

**OHIO VALLEY EMPLOYMENT RESOURCE  
WASHINGTON COUNTY  
Single Audit  
For the Year Ended June 30, 2013**

***Perry & Associates***  
Certified Public Accountants, A.C.





# Dave Yost • Auditor of State

Board of Directors  
Ohio Valley Employment Resource  
P.O. Box 181  
Marietta, Ohio 45750

We have reviewed the *Independent Auditor's Report* of the Ohio Valley Employment Resource, Washington County, prepared by Perry & Associates, Certified Public Accountants, A.C., for the audit period July 1, 2012 through June 30, 2013. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Ohio Valley Employment Resource is responsible for compliance with these laws and regulations.

A handwritten signature in black ink that reads "Dave Yost".

Dave Yost  
Auditor of State

March 11, 2014

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**OHIO VALLEY EMPLOYMENT RESOURCE  
WASHINGTON COUNTY**

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***Perry & Associates***  
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**INDEPENDENT AUDITOR'S REPORT**

December 30, 2013

Ohio Valley Employment Resource  
Washington County  
P.O. Box 181  
Marietta, OH 45750

To the Board of Directors:

***Report on the Financial Statements***

We have audited the accompanying financial statements of the governmental activities and the major fund of **Ohio Valley Employment Resource**, Washington County, Ohio (OVER) as of and for the year ended June 30, 2013 and the related notes to the financial statements, which collectively comprise OVER's basic financial statements as listed in the table of contents.

***Management's Responsibility for the Financial Statements***

Management is responsible for preparing and fairly presenting these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes designing, implementing, and maintaining internal control relevant to preparing and fairly presenting financial statements that are free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility***

Our responsibility is to opine on these financial statements based on our audit. We audited in accordance with auditing standards generally accepted in the United States of America and the financial audit standards in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require us to plan and perform the audit to reasonably assure the financial statements are free from material misstatement.

An audit requires obtaining evidence about financial statement amounts and disclosures. The procedures selected depend on our judgment, including assessing the risks of material financial statement misstatement, whether due to fraud or error. In assessing those risks, we consider internal control relevant to OVER's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not to the extent needed to opine on the effectiveness of the OVER's internal control. Accordingly, we express no opinion. An audit also includes evaluating the appropriateness of management's accounting policies and the reasonableness of their significant accounting estimates, as well as our evaluation of the overall financial statement presentation.

We believe the audit evidence we obtained is sufficient and appropriate to support our audit opinions.

***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of Ohio Valley Employment Resource, Washington County, Ohio, as of June 30, 2013, and the respective changes in financial position thereof for the year then ended in accordance with the accounting principles generally accepted in the United States of America.

***Other Matters***

*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require this presentation to include Management's discussion and analysis, listed in the table of contents, to supplement the basic financial statements. Although this information is not part of the basic financial statements, the Governmental Accounting Standards Board considers it essential for placing the basic financial statements in an appropriate operational, economic, or historical context. We applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, consisting of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, to the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not opine or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to opine or provide any other assurance.

*Supplementary and Other Information*

Our audit was conducted to opine on OVER's basic financial statements taken as a whole.

The Schedule of Expenditures of Federal Awards presents additional analysis as required by the U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations and is also not a required part of the financial statements.

The schedule is management's responsibility, and derives from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. We subjected this schedule to the auditing procedures we applied to the basic financial statements. We also applied certain additional procedures, including comparing and reconciling the schedule directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves in accordance with auditing standards generally accepted in the United States of America. In our opinion, this schedule is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated December 30, 2013, on our consideration of OVER's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. That report describes the scope of our internal control testing over financial reporting and compliance, and the results of that testing, and does not opine on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering OVER's internal control over financial reporting and compliance.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Perry & Associates CPAs A.C.".

**Perry and Associates**  
Certified Public Accountants, A.C.  
*Marietta, Ohio*

Ohio Valley Employment Resource  
Management's Discussion and Analysis  
Program Year Ended June 30, 2013

Unaudited

The discussion and analysis of the Ohio Valley Employment Resource (OVER) financial performance provides an overall review of the OVER's financial activities for the fiscal year ended June 30, 2013. The intent of this discussion and analysis is to look at the OVER's financial performance as a whole; readers are encouraged to consider the information presented here in conjunction with the additional information contained in the financial statements and the notes thereof.

## **FINANCIAL HIGHLIGHTS**

Key Financial Highlights for the year ended June 30, 2013 are as follows:

- The assets of the OVER exceeded its liabilities and deferred inflows by \$12,911.
- Revenues decreased (\$48,572) or (2.27%) from the previous fiscal year.

## **USING THIS ANNUAL REPORT**

This discussion and analysis is intended to serve as an introduction to the Ohio Valley Employment Resource's basic financial statements. OVER's basic financial statements are comprised of three components: 1) government-wide statements; 2) fund financial statements; and 3) notes to the financial statements.

### Government-Wide Statements

The government-wide statements are designed to provide readers with a broad overview of the OVER's finances on a full accrual basis of accounting, which is similar to a private-sector business. The statement of net position present information on all of the OVER's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the OVER is improving or deteriorating. The statement of activities presents information showing how the OVER's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

Both of the government-wide financial statements distinguish functions of the OVER that are principally supported by intergovernmental revenues (governmental activities). The governmental activities of the OVER include the Workforce Investment Act activities for the following funding streams, administration, adult, dislocated workers, rapid response, youth, and other funding streams as available. There are no business-type activities reported for the OVER.

### Fund Financial Statements

The fund financial statements are used to report additional and detailed information about the OVER. These statements focus on the major fund of the OVER. A fund is a grouping of related accounts that are used to maintain control over resources that have been segregated for specific activities or objectives. OVER, like other state and local governments, use fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The only governmental fund of the OVER is a special revenue fund.

### Governmental Funds

The OVER's basic services are reported in its governmental fund, which focuses on how money flows into and out of the fund and the balance left at year-end that is available for spending. This fund is reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash.

Ohio Valley Employment Resource  
Management's Discussion and Analysis  
Program Year Ended June 30, 2013

Unaudited

Governmental Funds (Continued)

The governmental fund statements provide a detailed short-term view of the OVER's general government operations and the basic services it provides. Governmental fund information helps the reader determine whether there are more or fewer financial resources that can be spent in the near future to finance the OVER's programs. We describe the relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds in reconciliations in the financial statements.

Notes to the Financial Statements

The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

**OVER AS A WHOLE**

Government-Wide Financial Analysis

The financial statements include all organizations, activities and functions for which OVER is financially accountable. The accounts of OVER are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, deferred inflows of resources, fund equity, revenues and expenditures.

The individual funds and account groups, which are used by OVER, are classified as Governmental Funds: Special Revenue Funds – To account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

Our analysis below focuses on the net position (Table 1) and changes in net position (Table 2) of OVER's governmental type activities.

**Table 1 – Net Position**

	<u>06/30/13</u>	<u>06/30/12</u>	<u>Change</u>
<b>Assets</b>			
Current and Other Assets	\$ 99,617	\$ 121,439	\$ (21,822)
Net Capital Assets	12,911	16,595	(3,684)
<b>Total Assets</b>	<b>\$ 112,528</b>	<b>\$ 138,034</b>	<b>\$ (25,506)</b>
<b>Liabilities</b>			
Current Liabilities	\$ 72,949	\$ 48,388	\$ 24,561
Non-Current Liabilities	3,861	3,018	843
<b>Total Liabilities</b>	<b>\$ 76,810</b>	<b>\$ 121,439</b>	<b>\$ 25,404</b>
<b>Deferred Inflow of Resources</b>	<b>\$ 22,807</b>	<b>\$ 70,033</b>	<b>\$ (47,226)</b>
<b>Net Position</b>			
Net Investment in Capital Assets	\$ 12,911	\$ 16,595	\$ (3,684)
<b>Total Net Position</b>	<b>\$ 12,911</b>	<b>\$ 16,595</b>	<b>\$ (3,684)</b>

Ohio Valley Employment Resource  
Management's Discussion and Analysis  
Program Year Ended June 30, 2013

Unaudited

**Table 2 – Changes in Net Position**

	<u>06/30/13</u>	<u>06/30/12</u>	<u>Change</u>
Total Revenues	\$ 2,093,284	\$ 2,141,856	\$ (48,572)
Total Expenses	2,096,968	2,147,578	(50,610)
<b>Increase (Decrease) in Net Position</b>	<b>\$ (3,684)</b>	<b>\$ (5,722)</b>	<b>\$ 2,038</b>

Governmental Program Revenues equaled expenses from governmental activities for the period except for depreciation expense. Grant Revenue is not recognized as earned until the expenditure has occurred.

**THE AGENCY'S FUNDS**

As noted earlier, OVER uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

The focus of OVER's governmental funds is to provide information on near-term inflows, outflows, and balances of available resources. Such information is useful in assessing OVER's requirements.

As of the end of the current fiscal year, OVER's governmental fund reported an ending fund balance of \$3,861. As OVER only has one governmental fund, the analysis from a fund perspective is similar to the analysis already presented on a government-wide basis, exclusive of generally accepted accounting differences between the two sets of statements which are highlighted in the reconciliation statements and notes to the financial statements. In particular, unrestricted fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

**SPECIAL REVENUE FUND BUDGETARY HIGHLIGHTS**

OVER's annual budget is primarily a management tool that assists its users in analyzing financial activity for its fiscal year ending June 30, 2013. OVER's primary funding source is federal and state grants, which have grant periods that may or may not coincide with the Agency's fiscal year. Due to the nature of OVER's dependency on federal and state budgetary decisions, revenue estimates are based upon the best available information as to potential sources of funding.

OVER's annual budget differs from that of a local government in two respects. First is the uncertain nature of grant awards from other entities, and second is conversion of grant budgets to a fiscal year basis. The resultant annual budget is subject to constant change within the fiscal year due to increases/decreases in actual grant awards from those estimated, changes in grant periods, unanticipated grant awards not included in the budget and expected grant awards which fail to materialize.

OVER's annual budget for the Special Revenue fund is reviewed and approved by the Council of Governments.

Actual revenues and expenses for fiscal year 2013 were well within budgeted levels and the significant change from prior year was due to the start of the National Emergency Grant, NEG OH26. As the fiduciary agent of taxpayer funds, OVER diligently searches for new and more efficient methods to reduce and/or contain operating expenses.

OVER's goal is to continue to serve the maximum customers with the allocations available.

Ohio Valley Employment Resource  
Management's Discussion and Analysis  
Program Year Ended June 30, 2013

Unaudited

**CAPTIAL ASSET AND DEBT ADMINISTRATION**

Capital Assets

At June 30, 2013, OVER had \$12,911 invested in capital assets as reflected in the following table, which represents a net decrease of \$3,684 from the previous period.

**Table 3 – Capital Assets at Year-end (Net of Depreciation)**

	<u>06/30/13</u>	<u>06/30/12</u>	<u>Change</u>
Equipment and Furniture	\$ 12,911	\$ 16,595	\$ (3,684)
<b>Total Capital Assets</b>	<b>\$ 12,911</b>	<b>\$ 16,595</b>	<b>\$ (3,684)</b>

See Note 4 for additional information on capital assets.

Debt

OVER has no debt for the year ended June 30, 2013.

**ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS**

Significant economic factors affecting OVER are as follows:

- Federal Workforce Investment Act funding through the U.S. Department of Labor
- National, State and Local Unemployment rates
- National, State and Local Poverty and Income Levels
- Inflationary pressure on training, services, supplies and other program and operational costs.

OVER's program allocations are calculated as a fixed percentage of each of the Area's County allocations, which are calculated by Ohio Department of Job & Family Services (ODJFS) based on a formula specified in the Workforce Investment Act. This formula considers various economic factors including income levels and unemployment rates.

The program allocations for the Area 15 WIA formula funding streams decreased 13.6% for fiscal year 2013. In the summer of 2012 (June 29 through July 2, 2012), Monroe, Morgan, Noble and Washington counties sustained heavy damage from severe storms and flooding. National Emergency Grants (NEG) are funds issued by the U. S. Department of Labor to help states recover from significant events such as floods and natural disasters. Monroe, Morgan, and Washington counties applied for and received funding to aid in clean up.

**CONTACTING THE OVER'S FINANCIAL MANAGEMENT**

This financial report is designed to provide our citizens, taxpayers, customer and creditors with a general overview of the OVER's finances and to show the OVER's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Rebecca Safko, Ohio Valley Employment Resource, via email: [RSafko@JobsEtc.net](mailto:RSafko@JobsEtc.net).

Ohio Valley Employment Resource  
STATEMENT OF NET POSITION  
June 30, 2013

	Governmental Activities
<b><u>ASSETS</u></b>	
Equity in Pooled Cash and Cash Equivalents	\$ 6,946
Intergovernmental Receivable	90,724
Prepaid Expenses	1,947
Capital Assets, Net	12,911
<b>TOTAL ASSETS</b>	<b>\$ 112,528</b>
<b><u>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION</u></b>	
<b><u>Current Liabilities:</u></b>	
Accounts Payable	\$ 72,669
Accrued Wages and Benefits	280
<b>Total Current Liabilities</b>	<b>72,949</b>
<b><u>Noncurrent Liabilities:</u></b>	
Accrued Compensated Absences	3,861
<b>Total Noncurrent Liabilities</b>	<b>3,861</b>
<b>TOTAL LIABILITIES</b>	<b>76,810</b>
<b><u>DEFERRED INFLOW OF RESOURCES</u></b>	
Unavailable Grants	22,807
<b>TOTAL DEFERRED INFLOWS OF RESOURCES</b>	<b>22,807</b>
<b><u>NET POSITION</u></b>	
Net Investment in Capital Assets	12,911
<b>TOTAL NET POSITION</b>	<b>12,911</b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION</b>	<b>\$ 112,528</b>

The accompanying notes to the basic financial statements are an integral part of these statements.

Ohio Valley Employment Resource  
STATEMENT OF ACTIVITIES  
For the Year Ended June 30, 2013

	Expenses	Program Revenue Operating Grants and Contributions	Net (Expenses) Revenue and Changes In Net Position Governmental Activities
Governmental Activities:			
Employment and Training Program Costs	\$ 2,096,968	\$ 2,093,261	\$ (3,707)
Total Governmental Activities	\$ 2,096,968	\$ 2,093,261	(3,707)
			Miscellaneous Income 23
			Change in Net Position (3,684)
			Net Position at Beginning of Year 16,595
			Net Position at End of Year \$ 12,911

The accompanying notes to the basic financial statements are an integral part of these statements.

Ohio Valley Employment Resource  
BALANCE SHEET - GOVERNMENTAL FUND  
June 30, 2013

	Special Revenue
<b>ASSETS</b>	
Equity in Pooled Cash and Cash Equivalents	\$ 6,946
Intergovernmental Receivable	90,724
Prepaid Expenses	1,947
Total Assets	\$ 99,617
<b>LIABILITIES</b>	
Accounts Payable	\$ 72,669
Accrued Wages and Benefits	280
Total Liabilities	72,949
<b>DEFERRED INFLOW OF RESOURCES</b>	
Unavailable Grants	22,807
<b>FUND BALANCE</b>	
Nonspendable for Prepaid Expenses	1,947
Restricted for Grant Purposes	1,914
Total Fund Balance	3,861
Total Liabilities, Deferred Inflows of Resources and Fund Balance	\$ 99,617

The accompanying notes to the basic financial statements are an integral part of these statements.

Ohio Valley Employment Resource  
RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCE TO  
NET POSITION OF GOVERNMENTAL ACTIVITIES  
June 30, 2013

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Total Governmental Fund Balance	\$ 3,861
<b>Amount reported for governmental activities in the statement of net position are different because:</b>	
Long-term leave liabilities do not require current financial resources, therefore are not reported as expenses in the governmental fund	(3,861)
Capital assets used in governmental activities are not financial resources and therefore are not reported in the fund	<u>12,911</u>
Net Position of Governmental Activities	<u><u>\$ 12,911</u></u>

The accompanying notes to the basic financial statements are an integral part of these statements.

Ohio Valley Employment Resource  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE  
GOVERNMENTAL FUND  
For the Year Ended June 30, 2013

	Special Revenue
<b>REVENUES</b>	
Intergovernmental Revenue	\$ 2,093,261
Program Income	23
Total Revenues	2,093,284
 <b>EXPENDITURES</b>	
Human Services:	
Employment and Training Program	2,092,418
Program Income Expensed	23
Total Expenses	2,092,441
Net Change in Fund Balance	843
Fund Balance at Beginning of Year	3,018
Fund Balance at End of Year	\$ 3,861

The accompanying notes to the basic financial statements are an integral part of these statements.

Ohio Valley Employment Resource  
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGE IN FUND BALANCE OF GOVERNMENTAL FUND TO THE  
STATEMENT OF ACTIVITIES  
For the Year Ended June 30, 2013

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Net Change in Fund Balance - Total Governmental Funds	\$ 843
Amount reported for governmental activities in the statement of activities are different because:	
Some expenses reported in the statement of activities, do not require the use of current financial resources and therefore are not reported as expenditures in the governmental funds:	
Compensated Absences	(843)
Governmental funds report capital outlay as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful life as depreciation expense. This is the amount by which capital outlay exceeded depreciation in the current period	<u>(3,684)</u>
Change in Net Position of Governmental Activities	<u><u>\$ (3,684)</u></u>

The accompanying notes to the basic financial statements are an integral part of these statements.

Ohio Valley Employment Resource  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
For the Year Ended June 30, 2013

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NOTE 1: REPORTING ENTITY

On August 7, 1998, President Clinton signed the Workforce Investment Act of 1998 (WIA), comprehensive reform legislation that superseded the Job Training Partnership Act (JTPA) and amends the Wagner-Peyser Act. WIA reforms Federal job training programs and creates a new, comprehensive workforce investment system. The system is intended to be customer-focused, to help American access the tools they need to manage their careers through information and high quality services, and to help U.S. companies find skilled workers.

The State of Ohio Department of Job and Family Services is the State Agency designated as the State Workforce Investment Board to oversee the state plan in implementing the WIA program. The Governor designated Monroe, Morgan, Noble and Washington Counties as Workforce Investment Area fifteen, a single service delivery area to serve economically disadvantaged individuals and individuals facing barriers to employment. The chief elected officials of Monroe, Morgan, Noble and Washington Counties have established the Ohio Valley Employment Resource (OVER) to develop and implement programs under the Workforce Investment Act. Any liabilities incurred by the programs are ultimately the responsibility of the county commissioners.

Ohio Valley Employment Resource is a Regional Council of Governments consisting of Monroe, Morgan, Noble and Washington Counties. Prior to July 1, 2004, the four county area was part of a larger Ohio Option Workforce Investment Area (Area 7). Each county served as its own Workforce Investment Act Fiscal Agent. OVER was contracted to serve as the Administrative Entity of the Council of Government and the Workforce Investment Board for the four counties. On July 1, 2004, the workforce area structure changed, the four county Workforce Investment Areas separated from the Ohio Option Area (Area 7) and became a legally separate Workforce Investment Area (Area 15), as defined by the WIA Act. OVER was named the grant recipient and fiscal agent for the four county areas. Effective July 1, 2004, all of WIA funding flows from the State of Ohio Department of Job and Family Service to OVER. OVER competitively procured the services of the Workforce Development Agencies for each of the four counties. OVER continued the role of Administrative Entity of the Council of Government and for the Workforce Investment Board for the Area 15.

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

This summary of significant accounting policies is presented to assist the reader in understanding and evaluating the financial statements of OVER.

**A. Basis of Presentation**

The accompanying basic financial statements comply with the provision of Governmental Accounting Standards Board (GASB) Statement 14, the Financial Reporting Entity, in that the financial statements include all OVER, activities and functions for which the OVER is financially accountable. This report includes all activities considered by management to be part of the OVER by virtue of Section 2100 of the Codification of Governmental Accounting and Financial Reporting Standards.

Section 2100 indicates that the reporting entity consists of a) the primary government, b) organizations for which the primary government is financially accountable, and c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Ohio Valley Employment Resource  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
For the Year Ended June 30, 2013

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NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

**A. Basis of Presentation** (Continued)

The definition of the reporting entity is based primarily on the notion of financial accountability. A primary government is financially accountable for the organizations that make up its legal entity. It is also financially accountable for legally separate organizations if its officials appoint a voting majority of an organization's government body and either it is able to impose its will on those organizations or there is a potential for the organizations to provide specific financial benefits to, or to impose specific financial burdens on, the primary government. A primary government may also be financially accountable for governmental organizations that are fiscally dependent on it.

A primary government has the ability to impose its will on organizations if it can significantly influence the programs, projects, or activities of, or the level of services performed or provided by, the organizations. A financial benefit or burden relationship exists if the primary government a) is entitled to the organizations' resources; b) is legally obligated or has otherwise assumed the obligation to finance the deficits of, or provide financial support to, the organizations; or c) is obligated in some manner for the debt of the organizations.

Management believes the financial statements included in this report represent all of the funds of the agency of which the OVER is financially accountable.

**Government-Wide Financial Statements**

The statement of net position and the statement of activities display information about the organization as a whole. These statements include the financial activities of the primary government. All activities of the OVER are governmental activities.

The statement of net position and the statement of activities display information about the organization as a whole. These statements include the financial activities of the primary government. All activities of the OVER are governmental activities.

The statement of net position presents the financial condition of the governmental activities of the OVER at year-end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the OVER's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and therefore are clearly identifiable to a particular function. Program revenues include charges paid by the recipient for the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program, and interest earned on grants that is required to be used to support a particular program. Revenues which are not classified as program revenues are presented as general revenues of the OVER, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of OVER.

***Fund Financial Statements***

Fund financial statements report detailed information about the organization. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. OVER has only one fund which is major.

Ohio Valley Employment Resource  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
For the Year Ended June 30, 2013

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NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

**B. Fund Accounting**

OVER uses funds to maintain its financial records during the fiscal year. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain functions or activities. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The only fund of OVER is a special revenue fund.

*Governmental Funds*

Governmental funds focus on the sources, uses, and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund asset and liabilities is reported as fund balance. OVER's major governmental fund is:

Special Revenue Fund – The Special Revenue Fund is used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

**C. Measurement Focus**

***Government-wide Financial Statements***

The government-wide financial statements are prepared using the economic resources measurement focus. All assets and all liabilities associated with the operation of the OVER are included on the Statement of Net Position.

***Fund Financial Statements***

All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets, liabilities, and deferred inflow of resources generally are included on the balance sheet. The statement of revenues, expenditures, and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

**D. Basis of Accounting**

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Differences in the accrual and modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred inflows/outflows, and in the presentation of expenses versus expenditures.

***Revenues - Exchange and Non-exchange Transactions***

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current fiscal year or soon enough thereafter to be used to pay liabilities of the current fiscal year. For the OVER, available means expected to be received within 60 days of fiscal year end.

Ohio Valley Employment Resource  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
For the Year Ended June 30, 2013

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NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

**D. Basis of Accounting** (Continued)

Non-exchange transactions, in which OVER receives value without directly giving equal value in return, include grants and donations. Revenue from grants and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted; matching requirements, in which OVER must provide local resources to be used for a specific purpose, and expenditure requirements, in which the resources are provided to OVER on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the revenue sources such as grants and investment earnings are considered to be both measurable and available at fiscal year-end.

***Deferred Inflow of Resources***

Deferred inflow arises when assets are recognized before revenue recognition criteria have been satisfied. On governmental fund financial statements, receivables that will not be collected with the available period have also been reported as deferred inflow of resources.

***Expenses/Expenditures***

On the accrual basis of accounting, expenses are recognized at the time they are incurred. The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation, are not recognized in governmental funds.

**E. Capital Assets**

Capital Assets include furniture, fixtures, and equipment purchased by OVER. At the time of purchase, such assets are recorded as expenditures in the Governmental Funds.

These assets are reported in the governmental activities column of the government-wide statement of net position but are not reported on the fund financial statements.

All capital assets are valued at historical cost or estimated historical cost if actual historical cost is not available.

OVER's capitalization policy is to depreciate all non-expendable personal property having a useful life of more than one year and purchase price of \$5,000 or more per unit. Depreciation is computed using the straight-line method over the estimated useful life of three to ten years.

**F. Budgetary Process**

OVER's annual budget is primarily a management tool that assists its users in analyzing financial activity for its fiscal year ending June 30.

OVER's primary funding source is federal and state grants, which have grant periods that may or may not coincide with the agency's fiscal year. These grants normally are for a twenty-four month period, with a fiscal year ending June 30th.

Ohio Valley Employment Resource  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
For the Year Ended June 30, 2013

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NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

**F. Budgetary Process** (Continued)

Due to the nature of OVER's dependency on federal and state budgetary decisions, revenue estimates are based upon the best available information as to potential sources of funding. The annual budget differs from that of a local government in two respects:

- 1) The uncertain nature of grant awards from other entities
- 2) Conversion of grant budgets to a fiscal year basis

The resultant annual budget is subject to constant change within the fiscal year due to:

Increases/decreases in actual grant awards from those estimated;  
Changes in grant periods;  
Unanticipated grant awards not included in the budget; and  
Expected grant awards, which fail to materialize.

The Council of Governments formally approved the annual budget, but greater emphasis is placed on complying with the grant budget, terms and conditions on a grant-by-grant basis. These terms and conditions usually specify the period during which costs may be incurred and outline budget restrictions or allowances.

Although the annual budget for the Special Revenue funds is reviewed and approved by the Council of Governments, it is not a legally adopted budget and it is not subject to the budget procedures that are followed by the County Budget Commission.

**G. Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**H. Cash and Cash Equivalents**

To improve cash management, all cash received by OVER is pooled in a central bank account. Monies for all funds are maintained in the account or temporarily used to purchase short term investments. Interest in the pool is presented as "Equity in Pooled Cash and Cash Equivalents" on the financial statements.

For presentation on the financial statements, investments of the cash management pool and investments with an original maturity of three months or less at the time they are purchased by OVER are considered to be cash equivalents. Investments with an initial maturity of more than three months that are not purchased from the pool are reported as investments.

**I. Prepaid Items**

Payments made to vendors for services that will benefit periods beyond June 30, 2013 are recorded as prepaid items using the consumption method. A current asset for the prepaid amount is recorded at the time of purchase and an expenditure/expense is reported in the year which services are consumed.

Ohio Valley Employment Resource  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
For the Year Ended June 30, 2013

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NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

**J. Fund Balance Designation**

Fund Balance is divided into five classifications based primarily on the extent to which OVER is bound to observe constraints imposed upon use of the resources in governmental funds. The classifications are as follows:

Nonspendable - The nonspendable classification includes amounts that cannot be spent because they are not in spendable form or legally or contractually required to be maintained intact. The “not in spendable form” includes items that are not expected to be converted to cash.

Restricted - Fund balance is reported as restricted when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments, or is imposed by law through constitutional provisions.

Committed - The committed classification includes amounts that can be used only for the specific purposes imposed by a formal action (resolution) of the Board of Commissioners. The committed amounts cannot be used for any other purpose unless the Board of Commissioners removes or changes the specified use by taking the same type of action (resolution) it employed to previously commit those amounts. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

Assigned - Amounts in the assigned classification are intended to be used by OVER for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds, other than the General Fund, assigned fund balance represents the remaining amount that is not restricted or committed. In the General Fund, assigned amounts represent intended uses established by the Board of Commissioners.

Unassigned - Unassigned fund balance is the residual classification for the General Fund and includes all spendable amounts not contained in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned.

OVER first applies restricted resources when expenditure is incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications can be used.

**K. Net Position**

Net position represents the difference between assets and liabilities. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. Net position is reported as restricted when there are limitations imposed on their use, either through the enabling legislation adopted by OVER or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments.

OVER applies restricted resources when an expense is incurred for purposes for which both net position restricted and unrestricted are available.

Ohio Valley Employment Resource  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
For the Year Ended June 30, 2013

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NOTE 3: DEPOSITS AND INVESTMENTS

State statutes classify monies held by OVER into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the OVER treasury, in commercial accounts payable or withdrawn on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits identified as not required for use within the current two-year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit, maturing not more than one year from the date of deposit, or by savings or deposit accounts including passbook accounts.

Protection of OVER's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by collateral held by OVER or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Deposits - At fiscal year end, the carrying amount of the OVER deposits was \$6,946 and the bank balance was \$7,627. Based on the criteria described in GASB Statement No. 40, "Deposit and Investment Risk Disclosure," as of June 30, 2013, the entire bank balance was covered by the federal deposit insurance.

Custodial credit risk is the risk that in the event of bank failure OVER will not be able to recover the deposits. All deposits are collateralized with eligible securities in amounts equal to at least 105% of the carrying value of the deposits. Such collateral, as permitted by Chapter 135 of the Ohio Revised Code, is held in single financial institution collateral pool at the Federal Reserve Banks or at member banks of the Federal Reserve system, in the name of the respective depository bank and pledged as a pool of collateral against all of the public deposits it holds or as specific collateral held at the Federal Reserve Bank in the name of OVER.

Investments – OVER had no investments as of June 30, 2013.

Ohio Valley Employment Resource  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
For the Year Ended June 30, 2013

NOTE 4: CAPITAL ASSETS

A summary of the changes in capital assets during the year ended June 30, 2013, follows:

	<u>Balance</u> <u>6/30/2012</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>6/30/2013</u>
<b>Government Activities</b>				
Capital Assets being Depreciated:				
Furniture and Equipment	\$ 84,573	\$ 10,619	\$ (16,619)	\$ 78,573
Total Capital Assets being Depreciated	<u>84,573</u>	<u>10,619</u>	<u>(16,619)</u>	<u>78,573</u>
Less Accumulated Depreciation:				
Furniture and Equipment	(67,978)	(14,303)	16,619	(65,662)
Total Accumulated Depreciation	<u>(67,978)</u>	<u>(14,303)</u>	<u>16,619</u>	<u>(65,662)</u>
Total Capital Assets being Depreciated, Net	<u>\$ 16,595</u>	<u>\$ (3,684)</u>	<u>\$ -</u>	<u>\$ 12,911</u>

NOTE 5: DEFINED BENEFIT PENSION PLAN

OVER participates in the Ohio Public Employees Retirement System (OPERS).

A. Ohio Public Employees Retirement System (OPERS) administers three separate pension plans as described below:

1. The Traditional Pension Plan - a cost-sharing, multiple-employer defined benefit pension plan.
2. The Member-Directed Plan - a defined contribution plan in which the member invests both member and employer contributions (employer contributions vest over five years at 20% per year). Under the Member-Directed Plan, members accumulate retirement assets equal to the value of member and (vested) employer contributions plus any investment earnings.
3. The Combined Plan - a cost-sharing, multiple-employer defined benefit pension plan. Under the Combined Plan, OPERS invests employer contributions to provide a formula retirement benefit similar in nature to, but less than, the Traditional Pension Plan benefit. Member contributions, the investment of which is self-directed by the members, accumulate retirement assets in a manner similar to the Member-Directed Plan.

B. OPERS provides retirement, disability, survivor and death benefits and annual cost-of living adjustments to members of the Traditional Pension and Combined Plans. Members of the Member-Directed Plan do not qualify for ancillary benefits.

C. Authority to establish and amend benefits is provided in Chapter 145 of the Ohio Revised Code.

Ohio Valley Employment Resource  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
For the Year Ended June 30, 2013

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NOTE 5: DEFINED BENEFIT PENSION PLAN (Continued)

D. OPERS issues a stand-alone financial report. Interested parties may obtain a copy by visiting <https://www.opers.org/investments/cafr.shtml>, writing to OPERS, 277 East Town Street, Columbus, OH 43215-4642, or calling 614-222-5601 or 1-800-222-7377.

E. The Ohio Revised Code provides statutory authority for member and employer contributions. For 2012, member and employer contribution rates were consistent across all three plans. While members in the state and local divisions may participate in all three plans, law enforcement and public safety divisions exist only within the Traditional Pension Plan.

The 2012 member contribution rates were 10.0% of covered payroll for members in state and local classifications. Public safety and law enforcement members contributed 11.5% and 12.10%, respectively. Effective January 1, 2013, the member contribution rates for public safety and law enforcement members increased to 12.00% and 12.60% respectively.

The 2012 employer contribution rate for state and local employers was 14.00% of covered payroll. The law enforcement and public safety division employer contribution rate was 18.10% of covered payroll.

F. Total required employer contributions for all plans are equal to 100% of employer charges. The OVER required contributions to OPERS for the years ended June 30, 2013, 2012, and 2011 were \$7,482, \$9,546, and \$13,429, respectively. The full amount has been contributed for 2013. All required contributions for the two previous years have been paid.

NOTE 6: POST-EMPLOYMENT BENEFITS

A. Plan Description

Ohio Public Employees Retirement System (OPERS) administers three separate pension plans: The Traditional Pension Plan—a cost-sharing, multiple-employer defined benefit pension plan; the Member-Directed Plan—a defined contribution plan; and the Combined Plan—a cost-sharing, multiple-employer defined benefit pension plan that has elements of both a defined benefit and defined contribution plan.

OPERS maintains a cost-sharing multiple employer defined benefit post-employment health care plan, which includes a medical plan, prescription drug program and Medicare Part B premium reimbursement, to qualifying members of both the Traditional Pension and the Combined Plans. Members of the Member-Directed Plan do not qualify for ancillary benefits, including post-employment health care coverage.

In order to qualify for post-employment health care coverage, age-and-service retirees under the Traditional Pension and Combined Plans must have 10 or more years of qualifying Ohio service credit. Health care coverage for disability benefit recipients and qualified survivor benefit recipients is available. The health care coverage provided by OPERS meets the definition of an Other Post Employment Benefit (OPEB) as described in GASB Statement 45.

The Ohio Revised Code permits, but does not mandate, OPERS to provide OPEB benefits to its eligible members and beneficiaries. Authority to establish and amend benefits is provided in Chapter 145 of the Ohio Revised Code.

Ohio Valley Employment Resource  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
For the Year Ended June 30, 2013

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NOTE 6: POST-EMPLOYMENT BENEFITS (Continued)

A. Plan Description (Continued)

OPERS issues a stand-alone financial report. Interested parties may obtain a copy by visiting <https://www.opers.org/investments/cafr.shtml>, writing to OPERS, 277 East Town Street, Columbus, OH 43215-4642, or calling 614-222-5601 or 1-800-222-7377.

B. Funding Policy

The Ohio Revised Code provides the statutory authority requiring public employers to fund post-retirement health care through their contributions to OPERS. A portion of each employer's contribution to OPERS is set aside for the funding of post-retirement health care coverage.

Employer contribution rates are expressed as a percentage of the covered payroll of active members. In 2012, state and local employers contributed at a rate of 14.00% of covered payroll and public safety and law enforcement employers contributed at 18.10%. These are the maximum employer contribution rates permitted by the Ohio Revised Code. Active members do not make contributions to the OPEB Plan.

OPERS' Post Employment Health Care plan was established under, and is administrated in accordance with, Internal Revenue Code 401(h). Each year, the OPERS Board of Trustees determines the portion of the employer contribution rate that will be set aside for funding of post-employment health care benefits. The portion of employer contributions allocated to health care for members in the Traditional Plan was 4.0% during calendar year 2012. The portion of employer contributions allocated to health care for members in the Combined Plan was 6.05% during calendar year 2012. Effective January 1, 2013, the portion of employer contributions allocated to healthcare was lowered to 1 percent for both plans, as recommended by the OPERS Actuary. The OPERS Board of Trustees is also authorized to establish rules for the retiree or their surviving beneficiaries to pay a portion of the health care benefits provided. Payment amounts vary depending on the number of covered dependents and the coverage selected.

C. Contributions to OPERS

OVER actual contributions for the years ended June 30, 2013, 2012, and 2011, which were used to fund post-employment benefits, were \$2,138, \$2,727 and \$3,837 respectively.

D. OPERS Board of Trustees Adopt Changes to the Health Care Plan

Changes to the health care plan were adopted by the OPERS Board of Trustees on September 19, 2012, with a transition plan commencing January 1, 2014. With the recent passage of pension legislation under SB 343 and the approved health care changes, OPERS expects to be able to consistently allocate 4 percent of the employer contributions toward the health care fund after the end of the transition period.

NOTE 7: COMPENSATED ABSENCES

All employees of OVER earn vacation and sick leave at varying rates depending on length of service. All accumulated, unused vacation time is paid upon separation if the employee has at least six months of service with OVER. The following schedule details earned vacation leave based on length of service:

Ohio Valley Employment Resource  
 NOTES TO THE BASIC FINANCIAL STATEMENTS  
 For the Year Ended June 30, 2013

NOTE 7: COMPENSATED ABSENCES (Continued)

Years of Employment	Vacation Leave
1 – 3 years	10 days
4 – 9 years	15 days
9+ years	20 days

Employees earn 4.62 hours per of sick leave per each completed 80 hours of service. All accumulated, unused vacation time is paid upon separation if the employee has at least six months of service with OVER per Employee Handbook. In accordance with GASB Statement No. 16, Accounting for Compensated Absences, vacation and compensatory time are accrued as liabilities when an employee’s right to receive compensation is attributable to services already rendered and it is probable that the employee will be compensated through paid time off or some other means, such as cash payments at termination or retirement. Leave time that has been earned but is unavailable for use as paid time off or as some other form of compensation because an employee has not met the minimum service time requirement, is accrued to the extent that it is considered to be probable that the conditions for compensation will be met in the future.

Sick leave is accrued using the vesting method, whereby the liability is recorded on the basis of leave accumulated by employees who are eligible to receive termination payments as of the balance sheet date, and on leave balances accumulated by other employees who are expected to become eligible in the future to receive such payments.

As of June 30, 2013, the liability for unpaid, compensated absences was \$3,861 for OVER.

A summary of changes in long-term compensated absences liability during the year ended June 30, 2013 follows:

	<b>Balance 06/30/2012</b>	<b>Additions</b>	<b>Reductions</b>	<b>Balance 06/30/2013</b>
Accrued Compensated Absences	\$3,018	\$843	(\$0)	\$3,861
Total	\$3,018	\$843	(\$0)	\$3,861

NOTE 8: CONTINGENT LIABILITIES

There are no expenditures recommended for disallowance. Costs recommended for disallowance are those involving expenditures for which existing documentary evidence leads the auditor to conclude that the expenditures were in violation of legislative or regulatory requirements. These costs are disallowed by the Grantor unless the grantee is able to convince the Grantor that they were made in accordance with legal or regulatory requirements.

There are no expenditures listed as questionable. Questionable costs are those involving the lack of or inadequacy of documentary support. Findings containing questionable costs do not necessarily mean that the costs were for improper purposes; but there was insufficient documentary evidence to allow a determination of their eligibility.

Under the terms of federal and state grants, periodic audits are required and certain expenditures may be questioned as not appropriate under the terms of the grants. Such audits could lead to reimbursement to the grantor agencies. Management believes disallowances, if any, will be immaterial.

Management is not aware of any pending litigation outstanding against Ohio Valley Employment Resource.

Ohio Valley Employment Resource  
 NOTES TO THE BASIC FINANCIAL STATEMENTS  
 For the Year Ended June 30, 2013

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NOTE 9: INSURANCE AND RISK MANAGEMENT

OVER is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During 2013, OVER contracted with several companies for various types of insurance as follows:

<u>Company</u>	<u>Type of Coverage</u>	<u>Deductible</u>
Old Republic Surety Company	Bond-Public Employees	\$ 0.00
Cincinnati Insurance Company	Non-Profit Director & Officials Liability/Errors & Omissions Employment Practices	\$ 0.00  \$ 100.00

OVER pays the State Worker's Compensation system a premium based on a rate per \$100 of salaries. This rate is calculated based on accident history and administrative costs.

OVER continues to carry commercial insurance for other risks of loss. Settled claims resulting from the above noted risks have not exceeded commercial insurance coverage in any of the past three years. There has been no material change in coverage from the prior year.

NOTE 10: CHANGE IN ACCOUNTING PRINCIPLE

For 2013, OVER implemented Governmental Accounting Standards Board (GASB) Statement No. 62, *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements*, GASB Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources and Net Position* and GASB Statement No. 65, *Items Previously Reported as Assets and Liabilities*.

GASB Statement No. 62 is to incorporate into the GASB's authoritative literature certain accounting and financial reporting guidance that is included in the FASB and AICPA pronouncements which does not conflict with or contradict GASB pronouncements. The requirements of this Statement are effective for financial statements for periods beginning after December 15, 2011. GASB Statement No. 63 identifies net position, rather than net assets, as the residual of all other elements presented in a statement of financial position. GASB Statement No. 65 properly classifies certain items that were previously reported as assets and liabilities as deferred outflows of resources or deferred inflows of resources or recognizes certain items that were previously reported as assets and liabilities as outflows of resources (expenses) or inflows of resources (revenues). These changes were incorporated in the OVER's 2013 financial statements; however, there was no effect on beginning net position.

Ohio Valley Employment Resource  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
For the Year Ended June 30, 2013

Federal Grantor/ Pass Through Grantor/ Program or Cluster Title	CFDA Number	Pass-Through Entity Number	Expenditures
<b>U.S. Department of Labor:</b>			
<b>Pass-Through Ohio Department of Job and Family Services:</b>			
Employment Services (Cluster):			
Employment Services Wagner-Peyser Funded Activities	17.207	JFS01-0000014237	\$ 32,162
Disabled Veterans' Outreach Program	17.801	JFS01-0000014237	6,331
Local Verternas' Employment Representative Program	17.804	JFS01-0000014237	1,439
Total Employment Services (Cluster)			<u>39,932</u>
Unemployment Insurance	17.225	JFS01-0000014237	<u>8,447</u>
Trade Adjustment Assistance	17.245	JFS01-0000014237	<u>5,221</u>
Workforce Investment Act (Cluster)			
WIA Adult	17.258	G-1213-15-5118	261,825
WIA Adult - Administration	17.258	G-1213-15-5118	2,151
Total WIA Adult (17.258)			<u>263,976</u>
WIA Youth	17.259	G-1213-15-5118	227,255
WIA Youth - Administration	17.259	G-1213-15-5118	12,759
Total WIA Youth (17.259)			<u>240,014</u>
WIA Dislocated Worker	17.260	JFS01-0000014237	1,198
Stimulus - NEG OH-21 OJT	17.260	G-1213-15-5118	42,087
Total Dislocated Worker (17.260)			<u>43,285</u>
WIA Dislocated Worker	17.278	G-1213-15-5118	184,085
WIA Dislocated Worker	17.278	JFS01-0000014237	127
WIA Dislocated Worker - Administration	17.278	G-1213-15-5118	8,902
Rapid Response	17.278	G-1213-15-5118	21,230
Total Dislocated Worker (17.278)			<u>214,344</u>
Total Workforce Investment Act (Cluster)			<u>761,619</u>
National Emergency Grant, NEG OH25	17.277	G-1213-15-5118	774,354
National Emergency Grant, NEG OH26	17.277	G-1213-15-5118	501,351
National Emergency Grant, NEG OH26	17.277	JFS01-0000014237	70
Total National Emergency Grant (17.277)			<u>1,275,775</u>
<b>Total U.S. Department of Labor</b>			<b><u>2,090,994</u></b>
<b>U.S. Department of Education:</b>			
<b>Pass-Through Ohio Department of Education:</b>			
Ohio Rehabilitation Service Commission	84.126A	(A)	<u>2,265</u>
<b>Total U.S. Department of Education</b>			<b><u>2,265</u></b>
<b>Total Expenditures of Federal Awards</b>			<b><u>\$ 2,093,259</u></b>

See Accompanying Notes to this Schedule

Ohio Valley Employment Resource  
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
For the Year Ended June 30, 2013

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NOTE A: SIGNIFICANT ACCOUNTING POLICIES

The accompanying Schedule of Expenditures of Federal Awards is a summary of the activity of Ohio Valley Employment Resource's federal awards programs. The schedule has been prepared on the accrual basis of accounting.

***Perry & Associates***  
Certified Public Accountants, A.C.

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
REQUIRED BY *GOVERNMENT AUDITING STANDARDS***

December 30, 2013

Ohio Valley Employment Resource  
Washington County  
P.O. Box 181  
Marietta, Ohio 45750

To the Board of Directors:

We have audited, in accordance with auditing standards generally accepted in the United States and the Comptroller General of the United States' *Government Auditing Standards*, the financial statements of the governmental activities and the major fund of the **Ohio Valley Employment Resource**, Washington County, (OVER) as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the OVER's basic financial statements and have issued our report thereon December 30, 2013.

***Internal Control Over Financial Reporting***

As part of our financial statement audit, we considered OVER's internal control over financial reporting (internal control) to determine the audit procedures appropriate in the circumstances to the extent necessary to support our opinion on the financial statements, but not to the extent necessary to opine on the effectiveness of OVER's internal control. Accordingly, we have not opined on it.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or combination of internal control deficiencies resulting in a reasonable possibility that internal control will not prevent or detect and timely correct a material misstatement of OVER's financial statements. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all internal control deficiencies that might be material weaknesses or significant deficiencies. Given these limitations, we did not identify any deficiencies in internal control that we consider material weaknesses. However, unidentified material weaknesses may exist.

***Compliance and Other Matters***

As part of reasonably assuring whether OVER's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, opining on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

***Purpose of this Report***

This report only describes the scope of our internal control and compliance testing and our testing results, and does not opine on the effectiveness of OVER's internal control or on compliance. This report is an integral part of an audit performed under *Government Auditing Standards* in considering OVER's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Perry & Associates CPAs A.C.".

**Perry and Associates**  
Certified Public Accountants, A.C.  
Marietta, Ohio

***Perry & Associates***  
Certified Public Accountants, A.C.

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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS  
APPLICABLE TO EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER  
COMPLIANCE REQUIRED BY OMB CIRCULAR A-133**

December 30, 2013

Ohio Valley Employment Resource  
Washington County  
P.O. Box 181  
Marietta, Ohio 45750

To the Board of Directors:

***Report on Compliance for Each Major Federal Program***

We have audited the **Ohio Valley Employment Resource's** (OVER) compliance with the applicable requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133, Compliance Supplement* that could directly and materially affect OVER's major federal program for the year ended June 30, 2013. The *Summary of Auditor's Results* in the accompanying schedule of audit findings identifies OVER's major federal program.

***Management's Responsibility***

OVER's Management is responsible for complying with the requirements of laws, regulations, contracts, and grants applicable to its federal program.

***Auditor's Responsibility***

Our responsibility is to opine on OVER's compliance for OVER's major federal program based on our audit of the applicable compliance requirements referred to above. Our compliance audit followed auditing standards generally accepted in the United States of America; the standards for financial audits included in the Comptroller General of the United States' *Government Auditing Standards*; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. These standards and OMB Circular A-133 require us to plan and perform the audit to reasonably assure whether noncompliance with the applicable compliance requirements referred to above that could directly and materially affect a major federal program occurred. An audit includes examining, on a test basis, evidence about OVER's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe our audit provides a reasonable basis for our compliance opinion on OVER's major program. However, our audit does not provide a legal determination of OVER's compliance.

***Opinion on the Major Federal Program***

In our opinion, the Ohio Valley Employment Resource complied, in all material respects with the compliance requirements referred to above that could directly and materially affect its major federal program for the year ended June 30, 2013.

***Report on Internal Control Over Compliance***

OVER's management is responsible for establishing and maintaining effective internal control over compliance with the applicable compliance requirements referred to above. In planning and performing our compliance audit, we considered OVER's internal control over compliance with the applicable requirements that could directly and materially affect a major federal program, to determine our auditing procedures appropriate for opining on each major federal program's compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not to the extent needed to opine on the effectiveness of internal control over compliance. Accordingly, we have not opined on the effectiveness of OVER's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, when performing their assigned functions, to prevent, or to timely detect and correct, noncompliance with a federal program's applicable compliance requirement. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a federal program compliance requirement will not be prevented, or timely detected and corrected. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with federal program's applicable compliance requirement that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

This report only describes the scope of our internal control compliance tests and the results of this testing based on OMB Circular A-133 requirements. Accordingly, this report is not suitable for any other purpose.

Respectfully Submitted,



**Perry and Associates**  
Certified Public Accountants, A.C.  
Marietta, Ohio

Ohio Valley Employment Resource  
Washington County

Schedule of Audit Findings  
OMB Circular A -133 § .505  
For the Year Ended June 30, 2013

1. SUMMARY OF AUDITOR'S RESULTS

<i>(d)(1)(i)</i>	Type of Financial Statement Opinion	Unmodified
<i>(d)(1)(ii)</i>	Were there any material control weaknesses reported at the financial statement level (GAGAS)?	No
<i>(d)(1)(ii)</i>	Were there any significant deficiencies in internal control reported at the financial statement level (GAGAS)?	No
<i>(d)(1)(iii)</i>	Was there any reported material noncompliance at the financial statement level (GAGAS)?	No
<i>(d)(1)(iv)</i>	Were there any material internal control weaknesses reported for major federal programs?	No
<i>(d)(1)(iv)</i>	Were there any significant deficiencies in internal control reported for major federal programs?	No
<i>(d)(1)(v)</i>	Type of Major Program's Compliance Opinion	Unmodified
<i>(d)(1)(vi)</i>	Are there any reportable findings under § .510(a)?	No
<i>(d)(1)(vii)</i>	Major Programs (list):	CFDA #17.277 National Emergency Grant
<i>(d)(1)(viii)</i>	Dollar Threshold: Type A/B Programs	Type A: > \$ 300,000 Type B: all others
<i>(d)(1)(ix)</i>	Low Risk Auditee?	Yes

2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS  
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

None

3. FINDINGS FOR FEDERAL AWARDS

None

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# Dave Yost • Auditor of State

## OHIO VALLEY EMPLOYMENT RESOURCE

### WASHINGTON COUNTY

#### CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

*Susan Babbitt*

CLERK OF THE BUREAU

CERTIFIED  
MARCH 25, 2014