

# Columbus Metropolitan Housing Authority

Consolidated Financial Statements, Consolidating Supplemental Financial Data Schedules, and Federal Financial Data Schedules as of and for the Year Ended December 31, 2013, Independent Auditors' Report, Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*, and Independent Auditors' Report on Compliance with Requirements that Could Have a Direct and Material Effect on Each Major Program and on Internal Control over Compliance in Accordance with OMB Circular A-133





# Dave Yost • Auditor of State

Board of Commissioners  
Columbus Metropolitan Housing Authority  
880 East 11<sup>th</sup> Avenue  
Columbus, Ohio 43211

We have reviewed the *Independent Auditors' Report* of the Columbus Metropolitan Housing Authority, Franklin County, prepared by Deloitte & Touche LLP, for the audit period January 1, 2013 through December 31, 2013. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Columbus Metropolitan Housing Authority is responsible for compliance with these laws and regulations.

A handwritten signature in black ink that reads "Dave Yost".

Dave Yost  
Auditor of State

June 20, 2014

**This page intentionally left blank.**

# COLUMBUS METROPOLITAN HOUSING AUTHORITY

## TABLE OF CONTENTS

---

	<b>Page</b>
INDEPENDENT AUDITORS' REPORT	1-3
MANAGEMENT'S DISCUSSION AND ANALYSIS	4-11
CONSOLIDATED FINANCIAL STATEMENTS AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2013:	
Statement of Net Position	12
Balance Sheets — Component Units	13
Statement of Revenues, Expenses, and Changes in Net Position	14
Statements of Operations and Changes in Equity — Component Units	15
Statement of Cash Flows	16
Notes to Consolidated Financial Statements	17-48
CONSOLIDATING SUPPLEMENTAL FINANCIAL DATA SCHEDULES AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2013:	49
Statement of Net Position Information	50-52
Statement of Revenues and Expenses Information	53-55
FEDERAL FINANCIAL DATA SCHEDULES AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2013:	56
Reconciliation of the Consolidated Financial Statements to the Financial Data Schedule	57-58
Notes to the Consolidated Financial Data Schedule and the Reconciliation of the Consolidated Financial Statements to the Financial Data Schedule	59
Schedule of Expenditures of Federal Awards	60
Notes to Schedule of Expenditures of Federal Awards	61
Schedule of Actual Modernization Costs	62

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH <i>GOVERNMENT AUDITING STANDARDS</i>	63-64
INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133	65-66
SCHEDULE OF FINDINGS AND QUESTIONED COSTS	67-71

## INDEPENDENT AUDITORS' REPORT

To the Board of Commissioners of  
the Columbus Metropolitan Housing Authority:

### Report on the Consolidated Financial Statements

We have audited the accompanying consolidated statement of the net position of the Columbus Metropolitan Housing Authority (the "Authority") as of December 31, 2013, and the related consolidated statements of revenues, expenses, and changes in net position, and of cash flows for the year then ended, and the related notes to the consolidated financial statements. These consolidated financial statements are the responsibility of the Authority's management.

### Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We did not audit the balance sheets of the discretely presented component units, Gender Road Limited Partnership, Jenkins Terrace, LLC, Worley Terrace, LLC, and Elim Manor Elderly Housing, LLC, as of December 31, 2013, and the related statements of operations and changes in equity for the year then ended. Those financial statements were audited by other auditors whose report thereon has been furnished to us, and our opinion, insofar as it relates to the amounts included for Gender Road Limited Partnership, Jenkins Terrace, LLC, Worley Terrace, LLC, and Elim Manor Elderly Housing, LLC, is based solely on the report of other auditors. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement. The financial statements of Gender Road Limited Partnership, Jenkins Terrace, LLC, Worley Terrace, LLC, and Elim Manor Elderly Housing, LLC, were not audited in accordance with *Government Auditing Standards*, but were audited in accordance with auditing standards generally accepted in the United States of America.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order

to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## **Opinion**

In our opinion, based on our audit and the reports of other auditors, the consolidated financial statements referred to above present fairly, in all material respects, the consolidated financial position of the Authority and its discretely presented component units as of December 31, 2013, and the respective changes in financial position and where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that The Management's Discussion and Analysis on pages 4 through 11 be presented to supplement the basic financial statements. Such information, although not a part of the consolidated financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the consolidated financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the consolidated financial statements, and other knowledge we obtained during our audit of the consolidated financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Authority's consolidated financial statements. The consolidating supplemental financial data schedules that consist of the consolidating statement of net position information and the consolidating statement of revenue and expenses information, on pages 50 through 55, the reconciliation of the consolidated financial statements to the financial data schedule, and the notes to the financial data schedules and the reconciliation of the consolidated financial statements to the consolidated financial data schedule, on pages 57 through 59, are presented for the purpose of additional analysis of the consolidated financial statements rather than to present the financial position and results of operations of the individual programs and entities and are not a required part of the consolidated financial statements.

The consolidating supplemental financial data schedules, reconciliations, and notes referred to in the preceding paragraph are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information

directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the consolidating supplemental financial data schedules, reconciliations, and notes are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Authority's consolidated financial statements. The schedule of expenditures of federal awards and the notes to the schedule of expenditures of federal awards, as required by the U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, on pages 60 through 61, and the schedules of actual modernization costs on page 62, as required by the U.S. Department of Housing and Urban Development, are presented for purposes of additional analysis and are not a required part of the consolidated financial statements.

The schedule of expenditures of federal awards, the notes to the schedule of expenditures of federal awards, and the schedules of actual modernization costs, referred to in the preceding paragraph are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards, the notes to the schedule of expenditures of federal awards, and the schedules of actual modernization costs are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

#### **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated May 30, 2014, on our consideration of the Authority's internal control over financial reporting and our test of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control over financial reporting and compliance.

*Deloitte & Touche LLP*

May 30, 2014

# COLUMBUS METROPOLITAN HOUSING AUTHORITY

## MANAGEMENT'S DISCUSSION AND ANALYSIS AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2013

---

As management of the Columbus Metropolitan Housing Authority (the "Authority"), we offer readers of the Authority's consolidated financial statements this narrative overview and analysis of the financial activities of the Authority for the fiscal year ended December 31, 2013. We encourage readers to consider the information presented here in conjunction with the Authority's consolidated financial statements. This management discussion and analysis focuses on the operations of the Authority and not its discretely presented component units, Gender Road Limited Partnership, Jenkins Terrace, LLC, Worley Terrace, LLC, Elim Manor Elderly Housing, LLC, and Franklin Station, LLC. Information pertaining to the discretely presented component units is located in Note 13 through Note 17 to the consolidated financial statements.

### Overview of the Consolidated Financial Statements

The annual financial report consists of two parts: Management's Discussion and Analysis (this section) and the basic financial statements. The Authority follows enterprise fund reporting; accordingly, the consolidated financial statements are presented using a flow of economic resources measurement focus and the accrual basis of accounting. These consolidated statements, as presented, are very similar to a commercial entity's financial statements.

The Authority is a special-purpose government agency engaged only in business-type activities. The basic financial statements are designed to be corporate-like in that all business-type programs are consolidated into one single enterprise for the Authority.

These statements include a statement of net position, which is similar to a balance sheet. The statement of net position reports all financial and capital resources of the Authority. The statement is presented in the format where assets minus liabilities equal "net position." Assets and liabilities are presented in order of liquidity and are classified as "current" (convertible to cash within one year) and "noncurrent."

The focus of the statement of net position is designed to represent the net available liquid (noncapital) assets, net of liabilities, for the entire Authority. Net position is reported in three broad categories (as applicable):

***Net Investment in Capital Assets*** — This component of net position consists of all capital assets, reduced by the outstanding balances of any bonds, mortgages, notes or other borrowing that are attributable to the acquisition, construction, or improvement of those assets.

***Restricted Net Position*** — This component of net position consists of restricted assets, when constraints are placed on assets by creditors (such as debt covenants), grantors, contributors, laws, regulations, etc.

***Unrestricted Net Position*** — Unrestricted net position consists of net position that does not meet the definition of "net investment in capital assets" or "restricted net position."

The consolidated financial statements also include a consolidated statement of revenues, expenses, and changes in net position (similar to an income statement). This statement includes operating revenues such as rental income, operating expenses such as administrative, utilities, housing assistance payments, maintenance and depreciation, and non-operating revenue and expenses, such as grants revenue, interest income, and interest expense.

The focus of the statement of revenues, expenses, and changes in net position is the “change in net position,” which is similar to net income or loss.

Finally, a consolidated statement of cash flows is included, which discloses net cash provided by, or used for, operating activities, non-capital financing activities, investing activities, and capital and related financing activities.

## **Financial Highlights**

Federal sequestration had a major impact on the operations of the Authority in 2013. The U.S. Department of Housing and Urban Development (HUD) funding was reduced to historic lows in the Housing Choice Vouchers (HCV) area, requiring the Authority to draw from the program’s reserves in order to maintain the number of vouchers issued to our clients. These reduced voucher numbers resulted in lower administrative fees for the Authority.

During the year ended December 31, 2013:

- The Authority’s total assets decreased by \$8,141,082 or 5.0%
- Total liabilities decreased by \$4,351,799 or 38.7%
- Total revenues increased by \$7,942,175 due to (1) an increase in the number of contracts being administrated by the Authority’s wholly owned subsidiary, Assisted Housing Services Corporation (AHSC), and (2) the forgiveness of \$3.4 million in debt on the Whitney Young project.
- Total expenses increased by approximately \$8,261,543; of this amount, \$6,772,598 related to housing assistance payments for AHSC.

The Authority’s programs that are consolidated into a single enterprise fund are detailed below. For detailed revenue and balance sheet information on these, see “Consolidating Supplemental Financial Data Schedules” in the back of this report.

**PHA Owned Low Rental Housing (LRH)** — Under the Public Housing Program, the Authority rents units it owns to low-income households. This program operates under an Annual Contribution Contract with HUD. Operating subsidy is provided by HUD to enable the Authority to provide the housing at a rent that is based upon 30% of the tenant’s adjusted gross income.

Due to the significant changes in Public Housing financing and the continuing reductions in funding for operating expenses, the Authority undertook a thorough analysis of its public housing stock and its impact upon the community in 2008. The Authority was confronted with an aging inventory (only five projects less than 25 years old), high-rise structures that are inappropriate for the local market, projects in unstable neighborhoods and projects in financial and physical distress. The Authority developed a plan to demolish or sell 2,100 Public Housing units and submitted the plan to HUD, which was approved in 2008. Since 2008, the Authority has disposed of 1,920 units.

**Capital Grant Fund** — This grant provides funding to improve the physical conditions of our Low Rental Housing (discussed above) and upgrade management of operations to ensure that the properties continue to be available to service low-income families.

**Housing Choice Vouchers (Section 8)** — Through Annual Contribution Contracts with HUD, the Authority receives funding to subsidize the rent of low-income families in the private market and earns an administrative fee to cover the program's operating costs. This is our largest program, providing vouchers to over 12,000 families and individuals. It includes Housing Choice, Mainstream, Shelter Care Plus, and Veterans vouchers.

**Assisted Housing Service Corp (AHSC)** — The Authority provides performance based contract administrative services for units receiving project based Section 8 housing assistance throughout the State of Ohio and Washington D.C.

**Central Office Cost Center** — A separate fund captures administrative overhead and centralized maintenance costs. Expenses charged to Central Office Cost Center are recovered by charging management, bookkeeping, and services fees to other programs.

**Other Business Ventures** — The Authority has other business ventures that are not dependent upon HUD funding. These programs consist of eight funds that provide resources for other business activities. Seven of the funds are wholly owned subsidiaries that were established to own land and housing units and participate in limited partnerships and limited liability corporations. One program provides a source of funds for other related housing activities.

**Other HUD Section 8 Programs** — The Authority also currently receives funding for or has remaining funding from other Section 8 programs that have multiple-year funding but are not considered major programs, such as the ROSS Grant and Capital Stimulus Grant.

## Basic Consolidated Financial Statements

The consolidated statement of net position for the year ended December 31, 2013, compared to the prior year, is as follows:

**Table 1**  
**Consolidated Statement of Net Position**  
**(In millions)**

	<b>2013</b>	<b>2012</b>
<b>Assets:</b>		
Current and other assets	\$ 75.4	\$ 78.7
Capital assets	<u>79.6</u>	<u>84.4</u>
<b>Total assets</b>	<u>\$ 155.0</u>	<u>\$ 163.1</u>
<b>Liabilities:</b>		
Current liabilities	\$ 6.5	\$ 10.9
Long-term liabilities	<u>0.4</u>	<u>0.4</u>
<b>Total liabilities</b>	<u>6.9</u>	<u>11.3</u>
<b>Net position:</b>		
Net investment in capital assets	78.3	79.7
Restricted	9.9	18.7
Unrestricted	<u>59.9</u>	<u>53.4</u>
<b>Total net position</b>	<u>148.1</u>	<u>151.8</u>
<b>Total liabilities and net position</b>	<u>\$ 155.0</u>	<u>\$ 163.1</u>

For more detailed information, see the consolidated statement of net position.

### Major Factors Affecting the Consolidated Statement of Net Position

Total assets decreased by \$8.1 million largely due to the sale of the Marion Square property (LRH).

Total liabilities decreased by \$4.4 million largely due to the release of debt related to the Whitney Young project.

Restricted Net Position decreased by \$8.8 million largely due to construction activity at the Franklin Station project.

**Table 2**  
**Change of Unrestricted Net Position**  
**(In millions)**

Unrestricted net position — December 31, 2012	\$ 53.4
Decrease in net position	(1.7)
Depreciation (1)	6.7
Capital expenditures	1.9
Changes in other investments and other	<u>(0.4)</u>
Unrestricted net position — December 31, 2013	<u>\$ 59.9</u>

(1) Depreciation is treated as an expense and reduces the increase in net assets, but does not have an impact on unrestricted net assets.

While the increase in net position measures the Authority's activity, an analysis of the changes in unrestricted assets provides an additional picture of the change in the financial well-being of the Authority.

## Consolidated Statement of Revenues, Expenses, and Changes in Net Position

The consolidated statement of revenues, expenses, and changes in net position presents the operating results of the Authority, as well as the non-operating revenues and expenses. HUD subsidies and grants, while budgeted for operations, are considered non-operating revenues according to generally accepted accounting principles. Condensed information from the Authority's consolidated statement of revenues, expenses, and changes in net position is as follows:

**Table 3**  
**Statement of Revenues, Expenses, and Changes in Net Position**  
**(In millions)**

	<u>2013</u>	<u>2012</u>
<b>Revenues:</b>		
Rental income	\$ 4.6	\$ 4.3
Operating subsidy and grants	30.8	32.9
Subsidy for housing assistance payment	653.5	643.4
Capital grants	1.3	2.2
Investment income	0.1	0.1
Other income	8.2	7.5
Gain on sale of property	0.3	0.0
Special gain-net	<u>3.4</u>	<u>4.1</u>
<b>Total revenues</b>	<u>702.2</u>	<u>694.5</u>
<b>Expenses:</b>		
Administrative and tenant services	28.2	28.9
Utilities	2.0	2.2
Maintenance and operation	6.1	4.5
Protective services	0.6	0.5
General	2.2	2.8
Housing assistance payment	658.1	650.2
Interest expense	0.0	0.3
Depreciation	<u>6.7</u>	<u>6.5</u>
<b>Total expenses</b>	<u>703.9</u>	<u>695.9</u>
<b>Change in net position</b>	<u>\$ (1.7)</u>	<u>\$ (1.4)</u>

### Major Factors Affecting the Consolidated Statement of Revenues, Expenses, and Changes in Net Position

Subsidy for Housing Assistance Payments increased due to the growth of the AHSC in Ohio and Washington D.C. and the increased number of funded Section 8 Housing Choice Vouchers.

## Capital Assets

As of December 31, 2013, the Authority had \$79.6 million in capital assets as reflected in the schedule below, which represents a net decrease of \$4.8 million from the end of last year.

**Table 4**  
**Capital Assets at December 31, 2013**  
**Net of Depreciation**  
**(In millions)**

	<u>2013</u>	<u>2012</u>
Land	\$ 5.9	\$ 5.9
Buildings	219.3	220.9
Furniture and fixtures	7.5	8.0
Accumulated depreciation	(157.6)	(162.5)
Construction in process	<u>4.5</u>	<u>12.1</u>
Total	<u>\$ 79.6</u>	<u>\$ 84.4</u>

The summary of reconciliation of the change in capital assets is as follows:

**Table 5**  
**Change in Capital Assets**  
**(In millions)**

Beginning balance	\$ 84.4
Additions	1.8
Retirements — net of depreciation	(0.3)
Depreciation	<u>(6.3)</u>
Ending balance	<u>\$ 79.6</u>

## Debt

As of December 31, 2013, the Authority has \$1.3 million in debt outstanding, all classified as current, compared to a total of \$4.7 million last year.

## Economic Factors

Significant economic factors affecting the Authority in 2013 are as follows:

- Federal funding is at the discretion of the U.S. Department of HUD and was insufficient to cover operating costs and capital improvements for public housing units in 2013. Funding levels are expected to decrease further in 2014.
- The Authority continued to explore new options to generate additional revenue, receiving its first ever 9% Low Income Tax Equity Credit Project (LITEC) and submitted its first HUD Choice Neighborhood Grant application in 2013.

- Our investment returns continued to decrease due to the low interest rate environment. We have begun to diversify into other investment options in order to increase our future returns.

# COLUMBUS METROPOLITAN HOUSING AUTHORITY

## CONSOLIDATED STATEMENT OF NET POSITION AS OF DECEMBER 31, 2013

---

### ASSETS

#### CURRENT ASSETS:

Cash and cash equivalents — including restricted cash of \$10,213,272	\$ 30,236,996
Accounts receivable — net:	
Tenants — net of allowance for doubtful accounts of \$50,010	64,906
HUD	3,212,655
Other — net of allowance for doubtful accounts of \$2,855,363	1,588,538
Notes receivable from discretely presented component units	25,000
Investments	1,621,727
Prepaid items and other	338,414
	<hr/>
Total current assets	37,088,236

#### NONCURRENT ASSETS:

Notes receivable from discretely presented component units — net of allowance of \$464,047	5,651,035
Notes receivable from related party — net of allowance of \$2,484	2,013,336
Capital assets:	
Land	5,917,624
Other property and equipment — net of accumulated depreciation of \$157,573,757	69,177,964
Construction in progress	4,489,382
Other noncurrent assets	30,628,616
	<hr/>
Total noncurrent assets	117,877,957

TOTAL ASSETS \$ 154,966,193

### LIABILITIES

#### CURRENT LIABILITIES:

Accounts payable:	
Trade	\$ 3,719,625
HUD	153,894
Other	153,752
Accrued expenses	700,812
Deferred credits	115,768
Tenant security deposits	370,808
Note payable	1,295,377
	<hr/>
Total current liabilities	6,510,036

#### NONCURRENT LIABILITIES:

Accrued compensated absences — noncurrent portion	90,800
Other liabilities	305,315
	<hr/>
Total noncurrent liabilities	396,115
	<hr/>
Total liabilities	6,906,151

#### NET POSITION:

Net investment in capital assets	78,289,592
Restricted	9,920,056
Unrestricted	59,850,394
	<hr/>
Total net position	148,060,042

TOTAL \$ 154,966,193

See notes to consolidated financial statements.

# COLUMBUS METROPOLITAN HOUSING AUTHORITY

## CONSOLIDATED BALANCE SHEETS — COMPONENT UNITS AS OF DECEMBER 31, 2013

	Gender Road Limited Partnership	Jenkins Terrace, LLC	Worley Terrace, LLC	Elim Manor Elderly Housing, LLC	Franklin Station, LLC	Total
<b>ASSETS</b>						
RENTAL PROPERTY:						
Buildings	\$ 8,843,995	\$11,699,378	\$11,474,351	\$ -	\$ -	\$32,017,724
Site improvements	513,410	458,529	781,543	5,636,536		7,390,018
Furniture and fixtures	110,128	419,380	423,873	191,623		1,145,004
Construction in process					10,924,768	10,924,768
Less accumulated depreciation	<u>(4,209,081)</u>	<u>(2,466,422)</u>	<u>(2,283,665)</u>	<u>(376,440)</u>		<u>(9,335,608)</u>
Net rental property	5,258,452	10,110,865	10,396,102	5,451,719	10,924,768	42,141,906
CASH	57,118	139,086	26,560	310,472	5,624,132	6,157,368
CASH RESERVES	885,728	24,744	377,972	409,092		1,697,536
ACCOUNTS RECEIVABLE	11,108	15,029	12,864	1,832		40,833
PREPAID EXPENSES		53,136	11,841	10,926	6,712	82,615
OTHER ASSETS	<u>22,543</u>	<u>47,086</u>	<u>110,000</u>	<u>213,885</u>	<u>61,597</u>	<u>455,111</u>
TOTAL ASSETS	<u>\$ 6,234,949</u>	<u>\$10,389,946</u>	<u>\$10,935,339</u>	<u>\$6,397,926</u>	<u>\$16,617,209</u>	<u>\$50,575,369</u>
<b>LIABILITIES AND EQUITY</b>						
LIABILITIES:						
Accounts payable trade	\$ 80,375	\$ 58,340	\$ 99,307	\$ 287,285	\$ 1,912,183	\$ 2,437,490
Accounts payable primary government						
Accrued expenses	25,463	30,006	10,729	7,160	58,272	131,630
Tenants' security deposits	30,617	23,882	24,419	14,852		93,770
Prepaid tenant rent				846		846
Deferred developer fee				699,651		699,651
Mortgage and other notes payable				2,984,912	5,561,552	8,546,464
Notes payable to primary government	<u>6,140,082</u>					<u>6,140,082</u>
Total liabilities	<u>6,276,537</u>	<u>112,228</u>	<u>134,455</u>	<u>3,994,706</u>	<u>7,532,007</u>	<u>18,049,933</u>
PARTNERS'/MEMBERS' EQUITY (DEFICIENCY):						
General partners'/members' equity	1,204,252	8,160,129	8,307,152	2,283,872	8,668,798	28,624,203
Limited partners/ investor members	(1,245,840)	2,603,961	2,593,732	751,379	416,404	5,119,636
Less note receivable from limited partners/investor members		<u>(486,372)</u>	<u>(100,000)</u>	<u>(632,031)</u>		<u>(1,218,403)</u>
Total partners'/members' (deficiency) equity	<u>(41,588)</u>	<u>10,277,718</u>	<u>10,800,884</u>	<u>2,403,220</u>	<u>9,085,202</u>	<u>32,525,436</u>
TOTAL LIABILITIES AND EQUITY	<u>\$ 6,234,949</u>	<u>\$10,389,946</u>	<u>\$10,935,339</u>	<u>\$6,397,926</u>	<u>\$16,617,209</u>	<u>\$50,575,369</u>

See notes to consolidated financial statements.

# COLUMBUS METROPOLITAN HOUSING AUTHORITY

## CONSOLIDATED STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION FOR THE YEAR ENDED DECEMBER 31, 2013

---

### OPERATING REVENUES:

Rental	\$ 4,558,702
Other	<u>8,329,480</u>
Total operating revenues	<u>12,888,182</u>

### OPERATING EXPENSES:

Housing assistance payments	658,433,994
Depreciation	6,674,701
Administration	27,477,989
Tenant services	752,646
Utilities	1,958,666
Maintenance and operations	6,085,611
Protective services	573,510
General expenses	<u>2,215,301</u>
Total operating expenses	<u>704,172,418</u>

OPERATING LOSS (691,284,236)

### NONOPERATING REVENUES:

HUD grants	684,068,277
HUD capital grants	1,271,780
Interest income	63,302
Gain on disposal of assets	344,952
Special gain — net	<u>3,440,644</u>
Total nonoperating revenues	<u>689,188,955</u>

CHANGE IN NET POSITION (2,095,281)

NET POSITION — Beginning of year 151,849,323

EQUITY TRANSFERS (1,693,999)

NET POSITION — End of year \$ 148,060,042

See notes to consolidated financial statements.

# COLUMBUS METROPOLITAN HOUSING AUTHORITY

## CONSOLIDATED STATEMENTS OF OPERATIONS AND CHANGES IN EQUITY — COMPONENT UNITS FOR THE YEAR ENDED DECEMBER 31, 2013

	Gender Road Limited Partnership	Jenkins Terrace, LLC	Worley Terrace, LLC	Elim Manor Elderly Housing, LLC	Franklin Station, LLC	Total
<b>REVENUES:</b>						
Rental	\$ 511,387	\$ 450,411	\$ 413,793	\$ 515,437	\$ -	\$ 1,891,028
Other	20,799	6,021	2,684	22,643		52,147
Interest	1,133	26	945	2,213	45,812	50,129
Total revenues	<u>533,319</u>	<u>456,458</u>	<u>417,422</u>	<u>540,293</u>	<u>45,812</u>	<u>1,993,304</u>
<b>EXPENSES:</b>						
Depreciation	385,214	328,968	382,921	28,623		1,125,726
Maintenance and decorating	240,083	191,399	274,100	70,526	264	776,372
Administrative and personnel	89,533	135,064	152,021	109,222	158,858	644,698
Water and sewer	76,759	28,083	23,555	14,436	486	143,319
Insurance expense	38,264	25,460	22,078	27,656	6,940	120,398
Management fees	39,620	49,748	44,826	27,517		161,711
Payment in lieu of taxes	7,239	2,499				9,738
Utilities	21,760	62,484	65,370	25,312	7,019	181,945
Audit and tax return	9,450	9,450	9,450	15,156	1,500	45,006
Legal				496	10,153	10,649
Bad debts	1,726			4,412		6,138
Asset management fees	6,396	4,333	5,000	10,950		26,679
Interest expense				123,102		123,102
Amortization	792	5,232	6,000	266,141		278,165
Total expenses	<u>916,836</u>	<u>842,720</u>	<u>985,321</u>	<u>723,549</u>	<u>185,220</u>	<u>3,653,646</u>
NET LOSS	(383,517)	(386,262)	(567,899)	(183,256)	(139,408)	(1,660,342)
EQUITY IN NET POSITION — Beginning of year	316,246	10,663,980	11,368,783	2,362,343	2,411,691	27,123,043
CURRENT-YEAR CONTRIBUTIONS	<u>25,683</u>			<u>224,133</u>	<u>6,812,919</u>	<u>7,062,735</u>
EQUITY IN NET POSITION — End of year	<u>\$ (41,588)</u>	<u>\$10,277,718</u>	<u>\$10,800,884</u>	<u>\$2,403,220</u>	<u>\$9,085,202</u>	<u>\$32,525,436</u>

See notes to consolidated financial statements.

# COLUMBUS METROPOLITAN HOUSING AUTHORITY

## CONSOLIDATED STATEMENT OF CASH FLOWS FOR THE YEAR ENDED DECEMBER 31, 2013

---

CASH FLOWS FROM OPERATING ACTIVITIES:	
Cash received from tenants	\$ 4,624,131
Cash payments to suppliers for goods and services	(27,774,937)
Cash paid for salaries and benefits	(12,412,756)
Housing assistance payments	(658,433,994)
Other receipts	<u>7,930,142</u>
Net cash used in operating activities	<u>(686,067,414)</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:	
HUD operating subsidies and grants	<u>684,055,082</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:	
HUD capital grants	1,448,079
Property and equipment additions	(3,010,475)
Proceeds from the sale of capital assets	1,297,742
Investment in Joint Ventures	(5,811,821)
Other payments	<u>(2,053,340)</u>
Net cash used in capital and related financing activities	<u>(8,129,815)</u>
CASH FLOWS FROM INVESTING ACTIVITIES:	
Purchases of investments	(1,923,500)
Proceeds from maturity of investments	21,512,494
Interest income	62,684
Repayments of notes receivable	<u>22,516</u>
Net cash provided by investing activities	<u>19,674,194</u>
NET INCREASE IN CASH AND CASH EQUIVALENTS	9,532,047
CASH AND CASH EQUIVALENTS BALANCE (Including restricted cash of \$10,777,154) — Beginning of year	<u>20,704,949</u>
CASH AND CASH EQUIVALENTS BALANCE (Including restricted cash of \$10,213,272) — End of year	<u>\$ 30,236,996</u>
RECONCILIATION OF OPERATING LOSS TO NET CASH USED IN OPERATING ACTIVITIES:	
Operating loss	\$(691,284,236)
Adjustments to reconcile operating loss to net cash used in operating activities:	
Depreciation	6,674,701
Provision for uncollectible accounts	593,206
Change in operating assets and liabilities:	
Accounts receivable — tenants	(5,433)
Accounts receivable — other	(1,012,130)
Inventory	19,323
Prepaid items and other	(277,276)
Accounts payables	(940,921)
Accrued expenses and other	171,999
Tenant security deposits	<u>(6,647)</u>
NET CASH USED IN OPERATING ACTIVITIES	<u>\$(686,067,414)</u>
SUPPLEMENTAL NONCASH INFORMATION WHITNEY-TOWNHOMES DEBT RELEASE	<u>\$ 3,400,000</u>

See notes to consolidated financial statements.

# COLUMBUS METROPOLITAN HOUSING AUTHORITY

## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2013

---

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

**Description of the Entity** — Columbus Metropolitan Housing Authority (the “Authority,” CMHA, or the “Sponsor”) is organized under the laws of the State of Ohio for purposes of acquiring, developing, leasing, operating, and administering low-rent housing programs.

The U.S. Department of Housing and Urban Development (HUD) has direct responsibility for administering the Low-Rent Housing Program under the United States Housing Act of 1937, as amended. HUD is authorized to contract with local housing authorities in financing the acquisition, construction, and/or leasing of housing units to make housing assistance payments and to make annual contributions (“subsidies”) to the local housing authorities for the purposes of maintaining the low-rent character of the local housing program. Under an administrative form of contract, HUD has conveyed certain federally built housing units to the Authority for low-rent operations.

The Authority provides contracted services to certain housing authorities on behalf of HUD. These services are primarily the payment processing and administrative services of an assisted housing program.

**Principles of Consolidation** — The accompanying consolidated financial statements include the accounts of the Authority and all significant subsidiaries. All significant intercompany balances and transactions have been eliminated in the consolidated financial statements. The accompanying consolidated financial statements comply with the provisions of Governmental Accounting Standards Board (GASB) Statement No. 14, *The Financial Reporting Entity*, and GASB Statement No. 39, *Determining Whether Certain Organizations Are Component Units — an amendment of GASB Statement No. 14*, in that the consolidated financial statements include all organizations, activities, and functions for which the Authority is financially accountable. Financial accountability is defined by the component unit being fiscally dependent on the Authority. In accordance with GASB Statement No. 39, the Authority has included Gender Road Limited Partnership, Jenkins Terrace, LLC, Worley Terrace, LLC, Elim Manor Elderly Housing, LLC, and Franklin Station, LLC as discretely presented component units and New Village Homes as a blended component unit in the accompanying consolidated financial statements. In addition, the Authority has certain special limited partnerships which do not meet the definition of a blended or discrete component unit and which are disclosed in the following sections.

#### *Blended Component Unit*

**New Village Homes** — In May 2001, the Authority established The Homes at Second Avenue, LLC (“New Village Homes”), a limited liability company under the laws of the State of Ohio, for the purposes of acquiring, developing, leasing, operating, and administering 100 units of multifamily rental housing. The Authority is the sole member of the Board of New Village Homes and is responsible for the operations of New Village Homes. As such, the Authority has the ability to impose its will on New Village Homes and it is included as a blended component unit in the Authority’s consolidated financial statements as required by GASB Statement No. 14.

### *Discretely Presented Component Units*

Gender Road Limited Partnership — Gender Road Limited Partnership was formed on May 23, 1997, for the purposes of acquiring, constructing, owning, and operating an apartment complex for low- and moderate-income residents of Columbus, Ohio. Gender Road Limited Partnership's financial statements are prepared on the accrual basis of accounting in accordance with generally accepted accounting principles (GAAP). Because of Gender Road Limited Partnership's fiscal dependency on the Authority, a component unit relationship is deemed to exist. See Note 13 to the consolidated financial statements for additional disclosures regarding Gender Road Limited Partnership.

Jenkins Terrace, LLC — Jenkins Terrace, LLC was formed on January 27, 2004, for the purposes of acquiring, developing, leasing, operating, and administering an apartment complex of 100 single-bedroom, elderly, public housing units in Columbus, Ohio. Jenkins Terrace, LLC's financial statements are prepared on the accrual basis of accounting in accordance with GAAP. Because of Jenkins Terrace, LLC's fiscal dependency on the Authority, a component unit relationship is deemed to exist. See Note 14 to the consolidated financial statements for additional disclosures regarding Jenkins Terrace, LLC.

Worley Terrace, LLC — Worley Terrace, LLC was formed on February 22, 2006, for the purposes of acquiring, developing, leasing, operating, and administering an apartment complex of 100 single-bedroom, elderly, public housing units in Columbus, Ohio. Worley Terrace, LLC's financial statements are prepared on the accrual basis of accounting in accordance with GAAP. Because of Worley Terrace, LLC's fiscal dependency on the Authority, a component unit relationship is deemed to exist. See Note 15 to the consolidated financial statements for additional disclosures regarding Worley Terrace, LLC.

Elim Manor Elderly Housing, LLC — Elim Manor Elderly Housing, LLC was formed on December 10, 2010, for the purposes of constructing, financing, leasing, operating, and administering an apartment complex of 63 qualified low-income units in Columbus, Ohio. Elim Manor Elderly Housing, LLC's financial statements are prepared on the accrual basis of accounting in accordance with GAAP. Because of Elim Manor Elderly Housing, LLC's fiscal dependency on the Authority, a component unit relationship is deemed to exist. See Note 16 to the consolidated financial statements for additional disclosures regarding Elim Manor Elderly Housing, LLC.

Franklin Station, LLC — Franklin Station, LLC was formed on September 8, 2011, for the purposes of constructing, financing, leasing, operating, and administering an apartment complex of 100 qualified low-income units in Columbus, Ohio. Franklin Station, LLC's financial statements are prepared on the accrual basis of accounting in accordance with GAAP. Because of Franklin Station, LLC's fiscal dependency on the Authority, a component unit relationship is deemed to exist. As of December 31, 2013, Franklin Station, LLC did not have significant operating activity as construction on the property continues and the property is not yet operational. See Note 17 to the consolidated financial statements for additional disclosures regarding Franklin Station, LLC.

### *Special Limited Partnerships*

Waggoner Road, LLC (a Related Party) — In October 2002, the Authority established a wholly owned subsidiary, Waggoner Road, LLC, which is fully consolidated in the accompanying financial statements. Waggoner Road, LLC entered into Waggoner Road Senior Limited Partnership. The general partner is Waggoner Senior Housing, Inc., a wholly-owned subsidiary of the National Church Residences, which has a 0.01% interest in the owner entity. The Authority is the special limited partner and will have a 0.01% interest in the owner entity. The limited partner is NHT Fifth Third X Tax Credit Fund LLC,

which has a 99.98% interest in the owner entity. The Authority and National Church Residences have entered into development agreements to collaborate for co-development of the project. The Authority accounts for Waggoner Road, LLC as an investment recorded within other noncurrent assets in the accompanying consolidated balance sheet.

Avondale Woods Senior Housing Limited Partnership (a Related Party) — In June 2011, the Authority entered into the Avondale Woods Senior Housing Limited Partnership. The amount invested as of December 31, 2013 was \$2,595,000. The general partner is National Church Residences of Avondale Woods Senior Housing Inc., a wholly owned subsidiary of the National Church Residences, which has a 0.01% interest in the owner entity. The Authority is the special limited partner and has a 0.01% interest in the owner entity. The limited partner is NHT Avondale, LLC, which has a 99.98% interest in the owner entity. National Church Residences is the developer of the project. The Authority accounts for Avondale Woods Senior Housing Inc., as an investment recorded within other noncurrent assets in the accompanying consolidated balance sheet.

**Basis of Accounting** — The accompanying consolidated financial statements, which include the Authority and its wholly owned subsidiaries, are prepared on the accrual basis of accounting in accordance with GAAP, whereby revenues and expenses are recognized in the period earned or incurred. All intercompany balances and transactions have been eliminated in consolidation.

**Fund Accounting** — The Authority maintains its accounting records in accordance with the principles of fund accounting. Fund accounting is designed to meet the needs of governmental entities in which legal or other restraints require the recording of specific receipts and disbursements. The transactions of each fund are reflected in self-balancing groups of accounts and accounting entities that are separate from the activities reported in other funds.

A summary of each of these funds is provided below:

*Low-Rent Housing Program Fund* — This fund is used to account for the components of the Low-Rent Housing Programs subsidized by HUD. A summary of each of these components is provided below.

*PHA-Owned Housing* — Under this program, the Authority owns and operates apartments and single-family housing units. Funding is provided by tenant rent payments and HUD subsidies.

*Housing Choice Vouchers (Section 8)* — Under Section 8 of the Low-Rent Housing Program, low-income tenants lease housing units directly from private landlords, rather than from the Authority. HUD contracts with the Authority, which, in turn, contracts with private landlords and makes assistance payments for the difference between the approved contract rent and the actual rent paid by the low-income tenants.

*Capital Grant and HOPE VI Funds* — Substantially all additions to land, structures, and equipment are accomplished through Capital Grant Programs. Capital Grant Programs replace or materially upgrade deteriorated portions of the Authority's housing units. Funding is provided through grants. The Authority enters into significant construction contract obligations in relation to this modernization and development activity on an ongoing basis.

*Other Business Ventures* — This program consists of nine funds that provide resources for housing-related activities. Seven of the funds are used to account for wholly owned subsidiaries of the Authority, whose goals are to provide affordable housing to low-income individuals and families. The other fund provides resources for housing-related activities that would otherwise cause undue financial hardship to Low-Rent Housing Program clients.

**Revenue Recognition** — Subsidies and grants received from HUD and other grantors are generally recognized during the periods to which they relate, and all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted; matching requirements, in which the Authority must provide local resources to be used for a specified purpose; and expenditure requirements, in which the resources are provided to the Authority on a reimbursement basis. Tenant rental revenues are recognized during the period of occupancy. Other receipts are recognized when the related expenses are incurred. Expenses are recognized as incurred.

**Cash and Cash Equivalents** — For the purposes of the consolidated statement of cash flows, the Authority considers all highly liquid investments with maturity of three or less months when purchased to be cash equivalents. The Authority records cash that is only allowed to be expended for certain activities or has restrictions on the use of funds by the sources of the funds as restricted cash.

**Investments** — The Authority's investments are recorded at fair value. Fair value generally represents quoted market value prices for investments traded in the public marketplace. The Authority records investments that are only allowed to be expended for certain activities or has restrictions on the use of funds by the sources of the funds as restricted. Investment income, including changes in the fair value of investments, is recorded as non-operating revenue in the consolidated statement of revenues, expenses, and changes in net position. Investment income is recognized and recorded when earned and is allocated to programs based upon monthly investment balances.

**Inventory** — Inventory consists of supplies carried at the lower of cost or market using the average cost method and is expensed as inventory is consumed.

**Compensated Absences** — Compensated absences are accrued as they are earned by employees, using the vesting method, if the following two conditions are met:

- 1) The employees' rights to receive compensation are attributable to services already rendered.
- 2) It is probable that the employer will compensate the employee for the benefits through paid time off or cash payment. The current portion of accrued compensation absences is included in accrued expenses.

**Capital Assets** — Capital assets are recorded at historical cost. Donated capital assets are recorded at their fair value on the date donated. The Authority capitalizes all dwelling and non-dwelling equipment and office equipment that has a cost or fair value on the date of donation greater than \$1,000 and a useful life greater than one year. The Authority also capitalizes building or site improvements that cost more than \$5,000 and have a useful life greater than one year. Depreciation is calculated on a straight-line method using the half-year convention over the estimated useful lives. When depreciable property is disposed of or sold, the cost and related accumulated depreciation are removed from the accounts, with any gain or loss recognized in the consolidated statement of revenues, expenses, and changes in net position. The estimated useful lives are as follows:

Equipment and vehicles	3–7 years
Building and site improvements	15 years
Buildings	30 years

Interest costs incurred during the period in which capital assets are being prepared for their intended use are capitalized. The Authority had no capitalized construction interest for the year-ended December 31, 2013.

**Restricted Net Position** — This component of net position consists of restricted assets when constraints are placed on assets by creditors (through debt covenants), grantors, contributors, laws, regulations, etc. Restricted net position represents funds received from HUD that are restricted to assistant housing payments and proceeds from the sale of properties that are restricted to capital improvements on housing units.

**Use of Estimates** — The preparation of consolidated financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the consolidated financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**New Accounting Standards Adopted** — In March 2012, GASB issued GASB Statement No. 65, *Items Previously Reported as Assets and Liabilities*. This Statement establishes accounting and financial reporting standards that reclassify, as deferred outflows of resources or deferred inflows of resources, certain items that were previously reported as assets and liabilities and recognizes, as outflows of resources or inflows of resources, certain items that were previously reported as assets and liabilities. The requirements of this statement are effective for periods beginning after December 15, 2012. Management has determined that the implementation of GASB Statement 65 did not have a material effect on its consolidated financial statements.

In March 2012, GASB issued GASB Statement No. 66, *Technical Corrections — 2012, an amendment of GASB Statements No. 10 and No. 62*. The purpose of this statement is to improve accounting and financial reporting for a governmental financial reporting entity by resolving conflicting guidance that resulted from the issuance of two pronouncements, Statements No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, and No. 62, *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements*. The requirements of this statement are effective for periods beginning after December 15, 2012. Management has determined that the implementation of GASB Statement 66 did not have a material effect on its consolidated financial statements.

**New Accounting Standards Not Yet Implemented** — In June 2012, the Governmental Accounting Standards Board (GASB) issued GASB Statement No. 68, *Accounting and Financial Reporting for Pensions*. This accounting standard replaces GASB Statement 27, and it is effective for employer fiscal years beginning after June 15, 2014. Management is in the process of determining the impact of this update.

In January 2013, GASB issued GASB Statement No. 69, *Government Combinations and Disposals of Government Operations*. This Statement establishes accounting and financial reporting standards related to government combinations and disposals of government operations. As used in this Statement, the term government combinations includes a variety of transactions referred to as mergers, acquisitions, and transfers of operations. The requirements of this statement are effective for periods beginning after December 15, 2013. Management is in the process of determining the impact of this update.

In April 2013, the GASB issued GASB Statement No. 70, *Accounting and Financial Reporting for Nonexchange Financial Guarantees*, which requires a state or local government guarantor that offers a nonexchange financial guarantee to another organization to recognize a liability on its financial statements when it is more likely than not that the guarantor will be required to make a payment to the obligation holders under the agreement. In addition, Statement 70 requires:

- A government guarantor to consider qualitative factors when determining if a payment on its guarantee is more likely than not to be required. Such factors may include whether the issuer of the guaranteed obligation is experiencing significant financial difficulty or initiating the process of entering into bankruptcy or financial reorganization.

- An issuer government that is required to repay a guarantor for guarantee payments made to continue to report a liability unless legally released. When a government is released, the government would recognize revenue as a result of being relieved of the obligation.
- A government guarantor or issuer to disclose information about the amounts and nature of nonexchange financial guarantees.

Statement 70 is effective for reporting periods beginning after June 15, 2013, with early application being encouraged. Management is in the process of determining the impact of this update.

## 2. CASH, CASH EQUIVALENTS, AND INVESTMENTS

The State of Ohio statutes classify monies held by the Authority into two categories.

**Active Deposits** — These are public deposits necessary to meet current demands for the Authority. Such monies must be maintained either as cash in the Authority’s commercial checking accounts or withdrawal-on-demand accounts, including negotiable order of withdrawal accounts, or in money market deposit accounts.

**Interim Deposits** — These are deposits of interim monies. Interim monies are those that are not needed for immediate use, but that will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit (CDs) maturing not more than one year from the date of deposit or by savings or deposit accounts, including passbook accounts.

Protection of the Authority’s deposits is provided by the Federal Deposit Insurance Corporation and by eligible securities pledged by the financial institution as security for repayment, by a surety company bonds deposited with the treasurer by the financial institution, or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Interim Deposits are to be deposited or invested in the following securities:

- U.S. Treasury notes, bills, bonds, or other obligations or securities issued by the U.S. Treasury or any other obligation guaranteed as to principal or interest by the United States.
- Bonds, notes, debentures, or other obligations or securities issued by any federal government agency or instrumentality, including, but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association; all federal agency securities shall be direct issuances of the federal government agencies or instrumentalities.
- Written repurchase agreements in the securities listed above, provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least 2% and be marked to market daily, and that the term of the agreement must not exceed 30 days.
- Bonds and other obligations of the State of Ohio.
- No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) of this section and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions.
- The State of Ohio Treasurer’s investment pool, the State Treasury Asset Reserve of Ohio (“STAR Ohio”) and STARPLUS.

The following information classifies deposits and investments by categories of risk as defined in GASB Statement No. 3, *Deposits with Financial Institutions, Investments (including Repurchase Agreements), and Reverse Repurchase Agreements*; and GASB Statement No. 40, *Deposit and Investment Risk Disclosures — an amendment of GASB Statement No. 3*.

Cash equivalents include short-term, highly liquid investments that are both readily convertible to known amounts of cash and are so near maturity that they present insignificant risk of changes in value because of changes in interest rates. Generally, only investments with original maturities of three months or less qualify under this definition.

Cash and cash equivalents of the Authority as of December 31, 2013, are as follows:

Active deposits:	
Deposits with financial institutions	\$ 13,833,335
STAR Ohio	<u>16,403,661</u>
Carrying balance	<u>\$ 30,236,996</u>

At year-end, the carrying amount of the Authority's active deposits was \$30,236,996 and the total bank balance was \$30,737,441. The difference represents outstanding checks and other in-transit items. Of the bank balance, \$1,868,931 is covered by federal depository insurance, \$750 is maintained in petty cash funds, and the remainder is uncollateralized as defined by the GASB (covered by collateral pools held by third-party trustees pursuant to Section 135.181 of the Ohio Revised Code in collateral pools securing all public funds on deposit with specific depository institutions, but not in the Authority's name).

At December 31, 2013, the Authority had \$16,403,661 held in STAR Ohio. STAR Ohio is a highly liquid investment pool with participation restricted to subdivisions of the State of Ohio. Due to the highly liquid nature of the fund, STAR Ohio resembles a money market fund, and therefore, has been treated as a cash equivalent by the Authority in the consolidated financial statements. The Authority's investment in the pool is not subject to custodial credit risk categorization, because it is not evidenced by securities that exist in physical or book entry form.

**Investments** — The Authority's investments and maturities as of December 31, 2013, are as follows:

	Fair Value	Maturity Date	Credit Rating S&P/Moody's
Fifth Third Securities CMO Floater Cash	\$ 133,439	N/A	N/A
Fifth Third Securities CMO Ser 2010-087	738,836	September 20, 2038	N/A
Fifth Third Securities CMO Ser 2012-061	<u>749,452</u>	October 20, 2040	N/A
Total	<u>\$ 1,621,727</u>		

**Interest Rate Risk** — Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of the investment. The Ohio Revised Code generally limits security purchases to those that mature within five years of settlement date.

**Concentration of Credit Risk** — The Authority places no limit on the amount it may invest with one issuer. The Authority's permitted investments include mutual funds, CDs, CMOs, and Commercial Paper.

**Custodial Credit Risk** — For an investment, custodial credit risk is the risk that, in the event of failure of the counterparty, the Authority will not be able to recover the value of its investment or collateral securities that are in the possession of an outside party. All of the Authority’s investments balances are collateralized by underlying securities pledged by the investment’s counterparty, not in the name of the Authority.

As of December 31, 2013, the Authority maintains cash balances of \$10,213,272 and investments of \$0, which are restricted as to their use. Of these amounts, \$499,953 is restricted to funding construction of housing and repaying related debt, \$9,421,680 is restricted for housing assistance payments, and \$291,639 is restricted for other purposes.

### 3. NOTES RECEIVABLE

**Gender Road Note** — In August 2000, the Authority entered into a promissory note (the “Gender Road Note”) with Gender Road Limited Partnership, a component unit of the Authority (see Note 10), for the purchase of low-income housing for a maximum amount of \$10,000,000 without interest. The Gender Road Note agreement provides that Gender Road Limited Partnership will make minimum annual payments to the Authority in the amount of \$25,000, and the remaining balance of the principal will be due 35 years from the date of the Gender Road Note. The balance of the Gender Road Note is \$6,140,082 and is presented net of allowance for doubtful accounts of \$464,047 at December 31, 2013. The Gender Road Note is collateralized by an open-end mortgage granting the Authority a security interest in certain real property of Gender Road Limited Partnership.

**Waggoner Senior Housing Note** — In October 2002, the Authority entered into a promissory note (the “Waggoner Note”) with Waggoner Senior Housing Limited Partnership (see Note 10) for the development of low-income housing in the amount of \$262,000. The Waggoner Note agreement has an annual interest rate of 4.9% and provides that payments are deferred until cash flows are sufficient to make payments. This Note is collateralized by an open-end mortgage granting the Authority a security interest in certain real property of Waggoner Senior Housing Limited Partnership. The entire balance of principal and all unpaid interest shall be due and payable 40 years from the date of the Waggoner Note. The balance of the Waggoner Note is \$261,990 at December 31, 2013.

**Waggoner Construction Loan** — In December 2002, the Authority entered into a construction loan (the “Waggoner Construction Loan”) with Waggoner Senior Housing Limited Partnership (see Note 10) for the development of low-income housing. In 2006, the construction on the 75-unit housing project was completed, and the Waggoner Construction Loan, in the amount of \$1,753,830, was issued to Waggoner Senior Housing Limited Partnership. The Waggoner Construction Loan has an annual interest rate of 0.5% and provides that all payments are deferred until cash flows are sufficient to make payments. This Loan is collateralized by an open-end mortgage granting the Authority a security interest in certain real property of Waggoner Senior Housing Limited Partnership. The entire balance of principal and all unpaid interest shall be due and payable 40 years from the date of the Waggoner Construction Loan. The balance of the Waggoner Construction Loan is \$1,753,830 at December 31, 2013, and is presented net of an allowance for doubtful accounts of \$2,484.

#### 4. CAPITAL ASSETS

The changes in capital assets during the year ended December 31, 2013, are as follows:

	Balance 2012	Additions	Disposals	Transfers	Balance 2013
Land	\$ 5,881,034	\$ -	\$ (9,026)	\$ 45,616	\$ 5,917,624
Site improvements	27,314,903	397,933	(1,211,229)	(45,616)	26,455,991
Buildings	184,189,391	275,969	(9,845,483)	8,614,065	183,233,942
Buildings non-dwelling	9,431,652		(27,897)		9,403,755
Furniture and fixtures	7,965,263	121,322	(428,552)		7,658,033
Construction in process	<u>12,110,222</u>	<u>993,225</u>	<u>                    </u>	<u>(8,614,065)</u>	<u>4,489,382</u>
Total	246,892,465	1,788,449	(11,522,187)	-	237,158,727
Accumulated depreciation	<u>(162,500,707)</u>	<u>(6,339,727)</u>	<u>11,266,677</u>	<u>                    </u>	<u>(157,573,757)</u>
Capital assets — net	<u>\$ 84,391,758</u>	<u>\$ (4,551,278)</u>	<u>\$ (255,510)</u>	<u>\$ -</u>	<u>\$ 79,584,970</u>

#### 5. PAYMENT IN LIEU OF TAXES

The Authority has executed a cooperation agreement with the City of Columbus that provides for tax exemption of the housing projects, but requires the Authority to make payments in lieu of taxes for municipal services received based upon a prescribed formula related to rental income. In 2013, those payments totaled \$343,384.

#### 6. RISK MANAGEMENT

The Authority maintains comprehensive insurance coverage with private carriers for real property, building contents, directors' and officers' liability insurance, and vehicles. Vehicle policies include liability coverage for bodily injury and property damage.

The Authority is a member of Housing Authority Risk Retention Group (HARRG), which is a comprehensive general liability insurance group operated as a joint venture by its public housing authority members. Through HARRG, the Authority carries \$5,000,000 of general liability coverage, with a \$10,000 deductible; \$1,000,000 of law enforcement liability, with a \$10,000 deductible; \$1,000,000 of public officials' errors and omissions coverage, with a \$50,000 deductible; \$100 million of property coverage with a \$25,000 deductible; \$1,000,000 flood and earthquake coverage with a \$25,000 deductible; \$50,000,000 boiler coverage with a \$1,000 deductible; and \$100,000 coverage for mold or other fungus, with a \$25,000 deductible. The Authority paid \$376,053 in premiums to HARRG for the year ended December 31, 2013.

In addition, the Authority provides medical benefits to most of its employees on a fully insured basis with an independent insurance company. The premium rate is calculated based on claim history and administrative costs.

The Authority is part of the statewide plan for workers' compensation insurance coverage.

There were no changes to the above policies during the current fiscal year. Claims experience over the past three years indicates that there were no instances of losses exceeding insurance coverage.

## 7. NOTES PAYABLE

A roll forward of the Authority's long-term debt as of December 31, 2013, is as follows:

	Balance 2012	Increase	Decrease	Balance 2013	Due within One Year
Notes payable	\$4,695,377	\$ -	\$(3,400,000)	\$1,295,377	\$1,295,377
Total debt	<u>\$4,695,377</u>	<u>\$ -</u>	<u>\$(3,400,000)</u>	<u>\$1,295,377</u>	<u>\$1,295,377</u>

In 2012, the Authority entered into an agreement with the City of Columbus and assumed all debt associated with construction costs incurred on the Whitney Project. All debt is held in the name of the City of Columbus; however, the Authority is liable for the following open ended mortgages associated with the Whitney Project:

	Outstanding Balance as of December 31, 2013
Notes payable:	
Open ended mortgage of \$239,377 with City of Columbus, dated June 2, 2011, bearing interest of 0%, due August 31, 2014	\$ 239,377
Open ended mortgage of \$300,000 with Affordable Housing Trust, dated June 2, 2011, bearing interest of 0%, due August 31, 2014	300,000
Open ended mortgage of \$500,000 with Affordable Housing Trust, dated October 29, 2010, bearing interest of 0%, due August 31, 2014	500,000
Open ended mortgage of \$256,000 with Affordable Housing Trust, dated October 29, 2010, bearing interest of 0%, due August 31, 2014	<u>256,000</u>
Total notes and debt payable	1,295,377
Less current notes and debt payable	<u>(1,295,377)</u>
Long-term notes and debt payable, excluding current installments	<u>\$ -</u>

The agreement between the Authority and the City of Columbus states that a \$3,400,000 mortgage (also assumed in 2012) will be forgiven ratably as the twenty eight units are completed and occupied by a renter or purchaser. During 2013, all units were occupied and the full amount of the \$3,400,000 mortgage note was forgiven. This amount is reflected as a special gain in the consolidated statement of revenues, expenses, and changes in net position.

## 8. PENSION PLANS AND OTHER POSTEMPLOYMENT BENEFITS

The Authority contributes to the Public Employees' Retirement System of Ohio (OPERS), a cost-sharing, multiple-employer, defined benefit pension plan administered by the State of Ohio. OPERS provides retirement, disability, survivor and death benefits and annual cost-of-living adjustments to members of the Traditional Pension and Combined Plans. Members of the Member-Directed Plan do not qualify for ancillary benefits. The authority to establish and amend benefits is provided in Chapter 145 of the Ohio Revised Code. OPERS administers three separate pension plans:

- *The Traditional Pension Plan* — A cost-sharing, multiple-employer defined benefit pension plan.
- *The Member-Directed Plan* — A defined contribution plan in which the member invests both member and employer contributions (employer contributions vest over five years at 20% per year). Under the Member-Directed Plan, members accumulate retirement assets equal to the value of member and (vested) employer contributions plus any investment earnings.
- *The Combined Plan* — A cost-sharing, multiple-employer defined benefit pension plan. Under the Combined Plan, OPERS invests employer contributions to provide a formula retirement benefit similar in nature to, but less than, the Traditional Pension Plan benefit. Member contributions, the investment of which is self-directed by the members, accumulate retirement assets in a manner similar to the Member-Directed Plan.

OPERS maintains a cost-sharing multiple employer defined benefit postemployment health care plan, which includes a medical plan, prescription drug program, and Medicare Part B premium reimbursement to qualifying members of both the Traditional Pension and the Combined Plans. Members of the Member-Directed Plan do not qualify for ancillary benefits, including postemployment health care coverage.

In order to qualify for postemployment health care coverage, age-and-service retirees under the Traditional Pension and Combined Plan must have 10 or more years of qualifying Ohio service credit. Health care coverage for disability benefit recipients and qualified survivor benefit recipients is available. The health care coverage provided by OPERS meets the definition of an Other Post Employment Benefit (OPEB) as described in GASB Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*.

The Ohio Revised Code permits, but does not mandate, OPERS to provide OPEB benefits to its eligible members and beneficiaries. Authority to establish and amend the OPEB Plan is provided in Chapter 145 of the Ohio Revised Code.

OPERS also issues a stand-alone financial report. Interested parties may obtain a copy by making a written request to 277 East Town Street, Columbus, OH 43215-4642 or by calling +1 614 222 5601 or +1 800 222 7377.

The Ohio Revised Code provides statutory authority for member and employer contributions. For 2013, member and employer contribution rates were consistent across all three plans. While members in the state and local divisions may participate in all three plans, law enforcement and public safety divisions exist only within the Traditional Pension Plan.

The 2013 member contribution rates were 10% of covered payroll for members in state and local classifications. Public safety and law enforcement members contributed 12.00% and 12.60%, respectively. Effective January 1, 2014, the member contribution rates for public safety and law enforcement members increased to 12.00% and 13.00% respectively.

The 2013 employer contribution rate for state and local employers was 14% of covered payroll. The law enforcement and public safety division employer contribution rate was 18.10% of covered payroll.

Total required employer contributions for all plans are equal to 100% of employer charges and should be extracted from the employer's records.

The Authority's expense for OPERS, representing 100% of employer contributions, were \$1,105,447, \$1,241,419, and \$1,281,539, for the years ended December 31, 2013, 2012, and 2011, respectively.

OPEB for health care costs provided by OPERS are as follows:

- The Ohio Revised Code provides the statutory authority requiring public employers to fund postretirement health care through their contributions to OPERS. A portion of each employer's contribution to OPERS is set aside for the funding of postretirement health care benefits.
- Employer contribution rates are expressed as a percentage of the covered payroll of active members. In 2013, state and local employers contributed at a rate of 14% of covered payroll and public safety and law enforcement employers contributed at 18.10%. These are the maximum employer contribution rates permitted by the Ohio Revised Code. Active members do not make contributions to the OPEB plan.
- OPERS' Post Employment Health Care Plan was established under, and is administrated in accordance with, Internal Revenue Code (IRC) Section 401(h). Each year, the OPERS Board of Trustees determines the portion of the employer contribution rate that will be set aside for funding of post employment health care benefits. The portion of employer contributions allocated to health care for members in the Traditional Plan was 1% during calendar year 2013. The portion of employer contributions allocated to health care for members in the Combined Plan was 1% during calendar year 2013. Effective January 1, 2014, the portion of employer contributions allocated to healthcare was raised to 2% for both plans, as recommended by the OPERS Actuary. The OPERS Board of Trustees is also authorized to establish rules for the retiree or their surviving beneficiaries to pay a portion of the health care benefits provided. Payment amounts vary depending on the number of covered dependents and the coverage selected.
- The portion of the Authority's 2013 and 2012 expense that was used to fund postemployment benefits was \$79,903 and \$354,691, respectively.

Changes to the health care plan were adopted by the OPERS Board of Trustees on September 19, 2012, with a transition plan commencing January 1, 2014. With the recent passage of pension legislation under SB 343 and the approved health care changes, OPERS expects to be able to consistently allocate 4 percent of the employer contributions toward the health care fund after the end of the transition period.

## **9. DEFERRED COMPENSATION**

The Authority offers its employees a deferred compensation plan created in accordance with IRC Section 457. The plan, available to all regular employees, permits them to defer a portion of their salaries until future years. The deferred compensation is not available to employees until termination, retirement, death, or an unforeseeable emergency. The Authority made no contributions to the plan in 2013.

All assets of the plan are held in a trust for the exclusive benefit of the participants and their beneficiaries. Investments are managed by the Ohio Public Employees Deferred Compensation Program. The plan is not included in the Authority's consolidated financial statements, as the Authority does not hold these assets in a trustee capacity.

## 10. RELATED ENTITIES

Metropolitan Housing Partners (MHP) is a non-profit subsidiary of the Authority, which is included in other business ventures.

**Gender Road Limited Partnership (a Discretely Presented Component Unit)** — MHP is the majority owner, with 79% interest of Gender Road GP Corporation, which is the 0.1% general partner in Gender Road Limited Partnership, a component unit of the Authority (see Note 13). These entities were established to facilitate the construction of low-income housing for which third-party investors will receive low-income tax credits in return for equity investments in Gender Road Limited Partnership.

Construction has been funded using HOPE VI grant funds and the proceeds of a bond issuance. The Authority leases to Gender Road Limited Partnership the property on which the low-income housing was constructed. The lease term is for 55 years at \$100 per year.

For the year ended December 31, 2013, the Authority has not incurred any accounts payable to Gender Road Limited Partnership for pass-through funds to subsidiaries. Additionally, the Authority has outstanding notes receivable (see Note 3) for the sale of the property.

In August 2000, Franklin County, Ohio, issued \$6 million in tax-exempt bonds on behalf of Gender Road Limited Partnership, as the borrower. The proceeds of the bond issuance were used to repay the promissory note agreements owed to the Authority by Gender Road Limited Partnership. The Authority, in turn, pledged the monies and subsequent interest earned, on behalf of Gender Road Limited Partnership, as collateral for the repayment of the tax-exempt bonds issued and interest expense incurred on the bonds. A principal payment in the amount of \$25,000 was made during 2013. There were no amounts held in escrow at December 31, 2013.

Gender Road Limited Partnership is allocated Federal Low-Income Housing Tax Credits under the program described by IRC Section 42. These tax credits are not reflected in the accompanying consolidated financial statements of the Authority or Gender Road Limited Partnership. However, the Partnership Agreement provides for a credit reduction payment. In the event that the total amount of tax credits obtained is less than the total amount projected, the Limited Partners shall reduce their required capital contribution by the amount of the shortfall (as defined in the Partnership Agreement). Further, if the full amount of annual tax credits is not obtained, the General Partner of the project partnership is obligated to pay the Limited Partners the amount of the shortfall. Under the terms of the Partnership Agreement, Gender Road General Partner is required to provide the Limited Partner a maximum of \$600,000 for this purpose. No credit reduction payments were made during 2013. The General Partner does not receive a fee under this provision.

**Jenkins Terrace, LLC (a Discretely Presented Component Unit)** — In March 2005, MHP became the majority owner of Jenkins Terrace Incorporated, with a 75% ownership interest. Jenkins Terrace Inc. is the Managing Member in Jenkins Terrace, LLC, a component unit of the Authority (see Note 14). These entities were established to facilitate the construction of low-income housing for which third-party investors will receive low-income tax credits in return for equity investments in Jenkins Terrace, LLC.

Construction has been funded using capital grant funds and the proceeds of a bond issuance. The Authority leases to Jenkins Terrace, LLC the property on which the low-income housing was constructed. The lease term is for 55 years at \$100 per year.

For the year ended December 31, 2013, the Authority has not incurred any accounts payable to Jenkins Terrace, LLC for pass-through funds to subsidiaries.

In August 2005, Franklin County, Ohio, issued \$6.8 million in tax-exempt bonds on behalf of Jenkins Terrace, LLC, as the borrower. The proceeds of the bond issuance were used to repay the promissory note agreements owed to the Authority by Jenkins Terrace, LLC. The Authority, in turn, pledged the monies and subsequent interest earned, on behalf of Jenkins Terrace, LLC, as collateral for the repayment of the tax-exempt bonds issued and interest expense incurred on the bonds. The funds held in escrow were in the name of Jenkins Terrace, LLC and are recorded in Jenkins Terrace, LLC's financial statements.

Upon completion of the construction project, Jenkins Terrace, LLC was allocated Federal Low-Income Housing Tax Credits under the program described by IRC Section 42.

**Worley Terrace, LLC (a Discretely Presented Component Unit)** — In February 2006, MHP became the sole owner of Worley Terrace, Incorporated, which has a 0.01% ownership interest in Worley Terrace, LLC, a component unit of the Authority (see Note 15).

These entities were established to facilitate the construction of low-income housing for which third-party investors will receive low-income tax credits in return for equity investments in Worley Terrace, LLC.

Construction has been funded using capital grant funds and the proceeds of a bond issuance. The Authority leases to Worley Terrace, LLC the property on which the low-income housing was constructed. The lease term is for 55 years at \$100 per year.

For the year ended December 31, 2013, the Authority has not incurred any accounts payable to Worley Terrace, LLC for pass-through funds to subsidiaries.

In November 2006, Franklin County, Ohio, issued \$7 million in tax-exempt bonds on behalf of Worley Terrace, LLC, as the borrower. The proceeds of the bond issuance were used to repay the promissory note agreements owed to the Authority by Worley Terrace, LLC. The Authority, in turn, pledged the monies and subsequent interest earned, on behalf of Worley Terrace, LLC, as collateral for the repayment of the tax-exempt bonds issued and interest expense incurred on the bonds. The funds held in escrow were in the name of Worley Terrace, LLC and were recorded in Worley Terrace, LLC's financial statements.

Upon completion of the construction project, Worley Terrace, LLC was allocated Federal Low-Income Housing Tax Credits under the program described by IRC Section 42.

**Waggoner Road, LLC (a Related Party)** — In October 2002, the Authority established a wholly owned subsidiary, Waggoner Road, LLC, which entered into Waggoner Road Senior Limited Partnership. The general partner is Waggoner Senior Housing, Inc., a wholly owned subsidiary of the National Church Residences, which has a 0.01% interest in the owner entity. The Authority is the special limited partner and will have a 0.01% interest in the owner entity. The limited partner is NHT Fifth Third X Tax Credit Fund LLC, which has a 99.98% interest in the owner entity. The Authority and National Church Residences have entered into development agreements to collaborate for co-development of the project.

The co-developers expended \$7,202,254 to develop 75 units (30 public housing units and 45 nonpublic housing units). Of this amount, the Authority invested a total of \$2,095,194 in HOPE VI funds. The land on which this construction took place is wholly-owned by the Authority; the Authority entered into a ground lease with Waggoner Road Senior Limited Partnership for use of the land.

Construction has been funded using capital grant funds and the proceeds of a bond issuance. The Authority leases to Waggoner Road, LLC the property on which the low-income housing was constructed. The lease term is for 55 years at \$100 per year.

For the year ended December 31, 2013, the Authority has not incurred any accounts payable to Waggoner Road, LLC for pass-through funds to subsidiaries. Additionally, the Authority has outstanding notes receivable (see Note 3) for amounts loaned to Waggoner Senior Housing Limited Partnership in connection with this development.

**Elim Manor Elderly Housing, LLC (a Discretely Presented Component Unit)** — In December 2010, the Authority purchased 0.049% ownership interest in Elim Manor Elderly Housing, LLC, a component unit of the Authority (see Note 16). This entity was established to construct, finance, lease, and operate a qualified low-income project within the meaning of Section 42 of the IRC, for which third-party investors will receive low-income tax credits in return for equity investments in Elim Manor Elderly Housing, LLC.

The Authority leases to Elim Manor Elderly Housing, LLC the property on which the low-income housing will be constructed. The lease term is for 75 years at \$100 per year.

For the year ended December 31, 2013, the Authority has not incurred any accounts payable to Elim Manor Elderly Housing, LLC for pass-through funds to subsidiaries.

**Avondale Senior Housing Limited Partnership (a Related Party)** — In June 2011, the Authority purchased 0.1% ownership interest in Avondale Senior Housing Limited Partnership. The amount invested through 2013 was \$2,595,000.

This entity was established to construct, finance, lease, and operate a qualified low-income project within the meaning of Section 42 of the IRC, for which third-party investors will receive low-income tax credits in return for equity investments in Avondale Senior Housing Limited Partnership.

The Authority leases to Avondale Senior Housing Limited Partnership the property on which the low-income housing will be constructed. The lease term is for 75 years at \$100 per year.

For the year ended December 31, 2013, the Authority has not incurred any accounts payable to Avondale Senior Housing, LP for pass-through funds to subsidiaries.

**Franklin Station, LLC (a Discretely Presented Component Unit)** — In September 2011, Franklin Station, LLC was established. In February 2012, the Authority purchased 0.1% ownership interest in Franklin Station, LLC, a component unit of the Authority (see Note 17).

This entity was established to construct, finance, lease, and operate a qualified low-income project within the meaning of Section 42 of the IRC, for which third-party investors will receive low-income tax credits in return for equity investments in Franklin Station, LLC.

The Authority leases to Franklin Station, LLC the property on which the low-income housing will be constructed. The lease term is for 75 years at \$100 per year.

For the year ended December 31, 2013, the Authority has not incurred any accounts payable to Franklin Station, LLC for pass-through funds to subsidiaries.

## 11. UNCOMPLETED CONTRACTS

At December 31, 2013, the Authority has commitments of \$1,718,424 in uncompleted contracts for the capital grant program.

## 12. CONTINGENT LIABILITIES

Under the terms of federal grants, periodic audits are required, and certain costs may be questioned as not being appropriate expenses under the terms of the grants. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenses that may be disallowed by the grantor cannot be determined at this time, although the Authority expects such amounts, if any, to be immaterial.

The Authority is a defendant in several lawsuits arising from its normal course of business. Where possible, estimates have been made and reflected in the consolidated financial statements for the effect, if any, of such contingencies. The ultimate outcome of these matters is not presently determinable.

## 13. GENDER ROAD LIMITED PARTNERSHIP — NOTES TO DISCRETELY PRESENTED COMPONENT UNIT FINANCIAL STATEMENTS

**Nature and Scope of Business** — Gender Road Limited Partnership (the Partnership), an Ohio limited partnership, was formed on May 23, 1997, by Gender Road GP Corporation (the General Partner) and Gender Road Investor Limited Partnership (the Original Limited Partner). The Partnership Agreement was subsequently amended and restated in January 2001 to evidence the withdrawal of the Original Limited Partner and to admit Ohio Equity Fund for Housing Limited Partnership X (OEF X) and Banc One Community Development Corporation (Banc One) as the Limited Partners.

The Partnership was formed to acquire, construct, own, and operate a 95-unit apartment complex intended for rental to individuals and families of low and moderate income located in Columbus, Ohio. The Partnership began leasing units in September 2000. Lease terms are typically one year or less.

The Partnership Agreement provides that the Partnership shall continue in existence until December 31, 2052, unless it is earlier dissolved and terminated by provisions of the Agreement.

### **Summary of Significant Accounting Policies:**

*Use of Estimates* — The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

*Rental Property* — Rental property is carried at cost, less accumulated depreciation computed on the straight-line method. Major renewals and betterments are capitalized and depreciated; maintenance and repairs, which do not improve or extend the life of the respective assets, are charged to expense as incurred. Assets purchased but not placed in service are capitalized and depreciation is not computed until the assets are placed in service. Upon disposal of assets, the costs and related accumulated depreciation are removed from the accounts and any gain or loss is included in income. Rental property assets are depreciated over their estimated useful lives as follows:

Buildings	27.5 years
Site improvements	15 years
Furniture and fixtures	5 years

*Impairment of Assets* — The carrying value of long-lived assets and certain intangible assets are reviewed for impairment whenever events or changes in circumstances indicate the amount of the assets may not be recoverable. When an indication of impairment is present and the undiscounted cash flows estimated to be generated by the related assets are less than the assets' carrying amount, an impairment loss will be recorded on the difference between the carrying amount of the assets and their estimated fair value. Management of the Partnership has determined that no impairment existed as of December 31, 2013.

*Cash Reserves* — Cash reserves include tenant security deposits, replacement and operating reserve accounts and an exit tax escrow account. The reserves have been established in amounts considered by the Partners to be adequate and in accordance with the Partnership Agreement. Use of the reserves is restricted as defined in the Partnership Agreement, and therefore, the reserves have been excluded from cash in the accompanying balance sheet.

*Accounts Receivable — Tenants* — Tenant rent charges for the current month are due on the first of the month. Tenants who are evicted or move out are charged with any damages or cleaning fees. The Partnership accounts for all past-due rents at the contract rate and recognizes other tenant charges on the date assessed at the actual amount due. The Partnership does not accrue interest on tenant receivable balances. The carrying amount of tenant receivables is reduced by a valuation allowance that reflects management's best estimate of the amount that will not be collected. This estimation takes into consideration historical trends, past history with specific tenants and current economic conditions. Actual results could vary from the estimate. Accounts are charged against the allowance when management deems them not to be collectible.

*Partners' Equity* — Profit and loss, as defined in the amended and restated Partnership Agreement, are allocated between the Limited Partners and the General Partner, 99.9% and 0.1%, respectively, other than special allocations (as defined by the Partnership Agreement) and certain other items that are specifically allocated in accordance with the Partnership Agreement.

*Income Taxes* — No provisions have been made in the Partnership's financial statements for income taxes, since such taxes are the responsibility of the Partners. The Partnership accounts for uncertainty in income taxes in its financial statements as required under Financial Accounting Standards Board Accounting Standards Codification (FASB ASC), *Accounting for Uncertainty in Income Taxes*. The standard prescribes a recognition threshold and measurement attribute for the financial statement recognition and measurement of a tax position taken or expected to be taken in a tax return. The standard also provides guidance on de-recognition, classification, interest and penalties, accounting in interim periods, disclosure and transition accounting. Income tax returns prior to 2009 are closed. Management determined there were no material uncertain positions taken by the Partnership in its tax returns.

*Cash* — The Partnership maintains seven bank accounts with three financial institutions, which at times may exceed federally insured limits. Amounts on deposit exceeded federally insured limits by approximately \$405,000 at December 31, 2013.

*Cash Reserves* — Cash reserves included the following at December 31, 2013:

Operating reserve	\$ 441,486
Tenants' security deposits	30,756
Exit tax escrow	313,893
Replacement reserve	<u>99,593</u>
Total	<u>\$ 885,728</u>

*Other Assets* — Other assets included the following at December 31, 2013:

Prepaid insurance	\$ 20,073
Prepaid contracts	888
Compliance monitoring fee — net	<u>1,582</u>
 Total other assets	 <u>\$ 22,543</u>

*Note Payable* — The Partnership has a \$10,000,000 open-end mortgage with the Columbus Metropolitan Housing Authority (CMHA). The Partnership is required to make minimum annual payments of \$25,000 per year. At December 31, 2013, the outstanding balance on the loan was \$6,140,082. The loan does not bear interest and is due on July 31, 2035. The mortgage is secured solely by the Partnership property.

*Related-Party Transactions* — The note receivable from the Limited Partners in the amount of \$313,000 as of December 31, 2010, was for the subscribed capital contributions. The note was secured solely by the Limited Partners' interest in the Partnership. The balance of \$313,000 was paid in full during 2011 and used to fund the exit tax escrow included in cash reserves at December 31, 2013.

The Partnership Agreement provides that an annual asset management fee be paid to Ohio Capital Corporation for Housing (OCCH). The fee is \$4,000 for the first year and increases 4% annually, as set forth in the Partnership Agreement. Asset management fees in the amount of \$6,396 were charged to expense in 2013. As of December 31, 2013, the Partnership had \$533 due to OCCH for asset management fees.

Monthly management fees of \$35 per occupied unit are payable to CMHA. Management fees amounting to \$39,620 were charged to expense by the Partnership in 2013.

All operating expenses are initially incurred and paid by CMHA. The Partnership reimburses CMHA for its monthly expenses. As of December 31, 2013, the Partnership owed CMHA \$59,997. These amounts are included in accounts payable — trade in the Partnership's balance sheet.

*Credit Reduction Payment* — The Partnership is allocated Federal Low-Income Housing Tax Credits under the program described by IRC Section 42. These tax credits are not reflected in the accompanying financial statements of the Partnership and, therefore, have not been audited. However, the Partnership Agreement provides for a credit reduction payment. In the event that the total amount of tax credits obtained is less than the total amount projected, the Limited Partners shall reduce their required capital contribution by the amount of the shortfall (as defined in the Partnership Agreement). Further, if the full amount of annual tax credits is not obtained, the General Partner of the project partnership is obligated to pay the Limited Partners the amount of the shortfall. Under the terms of the Partnership Agreement, Gender Road Limited Partnership is required to provide the General Partner a maximum of \$600,000 for this purpose. No credit reduction payments were made during 2013. The General Partner does not receive a fee under this provision.

*Commitments* — The Partnership is bound by a restrictive covenant. This covenant states that 100% of the project property must be maintained as low-income housing for an initial compliance period of 15 years, and for the extended-use period of an additional 15 years, unless terminated after the end of the initial 15-year period.

In addition, the covenant further states that 100% of the low-income units must be rented to persons with incomes at or below 60% of the area median gross income (AMGI), adjusted for family size.

*Subsequent Events* — Management of the Partnership has evaluated subsequent events through February 14, 2014, the date on which the financial statements were available to be issued.

#### 14. JENKINS TERRACE, LLC — NOTES TO DISCRETELY PRESENTED COMPONENT UNIT FINANCIAL STATEMENTS

**Nature and Scope of Business** — Jenkins Terrace, LLC (Jenkins), an Ohio Limited Liability Company, was formed on January 27, 2004, with Jenkins Terrace, Inc. as the sole member. On August 30, 2005, the Operating Agreement was amended to add Ohio Equity Fund of Housing Limited Partnership XIV as the Investor Member and Jenkins Terrace, Inc. as the Managing Member (collectively referred to as Members).

Jenkins was formed to construct, own, and operate 100 residential apartments for elderly, low-income residents in Columbus, Ohio. The Project began leasing units in April 2007. As incentive for investment equity, Jenkins applied for and received an allocation certificate for low-income housing tax credits through an allocation of tax-exempt bonds. Tenant eligibility and rental charges are further restricted in accordance with IRC Section 42. Lease terms are typically one year or less.

The Operating Agreement provides that Jenkins shall continue in perpetuity, unless it is earlier dissolved and terminated by provisions of the Operating Agreement.

#### **Summary of Significant Accounting Policies:**

*Use of Estimates* — The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

*Rental Property* — Rental property is carried at cost, less accumulated depreciation computed on the straight-line method. Major renewals and betterments are capitalized and depreciated; maintenance and repairs, which do not improve or extend the life of the respective assets, are charged to expense as incurred. Upon disposal of assets, the costs and related accumulated depreciation are removed from the accounts, and any gain or loss is included in income. Rental property assets are depreciated over their estimated useful lives as follows:

Buildings and improvements	40 years
Site improvements	15 years
Furniture and fixtures	3–5 years

*Impairment of Assets* — The carrying value of long-lived assets and certain intangible assets are reviewed for impairment whenever events or changes in circumstances indicate the amount of the assets may not be recoverable. When an indication of impairment is present and the undiscounted cash flows estimated to be generated by the related assets are less than the assets' carrying amount, an impairment loss will be recorded based on the difference between the carrying amount of the assets and their estimated fair value. Management of Jenkins has determined that no impairment existed as of December 31, 2013.

*Cash Reserves* — Cash reserves consist of a tenant security deposit account. The reserves have been established in an amount considered by the Members to be adequate and in accordance with the Operating Agreement. Use of the reserves is restricted as defined in the Operating Agreement and, therefore, the reserves have been excluded from cash in the Jenkins' balance sheet.

*Accounts Receivable — Tenants* — Tenant rent charges for the current month are due on the first of the month. Tenants who are evicted or move out are charged with any damages or cleaning fees. Jenkins accounts for all past-due rents at the contract rate and recognizes other tenant charges on the date assessed at the actual amount due. Jenkins does not accrue interest on tenant receivable balances. The carrying amount of tenant receivables is reduced by a valuation allowance that reflects management’s best estimate of the amount that will not be collected. This estimation takes into consideration historical trends, past history with specific tenants and current economic conditions. Actual results could vary from the estimate. Accounts are charged against the allowance when management deems them not to be collectible.

*Other Assets* — Other assets consist of compliance monitoring fees and tax credit fees incurred to obtain the low-income housing tax credits. These fees have been capitalized and are being amortized over 15 years using the straight-line method.

*Members’ Equity* — Profit and loss, as defined in the amended and restated Operating Agreement, are allocated between the Investor Member and the Managing Member, 99.9% and 0.1%, respectively, other than special allocations (as defined by the amended and restated Operating Agreement) and certain other items that are specifically allocated in accordance with the amended and restated Operating Agreement.

*Income Taxes* — No provisions have been made in the Jenkins financial statements for income taxes, since such taxes are the responsibility of the Members.

Jenkins accounts for uncertainty in income taxes in its financial statements as required under FASB ASC, *Accounting for Uncertainty in Income Taxes*. The standard prescribes a recognition threshold and measurement attribute for the financial statement recognition and measurement of a tax position taken or expected to be taken in a tax return. The standard also provides guidance on de-recognition, classification, interest and penalties, accounting in interim periods, disclosure and transition accounting. Income tax returns prior to 2009 are closed. Management of Jenkins determined there were no material uncertain positions taken by Jenkins in its tax returns.

*Cash* — Jenkins maintains two bank accounts with one financial institution, which at times may exceed federally insured limits. All of Jenkins’ non-interest bearing cash balances were fully insured at December 31, 2013, due to a temporary federal program in effect from December 31, 2010 through December 31, 2013. Under this program, there is no limit to the amount of insurance for eligible accounts. There was no interest bearing amounts on deposit in excess federally insured limits at December 31, 2013.

*Cash Reserves* — Cash reserves included the following at December 31, 2013:

Tenants’ security deposits	<u>\$ 24,744</u>
----------------------------	------------------

*Other Assets* — Other assets included the following at December 31, 2013:

Compliance monitoring fee	\$ 30,002
Tax credit fees	<u>17,084</u>

Total other assets	<u>\$ 47,086</u>
--------------------	------------------

*Related-Party Transactions* — The note receivable from the Investor Member in the amount of \$486,372 as of December 31, 2013, is for the subscribed capital contributions. The note is secured solely by the Investor Member’s interest in Jenkins. The balance was due in an installment of \$486,372 on or before April 30, 2013. However, the contribution was not received and the Operating Agreement is in the process of being amended to reflect an April 30, 2014 due date.

The Operating Agreement provides that an asset management fee be paid to Ohio Capital Corporation for Housing (OCCH). The fee for the term of the agreement (15 years) is \$65,000 and was paid in November 2007. The asset management fee will be amortized over the term of the agreement beginning in 2008. Prepaid asset management fees were \$39,001 as of December 31, 2013, and are included in prepaid expenses in the Jenkins balance sheet.

Beginning in 2007, monthly management fees of \$35 per occupied unit are payable to Columbus Metropolitan Housing Authority (CMHA). This amount increases by 3% annually. Management fees amounting to \$49,748 was charged to expense in 2013.

All operating expenses are initially incurred and paid by CMHA. Jenkins reimburses CMHA for its monthly expenses. As of December 31, 2013, Jenkins owed CMHA \$44,218. These amounts are included in accounts payable — trade in the Jenkins balance sheet.

The Operating Agreement provides that a disposition fee of 3% of net cash from the sale or refinancing is to be paid to OCCH upon the sale of the rental property or any position thereof.

*Credit Reduction Payment* — Jenkins is allocated Federal Low-Income Housing Tax Credits under the program described by IRC Section 42. These tax credits are not reflected in the accompanying financial statements of Jenkins, and therefore, have not been audited. However, the Operating Agreement provides for a credit reduction payment. In the event that the total amount of tax credits obtained is less than the total amount projected, the Investor Member shall reduce their required capital contribution by the amount of the shortfall (as defined in the Operating Agreement). Further, if the full amount of annual tax credits is not obtained, the Managing Member of Jenkins is obligated to pay the Investor Member the amount of the shortfall. Under the terms of the Operating Agreement, Jenkins Terrace, LLC is required to provide the Managing Member with a maximum of \$1,884,700 for this purpose. No credit reduction payments were made during 2013. The Managing Member does not receive a fee under this provision.

*Operating Deficit Funding Agreement* — Effective March 1, 2006, CMHA and Jenkins entered into an operating deficit funding agreement. As part of this agreement, CMHA will deposit \$924,000 in a Public Housing Operating Deficit Funding Account. Additionally, the CMHA will deposit \$811,719 in a Pledged Reserve Account. CMHA will not be entitled to repayment of any portion of these amounts.

*Commitments* — Jenkins is bound by a restrictive covenant. This covenant states that 100% of the project property must be maintained as low-income housing for an initial compliance period of 15 years, and for the extended-use period of an additional 15 years, unless terminated after the end of the initial 15-year period.

In addition, the covenant requires rent restrictions so that the units can be rented at a level that is affordable to persons with income at or below specific percentages of the area median gross income (AMGI). These restrictions are as follows: All 100 units must be rented to elderly households meeting the United States Department of Housing and Urban Development definition of elderly (the head of household must be age 62 or older, or handicapped, or disabled), have income restrictions at or below 60% of the AMGI, and the rents are at or below 60% of the AMGI.

*Subsequent Events* — Management of Jenkins has evaluated subsequent events through February 14, 2014, the date on which the financial statements were available to be issued.

**15. WORLEY TERRACE, LLC — NOTES TO DISCRETELY PRESENTED COMPONENT UNIT FINANCIAL STATEMENTS**

**Nature and Scope of Business** — Worley Terrace, LLC (Worley), an Ohio Limited Liability Company, was formed on February 22, 2006, with Worley Terrace, Inc. as the Managing Member and Ohio Equity Fund for Housing Limited Partnership XVI as the Investor Member. On October 31, 2007, the Operating Agreement was amended and restated to add National City Community Development Corporation as an additional Investor Member (collectively referred to as Members).

Worley was formed to construct, own, and operate 100 residential apartments for elderly low-income residents in Columbus, Ohio. The Project began operations in July 2008. As incentive for investment equity, Worley applied for and received an allocation certificate for low-income housing tax credits through an allocation of tax-exempt bonds. Tenant eligibility and rental charges are further restricted in accordance with IRC Section 42. Lease terms are typically one year or less.

The Operating Agreement provides that Worley shall continue in perpetuity, unless it is earlier dissolved and terminated by provisions of the Operating Agreement.

**Summary of Significant Accounting Policies:**

*Use of Estimates* — The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

*Rental Property* — Rental property is carried at cost, less accumulated depreciation computed on the straight-line method. Major renewals and betterments are capitalized and depreciated; maintenance and repairs, which do not improve or extend the life of the respective assets, are charged to expense as incurred. Upon disposal of assets, the cost and related accumulated depreciation are removed from the accounts and any gain or loss is included in income. Rental property assets are depreciated over their estimated useful lives as follows:

Buildings and improvements	40 years
Site improvements	15 years
Furniture and fixtures	5 years

*Impairment of Assets* — The carrying value of long-lived assets are reviewed for impairment whenever events or changes in circumstances indicate the amount of the assets may not be recoverable. When an indication of impairment is present and the undiscounted cash flows estimated to be generated by the related assets are less than the assets' carrying amount, an impairment loss will be recorded based on the difference between the carrying amount of the assets and their estimated fair value. Management of Worley has determined that no impairment existed as of December 31, 2013.

*Cash Reserve* — Cash reserves include an operating reserve and tenant security deposits accounts. The reserves have been established in amounts considered by the Members to be adequate and in accordance with the Operating Agreement. Use of the reserves is restricted as defined in the Operating Agreement and, therefore, the reserves have been excluded from cash in the Worley balance sheet.

*Accounts Receivable — Tenants* — Tenant rent charges for the current month are due on the first of the month. Tenants who are evicted or move out are charged with any damages or cleaning fees. Worley accounts for all past-due rents at the contract rate and recognizes other tenant charges on the date assessed at the actual amount due. Worley does not accrue interest on tenant receivable balances. The carrying amount of tenant receivables is reduced by a valuation allowance that reflects management's best estimate of the amount that will not be collected. This estimation takes into consideration historical trends, past history with specific tenants, and current economic conditions. Actual results could vary from the estimate. Accounts are charged against the allowance when management of Worley deems them not to be collectible.

*Members' Equity* — Profit and loss, as defined in the amended and restated Operating Agreement, are allocated between the Investor Members and the Managing Member, 99.90% and 0.10%, respectively, other than special allocations (as defined by the amended and restated Operating Agreement) and certain other items that are specifically allocated in accordance with the amended and restated Operating Agreement.

*Income Taxes* — No provisions have been made in the Worley financial statements for income taxes, since such taxes are the responsibility of the Members. Worley accounts for uncertainty in income taxes in its financial statements as required under FASB ASC, *Accounting for Uncertainty in Income Taxes*. This standard prescribes a recognition threshold and measurement attribute for the financial statement recognition and measurement of a tax position taken or expected to be taken in a tax return. The standard also provides guidance on de-recognition, classification, interest and penalties, accounting in interim periods, disclosure and transition accounting. Income tax returns prior to 2009 are closed. Management of Worley determined there were no material uncertain positions taken by Worley in its tax returns.

*Cash* — Worley maintains four bank accounts with two financial institutions, which at times may exceed federally insured limits. All of Worley's non-interest bearing cash balances were fully insured at December 31, 2013, due to a temporary federal program in effect from December 31, 2010 through December 31, 2013. Under this program, there is no limit to the amount of insurance for eligible accounts. Interest bearing amounts on deposit in excess of federally insured limits were approximately \$104,000 at December 31, 2013.

*Cash Reserves* — Cash reserves included the following at December 31, 2013:

Tenants' security deposit	\$ 23,657
Operating reserve	<u>354,315</u>
Total	<u>\$ 377,972</u>

*Other Assets* — Other assets included the following at December 31, 2013:

Compliance monitoring fee — net	\$ 60,000
Asset management fee — net	<u>50,000</u>
Total	<u>\$ 110,000</u>

*Related-Party Transactions* — The note receivable from the Investor Members in the amount of \$100,000 as of December 31, 2013, is for the subscribed capital contributions. The note is secured solely by the Investor Members' interest in Worley. The balance is due in one installment of \$100,000 in 2014.

The Operating Agreement provides that an asset management fee be paid to Ohio Capital Corporation for Housing (OCCH). The fee for the term of the agreement (15 years) is \$75,000 and was paid during 2009. The asset management fee will be amortized over the term of the agreement and began in 2009.

Monthly management fees per occupied unit are payable to Columbus Metropolitan Housing Authority (CMHA). Management fees amounting to \$44,826 were charged to expense during 2013.

The Partnership Agreement provides that a disposition fee of 3% of net cash from sale or refinancing is to be paid to OCCH upon the sale of the rental property or any position thereof.

All operating expenses are initially incurred and paid by CMHA. The Project reimburses CMHA for its monthly expenses. As of December 31, 2013, the Project owed CMHA \$86,600. This amount is included accounts payable — trade in the accompanying balance sheet.

*Credit Reduction Payment* — Worley is allocated Federal Low-Income Housing Tax Credits under the program described by IRC Section 42. These tax credits are not reflected in the accompanying financial statements of Worley and, therefore, have not been audited. However, the Operating Agreement provides for a credit reduction payment. In the event that the total amount of tax credits obtained is less than the total amount projected, the Investor Members shall reduce their required capital contribution by the amount of the shortfall (as defined in the Operating Agreement). Further, if the full amount of annual tax credits is not obtained, the Managing Member of Worley is obligated to pay the Investor Members the amount of the shortfall. Under the terms of the Operating Agreement, Worley Terrace, LLC is required to provide the Managing Member a maximum of \$1,958,591 for this purpose. No credit reduction payments were made during 2013. The Managing Member does not receive a fee under this provision.

*Operating Deficit Funding Agreement* — Effective November 30, 2006, CMHA and Worley entered into an operating deficit funding agreement. As part of this agreement, CMHA will deposit \$1,418,883 in a Public Housing Operating Deficit Funding Account. Additionally, CMHA will deposit \$464,531 in a pledged reserve account. CMHA will not be entitled to repayment of any portion of these amounts.

#### **Commitments and Contingencies:**

*Restrictive Covenant* — Worley's participation in the housing tax credit program requires Worley to enter into and be bound by a restrictive covenant with HUD. The covenant states that 100% of the project property must be maintained as low-income housing for an initial compliance period of 15 years and for the extended use period of an additional 15 years, unless terminated after the end of the initial 15-year period.

All 100 units must be rented to elderly households meeting the HUD definition of elderly (the head of household must be age 62 or older, handicapped, or disabled). In addition, the covenant requires rent restrictions so that the units can be rented at a level that is affordable to persons with income at or below specific percentages of the area median gross income (AMGI).

These restrictions are as follows:

Income restrictions:

75 units with household income at or below 60% of the AMGI

25 units with household income at or below 50% of the AMGI

Rent restrictions:

75 units with rents at 60% of the AMGI

25 units with rents at 50% of the AMGI

*Subsequent Events* — Management of Worley has evaluated subsequent events through February 14, 2014, the date on which the financial statements were available to be issued.

## 16. **ELIM MANOR ELDERLY HOUSING, LLC — NOTES TO DISCRETELY PRESENTED COMPONENT UNIT FINANCIAL STATEMENTS**

**Organization** — Elim Manor Elderly Housing, LLC (Elim Manor), an Ohio limited liability company, was originally formed on October 26, 2009, by Elim Manor Elderly Facilities, Inc. (Managing Member). The Operating Agreement was subsequently amended and restated on December 10, 2010 (Operating Agreement) to evidence the admission of Huntington Ohio ARRA Fund, LLC (ARRA Fund) as the Investor Member and the admission of Columbus Metropolitan Housing Authority (CMHA) as the Special Investor Member.

Elim Manor Holding Corp LLC, an Ohio limited liability company, was formed on November 12, 2010 and is a wholly owned subsidiary of Elim Manor created to maintain the capital assets of the housing project.

Elim Manor was formed to construct, finance, lease and operate qualified low income housing project with 63-units known as Elim Manor in Columbus, Ohio. Elim Manor's major HUD program is its insured mortgage under Section 231 of the National Housing Act, as amended. This program provides housing for elderly or handicapped persons. Elim Manor began leasing housing units during July 2012. Substantial completion of construction was completed and certified by August 17, 2012 and qualified occupancy was achieved by November 30, 2012. Lease terms are typically one year. The Operating Agreement provides that Elim Manor shall continue in existence until December 31, 2085, or such later date as is agreed to by all Members, unless it is earlier dissolved and terminated by provisions of the Agreement.

HUD has contracted with Elim Manor pursuant to Section 8 of the United States Housing Act of 1937, as amended, to make housing assistance payments to Elim Manor on behalf of qualified tenants. The term of the original HAP contract is fifteen years, and it expires on May 31, 2027.

*Principles of Consolidation* — The consolidated financial statements include the accounts of Elim Manor and its wholly-owned subsidiary Elim Manor Holding Corp, LLC. All significant intercompany accounts and transactions have been eliminated in consolidation.

*Basis of Accounting* — The consolidated financial statements of Elim Manor have been prepared on the accrual basis of accounting.

*Estimates* — The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from these estimates.

*Rental Property* — Leasehold improvements and furniture and fixtures are carried at cost. Amortization is computed using the straight-line method for leasehold improvements over 15, 20 and 27.5 years. Depreciation is computed using the straight-line method over 5 years for the furniture and fixtures. Major expenditures for property and equipment and expenditures, which substantially increase useful lives, are capitalized. Maintenance, repairs and minor renewals are expensed as incurred.

Elim Manor reviews its investment in real estate for impairment whenever events or changes in circumstances indicate that the carrying value of such property may not be recoverable. Recoverability is measured by a comparison of the carrying amount of the real estate to the future net undiscounted cash flow expected to be generated by the rental property including the low income housing tax credits and any estimated proceeds from the eventual disposition of the real estate. If the real estate is considered to be impaired, the impairment to be recognized is measured at the amount by which the carrying amount of the real estate exceeds the fair value of such property. There were no impairment losses recognized in 2013 by Elim Manor.

*Cash Reserves* — Cash reserves may include tenant security deposits, replacement, operating and lease-up reserve accounts and a tax and insurance escrow. The reserves have been established in amounts considered by the Members to be adequate and in accordance with the Operating Agreement, and therefore have been excluded from cash in the Elim Manor balance sheet.

*Tenants' Receivable and Bad Debt Policy* — Tenant rent charges for the current month are due on the first day of the month. Tenants who are evicted or move out are charged with any damages or cleaning fees. Elim Manor accounts for all past due rents at the contract rate and recognizes other tenant charges on the date assessed at the actual amount due. Elim Manor does not accrue interest on tenant receivable balances.

Upon tenant move out or eviction, any tenant receivable balance is turned over to a contract collection agency for collection. Uncollected amounts are written off as bad debt.

*Deferred Charges* — Direct costs incurred in connection with obtaining the mortgages and other notes payable have been capitalized and will be amortized over the term of the respective loan using the straight-line method.

*Members' Equity* — Profit and loss is to be allocated between the Investor Member, Special Investor Member, and Managing Member, 99.9%, 0.049%, and 0.051%, respectively, other than special allocations (as defined by the Operating Agreement) and certain other items that would be specifically allocated to the Members in accordance with the Operating Agreement.

*Advertising* — Advertising costs are expensed as incurred. Advertising costs were \$2,394 for the year ended December 31, 2013.

*Income Taxes* — No provision has been made in the financial statements for income taxes, since such taxes are the responsibility of the Members.

*Accounting for Uncertainty in Income Taxes* — Elim Manor's income tax filings are subject to audit by various taxing authorities. Elim Manor's open audit periods are 2011 and 2012. In evaluating Elim Manor's tax provisions and accruals, future taxable income, and the reversal of temporary differences, interpretations and tax planning strategies are considered. Elim Manor believes their estimates are appropriate based on current facts and circumstances.

*Subsequent Events* — Elim Manor evaluates events and transactions occurring subsequent to the date of the financial statements for matters requiring recognition or disclosure in the financial statements. The Elim Manor financial statements consider events through March 7, 2014, the date which the financial statements were available to be issued.

*Cash Reserves* — Cash reserves consist of the following at December 31, 2013:

Reserves and escrow:	
Tenant security deposit	\$ 15,873
Operating reserve	144,057
Replacement reserve	62,964
Mortgage reserves and escrow:	
Mortgage insurance premium escrow	13,688
Tax & insurance escrow	22,303
Replacement reserve	44,129
Principal escrow	49,260
Offsite escrow	6,700
Mortgage cash escrow	2
Working capital escrow	<u>50,116</u>
	<u>\$ 409,092</u>

*Mortgage and Other Notes Payable* — Mortgage and other notes payable consists of the following at December 31, 2013:

The HUD-insured Section 231 mortgage note payable to Red Mortgage Capital, LLC, bearing interest at 3.68%, principal and interest payable in monthly of \$9,957 beginning April 1, 2012 through the March 1, 2052 maturity date.	\$2,334,912
Note payable to The Affordable Housing Trust for Columbus and Franklin County, bearing interest at 2.5%, interest payable in monthly installments beginning through the March 31, 2014, maturity date. Guaranteed by Homeport.	<u>650,000</u>
Total	<u>\$2,984,912</u>

The minimum principal payments of the mortgages and other notes payable at December 31, due in each of the next five years and thereafter are as follows:

2014	\$ 679,802
2015	30,918
2016	32,075
2017	33,275
2018	34,518
Thereafter	<u>2,174,324</u>
Total	<u>\$2,984,912</u>

*Related Party Transactions* — The non-interest bearing note receivable for the Investor Member's subscribed capital contribution in the amount of \$632,031 at December 31, 2013, is secured solely by the Investor Member's interest in Elim Manor. In accordance with the Operating Agreement, \$329,509 of the total \$1,084,957 Investor Member's capital contributions was paid in 2013.

The Special Investor Member has made capital contributions in the amount of \$2,284,080 in accordance with the Operating Agreement.

The Operating Agreement and the Administrative Services Agreement provide that an asset management fee be paid to Homeport, minority owner of the Managing Member. The fee is \$4,000 each year and increase 3% annually as set forth in the Operating Agreement. Asset management fees in the amount of \$5,617 were accrued and charged to expense during the period ended December 31, 2013.

The Operating Agreement provides that an asset management fee be paid to Ohio Capital Corporation for Housing (OCCH), an affiliate of the Investor Member. The fee is \$80,000 and is to be paid from the second installment of the Investor Member's capital contribution. Asset management fees in the amount of \$5,333 were accrued and charged to expense in 2013.

The Operating Agreement provides that a disposition fee of 1% of any amounts payable to Elim Manor upon the sale of the rental property or any portion thereof shall be paid to OCCH, up to a maximum of \$50,000. No fee was charged to expense during 2013.

Elim Manor agreed to pay a development fee of \$822,868 to Homeport and Columbus Metropolitan Housing Authority (CMHA) for certain services provided during construction and development. As of December 31, 2013, \$699,651 was payable under this agreement and capitalized as construction in progress. The deferred development fee is to be paid from available cash flow as permitted by the Operating Agreement. The Managing Member is required to make an additional capital contribution, on the maturity date of the tenth anniversary of the date the project is placed in service, in an amount equal to the outstanding amount of any unpaid development fee of which the proceeds shall be used by Elim Manor to repay the unpaid development fee.

Elim Manor entered into a lease agreement with CMHA on December 10, 2010, to lease land on which the housing project was constructed. Annual rent payments of \$100 are to be paid to CMHA for the term of 75 years. After the lease terminates in the 75th year, all assets affixed to the land will revert to CMHA.

Commencing on the expiration of the compliance period, CMHA has the right to exercise the qualified purchase option, as defined in the Operating Agreement and purchase the property. If this option is not exercised within 60 days of the end of the compliance period, Homeport has the option to acquire the property under the same terms as CMHA. Provided that the qualified purchase option is not exercised by CMHA or Homeport the Investor Member has the right to require the Managing Member to purchase the Investor Member's interest in Elim Manor for a purchase price of \$1,000.

**Guarantees** — The Operating Agreement provides for a construction completion guaranty, whereby the Managing Member and Homeport (Guarantors) guarantee that the project will be constructed in accordance with defined plans and specifications. The guaranty includes funding all amounts incurred to complete construction in excess of existing sources of financing. Any financing arrangements arranged by the Managing Member should be the sole obligation of the Managing Member. Funds made available by the Guarantors will be treated as income to Elim Manor. No funds have been advanced as part of this guaranty as of December 31, 2013.

The Managing Member is required to loan Elim Manor an amount equal to any financing that was less than projected in the Operating Agreement.

The Operating Agreement requires the Managing Member and Columbus Metropolitan Housing Authority to jointly provide up to \$186,093 to Elim Manor in order to permit Elim Manor to meet all reasonable current costs of owning and operating the project property throughout the period as defined in the Agreement. Amounts paid by the Managing Member and CMHA to Elim Manor pursuant to this agreement shall be treated as a non-interest bearing loan repayable as cash flow of Elim Manor permits. The Managing Member and CMHA have not advanced any funds to Elim Manor pursuant to this agreement. The Managing Member and CMHA do not receive a fee for providing this guaranty.

**Allowable Distribution to Members** — Under the Regulatory Agreement for Section 231 projects, distributions to members from funds provided by rental operations are allowed at the end of a semiannual or annual period, provided: 1) surplus cash, as defined by HUD, is available for such purposes; 2) the project is in compliance with all outstanding notices of requirements for proper maintenance; and 3) there is no default under the Regulatory Agreement or under the note or mortgage. In addition, no payments can be made if the property falls below a physical inspection rating of 60 as determined by HUD's Real Estate Assessment Center.

**Rent Increases** — Under the Regulatory Agreement for Section 231 projects, Elim Manor may not increase rents charged to tenants without prior HUD approval.

**Replacement Reserve** — The HUD regulatory agreement requires Elim Manor to set aside amounts for the replacement of property and other project expenditures approved by HUD. HUD-restricted deposits are held in separate accounts and generally are not available for operating purposes. Elim Manor is required to make a monthly transfer of \$2,100 to the permanent restricted replacement reserve account. The account is held by the mortgage company and withdrawals from the account require HUD approval.

**Commitments** — Elim Manor is bound by restrictive covenants. The covenants state that 100% of Elim Manor's property must be maintained as low-income housing for an initial compliance period of 15 years and for an extended period of use of an additional 15 years unless terminated after the end of the initial 15 year period. The restrictive covenants require the following rent and income restrictions as a percentage of the area median income (AMI):

Income restrictions:

47 units with household income at or below 30% of the AMI

14 units with household income at or below 50% of the AMI

2 units with household income at or below 60% of the AMI

Rent restrictions:

47 units with rents at 30% of the AMI

14 units with rents at 50% of the AMI

2 units with rents at 60% of the AMI

Elim Manor receives a project-based rental subsidy (Section 8 housing assistance payments) on 63 units; each household rent must not exceed 30% of the household's adjusted income. The property must be occupied by the elderly. Without prior written approval of HUD, the entire project must be rented to elderly persons receiving supportive services.

**Credit Reduction Payment** — Elim Manor has been allocated \$1,832,950 of low-income housing tax credits (LIHTC) under IRC Section 42. The tax credits are utilized by the Investor Member of Elim Manor and are not reported in the financial statements of Elim Manor.

The Operating Agreement requires a Credit Reduction Payment (as defined in the Operating Agreement) in the event there is 1) a permanent reduction in the LIHTC available to ARRA Fund, 2) there is a timing difference in the Tax Credit, available to the Investor Member in 2012, and 3) a material Tax Credit shortfall occurs in any year after 2012 whereby the Investor receives less than the allocable share of the projected Tax Credits for that year. The Investor Member is entitled to reduce its subscribed capital contribution by the amount of the shortfall on a pro rata basis to recover amounts due the Investor Member pursuant to the Operating Agreement.

The Operating Agreement requires the Managing Member and Homeport to provide jointly up to \$822,868 to Elim Manor in order to permit Elim Manor to satisfy its Credit Reduction Payment obligation to the Investor Member. Amounts paid by the Managing Member or Homeport to Elim Manor shall be treated as income to Elim Manor. No funds have been advanced to Elim Manor pursuant to the Credit Reduction Payment. The Managing Member or Homeport does not receive a fee for providing this guarantee.

**Real Estate Tax Exemption** — The CMHA applied for and was granted a 100% exemption of real estate taxes on the value of Elim Manor's real estate by the Franklin County Commissioners. The Franklin County Auditor has adjusted its property tax records to reflect Elim Manor's exemption from real estate taxes on the value of the land and leasehold improvements leased from CMHA.

**Current Vulnerability Due to Certain Concentrations** — Elim Manor's largest asset is a 63-unit apartment project. Elim Manor's operations are concentrated in the multifamily real estate market in Columbus, Ohio. In addition, Elim Manor operates in a heavily regulated environment. The operations of Elim Manor are subject to the administrative directives, rules and regulations of federal, state and local regulatory agencies, including, but not limited to, Internal Revenue Service (IRS) and Ohio Housing Finance Agency (OHFA). Such administrative directives, rules and regulations are subject to change by an act of Congress or an administrative change mandated by the IRS or OHFA. Such changes may occur with little notice or inadequate funding to pay for the related cost, including the additional administrative burden, to comply with a change.

Elim Manor receives HUD Section 8 rent subsidies for tenants who qualify to receive the rent subsidies in accordance with HUD rules and regulations. During the year ended December 31, 2013, rent subsidies from HUD totaled \$370,220 representing 72% of net rental revenue.

Elim Manor deposits its cash in financial institutions. At various times during the year, the account balances may exceed the institution's federally insured limits. Elim Manor has not experienced any losses on such accounts.

## 17. FRANKLIN STATION, LLC — NOTES TO DISCRETELY PRESENTED COMPONENT UNIT FINANCIAL STATEMENTS

**Nature and Scope of Business** — Franklin Station, LLC (Franklin Station) was formed on September 8, 2011, for the purposes of constructing, financing, leasing, operating, and administering an apartment complex of 100 qualified low-income units in Columbus, Ohio. Because of Franklin Station, LLC's fiscal dependency on the Authority, a component unit relationship is deemed to exist. As of December 31, 2013, Franklin Station, LLC did not have significant operating activity as construction on the property continues and the property is not yet operational.

### **Summary of Significant Accounting Policies:**

*Use of Estimates* — The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

*Other Assets* — Other assets consist of compliance monitoring fees and tax credit fees incurred to obtain the low-income housing tax credits. These fees have been capitalized and are being amortized over 15 years using the straight-line method.

*Members' Equity* — Profit and loss, as defined in the amended and restated Operating Agreement, are allocated between the Investor Member and the Managing Member, 99.9% and 0.1%, respectively, other than special allocations (as defined by the amended and restated Operating Agreement) and certain other items that are specifically allocated in accordance with the amended and restated Operating Agreement.

*Income Taxes* — No provisions have been made in the financial statements for income taxes, since such taxes are the responsibility of the Members.

Franklin Station accounts for uncertainty in income taxes in its financial statements as required under FASB ASC, *Accounting for Uncertainty in Income Taxes*. The standard prescribes a recognition threshold and measurement attribute for the financial statement recognition and measurement of a tax position taken or expected to be taken in a tax return. The standard also provides guidance on de-recognition, classification, interest and penalties, accounting in interim periods, disclosure and transition accounting. Management determined there were no material uncertain positions taken by Franklin Station in its tax returns.

*Cash* — Franklin Station maintains two bank accounts with two financial institutions, which at times may exceed federally insured limits. All of Franklin Station's non-interest bearing cash balances were fully insured at December 31, 2013.

*Other Assets* — Other assets included the following at December 31, 2013:

Bond issuance costs	\$ 25,800
Organizational costs	<u>35,797</u>
Total other assets	<u>\$ 61,597</u>

*Rental Property* — Rental property is carried at cost, less accumulated depreciation computed on the straight-line method. Major renewals and betterments are capitalized and depreciated; maintenance and repairs, which do not improve or extend the life of the respective assets, are charged to expense as incurred. Upon disposal of assets, the cost and related accumulated depreciation are removed from the accounts and any gain or loss is included in income. Rental property assets are depreciated over their estimated useful lives as follows:

Buildings and improvements	40 years
Site improvements	15 years
Furniture and fixtures	5 years

Interest costs incurred during the period in which rental property is being prepared for its intended use is capitalized, and amounted to \$52,860 for the year ended December 31, 2013.

*Credit Reduction Payment* — Franklin Station is allocated Federal Low-Income Housing Tax Credits under the program described by IRC Section 42. These tax credits are not reflected in the accompanying financial statements of Franklin Station. However, the Operating Agreement provides for a credit reduction payment. In the event that the total amount of tax credits obtained is less than the total amount projected, the Investor Member shall reduce their required capital contribution by the amount of the shortfall (as defined in the Operating Agreement). Further, if the full amount of annual tax credits is not obtained, the Managing Member of Franklin Station is obligated to pay the Investor Member the amount of the shortfall. No credit reduction payments were made during 2013. The Managing Member does not receive a fee under this provision.

*Commitments* — Franklin Station is bound by a restrictive covenant. This covenant states that 100% of the project property must be maintained as low-income housing for an initial compliance period of 15 years, and for the extended-use period of an additional 15 years, unless terminated after the end of the initial 15-year period.

In 2012, Franklin Station, LLC entered into an agreement with the County of Franklin, Ohio for the issuance of \$7.5 million in draw-down bonds to fund construction of the property. During construction activities in 2013, additional costs led to issuance of \$8.5 million in draw-down bonds dated August 30, 2013, due April 1, 2014. The 2013 issuance provided for the full repayment of the 2012 bonds as well as provided funds for the additional costs incurred by Franklin Station. All debt is held in the name of the County of Franklin, Ohio; however, Franklin Station, LLC is liable for the following payments to Red Capital Partners, LLC, the bondholder on record, and all outstanding amounts are collateralized within a cash collateral account. In March 2014, due to construction delays, Franklin Station, LLC extended the bond agreement to June 1, 2014.

**Outstanding Balance  
as of December 31,  
2013**

Notes payable:

Draw-down Mortgage and Other Note Payable of \$8.5 million by the County of Franklin, Ohio dated August 30, 2013, bearing interest of 2.25%, due June 1, 2014	\$ 5,561,552
---	--------------

**18. SUBSEQUENT EVENTS**

The Authority evaluated all events or transactions that occurred after December 31, 2013, up through, May 30, 2014, the date these consolidated financial statements were available to be issued. In March 2014, due to construction delays, Franklin Station, LLC extended the bond agreement to June 1, 2014.

\* \* \* \* \*

**CONSOLIDATING SUPPLEMENTAL  
FINANCIAL DATA SCHEDULES**

# COLUMBUS METROPOLITAN HOUSING AUTHORITY

## CONSOLIDATING STATEMENT OF NET POSITION INFORMATION AS OF DECEMBER 31, 2013

	Low Rent 14.85	Section 8 Housing Choice Vouchers 14.871	MainStream 14.181	DHAP 97.109	Capital Grant 14.872	Hope VI 14.892	Shelter Care Plus 14.238	Central Office	Ross Grant 14.877	Other Business Ventures	AHSC 14.195	Interprogram Eliminations	Total
<b>ASSETS</b>													
<b>CASH AND CASH EQUIVALENTS:</b>													
Unrestricted	\$7,842,241	\$ 585,184	\$188,098	\$ -	\$ -	\$ -	\$186,745	\$8,153,140	\$ -	\$2,692,084	\$ 44,392	\$ -	\$19,691,884
Restricted, modernization, and development	388,625				1,442			109,886					499,953
Other restricted		5,338,879		82,193						3,999,031	1,577		9,421,680
Tenant security deposits	187,699									144,141			331,840
Restricted for payment of current liability		291,639											291,639
Total cash and cash equivalents	<u>8,418,565</u>	<u>6,215,702</u>	<u>188,098</u>	<u>82,193</u>	<u>1,442</u>	<u>-</u>	<u>186,745</u>	<u>8,263,026</u>	<u>-</u>	<u>6,835,256</u>	<u>45,969</u>	<u>-</u>	<u>30,236,996</u>
<b>ACCOUNTS AND NOTES RECEIVABLE:</b>													
Accounts receivable — PHA projects		175,634											175,634
Accounts receivable — HUD, other projects	42,327	5,852	8,681		390,723	10,000	97,816		18,986	6,437	2,631,833		3,212,655
Accounts receivable — miscellaneous	1,205	524,812	24,341	475				2,277,305		18,216		(1,168,979)	1,677,375
Allowance for doubtful accounts — miscellaneous		(521,736)	(24,341)	(475)				(2,484)					(549,036)
Accounts receivable — tenants, dwelling rent	90,707									24,209			114,916
Allowance for doubtful accounts — tenants, dwelling rent	(48,377)									(1,633)			(50,010)
Notes and mortgages receivable — current								25,000					25,000
Fraud recovery		2,308,012	799										2,308,811
Allowance for doubtful accounts — fraud		(2,308,012)	(799)										(2,308,811)
Accrued interest receivable								90,784		191,297			282,081
Total accounts and notes receivable — net allowance for doubtful accounts	<u>85,862</u>	<u>184,562</u>	<u>8,681</u>	<u>-</u>	<u>390,723</u>	<u>10,000</u>	<u>97,816</u>	<u>2,390,605</u>	<u>18,986</u>	<u>238,526</u>	<u>2,631,833</u>	<u>(1,168,979)</u>	<u>4,888,615</u>

(Continued)

# COLUMBUS METROPOLITAN HOUSING AUTHORITY

## CONSOLIDATING STATEMENT OF NET POSITION INFORMATION AS OF DECEMBER 31, 2013

	Low Rent 14.85	Section 8 Housing Choice Vouchers 14.871	Main Stream 14.181	DHAP 97.109	Capital Grant 14.872	Hope VI 14.892	Shelter Care Plus 14.238	Central Office	Ross Grant 14.877	Other Business Ventures	AHSC 14.195	Interprogram Eliminations	Total
INVESTMENTS:													
Unrestricted	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,621,727	\$ -	\$ -	\$ -	\$ -	\$ 1,621,727
Total investments	-	-	-	-	-	-	-	1,621,727	-	-	-	-	1,621,727
PREPAID EXPENSES AND OTHER ASSETS — Excluding accrued interest receivables	168,358	76,799					2,697	79,936		10,624			338,414
CAPITAL ASSETS:													
Land	884,873	785,041						3,893,487		354,223			5,917,624
Buildings	165,013,657	358,121						10,168,428		43,774,970			219,315,176
Furniture, equipment, and machinery — dwellings	1,723,300									215,578			1,938,878
Furniture, equipment, and machinery — administration		2,309,068					16,926	2,423,636		481,428	266,609		5,497,667
Accumulated depreciation	(130,039,338)	(2,155,571)					(16,926)	(7,298,447)		(17,796,866)	(266,609)		(157,573,757)
Construction in progress	28,234	2,625			3,636,059	230,000		51,183		541,281			4,489,382
Total capital assets — net of accumulated depreciation	37,610,726	1,299,284	-	-	3,636,059	230,000	-	9,238,287	-	27,570,614	-	-	79,584,970
OTHER ASSETS:													
Notes and mortgages receivable — noncurrent								7,404,865		261,990			7,666,855
Other assets								318,000					318,000
Investments and joint ventures	3,271,066							27,038,431		1,119			30,310,616
Total other assets	3,271,066	-	-	-	-	-	-	34,761,296	-	263,109	-	-	38,295,471
TOTAL ASSETS	\$ 49,554,577	\$ 7,776,347	\$ 196,779	\$ 82,193	\$ 4,028,224	\$ 240,000	\$ 287,258	\$ 56,354,877	\$ 18,986	\$ 34,918,129	\$ 2,677,802	\$ (1,168,979)	\$ 154,966,193

(Continued)

# COLUMBUS METROPOLITAN HOUSING AUTHORITY

## CONSOLIDATING STATEMENT OF NET POSITION INFORMATION AS OF DECEMBER 31, 2013

	Low Rent 14.85	Section 8 Housing Choice Vouchers 14.871	Main Stream 14.181	DHAP 97.109	Capital Grant 14.872	Hope VI 14.892	Shelter Care Plus 14.238	Central Office	Ross Grant 14.877	Other Business Ventures	AHSC 14.195	Interprogram Eliminations	Total
<b>LIABILITIES AND NET POSITION</b>													
<b>LIABILITIES:</b>													
Accounts payable, accrued liabilities, and other liabilities:													
Accounts payable — <90 days	\$ 572,351	\$ 552,515	\$ -	\$ -	\$ 308,808	\$ 10,000	\$ 43,775	\$ 109,288	\$ 18,689	\$ 268,884	\$ 2,581,418	\$ (1,168,979)	\$ 3,296,749
Accounts payable — >90 days	106,589	40			60,992			3,067		244			170,932
Accrued wages/payroll taxes payable	11,164	20,769			2,078			388,263	297	9,008			431,579
Accrued compensated absences — current portion	42,420	61,703			13,342		2,756	99,937					220,158
Accrued contingent liability	49,075												49,075
Accounts payable — HUD, PHA program		25,393	21,835				106,666						153,894
Accounts payable — other government	31,947									219,997			251,944
Tenant security deposits	190,454							34,182		146,172			370,808
Deferred revenue	96,579							38		19,151			115,768
Other current liabilities										63,357			63,357
Accrued liabilities — other	63,485	313						8,924		17,673			90,395
<b>Total accounts payable, accrued liabilities, and other liabilities</b>	<b>1,164,064</b>	<b>660,733</b>	<b>21,835</b>	<b>-</b>	<b>385,220</b>	<b>10,000</b>	<b>153,197</b>	<b>643,699</b>	<b>18,986</b>	<b>744,486</b>	<b>2,581,418</b>	<b>(1,168,979)</b>	<b>5,214,659</b>
<b>Debt and other liabilities:</b>													
Long-term debt — current portion										1,295,377			1,295,377
Noncurrent liabilities — other		305,315											305,315
Accrued compensated absences — noncurrent	17,495	25,448			5,503		1,137	41,217					90,800
<b>Total debt and other liabilities</b>	<b>17,495</b>	<b>330,763</b>	<b>-</b>	<b>-</b>	<b>5,503</b>	<b>-</b>	<b>1,137</b>	<b>41,217</b>	<b>-</b>	<b>1,295,377</b>	<b>-</b>	<b>-</b>	<b>1,691,492</b>
<b>Total liabilities</b>	<b>1,181,559</b>	<b>991,496</b>	<b>21,835</b>	<b>-</b>	<b>390,723</b>	<b>10,000</b>	<b>154,334</b>	<b>684,916</b>	<b>18,986</b>	<b>2,039,863</b>	<b>2,581,418</b>	<b>(1,168,979)</b>	<b>6,906,151</b>
<b>NET POSITION:</b>													
Net investment in capital assets	37,610,725	1,299,284			3,636,059	230,000		9,238,287		26,275,237			78,289,592
Restricted net position	388,626	5,338,879		82,193	1,442			109,886		3,999,030			9,920,056
Unrestricted net position	10,373,667	146,688	174,944				132,924	46,321,788		2,603,999	96,384		59,850,394
<b>Total net position</b>	<b>48,373,018</b>	<b>6,784,851</b>	<b>174,944</b>	<b>82,193</b>	<b>3,637,501</b>	<b>230,000</b>	<b>132,924</b>	<b>55,669,961</b>	<b>-</b>	<b>32,878,266</b>	<b>96,384</b>	<b>-</b>	<b>148,060,042</b>
<b>TOTAL</b>	<b>\$49,554,577</b>	<b>\$7,776,347</b>	<b>\$196,779</b>	<b>\$82,193</b>	<b>\$4,028,224</b>	<b>\$240,000</b>	<b>\$287,258</b>	<b>\$56,354,877</b>	<b>\$18,986</b>	<b>\$34,918,129</b>	<b>\$2,677,802</b>	<b>\$ (1,168,979)</b>	<b>\$ 154,966,193</b>

See notes to consolidated financial statements.

(Concluded)

# COLUMBUS METROPOLITAN HOUSING AUTHORITY

## CONSOLIDATING STATEMENT OF REVENUES AND EXPENSES INFORMATION FOR THE YEAR ENDED DECEMBER 31, 2013

	Low Rent 14.85	Section 8 Housing Choice Vouchers 14.871	Main Stream 14.181	DHAP 97.109	Capital Grant 14.872	Hope VI 14.892	Shelter Care Plus 14.238	Central Office	Ross Grant 14.877	Other Business Ventures	AHSC 14.195	Eliminations	Total
<b>REVENUES:</b>													
Net tenant rental revenues	\$1,412,171	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$3,146,531	\$ -	\$ -	\$ 4,558,702
HUD, PHA operating grants	7,081,758	83,368,098	393,863		1,158,376	10,000	4,063,855		31,001		587,961,326		684,068,277
Capital grants					1,045,237	226,543							1,271,780
Total fee revenue								5,177,282		189,527		(5,140,341)	226,468
Interest income — unrestricted	7,212	265	20				22	23,640		22,599			53,758
Other revenue	65,741	4,068,171						3,724,875		131,638			7,990,425
Fraud recovery		112,587											112,587
Gain or loss on the sale of fixed assets	338,430	6,522											344,952
Interest income — restricted	1,921	497						5,661		1,465			9,544
<b>Total revenues</b>	<b>8,907,233</b>	<b>87,556,140</b>	<b>393,883</b>	<b>-</b>	<b>2,203,613</b>	<b>236,543</b>	<b>4,063,877</b>	<b>8,931,458</b>	<b>31,001</b>	<b>3,491,760</b>	<b>587,961,326</b>	<b>(5,140,341)</b>	<b>698,636,493</b>
<b>EXPENSES:</b>													
<b>Administrative:</b>													
Administrative salaries	537,482	2,557,455			55,139	2,802	112,628	3,442,493	26,091	128,388	69,832		6,932,310
Auditing fees	27,390	173,699					6,978	20,968		6,151			235,186
Outside management fees	1,060,716	1,764,612	10,332		302,001		96,072			182,581	15,277,330	(3,342,970)	15,350,674
Employee benefit contributions — administrative	191,790	879,827			17,052		52,890	1,037,796	4,570	28,594	26,455		2,238,974
Other administrative expenses	551,454	1,939,961	6,458				84,826	982,717		189,563	254,710	(1,288,844)	2,720,845
<b>Total administrative expenses</b>	<b>2,368,832</b>	<b>7,315,554</b>	<b>16,790</b>	<b>-</b>	<b>374,192</b>	<b>2,802</b>	<b>353,394</b>	<b>5,483,974</b>	<b>30,661</b>	<b>535,277</b>	<b>15,628,327</b>	<b>(4,631,814)</b>	<b>27,477,989</b>
Total asset management fee	157,060								13,314			(170,374)	
<b>Tenant services:</b>													
Tenant services — salaries					61,127								61,127
Relocation costs	450,858				156,351								607,209
Employee benefit contributions — tenant services					18,904								18,904
Tenant services — other	53,057							12,349					65,406
<b>Total tenant services</b>	<b>503,915</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>236,382</b>	<b>-</b>	<b>-</b>	<b>12,349</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>752,646</b>

(Continued)

# COLUMBUS METROPOLITAN HOUSING AUTHORITY

## CONSOLIDATING STATEMENT OF REVENUES AND EXPENSES INFORMATION FOR THE YEAR ENDED DECEMBER 31, 2013

	Low Rent 14.85	Section 8 Housing Choice Vouchers 14.871	Main Stream 14.181	DHAP 97.109	Capital Grant 14.872	Hope VI 14.892	Shelter Care Plus 14.238	Central Office	Ross Grant 14.877	Other Business Ventures	AHSC 14.195	Eliminations	Total
Utilities:													
Water	\$ 872,349	\$ 1,402	\$ -	\$ -	\$ -	\$ -	\$ (5)	\$ 7,926	\$ -	\$ 85,316	\$ -	\$ -	\$ 966,988
Electricity	409,229	11,709					446	111,251		207,021			739,656
Gas	179,660	1,243					132	2,920		68,067			252,022
Total utilities	<u>1,461,238</u>	<u>14,354</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>573</u>	<u>122,097</u>	<u>-</u>	<u>360,404</u>	<u>-</u>	<u>-</u>	<u>1,958,666</u>
Ordinary maintenance and operations:													
Labor	985,810							141,915		153,761			1,281,486
Materials and other	459,660	71,962					1,577	129,902		84,205			747,306
Contract costs	1,853,536	48,617					127	256,634		401,449		(338,153)	2,222,210
Employee benefit contributions — maintenance and operations	<u>351,456</u>							<u>42,783</u>		<u>55,671</u>			<u>449,910</u>
Total ordinary maintenance and operations	<u>3,650,462</u>	<u>120,579</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,704</u>	<u>571,234</u>	<u>-</u>	<u>695,086</u>	<u>-</u>	<u>(338,153)</u>	<u>4,700,912</u>
Protective services:													
Protective services — labor	6,377				238,182	5,000							249,559
Protective services — other contract costs	169,854				44,672					33,493			248,019
Employee benefit contributions — protective services	<u>2,272</u>				<u>73,660</u>								<u>75,932</u>
Total protective services	<u>178,503</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>356,514</u>	<u>5,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>33,493</u>	<u>-</u>	<u>-</u>	<u>573,510</u>
General expenses:													
Insurance premiums	339,553	151,917			8,684		5,171	130,602	340	58,781	75,729		770,777
Other general expenses	864,287	57,439						800					922,526
real estate tax expense	20,444							25,811		297,129			343,384
Severance expenses		1,128						876					2,004
Bad debt — tenant rents	<u>177,874</u>									<u>(1,264)</u>			<u>176,610</u>
Total general expenses	<u>1,402,158</u>	<u>210,484</u>	<u>-</u>	<u>-</u>	<u>8,684</u>	<u>-</u>	<u>5,171</u>	<u>158,089</u>	<u>340</u>	<u>354,646</u>	<u>75,729</u>	<u>-</u>	<u>2,215,301</u>

(Continued)

# COLUMBUS METROPOLITAN HOUSING AUTHORITY

## CONSOLIDATING STATEMENT OF REVENUES AND EXPENSES INFORMATION FOR THE YEAR ENDED DECEMBER 31, 2013

	Low Rent 14.85	Section 8 Housing Choice Vouchers 14.871	Main Stream 14.181	DHAP 97.109	Capital Grant 14.872	Hope VI 14.892	Shelter Care Plus 14.238	Central Office	Ross Grant 14.877	Other Business Ventures	AHSC 14.195	Eliminations	Total
Other expenses:													
Nonroutine maintenance	\$ 1,372,636	\$ -	\$ -	\$ -	\$ (2,562)	\$ -	\$ -	\$ 14,625	\$ -	\$ -	\$ -	\$ -	\$ 1,384,699
Housing assistance payments		82,058,297	327,871				3,790,556				572,257,270		658,433,994
Depreciation expense	<u>4,287,045</u>	<u>93,406</u>						<u>564,922</u>		<u>1,729,328</u>			<u>6,674,701</u>
Total other expenses	<u>5,659,681</u>	<u>82,151,703</u>	<u>327,871</u>	<u>-</u>	<u>(2,562)</u>	<u>-</u>	<u>3,790,556</u>	<u>579,547</u>	<u>-</u>	<u>1,729,328</u>	<u>572,257,270</u>	<u>-</u>	<u>666,493,394</u>
Total expenses	<u>15,381,849</u>	<u>89,812,674</u>	<u>344,661</u>	<u>-</u>	<u>973,210</u>	<u>7,802</u>	<u>4,151,398</u>	<u>6,927,290</u>	<u>44,315</u>	<u>3,708,234</u>	<u>587,961,326</u>	<u>(5,140,341)</u>	<u>704,172,418</u>
OTHER FINANCING SOURCES (USES):													
Extraordinary items										3,400,000			3,400,000
Special Items — net gain/loss										40,644			40,644
Operating transfers in	3,693,889												3,693,889
Operating transfers out	<u>(3,693,889)</u>												<u>(3,693,889)</u>
Total other financing uses	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,440,644</u>	<u>-</u>	<u>-</u>	<u>3,440,644</u>
EXCESS (DEFICIENCY) OF TOTAL REVENUES OVER (UNDER)	<u>\$ (6,474,616)</u>	<u>\$ (2,256,534)</u>	<u>\$ 49,222</u>	<u>\$ -</u>	<u>\$ 1,230,403</u>	<u>\$ 228,741</u>	<u>\$ (87,521)</u>	<u>\$ 2,004,168</u>	<u>\$ (13,314)</u>	<u>\$ 3,224,170</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (2,095,281)</u>

See notes to consolidated financial statements.

(Concluded)

**FEDERAL FINANCIAL DATA SCHEDULES**

# COLUMBUS METROPOLITAN HOUSING AUTHORITY

## RECONCILIATION OF CONSOLIDATED FINANCIAL STATEMENTS TO THE FINANCIAL DATA SCHEDULE AS OF DECEMBER 31, 2013

	Consolidated Statement of Net Position	Reconciling Amount		Financial Data Schedule
<b>ASSETS</b>				
CURRENT ASSETS:				
Cash and cash equivalents	\$ 30,236,996	\$ -		\$ 30,236,996
Accounts receivable — net:				
Tenants	64,906	50,010	a	114,916
HUD	3,212,655			3,212,655
Other	1,588,538	2,855,363	a	4,443,901
Allowance for doubtful accounts		(2,907,857)	a	(2,907,857)
Notes receivable				
Notes receivable from discretely presented component units	25,000			25,000
Investments	1,621,727			1,621,727
Investments — legally restricted				
Inventory				
Prepaid items and other	338,414			338,414
Total current assets	<u>37,088,236</u>	<u>(2,484)</u>	a	<u>37,085,752</u>
NONCURRENT ASSETS:				
Notes receivable from discretely presented component units	5,651,035			5,651,035
Notes receivable from related party	2,013,336	2,484	a	2,015,820
Capital assets:				
Land	5,917,624			5,917,624
Other property and equipment	69,177,964			69,177,964
Construction in progress	4,489,382			4,489,382
Other noncurrent assets	30,628,616			30,628,616
Total noncurrent assets	<u>117,877,957</u>	<u>2,484</u>	a	<u>117,880,441</u>
<b>TOTAL ASSETS</b>	<u>\$ 154,966,193</u>	<u>\$ -</u>		<u>\$ 154,966,193</u>
<b>LIABILITIES</b>				
CURRENT LIABILITIES:				
Accounts payable:				
Trade	\$ 3,719,625	\$ -		\$ 3,719,625
HUD	153,894			153,894
Other	153,752			153,752
Accrued expenses	700,812			700,812
Deferred credits	115,768			115,768
Trust and deposit liabilities	370,808			370,808
Note payable — current	1,295,377			1,295,377
Total current liabilities	<u>6,510,036</u>	<u>-</u>		<u>6,510,036</u>
NONCURRENT LIABILITIES:				
Bonds payable				
Accrued compensated absences — noncurrent portion	90,800			90,800
Other liabilities	305,315			305,315
Total noncurrent liabilities	<u>396,115</u>	<u>-</u>		<u>396,115</u>
Total liabilities	<u>6,906,151</u>	<u>-</u>		<u>6,906,151</u>
NET POSITION:				
Net investment in capital assets	78,289,592			78,289,592
Restricted	9,920,056			9,920,056
Unrestricted	59,850,394			59,850,394
Total net position	<u>148,060,042</u>	<u>-</u>		<u>148,060,042</u>
<b>TOTAL</b>	<u>\$ 154,966,193</u>	<u>\$ -</u>		<u>\$ 154,966,193</u>

See notes to the financial data schedule and the reconciliation of the consolidated financial statements to the financial data schedule.

# COLUMBUS METROPOLITAN HOUSING AUTHORITY

## RECONCILIATION OF CONSOLIDATED FINANCIAL STATEMENTS TO THE FINANCIAL DATA SCHEDULE FOR THE YEAR ENDED DECEMBER 31, 2013

	Consolidated Statement of Revenues, Expenses, and Changes in Net Position	Reconciling Amount	Financial Data Schedule
OPERATING REVENUES:			
Rental	\$ 4,558,702	\$ -	\$ 4,558,702
Other	8,329,480		8,329,480
Total operating revenues	<u>12,888,182</u>	<u>-</u>	<u>12,888,182</u>
OPERATING EXPENSES:			
Housing assistance payments	658,433,994		658,433,994
Depreciation	6,674,701		6,674,701
Administration	27,477,989		27,477,989
Tenant services	752,646		752,646
Utilities	1,958,666		1,958,666
Ordinary maintenance and operations	6,085,611		6,085,611
Protective services	573,510		573,510
General expenses	2,215,301		2,215,301
Total operating expenses	<u>704,172,418</u>	<u>-</u>	<u>704,172,418</u>
OPERATING LOSS	<u>(691,284,236)</u>	<u>-</u>	<u>(691,284,236)</u>
NONOPERATING REVENUES (EXPENSES):			
HUD grants	684,068,277		684,068,277
HUD capital grants	1,271,780		1,271,780
Interest income	63,302		63,302
Gain on disposal of assets	344,952		344,952
Special gain — net	3,440,644	(3,440,644) b	<u>3,440,644</u>
Total nonoperating revenues	<u>689,188,955</u>	<u>(3,440,644) b</u>	<u>685,748,311</u>
EXTRAORDINARY ITEMS — Net gain		<u>3,440,644 b</u>	<u>3,440,644</u>
CHANGE IN NET POSITION	(2,095,281)		(2,095,281)
NET POSITION — Beginning of year	151,849,323		151,849,323
OTHER EQUITY TRANSFERS	(1,693,999)		(1,693,999)
NET POSITION — End of year	<u>\$ 148,060,042</u>	<u>\$ -</u>	<u>\$ 148,060,042</u>

See notes to the financial data schedule and the reconciliation of the consolidated financial statements to the financial data schedule.

# COLUMBUS METROPOLITAN HOUSING AUTHORITY

## NOTES TO THE FINANCIAL DATA SCHEDULE AND THE RECONCILIATION OF THE CONSOLIDATED FINANCIAL STATEMENTS TO THE FINANCIAL DATA SCHEDULE AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2013

---

### 1. BASIS OF PRESENTATION

The Columbus Metropolitan Housing Authority (the “Authority”) is required to submit annual financial information to the U.S. Department of Housing and Urban Development (HUD), Real Estate Assessment Center (REAC). The financial data is submitted to REAC using the Financial Data Schedule (FDS) format, which is prescribed by REAC and applicable to government entities. The accompanying FDS, prepared in the form prescribed by REAC, differs from the information in the Authority’s financial statements, prepared in conformity with accounting principles generally accepted in the United States of America, primarily due to classification differences. The accompanying schedule reconciles the Authority’s consolidated financial statements to the FDS.

### 2. RECONCILIATION

The following items identify the amounts needed to reconcile the consolidated financial statements prepared in conformity with accounting principles generally accepted in the United States of America, as applicable to governmental entities, to the FDS:

- a. The FDS reports the allowance for doubtful accounts as a separate line item. The consolidated financial statements reflect this allowance netted against the related receivable.
- b. The FDS reports the extraordinary gain associated with the forgiveness of debt on the Whitney Young project of \$3.4 million and a return of money on the debt payoff of New Village Homes from prior year of \$40,644. The consolidated financial statements reflect this as a special gain.

### 3. EQUITY TRANSFERS

The Columbus Metropolitan Housing Authority (the “Authority”) conducted multiple equity transfers over the fiscal year, amounting to \$1.694 million to support ongoing commitments to Component Units for construction, resident initiatives, and operational deficits.

\* \* \* \* \*

# COLUMBUS METROPOLITAN HOUSING AUTHORITY

## SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED DECEMBER 31, 2013

---

Federal Grantor/Pass-Through Grantor/Program Title	Catalog of Federal Domestic Assistance Number	Expenditures
U.S. DEPARTMENT OF HUD:		
Direct programs:		
Low Rent Public Housing — PHA-owned and leased	14.850	\$ 7,081,758
Public Housing Capital Fund Program	14.872	<u>2,203,613</u>
Subtotal — public housing		<u>9,285,371</u>
Direct programs:		
Section 8 Housing Assistance Payment Program:		
Housing Choice Vouchers	14.871	83,368,098
Shelter Care Plus	14.238	4,063,855
Special Allocations	14.195	587,961,326
Supportive Housing for Persons With Disabilities	14.181	393,863
Hope VI	14.892	<u>236,543</u>
Subtotal — direct programs		<u>676,023,685</u>
ROSS GRANT	14.877	<u>31,001</u>
TOTAL EXPENDITURES OF FEDERAL AWARDS		<u>\$685,340,057</u>

See notes to schedule of expenditures of federal awards.

# COLUMBUS METROPOLITAN HOUSING AUTHORITY

## NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED DECEMBER 31, 2013

---

### 1. BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards has been prepared using the accrual basis of accounting in accordance with the format as set forth in *Government Auditing Standards*, issued by the Comptroller General of the United States of America, and U.S. Office of Management and Budget Circular No. A-133, *Audits of States, Local Governments, and Non-Profit Organizations*.

### 2. PROGRAM STATUS

The Columbus Metropolitan Housing Authority (the "Authority") receives assistance in the form of a HOPE VI grant and other grant monies from the U.S. Department of Housing and Urban Development (HUD) to be used in conjunction with the revitalization activities of federally built low-rent housing units.

The Authority receives assistance in the form of an operating subsidy from HUD (CFDA No. 14.850) to be used for the purpose of maintaining the low-rent character of the local housing program. The monies are being received under one program number. During 2013, the receipts of \$305,076, \$230,806, \$64,775, and \$212,468 were considered federal pass-through awards to Gender Road Limited Partnership, Jenkins Terrace, LLC, Waggoner Senior Housing Limited Partnership, and Worley Terrace, LLC, respectively (related entities of the Authority).

The Authority also has a Guaranty and Supplemental Funding Agreement with Gender Road Limited Partnership (the "Partnership") that it will provide nonfederal funds for debt service payments if the Partnership has insufficient cash flow. During 2013, the Authority provided \$0 to the Partnership for this purpose.

### 3. SECTION 8 HOUSING CLUSTER

CFDA 14.195, *Section 8 Housing Assistance Payment Program — Special Allocations*, is not considered part of the Section 8 Housing Cluster, since this is an administrative services contract in which the Authority monitors Section 8 funding for compliance at a variety of housing authorities and is not responsible for direct administration and distribution of Section 8 funding to individuals applying to the authorities for housing assistance.

\* \* \* \* \*

# COLUMBUS METROPOLITAN HOUSING AUTHORITY

## SCHEDULE OF ACTUAL MODERNIZATION COSTS INCURRED ON PROJECT OH16-P-001-501-10 THROUGH DECEMBER 31, 2013

---

1. The actual modernization costs of the project are as follows:

<b>Classification</b>	<b>Project OH16-P-001-501-10</b>
Management improvements	\$ 394,582
Administration	489,828
Fees and costs	212,727
Site improvements	788,038
Dwelling structures	2,046,553
Demolition costs	494,566
Relocation costs	<u>471,988</u>
Total costs	<u>\$4,898,283</u>

2. The distribution of costs by major cost accounts as shown on the Final Budget Summary dated May 30, 2013 for Project OH16-P-001-501-10, as submitted to HUD for approval, is in agreement with the Authority's records.
3. Funds advanced for Project OH16-S-001-10 totaled \$4,898,283.

## **INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Commissioners of  
the Columbus Metropolitan Housing Authority:

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the consolidated financial statements of Columbus Metropolitan Housing Authority (the "Authority") as of and for the year ended December 31, 2013, and the related notes to the consolidated financial statements, and have issued our report thereon dated May 30, 2014. Our report includes a reference to other auditors who audited the financial statements of Gender Road Limited Partnership, Jenkins Terrace, LLC, Worley Terrace, LLC, and Elim Manor Elderly Housing, LLC, discretely presented component units of the Authority, as described in our report on the Authority's consolidated financial statements. This report does not include the results of the other auditors' testing of internal control over financial reporting or compliance and other matters that are reported on separately by those auditors.

### **Internal Control over Financial Reporting**

In planning and performing our audit of the consolidated financial statements, we considered the Authority's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the consolidated financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Authority's consolidated financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Deloitte & Touche LLP*

May 30, 2014

## **INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133**

To the Board of Commissioners of  
the Columbus Metropolitan Housing Authority:

### **Report on Compliance for Each Major Federal Program**

We have audited Columbus Metropolitan Housing Authority's (the "Authority") compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of the Authority's major federal programs for the year ended December 31, 2013. The Authority's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

### **Management's Responsibility**

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on compliance for each of the Authority's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Authority's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Authority's compliance.

### **Opinion on Each Major Federal Program**

In our opinion, the Authority complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2013.

## Other Matters

The results of our auditing procedures disclosed instances of noncompliance, which are required to be reported in accordance with OMB Circular A-133 and which are described in the accompanying schedule of findings and questioned costs as items 13-01, 13-02, 13-03, 13-04 and 13-05. Our opinion on each major federal program is not modified with respect to these matters.

The Authority's responses to the noncompliance findings identified in our audit are described in the accompanying Schedule of Findings and Questioned Costs. The Authority's responses were not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

## Report on Internal Control over Compliance

Management of the Authority is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Authority's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

*Deloitte & Touche LLP*

May 30, 2014

# COLUMBUS METROPOLITAN HOUSING AUTHORITY

## SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED DECEMBER 31, 2013

---

### PART I — SUMMARY OF AUDITORS' RESULTS

#### Financial Statements

Type of auditors' report issued:

Unqualified

Internal control over financial reporting:

- |   |           |         |               |
|---|-----------|---------|---------------|
| 1. Material weakness(es) identified?                                  | _____ Yes | _____ X | _____ No      |
| 2. Significant deficiency(ies) identified?                            | _____ Yes | _____ X | None reported |
| 3. Noncompliance material to consolidated financial statements noted? | _____ Yes | _____ X | _____ No      |

#### Federal Awards

Internal control over major programs:

- |  |           |         |               |
|--|-----------|---------|---------------|
| 4. Material weakness(es) identified?       | _____ Yes | _____ X | _____ No      |
| 5. Significant deficiency(ies) identified? | _____ Yes | _____ X | None reported |

Type of auditors' report issued on compliance for major programs:

Unqualified

- |  |         |           |          |
|--|---------|-----------|----------|
| 6. Any audit findings disclosed that are required to be reported in accordance with Section 510(a) of OMB Circular No. A-133 | _____ X | _____ Yes | _____ No |
| 7. The Authority's major programs were:  |         |           |          |

#### Name of Federal Program or Cluster

#### CFDA Number

Section 8 Housing Assistance Payment Program — Special Allocations	14.195
Low Income Public and Indian Housing	14.850
Shelter Plus Care	14.238

- |   |              |         |          |
|---|--------------|---------|----------|
| 8. Dollar threshold used to distinguish between Type A and Type B programs? | \$ 3,000,000 |         |          |
| 9. Auditee qualified as low-risk auditee:                                   | _____ Yes    | _____ X | _____ No |

## **PART II — CONSOLIDATED FINANCIAL STATEMENT FINDINGS SECTION**

### **13-01 Ohio Revised Code Compliance: Chapter 3 Requirements — ORC 9.38 Deposits of Public Money**

**Criteria** — Per the Ohio Revised Code (“ORC”) Compliance Supplement, for ORC 9.38, public money must be deposited with a designated depository on the business day following the day of receipt. If the amount of daily receipts does not exceed \$1,000, and the receipts can be safeguarded, the Public Housing Authority (PHA) may adopt a policy permitting their officials who receive this money to hold it past the next business day, but the deposit must be made no later than 3 business days after receiving it.

**Finding** — For 8 of the 25 deposits selected, it was noted that these deposit were not made timely, with deposits being made 4 to 24 days after the receipt of deposits.

**Effect** — Public Monies were not deposited in a timely manner (1–3 business days after receipt).

**Recommendation** — The Columbus Metropolitan Housing Authority should implement a procedure to independently review the deposit receipt journal to verify that deposits were made timely.

**Views of Responsible Officials** — Asset Management is working with Accounting and IT to monitor check scanning machines at the beginning of the month to ensure they are properly working and to direct property managers to the corporate office to scan and deposit tenant payments. Further, Property Managers have implemented a communication structure to notify the Controller of any malfunctioning check scanning/processing events. Property Managers have been instructed to maintain both paper and electronic tenant deposit logs to ensure compliance with our 1-3 day timeframe. This system will be stored on a shared secured network drive.

## **PART III — FEDERAL AWARDS FINDINGS SECTION**

### **13-02 Reporting Requirements: Timely Submission of Annual Progress Reports**

**Grantor** — U.S. Department of Housing and Urban Development (HUD)

**CFDA Number** — 14.238 — Continuum of Care

**Criteria** — A-133 Compliance matters related to CFDA Number 14.238 require form HUD-40118, *Annual Progress Report* (OMB No. 2506-0145) be submitted within 90 days from the grantee after the end of its operating year (24 CFR section 582.300 (d)).

**Finding** — For 1 of the 9 grants ending in 2013, the Annual Progress Report was submitted 216 days following the end of the operating year. The submission was missed by grantee and as such, was not submitted until an audit request was made for the annual submission.

**Effect** — Required reporting was not submitted timely

**Questioned Cost** — N/A

**Recommendation** — The Columbus Metropolitan Housing Authority should implement a procedure to verify that all Annual Progress Reports are reviewed and submitted timely.

**Views of Responsible Officials** — At the expiration of each Shelter Plus Care grant, CMHA will notify the sponsor in writing that APRs are due within 75 days. On the eSnaps website, CMHA will create the appropriate reporting framework for each grant and notify the sponsor that the reporting package is ready for entry. CMHA will monitor reporting progress at 30 and 60 day intervals to ensure that the sponsor will complete the report timely. The sponsor will complete the performance report on-line. When the sponsor has completed the report, they will request that CMHA review the report for completeness prior to submission. Once CMHA has reviewed the electronic report, CMHA will submit the final report to HUD through eSnaps. Once the report has been submitted, CMHA will notify the sponsors so they can download PDF copies of the final APR reports. CMHA will also download and archive PDF copies of each APR.

### **13-03 Eligibility Requirements: Annual Recertifications**

**Grantor** — U.S. Department of Housing and Urban Development (HUD)

**CFDA Number** — 14.238 — Continuum of Care

**Criteria** — The Authority must have written policies in its HCVP administrative plan for selecting applicants from the waiting list and PHA documentation must show that the PHA follows these policies when selecting applicants for admission from the waiting list. Except as provided in 24 CFR Section 982.203 (Special admission (non-waiting list)), all families admitted to the program must be selected from the waiting list.

**Finding** — For 2 of the 40 tenants selected for eligibility, recertifications and the supporting documentation were not available for testing as the Authority was not able to locate the documentation.

**Effect** — Not all documentation used to assess eligibility requirements was maintained by the Authority

**Questioned Cost** — N/A

**Recommendation** — The Columbus Metropolitan Housing Authority should implement a procedure to independently review current tenant files to verify that all supporting documentation has been included

**Views of Responsible Officials** — The supervisor responsible for Shelter Plus Care will conduct (3) quality control reviews each month, verify that all supporting documentation is in the file and initial the checklist form that goes along with the action (i.e. recertification) that is being reviewed.

### **13-04 Special Test Requirements: Waitlist**

**Grantor** — U.S. Department of Housing and Urban Development (HUD)

**CFDA Number** — 14.850 — Low Income Public and Indian Housing

**Criteria** — The Authority must establish and adopt written policies for admission of tenants. The PHA tenant selection policies must include requirements for applications and waiting lists, description of the policies for selection of applicants from the waiting lists, and policies for verification and documentation of information relevant to acceptance or rejections of an applicant (24 CFR sections 960.202 through 960.206).

**Finding** — For 3 of the 40 applicants selected, incorrect points were awarded to the individuals causing the individuals to have an incorrect waitlist position. Two of the three applicants were not awarded points for their income level. For one of the three tenants, points were awarded for not having current subsidy however the applicant stated on the application the (s)he was receiving a subsidy from another agency.

**Effect** — Applicants were awarded incorrect points which affected their positions on the waitlist

**Questioned Cost** — N/A

**Recommendation** — The Columbus Metropolitan Housing Authority should implement a procedure to independently review applications to verify points are awarded correctly

**Views of Responsible Officials** — CMHA is committed to ensuring that quality controls are in place to adequately place all prospective tenants on our Public Housing (PH) waitlist. As a result, CMHA has assessed the source of the findings and have put following controls in place.

- Admissions and Occupancy (A&O) and our Quality Control Manager will conduct a Quality Control Assessment (QCA) monthly on the Public Housing, on a sampling basis of 10-20% of the waitlist, checking for placement fluctuation and data entry errors. If any are identified, they will be corrected accordingly and electronically logged.
- A&O will also provide a QCA for the PH waitlist to track for applicants that are currently receiving housing assistance.
- All currently affected applicants have been corrected on the PH waitlist

A&O also has generated a form letter to be sent out to those affected applicants.

### **13-05 Eligibility Requirements: Timely Completion of Annual Recertifications**

**Grantor** — U.S. Department of Housing and Urban Development (HUD)

**CFDA Number** — 14.850 — Low Income Public and Indian Housing

**Criteria** — The Authority must reexamine family income and composition at least once every 12 months and adjust the tenant rent and housing assistance payment as necessary using documentation from third-party verifications (24 CFR sections 960.253, 960.257, and 960.259).

**Finding** — For 6 of the 40 tenants selected, recertifications and supporting documentation were not completed timely (within 12 months). The noted recertifications were completed between 395 days since the prior recertification up to 548 days. One of the six tenants whose recertifications were not completed timely for fiscal year 2012 (approximately 456 days late) but the finding was discovered during the 2013 compliance audit. A recertification was completed for 2013 timely for the selected tenant and the finding only relates to the 2012 recertification.

**Effect** — Not all documentation used to assess eligibility requirements was maintained by the Authority

**Questioned Cost** — N/A

**Recommendation** — The Columbus Metropolitan Housing Authority should implement a procedure to independently review current tenant files to verify that all supporting documentation has been included

**Views of Responsible Officials** — The supervisor responsible for Admissions and Occupancy will conduct (3) quality control reviews each month, verify that all supporting documentation is in the file and initial the checklist form that goes along with the action (i.e. recertification) that is being reviewed.

**PART IV — SUMMARY OF PRIOR AUDIT FINDINGS**

<b>Number</b>	<b>Finding</b>	<b>Status</b>	<b>Contact</b>
12-01	Eligibility Requirements: Maintenance of Housing Assistant Payment Contract	Corrected	Ron Lebsock, VP of HCV
12-02	Eligibility Requirements: Maintenance of Housing Assistant Payment Contract	Corrected	Ron Lebsock, VP of HCV

**This page intentionally left blank.**



# Dave Yost • Auditor of State

**COLUMBUS METROPOLITAN HOUSING AUTHORITY**

**FRANKLIN COUNTY**

**CLERK'S CERTIFICATION**

**This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.**

*Susan Babbitt*

**CLERK OF THE BUREAU**

**CERTIFIED  
JULY 3, 2014**