50 Years
Furniture and Equipment	5-20 Years
Vehicles	10 Years

J. Interfund Balances

On fund financial statements, receivables and payables resulting from short-term interfund loans are classified as "interfund receivables/payables." These amounts are eliminated on the statement of net assets.

K. Compensated Absences

Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the employer will compensate the employees for the benefits through paid time off or some other means. The School District records a liability for accumulated unused vacation time when earned for vacation eligible employees with more than one year of service.

Sick leave benefits are accrued as a liability using the termination method. An accrual for earned sick leave is made to the extent it is probable that benefits will result in termination payments. The liability is an estimate based on the School District's past experience of making termination payments.

The entire sick leave benefit liability is reported on the government-wide financial statements.

L. Accrued Liabilities and Long-Term Obligations

All payables, accrued liabilities and long-term obligations are reported in the government-wide financial statements.

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources are reported as obligations of the funds. However, claims and judgments and compensated absences that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are due for payment during the

Belmont-Harrison Vocational School District

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2011*

current year. Long-term notes are recognized as a liability on the governmental fund financial statements when due.

M. Interfund Activity

Internal allocations of overhead expenses from one function to another or within the same function are eliminated on the Statement of Activities. Payments for interfund services provided and used are not eliminated.

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the financial statements.

N. Fund Balance

Fund balance is divided into five classifications based primarily on the extent to which the School District is bound to observe constraints imposed upon the use of the resources in governmental funds. The classifications are as follows:

Nonspendable: The nonspendable fund balance category includes amounts that cannot be spent because they are not in spendable form, or legally or contractually required to be maintained intact. The “not in spendable form” includes items that are not expected to be converted to cash.

Restricted: Fund balance is reported as restricted when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or is imposed by law through constitutional provisions or enabling legislation (School District resolutions).

Enabling legislation authorizes the School District to assess, levy, charge, or otherwise mandates payment of resources (from external resource providers) and includes a legally enforceable requirement that those resources be used only for the specific purposes stipulated in the legislation. Legal enforceability means that the School District can be compelled by an external party, such as citizens, public interest groups, or the judiciary to use resources created by enabling legislation only for the purposes specific by the legislation.

Committed: The committed fund balance classification includes amounts that can be used only for the specific purposes imposed by a formal action (resolution) of the School District Board of Education. Those committed amounts cannot be used for any other purpose unless the Board of Education removes or changes the specified use by taking the same type of action (resolution) it employed to previously commit those amounts. In contrast to fund balance that is restricted by enabling legislation, committed fund balance classification may be redeployed for other purposes with appropriate due process. Constraints imposed on the use of committed amounts are imposed by the School District Board of Education, separate from the authorization to raise the underlying revenue; therefore, compliance with these constraints are not considered to be legally enforceable. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

Belmont-Harrison Vocational School District

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2011

Assigned: Amounts in the assigned fund balance classification are intended to be used by the School District for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds other than the general fund, assigned fund balance represents the remaining amount that is not restricted or committed. In the general fund, assigned amounts represent intended uses established by the School District Board of Education or a School District official delegated that authority by resolution or by State Statute.

Unassigned: Unassigned fund balance is the residual classification for the general fund and includes all spendable amounts not contained in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned.

The School District applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

O. Net Assets

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction, or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the School District or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. Net assets restricted for other purposes include resources from local sources restricted to expenditures for student programs and the underground storage tank. Of the restricted net assets none have resulted from enabling legislation.

The School District applies restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

P. Operating Revenues and Expenses

Operating revenues are those revenues that are generated directly from the primary activity of the proprietary fund. For the School District, these revenues are charges for services for self-insurance programs. Operating expenses are necessary costs incurred to provide the good or service that is the primary activity of the fund. Revenues and expenses not meeting this determination are reported as non-operating.

Q. Extraordinary and Special Items

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control of the Board of Education and that are either unusual in nature or infrequent in occurrence.

Belmont-Harrison Vocational School District

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2011

R. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

S. Budgetary Data

All funds, other than agency funds, are legally required to be budgeted and appropriated. The major documents prepared are the tax budget, the appropriation resolution and the certificate of estimated resources, which are prepared on the budgetary basis of accounting. The tax budget demonstrates a need for existing or increased tax rates. The certificate of estimated resources establishes a limit on the amounts that the Board of Education may appropriate. The appropriation resolution is the Board's authorization to spend resources and sets annual limits on expenditures plus encumbrances at a level of control selected by the Board. The legal level of control has been established by the Board of Education at the fund level for all funds of the School District. Any budgetary modifications at this level may only be made by resolution of the Board of Education. The treasurer is given the authority to further allocate fund appropriations within all funds. Advances in/out are not required to be budgeted since they represent a temporary cash flow resource and are intended to be repaid.

The certificate of estimated resources may be amended during the year if projected increases or decreases in revenue are identified by the School District Treasurer. The amounts reported as the original budgeted amounts in the budgetary statements reflect the amounts in the certificate when the original appropriations were adopted. The amounts reported as the final budgeted amounts in the budgetary statements reflect the amounts in the amended certificate in effect when the final appropriations were passed by the Board.

The appropriation resolution is subject to amendment by the Board throughout the year with the restriction that appropriations may not exceed estimated revenues. The amounts reported as the original budgeted amounts reflect the first appropriation for that fund that covered the entire fiscal year, including amounts automatically carried over from prior years. The amounts reported as the final budgeted amounts represent the final appropriation amounts passed by the Board during the fiscal year.

NOTE 3 – CHANGE IN ACCOUNTING PRINCIPLES

Changes in Accounting Principles - For fiscal year 2011, the School District has implemented Governmental Accounting Standards Board (GASB) Statement No. 54, "Fund Balance Reporting and Governmental Fund Type Definitions."

GASB Statement No. 54 enhances the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying the existing governmental fund type definitions. This statement establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed upon the use of the resources reported in governmental funds. The implementation of this statement resulted in the reclassification of certain funds and restatement of the School District's financial statements.

Restatement of Prior Year's Fund Balance - Due to the implementation of GASB Statement No. 54, fund reclassification occurred for one fund that had previously been reported as a special revenue fund and is now being combined with the General Fund in accordance with the new standards. The effect of the change is as follows:

Belmont-Harrison Vocational School District

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2011

	<u>General</u>	<u>Other Governmental Funds</u>
Fund Balance, June 30, 2010	\$17,773	\$75,775
Restatement, Fund Classification	<u>4,822</u>	<u>(4,822)</u>
Adjusted Fund Balance, June 30 2010	<u>\$22,595</u>	<u>\$70,953</u>

NOTE 4 - BUDGETARY BASIS OF ACCOUNTING

While the School District is reporting financial position, results of operations, and changes in fund balance on the basis of generally accepted accounting principles (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The Statement of Revenues, Expenditures and Changes in Fund Balances - Budget (Non-GAAP Basis) and Actual General Fund is presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and GAAP basis are that:

1. Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis).
2. Expenditures are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis).
3. Encumbrances are treated as expenditures (budget basis) rather than restricted, committed, or unassigned fund balance (GAAP basis).

The following table summarizes the adjustments necessary to reconcile the GAAP and budgetary basis statements for the General Fund:

	<u>General</u>
GAAP Basis	\$452,664
Revenue Accruals	909
Expenditure Accruals	(104,726)
Encumbrances	<u>(161,531)</u>
Budget Basis	<u>\$187,316</u>

Belmont-Harrison Vocational School District

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2011

NOTE 5 – DEPOSITS AND INVESTMENTS

Monies held by the School District are classified by State statute into three categories.

Active monies are public monies determined to be necessary to meet current demands upon the School District treasury. Active monies must be maintained either as cash in the School District treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts, including passbook accounts.

Interim monies held by the School District can be deposited or invested in the following securities:

1. United States Treasury bills, bonds, notes, or any other obligation or security issued by the United States Treasury, or any other obligation guaranteed as to principal and interest by the United States;
2. Bonds, notes, debentures, or any other obligation or security issued by any federal government agency or instrumentality including, but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
3. Written repurchase agreements in the securities listed above;
4. Bonds and other obligations of the State of Ohio;
5. Time certificates of deposit or savings or deposit accounts including, but not limited to, passbook accounts;
6. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2);
7. The State Treasurer's investment pool (STAR Ohio); and
8. Commercial paper and bankers acceptances if training requirements have been met.

Investments in stripped principal or interest obligations, reverse repurchase agreements, and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage, and short selling are also prohibited. Investments may only be made through specified dealers and institutions.

At June 30, 2011, the School District's internal service fund had a balance of \$13,709 with OME-RESA, a risk sharing, claims servicing, and insurance purchasing pool (See Note 16). The balance is held by the

Belmont-Harrison Vocational School District

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2011*

claims administrator in a pooled account which is representative of numerous entities and therefore cannot be included in the risk disclosures reported by the School District. Disclosures for the OME-RESA Self-Insurance Plan as a whole may be obtained from the Plan's fiscal agent, the Jefferson County Educational Service Center. To obtain financial information, write to the Ohio Mid Eastern Regional Educational Service Agency Self-Insurance Plan, Treasurer, Jefferson County ESC, Steubenville, Ohio 43952.

Deposits

Custodial credit risk for deposits is the risk that in the event of bank failure, the School District will not be able to recover deposits or collateral securities that are in the possession of an outside party. At year end, \$860,933 of the School District's bank balance of \$1,374,716 was exposed to custodial credit risk because it was uninsured and uncollateralized. Although all statutory requirements for the deposit of money had been followed, non-compliance with federal requirements could potentially subject the School District to a successful claim by the FDIC.

The School District has no policy for custodial risk for deposits beyond the requirements of State Statute. Ohio law requires that deposits be either insured or be protected by eligible securities pledged to and deposited either with the School District or a qualified trustee by the financial institution as security for repayment, or by a collateral pool of eligible securities deposited with a qualified trustee and pledged to secure the repayment of all public monies deposited in the financial institution whose market value at all times shall be at least one hundred five percent of the deposits being secured.

Investments

As of June 30, 2011, the School District had an investment in Star Ohio. The fair value of Star Ohio was \$957, and the investment has an average maturity of 58.3 days.

Interest Rate Risk. The School District's investment policy addresses interest rate risk to the extent that it allows the Treasurer to invest funds to a maximum maturity of five years, and allows for the withdrawal of funds from approved public depositories or sale of negotiable instruments prior to maturity. State statute requires that an investment mature within five years from the date of purchase, unless matched to a specific obligation or debt of the School District, and that an investment must be purchased with the expectation that it will be held to maturity.

Credit Risk. STAR Ohio carries a rating of AAAM by Standard and Poor's. Ohio law requires that STAR Ohio maintain the highest rating provided by at least one nationally recognized standard rating service. The School District has no policy that addresses credit risk.

NOTE 6 - PROPERTY TAXES

Property taxes are levied and assessed on a calendar year basis while the School District's fiscal year runs from July through June. First half tax collections are received by the School District in the second half of the fiscal year. Second half tax distributions occur in the first half of the following fiscal year.

Property taxes include amounts levied against all real, public utility and tangible personal property (used in business) located in the School District. Real property tax revenue received in calendar 2011 represents collections of calendar year 2010 taxes. Real property taxes received in calendar year 2011 were levied after April 1, 2010, on the assessed value listed as of January 1, 2010, the lien date. Assessed values for real property taxes are established by State law at thirty-five percent of appraised market value. Real

Belmont-Harrison Vocational School District

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2011

property taxes are payable annually or semi-annually. If paid annually, payment is due December 31; if paid semi-annually, the first payment is due December 31 with the remainder payable by June 20. Under certain circumstances, State statute permits alternate payment dates to be established.

Public utility property tax revenue received in calendar 2011 represents collections of calendar year 2010 taxes. Public utility real and tangible personal property taxes received in calendar year 2011 became a lien December 31, 2009, were levied after April 1, 2010 and are collected in calendar year 2011 with real property taxes. Public utility real property is assessed at 35 percent of true value; public utility tangible personal property currently is assessed at varying percentages of true value.

Tangible personal property tax revenue received during calendar year 2010 (other than public utility property tax) represents the collection of 2010 taxes levied against local and inter-exchange telephone companies. Tangible personal property tax on business inventory, manufacturing and equipment, furniture and fixtures is no longer levied and collected. Tangible personal property taxes received from telephone companies in calendar year 2010 were levied after October 1, 2009, on the value as of December 31, 2009. Payments by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semi-annually. If paid annually, payment is due April 30; if paid semi-annually, the first payment is due April 30, with the remainder payable by September 20. Tangible personal property taxes paid by April 30 are usually received by the School District prior to June 30.

The School District receives property taxes from Belmont, Harrison, Carroll and Jefferson Counties. The County Auditors periodically advance to the School District its portion of the taxes collected. Second-half real property tax payments collected by the County by June 30, 2011, are available to finance fiscal year 2011 operations. The amount available to be advanced can vary based on the date the tax bills are sent.

Accrued property taxes receivable represents real property, public utility property and tangible personal property taxes which were measurable as of June 30, 2011 and for which there is an enforceable legal claim. Although total property tax collections for the next fiscal year are measurable, only the amount of real property taxes available as an advance at June 30 was levied to finance current fiscal year operations and is reported as revenue at fiscal year end. The portion of the receivable not levied to finance current fiscal year operations is offset by a credit to deferred revenue.

The amount available as an advance at June 30, 2011 was \$105,748 in the General Fund. The amount available as an advance at June 30, 2010, was \$106,676 in the General Fund.

On a full accrual basis, collectible delinquent property taxes have been recorded as a receivable and revenue, while on a modified accrual basis the revenue has been deferred.

The assessed values upon which the fiscal year 2011 taxes were collected are:

	2010 Second Half Collections		2011 First Half Collections	
	Amount	Percent	Amount	Percent
Real Estate	\$ 896,153,090	93.12%	\$902,863,590	89.14%
Public Utility Personal	66,177,620	6.88%	109,996,800	10.86%
Total Assessed Value	\$962,330,710	100.00%	\$1,012,860,390	100.00%
 Tax Rate per \$1,000 of assessed valuation		\$1.45		\$1.45

Belmont-Harrison Vocational School District

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2011

The substantial increase in assessed valuation for public utility personal is due to the new valuation related to the Rockies Express natural gas pipeline.

NOTE 7 - RECEIVABLES

Receivables at June 30, 2011, consisted of property taxes, interfund, and intergovernmental grants. All receivables are considered collectible in full due to the ability to foreclose for the nonpayment of taxes, the stable condition of State programs, and the current year guarantee of federal funds. Delinquent property taxes deemed collectible by the County Auditor and recorded as a receivable in the amount of \$160,096 may not be collected within in one year. All other receivables are expected to be collected within one year. A summary of the principal items of intergovernmental receivables follows:

<u>Governmental Activities</u>	Amount
Title IIA	\$30,317
Rural Education Achievement Program Grant	8,968
	<u>\$39,285</u>

NOTE 8 - INTERFUND BALANCES

Interfund balances at June 30, 2011, consist of the following interfund receivables and payables:

	Interfund Receivable
<u>Interfund Payable</u>	General Fund
Other Governmental Funds	<u>\$2,507</u>

Actual cash deficit balances in the Miscellaneous Federal Grants Fund were covered by the General Fund to support the program until the grant monies are received.

Belmont-Harrison Vocational School District

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2011

NOTE 9 - CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2011, was as follows:

	Balance			Balance
	6/30/10	Additions	Deletions	6/30/11
Nondepreciable Capital Assets:				
Land	\$1,090,229	\$0	\$0	\$1,090,229
Depreciable Capital Assets:				
Land Improvements	97,724	0	0	97,724
Buildings and Improvements	4,466,497	0	0	4,466,497
Furniture and Equipment	1,433,878	67,747	(57,396)	1,444,229
Vehicles	146,759	0	0	146,759
Total Depreciable Capital Assets	6,144,858	67,747	(57,396)	6,155,209
Accumulated Depreciation:				
Land Improvements	(94,895)	(300)	0	(95,195)
Buildings and Improvements	(3,924,240)	(31,341)	0	(3,955,581)
Furniture and Equipment	(1,092,893)	(80,949)	40,621	(1,133,221)
Vehicles	(95,976)	(12,157)	0	(108,133)
Total Accumulated Depreciation	(5,208,004)	(124,747)	40,621	(5,292,130)
Total Depreciable Capital Assets, Net	936,854	(57,000)	(16,775)	863,079
Governmental Capital Assets, Net	\$2,027,083	(\$57,000)	(\$16,775)	\$1,953,308

Depreciation expense was charged to governmental activities as follows:

Instruction:	
Vocational	\$111,401
Support Services:	
Instructional Staff	2,039
Administration	2,261
Fiscal	313
Maintenance	7,450
Food Service Operations	1,283
Total	<u>\$124,747</u>

Belmont-Harrison Vocational School District

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2011

NOTE 10 - RISK MANAGEMENT

The School District is exposed to various risks of loss related to torts; theft or damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

A. Property and Fleet Insurance

During fiscal year 2011 the School District contracted with Ohio School Plan for property, commercial crime, and fleet insurance. Coverage provided follows:

Property:

Building and Contents - replacement cost (\$5,000 Deductible)	\$24,706,576
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Commercial Auto Coverage:

Auto Liability-Combined Single Limit	3,000,000
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Uninsured Motorists	1,000,000
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Medical Payments	5,000
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Comprehensive	1,000 deductible
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Collision	1,000 deductible
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Commercial Crime:

Employee Theft - Per Employee (\$1,000 Deductible)	100,000
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Forgery or Alteration - Per Occurance (\$1,000 Deductible)	100,000
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Inside / Outside the Premises - Theft (\$1,000 Deductible)	25,000
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B. Liability Insurance

The District's liability insurance policy is with Ohio School Plan (OSP), a public entity insurance purchasing pool. Each individual school district enters into an agreement with OSP and its premium is based on types of coverage, limits of coverage, and deductibles that it selects. The School District pays this annual premium amount to the OSP (See Note 16). The types and amounts of coverage provided by the Ohio School Plan are as follows:

Belmont-Harrison Vocational School District

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2011

Educational General Liability:

Bodily Injury and Property Damage - Each Occurrence and Sexual Abuse Injury Limit - Each Sexual Abuse Offense	\$3,000,000
Personal and Advertising Injury - Each Offense Limit	3,000,000
Fire Damage - Any One Event Limit	500,000
Medical Expense - Any One Person Limit	10,000
Each Accident Limit	10,000
General Aggregate Limit	5,000,000
Products-Completed Operations Aggregate Limit	3,000,000

Employers Liability - Stop Gap - Occurrence:

Bodily Injury by Accident - Each Accident Limit	3,000,000
Bodily Injury by Disease - Endorsement Limit	3,000,000
Bodily Injury by Disease - Each Employee Limit	3,000,000

Employee Benefits Liability - Claims Made:

Each Offense Limit	3,000,000
Aggregate Limit	5,000,000

Educational Legal Liability - Claims Made:

Errors and Omissions Injury Limit (\$2,500 Deductible)	3,000,000
Errors and Omissions Injury Aggregate Limit	5,000,000
Employment Practices Injury Limit (\$2,500 Deductible)	3,000,000
Employment Practices Injury Aggregate Limit	5,000,000

Settled claims have not exceeded this commercial coverage in any of the past three years. There have been no significant reductions in insurance coverage from last year.

C. Worker's Compensation

For fiscal year 2011, the School District participated in the Ohio School Boards Association Workers' Compensation Group Rating Program (GRP), an insurance purchasing pool (Note 16). The intent of the GRP is to achieve the benefit of a reduced premium for the School District by virtue of its grouping and representation with other participants in the GRP. The workers compensation experience of the participating school districts is calculated as one experience and a common premium rate is applied to all school districts in the GRP. Each participant pays its workers compensation premium to the State based on the rate for GRP rather than its individual rate. Participation in the GRP is limited to school districts that can meet the GRPs selection criteria. The firm of Comp Management provides administrative, cost control and actuarial services to the GRP.

D. Employee Benefits

Medical/surgical, prescription drugs, and dental insurance are offered to employees through a Self-Insurance and Internal Service Fund. The School District is a member of the Ohio Mid-Eastern Regional Educational Service Agency (OME-RESA) Self-Insurance Plan, a risk sharing, claims servicing, and insurance purchasing pool, in which monthly premiums are paid to the fiscal agent who in turn pays the claims on the School District's behalf.

Employees have a choice to participate in four plan designs for medical/drug coverage: a Health Maintenance Organization plan (HMO) with zero deductible, HMO \$250/\$500 deductible, Preferred Provider Organization (PPO) with \$100/\$200 deductible, or PPO with \$500/\$1000 deductible. All plan options are

Belmont-Harrison Vocational School District

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2011*

through the self-insured program with the Health Plan acting as the third-party administrator for all four options. The Board's share of the premiums is as follows: HMO zero deductible \$1,025 family, \$436.64 single; HMO \$250/\$500 deductible \$1,025 family, \$378.37 single; PPO \$100/\$200 deductible \$1,025 family, \$483.69 single; PPO \$500/\$1000 deductible \$1,025 family, \$407.30 single. The premium is paid from the fund that pays the salary of the covered employee. The Board pays 100 percent of Dental coverage. Premiums for the dental coverage are \$86.22 per month for family and single coverage.

The claims liability of \$71,023 reported in the Internal Service Fund at June 30, 2011 is based on an estimate provided by the third party administrator and the requirements of Governmental Accounting Standards Board Statement No. 30 which requires that a liability for unpaid claim costs, including estimates of costs relating to incurred but not reported claims, be reported. The estimate was not affected by incremental claim adjustment expenses and does not include other allocated or unallocated claim adjustment expenses.

Changes in claims activity for the past two years are as follows:

	Balance at Beginning of Year	Current Year Claims	Claim Payments	Balance at End of Year
2010	\$66,602	863,364	850,737	\$79,229
2011	79,229	635,596	643,802	71,023

NOTE 11 - DEFINED BENEFIT PENSION PLANS

A. School Employee Retirement System

Plan Description - The School District participates in the School Employees Retirement System (SERS), a cost-sharing multiple employer pension plan. SERS provides retirement, disability and survivor benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by Ohio Revised Code Chapter 3309. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report may be obtained by visiting the SERS website at www.ohsers.org under Employers/Audit Resources.

Funding Policy - Plan members are required to contribute 10 percent of their annual covered salary and the School District is required to contribute 14 percent of annual covered payroll. The contribution requirements of plan members and employers are established and may be amended by the SERS' Retirement Board up to statutory maximum amounts of 10 percent for plan members and 14 percent for employers. The Retirement Board, acting with the advice of the actuary, allocates the employer contribution rate among four of the System's funds (Pension Trust Fund, Death Benefit Fund, Medicare B Fund, and Health Care Fund). For the fiscal year ended June 30, 2011, the allocation to pension and death benefits was 11.81 percent. The remaining 2.19 percent of the 14 percent employer contribution rate is allocated to the Medicare B and Health Care Funds. The School District's required contributions for pension obligations to SERS for the fiscal years ended June 30, 2011, 2010, and 2009 were \$65,974, \$54,392, and \$45,034 respectively. For fiscal year 2011, 98.2 percent has been contributed, with the balance being reported as an intergovernmental payable. The full amount has been contributed for fiscal years 2010 and 2009.

Belmont-Harrison Vocational School District

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2011*

B. State Teachers Retirement System

Plan Description - The School District participates in the State Teachers Retirement System of Ohio (STRS Ohio), a cost-sharing, multiple employer public employee retirement plan. STRS Ohio provides retirement and disability benefits to members and death and survivor benefits to beneficiaries. STRS Ohio issues a stand-alone financial report that may be obtained by writing to STRS Ohio, 275 E. Broad St., Columbus, OH 43215-3771, by calling (888) 227-7877, or by visiting the STRS Ohio Web site at www.strsoh.org.

New members have a choice of three retirement plans, a Defined Benefit (DB) Plan, a Defined Contribution (DC) Plan and a Combined Plan. The DB plan offers an annual retirement allowance based on final average salary times a percentage that varies based on years of service, or an allowance based on a member's lifetime contributions and earned interest matched by STRS Ohio funds divided by an actuarially determined annuity factor. The DC Plan allows members to place all their member contributions and employer contributions equal to 10.5 percent of earned compensation into an investment account. Investment decisions are made by the member. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The member may elect to receive a lifetime monthly annuity or a lump sum withdrawal. The Combined Plan offers features of both the DB Plan and the DC Plan. In the Combined Plan, member contributions are invested by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan. The DB portion of the Combined Plan payment is payable to a member on or after age 60; the DC portion of the account may be taken as a lump sum or converted to a lifetime monthly annuity at age 50. Benefits are established by Ohio Revised Code Chapter 3307.

A DB or Combined Plan member with five or more years credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of these active members who die before retirement may qualify for survivor benefits. Members in the DC Plan who become disabled are entitled only to their account balance. If a member of the DC Plan dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

Funding Policy - Chapter 3307 of the Ohio Revised Code provides statutory authority for member and employer contributions. Contribution rates are established by the State Teachers Retirement Board, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. For the fiscal year ended June 30, 2011, plan members were required to contribute 10 percent of their annual covered salaries. The School District was required to contribute 14 percent; 13 percent was the portion used to fund pension obligations.

The School District's required contributions to STRS Ohio for the DB Plan and for the defined benefit portion of the Combined Plan were \$420,922 and \$4,252 for fiscal year ended June 30, 2011, \$438,110 and \$4,425 for the fiscal year ended June 30, 2010, and \$446,233 and \$4,507 for the fiscal year ended June 30, 2009. For fiscal year 2011, 79.14 percent has been contributed for the DB Plan and 79.14 percent has been contributed for the Combined Plan, with the balance being reported as an intergovernmental payable. The full amount has been contributed for fiscal years 2010 and 2009.

The School District had no members contributing to STRS Ohio for the DC Plan for fiscal year 2011. In addition, member contributions of \$3,668 were made for fiscal year 2011 for the defined contribution portion of the Combined Plan.

Belmont-Harrison Vocational School District

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2011

C. Social Security System

Effective July 1, 1991, all employees not otherwise covered by the School Employees Retirement System or the State Teachers Retirement System of Ohio have an option to choose Social Security or the School Retirement System. As of June 30, 2011, four members of the Board of Education have elected Social Security. The Board's liability is 6.2 percent of wages.

NOTE 12 - POSTEMPLOYMENT BENEFITS

A. School Employee Retirement System

Plan Description – The School District participates in two cost-sharing multiple employer defined benefit other postemployment benefit (OPEB) plans administered by the School Employees Retirement System for non-certificated retirees and their beneficiaries, a Health Care Plan and a Medicare Part B Plan. The Health Care Plan includes hospitalization and physicians' fees through several types of plans including HMO's, PPO's and traditional indemnity plans as well as a prescription drug program. The Medicare Part B Plan reimburses Medicare Part B premiums paid by eligible retirees and beneficiaries up to a statutory limit. Benefit provisions and the obligations to contribute are established by the System based on authority granted by State statute. The financial reports of both Plans are included in the SERS Comprehensive Annual Financial Report which is available by contacting SERS' website at www.ohsers.org under Employers/Audit Resources.

Funding Policy – State statute permits SERS to fund the health care benefits through employer contributions. Each year, after the allocation for statutorily required benefits, the Retirement Board allocates the remainder of the employer contribution of 14 percent of covered payroll to the Health Care Fund. The Health Care Fund was established and is administered in accordance with Internal Revenue Code Section 105(e). For fiscal year 2011, 1.43 percent of covered payroll was allocated to health care. In addition, employers pay a surcharge for employees earning less than an actuarially determined amount; for 2011, this amount was \$35,800. During fiscal year 2011, the School District paid \$6,442 in surcharge.

Active employee members do not contribute to the Health Care Plan. Retirees and their beneficiaries are required to pay a health care premium that varies depending on the plan selected, the number of qualified years of service, Medicare eligibility and retirement status.

The School District's contributions for health care for the fiscal years ended June 30, 2011, 2010 and 2009, were \$7,988, \$2,135 and \$20,610 respectively. For fiscal year 2011, 98.20 percent has been contributed, with the balance being reported as an intergovernmental payable. The full amount has been contributed for fiscal years 2010 and 2009.

The Retirement Board, acting with advice of the actuary, allocates a portion of the employer contribution to the Medicare B Fund. For 2011, this actuarially required allocation was 0.76 percent of covered payroll. The School District's contributions for Medicare Part B for the fiscal years ended June 30, 2011, 2010, and 2009 were \$4,246, \$3,245 and \$3,716, respectively. For fiscal year 2011, 98.20 percent has been contributed, with the balance being reported as an intergovernmental payable. The full amount has been contributed for fiscal years 2010 and 2009.

B. State Teachers Retirement System

Plan Description – The School District contributes to the cost sharing multiple employer defined benefit Health Plan administered by the State Teachers Retirement System of Ohio (STRS Ohio) for eligible

Belmont-Harrison Vocational School District

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2011*

retirees who participated in the defined benefit or combined pension plans offered by STRS Ohio. Ohio law authorizes STRS to offer this plan. Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare Part B premiums. The Plan is included in the report of STRS Ohio which may be obtained by visiting www.strsoh.org or by calling (888) 227-7877.

Funding Policy – Ohio Revised Code Chapter 3307 authorizes STRS Ohio to offer the Plan and gives the Retirement Board authority over how much, if any, of the health care costs will be absorbed by STRS Ohio. Active employee members do not contribute to the Health Care Plan. All benefit recipients, for the most recent year, pay a monthly premium. Under Ohio law, funding for post-employment health care may be deducted from employer contributions. For fiscal year 2011, STRS Ohio allocated employer contributions equal to 1 percent of covered payroll to post-employment health care. The School District's contributions for health care for the fiscal years ended June 30, 2011, 2010, and 2009 were \$30,898, \$29,440, and \$32,274 respectively. For fiscal year 2011, 79.13 percent has been contributed with the balance being reported as an intergovernmental payable. The full amount has been contributed for fiscal years 2010 and 2009.

NOTE 13 - OTHER EMPLOYEE BENEFITS

A. Compensated Absences

The criteria for determining vacation and sick leave benefits are derived from negotiated agreements and State laws. Classified employees earn ten to twenty days of vacation per fiscal year, depending upon length of service. Accumulated, unused vacation time is paid to classified employees and administrators upon termination of employment. Teachers do not earn vacation time.

Full-time teachers, administrators, and classified employees earn sick leave at the rate of one and one-half days per month. Sick leave may be accumulated up to a maximum of 300 days for all personnel. Upon retirement, payment is made for one-third of accrued, but unused sick leave credit.

B. Insurance Benefits

Life insurance through Met Life, in varying amounts, as well as vision coverage through Vision Service Plan is 100 percent Board covered at premiums of \$8.50 for all employees and \$12.49, single and \$27.85, family, respectively per month.

NOTE 14 - LONG - TERM OBLIGATIONS

The changes in the School District's long-term obligations during fiscal year 2011 were as follows:

	Amounts				
	Outstanding			Outstanding	Due Within
	6/30/10	Additions	Reductions	6/30/11	One Year
2004 Vocational School Building Assistance Loan - \$500,000 @ 0%	\$300,002	\$0	\$33,333	\$266,669	\$33,333
Compensated Absences	1,151,088	140,445	47,764	1,243,769	53,278
Total Governmental Activities	\$1,451,090	\$140,445	\$81,097	\$1,510,438	\$86,611

Belmont-Harrison Vocational School District

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2011

Compensated absences will be paid from the General Fund and Food Service Special Revenue Fund.

In June, 2004, the School District received an interest-free loan through the Ohio Department of Education's Vocational School Building Assistance Loan Program. The loan was issued for the replacement of an existing roof on the Belmont Career Center. The loan was issued for a fifteen year period with final maturity during fiscal year 2019. The loan will be repaid from General Fund receipts.

Principal requirements to retire the vocational school building assistance loan outstanding at June 30, 2011 are as follows:

Fiscal Year Ending June 30	Principal
2012	\$33,333
2013	33,333
2014	33,333
2015	33,334
2016	33,334
2017-2019	<u>100,002</u>
Total	<u><u>\$266,669</u></u>

The School District's overall legal debt margin was \$90,890,766, with an unvoted debt margin of \$1,012,860, at June 30, 2011.

NOTE 15 - JOINTLY GOVERNED ORGANIZATIONS

Ohio Mid-Eastern Regional Educational Service Agency Information Technology Center Regional Council of Governments (Council) - The School District participates in the Ohio Mid-Eastern Regional Educational Service Agency Information Technology Center Regional Council of Governments (Council). The Council was created as a separate regional council of governments pursuant to State Statutes. The Council operates under the direction of a Board comprised of a representative from each participating school district. The Board possesses its own budgeting authority. The Council provides information technology and internet access to member districts, as well as cooperative purchasing programs. During fiscal year 2011, the total amount paid to OME-RESA from the School District was \$41,356 for cooperative gas purchasing services, \$25,479 for technology services and \$11,195 for financial accounting services and educational management information. The Jefferson County Educational Service Center serves as the fiscal agent. To obtain financial information write to Ohio Mid-Eastern Regional Educational Service Agency, Treasurer, at 2023 Sunset Blvd., Steubenville, Ohio 43952.

Coalition of Rural and Appalachian Schools (CORAS) - The Coalition of Rural and Appalachian Schools (CORSA) is a jointly governed organization including over 100 school districts in southeastern Ohio. The Coalition is operated by a Board which is comprised of fourteen members. The board members are comprised of one superintendent from each county elected by the school districts within that county. The Council provides various in-service for school district administrative personnel; gathers of data regarding conditions of education in the region; cooperates with other professional groups to assess and develop programs designed to meet the needs of member districts; and provides staff development programs for school district personnel. The Council is not dependent on the continued participation of the School

Belmont-Harrison Vocational School District

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2011*

District and the School District does not maintain an equity interest in or financial responsibility for the Council. The School District's membership fee was \$325 for fiscal year 2011.

Educational Regional Service System Region 12 (ERSS) - The School District participates in the Educational Regional Service System Region 12 (ERSS), a jointly governed organization consisting of educational entities within Belmont, Carroll, Coshocton, Guernsey, Harrison, Holmes, Jefferson, Monroe, Muskingum, Noble and Tuscarawas counties. The purpose of the ERSS is to provide support services to school districts, community schools, and chartered nonpublic schools within the region by supporting State and school initiatives and efforts to improve school effectiveness and student achievement with a specific reference to the provision of special education and related services. The ERSS is governed by an advisory council, which is the policymaking body for the educational entities within the region, who identifies regional needs and priorities for educational services and develops corresponding policies to coordinate the delivery of services. They are also charged with the responsibility of monitoring the implementation of State and regional initiatives and school improvement efforts. The Advisory Council is made up of the director of the ERSS, the superintendent of each educational service center within the region, the superintendent of the region's largest and smallest school district, the director and an employee from each education technology center, one representative of a four-year institution of higher education and appointed by the Ohio Board of Regents, one representative of a two-year institution of higher education and appointed by the Ohio Association of Community Colleges, three board of education members (one each from a city, exempted village, and local school district within the region), and one business representative. The degree of control exercised by any participating educational entity is limited to its representation on the Advisory Council. Financial information can be obtained from the Muskingum Valley Educational Service Center, 205 North Seventh Street, Zanesville Ohio, 43701.

NOTE 16 – PUBLIC ENTITY POOLS

A. Insurance Purchasing Pools

Ohio School Boards Association Workers' Compensation Group Rating Plan (GRP) – The School District participates in the Ohio School Boards Association Workers' Compensation Group Rating Program (GRP), an insurance purchasing pool. The GRP's business and affairs are conducted by a three member board of directors consisting of the President, the President-Elect and the Immediate Past President of the OSBA. The Executive Director of the OSBA, or his designee, serves as coordinator of the program. Each year, the participating school districts pay an enrollment fee to the GRP to cover the costs of administering the program.

Ohio School Plan (OSP) – The School District participates in the Ohio School Plan (OSP), an insurance purchasing pool. The Ohio School Plan (OSP) is created and organized pursuant to and as authorized by Section 2744.081 of the Ohio Revised Code. The OSP is an unincorporated, non-profit association of its members and an instrumentality for each member for the purpose of enabling members of the Plan to provide for a formalized, joint insurance purchasing program to maintain adequate insurance protection, risk management programs and other administrative services. The OSP's business and affairs are conducted by a fifteen member Board of directors consisting of school district superintendents and treasurers, as well as the president of Harcum-Hyre Insurance Agency, Inc. and a partner of the Hylant Group, Inc. Hylant Group, Inc. is the Administrator of the OSP and is responsible for processing claims. Harcum-Hyre Insurance Agency, Inc. is the sales and marketing representative, which establishes agreements between OSP and member schools.

Belmont-Harrison Vocational School District

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2011*

B. Risk Sharing, Claims Servicing, and Insurance Purchasing Pool

The Ohio Mid-Eastern Regional Educational Service Agency (OME-RESA) Self-Insurance Plan - The School District participates in the Ohio Mid-Eastern Regional Educational Service Agency (OME-RESA) Self-Insurance Plan, a risk-sharing, claims servicing, and insurance purchasing pool comprised of eighty-four members, including two insurance consortiums. Each participant appoints a member of the insurance plans' assembly. The Plans' business and affairs are conducted by a nine member Board of Directors elected from the assembly. The plan offers medical, dental and prescription drug coverage to the members on a self-insured basis, as well as the opportunity to participate in the group purchasing of life insurance coverage. The medical coverage plan provides each plan participant the opportunity to choose a self-insurance deductible limit which can range from \$35,000 to \$100,000 under which the individual member is responsible for all claims through the claims servicing pool. Plan participants also participate in a shared risk internal pool for individual claims between the self-insurance deductible limit and \$400,000, and all claims between the deductible and the \$400,000 are paid from the internal shared risk pool. The internal pool is not owned by the plan participants. All participants pay a premium rate that is actuarially calculated based on the participants' actual claims experience which are utilized for the payment of claims within the claims servicing pool up to the self-insurance deductible limit; and for this portion of the plan, all plan participants retain their own risk. All participants pay an additional fee for participation in the internal pool that is based on the claims of the internal pool in aggregate and is not based on individual claims experience. In the event of a deficiency in the internal pool, participants would be charged a higher rate for participation, and in the event of a surplus, the internal pool pays dividends to the participants. For all individual claims exceeding \$400,000, stop loss coverage is purchased, as well as for an annual total plan aggregate claims amount. All plan participants also pay a monthly administrative fee for fiscal services and third party administrative services. The plan also purchases fully insured life insurance for plan participants provided by Met Life.

NOTE 17 - SET-ASIDE CALCULATIONS AND FUND RESERVES

The School District is required by State statute to annually set aside, in the General Fund, an amount based on a statutory formula for the purchase of textbooks and other instructional materials and an equal amount for the acquisition and construction of capital improvements. Amounts not spent by year end or offset by similarly restricted resources received during the year must be held in cash at year end and carried forward to be used for the same purposes in future years.

Effective April 10, 2001, through Amended Substitute Senate Bill 345, the requirement for school districts to establish and appropriate money for the budget stabilization was deleted from law. A school district may still establish reserve balance accounts consistent with Section 5705.13, Revised Code, if it so chooses; however, the requirement is no longer mandatory. In addition, any money on hand in a school district's budget reserve set-aside as of April 10, 2001, may at the discretion of the board be returned to the District's general fund or may be left in the account and used by the board to offset any budget deficit the district may experience in future years. The bill placed special conditions on any Bureau of Workers' Compensation monies remaining in the budget reserve. At June 30, 2011, only the unspent portion of certain workers' compensation refunds continues to be set aside.

The following cash basis information describes the change in the year-end set-aside amounts for textbooks, capital improvements, and budget stabilization. Disclosure of this information is required by State statute.

Belmont-Harrison Vocational School District

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2011*

	Textbooks	Capital Improvements	Budget Stabilization
Set-aside Restricted Balance as of June 30, 2010	\$0	\$0	\$22,817
Current Year Set-aside Requirement	86,907	86,907	0
Excess Qualified Expenditures from Prior Years	(4,340,446)	0	0
Current Year Qualifying Expenditures	(430,602)	(86,907)	0
Totals	<u>(\$4,684,141)</u>	<u>\$0</u>	<u>\$22,817</u>
Balance Carried Forward to Fiscal Year 2012	<u>(\$4,684,141)</u>	<u>\$0</u>	<u>\$22,817</u>
Set-aside Restricted Balance as of June 30, 2011	<u>\$0</u>	<u>\$0</u>	<u>\$22,817</u>

The School District had qualifying disbursements in the current and prior fiscal years that reduced the textbook set-aside amount below zero. Effective July 1, 2011, House Bill 30, the “Unfunded Mandates Relief Act”, eliminates the requirement that school districts annually set aside an amount per pupil into a textbook and instructional materials fund.

The School District had current year qualifying disbursements for capital improvements that reduced the set-aside amount to zero.

The total reserve balance for the three set-asides at the end of the fiscal year was \$22,817.

NOTE 18 – CONTINGENCIES

A. Grants

The School District received financial assistance from federal and state agencies in the form of grants. The expenditure of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the School District at June 30, 2011.

B. Litigation

The School District is currently not a party to any pending litigation.

NOTE 19 – SUBSEQUENT EVENTS

A. Reduction in Force

At the April 18, 2011 meeting the Board of Education adopted a resolution approving a reduction in force. Effective at the beginning of fiscal year 2012, one position was abolished; the transition to work instructor, and the natural resource instructor was reduced to 3 hours per day.

**WOLFE, WILSON, & PHILLIPS, INC.
37 SOUTH SEVENTH STREET
ZANESVILLE, OHIO 43701**

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
REQUIRED BY GOVERNMENT AUDITING STANDARDS**

Board of Education
Belmont-Harrison Joint Vocational School District
St. Clairsville, Ohio 43950

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Belmont-Harrison Joint Vocational School District as of and for the year ended June 30, 2011, which collectively comprise the District's basic financial statements and have issued our report thereon dated November 29, 2011. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Belmont-Harrison Joint Vocational School District's internal control over financial reporting as a basis for designing our audit procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purposes described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Belmont-Harrison Joint Vocational School District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that we must report under *Government Auditing Standard*.

We noted certain matters that we reported to management of Belmont-Harrison Joint Vocational School District in a separate letter dated November 29, 2011

This report is intended for the information of the District's Board of Education, management, and the Auditor of State, and is not intended to be and should not be used by anyone other than these specified parties.

Wolfe, Wilson, & Phillips, Inc.
Zanesville, Ohio
November 29, 2011

**WOLFE, WILSON, & PHILLIPS, INC.
37 SOUTH SEVENTH STREET
ZANESVILLE, OHIO 43701**

**INDEPENDENT AUDITORS' REPORT ON APPLYING AGREED-UPON
PROCEDURES**

Board of Education
Belmont-Harrison Joint Vocational School District
St. Clairsville, Ohio 43950

To The Board of Education

Ohio Revised Code Section 117.53 states "the auditor of state shall identify whether the school district or community school has adopted an anti-harassment policy in accordance with Section 3313.666 of the Revised Code. This determination shall be recorded in the audit report. The auditor of state shall not prescribe the content or operation of any anti-harassment policy adopted by a school district or community school.

Accordingly, we have performed the procedure enumerated below, which were agreed to by the Board, solely to assist the Board in evaluating whether Belmont-Harrison Joint Vocational School District has adopted its anti-harassment policy in accordance with Ohio Revised Code Section 3313.666. Management is responsible for complying with this requirement. This agree-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of this procedure is solely the responsibility of the Board. Consequently; we make no representation regarding the sufficiency of the procedure described below either for the purpose for which this report has been requested or for any other purpose.

1. We noted the Board amended its anti-harassment policy at its meeting on January 5, 2011 to include violence within a dating relationship within its definition of harassment, intimidation or bullying.

Ohio Revised Code Section 3313.666 required the board to amend its definition by September 28, 2010.

We were not engaged to and did not conduct an examination, the objective of which would be the expression of an opinion on compliance with the anti-harassment policy. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the attention and use of the Board and is not intended to be and should not be used by anyone other than these specified parties.

Wolfe, Wilson, & Phillips, Inc.
Zanesville, Ohio
November 29, 2011



Dave Yost • Auditor of State

BELMONT HARRISON JOINT VOCATIONAL SCHOOL DISTRICT

BELMONT COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
JANUARY 19, 2012**