

**CONSTELLATION SCHOOLS: LORAIN COMMUNITY ELEMENTARY
LORAIN COUNTY, OHIO**

REGULAR AUDIT

FOR THE YEAR ENDED JUNE 30, 2013



Constellation Schools

"The Right Choice for Parents and a Real Chance for Children!"



Dave Yost • Auditor of State

Board of Trustees
Constellation Schools: Lorain Community Elementary
1110 West 4th Street
Lorain, OH 44052

We have reviewed the *Independent Auditor's Report* of the Constellation Schools: Lorain Community Elementary, Lorain County, prepared by Rea & Associates, Inc., for the audit period July 1, 2012 through June 30, 2013. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Constellation Schools: Lorain Community Elementary is responsible for compliance with these laws and regulations.

A handwritten signature in black ink that reads "Dave Yost".

Dave Yost
Auditor of State

December 9, 2013

**CONSTELLATION SCHOOLS: LORAIN COMMUNITY ELEMENTARY
LORAIN COUNTY**

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INDEPENDENT AUDITOR'S REPORT

November 19, 2013

To the Board of Trustees
Constellation Schools: Lorain Community Elementary
1110 West 4th Street
Lorain, OH 44052

Report on the Financial Statements

We have audited the accompanying financial statements of the business-type activities of Constellation Schools: Lorain Community Elementary, Lorain County, Ohio (the School), as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the School's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the School's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities of the School, as of June 30, 2013, and the respective changes in financial position, and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3-7 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated November 19, 2013 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

Rea & Associates, Inc.

Medina, Ohio

CONSTELLATION SCHOOLS: LORAIN COMMUNITY ELEMENTARY

Management's Discussion and Analysis

For the Year Ended June 30, 2013

The discussion and analysis of Constellation Schools: Lorain Community Elementary (LCE) financial performance provides an overall review of financial activities for the fiscal year ended June 30, 2013. The intent of this discussion and analysis is to look at the financial performance of LCE as a whole. Readers should also review the Notes to the Financial Statements and the Financial Statements to enhance their understanding of the financial performance of LCE.

Financial Highlights

Key financial highlights for 2013 include the following:

- In total, net position increased \$143,455, which represents a 21.1% increase from 2012. This increase is due primarily to increases in enrollment from 2012 to 2013 which was offset by higher operating expenses and expenditures for the building purchased during 2012.
- Total assets increased \$1,052,128, which represents a 153.2% increase from 2012. This is due primarily to major repairs and renovations at the building purchased in 2012 which totaled \$969,681 during 2013.
- Liabilities increased \$908,673, which represents a 13,296.4% increase from 2012. Increases occurred in vendor payables and interest payable with an increase of \$892,500 in loans payable due to the building repairs and renovations.
- Operating revenues increased by \$267,180, which represents a 19.5% increase from 2012. This is a direct result of increased enrollment, casino tax collections and increases in service income and rent.
- Expenses increased by \$39,501 which represents a 2.3% increase from 2012. Operating increases are due to enrollment increases which resulted in increases in salaries and benefits, supplies and equipment. Reductions occurred in facility costs due to the cessation of rent payments upon moving into the building acquired in 2012.
- Non-operating revenues increased by \$36,620 which represents a 14.2% increase from 2012. This increase is due to increases in federal funding because of enrollment increases and collection of contributions.

Using this Financial Report

This report consists of three parts, Management's Discussion and Analysis, the Financial Statements and the Notes to the Financial Statements. The Financial Statements include a Statement of Net Position, a Statement of Revenues, Expenses and Changes in Net Position and a Statement of Cash Flows.

CONSTELLATION SCHOOLS: LORAIN COMMUNITY ELEMENTARY

Management's Discussion and Analysis

For the Year Ended June 30, 2013

Statement of Net Position

The Statement of Net Position looks at how well LCE has performed financially through June 30, 2013. This statement includes all of the assets, liabilities and net position using the accrual basis of accounting, which is the accounting method used by most private-sector companies. This basis of accounting takes into account all revenues earned and expenses incurred during the year, regardless as to when the cash is received or expended.

The following schedule provides a summary Statement of Net Position for fiscal years ended June 30, 2013 and 2012 for LCE.

	<u>2013</u>	<u>2012</u>	<u>Change</u>	<u>%</u>
Assets				
Cash	\$422,463	\$334,229	\$88,234	26.4%
Other Current Assets	20,394	11,411	8,983	78.7%
Non-Current Assets	39,567	31,000	8,567	27.6%
Capital Assets	<u>1,256,658</u>	<u>310,314</u>	<u>946,344</u>	<u>305.0%</u>
Total Assets	<u>1,739,082</u>	<u>686,954</u>	<u>1,052,128</u>	<u>153.2%</u>
Liabilities				
Current Liabilities	61,148	6,834	54,314	794.8%
Long Term Liabilities	<u>854,359</u>	<u>0</u>	<u>854,359</u>	<u>100.0%</u>
Total Liabilities	<u>915,507</u>	<u>6,834</u>	<u>908,673</u>	<u>13296.4%</u>
Net Position				
Net Investment in Capital Assets	364,158	310,314	53,844	17.4%
Unrestricted	<u>459,417</u>	<u>369,806</u>	<u>89,611</u>	<u>24.2%</u>
Total Net Position	<u>\$823,575</u>	<u>\$680,120</u>	<u>\$143,455</u>	<u>21.1%</u>

Net Position increased \$143,455, due primarily to enrollment increases offset partially by operating expense increases and facility expenditures. For assets, cash increased \$88,234; due from other governments increased \$18,716; prepaid expenses decreased \$9,733, security deposits decreased \$6,000, deferred charges increased \$14,567 and net capital assets increased \$946,344 from 2012. For liabilities, accounts payable increased \$14,542, interest payable increased \$1,748, deferred revenues decreased \$117 and mortgage notes payable increased \$892,500 from 2012.

CONSTELLATION SCHOOLS: LORAIN COMMUNITY ELEMENTARY

Management's Discussion and Analysis

For the Year Ended June 30, 2013

Statement of Revenues, Expenses and Changes in Net Position

The Statement of Revenues, Expenses and Changes in Net Position reports operating and non-operating activities for the fiscal year ended June 30, 2013.

The following schedule provides a summary of the Statement of Revenues, Expenses and Changes in Net Position for LCE for fiscal years ended June 30, 2013 and 2012.

	<u>2013</u>	<u>2012</u>	<u>Change</u>	<u>%</u>
Revenues				
Foundation and Poverty Based Assistance Revenues	\$1,510,253	\$1,321,693	\$188,560	14.3%
Other Operating Revenues	126,039	47,419	78,620	165.8%
Total Operating Revenues	<u>1,636,292</u>	<u>1,369,112</u>	<u>267,180</u>	<u>19.5%</u>
Interest Income	0	42	(42)	-100.0%
Federal and State Grants	293,130	257,468	35,662	13.9%
Private Grants and Contributions	1,000	0	1,000	100.0%
Total Non-Operating Revenues	<u>294,130</u>	<u>257,510</u>	<u>36,620</u>	<u>14.2%</u>
Total Revenues	<u>1,930,422</u>	<u>1,626,622</u>	<u>303,800</u>	<u>18.7%</u>
Expenses				
Salaries	765,133	712,113	53,020	7.4%
Fringe Benefits	215,019	199,969	15,050	7.5%
Purchased Services	621,965	706,920	(84,955)	-12.0%
Materials and Supplies	87,553	74,387	13,166	17.7%
Capital Outlay	28,421	9,110	19,311	212.0%
Depreciation and Amortization	44,239	17,487	26,752	153.0%
Other Expenses	24,637	27,480	(2,843)	-10.3%
Total Expenses	<u>1,786,967</u>	<u>1,747,466</u>	<u>39,501</u>	<u>2.3%</u>
Changes in Net Position	<u>143,455</u>	<u>(120,844)</u>	<u>264,299</u>	<u>-218.7%</u>
Net Position: Beginning of the Year	<u>680,120</u>	<u>800,964</u>	<u>(120,844)</u>	<u>-15.1%</u>
Net Position: End of Year	<u>\$823,575</u>	<u>\$680,120</u>	<u>\$143,455</u>	<u>21.1%</u>

CONSTELLATION SCHOOLS: LORAIN COMMUNITY ELEMENTARY

Management's Discussion and Analysis

For the Year Ended June 30, 2013

Net Position increased in fiscal year ending June 30, 2013 and decreased in fiscal year ending June 30, 2012. This is due to increased enrollment offset by slightly higher operating expenses in 2013. In 2012 the school had increased operating expenses and slightly decreased enrollment plus the expiration of federal stimulus grants. Although certain expenditures such as salaries will increase or decrease as the number of classes increase and decrease other costs remain fixed such as facilities costs resulting in more efficient operations. Additionally, grants have been received for capital improvements to our building and to purchase various educational programs and equipment.

Overall, revenues increased by \$303,800 from 2012 to 2013. The most significant changes in revenues from 2012 to 2013 are increases of \$184,189 in Foundation funding due to enrollment increase, collection of \$4,371 in Casino tax revenues, and increase in federal funding which totaled \$35,844 due to enrollment increase. Increases also occurred in rent collection which increased \$68,250 and services income which increased \$17,000. Minor changes occurred in state grants And Other Operating Revenues which had minimal effect on the overall revenue.

Expenses increased \$39,501 from 2012 mostly as a result of normal increased enrollment and normal annual increases. Savings were realized due to the cessation of rent payments prior to occupying the building the school purchased in 2012. Salaries and Fringe Benefits increased \$68,070 due to staffing increases and annual increases. Purchased services decreased \$84,955 due mainly to reduction in rent payments that were partially offset by increases in other facility costs and food services. Materials and Supplies increased \$13,166 due to increases in software, office and maintenance supply purchases. Capital Outlay increased \$19,311 due to purchases of instructional technology, equipment and furniture. Depreciation and amortization increased \$26,752 because of new capital purchases during the year. Other Expenses decreased \$2,843 for insurance premiums, audit costs and other miscellaneous expenses.

Capital Assets

As of June 30, 2013, LCE had \$1,256,658 invested in land, building, building improvements, loan fees, technology, software, furniture and equipment, net of depreciation. This is a \$946,344 increase from June 30, 2012.

The following schedule provides a summary of Capital Assets as of June 30, 2013 and 2012 for LCE.

	<u>2013</u>	<u>2012</u>	<u>Change</u>	<u>%</u>
Capital Assets (net of depreciation)				
Land	\$16,330	\$16,330	\$0	0.0%
Buildings	220,813	226,475	(5,662)	-2.5%
Building Improvements	984,788	40,358	944,430	2340.1%
Computers and Technology	22,530	13,953	8,577	61.5%
Furniture and Equipment	12,197	13,198	(1,001)	-7.6%
Net Capital Assets	<u>\$1,256,658</u>	<u>\$310,314</u>	<u>\$946,344</u>	<u>305.0%</u>

For more information on capital assets see the Notes to the Financial Statements.

CONSTELLATION SCHOOLS: LORAIN COMMUNITY ELEMENTARY

Management's Discussion and Analysis

For the Year Ended June 30, 2013

Debt Service

On August 10, 2011 LCE purchased the former Irving School from the Lorain City School District with plans to renovate the building for use beginning in August 2012. The building was purchased with available cash and a mortgage loan in the amount of \$892,500 was secured from US Bank to carry out the renovations and repairs. The note is for a term of three years with an interest rate of 4.16 percent per annum and a balloon payment due at the end of the term in July 2015.

Current Financial Issues

Constellation Schools: Lorain Community Elementary opened in the fall of 2001 and has grown from 88 students, nine teaching staff members and expenses of \$598,301 to a total of 206 students, 19 teaching staff members and expenses of \$1,786,967. On January 2, 2006, grades 5 through 8 were split off from LCE to form Lorain Community Middle School to provide more flexibility in the curriculum for each student and to improve options for limited facilities space. In August 2011 LCE purchased the building it now occupies from the Lorain City School District. LCE and Constellation Schools: Lorain Community Middle, which leases space in the building, moved into the school building in August 2012.

During the past year as the nation continues to recover from a major economic downturn, the Board of Directors, school management and school staff have worked diligently to ensure that the school maintains the high level of educational services and financial integrity that we have always provided. Our goal is to provide a strong educational product for our students and families and to maintain the reputation we have developed during our previous years.

Contacting the School's Financial Management

This financial report is designed to provide our constituents with a general overview of the finances for LCE and to show accountability for the monies it receives. If you have any questions about this report or need additional information please contact Treasurer/CFO Thomas F. Babb, CPA, by mail at Constellation Schools LLC, 5730 Broadview Road, Parma, Ohio 44134; by e-mail at babb.thomas@constellationschools.com; by calling 216.712.7600; or by faxing 216.712.7601.

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Constellation Schools: Lorain Community Elementary
Lorain County
Statement of Net Position
As of June 30, 2013

Assets:

Current Assets:

Cash	\$422,463
Due from Other Governments	20,394
<i>Total Current Assets</i>	442,857

Non-Current Assets:

Security Deposits	25,000
Deferred Charges	14,567
Non-Depreciable Capital Assets	16,330
Capital Assets (Net of Accumulated Depreciation)	1,240,328
<i>Total Non-Current Assets</i>	1,296,225

<i>Total Assets</i>	1,739,082
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Liabilities:

Current Liabilities:

Accounts Payable	18,129
Interest Payable	1,748
Deferred Revenue	3,130
Mortgage Notes Payable	38,141
<i>Total Current Liabilities</i>	61,148

Long Term Liabilities:

Mortgage Notes Payable	854,359
<i>Total Long Term Liabilities</i>	854,359

<i>Total Liabilities</i>	915,507
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Net Position:

Net Investment in Capital Assets	364,158
Unrestricted	459,417
<i>Total Net Position</i>	\$823,575

The accompanying notes to the financial statements are an integral part of this statement.

Constellation Schools: Lorain Community Elementary
Lorain County
Statement of Revenues, Expenses and
Changes in Net Position
For the Fiscal Year Ended June 30, 2013

Operating Revenues:

Foundation and Poverty Based Assistance Revenues	\$1,510,253
Other Operating Revenues	<u>126,039</u>
<i>Total Operating Revenues</i>	<u>1,636,292</u>

Operating Expenses:

Salaries	765,133
Fringe Benefits	215,019
Purchased Services	621,965
Materials and Supplies	87,553
Capital Outlay	28,421
Depreciation	44,239
Other Operating Expenses	<u>22,889</u>
<i>Total Operating Expenses</i>	<u>1,785,219</u>

Operating Loss	<u>(148,927)</u>
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Non-Operating Revenues & Expenses:

Interest Expense	(1,748)
Federal and State Grants	293,130
Private Grants and Contributions	<u>1,000</u>
<i>Total Non-Operating Revenues & Expenses</i>	<u>292,382</u>

Change in Net Position	<u>143,455</u>
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Net Position at Beginning of the Year	<u>680,120</u>
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Net Position at End of Year	<u><u>\$823,575</u></u>
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The accompanying notes to the financial statements are an integral part of this statement.

**Constellation Schools: Lorain Community Elementary
Lorain County
Statement of Cash Flows
For the Fiscal Year Ended June 30, 2013**

Increase (Decrease) in Cash:

Cash Flows from Operating Activities:

Cash Received from State of Ohio	\$1,510,253
Cash Payments to Suppliers for Goods and Services	(952,722)
Cash Payments to Employees for Services	(765,133)
Other Operating Revenues	<u>125,922</u>
Net Cash Used for Operating Activities	<u>(81,680)</u>

Cash Flows from Noncapital Financing Activities:

Federal and State Grants	275,565
Private Grants and Contributions	<u>1,000</u>
Net Cash Provided by Noncapital Financing Activities	<u>276,565</u>

Cash Flows from Capital and Related Financing Activities:

Payments for Capital Acquisitions	(999,151)
Mortgage Loan Proceeds	<u>892,500</u>
Net Cash Used for Capital and Related Financing Activities	<u>(106,651)</u>
Net Increase in Cash	88,234
Cash at Beginning of Year	<u>334,229</u>
Cash at End of Year	<u><u>\$422,463</u></u>

The accompanying notes to the financial statements are an integral part of this statement.

Constellation Schools: Lorain Community Elementary
Lorain County
Statement of Cash Flows
For the Fiscal Year Ended June 30, 2013
(Continued)

**Reconciliation of Operating Loss to Net
Cash Used for Operating Activities:**

Operating Loss	(\$148,927)
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**Adjustments to Reconcile Operating Income to
Net Cash Used for Operating Activities:**

Depreciation	44,239
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Changes in Assets and Liabilities:

(Increase) in Due from Other Governments	(1,150)
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Decrease in Prepaid Expenses	9,733
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Increase in Accounts Payable	14,543
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(Decrease) in Deferred Revenue	(118)
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Total Adjustments	67,247
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Net Cash Used for Operating Activities	(\$81,680)
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The accompanying notes to the financial statements are an integral part of this statement.

CONSTELLATION SCHOOLS: LORAIN COMMUNITY ELEMENTARY
- A Community School -
Lorain County

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2013

I. Description of the School and Reporting Entity

Constellation Schools: Lorain Community Elementary (LCE) is a nonprofit corporation established on August 25, 2000 pursuant to Ohio Revised Code Chapters 3314 and 1702 to maintain and provide a school exclusively for any educational, literary, scientific and related teaching service that qualifies as an exempt organization under §501(c)(3) of the Internal Revenue Code. On November 28, 2001, LCE received a determination letter confirming tax-exempt status with the Internal Revenue Service under section 501(c)(3) of the Internal Revenue Code. Management is not aware of any course of action or series of events that have occurred which may adversely affect the tax-exempt status of LCE. LCE, which is part of Ohio's education program, is independent of any school district. LCE may sue and be sued, acquire facilities as needed, and contract for any services necessary for the operation of LCE.

LCE was approved for operation under a contract between the Governing Authority of LCE and the Ohio Department of Education (the Sponsor) for a period of five years commencing July 1, 2001 and terminating on June 30, 2006. On October 16, 2003 LCE entered into a contract with Lucas County Educational Service Center (LCESC) to have LCESC replace the Ohio Department of Education as their sponsor. The contract with LCESC, now known as ESC of Lake Erie West (ESCLEW) has been renewed with a current expiration date of June 30, 2022. Under the terms of the contract LCESC will provide sponsorship services for a fee. See Note XIII for further discussion of the sponsor services.

LCE entered into an agreement with Constellation Schools (CS) to provide legal, financial, business and educational management services for the fiscal year. See Note XIII for further discussion of this management agreement.

LCE operates under a five member Board of Directors. The Board is responsible for carrying out the provisions of the contract, which include, but are not limited to, state mandated provisions regarding student population, curriculum, academic goals, performance standards, admission standards, and qualification of teachers. The Board of Directors controls LCE's instructional facility staffed by nineteen certificated full time teaching personnel and six support staff who provide services to 206 students. During 2013, the board members for LCE also serve as the board for Constellation Schools: Lorain Community Middle Constellation Schools: Elyria Community and Constellation Schools: Parma Community.

II. Summary of Significant Accounting Policies

The financial statements of LCE have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental nonprofit organizations. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The more significant of LCE's accounting policies are described below.

CONSTELLATION SCHOOLS: LORAIN COMMUNITY ELEMENTARY
- A Community School -
Lorain County

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2013

1. Basis of Presentation

Enterprise accounting is used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges or where it has been decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

2. Measurement Focus and Basis of Accounting

The accounting and financial reporting treatment is determined by its measurement focus. Enterprise accounting uses a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities are included on the Statement of Net Position. Operating statements present increases (e.g., revenues) and decreases (e.g., expenses) in net total position.

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. LCE prepares financial statements using the accrual basis of accounting. Revenues resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded when the exchange takes place. Revenues resulting from non-exchange transactions, in which LCE receives value without directly giving equal value in return, such as grants and entitlements, are recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the fiscal year when the resources are required to be used or the fiscal year when the use is first permitted; matching requirements, in which LCE must provide local resources to be used for a specified purpose; and expenditure requirements, in which resources are provided to LCE on a reimbursement basis. Expenses are recognized at the time they are incurred.

3. Change in Accounting Principles

For 2013, LCE has implemented GASB Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*.

GASB Statement No. 63 provides financial and reporting guidance for *deferred outflows of resources* and *deferred inflows of resources* which are financial statement elements that are distinct from assets and liabilities. GASB Statement No. 63 standardizes the presentation of deferred outflows or resources and deferred inflows of resources and their effects on a government's *net position*. The implementation of GASB Statement No. 63 has changed the presentation of LCE's financial statements to incorporate the

CONSTELLATION SCHOOLS: LORAIN COMMUNITY ELEMENTARY
- A Community School -
Lorain County

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2013

concepts of net position, deferred outflows of resources and deferred inflows of resources.

4. Cash

All monies received by LCE are deposited in demand deposit accounts.

5. Budgetary Process

Pursuant to Ohio Revised Code Chapter 5705.391 LCE prepares and adopts an annual budget which includes estimated revenues and expenditures for the fiscal year and a five year forecast of revenues and expenditures. LCE will from time to time adopt budget revisions as necessary.

6. Due From Other Governments

Monies due LCE for the year ended June 30, 2013 are recorded as Due From Other Governments. A current asset for the receivable amount is recorded at the time of the event causing the monies to be due.

7. Capital Assets and Depreciation

Capital assets are capitalized at cost and updated for additions and retirements during the year. Donated fixed assets are recorded at their fair market values as of the dates received. All items with a useful life of one year or greater and a value of \$1,000 or more are capitalized. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized.

All capital assets are depreciated except for land. Depreciation of buildings, building improvements, technology, software, furniture and equipment is computed using the straight line method over their estimated useful lives. Improvements to fixed assets are depreciated over the remaining useful lives of the related fixed assets or less. Estimated useful lives are as follows:

Capital Asset Classification	Years
Building	40
Building Improvements	10 to 40
Technology & Software	3 to 5
Furniture and Equipment	10

CONSTELLATION SCHOOLS: LORAIN COMMUNITY ELEMENTARY
- A Community School -
Lorain County

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2013

8. Intergovernmental Revenues

LCE currently participates in the State Foundation Program, the State Poverty Based Assistance Program and Casino Tax Distribution. Revenues received from these programs are recognized as operating revenues in the accounting period in which all eligibility requirements have been met. LCE also participates in Federal Entitlement Programs, the Federal Lunch Reimbursement Program, Race to the Top and various State Grant Programs. State and Federal Grants and Entitlements are recognized as non-operating revenues in the accounting period in which all eligibility requirements have been met. Amounts awarded under the above named programs for the 2013 school year totaled \$1,803,383.

9. Private Grants and Contributions

LCE received grants and contributions from private sources to support the schools programs. Private grants and contributions are recognized as non-operating revenues in the accounting period in which they are received. Amounts received for the 2013 school year by LCE totaled \$1,000.

10. Compensated Absences

Vacation is taken in a manner which corresponds with the school calendar; therefore, LCE does not accrue vacation time as a liability.

Sick leave benefits are earned at the rate of one and one-quarter day per month and can be accrued up to a maximum of one hundred twenty days. LCE will accept the transfer of sick days from another school district up to the maximum accrual amount. No financial accrual for sick time is made since unused sick time is not paid to employees upon employment termination.

11. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from these estimates.

CONSTELLATION SCHOOLS: LORAIN COMMUNITY ELEMENTARY
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2013

12. Deferred Revenue

Deferred revenue arises when assets are recognized before revenue recognition criteria have been satisfied. The deferred revenue for LCE consists of materials fees received in the current year which pertains to the next school year.

13. Deferred Charges

Deferred charges have been recorded on the Statement of Net Position to recognize financing fees related to the bond financing arrangement discussed in note VII. These charges are amortized over the term of the bonds using the straight-line method, which approximates the effective interest method.

III. Deposits

At fiscal year end June 30, 2013, the carrying amount of LCE's deposits totaled \$422,463 and its bank balance was \$445,515. Based on the criteria described in GASB Statement No. 40, "Deposit and Investment Risk Disclosure," as of June 30, 2013, \$195,515 of the bank balance was exposed to custodial risk as discussed below, while \$250,000 was covered by the Federal Depository Insurance Corporation.

Custodial credit risk is the risk that in the event of bank failure, LCE will not be able to recover the deposits. All deposits are collateralized with eligible securities in amounts equal to at least 105% of the carrying value of the deposits. Such collateral, as permitted by the Ohio Revised Code, is held in single financial institution collateral pools at the Federal Reserve Banks or at member banks of the federal reserve system, in the name of the respective depository bank and pledged as a pool of collateral against all of the public deposits it holds or as specific collateral held at the Federal Reserve Bank in the name of LCE.

IV. Purchased Services

Purchased Services include the following:

Instruction	\$64,181
Pupil Support Services	62,984
Staff Development & Support	10,769
Administrative	244,344
Occupancy Costs	158,334
Food Services	<u>81,353</u>
Total Purchased Services	<u>\$621,965</u>

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NOTES TO THE FINANCIAL STATEMENTS
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V. Capital Assets

A summary of capital assets at June 30, 2013 follows:

	<u>Balance</u> <u>6/30/12</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>6/30/13</u>
Capital Assets Not Being Depreciated:				
Land	\$16,330	\$0	\$0	\$16,330
Capital Assets Being Depreciated:				
Building	226,475	0	0	226,475
Building Improvements	78,135	969,681	0	1,047,816
Technology and Software	96,617	28,747	(56,472)	68,892
Furniture and Equipment	50,847	3,965	(5,793)	49,019
Total Capital Assets Being Depreciated	<u>452,074</u>	<u>1,002,393</u>	<u>(62,265)</u>	<u>1,392,202</u>
Less Accumulated Depreciated:				
Building	0	(5,662)	0	(5,662)
Building Improvements	(37,777)	(25,251)	0	(63,028)
Technology and Software	(82,664)	(8,805)	45,107	(46,362)
Furniture and Equipment	(37,649)	(4,521)	5,348	(36,822)
Total Accumulated Depreciation	<u>(158,090)</u>	<u>(44,239)</u>	<u>50,455</u>	<u>(151,874)</u>
Capital Assets Being Depreciated, Net of Accumulated Depreciation	<u>293,984</u>	<u>958,154</u>	<u>(11,810)</u>	<u>1,240,328</u>
Total Capital Assets, Net of Accumulated Depreciation	<u><u>\$310,314</u></u>	<u><u>\$958,154</u></u>	<u><u>(\$11,810)</u></u>	<u><u>\$1,256,658</u></u>

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2013**

VI. Irving School Building Purchase

On August 10, 2011 LCE purchased the former Irving School located at 1110 West 4th Street, Lorain from the Lorain City School District. The purchase price of \$240,000 along with other purchase costs totaling \$2,805, have been capitalized and will be depreciated over a forty year period. All operations of the school are located at this site.

VII. Mortgage Notes Payable

On July 12, 2012, LCE entered into a mortgage loan agreement relating to the renovation of the property at 1110 West 4th Street, Lorain (see Note VI). A mortgage note in the amount of \$892,500 is held by US Bank. The note is for a term of three years with an interest rate of 4.16 percent per annum and a balloon payment due at the end of the term in July 2015. The first year of the note is a construction loan with interest only payments due on the outstanding principal drawn each month. At June 30, 2013 all funds had been drawn.

During fiscal year 2013 interest was capitalized as part of the construction costs of the building. As of June 30, 2013 the outstanding principal balance is \$892,500 and interest payable totaling \$1,748 has been recorded as a current liability. Principal and interest due on the outstanding mortgage note is as follows:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2014	\$38,141	\$35,657	\$73,798
2015	45,340	35,168	80,508
2016	<u>809,019</u>	<u>2,805</u>	<u>811,824</u>
Total	<u>\$892,500</u>	<u>\$73,630</u>	<u>\$966,130</u>

VIII. Sub Lease

LCE leases space to Constellation Schools: Lorain Community Middle (LCM). Under the terms of the lease LCM made monthly lease payments of \$6,500. LCE charged LCM a total of \$68,250 during the year. As of June 30, 2013 all lease payments were collected from LCM.

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IX. Risk Management

1. Property and Liability Insurance

LCE is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. For fiscal year 2013, LCE contracted with Indiana Insurance Company for all of its insurance.

General property and liability is covered at \$10,000,000 single occurrence limit and \$11,000,000 aggregated. Hired and Non-Owned Vehicles are covered at \$1,000,000 combined single limit of liability. Other coverage includes Employee Crime, School Leaders Errors & Omissions, Sexual Abuse and Misconduct, Electronic Data Processing and Business Interruption. Settled claims have not exceeded this coverage in any of the past three years, nor has there been any significant reduction in insurance coverage from the prior year.

2. Workers' Compensation

LCE makes premium payments to the Ohio Worker's Compensation System for employee injury coverage. There have been no claims filed by LCE employees with the Ohio Worker's Compensation System between January 1, 2008 and June 30, 2013.

3. Employee Medical, Dental, Vision and Life Benefits

LCE provides medical, dental, vision and life insurance benefits to all full time employees. Employees participate in premium payments through pretax payroll deductions. Total insurance benefits paid by LCE for the fiscal year is \$90,418.

X. Defined Benefit Pension Plans

1. State Teachers Retirement System

LCE participates in the State Teachers Retirement System of Ohio (STRS Ohio), a cost sharing, multiple-employer public employee retirement system. STRS Ohio provides retirement and disability benefits to members and death and survivor benefits to beneficiaries. STRS Ohio issues a stand-alone comprehensive annual financial report that may be obtained by writing to STRS Ohio, 275 E. Broad St., Columbus, Ohio 43215-3371, by calling toll-free 1-888-227-7877, or by visiting the STRS website at www.strsoh.org.

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New members have a choice of three retirement plan options. In addition to the Defined Benefit (DB) Plan, new members are offered a Defined Contribution (DC) Plan and a Combined Plan. The DC Plan allows members to allocate all their member contributions and employer contributions equal to 10.5% of earned compensation among various investment choices. The Combined Plan offers features of the DC Plan and the DB Plan. In the Combined Plan, member contributions are allocated to investment choices by the member, and employer contributions are used to fund a defined benefit payment at a reduced level from the regular DB Plan. Contributions into the DC Plan and the Combined Plan are credited to member accounts as employers submit their payroll information to STRS Ohio, generally on a biweekly basis. DC and Combined Plan members will transfer to the DB plan during their fifth year of membership unless they permanently select the DC or Combined Plan.

The DB Plan benefits are established under Chapter 3307 of the Ohio Revised Code. Any member may retire who has (i) five years of service credit and attained age 60; (ii) 25 years of service credit and attained age 55; or (iii) 30 years of service credit regardless of age. The annual retirement allowance, payable for life, is the greater of the "formula benefit" or the "money-purchase benefit" calculation. Under the "formula benefit," the retirement allowance is based on years of credited service and final average salary, which is the average of the members' three highest salary years. The annual allowance is calculated by using a base percentage of 2.2% multiplied by the total number of years of service credit (including Ohio-valued purchased credit) times the final average salary. The 31st year of earned Ohio service credit is calculated at 2.5%. An additional one-tenth of a percent is added to the calculation for every year of earned Ohio service over 31 years until 100% of the final average salary is reached. For members with 35 or more years of Ohio contributing service, the first 30 years will be calculated at 2.5% instead of 2.2%. Under the "money-purchase benefit" calculation, a member's lifetime contributions plus interest at specified rates are matched by an equal amount from other STRS Ohio funds. The total is then divided by an actuarially determined annuity factor to determine the maximum annual retirement allowance. Benefits are increased annually by 3% of the original base amount for DB Plan participants.

DC Plan benefits are established under Sections 3307.80 to 3307.89 of the Ohio Revised Code. For members who select the DC Plan, all member contributions and employer contributions at a rate of 10.5% are placed in an investment account. The member determines how to allocate the member and employer money among various investment choices. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The member may elect to receive a lifetime monthly annuity or a lump sum withdrawal. Employer contributions into members' accounts are vested after the first anniversary of the first day of paid service. Members in the DC Plan who become disabled are entitled only to their account balance. If a

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member dies before retirement benefits begin, the members' designated beneficiary is entitled to receive the member's account balance.

Member contributions in the Combined Plan are allocated by the member, and employer contributions are used to fund a defined benefit payment. A members' defined benefit is determined by multiplying 1% of the members' final average salary by the members' years of service credit. The defined portion of the Combined Plan is payable to a member on or after age 60. The defined contribution portion of the account may be taken as a lump sum or converted to a lifetime monthly annuity at age 50.

A retiree of STRS Ohio or another Ohio public retirement system is eligible for reemployment following the elapse of two months from the date of retirement. Contributions are made by the reemployed member and employer during reemployment. Upon termination of reemployment or age 65, whichever comes later, the retiree is eligible for an annuity benefit or equivalent lump-sum payment in addition to the original retirement allowance. A reemployed retiree may alternatively receive a refund of only member contributions with interest before age 65, once employment is terminated.

The DB and Combined Plan offer access to health coverage to eligible retirees who participated in the plans and their eligible dependents. Coverage under the current program includes hospitalization, physicians' fees, prescription drugs and partial reimbursement of monthly Medicare Part B premiums. By Ohio law, health care benefits are not guaranteed.

A DB or Combined Plan member with five or more years' credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of members who die before retirement may qualify for survivor benefits. A death benefit of \$1,000 is payable to the beneficiary of each deceased retired member who participated in the DB Plan. Death benefit coverage up to \$2,000 can be purchased by participants in the DB, DC or Combined Plans. Various other benefits are available to members' beneficiaries.

Chapter 3307 of the Ohio Revised Code provides statutory authority for member and employer contributions. Contribution rates are established by the State Teachers Retirement Board, upon recommendation of its consulting actuary, not to exceed statutory maximum rates of 10% for members and 14% for employers. Contribution requirements and the contributions actually made for the fiscal year ended June 30, 2012 (the latest year available), were 10% of covered payroll for members and 14% for employers. The amount required to fund pension obligations during the year is 13%.

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LCE's required contributions for pension obligations for the fiscal years ended June 30, 2013, 2012 and 2011 were \$89,779, \$81,497 and \$79,529, respectively; 100% has been contributed for fiscal years 2013, 2012 and 2011. Member and employer contributions actually made for DB, DC and Combined Plan participants will be provided upon written request.

2. School Employees Retirement System

LCE contributes to the School Employees Retirement System of Ohio (SERS), a cost-sharing, multiple-employer defined benefit pension plan. SERS provides retirement, disability and survivor benefits; annual cost-of-living adjustments; and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by state statute per Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. The report can be obtained on SERS' website at www.ohsers.org under Employers/Audit Resources.

Plan members are required to contribute 10% of their annual covered salary and EC is required to contribute 14% of annual covered payroll. The contribution requirements of plan members and employers are established and may be amended, up to statutory maximum amounts, by the SERS' Retirement Board. The Retirement Board acting with the advice of the actuary, allocates the employer contribution rate among four of the funds (Pension Trust Fund, Death Benefit Fund, Medicare B Fund and Health Care Fund) of the System. For fiscal year ending June 30, 2012 (the latest year available), the allocation to pension and death benefits is 13.10%. The remaining 0.90% of the 14% employer contribution rate is allocated to the Health Care and Medicare B Funds. LCE's contributions to SERS for the fiscal years ended June 30, 2013, 2012 and 2011 were \$10,434, \$11,930 and \$10,864, respectively; 100% has been contributed for fiscal years 2013, 2012 and 2011.

XI. Post-Employment Benefits Other than Pension Benefits

1. State Teachers Retirement System

Ohio law authorizes STRS Ohio to offer a cost-sharing, multiple employer health care plans. STRS Ohio provides access to health care coverage to eligible retirees who participated in the Defined Benefit or Combined Plans. Coverage under the current program includes hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare Part B premiums.

Pursuant to Section 3307 of the Ohio Revised Code, the Retirement Board has discretionary authority over how much, if any, of the associated health care costs will

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be absorbed by STRS Ohio. All benefit recipients, for the most recent year, pay a portion of the health care costs in the form of a monthly premium.

Under Ohio law funding for post-employment health care may be deducted from employer contributions. Of the 14% employer contribution rate, 1% of covered payroll was allocated to post-employment health care. The 14% employer contribution rate is the maximum rate established under Ohio law. For the fiscal years ended June 30, 2013, 2012 and 2011 LCE's contributions to post-employment health care were \$6,906, \$6,269 and \$6,118, respectively; 100% has been contributed for fiscal years 2013, 2012 and 2011.

2. School Employees Retirement System

In addition to a cost-sharing multiple-employer defined benefit pension plan the School Employees Retirement System of Ohio administers two post-employment benefit plans. The Medicare B Plan reimburses Medicare Part B premiums paid by eligible retirees and beneficiaries as set forth in Ohio Revised Code 3309.69. Qualified benefit recipients who pay Medicare Part B premiums may apply for and receive a monthly reimbursement from SERS. The reimbursement amount is limited by statute to the lesser of the January 1, 1999 Medicare Part B premium or the current premium. The Medicare Part B premium for calendar year 2013 was \$104.90 for most participants, but could be as high as \$335.70 per month depending on their income. SERS' reimbursement to retirees was \$45.50.

The Retirement Board, acting with the advice of the actuary, allocates a portion of the current employer contribution rate to the Medicare Part B Fund. For fiscal year 2012 the actuarially required allocation is .74%. For the fiscal years ended June 30, 2013, 2012 and 2011 EC contributions to Medicare Part B were \$551, \$647 and \$590, respectively; 100% has been contributed for fiscal years 2013, 2012 and 2011.

Ohio Revised Code 3309.375 and 3309.69 permit SERS to offer health care benefits to eligible retirees and beneficiaries. SERS' Retirement Board reserves the right to change or discontinue any health plan or program. SERS offers several types of health plans from various vendors, including HMOs, PPOs, Medicare Advantage and traditional indemnity plans. A prescription drug program is also available to those who elect health coverage. SERS employs two third-party administrators and a pharmacy benefit manager to manage the self-insurance and prescription drug plans, respectively. The Ohio Revised Code provides a statutory authority to fund SERS' postemployment benefits through employee contributions. Active members do not make contributions to the postemployment plans.

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The Health Care Fund was established under, and is administered in accordance with Internal Revenue Code 105(e). Each year after the allocation for statutorily required benefits, the Retirement Board allocates the remainder of the employer 14% contribution to the Health Care Fund. For the year ended June 30, 2012 the health care allocation is 0.16%. An additional health care surcharge on employers is collected for employees earning less than an actuarially determined minimum compensation amount, pro-rated according to service credit earned. Statutes provide that no employer shall pay a health care surcharge greater than 2% of that employer's SERS covered payroll; nor may SERS collect in aggregate more than 1.5% of the total statewide SERS-covered payroll for the health care surcharge. For fiscal year 2013, the minimum compensation level was established at \$20,525. The surcharge, added to the unallocated portion of the 14% employer contribution rate is the total amount assigned to the Health Care Fund. For the fiscal years ended June 30, 2013, 2012 and 2011 LCE contributions to the Health Care Plan, including the surcharge were \$1,419, \$2,507 and \$2,297, respectively; 8.40% has been contributed for fiscal year 2013 and 100% for fiscal years 2012 and 2011. \$1,300 representing the unpaid surcharge due for fiscal year 2013 is recorded as a liability within the respective funds.

XII. Contingencies

1. Grants

LCE received financial assistance from Federal and State agencies in the form of grants. The disbursement of funds received under these programs requires compliance with terms and conditions, specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of LCE. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of LCE at June 30, 2013.

2. Enrollment FTE

The Ohio Department of Education conducts reviews of enrollment and full-time equivalency (FTE) calculations made by the schools. These reviews are conducted to ensure the schools are reporting accurate student enrollment data to the State, upon which state foundation funding is calculated. The conclusions of this review could result in state funding being adjusted. Adjustments to the state funding received during fiscal year 2013 have not been calculated as of the audit date and will be included in the financial activity for fiscal year 2014.

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XIII. Sponsorship and Management Agreements

LCE entered into an agreement with the ESC of Lake Erie West, (ESCLEW) formerly Lucas County Educational Service Center, to provide sponsorship and oversight services as required by law. The agreement was renewed at the end of the fiscal year and continues until June 30, 2019. Sponsorship fees are calculated as 1.5% of the Fiscal Year 2013 Foundation payments received by EC, from the State of Ohio. The total amount due from LCE for fiscal year 2013 was \$22,588 all of which was paid prior to June 30, 2013.

LCE entered into an agreement with Constellation Schools to provide legal, financial, and business management services for fiscal year 2013. The agreement was for a period of one year, effective July 1, 2012. Management fees are calculated as 6.25% of the Fiscal Year 2013 Foundation and State Fiscal Stabilization Funds payment received by LCE from the State of Ohio plus a fixed fee of \$101,075. The total amount due from LCE for the fiscal year ending June 30, 2013 was \$195,193 all of which was paid prior to June 30, 2013.

XIV. Subsequent Event

On September 30, 2013 LCE finalized a lease for technology equipment. The principal amount of the lease is \$107,760 with a term of three years and an interest rate of 0.5%.

November 19, 2013

To the Board of Trustees
Constellation Schools: Lorain Community Elementary
1110 West 4th Street
Lorain, OH 44052

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the business-type activities of the Constellation Schools: Lorain Community Elementary, Lorain County, Ohio (the School), as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the School's basic financial statements, and have issued our report thereon dated November 19, 2013.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Governmental Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Rea & Associates, Inc.

Medina, Ohio

November 19, 2013

Board of Trustees
Constellation Schools: Lorain Community Elementary
1110 West 4th Street
Lorain, OH 44052

Independent Accountant’s Report on Applying Agreed-Upon Procedures

Ohio Rev. Code Section 117.53 states “the auditor of state shall identify whether the school district or community school has adopted an anti-harassment policy in accordance with Section 3313.666 of the Revised Code. This determination shall be recorded in the audit report. The auditor of state shall not prescribe the content or operation of any anti-harassment policy adopted by a school district or community school.”

Accordingly, we have performed the procedure enumerated below, which was agreed to by the Board, solely to assist the Board in evaluating whether Constellation Schools: Lorain Community Elementary (the School) has updated its anti-harassment policy in accordance with Ohio Rev. Code Section 3313.666. Management is responsible for complying with this requirement. This agreed-upon procedure engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of this procedure is solely the responsibility of the Board. Consequently; we make no representation regarding the sufficiency of the procedure described below either for the purpose for which this report has been requested or for any other purpose.

1. We noted the Board adopted its anti-harassment policy at its meeting on June 17, 2010 to include prohibiting harassment, intimidation, or bullying of any student “on a school bus” or by an “electronic act.”

We were not engaged to and did not conduct an examination, the objective of which would be the expression of an opinion on compliance with the anti-harassment policy. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Board and School’s sponsor and is not intended to be and should not be used by anyone other than these specified parties.

Rea & Associates, Inc.

Medina, Ohio

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Dave Yost • Auditor of State

CONSTELLATION SCHOOLS: LORAIN COMMUNITY ELEMENTARY

LORAIN COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
DECEMBER 19, 2013**