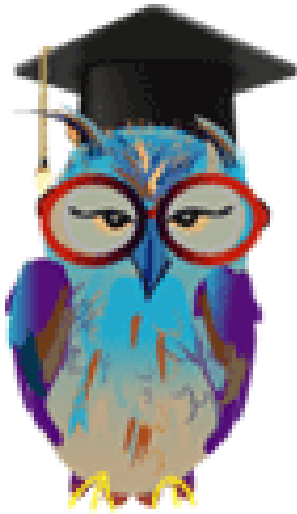


Comprehensive Annual Financial Report

For the Year Ended June 30, 2016



**CAPELLA
HIGH SCHOOL**

**The Capella Institute
(Formerly Known as LifeSkills Center of Summit County)**

Maple Heights, Ohio



Dave Yost • Auditor of State

Board of Directors
The Capella Institute
5130 Warrensville Center Road
Maple Heights, Ohio 44137

We have reviewed the *Independent Auditor's Report* of The Capella Institute, Cuyahoga County, prepared by Rea & Associates, Inc., for the audit period July 1, 2015 through June 30, 2016. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Capella Institute is responsible for compliance with these laws and regulations.

A handwritten signature in black ink that reads "Dave Yost".

Dave Yost
Auditor of State

March 30, 2017

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**The Capella Institute
Maple Heights, Ohio**

**Comprehensive Annual Financial Report
For the Year Ended June 30, 2016**

Prepared by Brian G. Adams MBA, CMA, CFM, CrFA

**THE CAPELLA INSTITUTE
CUYAHOGA COUNTY, OHIO**

**COMPREHENSIVE ANNUAL FINANCIAL REPORT
FOR THE YEAR ENDED JUNE 30, 2016**

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Introductory Section

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5130 Warrensville Center Road
Maple Heights, OH 44137

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(330) 753-1506 (F)
<http://capellaohio.com/>

December 28, 2016

The Capella Institute Community
Members of the Board of Directors

We are pleased to present the Comprehensive Annual Financial Report (CAFR) of the The Capella Institute (the School) (formerly known as Life Skills Center of Summit County) for the fiscal year ended June 30, 2016. The CAFR is designed to assist and guide the reader in understanding its contents. The report consists of three major sections:

Introductory Section The Introductory Section includes the Transmittal Letter, a list of our Board members, organizational chart, and GFOA Certificate of Achievement.

Financial Section The Financial Section consists of the Independent Auditor's Report, Required Supplementary Information, and the Basic Financial Statements as well as the Notes to the Basic Financial Statements that provide an overview of the School's financial position and operating results.

Statistical Section The Statistical Section includes selected financial and demographic information about the School on a multi-year basis.

The School's management is responsible for the reliability of the data presented and the completeness of the presentation, including all disclosures. To the best of our knowledge, the enclosed data is accurate in all material respects and is reported in a manner designed to present fairly the financial position and results of operations of the School. All disclosures necessary to enable the reader to gain an understanding of the School's financial activities have been included.

Further, the School has established a comprehensive framework that is designed to compile sufficient reliable information for the preparation of its financial statements in accordance with generally accepted accounting principles (GAAP). Because the cost of internal controls should not outweigh their benefits, the School's comprehensive framework of internal controls has been designed to provide reasonable rather than absolute assurance that the financial statements will be free from material misstatements.

Ohio law requires independent audits be performed on all financial operations of the School either by the Auditor of State or an independent public accounting firm in accordance with generally accepted accounting principles (GAAP) and generally accepted auditing standards (GAAS). Rea & Associates, Inc. rendered an unmodified opinion on the School's financial statements as of June 30, 2016 and the Independent Auditor's Report on the Basic Financial Statements is included in the Financial Section herein.

As required by GASB Statement No. 34, "Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments", management is also responsible for preparing a discussion and analysis of the School. This Letter of Transmittal is designed to complement the Management's Discussion and Analysis and should be read in conjunction with it. This discussion follows the Independent Auditor's Report and provides an assessment of the School's finances for fiscal year 2016 and the outlook for the future.

Profile of the Government

Ohio charter schools began operating after the passage of a 1997 State law. Charter schools, commonly referred to as “community schools” in Ohio, and are public, non-profit, non-sectarian schools established to operate independently of any School District. These schools also are exempt from many of the education laws of the State allowing them to bring innovation and efficiency to the traditional education model. More importantly, the passage of this law made the concept of school choice a reality in Ohio. As required by law, each of these community schools must have a sponsor. Effective July 1, 2005, the School entered into a contract with a sponsor, St. Aloysius Orphanage. St. Aloysius Orphanage provides oversight and advisory services to 43 community schools throughout the State serving over 10,000 children.

The Capella Institute is a School that brings an innovative approach to addressing the high school dropout epidemic head on. This alternative high school program offers at-risk students ages 16-21 years old an opportunity to have a second chance at obtaining a quality education and vocational training and placement. Participation in this program leads students to a high school diploma, not a GED and places them on a path to success (see more at www.lifeskillscenters.com). The School, which first opened its doors in September 2003 in Akron, Ohio, is run by a five member Board of Directors. The School looks to its nearly twelve-year history of consistently graduating students from its program twice a year as a measure of its success. During fiscal year 2015, the school decided not to renew its management agreement with WHLS of Ohio LLC. The School is now overseeing the day-to-day operations directly and has hired all teaching and administrative positions directly as a result of the non-renewal with WHLS of Ohio, LLC.

Economic Issues

Since the enactment of community school legislation, the School has been funded solely on the per pupil funding set forth by State of Ohio (see Statistical Section for historical funding levels). Historically, the School has seen increases in the base level per pupil funding amount. However, this amount is still less than the amount that traditional school districts in the State receive per pupil, primarily because community schools are not authorized by statute to levy taxes in the communities that they operate in. By comparison, the Cleveland Municipal School District receives over \$20,000 in average per pupil funding from all sources whereas the School (which is also located in the City of Cleveland) receives only \$11,868 from all sources. These disparities in funding are in part, the reason why contracting with a professional educational management firm like White Hat Management was an attractive option. By managing multiple schools, the Company is able to gain operational efficiencies that are more difficult to achieve in a stand-alone school. Effective July 1, 2015, the School entered a management agreement with AJ Hart Management LLC. See Note 6 for more details.

As discussed later, the School was funded on 47 full-time equivalent students for fiscal year 2016. As of the date of this letter, it is expected that the School will maintain that enrollment with the possibility of a slight decline consistent with declines seen in other dropout recovery schools throughout the State. Obviously, any decline in enrollment would have a direct corresponding impact to current year revenues.

Awards and Acknowledgements

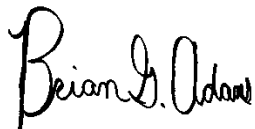
The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the The Capella Institute for its CAFR for the year ended June 30, 2015. The School has received the award annually since 2004. The School was also acknowledged by the Ohio Department of Education as being one of the first community schools in the State to ever receive such an award. The Certificate of Achievement is a prestigious national award, recognizing conformance with the highest standards for preparation of state and local government financial reports.

In order to be awarded a Certificate of Achievement, a government unit must publish an easily readable and effectively organized CAFR, whose contents conforms to program standards. The CAFR must satisfy both generally accepted accounting principles and applicable legal requirements. A Certificate of Achievement is valid for a period of one year only. We believe our current report, which is included herein, will conform to the high standards required by the Certificate of Achievement program.

The Comprehensive Annual Financial Report was prepared by the fiscal management team for the School. Their commitment to this process has helped to make this report possible. We would also like to thank Mrs. Young-Hurt and other members of the Board of Directors and Finance Committee for their support in this endeavor. It is truly appreciated.

Finally, we would like to thank our School community for entrusting us with the education of your children. You are the reason we are here. We are committed to bettering our students, their parents, and the communities we serve by providing the very best alternative in public education.

Sincerely,



Brian G. Adams MBA, CMA, CFM, CrFA
Fiscal Officer/Internal Auditor
The Capella Institute

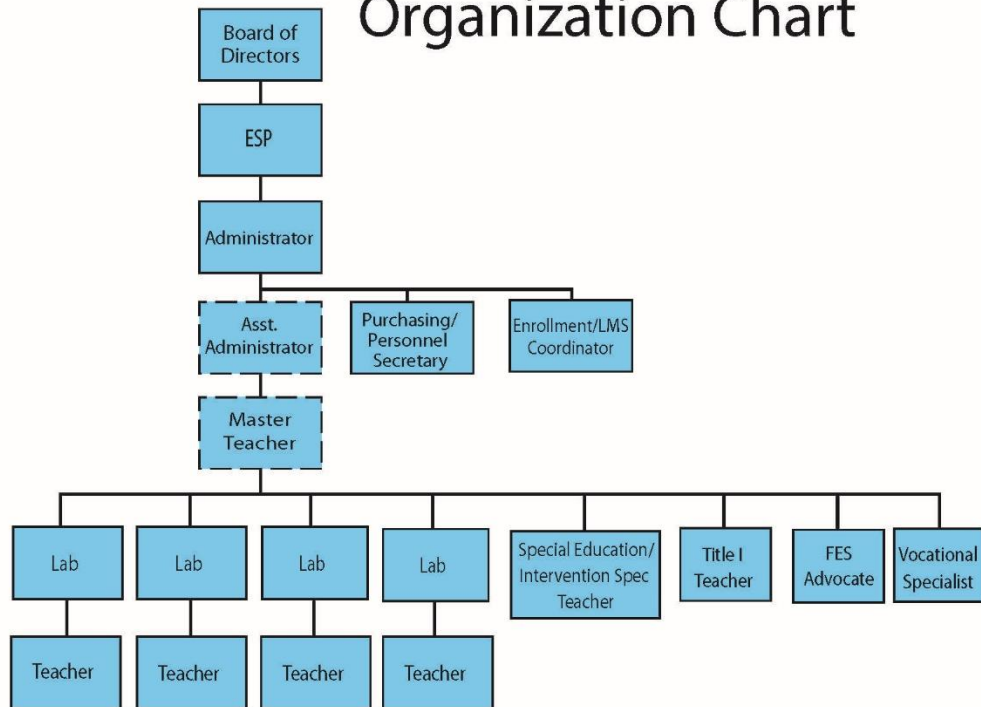


Rhonda Young Hurt
President, Board of Directors
The Capella Institute

The Capella Institute
Board of Directors
June 30, 2016

Rhonda Young-Hurt	Board President
Amanda Threatt	Board Member
Brenda Goins	Board Member
Marilyn Williams	Board Member
Velma J. Chandler	Board Member

Capella High School Organization Chart



 Optional Based on School Size



Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**Life Skills Center of Summit County
Ohio**

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

June 30, 2015

Executive Director/CEO

Financial Section

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December 28, 2016

To the Board of Directors
Capella Institute
Cuyahoga County, Ohio
5130 Warrensville Center Rd
Maple Heights, OH 44137

INDEPENDENT AUDITOR'S REPORT

Report on the Financial Statements

We have audited the accompanying financial statements of the Capella Institute, Cuyahoga County, Ohio (the "School") as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the School's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the School's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the School, as of June 30, 2016, and the changes in its financial position and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of a Matter

As disclosed in Note 19 to the financial statements, the School has suffered recurring losses from operations and has a net position deficiency of \$1,044,026 that raises substantial doubt about its ability to continue as a going concern. This deficiency of net position includes the effect of the net pension liability and related accruals totaling \$847,562. Note 19 describes management's plan regarding these issues. The financial statements do not include any adjustments that might result from the outcome of this uncertainty. Our opinion is not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis and the Schedule of the School's Proportionate Share of the Net Pension Liability, and Schedule of School Contributions on pages 3-7, 30, and 31, respectively, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the School's basic financial statements. The introductory section and statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 28, 2016, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

Rea & Associates, Inc.

Cambridge, Ohio

**THE CAPELLA INSTITUTE
CUYAHOGA COUNTY, OHIO**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2016
(Unaudited)**

The discussion and analysis of the The Capella Institute's (formerly known as Life Skills Center of Summit County) (the School) financial performance provides an overall review of the School's financial activities for the fiscal year ended June 30, 2016. The intent of this discussion and analysis is to look at the School's financial performance as a whole; readers should also review the transmittal letter, the basic financial statements, and the notes to the basic financial statements to enhance their understanding of the School's financial performance.

The Management's Discussion and Analysis (MD&A) is an element of the reporting model adopted by the Governmental Accounting Standards Board (GASB) in their Statement No. 34 *Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments* issued June 1999. Certain comparative information between the current year and the prior year is required to be presented in the MD&A.

Financial Highlights

- In total, net position decreased \$215,777 which represents a 26.1 percent decrease from 2015. This decrease is due to expenditures exceeding operating revenues.
- Total assets decreased \$37,962, which represents a 30.1 percent decrease from 2015. This was primarily due to a decrease in cash from operations.
- Liabilities increased \$23,020, which represents a 2.7 percent increase from 2015. The increase in liabilities is primarily a result of the increase in current liabilities, accrued wages and benefits.

Using this Financial Report

This report consists of three parts, the required supplementary information, the basic financial statements, and notes to those statements. The basic financial statements include a Statement of Net Position, a Statement of Revenues, Expenses, and Changes in Net Position, and a Statement of Cash Flows.

The School uses enterprise presentation for all of its activities.

Statement of Net Position

The Statement of Net Position answers the question of how the School did financially during 2016. This statement includes all assets, deferred inflows of resources, liabilities, and deferred inflows of resources, both financial and capital, and short-term and long-term using the accrual basis of accounting and economic resources focus, which is similar to the accounting used by most private-sector companies. This basis of accounting takes into account all revenues and expenses during the year, regardless of when the cash is received or paid.

**THE CAPELLA INSTITUTE
CUYAHOGA COUNTY, OHIO**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2016
(Unaudited)**

Table 1 provides a summary of the School's Net Position for fiscal years 2016 and 2015.

(Table 1)
Statement of Net Position

	2016	2015
Assets		
Current Assets	\$ 26,362	\$ 118,162
Leasehold Deposits	8,000	8,000
Capital Assets, Net	53,838	-
Total Assets	88,200	126,162
Deferred Outflows		
Pension Requirements	55,958	55,056
Liabilities		
Current Liabilities	282,049	95,449
Long Term Liabilities	609,333	772,913
Total Liabilities	891,382	868,362
Deferred Inflows		
Pension Requirements	296,802	141,105
Net Position		
Net Investment in Capital Assets	49,265	-
Unrestricted	(1,093,291)	(828,249)
Total Net Position	\$(1,044,026)	\$ (828,249)

Total assets decreased \$37,962, which represents a 30.1 percent decrease from 2015, due to a decrease in cash as a result of the school's operations. Liabilities increased \$23,020, which represents a 2.7 percent increase from 2015. The increase in liabilities is primarily a result of the increase in accrued wages and benefits.

Statement of Revenues, Expenses, and Changes in Net Position

Table 2 shows the changes in Net Position for fiscal years 2016 and 2015, as well as a listing of revenues and expenses. This change in Net Position is important because it tells the reader that, for the School as a whole, the financial position of the School has improved or diminished. The cause of this may be the result of many factors, some financial, some not. Non-financial factors include the current laws in Ohio restricting revenue growth, facility conditions, required educational programs, and other factors.

**THE CAPELLA INSTITUTE
CUYAHOGA COUNTY, OHIO**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2016
(Unaudited)**

(Table 2)
Change in Net Position

	2016	2015
Operating Revenues		
State Aid	\$ 389,885	\$ 645,157
Casino Aid	3,420	4,562
Facilities Aid	7,539	6,030
Non-Operating Revenue		
Grants	103,214	77,550
Interest Income	13	10
Donation	50,000	-
Miscellaneous	3,724	-
Total Revenues	557,795	733,309
Operating Expenses		
Purchased Services: Management Fees	-	507,452
Purchased Services: Grant Programs	-	77,550
Other Professional Services	-	6,500
Sponsorship Fees	-	18,755
Legal & Advertising	-	21,560
Auditing & Accounting	-	28,459
Insurance	-	207
Board of Education	-	19,250
Miscellaneous	-	5,260
Salaries	251,744	-
Fringe Benefits	49,082	-
Purchased Services	416,414	-
Materials and Supplies	25,075	-
Depreciation	10,893	-
Other	11,716	-
Non-Operating Expenses		
Interest and Fiscal Charges	8,648	-
Total Expenses	773,572	684,993
Change in Net Position	\$ (215,777)	\$ 48,316

The primary reason for the decrease in overall revenues from 2015 was the decrease in State Aid allocated to the school due to the decrease in enrollment from 2015 by 20.

Beginning in 2016, the school opted not to renew their contract with White Hat Management. As a result of the change in management company, the classifications of operating expenses are changed.

During 2015, the School adopted GASB Statement 68, *Accounting and Financial Reporting for Pensions—an Amendment of GASB Statement 27*, which significantly revises accounting for pension costs and liabilities. For reasons discussed below, many end users of this financial statement will gain a clearer understanding of the School's actual financial condition by adding deferred inflows related to pension and the net pension liability to the reported net position and subtracting deferred outflows related to pension.

**THE CAPELLA INSTITUTE
CUYAHOGA COUNTY, OHIO**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2016
(Unaudited)**

Governmental Accounting Standards Board standards are national and apply to all government financial reports prepared in accordance with generally accepted accounting principles. When accounting for pension costs, GASB 27 focused on a funding approach. This approach limited pension costs to contributions annually required by law, which may or may not be sufficient to fully fund each plan's *net pension liability*. GASB 68 takes an earnings approach to pension accounting; however, the nature of Ohio's statewide pension systems and state law governing those systems requires additional explanation in order to properly understand the information presented in these statements.

Under the new standards required by GASB 68, the net pension liability equals the School's proportionate share of each plan's collective:

1. Present value of estimated future pension benefits attributable to active and inactive employees' past service
2. Minus plan assets available to pay these benefits

GASB notes that pension obligations, whether funded or unfunded, are part of the "employment exchange" – that is, the employee is trading his or her labor in exchange for wages, benefits, and the promise of a future pension. GASB noted that the unfunded portion of this pension promise is a present obligation of the government, part of a bargained-for benefit to the employee, and should accordingly be reported by the government as a liability since they received the benefit of the exchange. However, the School is not responsible for certain key factors affecting the balance of this liability. In Ohio, the employee shares the obligation of funding pension benefits with the employer. Both employer and employee contribution rates are capped by State statute. A change in these caps requires action of both Houses of the General Assembly and approval of the Governor. Benefit provisions are also determined by State statute. The employee enters the employment exchange with the knowledge that the employer's promise is limited not by contract but by law. The employer enters the exchange also knowing that there is a specific, legal limit to its contribution to the pension system. In Ohio, there is no legal means to enforce the unfunded liability of the pension system *as against the public employer*. State law operates to mitigate/lessen the moral obligation of the public employer to the employee, because all parties enter the employment exchange with notice as to the law. The pension system is responsible for the administration of the plan.

Most long-term liabilities have set repayment schedules or, in the case of compensated absences (i.e., sick and vacation leave), are satisfied through paid time-off or termination payments. There is no repayment schedule for the net pension liability. As explained above, changes in pension benefits, contribution rates, and return on investments affect the balance of the net pension liability, but are outside the control of the local government. In the event that contributions, investment returns, and other changes are insufficient to keep up with required pension payments, State statute does not assign/identify the responsible party for the unfunded portion. Due to the unique nature of how the net pension liability is satisfied, this liability is separately identified within the long-term liability section of the statement of net position.

In accordance with GASB 68, the School's statements prepared on an accrual basis of accounting include an annual pension expense for their proportionate share of each plan's *change* in net pension liability not accounted for as deferred inflows/outflows of resources.

Budgeting Highlights

Unlike other public schools located in the State of Ohio, community schools are not required to follow budgetary provisions set forth in Ohio Rev. Code Chapter 5705, unless specifically provided in the Community School's contract with its Sponsor. The contract between the School and its Sponsor does prescribe a budgetary process. The School has developed a one year spending plan and a five-year projection that is reviewed periodically by the Board of Trustees. The five-year projections are also submitted to the Sponsor and the Ohio Department of Education.

**THE CAPELLA INSTITUTE
CUYAHOGA COUNTY, OHIO**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2016
(Unaudited)**

Capital Assets

At the end of fiscal year 2016, the School had \$53,833 in capital assets recorded, see note 16 for further explanation.

Current Financial Issues

The Capella Institute received revenue for 47 students in 2016 (a decrease from 2015 of 20) and is working to enroll new students on a daily basis. State law governing community schools allows for the School to have open enrollment across traditional school district boundaries. The School receives its support almost entirely from State Aid. Per pupil revenue from State Aid for the School averaged \$8,529 in fiscal year 2016, with no increase in State Basic Aid planned in fiscal year 2016. The School receives additional revenues from grant subsidies.

On July 1, 2005, the School contracted with the Saint Aloysius Orphanage (SAO) as its sponsor. State law allows sponsors to assess the schools up to 3 percent of State revenues as an oversight fee. In June 2016, the School extended its contract with SAO through June 30, 2018. SAO was paid 3% of all funds received by the school from the state of Ohio.

Contacting the School's Financial Management

This financial report is designed to provide our readers with a general overview of the School's finances and to show the School's accountability for the money it receives. If you have questions about this report or need additional information, contact Brian G. Adams, Fiscal Officer for the The Capella Institute, 65 E. Wilson Bridge Road, Worthington, OH 43085 or e-mail at badams@ocscitd.com.

**THE CAPELLA INSTITUTE
CUYAHOGA COUNTY, OHIO**

**STATEMENT OF NET POSITION
JUNE 30, 2016**

ASSETS

Current Assets

Cash and Cash Equivalents	\$ 14,056
Grants Funding Receivable	12,273
Receivable from School	33
Total Current Assets	<u>26,362</u>

Noncurrent Assets

Leasehold Deposits	8,000
Depreciable Capital Assets, net	53,838
Total Noncurrent Assets	<u>61,838</u>

Total Assets	<u>88,200</u>
--------------	---------------

DEFERRED OUTFLOWS OF RESOURCES

Pension Requirements	<u>55,958</u>
----------------------	---------------

LIABILITIES

Current Liabilities

Accounts Payable	58,732
State Funding Payable	26,565
Grants Funding Payable	395
Continuing Fees Payable	82,581
Sponsor Fees Payable	2,181
Payable to Schools	9,042
Intergovernmental Payables	16,466
Accrued Wages and Benefits	29,129
Note Payable	55,000
Capital Lease Payable	1,958
Total Current Liabilities	<u>282,049</u>

Long-Term Liabilities:

Capital Lease Payable	2,615
Net Pension Liability	606,718
Total Long Term Liabilities	<u>609,333</u>

Total Liabilities	<u>891,382</u>
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DEFERRED INFLOWS OF RESOURCES

Pension Requirements	<u>296,802</u>
----------------------	----------------

NET POSITION

Net Investment in Capital Assets	49,265
Unrestricted	<u>(1,093,291)</u>

Total Net Position	<u>\$ (1,044,026)</u>
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See accompanying notes to the basic financial statements

**THE CAPELLA INSTITUTE
CUYAHOGA COUNTY, OHIO**

**STATEMENT OF REVENUES,
EXPENSES, AND CHANGES IN NET POSITION
FOR THE FISCAL YEAR ENDED JUNE 30, 2016**

OPERATING REVENUES	
State Aid	\$ 389,885
Casino Aid	3,420
Facilities Aid	7,539
	400,844
Total Operating Revenues	
OPERATING EXPENSES	
Salaries	251,744
Fringe Benefits	49,082
Purchased Services	416,414
Materials and Supplies	25,075
Depreciation	10,893
Other	11,716
	764,924
Total Operating Expenses	
Operating Loss	(364,080)
NON-OPERATING REVENUE/(EXPENSES)	
Grants	103,214
Donations	50,000
Miscellaneous	3,724
Interest and Fiscal Charges	(8,648)
Interest Income	13
	148,303
Total Non-Operating Revenue/(Expenses)	
Change in Net Position	(215,777)
Net Position Beginning of Year	(828,249)
Net Position End of Year	\$ (1,044,026)

See accompanying notes to the basic financial statements

**THE CAPELLA INSTITUTE
CUYAHOGA COUNTY, OHIO**

**STATEMENT OF CASH FLOWS
FOR THE FISCAL YEAR ENDED JUNE 30, 2016**

INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS

CASH FLOWS FROM OPERATING ACTIVITIES

Cash Received from State of Ohio	\$ 453,222
Cash Payments to Employees for Services	(222,615)
Cash Payments for Employee Benefits	(32,111)
Cash Payments to Suppliers for Goods and Services	(375,005)
Other Cash Payments	<u>(11,716)</u>

Net Cash Used For Operating Activities (188,225)

CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES

Cash Received from Donations	50,000
Cash Received from Notes Payable	100,000
Cash Payments for Notes Payable	(50,000)
Cash Received from Grants	92,820
Cash Received from Miscellaneous	<u>3,723</u>

Net Cash Provided by Noncapital Financing Activities 196,543

CASH FLOWS FROM CAPITAL FINANCING ACTIVITIES

Cash Payments for Interest and Fiscal Charges	(3,648)
Cash Payments for Principal Payments on Leases	(1,177)
Cash Payments for Capital Asset Additions	<u>(58,981)</u>

Net Cash Provided by Capital Financing Activities (63,806)

CASH FLOWS FROM INVESTING ACTIVITIES

Cash Received from Interest on Investments	<u>13</u>
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Net Decrease in Cash and Cash Equivalents (55,475)

Cash and Cash Equivalents Beginning of Year 69,531

Cash and Cash Equivalents End of Year \$ 14,056

RECONCILIATION OF OPERATING LOSS TO NET

CASH USED FOR OPERATING ACTIVITIES

Operating Loss	\$ (364,080)
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ADJUSTMENTS TO RECONCILE OPERATING LOSS TO NET

Depreciation	10,893
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CASH USED FOR OPERATING ACTIVITIES

Changes in Assets, Liabilities, Deferred Inflows and Outflows of Resources:

State Funding Receivable	25,813
Receivable from School	227
Intergovernmental Receivable	11,905
Prepaid Rent	8,000
Accounts Payable	52,822
State Funding Payable	26,565
Grant Funding Payable	(6,562)
Sponsor Fees Payable/ Receivable	2,955
Payable to Schools	9,042
Intergovernmental Payable	16,466
Accrued Wages and Benefits	29,129
Net Pension Liability	(166,195)
Deferred Outflows	(902)
Deferred Inflows	<u>155,697</u>

Net Cash Used For Operating Activities \$ (188,225)

Non Cash Transaction: At June 30th, 2016, the School purchased \$5,750 in capital assets on account.

See accompanying notes to the basic financial statements

**THE CAPELLA INSTITUTE
CUYAHOGA COUNTY, OHIO**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2016**

1. DESCRIPTION OF THE SCHOOL AND REPORTING ENTITY

The Capella Institute (formerly known as Life Skills Center of Summit County) (the School) is a state nonprofit corporation established pursuant to Ohio Rev. Code Chapters 3314 and 1702 to maintain and provide a school exclusively for any educational, literary, scientific and related teaching service. The School, which is part of the State's education program, is independent of any school district. The School may sue and be sued, acquire facilities as needed, and contract for any services necessary for the operation of the School.

The School is overseeing the day-to-day operations directly and has hired all teaching and administrative positions directly as a result of the non-renewal with WHLS of Ohio, LLC.

The School was originally approved for operation under contract with the Ohio State Board of Education (Sponsor) for a period of five years from May 16, 2000 through June 30, 2005. Effective July 1, 2005, House Bill 364 required schools sponsored by the Ohio Department of Education to have new sponsorship in place by June 30, 2005. The School signed a contract with Saint Aloysius Orphanage, to operate for a period from July 1, 2005 through June 30, 2010. In June 2010, the School extended its contract with SAO through June 30, 2015. In June 2015, the School and the Sponsor signed a new agreement for a term of one (1) year and will automatically renew for one (1) year terms through June 30, 2018. The school may terminate the agreement by sending notice 180 days prior to June 30. The Sponsor can terminate by sending notice by February 1st of the termination year.

The School operates under a self-appointing, five-member Board of Directors (the Board). The School's Code of Regulations specify that vacancies that arise on the Board will be filled by the appointment of a successor director by a majority vote of the then existing directors. The Board is responsible for carrying out the provisions of the contract with the Sponsor, which include, but are not limited to, state-mandated provisions regarding student population, curriculum, academic goals, performance standards, admission standards, and qualifications of teachers. The School began operations in September 2003 and has one instructional/support facility. The facility is staffed with teaching personnel who provide services to 47 students. Effective July 2015, the school has changed its name to Capella Institute and relocated to Maple Heights, Ohio, in Cuyahoga County.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The basic financial statements of the School have been prepared in conformity with generally accepted accounting principles as applied to governmental nonprofit organizations. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the School's accounting policies are described below.

A. Basis of Presentation

The School's basic financial statements consist of a Statement of Net Position, a Statement of Revenues, Expenses and Changes in Net Position, and a Statement of Cash Flows. Enterprise fund reporting focuses on the determination of the change in Net Position, financial position and cash flows.

**THE CAPELLA INSTITUTE
CUYAHOGA COUNTY, OHIO**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2016
(Continued)**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

A. Basis of Presentation (Continued)

Auditor of State of Ohio Bulletin No. 2000-005 requires the presentation of all financial activity to be reported within one enterprise fund for year-end reporting purposes. Enterprise accounting is used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs (expenses) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

B. Measurement Focus and Basis of Accounting

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. Enterprise accounting uses a flow of economic resources measurement focus. With this measurement focus, all assets, deferred outflows of resources, liabilities, and deferred inflows of resources are included on the Statement of Net Position. Operating statements presents increases (i.e., revenues) and decreases (i.e., expenses) in net position. The accrual basis of accounting is utilized for reporting purposes. Revenues are recognized when they are earned, and expenses are recognized when they are incurred.

C. Budgetary Process

Unlike traditional public schools located in the State of Ohio, community schools are not required to follow budgetary provisions set forth in Ohio Rev. Code Section 5705, unless specifically provided in the School's contract with its Sponsor. The contract between the School and its Sponsor requires a detailed school budget for each year of the contract. In addition, the Board adopted an operating budget at the beginning of fiscal year 2016. However, the budget does not have to follow the provisions of Ohio Rev. Code Section 5705, except for section 5705.391 as it relates to five-year forecasts.

D. Cash and Cash Equivalents

All cash received by the School is maintained in a demand deposit account and STAROhio. For purposes of the Statement of Cash Flows and for presentation on the Statement of Net Position, investments with an original maturity of three months or less at the time they are purchased are considered to be cash equivalents.

During fiscal year 2016, investments were limited to the State Treasurer's Investment Pool, STAROhio. STAROhio is an investment pool managed by the State Treasurer's Office, which allows governments within the State to pool their funds for investment purposes. STAROhio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAROhio are valued at STAROhio's share price, which is the price the investment could be sold for on June 30, 2016.

E. Intergovernmental Revenues

The School currently participates in the State Foundation Program, Casino, Facility Aid, the State Disadvantaged Pupil Impact Aid (DPIA) Program, and the Career Based Intervention (CBI) Program, which are reflected under "Operating Revenue" on the Statement of Revenues, Expenses and Changes in Net Position. Revenues received from these programs are recognized as operating revenues in the accounting period in which all eligibility requirements have been met.

**THE CAPELLA INSTITUTE
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**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2016
(Continued)**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

E. Intergovernmental Revenues (Continued)

Non-exchange transactions, in which the School receives value without directly giving equal value in return, include grants, entitlements, and contributions. Grants entitlements, and contributions are recognized as non-operating revenues in the accounting period in which all eligibility requirements have been met.

Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted; matching requirements, in which the School must provide local resources to be used for a specified purpose; and expenditure requirements, in which the resources are provided to the School on a reimbursement basis. Amounts awarded under the above programs for the 2016 school year totaled \$504,058.

F. Capital Assets and Depreciation

For purposes of recording capital assets, the Board has a capitalization threshold of \$5,000.

The capital assets are recorded on the accompanying Statement of Net Position at cost, net of accumulated depreciation of \$53,838. Depreciation is computed by the straight-line method over five years for "Furniture and Equipment", ten years for "Leasehold Improvements", and five years for computerized software.

G. Use of Estimates

In preparing the financial statements, management is sometimes required to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

H. Net Position

Net Position represent the difference between (all assets plus deferred outflows of resources) less (all liabilities, plus deferred inflows of resources). Net Position are reported as restricted when there are limitations imposed on their use, either through enabling legislation adopted by the School or through external restrictions imposed by creditors, grantors, or contracts. The School applies restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted Net Position are available. The net investment in capital assets component of net position consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.

I. Operating Revenues and Expenses

Operating revenues are those revenues that are generated directly from the School's primary activities. For the School, these revenues are primarily State, Facilities, and Casino Aid payments. Operating expenses are necessary costs incurred to provide the goods and services that are the primary activities of the School. Revenues and expenses not meeting this definition are reported as non-operating.

**THE CAPELLA INSTITUTE
CUYAHOGA COUNTY, OHIO**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2016
(Continued)**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

J. Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the pension plans and additions to/deductions from their fiduciary net position have been determined on the same basis as they are reported by the pension systems. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. The pension systems report investments at fair value.

K. Deferred Outflows/Inflows of Resources

In addition to assets, the statements of financial position will sometimes report a separate section for deferred outflows of resources. Deferred outflows of resources represent a consumption of net position that applies to a future period and will not be recognized as an outflow of resources (expense) until then. For the School, deferred outflows of resources are reported on the statement of net position for pension. The deferred outflows of resources related to pension are explained in Note 8.

In addition to liabilities, the statements of financial position report a separate section for deferred inflows of resources. Deferred inflows of resources represent an acquisition of net position that applies to a future period and will not be recognized as an inflow of resources (revenue) until that time. These amounts are deferred and recognized as an inflow of resources in the period the amounts become available. Deferred inflows of resources related to pension are reported on the statement of net position (see Note 8).

3. DEPOSITS AND INVESTMENTS

A. Deposits with Financial Institutions

At June 30, 2016, the carrying amount of all School deposits was \$11,843 and its bank balance of \$31,503. Based on the criteria described in GASB Statement No. 40, "Deposits and Investment Risk Disclosures", as of June 30, 2016, all of the School's bank balance of was covered by the Federal Deposit Insurance Corporation.

The investment and deposit of the School's monies is governed by the provisions of the ORC. In accordance with these statutes, the School is authorized to invest in United States and State of Ohio bonds, notes, and other obligations; bank certificates of deposit and STAR Ohio.

Custodial credit risk is the risk that, in the event of bank failure, the School's deposits may not be returned. The School has no deposit policy for custodial credit risk beyond the requirements of state statute. According to state law, public depositories must give security for all public funds on deposits. All deposits are collateralized with eligible securities in amounts equal to at least 105 percent of the carrying value of the deposits. Such collateral, as permitted by the Ohio Revised Code, is held in single financial institution collateral pools at Federal Reserve Banks, or at member banks of the federal reserve system, in the name of the respective depository bank and pledged as a pool of collateral against all of the public deposits it holds or as specific collateral held at the Federal Reserve Bank in the name of the School. State law does not require security for public deposits and investments to be maintained in the School's name. During 2016, the School and public depositories complied with the provisions of these statutes.

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**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2016
(Continued)**

3. DEPOSITS AND INVESTMENTS (continued)

B. Investments

As of June 30, 2016, the School had the following investments and maturities:

<u>Investment Type</u>	<u>Measurement Value</u>	<u>Investment Maturities</u>
		<u>6 months or less</u>
STAROhio	\$2,213	\$2,213

Custodial Credit Risk: For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the School, will not be able to recover the value of its investment or collateral securities that are in the possession of an outside party. The School's investments in federal agency securities are exposed to custodial credit risk in that it is uninsured, unregistered and held by the counterparty's trust department or agent but not in the School's name. The School's investment policy does not deal with investment custodial credit risk beyond the requirements in State statute that prohibits payment for investments prior to delivery of the securities representing such investments to the treasurer or qualified trustee.

Interest Rate Risk: As a means of limiting its exposure to measurement value losses arising from rising interest rates and according to state law, the School's investment policy limits investment portfolio maturities to five years or less. The weighted average of maturity of the portfolio held by STAR Ohio as of June 30, 2016, is 49 days.

Credit Risk: The School's investments at June 30, 2016 in StarOhio are rated AAAM by Standard & Poor's.

Concentration of Credit Risk: The School places no limit on the amount that may be invested in any one issuer. The following table includes the percentage of each investment type held by the School at June 30, 2016:

<u>Investment Type</u>	<u>Measurement Value</u>	<u>Percent to Total</u>
STAROhio	\$2,213	100.00

4. RECEIVABLES/PAYABLES

The School has recorded "Grants Funding Receivable" in the amount of \$12,273 to account for the remainder of State and Federal awards allocated to the School, but not received as of June 30, 2016. Receivable from School receivable of \$ 33 for shared board expenses

Accounts Payable of \$58,732 is due to various vendors during the normal course of operations. Payable to School payable of \$9,042 for advances to cover board expenses. State Funding payable of \$26,565 is for overpayments of State Aid. Intergovernmental Payable of \$16,466 is for amounts due various agencies for payroll liabilities. Additionally, under the terms of the former management agreement, the School has recorded a liability to WHLS in the amount of \$82,581 for 100 percent of any State and Federal grant monies uncollected or unpaid to WHLS as of June 30, 2015.

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**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2016
(Continued)**

5. RISK MANAGEMENT

Property and Liability - The School is exposed to various risks of loss related to torts; theft or damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The School has contracted with an insurance company for property and general liability insurance. There was no significant reduction in insurance coverage from the prior year and claims have not exceeded insurance coverage over the past three years.

Director and Officer - Coverage has been purchased by the School with a \$1,000,000 aggregate limit and a \$2,500 deductible.

6. AGREEMENT WITH AJ HART MANAGEMENT LLC.

The School entered into a management agreement with AJ Hart Management LLC. The term of the contract is for 2 years beginning July 1, 2015 and ending June 30, 2017. AJ Hart is responsible and accountable to the School's Board of Directors for the administration and day-to-day operations of the school. Responsibilities include (but not limited to) student recruitment, budget development, personnel management, curriculum development/oversight, and facilities management. The school pays AJ Hart a fixed fee of 3% of revenue per month. Total fees paid for fiscal year 2016 were \$54,000 of which \$19,698 was still due at June 30, 2016.

7. ACCRUED WAGES AND BENEFITS

Accrued wages and benefits were \$29,129 at June 30, 2016, which represents wages, with associated benefits earned and not paid at June 30, 2016 for certain school teachers paid over a 12-month period of time.

8. DEFINED BENEFIT PENSION PLANS

A. Net Pension Liability

The net pension liability reported on the statement of net position represents a liability to employees for pensions. Pensions are a component of exchange transactions—between an employer and its employees—of salaries and benefits for employee services. Pensions are provided to an employee—on a deferred-payment basis—as part of the total compensation package offered by an employer for employee services each financial period. The obligation to sacrifice resources for pensions is a present obligation because it was created as a result of employment exchanges that already have occurred.

The net pension liability represents the School's proportionate share of each pension plan's collective actuarial present value of projected benefit payments attributable to past periods of service, net of each pension plan's fiduciary net position. The net pension liability calculation is dependent on critical long-term variables, including estimated average life expectancies, earnings on investments, cost of living adjustments and others. While these estimates use the best information available, unknowable future events require adjusting this estimate annually.

Ohio Revised Code limits the School's obligation for this liability to annually required payments. The School cannot control benefit terms or the manner in which pensions are financed; however, the School does receive the benefit of employees' services in exchange for compensation including pension.

GASB 68 assumes the liability is solely the obligation of the employer, because (1) they benefit from employee services; and (2) State statute requires all funding to come from these employers.

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**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2016
(Continued)**

8. DEFINED BENEFIT PENSION PLANS (continued)

A. Net Pension Liability (continued)

All contributions to date have come solely from these employers (which also includes costs paid in the form of withholdings from employees). State statute requires the pension plans to amortize unfunded liabilities within 30 years. If the amortization period exceeds 30 years, each pension plan's board must propose corrective action to the State legislature. Any resulting legislative change to benefits or funding could significantly affect the net pension liability. Resulting adjustments to the net pension liability would be effective when the changes are legally enforceable.

The proportionate share of each plan's unfunded benefits is presented as a long-term net pension liability on the accrual basis of accounting. Any liability for the contractually-required pension contribution outstanding at the end of the year is included in *intergovernmental payable* on the accrual basis of accounting.

B. Plan Description - School Employees Retirement System (SERS)

Plan Description – School non-teaching employees participate in SERS, a cost-sharing multiple-employer defined benefit pension plan administered by SERS. SERS provides retirement, disability and survivor benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by Ohio

Revised Code Chapter 3309. SERS issues a publicly available, stand-alone financial report that includes financial statements, required supplementary information and detailed information about SERS' fiduciary net position. That report can be obtained by visiting the SERS website at www.ohsers.org under Employers/Audit Resources.

Age and service requirements for retirement are as follows:

	Eligible to Retire on or before August 1, 2017*	Eligible to Retire on or after August 1, 2017
Full Benefits	Any age with 30 years of service credit	Age 67 with 10 years of service credit; or Age 57 with 30 years of service credit
Actuarially Reduced Benefits	Age 60 with 5 years of service credit Age 55 with 25 years of service credit	Age 62 with 10 years of service credit; or Age 60 with 25 years of service credit

*Members with 25 years of service credit as of August 1, 2017, will be included in this plan.

Annual retirement benefits are calculated based on final average salary multiplied by a percentage that varies based on years of service; 2.2 percent for the first thirty years of service and 2.5 percent for years of service credit over 30. Final average salary is the average of the highest three years of salary.

One year after an effective benefit date, a benefit recipient is entitled to a three percent cost-of-living adjustment (COLA). This same COLA is added each year to the base benefit amount on the anniversary date of the benefit.

Funding Policy – Plan members are required to contribute 10 percent of their annual covered salary and the School is required to contribute 14 percent of annual covered payroll. The contribution requirements of plan members and employers are established and may be amended by the SERS' Retirement Board up to statutory maximum amounts of 10 percent for plan members and 14 percent

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**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2016
(Continued)**

8. DEFINED BENEFIT PENSION PLANS (continued)

B. Plan Description - School Employees Retirement System (SERS)

for employers. The Retirement Board, acting with the advice of the actuary, allocates the employer contribution rate among four of the System's funds (Pension Trust Fund, Death Benefit Fund, Medicare B Fund, and Health Care Fund). For the fiscal year ended June 30, 2016, the allocation to pension, death benefits, and Medicare B was 14 percent. SERS did not allocate any employer contributions to the Health Care Fund for fiscal year 2016.

The School's contractually required contribution to SERS was \$18,696 for fiscal year 2016.

C. Plan Description - State Teachers Retirement System (STRS)

Plan Description – School licensed teachers and other faculty members participate in STRS Ohio, a cost-sharing multiple-employer public employee retirement system administered by STRS. STRS provides retirement and disability benefits to members and death and survivor benefits to beneficiaries. STRS issues a stand-alone financial report that includes financial statements, required supplementary information and detailed information about STRS' fiduciary net position. That report can be obtained by writing to STRS, 275 E. Broad St., Columbus, OH 43215-3771, by calling (888) 227-7877, or by visiting the STRS Web site at www.strsoh.org.

New members have a choice of three retirement plans; a Defined Benefit (DB) Plan, a Defined Contribution (DC) Plan and a Combined Plan. Benefits are established by Ohio Revised Code Chapter 3307. The DB plan offers an annual retirement allowance based on final average salary multiplied by a percentage that varies based on years of service. Effective August 1, 2015, the calculation will be 2.2 percent of final average salary for the five highest years of earnings multiplied by all years of service. With certain exceptions, the basic benefit is increased each year by two percent of the original base benefit. For members retiring August 1, 2013, or later, the first two percent is paid on the fifth anniversary of the retirement benefit. Members are eligible to retire at age 60 with five years of qualifying service credit, or age 55 with 25 years of service, or 30 years of service regardless of age. Age and service requirements for retirement will increase effective August 1, 2015, and will continue to increase periodically until they reach age 60 with 35 years of service or age 65 with five years of service on August 1, 2026.

The DC Plan allows members to place all their member contributions and 9.5 percent of the 14 percent employer contributions into an investment account. Investment allocation decisions are determined by the member. The remaining 4.5 percent of the 14 percent employer rate is allocated to the defined benefit unfunded liability. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The member may elect to receive a lifetime monthly annuity or a lump sum withdrawal.

The Combined Plan offers features of both the DB Plan and the DC Plan. In the Combined Plan, member contributions are allocated among investment choices by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan. The defined benefit portion of the Combined Plan payment is payable to a member on or after age 60 with five years of services. The defined contribution portion of the account may be taken as a lump sum payment or converted to a lifetime monthly annuity at age 50.

New members who choose the DC plan or Combined Plan will have another opportunity to reselect a permanent plan during their fifth year of membership. Members may remain in the same plan or transfer to another STRS plan. The optional annuitization of a member's defined contribution account or the defined contribution portion of a member's Combined Plan account to a lifetime benefit results

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**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2016
(Continued)**

8. DEFINED BENEFIT PENSION PLANS (Continued)

C. Plan Description - State Teachers Retirement System (STRS) (continued)

in STRS bearing the risk of investment gain or loss on the account. STRS has therefore included all three plan options as one defined benefit plan for GASB 68 reporting purposes.

A DB or Combined Plan member with five or more years of credited service who is determined to be disabled may qualify for a disability benefit. Eligible survivors of members who die before service retirement may qualify for monthly benefits. New members on or after July 1, 2013, must have at least ten years of qualifying service credit that apply for disability benefits. Members in the DC Plan who become disabled are entitled only to their account balance. If a member of the DC Plan dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

Funding Policy – Employer and member contribution rates are established by the State Teachers Retirement Board and limited by Chapter 3307 of the Ohio Revised Code. The statutory maximum employee contribution rate was increased one percent July 1, 2014, and will be increased one percent each year until it reaches 14 percent on July 1, 2016. For the fiscal year ended June 30, 2016, plan members were required to contribute 13 percent of their annual covered salary. The School was required to contribute 14 percent; the entire 14 percent was the portion used to fund pension obligations. The fiscal year 2016 contribution rates were equal to the statutory maximum rates.

The School's contractually required contribution to STRS was \$10,294 for fiscal year 2016.

D. Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

The net pension liability was measured as of June 30, 2015, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The School's proportion of the net pension liability was based on the School's share of contributions to the pension plan relative to the contributions of all participating entities. Following is information related to the proportionate share and pension expense:

	STRS	SERS	Total
Proportionate Share of the Net Pension Liability	\$ 525,229	\$ 81,489	\$ 606,718
Proportion of the Net Pension Liability	0.00190045%	0.00142810%	
Pension Expense	\$ 2,983	\$ 14,607	\$ 17,590

At June 30, 2016, the School reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

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**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2016
(Continued)**

8. DEFINED BENEFIT PENSION PLANS (Continued)

D. Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Continued)

	STRS	SERS	Total
Deferred Outflows of Resources			
Differences between expected and actual experience	\$ 25,587	\$ 1,381	\$ 26,968
School contributions subsequent to the measurement date	10,294	18,696	28,990
Total Deferred Outflows of Resources	<u>\$ 35,881</u>	<u>\$ 20,077</u>	<u>\$ 55,958</u>
Deferred Inflows of Resources			
Net difference between projected and actual earnings on pension plan investments	\$ 69,342	\$ 4,023	\$ 73,365
Changes in proportion	213,926	9,511	223,437
Total Deferred Inflows of Resources	<u>\$ 283,268</u>	<u>\$ 13,534</u>	<u>\$ 296,802</u>

\$28,990 reported as deferred outflows of resources related to pension resulting from School contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the fiscal year ending June 30, 2017. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pension will be recognized in pension expense as follows:

	STRS	SERS	Total
Fiscal Year Ending June 30:			
2017	\$ (71,980)	\$ (4,437)	\$ (76,417)
2018	(71,980)	(4,437)	(76,417)
2019	(71,980)	(4,446)	(76,426)
2020	(41,741)	1,166	(40,575)
	<u>\$ (257,681)</u>	<u>\$ (12,153)</u>	<u>\$ (269,834)</u>

E. Actuarial Assumptions - SERS

SERS' total pension liability was determined by their actuaries in accordance with GASB Statement No. 67, as part of their annual actuarial valuation for each defined benefit retirement plan. Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts (e.g., salaries, credited service) and assumptions about the probability of occurrence of events far into the future (e.g., mortality, disabilities, retirements, employment termination). Actuarially determined amounts are subject to continual review and potential modifications, as actual results are compared with past expectations and new estimates are made about the future.

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employers and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing benefit costs between the employers and plan members to that point. The projection of benefits for financial reporting purposes does not explicitly incorporate the potential effects of legal or contractual funding limitations.

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**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2016
(Continued)**

8. DEFINED BENEFIT PENSION PLANS (continued)

E. Actuarial Assumptions – SERS (continued)

Actuarial calculations reflect a long-term perspective. For a newly hired employee, actuarial calculations will take into account the employee's entire career with the employer and also take into consideration the benefits, if any, paid to the employee after termination of employment until the death of the employee and any applicable contingent annuitant. In many cases actuarial calculations reflect several decades of service with the employer and the payment of benefits after termination.

Key methods and assumptions used in calculating the total pension liability in the latest actuarial valuation, prepared as of June 30, 2015, are presented below:

Wage Inflation	3.25 percent
Future Salary Increases, including inflation	4.00 percent to 22 percent
COLA or Ad Hoc COLA	3 percent
Investment Rate of Return	7.75 percent net of investments expense, including inflation
Actuarial Cost Method	Entry Age Normal

For post-retirement mortality, the table used in evaluating allowances to be paid is the 1994 Group Annuity Mortality Table set back one year for both men and women. Special mortality tables are used for the period after disability retirement.

The most recent experience study was completed June 30, 2010.

The long-term return expectation for the Pension Plan Investments has been determined using a building-block approach and assumes a time horizon, as defined in SERS' *Statement of Investment Policy*. A forecasted rate of inflation serves as the baseline for the return expectation. Various real return premiums over the baseline inflation rate have been established for each asset class. The long-term expected nominal rate of return has been determined by calculating a weighted averaged of the expected real return premiums for each asset class, adding the projected inflation rate, and adding the expected return from rebalancing uncorrelated asset classes. The target allocation and best estimates of arithmetic real rates of return for each major assets class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long Term Expected Real Rate of Return</u>
Cash	1.00 %	0.00 %
US Stocks	22.50	5.00
Non-US Stocks	22.50	5.50
Fixed Income	19.00	1.50
Private Equity	10.00	10.00
Real Assets	10.00	5.00
Multi-Asset Strategies	15.00	7.50
	<u>100.00 %</u>	

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CUYAHOGA COUNTY, OHIO**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2016
(Continued)**

8. DEFINED BENEFIT PENSION PLANS (continued)

E. Actuarial Assumptions – SERS (continued)

Discount Rate The total pension liability was calculated using the discount rate of 7.75 percent. The projection of cash flows used to determine the discount rate assumed the contributions from employers and from the members would be computed based on contribution requirements as stipulated by State statute. Projected inflows from investment earning were calculated using the long-term assumed investment rate of return (7.75 percent). Based on those assumptions, the plan's fiduciary net position was projected to be available to make all future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefits to determine the total pension liability.

Sensitivity of the School's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate Net pension liability is sensitive to changes in the discount rate, and to illustrate the potential impact the following table presents the net pension liability calculated using the discount rate of 7.75 percent, as well as what each plan's net pension liability would be if it were calculated using a discount rate that is one percentage point lower (6.75 percent), or one percentage point higher (8.75 percent) than the current rate.

	1% Decrease (6.75%)	Current Discount Rate (7.75%)	1% Increase (8.75%)
School's proportionate share of the net pension liability	\$ 112,996	\$ 81,489	\$ 54,957

F. Actuarial Assumptions - STRS

The total pension liability in the June 30, 2015, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.75 percent
Projected salary increase	2.75 percent at 70 to 12.25 percent at age 20
Investment Rate of Return	7.75 percent, net of investment expenses
Cost-of-Living Adjustments (COLA)	2 percent simple applied as follows: for members retiring before August 1, 2013, 2 percent per year, for members retiring August 1, 2013, or later, 2 percent COLA paid on fifth anniversary of retirement date

Mortality rates were based on the RP-2000 Combined Mortality Table (Projection 2022—Scale AA) for Males and Females. Males' ages are set-back two years through age 89 and no set-back for age 90 and above. Females younger than age 80 are set back four years, one year set back from age 80 through 89 and not set back from age 90 and above.

Actuarial assumptions used in the June 30, 2015, valuation are based on the results of an actuarial experience study, effective July 1, 2012.

The 10 year expected real rate of return on pension plan investments was determined by STRS' investment consultant by developing best estimates of expected future real rates of return for each major asset class. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized as follows:

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**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2016
(Continued)**

8. DEFINED BENEFIT PENSION PLANS (Continued)

F. Actuarial Assumptions – STRS (Continued)

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long Term Expected Real Rate of Return</u>
Domestic Equity	31.00 %	8.00 %
International Equity	26.00	7.85
Alternatives	14.00	8.00
Fixed Income	18.00	3.75
Real Estate	10.00	6.75
Liquidity Reserves	1.00	3.00
	100.00 %	

Discount Rate The discount rate used to measure the total pension liability was 7.75 percent as of June 30, 2015. The projection of cash flows used to determine the discount rate assumes member and employer contributions will be made at the statutory contribution rates in accordance with rate increases described above. For this purpose, only employer contributions that are intended to fund benefits of current plan members and their beneficiaries are included. Projected employer contributions that are intended to fund the service costs of future plan members and their beneficiaries, as well as projected contributions from future plan members, are not included. Based on those assumptions, STRS' fiduciary net position was projected to be available to make all projected future benefit payments to current plan members as of June 30, 2015. Therefore, the long-term expected rate of return on pension plan investments of 7.75 percent was applied to all periods of projected benefit payment to determine the total pension liability as of June 30, 2015.

Sensitivity of the School's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate The following table presents the School's proportionate share of the net pension liability calculated using the current period discount rate assumption of 7.75 percent, as well as what the School's proportionate share of the net pension liability would be if it were calculated using a discount rate that is one-percentage-point lower (6.75 percent) or one-percentage-point higher (8.75 percent) than the current rate:

	1% Decrease (6.75%)	Current Discount Rate (7.75%)	1% Increase (8.75%)
School's proportionate share of the net pension liability	\$ 729,582	\$ 525,229	\$ 352,417

9. POSTEMPLOYMENT BENEFITS

A. School Employees Retirement System

Health Care Plan Description – On behalf of the School, CEG contributes to the SERS Health Care Fund, administered by SERS for non-certificated retirees and their beneficiaries. For GASB 45 purposes, this plan is considered a cost-sharing, multiple-employer, defined benefit other postemployment benefit (OPEB) plan. The Health Care Plan includes hospitalization and physicians' fees through several types of plans including HMO's, PPO's, Medicare Advantage, and traditional indemnity plans as well as a prescription drug program. The financial report of the Plan is included in the SERS Comprehensive Annual Financial Report which can be obtained on SERS' website at www.ohsers.org under Employers/Audit Resources.

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**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2016
(Continued)**

9. POSTEMPLOYMENT BENEFITS (continued)

A. School Employees Retirement System (continued)

Access to health care for retirees and beneficiaries is permitted in accordance with Section 3309 of the Ohio Revised Code. The Health Care Fund was established and is administered in accordance with Internal Revenue Code Section 105(e). SERS' Retirement Board reserves the right to change or discontinue any health plan or program. Health care is financed through a combination of employer contributions and retiree premiums, copays and deductibles on covered health care expenses, investment returns, and any funds received as a result of SERS' participation in Medicare programs. Active employee members do not contribute to the Health Care Plan. Retirees and their beneficiaries are required to pay a health care premium that varies depending on the plan selected, the number of qualified years of service, Medicare eligibility and retirement status.

Funding Policy - State statute permits SERS to fund the health care benefits through employer contributions. Each year, after the allocation for statutorily required basic benefits, the Retirement Board allocates the remainder of the employer contribution of 14 percent of covered payroll to the Health Care Fund. For fiscal year 2016, SERS did not allocate any employer contributions to the Health Care fund. In addition, employers pay a surcharge for employees earning less than an actuarially determined minimum compensation amount, pro-rated according to service credit earned. For fiscal year 2016, this amount was \$23,000. Statutes provide that no employer shall pay a health care surcharge greater than 2 percent of that employer's SERS-covered payroll; nor may SERS collect in aggregate more than 1.5 percent of the total statewide SERS-covered payroll for the health care surcharge.

The School's contributions for health care (including surcharge) for the fiscal years ended June 30, 2016, 2015, and 2014 were \$609, \$1,085, and \$2,443, respectively. The full amount has been contributed for fiscal years 2016, 2015 and 2014.

B. State Teachers Retirement System

Plan Description – The School participates in the cost-sharing multiple-employer defined benefit Health Plan administered by the State Teachers Retirement System of Ohio (STRS) for eligible retirees who participated in the defined benefit or combined pension plans offered by STRS. Ohio law authorizes STRS to offer this plan. Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare Part B premiums. The Plan is included in the report of STRS which can be obtained by visiting www.strsoh.org or by calling (888) 227-7877.

Funding Policy – Ohio Revised Code Chapter 3307 authorizes STRS Ohio to offer the Plan and gives the Retirement Board authority over how much, if any, of the health care costs will be absorbed by STRS. Active employee members do not contribute to the Health Care Plan. All benefit recipients, for the most recent year, pay a monthly premium. Under Ohio law, funding for post-employment health care may be deducted from employer contributions. For fiscal year 2016, STRS did not allocate any employer contributions to post-employment health care. The School's contributions for health care for the fiscal years ended June 30, 2016, 2015, and 2014 were \$0, \$0, and \$2,948, respectively.

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CUYAHOGA COUNTY, OHIO**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2016
(Continued)**

10. CONTINGENCIES

A. Grants

Amounts received from grantor agencies are subject to audit and adjustment by the grantor. Any disallowed costs may require refunding to the grantor. Amounts which may be disallowed, if any, are not presently determinable. However, in the opinion of the School, any such adjustments will not have a material adverse effect on the financial position of the School.

B. Full Time Equivalency

School District Foundation funding is based on the annualized full-time equivalent (FTE) enrollment of each student. Effective for the 2014-2015 school year, traditional school districts must comply with minimum hours of instruction, instead of a minimum number of school days each year. The funding formula the Ohio Department of Education (ODE) is legislatively required to follow will continue to adjust as enrollment information is updated by the school, which can extend past the fiscal year end. As of the date of this report, ODE has not finalized the impact of enrollment adjustments to the June 30, 2016 and 2015 Foundation funding for the school district; therefore, the financial statement impact is not determinable at this time. ODE and management believe this will result in either a receivable to or liability of the School.

11. FEDERAL TAX STATUS

The School was approved under § 501(c)(3) of the Internal Revenue Code as a tax exempt organization.

12. SPONSORSHIP FEES

The School contracted with Saint Aloysius Orphanage (SAO) as its sponsor effective July 1, 2010. The school pays the Sponsor three percent of the State Aid. Total fees for fiscal year 2016 were \$11,482, with a sponsor fee payable of \$2,181 at June 30, 2016. The Sponsor is to provide oversight, monitoring, and technical assistance for the School. In June 2015, the School and the Sponsor signed a new agreement for a term of one (1) year and will automatically renew for one (1) year terms through June 30, 2018. The school may terminate the agreement by sending notice 180 days prior to June 30. The Sponsor can terminate by sending notice by February 1st of the termination year.

13. CHANGE IN ACCOUNTING PRINCIPLES

For the fiscal year ended June 30, 2016, the School has implemented Governmental Accounting Standards Board (GASB) Statement No. 72, Fair Value Measurement and Application, GASB Statement No. 73, Accounting and Financial Reporting for Pensions and Related Assets That Are Not within the Scope of GASB Statement 68, and Amendments to Certain Provisions of GASB Statements 67 and 68, GASB Statement No. 76, The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments and GASB Statement No. 79, Certain External Investment Pools and Pool Participants.

GASB Statement No. 72 clarifies the definition of fair value for financial reporting purposes, establishes general principles for measuring fair value, provides additional fair value application guidance, and enhances disclosures about fair value measurements. The implementation of GASB Statement No. 72 did not have an effect on the financial statements of the School.

**THE CAPELLA INSTITUTE
CUYAHOGA COUNTY, OHIO**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2016
(Continued)**

13. CHANGE IN ACCOUNTING PRINCIPLES (continued)

GASB Statement No. 73 establishes requirements for defined benefit pensions that are not within the scope of GASB Statement No. 68 as well as for the assets accumulated for purposes of providing those pensions. In addition, it establishes requirements for defined contribution pensions that are not within the scope of Statement 68. It also clarifies the application of certain provisions of GASB Statements 67 and 68. The implementation of GASB Statement No. 73 did not have an effect on the financial statements of the School.

GASB Statement No. 76 reduces the GAAP hierarchy to two categories of authoritative GAAP and addresses the use of authoritative and non-authoritative literature in the event that the accounting treatment for a transaction or other event is not specified within a source of authoritative GAAP. The implementation of GASB Statement No. 76 did not have an effect on the financial statements of the School.

GASB Statement No. 79 addresses accounting and financial reporting for certain external investment pools and pool participants. Specifically, it establishes criteria for an external investment pool to qualify for making the election to measure all its investments at amortized cost for financial reporting purposes. The implementation of GASB Statement No. 79 did not have an effect on the financial statements of the School.

14. DEPOSITS AND OPERATING LEASES – LESSEE DISCLOSURE

During fiscal year 2015, the school entered into a new lease agreement with Haven Properties Company, an Ohio partnership, at a new location known as 5130 Warrensville Center Road, Maple Heights, Ohio. The term of the lease is five years with a monthly payment of \$8,000 effective July 1, 2015. During the year, the School paid a one-time usage fee of \$8,000 to secure the facility.

15. NOTE PAYABLE

A summary of notes payable for the school at June 30, 2016, is as follows:

AJ Hart Management - In April 2016, the school entered into an agreement with AJ Hart Management to borrow \$50,000. The loan has a maturity of \$55,000 to be paid in seven (7) installments beginning in August of 2016. Total interest paid was \$0. The imputed interest rate is 29% per annum.

Ohio Community School Consultants - In August 2015, the school entered into an agreement with Ohio Community School Consultants to borrow \$50,000. The loan has a maturity of \$52,500 to be paid on or before June 30, 2016. Total interest paid was \$2,500. The imputed interest rate is 18% per annum.

	Principal Outstanding 6/30/2015	Additions	Reductions	Principal Outstanding 6/30/2016
AJ Hart Management	\$ -	\$ 50,000	\$ -	\$ 50,000
Ohio Community School Consultants	-	50,000	(50,000)	-
	<u>\$ -</u>	<u>\$ 100,000</u>	<u>\$ (50,000)</u>	<u>\$ 50,000</u>

**THE CAPELLA INSTITUTE
CUYAHOGA COUNTY, OHIO**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2016
(Continued)**

16. CAPITAL ASSETS AND DEPRECIATION

For the year ended June 30, 2016, the School's capital assets consisted of the following:

	Balance			Balance
	<u>06/30/15</u>	Additions	Retirements	<u>06/30/16</u>
Capital Assets Being Depreciated				
Leasehold Improvements	\$ -	\$ 36,100	\$ -	\$ 36,100
Furniture and Equipment	-	<u>28,631</u>	-	<u>28,631</u>
Total Capital Assets Being Depreciated	-	<u>64,731</u>	-	<u>64,731</u>
Less Accumulated Depreciation				
Leasehold Improvements	-	(6,017)	-	(6,017)
Furniture and Equipment	-	(4,876)	-	(4,876)
Total Accumulated Depreciation	-	<u>(10,893)</u>	-	<u>(10,893)</u>
Net Total Capital Assets	<u>\$ -</u>	<u>\$ 53,838</u>	<u>\$ -</u>	<u>\$ 53,838</u>

17. CAPITALIZED LEASE OBLIGATIONS

The School entered into a capitalized lease for the acquisition of equipment. This capital lease has been recorded as a capital asset at the present value of the minimum lease payments as of the inception date. The capital lease is recorded as Equipment of \$5,750 with accumulated depreciation of \$1,177. The School paid \$2,325 in principal and interest for the fiscal year ended June 30, 2016.

<u>Fiscal Year</u>	<u>Capital Lease</u>
2017	\$ 2,460
2018	2,460
2019	2,460
<u>Total</u>	<u>7,380</u>
Less: Amount Representing Interest	<u>(2,807)</u>
Present Value of minimum payments	<u>\$ 4,573</u>

18. PURCHASED SERVICE EXPENSES

For the year ended June 30, 2016, the School's largest expense, purchased services consisted of the following:

Professional and Technical Services	\$ 208,937
Property Services	110,993
Travel Mileage/Meals	1,974
Communications	60,950
Utilities	8,848
Contracted Trade Services	21,150
Pupil Transportation	<u>3,563</u>
	<u>\$ 416,414</u>

**THE CAPELLA INSTITUTE
CUYAHOGA COUNTY, OHIO**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2016
(Continued)**

19. MANAGEMENT'S PLAN REGARDING DEFICIT NET POSITION

For fiscal year 2016, the School had an operating loss of \$364,080, a decrease in net position of \$215,777, and a cumulative net position deficit of \$(1,044,026).

Management continues to take steps towards increasing student enrollment and containing costs, which would provide additional State funding and reduce expenses respectively, enabling the School to return to financial stability.

The Capella Institute
Cuyahoga County, Ohio
Required Supplementary Information
Schedule of the School's Proportionate Share of the Net Pension Liability
Last Three Fiscal Years (1)

	<u>2015</u>	<u>2014</u>	<u>2013</u>
<i>State Teachers Retirement System (STRS)</i>			
School Proportion of the Net Pension Liability	0.00190045%	0.00283579%	0.00283579%
School Proportionate Share of the Net Pension Liability	\$ 525,229	\$ 689,762	\$ 821,640
School Covered-Employee Payroll	\$ 220,029	\$ 294,815	\$ 313,154
School Proportionate Share of the Net Pension Liability as a Percentage of its Covered-Employee Payroll	238.71%	233.96%	262.38%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	72.10%	74.70%	69.30%
<i>School Employees Retirement System (SERS)</i>			
School Proportion of the Net Pension Liability	0.00142810%	0.00164300%	0.00164300%
School Proportionate Share of the Net Pension Liability	\$ 81,489	\$ 83,151	\$ 97,704
School Covered-Employee Payroll	\$ 128,255	\$ 123,968	\$ 32,124
School Proportionate Share of the Net Pension Liability as a Percentage of its Covered-Employee Payroll	63.54%	67.07%	304.14%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	69.16%	71.70%	65.52%

(1) Information prior to 2013 is not available.

Note: The amounts presented for each fiscal year were determined as of the measurement date.

The Capella Institute
Cuyahoga County, Ohio
Required Supplementary Information
Schedule of School Contributions
Last Ten Fiscal Years

	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007
State Teachers Retirement System (STRS)										
Contractually Required Contribution	\$ 10,294	\$ 30,804	\$ 38,326	\$ 40,710	\$ 47,543	\$ 59,545	\$ 57,970	\$ 53,089	\$ 47,442	\$ 46,933
Contributions in Relation to the Contractually Required Contribution	(10,294)	(30,804)	(38,326)	(40,710)	(47,543)	(59,545)	(57,970)	(53,089)	(47,442)	(46,933)
Contribution Deficiency (Excess)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
School District's Covered-Employee Payroll	\$ 73,529	\$ 220,029	\$ 294,815	\$ 313,154	\$ 365,715	\$ 458,038	\$ 445,923	\$ 408,377	\$ 364,938	\$ 361,023
Contributions as a Percentage of Covered-Employee Payroll	14.00%	14.00%	13.00%	13.00%	13.00%	13.00%	13.00%	13.00%	13.00%	13.00%
School Employees Retirement System (SERS)										
Contractually Required Contribution	\$ 18,696	\$ 16,904	\$ 17,182	\$ 4,446	\$ 6,763	\$ 10,528	\$ 13,052	\$ 10,944	\$ 8,731	n/a
Contributions in Relation to the Contractually Required Contribution	(18,696)	(16,904)	(17,182)	(4,446)	(6,763)	(10,528)	(13,052)	(10,944)	(8,731)	n/a
Contribution Deficiency (Excess)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	n/a
School District's Covered-Employee Payroll	\$ 133,543	\$ 128,255	\$ 123,968	\$ 32,124	\$ 50,283	\$ 83,755	\$ 96,396	\$ 111,220	\$ 88,910	n/a
Contributions as a Percentage of Covered-Employee Payroll	14.00%	13.18%	13.86%	13.84%	13.45%	12.57%	13.54%	9.84%	9.82%	n/a

n/a - Information prior to 2008 is not available.

Statistical Section

STATISTICAL SECTION

This part of the **The Capella Institute's** comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements and note disclosures says about the School's overall financial health. This school has presented less than ten years of statistical data due to the fact that the school began operations in 2004.

Contents

Financial Trends

This schedule contains trend information to help the reader understand how the School's overall expenses by class compared with the expenditure per pupil have changed over time.

- Operating Expenses by Category
- State Basic Aid – Per Pupil Funding

Revenue Capacity

This schedule contains information to help the reader assess the affordability of the School's most significant revenue sources the state aid and grants.

- Operating and Non-Operating Revenues

Enrollment Trends

This schedule contains information to help the reader understand the changes in enrollment over time.

- Full-Time Equivalent (FTE) Enrollment

Revenue by Grants Sources

This schedule contains information to help the reader understand the changes in revenues by grant source.

- Grant Revenues by Source

Net Position Trends

This schedule offers information to help the reader understand the funds invested in capital assets versus the unrestricted funds remaining for future expenditures.

- Net Position

Demographic and Economic Information

These schedules offer demographic and economic indicators to help the reader understand the environment within which the School's financial activities take place.

- Student Population by Resident District
- Miscellaneous Statistics
- Principal Employers

Sources: Unless otherwise noted, the information in these schedules is derived from the comprehensive annual financial reports for the relevant year. The School implemented GASB Statement 34 for the year ended June 30, 2004.

**The Capella Institute
Operating Expenses by Category
Last Ten Fiscal Years**

	Fiscal Year									
	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007
Purchased Services Management Fees	\$ -	\$ 507,452	\$ 843,449	\$ 758,920	\$ 935,879	\$1,026,720	\$1,341,715	\$1,449,667	\$1,420,710	\$1,523,620
Purchased Services Grant Programs	\$ -	\$ 77,550	\$ 101,304	\$ 117,466	\$ 169,442	\$ 420,355	\$ 416,543	\$ 173,572	\$ 146,793	\$ 141,488
Sponsor Fees	\$ -	\$ 18,755	\$ 24,683	\$ 28,319	\$ 21,026	\$ 22,600	\$ 28,091	\$ 24,922	\$ 14,883	\$ 16,061
Legal/ Professional	\$ -	\$ 28,060	\$ 13,083	\$ 70,146	\$ 123,632	\$ 72,626	\$ 17,694	\$ 33,132	\$ 22,570	\$ 31,528
Insurance	\$ -	\$ 207	\$ 1,618	\$ 1,416	\$ 1,402	\$ 1,309	\$ 1,292	\$ 1,462	\$ 1,390	\$ 1,390
Auditing & Accounting	\$ -	\$ 28,459	\$ 27,274	\$ 26,358	\$ 26,206	\$ 25,642	\$ 25,324	\$ 25,493	\$ 19,422	\$ 21,643
Board of Education	\$ -	\$ 19,250	\$ 22,956	\$ 18,480	\$ 22,537	\$ 6,354	\$ 4,347	\$ 3,245	\$ 303	\$ 18,758
Depreciation	\$ 10,893	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Salaries	\$ 251,744	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Benefits	\$ 49,082	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Purchased Services	\$ 416,414	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ 25,075	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous	\$ 11,716	\$ 5,260	\$ 3,063	\$ 4,739	\$ 3,026	\$ 5,769	\$ 5,785	\$ 5,920	\$ 4,299	\$ 7,701
Total	\$ 764,924	\$ 684,993	\$1,037,430	\$1,025,844	\$1,303,150	\$1,581,375	\$1,840,791	\$1,717,413	\$1,630,370	\$1,762,189
Enrollment	47	67	103	110	126	152	192	189	191	214
Per Pupil Expenditure	\$ 16,275	\$ 10,224	\$ 10,072	\$ 9,326	\$ 10,342	\$ 10,404	\$ 9,587	\$ 9,087	\$ 8,536	\$ 8,235

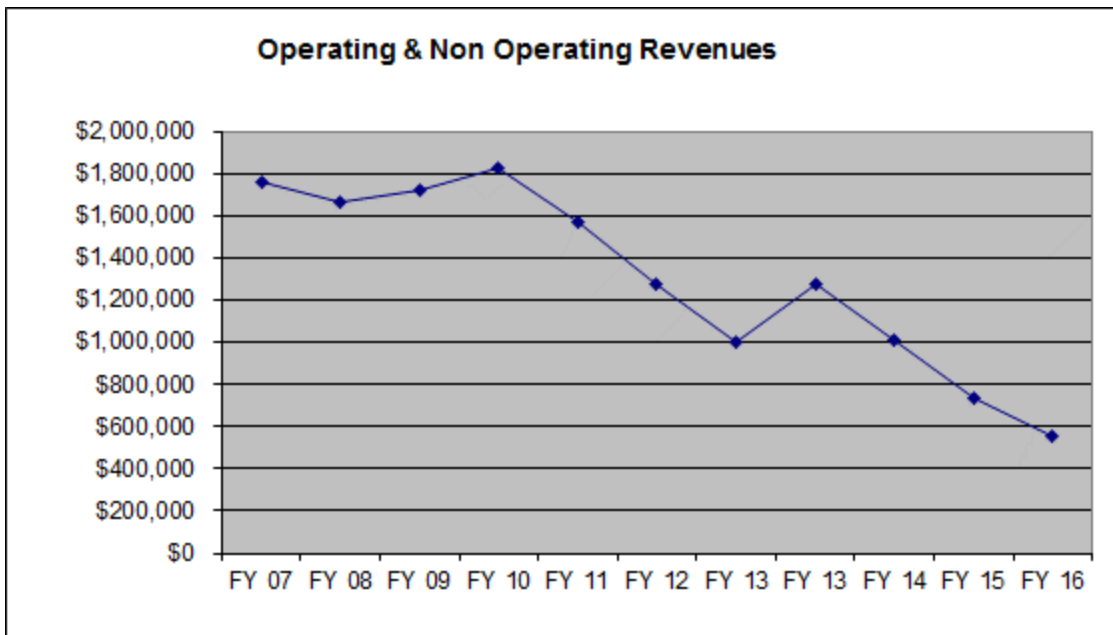
Note 1: The School began enrolling students in FY 04.

Note 2: Restatement in FY 08 due to prior period adjustment for grant expenditures.

Source: School Financial Records

The Capella Institute
Operating and Non-Operating Revenues
Last Ten Fiscal Years

<u>Year</u>	<u>State Aid</u>	<u>Grants</u>	<u>Other</u>	<u>Total</u>
2016	\$ 400,844	\$ 103,214	\$ 53,737	\$ 557,795
2015	\$ 655,749	\$ 77,550	\$ 10	\$ 733,309
2014	\$ 912,262	\$ 101,304	\$ 183	\$1,013,749
2013	\$ 878,782	\$ 117,466	\$ 74	\$ 996,322
2012	\$1,058,252	\$ 212,559	\$ 1,397	\$1,272,208
2011	\$1,130,015	\$ 438,441	\$ 338	\$1,568,794
2010	\$1,412,332	\$ 416,543	\$ 487	\$1,829,362
2009	\$1,525,965	\$ 182,861	\$ 7,052	\$1,715,878
2008	\$1,488,318	\$ 161,648	\$ 9,121	\$1,659,087
2007	\$1,605,159	\$ 147,578	\$ 8,856	\$1,761,593

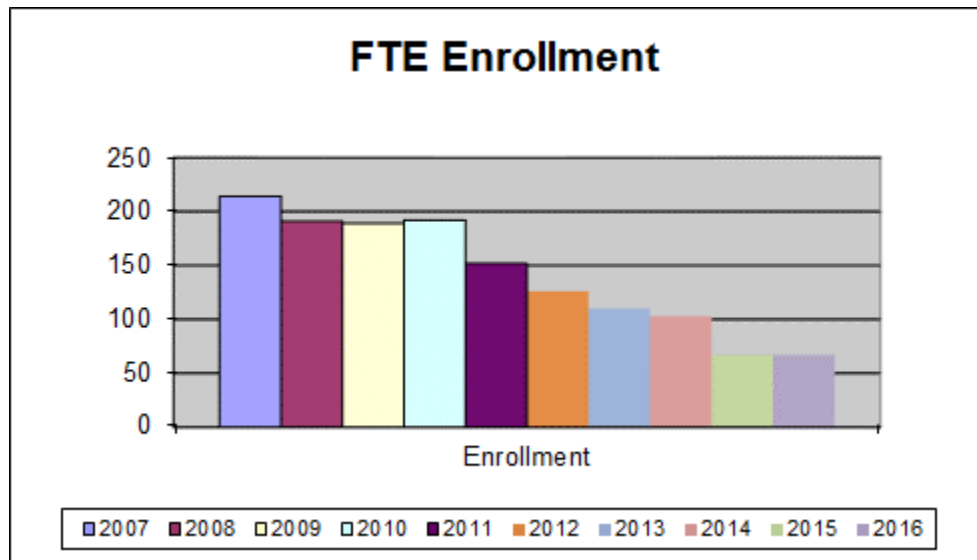


Note: The School began enrolling students in FY04.

Source: School Financial Records

The Capella Institute
Full-Time Equivalent (FTE) Enrollment
Last Ten Fiscal Years

Year	Enrollment
2016	47
2015	67
2014	103
2013	110
2012	126
2011	152
2010	192
2009	189
2008	191
2007	214

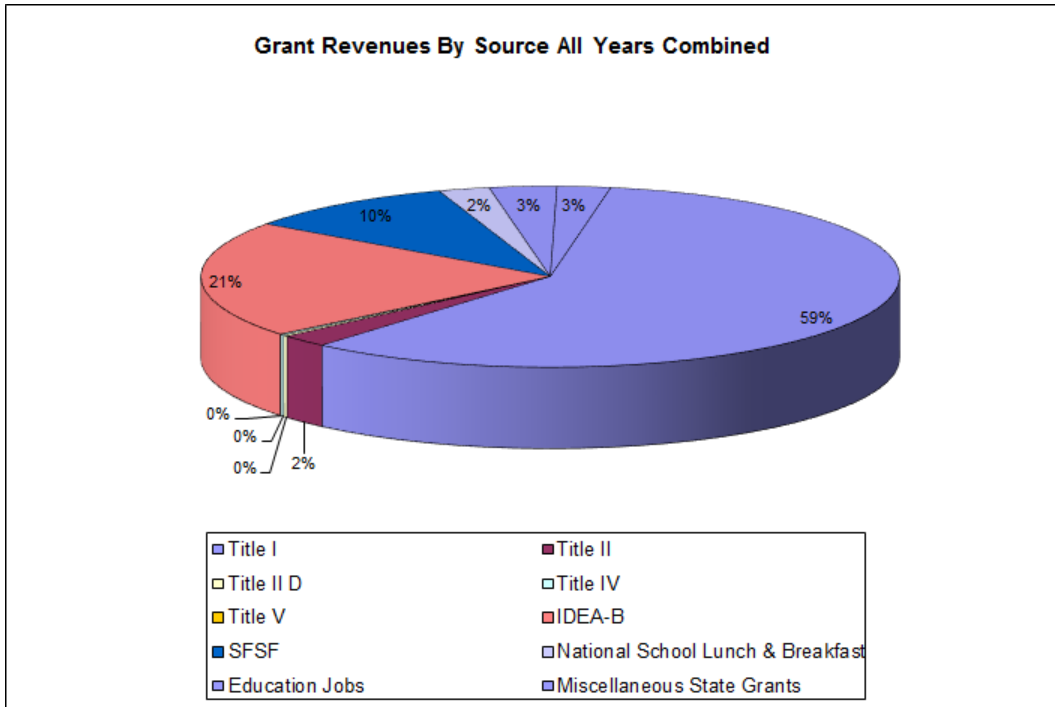


Note: The School began enrolling students in FY 04.

Source: School Financial Records

The Capella Institute
Grant Revenues by Source
Last Ten Fiscal Years

Year	Title I	Title II	Title II-D	Title IV	Title V	IDEA-B	State Stabilization	National School Lunch & Breakfast	Education Jobs	Miscellaneous State Grants	Total
2016	\$ 46,127	\$15,906	\$ -	\$ -	\$ -	\$20,161	\$ -	\$ 21,020	\$ -	\$ -	\$ 103,214
2015	\$ 46,234	\$ 940	\$ -	\$ -	\$ -	\$25,103	\$ -	\$ -	\$ -	\$ 5,273	\$ 77,550
2014	\$ 60,748	\$ 757	\$ -	\$ -	\$ -	\$39,799	\$ -	\$ -	\$ -	\$ -	\$ 101,304
2013	\$ 77,994	\$ 1,219	\$ -	\$ -	\$ -	\$37,903	\$ -	\$ -	\$ -	\$ 350	\$ 117,466
2012	\$130,237	\$ 1,493	\$ 511	\$ -	\$ -	\$37,201	\$ -	\$ -	\$ 43,117	\$ -	\$ 212,559
2011	\$210,250	\$ 4,386	\$ 760	\$ -	\$ -	\$75,711	\$ 95,407	\$ -	\$ 16,900	\$ 5,000	\$ 408,415
2010	\$273,037	\$ 6,185	\$ 914	\$1,106	\$ -	\$33,851	\$ 96,451	\$ -	\$ -	\$ 5,000	\$ 416,544
2009	\$123,350	\$ 3,955	\$ 853	\$1,090	\$ 113	\$36,921	\$ -	\$ 9,289	\$ -	\$ 7,290	\$ 182,861
2008	\$ 78,023	\$ 3,972	\$ 793	\$ 847	\$ 352	\$53,870	\$ -	\$ 15,301	\$ -	\$ 8,490	\$ 161,648
2007	\$ 82,981	\$ 4,335	\$ 863	\$ 941	\$ 251	\$41,927	\$ -	\$ -	\$ -	\$ 16,278	\$ 147,576

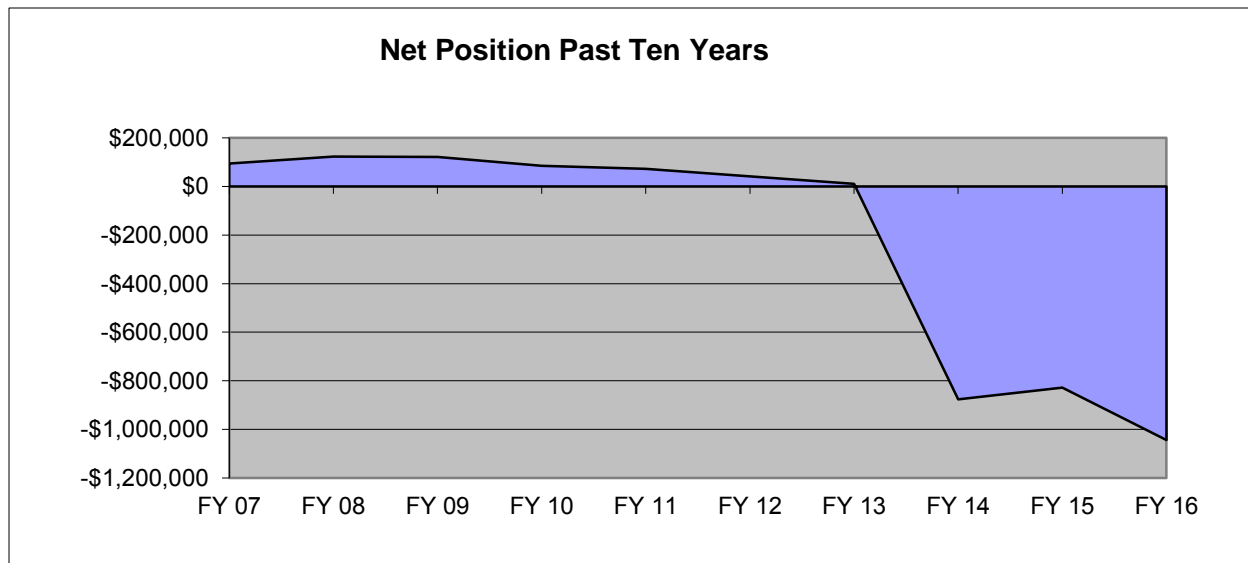


Note: The School began enrolling students in FY 04.

Source: School Financial Records

The Capella Institute
Net Position
Last Ten Fiscal Years

Year	Net Investment in Capital Assets	Restricted	Unrestricted	Total	Change in Net Position
2016	\$49,265	\$ -	\$(1,093,291)	\$ (1,044,026)	\$(215,777)
2015	\$ -	\$ -	\$ (828,249)	\$ (828,249)	\$ 48,316
2014	\$ -	\$ -	\$ (876,565)	\$ (876,565)	\$(887,517)
2013	\$ -	\$ -	\$ 10,952	\$ 10,952	\$ (30,707)
2012	\$ -	\$ -	\$ 41,659	\$ 41,659	\$ (30,942)
2011	\$ -	\$ 2,912	\$ 69,689	\$ 72,601	\$ (12,581)
2010	\$ -	\$ -	\$ 85,182	\$ 85,182	\$ (36,429)
2009	\$ 169	\$ -	\$ 121,442	\$ 121,611	\$ (1,535)
2008	\$ 2,199	\$ -	\$ 120,947	\$ 123,146	\$ 28,717
2007	\$ 4,896	\$ -	\$ 89,533	\$ 94,429	\$ 94,429



Note 1: The School began enrolling students in FY 04.

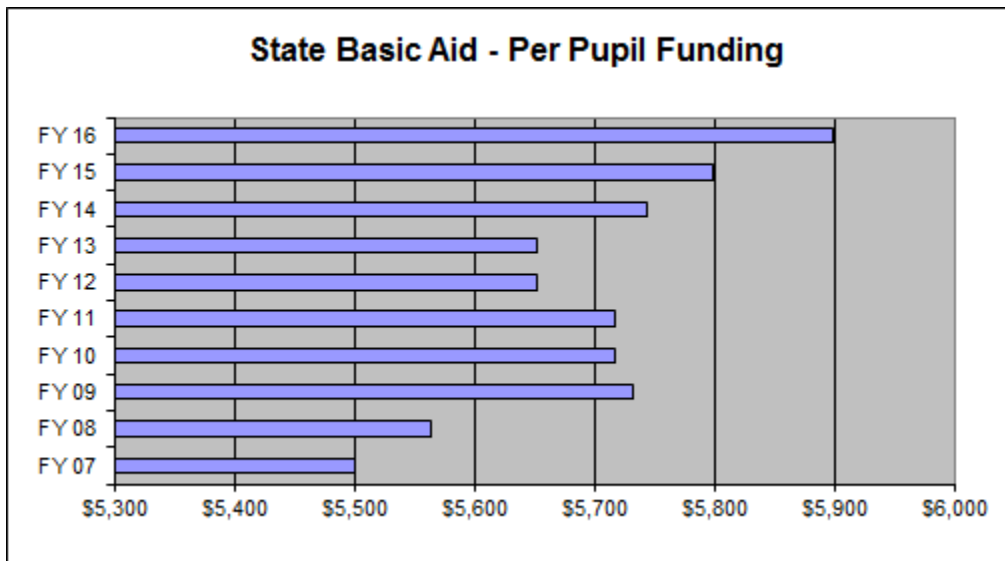
Note 2: Net Position restated in FY 08 due to grant accrual error.

Note 3: A prior period adjustment of \$(863,836) was recorded in FY 14 for implementation of GASB 68.

Source: School Financial Records

The Capella Institute
 State Basic Aid – Per Pupil Funding Amount
 Last Ten Fiscal Years

Year	Per Pupil Funding	Cost of Doing Business	Total Per Pupil
2016	\$ 5,900	-	\$ 5,900
2015	\$ 5,800	-	\$ 5,800
2014	\$ 5,745	-	\$ 5,745
2013	\$ 5,653	-	\$ 5,653
2012	\$ 5,653	-	\$ 5,653
2011	\$ 5,718	-	\$ 5,718
2010	\$ 5,718	-	\$ 5,718
2009	\$ 5,732	-	\$ 5,732
2008	\$ 5,565	-	\$ 5,565
2007	\$ 5,403	1.0181	\$ 5,501



Note 1: In addition to the above, the School also receives other sources of State Aid including (but not limited to) Career Based Intervention Funding, Disadvantaged Pupil Impact Aid, Parity Aid, and Special Education funding. The revenues have collectively been identified on the Statement of Revenues, Expenses, and Changes in Net Position as “State Aid.”

The Cost of Doing Business Factors are determined by the State of Ohio and vary by region.

Note 2: The School began enrolling students in FY 04.

Note 3: The Ohio Department of Education eliminated the cost of doing business factor in fiscal year 2008.

Source: Ohio Department of Education

The Capella Institute
 Student Population by Resident District
 2016 Fiscal Year

<u>Resident District</u>	<u>%</u>
Beechwood	0.61%
Bedford	12.87%
Cleveland HTS	2.57%
Cleveland Municipal	18.24%
East Cleveland	0.99%
Euclid	5.31%
Garfield Heights	2.42%
Maple Heights	39.72%
Warrensville Hts	12.93%
All Other Districts	4.34%

Note 1: The School has open enrollment and draws its population from a large surrounding area. The traditional school district that the student resides in is referred to as the “Resident District.”

Note 2: Districts representing less than 1 percent of the student population are combined under the heading “All Other Districts”.

Source: Ohio Department of Education

The Capella Institute
Miscellaneous Statistics

School Address: 5130 Warrensville Center Road
Maple Heights, OH 44137

Square Footage: 10,500 sq. ft.

Date of Incorporation: 02/22/2002

Instructional Staff: 5

Total FY 16 Staff: 6

**Instructional Staff/
Student Ratio:** 9:1

**Number of Graduates
since inception:** 337

**Percent of Low
Income Students:** 80.0%

Source: School Records

The Capella Institute Principal Employers

Summit County Principal Employers Current Year and Nine Years Ago

Employer	2015			2006		
	Number of Employees	Rank	% of Total Employment	Number of Employees	Rank	% of Total Employment
Summa Health System	11,000	1	4.03%			
Cleveland Clinic - Akron General	3,953	2	1.45%			
Akron Children's Hospital	3,380	3	1.24%			
Goodyear Tire & Rubber Company	3,000	4	1.10%			
County of Summit, Ohio	2,969	5	1.09%			
Signet Jewellers Inc.	2,900	6	1.06%			
Akron Public Schools	2,780	7	1.02%			
University of Akron	2,622	8	0.96%			
FirstMerit Corp	2,300	9	0.84%			
Time Warner Cable NEO	2,095	10	0.77%			
Summa Health System				6,102	1	2.19%
Cleveland Clinic - Akron General				4,267	2	1.53%
Goodyear Tire & Rubber Company				4,000	3	1.44%
Akron Public Schools				3,500	4	1.26%
University of Akron				2,845	5	1.02%
Akron General Medical Center				2,820	6	1.01%
City of Akron				2,585	7	0.93%
Akron Children's Hospital				2,360	8	0.85%
FisTEnergy Corp				2,300	9	0.83%
City of Akron				2,200	10	0.79%
Total Employees	36,999		13.56%	32,979		11.85%
Total Employment within the City	262,227			274,100		

Source

<https://fiscaloffice.summitoh.net/index.php/documents-a-forms/finish/8-comprehensive-annual-financial-reports/1649-2015-caf>

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Capella Institute

Cuyahoga County, Ohio

*Reports Issued Pursuant to
Government Auditing Standards*

For the Fiscal Year Ended
June 30, 2016

**Capella Institute
Cuyahoga County, Ohio**

Reports Issued Pursuant to Government Auditing Standards

June 30, 2016

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December 28, 2016

To the Board of Directors
Capella Institute
Cuyahoga County, Ohio
5130 Warrensville Center Rd
Maple Heights, OH 44137

Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Capella Institute, Summit County, Ohio (the School) as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the School's basic financial statements, and have issued our report thereon dated December 28, 2016, in which we noted that the School had a deficit net position balance and an operating loss as of and for the year ended June 30, 2016, and is experiencing financial difficulty.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Rea & Associates, Inc.

Cambridge, Ohio



Dave Yost • Auditor of State

THE CAPELLA INSTITUTE

SUMMIT COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
APRIL 11, 2017**