



Dave Yost • Auditor of State

**CUYAHOGA COUNTY PUBLIC LIBRARY
CUYAHOGA COUNTY**

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Dave Yost • Auditor of State

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS

Cuyahoga County Public Library
Cuyahoga County
2111 Snow Road
Parma, Ohio 44134

To the Board of Trustees:

We have audited, in accordance with auditing standards generally accepted in the United States and the Comptroller General of the United States' *Government Auditing Standards*, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Cuyahoga County Public Library, Cuyahoga County, (the Library) as of and for the year ended December 31, 2012, and the related notes to the financial statements, which collectively comprise the Library's basic financial statements and have issued our report thereon dated June 27, 2013, wherein we noted the Library adopted the provisions of Governmental Accounting Standard No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*, and No. 65, *Items Previously Reported as Assets and Liabilities* and as a result restated their December 31, 2011 net position of their governmental activities. We also noted that capital assets were overstated by several buildings that were not owned by the Library system, but are leased rent free and as a result restated their December 31, 2011 net position of their governmental activities.

Internal Control Over Financial Reporting

As part of our financial statement audit, we considered the Library's internal control over financial reporting (internal control) to determine the audit procedures appropriate in the circumstances to the extent necessary to support our opinions on the financial statements, but not to the extent necessary to opine on the effectiveness of the Library's internal control. Accordingly, we have not opined on it.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or combination of internal control deficiencies resulting in a reasonable possibility that internal control will not prevent or detect and timely correct a material misstatement of the Library's financial statements. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all internal control deficiencies that might be material weaknesses or significant deficiencies. Given these limitations, we did not identify any deficiencies in internal control that we consider material weaknesses. However, unidentified material weaknesses may exist.

Compliance and Other Matters

As part of reasonably assuring whether the Library's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, opining on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

Purpose of this Report

This report only describes the scope of our internal control and compliance testing and our testing results, and does not opine on the effectiveness of the Library's internal control or on compliance. This report is an integral part of an audit performed under *Government Auditing Standards* in considering the Library's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Dave Yost". The signature is written in a cursive style with a large, looping "D" and "Y".

Dave Yost
Auditor of State

Columbus, Ohio

June 27, 2013

COMPREHENSIVE *Annual*

FINANCIAL REPORT

for the Year Ended December 31, 2012



The Next Chapter
@ Your Library



Cuyahoga County Public Library
cuyahogalibrary.org

Administrative Offices, Parma, Ohio

CUYAHOGA COUNTY PUBLIC LIBRARY

ADMINISTRATIVE OFFICES, PARMA, OHIO

COMPREHENSIVE ANNUAL FINANCIAL REPORT

FOR THE YEAR ENDED DECEMBER 31, 2012

**Issued by:
Scott A. Morgan
Operations Director/Fiscal Officer**

INTRODUCTORY SECTION

Cuyahoga County Public Library
Comprehensive Annual Financial Report
For the Year Ended December 31, 2012
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June 27, 2013

To the Board of Library Trustees and the Citizens of the Cuyahoga County Public Library District:

It is with great pleasure that we submit to you Cuyahoga County Public Library's (the Library) 2012 Comprehensive Annual Financial Report (CAFR). It has been prepared by the Library's Finance Division for the year ended December 31, 2012. Responsibility for the accuracy of the data presented and the completeness and fairness of the presentation, including all disclosures, rests with the Library. We believe the data as presented is accurate in all material respects, that it is presented in a manner designed to set forth fairly the financial position and results of operations of the Library, and that all disclosures necessary to enable the reader to gain the maximum understanding of the Library's financial activity have been included. This report will provide the taxpayers of the Cuyahoga County Public Library District with comprehensive financial data in a format that enables them to gain a true understanding of the Library's financial status.

The Library is required to comply with Ohio Administrative Code Section 117-2-03 (B), which requires reporting on a GAAP (Generally Accepted Accounting Principles), basis and Ohio Revised Code Section 117.38 which requires that public offices reporting on a GAAP basis to file unaudited General Purpose External Financial Statements with the Auditor of State within 150 days of year end.

Management assumes full responsibility for the completeness and reliability of the information contained in this report. It has adopted a comprehensive framework for internal control that it has established for this purpose. Because the cost of the internal control should not exceed anticipated benefits, the objective is to provide reasonable, rather than absolute, assurance that the financial statements are free of any material misstatements.

The Ohio Auditor of State has issued an unmodified ("clean") opinion on the Library's financial statements for the year ended December 31, 2012. The independent auditor's report is located at the front of the financial section of this report.

Management's discussion and analysis (MD&A) immediately follows the independent auditor's report and provides a narrative introduction, overview, and analysis of the basic financial statements. MD&A complements this letter of transmittal and should be read in conjunction with it.

REPORTING ENTITY

Cuyahoga County Public Library is organized under the Ohio Revised Code as a county district public library. A seven-member board governs the Library. Members are appointed for seven-year terms and serve without compensation. Four members are appointed every other year by the Cuyahoga County Executive and approval of the Cuyahoga County Council and three members are appointed every other year by the judges of the Cuyahoga County Court of Common Pleas. The taxing authority for the Library is the Cuyahoga County Executive and Cuyahoga County Council, but the Library is not a part of County government. Instead, it operates as a separate political subdivision with its own budget through funds derived from two primary sources: a local 2.5 mill property tax approved by the voters in the 47 communities served by the Library and the State of Ohio's Public Library Fund (PLF) which currently comes from 1.97 percent of the State's total general tax revenue.

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Administrative Offices

2111 Snow Road / Parma, Ohio 44134-2728 / p 216.398.1800 / f 216.749.9500 / cuyahogalibrary.org

Executive Director / Sari Feldman Board of Trustees / Robert W. Varley, President Maria L. Haller, Vice President

Edward H. Blakemore, Secretary Susan M. Adams, Trustee Leonard M. Calabrese, Trustee Edna Fuentes-Casiano, Trustee Dale D. Powers, Trustee

The Executive Director is responsible for the administration of the Library, and the Operations Director / Fiscal Officer oversees the Library's financial affairs. The Board of Library Trustees has appointed Sari Feldman to the position of Executive Director and Scott Morgan to the position of Operations Director / Fiscal Officer.

PROFILE OF GOVERNMENT

In 1921, the State Legislature of Ohio passed a law which enabled the establishment of a county district library for any area not served by a free public library, subject to a vote of the people. As residents began moving into outlying areas of Cuyahoga County and the need for library services to these residents became more evident, a referendum was placed on the November 7, 1922 general election ballot authorizing a county library district. The issue passed by more than two to one, making Cuyahoga County Public Library the first county library in Ohio to be organized under the new law. The original petition called for the inclusion of all of Cuyahoga County not then served by an existing public library. In 1922, only eight communities had tax-supported library service and only a few other communities had libraries supported by private funds.

The newly-appointed Library Board met on March 4, 1923. Because its members wanted to provide immediate service, the new Cuyahoga County Public Library System began operations as a department of the Cleveland Public Library and reimbursed Cleveland Public Library for all services rendered. From the beginning, however, County Library hired its own personnel, and purchased and processed its own books.

Making library service available through the schools in the new district proved to be the best way to serve residents eager for a library. Many schools had ample space and were willing to make quarters available rent-free. According to the first County Library Report covering the period from April 1924 through December 1925, eight branches and 49 stations and classroom libraries were opened. The book stock figure was 45,468 and the circulation for the first 21 months of operation was 285,569.

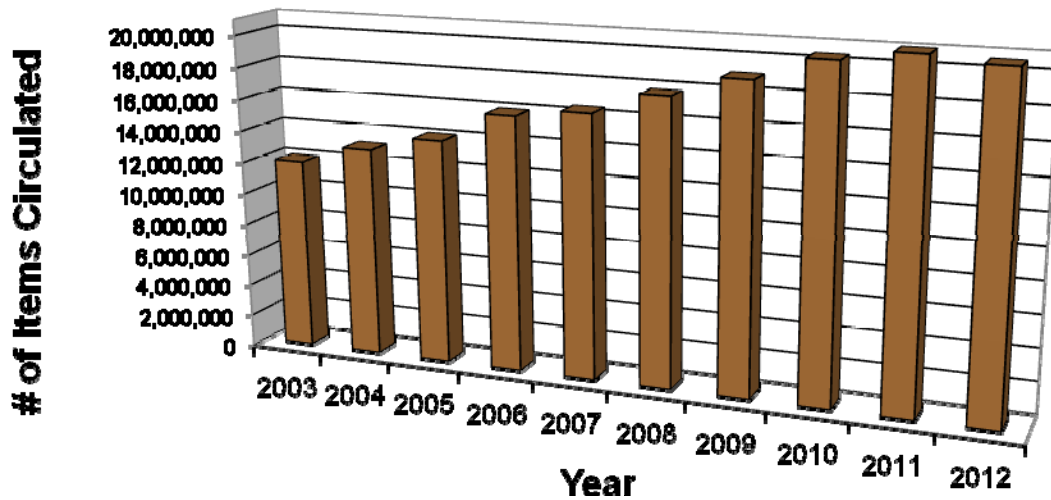
In May of 1925, the County Library moved from its rented quarters in the Kinney & Levan Building at East 14th Street and Euclid Avenue in Cleveland to the Crown Annex Building on West Third Street in Cleveland. Book cars, followed by bookmobiles, gave way to branch libraries as local communities saw the value of having a library which served as a community center rather than just a warehouse for books.

From 1955 to 1965, 20 new branches were added to the Library system and four existing branches were expanded. Annual circulation grew to six million items. In 1968, the Library's administrative offices and support services were relocated to a building purchased by the Board of Trustees at 4510 Memphis Avenue in Cleveland.

By the mid 1980s, circulation had grown to more than 10 million items annually and technology presented needs that required a move to a new building. In 1990, the Library's Administrative Offices were moved to a nine-acre campus at 2111 Snow Road in Parma, the largest suburban community served by Cuyahoga County Public Library. The Administrative Offices central location and proximity to all of the interstate highways make it an ideal location for delivery of materials to branches six days a week.

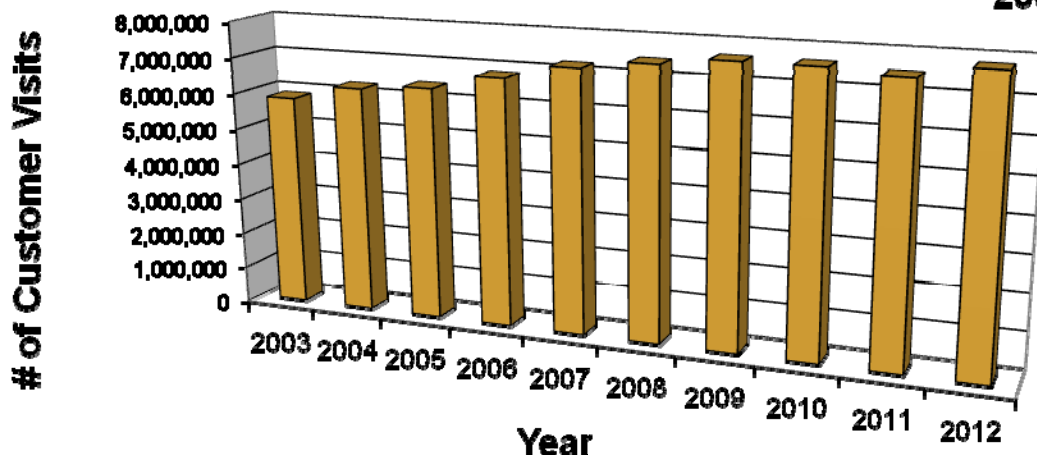
Currently, Cuyahoga County Public Library has 28 branches that serve 47 communities, and consistently ranks among the ten busiest and best library systems in the United States. Since 2003, circulation has grown 71.62 percent, as the following chart documents:

Circulation 2003 - 2012



Over that same period, 2003 – 2012, customer visits to the Library’s branches increased 33.18 percent, as documented in the following chart:

Customer Visits 2003 - 2012



ECONOMIC CONDITIONS AND OUTLOOK

In 2006, a Capital Facilities Plan Committee, composed of a cross section of the disciplines and communities served by the Library, met for five months to review current facilities, study best practices, funding methods, and capital funding options for the Library. The 45 members included mayors and other government officials, library customers, teachers, financial professionals, and members of the clergy. At the end of the five months, the Committee recommended to the Board of Library Trustees that the Library shift to a system-wide funding mechanism for capital needs to enable better planning, ensure equitable and efficient maintenance, and establish centers of excellence throughout the Library system.

In April 2007, the Cuyahoga County Public Library Board of Trustees passed a resolution of intent to place a levy on the November 2008 election ballot. Later, in June 2008, the Library Board passed a resolution declaring the need to replace the Library's existing 2 mill tax levy, which was to expire at the end of 2009, and add a half mill. The additional half mill was added to allow the Library to provide the same level of high quality service at each of its 28 locations. The resolution was forwarded to the Board of Cuyahoga County Commissioners for submission of a 2.5 mill continuing issue before the public in the 47 communities served by Cuyahoga County Public Library. The issue passed by a 58.75 percent margin of victory at the polls on November 4, 2008. Even with the increase from 2 to 2.5 mills, Cuyahoga County Public Library has the lowest millage of any of the nine library systems in Cuyahoga County.

In September 2008, the nation's economy began heading toward the deepest economic recession since the Great Depression. The stock market plummeted, banks closed and/or merged, and home foreclosure rates soared, particularly in Cuyahoga County. In Ohio, tax collections at both the State and local levels declined, forcing the Ohio General Assembly to make difficult cuts to balance the 2010 – 2011 biennium budget; including a reduction of the Public Library Fund from 2.22 percent to 1.97 percent of total State revenue.

At its August 2009 meeting, the Cuyahoga County Public Library Board of Trustees approved a series of cost-saving measures to help address approximately \$14 million in State and local revenue reductions through 2010, which included the elimination of 41 positions held by union, managerial and confidential staff; a one-time resignation/retirement incentive; pay freezes; changes in healthcare contributions; and reductions in operational expenses and the materials budget. In September 2009, daily overdue fines on most Library materials were increased from \$.05 to \$.10 per item, the fine limit per item was increased from \$5.00 to \$10.00, and Sunday hours were limited to just seven Library branches.

During this economic downturn, business has been booming at Cuyahoga County Public Library. Circulation and customer visits to the Library's branches are at an all-time high, and attendance at its free programs has increased as well. The remarkable growth in use and recognition as a national leader in library service that Cuyahoga County Public Library has experienced in recent years are testaments to the effectiveness of its core service priorities and evidence of its vital role in the community. Though the Library is busier than ever, State funding and local property tax revenues have decreased, creating a very stressful situation for the Library's staff as well as its customers, who rely on the Library for materials, career counseling, computer training, financial literacy, Internet access, and other services.

These circumstances have presented the Library with a new challenge – to continue its tradition of excellence and innovation with fewer resources. To meet this challenge, the Cuyahoga County Public Library Board of Trustees has developed a long-term financial plan that will maximize the Library's financial resources while allowing for continued investments in innovation and technology; a plan that will enable the Library to adapt as technology, demographics, and community needs change over time. Most importantly, it is a plan that ensures Cuyahoga County residents will continue to have access to public library service of the highest level.

LONG-TERM FINANCIAL PLANNING

The Library developed a long-range operating budget as well as a 25-year plan for capital purposes, which includes the sale of bonds to generate sufficient capital funds to complete a Facilities Master Plan (the Plan). We are currently engaged in that Plan.

The Plan emphasizes high value and low overhead; allowing us to continue to make investments in innovation, technology and facilities, and, ultimately, ensure that our customers have access to world-class library services and materials now and into the future.

In June 2010, our Board adopted the Facilities Master Plan, the most significant building improvement program in the Library's history, to support its long-term financial plan. The Plan will reduce our dependence on State money and help us achieve a system-wide operating and capital budget that lives within our 2.5 mill levy – the lowest library cost in the county. When it is fully implemented, it will save the Library approximately \$4 million a year by reducing our footprint across the 47 communities we serve and replacing our costliest buildings with sustainable facilities that cost significantly less to staff and operate. Our Board has worked closely with our union, SEIU 1199, on this plan and is committed to reduce staff through attrition.

The goals of the Facilities Master Plan:

- To build new facilities that are much more energy efficient, cost-effective and accessible, saving Cuyahoga County Public Library \$4 million a year by reducing operating and maintenance costs.
- To reduce our dependence on State funding without adding to the local property tax burden.
- To establish equity of service throughout our entire district.
- To increase capacity to meet growing demand for our collection materials and services.
- To enhance community revitalization efforts.

The Plan will not require the Library to ask taxpayers for additional funds. The building improvement projects encompassed by the Plan are being funded through the combination of the sale of \$75 million in notes, existing capital funds and funds raised through our Foundation's Beyond Bricks and Books Capital Campaign. We are spending resources on this plan now because, over the long-term, it will ensure that our customers will continue to have access to excellent library service.

We are working collaboratively with cities to acquire property at no cost. By acquiring land at no cost, we are able to maximize our investment in the buildings themselves. In partnership with community leaders, we are seeking to deepen the connection between the delivery of our six service priorities and cities'/communities' economic development plans.

With this plan we are putting residents of Cuyahoga County back to work. We have hired or are in negotiations with local architects and construction management firms for each of the projects included in the Plan, and we are investing millions in the future of the Library. In Parma, for example, we plan to construct an approximately 43,000 square foot branch near Parma City Hall and expand and renovate the busy Parma-Snow Branch. The estimated cost of these two projects alone is \$29.1 million.

This Plan exists for one reason – it is the best way to meet the needs of our district with limited resources. This Plan will help ensure that Cuyahoga County Public Library remains one of the nation's best library systems.

The Facilities Master Plan – 2012 in Review

In 2012, the Library completed four Facilities Master Plan projects – one new construction and three major renovations:

Warrensville Heights Branch

On April 21, 2012, the Library opened a new, state-of-the-art, 25,000 square-foot, single-story Warrensville Heights Branch at 4415 Northfield Road, built on a portion of city-owned land that was once a brownfield site. The new branch is co-located with a new YMCA building and is part of the city's revitalization plan to create a vibrant town center.

The branch, designed by Holzheimer Bolek + Meehan Architects, features an eco-friendly design and a dynamic, curving glass façade facing Northfield Road that gives passersby a glimpse into its attractive community spaces. It also features an interactive Play, Learn and Grow space for children, made possible through a \$100,000 grant from the Reinberger Foundation. Other exciting features include:

- An excellent collection of books, DVDs, CDs and other materials.
- Mural artwork from the classic children's book *Let it Shine* by author Ashley Bryan, used with permission.
- A local history and quiet study room featuring a quilt created by the African American Quilt and Doll Guild.
- Dynamic teen and children's spaces.
- Afterschool Homework Center where students will receive free tutoring and engage in learning activities.
- Flexible community meeting spaces.
- An interactive e-Browser wall where visitors can browse and download eBooks, eAudiobooks and music.
- A café with seating and vending machines.
- A Business Copy Center to support small business owners and entrepreneurs.
- Quiet study room.
- More than 50 public access computers.
- A Technology Learning Center where the Library will host free computer instruction classes.
- A small recording studio where we host free software training classes.
- A super-speed Gigabit internet connection.

The design and features of the new Warrensville Heights Branch are direct results of community feedback and focus group input.

Solon Branch

On May 2, 2012, the Library celebrated the completion of a major renovation of the Solon Branch (34125 Portz Parkway) with an evening public reception.

Improvements to the Solon Branch include:

- Expanded entryway outfitted with automatic bi-parting doors.
- Addition of a convenient "new materials" area near the entrance to encourage customers to browse our excellent collection.
- Additional comfy seating.
- Improvements to the teen space to create a more inviting environment for students.
- Enclosed the underutilized outdoor garden to create a beautiful new children's storytime room.
- Consolidated reference desks and computer to more efficiently and effectively serve our customers.

Fairview Park Branch

On August 1, 2012, the Library celebrated the completion of a major renovation to the Fairview Park Branch (21255 Lorain Road) with a public ribbon-cutting event.

Improvements to the branch include:

- An interactive, children's Play, Learn and Grow space designed to support early childhood learning, which features a travel-theme in homage to the nearby NASA Glenn Research Center and Cleveland Hopkins International Airport.

- Improvements to the branch's teen space, including additional seating and a gaming station.
- Additional seating on the first floor and creation of a dedicated space for the latest books, magazine, DVDs and CDs available to borrow.
- A Career Center on the second floor to provide support and training for area job seekers and career changers.
- A Technology Learning Center where the Library will host free computer instruction classes.
- Convenient self-serve options and improvements to the checkout area to enhance customer service.

Beachwood Branch

On June 10, 2012, the Library celebrated the completion of a major renovation to the Beachwood Branch (25501 Shaker Boulevard) with a public ice cream social.

Improvements to the building included:

- An expansion of the entryway on the building's north end.
- The addition of a convenient drive-up window where our customers may pick up or drop off materials.
- The children's storytime room also underwent a complete renovation to better accommodate children's programs, made possible through the generosity of Mort and Iris November, in celebration of the life of Debra Ann November.
- Expansion of the teen area.

The Library also broke ground on six Facilities Master Plan projects in 2012:

Mayfield Branch

On Wednesday, May 2, 2012, the Library broke ground for a new 30,000-square-foot branch library at 500 SOM Center Road, at 10:30 a.m.

- The new branch will replace the Library's existing Mayfield Branch, built in 1971.
- The Library will continue to provide full service at its existing Mayfield Branch, located at 6080 Wilson Mills Road, until the new branch opens.

Garfield Heights Branch

On Monday, May 7, 2012, the Library broke ground for a new 30,000-square-foot Garfield Heights Branch at 5409 Turney Road.

- The Library's existing building was demolished to make way for construction of the new branch.
- The Library is providing service from a temporary site located at 5400 Transportation Boulevard until the new branch is completed in summer 2013.

Olmsted Falls Branch

On Wednesday, July 11, 2012, the Library broke ground for a new 6,000-square-foot Olmsted Falls Branch on a portion of a five-acre plot of city-owned land at Bagley Road and Mapleway Drive.

- The new branch will replace the existing branch located at 7850 Main Street.
- The Library will continue to provide service at the existing Olmsted Falls Branch until construction of the new branch is completed in early 2013.
- Features of the new branch include community gathering spaces and a full service drive-up window where Library customers may pick up and drop off materials.

North Royalton Branch

On Wednesday, July 18, 2012, the Library broke ground for a new 30,000-square-foot North Royalton Branch at 5071 Wallings Road.

- The branch will be constructed on vacant property located on Wallings Road just east of State Road adjacent to the North Royalton Family YMCA.
- The Library will continue to provide service at the current North Royalton Branch location until construction of the new branch is completed in the summer of 2013.

Parma Branch and Parma-Snow Branch

On Tuesday, August 28, 2012, the Library broke ground for a new, state-of-the-art Parma Branch (6996 Powers Blvd.) and a major renovation and expansion of the existing Parma-Snow Branch (2121 Snow Road).

- The Parma-Snow Branch was temporarily closed while workers prepare the building for construction.
- While the branch is closed, the Library is providing a full range of materials, programs and public computer access from a temporary site located nearby at 1700 Snow Road in Midtown Plaza.
- The new, approximately 43,000-square foot Parma Branch will replace the existing Parma-South and Parma-Ridge branches, which will remain open until construction is completed in fall 2013.
- The Parma-Snow Branch renovation and addition will expand the branch by approximately 30,000 square feet and include a 400-seat auditorium. The expanded branch is expected to open in the fall of 2013.

Upcoming Facilities Master Plan Projects:

Chagrin Falls Branch renovation – Completion, Summer 2013
Independence Branch renovation – Completion, Spring 2014
Southeast Branch renovation – Completion, Spring 2014
New Orange Branch – Grand Opening, Summer 2014
New South Euclid-Lyndhurst Branch – Grand Opening, Fall 2014
Brook Park Branch renovation – Completion, Winter 2014
Maple Heights Branch renovation – Completion, Winter 2014

RELEVANT FINANCIAL POLICIES

The Library's Finance Division has a Policy and Procedures Manual that was created some time ago. It has been updated several times. The complete manual is currently being rewritten and updated. The completion of this process is part of the goals for the Library's Finance Division for 2012-2013.

Accounting Policies and Budgetary Control

The Library's accounting system is organized and operated on a fund basis. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein. These funds are segregated for the purposes of carrying on specific activities or attaining certain objectives in accordance with the special regulations, restrictions, or limitations. Generally Accepted Accounting Principles (GAAP) determines the type of funds used.

The annual budget serves as the foundation for the Library's financial planning and control. The level of budgetary control is at the fund level. All non-fiduciary funds are budgeted annually. Any budgetary modifications at this level may only be made by resolution of the Board of Trustees. The Library did have amendments to the original appropriations resolution to account for new funds and increased grants received during 2012.

The Operations Director has been given authority to allocate Board appropriations to the function and object levels within each fund. Any increase in the total appropriation for a fund must be approved by the Board. The Library's fully automated financial system maintains the budgetary control through its purchase order/encumbrance feature. The purchase order, required before making any purchase, is reviewed for certification of the availability of funds and the estimated expenditure is encumbered against the available appropriation. Encumbrances, which would exceed the available appropriation, are not approved or recorded until the Board of Trustees authorizes additional appropriations. Encumbrances do not lapse at year-end and are a reserve of fund equity, which is carried forward into the next year.

MAJOR INITIATIVES

Our Mission

Cuyahoga County Public Library is committed to being at the center of community life by creating an environment where reading, lifelong learning and civic engagement thrive.

Our Vision

Our vision is to be the most convenient public library in the nation, recognized for exceptional customer service. Everything we do is in support of improving the quality of life in Cuyahoga County, and we strive to deliver on three key objectives:

1. Fostering a community of enthusiastic readers.
2. Strengthening the economic vitality of our region.
3. Being recognized as an essential community asset and innovative library industry leader.

In January 2012, Cuyahoga County Public Library initiated a strategic planning process to gather staff and community input into the future direction of our organization. We sought a deeper understanding of the areas where the community most wants to see the Library focus its limited resources.

We extended an invitation to the community to help us answer these and other important questions:

- What are we doing well?
- How can we improve?
- What aren't we doing that we should be doing?
- Are our six priorities relevant to residents in Cuyahoga County?
- What else should we focus on?

The Library held 36 focus group sessions facilitated by external consultants at branches throughout its district. Approximately 200 individuals participated in these sessions over the course of several weeks and provided invaluable feedback on our mission and priorities, and their feelings in general about how we're doing as an organization.

Concurrent with the focus groups we asked community members to complete an online survey relating to current and future priorities, services and usage. The survey was available on our website as well as in hard copy format in all of our branches. The Library asked and the community answered – an impressive 8,730 people took the time to respond to our survey and made their voices heard.

Nine key findings emerged from this process:

1. **The Importance of Reading** - All respondents expressed strong feelings that promoting reading should remain the core focus of Cuyahoga County Public Library.
2. **Library Branches Are Community Hubs** - Respondents clearly believe that the Library makes a positive difference in the community.
3. **Technology Access and Training** - Respondents generally think the Library's offerings of technology access and training are extremely valuable, but not enough. "The more, the better," was the general consensus and technology was identified as a top priority among all respondents.
4. **Materials, Materials, Materials!** - Respondents love the Library's collection, but they want more. The overall message received was that the Library's materials are critical and our customers view them as our core business.
5. **Skill Building** - Helping the workforce build skills through adult learning was cited by many as a top priority for Cuyahoga County Public Library. Respondents expressed interest in learning more about the future employment needs of our region, and seek assistance to develop new skills and knowledge.
6. **Staff Are the Heart of the Library** - The Library received many positive comments regarding the outstanding customer service its staff strives to deliver every day. Many respondents cited the personal relationships they've developed with staff members and the respect they have for the work they do.
7. **Awareness** - Even among frequent users, there was some surprise about the scope of the Library's materials and services. Many respondents simply didn't realize all the Library has to offer.
8. **Clear Focus on what the Library Does Best** - Most respondents supported focusing on excellence in core library functions than expanding into new, less traditional functions.
9. **The Risk of Prioritizing Based on Special Groups** - The Library's challenge moving forward will be to find the right balance between group specific priorities and the need to enable branches to assist with the unique needs of the communities they serve.

The Library followed up the focus groups and online survey in September with a telephone survey of 400 registered voters throughout the 47 communities we serve. The purpose of the telephone survey was to validate the feedback gathered as well as update data on community attitudes, frequency of Library use and reasons for coming to the Library.

Ninety-seven percent of survey respondents rated our overall quality as either "good" or "excellent," with the majority (sixty-five percent) rating us "excellent."

Eighty-two percent of respondents said they believed we make good use of the money we receive.

Ninety-nine percent of respondents believe a good public library is needed to keep pace with today's changing world.

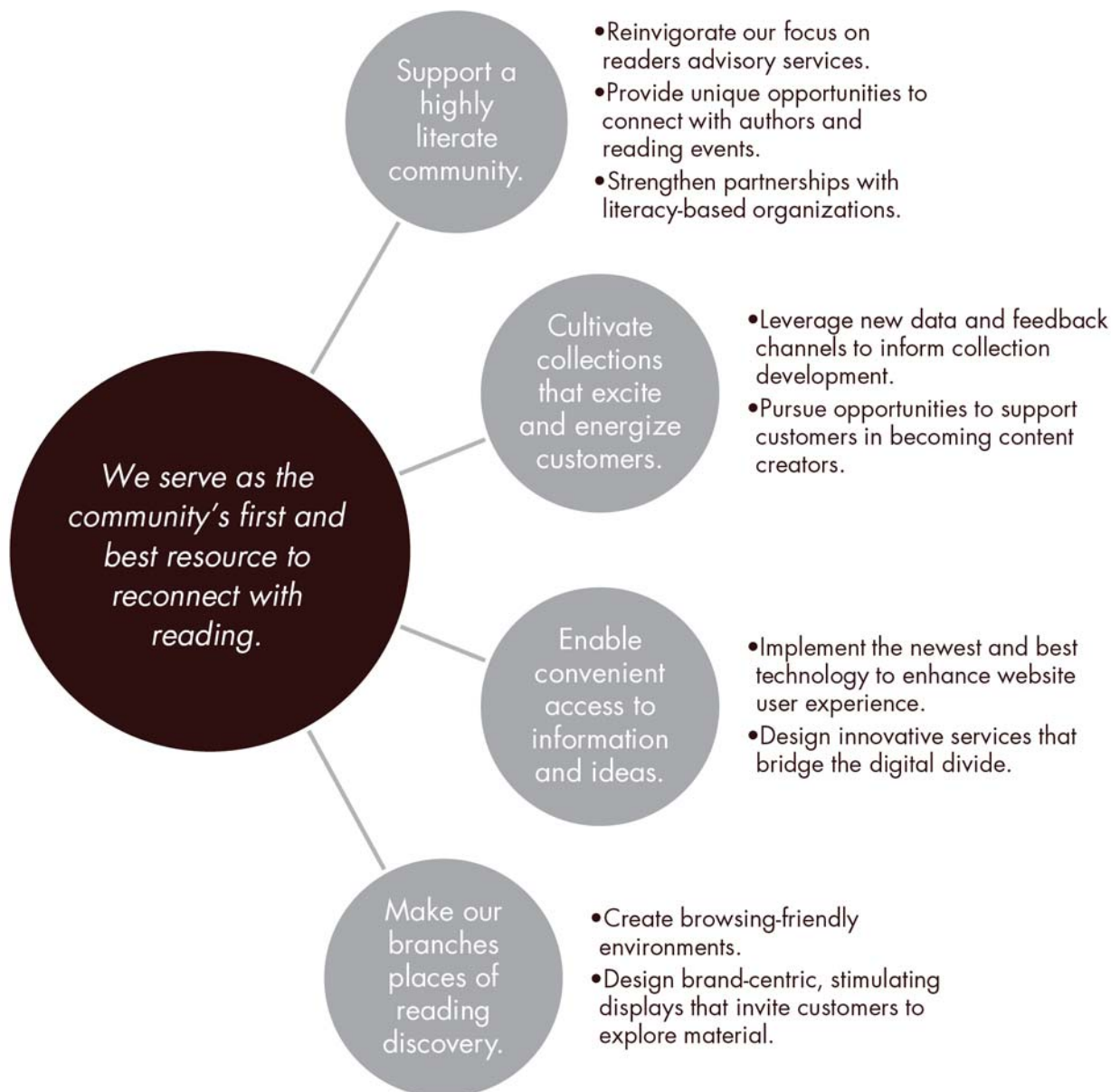
Ninety-seven percent of respondents believe we're making a difference in their community.

From this process we learned that community residents overwhelmingly support three primary areas of focus as either “extremely important” or “very important”. These three areas – Reading, Lifelong Learning and Civic Engagement – support the Library’s broader objectives:

1. Foster a community of enthusiastic readers.
2. Strengthen the economic vitality of our region.
3. Be recognized as an essential local community asset and innovative library industry leader.

The following charts illustrate the Library’s three areas of focus and the tactics that will be employed to achieve them.

READING



LIFELONG LEARNING



CIVIC ENGAGEMENT



2012 STATISTICS

| | |
|---|---|
| 616,719 Service Population | 88,045 Hours of Public Computer Use |
| 20,613,810 Items Borrowed | 33.34 Items Borrowed Per Capita |
| 7,799,499 Number of Visitors | 12.62 Visits Per Capita |
| 1,553,136 Reference Questions Answered | 2,589,912 Directional Questions Answered |
| 5,917,078 Website Visits | 18,407 Programs Sponsored |
| 380,134 Program Attendance Per Capita | 13,542 Meeting Room Use |
| 284,191 Meeting Room Attendance | 51,807 Summer Reading Program Participants |

OTHER INFORMATION

Independent Audit

Included in this report is an unmodified audit opinion rendered on the Library's financial statements as of and for the year ended December 31, 2012, by our independent auditor, **Ohio Auditor of State Dave Yost**.

Library management plans to continue to subject financial statements to an annual independent audit as part of the preparation of a CAFR. An annual audit also serves to maintain and strengthen the Library's accounting and budgetary controls.

Awards

For the fourth consecutive year, Cuyahoga County Public Library was named one of America's Star Libraries in *Library Journal's* 2012 Index of Public Library Services (LJ Index). The LJ Index, sponsored by Baker & Taylor's Bibliostat, gives an overall indication of how libraries stack up to their peers and provides guidance for libraries to assess and improve their services. The nation's top libraries in each budget category are assigned five, four, or three Michelin guide-like stars. Cuyahoga County Public Library earned a five-star ranking and was the highest scoring library system in its budget category. LJ Index star ratings are based on four per capita output measures: circulation, visits, program attendance and public Internet use. In its budget category, Cuyahoga County Public Library ranked first in the nation in three output measures.

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to Cuyahoga County Public Library for its Comprehensive Annual Financial Report for the year ended December 31, 2011. The Certificate of Achievement is a prestigious national award recognizing conformance with the highest standards for preparation of state and local government reports.

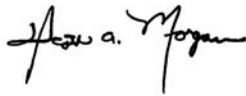
In order to be awarded a Certificate of Achievement, a government unit must publish an easily readable and efficiently organized Comprehensive Annual Financial Report, whose contents conform to program standards. The CAFR must satisfy both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. We believe our current report continues to conform to the Certificate of Achievement requirements and we are submitting it to GFOA.

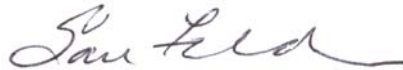
Acknowledgements

We wish to express our appreciation to the members of the Board of Library Trustees for their continued support in planning and conducting the financial operations of the Library and for the fiscal responsibility that they have demonstrated throughout the year.

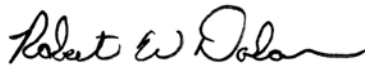
Respectfully submitted,



Scott A. Morgan, Operations Director / Fiscal Officer



Sari Feldman, Executive Director



Robert W. Dolan, Assistant Director of Finance/Deputy Fiscal Officer

CUYAHOGA COUNTY PUBLIC LIBRARY

LIST OF PRINCIPAL OFFICIALS as of December 31, 2012

BOARD OF LIBRARY TRUSTEES



Robert W. Varley
President (1)



Maria L. Haller
Vice President (2)



Edward H. Blakemore
Secretary (3)



Susan M. Adams
Trustee



Leonard M. Calabrese
Trustee



Edna Fuentes-Casiano
Trustee



Dale D. Powers
Trustee

(1) As of January 24, 2012 Robert W. Varley was elected President of Cuyahoga County Public Library Board of Trustees.
(2) As of January 24, 2012 Maria L. Haller was elected Vice President of Cuyahoga County Public Library Board of Trustees.
(3) As of January 24, 2012 Edward H. Blakemore was elected Secretary of Cuyahoga County Public Library Board of Trustees.

ADMINISTRATION



Sari Feldman
Executive Director



Tracy Strobel
Deputy Director



Scott A. Morgan
*Operations Director/
Fiscal Officer*



Daniel Hauenstein
Human Resources Director



Judith Carey
Development Director



Hallie Rich
*Marketing &
Communications Director*



Enda Bracken
Branch Services Director



Caroline Vicchiarelli
Branch Services Director



James Haprian
*Information
Technology Director*

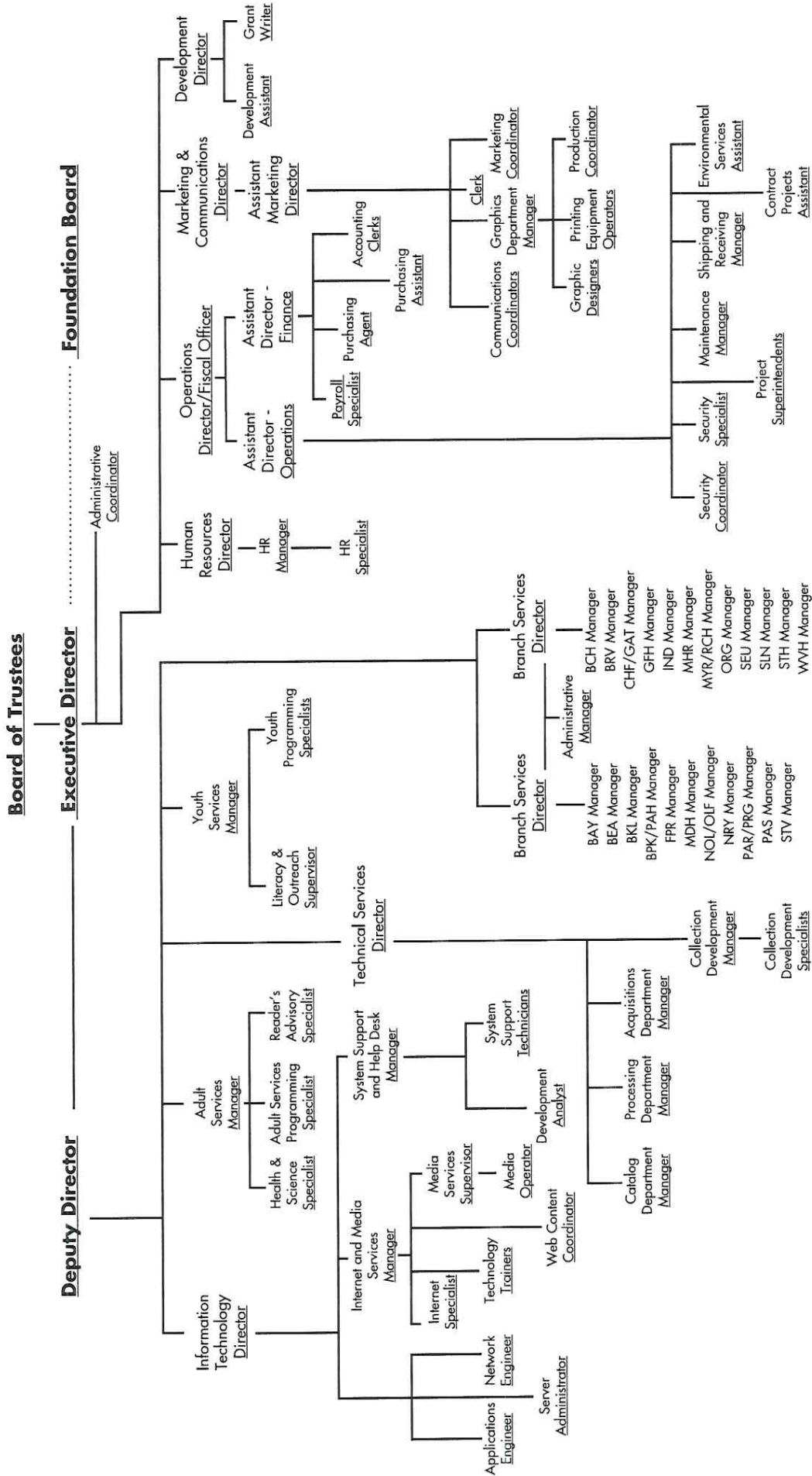


Vacant
Technical Services Director



Robert Dolan
*Assistant Finance Director/
Deputy Fiscal Officer*

CUYAHOGA COUNTY PUBLIC LIBRARY ORGANIZATION CHART



Certificate of Achievement for Excellence in Financial Reporting

Presented to

Cuyahoga County Public Library
Ohio

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended
December 31, 2011

A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.



Christopher P. Morille

President

Jeffrey R. Emer

Executive Director

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FINANCIAL SECTION



Dave Yost • Auditor of State

INDEPENDENT AUDITOR'S REPORT

Cuyahoga County Public Library
Cuyahoga County
2111 Snow Road
Parma, Ohio 44134

To the Board of Trustees:

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Cuyahoga County Public Library, Cuyahoga County, Ohio (the Library), as of and for the year ended December 31, 2012, and the related notes to the financial statements, which collectively comprise the Library's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for preparing and fairly presenting these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes designing, implementing, and maintaining internal control relevant to preparing and fairly presenting financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to opine on these financial statements based on our audit. We audited in accordance with auditing standards generally accepted in the United States of America and the financial audit standards in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require us to plan and perform the audit to reasonably assure the financial statements are free from material misstatement.

An audit requires obtaining evidence about financial statement amounts and disclosures. The procedures selected depend on our judgment, including assessing the risks of material financial statement misstatement, whether due to fraud or error. In assessing those risks, we consider internal control relevant to the Library's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not to the extent needed to opine on the effectiveness of the Library's internal control. Accordingly, we express no opinion. An audit also includes evaluating the appropriateness of management's accounting policies and the reasonableness of their significant accounting estimates, as well as our evaluation of the overall financial statement presentation.

We believe the audit evidence we obtained is sufficient and appropriate to support our audit opinions.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Cuyahoga County Public Library, Cuyahoga County, Ohio, as of December 31, 2012, and the respective changes in financial position, thereof and the budgetary comparison for the General Fund thereof for the year then ended in accordance with the accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 4 to the financial statements, during the year ended December 31, 2012, the Library adopted the provisions of Governmental Accounting Standard No. No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*, and No. 65, *Items Previously Reported As Assets and Liabilities* and as a result restated their December 31, 2011 net position of governmental activities due to a reclassification of debt issuance costs as an expense in the period incurred rather than amortizing over the life of the debt. Also discussed in Note 4 to the financial statements, during the year ended December 31, 2012, it was determined that capital assets were overstated by several buildings that were not owned by the Library system, but are leased rent free and as a result restated their December 31, 2011 net position of governmental activities. Our opinion is not modified with respect to these matters.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require this presentation to include *Management's discussion and analysis*, listed in the table of contents, to supplement the basic financial statements. Although this information is not part of the basic financial statements, the Governmental Accounting Standards Board considers it essential for placing the basic financial statements in an appropriate operational, economic, or historical context. We applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, consisting of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, to the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not opine or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to opine or provide any other assurance.

Supplementary and Other Information

Our audit was conducted to opine on the Library's basic financial statements taken as a whole. The introductory section, the financial section's combining statements, and individual fund statements and schedules, and the statistical section information present additional analysis and are not a required part of the basic financial statements.

The financial section's combining statements, individual fund statements and schedules are management's responsibility, and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. We subjected these statements and schedules to the auditing procedures we applied to the basic financial statements. We also applied certain additional procedures, including comparing and reconciling this information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards

generally accepted in the United States of America. In our opinion, this information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

We did not subject the introductory section and statistical section information to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion or any other assurance on them.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 27, 2013, on our consideration of the Library's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. That report describes the scope of our internal control testing over financial reporting and compliance, and the results of that testing, and does not opine on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Library's internal control over financial reporting and compliance.

A handwritten signature in black ink that reads "Dave Yost". The signature is written in a cursive style with a large, looping "D" and "Y".

Dave Yost
Auditor of State

Columbus, Ohio

June 27, 2013

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Cuyahoga County Public Library
Management's Discussion and Analysis
For the Year Ended December 31, 2012
Unaudited

The management's discussion and analysis of the Cuyahoga County Public Library's (the Library) financial performance provides an overall review of the Library's financial activities for the year ended December 31, 2012. The intent of this management's discussion and analysis is to look at the Library's financial performance as a whole. Readers should also review the transmittal letter, the basic financial statements and the notes to the basic financial statements to enhance their understanding of the Library's financial performance.

Financial Highlights

Key financial highlights for 2012 are as follows:

- The Library opened the first of several new buildings that will be built over the next several years. Warrensville Heights Branch opened to the public on April 21. The community response to the new building has been tremendous. The circulation has doubled and the number of branch visits has increased by 125 percent. The project also came in at the projected budget of \$9,750,000.
- As part of the Capital Plan the Library also completed renovation projects at Solon, Beachwood and Fairview Park. Solon opened on May 2 at a budget of \$1,200,000. Beachwood opened on June 10 at a budget of \$1,120,000 and Fairview Park opened on August 1st at a budget of \$1,000,000. Each of these projects also came in at budget.
- The Library also broke ground on six new projects at Olmsted Falls, Mayfield, North Royalton, Garfield Heights, Parma and Parma-Snow. The new Parma Branch will be a new 43,000 square foot building located behind the Parma City Hall on Powers Boulevard and will allow us to combine the current Parma-South and Parma-Ridge Branch Libraries into one facility allowing us to save operating funds. This was part of the cost savings plan that was developed in 2009-2010. We will also be expanding the current Parma-Snow Branch Library and connecting it to the Administration Building and adding a 450 seat auditorium.
- We also began the planning and design development for new buildings in Orange and South Euclid-Lyndhurst. Planning and design development also began for renovations in Chagrin Falls, Independence, Maple Heights, Brookpark and Southeast. These projects will be completed in 2013 and 2014.
- The Cuyahoga County Public Library Foundation commissioned an Economic Impact Study. The study is being used as part of a Capital Campaign to raise additional funds for the Facilities Master Plan through private donations. The study indicated that the Library has a significant impact on our local economy and for every \$1.00 that the Library spends we give back to the economy \$5.57 in value. The study also indicated that home values rise in communities that have convenient access to a library within their community.
- Late in the year we purchased and installed new cash registers at all of the branches. The cost of the new registers including software and hardware was \$174,590. We made this significant investment so the cash registers can be programmed centrally and any changes that need to be made do not require a change to each machine. These changes can be made and then pushed out to all registers in the system. It also allows Library customers to pay fines and fees using debit cards with a PIN rather than requiring all card transactions to be processed as a credit transaction.

Cuyahoga County Public Library
Management's Discussion and Analysis
For the Year Ended December 31, 2012
Unaudited

Using This Annual Financial Report

This annual report consists of a series of financial statements and notes to those statements. These statements are prepared and organized so the reader can understand the Cuyahoga County Public Library as a financial whole or as an entire operating entity. The statements provide a detailed look at the Library's specific financial activities.

The Statement of Net Position and Statement of Activities provide information about the activities of the whole Library, presenting both an aggregate view of the Library's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short term as well as what dollars remain for future spending. The fund financial statements also look at the Library's most significant funds with all other nonmajor funds presented in total in one column.

Reporting the Cuyahoga County Public Library as a Whole

Statement of Net Position and the Statement of Activities

While this document contains information about the funds used by the Library to provide services to our citizens, the view of the Library as a whole considers all financial transactions and asks the question, "How did we do financially during 2012?" The Statement of Net Position and the Statement of Activities answer this question. These statements include all assets and liabilities using the accrual basis of accounting similar to the accounting method used by the private sector. This basis of accounting takes into account all of the current year's revenues and expenses regardless of when the cash is received or paid.

These two statements report the Library's net position and the changes in net position. The change in net position is important because it tells the reader whether, for the Library as a whole, the financial position of the Library has improved or diminished. However, in evaluating the overall position of the Library, non-financial information such as changes in the Library's tax base and the condition of the Library's capital assets also needs to be evaluated.

The Statement of Net Position and the Statement of Activities are divided into the following categories:

- Assets
- Liabilities
- Deferred Inflows of Resources
- Net Position (Assets minus Liabilities and Deferred Inflows of Resources)
- Program Expenses and Revenues
- General Revenues
- Net Position Beginning of Year and Year's End

Cuyahoga County Public Library
Management's Discussion and Analysis
For the Year Ended December 31, 2012
Unaudited

Reporting the Cuyahoga County Public Library's Most Significant Funds

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Cuyahoga County Public Library uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The Library's funds can be classified as either governmental or fiduciary. Fund financial reports provide detailed information about the Library's major funds. The Library has established funds that account for the multitude of services and facilities provided to our residents. However, these fund financial statements focus on the Library's most significant funds. In the case of the Cuyahoga County Public Library, our major funds are the general fund and capital improvement capital projects fund.

Governmental Funds Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the year. All Library activities are reported in the governmental funds focusing on how money flows into and out of those funds and the balances left at year end available for spending in future periods. Our funds are reported using an accounting method called modified accrual accounting which measures cash and all other financial assets that are expected to be readily converted to cash. The governmental fund statements provide a detailed short-term view of the Library's general operations and the basic services it provides. Governmental fund information helps one determine whether there are more or fewer financial resources that can be spent in the near future on services provided to our residents. Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities. The governmental fund financial statements can be found on pages 16 – 19 of this report.

The Cuyahoga County Public Library as a Whole

Recall that the Statement of Net Position pictures the Library as a whole. Table 1 provides a summary of the Library's net position for 2012 compared to 2011.

Cuyahoga County Public Library
Management's Discussion and Analysis
For the Year Ended December 31, 2012
Unaudited

Table 1
Net Position

| | Governmental Activities | | |
|--------------------------------------|-------------------------|---------------------|--------------------|
| | 2012 | 2011 | Change |
| Assets | | | |
| Current and Other Assets | \$144,650,280 | \$172,438,801 | (\$27,788,521) |
| Capital Assets, Net | 57,127,523 | 23,412,518 | 33,715,005 |
| Total Assets | 201,777,803 | 195,851,319 | 5,926,484 |
| Liabilities | | | |
| Current Liabilities | 10,459,428 | 5,552,788 | (4,906,640) |
| Long-Term Liabilities | | | |
| Due Within One Year | 3,803,107 | 3,860,805 | 57,698 |
| Due in More Than One Year | 71,914,226 | 74,110,666 | 2,196,440 |
| Total Liabilities | 86,176,761 | 83,524,259 | (2,652,502) |
| Deferred Inflows of Resources | | | |
| Property Taxes | 35,629,021 | 37,989,421 | 2,360,400 |
| Net Position | | | |
| Net Investment in Capital Assets | 17,824,696 | 13,743,004 | 4,081,692 |
| Restricted for: | | | |
| Capital Projects | 486,041 | 1,372,407 | (886,366) |
| Homework Centers | 75,853 | 76,607 | (754) |
| Youth System Program | 55,847 | 51,455 | 4,392 |
| College Prep Program | 53,238 | 0 | 53,238 |
| Library Support | 1,551,304 | 1,040,891 | 510,413 |
| Branch Support | 968,481 | 968,076 | 405 |
| Other Purposes | 145,558 | 127,303 | 18,255 |
| South Euclid Books and Periodicals | | | |
| Expendable | 9,564 | 9,519 | 45 |
| Nonexpendable | 50,000 | 50,000 | 0 |
| Gates Mills Children's Activities | | | |
| Expendable | 1,400 | 1,395 | 5 |
| Nonexpendable | 4,919 | 4,919 | 0 |
| Unrestricted | 58,745,120 | 56,892,063 | 1,853,057 |
| Total Net Position | \$79,972,021 | \$74,337,639 | \$5,634,382 |

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the Cuyahoga County Public Library, net position increased in 2012 over 2011. By comparing assets, liabilities and deferred inflows of resources one can see that the overall position of the Library is good.

In order to further understand what makes up the changes in net assets for the current year, the following table gives readers further details regarding the results of activities for the current year. Table 2 shows total revenues, expenses and changes in net position for fiscal years 2012 and 2011.

Cuyahoga County Public Library
Management's Discussion and Analysis
For the Year Ended December 31, 2012
Unaudited

Table 2
Change in Net Position

| | 2012 | 2011 | Change |
|--|----------------------------|----------------------------|---------------------------|
| Revenues | | | |
| <i>Program Revenues</i> | | | |
| Charges for Services | \$1,432,757 | \$1,429,845 | \$2,912 |
| Operating Grants and Contributions | 1,078,144 | 952,229 | 125,915 |
| Capital Grants and Contributions | 2,491,500 | 1,130,000 | 1,361,500 |
| <i>Total Program Revenues</i> | <u>5,002,401</u> | <u>3,512,074</u> | <u>1,490,327</u> |
| <i>General Revenues</i> | | | |
| Property Taxes | 39,213,102 | 39,464,409 | (251,307) |
| Grants and Entitlements not Restricted | 25,503,537 | 27,295,828 | (1,792,291) |
| Investment Earnings | 310,765 | 697,376 | (386,611) |
| Gain on Sale of Capital Assets | 2,784 | 7,905 | (5,121) |
| Miscellaneous | 48,874 | 103,214 | (54,340) |
| <i>Total General Revenues</i> | <u>65,079,062</u> | <u>67,568,732</u> | <u>(2,489,670)</u> |
| <i>Total Revenues</i> | <u>70,081,463</u> | <u>71,080,806</u> | <u>(999,343)</u> |
| Program Expenses | | | |
| Library Services: | | | |
| Public Service and Programs | 38,360,628 | 40,610,983 | 2,250,355 |
| Collection Development and Processing | 2,956,917 | 3,125,944 | 169,027 |
| Support Services: | | | |
| Facilities Operations and Maintenance | 5,481,731 | 5,399,765 | (81,966) |
| Business Administration | 13,927,281 | 13,602,210 | (325,071) |
| Interest and Fiscal Charges | 3,720,524 | 3,832,755 | 112,231 |
| <i>Total Program Expenses</i> | <u>64,447,081</u> | <u>66,571,657</u> | <u>2,124,576</u> |
| <i>Change in Net Position</i> | 5,634,382 | 4,509,149 | 1,125,233 |
| Net Position Beginning of Year - <i>Restated</i> | 74,337,639 | 69,828,490 | 4,509,149 |
| Net Position End of Year | <u><u>\$79,972,021</u></u> | <u><u>\$74,337,639</u></u> | <u><u>\$5,634,382</u></u> |

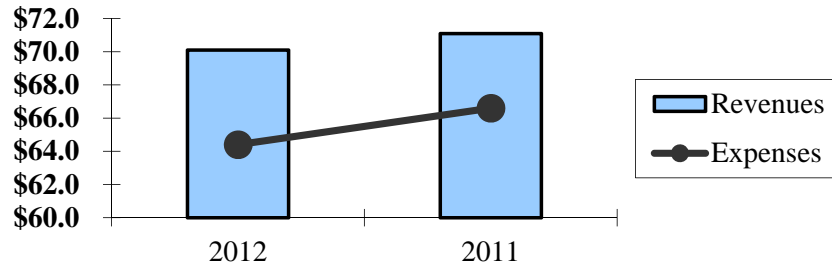
The vast majority of revenue supporting all governmental activities is general revenue. The most significant portions of the general revenues are local property taxes and intergovernmental revenues. The remaining amount of revenue received was in the form of program revenues.

Graph 1
 Revenues and Expenses
 (In Millions)

| | 2012 | 2011 |
|----------|--------|--------|
| Revenues | \$70.1 | \$71.1 |
| Expenses | 64.4 | 66.6 |

Cuyahoga County Public Library
Management's Discussion and Analysis
For the Year Ended December 31, 2012
Unaudited

Revenues and Expenses
(in millions)



Analysis of Overall Financial Positions and Results of Operations

In Table 3 below, the total cost of services column contains all costs related to the programs and the net cost of services column shows how much of the total amount is not covered by program revenues. The net costs are program costs that must be covered by unrestricted State aid (Public Library Fund) or property taxes.

Table 3
Governmental Activities

| Programs | Total Cost of Services 2012 | Total Cost of Services 2011 | Net Cost of Services 2012 | Net Cost of Services 2011 |
|---------------------------------------|-----------------------------------|-----------------------------------|---------------------------------|---------------------------------|
| Library Services: | | | | |
| Public Service and Programs | \$38,360,628 | \$40,610,983 | \$33,818,572 | \$37,583,830 |
| Collection Development and Processing | 2,956,917 | 3,125,944 | 2,956,917 | 3,125,944 |
| Support Services: | | | | |
| Facilities Operations and Maintenance | 5,481,731 | 5,399,765 | 5,481,731 | 5,344,765 |
| Business Administration | 13,927,281 | 13,602,210 | 13,466,936 | 13,172,289 |
| Interest and Fiscal Charges | 3,720,524 | 3,832,755 | 3,720,524 | 3,832,755 |
| Total Expenses | \$64,447,081 | \$66,571,657 | \$59,444,680 | \$63,059,583 |

Governmental Activities

Several revenue sources fund our governmental activities with the Library property tax being the largest contributor. Property tax revenues account for a large portion of total revenues. General revenues from grants and entitlements, such as local government funds, are the next largest source of revenue. This would include the funds received by the State through the Public Library Fund.

Library property tax collections in 2012 again saw a decrease from 2011, although the decrease was much smaller than the decrease we experienced in the year before. This small decrease is attributed to decreased tax collections from Cuyahoga County.

The Library did see a decrease in the amount of funding it receives from the State of Ohio through the Public Library Fund. This decrease was attributed to decreased general revenues of the State. That is the factor that is

Cuyahoga County Public Library
Management's Discussion and Analysis
For the Year Ended December 31, 2012
Unaudited

used to determine the amount of funds that are put into the Public Library Fund. The current amount is set at 1.97 percent of the State's general revenue fund tax collections.

The Library had a significant increase in capital contributions due to land contributed from the cities of Parma, Mayfield and Olmsted Falls in 2012. The City of Parma contributed 4.5 acres of land appraised at a value of \$881,300; the Village of Mayfield contributed 4 acres of land appraised at a value of \$1,306,800 and the City of Olmsted Falls contributed 1.7 acres at a value of \$190,400. The Library also purchased several parcels of land in the City of South Euclid with a combined acreage of 4.8 and combined purchase price of \$1,325,963.

The Library System's geographic boundaries encompass 47 communities throughout Cuyahoga County. These communities are primarily residential in nature. The continued foreclosures and overall increase in delinquencies, in addition to a generally stagnant State economy, is cause for concern today and into the future.

Although the Library relies heavily upon local property taxes to support its operations, we continue to actively solicit and receive additional grant and entitlement funds to help offset operating and program costs. Our Development Office continues to actively seek grant funds to fund special programs and new services. They have been very successful in securing funding for these services and will continue to seek other grant funds that may be available.

The Library's Funds

Information about the Library's governmental funds begins on page 16. These funds are accounted for using the modified accrual basis of accounting. All governmental funds had total revenue of \$69,825,577 and expenditures of \$97,928,115. The general fund had an increase in fund balance due to a significant decrease in transfers out from prior year to cover the expenditures for debt service and capital improvements. The capital improvement fund realized a fund balance decrease due to increased expenditures with six new buildings breaking ground and work to complete one new building and three renovations. Other governmental funds had an increase in fund balance due to additional funds received through the work on government and private grants from the Development Division. As one can see from the Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds, property taxes from the communities that we serve are the largest source of revenue, accounting for 55.7 percent of the total governmental revenue.

General Fund Budgetary Highlights

The Library's budget is prepared according to Ohio law and is based on accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The most significant budgeted fund is the general fund. During the course of 2012, the Library amended its general fund budget, but no amendment was significant. The Library uses an operational cost center budget process and has in place systems that are designed to tightly control expenditures but provide flexibility for program based decision and management.

Final budgeted revenues were lower than the original budgeted revenues due to a decrease in estimates on property tax collection. Final budget basis expenditures were higher than the original estimate due to additional investments in capital assets during the second half of the year. The Library's actual expenditures were \$1,765,608 lower than the final estimate. This is due in large part to the Library's continued commitment to provide quality service while still controlling cost.

Cuyahoga County Public Library
Management's Discussion and Analysis
For the Year Ended December 31, 2012
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Capital Assets and Debt

Capital Assets

Table 4 summarizes the Library's capital assets:

Table 4
Capital Assets at December 31
(Net of Accumulated Depreciation)

| | Governmental Activities | | |
|-------------------------------------|-------------------------|--------------|--------------|
| | 2012 | 2011 | Change |
| Land | \$5,967,672 | \$2,441,410 | \$3,526,262 |
| Construction in Progress | 28,275,438 | 10,230,870 | 18,044,568 |
| Land Improvements | 613,846 | 872,751 | (258,905) |
| Buildings and Building Improvements | 19,019,111 | 7,836,632 | 11,182,479 |
| Furniture, Fixtures and Equipment | 1,937,959 | 565,940 | 1,372,019 |
| Vehicles | 167,282 | 202,137 | (34,855) |
| Software | 1,146,215 | 1,262,778 | (116,563) |
| Total Capital Assets | \$57,127,523 | \$23,412,518 | \$33,715,005 |

During fiscal year 2012, capital assets net of accumulated depreciation increased from the prior year. The largest additions were to land, construction in progress and buildings and buildings improvements with the launch of the Capital Master Plan. We completed the first of many branch replacements in the City of Warrensville Heights, and also completed the renovations and improvements in Solon, Beachwood and Fairview Park. We also broke ground on six new projects in Olmsted Falls, Mayfield, North Royalton, Garfield Heights and two in Parma. We also began design development on two replacement buildings in Orange and South Euclid-Lyndhurst. For additional information on the Library's capital assets see Note 10 to the basic financial statements.

Debt

Table 5 summarizes the long-term debt outstanding:

Table 5
Outstanding Long-term Debt
Governmental Activities

| | 2012 | 2011 | Change |
|-------------------------------|--------------|--------------|---------------|
| Library Fund Facilities Notes | \$71,499,983 | \$73,617,364 | (\$2,117,381) |

The Library issued the Library Fund Facilities Notes to finance the implementation of the Capital Master Plan which began during 2011. The Notes will be paid out of the debt service fund non-major fund.

The Cuyahoga County Public Library's overall legal debt margin was \$1,836,597,377 on December 31, 2012. See Note 16 for additional information on the Library's long-term obligations.

Cuyahoga County Public Library
Management's Discussion and Analysis
For the Year Ended December 31, 2012
Unaudited

Current Financial Related Activities

The Cuyahoga County Public Library has continued to maintain the highest standard of service to the customers of our communities. The Cuyahoga County Public Library is financially strong. Although this past year saw a decline in our revenues collected from the property tax levy and the public library fund the Library continues to maintain and expand the cost cutting measures that began in 2009. The Board of Library Trustees and administration will continue to closely monitor revenues and expenditures in accordance with its financial forecast and will continue to find cost savings that will decrease our dependence on State funding.

The Cuyahoga County Public Library relies on its property tax payers to support its operations and the fiscal capacity and community support for the Library is quite strong. The Cuyahoga County Public Library voter's passed an operating levy in 2008, which will help the general operations and permanent improvements of the Library. The Cuyahoga County Public Library is working on a master plan for capital improvements. Some preliminary work began in 2010, but the majority of the work began in 2011 and will take approximately 3 to 4 years for completion. Along with needing to replace some of our infrastructure this master plan will also allow us to reduce operating funds through efficiency in building systems and all of the new buildings have reduced service points for staff, so through attrition we can decrease the number of employees it takes to staff branches. We are also consolidating the current Parma South and Parma Ridge Branches into a new Parma Branch.

The operating levy that was passed in 2008 was also a continuing issue. The Board and administration will continue to monitor property values in the county. Any dramatic decrease in those property values would decrease the amount of property taxes collected. This is a concern that we will continue to monitor. The board and administration have made a commitment to continue to decrease operating expenditures so we do not have to go back to our communities for additional tax money.

Contacting the Library's Finance Department

This financial report is designed to provide our citizens, taxpayers, creditors and investors with a general overview of the Library's finances and demonstrates the Library's accountability for all money it receives, spends, and invests. Please direct any questions about this report or financial information inquiries to Operations Director/Fiscal Officer, Scott A. Morgan, Cuyahoga County Public Library, 2111 Snow Road, Parma, Ohio 44134, or email smorgan@cuyahogalibrary.org.

Cuyahoga County Public Library

Statement of Net Position

December 31, 2012

| | <u>Governmental Activities</u> |
|--|------------------------------------|
| Assets | |
| Equity in Pooled Cash and Cash Equivalents | \$90,400,125 |
| Accrued Interest Receivable | 30,777 |
| Accounts Receivable | 140,294 |
| Intergovernmental Receivable | 12,350,621 |
| Prepaid Items | 264,912 |
| Property Taxes Receivable | 41,463,551 |
| Nondepreciable Capital Assets, Net | 34,243,110 |
| Depreciable Capital Assets, Net | <u>22,884,413</u> |
| <i>Total Assets</i> | <u>201,777,803</u> |
| Liabilities | |
| Accounts Payable | 1,393,202 |
| Contracts Payable | 6,235,158 |
| Accrued Wages | 1,862,151 |
| Intergovernmental Payable | 558,843 |
| Matured Compensated Absences Payable | 96,274 |
| Accrued Interest Payable | 313,800 |
| Long-Term Liabilities: | |
| Due Within One Year | 3,803,107 |
| Due In More Than One Year | <u>71,914,226</u> |
| <i>Total Liabilities</i> | <u>86,176,761</u> |
| Deferred Inflows of Resources | |
| Property Taxes | <u>35,629,021</u> |
| Net Position | |
| Net Investment in Capital Assets | 17,824,696 |
| Restricted for: | |
| Capital Projects | 486,041 |
| Homework Centers | 75,853 |
| Youth System Program | 55,847 |
| College Prep Program | 53,238 |
| Library Support | 1,551,304 |
| Branch Support | 968,481 |
| Other Purposes | 145,558 |
| South Euclid Books and Periodicals | |
| Expendable | 9,564 |
| Nonexpendable | 50,000 |
| Gates Mills Children's Activities | |
| Expendable | 1,400 |
| Nonexpendable | 4,919 |
| Unrestricted | <u>58,745,120</u> |
| <i>Total Net Position</i> | <u><u>\$79,972,021</u></u> |

See accompanying notes to the basic financial statements

Cuyahoga County Public Library
Statement of Activities
For the Year Ended December 31, 2012

| | Program Revenues | | | Capital Grants and Contributions | Net (Expense) Revenue and Changes in Net Position |
|--|---------------------|-------------------------|--|-------------------------------------|--|
| | Expenses | Charges for Services | Operating Grants and Contributions | | |
| Governmental Activities | | | | | |
| Library Services: | | | | | |
| Public Service and Programs | \$38,360,628 | \$1,053,910 | \$996,646 | \$2,491,500 | (\$33,818,572) |
| Collection Development and Processing | 2,956,917 | 0 | 0 | 0 | (2,956,917) |
| Support Services: | | | | | |
| Facilities Operations and Maintenance | 5,481,731 | 0 | 0 | 0 | (5,481,731) |
| Business Administration | 13,927,281 | 378,847 | 81,498 | 0 | (13,466,936) |
| Interest and Fiscal Charges | 3,720,524 | 0 | 0 | 0 | (3,720,524) |
| <i>Total Governmental Activities</i> | <u>\$64,447,081</u> | <u>\$1,432,757</u> | <u>\$1,078,144</u> | <u>\$2,491,500</u> | <u>(59,444,680)</u> |
| General Revenues | | | | | |
| Property Taxes Levied for | | | | | |
| General Purposes | | | | | 39,213,102 |
| Grants and Entitlements not Restricted to Specific Programs | | | | | 25,503,537 |
| Investment Earnings | | | | | 310,765 |
| Gain on Sale of Capital Assets | | | | | 2,784 |
| Miscellaneous | | | | | 48,874 |
| <i>Total General Revenues</i> | | | | | <u>65,079,062</u> |
| Change in Net Position | | | | | 5,634,382 |
| <i>Net Position Beginning of Year - Restated (See Note 4)</i> | | | | | <u>74,337,639</u> |
| <i>Net Position End of Year</i> | | | | | <u>\$79,972,021</u> |

See accompanying notes to the basic financial statements

Cuyahoga County Public Library

Balance Sheet

Governmental Funds

December 31, 2012

| | General | Capital Improvement | Other Governmental Funds | Total Governmental Funds |
|---|---------------------|------------------------|--------------------------------|--------------------------------|
| Assets | | | | |
| Equity in Pooled Cash and Cash Equivalents | \$3,553,282 | \$84,026,315 | \$2,820,528 | \$90,400,125 |
| Receivables: | | | | |
| Property Taxes | 41,463,551 | 0 | 0 | 41,463,551 |
| Accounts | 35,494 | 0 | 104,800 | 140,294 |
| Intergovernmental | 12,330,521 | 0 | 20,100 | 12,350,621 |
| Accrued Interest | 30,750 | 27 | 0 | 30,777 |
| Interfund Receivable | 29,000 | 0 | 0 | 29,000 |
| Prepaid Items | 264,912 | 0 | 0 | 264,912 |
| <i>Total Assets</i> | <u>\$57,707,510</u> | <u>\$84,026,342</u> | <u>\$2,945,428</u> | <u>\$144,679,280</u> |
| Liabilities | | | | |
| Accounts Payable | \$1,355,677 | \$0 | \$37,525 | \$1,393,202 |
| Contracts Payable | 0 | 6,235,158 | 0 | 6,235,158 |
| Accrued Wages | 1,862,151 | 0 | 0 | 1,862,151 |
| Intergovernmental Payable | 558,843 | 0 | 0 | 558,843 |
| Interfund Payable | 0 | 0 | 29,000 | 29,000 |
| Matured Compensated Absences Payable | 96,274 | 0 | 0 | 96,274 |
| <i>Total Liabilities</i> | <u>3,872,945</u> | <u>6,235,158</u> | <u>66,525</u> | <u>10,174,628</u> |
| Deferred Inflows of Resources | | | | |
| Property Taxes | 35,629,021 | 0 | 0 | 35,629,021 |
| Unavailable Revenue | 14,738,269 | 0 | 20,100 | 14,758,369 |
| <i>Total Deferred Inflows of Resources</i> | <u>50,367,290</u> | <u>0</u> | <u>20,100</u> | <u>50,387,390</u> |
| Fund Balances | | | | |
| Nonspendable | 264,912 | 0 | 54,919 | 319,831 |
| Restricted | 0 | 32,153,214 | 2,852,997 | 35,006,211 |
| Committed | 846,526 | 0 | 0 | 846,526 |
| Assigned | 80,816 | 45,637,970 | 0 | 45,718,786 |
| Unassigned (Deficit) | 2,275,021 | 0 | (49,113) | 2,225,908 |
| <i>Total Fund Balances</i> | <u>3,467,275</u> | <u>77,791,184</u> | <u>2,858,803</u> | <u>84,117,262</u> |
| <i>Total Liabilities, Deferred Inflows of Resources and Fund Balances</i> | <u>\$57,707,510</u> | <u>\$84,026,342</u> | <u>\$2,945,428</u> | <u>\$144,679,280</u> |

See accompanying notes to the basic financial statements

Cuyahoga County Public Library
*Reconciliation of Total Governmental Fund Balances to
 Net Position of Governmental Activities
 December 31, 2012*

| | |
|---|----------------------------|
| Total Governmental Fund Balances | \$84,117,262 |
| <i>Amounts reported for governmental activities in the statement of net position are different because</i> | |
| Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. | 57,127,523 |
| Other long-term assets are not available to pay for current-period expenditures and therefore are reported as unavailable in the funds: | |
| Delinquent Property Taxes | 5,834,530 |
| Intergovernmental | <u>8,923,839</u> |
| Total | 14,758,369 |
| In the statement of activities, interest is accrued on outstanding notes, whereas in governmental funds, an interest expenditure is reported when due. | (313,800) |
| Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds: | |
| Library Fund Facilities Notes | (71,499,983) |
| Compensated Absences | <u>(4,217,350)</u> |
| Total | <u>(75,717,333)</u> |
| <i>Net Position of Governmental Activities</i> | <u><u>\$79,972,021</u></u> |

See accompanying notes to the basic financial statements

Cuyahoga County Public Library
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Year Ended December 31, 2012

| | General | Capital Improvement | Other Governmental Funds | Total Governmental Funds |
|---|--------------------|------------------------|--------------------------------|--------------------------------|
| Revenues | | | | |
| Property Taxes | \$38,862,567 | \$0 | \$0 | \$38,862,567 |
| Patron Fines and Fees | 1,302,806 | 0 | 0 | 1,302,806 |
| Intergovernmental | 25,621,070 | 0 | 40,529 | 25,661,599 |
| Interest | 29,168 | 280,902 | 695 | 310,765 |
| Contributions, Gifts and Donations | 16,317 | 2,491,500 | 1,001,198 | 3,509,015 |
| Rentals | 8,503 | 0 | 0 | 8,503 |
| Refunds and Reimbursements | 121,448 | 0 | 0 | 121,448 |
| Miscellaneous | 24,637 | 2,500 | 21,737 | 48,874 |
| <i>Total Revenues</i> | <u>65,986,516</u> | <u>2,774,902</u> | <u>1,064,159</u> | <u>69,825,577</u> |
| Expenditures | | | | |
| Current: | | | | |
| Library Services: | | | | |
| Public Service and Programs | 37,024,927 | 0 | 377,814 | 37,402,741 |
| Collection Development and Processing | 2,815,724 | 0 | 0 | 2,815,724 |
| Support Services: | | | | |
| Facilities Operations and Maintenance | 5,418,805 | 0 | 0 | 5,418,805 |
| Business Administration | 13,230,011 | 0 | 36,879 | 13,266,890 |
| Capital Outlay | 1,379,687 | 31,682,144 | 120,828 | 33,182,659 |
| Debt Service: | | | | |
| Principal Retirement | 0 | 0 | 2,035,000 | 2,035,000 |
| Interest and Fiscal Charges | 0 | 0 | 3,806,296 | 3,806,296 |
| <i>Total Expenditures</i> | <u>59,869,154</u> | <u>31,682,144</u> | <u>6,376,817</u> | <u>97,928,115</u> |
| <i>Excess of Revenues Over (Under) Expenditures</i> | <u>6,117,362</u> | <u>(28,907,242)</u> | <u>(5,312,658)</u> | <u>(28,102,538)</u> |
| Other Financing Sources (Uses) | | | | |
| Sale of Capital Assets | 2,784 | 0 | 0 | 2,784 |
| Contributed Capital | 0 | (2,491,500) | 0 | (2,491,500) |
| Transfers In | 0 | 0 | 5,841,296 | 5,841,296 |
| Transfers Out | (5,841,296) | 0 | 0 | (5,841,296) |
| <i>Total Other Financing Sources (Uses)</i> | <u>(5,838,512)</u> | <u>(2,491,500)</u> | <u>5,841,296</u> | <u>(2,488,716)</u> |
| <i>Net Change in Fund Balances</i> | 278,850 | (31,398,742) | 528,638 | (30,591,254) |
| <i>Fund Balances Beginning of Year</i> | <u>3,188,425</u> | <u>109,189,926</u> | <u>2,330,165</u> | <u>114,708,516</u> |
| <i>Fund Balances End of Year</i> | <u>\$3,467,275</u> | <u>\$77,791,184</u> | <u>\$2,858,803</u> | <u>\$84,117,262</u> |

See accompanying notes to the basic financial statements

Cuyahoga County Public Library
*Reconciliation of the Statement of Revenues, Expenditures and Changes
in Fund Balances of Governmental Funds to the Statement of Activities
For the Year Ended December 31, 2012*

Net Change in Fund Balances - Total Governmental Funds (\$30,591,254)

Amounts reported for governmental activities in the statement of activities are different because

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlay exceeded depreciation in the current period:

| | |
|-------------------------|--------------------|
| Capital Asset Additions | 35,583,512 |
| Depreciation | <u>(1,549,846)</u> |

| | |
|-------|------------|
| Total | 34,033,666 |
|-------|------------|

Governmental funds only report the disposal of capital assets to the extent proceeds are received from the sale. In the statement of activities, a gain or loss is reported for each disposal. (318,661)

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds:

| | |
|---------------------------|-----------------|
| Delinquent Property Taxes | 350,535 |
| Intergovernmental | <u>(97,433)</u> |

| | |
|-------|---------|
| Total | 253,102 |
|-------|---------|

Repayment of long-term debt is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position. 2,035,000

Some expenses reported in the statement of activities, do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds:

| | |
|-------------------------------|----------------|
| Accrued Interest on Notes | 3,391 |
| Amortization of Note Premium | 90,330 |
| Amortization of Note Discount | <u>(7,949)</u> |

| | |
|-------|--------|
| Total | 85,772 |
|-------|--------|

Some expenses, such as compensated absences, do not require the use of current financial resources and therefore are not reported as expenditures in the governmental funds. 136,757

Change in Net Position of Governmental Activities \$5,634,382

See accompanying notes to the basic financial statements

Cuyahoga County Public Library
Statement of Revenues, Expenditures and Changes
in Fund Balance - Budget (Non-GAAP Basis) and Actual
General Fund
For the Year Ended December 31, 2012

| | Budgeted Amounts | | | Variance with Final Budget Positive (Negative) |
|---|--------------------|--------------------|--------------------|---|
| | Original | Final | Actual | |
| Revenues | | | | |
| Property Taxes | \$41,100,000 | \$38,663,100 | \$38,862,567 | \$199,467 |
| Patron Fines and Fees | 1,350,000 | 1,350,000 | 1,303,198 | (46,802) |
| Intergovernmental | 25,318,000 | 26,189,014 | 26,185,792 | (3,222) |
| Interest | 20,333 | 20,333 | 19,002 | (1,331) |
| Contributions, Gifts and Donations | 7,500 | 21,000 | 16,317 | (4,683) |
| Rentals | 30,000 | 30,000 | 4,514 | (25,486) |
| Refunds and Reimbursements | 900,000 | 126,811 | 127,193 | 382 |
| Miscellaneous | 25,000 | 29,575 | 22,732 | (6,843) |
| <i>Total Revenues</i> | <u>68,750,833</u> | <u>66,429,833</u> | <u>66,541,315</u> | <u>111,482</u> |
| Expenditures | | | | |
| Current: | | | | |
| Library Services: | | | | |
| Public Service and Programs | 38,171,992 | 37,756,800 | 37,479,295 | 277,505 |
| Collection Development and Processing | 2,901,153 | 2,831,419 | 2,831,400 | 19 |
| Support Services: | | | | |
| Facilities Operations and Maintenance | 5,472,364 | 5,459,657 | 5,459,627 | 30 |
| Business Administration | 14,210,820 | 14,666,239 | 13,178,192 | 1,488,047 |
| Capital Outlay | 1,168,720 | 1,948,637 | 1,948,630 | 7 |
| <i>Total Expenditures</i> | <u>61,925,049</u> | <u>62,662,752</u> | <u>60,897,144</u> | <u>1,765,608</u> |
| <i>Excess of Revenues Over Expenditures</i> | <u>6,825,784</u> | <u>3,767,081</u> | <u>5,644,171</u> | <u>1,877,090</u> |
| Other Financing Sources (Uses) | | | | |
| Sale of Capital Assets | 7,000 | 7,000 | 2,784 | (4,216) |
| Advances In | 103,959 | 103,959 | 103,959 | 0 |
| Advances Out | 0 | (29,000) | (29,000) | 0 |
| Transfers Out | (8,929,000) | (5,841,297) | (5,841,296) | 1 |
| <i>Total Other Financing Sources (Uses)</i> | <u>(8,818,041)</u> | <u>(5,759,338)</u> | <u>(5,763,553)</u> | <u>(4,215)</u> |
| <i>Net Change in Fund Balance</i> | <u>(1,992,257)</u> | <u>(1,992,257)</u> | <u>(119,382)</u> | <u>1,872,875</u> |
| <i>Fund Balance Beginning of Year</i> | 835,558 | 835,558 | 835,558 | 0 |
| Prior Year Encumbrances Appropriated | 1,167,703 | 1,167,703 | 1,167,703 | 0 |
| <i>Fund Balance End of Year</i> | <u>\$11,004</u> | <u>\$11,004</u> | <u>\$1,883,879</u> | <u>\$1,872,875</u> |

See accompanying notes to the basic financial statements

Cuyahoga County Public Library
Statement of Fiduciary Assets and Liabilities
Agency Funds
December 31, 2012

| | |
|--|---------------------------|
| Assets | |
| Equity in Pooled Cash and Cash Equivalents | \$172,635 |
| Cash and Cash Equivalents in Segregated Accounts | <u>1,153,894</u> |
| <i>Total Assets</i> | <u><u>\$1,326,529</u></u> |
| Liabilities | |
| Deposits Held and Due to Others | <u><u>\$1,326,529</u></u> |

See accompanying notes to the basic financial statements

Cuyahoga County Public Library
Notes to the Basic Financial Statements
For the Year Ended December 31, 2012

Note 1 – Description of the Library and Reporting Entity

The Cuyahoga County Public Library (the Library) is a body corporate and politic established to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The Library has its own Board of Trustees of seven members who are appointed by the Cuyahoga County Executive and the Common Pleas Judges. Appointments are for seven-year terms and members serve without compensation. Under Ohio statutes, the Library is a body politic and corporate capable of suing and being sued, contracting, acquiring, holding, possessing, and disposing of real property, and of exercising such other powers and privileges conferred upon it by law. The Library also determines and operates under its own budget. Control and management of the Library is governed by sections 3375.33 to 3375.39 of the Ohio Revised Code with the administration of the day-to-day operations of the Library being the responsibility of the Director and financial accountability being solely that of the Operations Director/Fiscal Officer. The Library provides the community with various educational and literary resources.

Component units are legally separate organizations for which the Library is financially accountable. The Library is financially accountable for an organization if the Library appoints a voting majority of the organization's governing board and (1) the Library is able to significantly influence the programs or services performed or provided by the organization; or (2) the Library is legally entitled to or can otherwise access the organization's resources; the Library is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the Library is obligated for the debt of the organization. The Library is also financially accountable for any organizations for which the Library approves the budget, the issuance of debt or the levying of taxes. Component units also include legally separate, tax-exempt entities whose resources are for the direct benefit of the Library, are accessible to the Library and are significant in amount to the Library. The Library has no component units.

The Friends of the Cuyahoga County Public Library consist of twenty-five separate not-for-profit organizations each with a self-appointing board. The Library is not financially accountable for any of the organizations, nor does the Library approve the budgets or the issuance of debt of the organizations. Therefore, these organizations have been excluded from the reporting entity of the Library.

The Cuyahoga County Public Library Foundation is a not-for-profit organization with a self-appointed board. The Library is not financially accountable for the organization, nor does the Library approve the budgets or the issuance of debt of the organization. Therefore, this organization has been excluded from the reporting entity of the Library.

The Library's management believes these financial statements present all activities for which the Library is financially accountable.

Note 2 - Summary of Significant Accounting Policies

The financial statements of the Cuyahoga County Public Library have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to local governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial principles. The most significant of the Library's accounting policies are described below.

Basis of Presentation

The Library's basic financial statements consist of government-wide statements, including a statement of net position and a statement of activities, and fund financial statements, which provide a more detailed level of financial information.

Cuyahoga County Public Library
Notes to the Basic Financial Statements
For the Year Ended December 31, 2012

Government-wide Financial Statements The statement of net position and the statement of activities display information about the Library as a whole. These statements include the financial activities of the primary government, except for fiduciary funds. The statements usually distinguish between those activities of the Library that are governmental and those that are considered business-type. However, the Library has only governmental activities; therefore no business-type activities are presented.

The statement of net position presents the financial condition of the governmental activities of the Library at year-end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the Library's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program and interest earned on grants that is required to be used to support a particular program. Revenues which are not classified as program revenues are presented as general revenues of the Library, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each governmental program is self-financing or draws from the general revenues of the Library.

Fund Financial Statements During the year, the Library segregates transactions related to certain Library functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Library at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. Fiduciary funds are reported by type.

Fund Accounting

The Library uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self balancing set of accounts. The Library's funds are classified as either governmental or fiduciary.

Governmental Funds Governmental funds are those through which most governmental functions are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and deferred outflows of resources and liabilities and deferred inflows of resources is reported as fund balance. The following are the Library's major governmental funds:

General Fund The general fund accounts for and reports all financial resources except those required to be accounted for and reported in another fund. The general fund balance is available to the Library for any purpose provided it is expended or transferred according to the general laws of Ohio.

Capital Improvement Fund The capital improvement fund accounts for and reports debt proceeds that are restricted and transfers that are assigned for the acquisition or construction of major capital facilities.

The other governmental funds of the Library account for grants and other resources whose use is restricted, committed or assigned to a particular purpose.

Fiduciary Funds Fiduciary fund reporting focuses on net position and changes in net position. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private-

Cuyahoga County Public Library
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purpose trust funds and agency funds. Trust funds are used to account for assets held by the Library under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the Library's own programs. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The Library only utilizes the agency fund type. The agency funds account for monies held for employee contributions to a flexible spending account used for healthcare and dependent care as well as checks for payroll liabilities, for the collection and distribution of revenues from book sales, union candy fundraisers, donations for the United Way and Community Shares Charitable campaigns and for capital contractor retainage.

Measurement Focus

Government-wide Financial Statements The government-wide financial statements are prepared using a flow of economic resources measurement focus. All assets and deferred outflows of resources and all liabilities and deferred inflows of resources associated with the operation of the Library are included on the Statement of Net Position. The Statement of Activities presents increases (e.g. revenues) and decreases (e.g. expenses) in total net position.

Fund Financial Statements All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and deferred outflows of resources and current liabilities and deferred inflows of resources generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements and the statement presented for fiduciary funds are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Differences in the accrual and modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred outflows/inflows of resources and in the presentation of expenses versus expenditures.

Revenues - Exchange and Nonexchange Transactions Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the year in which the resources are measurable and become available. Available means that the resources will be collected within the current year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current year. For the Library, available means expected to be received within sixty days of year-end.

Nonexchange transactions, in which the Library receives value without directly giving equal value in return, include property taxes, Public Library Fund payments, grants, entitlements and donations. Revenue from property taxes is recognized in the year for which the taxes are levied (See Note 7). Revenue from Public Library Fund payments, grants, entitlements and donations is recognized in the year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted, matching requirements, in which the Library must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the Library on a reimbursement basis. On the modified accrual basis, revenue from nonexchange transactions must also be available before it can be recognized.

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Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at year-end: interest, federal and state grants and subsidies, state-levied locally shared taxes, fees and rentals.

Unearned revenue represents amounts under the accrual and modified accrual basis of accounting for which asset recognition criteria have been met, but for which revenue recognition criteria have not yet been met because such amounts have not yet been earned. The Library does not have unearned revenue.

Deferred Outflows/Inflows of Resources In addition to assets, the statements of financial position will sometimes report a separate section for deferred outflows of resources. Deferred outflows of resources, represents a consumption of net position that applies to a future period and will not be recognized as an outflow of resources (expense/expenditure) until then. The Library does not have deferred outflows of resources.

In addition to liabilities, the statements of financial position report a separate section for deferred inflows of resources. Deferred inflows of resources represents an acquisition of net position that applies to a future period and will not be recognized as an inflow of resources (revenue) until that time. For the Library, deferred inflows of resources include property taxes and unavailable revenue. Property taxes represent amounts for which there is an enforceable legal claim as of December 31, 2012, but which were levied to finance year 2013 operations. These amounts have been recorded as a deferred inflow on both the government-wide statement of net position and the government fund financial statements. Unavailable revenue is reported only on the governmental funds balance sheet, and represents receivables which will not be collected within the available period. For the Library unavailable revenue includes delinquent property taxes, Public Library Fund payments, grants, entitlements and donations. These amounts are deferred and recognized as an inflow of resources in the period the amounts become available.

Expenses/Expenditures On the accrual basis of accounting, expenses are recognized at the time they are incurred.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in governmental funds.

Cash and Cash Equivalents

To improve cash management, cash received by the Library is pooled. Monies for all funds are maintained in this pool. Individual fund integrity is maintained through the Library's records. Each fund's interest in the pool is presented as "equity in pooled cash and cash equivalents."

The Library has segregated bank accounts for monies held separate from the Library's central bank account. These interest bearing depository accounts are presented as "cash and cash equivalents in segregated accounts" since they are not required to be deposited into the Library Treasury.

During 2012, investments were limited to STAR Ohio, Corporate Bonds, Municipal Bonds, Federal Farm Credit Bank Bonds, Federal National Mortgage Association Bonds, Federal Home Loan Mortgage Corporation Bonds, Federal Home Loan Bank Bonds, Federal Home Loan Bank Discount Notes, Federal National Mortgage Association Discount Notes, US Treasury Notes and Federated Government Obligations and First American US Treasury Money Market Mutual Funds.

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Except for nonparticipating investment contracts, investments are reported at fair value, which is based on quoted market prices. Nonparticipating investment contracts such as money market fund and nonnegotiable certificates of deposit are reported at cost.

STAR Ohio is an investment pool managed by the State Treasurer's Office which allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAR Ohio are valued at STAR Ohio's net asset value per share price, which is the price the investment could be sold for on December 31, 2012.

Investment procedures are restricted by the provisions of the Ohio Revised Code. Interest revenue credited to the general fund during 2012 amounted to \$29,168 which includes \$16,953 assigned from other Library funds.

Investments with original maturities of three months or less at the time they are purchased and investments of the cash management pool are presented on the financial statements as cash equivalents.

Prepaid Items

Payments made to vendors for services that will benefit periods beyond December 31, 2012, are recorded as prepaid items using the consumption method by recording a current asset for the prepaid amount at the time of the purchase and reflecting the expenditure/expense in the year in which the services are consumed.

Capital Assets

All capital assets of the Library are general capital assets. General capital assets are capital assets which are associated with and generally arise from governmental activities. They generally result from expenditures in the governmental funds. General capital assets are reported in the governmental activities column of the government-wide statement of net position but are not reported in the fund financial statements.

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. The Library was able to estimate the historical cost for the initial reporting of assets by backtrending (i.e., estimating the current replacement cost of the asset to be capitalized and using an appropriate price-level index to deflate the cost to the acquisition year or estimated acquisition year). Donated capital assets are recorded at their fair market values as of the date received. The Library maintains a capitalization threshold of five thousand dollars with the exception of land as land was listed regardless of cost. The Library does not possess any infrastructure. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not.

All capital assets are depreciated except for land and construction in progress. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method over the following useful lives:

| Description | Governmental Activities Estimated Lives |
|-------------------------------------|--|
| Land Improvements | 15-30 Years |
| Buildings and Building Improvements | 15-40 Years |
| Furniture, Fixtures and Equipment | 5-15 Years |
| Vehicles | 8 years |
| Software | 5-15 Years |

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Interfund Balances

On fund financial statements, receivables and payables resulting from short-term interfund loans are classified as “interfund receivables/payables.” Interfund loans which do not represent available expendable resources are offset by a fund balance reserve account. These amounts are eliminated in the governmental activity column of the statement of net position.

Compensated Absences

Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the Library will compensate the employees for the benefits through paid time off or some other means. The Library records a liability for all accumulated unused vacation time when earned for all employees.

Sick leave benefits are accrued as a liability using the vesting method. The liability includes amounts accumulated by those employees who are currently eligible to receive termination benefits and those the Library has identified as probable of receiving payment in the future. The amount is based on accumulated sick leave and employees' wage rates at year end, taking into consideration any limits specified in the Library's termination policy. The Library records a liability for accumulated unused sick leave for employees after ten years of service with the Library.

The entire compensated absences liability is reported on the government-wide financial statements.

On the governmental fund financial statements, compensated absences are recognized as liabilities and expenditures to the extent payments come due each period upon the occurrence of employee resignations and retirements. These amounts are recorded in the account “matured compensated absences payable” in the fund(s) from which the employees who have resigned or retired will be paid.

Accrued Liabilities and Long-Term Obligations

All payables, accrued liabilities and long-term obligations are reported in the government-wide financial statements.

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources, are reported as obligations of the funds. However, compensated absences that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are due for payment during the current year. Long-term notes are recognized as a liability on the governmental fund financial statements when due.

Fund Balance

Fund balance is divided into five classifications based primarily on the extent to which the Library is bound to observe constraints imposed upon the use of the resources in the governmental funds. The classifications are as follows:

Nonspendable: The nonspendable fund balance category includes amounts that cannot be spent because they are not in spendable form, or legally or contractually required to be maintained intact. The “not in spendable form” criterion includes items that are not expected to be converted to cash.

Restricted: Fund balance is reported as restricted when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or imposed by law through constitutional provisions.

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Committed: The committed fund balance classification includes amounts that can be used only for the specific purposes imposed by a formal action (resolution) of the Library Board. Those committed amounts cannot be used for any other purpose unless the Library Board removes or changes the specified use by taking the same type of action (resolution) it employed to previously commit those amounts. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

Assigned: Amounts in the assigned fund balance classification are intended to be used by the Library for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds other than the general fund, assigned fund balance represents the remaining amount that is not restricted or committed. These amounts are assigned by the Library Board. In the general fund, assigned amounts represent intended uses established by the Library Board or a Library official delegated that authority by resolution or by State statute. State statute authorizes the fiscal officer to assign fund balance for purchases on order provided such amounts have been lawfully appropriated.

Unassigned: Unassigned fund balance is the residual classification for the general fund and includes all spendable amounts not contained in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance.

The Library applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

Net Position

Net position represents the difference between all other elements in a statement of financial position. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Net position is reported as restricted when there are limitations imposed on their use either through constitutional provisions or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. Net position restricted for other purposes include the Metro Health Medical Center Consumer Education Library operations, Cleveland Browns reading program, preschool kits program, the summer camps and financial literacy programs.

The Library applies restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net position are available.

Note Premiums and Discounts

On the government-wide financial statements, note premiums and discounts are deferred and amortized over the term of the notes using the straight line method. The straight-line method of amortization is not materially different from the effective-interest method. Note premiums are presented as an increase of the face amount of the general obligation notes payable. On fund financial statements, note premiums are reported as other financing source in the year the notes are issued. On the government-wide financial statements, note discounts are presented as a decrease of the face amount of the general obligation notes payable. On the fund financial statements, note discounts are reported as other financing use in the year the notes are issued.

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Internal Activity

Transfers between governmental activities are eliminated on the government-wide financial statements. Internal events that are allocations of overhead expenses from one function to another or within the same function are eliminated on the Statement of Activities. Interfund payments for services provided and used are not eliminated.

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the financial statements.

Estimates

The preparation of the financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

Budgetary Process

All funds, except agency funds, are legally required to be budgeted and appropriated. The budgetary process is prescribed by provisions of the Ohio Administrative Code and entails the preparation of budgetary documents within an established timetable. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriation resolution, all of which are prepared on the budgetary basis of accounting. The tax budget demonstrates a need for existing or increased tax rates.

The certificate of estimated resources establishes a limit on the amount the Board of Trustees may appropriate. The appropriations resolution is the Board of Trustees' authorization to spend resources and sets annual limits on expenditures plus encumbrances at the level of control selected by the Board of Trustees. The legal level of control has been established by the Board of Trustees at the fund level. Any budgetary modifications at this level may only be made by resolution of the Board of Trustees. The Operations Director/Fiscal Officer has been given authority to allocate Board appropriations to the function and object levels within each fund.

The certificate of estimated resources may be amended during the year if projected increases or decreases in revenue are identified by the Operations Director/Fiscal Officer. The amounts reported as the original and final budgeted amounts on the budgetary statements reflect the amounts in the original and final amended certificate in effect at the time original and final appropriations were passed.

The appropriation resolution is subject to amendment throughout the year with the restriction that appropriations cannot exceed estimated resources. The amounts reported as the original budgeted amounts reflect the first appropriation resolution for that fund that covered the entire year, including amounts automatically carried forward from prior years. The amounts reported as the final budgeted amounts represent the final appropriation amounts passed by the Board of Trustees during the year.

Contributions of Capital

Contributions of capital in governmental fund financial statements arise from contributions of capital assets from several municipalities.

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Note 3 – Fund Balances

Fund balance is classified as nonspendable, restricted, committed, assigned and/or unassigned based primarily on the extent to which the Library is bound to observe constraints imposed upon the use of the resources in the governmental funds. The constraints placed on fund balance for the major governmental fund and all other governmental funds are presented below:

| Fund Balances | General | Capital Improvement | Other Governmental Funds | Total |
|------------------------------------|---------------------------|----------------------------|--------------------------------|----------------------------|
| <u>Nonspendable:</u> | | | | |
| Prepays | \$264,912 | \$0 | \$0 | \$264,912 |
| South Euclid Books and Periodicals | 0 | 0 | 50,000 | 50,000 |
| Gates Mills Children's Activities | 0 | 0 | 4,919 | 4,919 |
| <i>Total Nonspendable</i> | <u>264,912</u> | <u>0</u> | <u>54,919</u> | <u>319,831</u> |
| <u>Restricted for:</u> | | | | |
| Facilities Construction | 0 | 32,153,214 | 0 | 32,153,214 |
| Library Programs and Services | 0 | 0 | 2,828,279 | 2,828,279 |
| Library Administration | 0 | 0 | 13,754 | 13,754 |
| South Euclid Books and Periodicals | 0 | 0 | 9,564 | 9,564 |
| Gates Mills Children's Activities | 0 | 0 | 1,400 | 1,400 |
| <i>Total Restricted</i> | <u>0</u> | <u>32,153,214</u> | <u>2,852,997</u> | <u>35,006,211</u> |
| <u>Committed to:</u> | | | | |
| Library Programs and Services | 846,526 | 0 | 0 | 846,526 |
| <u>Assigned to:</u> | | | | |
| Capital Improvements and Repair | 0 | 45,637,970 | 0 | 45,637,970 |
| Purchases on Order | 80,816 | 0 | 0 | 80,816 |
| <i>Total Assigned</i> | <u>80,816</u> | <u>45,637,970</u> | <u>0</u> | <u>45,718,786</u> |
| Unassigned (Deficit): | <u>2,275,021</u> | <u>0</u> | <u>(49,113)</u> | <u>2,225,908</u> |
| Total Fund Balances | <u><u>\$3,467,275</u></u> | <u><u>\$77,791,184</u></u> | <u><u>\$2,858,803</u></u> | <u><u>\$84,117,262</u></u> |

Note 4 – Change in Accounting Principles and Restatement of Net Position

Changes in Accounting Principles

For 2012, the Library has implemented Governmental Accounting Standard Board (GASB) Statement No. 60, “Accounting and Financial Reporting for Service Concession Arrangements,” Statement No. 62, “Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989, FASB and AICPA Pronouncements,” Statement No. 63, “Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position,” Statement No. 64, Derivative Instruments: Application of Hedge Accounting Termination Provisions – an amendment of GASB Statement No. 53,” Statement No. 65, “Items Previously Reported as Assets and Liabilities,” and Statement No. 66 “Technical Corrections—2012—an amendment of GASB Statements No. 10 and No. 62.”

GASB Statement No. 60 improves financial reporting by addressing issues related to service concession arrangements, which are a type of public-private or public-public partnership. The implementation of this statement did not result in any changes in the Library’s financial statements.

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GASB Statement No. 62 incorporates into GASB’s authoritative literature certain FASB and AICPA pronouncements issued on or before November 30, 1989. The implementation of this statement did not result in any change in the Library’s financial statements.

GASB Statement No. 63 provides guidance for reporting deferred outflows of resources, deferred inflows of resources and net position in a statement of financial position and related not disclosures. These changes were incorporated in the Library’s 2012 financial statements; however, there was no effect on beginning net position/fund balance.

GASB Statement No. 64 clarifies whether an effective hedging relationship continues after the replacement of a swap counterparty or a swap counterparty’s credit support provider. This Statement sets forth criteria that establish when the effective hedging relationship continues and hedge accounting should continue to be applied. The implementation of this statement did not result in any change in the Library’s financial statements.

GASB Statement No. 65 properly classifies certain items that were previously reported as assets and liabilities as deferred outflows of resources or deferred inflows of resources or recognizes certain items that were previously reported as assets and liabilities as outflows of resources (expenses or expenditures) or inflows of resources (revenues). These changes were incorporated in the Library’s 2012 financial statements; however, there was no effect on beginning fund balance but a restatement of beginning net position.

GASB Statement No. 66 resolves conflicting accounting and financial reporting guidance that could diminish the consistency of financial reporting and thereby enhance the usefulness of the financial reports. The implementation of this statement did not result in any change in the Library’s financial statements.

Restatement of Net Position

During 2012, it was determined that capital assets were overstated. The building value of several buildings that are not owned by the Library system but are Leased rent free were included in error. The implementation of GASB Statement 65 also had an effect on net position as they were previously reported. These restatements had the following effect on net position.

| | Governmental Activities |
|---|----------------------------|
| Net Position, December 31, 2011 | \$102,881,515 |
| Deferred Charges | (537,181) |
| Capital Assets | (28,006,695) |
| Adjusted Net Position, December 31, 2011 | \$74,337,639 |

Note 5 - Budgetary Basis of Accounting

While the Library is reporting financial position, results of operations and changes in fund balance on the basis of generally accepted accounting principles (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget (Non-GAAP Basis) and Actual presented for the general fund is presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and the GAAP basis (generally accepted accounting principles) are:

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- a) Revenues are recorded when received in cash (budget) as opposed to when susceptible to accrual (GAAP).
- b) Expenditures are recorded when paid in cash (budget) as opposed to when the liability is incurred (GAAP).
- c) Encumbrances are treated as expenditures for all funds (budget) rather than as a reservation of fund balance (GAAP).
- d) Investments are reported at cost (budget) rather than at fair value (GAAP).
- e) Advances-In and Advances-Out are operating transactions (budget) as opposed to balance sheet transactions (GAAP).

The following table summarizes the adjustments necessary to reconcile the GAAP basis statements to the budgetary basis statements for the general fund.

Net Change in Fund Balance

| | |
|---|---------------------------|
| GAAP Basis | \$278,850 |
| Net Adjustment for Revenue Accruals | 587,004 |
| Net Adjustment for Expenditure Accruals | 628,012 |
| Beginning Fair Value Adjustment for Investments | (18,804) |
| Ending Fair Value Adjustment for Investments | (13,401) |
| Advance In | 103,959 |
| Advance Out | (29,000) |
| Encumbrances | <u>(1,656,002)</u> |
| Budget Basis | <u><u>(\$119,382)</u></u> |

Note 6 - Deposits and Investments

State statutes classify monies held by the Library into three categories.

Active monies are public monies necessary to meet current demands on the Library treasury. Such monies must be maintained either as cash in the Library treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Library has identified as not required for use within the current five-year period of designation of depositories. Inactive deposits must either be evidenced by depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts including passbook accounts.

Protection of the Library's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the treasurer by the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

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Interim monies may be deposited or invested in the following securities:

1. United States treasury bills, bonds, notes or any other obligation and security issued by the United States Treasury or any other obligation guaranteed as to principal and interest by the United States;
2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including but not limited to, the federal national mortgage association, federal home loan bank, federal farm credit bank, federal home loan mortgage corporation, government national mortgage association, and student loan marketing association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
3. Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
4. Bonds and other obligations of the State of Ohio or Ohio local governments;
5. Time certificates of deposit or savings or deposit accounts including, but not limited to, passbook accounts;
6. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) of this section and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions; and
7. The State Treasurer's investment pool (STAR Ohio).

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the Library, and must be purchased with the expectation that it will be held to maturity.

Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the treasurer or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

Deposits

Custodial Credit Risk Custodial credit risk for deposits is the risk that in the event of bank failure, the Library will not be able to recover deposits or collateral securities that are in the possession of an outside party. At year end, \$10,624,440 of the Library's bank balance of \$29,283,976 was uninsured and uncollateralized. Although the securities were held by the pledging financial institutions' trust department and all statutory requirements for the deposit of money had been followed, noncompliance with Federal requirements could potentially subject the Library to a successful claim by the FDIC.

The Library has no deposit policy for custodial risk beyond the requirements of State Statute. Ohio Law requires that deposits be either insured or be protected by eligible securities pledged to and deposited either with the Library or a qualified trustee by the financial institution as security for repayment, or by a collateral

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pool of eligible securities deposited with a qualified trustee and pledged to secure the repayment of all public monies deposited in the financial institution whose market value at all times shall be at least one hundred five percent of the deposits being secured.

Investments

As of December 31, 2012, the Library had the following investments:

| | <u>Fair Value</u> | <u>Maturity</u> | <u>Moody Rating</u> | <u>Percent of Total Investments</u> |
|---|----------------------------|-----------------------|---------------------|-------------------------------------|
| STAR Ohio | \$2,371,649 | Average of 55.4 Days | Aaam | N/A |
| Corporate Bonds | 2,112,772 | Less than one year | P-1 | 3.35% |
| Municipal Bonds | 3,013,830 | Less than one year | P-1 | 4.78% |
| Federal Farm Credit Bank Bonds | 6,011,200 | Less than one year | Aaa | 9.54% |
| Federal Farm Credit Bank Bonds | 3,749,915 | Less than two years | Aaa | 5.95% |
| Federal National Mortgage Association Bonds | 2,871,914 | Less than three years | Aaa | 4.56% |
| Federal National Mortgage Association Bonds | 7,037,064 | Less than five years | Aaa | 11.17% |
| Federal Home Loan Mortgage Corporation Bonds | 2,227,880 | Less than two years | Aaa | 3.54% |
| Federal Home Loan Mortgage Corporation Bonds | 19,795,800 | Less than five years | Aaa | 31.43% |
| Federal Home Loan Bank Bonds | 2,002,860 | Less than one year | Aaa | 3.18% |
| Federal Home Loan Bank Bonds | 1,910,886 | Less than two years | Aaa | 3.03% |
| Federal Home Loan Bank Discount Note | 5,721,520 | Less than one year | P-1 | 9.08% |
| Federal National Mortgage Association Discount Note | 729,562 | Less than one year | P-1 | 1.16% |
| U.S. Treasury Note | 3,336,554 | Less than two years | Aaa | 5.30% |
| Federated Government Obligations Money Market Mutual Fund | 89,139 | Less than one year | Aaa-mf | N/A |
| First American U.S. Treasury Money Market Mutual Fund | 3,872 | Less than one year | Aaa-mf | N/A |
| Total | <u><u>\$62,986,417</u></u> | | | |

Interest Rate Risk Interest rate risk arises because potential purchasers of debt securities will not agree to pay face value for those securities if interest rates subsequently increase. The Library does not have an investment policy beyond the requirements of State Statute. Ohio Law addresses interest rate risk by requiring that the Library's investment portfolio be structured so that securities mature to meet cash requirements for ongoing operations and/or long-term debt payments, thereby avoiding the need to sell securities on the open market prior to maturity.

Custodial Credit Risk For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the Library will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The Corporate Bonds, Municipal Bonds, Federal Farm Credit Bank Bonds, Federal National Mortgage Association Bonds, Federal Home Loan Mortgage Corporation Bonds, Federal Home Loan Bank Bonds, Federal Home Loan Bank Discount Notes, Federal National Mortgage Association Discount Notes and U.S. Treasury Notes are exposed to custodial credit risk in that they are uninsured, unregistered and held by the counterparty. The Library has no investment policy dealing with investment custodial risk beyond the requirement in State Statute that prohibits payment for investments

Cuyahoga County Public Library
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prior to the delivery of the securities representing such investments to the operations director/fiscal officer or qualified trustee.

Credit Risk The Moody’s ratings of the Library’s investments are listed in the table above. STAR Ohio and the Money Market Mutual Funds carry a rating of AAAM by Standard & Poor’s. Ohio law requires that STAR Ohio maintain the highest rating provided by at least one nationally recognized standard rating service. The Library has no investment policy that addresses credit risk.

Concentration of Credit Risk The Library places no limit on the amount it may invest in any one issuer.

Note 7 - Property Taxes

Property taxes include amounts levied against all real and public utility property located in the 47 communities serviced within Cuyahoga County. Property tax revenue received during 2012 for real and public utility property taxes represents collections of 2011 taxes.

2012 real property taxes were levied after October 1, 2012, on the assessed value as of January 1, 2012, the lien date. Assessed values are established by State law at 35 percent of appraised market value. 2012 real property taxes are collected in and intended to finance 2013.

Real property taxes are payable annually or semi-annually. If paid annually, payment is due December 31; if paid semi-annually, the first payment is due December 31, with the remainder payable by June 20. Under certain circumstances, State statute permits later payment dates to be established.

Public utility tangible personal property currently is assessed at varying percentages of true value; public utility real property is assessed at 35 percent of true value. 2012 public utility property taxes which became a lien December 31, 2011, are levied after October 1, 2012, and are collected in 2013 with real property taxes.

The full tax rate for all Library operations for the year ended December 31, 2012, was \$2.50 per \$1,000 of assessed value. The assessed values of real property and public utility tangible property upon which 2012 property tax receipts were based are as follows:

| Category | Assessed Values |
|----------------------------|------------------|
| Real Estate | |
| Residential/Agricultural | \$12,859,452,020 |
| Other Real Estate | 4,948,117,600 |
| Tangible Personal Property | |
| Public Utility | 359,738,730 |
| Total | \$18,167,308,350 |

The County Fiscal Officer collects property taxes on behalf of all taxing districts in the county, including the Library District. The County Fiscal Officer periodically remits to the Library its portion of the taxes collected. Property taxes receivable represents real and public utility property taxes and outstanding delinquencies which were measurable as of December 31, 2012, and for which there was an enforceable legal claim. In the governmental funds, the portion of the receivable not levied to finance 2012 operations is offset to deferred inflows of resources – property taxes. On the accrual basis, collectible delinquent property taxes have been recorded as a receivable and revenue while on the modified accrual basis the revenue has been reported as deferred inflows of resources – unavailable revenue.

Cuyahoga County Public Library
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For the Year Ended December 31, 2012

Note 8 - Receivables

Receivables at December 31, 2012, consisted of property taxes, accounts, accrued interest and intergovernmental. All receivables are considered collectible in full due to the ability to foreclose for the nonpayment of taxes, the stable condition of State programs, and the current fiscal year guarantee of federal funds. All receivables except property taxes are expected to be received within one year. Property taxes, although ultimately collectible, include some portion of delinquencies that will not be collected within one year.

A summary of the principal items of intergovernmental receivables follows:

| Intergovernmental Receivables | Amounts |
|-----------------------------------|--------------|
| Public Library Fund | \$9,831,160 |
| Homestead and Rollback | 2,499,361 |
| Special School Programming Grants | 20,100 |
| Total | \$12,350,621 |

Note 9 - Risk Management

The Library is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During 2012, the Library contracted with several companies for various types of insurance coverage as follows:

| Company | Type of Coverage | Deductible | Coverage |
|----------------------------------|---------------------------------|--------------|-------------|
| Cincinnati Insurance Company | General Liability | N/A | \$2,000,000 |
| | Automobile Liability | N/A | 1,000,000 |
| | Uninsured/Underinsured Motorist | N/A | 1,000,000 |
| | Electronic Data Processing | 5,000/10,000 | 9,395,889 |
| | Inland Marine | 1,000 | 500,000 |
| | Commercial Property | 10,000 | 213,240,331 |
| | Umbrella Liability | N/A | 20,000,000 |
| | Employee Benefits Liability | 1,000 | 1,000,000 |
| Travelers Insurance Company | Crime | 1,000 | 500,000 |
| Great American Insurance Company | Flood and Earthquake | 50,000 | 10,000,000 |
| National Fire Insurance Company | Public Official Liability | N/A | 5,000,000 |

In addition to the above, the Operations Director/Fiscal Officer and the Assistant Director of Finance/Deputy Fiscal Officer are bonded for \$1,500,000. Settled claims have not exceeded coverage in any of the last three years and there was no significant reduction in coverage from the prior year.

The Library pays the State Workers' Compensation System a premium based on a rate per \$100 of salaries. This rate is calculated based on accident history and administrative costs. The System administers and pays all claims.

The Library provides health insurance to employees through a private carrier. Dental coverage is also provided. The Library's liability for health care is limited to the premiums paid.

Cuyahoga County Public Library
Notes to the Basic Financial Statements
For the Year Ended December 31, 2012

Note 10 - Capital Assets

Capital asset activity for the year ended December 31, 2012, was as follows:

| | Balance 12/31/11 | Additions | Deletions | Balance 12/31/12 |
|---|---------------------|----------------------|-----------------------|---------------------|
| Governmental Activities: | | | | |
| Capital assets, not being depreciated | | | | |
| Land | \$2,441,410 | \$3,704,463 | (\$178,201) | \$5,967,672 |
| Construction in progress | 10,230,870 | 31,509,412 | (13,464,844) | 28,275,438 |
| Total capital assets not being depreciated | <u>12,672,280</u> | <u>35,213,875</u> | <u>(13,643,045)</u> | <u>34,243,110</u> |
| Capital assets, being depreciated | | | | |
| Land Improvements | 3,464,470 | 0 | (291,492) | 3,172,978 |
| Buildings and Building Improvements | 19,327,931 | 12,029,044 | (1,974,899) | 29,382,076 |
| Furniture, Fixtures and Equipment | 6,027,199 | 1,625,574 | (82,243) | 7,570,530 |
| Vehicles | 916,955 | 21,613 | (36,414) | 902,154 |
| Software | 2,777,323 | 158,250 | 0 | 2,935,573 |
| Total capital assets being depreciated | <u>32,513,878</u> | <u>13,834,481</u> | <u>(2,385,048)</u> | <u>43,963,311</u> |
| Accumulated depreciation | | | | |
| Land Improvements | (2,591,719) | (208,127) | 240,714 | (2,559,132) |
| Buildings and Building Improvements | (11,491,299) | (758,112) | 1,886,446 | (10,362,965) |
| Furniture, Fixtures and Equipment | (5,461,259) | (252,326) | 81,014 | (5,632,571) |
| Vehicles | (714,818) | (56,468) | 36,414 | (734,872) |
| Software | (1,514,545) | (274,813) | 0 | (1,789,358) |
| Total accumulated depreciation | <u>(21,773,640)</u> | <u>(1,549,846) *</u> | <u>2,244,588</u> | <u>(21,078,898)</u> |
| Total Capital assets being depreciated, net | <u>10,740,238</u> | <u>12,284,635</u> | <u>(140,460)</u> | <u>22,884,413</u> |
| Governmental activities capital assets, net | <u>\$23,412,518</u> | <u>\$47,498,510</u> | <u>(\$13,783,505)</u> | <u>\$57,127,523</u> |

* Depreciation expense was charged to governmental activities as follows:

| | |
|---------------------------------------|--------------------|
| Library Services: | |
| Public Service and Programs | \$786,668 |
| Collection Development and Processing | 194,048 |
| Support Services: | |
| Facilities Operation and Maintenance | 59,360 |
| Business Administration | 509,770 |
| Total | <u>\$1,549,846</u> |

Note 11 – Interfund Transactions

Interfund Transfers

The transfer in the amount of \$5,841,296 from the general fund was to meet debt service obligations in the debt service fund.

Cuyahoga County Public Library
Notes to the Basic Financial Statements
For the Year Ended December 31, 2012

Interfund Balances

Interfund balances at December 31, 2012, consist of an interfund receivable in the general fund of \$29,000 and interfund payables in the kindergarten kits and special school programming special revenue funds of \$8,000 and \$21,000, respectively. The balances resulted from advances made from the general fund during 2012. These advances were made to cover qualifying expenditures in the fund which will be reimbursed when grant monies are received by the Library.

Note 12 - Contingencies

Grants

The Library receives financial assistance from federal and state agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the general fund or any other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the Library.

Litigation

The Library is a party to legal proceedings. The Library management is of the opinion that ultimate disposition of these claims and legal proceedings will not have a material effect, if any, on the financial condition of the Library and that the Library has adequate liability insurance coverage to protect itself against any material loss.

Note 13 - Defined Benefit Pension Plan

Ohio Public Employees Retirement System

Plan Description – The Library participates in the Ohio Public Employees Retirement System (OPERS). OPERS administers three separate pension plans. The Traditional Pension Plan is a cost-sharing, multiple-employer defined benefit pension plan. The Member-Directed Plan is a defined contribution plan in which the member invests both member and employer contributions (employer contributions vest over five years at 20 percent per year). Under the Member-Directed Plan, members accumulate retirement assets equal to the value of the member and vested employer contributions plus any investment earnings. The Combined Plan is a cost-sharing, multiple-employer defined benefit pension plan. Under the Combined Plan, OPERS invests employer contributions to provide a formula retirement benefit similar in nature to, but less than, the Traditional Pension Plan benefit. Member contributions, the investment of which is self-directed by the members, accumulate retirement assets in a manner similar to the Member-Directed Plan.

OPERS provides retirement, disability, survivor and death benefits, and annual cost-of-living adjustments to members of the Traditional Pension and Combined Plans. Members of the Member-Directed Plan do not qualify for ancillary benefits. Authority to establish and amend benefits is provided by Chapter 145 of the Ohio Revised Code. OPERS issues a stand-alone financial report. Interested parties may obtain a copy by visiting <https://www.opers.org/investments/cafr.shtml>, writing to OPERS, 277 East Town Street, Columbus, Ohio 43215-4642, or by calling 614-222-5601 or 800-222-7377.

Cuyahoga County Public Library
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Funding Policy – The Ohio Revised Code provides statutory authority for member and employer contributions and currently limits the employer contribution to a rate not to exceed 14 percent of covered payroll for state and local employer units. Member contribution rates, as set forth in the Ohio Revised Code, are not to exceed 10 percent of covered payroll. For the year ended December 31, 2012, members in state and local divisions contributed 10 percent of covered payroll. Members in the state and local divisions may participate in all three plans. For 2012, member and employer contribution rates were consistent across all three plans.

The Library's 2012 contribution rate was 14.0 percent. The portion of employer contributions used to fund pension benefits is net of post-employment health care benefits. The portion of employer contribution allocated to health care for members in the Traditional Plan was 4.00 percent for 2012. The portion of employer contributions allocated to health care for members in the Combined Plan was 6.05 percent for 2012. Employer contribution rates are actuarially determined.

The Library's required contributions for pension obligations to the Traditional Pension and Combined Plans for the years ended December 31, 2012, 2011 and 2010 were \$2,964,748, \$2,977,308 and \$2,670,756, respectively. For 2012, 92 percent has been contributed with the balance being reported as an intergovernmental payable. The full amount has been contributed for 2011 and 2010. Contributions to the Member-Directed Plan for 2012 were \$71,293 made by the Library and \$50,924 made by plan members.

Note 14 - Postemployment Benefits

Ohio Public Employees Retirement System

Plan Description – Ohio Public Employees Retirement System (OPERS) administers three separate pension plans: The Traditional Pension Plan—a cost-sharing, multiple-employer defined benefit pension plan; the Member-Directed Plan—a defined contribution plan; and the Combined Plan—a cost-sharing, multiple-employer defined benefit pension plan that has elements of both a defined benefit and defined contribution plan.

OPERS maintains a cost-sharing multiple-employer defined benefit post-employment health care plan for qualifying members of both the Traditional Pension and the Combined Plans. Members of the Member-Directed Plan do not qualify for ancillary benefits, including post-employment health care coverage. The plan includes a medical plan, prescription drug program and Medicare Part B premium reimbursement.

In order to qualify for post-employment health care coverage, age-and-service retirees under the Traditional Pension and Combined Plans must have 10 or more years of qualifying Ohio service credit. Health care coverage for disability benefit recipients and qualified survivor benefit recipients is available. The Ohio Revised Code permits, but does not mandate, OPERS to provide health care benefits to its eligible members and beneficiaries. Authority to establish and amend benefits is provided in Chapter 145 of the Ohio Revised Code.

Disclosures for the health care plan are presented separately in the OPERS financial report which may be obtained by visiting <https://www.opers.org/investments/cafr.shtml>, by writing to OPERS, 277 East Town Street, Columbus, Ohio 43215-4642, or by calling 614-222-5601 or 800-222-7377.

Funding Policy – The post-employment health care plan was established under, and is administrated in accordance with, Internal Revenue Code 401(h). The Ohio Revised Code provides the statutory authority requiring public employers to fund post-retirement health care through contributions to OPERS. A portion of each employer's contribution to OPERS is set aside for the funding of post-retirement health care.

Cuyahoga County Public Library
Notes to the Basic Financial Statements
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Employer contribution rates are expressed as a percentage of the covered payroll of active members. In 2012, state and local employers contributed at a rate of 14.0 percent of covered payroll. These are the maximum employer contribution rates permitted by the Ohio Revised Code.

Each year, the OPERS Retirement Board determines the portion of the employer contribution rate that will be set aside for funding of post-employment health care benefits. The portion of employer contributions allocated to health care for members in the Traditional Plan was 4.0 percent for 2012. The portion of employer contributions allocated to health care for members in the Combined Plan was 6.05 percent for 2012. Effective January 1, 2013, the portion of employer contributions allocated to healthcare was lowered to 1 percent for both plans, as recommended by OPERS Actuary.

The OPERS Retirement Board is also authorized to establish rules for the payment of a portion of the health care benefits provided, by the retiree or their surviving beneficiaries. Payment amounts vary depending on the number of covered dependents and the coverage selected. Active members do not make contributions to the post-employment health care plan.

The Library's contributions allocated to fund post-employment health care benefits for the years ended December 31, 2012, 2011 and 2010 were \$1,185,899, \$1,190,923 and \$1,519,628, respectively. For 2012, 92 percent has been contributed with the balance being reported as an intergovernmental payable. The full amount has been contributed for 2011 and 2010.

Changes to the health care plan were adopted by the OPERS Board of Trustees on September 19, 2012, with a transition plan commencing January 1, 2014. With the recent passage of pension legislation under SB 343 and the approved health care changes, OPERS expects to be able to consistently allocate 4 percent of the employer contributions toward the health care fund after the end of the transition period.

Note 15 – Compensated Absences

All full time and part time benefit eligible employees earn vacation based on years of service and job grade. An employee can accrue between 80 hours and 200 hours annually. Annual vacation may be carried forward from one year to the next up to a limit of one and a half of their annual accrual. Accrued vacation leave is paid upon retirement, termination, or death of the employee.

Benefit eligible employees can float the Presidents Day, Veterans Day, Columbus Day and Martin Luther King holidays up to a maximum of 180 days. Part time employees may float the New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day, Christmas Eve, and New Years Eve holidays up to a maximum of 180 days. Unused holidays that have not expired are paid out upon retirement, termination or death of the employee.

Sick leave is accrued for all full time employees based on their hire date and job grade. A full-time management or confidential employee hired on or before March 31, 2010 accumulates sick leave at a rate of .05775 per hour up to 120 hours for a full year's employment. A full-time management or confidential employee hired on or after April 1, 2010 accumulates sick leave depending on job grade at either the rate of .0385 per hour up to 60 hours per year or .05775 per hour up to 120 hours for a full year's employment. Sick leave is accrued for bargaining unit employees hired on or before March 31, 2010 at an accrual rate of .05775 per hour up to 120 hours for a full year's employment and a total accumulation not to exceed 800 hours, plus current year. Sick leave is accrued for bargaining unit employees hired on or after April 1, 2010 at an accrual rate of .0385 per hour up to 60 hours for a full year's employment and a total accumulation not to exceed 800 hours, plus current year. Part-time employees working sixteen hours or more per week shall

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receive a pro-rata share. Upon retirement, a management or confidential employee can be paid a percentage of accumulated, unused sick leave depending on years of service. Retiring bargaining unit employees are paid unused sick leave as outlined in the bargaining unit contract.

Note 16 - Long-Term Obligations

Original issue amounts and interest rates of the Library's debt issues were as follows:

| Debt Issue | Interest Rate | Original Issue | Year of Maturity |
|--|----------------|----------------|------------------|
| Library Fund Facilities Notes, Series 2010 | | | |
| Tax-exempt Serial Notes | 2.00% to 4.00% | \$20,045,000 | 2019 |
| Build America Bonds Serial Notes | 4.75% to 5.20% | 8,020,000 | 2022 |
| Build America Bonds Term Notes | 5.55% to 6.25% | 46,935,000 | 2035 |

The changes in the Library's long-term obligations during the year consist of the following:

| | Principal Outstanding 12/31/2011 | Additions | Deletions | Principal Outstanding 12/31/2012 | Amounts Due In One Year |
|---|--|-------------|-------------|--|-------------------------------|
| Governmental Activities | | | | | |
| 2010 Library Fund Facilities Notes, Series 2010 | | | | | |
| Tax-exempt Serial Notes | \$18,050,000 | \$0 | \$2,035,000 | \$16,015,000 | \$2,075,000 |
| Premium on Tax-exempt Notes | 671,452 | 0 | 90,330 | 581,122 | 0 |
| Discount on Tax-exempt Notes | (59,088) | 0 | (7,949) | (51,139) | 0 |
| Total Tax-exempt Serial Notes | 18,662,364 | 0 | 2,117,381 | 16,544,983 | 2,075,000 |
| Build America Bonds Serial Notes | 8,020,000 | 0 | 0 | 8,020,000 | 0 |
| Build America Bonds Term Notes | 46,935,000 | 0 | 0 | 46,935,000 | 0 |
| Total Build America Bonds | 54,955,000 | 0 | 0 | 54,955,000 | 0 |
| <i>Total Library Fund Facilities Notes</i> | 73,617,364 | 0 | 2,117,381 | 71,499,983 | 2,075,000 |
| Other Long Term Obligations | | | | | |
| Compensated Absences | 4,354,107 | 4,092,366 | 4,229,123 | 4,217,350 | 1,728,107 |
| <i>Total General Long-term Obligations</i> | \$77,971,471 | \$4,092,366 | \$6,346,504 | \$75,717,333 | \$3,803,107 |

Compensated absences will be paid from the general fund.

On August 19, 2010, the Library issued \$75,000,000 in Library Fund Library Facilities Notes for the purpose of constructing, remodeling, renovating and otherwise improving, equipping and furnishing library buildings and parts of library buildings and other real property, and purchasing personal property, necessary for the proper maintenance and operation of the library. The notes include tax-exempt serial notes and Build America Bonds (BABs) in the amounts of \$20,045,000 and \$54,955,000, respectively. As part of the American Recovery and Reinvestment Act of 2009, Congress added Sections 54AA and 6431 to the Code, which permit state or local governments to obtain certain tax advantages when they issue BABs. Under Section 6431 of the Code, the Library may elect to receive payments directly from the Secretary of the United States Treasury equal to 35 percent of the corresponding interest payable on this issue. The tax-exempt serial notes were issued at both a premium of \$812,973 and a discount of \$71,542. The notes were issued for a twenty-five year period with final maturity at December 1, 2035. The notes will be retired from the note retirement debt service fund from Public Library Fund revenue. The Library had \$31,667,173 in unspent proceeds as of December 31, 2012.

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The BABs term notes maturing on December 1, 2025, 2030 and 2035 are subject to mandatory sinking fund redemption at a redemption price of 100 percent of the principal amount to be redeemed, plus accrued interest to the date of redemption, on December 1 in the years and in the respective principal amounts as follows:

| Year | Issue | | |
|-----------------|-------------|--------------|--------------|
| | \$8,865,000 | \$17,165,000 | \$20,905,000 |
| 2023 | 2,850,000 | 0 | 0 |
| 2024 | 2,955,000 | 0 | 0 |
| 2026 | 0 | 3,170,000 | 0 |
| 2027 | 0 | 3,295,000 | 0 |
| 2028 | 0 | 3,430,000 | 0 |
| 2029 | 0 | 3,565,000 | 0 |
| 2031 | 0 | 0 | 3,855,000 |
| 2032 | 0 | 0 | 4,010,000 |
| 2033 | 0 | 0 | 4,175,000 |
| 2034 | 0 | 0 | 4,345,000 |
| Total | \$5,805,000 | \$13,460,000 | \$16,385,000 |
| Stated Maturity | 12/1/2025 | 12/1/2030 | 12/1/2035 |

The remaining principal amount of the term notes (\$3,060,000, \$3,705,000 and \$4,520,000) will mature at the stated maturity.

The BABs maturing on and after December 1, 2021, shall be subject to optional redemption, by and at the sole option of the Library, either in whole or in part (as selected by the Library and in multiples of \$5,000), on any date on or after December 1, 2020, at a redemption price of 100 percent of the principal amount redeemed, plus accrued interest to the redemption date.

The BABs are subject to extraordinary optional redemption by the Library prior to maturity, in whole at any time or in part on any interest payment date, at a redemption price of 100 percent (expressed as a percentage of the principal amount), plus interest accrued to the date fixed for redemption in the event that the Build America payments from the federal government cease or are in an amount less than 35 percent of the corresponding interest payable on the BABs.

The Library's overall legal debt margin was \$1,836,597,377 with an unvoted debt margin of \$928,231,959 at December 31, 2012. Principal and interest requirements to maturity for the Library Fund Facilities Notes, Series 2010 outstanding at December 31, 2012, are as follows:

| | Serial Notes | | Term Notes | | Subsidy | Total |
|-----------|--------------|-------------|--------------|--------------|----------------|---------------|
| | Principal | Interest | Principal | Interest | | |
| 2013 | \$2,075,000 | \$915,670 | \$0 | \$2,849,926 | (\$1,137,490) | \$4,703,106 |
| 2014 | 2,115,000 | 874,170 | 0 | 2,849,926 | (1,137,490) | 4,701,606 |
| 2015 | 2,200,000 | 789,570 | 0 | 2,849,926 | (1,137,490) | 4,702,006 |
| 2016 | 2,290,000 | 701,570 | 0 | 2,849,926 | (1,137,490) | 4,704,006 |
| 2017 | 2,380,000 | 609,970 | 0 | 2,849,926 | (1,137,490) | 4,702,406 |
| 2018-2022 | 12,975,000 | 1,846,550 | 0 | 14,249,630 | (5,554,608) | 23,516,572 |
| 2023-2027 | 0 | 0 | 15,330,000 | 12,591,104 | (4,406,885) | 23,514,219 |
| 2028-2032 | 0 | 0 | 18,565,000 | 7,619,469 | (2,666,812) | 23,517,657 |
| 2033-2035 | 0 | 0 | 13,040,000 | 1,651,563 | (578,048) | 14,113,515 |
| Total | \$24,035,000 | \$5,737,500 | \$46,935,000 | \$50,361,396 | (\$18,893,803) | \$108,175,093 |

Cuyahoga County Public Library
Notes to the Basic Financial Statements
For the Year Ended December 31, 2012

Note 17 – Significant Commitments

Contractual Commitments

As of December 31, 2012, the Library had the following contractual construction commitments outstanding:

| Construction Project | Contract Amount | Amount Paid to date | Remaining Contract |
|-----------------------------------|---------------------|---------------------|---------------------|
| Administration | \$1,464,841 | \$489,841 | \$975,000 |
| Beachwood Branch | 1,170,263 | 1,170,263 | 0 |
| Brecksville Branch | 95,000 | 95,000 | 0 |
| Chagrin Falls Branch | 450,926 | 387,096 | 63,830 |
| Fairview Park Branch | 838,131 | 783,329 | 54,802 |
| Garfield Heights Branch | 10,697,743 | 4,311,784 | 6,385,959 |
| Independence Branch | 690,897 | 502,694 | 188,203 |
| Information Technology Department | 345,572 | 345,572 | 0 |
| Metro Health Branch | 1,740 | 1,740 | 0 |
| Mayfield Branch | 10,242,049 | 5,382,145 | 4,859,904 |
| North Royalton Branch | 9,861,999 | 2,421,748 | 7,440,251 |
| Olmsted Falls Branch | 1,619,602 | 664,749 | 954,853 |
| Parma Branch | 12,015,176 | 2,593,167 | 9,422,009 |
| Parma Snow Branch | 14,261,985 | 2,416,446 | 11,845,539 |
| South Euclid - Lyndhurst | 45,452 | 37,204 | 8,248 |
| Solon Branch | 335,545 | 335,545 | 0 |
| Warrensville Heights Branch | 9,434,022 | 9,377,497 | 56,525 |
| | <u>\$73,570,943</u> | <u>\$31,315,820</u> | <u>\$42,255,123</u> |

Encumbrances

Encumbrances are commitments related to unperformed contracts for goods or services. Encumbrance accounting is utilized to the extent necessary to assure effective budgetary control and accountability and it facilitate effective cash planning and control. At year end the amount of encumbrances expected to be honored upon performance by the vendor in the next year were as follows:

| | |
|---------------------------------|---------------------|
| Governmental Funds | |
| General | \$1,656,002 |
| Capital Improvement | 42,255,123 |
| Other Governmental Funds | 2,553 |
| <i>Total Governmental Funds</i> | <u>\$43,913,678</u> |

Note 18 – Operating Leases

The Library entered into two temporary operating leases during 2012 while new buildings are being constructed. For the temporary Garfield Heights Branch location, the Library entered into an eighteen month lease with Bridgeview Center South, LLC for \$76,584 per year beginning February 15, 2012. In addition,

Cuyahoga County Public Library
Notes to the Basic Financial Statements
For the Year Ended December 31, 2012

the Library agreed to pay operating costs in the amount of \$2,752 per month during 2012 and \$2,832 per month during 2013 to Bridgeview Center South, LLC. For the temporary Parma Snow Branch location, the Library entered into a two year lease with Midtown Plaza Improvements, LLC for \$187,500 per year beginning August 24, 2012.

The Library has entered into an agreement with Glazer Realty to lease space for the Richmond Heights Branch location beginning April 1, 2009 for \$26,000 per year. The initial term for the lease was for 3 years with an automatic renewal for five one year terms unless the Library gives written notice at least ninety days prior to the current termination that it does not desire to renew this lease.

The Library currently has entered into twenty operating leases at various terms with various Cities, Villages and School Districts in communities within Cuyahoga County. In lieu of rent, the Library shall operate a free public library in the building for the community. The Cities, Villages and School Districts issued debt and agreed to construct these buildings for the Library to then operate as a free public library. Each branch which is leased and the entity who owns each branch follows:

| Branch | Entity |
|--------------------|------------------------------------|
| Bay Village | City of Bay Village |
| Beachwood | Beachwood City School District |
| Berea | City of Berea |
| Brecksville | City of Brecksville |
| Brookpark | City of Brookpark |
| Brooklyn | City of Brooklyn |
| Fairview Park | Fairview Park City School District |
| Gates Mills | Village of Gates Mills |
| Independence | City of Independence |
| Maple Heights | City of Maple Heights |
| Mayfield | Mayfield City School District |
| Middleburg Heights | City of Middleburg Heights |
| North Olmsted | City of North Olmsted |
| North Royalton | City of North Royalton |
| Orange | Orange City School District |
| Parma Heights | City of Parma Heights |
| Parma South | City of Parma |
| Solon | City of Solon |
| Southeast | Bedford City School District |
| Strongsville | City of Strongsville |

Note 19 – Accountability

The kindergarten kits and special school programming special revenue funds had deficits of \$37,261 and \$11,852, respectively. The special revenue deficits are caused by the recognition of expenditures on the modified accrual basis of accounting. The general fund is liable for any deficit in these funds and provides operating transfers when cash is required, not when accruals occur.

Combining and Individual Fund Statements and Schedules

Combining Statements – Non-major Governmental Funds

Non-major Special Revenue Funds

Special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects.

Financial Literacy Project Fund – This fund accounts for and reports monies received from the FINRA Investor Education Foundation restricted to the “Money and Investing Fundamentals” financial literacy project.

Fairview Park Career Center Fund – This fund accounts for and reports donations restricted to career services at the Fairview Park Branch Library.

PNC Financial Literacy Fund – This fund accounts for and reports donations received from the PNC Foundation restricted to the PNC Financial Literacy program.

Cleveland Browns Fund – This fund accounts for and reports donations restricted to the Read with the Cleveland Browns reading program.

8th to 9th Grade Transition Kits Fund – This fund accounts for and reports grant monies restricted for the creation and assembly of kits for students transitioning from 8th to 9th grade in all of Cuyahoga County.

Key Bank Foundation College Prep Fund – This fund accounts for and reports donations received from the Key Bank Foundation restricted for the Key Bank College Prep Program.

Preschool Kits Fund – This fund accounts for and reports donations restricted to the creation and assembly of kits for children entering preschool in all of Cuyahoga County.

Homework Centers Fund – This fund accounts for and reports contributions from the Cleveland Foundation restricted to support the centers to assist youth with their homework through tutoring.

Summer Camps Fund – This fund accounts for and reports donations restricted to support the summer day camps for youth.

Kindergarten Kits Fund – This fund accounts for and reports grant monies restricted for the creation and assembly of kits for children entering kindergarten in all of Cuyahoga County.

Youth System Program Fund – This fund accounts for and reports donations from The DBJ Foundation restricted to secure activities and consultants for system wide youth programs named in honor of The David and Barbara Jacobs Youth Learning Series.

Special School Programming Fund – This fund accounts for and reports grant monies that are restricted for enrichment and literacy based programming to help youth connect to reading and reach their maximum potential.

Connect Ohio Fund – This fund accounts for and reports grant monies restricted for the purchase of computers to be used for Library administration.

Metro Health Medical Center Fund – This fund accounts for and reports contributions restricted to fund salaries/benefits for the librarian position and the cost of computers and collection materials at the Metro Health Medical Center Consumer Education Library.

(continued)

Combining Statements – Non-major Governmental Funds (continued)

Non-major Special Revenue Funds (continued)

Library to You Fund – This fund accounts for and reports donations from the McGregor Foundation restricted for the Library to You program which mails library materials to homebound individuals.

Library Support Fund – This fund accounts for and reports restricted donations and gifts that are given to the individual branches and several divisions within administration designated by the contributors. The monies can be spent at the discretion of the branch or division which receives the monies.

Branch Support Fund – This fund accounts for and reports restricted donations and gifts that are given to the individual branches for a specific purpose designated by the contributors.

Non-major Debt Service Fund

The debt service fund is used to account for and report financial resources that are restricted, committed or assigned to expenditures for principal and interest.

Debt Service Fund – This fund accounts for and reports the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.

Non-major Permanent Funds

The Permanent funds are used to account for and report resources received that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that support the Library's programs, that is, for the benefit of the Library. A description of the Library's nonmajor permanent funds follows:

Levenson Memorial Fund – This fund accounts for and reports contributions from an estate. This principal amount must remain intact, with the interest earned to be used for children's library activities at the discretion of the Gates Mills branch supervisors.

South Euclid Memorial Fund – This fund accounts for and reports contributions from an estate. This principal amount must remain intact, with the interest earned to be used to establish a memorial shelf, and to purchase books and periodicals for the South Euclid Library. The agreement expires when 25 years have elapsed from the creation of the fund (February 25, 1993); at this time the Library is free to use the principal for the benefit of the South Euclid Library.

Cuyahoga County Public Library*Combining Balance Sheet**Nonmajor Governmental Funds**December 31, 2012*

| | Nonmajor Special Revenue Funds | Nonmajor Permanent Funds | Total Nonmajor Governmental Funds |
|---|--------------------------------------|--------------------------------|--|
| Assets | | | |
| Equity in Pooled Cash and Cash Equivalents | \$2,754,645 | \$65,883 | \$2,820,528 |
| Receivables: | | | |
| Accounts | 104,800 | 0 | 104,800 |
| Intergovernmental | 20,100 | 0 | 20,100 |
| <i>Total Assets</i> | <u>\$2,879,545</u> | <u>\$65,883</u> | <u>\$2,945,428</u> |
| Liabilities and Fund Balances | | | |
| Liabilities | | | |
| Accounts Payable | \$37,525 | \$0 | \$37,525 |
| Interfund Payable | 29,000 | 0 | 29,000 |
| <i>Total Liabilities</i> | <u>66,525</u> | <u>0</u> | <u>66,525</u> |
| Deferred Inflows of Resources | | | |
| Unavailable Revenue | 20,100 | 0 | 20,100 |
| Fund Balances | | | |
| Nonspendable | 0 | 54,919 | 54,919 |
| Restricted | 2,842,033 | 10,964 | 2,852,997 |
| Unassigned (Deficit) | (49,113) | 0 | (49,113) |
| <i>Total Fund Balances</i> | <u>2,792,920</u> | <u>65,883</u> | <u>2,858,803</u> |
| <i>Total Liabilities, Deferred Inflows of Resources and Fund Balances</i> | <u>\$2,879,545</u> | <u>\$65,883</u> | <u>\$2,945,428</u> |

Cuyahoga County Public Library
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
Nonmajor Governmental Funds
For the Year Ended December 31, 2012

| | Nonmajor Special Revenue Funds | Nonmajor Debt Service Fund | Nonmajor Permanent Funds | Total Nonmajor Governmental Funds |
|---|--------------------------------------|----------------------------------|--------------------------------|--|
| Revenues | | | | |
| Intergovernmental | \$40,529 | \$0 | \$0 | \$40,529 |
| Interest | 645 | 0 | 50 | 695 |
| Contributions, Gifts and Donations | 1,001,198 | 0 | 0 | 1,001,198 |
| Miscellaneous | 21,737 | 0 | 0 | 21,737 |
| <i>Total Revenues</i> | <u>1,064,109</u> | <u>0</u> | <u>50</u> | <u>1,064,159</u> |
| Expenditures | | | | |
| Current: | | | | |
| Library Services: | | | | |
| Public Service and Programs | 377,814 | 0 | 0 | 377,814 |
| Support Services: | | | | |
| Business Administration | 36,879 | 0 | 0 | 36,879 |
| Capital Outlay | 120,828 | 0 | 0 | 120,828 |
| Debt Service: | | | | |
| Principal Retirement | 0 | 2,035,000 | 0 | 2,035,000 |
| Interest and Fiscal Charges | 0 | 3,806,296 | 0 | 3,806,296 |
| <i>Total Expenditures</i> | <u>535,521</u> | <u>5,841,296</u> | <u>0</u> | <u>6,376,817</u> |
| <i>Excess of Revenues Over (Under) Expenditures</i> | 528,588 | (5,841,296) | 50 | (5,312,658) |
| Other Financing Sources | | | | |
| Transfers In | 0 | 5,841,296 | 0 | 5,841,296 |
| <i>Net Change in Fund Balances</i> | 528,588 | 0 | 50 | 528,638 |
| <i>Fund Balances Beginning of Year</i> | <u>2,264,332</u> | <u>0</u> | <u>65,833</u> | <u>2,330,165</u> |
| <i>Fund Balances End of Year</i> | <u><u>\$2,792,920</u></u> | <u><u>\$0</u></u> | <u><u>\$65,883</u></u> | <u><u>\$2,858,803</u></u> |

Cuyahoga County Public Library

Combining Balance Sheet

Nonmajor Special Revenue Funds

December 31, 2012

| | Financial Literacy Project | Fairview Park Career Center | PNC Financial Literacy |
|---|----------------------------------|-----------------------------------|------------------------------|
| Assets | | | |
| Equity in Pooled Cash and Cash Equivalents | \$2,116 | \$83 | \$10,940 |
| Receivables: | | | |
| Accounts | 0 | 0 | 0 |
| Intergovernmental | 0 | 0 | 0 |
| <i>Total Assets</i> | <u>\$2,116</u> | <u>\$83</u> | <u>\$10,940</u> |
| Liabilities and Fund Balances | | | |
| Liabilities | | | |
| Accounts Payable | \$0 | \$0 | \$0 |
| Interfund Payable | 0 | 0 | 0 |
| <i>Total Liabilities</i> | <u>0</u> | <u>0</u> | <u>0</u> |
| Deferred Inflows of Resources | | | |
| Unavailable Revenue | 0 | 0 | 0 |
| Fund Balances | | | |
| Restricted | 2,116 | 83 | 10,940 |
| Unassigned (Deficit) | 0 | 0 | 0 |
| <i>Total Fund Balances</i> | <u>2,116</u> | <u>83</u> | <u>10,940</u> |
| <i>Total Liabilities, Deferred Inflows of Resources and Fund Balances</i> | <u>\$2,116</u> | <u>\$83</u> | <u>\$10,940</u> |

| Cleveland Browns | Key Bank Foundation College Prep | Preschool Kits | Homework Centers | Summer Camps | Kindergarten Kits |
|------------------|----------------------------------|-----------------|------------------|-----------------|-------------------|
| \$2,902 | \$53,238 | \$13,919 | \$72,960 | \$10 | \$1,403 |
| 0 | 0 | 0 | 3,000 | 50,000 | 0 |
| 0 | 0 | 0 | 0 | 0 | 0 |
| <u>\$2,902</u> | <u>\$53,238</u> | <u>\$13,919</u> | <u>\$75,960</u> | <u>\$50,010</u> | <u>\$1,403</u> |
| \$0 | \$0 | \$1,195 | \$107 | \$0 | \$30,664 |
| 0 | 0 | 0 | 0 | 0 | 8,000 |
| 0 | 0 | 1,195 | 107 | 0 | 38,664 |
| 0 | 0 | 0 | 0 | 0 | 0 |
| 2,902 | 53,238 | 12,724 | 75,853 | 50,010 | 0 |
| 0 | 0 | 0 | 0 | 0 | (37,261) |
| <u>2,902</u> | <u>53,238</u> | <u>12,724</u> | <u>75,853</u> | <u>50,010</u> | <u>(37,261)</u> |
| <u>\$2,902</u> | <u>\$53,238</u> | <u>\$13,919</u> | <u>\$75,960</u> | <u>\$50,010</u> | <u>\$1,403</u> |

(continued)

Cuyahoga County Public Library
Combining Balance Sheet
Nonmajor Special Revenue Funds (continued)
December 31, 2012

| | <u>Youth System Program</u> | <u>Special School Programming</u> | <u>Connect Ohio</u> |
|---|-------------------------------------|---|-------------------------|
| Assets | | | |
| Equity in Pooled Cash and Cash Equivalents | \$5,847 | \$9,896 | \$13,754 |
| Receivables: | | | |
| Accounts | 50,000 | 0 | 0 |
| Intergovernmental | <u>0</u> | <u>20,100</u> | <u>0</u> |
| <i>Total Assets</i> | <u><u>\$55,847</u></u> | <u><u>\$29,996</u></u> | <u><u>\$13,754</u></u> |
| Liabilities and Fund Balances | | | |
| Liabilities | | | |
| Accounts Payable | \$0 | \$748 | \$3,759 |
| Interfund Payable | <u>0</u> | <u>21,000</u> | <u>0</u> |
| <i>Total Liabilities</i> | <u>0</u> | <u>21,748</u> | <u>3,759</u> |
| Deferred Inflows of Resources | | | |
| Unavailable Revenue | <u>0</u> | <u>20,100</u> | <u>0</u> |
| Fund Balances | | | |
| Restricted | 55,847 | 0 | 9,995 |
| Unassigned (Deficit) | <u>0</u> | <u>(11,852)</u> | <u>0</u> |
| <i>Total Fund Balances</i> | <u>55,847</u> | <u>(11,852)</u> | <u>9,995</u> |
| <i>Total Liabilities, Deferred Inflows of Resources and Fund Balances</i> | <u><u>\$55,847</u></u> | <u><u>\$29,996</u></u> | <u><u>\$13,754</u></u> |

| Metro Health Medical Center | Library to You | Library Support | Branch Support | Total Nonmajor Special Revenue Funds |
|-----------------------------------|-------------------|--------------------|-------------------|---|
| \$48,053 | \$487 | \$1,550,008 | \$969,029 | \$2,754,645 |
| 0 | 0 | 1,800 | 0 | 104,800 |
| 0 | 0 | 0 | 0 | 20,100 |
| <u>\$48,053</u> | <u>\$487</u> | <u>\$1,551,808</u> | <u>\$969,029</u> | <u>\$2,879,545</u> |
| \$0 | \$0 | \$504 | \$548 | \$37,525 |
| 0 | 0 | 0 | 0 | 29,000 |
| 0 | 0 | 504 | 548 | 66,525 |
| 0 | 0 | 0 | 0 | 20,100 |
| 48,053 | 487 | 1,551,304 | 968,481 | 2,842,033 |
| 0 | 0 | 0 | 0 | (49,113) |
| <u>48,053</u> | <u>487</u> | <u>1,551,304</u> | <u>968,481</u> | <u>2,792,920</u> |
| <u>\$48,053</u> | <u>\$487</u> | <u>\$1,551,808</u> | <u>\$969,029</u> | <u>\$2,879,545</u> |

Cuyahoga County Public Library
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
Nonmajor Special Revenue Funds
For the Year Ended December 31, 2012

| | Financial Literacy Project | Fairview Park Career Center | PNC Financial Literacy | Cleveland Browns |
|--|----------------------------------|-----------------------------------|------------------------------|-----------------------|
| Revenues | | | | |
| Intergovernmental | \$0 | \$0 | \$0 | \$0 |
| Interest | 0 | 0 | 0 | 0 |
| Contributions, Gifts and Donations | 0 | 0 | 50,000 | 3,000 |
| Miscellaneous | 0 | 0 | 0 | 0 |
| <i>Total Revenues</i> | <u>0</u> | <u>0</u> | <u>50,000</u> | <u>3,000</u> |
| Expenditures | | | | |
| Current: | | | | |
| Library Services: | | | | |
| Public Service and Programs | 0 | 8,695 | 25,731 | 5,746 |
| Support Services: | | | | |
| Business Administration | 0 | 0 | 0 | 0 |
| Capital Outlay | 0 | 14,622 | 55,775 | 0 |
| <i>Total Expenditures</i> | <u>0</u> | <u>23,317</u> | <u>81,506</u> | <u>5,746</u> |
| <i>Net Change in Fund Balances</i> | 0 | (23,317) | (31,506) | (2,746) |
| <i>Fund Balances Beginning of Year</i> | <u>2,116</u> | <u>23,400</u> | <u>42,446</u> | <u>5,648</u> |
| <i>Fund Balances (Deficit) End of Year</i> | <u><u>\$2,116</u></u> | <u><u>\$83</u></u> | <u><u>\$10,940</u></u> | <u><u>\$2,902</u></u> |

| Key Bank Foundation College Prep | Preschool Kits | Homework Centers | Summer Camps | Kindergarten Kits | Youth System Program |
|--|-------------------|---------------------|-----------------|----------------------|----------------------------|
| \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 0 | 0 | 0 | 0 | 0 | 0 |
| 62,500 | 15,000 | 153,000 | 51,680 | 0 | 50,000 |
| 0 | 0 | 0 | 0 | 0 | 0 |
| 62,500 | 15,000 | 153,000 | 51,680 | 0 | 50,000 |
| 9,262 | 3,483 | 153,754 | 1,250 | 38,364 | 45,608 |
| 0 | 0 | 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 420 | 0 | 0 |
| 9,262 | 3,483 | 153,754 | 1,670 | 38,364 | 45,608 |
| 53,238 | 11,517 | (754) | 50,010 | (38,364) | 4,392 |
| 0 | 1,207 | 76,607 | 0 | 1,103 | 51,455 |
| <u>\$53,238</u> | <u>\$12,724</u> | <u>\$75,853</u> | <u>\$50,010</u> | <u>(\$37,261)</u> | <u>\$55,847</u> |

(continued)

Cuyahoga County Public Library
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
Nonmajor Special Revenue Funds (continued)
For the Year Ended December 31, 2012

| | Special School Programming | Connect Ohio | Metro Health Medical Center | Library to You |
|--|----------------------------------|-----------------------|-----------------------------------|---------------------|
| Revenues | | | | |
| Intergovernmental | \$11,399 | \$29,130 | \$0 | \$0 |
| Interest | 0 | 0 | 0 | 0 |
| Contributions, Gifts and Donations | 0 | 0 | 48,053 | 0 |
| Miscellaneous | 0 | 0 | 0 | 0 |
| <i>Total Revenues</i> | <u>11,399</u> | <u>29,130</u> | <u>48,053</u> | <u>0</u> |
| Expenditures | | | | |
| Current: | | | | |
| Library Services: | | | | |
| Public Service and Programs | 42,471 | 0 | 0 | 11,797 |
| Support Services: | | | | |
| Business Administration | 0 | 36,879 | 0 | 0 |
| Capital Outlay | 2,135 | 0 | 0 | 0 |
| <i>Total Expenditures</i> | <u>44,606</u> | <u>36,879</u> | <u>0</u> | <u>11,797</u> |
| <i>Net Change in Fund Balances</i> | (33,207) | (7,749) | 48,053 | (11,797) |
| <i>Fund Balances Beginning of Year</i> | <u>21,355</u> | <u>17,744</u> | <u>0</u> | <u>12,284</u> |
| <i>Fund Balances (Deficit) End of Year</i> | <u><u>(\$11,852)</u></u> | <u><u>\$9,995</u></u> | <u><u>\$48,053</u></u> | <u><u>\$487</u></u> |

| Library Support | Branch Support | Total Nonmajor Special Revenue Funds |
|--------------------|-------------------|---|
| \$0 | \$0 | \$40,529 |
| 13 | 632 | 645 |
| 537,965 | 30,000 | 1,001,198 |
| 21,737 | 0 | 21,737 |
| <u>559,715</u> | <u>30,632</u> | <u>1,064,109</u> |
| 23,784 | 7,869 | 377,814 |
| 0 | 0 | 36,879 |
| 25,518 | 22,358 | 120,828 |
| <u>49,302</u> | <u>30,227</u> | <u>535,521</u> |
| 510,413 | 405 | 528,588 |
| <u>1,040,891</u> | <u>968,076</u> | <u>2,264,332</u> |
| <u>\$1,551,304</u> | <u>\$968,481</u> | <u>\$2,792,920</u> |

Cuyahoga County Public Library

Combining Balance Sheet

Nonmajor Permanent Funds

December 31, 2012

| | <u>Levenson Memorial</u> | <u>South Euclid Memorial</u> | <u>Total Nonmajor Permanent Funds</u> |
|---|------------------------------|----------------------------------|---|
| Assets | | | |
| Equity in Pooled Cash and Cash Equivalents | <u>\$6,319</u> | <u>\$59,564</u> | <u>\$65,883</u> |
| Liabilities and Fund Balances | | | |
| Fund Balances | | | |
| Nonspendable | \$4,919 | \$50,000 | \$54,919 |
| Restricted | <u>1,400</u> | <u>9,564</u> | <u>10,964</u> |
| <i>Total Liabilities and Fund Balances</i> | <u>\$6,319</u> | <u>\$59,564</u> | <u>\$65,883</u> |

Cuyahoga County Public Library
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
Nonmajor Permanent Funds
For the Year Ended December 31, 2012

| | Levenson Memorial | South Euclid Memorial | Total Nonmajor Permanent Funds |
|--|----------------------|--------------------------|---|
| Revenues | | | |
| Interest | \$5 | \$45 | \$50 |
| Expenditures | 0 | 0 | 0 |
| <i>Net Change in Fund Balances</i> | 5 | 45 | 50 |
| <i>Fund Balances Beginning of Year</i> | 6,314 | 59,519 | 65,833 |
| <i>Fund Balances End of Year</i> | <u>\$6,319</u> | <u>\$59,564</u> | <u>\$65,883</u> |

Fiduciary Fund

Fiduciary fund reporting focuses on net assets and changes in net assets. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private-purpose trust funds and agency funds. Trust funds are used to account for assets held by the Library under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the Library's own programs. Agency funds are purely custodial (assets equal liabilities) and thus do not involve measurement of results of operations.

Agency Funds

Section 125 Healthcare and Dependent Care Fund - This fund reflects resources that belong to the Library employees to be used for healthcare and dependent care expenses.

Payroll Deductions Fund – This fund accounts for various payroll deductions until they are forwarded on to the proper organization. Current payroll deductions include amount to be forwarded onto the Ohio Public Employees Retirement System and amounts for employees to purchase Library logo clothing.

Friends Book Sale Fund– This fund accounts for the collection and distribution of revenue from the book sales within each library by the Friends of the Cuyahoga County Public Library.

Union Candy Money Fund – This fund accounts for the collection and distribution of revenue from the union candy fundraisers.

United Way and Community Shares Donations Fund– This fund accounts for the donations received from employees to be forwarded to the United Way and Community Shares Charitable campaign.

Capital Contractor Retainage Fund – This fund accounts for retainage monies being held until the completion of various capital projects.

Cuyahoga County Public Library
Combining Statement of Changes in Assets and Liabilities
Agency Funds
For the Year Ended December 31, 2012

| | Beginning Balance 12/31/11 | Additions | Deductions | Ending Balance 12/31/12 |
|---|----------------------------------|-------------|-------------|-------------------------------|
| <i>Section 125 Healthcare and Dependent Care</i> | | | | |
| Assets | | | | |
| Equity in Pooled Cash and Cash Equivalents | \$41,449 | \$151,226 | \$148,975 | \$43,700 |
| Liabilities | | | | |
| Deposits Held and Due to Others | \$41,449 | \$151,226 | \$148,975 | \$43,700 |
| <i>Payroll Deductions</i> | | | | |
| Assets | | | | |
| Equity in Pooled Cash and Cash Equivalents | \$114,883 | \$4,616,505 | \$4,615,681 | \$115,707 |
| Liabilities | | | | |
| Deposits Held and Due to Others | \$114,883 | \$4,616,505 | \$4,615,681 | \$115,707 |
| <i>Friends Book Sale</i> | | | | |
| Assets | | | | |
| Equity in Pooled Cash and Cash Equivalents | \$11,150 | \$138,751 | \$141,017 | \$8,884 |
| Liabilities | | | | |
| Deposits Held and Due to Others | \$11,150 | \$138,751 | \$141,017 | \$8,884 |
| <i>Union Candy Money</i> | | | | |
| Assets | | | | |
| Equity in Pooled Cash and Cash Equivalents | \$4,450 | \$78,636 | \$78,742 | \$4,344 |
| Liabilities | | | | |
| Deposits Held and Due to Others | \$4,450 | \$78,636 | \$78,742 | \$4,344 |

(continued)

Cuyahoga County Public Library
Combining Statement of Changes in Assets and Liabilities
Agency Funds (continued)
For the Year Ended December 31, 2012

| | Beginning Balance 12/31/11 | Additions | Deductions | Ending Balance 12/31/12 |
|---|----------------------------------|--------------------|--------------------|-------------------------------|
| <i>United Way and Community Shares Donations</i> | | | | |
| Assets | | | | |
| Cash and Cash Equivalents In Segregated Accounts | \$7,973 | \$10,181 | \$8,310 | \$9,844 |
| Liabilities | | | | |
| Deposits Held and Due to Others | \$7,973 | \$10,181 | \$8,310 | \$9,844 |
| <i>Capital Contractor Retainage</i> | | | | |
| Assets | | | | |
| Cash and Cash Equivalents In Segregated Accounts | \$145,162 | \$1,583,207 | \$584,319 | \$1,144,050 |
| Liabilities | | | | |
| Deposits Held and Due to Others | \$145,162 | \$1,583,207 | \$584,319 | \$1,144,050 |
| <i>All Agency Funds</i> | | | | |
| Assets | | | | |
| Equity in Pooled Cash and Cash Equivalents | \$171,932 | \$4,985,118 | \$4,984,415 | \$172,635 |
| Cash and Cash Equivalents In Segregated Accounts | 153,135 | 1,593,388 | 592,629 | 1,153,894 |
| <i>Total Assets</i> | \$325,067 | \$6,578,506 | \$5,577,044 | \$1,326,529 |
| Liabilities | | | | |
| Deposits Held and Due to Others | \$325,067 | \$6,578,506 | \$5,577,044 | \$1,326,529 |

**Individual Fund Schedules of Revenues, Expenditures
and Changes in Fund Balance –
Budget (Non-GAAP Basis) and Actual**

Cuyahoga County Public Library
Schedule of Revenues, Expenditures and Changes
in Fund Balance - Budget (Non-GAAP Basis) and Actual
General Fund
For the Year Ended December 31, 2012

| | <u>Budgeted Amounts</u> | | | Variance with Final Budget Positive (Negative) |
|---|-------------------------|--------------------|--------------------|---|
| | <u>Original</u> | <u>Final</u> | <u>Actual</u> | |
| Revenues | | | | |
| Property Taxes | \$41,100,000 | \$38,663,100 | \$38,862,567 | \$199,467 |
| Patron Fines and Fees | 1,350,000 | 1,350,000 | 1,303,198 | (46,802) |
| Intergovernmental | 25,318,000 | 26,189,014 | 26,185,792 | (3,222) |
| Interest | 20,333 | 20,333 | 19,002 | (1,331) |
| Contributions, Gifts and Donations | 7,500 | 21,000 | 16,317 | (4,683) |
| Rentals | 30,000 | 30,000 | 4,514 | (25,486) |
| Refunds and Reimbursements | 900,000 | 126,811 | 127,193 | 382 |
| Miscellaneous | 25,000 | 29,575 | 22,732 | (6,843) |
| <i>Total Revenues</i> | <u>68,750,833</u> | <u>66,429,833</u> | <u>66,541,315</u> | <u>111,482</u> |
| Expenditures | | | | |
| Current: | | | | |
| Library Services: | | | | |
| Public Service and Programs | | | | |
| Salaries and Wages | 23,048,290 | 22,179,581 | 22,179,503 | 78 |
| Fringe Benefits | 3,273,471 | 3,386,893 | 3,386,855 | 38 |
| Purchased Services | 1,827,282 | 1,959,260 | 1,959,260 | 0 |
| Materials and Supplies | 10,008,008 | 10,203,564 | 9,926,180 | 277,384 |
| Other | 14,941 | 27,502 | 27,497 | 5 |
| Total Public Service and Programs | <u>38,171,992</u> | <u>37,756,800</u> | <u>37,479,295</u> | <u>277,505</u> |
| Collection Development and Processing | | | | |
| Salaries and Wages | 2,392,836 | 2,302,648 | 2,302,642 | 6 |
| Fringe Benefits | 334,132 | 345,709 | 345,705 | 4 |
| Purchased Services | 19,755 | 20,648 | 20,644 | 4 |
| Materials and Supplies | 153,289 | 160,314 | 160,309 | 5 |
| Other | 1,141 | 2,100 | 2,100 | 0 |
| Total Collection Development and Processing | <u>2,901,153</u> | <u>2,831,419</u> | <u>2,831,400</u> | <u>19</u> |
| Total Library Services | <u>41,073,145</u> | <u>40,588,219</u> | <u>40,310,695</u> | <u>277,524</u> |
| Support Services: | | | | |
| Facilities Operations and Maintenance | | | | |
| Salaries and Wages | 1,964,352 | 1,890,314 | 1,890,309 | 5 |
| Fringe Benefits | 276,701 | 286,288 | 286,284 | 4 |
| Purchased Services | 2,903,955 | 2,933,787 | 2,933,772 | 15 |
| Materials and Supplies | 327,356 | 349,268 | 349,262 | 6 |
| Total Facilities Operations and Maintenance | <u>\$5,472,364</u> | <u>\$5,459,657</u> | <u>\$5,459,627</u> | <u>\$30</u> |

(continued)

Cuyahoga County Public Library
Schedule of Revenues, Expenditures and Changes
in Fund Balance - Budget (Non-GAAP Basis) and Actual
General Fund (continued)
For the Year Ended December 31, 2012

| | <u>Budgeted Amounts</u> | | | Variance with Final Budget Positive (Negative) |
|---|-------------------------|--------------------|--------------------|---|
| | <u>Original</u> | <u>Final</u> | <u>Actual</u> | |
| Business Administration | | | | |
| Salaries and Wages | \$3,594,522 | \$3,459,041 | \$3,459,028 | \$13 |
| Fringe Benefits | 5,145,697 | 5,257,596 | 5,257,576 | 20 |
| Purchased Services | 4,272,823 | 3,955,469 | 3,955,443 | 26 |
| Materials and Supplies | 357,514 | 448,286 | 448,286 | 0 |
| Other | 840,264 | 1,545,847 | 57,859 | 1,487,988 |
| Total Business Administration | 14,210,820 | 14,666,239 | 13,178,192 | 1,488,047 |
| Total Support Services | 19,683,184 | 20,125,896 | 18,637,819 | 1,488,077 |
| Capital Outlay | | | | |
| Building Improvements | 50,000 | 0 | 0 | 0 |
| Furniture and Equipment | 818,720 | 1,227,838 | 1,227,831 | 7 |
| Artwork | 0 | 7,237 | 7,237 | 0 |
| Software | 0 | 414,026 | 414,026 | 0 |
| Motor Vehicles | 300,000 | 299,536 | 299,536 | 0 |
| Total Capital Outlay | 1,168,720 | 1,948,637 | 1,948,630 | 7 |
| Total Expenditures | 61,925,049 | 62,662,752 | 60,897,144 | 1,765,608 |
| Excess of Revenues Over Expenditures | 6,825,784 | 3,767,081 | 5,644,171 | 1,877,090 |
| Other Financing Sources (Uses) | | | | |
| Sale of Capital Assets | 7,000 | 7,000 | 2,784 | (4,216) |
| Advances In | 103,959 | 103,959 | 103,959 | 0 |
| Advances Out | 0 | (29,000) | (29,000) | 0 |
| Transfers Out | (8,929,000) | (5,841,297) | (5,841,296) | 1 |
| Total Other Financing Sources (Uses) | (8,818,041) | (5,759,338) | (5,763,553) | (4,215) |
| Net Change in Fund Balance | (1,992,257) | (1,992,257) | (119,382) | 1,872,875 |
| Fund Balance Beginning of Year | 835,558 | 835,558 | 835,558 | 0 |
| Prior Year Encumbrances Appropriated | 1,167,703 | 1,167,703 | 1,167,703 | 0 |
| Fund Balance End of Year | \$11,004 | \$11,004 | \$1,883,879 | \$1,872,875 |

Cuyahoga County Public Library
Schedule of Revenues, Expenditures and Changes
in Fund Balance - Budget (Non-GAAP Basis) and Actual
Capital Improvement Fund
For the Year Ended December 31, 2012

| | Budgeted Amounts | | Actual | Variance with Final Budget Positive (Negative) |
|---------------------------------------|---------------------|---------------------|---------------------|---|
| | Original | Final | | |
| Revenues | | | | |
| Interest | \$1,750,000 | \$1,750,000 | \$581,923 | (\$1,168,077) |
| Miscellaneous | 0 | 0 | 2,500 | 2,500 |
| <i>Total Revenues</i> | <u>1,750,000</u> | <u>1,750,000</u> | <u>584,423</u> | <u>(1,165,577)</u> |
| Expenditures | | | | |
| Current: | | | | |
| Support Services: | | | | |
| Facilities Operation and Maintenance | | | | |
| Purchased Services | 16,025,561 | 8,704,479 | 8,696,806 | 7,673 |
| Materials and Supplies | 0 | 8,078 | 8,078 | 0 |
| Total Support Services | <u>16,025,561</u> | <u>8,712,557</u> | <u>8,704,884</u> | <u>7,673</u> |
| Capital Outlay | | | | |
| Purchase of Land | 0 | 1,353,811 | 1,353,811 | 0 |
| Land Improvements | 50,000 | 50,000 | 50,000 | 0 |
| Building | 43,360,561 | 55,972,939 | 54,548,236 | 1,424,703 |
| Building Improvements | 1,588,323 | 3,721,359 | 3,721,344 | 15 |
| Furniture and Equipment | 77,068 | 1,303,033 | 1,303,032 | 1 |
| Artwork | 0 | 7,000 | 3,320 | 3,680 |
| Software | 0 | 1,814 | 1,814 | 0 |
| Total Capital Outlay | <u>45,075,952</u> | <u>62,409,956</u> | <u>60,981,557</u> | <u>1,428,399</u> |
| <i>Total Expenditures</i> | <u>61,101,513</u> | <u>71,122,513</u> | <u>69,686,441</u> | <u>1,436,072</u> |
| <i>Net Change in Fund Balance</i> | (59,351,513) | (69,372,513) | (69,102,018) | 270,495 |
| <i>Fund Balance Beginning of Year</i> | 98,219,819 | 98,219,819 | 98,219,819 | 0 |
| Prior Year Encumbrances Appropriated | <u>13,101,013</u> | <u>13,101,013</u> | <u>13,101,013</u> | <u>0</u> |
| <i>Fund Balance End of Year</i> | <u>\$51,969,319</u> | <u>\$41,948,319</u> | <u>\$42,218,814</u> | <u>\$270,495</u> |

Cuyahoga County Public Library
Schedule of Revenues, Expenditures and Changes
in Fund Balance - Budget (Non-GAAP Basis) and Actual
Financial Literacy Project Fund
For the Year Ended December 31, 2012

| | Budgeted Amounts | | Actual | Variance with Final Budget Positive (Negative) |
|---------------------------------------|------------------|---------|---------|---|
| | Original | Final | | |
| Revenues | \$0 | \$0 | \$0 | \$0 |
| Expenditures | | | | |
| Current: | | | | |
| Library Services: | | | | |
| Public Service and Programs | | | | |
| Purchased Services | 2,307 | 2,307 | 191 | 2,116 |
| <i>Net Change in Fund Balance</i> | (2,307) | (2,307) | (191) | 2,116 |
| <i>Fund Balance Beginning of Year</i> | 2,307 | 2,307 | 2,307 | 0 |
| <i>Fund Balance End of Year</i> | \$0 | \$0 | \$2,116 | \$2,116 |

Cuyahoga County Public Library
Schedule of Revenues, Expenditures and Changes
in Fund Balance - Budget (Non-GAAP Basis) and Actual
Fairview Park Career Center Fund
For the Year Ended December 31, 2012

| | <u>Budgeted Amounts</u> | | | Variance with Final Budget Positive (Negative) |
|---------------------------------------|-------------------------|-------------------|--------------------|---|
| | <u>Original</u> | <u>Final</u> | <u>Actual</u> | |
| Revenues | <u>\$0</u> | <u>\$0</u> | <u>\$0</u> | <u>\$0</u> |
| Expenditures | | | | |
| Current: | | | | |
| Library Services: | | | | |
| Public Service and Programs | | | | |
| Materials and Supplies | <u>8,777</u> | <u>8,777</u> | <u>8,695</u> | <u>82</u> |
| Capital Outlay | | | | |
| Furniture and Equipment | <u>12,170</u> | <u>12,170</u> | <u>12,170</u> | <u>0</u> |
| Software | <u>2,453</u> | <u>2,453</u> | <u>2,452</u> | <u>1</u> |
| Total Capital Outlay | <u>14,623</u> | <u>14,623</u> | <u>14,622</u> | <u>1</u> |
| <i>Total Expenditures</i> | <u>23,400</u> | <u>23,400</u> | <u>23,317</u> | <u>83</u> |
| <i>Net Change in Fund Balance</i> | <u>(23,400)</u> | <u>(23,400)</u> | <u>(23,317)</u> | <u>83</u> |
| <i>Fund Balance Beginning of Year</i> | <u>23,400</u> | <u>23,400</u> | <u>23,400</u> | <u>0</u> |
| <i>Fund Balance End of Year</i> | <u><u>\$0</u></u> | <u><u>\$0</u></u> | <u><u>\$83</u></u> | <u><u>\$83</u></u> |

Cuyahoga County Public Library
Schedule of Revenues, Expenditures and Changes
in Fund Balance - Budget (Non-GAAP Basis) and Actual
PNC Financial Literacy Fund
For the Year Ended December 31, 2012

| | Budgeted Amounts | | Actual | Variance with Final Budget Positive (Negative) |
|---------------------------------------|------------------|----------|----------|---|
| | Original | Final | | |
| Revenues | | | | |
| Contributions, Gifts and Donations | \$50,000 | \$50,000 | \$50,000 | \$0 |
| Expenditures | | | | |
| Current: | | | | |
| Library Services: | | | | |
| Public Service and Programs | | | | |
| Purchased Services | 23,334 | 23,334 | 23,333 | 1 |
| Materials and Supplies | 2,398 | 2,398 | 2,398 | 0 |
| Total Library Services | 25,732 | 25,732 | 25,731 | 1 |
| Capital Outlay | | | | |
| Furniture and Equipment | 66,714 | 66,714 | 55,775 | 10,939 |
| <i>Total Expenditures</i> | 92,446 | 92,446 | 81,506 | 10,940 |
| <i>Net Change in Fund Balance</i> | (42,446) | (42,446) | (31,506) | 10,940 |
| <i>Fund Balance Beginning of Year</i> | 42,446 | 42,446 | 42,446 | 0 |
| <i>Fund Balance End of Year</i> | \$0 | \$0 | \$10,940 | \$10,940 |

Cuyahoga County Public Library
Schedule of Revenues, Expenditures and Changes
in Fund Balance - Budget (Non-GAAP Basis) and Actual
Cleveland Browns Fund
For the Year Ended December 31, 2012

| | Budgeted Amounts | | Actual | Variance with Final Budget Positive (Negative) |
|---------------------------------------|------------------|---------|---------|---|
| | Original | Final | | |
| Revenues | | | | |
| Contributions, Gifts and Donations | \$8,000 | \$8,000 | \$3,000 | (\$5,000) |
| Expenditures | | | | |
| Current: | | | | |
| Library Services: | | | | |
| Public Service and Programs | | | | |
| Purchased Services | 13,648 | 13,648 | 5,746 | 7,902 |
| <i>Net Change in Fund Balance</i> | (5,648) | (5,648) | (2,746) | 2,902 |
| <i>Fund Balance Beginning of Year</i> | 5,648 | 5,648 | 5,648 | 0 |
| <i>Fund Balance End of Year</i> | \$0 | \$0 | \$2,902 | \$2,902 |

Cuyahoga County Public Library
Schedule of Revenues, Expenditures and Changes
in Fund Balance - Budget (Non-GAAP Basis) and Actual
8th to 9th Grade Transition Kits Fund
For the Year Ended December 31, 2012

| | Budgeted Amounts | | Actual | Variance with Final Budget Positive (Negative) |
|---|-------------------|-------------------|-------------------|---|
| | Original | Final | | |
| Revenues | | | | |
| Intergovernmental | \$30,000 | \$30,000 | \$30,000 | \$0 |
| Expenditures | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| <i>Excess of Revenues Over Expenditures</i> | 30,000 | 30,000 | 30,000 | 0 |
| Other Financing Uses | | | | |
| Advances Out | <u>(30,000)</u> | <u>(30,000)</u> | <u>(30,000)</u> | <u>0</u> |
| <i>Net Change in Fund Balance</i> | 0 | 0 | 0 | 0 |
| <i>Fund Balance Beginning of Year</i> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| <i>Fund Balance End of Year</i> | <u><u>\$0</u></u> | <u><u>\$0</u></u> | <u><u>\$0</u></u> | <u><u>\$0</u></u> |

Cuyahoga County Public Library
Schedule of Revenues, Expenditures and Changes
in Fund Balance - Budget (Non-GAAP Basis) and Actual
Key Bank Foundation College Prep Fund
For the Year Ended December 31, 2012

| | Budgeted Amounts | | Actual | Variance with Final Budget Positive (Negative) |
|---------------------------------------|------------------|----------|----------|---|
| | Original | Final | | |
| Revenues | | | | |
| Contributions, Gifts and Donations | \$62,500 | \$62,500 | \$62,500 | \$0 |
| Expenditures | | | | |
| Current: | | | | |
| Library Services: | | | | |
| Public Service and Programs | | | | |
| Purchased Services | 62,500 | 62,500 | 9,262 | 53,238 |
| <i>Net Change in Fund Balance</i> | 0 | 0 | 53,238 | 53,238 |
| <i>Fund Balance Beginning of Year</i> | 0 | 0 | 0 | 0 |
| <i>Fund Balance End of Year</i> | \$0 | \$0 | \$53,238 | \$53,238 |

Cuyahoga County Public Library
Schedule of Revenues, Expenditures and Changes
in Fund Balance - Budget (Non-GAAP Basis) and Actual
Preschool Kits Fund
For the Year Ended December 31, 2012

| | <u>Budgeted Amounts</u> | | <u>Actual</u> | <u>Variance with Final Budget Positive (Negative)</u> |
|---------------------------------------|-------------------------|-------------------|------------------------|---|
| | <u>Original</u> | <u>Final</u> | | |
| Revenues | | | | |
| Contributions, Gifts and Donations | \$15,000 | \$15,000 | \$15,000 | \$0 |
| Expenditures | | | | |
| Current: | | | | |
| Library Services: | | | | |
| Public Service and Programs | | | | |
| Purchased Services | 1,000 | 13,667 | 984 | 12,683 |
| Materials and Supplies | 1,042 | 3,375 | 2,139 | 1,236 |
| <i>Total Expenditures</i> | <u>2,042</u> | <u>17,042</u> | <u>3,123</u> | <u>13,919</u> |
| <i>Net Change in Fund Balance</i> | 12,958 | (2,042) | 11,877 | 13,919 |
| <i>Fund Balance Beginning of Year</i> | <u>2,042</u> | <u>2,042</u> | <u>2,042</u> | <u>0</u> |
| <i>Fund Balance End of Year</i> | <u><u>\$15,000</u></u> | <u><u>\$0</u></u> | <u><u>\$13,919</u></u> | <u><u>\$13,919</u></u> |

Cuyahoga County Public Library
Schedule of Revenues, Expenditures and Changes
in Fund Balance - Budget (Non-GAAP Basis) and Actual
Homework Centers Fund
For the Year Ended December 31, 2012

| | Budgeted Amounts | | Actual | Variance with Final Budget Positive (Negative) |
|---------------------------------------|-------------------|-------------------|------------------------|---|
| | Original | Final | | |
| Revenues | | | | |
| Contributions, Gifts and Donations | \$150,000 | \$150,000 | \$150,075 | \$75 |
| Expenditures | | | | |
| Current: | | | | |
| Library Services: | | | | |
| Public Service and Programs | | | | |
| Salaries and Wages | 99,695 | 99,695 | 71,524 | 28,171 |
| Fringe Benefits | 15,402 | 15,402 | 11,051 | 4,351 |
| Purchased Services | 147,073 | 147,073 | 108,611 | 38,462 |
| Materials and Supplies | 4,858 | 4,858 | 2,957 | 1,901 |
| <i>Total Expenditures</i> | <u>267,028</u> | <u>267,028</u> | <u>194,143</u> | <u>72,885</u> |
| <i>Net Change in Fund Balance</i> | (117,028) | (117,028) | (44,068) | 72,960 |
| <i>Fund Balance Beginning of Year</i> | <u>117,028</u> | <u>117,028</u> | <u>117,028</u> | <u>0</u> |
| <i>Fund Balance End of Year</i> | <u><u>\$0</u></u> | <u><u>\$0</u></u> | <u><u>\$72,960</u></u> | <u><u>\$72,960</u></u> |

Cuyahoga County Public Library
Schedule of Revenues, Expenditures and Changes
in Fund Balance - Budget (Non-GAAP Basis) and Actual
Summer Camps Fund
For the Year Ended December 31, 2012

| | Budgeted Amounts | | Actual | Variance with Final Budget Positive (Negative) |
|---------------------------------------|------------------|----------|---------|---|
| | Original | Final | | |
| Revenues | | | | |
| Contributions, Gifts and Donations | \$60,000 | \$80,000 | \$1,680 | (\$78,320) |
| Expenditures | | | | |
| Current: | | | | |
| Library Services: | | | | |
| Public Service and Programs | | | | |
| Salaries and Wages | 0 | 3,000 | 0 | 3,000 |
| Fringe Benefits | 0 | 465 | 0 | 465 |
| Purchased Services | 56,200 | 71,955 | 900 | 71,055 |
| Materials and Supplies | 3,800 | 4,155 | 350 | 3,805 |
| Total Library Services | 60,000 | 79,575 | 1,250 | 78,325 |
| Capital Outlay | | | | |
| Furniture and Equipment | 0 | 425 | 420 | 5 |
| <i>Total Expenditures</i> | 60,000 | 80,000 | 1,670 | 78,330 |
| <i>Net Change in Fund Balance</i> | 0 | 0 | 10 | 10 |
| <i>Fund Balance Beginning of Year</i> | 0 | 0 | 0 | 0 |
| <i>Fund Balance End of Year</i> | \$0 | \$0 | \$10 | \$10 |

Cuyahoga County Public Library
Schedule of Revenues, Expenditures and Changes
in Fund Balance - Budget (Non-GAAP Basis) and Actual
Kindergarten Kits Fund
For the Year Ended December 31, 2012

| | Budgeted Amounts | | Actual | Variance with Final Budget Positive (Negative) |
|--|------------------|-----------|---------|---|
| | Original | Final | | |
| Revenues | | | | |
| Intergovernmental | \$115,000 | \$115,000 | \$0 | (\$115,000) |
| Expenditures | | | | |
| Current: | | | | |
| Library Services: | | | | |
| Public Service and Programs | | | | |
| Purchased Services | 23,000 | 23,000 | 0 | 23,000 |
| Materials and Supplies | 93,103 | 93,103 | 7,700 | 85,403 |
| <i>Total Expenditures</i> | 116,103 | 116,103 | 7,700 | 108,403 |
| <i>Excess of Revenues Under Expenditures</i> | (1,103) | (1,103) | (7,700) | (6,597) |
| Other Financing Sources | | | | |
| Advances In | 0 | 8,000 | 8,000 | 0 |
| <i>Net Change in Fund Balance</i> | (1,103) | 6,897 | 300 | (6,597) |
| <i>Fund Balance Beginning of Year</i> | 1,103 | 1,103 | 1,103 | 0 |
| <i>Fund Balance End of Year</i> | \$0 | \$8,000 | \$1,403 | (\$6,597) |

Cuyahoga County Public Library
Schedule of Revenues, Expenditures and Changes
in Fund Balance - Budget (Non-GAAP Basis) and Actual
Youth System Program Fund
For the Year Ended December 31, 2012

| | Budgeted Amounts | | Actual | Variance with Final Budget Positive (Negative) |
|---------------------------------------|------------------|----------|----------|---|
| | Original | Final | | |
| Revenues | \$0 | \$0 | \$0 | \$0 |
| Expenditures | | | | |
| Current: | | | | |
| Library Services: | | | | |
| Public Service and Programs | | | | |
| Purchased Services | 50,455 | 50,455 | 44,708 | 5,747 |
| Materials and Supplies | 100 | 100 | 0 | 100 |
| Other | 900 | 900 | 900 | 0 |
| <i>Total Expenditures</i> | 51,455 | 51,455 | 45,608 | 5,847 |
| <i>Net Change in Fund Balance</i> | (51,455) | (51,455) | (45,608) | 5,847 |
| <i>Fund Balance Beginning of Year</i> | 51,455 | 51,455 | 51,455 | 0 |
| <i>Fund Balance End of Year</i> | \$0 | \$0 | \$5,847 | \$5,847 |

Cuyahoga County Public Library
Schedule of Revenues, Expenditures and Changes
in Fund Balance - Budget (Non-GAAP Basis) and Actual
Special School Programming Fund
For the Year Ended December 31, 2012

| | Budgeted Amounts | | Actual | Variance with Final Budget Positive (Negative) |
|---|------------------|-----------|----------|---|
| | Original | Final | | |
| Revenues | | | | |
| Intergovernmental | \$116,309 | \$116,309 | \$86,358 | (\$29,951) |
| Expenditures | | | | |
| Current: | | | | |
| Library Services: | | | | |
| Public Service and Programs | | | | |
| Salaries and Wages | 3,539 | 3,539 | 3,538 | 1 |
| Purchased Services | 54,662 | 54,662 | 36,194 | 18,468 |
| Materials and Supplies | 2,368 | 2,368 | 1,991 | 377 |
| Total Library Services | 60,569 | 60,569 | 41,723 | 18,846 |
| Capital Outlay | | | | |
| Furniture and Equipment | 2,135 | 2,135 | 2,135 | 0 |
| <i>Total Expenditures</i> | 62,704 | 62,704 | 43,858 | 18,846 |
| <i>Excess of Revenues Over Expenditures</i> | 53,605 | 53,605 | 42,500 | (11,105) |
| Other Financing Sources (Uses) | | | | |
| Advances In | 0 | 21,000 | 21,000 | 0 |
| Advances Out | (73,959) | (73,959) | (73,959) | 0 |
| <i>Total Other Financing Sources (Uses)</i> | (73,959) | (52,959) | (52,959) | 0 |
| <i>Net Change in Fund Balance</i> | (20,354) | 646 | (10,459) | (11,105) |
| <i>Fund Balance Beginning of Year</i> | 20,355 | 20,355 | 20,355 | 0 |
| <i>Fund Balance End of Year</i> | \$1 | \$21,001 | \$9,896 | (\$11,105) |

Cuyahoga County Public Library
Schedule of Revenues, Expenditures and Changes
in Fund Balance - Budget (Non-GAAP Basis) and Actual
Connect Ohio Fund
For the Year Ended December 31, 2012

| | Budgeted Amounts | | Actual | Variance with Final Budget Positive (Negative) |
|---------------------------------------|------------------|----------|----------|---|
| | Original | Final | | |
| Revenues | | | | |
| Intergovernmental | \$40,225 | \$40,225 | \$29,130 | (\$11,095) |
| Expenditures | | | | |
| Current: | | | | |
| Support Services: | | | | |
| Business Administration | | | | |
| Purchased Services | 57,969 | 57,969 | 33,120 | 24,849 |
| <i>Net Change in Fund Balance</i> | (17,744) | (17,744) | (3,990) | 13,754 |
| <i>Fund Balance Beginning of Year</i> | 17,744 | 17,744 | 17,744 | 0 |
| <i>Fund Balance End of Year</i> | \$0 | \$0 | \$13,754 | \$13,754 |

Cuyahoga County Public Library
Schedule of Revenues, Expenditures and Changes
in Fund Balance - Budget (Non-GAAP Basis) and Actual
Metro Health Medical Center Fund
For the Year Ended December 31, 2012

| | Budgeted Amounts | | Actual | Variance with Final Budget Positive (Negative) |
|---------------------------------------|-------------------|-------------------|------------------------|---|
| | Original | Final | | |
| Revenues | | | | |
| Contributions, Gifts and Donations | \$0 | \$0 | \$48,053 | \$0 |
| Expenditures | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| <i>Net Change in Fund Balance</i> | 0 | 0 | 48,053 | 0 |
| <i>Fund Balance Beginning of Year</i> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| <i>Fund Balance End of Year</i> | <u><u>\$0</u></u> | <u><u>\$0</u></u> | <u><u>\$48,053</u></u> | <u><u>\$0</u></u> |

Cuyahoga County Public Library
Schedule of Revenues, Expenditures and Changes
in Fund Balance - Budget (Non-GAAP Basis) and Actual
Library to You Fund
For the Year Ended December 31, 2012

| | Budgeted Amounts | | Actual | Variance with Final Budget Positive (Negative) |
|---------------------------------------|------------------|----------|----------|---|
| | Original | Final | | |
| Revenues | \$0 | \$0 | \$0 | \$0 |
| Expenditures | | | | |
| Current: | | | | |
| Library Services: | | | | |
| Public Service and Programs | | | | |
| Purchased Services | 12,242 | 12,242 | 11,755 | 487 |
| Materials and Supplies | 151 | 151 | 151 | 0 |
| <i>Total Expenditures</i> | 12,393 | 12,393 | 11,906 | 487 |
| <i>Net Change in Fund Balance</i> | (12,393) | (12,393) | (11,906) | 487 |
| <i>Fund Balance Beginning of Year</i> | 12,393 | 12,393 | 12,393 | 0 |
| <i>Fund Balance End of Year</i> | \$0 | \$0 | \$487 | \$487 |

Cuyahoga County Public Library
Schedule of Revenues, Expenditures and Changes
in Fund Balance - Budget (Non-GAAP Basis) and Actual
Library Support Fund
For the Year Ended December 31, 2012

| | <u>Budgeted Amounts</u> | | <u>Actual</u> | Variance with Final Budget Positive (Negative) |
|---|-------------------------|------------------|--------------------|---|
| | <u>Original</u> | <u>Final</u> | | |
| Revenues | | | | |
| Interest | \$0 | \$0 | \$13 | \$13 |
| Contributions, Gifts and Donations | 700 | 700 | 538,515 | \$537,815 |
| Miscellaneous | 4,300 | 4,300 | 20,137 | 15,837 |
| <i>Total Revenues</i> | <u>5,000</u> | <u>5,000</u> | <u>558,665</u> | <u>553,665</u> |
| Expenditures | | | | |
| Current: | | | | |
| Library Services: | | | | |
| Public Service and Programs | | | | |
| Fringe Benefits | 0 | 38,440 | 1,260 | 37,180 |
| Purchased Services | 2,773 | 12,008 | 10,303 | 1,705 |
| Materials and Supplies | 0 | 12,153 | 12,140 | 13 |
| Other | 0 | 4,001 | 4,001 | 0 |
| Total Library Services | 2,773 | 66,602 | 27,704 | 38,898 |
| Capital Outlay | | | | |
| Furniture and Equipment | 0 | 86,753 | 26,759 | 59,994 |
| <i>Total Expenditures</i> | <u>2,773</u> | <u>153,355</u> | <u>54,463</u> | <u>98,892</u> |
| <i>Excess of Revenues Over (Under) Expenditures</i> | 2,227 | (148,355) | 504,202 | 652,557 |
| Other Financing Sources | | | | |
| Transfers In | 1,500 | 1,500 | 0 | (1,500) |
| <i>Net Change in Fund Balance</i> | 3,727 | (146,855) | 504,202 | 651,057 |
| <i>Fund Balance Beginning of Year</i> | 1,033,133 | 1,033,133 | 1,033,133 | 0 |
| Prior Year Encumbrances Appropriated | 10,582 | 10,582 | 10,582 | 0 |
| <i>Fund Balance End of Year</i> | <u>\$1,047,442</u> | <u>\$896,860</u> | <u>\$1,547,917</u> | <u>\$651,057</u> |

Cuyahoga County Public Library
Schedule of Revenues, Expenditures and Changes
in Fund Balance - Budget (Non-GAAP Basis) and Actual
Branch Support Fund
For the Year Ended December 31, 2012

| | <u>Budgeted Amounts</u> | | <u>Actual</u> | <u>Variance with Final Budget Positive (Negative)</u> |
|---------------------------------------|-------------------------|------------------|------------------|---|
| | <u>Original</u> | <u>Final</u> | | |
| Revenues | | | | |
| Interest | \$20,000 | \$20,000 | \$632 | (\$19,368) |
| Contributions, Gifts and Donations | 0 | 0 | 30,000 | \$30,000 |
| <i>Total Revenues</i> | <u>20,000</u> | <u>20,000</u> | <u>30,632</u> | <u>10,632</u> |
| Expenditures | | | | |
| Current: | | | | |
| Library Services: | | | | |
| Public Service and Programs | | | | |
| Purchased Services | 3,000 | 3,000 | 0 | 3,000 |
| Materials and Supplies | 17,787 | 17,787 | 7,783 | 10,004 |
| Total Library Services | <u>20,787</u> | <u>20,787</u> | <u>7,783</u> | <u>13,004</u> |
| Capital Outlay | | | | |
| Furniture and Equipment | 29,213 | 29,213 | 22,358 | 6,855 |
| <i>Total Expenditures</i> | <u>50,000</u> | <u>50,000</u> | <u>30,141</u> | <u>19,859</u> |
| <i>Net Change in Fund Balance</i> | (30,000) | (30,000) | 491 | 30,491 |
| <i>Fund Balance Beginning of Year</i> | <u>968,076</u> | <u>968,076</u> | <u>968,076</u> | <u>0</u> |
| <i>Fund Balance End of Year</i> | <u>\$938,076</u> | <u>\$938,076</u> | <u>\$968,567</u> | <u>\$30,491</u> |

Cuyahoga County Public Library
Schedule of Revenues, Expenditures and Changes
in Fund Balance - Budget (Non-GAAP Basis) and Actual
Debt Service Fund
For the Year Ended December 31, 2012

| | Budgeted Amounts | | Actual | Variance with Final Budget Positive (Negative) |
|--|------------------|-------------|-------------|---|
| | Original | Final | | |
| Revenues | \$0 | \$0 | \$0 | \$0 |
| Expenditures | | | | |
| Debt Service: | | | | |
| Principal Retirement | 2,035,000 | 2,035,000 | 2,035,000 | 0 |
| Interest and Fiscal Charges | 3,806,296 | 3,806,296 | 3,806,296 | 0 |
| <i>Total Expenditures</i> | 5,841,296 | 5,841,296 | 5,841,296 | 0 |
| <i>Excess of Revenues Under Expenditures</i> | (5,841,296) | (5,841,296) | (5,841,296) | 0 |
| Other Financing Sources | | | | |
| Transfers In | 5,841,296 | 5,841,296 | 5,841,296 | 0 |
| <i>Net Change in Fund Balance</i> | 0 | 0 | 0 | 0 |
| <i>Fund Balance Beginning of Year</i> | 0 | 0 | 0 | 0 |
| <i>Fund Balance End of Year</i> | \$0 | \$0 | \$0 | \$0 |

Cuyahoga County Public Library
Schedule of Revenues, Expenditures and Changes
in Fund Balance - Budget (Non-GAAP Basis) and Actual
Levenson Memorial Fund
For the Year Ended December 31, 2012

| | <u>Budgeted Amounts</u> | | <u>Actual</u> | Variance with Final Budget Positive (Negative) |
|---------------------------------------|-------------------------|-----------------------|-----------------------|---|
| | <u>Original</u> | <u>Final</u> | | |
| Revenues | | | | |
| Interest | \$333 | \$333 | \$5 | (\$328) |
| Expenditures | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| <i>Net Change in Fund Balance</i> | 333 | 333 | 5 | (328) |
| <i>Fund Balance Beginning of Year</i> | <u>6,314</u> | <u>6,314</u> | <u>6,314</u> | <u>0</u> |
| <i>Fund Balance End of Year</i> | <u><u>\$6,647</u></u> | <u><u>\$6,647</u></u> | <u><u>\$6,319</u></u> | <u><u>(\$328)</u></u> |

Cuyahoga County Public Library
Schedule of Revenues, Expenditures and Changes
in Fund Balance - Budget (Non-GAAP Basis) and Actual
South Euclid Memorial Fund
For the Year Ended December 31, 2012

| | <u>Budgeted Amounts</u> | | <u>Actual</u> | Variance with Final Budget Positive (Negative) |
|---------------------------------------|-------------------------|------------------------|------------------------|---|
| | <u>Original</u> | <u>Final</u> | | |
| Revenues | | | | |
| Interest | \$334 | \$334 | \$45 | (\$289) |
| Expenditures | | | | |
| Current: | | | | |
| Library Services: | | | | |
| Public Service and Programs | | | | |
| Purchased Services | 1,140 | 1,140 | 0 | 1,140 |
| Capital Outlay | | | | |
| Furniture and Equipment | 360 | 360 | 0 | 360 |
| <i>Total Expenditures</i> | <u>1,500</u> | <u>1,500</u> | <u>0</u> | <u>1,500</u> |
| <i>Net Change in Fund Balance</i> | (1,166) | (1,166) | 45 | 1,211 |
| <i>Fund Balance Beginning of Year</i> | <u>59,519</u> | <u>59,519</u> | <u>59,519</u> | <u>0</u> |
| <i>Fund Balance End of Year</i> | <u><u>\$58,353</u></u> | <u><u>\$58,353</u></u> | <u><u>\$59,564</u></u> | <u><u>\$1,211</u></u> |

STATISTICAL SECTION

Statistical Section

This part of the Cuyahoga County Public Library, Ohio's Comprehensive Annual Financial Report presents detailed information as a context for understanding what the information in the financial statements, note disclosures and required supplementary information says about the Library's overall financial health.

| Contents | Pages(s) |
|--|-------------------------|
| <i>Financial Trends</i> | <i>S2 – S9</i> |
| These schedules contain trend information to help the reader understand how the Library's financial performance and well-being have changed over time. | |
| <i>Revenue Capacity</i> | <i>S10 – S20</i> |
| These schedules contain information to help the reader assess the Library's most significant local revenue, the property tax. | |
| <i>Debt Capacity</i> | <i>S21 – S23</i> |
| These schedules present information to help the reader assess the affordability of the Library's current levels of outstanding debt and the Library's ability to issue additional debt in the future. | |
| <i>Economic and Demographic Information</i> | <i>S24 – S25</i> |
| These schedules offer economic and demographic indicators to help the reader understand the environment within which the Library's financial activities take place. | |
| <i>Operating Information</i> | <i>S26 – S37</i> |
| These schedules contain service and infrastructure data to help the reader understand how the information in the Library's financial report relates to the services the Library provides and the activities it performs. | |

Sources: Unless otherwise noted, the information in these schedules is derived from the Comprehensive Annual Financial Reports for the relevant year. The Library implemented generally accepted accounting principles, including the reporting model in GASB Statement No. 34 in 2008; schedules presenting government-wide and governmental fund information include information beginning in that year.

Cuyahoga County Public Library

Net Position By Component

Last Six Years

(Accrual Basis of Accounting)

| | <u>2012</u> | <u>2011</u> | <u>2010</u> |
|--------------------------------------|---------------------|---------------------|---------------------|
| Governmental Activities | | | |
| Net Investment in Capital Assets | \$17,824,696 | \$13,743,004 | \$14,030,943 |
| Restricted: | | | |
| Capital Projects | 486,041 | 1,372,407 | 900,937 |
| Homework Centers | 75,853 | 76,607 | 156,071 |
| Youth System Program | 55,847 | 51,455 | 0 |
| College Prep Program | 53,238 | 0 | 0 |
| Jobs and Training | 0 | 0 | 198,690 |
| Library Support | 1,551,304 | 1,040,891 | 904,357 |
| Branch Support | 968,481 | 968,076 | 978,293 |
| Other Purposes | 145,558 | 127,303 | 64,935 |
| South Euclid Books and Periodicals | | | |
| Expendable | 9,564 | 9,519 | 9,486 |
| Nonexpendable | 50,000 | 50,000 | 50,000 |
| Gates Mills Children's Activities | | | |
| Expendable | 1,400 | 1,395 | 1,391 |
| Nonexpendable | 4,919 | 4,919 | 4,919 |
| Unrestricted | <u>58,745,120</u> | <u>56,892,063</u> | <u>53,065,649</u> |
| <i>Total Governmental Activities</i> | | | |
| <i>Net Position</i> | <u>\$79,972,021</u> | <u>\$74,337,639</u> | <u>\$70,365,671</u> |

| 2009 | 2008 | 2007 |
|---------------------|---------------------|---------------------|
| \$17,101,548 | \$19,472,905 | \$21,599,886 |
| 0 | 0 | 0 |
| 109,772 | 67,910 | 166,189 |
| 0 | 0 | 0 |
| 0 | 0 | 0 |
| 198,690 | 0 | 0 |
| 620,519 | 684,304 | 355,541 |
| 997,949 | 904,230 | 864,970 |
| 76,731 | 2,119 | 97,556 |
| 10,912 | 10,866 | 9,319 |
| 50,000 | 50,000 | 50,000 |
| 1,384 | 1,367 | 1,208 |
| 4,919 | 4,919 | 4,919 |
| 43,645,765 | 34,476,157 | 36,298,396 |
| <u>\$62,818,189</u> | <u>\$55,674,777</u> | <u>\$59,447,984</u> |

Cuyahoga County Public Library

Changes in Net Position

Last Five Years

(Accrual Basis of Accounting)

| | 2012 | 2011 |
|---|---------------------|---------------------|
| Program Revenues | | |
| Governmental Activities: | | |
| Charges for Services: | | |
| Library Services: | | |
| Public Service and Programs | \$1,053,910 | \$1,065,951 |
| Support Services: | | |
| Business Administration | 378,847 | 363,894 |
| Subtotal - Charges for Services | <u>1,432,757</u> | <u>1,429,845</u> |
| Operating Grants and Contributions: | | |
| Library Services: | | |
| Public Service and Programs | 996,646 | 886,202 |
| Support Services: | | |
| Business Administration | 81,498 | 66,027 |
| Subtotal - Operating Grants and Contributions | <u>1,078,144</u> | <u>952,229</u> |
| Capital Grants and Contributions: | | |
| Library Services: | | |
| Public Service and Programs | 2,491,500 | 1,075,000 |
| Support Services: | | |
| Facilities Operations and Maintenance | 0 | 55,000 |
| Subtotal - Capital Grants and Contributions | <u>2,491,500</u> | <u>1,130,000</u> |
| <i>Total Primary Government Program Revenues</i> | <u>5,002,401</u> | <u>3,512,074</u> |
| Expenses | | |
| Governmental Activities: | | |
| Library Services: | | |
| Public Service and Programs | 38,360,628 | 40,610,983 |
| Collection Development and Processing | 2,956,917 | 3,125,944 |
| Support Services: | | |
| Facilities Operations and Maintenance | 5,481,731 | 5,399,765 |
| Business Administration | 13,927,281 | 13,602,210 |
| Interest and Fiscal Charges | 3,720,524 | 4,369,936 |
| <i>Total Governmental Activities Expenses</i> | <u>64,447,081</u> | <u>67,108,838</u> |
| Net Expense | | |
| Governmental Activities | <u>(59,444,680)</u> | <u>(63,596,764)</u> |
| General Revenues and Other Changes in Net Position | | |
| Governmental Activities | | |
| Property Taxes Levied For: | | |
| General Purposes | 39,213,102 | 39,464,409 |
| Grants and Entitlements not Restricted to | | |
| Specific Programs | 25,503,537 | 27,295,828 |
| Investment Earnings | 310,765 | 697,376 |
| Gain on Sale of Capital Assets | 2,784 | 7,905 |
| Miscellaneous | 48,874 | 103,214 |
| <i>Total Governmental Activities</i> | <u>65,079,062</u> | <u>67,568,732</u> |
| Change in Net Position | | |
| Governmental Activities | <u>\$5,634,382</u> | <u>\$3,971,968</u> |

| 2010 | 2009 | 2008 |
|---------------------|---------------------|----------------------|
| \$1,306,219 | \$877,159 | \$814,215 |
| 438,507 | 271,892 | 262,977 |
| <u>1,744,726</u> | <u>1,149,051</u> | <u>1,077,192</u> |
| 828,053 | 779,301 | 659,834 |
| 869 | 1,337 | 1,979 |
| <u>828,922</u> | <u>780,638</u> | <u>661,813</u> |
| 0 | 0 | 0 |
| 50,000 | 0 | 0 |
| <u>50,000</u> | <u>0</u> | <u>0</u> |
| <u>2,623,648</u> | <u>1,929,689</u> | <u>1,739,005</u> |
| 39,429,207 | 43,363,079 | 43,018,918 |
| 3,077,807 | 3,254,310 | 3,030,063 |
| 5,380,492 | 5,724,015 | 5,571,671 |
| 13,686,514 | 13,973,557 | 14,458,832 |
| 1,404,541 | 0 | 0 |
| <u>62,978,561</u> | <u>66,314,961</u> | <u>66,079,484</u> |
| <u>(60,354,913)</u> | <u>(64,385,272)</u> | <u>(64,340,479)</u> |
| 39,954,710 | 43,966,467 | 30,739,274 |
| 27,747,781 | 27,230,984 | 28,825,143 |
| 178,952 | 303,543 | 948,649 |
| 0 | 853 | 14,421 |
| 20,952 | 26,837 | 39,785 |
| <u>67,902,395</u> | <u>71,528,684</u> | <u>60,567,272</u> |
| <u>\$7,547,482</u> | <u>\$7,143,412</u> | <u>(\$3,773,207)</u> |

Cuyahoga County Public Library
Fund Balances, Governmental Funds
Last Six Years
(Modified Accrual Basis of Accounting)

| | <u>2012</u> | <u>2011</u> | <u>2010</u> |
|---|----------------------------|-----------------------------|-----------------------------|
| General Fund | | | |
| Nonspendable | \$264,912 | \$226,039 | \$301,338 |
| Committed | 846,526 | 630,110 | 0 |
| Assigned | 80,816 | 96,094 | 1,446,455 |
| Unassigned | 2,275,021 | 2,236,182 | 3,622,853 |
| Reserved | 0 | 0 | 0 |
| Unreserved | <u>0</u> | <u>0</u> | <u>0</u> |
| <i>Total General Fund</i> | <u>3,467,275</u> | <u>3,188,425</u> | <u>5,370,646</u> |
| All Other Governmental Funds | | | |
| Nonspendable | 54,919 | 54,919 | 54,919 |
| Restricted | 35,006,211 | 66,983,139 | 76,875,915 |
| Assigned | 45,637,970 | 44,482,033 | 38,243,560 |
| Unassigned (Deficit) | (49,113) | 0 | (2,352) |
| Reserved | 0 | 0 | 0 |
| Unreserved, Undesignated, Reported in: | | | |
| Special Revenue Funds | 0 | 0 | 0 |
| Capital Projects Funds | 0 | 0 | 0 |
| Permanent Funds | <u>0</u> | <u>0</u> | <u>0</u> |
| <i>Total All Other Governmental Funds</i> | <u>80,649,987</u> | <u>111,520,091</u> | <u>115,172,042</u> |
| <i>Total Governmental Funds</i> | <u><u>\$84,117,262</u></u> | <u><u>\$114,708,516</u></u> | <u><u>\$120,542,688</u></u> |

Note: The Library implemented GASB 54 in 2011.

| 2009 | 2008 | 2007 |
|---------------------|---------------------|---------------------|
| \$0 | \$0 | \$0 |
| 0 | 0 | 0 |
| 0 | 0 | 0 |
| 0 | 0 | 0 |
| 1,525,851 | 2,001,013 | 4,795,577 |
| 1,978,587 | 4,104,628 | 6,304,309 |
| <u>3,504,438</u> | <u>6,105,641</u> | <u>11,099,886</u> |
| 0 | 0 | 0 |
| 0 | 0 | 0 |
| 0 | 0 | 0 |
| 0 | 0 | 0 |
| 63,574 | 59,454 | 60,940 |
| 1,853,554 | 1,544,828 | 1,478,235 |
| 31,166,843 | 21,006,236 | 15,865,148 |
| 12,296 | 12,233 | 10,527 |
| <u>33,096,267</u> | <u>22,622,751</u> | <u>17,414,850</u> |
| <u>\$36,600,705</u> | <u>\$28,728,392</u> | <u>\$28,514,736</u> |

Cuyahoga County Public Library
Changes in Fund Balances, Governmental Funds
Last Five Years
(Modified Accrual Basis of Accounting)

| | 2012 | 2011 | 2010 |
|---|-----------------------|----------------------|---------------------|
| Revenues | | | |
| Property Taxes | \$38,862,567 | \$39,214,412 | \$39,713,012 |
| Patron Fines and Fees | 1,302,806 | 1,319,361 | 1,140,831 |
| Intergovernmental | 25,661,599 | 28,034,159 | 27,154,987 |
| Interest | 310,765 | 697,376 | 178,952 |
| Contributions, Gifts and Donations | 3,509,015 | 1,937,807 | 667,275 |
| Rentals | 8,503 | 26,573 | 42,026 |
| Refunds and Reimbursements | 121,448 | 83,911 | 561,869 |
| Miscellaneous | 48,874 | 103,214 | 20,952 |
| <i>Total Revenues</i> | <u>69,825,577</u> | <u>71,416,813</u> | <u>69,479,904</u> |
| Expenditures | | | |
| Current: | | | |
| Library Services: | | | |
| Public Service and Programs | 37,402,741 | 38,283,632 | 37,420,994 |
| Collection Development and Processing | 2,815,724 | 2,961,288 | 2,901,655 |
| Support Services: | | | |
| Facilities Operations and Maintenance | 5,418,805 | 5,348,036 | 5,337,363 |
| Business Administration | 13,266,890 | 12,672,585 | 12,426,863 |
| Capital Outlay | 33,182,659 | 12,152,153 | 1,452,320 |
| Debt Service: | | | |
| Interest and Fiscal Charges | 2,035,000 | 1,995,000 | 1,089,756 |
| Note Issuance Costs | 3,806,296 | 3,846,196 | 650,401 |
| <i>Total Expenditures</i> | <u>97,928,115</u> | <u>77,258,890</u> | <u>61,279,352</u> |
| <i>Excess of Revenues Over (Under) Expenditures</i> | <u>(28,102,538)</u> | <u>(5,842,077)</u> | <u>8,200,552</u> |
| Other Financing Sources (Uses) | | | |
| Library Notes Issued | 0 | 0 | 75,000,000 |
| Premium on Notes | 0 | 0 | 812,973 |
| Discount on Notes | 0 | 0 | (71,542) |
| Sale of Capital Assets | 2,784 | 7,905 | 0 |
| Contributed Capital | (2,491,500) | 0 | 0 |
| Transfers In | 5,841,296 | 12,092,755 | 9,264,008 |
| Transfers Out | (5,841,296) | (12,092,755) | (9,264,008) |
| <i>Total Other Financing Sources (Uses)</i> | <u>(2,488,716)</u> | <u>7,905</u> | <u>75,741,431</u> |
| <i>Net Change in Fund Balances</i> | <u>(\$30,591,254)</u> | <u>(\$5,834,172)</u> | <u>\$83,941,983</u> |
| Debt Service as a Percentage of Noncapital Expenditures | 9.0% | 8.9% | 2.9% |

| 2009 | 2008 |
|--------------------|-------------------|
| \$42,162,129 | \$31,238,936 |
| 774,172 | 673,815 |
| 27,877,926 | 30,223,712 |
| 303,543 | 948,649 |
| 465,473 | 534,813 |
| 40,081 | 36,966 |
| 334,798 | 366,411 |
| 26,837 | 39,785 |
| <u>71,984,959</u> | <u>64,063,087</u> |
| 41,484,911 | 41,049,507 |
| 3,213,683 | 3,070,048 |
| 5,584,429 | 5,416,361 |
| 12,815,616 | 13,089,209 |
| 1,014,757 | 1,238,727 |
| 0 | 0 |
| 0 | 0 |
| <u>64,113,396</u> | <u>63,863,852</u> |
| <u>7,871,563</u> | <u>199,235</u> |
| 0 | 0 |
| 0 | 0 |
| 0 | 0 |
| 750 | 14,421 |
| 0 | 0 |
| 10,125,000 | 5,155,000 |
| (10,125,000) | (5,155,000) |
| <u>750</u> | <u>14,421</u> |
| <u>\$7,872,313</u> | <u>\$213,656</u> |
| 0.0% | 0.0% |

Cuyahoga County Public Library
Assessed Valuation and Estimated Actual Values of Taxable Property
Last Ten Years

| Collection Year | Real Property | | | Tangible Personal Property | |
|-----------------|------------------------------|-----------------------------|---------------------------|----------------------------|---------------------------|
| | Assessed Value | | | Public Utility | |
| | Residential/ Agricultural | Commercial Industrial/PU | Estimated Actual Value | Assessed Value | Estimated Actual Value |
| 2012 | \$12,859,452,020 | \$4,948,117,600 | \$50,878,770,343 | \$359,738,730 | \$408,794,011 |
| 2011 | 12,872,799,260 | 4,923,582,490 | 50,846,805,000 | 342,446,110 | 389,143,307 |
| 2010 | 12,844,834,240 | 4,888,915,190 | 50,667,855,514 | 333,998,340 | 379,543,568 |
| 2009 | 13,804,105,680 | 4,858,835,770 | 53,322,689,857 | 314,157,640 | 356,997,318 |
| 2008 | 13,734,447,790 | 4,878,209,650 | 53,179,021,257 | 300,757,120 | 341,769,455 |
| 2007 | 13,624,790,390 | 4,875,455,920 | 52,857,846,600 | 414,795,870 | 471,358,943 |
| 2006 | 12,258,806,840 | 4,530,826,770 | 47,970,381,743 | 417,851,570 | 474,831,330 |
| 2005 | 12,099,756,860 | 4,504,902,010 | 47,441,882,486 | 456,367,210 | 518,599,102 |
| 2004 | 11,923,128,470 | 4,400,085,920 | 46,637,755,400 | 459,535,620 | 522,199,568 |
| 2003 | 10,907,431,190 | 4,220,122,480 | 43,221,581,914 | 449,330,070 | 510,602,352 |

Source: Cuyahoga County, Ohio; County Fiscal Officer

Real property is reappraised every six years with a State mandated update of the current market value in the third year following each reappraisal.

The assessed value of real property (including public utility real property) is 35 percent of estimated true value. The assessed value of public utility personal property ranges from 25 percent of true value for railroad property to 88 percent for electric transmission and distribution property. General business tangible personal property was assessed in previous years at 25 percent for machinery and equipment and 23 percent for inventories. General business tangible personal property tax was phased out beginning in 2006. Both types of general business tangible personal property were assessed at 12.5 percent for 2007, 6.25 percent for 2008 and zero percent for 2009. Beginning in 2007, House Bill 66 switched telephone companies from being public utilities to general business taxpayers and began a four year phase out of the tangible personal property tax on local and inter-exchange telephone companies. No tangible personal property taxes were levied or collected in 2009 from general business taxpayers (except telephone companies whose last year to pay tangible personal property tax is 2010). Starting in 2010, the County did not include an assessed value for general business tangible personal property.

The tangible personal property values associated with each year are the values that, when multiplied by the applicable rates, generated the property tax revenue billed in that year. For real property, the amounts generated by multiplying the assessed values by the applicable rates would be reduced by the 10 percent, 2 1/2 percent and homestead exemptions before being billed. Beginning in the 2006 collection year, the 10 percent rollback for commercial/industrial property has been eliminated.

| Tangible Personal Property | | | | | Weighted Average Tax Rate (per \$1,000 of Assessed Value) |
|----------------------------|---------------------------|------------------|---------------------------|---------|--|
| General Business | | Total | | | |
| Assessed Value | Estimated Actual Value | Assessed Value | Estimated Actual Value | Ratio | |
| \$0 | \$0 | \$18,167,308,350 | \$51,287,564,354 | 35.42 % | \$2.5000 |
| 0 | 0 | 18,138,827,860 | 51,235,948,307 | 35.40 | 2.5000 |
| 0 | 0 | 18,067,747,770 | 51,047,399,082 | 35.39 | 2.5000 |
| 229,943,506 | 3,679,096,096 | 19,207,042,596 | 57,358,783,271 | 33.49 | 2.5000 |
| 439,174,500 | 7,026,792,000 | 19,352,589,060 | 60,547,582,712 | 31.96 | 1.8319 |
| 1,160,917,702 | 9,287,341,616 | 20,075,959,882 | 62,616,547,159 | 32.06 | 1.8406 |
| 1,480,738,249 | 7,897,270,661 | 18,688,223,429 | 56,342,483,733 | 33.17 | 1.9957 |
| 1,479,326,353 | 5,917,305,412 | 18,540,352,433 | 53,877,787,001 | 34.41 | 1.9929 |
| 1,529,334,035 | 6,117,336,140 | 18,312,084,045 | 53,277,291,108 | 34.37 | 1.1884 |
| 1,676,807,706 | 6,707,230,824 | 17,253,691,446 | 50,439,415,091 | 34.21 | 1.2616 |

Cuyahoga County Public Library
Property Tax Rates - Direct and Overlapping Governments
(Per \$1,000 of Assessed Valuation)
Last Six Years (1)

| | 2012 | 2011 |
|---|-------------------|---------------------|
| Voted Millage - by levy | | |
| 2008 Current Expense | | |
| Residential/Agricultural Real | \$2.5000 | \$2.5000 |
| Commercial/Industrial and Public Utility Real | 2.5000 | 2.5000 |
| General Business and Public Utility Personal | 2.5000 | 2.5000 |
| 2004 Current Expense | | |
| Residential/Agricultural Real | 0.0000 | 0.0000 |
| Commercial/Industrial and Public Utility Real | 0.0000 | 0.0000 |
| General Business and Public Utility Personal | 0.0000 | 0.0000 |
| Total Millage | | |
| Residential/Agricultural Real | \$2.5000 | \$2.5000 |
| Commercial/Industrial and Public Utility Real | 2.5000 | 2.5000 |
| General Business and Public Utility Personal | 2.5000 | 2.5000 |
| Overlapping Rates by Taxing District | | |
| Cuyahoga County | 12.7846 - 13.2200 | \$12.8412 - 13.3200 |
| Cities/Villages | | |
| Bay Village | 14.9000 | 14.9000 |
| Beachwood | 4.0000 | 4.0000 |
| Bedford | 21.7000 | 21.7000 |
| Bedford Heights | 21.9000 | 21.9000 |
| Bentleyville | 6.9159 - 8.9000 | 7.4721 - 8.9000 |
| Berea | 12.135 - 16.200 | 16.5843 - 20.6500 |
| Brecksville | 8.2100 | 8.2100 |
| Broadview Heights | 6.3164 - 9.4000 | 6.3153 - 9.4000 |
| Brook Park | 4.6466 - 4.7500 | 4.6459 - 4.7500 |
| Brooklyn | 5.5900 | 5.9000 |
| Brooklyn Heights | 4.4000 | 4.4000 |
| Chagrin Falls | 11.1847 - 11.2000 | 11.1828 - 11.2000 |
| Cleveland | 12.7000 | 12.7000 |
| Cuyahoga Heights | 4.4000 | 4.4000 |
| Fairview Park | 11.5770 - 11.8000 | 11.5750 - 11.8000 |
| Garfield Heights | 24.3000 | 24.7000 |
| Gates Mills | 12.7636 - 14.4000 | 12.7249 - 14.4000 |
| Glenwillow | 3.3000 | 3.3000 |

| 2010 | 2009 | 2008 | 2007 |
|---------------------|---------------------|---------------------|---------------------|
| \$2.5000 | \$2.5000 | \$0.0000 | \$0.0000 |
| 2.5000 | 2.5000 | 0.0000 | 0.0000 |
| 2.5000 | 2.5000 | 0.0000 | 0.0000 |
| 0.0000 | 0.0000 | 1.8086 | 1.8093 |
| 0.0000 | 0.0000 | 1.8719 | 1.8764 |
| 0.0000 | 0.0000 | 2.0000 | 2.0000 |
| \$2.5000 | \$2.5000 | \$1.8086 | \$1.8093 |
| 2.5000 | 2.5000 | 1.8719 | 1.8764 |
| 2.5000 | 2.5000 | 2.0000 | 2.0000 |
| \$12.8457 - 13.3200 | \$12.6607 - 13.3200 | \$11.8688 - 13.4200 | \$11.8655 - 13.4200 |
| 14.9000 | 14.9000 | 14.9000 | 14.9000 |
| 4.0000 | 4.0000 | 4.0000 | 4.0000 |
| 21.7000 | 12.8000 | 12.8000 | 12.8000 |
| 13.0000 | 13.0000 | 13.0000 | 13.0000 |
| 7.4705 - 8.9000 | 7.4565 - 8.9000 | 7.4530 - 8.9000 | 7.4528 - 8.9000 |
| 16.5837 - 20.6500 | 16.2931 - 20.4500 | 12.0540 - 16.2000 | 12.0669 - 16.2000 |
| 8.2100 | 8.5000 | 8.6000 | 8.6000 |
| 6.3157 - 9.4000 | 6.2738 - 9.4000 | 6.2731 - 9.4000 | 6.2725 - 9.4000 |
| 4.6458 - 4.7500 | 4.6462 - 4.7500 | 4.6469 - 4.7500 | 4.6753 - 4.8000 |
| 5.9000 | 6.9000 | 6.9000 | 6.9000 |
| 4.4000 | 4.4000 | 4.4000 | 4.4000 |
| 11.2000 | 8.8402 - 11.2000 | 8.8379 - 11.2000 | 8.8416 - 11.2000 |
| 12.7000 | 12.7000 | 12.7000 | 12.7000 |
| 4.4000 | 4.4000 | 4.4000 | 4.4000 |
| 11.5743 - 11.8000 | 11.5054 - 11.8000 | 11.5044 - 11.8000 | 11.5041 - 11.8000 |
| 28.7000 | 23.3000 | 21.9000 | 21.9000 |
| 12.7194 - 14.4000 | 12.1300 - 14.4000 | 12.0951 - 14.4000 | 12.0862 - 14.4000 |
| 3.3000 | 3.3000 | 3.3000 | 3.3000 |

(continued)

Cuyahoga County Public Library
Property Tax Rates - Direct and Overlapping Governments (continued)
(Per \$1,000 of Assessed Valuation)
Last Six Years (1)

| | 2012 | 2011 |
|--------------------------------------|-------------------|---------------------|
| Cities/Villages (continued) | | |
| Highland Hills | 11.8205 - 20.7000 | \$11.4924 - 20.7000 |
| Highland Heights | 4.0000 | 4.0000 |
| Hunting Valley | 5.1000 | 5.1000 |
| Independence | 2.2000 | 2.6000 |
| Lyndhurst | 11.5000 | 11.5000 |
| Maple Heights | 15.5000 | 15.4926 - 15.5000 |
| Mayfield | 4.1678 - 7.3000 | 4.1656 - 7.3000 |
| Mayfield Heights | 10.0000 | 10.0000 |
| Middleburg Heights | 4.6881 - 5.4500 | 4.6878 - 5.4500 |
| Moreland Hills | 7.3000 | 7.3000 |
| North Olmsted | 13.3000 | 13.3000 |
| North Randall | 4.230 - 4.8000 | 4.2148 - 4.8000 |
| North Royalton | 5.9175 - 8.2000 | 5.9129 - 8.2000 |
| Oakwood | 3.8000 | 3.8000 |
| Olmsted Falls | 11.1585 - 14.4500 | 10.9706 - 14.2500 |
| Orange | 7.1000 | 7.1000 |
| Parma | 6.6287 - 7.1000 | 6.6274 - 7.1000 |
| Parma Heights | 10.0000 | 10.0000 |
| Pepper Pike | 9.5000 | 9.4989 - 9.5000 |
| Richmond Heights | 15.5444 - 18.1000 | 15.5394 - 18.1000 |
| Seven Hills | 9.2063 - 9.5000 | 8.8225 - 9.2000 |
| Solon | 3.6580 - 3.8000 | 3.7565 - 3.9000 |
| South Euclid | 13.1000 | 13.1000 |
| Strongsville | 7.4089 - 9.9000 | 7.3637 - 9.9000 |
| Valleyview | 6.7000 | 6.7000 |
| Walton Hills | 0.3000 | 0.3000 |
| Warrensville Heights | 5.6314 - 9.7000 | 5.6209 - 9.7000 |
| Woodmere | 4.3000 | 4.3000 |
| Townships | | |
| Chagrin Falls | \$0.4000 | \$0.4000 |
| Olmsted | 13.8235 - 23.5000 | 13.8021 - 23.5000 |
| Special Districts | | |
| Chagrin Falls Township Fire District | \$0.8000 | \$0.8000 |
| Cleveland Metro Parks | 1.7354 - 1.8500 | 1.7243 - 1.8500 |
| Cleveland Cuyahoga Port Authority | .1033 - .1300 | 0.1029 - 0.1300 |
| Cuyahoga Community College | 3.02320 - 3.1000 | 3.0151 - 3.1000 |

| 2010 | 2009 | 2008 | 2007 |
|---------------------|---------------------|---------------------|---------------------|
| \$11.4894 - 20.7000 | \$12.8526 - 20.7000 | \$12.8036 - 20.7000 | \$12.9625 - 20.7000 |
| 4.0000 | 4.0000 | 4.0000 | 4.0000 |
| 5.1000 | 5.1000 | 5.1000 | 5.1000 |
| 2.8000 | 2.8000 | 2.8000 | 2.8000 |
| 11.5000 | 11.5000 | 11.5000 | 11.5000 |
| 15.5000 | 15.5000 | 14.7784 - 15.5000 | 14.7776 - 15.5000 |
| 4.1649 - 7.3000 | 4.1548 - 7.3000 | 4.1546 - 7.3000 | 4.1541 - 7.3000 |
| 10.0000 | 10.0000 | 10.0000 | 10.0000 |
| 4.6877 - 5.4500 | 4.6687 - 5.4500 | 4.6686 - 5.4500 | 4.6685 - 5.4500 |
| 7.3000 | 7.3000 | 7.3000 | 7.3000 |
| 13.3000 | 13.2000 | 13.2000 | 13.2000 |
| 4.2132 - 4.8000 | 4.1724 - 4.8000 | 4.1714 - 4.8000 | 4.1692 - 4.8000 |
| 5.9117 - 8.2000 | 5.7698 - 8.2000 | 5.7708 - 8.2000 | 5.7741 - 8.2000 |
| 3.8000 | 3.8000 | 3.8000 | 3.8000 |
| 9.7199 - 14.5000 | 10.2464 - 15.7000 | 9.5842 - 16.5000 | 9.5844 - 16.5000 |
| 7.1000 | 7.1000 | 7.100000 | 7.100000 |
| 6.6267 - 7.1000 | 6.5166 - 7.1000 | 6.5160 - 7.1000 | 4.5157 - 5.1000 |
| 10.0000 | 10.2000 | 10.2000 | 10.2000 |
| 9.5000 | 9.0676 - 9.5000 | 9.0548 - 9.5000 | 9.0533 - 9.5000 |
| 14.4382 - 17.0000 | 14.3042 - 17.0000 | 14.3033 - 17.0000 | 11.3082 - 14.0000 |
| 8.8251 - 9.2000 | 8.6129 - 9.2000 | 8.6075 - 9.2000 | 8.7096 - 9.3000 |
| 3.7563 - 3.9000 | 3.9418 - 4.1000 | 3.9411 - 4.1000 | 3.9405 - 4.1000 |
| 13.2621 - 14.9000 | 13.1066 - 14.9000 | 12.9048 - 14.7000 | 12.9037 - 14.7000 |
| 7.3603 - 9.9000 | 7.2091 - 9.9000 | 6.1886 - 10.1000 | 6.1981 - 10.1000 |
| 6.7000 | 5.3339 - 7.1000 | 5.3333 - 7.1000 | 5.3333 - 7.1000 |
| 0.3000 | 0.3000 | 0.3000 | 0.3000 |
| 5.5887 - 9.7000 | 10.9618 - 19.4000 | 6.5852 - 13.2000 | 6.5906 - 13.2000 |
| 4.3000 | 4.3000 | 4.3000 | 4.3000 |
| \$0.4000 | \$0.4000 | \$0.4000 | \$0.4000 |
| 11.7057 - 21.5000 | 11.0654 - 21.5000 | 11.0986 - 21.5000 | 11.0963 - 21.5000 |
| \$0.8000 | \$0.8000 | \$0.8000 | \$0.8000 |
| 1.7249 - 1.8500 | 1.6698 - 1.8500 | 1.6720 - 1.8500 | 1.6715 - 1.85000 |
| 0.1027 - 0.1300 | 0.0946 - 0.1300 | 0.0946 - 0.1300 | 0.0946 - 0.1300 |
| 2.5973 - 2.8000 | 2.3952 - 2.8000 | 2.3924 - 2.8000 | 2.3915 - 2.8000 |

(continued)

Cuyahoga County Public Library
Property Tax Rates - Direct and Overlapping Governments (continued)
(Per \$1,000 of Assessed Valuation)
Last Six Years (1)

| | 2012 | 2011 |
|------------------------------------|----------------------|----------------------|
| Joint Vocational Schools | | |
| Cuyahoga Valley JVS | \$2.0000 | \$2.0000 |
| Polaris JVS | 2.0413 - 2.4000 | 2.0130 - 2.4000 |
| Schools | | |
| Bay Village City | \$52.2954 - 114.8500 | \$52.9108 - 114.9500 |
| Beachwood City | 41.1621 - 86.4000 | 41.0169 - 86.4000 |
| Bedford City | 37.5823 - 71.3000 | 38.6990 - 72.5000 |
| Berea City | 38.7027 - 75.0000 | 38.5574 - 74.9000 |
| Brecksville-Broadview Heights City | 39.1911 - 77.2000 | 39.1176 - 77.2000 |
| Brooklyn City | 34.3550 - 47.2000 | 34.2129 - 47.2000 |
| Chagrin Falls Exempted Village | 47.5708 - 107.7000 | 47.3264 - 107.7000 |
| Cuyahoga Heights Local | 21.4861 - 27.8000 | 22.4628 - 28.8000 |
| Fairview Park City | 56.8256 - 97.6000 | 56.7442 - 97.6000 |
| Garfield Heights City | 42.9977 - 56.8600 | 42.1197 - 56.3000 |
| Independence Local | 32.9393 - 34.9000 | 29.8969 - 31.9000 |
| Maple Heights City | 49.8997 - 74.2000 | 49.7767 - 74.2000 |
| Mayfield City | 40.1875 - 78.3200 | 40.1003 - 78.3200 |
| North Olmsted City | 52.5975 - 91.4000 | 52.5281 - 91.4000 |
| North Royalton City | 41.0277 - 65.7000 | 41.0839 - 65.8000 |
| Olmsted Falls City | 54.1899 - 101.6000 | 54.1712 - 101.7000 |
| Orange City | 47.0164 - 91.1000 | 41.8247 - 86.1000 |
| Parma City | 49.3839 - 73.0000 | 42.4584 - 66.1000 |
| Richmond Heights Local | 41.5035 - 82.6000 | 41.3640 - 82.6000 |
| Solon City | 48.3345 - 82.2000 | 48.1861 - 82.2000 |
| South Euclid-Lyndhurst City | 55.4209 - 101.5000 | 55.3403 - 101.6000 |
| Strongsville City | 40.0776 - 80.9800 | 40.2545 - 81.1900 |
| Warrensville Heights City | 50.7837 - 89.0000 | 51.1160 - 89.5000 |

Source: Ohio Department of Taxation

(1) Information prior to 2007 is not available.

Note: The rates presented for a particular tax year are the rates that, when applied to the assessed values presented in the Assessed Value Table, generated the property tax revenue billed in that year.

The Library's basic property tax rate may be increased only by a majority vote of the Library's residents.

Overlapping rates are those of local and county governments that apply to property owners within the Cities.

Real property tax rates are reduced so that inflationary increases in value do not generate additional taxes.

| 2010 | 2009 | 2008 | 2007 |
|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
| \$2.0000 2.0076 - 2.4000 | \$2.0000 2.0000 - 2.4000 | \$2.0000 2.0000 - 2.4000 | \$2.0000 2.0000 - 2.4000 |
| \$46.7717 - 108.8500 | \$45.8465 - 108.8500 | \$45.7500 - 108.8500 | \$46.5149 - 109.6500 |
| 38.4658 - 83.9000 | 36.3519 - 83.9000 | 34.7835 - 82.3000 | 34.8002 - 82.3000 |
| 38.6966 - 72.5000 | 30.9967 - 67.6000 | 31.0146 - 67.6000 | 31.0134 - 67.6000 |
| 38.6449 - 75.0000 | 35.9565 - 74.9000 | 35.9966 - 74.9000 | 36.0527 - 74.9000 |
| 39.1700 - 77.3000 | 48.2883 - 90.9000 | 37.1756 - 77.1000 | 37.2513 - 77.2000 |
| 33.8602 - 47.0000 | 32.9276 - 46.4000 | 26.0149 - 39.5000 | 26.0062 - 39.5000 |
| 48.2246 - 108.6000 | 47.8160 - 108.3000 | 47.4618 - 108.3000 | 39.6005 - 100.4000 |
| 22.6478 - 29.0000 | 22.4517 - 28.9000 | 22.4422 - 28.9000 | 22.3479 - 28.8000 |
| 56.5149 - 97.4000 | 51.7746 - 92.9000 | 51.7746 - 96.0000 | 51.3583 - 95.6000 |
| 42.3215 - 56.5000 | 40.1189 - 54.6000 | 40.0213 - 54.5000 | 40.0080 - 54.5000 |
| 30.0066 - 32.0000 | 29.2736 - 31.4000 | 29.3471 - 31.5000 | 28.5896 - 31.5000 |
| 47.4149 - 71.9000 | 37.4304 - 63.4000 | 36.1949 - 62.9000 | 36.9111 - 62.9000 |
| 40.0984 - 78.3200 | 38.1502 - 78.3200 | 31.2351 - 71.4200 | 31.5673 - 71.7000 |
| 44.5989 - 83.5000 | 41.1736 - 83.5000 | 41.1462 - 83.5000 | 34.6098 - 77.0000 |
| 40.8465 - 65.5000 | 33.7001 - 58.8000 | 34.5000 - 59.6000 | 34.6999 - 59.8000 |
| 45.4560 - 93.0000 | 41.6942 - 91.9000 | 41.6553 - 91.8000 | 39.6874 - 89.8000 |
| 41.6958 - 86.0000 | 40.1501 - 86.0000 | 40.0270 - 86.0000 | 40.0179 - 86.0000 |
| 42.3449 - 66.0000 | 38.86820 - 65.1000 | 35.1460 - 61.4000 | 38.4394 - 64.7000 |
| 41.3344 - 82.6000 | 33.6186 - 78.6000 | 33.5915 - 78.6000 | 33.7406 - 78.6000 |
| 41.4666 - 75.5000 | 39.9334 - 75.3000 | 39.8732 - 75.3000 | 39.8195 - 75.3000 |
| 55.2646 - 101.6000 | 50.6368 - 101.5000 | 45.2685 - 96.2000 | 45.3339 - 96.3000 |
| 40.3511 - 81.2900 | 38.2268 - 81.2000 | 38.3385 - 81.3000 | 31.9410 - 74.8000 |
| 51.9729 - 90.8000 | 49.673 - 90.1000 | 49.6674 - 90.1000 | 49.8122 - 90.2000 |

Cuyahoga County Public Library
Real Property and Public Utility Tax Levies And Collections
Last Ten Years

| Collection Year | Total Tax Levy(1) | Current Tax Collections(1) | Percent of Current Tax Collections To Current Tax Levy | Delinquent Tax Collection | Total Tax Collections(2) |
|--------------------|-------------------------|----------------------------------|---|---------------------------------|--------------------------------|
| 2012 | \$45,471,193 | \$42,619,387 | 93.73% | \$1,592,569 | \$44,211,956 |
| 2011 | 45,439,590 | 42,845,737 | 94.29 | 1,334,053 | 44,179,790 |
| 2010 | 45,312,997 | 42,826,803 | 94.51 | 1,396,265 | 44,223,068 |
| 2009 | 47,542,340 | 45,087,531 | 94.84 | 1,263,226 | 46,350,757 |
| 2008 | 34,540,307 | 32,909,648 | 95.28 | 1,042,822 | 33,952,470 |
| 2007 | 34,541,633 | 32,624,457 | 94.45 | 975,849 | 33,600,306 |
| 2006 | 34,385,976 | 32,809,363 | 95.41 | 946,689 | 33,756,052 |
| 2005 | 34,068,394 | 32,449,911 | 95.25 | 1,012,298 | 33,462,209 |
| 2004 | 19,638,717 | 18,766,845 | 95.56 | 613,969 | 19,380,814 |
| 2003 | 19,476,935 | 18,658,135 | 95.80 | 526,492 | 19,184,627 |

Source: Cuyahoga County, Ohio; County Fiscal Officer

(1) Information for Real and Public Utility Property Only.

(2) State Reimbursements of Rollback and Homestead Exemptions are included.

Note: The County does not identify delinquent collections by the year for which the tax was levied

| Percent of Total Tax Collections To Tax Levy | Accumulated Outstanding Delinquent Taxes | Percent of Delinquent Taxes to Total Tax Levy |
|---|---|--|
| 97.23% | \$5,554,672 | 12.22% |
| 97.23 | 5,407,820 | 11.90 |
| 97.59 | 4,656,216 | 10.28 |
| 97.49 | 4,249,352 | 8.94 |
| 98.30 | 2,684,506 | 7.77 |
| 97.27 | 2,564,495 | 7.42 |
| 98.17 | 2,261,856 | 6.58 |
| 98.22 | 2,000,253 | 5.87 |
| 98.69 | 1,242,524 | 6.33 |
| 98.50 | 1,183,420 | 6.08 |

Cuyahoga County Public Library
Principal Real Property Taxpayers
 2012 and 2008 (1)

| <u>2012</u> | | |
|---|---|---|
| <u>Taxpayer</u> | <u>Real Property Assessed Valuation</u> | <u>Percentage of Total Assessed Valuation</u> |
| Cleveland Electric Illuminating Company | \$227,720,700 | 1.28 % |
| Southpark Mall, LLC | 65,745,630 | 0.37 |
| University Hospital Health System | 58,548,320 | 0.33 |
| Beachwood PL LTD | 47,970,900 | 0.27 |
| City of Cleveland | 43,324,220 | 0.24 |
| American Transmission Systems | 39,819,210 | 0.22 |
| Legacy Village | 39,497,510 | 0.22 |
| Gotham King Lee Owner | 33,729,590 | 0.19 |
| Cleveland Clinic | 33,044,630 | 0.19 |
| Progressive Direct Insurance | 32,993,200 | 0.19 |
| Total | \$622,393,910 | 3.50 % |
| Total Real Property Assessed Valuation | \$17,807,569,620 | |

| <u>2008</u> | | |
|---|---|---|
| <u>Taxpayer</u> | <u>Real Property Assessed Valuation (1)</u> | <u>Percentage of Total Assessed Valuation</u> |
| Cleveland Electric Illuminating Company | \$174,856,560 | 0.94 % |
| Southpark Mall, LLC | 61,280,560 | 0.33 |
| Beachwood PL LTD | 47,970,900 | 0.26 |
| Cleveland Clinic | 47,724,580 | 0.25 |
| Legacy Village | 40,096,110 | 0.21 |
| Duke Realty Ohio | 34,775,880 | 0.19 |
| Progressive Casualty Inc. | 32,248,130 | 0.17 |
| City View Center | 29,527,870 | 0.16 |
| Parmatown One LLC | 27,215,000 | 0.15 |
| Great Northern Partnership | 26,344,050 | 0.14 |
| Total | \$522,039,640 | 2.80 % |
| Total Real Property Assessed Valuation | \$18,612,657,440 | |

Source: Cuyahoga County Fiscal Officer

(1) Information before 2008 was not available.

Cuyahoga County Public Library
*Ratios of Outstanding Debt to
Total Personal Income and Debt Per Capita
Last Three Years (1)*

| Fiscal Year | Library Fund Facilities Notes | Total Personal Income | Percentage Of Personal Income | Population | Per Capita |
|----------------|-------------------------------------|-----------------------------|-------------------------------------|------------|---------------|
| 2012 | \$71,499,983 | \$16,534,236,390 | 0.43% | 616,719 | \$115.94 |
| 2011 | 73,617,364 | 15,465,128,820 | 0.48 | 619,820 | 118.77 |
| 2010 | 75,694,746 | 15,983,918,160 | 0.47 | 619,820 | 122.12 |

(1) 2010 was the first year the Library had debt.

Cuyahoga County Public Library
*Computation of Direct and Overlapping
Debt Attributable to Governmental Activities
December 31, 2012*

| Jurisdiction | Governmental Activities Debt | Percentage Applicable to Library (1) | Amount Applicable to the Library |
|--|------------------------------------|--|---|
| Direct | | | |
| Library Fund Facilities Notes | \$71,499,983 | 100.00 % | \$71,499,983 |
| Overlapping (2) | | | |
| Cuyahoga County | 840,243,221 | 62.00 | 520,950,797 |
| All Townships wholly within the Library | 1,980,000 | 100.00 | 1,980,000 |
| All Cities wholly within the Library | 315,494,306 | 100.00 | 315,494,306 |
| All Villages wholly within the Library | 26,983,000 | 100.00 | 26,983,000 |
| All School Districts wholly within the Library | 238,265,947 | 100.00 | 238,265,947 |
| Brook Park City | 1,620,000 | 94.92 | 1,537,704 |
| Cleveland City | 15,850,000 | 1.25 | 198,125 |
| Fairview Park City | 20,460,091 | 93.92 | 19,216,117 |
| South Euclid City | 4,210,000 | 94.36 | 3,972,556 |
| Hunting Valley Village | 5,250,000 | 88.42 | 4,642,050 |
| Olmsted Falls City School District | 17,300,695 | 96.50 | 16,695,171 |
| Strongsville City School District | 5,069,301 | 99.79 | 5,058,655 |
| Chagrin Falls Exempted Village School District | 31,388,652 | 63.01 | 19,777,990 |
| Polaris Career Center | 3,245,000 | 99.56 | 3,230,722 |
| <i>Total Overlapping Debt</i> | <u>1,527,360,213</u> | | <u>1,178,003,140</u> |
| <i>Total Direct and Overlapping Debt</i> | <u>\$1,598,860,196</u> | | <u>\$1,249,503,123</u> |

Source: Ohio Municipal Advisory Council (OMAC)

(1) Percentages were determined by dividing the assessed valuation of the overlapping government located within the boundaries of the Library by the total assessed valuation of the government. The valuations used were for the 2010 tax year, 2011 collection year.

(2) The overlapping debt information is as of December 31, 2012.

Cuyahoga County Public Library
Legal Debt Margin Information
Last Three Years (1)

| | <u>2012</u> | <u>2011</u> | <u>2010</u> |
|---|-------------------------|-------------------------|-------------------------|
| Total Assessed property value | <u>\$18,167,308,350</u> | <u>\$18,138,827,860</u> | <u>\$18,067,747,770</u> |
| Overall Debt Limitation (10.5% of assessed valuation) | \$1,907,567,377 | \$1,904,576,925 | \$1,897,113,516 |
| Debt Outstanding: | | | |
| Balance in Debt Service Fund | 0 | 0 | 0 |
| Library Fund Facilities Notes | <u>70,970,000</u> | <u>73,005,000</u> | <u>75,000,000</u> |
| Total Gross Indebtedness | 70,970,000 | 73,005,000 | 75,000,000 |
| Total Net Debt Applicable to Debt Limit | <u>70,970,000</u> | <u>73,005,000</u> | <u>75,000,000</u> |
| Legal Debt Margin Within 10.5% Limitations | <u>\$1,836,597,377</u> | <u>\$1,831,571,925</u> | <u>\$1,822,113,516</u> |
| Legal Debt Margin as a Percentage of the Debt Limit | 96.28% | 96.17% | 96.05% |
| Unvoted Debt Limitation (5.5% of Assessed Valuation) | \$999,201,959 | \$997,635,532 | \$993,726,127 |
| Total Gross Indebtedness | <u>70,970,000</u> | <u>73,005,000</u> | <u>75,000,000</u> |
| Unvoted Legal Debt Margin Within 5.5% Limitations | <u>\$928,231,959</u> | <u>\$924,630,532</u> | <u>\$918,726,127</u> |
| Unvoted Legal Debt Margin as a Percentage of the | | | |
| Unvoted Debt Limitation | 92.90% | 92.68% | 92.45% |

Note: Under State of Ohio finance law, the Cuyahoga County Public Library's outstanding general obligation debt should not exceed 10.5 percent of total assessed property value. In addition, the outstanding general obligation debt net of voted debt should not exceed 5.5 percent of total assessed property value.

By law, the general obligation debt subject to the limitation is offset by amounts set aside for repaying general obligation bonds.

(1) 2010 was the first year the Library had debt.

Cuyahoga County Public Library

Principal Employers

2012 and 2008 (1)

| 2012 | | | |
|-------------------------------------|-------------------------|----------------|--------------------------------|
| Employer | Nature of Activity | Employees | Percentage of Total Employment |
| Giant Eagle Inc. | Food Reseller | 10,398 | 3.25 % |
| Progressive Corporation | Insurance and Financial | 8,766 | 2.74 |
| Swagelok Company | Industrial Manufacturer | 3,686 | 1.15 |
| J. C. Penney Company | Department Store | 2,047 | 0.64 |
| Rockwell Automation Inc. | Distributor | 1,921 | 0.60 |
| Nestle Prepared Foods Company | Food Manufacturer | 1,917 | 0.60 |
| Southwest General | Hospital | 1,750 | 0.55 |
| Parma City School District | Public Education | 1,517 | 0.47 |
| Parma Community General Hospital | Hospital | 1,471 | 0.46 |
| Philips Medical Systems | Medical Manufacturer | 1,132 | 0.35 |
| Total | | <u>34,605</u> | <u>10.81 %</u> |
| Total Employment within the Library | | <u>320,100</u> | |

| 2008 | | | |
|-------------------------------------|-------------------------|----------------|--------------------------------|
| Employer | Nature of Activity | Employees | Percentage of Total Employment |
| Giant Eagle Inc. | Food Reseller | 10,657 | 3.35 % |
| Progressive Corporation | Insurance | 9,057 | 2.85 |
| Swagelok Company | Industrial Manufacturer | 3,600 | 1.13 |
| Rockwell Automation Inc. | Distributor | 1,982 | 0.62 |
| J. C. Penney Company | Retail Store | 1,820 | 0.57 |
| Parma City School District | Public Education | 1,783 | 0.56 |
| Nestle Prepared Foods Company | Food Manufacturer | 1,539 | 0.48 |
| Parma Community General Hospital | Medical Facility | 1,537 | 0.48 |
| General Motors Corporation | Automotive Manufacturer | 1,465 | 0.47 |
| Philips Medical Systems | Medical Manufacturer | 1,200 | 0.39 |
| Total | | <u>34,640</u> | <u>10.90 %</u> |
| Total Employment within the Library | | <u>317,900</u> | |

Source: Crain's Cleveland Business and Ohio Department of Job and Family Services

(1) Information prior to 2008 is not available.

Cuyahoga County Public Library
Demographic and Economic Statistics
Last Ten Years

| Year | Population (1) | Total Personal Income (1) | Per Capita Income (1) Cuyahoga County | Unemployment Rate (2) | | Estimated Actual Property Value (3) |
|------|----------------|------------------------------|--|-----------------------|------------------|---|
| | | | | Cuyahoga County | State of Ohio | |
| 2012 | 616,719 | \$16,534,236,390 | 26,810 | 6.6% | 6.6% | \$51,287,564,354 |
| 2011 | 619,820 | 15,465,128,820 | 24,951 | 7.1 | 7.6 | 51,235,948,307 |
| 2010 | 619,820 | 15,983,918,160 | 25,788 | 8.6 | 9.3 | 51,047,399,082 |
| 2009 | 613,467 | 16,452,571,473 | 26,819 | 9.0 | 10.7 | 57,358,783,271 |
| 2008 | 598,364 | 15,205,625,968 | 25,412 | 7.1 | 6.5 | 60,547,582,712 |
| 2007 | 603,547 | 15,337,336,364 | 25,412 | 6.1 | 5.6 | 62,616,547,159 |
| 2006 | 610,721 | 15,519,642,052 | 25,412 | 5.5 | 5.6 | 56,342,483,733 |
| 2005 | 617,410 | 15,689,622,920 | 25,412 | 5.9 | 5.9 | 53,877,787,001 |
| 2004 | 621,943 | 13,851,914,496 | 22,272 | 6.3 | 5.9 | 53,277,291,108 |
| 2003 | 626,211 | 13,946,971,392 | 22,272 | 6.2 | 6.1 | 50,439,415,091 |

Sources:

- (1) U.S. Census Bureau 2000, 2007-2011 Estimates, Library Estimates based on Census.
- (2) Ohio Bureau of Employment Services; U.S. Department of Labor, Bureau of Labor Statistics.
- (3) Cuyahoga County, Ohio; County Fiscal Officer.

Cuyahoga County Public Library
Full-Time Equivalent Library Employees by Function/Program
Last Six Years (1)

| Function/Program | 2012 | 2011 | 2010 | 2009 |
|--|-------|-------|-------|-------|
| Public Service and Administration | | | | |
| Branch Services | 3.86 | 4.00 | 6.15 | 4.00 |
| Youth Services | 7.40 | 8.40 | 10.40 | 9.00 |
| Adult Services | 4.00 | 4.00 | 2.00 | 1.00 |
| Interloan Services | 0.00 | 0.00 | 0.00 | 0.00 |
| Bay Village Branch | 14.52 | 14.48 | 14.20 | 12.00 |
| Beachwood Branch | 16.84 | 17.18 | 16.55 | 13.80 |
| Berea Branch | 15.93 | 16.23 | 15.23 | 12.40 |
| Brecksville Branch | 16.78 | 16.48 | 15.93 | 13.10 |
| Brooklyn Branch | 20.13 | 21.25 | 18.40 | 16.48 |
| Brookpark Branch | 12.78 | 12.10 | 12.48 | 10.85 |
| Chagrin Falls Branch | 10.96 | 11.68 | 10.25 | 8.80 |
| Fairview Park Branch | 30.00 | 28.80 | 32.13 | 23.20 |
| Gates Mills Branch | 5.36 | 5.35 | 4.85 | 4.10 |
| Garfield Heights Branch | 11.93 | 12.48 | 11.25 | 12.45 |
| Independence Branch | 14.25 | 14.18 | 14.60 | 11.50 |
| Middleburgh Heights Branch | 12.78 | 12.13 | 13.38 | 11.60 |
| Maple Heights Branch | 26.87 | 28.25 | 28.15 | 26.78 |
| Mayfield Village Branch | 29.76 | 31.33 | 29.45 | 24.95 |
| North Olmsted Branch | 21.42 | 20.18 | 20.00 | 17.26 |
| North Royalton Branch | 17.65 | 16.38 | 16.38 | 13.50 |
| Olmsted Falls Branch | 7.04 | 5.63 | 5.93 | 8.90 |
| Orange Branch | 11.89 | 11.03 | 11.83 | 10.40 |
| Parma Heights Branch | 13.04 | 12.50 | 12.85 | 12.10 |
| Parma South Branch | 29.73 | 31.30 | 29.90 | 26.70 |
| Parma Snow Branch | 19.17 | 19.78 | 17.78 | 14.80 |
| Parma Ridge Branch | 11.81 | 11.78 | 12.30 | 10.75 |
| Richmond Heights Branch | 0.35 | 0.35 | 0.35 | 2.35 |
| South Euclid - Lyndhurst Branch | 16.85 | 14.50 | 15.73 | 15.95 |
| Solon Branch | 15.67 | 18.05 | 17.20 | 14.60 |
| Southeast Branch | 15.29 | 14.75 | 14.00 | 12.85 |
| Strongsville Branch | 23.89 | 22.25 | 23.13 | 17.90 |
| Warrensville Branch | 16.09 | 12.50 | 11.90 | 12.13 |
| Collection Development and Processing | | | | |
| Technical Services Division | 1.00 | 2.00 | 1.00 | 1.00 |
| Catalog Division | 12.00 | 14.00 | 15.60 | 15.60 |
| Processing Division | 14.00 | 13.00 | 13.00 | 13.00 |
| Acquisitions Division | 8.00 | 8.00 | 8.00 | 9.00 |
| Collection Development Division | 8.00 | 9.00 | 9.00 | 10.00 |

| 2008 | 2007 |
|-------|-------|
| 4.00 | 5.00 |
| 10.00 | 10.00 |
| 2.00 | 2.00 |
| 5.80 | 5.80 |
| 14.55 | 14.98 |
| 15.03 | 14.80 |
| 15.35 | 15.25 |
| 16.03 | 16.43 |
| 18.68 | 17.28 |
| 12.98 | 12.98 |
| 12.43 | 12.05 |
| 36.60 | 35.88 |
| 3.75 | 3.25 |
| 13.20 | 12.95 |
| 13.90 | 13.95 |
| 14.60 | 14.60 |
| 36.40 | 34.48 |
| 36.98 | 38.03 |
| 17.75 | 17.55 |
| 15.60 | 14.65 |
| 10.85 | 9.60 |
| 11.80 | 11.78 |
| 15.05 | 15.35 |
| 36.48 | 38.05 |
| 17.50 | 17.23 |
| 12.85 | 11.95 |
| 0.00 | 0.00 |
| 17.63 | 19.33 |
| 17.18 | 14.75 |
| 14.28 | 13.65 |
| 21.38 | 19.70 |
| 13.53 | 12.65 |
| 1.00 | 1.00 |
| 17.60 | 17.60 |
| 15.00 | 15.00 |
| 10.00 | 10.00 |
| 8.00 | 9.60 |

(continued)

Cuyahoga County Public Library
Full-Time Equivalent Library Employees by Function/Program (continued)
Last Six Years (1)

| Function/Program | 2012 | 2011 | 2010 | 2009 |
|--|---------------|---------------|---------------|---------------|
| Facilities, Operation & Maintenance | | | | |
| Facilities | 2.00 | 2.00 | 0.00 | 2.00 |
| Shipping & Receiving | 14.00 | 13.00 | 14.50 | 15.50 |
| Maintenance | 14.00 | 16.00 | 18.00 | 19.00 |
| Environmental/Contract Services | 2.00 | 2.00 | 5.00 | 5.00 |
| Projects/Contracts | 1.00 | 1.00 | 0.00 | 0.00 |
| Environmental Services | 2.00 | 2.00 | 0.00 | 0.00 |
| Business Administration | | | | |
| Executive Director | 4.80 | 4.80 | 5.00 | 3.00 |
| Marketing | 6.00 | 6.00 | 6.00 | 5.00 |
| Graphics | 6.00 | 6.00 | 6.00 | 6.00 |
| Security (2) | 2.00 | 1.00 | 1.00 | 1.00 |
| Development Office | 2.38 | 2.00 | 2.38 | 3.00 |
| Finance Division | 7.00 | 7.00 | 8.00 | 7.50 |
| Information Technologies Division | 3.00 | 2.00 | 2.00 | 1.00 |
| Internet & Media Services | 6.00 | 7.00 | 8.00 | 7.00 |
| Network Services | 5.00 | 2.00 | 3.00 | 5.00 |
| System Support/Help Desk | 8.00 | 8.00 | 9.00 | 7.00 |
| Human Resource Division | 4.00 | 4.00 | 4.00 | 10.00 |
| Totals: | <u>606.22</u> | <u>601.10</u> | <u>603.16</u> | <u>551.80</u> |

Method: Using total hours worked by all staff divided by a 40-hour work week at December 31.

- (1) Information prior to 2007 is not available
- (2) For 2009, the Library placed security personnel under the branch in which they work. The split of security employees by branch before 2009 is not available.

| <u>2008</u> | <u>2007</u> |
|---------------|---------------|
| 1.00 | 0.00 |
| 14.50 | 14.50 |
| 19.00 | 19.00 |
| 0.00 | 0.00 |
| 3.00 | 3.00 |
| 3.00 | 3.00 |
| 4.00 | 4.50 |
| 6.00 | 6.00 |
| 6.00 | 7.00 |
| 5.93 | 4.50 |
| 0.50 | 0.00 |
| 7.50 | 7.50 |
| 2.00 | 2.00 |
| 9.00 | 8.00 |
| 5.00 | 5.00 |
| 9.00 | 9.00 |
| <u>13.00</u> | <u>13.00</u> |
| <u>664.19</u> | <u>655.15</u> |

Cuyahoga County Public Library
Capital Assets Statistics by Function/Program
Last Five Years (1)

| Function/Program | 2012 | 2011 | 2010 |
|---------------------------------|--------|--------|--------|
| Public Service | | | |
| Number of Buildings | 28 | 28 | 28 |
| Public Meeting Rooms | 58 | 55 | 55 |
| Vehicles for Delivery | 8 | 8 | 8 |
| Square Footage | | | |
| Bay Village Branch | 15,806 | 15,806 | 15,806 |
| Beachwood Branch | 18,626 | 18,626 | 18,626 |
| Berea Branch | 15,666 | 15,666 | 15,666 |
| Brecksville Branch | 15,251 | 15,251 | 15,251 |
| Brookpark Branch | 13,225 | 13,225 | 13,225 |
| Brooklyn Branch | 17,400 | 17,400 | 17,400 |
| Chagrin Falls Branch | 12,806 | 12,806 | 12,806 |
| Fairview Park Branch | 44,225 | 44,225 | 44,225 |
| Garfield Heights Branch (3) | 9,573 | 11,164 | 11,164 |
| Gates Mills Branch | 3,600 | 3,600 | 3,600 |
| Independence Branch | 16,530 | 16,530 | 16,530 |
| Maple Heights Branch | 48,434 | 48,434 | 48,434 |
| Mayfield Village Branch | 23,897 | 23,897 | 23,897 |
| Metro Health Hospital | 465 | 465 | 0 |
| Middleburg Heights Branch | 12,370 | 12,370 | 12,370 |
| North Olmsted Branch | 37,897 | 37,897 | 37,897 |
| North Royalton Branch | 14,936 | 14,936 | 14,936 |
| Olmsted Falls Branch | 5,339 | 5,339 | 5,339 |
| Orange Branch | 12,276 | 12,276 | 12,276 |
| Parma Heights Branch | 15,515 | 15,515 | 15,515 |
| Parma South Branch | 33,523 | 33,523 | 33,523 |
| Parma Ridge Branch | 15,602 | 15,602 | 15,602 |
| Parma Snow Branch (3) | 74,423 | 12,174 | 12,174 |
| Richmond Branch | 3,364 | 3,364 | 3,364 |
| Solon Branch | 22,538 | 20,440 | 20,440 |
| South Euclid - Lyndhurst Branch | 19,842 | 19,842 | 19,842 |
| Southeast Branch | 16,455 | 16,455 | 16,455 |
| Strongsville Branch | 36,002 | 36,002 | 36,002 |
| Warrensville Branch | 27,500 | 14,267 | 14,267 |
| Public Use Copy Machines | 48 | 49 | 48 |
| Public Use PCs | 907 | 877 | 894 |

| 2009 | 2008 |
|--------|--------|
| 28 | 28 |
| 55 | 55 |
| 8 | 8 |
| 15,806 | 15,806 |
| 18,626 | 18,626 |
| 15,666 | 15,666 |
| 15,251 | 15,251 |
| 13,225 | 13,225 |
| 17,400 | 16,490 |
| 12,806 | 12,838 |
| 44,225 | 44,225 |
| 11,164 | 11,164 |
| 3,600 | 3,600 |
| 16,530 | 15,356 |
| 48,434 | 48,434 |
| 23,897 | 23,897 |
| 0 | 0 |
| 12,370 | 12,370 |
| 37,897 | 37,897 |
| 14,936 | 14,766 |
| 5,339 | 5,339 |
| 12,276 | 12,276 |
| 15,515 | 15,515 |
| 33,523 | 33,523 |
| 15,602 | 15,602 |
| 12,174 | 12,174 |
| 1,971 | 1,010 |
| 20,440 | 20,440 |
| 19,842 | 19,842 |
| 16,455 | 16,455 |
| 36,002 | 36,002 |
| 14,267 | 14,267 |
| 48 | 48 |
| 768 | 635 |

(continued)

Cuyahoga County Public Library
Capital Assets Statistics by Function/Program (continued)
Last Five Years (1)

| Function/Program | 2012 | 2011 | 2010 |
|---|---------|---------|---------|
| Administration | | | |
| Square Footage | | | |
| Administration Building 2111 Snow Road | 103,770 | 103,770 | 103,770 |
| 6128 Wilson Mills Road (4) | 0 | 3,368 | 3,368 |
| 6120 Wilson Mills Road (4) | 0 | 3,601 | 3,601 |
| 14506 State Road (2) | 0 | 0 | 2,416 |
| 14436 State Road (2) | 0 | 0 | 1,872 |
| 7271 Ridge Road | 2,455 | 2,455 | 2,455 |
| 7259 Ridge Road (4) | 0 | 1,893 | 1,893 |
| 4629 Mayfield Road (4) | 0 | 2,486 | 2,486 |
| 14466 State Road (2) | 0 | 0 | 1,092 |
| 5413 Turney Road (4) | 0 | 1,064 | 1,064 |
| 5417 Turney Road (4) | 0 | 1,460 | 1,460 |
| | | | |
| Administrative Copy Machines | 0 | 1 | 6 |
| Administrative Multi Functional Copier, Printer, Fax & Scanner | 39 | 9 | 9 |
| Administrative Fax Machines | 1 | 2 | 4 |
| Staff Use PCs | 526 | 478 | 564 |

- (1) Information prior to 2008 is not available
- (2) In 2011, the Library traded the land located on State Road in a land swap agreement.
- (3) The square footage listed for 2012 is for the temporary locations.
The Library is currently constructing the new buildings.
- (4) In 2012, the Library traded the land located on Wilson Mills Road, Ridge Road, Mayfield Road and Turney Road in a land swap agreement.

| <u>2009</u> | <u>2008</u> |
|-------------|-------------|
| 103,770 | 103,770 |
| 3,368 | 3,368 |
| 3,601 | 3,601 |
| 2,416 | 2,416 |
| 1,872 | 1,872 |
| 2,455 | 2,455 |
| 1,893 | 1,893 |
| 2,486 | 2,486 |
| 0 | 0 |
| 0 | 0 |
| 0 | 0 |
| 6 | 4 |
| 9 | 6 |
| 4 | 6 |
| 591 | 692 |

Cuyahoga County Public Library
Operating Indicators by Function/Program
Last Six Years (1)

| Function/Program | 2012 | 2011 | 2010 |
|---|------------|------------|------------|
| Public Service and Administration | | | |
| Circulation By Building | | | |
| Administration Building | 209,231 | 26,974 | 26,320 |
| Bay Village Library | 420,626 | 384,883 | 416,777 |
| Beachwood Library | 651,773 | 720,545 | 737,508 |
| Berea Library | 660,952 | 735,927 | 723,060 |
| Brecksville Library | 716,824 | 747,445 | 771,054 |
| Brook Park Library | 406,953 | 365,501 | 368,257 |
| Brooklyn Library | 857,939 | 894,709 | 823,047 |
| Chagrin Falls Library | 306,553 | 262,563 | 283,086 |
| Fairview Park Library | 804,532 | 929,284 | 989,219 |
| Garfield Heights Library | 431,033 | 477,549 | 464,316 |
| Gates Mills Library | 57,733 | 69,719 | 74,047 |
| Independence Library | 437,467 | 370,537 | 379,064 |
| Maple Heights Library | 494,501 | 569,138 | 541,852 |
| Mayfield Library | 955,397 | 1,059,684 | 1,050,222 |
| Metro Health Hospital | 60,103 | 45,321 | 0 |
| Middleburg Heights Library | 434,581 | 397,950 | 401,128 |
| North Olmsted Library | 877,896 | 947,073 | 867,234 |
| North Royalton Library | 715,010 | 779,314 | 752,272 |
| Olmsted Falls Library | 175,906 | 183,811 | 187,939 |
| Orange Library | 305,518 | 256,430 | 256,895 |
| Parma Heights Library | 521,998 | 577,402 | 505,297 |
| Parma-Ridge Library | 383,673 | 391,147 | 410,679 |
| Parma-Snow Library | 782,332 | 877,805 | 800,259 |
| Parma-South Library | 868,654 | 1,039,249 | 1,076,824 |
| Richmond Library | 206,799 | 222,092 | 183,362 |
| Solon Library | 879,931 | 884,769 | 883,329 |
| Southeast Library | 543,523 | 616,624 | 480,118 |
| South Euclid-Lyndhurst Library | 489,026 | 568,252 | 525,301 |
| Strongsville Library | 1,267,614 | 1,368,375 | 1,272,360 |
| Warrensville Heights Library | 331,261 | 163,903 | 147,154 |
| Home Users | 3,771,639 | 4,072,824 | 3,921,101 |
| Institutional | 1,057 | 2,363 | 12,181 |
| E-Books | 581,243 | 212,417 | 57,911 |
| CCPL Mobile (smart phone app) | 4,532 | 4,778 | 0 |
| Total Circulation, All Buildings | 20,613,810 | 21,226,357 | 20,389,173 |
| Circulation By Age Level | | | |
| Total Adult Circulation | 12,359,215 | 13,324,231 | 13,110,405 |
| Total Youth Circulation | 2,578,668 | 2,687,124 | 2,626,919 |
| Total Other Circulation (senior, staff, institution, home school, etc.) | 5,675,927 | 5,215,002 | 4,651,849 |
| Circulation By Type of Materials | | | |
| Books and Magazines | 10,856,041 | 11,275,059 | 11,276,844 |
| E-Books | 581,243 | 212,417 | 57,911 |
| Videocassettes and DVDs | 6,697,966 | 7,106,939 | 6,518,664 |
| Recordings (Discs, Tapes, CDs) | 2,387,222 | 2,582,853 | 2,462,978 |
| Computer Software (DVD-ROM and CD-ROM) | 383 | 18,069 | 34,068 |
| Other Items | 89,894 | 31,020 | 38,708 |

| 2009 | 2008 | 2007 |
|------------|------------|------------|
| 57,892 | 65,978 | 58,867 |
| 419,413 | 422,487 | 443,905 |
| 587,023 | 553,262 | 523,138 |
| 615,233 | 611,027 | 589,511 |
| 611,641 | 553,668 | 496,452 |
| 381,126 | 377,856 | 364,358 |
| 794,578 | 730,732 | 619,936 |
| 313,163 | 298,253 | 266,363 |
| 926,276 | 879,059 | 840,236 |
| 487,113 | 467,032 | 385,550 |
| 60,510 | 48,732 | 49,399 |
| 407,674 | 398,492 | 379,459 |
| 555,951 | 545,781 | 530,413 |
| 867,064 | 837,829 | 810,311 |
| 0 | 0 | 0 |
| 437,365 | 439,330 | 438,659 |
| 711,829 | 675,310 | 623,717 |
| 631,866 | 597,868 | 567,267 |
| 208,297 | 206,923 | 215,045 |
| 290,880 | 283,119 | 280,792 |
| 516,281 | 529,920 | 494,475 |
| 457,678 | 426,337 | 348,363 |
| 694,410 | 672,713 | 599,084 |
| 1,032,951 | 953,732 | 907,803 |
| 112,176 | 97,026 | 83,565 |
| 708,229 | 657,965 | 605,832 |
| 468,111 | 436,753 | 365,551 |
| 484,932 | 425,038 | 381,917 |
| 1,075,181 | 1,013,998 | 923,102 |
| 148,635 | 153,017 | 151,688 |
| 3,892,188 | 3,360,665 | 3,044,754 |
| 12,767 | 17,285 | 22,932 |
| 37,709 | 24,264 | 18,358 |
| 0 | 0 | 0 |
| 19,006,142 | 17,761,451 | 16,430,802 |
| 12,433,676 | 11,505,815 | 10,733,558 |
| 2,426,008 | 2,358,707 | 2,084,954 |
| 4,146,458 | 3,896,929 | 3,612,290 |
| 10,311,961 | 9,474,754 | 8,866,350 |
| 37,707 | 24,264 | 18,358 |
| 6,169,649 | 5,837,646 | 5,320,287 |
| 2,377,026 | 2,271,024 | 2,113,877 |
| 45,563 | 54,610 | 58,401 |
| 64,236 | 99,153 | 53,529 |

(continued)

Cuyahoga County Public Library
Operating Indicators by Function/Program (continued)
Last Six Years (1)

| Function/Program | 2012 | 2011 | 2010 |
|---|-----------|-----------|-----------|
| Library Collections Systemwide | | | |
| Books | 1,756,053 | 2,024,972 | 2,105,679 |
| E-Books | 132,674 | 72,882 | 15,688 |
| Videocassettes and DVDs | 533,527 | 585,695 | 552,210 |
| Recordings (Discs, Tapes, CDs) | 366,661 | 425,091 | 397,627 |
| Computer Software (DVD-ROM and CD-ROM) | 28 | 3,517 | 5,616 |
| Other Items | 5,550 | 5,091 | 4,612 |
| Magazine Subscriptions | 5,375 | 5,922 | 5,892 |
| Databases Provided | 37 | 85 | 82 |
| Electronic Resources | | | |
| Number of PCs Available for Public | 907 | 877 | 894 |
| Number of Weekly Users of Electronic Resources | 114,403 | 88,621 | 64,776 |
| Annual Number of Users of Electronic Resources | 5,948,948 | 4,608,266 | 3,368,358 |
| Public Service Transactions Systemwide | | | |
| Average Weekly Building Attendance | 149,990 | 144,009 | 144,811 |
| Annual Building Attendance | 7,799,499 | 7,488,461 | 7,619,075 |
| Average Weekly Reference Transactions | 29,868 | 33,793 | 33,773 |
| Annual Reference Transactions | 1,553,136 | 1,757,236 | 1,756,196 |
| Total Annual Library Programs | 18,407 | 15,607 | 14,239 |
| Total Annual Library Programs Attendance | 380,134 | 357,829 | 317,985 |
| Business Administration | | | |
| Purchase orders Issued | 4,799 | 4,408 | 4,666 |
| Accounts Payable Checks/Vouchers Issued | 6,109 | 5,638 | 5,582 |
| Payroll Checks/Direct Deposits Processed/Issued | 23,640 | 24,639 | 24,812 |
| W-2s and 1099s Issued | 1,261 | 1,301 | 1,246 |
| Board Resolutions | 148 | 68 | 44 |

(1) Information prior to 2007 is not available.

| 2009 | 2008 | 2007 |
|-----------|-----------|-----------|
| 2,169,528 | 2,642,311 | 2,592,273 |
| 5,973 | 2,335 | 672 |
| 536,608 | 521,832 | 449,572 |
| 390,110 | 388,919 | 376,779 |
| 7,268 | 9,064 | 8,928 |
| 4,553 | 3,293 | 5,085 |
| 7,028 | 7,334 | 7,625 |
| 88 | 113 | 103 |
| 768 | 635 | 640 |
| 31,645 | 35,242 | 32,142 |
| 1,645,561 | 1,832,569 | 1,671,384 |
| 147,671 | 143,048 | 138,578 |
| 7,678,891 | 7,438,481 | 7,206,059 |
| 34,742 | 34,655 | 36,118 |
| 1,806,584 | 1,802,060 | 1,878,136 |
| 14,745 | 14,075 | 11,208 |
| 369,995 | 379,228 | 321,291 |
| 3,879 | 3,254 | 3,865 |
| 6,106 | 6,047 | 6,922 |
| 27,149 | 26,924 | 27,468 |
| 1,415 | 1,643 | 1,376 |
| 64 | 52 | 50 |

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Dave Yost • Auditor of State

CUYAHOGA COUNTY PUBLIC LIBRARY

CUYAHOGA COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
JULY 9, 2013**