

***CITY OF CHEVIOT
HAMILTON COUNTY, OHIO***

AUDIT REPORT

FOR THE YEAR ENDED DECEMBER 31, 2012





Dave Yost • Auditor of State

City Council
City of Cheviot
3814 Harrison Avenue
Cheviot, Ohio 45211

We have reviewed the *Independent Auditor's Report* of the City of Cheviot, Hamilton County, prepared by Charles E. Harris & Associates, Inc., for the audit period January 1, 2012 through December 31, 2012. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The City of Cheviot is responsible for compliance with these laws and regulations.

A handwritten signature in black ink that reads "Dave Yost".

Dave Yost
Auditor of State

September 8, 2014

This page intentionally left blank.

CITY OF CHEVIOT, OHIO
AUDIT REPORT
For the Year Ended December 31, 2012

TABLE OF CONTENTS

<u>TITLE</u>	<u>PAGE</u>
Independent Auditor's Report	1
Management's Discussion and Analysis	3
Statement of Net Position	11
Statement of Activities	12
Balance Sheet – Governmental Funds	14
Reconciliation of Total Governmental Fund Balances to Net Position of Governmental Activities	15
Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds	16
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities	17
Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual – General Fund	18
Statement of Net Position – Enterprise Fund	19
Statement of Revenues, Expenses and Changes in Fund Net Position – Enterprise Fund	20
Statement of Cash Flows – Enterprise Fund	21
Statement of Fiduciary Assets and Liabilities -Agency Funds	22
Notes to the Basic Financial Statements	23
Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Required by <i>Government Auditing Standards</i>	49
Schedule of Prior Year Audit Findings	51

This page intentionally left blank.

Rockefeller Building
614 W Superior Ave Ste 1242
Cleveland OH 44113-1306
Office phone - (216) 575-1630
Fax - (216) 436-2411

Charles E. Harris & Associates, Inc.
Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT

City of Cheviot
Hamilton County
3814 Harrison Avenue
Cheviot, Ohio 45211

To City Council:

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Cheviot, Hamilton County, Ohio (the "City"), as of and for the year ended December 31, 2012, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table contents.

Management's Responsibility for the Financial Statements

Management is responsible for preparing and fairly presenting these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes designing, implementing, and maintaining internal control relevant to preparing and fairly presenting financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to opine on these financial statements based on our audit. We audited in accordance with auditing standards generally accepted in the United States of America and the financial audit standards in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require us to plan and perform the audit to reasonably assure the financial statements are free from material misstatement.

An audit requires obtaining evidence about financial statement amounts and disclosures. The procedures selected depend on our judgment, including assessing the risks of material financial statement misstatement, whether due to fraud or error. In assessing those risks, we consider internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not to the extent needed to opine on the effectiveness of the City's internal control. Accordingly, we express no opinion. An audit also includes evaluating the appropriateness of management's accounting policies and the reasonableness of their significant accounting estimates, as well as our evaluation of the overall financial statement presentation.

We believe the audit evidence we obtained is sufficient and appropriate to support our audit opinions.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Cheviot, Hamilton County, Ohio, as of December 31, 2012, and the respective changes in financial position and, where applicable, cash flows thereof and the budgetary comparison for the General Fund thereof for the year then ended in accordance with the accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 2 to the financial statements, in 2012 the City adopted Governmental Accounting Standards Board Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position* and Governmental Accounting Standards Board Statement No. 65, *Items Previously Reported as Assets and Liabilities*. Our opinion is not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require this presentation to include management's discussion and analysis, listed in the table of contents, to supplement the basic financial statements. Although this information is not part of the basic financial statements, the Governmental Accounting Standards Board considers it essential for placing the basic financial statements in an appropriate operational, economic, or historical context. We applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, consisting of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, to the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not opine or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to opine or provide any other assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated July 31, 2014, on our consideration of the City's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. That report describes the scope of our internal control testing over financial reporting and compliance, and the results of that testing, and does not opine on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.



Charles E. Harris & Associates, Inc.
July 31, 2014

CITY OF CHEVIOT, OHIO

***Management's Discussion and Analysis
For the Year Ended December 31, 2012***

Unaudited

The discussion and analysis of the City of Cheviot's financial performance provides an overall review of the City's financial activities for the fiscal year ended December 31, 2012. The intent of this discussion and analysis is to look at the City's financial performance as a whole; readers should also review the notes to the basic financial statements and financial statements to enhance their understanding of the City's financial performance.

FINANCIAL HIGHLIGHTS

Key financial highlights for 2012 are as follows:

- ❑ In total, net position decreased \$296,339. Net position of governmental activities decreased \$292,873, which represents a 5% decrease from 2011. Net position of business-type activities decreased \$3,466 or 5% from 2011.
- ❑ General revenues accounted for \$3,708,861 in revenue or 73% of all revenues. Program specific revenues in the form of charges for services and grants and contributions accounted for \$1,352,650, 27% of total revenues of \$5,061,511.
- ❑ The City had \$5,319,696 in expenses related to governmental activities; only \$1,317,962 of these expenses were offset by program specific charges for services, grants or contributions. General revenues of \$3,708,861 were not adequate to provide for these programs.
- ❑ The City's general fund had \$4,072,083 in revenues and \$4,170,974 in expenditures. The general fund's fund balance decreased from \$821,059 to \$715,310.

OVERVIEW OF THE FINANCIAL STATEMENTS

This annual report consists of two parts – *management's discussion and analysis* and the *basic financial statements*. The basic financial statements include two kinds of statements that present different views of the City:

These statements are as follows:

1. *The Government-Wide Financial Statements* – These statements provide both long-term and short-term information about the City's overall financial status.
2. *The Fund Financial Statements* – These statements focus on individual parts of the City, reporting the City's operations in more detail than the government-wide statements.

The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data.

CITY OF CHEVIOT, OHIO

*Management's Discussion and Analysis
For the Year Ended December 31, 2012*

Unaudited

Government-wide Statements

The government-wide statements report information about the City as a whole using accounting methods similar to those used by private-sector companies. The statement of net position includes all of the government's assets, liabilities, and deferred outflows/inflows of resources. All of the current year's revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The two government-wide statements report the City's net position and how it has changed. Net position is one way to measure the City's financial health.

- Over time, increases or decreases in the City's net position is an indicator of whether its financial health is improving or deteriorating, respectively.
- To assess the overall health of the City you need to consider additional nonfinancial factors such as the City's tax base and the condition of the City's capital assets.

The government-wide financial statements of the City are divided into two categories:

- *Governmental Activities* – Most of the City's program's and services are reported here including security of persons and property, public health and welfare, leisure time activities, community environment, public works, transportation and general government.
- *Business-Type Activities* – These services are provided on a charge for goods or services basis to recover all of the expenses of the goods or services provided. The City's swimming pool operations are reported as business-type activities.

Fund Financial Statements

Funds are accounting devices that the City uses to keep track of specific sources of funding and spending for particular purposes. The fund financial statements provide more detailed information about the City's most significant funds, not the City as a whole.

Governmental Funds – Most of the City's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end available for spending in future periods. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the City's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance programs. The relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds is reconciled in the financial statements.

CITY OF CHEVIOT, OHIO

**Management's Discussion and Analysis
For the Year Ended December 31, 2012**

Unaudited

Proprietary Funds – Proprietary funds use the same basis of accounting as business-type activities; therefore, these statements will essentially match. The proprietary fund financial statements provide separate information for the City's swimming pool operations.

Fiduciary Funds – Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statement because the resources of those funds are *not* available to support the City's own programs. All of the City's fiduciary activities are reported in a separate Statement of Fiduciary Assets and Liabilities.

FINANCIAL ANALYSIS OF THE CITY AS A WHOLE

The following table provides a summary of the City's net position for 2012 compared to 2011.

	Governmental Activities		Business-type Activities		Total	
	2012	2011	2012	2011	2012	2011
Current and Other Assets	\$4,489,755	\$4,531,035	\$2,643	\$2,391	\$4,492,398	\$4,533,426
Capital assets, Net	4,127,372	4,195,775	66,736	70,454	4,194,108	4,266,229
Total Assets	8,617,127	8,726,810	69,379	72,845	8,686,506	8,799,655
Long-Term Debt Outstanding	569,255	122,396	0	0	569,255	122,396
Other Liabilities	336,111	350,164	0	0	336,111	350,164
Total Liabilities	905,366	472,560	0	0	905,366	472,560
Deferred Inflows of Resources	1,546,053	1,795,669	0	0	1,546,053	1,795,669
Net Position						
Net Investment in Capital Assets	4,127,372	4,195,775	66,736	70,454	4,194,108	4,266,229
Restricted	1,299,792	940,994	0	0	1,299,792	940,994
Unrestricted	738,544	1,321,812	2,643	2,391	741,187	1,324,203
Total Net Position	\$6,165,708	\$6,458,581	\$69,379	\$72,845	\$6,235,087	\$6,531,426

This space intentionally left blank.

CITY OF CHEVIOT, OHIO

Management's Discussion and Analysis For the Year Ended December 31, 2012

Unaudited

Changes in Net Position – The following table shows the changes in net position for 2012 compared to 2011:

	Governmental Activities		Business-type Activities		Total	
	2012	2011	2012	2011	2012	2011
Revenues						
Program Revenues:						
Charges for Services and Sales	\$376,396	\$426,301	\$34,688	\$34,837	\$411,084	\$461,138
Operating Grants and Contributions	628,300	495,451	0	0	628,300	495,451
Capital Grants and Contributions	313,266	433,425	0	0	313,266	433,425
Total Program Revenues	1,317,962	1,355,177	34,688	34,837	1,352,650	1,390,014
General revenues:						
Property Taxes	1,559,250	1,813,167	0	0	1,559,250	1,813,167
Municipal Income Taxes	1,643,543	1,624,562	0	0	1,643,543	1,624,562
Other Local Taxes	69,594	71,443	0	0	69,594	71,443
Intergovernmental Revenues, Unrestricted	389,394	679,043	0	0	389,394	679,043
Investment Earnings	320	2,182	0	0	320	2,182
Miscellaneous	46,760	37,615	0	0	46,760	37,615
Total General Revenues	3,708,861	4,228,012	0	0	3,708,861	4,228,012
Total Revenues	5,026,823	5,583,189	34,688	34,837	5,061,511	5,618,026
Program Expenses						
Security of Persons and Property	2,094,947	2,325,613	0	0	2,094,947	2,325,613
Public Health and Welfare Services	20,624	21,359	0	0	20,624	21,359
Leisure Time Activities	282,755	101,587	0	0	282,755	101,587
Community Environment	118,291	153,438	0	0	118,291	153,438
Public Works	361,177	381,189	0	0	361,177	381,189
Transportation	892,451	487,725	0	0	892,451	487,725
General Government	1,506,163	1,447,493	0	0	1,506,163	1,447,493
Interest and Fiscal Charges	43,288	641	0	0	43,288	641
Swimming Pool	0	0	38,154	39,359	38,154	39,359
Total Expenses	5,319,696	4,919,045	38,154	39,359	5,357,850	4,958,404
Total Change in Net Position	(292,873)	664,144	(3,466)	(4,522)	(296,339)	659,622
Beginning Net Position	6,458,581	5,794,437	72,845	77,367	6,531,426	5,871,804
Ending Net Position	\$6,165,708	\$6,458,581	\$69,379	\$72,845	\$6,235,087	\$6,531,426

Governmental Activities

Net position of the City's governmental activities decreased \$292,873. Grants received for restoration of the field house facade resulted in the increase in operating grants and contributions and leisure time activities expenses. Reappraisal of property values resulted in a decrease in property taxes. A decrease in estate tax receipts resulted in the decrease in unrestricted intergovernmental revenues. Decreases in salaries in the police and fire departments resulted in the decrease in security of persons and property. The increase in transportation expense was the result of increases in depreciation expense for infrastructure capital assets.

CITY OF CHEVIOT, OHIO

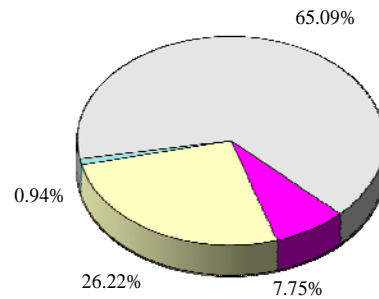
**Management's Discussion and Analysis
For the Year Ended December 31, 2012**

Unaudited

The City receives an income tax, which is based on 2.0% of all salaries, wages, commissions and other compensation and on net profits earned by residents both in and out of the City and to earnings of non-residents (except certain transients) earned in the City.

Income taxes and property taxes made up 33% and 31% respectively of revenues for governmental activities for the City in 2012. The City's reliance upon tax revenues is demonstrated by the following graph indicating 65% of total revenues from general tax revenues:

Revenue Sources	2012	Percent of Total
General Tax Revenues	\$3,272,387	65.09%
Intergovernmental, Unrestricted	389,394	7.75%
Program Revenues	1,317,962	26.22%
General Other	47,080	0.94%
Total Revenue	\$5,026,823	100.00%



Business-Type Activities

Net position of the business-type activities decreased \$3,466. This represents a 5% change from the previous year.

FINANCIAL ANALYSIS OF THE CITY'S FUNDS

The City's governmental funds reported a combined fund balance of \$1,893,377, which is an increase from last year's balance of \$1,625,893. The schedule below indicates the fund balance and the total change in fund balance at December 31, 2012 and 2011:

	Fund Balance December 31, 2012	Fund Balance December 31, 2011	Increase (Decrease)
General	\$715,310	\$821,059	(\$105,749)
3 Mill Project	350,642	256,413	94,229
Other Governmental	827,425	548,421	279,004
Total	\$1,893,377	\$1,625,893	\$267,484

CITY OF CHEVIOT, OHIO

**Management's Discussion and Analysis
For the Year Ended December 31, 2012**

Unaudited

General Fund – The City's General Fund balance change is due to several factors. The tables that follow assist in illustrating the financial activities of the General Fund:

	2012 <u>Revenues</u>	2011 <u>Revenues</u>	Increase <u>(Decrease)</u>
Property Taxes	\$1,477,123	\$1,664,223	(\$187,100)
Municipal Income Taxes	1,597,323	1,606,344	(9,021)
Other Local Taxes	69,594	71,443	(1,849)
Intergovernmental Revenues	565,536	644,126	(78,590)
Charges for Services	141,790	199,246	(57,456)
Rental Revenue	75,222	70,108	5,114
Licenses, Permits and Fees	32,492	18,476	14,016
Investment Earnings	320	2,182	(1,862)
Fines and Forfeitures	96,792	104,782	(7,990)
All Other Revenue	15,891	20,494	(4,603)
Total	<u>\$4,072,083</u>	<u>\$4,401,424</u>	<u>(\$329,341)</u>

General Fund revenues decreased approximately 7% compared to revenues in the prior year. Reappraisal of property values resulted in a decrease in property taxes.

	2012 <u>Expenditures</u>	2011 <u>Expenditures</u>	Increase <u>(Decrease)</u>
Security of Persons and Property	\$2,024,519	\$2,233,415	(\$208,896)
Public Health and Welfare Services	7,221	7,243	(22)
Leisure Time Activities	272,346	92,344	180,002
Public Works	355,606	363,517	(7,911)
Transportation	100,871	202,743	(101,872)
General Government	1,410,411	1,415,718	(5,307)
Total	<u>\$4,170,974</u>	<u>\$4,314,980</u>	<u>(\$144,006)</u>

General Fund expenditures decreased \$144,006 or approximately 3% when compared with the previous year. Security of persons and property decreased due to decreases in salaries in the police and fire departments. The increase in leisure time activities can be attributed to costs to restore the field house facade. Street department salaries previously funded by the General Fund were paid from the Street Construction, Maintenance and Repair Fund, resulting in a decrease in transportation expenditures.

CITY OF CHEVIOT, OHIO

**Management's Discussion and Analysis
For the Year Ended December 31, 2012**

Unaudited

The City's budget is prepared according to Ohio law and is based on accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The most significant budgeted fund is the General Fund.

During the course of fiscal year 2012 the City amended its General Fund budget several times, none significant.

For the General Fund, original, final and actual budget basis revenues were not significantly different. Actual budget basis expenditures were approximately 8% less than original and final appropriations.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets

At the end of fiscal 2012 the City had \$4,194,108 net of accumulated depreciation invested in land, buildings, improvements, infrastructure, furniture and equipment. Of this total, \$4,127,372 was related to governmental activities and \$66,736 to the business-type activities. The following table shows fiscal year 2012 and 2011 balances:

	Governmental Activities		Increase (Decrease)
	2012	2011	
Land	\$274,086	\$274,086	\$0
Land Improvements	408,003	373,885	34,118
Buildings and Improvements	2,168,179	2,168,179	0
Furniture and Equipment	3,699,993	3,675,475	24,518
Infrastructure	3,312,100	3,012,431	299,669
Less: Accumulated Depreciation	(5,734,989)	(5,308,281)	(426,708)
Totals	\$4,127,372	\$4,195,775	(\$68,403)

	Business-Type Activities		Increase (Decrease)
	2012	2011	
Land	\$1,864	\$1,864	\$0
Buildings and Building Improvements	167,300	167,300	0
Less: Accumulated Depreciation	(102,428)	(98,710)	(3,718)
Totals	\$66,736	\$70,454	(\$3,718)

CITY OF CHEVIOT, OHIO

***Management's Discussion and Analysis
For the Year Ended December 31, 2012***

Unaudited

Additional information on the City's capital assets can be found in Note 8.

Debt

The following table summarizes the City's debt outstanding as of December 31, 2012 and 2011:

	<u>2012</u>	<u>2011</u>
Governmental Activities:		
Long Term Notes Payable	\$455,000	\$0
Compensated Absences	<u>114,255</u>	<u>122,396</u>
Total Governmental Activities	<u><u>\$569,255</u></u>	<u><u>\$122,396</u></u>

The Energy Efficiency Improvement notes were issued on October 2, 2012 in the amount of \$455,000 for the purpose of energy efficiency improvements to City facilities. The notes carry an interest rate of 3.375 percent and reach maturity on March 1, 2027.

Under current state statutes, the City's general obligation bonded debt issues are subject to a legal limitation based on 10.5% of the total assessed value of real and personal property. In addition, the unvoted net debt of municipal corporations cannot exceed 5.5% of the total assessed value of property. At December 31, 2012, the City's outstanding debt was below the legal limit. Additional information on the City's long-term debt can be found in Note 11.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the City's finances and to show the City's accountability for the money it receives. Questions about this report or the need for additional financial information can be directed to the Auditor's Office of the City of Cheviot.

CITY OF CHEVIOT, OHIO

Statement of Net Position *December 31, 2012*

	<u>Governmental Activities</u>	<u>Business-Type Activities</u>	<u>Total</u>
Assets:			
Cash and Cash Equivalents	\$ 1,760,099	\$ 2,643	\$ 1,762,742
Receivables:			
Property Taxes	1,669,104	0	1,669,104
Income Taxes	602,214	0	602,214
Other Local Taxes	16,738	0	16,738
Accounts	22,604	0	22,604
Intergovernmental Receivable	347,032	0	347,032
Inventory of Supplies at Cost	53,306	0	53,306
Prepaid Items	18,658	0	18,658
Non-Depreciable Capital Assets	274,086	1,864	275,950
Depreciable Capital Assets, Net	3,853,286	64,872	3,918,158
Total Assets	<u>8,617,127</u>	<u>69,379</u>	<u>8,686,506</u>
Liabilities:			
Accounts Payable	64,814	0	64,814
Accrued Wages and Benefits	118,176	0	118,176
Intergovernmental Payable	145,389	0	145,389
Contracts Payable	5,638	0	5,638
Accrued Interest Payable	2,094	0	2,094
Noncurrent liabilities:			
Due within one year	10,151	0	10,151
Due in more than one year	559,104	0	559,104
Total Liabilities	<u>905,366</u>	<u>0</u>	<u>905,366</u>
Deferred Inflows of Resources:			
Property Tax Levy for Next Fiscal Year	1,546,053	0	1,546,053
Net Position:			
Net Investment in Capital Assets	4,127,372	66,736	4,194,108
Restricted For:			
Capital Projects	732,881	0	732,881
Debt Service	20,123	0	20,123
Other Purposes	546,788	0	546,788
Unrestricted	738,544	2,643	741,187
Total Net Position	<u>\$ 6,165,708</u>	<u>\$ 69,379</u>	<u>\$ 6,235,087</u>

See accompanying notes to the basic financial statements

CITY OF CHEVIOT, OHIO

Statement of Activities
For the Year Ended December 31, 2012

	Expenses	Program Revenues		
		Charges for Services and Sales	Operating Grants and Contributions	Capital Grants and Contributions
Governmental Activities:				
Security of Persons and Property	\$ 2,094,947	\$ 146,233	\$ 0	\$ 0
Public Health and Welfare Services	20,624	0	4,322	0
Leisure Time Activities	282,755	60,222	150,000	0
Community Environment	118,291	0	96,642	0
Public Works	361,177	296	0	0
Transportation	892,451	0	377,336	313,266
General Government	1,506,163	169,645	0	0
Interest and Fiscal Charges	43,288	0	0	0
Total Governmental Activities	5,319,696	376,396	628,300	313,266
Business-Type Activities:				
Swimming Pool	38,154	34,688	0	0
Total Business-Type Activities	38,154	34,688	0	0
Totals	\$ 5,357,850	\$ 411,084	\$ 628,300	\$ 313,266

General Revenues

Property Taxes Levied for:

- General Purposes
- Capital Outlay
- Municipal Income Taxes
- Other Local Taxes
- Intergovernmental, Unrestricted
- Investment Earnings
- Miscellaneous

Total General Revenues

Change in Net Position

Net Position Beginning of Year

Net Position End of Year

See accompanying notes to the basic financial statements

CITY OF CHEVIOT, OHIO

Net (Expense) Revenue
and Changes in Net Position

Governmental Activities	Business-Type Activities	Total
\$ (1,948,714)	\$ 0	\$ (1,948,714)
(16,302)	0	(16,302)
(72,533)	0	(72,533)
(21,649)	0	(21,649)
(360,881)	0	(360,881)
(201,849)	0	(201,849)
(1,336,518)	0	(1,336,518)
(43,288)	0	(43,288)
<u>(4,001,734)</u>	<u>0</u>	<u>(4,001,734)</u>
<u>0</u>	<u>(3,466)</u>	<u>(3,466)</u>
<u>0</u>	<u>(3,466)</u>	<u>(3,466)</u>
<u>\$ (4,001,734)</u>	<u>\$ (3,466)</u>	<u>\$ (4,005,200)</u>
1,445,246	0	1,445,246
114,004	0	114,004
1,643,543	0	1,643,543
69,594	0	69,594
389,394	0	389,394
320	0	320
46,760	0	46,760
<u>3,708,861</u>	<u>0</u>	<u>3,708,861</u>
(292,873)	(3,466)	(296,339)
<u>6,458,581</u>	<u>72,845</u>	<u>6,531,426</u>
<u>\$ 6,165,708</u>	<u>\$ 69,379</u>	<u>\$ 6,235,087</u>

CITY OF CHEVIOT, OHIO

Balance Sheet *Governmental Funds* *December 31, 2012*

	General	3 Mill Project	Other Governmental Funds	Total Governmental Funds
Assets:				
Cash and Cash Equivalents	\$ 661,439	\$ 350,642	\$ 748,018	\$ 1,760,099
Receivables:				
Property Taxes	1,535,953	133,151	0	1,669,104
Income Taxes	602,214	0	0	602,214
Other Local Taxes	16,738	0	0	16,738
Accounts	22,604	0	0	22,604
Intergovernmental	158,767	7,586	180,679	347,032
Inventory of Supplies, at Cost	9,498	0	43,808	53,306
Prepaid Items	18,658	0	0	18,658
Total Assets	\$ 3,025,871	\$ 491,379	\$ 972,505	\$ 4,489,755
Liabilities:				
Accounts Payable	\$ 57,690	\$ 0	\$ 7,124	\$ 64,814
Accrued Wages and Benefits Payable	100,398	0	17,778	118,176
Intergovernmental Payable	145,131	0	258	145,389
Contracts Payable	5,636	0	2	5,638
Total Liabilities	308,855	0	25,162	334,017
Deferred Inflows of Resources:				
Unavailable Amounts	577,337	19,053	119,918	716,308
Property Tax Levy for Next Fiscal Year	1,424,369	121,684	0	1,546,053
Total Deferred Inflows of Resources	2,001,706	140,737	119,918	2,262,361
Fund Balance:				
Nonspendable	31,109	0	43,808	74,917
Restricted	0	350,642	783,671	1,134,313
Assigned	44,051	0	0	44,051
Unassigned	640,150	0	(54)	640,096
Total Fund Balance	715,310	350,642	827,425	1,893,377
Total Liabilities, Deferred Inflows of Resources and Fund Balance	\$ 3,025,871	\$ 491,379	\$ 972,505	\$ 4,489,755

See accompanying notes to the basic financial statements

CITY OF CHEVIOT, OHIO

***Reconciliation Of Total Governmental Fund Balances
To Net Position Of Governmental Activities
December 31, 2012***

Total Governmental Fund Balances	\$	1,893,377
<i>Amounts reported for governmental activities in the statement of net position are different because</i>		
Capital Assets used in governmental activities are not resources and therefore are not reported in the funds.		4,127,372
Other long-term assets are not available to pay for current- period expenditures and therefore are deferred in the funds.		716,308
Long-term liabilities, including notes payable and compensated absences are not due and payable in the current period and therefore are not reported in the funds.		
Long Term Notes Payable	(455,000)	
Compensated Absences Payable	(114,255)	
Accrued Interest Payable	(2,094)	
	<u> </u>	<u>(571,349)</u>
<i>Net Position of Governmental Activities</i>	\$	<u>6,165,708</u>

See accompanying notes to the basic financial statements

CITY OF CHEVIOT, OHIO

Statement of Revenues, Expenditures and Changes in Fund Balances Governmental Funds For the Year Ended December 31, 2012

	General	3 Mill Project	Other Governmental Funds	Total Governmental Funds
Revenues:				
Property Taxes	\$ 1,477,123	\$ 127,662	\$ 0	\$ 1,604,785
Municipal Income Taxes	1,597,323	0	0	1,597,323
Other Local Taxes	69,594	0	0	69,594
Intergovernmental Revenues	565,536	17,835	791,275	1,374,646
Charges for Services	141,790	0	25,361	167,151
Rental Revenue	75,222	0	0	75,222
Licenses, Permits and Fees	32,492	0	0	32,492
Investment Earnings	320	0	0	320
Fines and Forfeitures	96,792	0	4,739	101,531
All Other Revenue	15,891	0	30,869	46,760
Total Revenue	4,072,083	145,497	852,244	5,069,824
Expenditures:				
Current:				
Security of Persons and Property	2,024,519	0	3,188	2,027,707
Public Health and Welfare Services	7,221	0	13,403	20,624
Leisure Time Activities	272,346	0	336	272,682
Community Environment	0	0	118,291	118,291
Public Works	355,606	0	0	355,606
Transportation	100,871	0	448,349	549,220
General Government	1,410,411	0	2,415	1,412,826
Capital Outlay	0	51,268	396,233	447,501
Debt Service:				
Interest & Fiscal Charges	0	0	28,500	28,500
Total Expenditures	4,170,974	51,268	1,010,715	5,232,957
Excess (Deficiency) of Revenues Over (Under) Expenditures	(98,891)	94,229	(158,471)	(163,133)
Other Financing Sources (Uses):				
Long Term Note Issuance	0	0	455,000	455,000
Long Term Note Discount	0	0	(12,694)	(12,694)
Transfers In	0	0	8,000	8,000
Transfers Out	(8,000)	0	0	(8,000)
Total Other Financing Sources (Uses)	(8,000)	0	450,306	442,306
Net Change in Fund Balance	(106,891)	94,229	291,835	279,173
Fund Balance at Beginning of Year	821,059	256,413	548,421	1,625,893
Increase (Decrease) in Inventory	1,142	0	(12,831)	(11,689)
Fund Balance End of Year	\$ 715,310	\$ 350,642	\$ 827,425	\$ 1,893,377

See accompanying notes to the basic financial statements

CITY OF CHEVIOT, OHIO

***Reconciliation Of The Statement Of Revenues, Expenditures
And Changes In Fund Balances Of Governmental Funds
To The Statement Of Activities
For The Year Ended December 31, 2012***

Net Change in Fund Balances - Total Governmental Funds \$ 279,173

Amounts reported for governmental activities in the statement of activities are different because

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation exceeded capital outlay in the current period.

Capital Outlay	379,350	
Depreciation Expense	(442,492)	(63,142)

The net effect of various miscellaneous transactions involving capital assets (i.e. disposals and donations) is to increase net position.

The statement of activities reports losses arising from the disposal of capital assets. Conversely, the governmental funds do not report any loss on the disposal of capital assets.		(5,261)
--	--	---------

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.		(43,001)
--	--	----------

The issuance of long-term debt (e.g. notes, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. This amount is the net effect of these differences in the treatment of long-term debt and related items.

Long Term Note Issuance	(455,000)	
Change in Accrued Interest Payable	(2,094)	(457,094)

Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in the governmental funds.

Compensated Absences	8,141	
Change in Inventory	(11,689)	(3,548)

<i>Change in Net Position of Governmental Activities</i>		<u>\$ (292,873)</u>
---	--	----------------------------

See accompanying notes to the basic financial statements

CITY OF CHEVIOT, OHIO

**Statement of Revenues, Expenditures and Changes in
Fund Balance – Budget and Actual (Non-GAAP Budgetary Basis)
General Fund
For the Year Ended December 31, 2012**

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues:				
Property Taxes	\$ 1,500,493	\$ 1,500,493	\$ 1,477,123	\$ (23,370)
Municipal Income Taxes	1,660,000	1,660,000	1,587,646	(72,354)
Other Local Taxes	70,000	70,000	70,581	581
Intergovernmental Revenues	517,213	517,213	670,105	152,892
Charges for Services	150,000	150,000	166,288	16,288
Rental Revenue	97,500	97,500	76,422	(21,078)
Licenses, Permits and Fees	17,950	17,950	32,492	14,542
Investment Earnings	1,400	1,400	320	(1,080)
Fines and Forfeitures	70,500	70,500	96,792	26,292
All Other Revenues	2,788	2,788	15,891	13,103
Total Revenues	<u>4,087,844</u>	<u>4,087,844</u>	<u>4,193,660</u>	<u>105,816</u>
Expenditures:				
Current:				
Security of Persons and Property	2,223,610	2,221,070	2,076,271	144,799
Public Health and Welfare Services	7,229	7,221	7,221	0
Leisure Time Activities	307,060	306,709	283,198	23,511
Public Works	377,152	376,721	358,089	18,632
Transportation	105,844	105,723	100,871	4,852
General Government	1,601,172	1,599,344	1,426,606	172,738
Total Expenditures	<u>4,622,067</u>	<u>4,616,788</u>	<u>4,252,256</u>	<u>364,532</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(534,223)	(528,944)	(58,596)	470,348
Other Financing Sources (Uses):				
Transfers In	208,256	208,256	262,000	53,744
Transfers Out	(270,000)	(270,000)	(270,000)	0
Total Other Financing Sources (Uses):	<u>(61,744)</u>	<u>(61,744)</u>	<u>(8,000)</u>	<u>53,744</u>
Net Change in Fund Balance	(595,967)	(590,688)	(66,596)	524,092
Fund Balance at Beginning of Year	604,367	604,367	604,367	0
Prior Year Encumbrances	59,706	59,706	59,706	0
Fund Balance at End of Year	<u>\$ 68,106</u>	<u>\$ 73,385</u>	<u>\$ 597,477</u>	<u>\$ 524,092</u>

See accompanying notes to the basic financial statements

CITY OF CHEVIOT, OHIO

Statement of Net Position
Proprietary Funds
December 31, 2012

	Business-Type Activities	
	<u>Enterprise Fund</u>	
	<u>Swimming Pool</u>	
ASSETS		
Current Assets:		
Cash and Cash Equivalents	\$	2,643
Total Current Assets		<u>2,643</u>
Noncurrent Assets:		
Non-Depreciable Capital Assets		1,864
Depreciable Capital Assets, Net		<u>64,872</u>
Total Noncurrent Assets		<u>66,736</u>
Total Assets		<u>69,379</u>
LIABILITIES		
Total Liabilities		<u>0</u>
NET POSITION		
Net Investment in Capital Assets		66,736
Unrestricted		<u>2,643</u>
Total Net Position	\$	<u>69,379</u>

See accompanying notes to the basic financial statements

CITY OF CHEVIOT, OHIO

Statement of Revenues, Expenses and Changes in Fund Net Position
Proprietary Funds
For the Year Ended December 31, 2012

	Business-Type Activities	
	<u>Enterprise Fund</u>	
	<u>Swimming Pool</u>	
Operating Revenues:		
Charges for Services	\$	34,688
Total Operating Revenues		<u>34,688</u>
Operating Expenses:		
Personal Services		18,378
Contractual Services		10,713
Materials and Supplies		5,345
Depreciation		<u>3,718</u>
Total Operating Expenses		<u>38,154</u>
Change in Net Position		(3,466)
Net Position Beginning of Year		<u>72,845</u>
Net Position End of Year	\$	<u>69,379</u>

See accompanying notes to the basic financial statements

CITY OF CHEVIOT, OHIO

Statement of Cash Flows
Proprietary Funds
For the Year Ended December 31, 2012

	Business-Type Activities
	<u>Enterprise Funds</u>
	<u>Swimming Pool</u>
<u>Cash Flows from Operating Activities:</u>	
Cash Received from Customers	\$34,688
Cash Payments for Goods and Services	(16,058)
Cash Payments to Employees	(18,378)
Net Cash Provided by Operating Activities	<u>252</u>
Net Increase in Cash and Cash Equivalents	252
Cash and Cash Equivalents at Beginning of Year	<u>2,391</u>
Cash and Cash Equivalents at End of Year	<u><u>\$2,643</u></u>
<u>Reconciliation of Operating Loss to Net Cash</u>	
<u>Provided by Operating Activities:</u>	
Operating Loss	(\$3,466)
Adjustments to Reconcile Operating Loss to	
Net Cash Provided by Operating Activities:	
Depreciation Expense	<u>3,718</u>
Total Adjustments	<u>3,718</u>
Net Cash Provided by Operating Activities	<u><u>\$252</u></u>

See accompanying notes to the basic financial statements

CITY OF CHEVIOT, OHIO

***Statement of Assets and Liabilities
Fiduciary Funds
December 31, 2012***

	<u>Agency Funds</u>
Assets:	
Cash and Cash Equivalents	\$ 19,140
Cash and Cash Equivalents in Segregated Accounts	<u>4,876</u>
Total Assets	<u>24,016</u>
Liabilities:	
Intergovernmental Payable	148
Undistributed Monies	<u>23,868</u>
Total Liabilities	<u>\$ 24,016</u>

See accompanying notes to the basic financial statements

CITY OF CHEVIOT, OHIO

Notes to the Basic Financial Statements For the Year Ended December 31, 2012

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The City of Cheviot (the "City") is a non-chartered municipal corporation operating under the laws of the State of Ohio. The community was established in 1818 as part of Green Township, it then became a village on July 1, 1901, before becoming a city on January 1, 1932. The municipal government is known as a Council/Mayor form of government. The Mayor is elected to a four-year term. The President of Council and seven council members (one from each ward and three at-large) are elected to four-year terms. The Mayor appoints a Safety Service Director. The Safety Service Director is the chief executive officer and the head of the administrative agencies of the City. He/she appoints all department heads and employees, except for the Clerk of Council, who is appointed by Council.

The financial statements are presented as of December 31, 2012 and for the year then ended and have been prepared in conformity with generally accepted accounting principles (GAAP) applicable to local governments. The Governmental Accounting Standards Board (GASB) is the standard-setting body for establishing governmental accounting and financial reporting principles, which are primarily set forth in the GASB's Codification of Governmental Accounting and Financial Reporting Standards (GASB Codification).

A. Reporting Entity

The accompanying basic financial statements comply with the provisions of the GASB Statement No. 14, *"The Financial Reporting Entity,"* in that the financial statements include all organizations, activities, functions and component units for which the City (the primary government) is financially accountable. Financial accountability is defined as the appointment of a voting majority of a legally separate organization's governing body and either (1) the City's ability to impose its will over the organization, or (2) the potential that the organization will provide a financial benefit to or impose a financial burden on the City.

Based on the foregoing, the City's financial reporting entity has no component units but includes all funds, agencies, boards and commissions that are part of the primary government, which include the following services: police and fire protection, waste management, parks and recreation, planning, zoning, street maintenance and repair, community development, public health and welfare. A staff provides support (i.e. payroll processing, accounts payable, revenue collection) to the service providers. The operation and control of these activities is provided by the City Council through the budgetary process and by the Mayor through administrative and managerial requirements and procedures. In addition, the City swimming pool operations are reported as an enterprise fund.

The financial activity of the Mayor's Court has been included in the City's financial statements as an agency fund. The Mayor has fiduciary responsibility for the collection and distribution of the courts fees and fines to other governments.

The City participates in two organizations which are defined as jointly governed organizations. The organizations are the Ohio-Kentucky-Indiana Regional Council of Governments and the Hamilton County Municipal League. These organizations are presented in Note 13.

CITY OF CHEVIOT, OHIO

Notes to the Basic Financial Statements For the Year Ended December 31, 2012

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

B. Basis of Presentation - Fund Accounting

The accounting system is organized and operated on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, deferred outflows/inflows of resources, fund equity, revenues and expenditures (expenses). The various funds are summarized by type in the basic financial statements. The following fund types are used by the City:

Governmental Funds - Governmental funds are those funds through which most governmental functions typically are financed. The acquisition, use and balances of the City's expendable financial resources and the related current liabilities (except the resources accounted for in the proprietary funds) are accounted for through governmental funds. The measurement focus is on determination of "financial flow" (sources, uses and balances of financial resources). The following are the City's major governmental funds:

General Fund - This fund is used to account for all financial resources except those accounted for in another fund. The general fund balance is available to the City for any purpose provided it is expended or transferred according to the general laws of Ohio and the limitations of the City Charter.

3 Mill Project Fund - This fund is used to account for property taxes levied to be used for street improvement projects.

The other governmental funds of the City account for grants and other resources whose use is restricted for a particular purpose.

Proprietary Funds

Enterprise Funds - These funds are used to account for operations that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The enterprise funds are accounted for on an "economic resources" measurement focus. This measurement focus provides that all assets, liabilities, and deferred outflows/inflows of resources associated with the operation of these funds are included on the balance sheet. The enterprise funds operating statements present increases (i.e., revenues) and decreases (i.e., expenses) in net position. The City's only enterprise fund is:

Swimming Pool Fund - This fund is used to account for charges to residents to cover the cost of operating the City's swimming pool.

Fiduciary Funds - These funds are used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds. The City's only fiduciary funds are agency funds. The agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

CITY OF CHEVIOT, OHIO

Notes to the Basic Financial Statements For the Year Ended December 31, 2012

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Basis of Presentation – Financial Statements

Government-wide Financial Statements – The statement of net position and the statement of activities display information about the City as a whole. These statements include the financial activities of the primary government, except for fiduciary funds. The statements distinguish between those activities of the City that are governmental and those that are considered business-type activities.

The government-wide statements are prepared using the economic resources measurement focus. This is the same approach used in the preparation of the proprietary fund financial statements but differs from the manner in which governmental fund financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

The government-wide statement of activities presents a comparison between direct expenses and program revenues for each segment of the business-type activities of the City and for each function or program of the City's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues which are not classified as program revenues are presented as general revenues of the City, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each business segment or governmental function is self-financing or draws from the general revenues of the City.

Fund Financial Statements – Fund financial statements report detailed information about the City. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental fund types are accounted for using a flow of current financial resources measurement focus. The financial statements for governmental funds are a balance sheet, which generally includes only current assets, current liabilities, deferred outflows/inflows of resources and a statement of revenues, expenditures and changes in fund balances, which reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources.

All proprietary fund types are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets, liabilities and deferred outflows/inflows of resources associated with the operation of these funds are included on the statement of net position. The statement of changes in fund net position presents increases (i.e., revenues) and decreases (i.e., expenses) in net position. The statement of cash flows provides information about how the City finances and meets the cash flow needs of its proprietary activities.

CITY OF CHEVIOT, OHIO

Notes to the Basic Financial Statements For the Year Ended December 31, 2012

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

D. Basis of Accounting

Basis of accounting represents the methodology utilized in the recognition of revenues and expenditures or expenses in the accounts and reported in the financial statements and relates to the timing of the measurements made. The accounting and reporting treatment applied to a fund is determined by its measurement focus.

The modified accrual basis of accounting is followed by the governmental funds. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e., both measurable and available. The term "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period, which for the City is considered to be 60 days after year end. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt which is recognized when due.

Non-exchange transactions, in which the City receives value without directly giving equal value in return, include income taxes, property taxes, grants, entitlements and donations. Revenue from income taxes is recognized in the period in which the income is earned and is available. Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied and the revenue is available. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted, matching requirements, in which the City must provide local resources to be used for a specific purpose, and expenditure requirements, in which the resources are provided to the City on a reimbursement basis. Revenue considered susceptible to accrual at year end includes income taxes, interest on investments, loans and state levied locally shared taxes (including motor vehicle license fees and local government assistance). Other revenue, including licenses, permits, certain charges for services, and miscellaneous revenues, is recorded as revenue when received in cash because generally this revenue is not measurable until received.

Special assessment installments including related accrued interest, which are measurable but not available at December 31, are recorded as deferred inflows of resources. Property taxes measurable as of December 31, 2012 but which are not intended to finance 2012 operations and delinquent property taxes, whose availability is indeterminate, are recorded as deferred inflows of resources as further described in Note 5.

The accrual basis of accounting is utilized for reporting purposes by the government wide financial statements, proprietary fund and fiduciary funds. Revenues are recognized when they are earned and expenses are recognized when they are incurred.

CITY OF CHEVIOT, OHIO

Notes to the Basic Financial Statements For the Year Ended December 31, 2012

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

E. Budgetary Process

The budgetary process is prescribed by provisions of the Ohio Revised Code and entails the preparation of budgetary documents within an established timetable. The major documents prepared are the tax budget, the certificate of estimated resources and the appropriation ordinance, all of which are prepared on the budgetary basis of accounting. The certificate of estimated resources and the appropriation ordinance are subject to amendment throughout the year. All funds other than agency funds are legally required to be budgeted and appropriated; however, only governmental funds are required to be reported. The legal level of budgetary control is at the major object level within each department and fund. Budgetary modifications may only be made by ordinance or resolution of the City Council.

1. Tax Budget

The Mayor submits an annual tax budget for the following fiscal year to City Council by July 15 for consideration and passage. The adopted budget is submitted to the County Auditor, as Secretary of the County Budget Commission, by July 20 of each year for the period January 1 to December 31 of the following year.

2. Estimated Resources

Prior to October 1, the City accepts, by formal resolution, the tax rates, as determined by the County Budget Commission, and receives the Commission's certificate of estimated resources, which states the projected revenue of each fund. Prior to December 31, the City must revise its budget so that the total contemplated expenditures from any fund during the ensuing fiscal year do not exceed the amount available as stated in the certificate of estimated resources. The revised budget then serves as the basis for the annual appropriations measure. On or about January 1, the certificate of estimated resources is amended to include any unencumbered fund balances from the preceding year. The certificate may be further amended during the year if a new source of revenue is identified or if actual receipts exceed current estimates. The amounts reported on the budgetary statement reflect the amounts in the first and final amended official certificate of estimated resources issued during 2012.

CITY OF CHEVIOT, OHIO

Notes to the Basic Financial Statements For the Year Ended December 31, 2012

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

E. Budgetary Process (Continued)

3. Appropriations

A temporary appropriation ordinance to control expenditures may be passed on or about January 1 of each year for the period January 1 through March 31. An annual appropriation ordinance must be passed by April 1 of each year for the period January 1 through December 31. Total fund appropriations may not exceed the current estimated resources as certified by the County Budget Commission. The budgetary figures which appear in the Statement of Revenues, Expenditures, and Changes in Fund Balances--Budget and Actual Non-GAAP Budgetary Basis for the General Fund is provided on the budgetary basis to provide a comparison of actual results to the final budget, including all amendments and modifications.

4. Encumbrances

As part of formal budgetary control, purchase orders, contracts and other commitments for expenditures are encumbered and recorded as the equivalent of expenditures (budget basis) in order to reserve that portion of the applicable appropriation and to determine and maintain legal compliance. However, on the GAAP basis of accounting, encumbrances do not constitute expenditures or liabilities.

5. Lapsing of Appropriations

At the close of each fiscal year, the unencumbered balance of each appropriation reverts to the respective fund from which it was appropriated and becomes subject to future appropriations. The encumbered appropriation balance is carried forward to the subsequent fiscal year and need not be reappropriated.

6. Budgetary Basis of Accounting

The City's budgetary process accounts for the City's transactions on a basis other than generally accepted accounting principles (GAAP). The major differences between the budgetary basis and the GAAP basis lie in the manner in which revenues and expenditures are recorded. Under the budgetary basis, revenues and expenditures are recognized on the cash basis. Utilizing the cash basis, revenues are recorded when received in cash and expenditures when paid. Under the GAAP basis, revenues and expenditures are recorded on the modified accrual basis of accounting. Encumbrances are recorded as the equivalent of expenditures on a budgetary basis.

CITY OF CHEVIOT, OHIO

**Notes to the Basic Financial Statements
For the Year Ended December 31, 2012**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

E. Budgetary Process (Continued)

6. Budgetary Basis of Accounting (Continued)

The following table summarizes the adjustments necessary to reconcile the GAAP basis statements to the budgetary basis statements for the General Fund:

	<u>Net Change in Fund Balance</u>
	<u>General Fund</u>
GAAP Basis (as reported)	(\$106,891)
Increase (Decrease):	
Accrued Revenues at December 31, 2012 received during 2013	(334,570)
Accrued Revenues at December 31, 2011 received during 2012	456,147
Accrued Expenditures at December 31, 2012 paid during 2013	308,855
Accrued Expenditures at December 31, 2011 paid during 2012	(324,945)
2011 Prepays for 2012	17,428
2012 Prepays for 2013	(18,658)
Outstanding Encumbrances	(63,962)
Budget Basis	<u>(\$66,596)</u>

F. Cash and Cash Equivalents

Cash and cash equivalents include amounts in demand deposits and investments with original maturities of three months or less.

The City pools a majority of its cash for investment and resource management purposes, while maintaining some segregated funds. Each fund's equity in pooled cash and investments represents the balance on hand as if each fund maintains its own cash and investment account. For purposes of the statement of cash flows, the proprietary funds consider all highly liquid investments (including restricted assets) with a maturity of three months or less when purchased to be cash equivalents. Cash and cash equivalents that are held separately for the Mayor's court and Bail Bond Account are not held by the City Treasurer and are recorded on the financial statements as "Cash and Cash Equivalents in Segregated Accounts." See Note 4, "Cash, Cash Equivalents and Investments."

CITY OF CHEVIOT, OHIO

Notes to the Basic Financial Statements For the Year Ended December 31, 2012

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

G. Inventory

On the government-wide financial statements inventories are presented at the lower of cost or market on a first-in, first-out basis and are expensed when used. Inventories of governmental funds are stated at cost. For all funds, cost is determined on a first-in, first-out basis. The cost of inventory items is recorded as an expenditure in the governmental fund types when purchased.

H. Prepaid Items

Payments made to vendors for services that will benefit periods beyond December 31, 2012, are recorded as prepaid items using the consumption method. A current asset for the prepaid amount is recorded at the time of the purchase and an expenditure/expense is reported in the year in which services are consumed.

I. Capital Assets and Depreciation

Capital assets are defined by the City as assets with an initial, individual cost of more than \$650.

1. Property, Plant and Equipment - Governmental Activities

Governmental activities capital assets are those not directly related to the business type funds. These generally are acquired or constructed for governmental activities and are recorded as expenditures in the governmental funds and are capitalized at cost (or estimated historical cost for assets not purchased in recent years). These assets are reported in the Governmental Activities column of the Government-wide Statement of Net Position, but they are not reported in the Fund Financial Statements.

Contributed capital assets are recorded at fair market value at the date received. Capital assets include land, buildings, building improvements, machinery, equipment and infrastructure. Infrastructure is defined as long-lived capital assets that normally are stationary in nature and normally can be preserved for a significant number of years. The City's infrastructure consists of streets. The City only reports infrastructure assets acquired after 2003 and does not plan to phase in prior years' amounts. Estimated historical costs for governmental activities capital asset values were initially determined by identifying historical costs when such information was available. In cases where information supporting original cost was not obtainable, estimated historical costs were developed. For certain capital assets, the estimates were arrived at by indexing estimated current costs back to the estimated year of acquisition.

CITY OF CHEVIOT, OHIO

**Notes to the Basic Financial Statements
For the Year Ended December 31, 2012**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

I. Capital Assets and Depreciation (Continued)

2. Property, Plant and Equipment – Business Type Activities

Property, plant and equipment acquired by the proprietary funds are stated at cost (or estimated historical cost), including interest capitalized during construction and architectural and engineering fees where applicable. Contributed capital assets are recorded at fair market value at the date received. These assets are reported in both the Business-Type Activities column of the Government-wide Statement of Net Position and in the respective funds.

3. Depreciation

All capital assets are depreciated, excluding land and construction in progress. Depreciation has been provided using the straight-line method over the following estimated useful lives:

Description	Governmental and Business-Type Activities Estimated Lives (in years)
Land Improvements	20
Buildings and Building Improvements	20 – 45
Furniture and Equipment	5 – 20
Infrastructure	10 - 60

J. Long-Term Obligations

Long-term liabilities are being repaid from the following funds:

Obligation	Fund
Compensated Absences	General Fund, Street Construction, Maintenance and Repair Fund

K. Compensated Absences

Vacation benefits are accrued as a liability as the benefits are earned if the employee's rights to receive compensation are attributable to services already rendered and it is probable that the City will compensate the employees for the benefits through paid time off or some other means. The City records a liability for accumulated unused vacation time when earned for all employees with more than one year of service.

CITY OF CHEVIOT, OHIO

Notes to the Basic Financial Statements For the Year Ended December 31, 2012

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

K. Compensated Absences (Continued)

Sick leave benefits are accrued as a liability using the termination method. An accrual of earned sick leave is made to the extent it is probable that the benefits will result in termination payments. The liability is an estimate based on the City's past experience of making termination payments.

In accordance with GASB Statement No. 16, "*Accounting for Compensated Absences*," the City records a liability for vacation time and sick leave when the obligation is attributable to services previously rendered or to rights that vest or accumulate, and when payment of the obligation is probable and can be reasonably determined. For governmental funds, compensated absences are recognized as liabilities and expenditures to the extent payments come due each period upon the occurrence of employee resignations and retirements. For governmental funds, that portion of unpaid compensated absences that is expected to be paid using expendable, available resources is reported as an expenditure in the fund from which the individual earning the leave is paid, and a corresponding liability is reflected. In the government wide statement of net position, "Compensated Absences Payable" is recorded within the "Due within one year" account and the long-term portion of the liability is recorded within the "Due in more than one year" account.

L. Net Position

Net position represents the difference between assets, liabilities and deferred outflows/inflows of resources. Net position invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. Net position is reported as restricted when there are limitations imposed on use either through the enabling legislation adopted by the City or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

The City applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

M. Pensions

The provision for pension costs is recorded when the related payroll is accrued and the obligation is incurred.

N. Interfund Activity

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds and after nonoperating revenues/expenses in proprietary funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the financial statements.

CITY OF CHEVIOT, OHIO

Notes to the Basic Financial Statements For the Year Ended December 31, 2012

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

O. Fund Balances

In the fund financial statements, fund balance for governmental funds is reported in classifications that comprise a hierarchy based primarily on the extent to which the City is bound to honor constraints on the specific purpose for which amounts in the funds can be spent. Fund balance is reported in five components – nonspendable, restricted, committed, assigned and unassigned.

Nonspendable – Nonspendable fund balance includes amounts that cannot be spent because they are either not in spendable form or legally contractually required to be maintained intact.

Restricted – Restricted fund balance consists of amounts that have constraints placed on them either externally by third parties (creditors, grantors, contributors, or laws or regulations of other governments) or by law through constitutional provisions or enabling legislation. Enabling legislation authorizes the City to assess, levy, charge or otherwise mandate payment of resources (from external resource providers) and includes a legally enforceable requirement (compelled by external parties) that those resources be used only for the specific purposes stipulated in the legislation.

Committed – Committed fund balance consists of amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the City’s highest level of decision making authority. For the City, these constraints consist of ordinances passed by City Council. Committed amounts cannot be used for any other purpose unless the City removes or changes the specified use by taking the same type of action (ordinance) it employed previously to commit those amounts.

Assigned – Assigned fund balance consists of amounts that are constrained by the City’s intent to be used for specific purposes, but are neither restricted nor committed.

Unassigned – Unassigned fund balance consists of amounts that have not been restricted, committed or assigned to specific purposes within the General Fund as well as negative fund balances in all other governmental funds.

When both restricted and unrestricted resources are available for use, it is the City’s policy to use restricted resources first, then unrestricted (committed, assigned and unassigned) resources as they are needed.

P. Operating Revenues and Expenses

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues are those revenues that are generated directly from the primary activity of the proprietary funds. For the City, these revenues are charges for services for swimming pool operations. Operating expenses are necessary costs incurred to provide the good or service that is the primary activity of the fund. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

CITY OF CHEVIOT, OHIO

Notes to the Basic Financial Statements For the Year Ended December 31, 2012

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Q. Extraordinary and Special Items

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control of the City and that are either unusual in nature or infrequent in occurrence. The City had no special or extraordinary items to report during fiscal year 2012.

R. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will *not* be recognized as an outflow of resources (expense/ expenditure) until then. The City reports no deferred outflows of resources.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will *not* be recognized as an inflow of resources (revenue) until that time. On the government-wide statement of net position and governmental funds balance sheet, property taxes that are intended to finance future fiscal periods are reported as deferred inflows. In addition, the governmental funds balance sheet reports deferred inflows which arise only under a modified accrual basis of accounting. Accordingly, the item, *unavailable amounts*, is reported only in the governmental funds balance sheet. The governmental funds report unavailable amounts for property taxes, income taxes, special assessments, and state levied shared taxes. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available.

NOTE 2 – CHANGE IN ACCOUNTING PRINCIPLE

For 2012 the City implemented GASB Statement No. 62, “*Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements*,” GASB Statement No. 63, “*Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*” and GASB Statement No. 65, “*Items Previously Reported as Assets and Liabilities*”.

Statement No. 62 incorporated into the GASB’s authoritative literature certain accounting and financial reporting guidance that is included in Financial Accounting Standards Board (FASB) Statements and Interpretations, Accounting Principles Board Opinions and Accounting Research Bulletins of the American Institute of Certified Public Accountants’ (AICPA) Committee on Accounting Procedure issued on or before November 30, 1989 which does not conflict with or contradict GASB pronouncements.

CITY OF CHEVIOT, OHIO

Notes to the Basic Financial Statements For the Year Ended December 31, 2012

NOTE 2 – CHANGE IN ACCOUNTING PRINCIPLE (Continued)

Statement No. 63 provides guidance for reporting deferred outflows of resources, deferred inflows of resources, and net position in a statement of financial position and related disclosures. GASB 63 standardizes the presentation of deferred outflows of resources and deferred inflows of resources and their effects on a government's net position.

Statement No. 65 provides guidance on how to properly classify items that were previously reported as assets and liabilities as deferred outflows of resources or deferred inflows of resources. In addition, guidance is provided on recognizing certain items that were previously reported as assets and liabilities as outflows of resources (expenses or expenditures) or inflows of resources (revenues).

The implementation of these GASB Statements had no impact on beginning of year fund balance/net position.

NOTE 3 – FUND BALANCE CLASSIFICATION

Fund balance is classified as nonspendable, restricted, committed, assigned, and unassigned based primarily on the extent to which the City is bound to observe constraints imposed upon the use of the resources in the governmental funds. The constraints placed on fund balance for the major governmental funds and all other governmental funds are presented below:

Fund Balances	General Fund	3 Mill Project Fund	Other Governmental Funds	Total Governmental Funds
Nonspendable:				
Supplies Inventory	\$9,498	\$0	\$43,808	\$53,306
Prepaid Items	18,658	0	0	18,658
Unclaimed Funds	2,953	0	0	2,953
Total Nonspendable	<u>31,109</u>	<u>0</u>	<u>43,808</u>	<u>74,917</u>
Restricted:				
Street Improvements	0	0	161,821	161,821
Parking Lot Operations	0	0	140,719	140,719
Sidewalk Maintenance	0	0	25,281	25,281
Shade Tree Program	0	0	653	653
Law Enforcement	0	0	5,707	5,707
Court Improvements	0	0	2,972	2,972
EMS Program	0	0	354	354
Community Environment	0	0	61,334	61,334
Recycling Program	0	0	1,521	1,521
Debt Service	0	0	20,123	20,123
Capital Improvements	0	350,642	363,186	713,828
Total Restricted	<u>0</u>	<u>350,642</u>	<u>783,671</u>	<u>1,134,313</u>
Assigned:				
Other Purposes	44,051	0	0	44,051
Unassigned (Deficits):	640,150	0	(54)	640,096
Total Fund Balances	<u>\$715,310</u>	<u>\$350,642</u>	<u>\$827,425</u>	<u>\$1,893,377</u>

CITY OF CHEVIOT, OHIO

Notes to the Basic Financial Statements For the Year Ended December 31, 2012

NOTE 4 - CASH, CASH EQUIVALENTS AND INVESTMENTS

Cash resources of several individual funds are combined to form a pool of cash, cash equivalents and investments. In addition, investments are separately held by a number of individual funds. Statutes require the classification of funds held by the City into three categories:

Category 1 consists of "active" funds - those funds required to be kept in "cash" or "cash equivalent" status for immediate use by the City. Such funds must be maintained either as cash in the City Treasury or in depository accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts.

Category 2 consists of "inactive" funds - those funds not required for use within the current five year period of designation of depositories. Inactive funds may be deposited or invested only as certificates of deposit maturing no later than the end of the current period of designation of depositories.

Category 3 consists of "interim" funds - those funds not needed for immediate use but needed before the end of the current period of designation of depositories. Interim funds may be invested or deposited in the following securities:

- United States treasury notes, bills, bonds, or any other obligation or security issued by the United States treasury or any other obligation guaranteed as to principal or interest by the United States;
- Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including but not limited to, the federal national mortgage association, federal home loan bank, federal farm credit bank, federal home loan mortgage corporation, government national mortgage association, and student loan marketing association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
- Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
- Interim deposits in eligible institutions applying for interim funds;
- Bonds and other obligations of the State of Ohio;
- No-load money market mutual funds consisting exclusively of obligations described in the first two bullets of this section and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions, and
- The State Treasury Asset Reserve of Ohio (STAR Ohio).

CITY OF CHEVIOT, OHIO

**Notes to the Basic Financial Statements
For the Year Ended December 31, 2012**

NOTE 4 - CASH, CASH EQUIVALENTS AND INVESTMENTS (Continued)

A. Deposits

Custodial credit risk is the risk that in the event of bank failure, the government's deposits may not be returned. Protection of City cash and deposits is provided by the federal deposit insurance corporation as well as qualified securities pledged by the institution holding the assets. Ohio Law requires that deposits be placed in eligible banks or savings and loan associations located in Ohio. Any public depository in which the City places deposits must pledge as collateral eligible securities of aggregate market value equal to the excess of deposits not insured by the Federal Deposit Insurance Corporation (FDIC). The securities pledged as collateral are pledged to a pool for each individual financial institution in amounts equal to at least 105% of the carrying value of all public deposits held by each institution. Obligations that may be pledged as collateral are limited to obligations of the United States and its agencies and obligations of any state, county, municipal corporation or other legally constituted authority of any other state, or any instrumentality of such county, municipal corporation or other authority. Collateral is held by trustees including the Federal Reserve Bank and designated third party trustees of the financial institutions.

At year end the carrying amount of the City's deposits was \$1,786,758 and the bank balance was \$1,933,575. Federal depository insurance covered \$250,000 of the bank balance and \$1,683,575 was uninsured. Of the remaining uninsured bank balance, the City was exposed to custodial risk as follows:

	<u>Balance</u>
Uninsured and collateralized with securities held by the pledging institution's trust department not in the City's name	<u>\$1,683,575</u>

NOTE 5 - TAXES

A. Property Taxes

Property taxes include amounts levied against all real estate and public utility property and located in the City. Real property taxes (other than public utility) collected during 2012 were levied after October 1, 2011 on assessed values as of January 1, 2011, the lien date. Assessed values are established by the county auditor at 35 percent of appraised market value. All property is required to be reappraised every six years and equalization adjustments are made in the third year following reappraisal. The last reappraisal was completed in 2008. Real property taxes are payable annually or semi-annually. The first payment is due January 20, with the remainder payable by June 20.

Public utility real and tangible personal property taxes collected in one calendar year are levied in the preceding calendar year on assessed values determined as of December 31 of the second year preceding the tax collection year, the lien date. Certain public utility tangible personal property is currently assessed at 100 percent of its true value. Public utility property taxes are payable on the same dates as real property described previously.

CITY OF CHEVIOT, OHIO

**Notes to the Basic Financial Statements
For the Year Ended December 31, 2012**

NOTE 5 - TAXES (Continued)

A. Property Taxes (Continued)

The County Treasurer collects property taxes on behalf of all taxing districts in the County including the City of Cheviot. The County Auditor periodically remits to the City its portion of the taxes collected. The full tax rate for all City operations for the year ended December 31, 2012 was \$20.13 per \$1,000 of assessed value. The assessed value upon which the 2012 tax levy was based was \$110,212,490. This amount constitutes \$104,060,090 in real property assessed value and \$6,152,400 in public utility assessed value.

Ohio law prohibits taxation of property from all taxing authorities in excess of one percent of assessed value without a vote of the people. Under current procedures, the City's share is 2.013% (20.13 mills) of assessed value.

B. Income Tax

The City levies a tax of two percent on all salaries, wages, and other compensation earned by residents both in and out of the City and to earnings of non-residents (except certain transients) earned in the City. The City allows a credit for income taxes paid to another municipality up to 100 percent of the City's current tax rate. Income tax revenue is accounted for through the General Fund.

NOTE 6 - RECEIVABLES

Receivables at December 31, 2012 consisted of taxes, accounts receivable and intergovernmental receivables arising from shared revenues.

NOTE 7 - TRANSFERS

Following is a summary of transfers in and out for all funds for 2012:

Fund	Transfer In	Transfer Out
General Fund	\$0	\$8,000
Other Governmental Funds	8,000	0
Totals	<u>\$8,000</u>	<u>\$8,000</u>

Transfers made during the year ended December 31, 2012 included \$8,000 from the General Fund to other governmental funds to provide additional resources for waste collection operations.

CITY OF CHEVIOT, OHIO

**Notes to the Basic Financial Statements
For the Year Ended December 31, 2012**

NOTE 8 - CAPITAL ASSETS

A. Governmental Activities Capital Assets

Summary by category of changes in governmental activities capital assets at December 31, 2012:

Historical Cost:

Class	December 31, 2011	Additions	Deletions	December 31, 2012
<i>Capital assets not being depreciated:</i>				
Land	\$274,086	\$0	\$0	\$274,086
<i>Capital assets being depreciated:</i>				
Land Improvements	373,885	34,118	0	408,003
Buildings and Improvements	2,168,179	0	0	2,168,179
Furniture and Equipment	3,675,475	45,563	(21,045)	3,699,993
Infrastructure	3,012,431	299,669	0	3,312,100
Total Cost	<u>\$9,504,056</u>	<u>\$379,350</u>	<u>(\$21,045)</u>	<u>\$9,862,361</u>

Accumulated Depreciation:

Class	December 31, 2011	Additions	Deletions	December 31, 2012
Land Improvements	(\$355,129)	(\$4,627)	\$0	(\$359,756)
Buildings and Improvements	(1,397,151)	(37,116)	0	(1,434,267)
Furniture and Equipment	(3,204,120)	(100,258)	15,784	(3,288,594)
Infrastructure	(351,881)	(300,491)	0	(652,372)
Total Depreciation	<u>(\$5,308,281)</u>	<u>(\$442,492) *</u>	<u>\$15,784</u>	<u>(\$5,734,989)</u>
<i>Net Value:</i>	<u>\$4,195,775</u>			<u>\$4,127,372</u>

* Depreciation expenses were charged to governmental functions as follows:

Security of Persons and Property	\$73,099
Leisure Time Activities	9,961
Public Works	12,056
Transportation	329,284
General Government	18,092
Total Depreciation Expense	<u>\$442,492</u>

CITY OF CHEVIOT, OHIO

**Notes to the Basic Financial Statements
For the Year Ended December 31, 2012**

NOTE 8 - CAPITAL ASSETS (Continued)

B. Business-Type Activities Capital Assets

Summary by Category at December 31, 2012:

Historical Cost:

Class	December 31, 2011	Additions	Deletions	December 31, 2012
<i>Capital assets not being depreciated:</i>				
Land	\$1,864	\$0	\$0	\$1,864
<i>Capital assets being depreciated:</i>				
Buildings and Building Improvements	167,300	0	0	167,300
	<u>167,300</u>	<u>0</u>	<u>0</u>	<u>167,300</u>
Total Cost	<u>\$169,164</u>	<u>\$0</u>	<u>\$0</u>	<u>\$169,164</u>

Accumulated Depreciation:

Class	December 31, 2011	Additions	Deletions	December 31, 2012
Buildings and Building Improvements	(\$98,710)	(\$3,718)	\$0	(\$102,428)
Total Accumulated Depreciation	<u>(\$98,710)</u>	<u>(\$3,718)</u>	<u>\$0</u>	<u>(\$102,428)</u>
<i>Net Value:</i>	<u>\$70,454</u>			<u>\$66,736</u>

NOTE 9 – DEFINED BENEFIT PENSION PLANS

All of the City’s full-time employees participate in one of two separate retirement systems which are cost-sharing multiple employer defined benefit pension plans.

A. Ohio Public Employees Retirement System (“OPERS”)

The following information was provided by OPERS to assist the City in complying with GASB Statement No. 27, “Accounting for Pensions by State and Local Government Employers.”

All employees of the City, except full-time uniformed police officers and full-time firefighters, participate in one of the three pension plans administered by OPERS: the Traditional Pension Plan (TP), the Member-Directed Plan (MD), and the Combined Plan (CO). The TP Plan is a cost-sharing multiple employer defined benefit pension plan. The MD Plan is a defined contribution plan in which the member invests both member and employer contributions (employer contributions vest over five years at 20% per year). Under the MD Plan members accumulate retirement assets equal to the value of member and (vested) employer contributions plus any investment earnings thereon.

CITY OF CHEVIOT, OHIO

Notes to the Basic Financial Statements For the Year Ended December 31, 2012

NOTE 9 – DEFINED BENEFIT PENSION PLANS (Continued)

A. Ohio Public Employees Retirement System (“OPERS”) (Continued)

The CO Plan is a cost-sharing multiple-employer defined benefit pension plan that has elements of both a defined benefit and defined contribution plan. Under the CO Plan employer contributions are invested by the retirement system to provide a formula retirement benefit similar in nature to the TP Plan. Member contributions, the investment of which is self-directed by the members, accumulate retirement assets in a manner similar to the MD Plan.

OPERS provides retirement, disability, survivor and death benefits and annual cost-of-living adjustments to members of the TP Plan and CO Plan. Members of the MD Plan do not qualify for ancillary benefits, including postemployment health care benefits. Chapter 145 of the Ohio Revised Code provides statutory authority to establish and amend benefits. The Ohio Public Employees Retirement System issues a stand-alone financial report that includes financial statements and required supplementary information for OPERS. Interested parties may obtain a copy by visiting <https://www.opers.org/investments/cafr.shtml>, by making a written request to OPERS, 277 East Town Street, Columbus, Ohio 43215-4642 or by calling (614) 222-5601 or 1-800-222-7377.

The ORC provides statutory authority for employee and employer contributions. For 2012, employee and employer contribution rates were consistent across all three plans (TP, MD and CO). The employee contribution rate is 10.0%. The 2012 employer contribution rate for local government employer units was 14.00% of covered payroll, which is the maximum contribution rate set by State statutes. Employer contribution rates are actuarially determined. A portion of the City’s contribution is used to fund pension obligations with the remainder being used to fund health care benefits. The portion of employer contributions allocated to pension obligations for members in the Traditional Plan was 10.0% for calendar year 2012. The portion of employer contributions allocated to pension obligations for members in the Combined Plan was 7.95% for calendar year 2012. The contribution requirements of plan members and the City are established and may be amended by the OPERS Board. The City’s contributions for pension obligations to OPERS for the years ending December 31, 2012, 2011, and 2010 were \$101,666, \$102,261 and \$93,000, respectively, which were equal to the required contributions for each year. Contributions to the member-directed plan for 2012 were \$808 made by the City and \$577 made by the plan members.

B. Ohio Police and Fire Pension Fund (“OP&F”)

All City full-time police officers and full-time firefighters participate in OP&F, a cost-sharing multiple-employer defined benefit pension plan. OP&F provides retirement and disability benefits, annual cost of living adjustments and death benefits to plan members and beneficiaries. Contribution requirements and benefit provisions are established by the Ohio State Legislature and are codified in Chapter 742 of the ORC. The Ohio Police and Fire Pension Fund issues a stand-alone financial report that includes financial statements and required supplementary information for the plan. Interested parties may obtain a copy by making a written request to 140 East Town Street, Columbus, Ohio 43215-5164 or by calling (614) 228-2975.

CITY OF CHEVIOT, OHIO

Notes to the Basic Financial Statements For the Year Ended December 31, 2012

NOTE 9 – DEFINED BENEFIT PENSION PLANS (Continued)

B. Ohio Police and Fire Pension Fund (“OP&F”) (Continued)

Plan members are required to contribute 10.0% of their annual covered salary, while employers are required to contribute 19.5% and 24.0% respectively for police officers and firefighters. A portion of the City’s contribution is used to fund pension obligations with the remainder being used to fund health care benefits; for 2012, 12.75% of annual covered salary for police and 17.25% of annual covered salary for firefighters, respectively, were the portions used to fund pension obligations. The City’s contributions for pension obligations to the OP&F Fund for the years ending December 31, 2012, 2011, and 2010 were \$76,809, \$83,410 and \$78,231 for police and \$90,421, \$90,992 and \$89,614 for firefighters, respectively, which were equal to the required contributions for each year.

NOTE 10 - POSTEMPLOYMENT BENEFITS

A. Ohio Public Employees Retirement System (“OPERS”)

Plan Description – OPERS administers three separate pension plans: the Traditional Pension Plan – a cost-sharing, multiple-employer defined benefit pension plan; the Member directed Plan – a defined contribution plan; and the Combined Plan – a cost sharing, multiple-employer defined benefit pension plan that has elements of both a defined benefit and defined contribution plan.

OPERS maintains a cost-sharing, multiple-employer defined benefit post-employment health care plan, which includes a medical plan, prescription drug program and Medicare Part B Premium reimbursement, to qualifying member of both the Traditional Pension and the Combined Plans. Members of the Member Directed Plan do not qualify for ancillary benefits, including post-employment health care coverage.

In order to qualify for post-employment health care coverage, age-and-service retirees under the Traditional Pension and Combined Plans must have 10 or more years of qualifying Ohio service credit. Health care coverage for disability benefit recipients and qualified survivor benefit recipients is available. The health care coverage provided by OPERS is considered an Other Postemployment Benefit (OPEB) as described in GASB Statement No. 45.

The ORC permits, but does not mandate, OPERS to provide OPEB benefits to its eligible members and beneficiaries. Authority to establish and amend benefits is provided in Chapter 145 of the ORC.

CITY OF CHEVIOT, OHIO

Notes to the Basic Financial Statements For the Year Ended December 31, 2012

NOTE 10 - POSTEMPLOYMENT BENEFITS (Continued)

A. Ohio Public Employees Retirement System (“OPERS”) (Continued)

OPERS issues a stand-alone financial report. Interested parties may obtain a copy by visiting <https://www.opers.org/investments/cafr.shtml>, by making a written request to OPERS, 277 East Town Street, Columbus, Ohio 43215-4642 or by calling (614) 222-5601 or 1-800-222-7377.

Funding Policy – The ORC provides the statutory authority requiring public employers to fund post retirement health care coverage through their contributions to OPERS. A portion of each employer’s contribution to OPERS is set aside for the funding of post retirement health care benefits. Employer contribution rates are expressed as a percentage of the covered payroll of active members. In 2012, local government employers contributed at a rate of 14.00% of covered payroll. The ORC currently limits the employer contribution to a rate not to exceed 14.0% of covered payroll for local government employers. Active members do not make contributions to the OPEB plan.

The OPERS Postemployment Health Care plan was established under, and is administered in accordance with Internal Revenue Code 401(h). Each year the OPERS Retirement Board determines the portion of the employer contribution rate that will be set aside for funding of postemployment health care benefits. The portion of employer contributions allocated to health care for members in the Traditional Plan was 4.0% for calendar year 2012. The portion of employer contributions allocated to health care for members in the Combined Plan was 6.05% for calendar year 2012. The OPERS Retirement Board is also authorized to establish rules for the payment of a portion of the health care benefits provided by the retiree or their surviving beneficiaries. Payment amounts vary depending on the number of covered dependents and the coverage selected.

The City's contributions for health care to the OPERS for the years ending December 31, 2012, 2011, and 2010 were \$40,667, \$40,905 and \$53,019, respectively, which were equal to the required contributions for each year.

Changes to the health care plan were adopted by the OPERS Board of Trustees on September 19, 2012, with a transition plan commencing January 1, 2014. With the recent passage of pension legislation under SB 343 and the approved health care changes, OPERS expects to be able to consistently allocate 4 percent of the employer contributions toward the health care fund after the end of the transition period.

CITY OF CHEVIOT, OHIO

Notes to the Basic Financial Statements For the Year Ended December 31, 2012

NOTE 10 - POSTEMPLOYMENT BENEFITS (Continued)

B. Ohio Police and Fire Pension Fund (“OP&F”)

Plan Description – The City contributes to the OP&F sponsored health care program, a cost-sharing multiple-employer defined postemployment health care plan administered by OP&F. OP&F provides health care benefits including coverage for medical, prescription drugs, dental, vision, Medicare Part B Premium and long term care to retirees, qualifying benefit recipients and their eligible dependents.

OP&F provides access to post-retirement health care coverage for any person who receives or is eligible to receive a monthly service, disability, or survivor benefit check or is a spouse or eligible dependent child of such person. The health care coverage provided by OP&F is considered an Other Postemployment Benefit (OPEB) as described in GASB Statement No. 45.

The ORC permits, but does not mandate, OP&F to provide OPEB benefits. Authority to establish and amend benefits is provided in Chapter 742 of the ORC.

OP&F issues a stand-alone financial report that includes financial information and required supplementary information for the plan. Interested parties may obtain a copy by making a written request to 140 East Town Street, Columbus, Ohio 43215-5164.

Funding Policy – The ORC provides for contribution requirements of the participating employers and of plan members to the OP&F. Participating employers are required to contribute to the pension plan at rates expressed as percentages of the payroll of active pension plan members, currently, 19.5% and 24.0% of covered payroll for police and fire employers, respectively. The ORC states that the employer contribution may not exceed 19.5% of covered payroll for police employer units and 24.0% of covered payroll for fire employer units. Active members do not make contributions to the OPEB Plan.

The Board of Trustees is authorized to allocate a portion of the total employer contributions made into the pension plan to the Section 115 trust and the Section 401(h) account as the employer contribution for retiree health care benefits. For 2012, the employer contribution allocated to the health care plan was 6.75% of covered payroll. The amount of employer contributions allocated to the health care plan each year is subject to the Trustees' primary responsibility to ensure that pension benefits are adequately funded and is limited by the provisions of Sections 115 and 401(h). The OP&F Board of Trustees also is authorized to establish requirements for contributions to the health care plan by retirees and their eligible dependents, or their surviving beneficiaries. Payment amounts vary depending on the number of covered dependents and the coverage selected.

The City's contributions for health care to the OP&F for the years ending December 31, 2012, 2011, and 2010 were \$40,663, \$44,158 and \$41,416 for police and \$35,382, \$35,606 and \$35,066 for firefighters, respectively, which were equal to the required contributions for each year.

CITY OF CHEVIOT, OHIO

**Notes to the Basic Financial Statements
For the Year Ended December 31, 2012**

NOTE 11 - LONG-TERM OBLIGATIONS

Activity in Long-Term Obligations in 2012 was as follows:

Interest Rate	Purpose	Maturity Date	Balance			Balance December 31, 2012	Amount Due Within One Year	
			December 31, 2011	Additions	Deductions			
Governmental Activities:								
General Obligation Notes Payable:								
	Energy Efficiency Improvements	3.375%	2027	\$0	\$455,000	\$0	\$455,000	\$0
	Compensated Absences			122,396	(365)	(7,776)	114,255	10,151
	Total Governmental Activities			<u>\$122,396</u>	<u>\$454,635</u>	<u>(\$7,776)</u>	<u>\$569,255</u>	<u>\$10,151</u>

The Energy Efficiency Improvement notes were issued on October 2, 2012 in the amount of \$455,000 for the purpose of energy efficiency improvements to City facilities. The notes carry an interest rate of 3.375 percent and reach maturity on March 1, 2027.

Compensated absences will be paid from the General and Street Construction, Maintenance and Repair Funds.

The City's total debt margin was \$11,572,311 at December 31, 2012. The Ohio Revised Code provides that the net debt of a municipal corporation, when approved by the electors, shall not exceed 10.5% of the total value of all property in the municipal corporation as listed and assessed for taxation. In addition, the unvoted net debt of municipal corporations cannot exceed 5.5% of the total taxable value of property. The statutory limitations on debt are measured by a direct ratio of net debt to tax valuation and expressed in terms of a percentage.

Principal and interest requirements to retire long-term obligations outstanding at December 31, 2012 are as follows:

Years	Long Term Notes		
	Principal	Interest	Totals
2013	\$0	\$14,034	\$14,034
2014	20,000	15,019	35,019
2015	20,000	14,344	34,344
2016	20,000	13,669	33,669
2017	25,000	12,910	37,910
2018-2022	155,000	50,204	205,204
2023-2027	215,000	19,324	234,324
Totals	<u>\$455,000</u>	<u>\$139,504</u>	<u>\$594,504</u>

CITY OF CHEVIOT, OHIO

Notes to the Basic Financial Statements For the Year Ended December 31, 2012

NOTE 12 - RISK MANAGEMENT

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees and natural disasters. During 2012, the City contracted with Travelers Insurance Company for municipal, general liability, municipal automotive liability, public official, law enforcement liability, boiler and machinery, and buildings insurance. Coverage is as follows:

<u>Type of Coverage</u>	<u>Amount of Coverage</u>	<u>Deductible</u>
Municipal General Liability	\$3,000,000	\$0
Municipal Automobile Liability	1,000,000	500
Public Official	1,000,000	5,000
Law Enforcement Liability	1,000,000	5,000
Boiler and Machinery	5,437,850	1,000
Buildings	11,201,971	1,000

In addition, the City carries a \$4,000,000 umbrella policy with the Hylant Group.

Workers' Compensation claims are covered through the City's participation in the State of Ohio's program. The City pays the State Workers' Compensation System a premium based upon a rate per \$100 of payroll. The rate is determined based on accident history and administrative costs.

There has been no significant reduction in insurance coverages from coverages in the prior year. Settled claims resulting from these risks have not exceeded commercial insurance coverages in any of the past three fiscal years.

NOTE 13 – JOINTLY GOVERNED ORGANIZATIONS

Ohio-Kentucky-Indiana-Regional Council of Governments – The City participates in the Ohio-Kentucky-Indiana Regional Council of Governments (OKI). OKI members include Butler, Clermont, Hamilton and Warren Counties in Ohio, Boone, Campbell and Kenton Counties in Kentucky and Dearborn and Ohio Counties in Indiana. The purpose of OKI is to provide coordinated planning services to the appropriate federal, state and special districts, in connection with the preparation and development of comprehensive and continuing regional transportation and development plans within the OKI Region. OKI also serves as an area-wide review agency in conjunction with comprehensive planning within the OKI Region.

This space intentionally left blank.

CITY OF CHEVIOT, OHIO

Notes to the Basic Financial Statements For the Year Ended December 31, 2012

NOTE 13 – JOINTLY GOVERNED ORGANIZATIONS (Continued)

OKI contracts periodically for local funds and other support with the governing board of each of the counties who are members of OKI or with such other persons as may be appropriate to provide such funds and support. The support is based on the population of the area represented. A Board of Trustees was created for conducting the activities of the OKI. This Board consists of one elected official of each county and municipal corporation, one individual selected by each county planning agency or commission and one person selected by each planning agency or commission of each municipal corporation located in each member county. This Board of Trustees then selects not more than ten residents of the OKI Region. The total membership of the Board of Trustees shall not exceed 100. Any member of OKI may withdraw its membership upon written notice to OKI to be effective two years after receipt of the notice by OKI. If the organization were to dissolve, OKI's net position will revert to the said public bodies in proportion to each body's contribution towards the assets.

Payments to OKI are made from the General Fund. No financial contributions were made by the City during 2012. To obtain financial information, write to Ronald Kuker, Director of Finance and Administration of the Ohio-Kentucky-Indiana Regional Council of Governments at 720 East Pete Rose Way, Suite 420, Cincinnati, Ohio, 45202.

Hamilton County Municipal League – The City participates in the Hamilton County Municipal League (HCML), a jointly governed organization. HCML members are represented by the Mayor or his designee from the incorporated municipalities of Hamilton County. Any member municipality may nominate for membership a municipality located outside Hamilton County. The purpose of the HCML is the furtherance of local government, the improvement of municipal government and services, promotion of general welfare of the cities and villages, to provide an opportunity for the municipalities to meet as a group for the discussion of mutual problems and to provide training or educational programs as may be deemed appropriate.

The HCML charges an annual membership fee as determined by the Board of Directors and confirmed by a majority of the membership of the HCML. This Board consists of the five officers elected by a majority vote and the Mayor of the City of Cincinnati or his designee. This Board was created to conduct the business of the HCML.

Any member may withdraw its membership upon written notice to the HCML. A member shall also cease to be a member in good standing if the dues are not paid at the annual meeting. If the organization were to dissolve, HCML's net position shall revert to the said public bodies in proportion to each body's contribution towards the assets.

Payments to the HCML are made from the General Fund. The City contributed no monies to the HCML during 2012. To obtain financial information, write to Curt Paddock, Director of the Hamilton County Municipal League at 5725 Dragon Way, Suite 219, Cincinnati, Ohio, 45227.

CITY OF CHEVIOT, OHIO

Notes to the Basic Financial Statements For the Year Ended December 31, 2012

NOTE 14 – JOINT ECONOMIC DEVELOPMENT DISTRICTS

A. JEDD Western Ridge

In 2007 a Joint Economic Development District (JEDD-WESTERN RIDGE) between the City of Cheviot and Green Township was approved by the City Council of the City of Cheviot and the Trustees of Green Township. This contract will remain in effect until December 31, 2069, and may be extended for 2 terms of 20 years each. It sets aside 32.0635 acre of land located on Harrison Ave. and is further described by Hamilton County Auditor's Book 550, Page 320 Parcel 614. The original JEDD W-R authorized a maximum rate of 1% for persons employed in the District, with a cap on each individuals' earnings to be \$100,000 in the first year of taxation and adjusted annually on January 1st thereafter based on the Consumer Price index published by the U.S. Bureau of Labor Statistics on September 30th of each year next preceding the January 1st adjustment date. After the set aside of fees to be held by the City of Cheviot the monies are divided as follows: 20% to the City of Cheviot and 80% to Green Township. Good Samaritan Hospital will be one of the main occupants along with Wellington Orthopedic, Tri Health and Tri State Center for Sight.

B. JEDD District II

In 2012 a Joint Economic Development District (JEDD II) between the City of Cheviot and Green Township was approved by the City Council of the City of Cheviot and the Trustees of Green Township. This contract will remain in effect until December 31, 2062 and may by mutual consent extend the Contract for 2 additional terms of 10 years each. Is sets aside 20 acres of land located on Filview Circle at Harrison Avenue and is identified in Hamilton County Auditor's Book 550, Page 183, Parcels 028 & 030 consolidated, 072,420 and 502 inclusive. The original JEDD II authorized a maximum rate of 1% based on salaries or other personal service income earned by individuals from services performed within JEDD II, with a cap on earned income at 1% per annum, which cap shall, after the first year, be adjusted annually on January 1st thereafter based on the Consumer Price index published by the U.S. Bureau of Labor Statistics on September 30th of each year next preceding the January 1st adjustment date. After the set aside of fees to be held by the City of Cheviot the monies are divided as follows: 20% to the City of Cheviot and 80% to Green Township. The main occupants are The Christ Hospital, Children's Hospital, Christ Hospital Physicians LLC and Seven Hills OB_GNY Associates, Inc.

NOTE 15 - CONTINGENCIES

The City is a party to various legal proceedings which seek damages or injunctive relief generally incidental to its operations and pending projects. The City's management is of the opinion that the ultimate disposition of various claims and legal proceedings will not have a material effect on the financial condition of the City.

Rockefeller Building
614 W Superior Ave Ste 1242
Cleveland OH 44113-1306
Office phone - (216) 575-1630
Fax - (216) 436-2411

Charles E. Harris & Associates, Inc.
Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY
GOVERNMENT AUDITING STANDARDS

City of Cheviot
Hamilton County
3814 Harrison Avenue
Cheviot, Ohio 45211

To City Council:

We have audited, in accordance with auditing standards generally accepted in the United States and the Comptroller General of the United States' *Government Auditing Standards*, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Cheviot, Hamilton County (the City) as of and for the year ended December 31, 2012, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated July 31, 2014, wherein we noted the City implemented GASB Statements No. 63 and 65.

Internal Control Over Financial Reporting

As part of our financial statement audit, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures appropriate in the circumstances to the extent necessary to support our opinions on the financial statements, but not to the extent necessary to opine on the effectiveness of the City's internal control. Accordingly, we have not opined on it.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. *A material weakness* is a deficiency, or combination of internal control deficiencies resulting in a reasonable possibility that internal control will not prevent or detect and timely correct a material misstatement of the City's financial statements. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

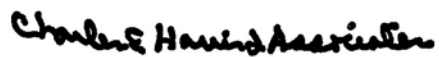
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all internal control deficiencies that might be material weaknesses or significant deficiencies. Given these limitations, we did not identify any deficiencies in internal control that we consider material weaknesses. However, unidentified material weaknesses may exist.

Compliance and Other Matters

As part of reasonably assuring whether the City's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, opining on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

Purpose of this Report

This report only describes the scope of our internal control and compliance testing and our testing results, and does not opine on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed under *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Charles E. Harris and Associates, Inc.
July 31, 2014

**CITY OF CHEVIOT
HAMILTON COUNTY, OHIO
SCHEDULE OF PRIOR AUDIT FINDINGS
For the Year Ended December 31, 2012**

Finding Number	Finding Summary	Fully Corrected?	Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding No Longer Valid; Explain:
2011-CHEV-01	Significant Deficiency/Noncompliance- Federal Grant funds not segregated and tracked	Yes	

This page intentionally left blank.



Dave Yost • Auditor of State

CITY OF CHEVIOT

HAMILTON COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
SEPTEMBER 23, 2014**