



Independent Accountant's Report on Applying Agreed-Upon Procedures

Ohio Department of Developmental Disabilities 30 East Broad Street Columbus, Ohio 43215

We have performed the procedures enumerated below, which were agreed to by the Ohio Department of Developmental Disabilities (DODD), on the Income and Expenditure Report (Cost Report) and County Summary Workbooks¹ of the Mid East Ohio Regional Council (COG) for the year ended December 31, 2015 (Cost Report). The COG's management is responsible for preparing these reports. The sufficiency of these procedures is solely the responsibility of DODD. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Trial Balance and Non-Payroll Expenditures

1. We compared the COG's disbursements on the Year to Date General Ledger and Crosswalk reports to *Schedule A, Summary of Service Costs-By Program* and worksheets 2 through 5 of the Cost Report and *Schedule A* and worksheets 2 through 10 of the *County Summary Workbooks* to identify variances greater than \$250 for total service contracts, other expenses and COG expenses on any worksheet.

We reported variances in Appendix A.

Subsequent to issuing our January 26, 2017 report, we determined that we reported incorrect adjustments on Worksheets 1, 2 and 3 of the Morgan *County Summary Workbook*. We corrected the adjustments as reported in Appendix A.

2. We compared total non-payroll disbursements on the Year to Date General Ledger report to total service contracts, other expenses and COG expenses for worksheets 2 through 5 of the Cost Report, and *Schedule A* and worksheets 2 through 10 of the *County Summary Workbooks* to determine if non-payroll costs were reported within two percent.

We found no differences exceeding two percent.

3. We scanned the COG's Year to Date General Ledger report and judgmentally selected 60 non-payroll disbursements from the service contracts, other expenses and COG expense on worksheets 2 through 5 of the Cost Report, and Schedule A and worksheets 2 through 10 of the County Summary Workbooks. We determined if supporting documentation was maintained, the costs were allowable and properly classified according to DODD's Guide to Preparing Income and Expenditure Reports for COGs and County Boards of Developmental Disabilities (Cost Report Guides) and 2 CFR 225 to identify misclassified costs and over \$250.

We reported misclassified costs in Appendix A.

¹The COG recorded receipts and disbursements on behalf of the following county boards of developmental disabilities (County Boards): Belmont, Carroll, Coshocton, Fairfield, Guernsey, Harrison, Hocking, Holmes, Jefferson, Knox, Licking, Monroe, Morgan, Muskingum, Noble, Perry, Tuscarawas and Washington.

Trial Balance and Non-Payroll Expenditures (Continued)

We also scanned for any program costs without corresponding statistics that are non-federal reimbursable because they do not demonstrate that the COG or one of the member County Board's programs received a measurable benefit as required under Appendix A, section (C)(3)(a) and the Cost Report Guides.

We found Service and Support Administration costs that lacked corresponding statistics. We determined these costs were misclassified and reported these differences in Appendix A.

4. We scanned the Year to Date General Ledger report for items purchased during 2015 that met the COG's capitalization criteria and traced them to the COG's Tax Asset Detail report.

We found no unrecorded capital purchases.

Payroll Testing

We compared the payroll disbursements on the Year to Date General Ledger and Payroll Journal

 Employee Summary Rate & Hours report to salaries and benefits reported on the Cost Report
 and the County Summary Workbooks to determine if payroll costs were reported within two
 percent.

We reported differences in Appendix A.

2. We scanned the Payroll Journal - Employee Summary Rate & Hours All Bank Accounts report and compared classification of employees to entries on the Cost Report and *County Summary Workbooks* to determine if salary and benefit costs were reported in accordance with the Cost Report Guides.

We reported differences in Appendix A.

Property, Depreciation and Asset Verification Testing

1. We compared all depreciation entries on *Worksheet 1, Capital Costs* to the COG's Tax Asset Detail report to report any variances exceeding \$250.

We found no variances.

2. We compared the COG's final 2014 Tax Asset Detail report and prior year depreciation adjustments to the 2015 Tax Asset Detail report for changes in the depreciation amounts for assets purchased prior to the periods under review, depreciation taken on the same asset more than once, assets that have been fully depreciated in prior years, or depreciation taken on assets during the period of acquisition which were not in compliance with the Cost Report Guides to identify any cell variances greater than \$250.

We reported variances in Appendix A.

3. DODD asked us to haphazardly select the lesser of 10 of the COG's fixed assets or 10 percent of items which met its capitalization policy and were being depreciated in their first year in 2015 to determine if their useful lives agreed to the estimated useful lives prescribed in the 2013 AHA Asset Guides. DODD asked that we also recompute the first year's depreciation for the assets tested, based on their cost, acquisition date and useful life to determine compliance with the Cost Report Guides and AHA Asset Guide to identify any variances.

Property, Depreciation and Asset Verification Testing (Continued)

We did not perform this procedure as the COG had no fixed assets that met the capitalization policy and were being depreciated in their first year in 2015.

4. DODD asked us to haphazardly select the lesser of 10 percent or 10 disposed assets in 2015 from the COG's list of disposed assets and determine if the asset was removed from the COG's fixed asset ledger. DODD also asked us to recalculate depreciation and any gain or loss applicable to 2015 for the disposed items based on their undepreciated basis and any proceeds received from the disposal or sale of the asset to determine compliance with the Cost Report Guide and CMS Publication 15-1, Chapter 1 and identify any variances.

We did not perform this procedure as the COG stated that no fixed assets were disposed in 2015.

Medicaid Administrative Claiming (MAC)

1. We compared the MAC salary and benefits to the COG's Payroll Journal - Employee Summary Rate & Hours All Bank Accounts report and determined if MAC salary and benefits were greater.

We found the COG's salaries and benefits exceeded the MAC salaries and benefits.

2. We compared the MAC RMTS report to lines 1 and 2 of Worksheet 4, Medicaid Administrative Claiming.

We found no differences.

3. We selected 10 RMTS observed moments and 10 percent of any RMTS moments above that amount that were completed by COG employees from the DODD RMTS Participant Moments Question and Answer report for the 3rd quarter of 2015. We selected 18 observed moments and determined if supporting documentation was maintained and properly classified in accordance with DODD's Guide to Medicaid Administrative Claiming (MAC) using the Random Moment Time Studies (RMTS) Methodology for 2012.

We found no differences.

This agreed-upon procedures engagement was conducted in accordance with the American Institute of Certified Public Accountants' attestation standards. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the Cost Report. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported. This report is intended solely for the use of the COG, DODD, the Ohio Department of Medicaid and the Centers for Medicare and Medicaid Services, and is not intended to be, and should not be used by anyone other than these specified parties.

Dave Yost Auditor of State

January 26, 2017 except for the corrected adjustments in Trial Balance and Non-Payroll Expenditures, Procedure 1, which is as of October 26, 2017

, ,		Reported		•		Corrected	
Mid Fact Ohio Bagianal Council		Amount		Correction		Amount	Explanation of Correction
Mid East Ohio Regional Council Schedule A							
Belmont, Summary Sheet Lines 13-27	\$	29,512	\$	(679)	\$	28,833	See * footnote below
2. Carroll, Summary Sheet Lines 13-27	\$	16,170	\$	`986		17,156	See * footnote below
3. Coshocton, Summary Sheet Lines 13-27	\$	41,461	\$	(1,010)	\$	40,451	See * footnote below
4. Fairfield, Summary Sheet Lines 13-27	\$	93,507	\$	1,209	\$	94,716	See * footnote below
Guernsey, Summary Sheet Lines 13-27	\$	22,900	\$	(6,460)		16,440	See * footnote below
6. Harrison, Summary Sheet Lines 13-27	\$	4,679	\$	3,037		7,716	See * footnote below
7. Hocking, Summary Sheet Lines 13-27	\$	36,459	\$	(1,520)		34,939	See * footnote below
8. Holmes, Summary Sheet Lines 13-27	\$	42,494	\$	1,002		43,496	See * footnote below
9. Jefferson, Summary Sheet Lines 13-27	\$	20,934	\$	(1,896) 319		19,038 54,105	See * footnote below
10. Knox, Summary Sheet Lines 13-27 11. Licking, Summary Sheet Lines 1-8	\$ \$	53,786 151,814	\$ \$	21,070		172,884	See * footnote below See * footnote below
11. Licking, Summary Sheet Lines 13-27	\$	274,970	\$	(19,238)		255,732	See * footnote below
12. Monroe, Summary Sheet Lines 13-27	\$	19,622	\$	(1,634)		17,988	See * footnote below
13. Morgan, Summary Sheet Lines 13-27	\$	33,269	\$	25,527		58,796	See * footnote below
14. Muskingum, Summary Sheet Lines 13-27	\$	236,768	\$	(2,849)		233,919	See * footnote below
15. Noble, Summary Sheet Lines 13-27	\$	6,239	\$	(299)		5,940	See * footnote below
16. Perry, Summary Sheet Lines 1-8	\$	10,035	\$	(3,307)		6,728	See * footnote below
16. Perry, Summary Sheet Lines 13-27	\$	149,948	\$	(1,740)		148,208	See * footnote below
17. Tuscarawas, Summary Sheet Lines 13-27	\$	298,105	\$	(5,340)	\$	292,765	See * footnote below
18. Washington, Summary Sheet Lines 13-27	\$	34,085	\$	(4,706)	\$	29,379	See * footnote below
Worksheet 1	_		_		_		
Buildings/Improve (A) Costs	\$	13,857	\$	8,431	\$	22,288	To match 2014 depreciation schedule
W 1 1 40							
Worksheet 2	Φ.	00.054	Φ.	(40,444)	Φ	50.040	To access the complete access the down
1. Salaries (A) Cost	\$	93,051		(42,411)	\$	50,640	To reconcile payroll to general ledger
Service Contracts (A) Cost	\$	112,677	\$ \$	(4,705)	Φ	107 247	To match expenditure report
4. Other Expenses (A) Cost	\$	148,273	э \$	(625) (16,276)	Φ	107,347	To reclassify building service expense To match expenditure report
4. Other Expenses (A) Cost	Ψ	140,273	\$	270			To reclassify administrative expense
			\$	324			To reclassify administrative expense
			\$	(10,200)	\$	122,391	To reclassify MUI expenses
			•	(-,,	•	,	, , , , , , , , , , , , , , , , , , , ,
Worksheet 3							
Service Contracts (A) Cost	\$	-	\$	625	\$	625	To reclassify building service expense
Belmont County							
Worksheet 1							
Capital Costs (L) Community Residential	\$	-	\$	136		136	See * footnote below
 Capital Costs (N) Service & Support Admin Capital Costs (O) Non-Federal Reimbursable 	\$ \$	95 68	\$	(95) 37		105	See * footnote below
_ ' `'	Ф \$	163	\$	78		105 241	See * footnote below See * footnote below
9. Capital Costs (Z) Total	φ	103	φ	70	φ	241	See Toothole below
Worksheet 2							
Indirect Costs (L) Community Residential	\$	_	\$	1,527	\$	1,527	See * footnote below
10. Indirect Costs (N) Service & Support Admin	\$	2,013	\$	(2,013)		-	See * footnote below
10. Indirect Costs (O) Non-Federal Reimbursable	\$	1,457		(286)		1,171	See * footnote below
10. Indirect Costs (Z) Total	\$	3,470	\$	(772)		2,698	See * footnote below
Worksheet 2A							
11. Program Supervision (L) Community Residential	\$	-	\$	699			To reclassify Director of Quality Assurance
			_		_		payroll
			\$	17	\$	716	To reclassify Director of Quality Assurance
44 B	•		•	710	•	710	expense
11. Program Supervision (Z) Total	\$	-	\$	716	\$	716	See * footnote below
Worksheet 3							
12. Building Services (L) Community Residential	\$	_	\$	104	Ф	104	See * footnote below
12. Duliding Octations (L) Continuality Residential	Ψ	-	Ψ	104	Ψ	104	CCC TOURTOIC DOTOW
12. Building Services (N) Service & Support Admin	\$	105	\$	(105)	\$	_	See * footnote below
12. Building Services (O) Non-Federal Reimbursable		76	\$		\$	80	See * footnote below
	•		•	•	•		
12. Building Services (Z) Total	\$	181	\$	3	\$	184	See * footnote below
				4			

		Reported				Corrected	
	_	Amount		Correction		Amount	Explanation of Correction
Worksheet 5 15. Direct Services (L) Community Residential	\$		\$	3,915			To reclassify Quality Assurance employees
13. Direct Services (L) Community Residential	Ψ		\$	3,313			To reclassify expenses lacking statistics
			\$	19			To reclassify system wide quality assurance
							expense
			\$	12,009	\$	16,320	To reclassify system wide quality assurance
45.5: 40. : 40.11.5 : 4.15 : 4.15	•	40.000	•	700			expenses
15. Direct Services (O) Non-Federal Reimbursable	\$	12,393	\$ \$	708 (599)	Ф	10 510	To reclassify MUI expenses To match payroll allocation
			Ф	(588)	Ф	12,513	To match payroll allocation
Worksheet 9							
26. Service & Support Adm. (N) Service & Support	\$	17,119	\$	(3,915)			To reclassify Quality Assurance employees
Admin			\$	(56)			To reclassify director of quality, administrative
							and system wide quality assurance expenses
			\$	(12,009)			To reclassify system wide quality assurance
			\$	(41)			expenses To remove transfer of funds
			\$	(22)			To reclassify administrative expense
			\$	(377)			To reclassify expenses lacking statistics
			\$	(699)	\$	-	To reclassify Director of Quality Assurance
							payroll
0							
Carroll County Worksheet 1							
Capital Costs (E) Facility Based Services	\$	7	\$	4	\$	11	See * footnote below
9. Capital Costs (L) Community Residential	\$	-	\$	68	\$	68	See * footnote below
9. Capital Costs (N) Service & Support Admin	\$	43	\$	(43)		-	See * footnote below
9. Capital Costs (O) Non-Federal Reimbursable	\$	39	\$	26	\$	65	See * footnote below
9. Capital Costs (Z) Total	\$	89	\$	55	\$	144	See * footnote below
Worksheet 2							
10. Indirect Costs (E) Facility Based Services	\$	151	\$	(31)	\$	120	See * footnote below
Indirect Costs (L) Community Residential	\$	-	\$	762		762	See * footnote below
10. Indirect Costs (N) Service & Support Admin	\$	920	\$	(920)		-	See * footnote below
10. Indirect Costs (O) Non-Federal Reimbursable	\$ \$	830	\$ \$	(105) (295)		725	See * footnote below
10. Indirect Costs (Z) Total	Ф	1,901	Ф	(295)	Ф	1,606	See * footnote below
Worksheet 2A							
11. Program Supervision (L) Community Residential	\$	-	\$	345			To reclassify Director of Quality Assurance
			•		•	0.50	payroll
			\$	8	\$	353	To reclassify Director of Quality Assurance
11. Program Supervision (Z) Total	\$	_	\$	353	\$	353	expense See * footnote below
····· regiam experience (=) retai	Ψ		Ψ	333	Ψ	000	300 100011010 201011
Worksheet 3							
12. Building Services (E) Facility Based Services	\$	8	•	-	\$	8	See * footnote below
12. Building Services (L) Community Residential	\$	- 10	\$ \$	52	\$	52	See * footnote below See * footnote below
 Building Services (N) Service & Support Admin Building Services (O) Non-Federal Reimbursable 	\$	48 43	э \$	(48) 6	φ \$	49	See * footnote below
12. Building Cervices (C) 140111 Cacial Reimbardable	Ψ	40	Ψ	J	Ψ	40	dec localities below
12. Building Services (Z) Total	\$	99	\$	10	\$	109	See * footnote below
Waylahaat 5							
Worksheet 5 15. Direct Services (L) Community Residential	\$	_	\$	1,931			To reclassify Quality Assurance employees
13. Direct dervices (L) definitionity residential	Ψ		\$	273			To reclassify expenses lacking statistics
			\$	9			To reclassify system wide quality assurance
							expense
			\$	5,923	\$	8,136	To reclassify system wide quality assurance
15 Direct Services (O) Non Enderel Beimbursehle	\$	7.060	¢	330			expenses To match payroll allocation
15. Direct Services (O) Non-Federal Reimbursable	Φ	7,062	\$ \$	330	\$	7,741	To match payroll allocation To reclassify MUI expenses
			Ψ	0.10	Ψ	.,	

		Reported Amount		Correction		Corrected Amount	Explanation of Correction
Worksheet 9	_	Amount		Correction		Amount	Explanation of Correction
26. Service & Support Adm. (N) Service & Support Admin	\$	7,829	\$ \$ \$	702 (273) (28)			To match payroll allocation To reclassify expenses lacking statistics To reclassify director of quality, administrative
			\$ \$	(20) (5,923)			and system wide quality assurance expenses To remove transfer of funds To reclassify system wide quality assurance
			\$	(11) (345)			expenses To reclassify administrative expense To reclassify Director of Quality Assurance
			\$	(1,931)	\$	-	payroll To reclassify Quality Assurance employees
Coshocton County							
Worksheet 1	Ф		Ф	95	Ф	95	See * footnote below
9. Capital Costs (L) Community Residential 9. Capital Costs (N) Service & Support Admin	\$ \$	180	\$ \$	(10)		170	See * footnote below See * footnote below
Capital Costs (O) Non-Federal Reimbursable	\$	49		26		75	See * footnote below
Capital Costs (Z) Total	\$	229		110		339	See * footnote below
Worksheet 2							
10. Indirect Costs (L) Community Residential	\$	-	\$	1,060		1,060	See * footnote below
10. Indirect Costs (N) Service & Support Admin	\$	3,841		(1,948)		1,893	See * footnote below
10. Indirect Costs (O) Non-Federal Reimbursable10. Indirect Costs (Z) Total	\$ \$	7,373 11,214		(201) (1,089)		7,172 10,125	See * footnote below See * footnote below
Worksheet 2A							
11. Program Supervision (L) Community Residential	\$	-	\$	496			To reclassify Director of Quality Assurance payroll
			\$	12	\$	508	To reclassify Director of Quality Assurance expense
11. Program Supervision (N) Service & Support Admin	\$	-	\$	543			To reclassify Director of Quality Assurance and Associate Director's payroll
			\$	2	\$	545	To reclassify Director of Quality Assurance expenses
11. Program Supervision (Z) Total	\$	-	\$	1,053	\$	1,053	See * footnote below
Worksheet 3							
12. Building Services (L) Community Residential	\$	-	\$	72	\$	72	See * footnote below
12. Building Services (N) Service & Support Admin	\$	200	\$	(71)	\$	129	See * footnote below
12. Building Services (O) Non-Federal Reimbursable	\$	54	\$	3	\$	57	See * footnote below
12. Building Services (Z) Total	\$	254	\$	4	\$	258	See * footnote below
Worksheet 5 15. Direct Services (L) Community Residential	¢.		Φ.	0.700			To real cosity Quality Assured as a series as
15. Direct Services (L) Community Residential	\$	-	\$ \$	2,782 13			To reclassify Quality Assurance employees To reclassify system wide quality assurance expense
			\$	8,534	\$	11,329	To reclassify system wide quality assurance expenses
15. Direct Services (O) Non-Federal Reimbursable	\$	8,791	\$	503	•	0.000	To reclassify MUI expenses
			\$	(402)	\$	8,892	To match payroll allocation
Worksheet 9							
26. Service & Support Adm. (N) Service & Support Admin	\$	32,670	\$ \$	(2,782) (40)			To reclassify Quality Assurance employees To reclassify director of quality, administrative and system wide quality assurance expenses
			\$ \$	(29) (8,534)			To remove transfer of funds To reclassify system wide quality assurance expenses
			\$	(16)			To reclassify administrative expense
			\$	(543)			To reclassify Director of Quality Assurance and Associate Director's payroll
			\$	(496)		20,230	To reclassify Director of Quality Assurance payroll
				6			• •

Appendix A (Page 4) Mid East Ohio Regional Council 2015 Income and Expenditure Report and County Summary Workbook Adjustments

		Reported			Corrected	
		Amount		Correction	Amount	Explanation of Correction
Fairfield County						
Worksheet 1	Φ.		Φ.	075 0	070	On a * for to start a balloon
9. Capital Costs (L) Community Residential	\$	4 381	\$	275 \$	279	See * footnote below
 Capital Costs (N) Service & Support Admin Capital Costs (O) Non-Federal Reimbursable 	\$ \$	132	*	(79) \$ 80 \$	302 212	See * footnote below See * footnote below
9. Capital Costs (Z) Total	\$	517		276 \$	793	See * footnote below
5. Oapitai 00313 (2) 10tai	Ψ	317	Ψ	210 ψ	755	occ locator below
Worksheet 2						
10. Indirect Costs (L) Community Residential	\$	92	\$	3,026 \$	3,118	See * footnote below
10. Indirect Costs (N) Service & Support Admin	\$	8,097	\$	(4,718) \$	3,379	See * footnote below
Indirect Costs (O) Non-Federal Reimbursable	\$	2,804	\$	(437) \$	2,367	See * footnote below
Indirect Costs (Z) Total	\$	10,993	\$	(2,129) \$	8,864	See * footnote below
Worksheet 2A	Φ		Φ	4 400		To real coeff. Director of Ovelity Assurance
11. Program Supervision (L) Community Residential	Ф	-	\$	1,426		To reclassify Director of Quality Assurance
			\$	35 \$	1,461	payroll To reclassify Director of Quality Assurance
			Ψ	35 ψ	1,401	expense
11. Program Supervision (N) Service & Support	\$	_	\$	951		To reclassify Director of Quality Assurance and
Admin	*		_			Associate Director's payroll
			\$	4 \$	955	To reclassify Director of Quality Assurance
						expenses
 Program Supervision (Z) Total 	\$	-	\$	2,416 \$	2,416	See * footnote below
Worksheet 3	•	_	•	007.0	0.40	
12. Building Services (L) Community Residential	\$	5		207 \$	212	See * footnote below
 Building Services (N) Service & Support Admin Building Services (O) Non-Federal Reimbursable 	\$	422	- 1	(192) \$	230	See * footnote below
12. Building Services (O) Non-Federal Reimbursable	Ф	146	Ф	15 \$	161	See * footnote below
12. Building Services (Z) Total	\$	573	\$	30 \$	603	See * footnote below
. I. January Correcce (I) Fotos	Ψ	0.0	Ψ	σσ ψ	000	
Worksheet 5						
15. Direct Services (L) Community Residential	\$	-	\$	7,990		To reclassify Quality Assurance employees
			\$	38		To reclassify system wide quality assurance
						expense
			\$	24,507 \$	32,535	To reclassify system wide quality assurance
15. Direct Services (O) Non-Federal Reimbursable	Ф	22.052	\$	1,444 \$	25 207	expenses To real positive MLIII expenses
13. Direct Services (O) Non-rederal Reimbursable	\$	23,853	φ	1,444 φ	25,297	To reclassify MUI expenses
Worksheet 9						
26. Service & Support Adm. (N) Service & Support	\$	68,872	\$	2,348		To match payroll allocation
Admin	·	,	\$	(115)		To reclassify director of quality, administrative
						and system wide quality assurance expenses
			\$	(24,507)		To reclassify system wide quality assurance
						expenses
			\$	(83)		To remove transfer of funds
			\$	(46)		To reclassify administrative expense
			\$	(951)		To reclassify Director of Quality Assurance and Associate Director's payroll
			\$	(1,426)		To reclassify Director of Quality Assurance
			Ψ	(1,420)		payroll
			\$	(7,990) \$	36,102	To reclassify Quality Assurance employees
			•	(// +	,	,,,,,,,,,,,,,,,,,,,,,
Guernsey County						
Worksheet 1						
9. Capital Costs (L) Community Residential	\$	-	\$	71 \$	71	See * footnote below
9. Capital Costs (N) Service & Support Admin	\$	67		(67) \$	-	See * footnote below
Capital Costs (O) Non-Federal Reimbursable Capital Costs (7) Total	\$ \$	60 127		7 \$ 11 \$	67 138	See * footnote below
9. Capital Costs (Z) Total	φ	127	φ	11 \$	138	See * footnote below
Worksheet 2						
10. Indirect Costs (L) Community Residential	\$	-	\$	789 \$	789	See * footnote below
10. Indirect Costs (N) Service & Support Admin	\$	1,415		(1,415) \$	-	See * footnote below
10. Indirect Costs (O) Non-Federal Reimbursable	\$	7,617		(527) \$	7,090	See * footnote below
10. Indirect Costs (Z) Total	\$	9,032	\$	(1,153) \$	7,879	See * footnote below
				7		

Appendix A (Page 5) Mid East Ohio Regional Council 2015 Income and Expenditure Report and County Summary Workbook Adjustments

	Reported				Corrected	
	 Amount		Correction		Amount	Explanation of Correction
Worksheet 2A 11. Program Supervision (L) Community Residential	\$ -	\$	357			To reclassify Director of Quality Assurance
		\$	9	\$	366	payroll To reclassify Director of Quality Assurance
11. Program Supervision (Z) Total	\$ -	\$	366	\$	366	expense See * footnote below
Worksheet 3						
12. Building Services (L) Community Residential	\$ -	\$	54		54	See * footnote below
12. Building Services (N) Service & Support Admin	\$ 74	\$	(74)		-	See * footnote below
12. Building Services (O) Non-Federal Reimbursable	\$ 66	\$	(15)	Þ	51	See * footnote below
12. Building Services (Z) Total	\$ 140	\$	(35)	\$	105	See * footnote below
Worksheet 5						
15. Direct Services (L) Community Residential	\$ -	\$ \$	1,999 10			To reclassify Quality Assurance employees To reclassify system wide quality assurance expense
		\$	283			To reclassify expenses lacking statistics
		\$	6,133	\$	8,425	To reclassify system wide quality assurance expenses
15. Direct Services (O) Non-Federal Reimbursable	\$ 10,861	\$	(3,207)	_		To match payroll allocation
		\$	361	\$	8,015	To reclassify MUI expenses
Worksheet 9						
26. Service & Support Adm. (N) Service & Support	\$ 12,039	\$	(3,206)			To match payroll allocation
Admin		\$	(283)			To reclassify expenses lacking statistics
		\$	(29)			To reclassify director of quality, administrative and system wide quality assurance expenses
		\$	(6,133)			To reclassify system wide quality assurance
		•	(04)			expenses
		\$ \$	(21) (11)			To remove transfer of funds To reclassify administrative expense
		\$	(357)			To reclassify Director of Quality Assurance payroll
		\$	(1,999)	\$	-	To reclassify Quality Assurance employees
Harrison County						
Worksheet 1 9. Capital Costs (L) Community Residential	\$ _	\$	37	\$	37	See * footnote below
Capital Costs (N) Service & Support Admin	\$ 15	\$	(15)		-	See * footnote below
9. Capital Costs (O) Non-Federal Reimbursable	\$ 11	\$	`17	\$	28	See * footnote below
9. Capital Costs (Z) Total	\$ 26	\$	39	\$	65	See * footnote below
Worksheet 2						
Indirect Costs (L) Community Residential	\$ -	\$	411	\$	411	See * footnote below
10. Indirect Costs (N) Service & Support Admin	\$ 319	*	(319)		-	See * footnote below
10. Indirect Costs (O) Non-Federal Reimbursable	\$ 231		80		311	See * footnote below
10. Indirect Costs (Z) Total	\$ 550	Ф	172	Ф	722	See * footnote below
Worksheet 2A						
11. Program Supervision (L) Community Residential	\$ -	\$	186			To reclassify Director of Quality Assurance payroll
		\$	5	\$	191	expense
11. Program Supervision (Z) Total	\$ -	\$	191	\$	191	See * footnote below
Worksheet 3						
12. Building Services (L) Community Residential	\$ -	\$	28	\$	28	See * footnote below
12. Building Services (N) Service & Support Admin	\$ 17		(17)		-	See * footnote below
12. Building Services (O) Non-Federal Reimbursable	\$ 12	\$	9	\$	21	See * footnote below
12. Building Services (Z) Total	\$ 29	\$	20	\$	49	See * footnote below

Appendix A (Page 6) Mid East Ohio Regional Council 2015 Income and Expenditure Report and County Summary Workbook Adjustments

		Reported				Corrected	
Worksheet 5		Amount		Correction		Amount	Explanation of Correction
15. Direct Services (L) Community Residential	\$	_	\$	1,042			To reclassify Quality Assurance employees
,			\$	146			To reclassify expenses lacking statistics
			\$	5			To reclassify system wide quality assurance
			φ	2.405	¢	4 200	expense
			\$	3,195	\$	4,388	To reclassify system wide quality assurance expenses
15. Direct Services (O) Non-Federal Reimbursable	\$	1,965	\$	1,175			To match payroll allocation
	Ť	,	\$	188	\$	3,328	To reclassify MUI expenses
Worksheet 9							
26. Service & Support Adm. (N) Service & Support	\$	2,714	\$	1,887			To match payroll allocation
Admin			\$	(146)			To reclassify expenses lacking statistics
			\$	(15)			To reclassify director of quality, administrative and system wide quality assurance expenses
			\$	(11)			To remove transfer of funds
			\$	(3,195)			To reclassify system wide quality assurance
			•	(0)			expenses
			\$ \$	(6)			To reclassify administrative expense To reclassify Director of Quality Assurance
			φ	(186)			payroll
			\$	(1,042)	\$	-	To reclassify Quality Assurance employees
Hocking County							
Worksheet 1							
9. Capital Costs (E) Facility Based Services	\$	5	\$	3		8	See * footnote below
9. Capital Costs (L) Community Residential	\$	55 106		91 (20)		146 86	See * footnote below
 Capital Costs (N) Service & Support Admin Capital Costs (O) Non-Federal Reimbursable 	\$ \$	36		16		52	See * footnote below See * footnote below
Capital Costs (C) Total Capital Costs (Z) Total	\$	202		90		292	See * footnote below
Worksheet 2							
10. Indirect Costs (E) Facility Based Services	\$	114	\$	(23)	\$	91	See * footnote below
10. Indirect Costs (F) Enclave	\$	1		-		1	See * footnote below
10. Indirect Costs (L) Community Residential	\$	1,159		478		1,637	See * footnote below
10. Indirect Costs (N) Service & Support Admin10. Indirect Costs (O) Non-Federal Reimbursable	\$ \$	2,254 758		(1,293) (178)		961 580	See * footnote below See * footnote below
10. Indirect Costs (Z) Total	\$	4,286		(1,016)		3,270	See * footnote below
Worksheet 2A							
11. Program Supervision (L) Community Residential	\$	-	\$	346			To reclassify Director of Quality Assurance
			φ	0	¢	255	payroll
			\$	9	\$	355	To reclassify Director of Quality Assurance expense
11. Program Supervision (N) Service & Support	\$	_	\$	272			To reclassify Director of Quality Assurance and
Admin							Associate Director's payroll
			\$	1	\$	273	To reclassify Director of Quality Assurance
11. Program Supervision (Z) Total	\$	-	\$	628	\$	628	expenses See * footnote below
Worksheet 3 10. Building Services (E) Facility Based Services	\$	6	\$	-	\$	6	See * footnote below
12. Building Services (L) Community Residential	\$	61		50		111	See * footnote below
12. Building Services (N) Service & Support Admin	\$	118	\$	(52)	\$	66	See * footnote below
12. Building Services (O) Non-Federal Reimbursable		40	•	-		40	See * footnote below
12. Building Services (Z) Total	\$	224	\$	(1)	\$	223	See * footnote below
Worksheet 5					_		
14. Direct Services (L) Community Residential	\$	9,681	\$	(256)	\$	9,425	To match expenditure report
15. Direct Services (L) Community Residential	\$	177	\$ \$	1,939 9			To reclassify Quality Assurance employees To reclassify system wide quality assurance
			Ψ	9			expense
			\$	5,946	\$	8,071	To reclassify system wide quality assurance
							expenses

		Reported				Corrected	
		Amount		Correction		Amount	Explanation of Correction
Worksheet 5 (Continued) 15. Direct Services (O) Non-Federal Reimbursable	\$	6,448	\$	350			To reclassify MUI expenses
13. Direct Services (O) North ederal Neithbursable	Ψ	0,440	\$	(603)	\$	6,195	To match payroll allocation
Worksheet 9							
26. Service & Support Adm. (N) Service & Support Admin	\$	19,171	\$ \$	(343) (28)			To match payroll allocation To reclassify director of quality, administrative and system wide quality assurance expenses
			\$	(5,946)			To reclassify system wide quality assurance expenses
			\$	(20)			To remove transfer of funds
			\$	(11)			To reclassify administrative expense
			\$	(272)			To reclassify Director of Quality Assurance and Associate Director's payroll
			\$	(346)			To reclassify Director of Quality Assurance payroll
			\$	(1,939)	\$	10,266	To reclassify Quality Assurance employees
Holmes County							
Worksheet 1	e	^	œ.	4.4	ø	5 0	Coo * footpoto bolow
 Capital Costs (E) Facility Based Services Capital Costs (L) Community Residential 	\$ \$	6 146	\$ \$	44 100		50 246	See * footnote below See * footnote below
Capital Costs (N) Service & Support Admin	\$	52	\$	(36)	*	16	See * footnote below
9. Capital Costs (O) Non-Federal Reimbursable	\$	31	\$	21		52	See * footnote below
9. Capital Costs (Z) Total	\$	235	\$	129	\$	364	See * footnote below
Worksheet 2							
10. Indirect Costs (E) Facility Based Services	\$	122		440		562	See * footnote below
10. Indirect Costs (L) Community Residential	\$	3,108	\$	(360)		2,748	See * footnote below
 Indirect Costs (N) Service & Support Admin Indirect Costs (O) Non-Federal Reimbursable 	\$ \$	1,109 8,027	\$ \$	(927) (77)		182 7,950	See * footnote below See * footnote below
Indirect Costs (O) North ederal Reinbursable Indirect Costs (Z) Total	\$	12,366	\$	(924)		11,442	See * footnote below
Worksheet 2A							
11. Program Supervision (L) Community Residential	\$	-	\$	346			To reclassify Director of Quality Assurance payroll
			\$	9	\$	355	To reclassify Director of Quality Assurance expense
11. Program Supervision (N) Service & Support Admin	\$	-	\$	45	\$	45	To reclassify Director of Quality Assurance and Associate Director's payroll
11. Program Supervision (Z) Total	\$	-	\$	400	\$	400	See * footnote below
Worksheet 3							
12. Building Services (E) Facility Based Services	\$	6	\$	32		38	See * footnote below
12. Building Services (L) Community Residential	\$	162	\$	25		187	See * footnote below
12. Building Services (N) Service & Support Admin	\$	58	\$	(46)		12	See * footnote below
12. Building Services (O) Non-Federal Reimbursable	Ф	34	\$	5	\$	39	See * footnote below
12. Building Services (Z) Total	\$	261	\$	16	\$	277	See * footnote below
Worksheet 5							
14. Direct Services (L) Community Residential	\$	26,393	\$	(4,970)	\$	21,423	To reclassify adult day transportation expenses
15. Direct Services (L) Community Residential	\$	40	\$ \$	1,939 9			To reclassify Quality Assurance employees To reclassify system wide quality assurance expense
			\$	5,946	\$	7,934	To reclassify system wide quality assurance expenses
15. Direct Services (O) Non-Federal Reimbursable	\$	5,592	\$	253			To match payroll allocation
			\$	350	\$	6,195	To reclassify MUI expenses
Worksheet 8			_		_		
25. Transportation (E) Facility Based Services	\$	384	\$	4,970	\$	5,354	To reclassify adult day transportation expenses

Appendix A (Page 8) Mid East Ohio Regional Council 2015 Income and Expenditure Report and County Summary Workbook Adjustments

		Reported				Corrected	
		Amount		Correction		Amount	Explanation of Correction
Worksheet 9 26. Service & Support Adm. (N) Service & Support Admin	\$	9,435	\$ \$	840 (28)			To match payroll allocation To reclassify director of quality, administrative
			\$	(5,946)			and system wide quality assurance expenses To reclassify system wide quality assurance
			¢	(20)			expenses To remove transfer of funds
			\$ \$	(20) (11)			To reclassify administrative expense
			\$	(346)			To reclassify Director of Quality Assurance payroll
			\$	(45)			To reclassify Director of Quality Assurance and Associate Director's payroll
			\$	(1,939)	\$	1,940	To reclassify Quality Assurance employees
Jefferson County							
Worksheet 1							
 Capital Costs (L) Community Residential Capital Costs (N) Service & Support Admin 	\$ \$	- 67	\$ \$	90 (67)		90	See * footnote below See * footnote below
9. Capital Costs (N) Service & Support Admini 9. Capital Costs (O) Non-Federal Reimbursable	\$	49	\$	20		69	See * footnote below
9. Capital Costs (Z) Total	\$	116	\$	43	\$	159	See * footnote below
Worksheet 2	Φ.		•	4.040	•	4.040	On the state of the land
Indirect Costs (L) Community Residential Indirect Costs (N) Service & Support Admin	\$ \$	- 1,428	\$ \$	1,013 (1,428)		1,013	See * footnote below See * footnote below
10. Indirect Costs (O) Non-Federal Reimbursable	\$		\$	(264)		6,869	See * footnote below
10. Indirect Costs (Z) Total	\$	8,561	\$	(679)	\$	7,882	See * footnote below
Worksheet 2A							
11. Program Supervision (L) Community Residential	\$	-	\$	458			To reclassify Director of Quality Assurance payroll
			\$	11	\$	469	To reclassify Director of Quality Assurance
11. Program Supervision (Z) Total	\$	-	\$	469	\$	469	expense See * footnote below
Worksheet 3							
12. Building Services (L) Community Residential	\$	-	\$	69	\$	69	See * footnote below
12. Building Services (N) Service & Support Admin	\$	74	\$	(74)		-	See * footnote below
12. Building Services (O) Non-Federal Reimbursable	\$	54	\$	(2)	\$	52	See * footnote below
12. Building Services (Z) Total	\$	128	\$	(7)	\$	121	See * footnote below
Worksheet 5 15. Direct Services (L) Community Residential	æ		¢	2.570			To real again, Quality Assurance ampleyees
15. Direct Services (L) Community Residential	\$	-	\$ \$	2,570 363			To reclassify Quality Assurance employees To reclassify expenses lacking statistics
			\$	12			To reclassify system wide quality assurance
			\$	7,882	\$	10,827	expense To reclassify system wide quality assurance expenses
15. Direct Services (O) Non-Federal Reimbursable	\$	8,791	\$ \$	(1,044)	Ф	0 211	To match payroll allocation
			Ф	464	\$	8,211	To reclassify MUI expenses
Worksheet 9	Φ	40.440	Φ	(704)			To match payroll allocation
26. Service & Support Adm. (N) Service & Support Admin	\$	12,143	\$ \$	(791) (363)			To reclassify expenses lacking statistics
, can in			\$	(37)			To reclassify director of quality, administrative and system wide quality assurance expenses
			\$	(7,882)			To reclassify system wide quality assurance
			\$	(27)			expenses To remove transfer of funds
			\$	(15)			To reclassify administrative expense
			\$	(458)			To reclassify Director of Quality Assurance
			\$	(2,570)	\$	-	payroll To reclassify Quality Assurance employees
				ŕ			

Appendix A (Page 9) Mid East Ohio Regional Council 2015 Income and Expenditure Report and County Summary Workbook Adjustments

, ,		Reported		•		Corrected	
Knox County		Amount		Correction		Amount	Explanation of Correction
Worksheet 1							
9. Capital Costs (L) Community Residential	\$	29	\$	155		184	See * footnote below
 Capital Costs (N) Service & Support Admin Capital Costs (O) Non-Federal Reimbursable 	\$ \$	199 69	\$ \$	(41) 41		158 110	See * footnote below See * footnote below
9. Capital Costs (Z) Total	\$	297		156		453	See * footnote below
Worksheet 2 10. Indirect Costs (L) Community Residential	\$	628	\$	1,433	\$	2.061	See * footnote below
10. Indirect Costs (N) Service & Support Admin	\$	4,233	\$	(2,464)		1,769	See * footnote below
10. Indirect Costs (O) Non-Federal Reimbursable	\$	53,823		(229)		53,594	See * footnote below
10. Indirect Costs (Z) Total	\$	58,684	\$	(1,260)	\$	57,424	See * footnote below
Worksheet 2A							
11. Program Supervision (L) Community Residential	\$	-	\$	731			To reclassify Director of Quality Assurance
			\$	18	2	749	payroll To reclassify Director of Quality Assurance
			Ψ	10	Ψ	743	expense
11. Program Supervision (N) Service & Support	\$	-	\$	498			To reclassify Director of Quality Assurance and
Admin			\$	2	\$	500	Associate Director's payroll To reclassify Director of Quality Assurance
			Ψ	2	Ψ	300	expenses
11. Program Supervision (Z) Total	\$	-	\$	1,249	\$	1,249	See * footnote below
Worksheet 3							
12. Building Services (L) Community Residential	\$	33	\$	107	\$	140	See * footnote below
	_			(100)	_		
 Building Services (N) Service & Support Admin Building Services (O) Non-Federal Reimbursable 	\$	221 76	\$ \$	(100)	\$	121 84	See * footnote below See * footnote below
12. Building Gervices (G) North Ederal Neithbursable	Ψ	70	Ψ	O	Ψ	04	occ locators below
12. Building Services (Z) Total	\$	330	\$	15	\$	345	See * footnote below
Worksheet 5							
15. Direct Services (L) Community Residential	\$	-	\$	4,098			To reclassify Quality Assurance employees
			\$	20			To reclassify system wide quality assurance expense
			\$	12,568	\$	16,686	To reclassify system wide quality assurance
							expenses
15. Direct Services (O) Non-Federal Reimbursable	\$	12,443	\$	741	\$	13,184	To reclassify MUI expenses
Worksheet 9							
26. Service & Support Adm. (N) Service & Support	\$	36,005	\$	913			To match payroll allocation
Admin			\$	(59)			To reclassify director of quality, administrative
			\$	(12,568)			and system wide quality assurance expenses To reclassify system wide quality assurance
			Ψ	(12,500)			expenses
			\$	(43)			To remove transfer of funds
			\$	(24)			To reclassify administrative expense
			\$	(731)			To reclassify Director of Quality Assurance payroll
			\$	(498)			To reclassify Director of Quality Assurance and
			Φ	(4.000)	Φ	40.007	Associate Director's payroll
			\$	(4,098)	Ф	18,897	To reclassify Quality Assurance employees
Licking County							
Schedule A 1. Room and Board/Cost to Live (L) Community	\$	151,266	\$	21,070	\$	172 226	To reclassify room and board expenses
Residential	Ψ	131,200	Ψ	21,010	Ψ	112,330	10 100id35ily 100ili aliu bualu expelises
Worksheet 1 9. Capital Costs (E) Facility Based Services	\$	3	\$	8	\$	11	See * footnote below
9. Capital Costs (F) Enclave	\$	1	\$	1	\$	2	See * footnote below
9. Capital Costs (G) Community Employment	\$	-	\$		\$	3	See * footnote below
9. Capital Costs (L) Community Residential 9. Capital Costs (N) Service & Support Admin	\$ \$	800 500	\$ \$	586 (105)		1,386 395	See * footnote below See * footnote below
5. Capital Costs (14) Service & Support Auffill	φ	300	φ	(105)	φ	393	OCC TOOLITOIG DEIOM

2013 income and Expenditure Report and County	Jui	Reported	יאטיי	Jon Mujustilit	51113	Corrected	
		Amount		Correction		Amount	Explanation of Correction
Worksheet 1 (Continued)		711104111		00110011011		7 till Galik	Explanation of correction
9. Capital Costs (O) Non-Federal Reimbursable	\$	216	\$	127		343	See * footnote below
9. Capital Costs (Z) Total	\$	1,520	\$	620	\$	2,140	See * footnote below
Worksheet 2							
10. Indirect Costs (E) Facility Based Services	\$	61	\$	63	\$	124	See * footnote below
10. Indirect Costs (F) Enclave	\$	25	\$	(5)		20	See * footnote below
10. Indirect Costs (G) Community Employment	\$	3	\$	30		33	See * footnote below
10. Indirect Costs (L) Community Residential	\$	17,005	\$	(1,506)		15,499	
10. Indirect Costs (N) Service & Support Admin	\$	10,631	\$	(6,210)		4,421	See * footnote below
10. Indirect Costs (O) Non-Federal Reimbursable	\$	10,702		(766)		9,936	See * footnote below
10. Indirect Costs (Z) Total	\$	38,427	\$	(8,394)	Ф	30,033	See * footnote below
Worksheet 2A							
11. Program Supervision (L) Community Residential	\$	-	\$	1,824			To reclassify Director of Quality Assurance
							payroll
			\$	45	\$	1,869	To reclassify Director of Quality Assurance
11. Program Supervision (N) Service & Support	\$	_	\$	1,246			expense To reclassify Director of Quality Assurance and
Admin	Ψ		Ψ	1,240			Associate Director's payroll
			\$	5	\$	1,251	To reclassify Director of Quality Assurance
							expenses
11. Program Supervision (Z) Total	\$	-	\$	3,120	\$	3,120	See * footnote below
Worksheet 3							
12. Building Services (E) Facility Based Services	\$	61	\$	(53)	\$	8	See * footnote below
12. Building Services (F) Enclave	\$	25	\$	(24)		1	See * footnote below
12. Building Services (G) Community Employment	\$	3	\$	`(1)		2	See * footnote below
			_		_		
12. Building Services (L) Community Residential	\$	17,005	\$	(15,949)		1,056	See * footnote below
 Building Services (N) Service & Support Admin Building Services (O) Non-Federal Reimbursable 	\$	10,631	\$	(10,330)		301	See * footnote below
12. Building Services (O) Non-Federal Reimbursable	Ф	4,602	\$	(4,341)	Ф	261	See * footnote below
12. Building Services (Z) Total	\$	32,327	\$	(30,698)	\$	1,629	See * footnote below
Worksheet 5							
14. Direct Services (L) Community Residential	\$	144,630	\$	399			To match expenditure report
			\$	(21,070)	\$	123,959	To reclassify room and board expenses
15. Direct Services (L) Community Residential	\$	14	\$	10,225			To reclassify Quality Assurance employees
			\$	49			To reclassify system wide quality assurance
			\$	31,363	\$	41,651	expense To reclassify system wide quality assurance
			Ψ	31,303	Ψ	41,001	expenses
15. Direct Services (O) Non-Federal Reimbursable	\$	39,144	\$	1,848	\$	40,992	To reclassify MUI expenses
Worksheet 9 26. Service & Support Adm. (N) Service & Support	\$	90,429	\$	1,783			To match payroll allocation
Admin	Ψ	30,423	\$	(147)			To reclassify director of quality, administrative
Admin			Ψ	(147)			and system wide quality assurance expenses
			\$	(31,363)			To reclassify system wide quality assurance
							expenses
			\$	(107)			To remove transfer of funds
			\$	(59)			To reclassify administrative expense
			\$	(1,246)			To reclassify Director of Quality Assurance and Associate Director's payroll
			\$	(1,824)			To reclassify Director of Quality Assurance
			•	(,/			payroll
			\$	(10,225)	\$	47,241	To reclassify Quality Assurance employees
Workshoot 10							
Worksheet 10 27. Direct Services (E) Facility Based Services	\$	_	\$	808	\$	808	To match expenditure report
27. Direct Services (F) Enclave	\$	-	\$	328		328	To match expenditure report

		Reported				Corrected	
		Amount		Correction		Amount	Explanation of Correction
Monroe County							
Worksheet 1 9. Capital Costs (E) Facility Based Services	Ф	2	\$	1	\$	2	See * footnote below
Capital Costs (L) Pacifity Based Services Capital Costs (L) Community Residential	\$ \$	69	\$	60		129	See * footnote below
Capital Costs (N) Service & Support Admin	\$	22	\$	(22)		-	See * footnote below
Capital Costs (O) Non-Federal Reimbursable	\$	16	\$			19	See * footnote below
9. Capital Costs (Z) Total	\$	108	\$	43		151	See * footnote below
Worksheet 2	Φ	0.7	Φ	(0)	Φ	00	Coo * footooto hala
Indirect Costs (E) Facility Based Services Indirect Costs (L) Community Residential	\$	37 4 472	\$ \$	(8) (30)		29 1,443	See * footnote below See * footnote below
10. Indirect Costs (I) Community Residential 10. Indirect Costs (N) Service & Support Admin	\$ \$	1,473 462		(462)		1,443	See * footnote below
10. Indirect Costs (O) Non-Federal Reimbursable	\$	335	\$	(123)		212	See * footnote below
10. Indirect Costs (Z) Total	\$	2,307		(623)		1,684	See * footnote below
Worksheet 2A	Φ.		Φ.	400			To analogo '/o B'or store of O colling A consequent
11. Program Supervision (L) Community Residential	\$	-	\$	126			To reclassify Director of Quality Assurance payroll
			\$	3	\$	129	To reclassify Director of Quality Assurance
			Ψ	Ü	Ψ	.20	expense
11. Program Supervision (Z) Total	\$	-	\$	129	\$	129	See * footnote below
Worksheet 3					_	_	
12. Building Services (E) Facility Based Services	\$	2	Ф	- (77)	\$	2	See * footnote below
12. Building Services (L) Community Residential12. Building Services (N) Service & Support Admin	\$ \$	77 24	\$ \$	(77) 75		99	See * footnote below See * footnote below
12. Building Services (O) Non-Federal Reimbursable		17	\$	(3)		14	See * footnote below
	*		*	(-)	*		
12. Building Services (Z) Total	\$	120	\$	(5)	\$	115	See * footnote below
Weyloboot F							
Worksheet 5 14. Direct Services (L) Community Residential	\$	12,531	\$	(95)	\$	12,436	To remove transfer of funds
15. Direct Services (L) Community Residential	\$	12,001	\$	707	Ψ	12,400	To reclassify Quality Assurance employees
, , , , , , , , , , , , , , , , , , , ,	•		\$	100			To reclassify expenses lacking statistics
			\$	3			To reclassify system wide quality assurance
			•		_		expense
			\$	2,169	\$	2,980	To reclassify system wide quality assurance
15. Direct Services (O) Non-Federal Reimbursable	\$	2,846	\$	(714)			expenses To match payroll allocation
10. Bileot Golvious (G) North Gudial Neimbursable	Ψ	2,040	\$	128	\$	2,260	To reclassify MUI expenses
			•		•	_,	
Worksheet 9							
26. Service & Support Adm. (N) Service & Support	\$	3,932	\$	(809)			To match payroll allocation
Admin			\$	(100)			To reclassify expenses lacking statistics
			\$	(10)			To reclassify director of quality, administrative and system wide quality assurance expenses
			\$	(7)			To remove transfer of funds
			\$	(2,169)			To reclassify system wide quality assurance
			,	(,,			expenses
			\$	(4)			To reclassify administrative expense
			\$	(126)			To reclassify Director of Quality Assurance
			\$	(707)	ф		payroll To reclassify Quality Assurance employees
			Ф	(707)	Ф	-	To reclassify Quality Assurance employees
Morgan County							
Worksheet 1							
9. Capital Costs (E) Facility Based Services	\$	3	\$	19		22	See * footnote below
Capital Costs (L) Community Residential Capital Costs (M) Family Support Sorvices	\$	126 -	\$	(66)		60 376	See * footnote below
 Capital Costs (M) Family Support Services Capital Costs (N) Service & Support Admin 	\$ \$	36	\$ \$	376 (36)		376	See * footnote below See * footnote below
9. Capital Costs (N) Service & Support Admin 9. Capital Costs (O) Non-Federal Reimbursable	\$	18	φ \$	16		34	See * footnote below
Capital Costs (Z) Total	\$	184	\$	308		492	See * footnote below
• • • • • • • • • • • • • • • • • • • •							

Appendix A (Page 12) Mid East Ohio Regional Council 2015 Income and Expenditure Report and County Summary Workbook Adjustments

2015 Income and Expenditure Report and County		-	KD	ook Aujustine	HILS		
		Reported Amount		Correction		Corrected Amount	Explanation of Correction
Worksheet 2		Amount		Correction		Amount	Explanation of Correction
Indirect Costs (E) Facility Based Services	\$	68	\$	181	\$	249	See * footnote below
10. Indirect Costs (G) Community Employment	\$	4	\$	(1)		_	See * footnote below
10. Indirect Costs (L) Community Residential	\$	2,683	\$	(2,014)		669	See * footnote below
10. Indirect Costs (M) Family Support Services	\$	-	\$	4,200	\$	4,200	See * footnote below
Indirect Costs (N) Service & Support Admin	\$	765	\$	(765)	\$	-	See * footnote below
10. Indirect Costs (O) Non-Federal Reimbursable	\$	22,918	\$	1,934			To match expenditure report
			\$	(9)		24,843	See * footnote below
10. Indirect Costs (Z) Total	\$	26,438	\$	3,526	\$	29,964	See * footnote below
Worksheet 2A							
11. Program Supervision (L) Community Residential	\$	-	\$	182			To reclassify Director of Quality Assurance payroll
			\$	4	\$	186	To reclassify Director of Quality Assurance expense
11. Program Supervision (Z) Total	\$	-	\$	186	\$	186	See * footnote below
Worksheet 3							
12. Building Services (E) Facility Based Services	\$	4	\$	13	\$	17	See * footnote below
12. Building Services (L) Community Residential	\$	140	\$	(94)		46	See * footnote below
12. Building Services (M) Family Support Services	\$	-	\$	286		286	See * footnote below
12. Building Services (N) Service & Support Admin	\$	40	\$	(40)	\$	-	See * footnote below
12. Building Services (O) Non-Federal Reimbursable	\$	20	\$		\$	26	See * footnote below
12. Building Services (Z) Total	\$	204	\$	171	\$	375	See * footnote below
Worksheet 5							
14. Direct Services (L) Community Residential	\$	22,255	\$	(20,703)	¢	1,552	To match expenditure report
15. Direct Services (L) Community Residential	\$	39	\$	1,019	Ψ	1,552	To reclassify Quality Assurance employees
To: Birott Golfflood (E) Golffmaring Roomanian	Ψ	00	\$	2,962			To reclassify expenses lacking statistics
			\$	5			To reclassify system wide quality assurance
							expense
			\$	(1,552)			To reclassify transportation and adult day
			Ф	3,125	¢	E E00	expenses To real point, everteen wide quality appurages
			\$	3,123	Φ	5,598	To reclassify system wide quality assurance expenses
15. Direct Services (M) Family Support Services	\$	_	\$	44,869	\$	44,869	To match expenditure report
15. Direct Services (O) Non-Federal Reimbursable	\$	3,327	\$	573	,	,	To match payroll allocation
. ,			\$	184	\$	4,084	To reclassify MUI expenses
Worksheet 7-D							
18. Psychology (L) Community Residential	\$	525	\$	(525)	\$	-	To reclassify transportation and adult day
							expenses
Worksheet 8							
25. Transportation (E) Facility Based Services	\$	145	\$	1,041	\$	1,186	To reclassify transportation and adult day
				•		•	expenses
Worksheet 9							
26. Service & Support Adm. (N) Service & Support	\$	6,508	\$	812			To match payroll allocation
Admin			\$	(2,962)			To reclassify expenses lacking statistics
			\$	(15)			To reclassify director of quality, administrative and system wide quality assurance expenses
			\$	(11)			To remove transfer of funds
			\$	(3,125)			To reclassify system wide quality assurance
			φ	(0)			expenses To real earlier administrative expense
			\$	(6)			To reclassify administrative expense
			\$	(182)			To reclassify Director of Quality Assurance payroll
			\$	(1,019)	\$	-	To reclassify Quality Assurance employees
				,			
Worksheet 10	•		_		•		_ , , , , , , , , , , , , , , , , , , ,
27. Direct Services (E) Facility Based Services	\$	433	\$	1,037	\$	1,470	To reclassify transportation and adult day
							expenses

		Reported				Corrected	
		Amount		Correction		Amount	Explanation of Correction
Muskingum County Worksheet 1							
Capital Costs (E) Facility Based Services	\$	397	\$	204	\$	601	See * footnote below
Capital Costs (L) Community Residential	\$	466	\$	345		811	See * footnote below
9. Capital Costs (N) Service & Support Admin	\$	376	\$	67	\$	443	See * footnote below
9. Capital Costs (O) Non-Federal Reimbursable	\$	70	\$	33		103	See * footnote below
Capital Costs (Z) Total	\$	1,309	\$	649	\$	1,958	See * footnote below
Worksheet 2							
Indirect Costs (E) Facility Based Services	\$	8,435	\$	(1,720)	\$	6,715	See * footnote below
10. Indirect Costs (G) Community Employment	\$	4	\$	(1)		,	See * footnote below
10. Indirect Costs (L) Community Residential	\$	9,919	\$	(849)		9,070	See * footnote below
10. Indirect Costs (N) Service & Support Admin	\$	7,987		(3,037)		4,950	See * footnote below
10. Indirect Costs (O) Non-Federal Reimbursable	\$	9,802	\$	(336)		9,466	See * footnote below
10. Indirect Costs (Z) Total	\$	36,147	\$	(5,943)	Ъ	30,204	See * footnote below
Worksheet 2A							
11. Program Supervision (L) Community Residential	\$	-	\$	549			To reclassify Director of Quality Assurance
							payroll
			\$	14	\$	563	
11. Program Supervision (N) Service & Support	\$	_	\$	1,427			expense To reclassify Director of Quality Assurance and
Admin	Ψ		Ψ	1,421			Associate Director's payroll
,			\$	5	\$	1,432	To reclassify Director of Quality Assurance
							expenses
11. Program Supervision (Z) Total	\$	-	\$	1,995	\$	1,995	See * footnote below
Worksheet 3							
12. Building Services (E) Facility Based Services	\$	440	\$	17	\$	457	See * footnote below
12. Building Services (L) Community Residential	\$	517	\$	100		617	See * footnote below
12. Building Services (N) Service & Support Admin	\$	417	\$	(80)	\$	337	See * footnote below
12. Building Services (O) Non-Federal Reimbursable	\$	78	\$	1	\$	79	See * footnote below
12. Building Services (Z) Total	\$	1,452	\$	38	\$	1,490	See * footnote below
3 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	•	, -	•		•	,	
Worksheet 5	_						
15. Direct Services (L) Community Residential	\$	69	\$ \$	3,079			To reclassify Quality Assurance employees To reclassify system wide quality assurance
			Ф	15			expense
			\$	9,444	\$	12,607	To reclassify system wide quality assurance
			•	-,	•	,	expenses
15. Direct Services (O) Non-Federal Reimbursable	\$	12,682	\$	(895)			To match payroll allocation
			\$	557	\$	12,344	To reclassify MUI expenses
Worksheet 9							
26. Service & Support Adm. (N) Service & Support	\$	67,940	\$	(456)			To match payroll allocation
Admin	•	- ,-	\$	(44)			To reclassify director of quality, administrative
							and system wide quality assurance expenses
			\$	(9,444)			To reclassify system wide quality assurance
			•	(00)			expenses
			\$	(32)			To remove transfer of funds
			\$ \$	(18) (549)			To reclassify administrative expense To reclassify Director of Quality Assurance
			Ψ	(0.0)			payroll
			\$	(1,427)			To reclassify Director of Quality Assurance and
				(0.0==:	_	# 0.00:	Associate Director's payroll
			\$	(3,079)	\$	52,891	To reclassify Quality Assurance employees
Noble County							
Worksheet 1							
Capital Costs (L) Community Residential	\$	<u>-</u>	\$	29		29	See * footnote below
9. Capital Costs (N) Service & Support Admin	\$	20	\$	(20)		-	See * footnote below
 Capital Costs (O) Non-Federal Reimbursable Capital Costs (Z) Total 	\$ \$	14 34	\$ \$	7 16		21 50	See * footnote below See * footnote below
5. Supital 30010 (2) Total	Ψ	54	Ψ	10	Ψ	50	COS TOURIOLO DOIOW

		Reported				Corrected	
W 1 1 10	_	Amount		Correction		Amount	Explanation of Correction
Worksheet 2 10. Indirect Costs (L) Community Residential	\$	_	\$	324	Ф	324	See * footnote below
Indirect Costs (L) Community Residential Indirect Costs (N) Service & Support Admin	\$	425	\$	(425)		-	See * footnote below
10. Indirect Costs (O) Non-Federal Reimbursable	\$	308	\$	(76)		232	See * footnote below
10. Indirect Costs (Z) Total	\$	733	\$	(177)	\$	556	See * footnote below
W 1 1 100							
Worksheet 2A 11. Program Supervision (L) Community Residential	Ф		\$	138			To reclassify Director of Quality Assurance
11. Flogram Supervision (L) Community Residential	φ	-	φ	130			payroll
			\$	3	\$	141	• •
							expense
11. Program Supervision (Z) Total	\$	-	\$	141	\$	141	See * footnote below
Worksheet 3							
12. Building Services (L) Community Residential	\$	_	\$	22	\$	22	See * footnote below
	•		*		*		
12. Building Services (N) Service & Support Admin	\$	22	\$	(22)		-	See * footnote below
12. Building Services (O) Non-Federal Reimbursable	\$	16	\$	-	\$	16	See * footnote below
12. Building Services (Z) Total	\$	38	\$	-	\$	38	See * footnote below
Worksheet 5	Ф		Ф	775			To reclassify Quality Assurance employees
15. Direct Services (L) Community Residential	\$	-	\$ \$	775 305			To reclassify expenses lacking statistics
			\$	4			To reclassify expenses lacking statistics To reclassify system wide quality assurance
			Ψ	7			expense
			\$	2,378	\$	3,462	To reclassify system wide quality assurance
							expenses
15. Direct Services (O) Non-Federal Reimbursable	\$	2,620	\$	140			To reclassify MUI expenses
			\$	(282)	\$	2,478	To match payroll allocation
Worksheet 9							
26. Service & Support Adm. (N) Service & Support	\$	3,619	\$	(775)			To reclassify Quality Assurance employees
Admin	Ψ	0,0.0	\$	(305)			To reclassify expenses lacking statistics
			\$	(8)			To remove transfer of funds
			\$	(11)			To reclassify director of quality, administrative
							and system wide quality assurance expenses
			\$	(2,378)			To reclassify system wide quality assurance
			\$	(4)			expenses To reclassify administrative expense
			\$	(138)	\$	_	To reclassify Director of Quality Assurance
			Ψ	(100)	Ψ		payroll
Perry County							
Schedule A 1. Room and Board/Cost to Live (L) Community	\$	7,093	\$	(3,307)	\$	3 786	To match expenditure report
Residential	Ψ	7,000	Ψ	(0,001)	Ψ	0,100	To materi experiancio report
Worksheet 1	•		•				
9. Capital Costs (E) Facility Based Services	\$	266	\$	137		403	See * footnote below
9. Capital Costs (G) Community Employment 9. Capital Costs (L) Community Residential	\$	-	\$	2 459			See * footnote below See * footnote below
 Capital Costs (L) Community Residential Capital Costs (N) Service & Support Admin 	\$ \$	209 133	\$ \$	(46)		668 87	See * footnote below
9. Capital Costs (N) Service & Support Admin 9. Capital Costs (O) Non-Federal Reimbursable	\$	221	\$	(141)		80	See * footnote below
9. Capital Costs (Z) Total	\$	829	\$	411		1,240	See * footnote below
. , ,							
Worksheet 2	_	_			_		
10. Indirect Costs (E) Facility Based Services	\$	5,664		(1,155)		4,509	See * footnote below
10. Indirect Costs (G) Community Employment	\$	- 4,439	\$	21 3,027		21 7.466	See * footnote below See * footnote below
Indirect Costs (L) Community Residential Indirect Costs (N) Service & Support Admin	\$ \$	2,827	\$ \$	(1,852)		7,466 975	See * footnote below See * footnote below
10. Indirect Costs (O) Non-Federal Reimbursable	\$	4,699	\$	(3,799)		900	See * footnote below
10. Indirect Costs (Z) Total	\$	17,629		(3,758)		13,871	See * footnote below

Appendix A (Page 15) Mid East Ohio Regional Council 2015 Income and Expenditure Report and County Summary Workbook Adjustments

2015 Income and Expenditure Report and County	Jui	Reported	INDO	ok Aujustiik	511ts	Corrected	
		Amount		Correction		Amount	Explanation of Correction
Worksheet 2A 11. Program Supervision (L) Community Residential	\$	-	\$	537			To reclassify Director of Quality Assurance
			\$	13	\$	550	payroll To reclassify Director of Quality Assurance
11. Program Supervision (N) Service & Support Admin	\$	-	\$	272			expense To reclassify Director of Quality Assurance and Associate Director's payroll
			\$	1	\$	273	To reclassify Director of Quality Assurance expenses
11. Program Supervision (Z) Total	\$	-	\$	823	\$	823	See * footnote below
Worksheet 3 12. Building Services (E) Facility Based Services 12. Building Services (G) Community Employment	\$ \$	295 -	\$ \$	12 1		307 1	See * footnote below See * footnote below
12. Building Services (L) Community Residential	\$	231	\$	278	\$	509	See * footnote below
12. Building Services (N) Service & Support Admin 12. Building Services (O) Non-Federal Reimbursable	\$	147 245	\$ \$	(81) (184)		66 61	See * footnote below See * footnote below
12. Building Services (Z) Total	\$	919	\$	25		944	See * footnote below
	Ψ	919	Ψ	25	Ψ	344	See Touriote below
Worksheet 5 14. Direct Services (L) Community Residential	\$	37,685	\$ \$	29,979 (225)	Φ.	67,439	To match expenditure report To reclassify community employment
15. Direct Services (L) Community Residential	\$	71	\$	3,010	Ψ	07,439	transportation To reclassify Quality Assurance employees
13. Direct Services (L) Community Residential	Ψ	71	\$	14			To reclassify system wide quality assurance expense
			\$	9,234	\$	12,329	To reclassify system wide quality assurance expenses
15. Direct Services (O) Non-Federal Reimbursable	\$	39,975	\$ \$	(30,898) 544	\$	9,621	To match payroll allocation To reclassify MUI expenses
Worksheet 8			·		·	•	, ,
25. Transportation (G) Community Employment	\$	-	\$	225	\$	225	To reclassify community employment transportation
Worksheet 9 26. Service & Support Adm. (N) Service & Support	\$	24,042	\$	(479)			To match payroll allocation
Admin		·	\$	(43)			To reclassify director of quality, administrative and system wide quality assurance expenses
			\$	(9,234)			To reclassify system wide quality assurance expenses
			\$ \$	(31) (17)			To remove transfer of funds To reclassify administrative expense
			\$	(272)			To reclassify Director of Quality Assurance and Associate Director's payroll
			\$	(537)			To reclassify Director of Quality Assurance payroll
			\$	(3,010)	\$	10,419	To reclassify Quality Assurance employees
Tuscarawas County							
Worksheet 1 9. Capital Costs (E) Facility Based Services	\$	11	\$		\$	17	See * footnote below
 Capital Costs (L) Community Residential Capital Costs (N) Service & Support Admin 	\$ \$	1,332 214	\$ \$	800 (42)		2,132 172	See * footnote below See * footnote below
 Capital Costs (O) Non-Federal Reimbursable Capital Costs (Z) Total 	\$ \$	91 1,648	\$	`38 802	\$	129 2,450	See * footnote below See * footnote below
Worksheet 2	•	•	-		·	•	
10. Indirect Costs (E) Facility Based Services	\$	240	\$	(49)		191	See * footnote below
Indirect Costs (L) Community Residential Indirect Costs (N) Service & Support Admin	\$ \$	28,332 4,549		(4,485) (2,628)		23,847 1,921	See * footnote below See * footnote below
10. Indirect Costs (O) Non-Federal Reimbursable	\$	8,266	\$	(486)	\$	7,780	See * footnote below
10. Indirect Costs (Z) Total	\$	41,387	\$	(7,648)	\$	33,739	See * footnote below

Appendix A (Page 16) Mid East Ohio Regional Council 2015 Income and Expenditure Report and County Summary Workbook Adjustments

		Reported				Corrected	
		Amount		Correction		Amount	Explanation of Correction
Worksheet 2A 11. Program Supervision (L) Community Residential	\$	-	\$	685			To reclassify Director of Quality Assurance
			\$	17	\$	702	payroll To reclassify Director of Quality Assurance expense
11. Program Supervision (N) Service & Support Admin	\$	-	\$	543			To reclassify Director of Quality Assurance and Associate Director's payroll
			\$	2	\$	545	To reclassify Director of Quality Assurance expenses
11. Program Supervision (Z) Total	\$	-	\$	1,247	\$	1,247	See * footnote below
Worksheet 3							
12 Building Services (E) Facility Based Services	\$	13	\$	-	\$	13	See * footnote below
12. Building Services (L) Community Residential	\$	1,478	\$	145		1,623	See * footnote below
12. Building Services (N) Service & Support Admin	\$	237	\$	(106)		131	See * footnote below
12. Building Services (O) Non-Federal Reimbursable	\$	100	\$	(2)	\$	98	See * footnote below
12. Building Services (Z) Total	\$	1,828	\$	37	\$	1,865	See * footnote below
Worksheet 5	•	005 500	•	(4.047)	•	200 700	
14. Direct Services (L) Community Residential	\$	235,599	\$	(1,817)	\$	233,782	To match expenditure report
15. Direct Services (L) Community Residential	\$	188	\$	3,839			To reclassify Quality Assurance employees
			\$	18			To reclassify system wide quality assurance expense
			\$	11,776	\$	15,821	To reclassify system wide quality assurance expenses
15. Direct Services (O) Non-Federal Reimbursable	\$	16,385	\$	(1,688)			To match payroll allocation
10. Bired Cervices (G) North Caeral Northbarsasie	Ψ	10,000	\$	694	\$	15,391	To reclassify MUI expenses
Worksheet 9							
26. Service & Support Adm. (N) Service & Support	\$	38,689	\$	(1,202)			To match payroll allocation
Admin	Ψ	00,000	\$	(55)			To reclassify director of quality, administrative
, taniin			Ψ	(00)			and system wide quality assurance expenses
			\$	(11,776)			To reclassify system wide quality assurance expenses
			\$	(40)			To remove transfer of funds
			\$	(22)			To reclassify administrative expense
			\$	(543)			To reclassify Director of Quality Assurance and
			\$	(685)			Associate Director's payroll To reclassify Director of Quality Assurance payroll
			\$	(3,839)	\$	20,527	To reclassify Quality Assurance employees
Washington County							
Worksheet 1							
9. Capital Costs (L) Community Residential	\$	-	\$	126	\$	126	See * footnote below
9. Capital Costs (N) Service & Support Admin	\$	99	\$	(99)	\$	-	See * footnote below
9. Capital Costs (O) Non-Federal Reimbursable	\$	89	\$	31	\$	120	See * footnote below
9. Capital Costs (Z) Total	\$	188	\$	58	\$	246	See * footnote below
Worksheet 2							
10. Indirect Costs (L) Community Residential	\$	-	\$	1,409	\$	1,409	See * footnote below
10. Indirect Costs (N) Service & Support Admin	\$	2,107	\$	(2,107)	\$	-	See * footnote below
10. Indirect Costs (O) Non-Federal Reimbursable	\$	1,900	\$	(559)	\$	1,341	See * footnote below
10. Indirect Costs (Z) Total	\$	4,007	\$	(1,257)	\$	2,750	See * footnote below
Worksheet 2A							
11. Program Supervision (L) Community Residential	\$	-	\$	638			To reclassify Director of Quality Assurance
			•	. =	_		payroll
			\$	16	\$	654	To reclassify Director of Quality Assurance expense
11. Program Supervision (Z) Total	\$	-	\$	654	\$	654	See * footnote below

Appendix A (Page 17)
Mid East Ohio Regional Council
2015 Income and Expenditure Report and County Summary Workbook Adjustments

	Reported	•	Corrected	
Waylahaat 2	 Amount	Correction	Amount	Explanation of Correction
Worksheet 3 12. Building Services (L) Community Residential	\$ -	\$ 96	\$ 96	See * footnote below
12. Building Services (N) Service & Support Admin	\$ 110	\$ (110)	\$ -	See * footnote below
12. Building Services (O) Non-Federal Reimbursable	\$ 99	\$ (8)	\$ 91	See * footnote below
12. Building Services (Z) Total	\$ 209	\$ (22)	\$ 187	See * footnote below
Worksheet 5				
15. Direct Services (L) Community Residential	\$ -	\$ 3,573		To reclassify Quality Assurance employees
		\$ 505		To reclassify expenses lacking statistics
		\$ 17		To reclassify system wide quality assurance expense
		\$ 10,960	\$ 15,055	To reclassify system wide quality assurance expenses
15. Direct Services (O) Non-Federal Reimbursable	\$ 16,166	\$ (2,488)		To match payroll allocation
		\$ 646	\$ 14,324	To reclassify MUI expenses
Worksheet 9				
26. Service & Support Adm. (N) Service & Support	\$ 17,919	\$ (2,134)		To match payroll allocation
Admin		\$ (505)		To reclassify expenses lacking statistics
		\$ (51)		To reclassify director of quality, administrative and system wide quality assurance expenses
		\$ (37)		To remove transfer of funds
		\$ (10,960)		To reclassify system wide quality assurance expenses
		\$ (21)		To reclassify administrative expense
		\$ (638)		To reclassify Director of Quality Assurance payroll
		\$ (3,573)	\$ -	To reclassify Quality Assurance employees

^{*} These are not adjustments found as a direct result of the agreed-upon procedures (AUP) performed, but are a function of how costs are calculated and flow down from Schedule A and Schedule B of the Cost Report to the County Summary Workbooks after AUP adjustments were made to Worksheet 1, Worksheet 2 and Worksheet 3 of the Cost Report.



MID EAST REGIONAL COUNCIL KNOX COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

CLERK OF THE BUREAU

Susan Babbitt

CERTIFIED NOVEMBER 9, 2017