



Dave Yost • Auditor of State



LEROY TOWNSHIP  
LAKE COUNTY

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# Dave Yost • Auditor of State

## INDEPENDENT AUDITOR'S REPORT

Leroy Township  
Lake County  
5920 Paine Road  
Leroy Township, Ohio 44077

To the Board of Trustees:

### ***Report on the Financial Statements***

We have audited the accompanying financial statements and related notes of Leroy Township, Lake County, (the Township) as of and for the years ended December 31, 2012 and 2011.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for preparing and fairly presenting these financial statements in accordance with the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03; this responsibility includes designing, implementing and maintaining internal control relevant to preparing and fairly presenting financial statements free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to opine on these financial statements based on our audit. We audited in accordance with auditing standards generally accepted in the United States of America and the financial audit standards in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require us to plan and perform the audit to reasonably assure the financial statements are free from material misstatement.

An audit requires obtaining evidence about financial statement amounts and disclosures. The procedures selected depend on our judgment, including assessing the risks of material financial statement misstatement, whether due to fraud or error. In assessing those risks, we consider internal control relevant to the Township's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not to the extent needed to opine on the effectiveness of the Township's internal control. Accordingly, we express no opinion. An audit also includes evaluating the appropriateness of management's accounting policies and the reasonableness of their significant accounting estimates, as well as our evaluation of the overall financial statement presentation.

We believe the audit evidence we obtained is sufficient and appropriate to support our audit opinion.

***Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles***

As described in Note 1 of the financial statements, the Township prepared these financial statements using the accounting basis permitted by the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03, which is an accounting basis other than accounting principles generally accepted in the United States of America, to satisfy requirements.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

***Adverse Opinion on U.S. Generally Accepted Accounting Principles***

In our opinion, because of the significance of the matter discussed in the *Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles* paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the Township as of December 31, 2012 and 2011, or changes in financial position thereof for the years then ended.

***Opinion on Regulatory Basis of Accounting***

In our opinion, the financial statements referred to above present fairly, in all material respects, the combined cash balances of Leroy Township, Lake County, as of December 31, 2012 and 2011, and its combined cash receipts and disbursements for the years then ended in accordance with the financial reporting provisions Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03 permit, described in Note 1.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated September 27, 2013, on our consideration of the Township's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. That report describes the scope of our internal control testing over financial reporting and compliance, and the results of that testing, and does not opine on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Township's internal control over financial reporting and compliance.



**Dave Yost**  
Auditor of State  
Columbus, Ohio

September 27, 2013

**LEROY TOWNSHIP  
LAKE COUNTY**

**COMBINED STATEMENT OF RECEIPTS, DISBURSEMENTS  
AND CHANGES IN FUND BALANCES (CASH BASIS)  
ALL GOVERNMENTAL FUND TYPES  
FOR THE YEAR ENDED DECEMBER 31, 2012**

	General	Special Revenue	Debt Service	Capital Projects	Totals (Memorandum Only)
<b>Cash Receipts</b>					
Property and Other Local Taxes	\$136,585	\$692,770	\$0	\$0	\$829,355
Charges for Services	0	45,032	0	0	45,032
Licenses, Permits and Fees	17,827	9,211	0	0	27,038
Intergovernmental	79,880	210,931	0	0	290,811
Earnings on Investments	75	27	0	0	102
Miscellaneous	65,242	10,120	0	0	75,362
<i>Total Cash Receipts</i>	<u>299,609</u>	<u>968,091</u>	<u>0</u>	<u>0</u>	<u>1,267,700</u>
<b>Cash Disbursements</b>					
Current:					
General Government	169,309	5,361	0	0	174,670
Public Safety	0	597,142	0	0	597,142
Public Works	0	276,364	0	78	276,442
Health	32,061	0	0	0	32,061
Human Services	71,222	17,146	0	0	88,368
Conservation-Recreation	12,016	0	0	0	12,016
Other	795	66,131	0	0	66,926
Capital Outlay	2,946	1,162	0	0	4,108
Debt Service:					
Principal Retirement	0	0	29,811	0	29,811
Interest and Fiscal Charges	0	0	3,100	0	3,100
<i>Total Cash Disbursements</i>	<u>288,349</u>	<u>963,306</u>	<u>32,911</u>	<u>78</u>	<u>1,284,644</u>
<i>Excess of Receipts Over (Under) Disbursements</i>	<u>11,260</u>	<u>4,785</u>	<u>(32,911)</u>	<u>(78)</u>	<u>(16,944)</u>
<b>Other Financing Receipts (Disbursements)</b>					
Transfers In	0	8,625	32,911	0	41,536
Transfers Out	(7,935)	(32,911)	0	(690)	(41,536)
Other Financing Sources	39	7,459	0	0	7,498
<i>Total Other Financing Receipts (Disbursements)</i>	<u>(7,896)</u>	<u>(16,827)</u>	<u>32,911</u>	<u>(690)</u>	<u>7,498</u>
<i>Net Change in Fund Cash Balances</i>	3,364	(12,042)	0	(768)	(9,446)
<i>Fund Cash Balances, January 1</i>	<u>151,613</u>	<u>599,073</u>	<u>0</u>	<u>775</u>	<u>751,461</u>
<b>Fund Cash Balances, December 31</b>					
Restricted	0	587,031	0	7	587,038
Unassigned	154,977	0	0	0	154,977
<i>Fund Cash Balances, December 31</i>	<u>\$154,977</u>	<u>\$587,031</u>	<u>\$0</u>	<u>\$7</u>	<u>\$742,015</u>

The notes to the financial statements are an integral part of this statement.

**LEROY TOWNSHIP  
LAKE COUNTY**

**COMBINED STATEMENT OF RECEIPTS, DISBURSEMENTS  
AND CHANGES IN FUND BALANCES (CASH BASIS)  
ALL GOVERNMENTAL FUND TYPES  
FOR THE YEAR ENDED DECEMBER 31, 2011**

	General	Special Revenue	Debt Service	Capital Projects	Totals (Memorandum Only)
<b>Cash Receipts</b>					
Property and Other Local Taxes	\$134,543	\$682,009	\$0	\$0	\$816,552
Charges for Services	0	50,240	0	0	50,240
Licenses, Permits and Fees	15,571	10,252	0	0	25,823
Fines and Forfeitures	50	0	0	0	50
Intergovernmental	138,565	230,426	0	125,914	494,905
Earnings on Investments	130	46	0	0	176
Miscellaneous	53,165	681	0	3,802	57,648
<i>Total Cash Receipts</i>	<u>342,024</u>	<u>973,654</u>	<u>0</u>	<u>129,716</u>	<u>1,445,394</u>
<b>Cash Disbursements</b>					
Current:					
General Government	194,931	4,960	0	0	199,891
Public Safety	0	470,403	0	52,361	522,764
Public Works	8,332	267,138	0	136,438	411,908
Health	33,051	19,085	0	0	52,136
Human Services	44,382	0	0	0	44,382
Conservation-Recreation	10,731	0	0	0	10,731
Other	3,197	68,335	0	0	71,532
Capital Outlay	1,714	691	0	5,371	7,776
Debt Service:					
Principal Retirement	0	0	29,811	0	29,811
Interest and Fiscal Charges	0	0	3,100	0	3,100
<i>Total Cash Disbursements</i>	<u>296,338</u>	<u>830,612</u>	<u>32,911</u>	<u>194,170</u>	<u>1,354,031</u>
<i>Excess of Receipts Over (Under) Disbursements</i>	<u>45,686</u>	<u>143,042</u>	<u>(32,911)</u>	<u>(64,454)</u>	<u>91,363</u>
<b>Other Financing Receipts (Disbursements)</b>					
Transfers In	0	8,833	88,091	30,500	127,424
Transfers Out	(8,833)	(103,423)	0	(15,168)	(127,424)
Other Financing Sources	26	1,091	0	0	1,117
<i>Total Other Financing Receipts (Disbursements)</i>	<u>(8,807)</u>	<u>(93,499)</u>	<u>88,091</u>	<u>15,332</u>	<u>1,117</u>
<i>Net Change in Fund Cash Balances</i>	36,879	49,543	55,180	(49,122)	92,480
<i>Fund Cash Balances, January 1</i>	<u>114,734</u>	<u>549,530</u>	<u>(55,180)</u>	<u>49,897</u>	<u>658,981</u>
<b>Fund Cash Balances, December 31</b>					
Restricted	0	599,073	0	775	599,848
Unassigned	151,613	0	0	0	151,613
<i>Fund Cash Balances, December 31</i>	<u>\$151,613</u>	<u>\$599,073</u>	<u>\$0</u>	<u>\$775</u>	<u>\$751,461</u>

The notes to the financial statements are an integral part of this statement.



**LEROY TOWNSHIP  
LAKE COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2012 AND 2011**

**1. Summary of Significant Accounting Policies**

**A. Description of the Entity**

The constitution and laws of the State of Ohio establish the rights and privileges of Leroy Township, Lake County, (the Township) as a body corporate and politic. A publicly-elected three-member Board of Trustees directs the Township. The Township provides road and bridge maintenance, cemetery maintenance, fire protection and emergency medical services. The Lake County Sheriff's department provides security of persons and property for the Township.

The Township's management believes these financial statements present all activities for which the Township is financially accountable.

**B. Accounting Basis**

These financial statements follow the accounting basis the Auditor of State prescribes or permits. This basis is similar to the cash receipts and disbursements accounting basis. The Township recognizes receipts when received in cash rather than when earned, and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as the Auditor of State prescribes or permits.

**C. Deposits and Investments**

The Township's accounting basis includes investments as assets. This basis does not record disbursements for investment purchases or receipts for investment sales. This basis records gains or losses at the time of sale as receipts or disbursements, respectively.

**D. Fund Accounting**

The Township uses fund accounting to segregate cash and investments that are restricted as to use. The Township classifies its funds into the following types:

**1. General Fund**

The General Fund accounts for and reports all financial resources not accounted for and reported in another fund.

**2. Special Revenue Funds**

These funds account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The Township had the following significant Special Revenue Funds:

Road and Bridge Fund - This fund receives property tax money for constructing, maintaining, and repairing Township roads and bridges.

**LEROY TOWNSHIP  
LAKE COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2012 AND 2011  
(Continued)**

**1. Summary of Significant Accounting Policies (Continued)**

**D. Fund Accounting (Continued)**

**2. Special Revenue Funds (Continued)**

Fire Department Fund - This fund receives property tax money to provide fire protection services.

**3. Debt Service Fund**

This fund accounts for and reports financial resources that are restricted to expenditure for principal and interest of bond and note debt. This fund receives transfers for the retirement of note debt on capital equipment purchases.

**4. Capital Project Funds**

These funds account for and report financial resources that are restricted to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital projects. The Township had the following significant capital project funds:

Issue II Fund - The Township received a grant from the State of Ohio for various road projects.

Capital Equipment Fire Radio Fund – The Township received EMS fee receipts which were transferred to this fund for a new radio alerting system.

**E. Budgetary Process**

The Ohio Revised Code requires that each fund be budgeted annually.

**1. Appropriations**

Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund, function or object level of control, and appropriations may not exceed estimated resources. The Board of Trustees must annually approve appropriation measures and subsequent amendments. The County Budget Commission must also approve the annual appropriation measure. Unencumbered appropriations lapse at year end.

**2. Estimated Resources**

Estimated resources include estimates of cash to be received (budgeted receipts) plus unencumbered cash as of January 1. The County Budget Commission must also approve estimated resources.

**LEROY TOWNSHIP  
LAKE COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2012 AND 2011  
(Continued)**

**1. Summary of Significant Accounting Policies (Continued)**

**E. Budgetary Process (Continued)**

**3. Encumbrances**

The Ohio Revised Code requires the Township to reserve (encumber) appropriations when individual commitments are made. Encumbrances outstanding at year end are carried over, and need not be reappropriated.

A summary of 2012 and 2011 budgetary activity appears in Note 3.

**F. Fund Balance**

As of December 31, 2011, fund balance is divided into five classifications based primarily on the extent to which the Township must observe constraints imposed upon the use of its governmental-fund resources. The classifications are as follows:

**1. Nonspendable**

The Township classifies assets as *nonspendable* when legally or contractually required to maintain the amounts intact.

**2. Restricted**

Fund balance is *restricted* when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or is imposed by law through constitutional provisions.

**3. Committed**

Trustees can *commit* amounts via formal action (resolution). The Township must adhere to these commitments unless the Trustees amend the resolution. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed to satisfy contractual requirements.

**4. Assigned**

Assigned fund balances are intended for specific purposes but do not meet the criteria to be classified as *restricted* or *committed*. Governmental funds other than the general fund report all fund balances as *assigned* unless they are restricted or committed. In the general fund, *assigned* amounts represent intended uses established by Township Trustees or a Township official delegated that authority by resolution, or by State Statute.

**LEROY TOWNSHIP  
LAKE COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2012 AND 2011  
(Continued)**

**1. Summary of Significant Accounting Policies (Continued)**

**E. Fund Balance (Continued)**

**5. Unassigned**

Unassigned fund balance is the residual classification for the general fund and includes amounts not included in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance.

The Township applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

**G. Property, Plant, and Equipment**

The Township records disbursements for acquisitions of property, plant, and equipment when paid. The accompanying financial statements do not report these items as assets.

**H. Accumulated Leave**

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused leave. The financial statements do not include a liability for unpaid leave.

**2. Equity in Pooled Deposits**

The Township maintains a deposit and investments pool all funds use. The Ohio Revised Code prescribes allowable deposits and investments. The carrying amount of deposits and investments at December 31 was as follows:

	<u>2012</u>	<u>2011</u>
Demand deposits	<u>\$742,015</u>	<u>\$751,461</u>
Total deposits	<u><u>\$742,015</u></u>	<u><u>\$751,461</u></u>

Deposits are insured by the Federal Depository Insurance Corporation or collateralized by the financial institution's public entity deposit pool.

**LEROY TOWNSHIP  
LAKE COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2012 AND 2011  
(Continued)**

**3. Budgetary Activity**

Budgetary activity for the years ending December 31, 2012 and 2011 are as follows:

2012 Budgeted vs. Actual Receipts

Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$431,797	\$299,648	(\$132,149)
Special Revenue	1,372,753	984,175	(388,578)
Debt Service	32,911	32,911	0
Capital Projects	690	0	(690)
Total	\$1,838,151	\$1,316,734	(\$521,417)

2012 Budgeted vs. Actual Budgetary Basis Expenditures

Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$352,986	\$297,284	\$55,702
Special Revenue	1,206,411	1,001,217	205,194
Debt Service	32,911	32,911	0
Capital Projects	768	768	0
Total	\$1,593,076	\$1,332,180	\$260,896

2011 Budgeted vs. Actual Receipts

Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$454,765	\$342,050	(\$112,715)
Special Revenue	1,446,174	983,578	(462,596)
Debt Service	32,911	88,091	55,180
Capital Projects	266,457	160,216	(106,241)
Total	\$2,200,307	\$1,573,935	(\$626,372)

2011 Budgeted vs. Actual Budgetary Basis Expenditures

Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$383,237	\$307,171	\$76,066
Special Revenue	1,165,119	1,075,772	89,347
Debt Service	32,911	32,911	0
Capital Projects	210,106	209,416	690
Total	\$1,791,373	\$1,625,270	\$166,103

**LEROY TOWNSHIP  
LAKE COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2012 AND 2011  
(Continued)**

**4. Property Tax**

Real property taxes become a lien on January 1 preceding the October 1 date for which the Trustees adopted tax rates. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable homestead and rollback deductions. The financial statements include homestead and rollback amounts the State pays as Intergovernmental Receipts. Payments are due to the County by December 31. If the property owner elects to pay semiannually, the first half is due December 31. The second half payment is due the following June 20.

Public utilities are also taxed on personal and real property located within the Township.

The County is responsible for assessing property, and for billing, collecting, and distributing all property taxes on behalf of the Township.

**5. Debt**

Debt outstanding at December 31, 2012 was as follows:

	Principal	Interest Rate
2010 Equipment Note	\$37,176	3.27%
Total	\$37,176	

The 2010 Equipment Note was used to finance the purchase of a Tractor and is a five year note.

Amortization of the above debt, including interest, is scheduled as follows:

	2010 Equipment Note
Year ending December 31:	
2013	\$19,504
2014	19,504
Total	\$39,008

**6. Retirement Systems**

The Township's certified Fire Fighters and full-time Police Officers belong to the Police and Fire Pension Fund (OP&F). Other employees belong to the Ohio Public Employees Retirement System (OPERS). OP&F and OPERS are cost-sharing, multiple-employer plans. The Ohio Revised Code prescribes these plans' benefits, which include postretirement healthcare and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates. For 2012 and 2011, OP&F participants contributed 10% of their wages. For 2012 and 2011, the Township contributed to OP&F an amount equal to 24% of full-time fire fighters' wages. For 2012 and 2011, OPERS members contributed 10% of their gross salaries and the Township contributed an amount equaling 14% of participants' gross salaries. The Township has paid all contributions required through December 31, 2012.

**LEROY TOWNSHIP  
LAKE COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2012 AND 2011  
(Continued)**

**7. Risk Management**

The Township is exposed to various risks of property and casualty losses, and injuries to employees.

The Township insures against injuries to employees through the Ohio Bureau of Worker's Compensation.

The Township belongs to the Ohio Township Association Risk Management Authority (OTARMA), a risk-sharing pool available to Ohio townships. OTARMA provides property and casualty coverage for its members. York Risk Pooling Services, Inc. (formally known as American Risk Pooling Consultants, Inc.) (York or Management), functions as the administrator of the Pool and provides underwriting claims, loss control, risk management, and reinsurance services for the Pool. Member governments pay annual contributions to fund OTARMA. OTARMA pays judgments, settlements and other expenses resulting from covered claims that exceed the members' deductibles.

Casualty and Property Coverage

APEEP provides OTARMA with an excess risk-sharing program. Under this arrangement, OTARMA retains insured risks up to an amount specified in the contracts. At December 31, 2012, OTARMA retained \$350,000 for casualty claims and \$250,000 for property claims.

The aforementioned casualty and property reinsurance agreement does not discharge OTARMA's primary liability for claims payments on covered losses. Claims exceeding coverage limits are the obligation of the respective government.

Financial Position

OTARMA's financial statements (audited by other accountants) conform with generally accepted accounting principles, and reported the following assets, liabilities and retained earnings at December 31, 2012 and 2011 (the latest information available):

	<u>2012</u>	<u>2011</u>
Assets	\$34,771,270	\$35,086,165
Liabilities	<u>(9,355,082)</u>	<u>(9,718,792)</u>
Net Position	<u>\$25,416,188</u>	<u>\$25,367,373</u>

At December 31, 2012 and 2011, respectively, the liabilities above include approximately \$8.7 and \$9.1 million of estimated incurred claims payable. The assets above also include approximately \$7.96 and \$8.6 million of unpaid claims to be billed to approximately 944 member governments in the future, as of December 31, 2012 and 2011, respectively. These amounts will be included in future contributions from members when the related claims are due for payment. As of December 31, 2012, the Township's share of these unpaid claims collectible in future years is approximately \$15,000.

**LEROY TOWNSHIP  
LAKE COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2012 AND 2011  
(Continued)**

**7. Risk Management (Continued)**

Based on discussions with OTARMA, the expected rates OTARMA charges to compute member contributions, which are used to pay claims as they become due, are not expected to change significantly from those used to determine the historical contributions detailed below. By contract, the annual liability of each member is limited to the amount of financial contributions required to be made to OTARMA for each year of membership.

<b><u>Contributions to OTARMA</u></b>	
<b><u>2012</u></b>	<b><u>2011</u></b>
\$25,628	\$24,543

After one year of membership, a member may withdraw on the anniversary of the date of joining OTARMA, if the member notifies OTARMA in writing 60 days prior to the anniversary date. Upon withdrawal, members are eligible for a full or partial refund of their capital contributions, minus the subsequent year's contribution. Withdrawing members have no other future obligation to the pool. Also upon withdrawal, payments for all casualty claims and claim expenses become the sole responsibility of the withdrawing member, regardless of whether a claim occurred or was reported prior to the withdrawal.

**8. Related Party Transactions**

Richard Van Pelt, Jr. is the son of Township Trustee Richard Van Pelt, Sr. Richard Van Pelt, Jr. works on the Township's roads, parks and cemetery, and was paid \$56,707 and \$58,749 in 2012 and 2011, respectively. These amounts include overtime in all three departments.

Jason Rogers is the son of Fiscal Officer Sharon Rodgers. Jason Rogers works on the Township's roads, parks and cemetery, and was paid \$39,049 and \$40,675 in 2012 and 2011, respectively. These amounts include overtime in all three departments.





# Dave Yost • Auditor of State

## INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

Leroy Township  
Leroy County  
5920 Paine Road  
Leroy Township, Ohio 44077

To the Board of Trustees:

We have audited in accordance with auditing standards generally accepted in the United States and the Comptroller General of the United States' *Government Auditing Standards*, the financial statements of Leroy Township, Lake County, (the Township) as of and for the years ended December 31, 2012 and 2011, and the related notes to the financial statements and have issued our report thereon dated September 27, 2013, wherein we noted the Township followed financial reporting provisions Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03 permit, described in Note 1.

### ***Internal Control Over Financial Reporting***

As part of our financial statement audit, we considered the Township's internal control over financial reporting (internal control) to determine the audit procedures appropriate in the circumstances to the extent necessary to support our opinion on the financial statements, but not to the extent necessary to opine on the effectiveness of the Township's internal control. Accordingly, we have not opined on it.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or combination of internal control deficiencies resulting in a reasonable possibility that internal control will not prevent or detect and timely correct a material misstatement of the Township's financial statements. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all internal control deficiencies that might be material weaknesses or significant deficiencies. Given these limitations, we did not identify any deficiencies in internal control that we consider material weaknesses. However, unidentified material weaknesses may exist.

***Compliance and Other Matters***

As part of reasonably assuring whether the Township's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, opining on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

***Purpose of this Report***

This report only describes the scope of our internal control and compliance testing and our testing results, and does not opine on the effectiveness of the Township's internal control or on compliance. This report is an integral part of an audit performed under *Government Auditing Standards* in considering the Township's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Dave Yost". The signature is written in a cursive style with a large, looping "D" and "Y".

**Dave Yost**  
Auditor of State  
Columbus, Ohio

September 27, 2013

**LEROY TOWNSHIP  
LAKE COUNTY**

**SCHEDULE OF PRIOR AUDIT FINDINGS  
DECEMBER 31, 2012 AND 2011**

Finding Number	Finding Summary	Fully Corrected?	Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding No Longer Valid; <b><i>Explain</i></b>
2010-001	Timely Depositing	No	Re-Issued as Management Letter Comment
2010-002	Processing Payroll	No	Re-Issued as Management Letter Comment
2010-003	Approval of Transfers	Yes	Corrected
2010-004	Negative Fund Balances	Yes	Corrected
2010-005	Records of Miscellaneous Receipts	Yes	Corrected

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# Dave Yost • Auditor of State

**LEROY TOWNSHIP**

**LAKE COUNTY**

**CLERK'S CERTIFICATION**

**This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.**

*Susan Babbitt*

**CLERK OF THE BUREAU**

**CERTIFIED  
OCTOBER 10, 2013**