



Dave Yost • Auditor of State



**SOUTHERN OHIO EDUCATIONAL SERVICE CENTER  
CLINTON COUNTY**

**TABLE OF CONTENTS**

<b>TITLE</b>	<b>PAGE</b>
Independent Auditor's Report .....	1
Management's Discussion and Analysis.....	5
Basic Financial Statements:	
Government-wide Financial Statements:	
Statement of Net Position as of June 30, 2016 .....	13
Statement of Activities – For the Fiscal Year Ended June 30, 2016 .....	14
Fund Financial Statements:	
Balance Sheet – Governmental Funds June 30, 2016.....	15
Reconciliation of Total Governmental Fund Balances to Net Position of Governmental Activities as of June 30, 2016 .....	16
Statement of Revenues, Expenditures, and Changes In Fund Balances – Governmental Funds For the Fiscal Year Ended June 30, 2016 .....	17
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balance of Governmental Funds to the Statement of Activities For the Fiscal Year Ended June 30, 2016.....	18
Statement of Fiduciary Net Position – Fiduciary Funds As of June 30, 2016.....	19
Statement of Changes in Fiduciary Net Position – Fiduciary Fund For the Fiscal Year Ended June 30, 2016.....	20
Notes to the Basic Financial Statements .....	21
Required Supplemental Information	
Schedule of Revenues, Expenditures, and Changes in Fund Balance – Budget and Actual (Non-GAAP Basis) -General Fund As of June 30, 2016 .....	47
Notes to the Supplementary Information .....	48
Schedule of the Center's Proportionate Share of the Net Pension Liability State Teachers Retirement System of Ohio – Last Three Fiscal Years.....	50
Schedule of the Center's Proportionate Share of the Net Pension Liability School Employees Retirement System of Ohio – Last Three Fiscal Years .....	51
Schedule of Center Contributions State Teachers Retirement System of Ohio – Last Ten Fiscal Years .....	52
Schedule of Center Contributions School Employees Retirement System of Ohio – Last Ten Fiscal Years .....	53

**SOUTHERN OHIO EDUCATIONAL SERVICE CENTER  
CLINTON COUNTY**

**TABLE OF CONTENTS  
(Continued)**

<b>TITLE</b>	<b>PAGE</b>
Schedule of Federal Awards Receipts and Expenditures (prepared by Management).....	55
Notes to Schedule of Federal Awards Receipts and Expenditures (prepared by Management) .....	56
Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Required by <i>Government Auditing Standards</i> .....	57
Independent Auditor's Report on Compliance with Requirements Applicable to Each Major Federal Programs and Internal Control Over Compliance Required by the Uniform Guidance .....	59
Schedule of Findings.....	61
Corrective Action Plan.....	63



# Dave Yost • Auditor of State

## INDEPENDENT AUDITOR'S REPORT

Southern Ohio Educational Service Center  
Clinton County  
3321 Airborne Road  
Wilmington, Ohio 45177

To the Board of Education:

### ***Report on the Financial Statements***

We have audited the accompanying financial statements of the governmental activities,, the major fund, and the aggregate remaining fund information of Southern Ohio Educational Service Center, Clinton County, Ohio (the Center), as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the Center's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for preparing and fairly presenting these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes designing, implementing, and maintaining internal control relevant to preparing and fairly presenting financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to opine on these financial statements based on our audit. We audited in accordance with auditing standards generally accepted in the United States of America and the financial audit standards in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require us to plan and perform the audit to reasonably assure the financial statements are free from material misstatement.

An audit requires obtaining evidence about financial statement amounts and disclosures. The procedures selected depend on our judgment, including assessing the risks of material financial statement misstatement, whether due to fraud or error. In assessing those risks, we consider internal control relevant to the Center's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not to the extent needed to opine on the effectiveness of the Center's internal control. Accordingly, we express no opinion. An audit also includes evaluating the appropriateness of management's accounting policies and the reasonableness of their significant accounting estimates, as well as our evaluation of the overall financial statement presentation.

We believe the audit evidence we obtained is sufficient and appropriate to support our audit opinions.

**Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the major fund, and the aggregate remaining fund information of Southern Ohio Educational Service Center, Clinton County, Ohio, as of June 30, 2016, and the respective changes in financial position thereof for the year then ended in accordance with the accounting principles generally accepted in the United States of America.

**Other Matters**

*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require this presentation to include *Management's discussion and analysis*, *Required budgetary comparison schedule*, and schedules of net pension liabilities and pension contributions listed in the table of contents, to supplement the basic financial statements. Although this information is not part of the basic financial statements, the Governmental Accounting Standards Board considers it essential for placing the basic financial statements in an appropriate operational, economic, or historical context. We applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, consisting of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, to the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not opine or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to opine or provide any other assurance.

*Supplementary and Other Information*

Our audit was conducted to opine on the Center's basic financial statements taken as a whole.

The Schedule of Receipts and Expenditures of Federal Awards also presents additional analysis as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards and is not a required part of the financial statements.

The schedule is management's responsibility, and derives from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. We subjected this schedule to the auditing procedures we applied to the basic financial statements. We also applied certain additional procedures, including comparing and reconciling the schedule directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves in accordance with auditing standards generally accepted in the United States of America. In our opinion, this schedule is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated March 29, 2017, on our consideration of the Center's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. That report describes the scope of our internal control testing over financial reporting and compliance, and the results of that testing, and does not opine on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Center's internal control over financial reporting and compliance.

A handwritten signature in black ink that reads "Dave Yost". The signature is written in a cursive style with a large, looping "D" and "Y".

**Dave Yost**  
Auditor of State

Columbus, Ohio

March 29, 2017

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**Southern Ohio Educational Service Center  
Management's Discussion and Analysis  
For the Fiscal Year Ended June 30, 2016  
(Unaudited)**

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The discussion and analysis of Southern Ohio Educational Service Center's financial performance provides an overall review of the Center's financial activities for the fiscal year ended June 30, 2016. The intent of this discussion and analysis is to look at the Center's financial performance as a whole; readers should also review the notes to the basic financial statements and financial statements to enhance their understanding of the Center's performance.

**Financial Highlights**

Key financial highlights for 2016 are as follows:

- Net position of governmental activities increased \$330,931.
- General revenues accounted for \$910,774 in revenue or 19% of all revenues. Program specific revenues in the form of charges for services and sales, grants and contributions accounted for \$3,931,403 or 81% of total revenues of \$4,842,177.
- The Center had \$4,511,246 in expenses related to governmental activities; \$3,931,403 of these expenses were offset by program specific charges for services, grants or contributions. General revenues of \$910,774 were also used to provide for these programs.

**Overview of the Financial Statements**

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand the Center as a financial whole, an entire operating entity. The statements then proceed to provide an increasingly detailed look at specific financial activities.

The *Statement of Net position* and *Statement of Activities* provide information about the activities of the whole Center, presenting both an aggregate view of the Center's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look at the Center's most significant funds with all other nonmajor funds presented in total in one column. The General Fund is the major fund of the Center.

**Government-wide Financial Statements**

While this document contains the large number of funds used by the Center to provide programs and activities, the view of the Center as a whole looks at all financial transactions and asks the question, "How did we do financially during 2016?" The Government-wide Financial Statements answer this question. These statements include *all assets, deferred outflows of resources, liabilities and deferred inflows of resources* using the accrual basis of accounting similar to the accounting used by most private-sector companies. This basis of accounting takes into account all of the current year's revenues and expenses regardless of when cash is received or paid.

**Southern Ohio Educational Service Center  
Management's Discussion and Analysis  
For the Fiscal Year Ended June 30, 2016  
(Unaudited)**

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These two statements report the Center's *net position* and changes in those assets. This change in net position is important because it tells the reader that, for the Center as a whole, the financial position has improved or diminished. The causes of this change may be the result of many factors, both financial and non-financial. Non-financial factors include facility conditions, required educational programs and other factors.

In the Government-wide Financial Statements, the Center presents:

- Governmental Activities – Most of the Center's programs and services are reported here including instruction and support services.

**Fund Financial Statements**

The analysis of the Center's major funds is presented in the Fund Financial Statements. Fund financial reports provide detailed information about the Center's major funds. The Center uses many funds to account for a multitude of financial transactions. However, these fund financial statements focus on the Center's most significant funds.

**Governmental Funds** Most of the Center's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end available for spending in future periods. These funds are reported using an accounting method called *modified accrual* accounting, which measures cash and all other *financial assets* that can readily be converted to cash. The governmental fund statements provide a detailed *short-term view* of the Center's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance educational programs. The relationship (or differences) between governmental *activities* (reported in the Statement of Net position and the Statement of Activities) and governmental *funds* is reconciled in the financial statements.

**Fiduciary Funds** Fiduciary Funds are used to account for resources held for the benefits of parties outside the government. Fiduciary Funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Center's own programs.

**The Center as a Whole**

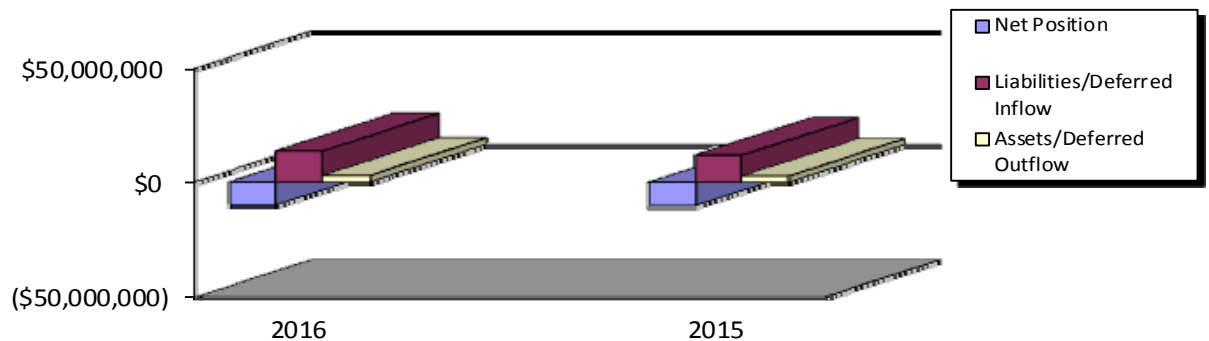
As stated previously, the Statement of Net position looks at the Center as a whole. Table 1 provides a summary of the Center's net position for 2016 compared to 2015:

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**Southern Ohio Educational Service Center  
Management's Discussion and Analysis  
For the Fiscal Year Ended June 30, 2016  
(Unaudited)**

Table 1  
Net Position

	Governmental Activities	
	2016	2015
<b>Assets:</b>		
Current and Other Assets	\$2,633,657	\$2,362,748
Capital Assets	314,780	326,111
<b>Total Assets</b>	<b>2,948,437</b>	<b>2,688,859</b>
<b>Deferred Outflows of Resources:</b>		
Pension	2,503,403	861,881
<b>Total Deferred Outflows of Resources</b>	<b>2,503,403</b>	<b>861,881</b>
<b>Liabilities:</b>		
Other Liabilities	374,082	244,475
Long-Term Liabilities	13,402,920	11,666,895
<b>Total Liabilities</b>	<b>13,777,002</b>	<b>11,911,370</b>
<b>Deferred Inflows of Resources:</b>		
Pension	1,759,551	2,055,014
<b>Total Deferred Inflows of Resources</b>	<b>1,759,551</b>	<b>2,055,014</b>
<b>Net Position:</b>		
Net Investment in Capital Assets	314,780	326,111
Restricted	14,056	36,729
Unrestricted	(10,413,549)	(10,778,484)
<b>Total Net Position</b>	<b>(\$10,084,713)</b>	<b>(\$10,415,644)</b>



Over time, net position can serve as a useful indicator of a government's financial position. At June 30, 2016, the Center's assets exceeded liabilities by \$(10,084,713).

**Southern Ohio Educational Service Center  
Management's Discussion and Analysis  
For the Fiscal Year Ended June 30, 2016  
(Unaudited)**

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At year-end, capital assets represented 11% of total assets. Capital assets include land, buildings and improvements, and equipment. Capital assets at June 30, 2016, were \$314,780. These capital assets are used to provide services to the students and are not available for future spending. Although the Center's investment in capital assets is reported net of related debt, it should be noted that the resources to repay the debt must be provided from other sources, since capital assets may not be used to liquidate these liabilities.

A portion of the Center's net position, \$14,056 represents resources that are subject to external restriction on how they must be used. The external restriction will not affect the availability of fund resources for future use.

Current and Other Assets remained constant with prior year. Long-Term Liabilities increased due to increase in Net Pension Liability.

Table 2 shows the changes in net position for fiscal years 2016 and 2015.

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**Southern Ohio Educational Service Center  
Management's Discussion and Analysis  
For the Fiscal Year Ended June 30, 2016  
(Unaudited)**

Table 2  
Changes in Net Position

	Governmental Activities	
	2016	2015
Revenues:		
Program Revenues		
Charges for Services	\$3,866,441	\$3,047,958
Operating Grants, Contributions	64,962	95,662
General Revenues:		
Grants and Entitlements	796,619	729,485
Other	114,155	42,255
Total Revenues	<u>4,842,177</u>	<u>3,915,360</u>
Program Expenses:		
Instruction	1,373,278	836,949
Support Services:		
Pupil and Instructional Staff	2,079,200	1,636,306
School Administrative, General		
Administration, and Fiscal	825,925	834,219
Operations and Maintenance	54,343	69,013
Central	152,804	257,214
Operation of Non-Instructional Services	<u>25,696</u>	<u>30,527</u>
Total Program Expenses	<u>4,511,246</u>	<u>3,664,228</u>
Change in Net Position	330,931	251,132
Net Position Beginning of Year	<u>(10,415,644)</u>	<u>(10,666,776)</u>
Net Position End of Year	<u>(\$10,084,713)</u>	<u>(\$10,415,644)</u>

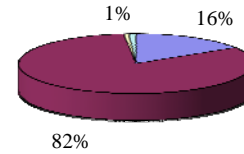
The Center revenues are mainly from three sources. Charges for services, operating grants and contributions and grants and entitlements comprised 98% of the Center's revenues for governmental activities.

Instruction comprises 30.4% of governmental program expenses. Support services expenses were 68.9% of governmental program expenses.

Charges for services and Operating Grants made up 81% of revenues for governmental activities for the Center in 2016. The Center's reliance upon charges for services and operating grants is demonstrated by the following graph:

**Southern Ohio Educational Service Center  
Management’s Discussion and Analysis  
For the Fiscal Year Ended June 30, 2016  
(Unaudited)**

Revenue Sources	2016	Percent of Total
General Grants	\$796,619	16%
Program Revenues	3,931,403	82%
Investment Earnings	33,976	0.7%
Other Revenues	80,179	1%
	<u>\$4,842,177</u>	<u>100%</u>



Revenues in total increased from prior years due to the increase in program revenues. Total expenses decreased in 2016 as compared to 2015 due to the Center continuing to spend conservatively.

**Governmental Activities**

The Statement of Activities shows the cost of program services and the charges for services and grants offsetting those services. Table 3 shows, for government activities, the total cost of services and the net cost of services.

Table 3  
Governmental Activities

	Total Cost of Services		Net Cost of Services	
	2016	2015	2016	2015
Instruction	\$1,373,278	\$836,949	(\$1,075,744)	(\$525,734)
Support Services:				
Pupil and Instructional Staff	2,079,200	1,636,306	636,800	436,379
School Administrative, General Administration, and Fiscal	825,925	834,219	90,144	(76,299)
Operations and Maintenance	54,343	69,013	(54,343)	(69,013)
Central	152,804	257,214	(151,004)	(255,414)
Operation of Non-Instructional Services	<u>25,696</u>	<u>30,527</u>	<u>(25,696)</u>	<u>(30,527)</u>
Total Expenses	<u>\$4,511,246</u>	<u>\$3,664,228</u>	<u>(\$579,843)</u>	<u>(\$520,608)</u>

**The Center’s Funds**

The Center has one major governmental fund: the General Fund. Assets of this fund comprise \$2,619,196 (99%) of the total \$2,637,778 governmental funds’ assets.

**General Fund:** Fund balance at June 30, 2016 was \$2,202,613 including \$1,882,478 of unassigned balance. The fund balance increased by \$151,544 from 2016 compared to 2015. The overall fund balance increased due to the increase in charges for educational services revenue

**Southern Ohio Educational Service Center  
Management’s Discussion and Analysis  
For the Fiscal Year Ended June 30, 2016  
(Unaudited)**

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**General Fund Budgeting Highlights**

The Center’s budget is prepared according to Ohio law and is based on accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The most significant budgeted fund is the General Fund.

During the course of fiscal 2016, the Center amended its general fund budget. The Center uses program-based budgeting and the budgeting systems are designed to tightly control total program budgets but provide flexibility for program management. During the course of the year, the Center revised the Budget in an attempt to deal with unexpected changes in revenues and expenditures.

For the General Fund, original budgeted revenues were \$4,358,757 and final budgeted revenues were \$4,537,471. Original budgeted expenditures were \$6,074,845 and final budgeted expenditures were \$6,414,721; actual ending fund balance of \$2,083,619.

**Capital Assets and Debt Administration**

**Capital Assets**

At the fiscal year end 2016, the Center had \$314,780 invested in land, buildings and improvements and equipment. Table 4 shows fiscal 2016 balances as compared to 2015:

Table 4  
Capital Assets at June 30  
(Net of Depreciation)

	Governmental Activities	
	2016	2015
Land	\$31,490	\$31,490
Buildings and Improvements	275,052	288,004
Equipment	8,238	6,617
Total Net Capital Assets	<u>\$314,780</u>	<u>\$326,111</u>

Capital assets decreased in fiscal year 2016 due to the recognition of depreciation and deletions.

See Note 5 to the basic financial statements for further details on the Center’s capital assets.

**Debt**

At June 30, 2016, the Center had no outstanding debt obligations.

**For the Future**

The Center relies heavily on charges for services and intergovernmental revenues. This scenario requires management to plan carefully and prudently to provide the resources to meet needs over the next several years. Financially, the future of the Center is not without challenges. Management must

**Southern Ohio Educational Service Center  
Management's Discussion and Analysis  
For the Fiscal Year Ended June 30, 2016  
(Unaudited)**

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diligently plan future expenditures. All of the Center's financial abilities will be needed to meet the challenges of the future. With careful planning and monitoring of the Center's finances, the Center's management is confident that the Center can continue to provide quality services to other organizations in the future.

**Contacting the Center's Financial Management**

This financial report is designed to provide our citizens, taxpayers, and investors and creditors with a general overview of the Center's finances and to show the Center's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Treasurer's Office at Southern Ohio Educational Service Center, 3321 Airborne Road, Wilmington, Ohio 45177.

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Southern Ohio Educational Service Center  
Statement of Net Position  
June 30, 2016

	<u>Governmental Activities</u>
Assets:	
Equity in Pooled Cash and Investments	\$2,414,105
Receivables (Net):	
Accounts	151,529
Interest	7,598
Intergovernmental	50,329
Prepays	10,096
Nondepreciable Capital Assets	31,490
Depreciable Capital Assets, Net	<u>283,290</u>
 Total Assets	 <u>2,948,437</u>
 Deferred Outflows of Resources:	
Pension	<u>2,503,403</u>
 Total Deferred Outflows of Resources	 <u>2,503,403</u>
 Liabilities:	
Accounts Payable	18,854
Accrued Wages and Benefits	355,228
Long-Term Liabilities:	
Due Within One Year	64,605
Due In More Than One Year	
Net Pension Liability	13,107,661
Other Amounts	<u>230,654</u>
 Total Liabilities	 <u>13,777,002</u>
 Deferred Inflows of Resources:	
Pension	<u>1,759,551</u>
 Total Deferred Inflows of Resources	 <u>1,759,551</u>
 Net Position:	
Net Investment in Capital Assets	314,780
Restricted for:	
Federal Grants	11,359
Other Purposes	2,697
Unrestricted	<u>(10,413,549)</u>
 Total Net Position	 <u><u>(\$10,084,713)</u></u>

See accompanying notes to the basic financial statements.

Southern Ohio Educational Service Center  
Statement of Activities  
For the Fiscal Year Ended June 30, 2016

	Expenses	Program Revenues		Net (Expense) Revenue
		Charges for Services and Sales	Operating Grants and Contributions	and Changes in Net Position Governmental Activities
<b>Governmental Activities:</b>				
<b>Instruction:</b>				
Regular	\$270,684	\$0	\$59,828	(\$210,856)
Special	1,081,213	227,498	0	(853,715)
Vocational	21,381	0	0	(21,381)
Other	0	10,208	0	10,208
<b>Support Services:</b>				
Pupil	1,141,811	1,682,853	2,116	543,158
Instructional Staff	937,389	1,031,031	0	93,642
General Administration	38,259	0	0	(38,259)
School Administration	535,741	869,661	0	333,920
Fiscal	251,925	45,190	1,218	(205,517)
Operations and Maintenance	54,343	0	0	(54,343)
Central	152,804	0	1,800	(151,004)
Operation of Non-Instructional Services	25,696	0	0	(25,696)
<b>Total Governmental Activities</b>	<b>\$4,511,246</b>	<b>\$3,866,441</b>	<b>\$64,962</b>	<b>(579,843)</b>
<b>General Revenues:</b>				
				796,619
				2,040
				33,976
				78,139
<b>Total General Revenues</b>				<b>910,774</b>
<b>Change in Net Position</b>				<b>330,931</b>
<b>Net Position - Beginning of Year</b>				<b>(10,415,644)</b>
<b>Net Position - End of Year</b>				<b>(\$10,084,713)</b>

See accompanying notes to the basic financial statements.

Southern Ohio Educational Service Center  
 Balance Sheet  
 Governmental Funds  
 June 30, 2016

	General	Other Governmental Funds	Total Governmental Funds
<b>Assets:</b>			
Equity in Pooled Cash and Investments	\$2,411,408	\$2,697	\$2,414,105
<b>Receivables (Net):</b>			
Accounts	151,529	0	151,529
Interest	7,598	0	7,598
Intergovernmental	34,444	15,885	50,329
Interfund	4,121	0	4,121
Prepays	10,096	0	10,096
<b>Total Assets</b>	<b>2,619,196</b>	<b>18,582</b>	<b>2,637,778</b>
<b>Liabilities:</b>			
Accounts Payable	18,704	150	18,854
Accrued Wages and Benefits	355,228	0	355,228
Compensated Absences	35,053	0	35,053
Interfund Payable	0	4,121	4,121
<b>Total Liabilities</b>	<b>408,985</b>	<b>4,271</b>	<b>413,256</b>
<b>Deferred Inflows of Resources:</b>			
Grants	0	11,388	11,388
Investment Earnings	7,598	0	7,598
<b>Total Deferred Inflows of Resources</b>	<b>7,598</b>	<b>11,388</b>	<b>18,986</b>
<b>Fund Balances:</b>			
Nonspendable	10,096	0	10,096
Restricted	0	3,138	3,138
Assigned	310,039	0	310,039
Unassigned	1,882,478	(215)	1,882,263
<b>Total Fund Balances</b>	<b>2,202,613</b>	<b>2,923</b>	<b>2,205,536</b>
<b>Total Liabilities, Deferred Inflows and Fund Balances</b>	<b>\$2,619,196</b>	<b>\$18,582</b>	<b>\$2,637,778</b>

See accompanying notes to the basic financial statements.

Southern Ohio Educational Service Center  
 Reconciliation of Total Governmental Fund Balance to  
 Net Position of Governmental Activities  
 June 30, 2016

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Total Governmental Fund Balance		\$2,205,536
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.		
Capital assets used in the operation of Governmental Funds		314,780
Other long-term assets are not available to pay for current-period expenditures and, therefore, are deferred in the funds.		
Interest	\$7,598	
Intergovernmental	11,388	
		18,986
Some liabilities reported in the statement of net position do not require the use of current financial resources and, therefore, are not reported as liabilities in governmental funds.		
Compensated Absences		(260,206)
Deferred outflows and inflows or resources related to pensions are applicable to future periods and, therefore, are not reported in the funds.		
Deferred outflows of resources related to pensions	\$2,503,403	
Deferred inflows of resources related to pensions	(1,759,551)	
		743,852
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds.		
Net Pension Liability	(13,107,661)	
Net Pension Liability		(13,107,661)
Net Position of Governmental Activities		<u><u>(\$10,084,713)</u></u>

See accompanying notes to the basic financial statements.

Southern Ohio Educational Service Center  
Statement of Revenues, Expenditures  
and Changes in Fund Balance  
Governmental Funds  
For the Fiscal Year Ended June 30, 2016

	General	Other Governmental Funds	Total Governmental Funds
Revenues:			
Charges for Educational Services	\$3,641,109	\$0	\$3,641,109
Charges for Non-Educational Services	188,992	0	188,992
Investment Earnings	31,552	0	31,552
Intergovernmental	796,619	82,799	879,418
Other Revenues	116,519	0	116,519
<b>Total Revenues</b>	<b>4,774,791</b>	<b>82,799</b>	<b>4,857,590</b>
Expenditures:			
Current:			
Instruction:			
Regular	242,349	57,131	299,480
Special	1,127,174	0	1,127,174
Vocational	21,426	0	21,426
Support Services:			
Pupil	1,160,607	16,712	1,177,319
Instructional Staff	944,440	10,699	955,139
General Administration	38,801	0	38,801
School Administration	545,158	0	545,158
Fiscal	274,435	1,226	275,661
Operations and Maintenance	60,030	0	60,030
Central	179,039	1,800	180,839
Operation of Non-Instructional Services	29,788	0	29,788
<b>Total Expenditures</b>	<b>4,623,247</b>	<b>87,568</b>	<b>4,710,815</b>
Net Change in Fund Balance	151,544	(4,769)	146,775
Fund Balance - Beginning of Year	2,051,069	7,692	2,058,761
Fund Balance - End of Year	<u>\$2,202,613</u>	<u>\$2,923</u>	<u>\$2,205,536</u>

See accompanying notes to the basic financial statements.

Southern Ohio Educational Service Center  
 Reconciliation of the Statement of Revenues, Expenditures, and Changes  
 in Fund Balance of Governmental Funds to the Statement of Activities  
 For the Fiscal Year Ended June 30, 2016

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Net Change in Fund Balance - Total Governmental Funds \$146,775

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital asset additions as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount of the difference between capital asset additions and depreciation in the current period.

Capital assets used in governmental activities	4,435	
Depreciation Expense	<u>(15,691)</u>	
Depreciation Expense		(11,256)

Governmental funds only report the disposal of assets to the extent proceeds are received from the sale. In the statement of activities, a gain or loss is reported for each disposal. The amount of the proceeds must be removed and the gain or loss on the disposal of capital assets must be recognized. This is the amount of the difference between the proceeds and the gain or loss. (75)

Governmental funds report center pension contributions as expenditures. However in the Statement of Activities, the cost of pension benefits earned net of employee contributions is reported as pension expense.

Center pension contributions	\$815,649	
Cost of benefits earned net of employee contributions	<u>(568,791)</u>	
		246,858

current financial resources are not reported as revenues in the funds.

Interest	\$2,424	
Intergovernmental	<u>(17,837)</u>	
		(15,413)

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.

Compensated Absences		<u>(35,958)</u>
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Change in Net Position of Governmental Activities		<u><u>\$330,931</u></u>
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See accompanying notes to the basic financial statements.

Southern Ohio Educational Service Center  
Statement of Fiduciary Net Position  
Fiduciary Fund  
June 30, 2016

	Private Purpose Trust	Agency
Assets:		
Equity in Pooled Cash and Investments	\$0	\$1,037,406
Restricted Cash and Investments	814,781	0
Receivables (Net):		
Accounts	0	125,710
Interest	5,988	0
Intergovernmental	0	545,570
Total Assets	<u>820,769</u>	<u>1,708,686</u>
Liabilities:		
Accounts Payable	1,000	45,832
Other Liabilities	4,095	1,662,854
Total Liabilities	<u>5,095</u>	<u>\$1,708,686</u>
Net Position:		
Held in Trust	893	
Restricted for Endowment - Expendable	214,781	
Restricted for Endowment - Nonexpendable	600,000	
Total Net Position	<u>\$815,674</u>	

See accompanying notes to the basic financial statements.

Southern Ohio Educational Service Center  
Statement of Changes in Fiduciary Net Position  
Fiduciary Fund  
For the Fiscal Year Ended June 30, 2016

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	Private Purpose Trust
Additions:	
Investment Earnings	\$344
Total Additions	344
Deductions:	
Scholarships	42,669
Total Deductions	42,669
Change in Net Position	(42,325)
Net Position - Beginning of Year	857,999
Net Position - End of Year	\$815,674

See accompanying notes to the basic financial statements.



**Southern Ohio Educational Service Center  
Notes to the Basic Financial Statements  
For the Fiscal Year Ended June 30, 2016**

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**Note 1 – Description of the Educational Service Center and Reporting Entity**

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The Southern Ohio Educational Service Center Governing Board (referred to as "Center") organized on July 1, 1997, and operates under current standards prescribed by the Ohio State Board of Education as provided in 3311.053 of the Ohio Revised Code for county educational service centers.

The Center was formerly known as the Clinton-Fayette-Highland Educational Service District after the merger of the Clinton County, Fayette County and the Highland County Educational Service Centers. Effective July 1, 2005, as approved by the governing board, the Center became known as the Southern Ohio Educational Service Center after the expansion of their service to include Adams County Ohio Valley School District. This was a name change only, and did not change the organizational structure or services provided by the Center. The Governing Board is made up of nine elected board members. The elected governing board can, at the January organizational meeting, appoint up to 8 additional members to serve on the governing board for a maximum of 17 members. The resolution to merge explains this issue in more detail.

This Center operates the following office facilities--the Central Board Office at 3321 Airborne Road, Wilmington, Ohio and the Highland County Office at 39 Willettsville Pike, Hillsboro, Ohio.

The Center employs, including Region 14/Hopewell 121 employees to provide service to the eight local school districts in Clinton County (Blanchester, Clinton-Massie, East Clinton), Fayette County (Miami Trace), Highland County (Bright, Fairfield, Lynchburg-Clay), Adams County (Adams County/Ohio Valley): the three city school districts of Hillsboro, Washington Court House, and Wilmington, the one exempted village school district of Greenfield, and the Laurel Oaks Career Development Center.

The Center provides fiscal agent services to the following organizations: Region 14/Hopewell, 5350 West New Market Road, Hillsboro, Ohio; DARE, through the Clinton County Sheriff in Wilmington, Ohio. Region 14/Hopewell is accounted for as an agency trust fund while the other funds with fiscal agent relationships are reported as agency funds for GAAP purposes. The Center also provides fiscal agent services to the Southern Ohio Learning Center. Participation fees and tuition for the alternative school are included within a "014" Internal Service Rotary Fund. Grant activity for the alternative education challenge grant, which helps support the Southern Ohio Learning Center, is included within and accounted for in a "463" Alternative Schools Fund through the Ohio Department of Education's CCIP (Comprehensive Continuous Improvement Planning Application) process.

**Reporting Entity**

The Center reporting entity is comprised of the primary government. The primary government of the Center consists of all funds, departments, boards and agencies that are not legally separate from the Center. For the Center, this includes general operations, preschool, teacher development, gifted, emotionally disturbed classrooms, special education, alternative school, agriculture education, technology, speech therapy, psychology, social work, and multi-handicap activities and programs.

The Center is associated with six organizations, which are defined as jointly governed organizations, group purchasing pools, and related organizations. These organizations are presented in Notes 12, 13, and 14 to the basic financial statements.

**Southern Ohio Educational Service Center  
Notes to the Basic Financial Statements  
For the Fiscal Year Ended June 30, 2016**

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**Note 2 – Summary of Significant Accounting Policies**

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The financial statements of the Center have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The most significant of the Center's accounting policies are described below.

**Measurement Focus**

**Government-wide Financial Statements**

The Center's basic financial statements consist of government-wide statements, including a statement of net position and a statement of activities and fund financial statements, which provide a more detailed level of financial information.

The government-wide statements are prepared using the economic resources measurement focus. All assets, deferred outflows of resources, liabilities and deferred inflows of resources associated with the operation of the Center are included on the statement of net position. Fiduciary Funds are not included in entity-wide statements.

The government-wide statement of activities presents a comparison between direct expenses and programs revenues for each function or program of the Center's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues which are not classified as program revenues are presented as general revenues of the Center, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the Center.

**Fund Financial Statements**

All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets, deferred outflows of resources, current liabilities and deferred inflows of resources generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

The private purpose fund is reported using the economic resources measurement focus.

**Southern Ohio Educational Service Center  
Notes to the Basic Financial Statements  
For the Fiscal Year Ended June 30, 2016**

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**Fund Accounting**

The Center uses funds to maintain its financial records during the fiscal year. Fund accounting is designed to demonstrate legal compliance and to aid management by segregating transactions related to certain Center functions or activities. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The various funds of the Center are grouped into the categories governmental and fiduciary. The focus of government fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column.

**Governmental Funds**

Governmental funds focus on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets, deferred outflows of resources, liabilities and deferred inflows of resources is reported as fund balance. The following is the Center's major governmental fund:

General Fund - The general fund is used to account for all financial resources except those required to be accounted for in another fund. The general fund balance is available for any purpose provided it is expended or transferred according to the general laws of Ohio.

**Fiduciary Funds**

Fiduciary fund reporting focuses on net position and changes in net position. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private purpose trust funds and agency funds. Trust funds are used to account for assets held by the Center under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the Center's own programs. Agency funds are custodian in nature (assets equal liabilities) and do not involve measurement of results of operations. The Center has two agency funds. The Center has a private purpose trust which benefits programs for individual students.

**Basis of Accounting**

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Fiduciary funds also use the accrual basis of accounting. Differences in the actual and the modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred revenue, and in the presentation of expenses versus expenditures.

**Revenues – Exchange and Non-exchange Transactions**

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are

**Southern Ohio Educational Service Center**  
**Notes to the Basic Financial Statements**  
**For the Fiscal Year Ended June 30, 2016**

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measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the Center, available means expected to be received within sixty days of fiscal year end.

Non-exchange transactions, in which the Center receives value without directly giving equal value in return, included grants, entitlements and donations. Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted, matching requirements, in which the Center must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the Center on a reimbursement basis. On a modified accrual basis, revenue from nonexchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at year end: grants and interest.

Deferred Outflows/Inflows of Resources

In addition to assets, the statements of financial position will sometimes report a separate section for deferred outflows of resources. Deferred outflows of resources, represents a consumption of net position that applies to a future period and will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statements of financial position report a separate section for deferred inflows of resources. Deferred inflows of resources represent an acquisition of net position that applies to a future period and will not be recognized as an inflow of resources (revenue) until that time. For the Center, deferred inflows of resources include grants, investment earnings and pension.

Expenses/Expenditures

On the accrual basis of accounting, expenses are recognized at the time they are incurred. The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in the governmental funds.

**Equity in Pooled Cash and Investments**

Cash received by the Center is pooled for investment purposes. Interest in the pool is presented as "equity in pooled cash and investments" on the financial statements.

Except for nonparticipating investment contracts, investments are reported at fair value which is based on quoted market prices. Nonparticipating investment contracts such as nonnegotiable certificates of deposits and repurchase agreements are reported at cost.

**Southern Ohio Educational Service Center**  
**Notes to the Basic Financial Statements**  
**For the Fiscal Year Ended June 30, 2016**

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Following Ohio statutes, the Board has, by resolution, specified the funds to receive an allocation of interest earnings. Interest revenue credited to the general fund during the fiscal year amounted to \$7,598.

**Capital Assets**

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated capital assets are recorded at their fair market values as of the date received. The Center maintains a capitalization threshold of two thousand five hundred dollars (\$2,500). The Center possesses an infrastructure located at 5350 West New Market Road, Hillsboro, Ohio (Region 14/Hopewell Center). Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not.

All reported capital assets are depreciated, except land. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is allocated using the straight-line method over the following useful lives:

<u>Description</u>	<u>Estimated Lives</u>
Building and Improvements	20-50 years
Equipment	3 -10 years

**Restricted Assets**

Assets are reported as restricted assets when limitations on their use change the normal understanding of the availability of the asset. Such constraints are either imposed by creditors, contributors, grantors, laws of other government or imposed by enabling legislation. Restricted assets include the amount in the private purpose trust fund that is restricted by trust agreements to be used for scholarships.

**Pensions**

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the pension plans and additions to/deductions from their fiduciary net position have been determined on the same basis as they are reported by the pension systems. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. The pension systems report investments at fair value.

**Compensated Absences**

The Center reports compensated absences in accordance with the provisions of GASB Statement No. 16, "Accounting for Compensated Absences." Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the Center will compensate the employees for the benefits through paid time off or some other means. The Center records a liability for accumulated unused vacation time, when earned, for all employees with more than one year of service.

**Southern Ohio Educational Service Center**  
**Notes to the Basic Financial Statements**  
**For the Fiscal Year Ended June 30, 2016**

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Sick leave benefits are accrued as a liability using the termination payment method. An accrual for earned sick leave is made to the extent that it is probable that the benefits will result in termination payments. The liability is based on the Center's past experience of making termination payments.

The entire compensated absence liability is reported on the government-wide financial statements.

For governmental fund financial statements, the current portion of unpaid compensated absences is the amount due to the employee at year end. These amounts are recorded in the account "compensated absences payable" in the fund from which the employees who have accumulated unpaid leave are paid. Compensated Absences are reported in governmental funds only if they have matured

**Net Position**

Net position represents the difference between assets, deferred outflows of resources, liabilities and deferred inflows of resources. Net investment in capital assets, consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. Net position are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Center or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

The Center applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position are available. Of the Center's \$14,056 in restricted net position, none were restricted by enabling legislation.

**Fund Balance**

In accordance with Governmental Accounting Standards Board Statement No. 54, Fund Balance Reporting, the Center classifies its fund balance based on the purpose for which the resources were received and the level of constraint placed on the resources. The following categories are used:

Nonspendable – resources that are not in spendable form (inventory) or have legal or contractual requirements to maintain the balance intact.

Restricted – resources that have external purpose restraints imposed on them by providers, such as creditors, grantors, or other regulators.

Committed – resources that are constrained for specific purposes that are internally imposed by the government at its highest level of decision making authority, the Board of Education.

Assigned – resources that are intended to be used for specific purposes as approved through the Center's formal purchasing procedure by the Treasurer.

Unassigned – residual fund balance within the General Fund that is not restricted, committed, or assigned. In other governmental funds, the unassigned classification is used only to report a deficit balance resulting from incurred expenses for specific purposes exceeding amounts which had been restricted, committed or assigned for said purposes.

**Southern Ohio Educational Service Center**  
**Notes to the Basic Financial Statements**  
**For the Fiscal Year Ended June 30, 2016**

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The Center applies restricted resources first when an expense is incurred for purposes which both restricted and unrestricted net position are available. The Center considers committed, assigned, and unassigned fund balances, respectively, to be spent when expenditures are incurred for purposes for which any of the unrestricted fund balance classifications could be used.

**Interfund Activity**

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the financial statements.

On fund financial statements, receivables and payables resulting from short-term interfund loans are classified as "interfund receivables/payables". These amounts are eliminated in the governmental activities column on the Statement of Net position.

As a general rule the effect of internal activity has been eliminated from the government-wide statement of activities. The interfund services provided and used are not eliminated in the process of consolidation.

**Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

**Note 3 – Equity in Pooled Cash and Investments**

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The Center maintains a cash and investment pool used by all funds. Each fund type's portion of this pool is displayed on the statement of net position and balance sheet as "Equity in Pooled Cash and Investments."

State statute requires the classification of monies held by the Center into three categories:

Active Monies - Those monies required to be kept in a "cash" or "near cash" status for immediate use by the Center. Such monies must by law be maintained either as cash in the Center treasury, in depository accounts payable or withdrawable on demand.

Inactive Monies – Those monies not required for use within the current two year period of designated depositories. Ohio law permits inactive monies to be deposited or invested as certificates of deposit maturing not later than the end of the current period of designated depositories, or as savings or deposit accounts, including, but not limited to passbook accounts.

Interim Monies – Those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Ohio law permits interim monies to be invested or deposited in the following securities:

**Southern Ohio Educational Service Center**  
**Notes to the Basic Financial Statements**  
**For the Fiscal Year Ended June 30, 2016**

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- (1) Bonds, notes, or other obligations of or guaranteed by the United States, or those for which the faith of the United States is pledged for the payment of principal and interest.
- (2) Bonds, notes, debentures, or other obligations or securities issued by any federal governmental agency.
- (3) No-load money market mutual funds consisting exclusively of obligations described in (1) or (2) above and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions.
- (4) Interim deposits in the eligible institutions applying for interim monies to be evidenced by time certificates of deposit maturing not more than one year from date of deposit, or by savings or deposit accounts, including, but limited to, passbook accounts.
- (5) Bonds, and other obligations of the State of Ohio.
- (6) The Ohio State Treasurer's investment pool (STAR Ohio).
- (7) Commercial paper and banker's acceptances which meet the requirements established by Ohio Revised Code, Sec. 135.142.

Protection of the Center's deposits is provided by the Federal Deposit Insurance Corporation, by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the treasurer by the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public moneys deposited with the institution.

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the Center, and must be purchased with the expectation that it will be held to maturity.

Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the treasurer or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

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**Southern Ohio Educational Service Center**  
**Notes to the Basic Financial Statements**  
**For the Fiscal Year Ended June 30, 2016**

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**Deposits**

Custodial credit risk is the risk that in the event of a bank failure, the government’s deposits may not be returned to it. The Center’s policy for deposits is any balance not covered by depository insurance will be collateralized by the financial institutions with pledged securities. As of June 30, 2016, \$1,618,336 of the Center’s bank balance of \$1,868,336 was exposed to custodial risk because it was uninsured and collateralized with securities held by the pledging financial institution’s trust department or agent, but not in the Center’s name.

Ohio Revised Code Chapter 135, Uniform Depository Act, authorizes pledging of pooled securities in lieu of specific securities. Specifically, a designated public depository may pledge a single pool of eligible securities to secure repayment of all public monies deposited in the financial institution, provided that all times the total value of the securities so pledged is at least equal to 105% of the total amount of all public deposits secured by the pool, including the portion of such deposits covered by any federal deposit insurance.

**Investments**

As of June 30, 2016, the Center had the following investments:

	<u>Fair Value</u>	<u>Aggregate Credit Risk</u>	<u>Weighted Average Maturity (Years)</u>
Negotiable CD's	2,628,722	99.6%	1.34
Money Market Funds	11,397	0.4%	0.00
Total Fair Value	<u>\$2,640,119</u>	<u>100.0%</u>	
Portfolio Weighted Average Maturity			1.33

The Center categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets. Level 2 inputs are significant other observable inputs. Level 3 inputs are significant unobservable inputs. The above table identifies the Center’s recurring fair value measurements as of June 30, 2016. All investments of the Center are valued using quoted market prices (Level 1 inputs).

**Interest Rate Risk** - In accordance with the investment policy, the Center manages its exposure to declines in fair values by limiting the weighted average maturity of its investment portfolio to five years.

**Credit Risk** – It is the Center’s policy to limit its investments that are not obligations of the U.S. Government or obligations explicitly guaranteed by the U.S. Government to investments which have a credit quality rating of the top 2 ratings issued by nationally recognized statistical rating organizations. Money Market Funds and negotiable CD’s were not rated.

**Concentration of Credit Risk** – The Center’s investment policy allows investments in Federal Agencies or Instrumentalities. The Center had no investments in government sponsored enterprise (GSE) securities at fiscal year end.

**Southern Ohio Educational Service Center**  
**Notes to the Basic Financial Statements**  
**For the Fiscal Year Ended June 30, 2016**

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Custodial Credit Risk is the risk that in the event of the failure of the counterparty, the Center will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. All of the Center's securities are registered in the name of the Center.

**Note 4 – Receivables**

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Receivables at June 30, 2016, consisted of accounts, interest, interfund and intergovernmental.

**Note 5 – Capital Assets**

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Capital asset activity for the fiscal year ended June 30, 2016, was as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
<b>Governmental Activities</b>				
<b><i>Capital Assets, not being depreciated:</i></b>				
Land	\$31,490	\$0	\$0	\$31,490
<b><i>Capital Assets, being depreciated:</i></b>				
Buildings and Improvements	528,710	0	0	528,710
Equipment	<u>74,876</u>	<u>4,435</u>	<u>3,664</u>	<u>75,647</u>
Totals at Historical Cost	<u>635,076</u>	<u>4,435</u>	<u>3,664</u>	<u>635,847</u>
Less Accumulated Depreciation:				
Buildings and Improvements	240,706	12,952	0	253,658
Equipment	<u>68,259</u>	<u>2,739</u>	<u>3,589</u>	<u>67,409</u>
Total Accumulated Depreciation	<u>308,965</u>	<u>15,691</u>	<u>3,589</u>	<u>321,067</u>
Governmental Activities Capital Assets, Net	<u>\$326,111</u>	<u>(\$11,256)</u>	<u>\$75</u>	<u>\$314,780</u>

Depreciation expense was charged to governmental functions as follows:

Support Services:	
Special	\$665
Instructional Staff	145
School Administration	14,222
Fiscal	123
Central	536
Total Depreciation Expense	<u>\$15,691</u>

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**Southern Ohio Educational Service Center  
Notes to the Basic Financial Statements  
For the Fiscal Year Ended June 30, 2016**

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**Note 6 – Long-Term Liabilities**

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	<u>Beginning Outstanding</u>	<u>Additions</u>	<u>Deductions</u>	<u>Ending Outstanding</u>	<u>Due In One Year</u>
<b>Governmental Activities:</b>					
Net Pension Liability:					
STRS	\$8,894,603	\$3,180,411	\$614,223	\$11,460,791	\$0
SERS	<u>2,522,931</u>	<u>300,437</u>	<u>1,176,497</u>	<u>1,646,871</u>	<u>0</u>
Total Net Pension Liability	11,417,534	3,480,848	1,790,720	13,107,662	0
Compensated Absences	<u>249,361</u>	<u>99,025</u>	<u>53,127</u>	<u>295,259</u>	<u>64,605</u>
	<u>\$11,666,895</u>	<u>\$3,579,873</u>	<u>\$1,843,847</u>	<u>\$13,402,921</u>	<u>\$64,605</u>

Compensated absences will be paid from the fund from which the person is paid.

**Note 7 - Defined Benefit Pension Plans**

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**Net Pension Liability**

Pensions are a component of exchange transactions – between an employer and its employees – of salaries and benefits for employee services. Pensions are provided to an employee – on a deferred-payment basis – as part of the total compensation package offered by an employer for employee services each financial period.

The net pension liability represents the Center’s proportionate share of each pension plan’s collective actuarial present value of projected benefit payments attributable to past periods of service, net of each pension plan’s fiduciary net position. The net pension liability calculation is dependent on critical long-term variables, including estimated average life expectancies, earnings on investments, cost of living adjustments and others. While these estimates use the best information available, unknowable future events require adjusting this estimate annually.

Ohio Revised Code limits the Center’s obligation for this liability to annually required payments. The Center cannot control benefit terms or the manner in which pensions are financed; however, the Center does receive the benefit of employees’ services in exchange for compensation including pension.

GASB 68 assumes the liability is solely the obligation of the employer, because (1) they benefit from employee services; and (2) State statute requires all funding to come from these employers. All contributions to date have come solely from these employers (which also includes costs paid in the form of withholdings from employees). State statute requires the pension plans to amortize unfunded liabilities within 30 years. If the amortization period exceeds 30 years, each pension plan’s board must propose corrective action to the State legislature. Any resulting legislative change to benefits or funding could significantly affect the net pension liability. Resulting adjustments to the net pension liability would be effective when the changes are legally enforceable.

**Plan Description - School Employees Retirement System (SERS)**

Plan Description – Center non-teaching employees participate in SERS, a cost-sharing multiple-employer defined benefit pension plan administered by SERS. SERS provides retirement, disability and survivor

**Southern Ohio Educational Service Center**  
**Notes to the Basic Financial Statements**  
**For the Fiscal Year Ended June 30, 2016**

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benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by Ohio Revised Code Chapter 3309. SERS issues a publicly available, stand-alone financial report that includes financial statements, required supplementary information and detailed information about SERS' fiduciary net position. That report can be obtained by visiting the SERS website at [www.ohsers.org](http://www.ohsers.org) under Employers/Audit Resources.

Age and service requirements for retirement are as follows:

	Eligible to Retire on or before August 1, 2017 *	Eligible to Retire on or after August 1, 2017
Full Benefits	Any age with 30 years of service credit Age 65 with 5 years of service credit	Age 67 with 10 years of service credit; or Age 57 with 30 years of service credit
Actuarially Reduced Benefits	Age 60 with 5 years of service credit Age 55 with 25 years of service credit	Age 62 with 10 years of service credit; or Age 60 with 25 years of service credit

\* Members with 25 years of service credit as of August 1, 2017, will be included in this plan.

Annual retirement benefits are calculated based on final average salary multiplied by a percentage that varies based on year of service; 2.2 percent for the first thirty years of service, and 2.5 percent for years of service credit over 30 or \$86.00 multiplied by the years of service credit. Final average salary is the average of the highest three years of salary.

One year after an effective benefit date, a benefit recipient is entitled to a three percent cost-of-living adjustment (COLA). This same COLA is added each year to the base benefit amount on the anniversary date of the benefit.

Funding Policy – Plan members are required to contribute 10 percent of their annual covered salary and the Center is required to contribute 14 percent of annual covered payroll. The contribution requirements of plan members and employers are established and may be amended by the SERS' Retirement Board up to statutory maximum amounts of 10 percent for plan members and 14 percent for employers. The Retirement Board, acting with the advice of the actuary, allocates the employer contribution rate among four of the System's funds (Pension Trust Fund, Death Benefit Fund, Medicare B Fund, and Health Care Fund). For the fiscal year ended June 30, 2016, the allocation to pension, death benefits, and Medicare B was 14.00 percent. None of the 14 percent employer contribution rate was allocated to the Health Care Fund.

The Center's contractually required contribution to SERS was \$132,561 for fiscal year 2016. The full amount was contributed in fiscal year 2016.

**Plan Description - State Teachers Retirement System (STRS)**

Plan Description – Center licensed teachers and other faculty members participate in STRS Ohio, a cost-sharing multiple-employer public employee retirement system administered by STRS. STRS provides retirement and disability benefits to members and death and survivor benefits to beneficiaries. STRS issues a stand-alone financial report that includes financial statements, required supplementary information and detailed information about STRS' fiduciary net position. That report can be obtained by

**Southern Ohio Educational Service Center**  
**Notes to the Basic Financial Statements**  
**For the Fiscal Year Ended June 30, 2016**

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writing to STRS, 275 E. Broad St., Columbus, OH 43215-3771, by calling (888) 227-7877, or by visiting the STRS Web site at [www.strsoh.org](http://www.strsoh.org).

New members have a choice of three retirement plans; a Defined Benefit (DB) Plan, a Defined Contribution (DC) Plan and a Combined Plan. Benefits are established by Ohio Revised Code Chapter 3307. The DB plan offers an annual retirement allowance based on final average salary multiplied by a percentage that varies based on years of service. Effective August 1, 2015, the calculation will be 2.2 percent of final average salary for the five highest years of earnings multiplied by all years of service. With certain exceptions, the basic benefit is increased each year by two percent of the original base benefit. For members retiring August 1, 2013, or later, the first two percent is paid on the fifth anniversary of the retirement benefit. Members are eligible to retire at age 60 with five years of qualifying service credit, or age 55 with 25 years of service, or 30 years of service regardless of age. Age and service requirements for retirement increased effective August 1, 2015, and will continue to increase periodically until they reach age 60 with 35 years of service or age 65 with five years of service on August 1, 2026.

The DC Plan allows members to place all their member contributions and 9.5 percent of the 14 percent employer contributions into an investment account. Investment allocation decisions are determined by the member. The remaining 4.5 percent of the 14 percent employer rate is allocated to the defined benefit unfunded liability. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The member may elect to receive a lifetime monthly annuity or a lump sum withdrawal.

The Combined Plan offers features of both the DB Plan and the DC Plan. In the Combined Plan, member contributions are allocated among investment choices by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan. The defined benefit portion of the Combined Plan payment is payable to a member on or after age 60 with five years of services. The defined contribution portion of the account may be taken as a lump sum payment or converted to a lifetime monthly annuity at age 50.

New members who choose the DC plan or Combined Plan will have another opportunity to reselect a permanent plan during their fifth year of membership. Members may remain in the same plan or transfer to another STRS plan. The optional annuitization of a member's defined contribution account or the defined contribution portion of a member's Combined Plan account to a lifetime benefit results in STRS bearing the risk of investment gain or loss on the account. STRS has therefore included all three plan options as one defined benefit plan for GASB 68 reporting purposes.

A DB or Combined Plan member with five or more years of credited service who is determined to be disabled may qualify for a disability benefit. Eligible survivors of members who die before service retirement may qualify for monthly benefits. New members on or after July 1, 2013, must have at least ten years of qualifying service credit that apply for disability benefits. Members in the DC Plan who become disabled are entitled only to their account balance. If a member of the DC Plan dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

Funding Policy – Employer and member contribution rates are established by the State Teachers Retirement Board and limited by Chapter 3307 of the Ohio Revised Code. The statutory maximum employee contribution rate was increased one percent July 1, 2014, and will be increased one percent

**Southern Ohio Educational Service Center  
Notes to the Basic Financial Statements  
For the Fiscal Year Ended June 30, 2016**

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each year until it reaches 14 percent on July 1, 2016. For the fiscal year ended June 30, 2016, plan members were required to contribute 13 percent of their annual covered salary. The Center was required to contribute 14 percent; the entire 14 percent was the portion used to fund pension obligations. The fiscal year 2016 contribution rates were equal to the statutory maximum rates.

The Center's contractually required contribution to STRS was \$683,088 for fiscal year 2016. The full amount was contributed in fiscal year 2016.

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

The net pension liability was measured as of June 30, 2015, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Center's proportion of the net pension liability was based on the Center's share of contributions to the pension plan relative to the contributions of all participating entities. Following is information related to the proportionate share:

	<u>SERS</u>	<u>STRS</u>	<u>Total</u>
Proportionate Share of the Net Pension Liability	\$1,646,871	\$11,460,791	\$13,107,662
Proportion of the Net Pension Liability	0.02886160%	0.04146890%	
Pension Expense	(25,215)	594,006	568,791

At June 30, 2016, the Center reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

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**Southern Ohio Educational Service Center**  
**Notes to the Basic Financial Statements**  
**For the Fiscal Year Ended June 30, 2016**

	<u>SERS</u>	<u>STRS</u>	<u>Total</u>
<b>Deferred Outflows of Resources</b>			
Differences between expected and actual experience	\$35,558	\$510,991	\$546,549
Changes in employer proportion and differences between contributions and proportionate share of contributions	13,567	1,127,638	1,141,205
Center contributions subsequent to the measurement date	<u>132,561</u>	<u>683,088</u>	<u>815,649</u>
Total Deferred Outflows of Resources	<u>\$181,686</u>	<u>\$2,321,717</u>	<u>\$2,503,403</u>
<b>Deferred Inflows of Resources</b>			
Net difference between projected and actual earnings on pension plan investments	\$226,974	\$603,710	\$830,684
Changes in employer proportionate share of net pension liability	<u>928,867</u>	<u>0</u>	<u>928,867</u>
Total Deferred Inflows of Resources	<u>\$1,155,841</u>	<u>\$603,710</u>	<u>\$1,759,551</u>

\$815,649 reported as deferred outflows of resources related to pension resulting from the Center's contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ending June 30, 2016. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pension will be recognized in pension expense as follows:

	<u>SERS</u>	<u>STRS</u>	<u>Total</u>
Fiscal Year Ending June 30:			
2016	(\$366,542)	\$164,980	(\$201,562)
2017	(\$366,542)	164,980	(201,562)
2018	(366,663)	164,983	(201,680)
2019	<u>(6,969)</u>	<u>539,976</u>	<u>533,007</u>
Total	<u>(\$1,106,716)</u>	<u>\$1,034,919</u>	<u>(\$71,797)</u>

**Southern Ohio Educational Service Center**  
**Notes to the Basic Financial Statements**  
**For the Fiscal Year Ended June 30, 2016**

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**Actuarial Assumptions - SERS**

SERS' total pension liability was determined by their actuaries in accordance with GASB Statement No. 67, as part of their annual actuarial valuation for each defined benefit retirement plan. Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts (e.g., salaries, credited service) and assumptions about the probability of occurrence of events far into the future (e.g., mortality, disabilities, retirements, employment termination). Actuarially determined amounts are subject to continual review and potential modifications, as actual results are compared with past expectations and new estimates are made about the future.

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employers and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing benefit costs between the employers and plan members to that point. The projection of benefits for financial reporting purposes does not explicitly incorporate the potential effects of legal or contractual funding limitations.

Actuarial calculations reflect a long-term perspective. For a newly hired employee, actuarial calculations will take into account the employee's entire career with the employer and also take into consideration the benefits, if any, paid to the employee after termination of employment until the death of the employee and any applicable contingent annuitant. In many cases actuarial calculations reflect several decades of service with the employer and the payment of benefits after termination.

Key methods and assumptions used in calculating the total pension liability in the latest actuarial valuation, prepared as of June 30, 2015, are presented below:

Wage Inflation	3.25 percent
Future Salary Increases, including inflation	4 percent to 22 percent
COLA or Ad Hoc COLA	3 percent
Investment Rate of Return	7.75 percent net of investments expense, including inflation
Actuarial Cost Method	Entry Age Normal

For post-retirement mortality, the table used in evaluating allowances to be paid is the 1994 Group Annuity Mortality Table set back one year for both men and women. Special mortality tables are used for the period after disability retirement.

The most recent experience study was completed June 30, 2010.

The long-term return expectation for the Pension Plan Investments has been determined using a building-block approach and assumes a time horizon, as defined in SERS' Statement of Investment Policy. A forecasted rate of inflation serves as the baseline for the return expectation. Various real return premiums over the baseline inflation rate have been established for each asset class. The long-term expected nominal rate of return has been determined by calculating a weighted averaged of the expected real return premiums for each asset class, adding the projected inflation rate, and adding the expected return from rebalancing uncorrelated asset classes. The target allocation and best estimates of arithmetic real rates of return for each major assets class are summarized in the following table:



**Southern Ohio Educational Service Center  
Notes to the Basic Financial Statements  
For the Fiscal Year Ended June 30, 2016**

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Cash	1.00 %	0.00 %
US Stocks	22.50	5.00
Non-US Stocks	22.50	5.50
Fixed Income	19.00	1.50
Private Equity	10.00	10.00
Real Assets	10.00	5.00
Multi-Asset Strategies	<u>15.00</u>	7.50
 Total	 <u>100.00 %</u>	

**Discount Rate** The total pension liability was calculated using the discount rate of 7.75 percent. The projection of cash flows used to determine the discount rate assumed the contributions from employers and from the members would be computed based on contribution requirements as stipulated by State statute. Projected inflows from investment earning were calculated using the long-term assumed investment rate of return (7.75 percent). Based on those assumptions, the plan's fiduciary net position was projected to be available to make all future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefits to determine the total pension liability.

**Sensitivity of the Center's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate** Net pension liability is sensitive to changes in the discount rate, and to illustrate the potential impact the following table presents the net pension liability calculated using the discount rate of 7.75 percent, as well as what each plan's net pension liability would be if it were calculated using a discount rate that is one percentage point lower (6.75 percent), or one percentage point higher (8.75 percent) than the current rate.

	1% Decrease <u>(6.75%)</u>	Current Discount Rate <u>(7.75%)</u>	1% Increase <u>(8.75%)</u>
Center's proportionate share of the net pension liability	\$2,283,618	\$1,646,871	\$1,110,677

**Changes Between Measurement Date and Report Date**

In April 2016, the SERS Board adopted certain assumption changes which impacted their annual actuarial valuation prepared as of June 30, 2016. The most significant change is a reduction in the discount rate from 7.75 percent to 7.5 percent. Although the exact amount of these changes is not known, the impact to the Center's net pension liability is expected to be significant.

**Actuarial Assumptions - STRS**

The total pension liability in the July 1, 2015, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

**Southern Ohio Educational Service Center**  
**Notes to the Basic Financial Statements**  
**For the Fiscal Year Ended June 30, 2016**

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Inflation	2.75 percent
Projected salary increases	2.75 percent at age 70 to 12.25 percent at age 20
Investment Rate of Return	7.75 percent, net of investment expenses, including inflation
Cost-of-Living Adjustments (COLA)	2 percent simple applied as follows: for members retiring before August 1, 2013, 2 percent per year; for members retiring August 1, 2013, or later, 2 percent COLA paid on fifth anniversary of retirement date.

Mortality rates were based on the RP-2000 Combined Mortality Table (Projection 2022—Scale AA) for Males and Females. Males’ ages are set-back two years through age 89 and no set-back for age 90 and above. Females younger than age 80 are set back four years, one year set back from age 80 through 89 and not set back from age 90 and above.

Actuarial assumptions used in the June 30, 2015, valuation are based on the results of an actuarial experience study, effective July 1, 2012.

The 10 year expected real rate of return on pension plan investments was determined by STRS’ investment consultant by developing best estimates of expected future real rates of return for each major asset class. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized as follows:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Domestic Equity	31.00 %	8.00 %
International Equity	26.00	7.85
Alternatives	14.00	8.00
Fixed Income	18.00	3.75
Real Estate	10.00	6.75
Liquidity Reserves	<u>1.00</u>	3.00
Total	<u>100.00 %</u>	

**Discount Rate** The discount rate used to measure the total pension liability was 7.75 percent as of June 30, 2015. The projection of cash flows used to determine the discount rate assumes member and employer contributions will be made at the statutory contribution rates in accordance with rate increases described above. For this purpose, only employer contributions that are intended to fund benefits of current plan members and their beneficiaries are included. Projected employer contributions that are intended to fund the service costs of future plan members and their beneficiaries, as well as projected contributions from future plan members, are not included. Based on those assumptions, STRS’ fiduciary net position was projected to be available to make all projected future benefit payments to current plan members as of June 30, 2015. Therefore, the long-term expected rate of return on pension plan investments of 7.75 percent was applied to all periods of projected benefit payment to determine the total pension liability as of June 30, 2015.

**Sensitivity of the Center’s Proportionate Share of the Net Pension Liability to Changes in the Discount Rate** The following table presents the Center's proportionate share of the net pension liability calculated using the current period discount rate assumption of 7.75 percent, as well as what the Center's proportionate share of the net pension liability would be if it were calculated using a discount rate that

**Southern Ohio Educational Service Center  
Notes to the Basic Financial Statements  
For the Fiscal Year Ended June 30, 2016**

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rate that is one-percentage-point lower (6.75 percent) or one-percentage-point higher (8.75 percent) than the current rate:

	1% Decrease (6.75%)	Current Discount Rate (7.75%)	1% Increase (8.75%)
Center's proportionate share of the net pension liability	\$15,919,903	\$11,460,791	\$7,689,947

**Note 8 - Post Employment Benefits**

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***School Employees Retirement System***

Health Care Plan Description - The Center contributes to the SERS Health Care Fund, administered by SERS for non-certificated retirees and their beneficiaries. For GASB 45 purposes, this plan is considered a cost-sharing, multiple-employer, defined benefit other postemployment benefit (OPEB) plan. The Health Care Plan includes hospitalization and physicians' fees through several types of plans including HMO's, PPO's, Medicare Advantage, and traditional indemnity plans as well as a prescription drug program. The financial report of the Plan is included in the SERS Comprehensive Annual Financial Report which can be obtained on SERS' website at [www.ohsers.org](http://www.ohsers.org) under Employers/Audit Resources.

Access to health care for retirees and beneficiaries is permitted in accordance with Section 3309 of the Ohio Revised Code. The Health Care Fund was established and is administered in accordance with Internal Revenue Code Section 105(e). SERS' Retirement Board reserves the right to change or discontinue any health plan or program. Health care is financed through a combination of employer contributions and retiree premiums, copays and deductibles on covered health care expenses, investment returns, and any funds received as a result of SERS' participation in Medicare programs. Active employee members do not contribute to the Health Care Plan. Retirees and their beneficiaries are required to pay a health care premium that varies depending on the plan selected, the number of qualified years of service, Medicare eligibility and retirement status.

Funding Policy - State statute permits SERS to fund the health care benefits through employer contributions. Each year, after the allocation for statutorily required basic benefits, the Retirement Board allocates the remainder of the employer contribution of 14 percent of covered payroll to the Health Care Fund. For fiscal year 2016, 0.00 percent of covered payroll was allocated to health care. In addition, employers pay a surcharge for employees earning less than an actuarially determined minimum compensation amount, pro-rated according to service credit earned. For fiscal year 2016, this amount was \$23,000. Statutes provide that no employer shall pay a health care surcharge greater than 2 percent of that employer's SERS-covered payroll; nor may SERS collect in aggregate more than 1.5 percent of the total statewide SERS-covered payroll for the health care surcharge. For fiscal year 2016, the Center's surcharge obligation was \$12,201.

The Center's contributions for health care for the fiscal years ended June 30, 2016, 2015, and 2014 were \$0, \$10,768, and \$5,798, respectively. The full amount has been contributed for fiscal years 2016, 2015 and 2014.

**Southern Ohio Educational Service Center  
Notes to the Basic Financial Statements  
For the Fiscal Year Ended June 30, 2016**

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***State Teachers Retirement System***

Plan Description – The Center participates in the cost-sharing multiple-employer defined benefit Health Plan administered by the State Teachers Retirement System of Ohio (STRS) for eligible retirees who participated in the defined benefit or combined pension plans offered by STRS. Ohio law authorizes STRS to offer this plan. Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare Part B premiums. The Plan is included in the report of STRS which can be obtained by visiting [www.strsoh.org](http://www.strsoh.org) or by calling (888) 227-7877.

Funding Policy – Ohio Revised Code Chapter 3307 authorizes STRS Ohio to offer the Plan and gives the Retirement Board authority over how much, if any, of the health care costs will be absorbed by STRS. Active employee members do not contribute to the Health Care Plan. All benefit recipients, for the most recent year, pay a monthly premium. Under Ohio law, funding for post-employment health care may be deducted from employer contributions. For fiscal year 2016, STRS did not allocate any employer contributions to post-employment health care. The Center's contributions for health care for the fiscal years ended June 30, 2016, 2015, and 2014 were \$0, \$0, and \$38,511, respectively. The full amount has been contributed for fiscal years 2016, 2015 and 2014.

**Note 9 – Contingent Liabilities**

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**Grants**

The Center received financial assistance from federal and State agencies in the form of grants. The expenditure of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. This also encompasses the Auditor of State's ongoing review of student attendance data. However, the effect of any such disallowed claims on the overall financial position of the Center at June 30, 2016, if applicable, cannot be determined at this time.

**Litigation**

The Center 's attorney estimates that all other potential claims against the Center not covered by insurance resulting from all other litigation would not materially affect the financial statements of the Center.

**Note 10 – Risk Management**

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The Center is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets, errors and omissions, injuries to employees, and natural disasters. The current facility at 3321 Airborne Road is leased from the Great Oaks Institute of Career Technology and Development. The Southern Ohio Educational Service Center Highland County office is leased from Hillsboro City School District. The Region 14/Hopewell facility is owned by the Southern Ohio Educational Service Center. Said ownership is a function of the board's role as fiscal agent. The Center contracted with McGowan Governmental Underwriters for general liability educator's legal liability, excess liability, and property coverage. The plan covers the entire Center, including Region 14/Hopewell, Highland County offices, Southern Ohio Learning Center and all classrooms.

**Southern Ohio Educational Service Center**  
**Notes to the Basic Financial Statements**  
**For the Fiscal Year Ended June 30, 2016**

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The Hylant Group maintains a \$50,000.00 public official bond for the Treasurer through The Travelers Casualty and Surety Company of America, One Tower Square, Hartford, Connecticut.

Settled claims have not exceeded any of the commercial coverage mentioned above in any of the past three years. There has been no significant change in any coverage from last year.

For fiscal year, the Center participated in a State Funded Worker's Compensation program. The rates are based upon the Center's individual experience and the Center participates in Destination Excellence program to combine discounts. The firm of Hunter Consulting, Inc. provides administrative, cost control and actuarial services.

**Note 11 – Other Employee Benefits**

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Compensated Absences

The criteria for determining vacation and sick leave components are set by the Governing Board and State laws. Eligible employees and administrators earn ten to twenty days of vacation per year, depending upon length of service. Accumulated vacation must be used by the end of the calendar year earned or be lost. Unused vacation time is paid to employees and administrators upon termination of employment. Teachers do not earn vacation time.

Teachers, administrators and classified employees earn sick leave at the rate of one and one-fourth days per month. Regular part-time employees are entitled to sick leave and may be proportioned to the percentage of full-time. Sick leave may be accumulated up to the number of workdays specified in the employee's contract, not to exceed 230 days. Upon retirement, payment is made for twenty-five percent of the employee's accumulated sick leave with a maximum payment being limited to 35 days, unless otherwise stated in employment contract.

Health Care Benefits

The Center provides term life insurance, accidental death and dismemberment insurance to all of its eligible employees through the Southwestern Ohio Educational Purchasing Cooperative (SWOEP), using Sun Life Insurance Company.

The Center provides health care, dental, and vision insurance benefits through the Southwestern Ohio Educational Purchasing Cooperative (SWOEP), using the United Health Care, Delta Dental and Vision Service Plan providers.

125 Plan

The Center provides its eligible employees an option to participate in a 125 plan. Through election to participate, the employees can have their portion of their medical premiums tax exempt. Participation is renewed annually with each fiscal year during the months of August/September. This plan is administered by the American Fidelity Assurance Company.

**Southern Ohio Educational Service Center  
Notes to the Basic Financial Statements  
For the Fiscal Year Ended June 30, 2016**

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Deferred Compensation

457 Plan

The Center provides two IRS Section 457b Plans for deferred compensation. Employees may elect to contribute “before tax” dollars into an annuity type program. The Center does not make any employer contributions. One plan is administered by Voya Financial, Inc. and the other plan is administered by Ohio Deferred Compensation.

403b Plan

The Center provides an IRS Section 403b Plan. Employees may elect to contribute “before tax” dollars into a tax sheltered type program. The Center does not make any employer contributions except to those employees who are eligible for post-retirement contributions according to Center’s 403b Plan Document. The plan was administered by a third party administrator, The Omni Group.

**Note 12 – Jointly-Governed Organization**

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Miami Valley Educational Computer Association (MVECA)

The Center is a member of the Miami Valley Educational Computer Association (MVECA) which is a technology support consortium for public schools. MVECA is a council of Governments (COG) and an association of public school districts in a geographic area determined by the Ohio Department of Education. The organization was formed for the purpose of applying modern technology with the aid of computers and other electronic equipment to administrative and instructional functions among member districts. The General Assembly of MVECA consists of two representatives, the superintendent and the treasurer, from each of the 24 participating school districts. The Board of Directors is elected from this group. The degree of control exercised by any participating district is limited to its representation on the Board. To obtain financial information; write to MVECA, 330 East Enon Road, Yellow Springs, Ohio 45387.

Region 14/Hopewell

Region 14/Hopewell is a jointly governed organization created by the Ohio Department of Education and the participating school districts to offer professional development, technical assistance, and support in areas of school improvement services, special education and early learning school readiness as well as special education and related services to children with special needs in the region. Eighteen local, city and exempted village school districts in Adams, Brown, Clinton, Fayette, and Highland counties receive services from Region 14/Hopewell. This organization is operated under regulations and policies established by the Ohio Department of Education, the Center’s governing board, and its own advisory council. The Region 14/Hopewell Advisory Council is made up of superintendents from the eighteen school districts plus the Center’s superintendent and treasurer, developmental disabilities agencies, joint vocational school superintendents, parents of children with special needs in the region, and other members as specified in law. The Advisory Council provides recommendations to the Center regarding both the Ohio Department of Education/Region 14 Performance Agreement activities and the Region 14/Hopewell Cooperative programs and services. Beginning in February 2016, the Advisory Council transitioned to a Governing Board. The Governing Board is made up of superintendents from the eighteen school districts plus the Center’s superintendent and treasurer, Region 14/Hopewell

**Southern Ohio Educational Service Center**  
**Notes to the Basic Financial Statements**  
**For the Fiscal Year Ended June 30, 2016**

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Director and five parents; one parent of a child with special needs from Adams, Brown, Clinton, Fayette and Highland counties. The Center acts as fiscal agent for the Region 14/Hopewell Center through a written agreement. Region 14/Hopewell receives funding from contracts with each of the member school districts and state and federal grants.

**Note 13 – Group Purchasing Pools**

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*Southwestern Ohio Educational Purchasing Cooperative (SWOEPC)*

The Southwestern Ohio Educational Purchasing Cooperative (SWOEPC) is a group purchasing pool consisting of public and private school districts. The purpose of a group purchasing pool is to purchase products or services at a reduced rate. The Center participates with the SWOEPC in the purchase of supplies, audio/visual materials, and the management of unemployment and workers compensation.

*Southwestern Ohio Educational Purchasing Cooperative Employee Benefit Plan Trust*

The Southwestern Ohio Educational Purchasing Cooperative Employee Benefit Plan Trust (the Plan) is a group purchasing pool consisting of public and private school districts who are members of the SWOEPC (described above). The purpose of a group purchasing pool is for members to pool funds or resources to purchase group insurance products to provide health benefits to participants at a lower rate than if the individual district acted independently. Each participating district pays a monthly premium to the Trust fund for insurance coverage which is provided by Anthem or United Healthcare. The Plan is governed by an Executive Committee elected in accordance with the Trust Agreement and voted on by participating SWOEPC member districts.

*Southwestern Ohio Educational Purchasing Cooperative Workers' Compensation Group Rating Plan*

In prior fiscal years, the Center participated in a group-rating plan for workers' compensation as established under Section 4123.29 of the Ohio Revised Code. The Southwestern Ohio Educational Purchasing Cooperative Workers' Compensation Group Rating Program (WCGRP) was established through the Southwestern Ohio Educational Purchasing Cooperative (SWOEPC) as a group purchasing pool. The WCGRP's business and affairs are conducted by an Executive Committee. The Executive Director of the SWOEPC, or his designee, serves as coordinator of the program. Each year, the participating school districts pay an enrollment fee to the WCGRP to cover the costs of administering the program. However, in FY2016, the Center did not participate in a group-rating plan for worker's compensation due to claim history. The Center was classified as "state funded."

**Note 14 – Related Organization**

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*Great Oaks Career Campuses (Great Oaks)*

Every three years, the Center appoints by law one board member to serve on the board of Great Oaks, located in Cincinnati, Ohio. This board member represents the districts of Clinton-Massie Local and Blanchester Local, per their request. All other districts participating from the counties of Clinton, Fayette, and Highland send their own representatives.

**Southern Ohio Educational Service Center**  
**Notes to the Basic Financial Statements**  
**For the Fiscal Year Ended June 30, 2016**

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**Note 15 – State Funding**

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The Center is funded by the Ohio Department of Education and by its member districts through the ESC Foundation – Statement of Settlement Report.

The state funded portion of the settlement is broken down into two sources of revenue: gifted unit funding and per pupil funding. The gifted funding is based on the number of available units and by the information provided through the Center’s Educational Information Management Systems (EMIS). The per pupil funding is based on the Average Daily Membership (ADM) of all the Center’s member districts multiplied by \$35.00 minus any reduction in funding by the State.

The local (district) funded portion of the settlement is broken down by one source of revenue: per pupil. This source of local revenue is deducted directly from the member districts’ state funding formula. Per pupil funding is based on each district’s ADM multiplied by \$6.50. Districts may have additional per pupil funding deducted if an agreement is on file with the Ohio Department of Education. The additional per pupil deduction is used to provide funding for specific programs or services. The Ohio Department of Education supervises the procedure under which the school districts approve or disapprove the additional funding per pupil.

**Note 16 – Fund Balances**

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Fund balance is classified as nonspendable, restricted, committed, assigned and/or unassigned based primarily on the extent to which the Center is bound to observe constraints imposed upon the use of the resources in the government funds. The constraints placed on fund balance for the major governmental funds and all other governmental funds are presented below:

<b>Fund Balances</b>	<b>Other Governmental</b>		<b>Total</b>
	<b>General</b>	<b>Funds</b>	
<b>Nonspendable:</b>			
Prepays	10,096	0	10,096
<b>Total Nonspendable</b>	<b>10,096</b>	<b>0</b>	<b>10,096</b>
Restricted for:			
Other Grants	\$0	\$2,697	\$2,697
Parent Mentor	0	441	441
<b>Total Restricted</b>	<b>0</b>	<b>3,138</b>	<b>3,138</b>
Assigned to:			
Encumbrances	310,039	0	310,039
<b>Total Assigned</b>	<b>310,039</b>	<b>0</b>	<b>310,039</b>
Unassigned (Deficit)	1,882,478	(215)	1,882,263
<b>Total Fund Balance</b>	<b>\$2,202,613</b>	<b>\$2,923</b>	<b>\$2,205,536</b>



**Southern Ohio Educational Service Center**  
**Notes to the Basic Financial Statements**  
**For the Fiscal Year Ended June 30, 2016**

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**Note 17 – Implementation of New Accounting Principles**

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For the fiscal year ended June 30, 2016, the Career Center has implemented Governmental Accounting Standards Board (GASB) Statement No. 72, Fair Value Measurement and Application, GASB Statement No. 73, Accounting and Financial Reporting for Pensions and Related Assets That Are Not within the Scope of GASB Statement 68, and Amendments to Certain Provisions of GASB Statements 67 and 68, GASB Statement No. 76, The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments and GASB Statement No. 79, Certain External Investment Pools and Pool Participants.

GASB Statement No. 72 clarifies the definition of fair value for financial reporting purposes, establishes general principles for measuring fair value, provides additional fair value application guidance, and enhances disclosures about fair value measurements. These changes were incorporated in the Career Center's fiscal year 2016 note disclosures; however, there was no effect on beginning net position/fund balance.

GASB Statement No. 73 establishes requirements for defined benefit pensions that are not within the scope of GASB Statement No. 68 as well as for the assets accumulated for purposes of providing those pensions. In addition, it establishes requirements for defined contribution pensions that are not within the scope of Statement 68. It also clarifies the application of certain provisions of GASB Statements 67 and 68. The implementation of GASB Statement No. 73 did not have an effect on the financial statements of the Career Center.

GASB Statement No. 76 reduces the GAAP hierarchy to two categories of authoritative GAAP and addresses the use of authoritative and nonauthoritative literature in the event that the accounting treatment for a transaction or other event is not specified within a source of authoritative GAAP. The implementation of GASB Statement No. 76 did not have an effect on the financial statements of the Career Center.

GASB Statement No. 79 addresses accounting and financial reporting for certain external investment pools and pool participants. Specifically, it establishes criteria for an external investment pool to qualify for making the election to measure all of its investments at amortized cost for financial reporting purposes. The implementation of GASB Statement No. 79 did not have an effect on the financial statements of the Career Center.

# **REQUIRED SUPPLEMENTARY INFORMATION**

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Southern Ohio Educational Service Center  
Schedule of Revenues, Expenditures and Changes in Fund Balance  
Budget and Actual (Non-GAAP Budgetary Basis)  
For the Fiscal Year Ended June 30, 2016

	General Fund			
	Original Budget	Final Budget	Actual	Variance from Final Budget
Revenues:				
Charges for Educational Services	\$3,327,949	\$3,464,399	\$3,464,399	\$0
Charges for Non-Educational Services	192,939	200,850	200,850	0
Investment Earnings	15,534	16,171	16,171	0
Intergovernmental	732,156	762,175	762,175	0
Other Revenues	90,179	93,876	93,876	0
<b>Total Revenues</b>	<b>4,358,757</b>	<b>4,537,471</b>	<b>4,537,471</b>	<b>0</b>
Expenditures:				
Current:				
Instruction:				
Regular	168,768	178,211	130,621	47,590
Special	1,516,060	1,600,881	1,173,379	427,502
Vocational	27,735	29,287	21,466	7,821
Support Services:				
Pupil	1,444,615	1,525,438	1,118,083	407,355
Instructional Staff	1,277,591	1,349,070	988,812	360,258
General Administration	62,477	65,972	48,355	17,617
School Administration	725,970	766,586	561,876	204,710
Fiscal	350,791	370,417	271,500	98,917
Operations and Maintenance	105,086	110,965	81,333	29,632
Central	344,949	364,248	266,979	97,269
Operation of Non-Instructional Services	50,803	53,646	39,320	14,326
<b>Total Expenditures</b>	<b>6,074,845</b>	<b>6,414,721</b>	<b>4,701,724</b>	<b>1,712,997</b>
<b>Net Change in Fund Balance</b>	<b>(1,716,088)</b>	<b>(1,877,250)</b>	<b>(164,253)</b>	<b>1,712,997</b>
Fund Balance Beginning of Year (includes prior year encumbrances appropriated)	2,247,872	2,247,872	2,247,872	0
<b>Fund Balance End of Year</b>	<b>\$531,784</b>	<b>\$370,622</b>	<b>\$2,083,619</b>	<b>\$1,712,997</b>

See accompanying notes to the supplementary information.

**Southern Ohio Educational Service Center  
Notes to the Supplementary Information  
For The Year Ended June 30, 2016**

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**Note 1 – Budgetary Process**

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Annual appropriations are enacted by the Educational Service Center at the fund, function and object level of expenditures. Budgetary integration is employed as a management control device during the year for all funds. During the year, monthly supplemental appropriations were enacted. The budget figures, which appear in the statements of budgetary comparisons, represent the final appropriation amounts, including all supplemental appropriations.

As part of formal budgetary control, purchase orders, contracts, and other commitments for the expenditure of monies are recorded as the equivalent of expenditures on the non-GAAP budgetary basis in order to reserve that portion of the applicable appropriation and to determine and maintain legal compliance. On the GAAP basis, encumbrances outstanding at year end are reported as an assignment of fund balance for subsequent year expenditures for governmental funds.

At the close of each fiscal year, the unencumbered balance of each appropriation reverts to the respective fund from which it was appropriated and becomes subject to future appropriation. Encumbered appropriations are carried forward to the succeeding fiscal year and are not reappropriated.

While the Center is reporting financial position, results of operations and changes in fund balance on the basis of generally accepted accounting principles (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual (Non-GAAP Budgetary Basis) presented for the general fund is presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and GAAP basis are as follows:

1. Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis).
2. Expenditures are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis).
3. Encumbrances are treated as expenditures for all funds (budget basis) rather than as an assignment of fund balance for governmental fund types and expendable trust funds (GAAP basis).
4. Advances in and advances out are operating transactions (budget basis) as opposed to balance sheet transactions.
5. Some funds are reported as part of the general fund (GAAP basis as opposed to the general fund being reported alone (budget basis).

**Southern Ohio Educational Service Center**  
**Notes to the Supplementary Information**  
**For The Year Ended June 30, 2016**

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The following table summarizes the adjustments necessary to reconcile the GAAP basis statements to the budgetary basis statements for the General Fund.

	<u>General Fund</u>
GAAP Basis	\$151,544
Revenue Accruals	(237,320)
Expenditure Accruals	252,712
Transfers In	0
Transfers (Out)	0
Encumbrances	(316,206)
Funds Budgeted Elsewhere	<u>(14,983)</u>
Budget Basis	<u><u>(\$164,253)</u></u>

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Southern Ohio Educational Service Center  
 Required Supplementary Information  
 Schedule of the Center's Proportionate Share  
 of the Net Pension Liability  
 State Teachers Retirement System of Ohio  
 Last Three Fiscal Years (1)

	2015	2014	2013
Center's Proportion of the Net Pension Liability	0.04146890%	0.03656800%	0.03656800%
Center's Proportionate Share of the Net Pension Liability	\$11,460,791	\$8,894,603	\$10,566,659
Center's Covered-Employee Payroll	\$4,447,450	\$3,752,989	\$3,770,973
Center's Proportionate Share of the Net Pension Liability as a Percentage of its Covered-Employee Payroll	257.69%	237.00%	280.21%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	72.10%	74.70%	69.30%

(1) - Information prior to 2013 is not available

Southern Ohio Educational Service Center  
 Required Supplementary Information  
 Schedule of the Center's Proportionate Share  
 of the Net Pension Liability  
 School Employees Retirement System of Ohio  
 Last Three Fiscal Years (1)

	2015	2014	2013
Center's Proportion of the Net Pension Liability	0.028862%	0.049851%	0.049851%
Center's Proportionate Share of the Net Pension Liability	\$1,646,871	\$2,522,931	\$2,965,369
Center's Covered-Employee Payroll	\$943,829	\$1,441,520	\$1,377,988
Center's Proportionate Share of the Net Pension Liability as a Percentage of its Covered-Employee Payroll	174.49%	175.02%	215.20%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	69.16%	71.70%	65.52%

(1) - Information prior to 2013 is not available

Southern Ohio Educational Service Center  
 Required Supplementary Information  
 Schedule of Center Contributions  
 State Teachers Retirement System of Ohio  
 Last Ten Fiscal Years

	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007
Contractually Required Contribution	\$683,088	\$622,643	\$523,074	\$535,585	\$497,106	\$529,162	\$552,453	\$531,985	\$515,217	\$493,713
Contributions in Relation to the Contractually Required Contribution	(683,088)	(622,643)	(523,074)	(535,585)	(497,106)	(529,162)	(552,453)	(531,985)	(515,217)	(493,713)
Contribution Deficiency (Excess)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Center Covered-Employee Payroll	\$4,879,200	\$4,447,450	\$3,752,989	\$3,770,973	\$3,446,982	\$3,693,309	\$3,864,522	\$3,733,134	\$3,615,139	\$3,457,940
Contributions as a Percentage of Covered-Employee Payroll	14.00%	14.00%	13.94%	14.20%	14.42%	14.33%	14.30%	14.25%	14.25%	14.28%



Southern Ohio Educational Service Center  
 Required Supplementary Information  
 Schedule of Center Contributions  
 School Employees Retirement System of Ohio  
 Last Ten Fiscal Years

	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007
Contractually Required Contribution	\$132,561	\$132,136	\$202,801	\$219,663	\$209,762	\$216,186	\$230,861	\$229,782	\$229,557	\$222,875
Contributions in Relation to the Contractually Required Contribution	(132,561)	(132,136)	(202,801)	(219,663)	(209,762)	(216,186)	(230,861)	(229,782)	(229,557)	(222,875)
Contribution Deficiency (Excess)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Center Covered-Employee Payroll	\$946,864	\$943,829	\$1,441,520	\$1,377,988	\$1,299,251	\$1,329,460	\$1,434,974	\$1,429,830	\$1,434,973	\$1,393,015
Contributions as a Percentage of Covered-Employee Payroll	14.00%	14.00%	14.07%	15.94%	16.14%	16.26%	16.09%	16.07%	16.00%	16.00%

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SOUTHERN OHIO EDUCATIONAL SERVICE CENTER  
CLINTON COUNTY

SCHEDULE OF FEDERAL AWARDS RECEIPTS AND EXPENDITURES  
FOR THE YEAR ENDED JUNE 30, 2016

Federal Grantor/ Pass Through Grantor Program Title	Federal CFDA Number	Receipts	Disbursements
<b><i>Educational Service Center (ESC)</i></b>			
<b><u>U.S. DEPARTMENT OF EDUCATION</u></b>			
<i>Passed through Ohio Department of Education:</i>			
Special Education Cluster:			
Special Education - Grants to State:			
IDEA Part B - Parent Mentor, FY16	84.027	\$ 16,317	\$ 16,624
IDEA Part B - Parent Mentor, FY15		50	1,165
<i>Total Special Education Grants to State (IDEA, Part B)</i>		<u>16,367</u>	<u>17,789</u>
School Improvement Grant:			
Ohio Teacher Evaluation System Grant - FY 16	84.367	-	3,815
Ohio Teacher Evaluation System Grant - FY 15		6,876	6,876
<i>Total School Improvement Grant</i>		<u>6,876</u>	<u>10,691</u>
<b>Total Federal Financial Assistance for the ESC:</b>		<u><b>23,243</b></u>	<u><b>28,480</b></u>
<b><i>Region 14 State Support Team (Hopewell)</i></b>			
<b><u>U.S. DEPARTMENT OF EDUCATION</u></b>			
<i>Passed through Ohio Department of Education:</i>			
Special Education Cluster:			
Special Education - Grants to State:			
IDEA Part B - FY16	84.027	890,418	896,204
IDEA Part B - FY15		11,042	15,454
		<u>901,460</u>	<u>911,658</u>
Special Education - IDEA			
Pre-School Grants for the Handicapped:			
Early Learning - FY16	84.173	40,871	42,483
Early Learning - FY15		4,197	1,868
		<u>45,068</u>	<u>44,351</u>
<i>Total Special Education Cluster</i>		946,528	956,009
State Personnel Development Grant:			
State Personnel Development Grant - FY16	84.323	19,816	37,307
State Personnel Development Grant - FY15		27,146	17,090
<i>Total State Personnel Development Grant</i>		<u>46,962</u>	<u>54,397</u>
Race to the Top - Early Learning Challenge			
Early Learning Challenge - FY16	84.412	11,529	12,124
Early Learning Challenge - FY15		1203	920
		<u>12,732</u>	<u>13044</u>
<b>Total Department of Education</b>		<u><b>1,006,222</b></u>	<u><b>1,023,450</b></u>
<i>Passed through University of Dayton</i>			
Special Education - Personnel Development to Improve Services - FY15	84.325	10,503	6,219
Special Education - Personnel Development to Improve Services - FY14		4,356	1,373
<i>Total University of Dayton</i>		<u>14,859</u>	<u>7,592</u>
<b>Total Federal Financial Assistance Hopewell:</b>		<u><b>1,021,081</b></u>	<u><b>1,031,042</b></u>
<b>TOTAL FEDERAL FINANCIAL ASSISTANCE</b>		<u><b>\$ 1,044,324</b></u>	<u><b>\$ 1,059,522</b></u>

The accompanying notes to this schedule are an integral part of this schedule.

**SOUTHERN OHIO EDUCATIONAL SERVICE CENTER  
CLINTON COUNTY**

**NOTES TO THE SCHEDULE OF RECEIPTS AND EXPENDITURES OF FEDERAL AWARDS  
2 CFR 200.510(b)(6)  
FISCAL YEAR ENDED JUNE 30, 2016**

**NOTE A – BASIS OF PRESENTATION**

The accompanying Schedule of Receipts and Expenditures of Federal Awards (the Schedule) includes the activity of the Southern Ohio Educational Service Center (the Center) under programs of the federal government for the year ended June 30, 2016. The information on this Schedule is prepared in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the Center, it is not intended to and does not present the financial position or changes in net position of the Center.

**NOTE B – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Expenditures reported on the Schedule are reported on the cash basis of accounting. Such expenditures are recognized following the cost principles contained in Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, wherein certain types of expenditures may or may not be allowable or may be limited as to reimbursement. The Center has elected not to use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance.



# Dave Yost • Auditor of State

## INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

Southern Ohio Educational Service Center  
Clinton County  
3321 Airborne Road  
Wilmington, Ohio 45177

To the Board of Education:

We have audited, in accordance with auditing standards generally accepted in the United States and the Comptroller General of the United States' *Government Auditing Standards*, the financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Southern Ohio Educational Service Center, (the Center) as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the Center's basic financial statements and have issued our report thereon dated March 29, 2017.

### ***Internal Control Over Financial Reporting***

As part of our financial statement audit, we considered the Center's internal control over financial reporting (internal control) to determine the audit procedures appropriate in the circumstances to the extent necessary to support our opinions on the financial statements, but not to the extent necessary to opine on the effectiveness of the Center's internal control. Accordingly, we have not opined on it.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or combination of internal control deficiencies resulting in a reasonable possibility that internal control will not prevent or detect and timely correct a material misstatement of the Center's financial statements. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all internal control deficiencies that might be material weaknesses or significant deficiencies. Therefore, unidentified material weaknesses or significant deficiencies may exist. We did identify a certain deficiency in internal control, described in the accompanying schedule of findings that we consider a material weakness. We consider finding 2016-001 to be a material weakness.

### ***Compliance and Other Matters***

As part of reasonably assuring whether the Center's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, opining on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

Corporate Centre of Blue Ash, 11117 Kenwood Road, Blue Ash, Ohio 45242  
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***Center's Response to Findings***

The Center's response to the finding identified in our audit is described in the accompanying schedule of findings. We did not audit the Center's response and, accordingly, we express no opinion on it.

***Purpose of this Report***

This report only describes the scope of our internal control and compliance testing and our testing results, and does not opine on the effectiveness of the Center's internal control or on compliance. This report is an integral part of an audit performed under *Government Auditing Standards* in considering the Center's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Dave Yost". The signature is written in a cursive style with a large, looping "D" and "Y".

**Dave Yost**  
Auditor of State

Columbus, Ohio

March 29, 2017



# Dave Yost • Auditor of State

## INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

Southern Ohio Educational Service Center  
Clinton County  
3321 Airborne Road  
Wilmington, Ohio 45177

To the Board of Education:

### ***Report on Compliance for Each Major Federal Program***

We have audited the Southern Ohio Educational Service Center's (the Center) compliance with the applicable requirements described in the U.S. Office of Management and Budget (OMB) *Compliance Supplement* that could directly and materially affect each of the Center's major federal programs for the year ended June 30, 2016. The *Summary of Auditor's Results* in the accompanying schedule of findings identifies the Center's major federal programs.

### ***Management's Responsibility***

The Center's Management is responsible for complying with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

### ***Auditor's Responsibility***

Our responsibility is to opine on the Center's compliance for each of the Center's major federal programs based on our audit of the applicable compliance requirements referred to above. Our compliance audit followed auditing standards generally accepted in the United States of America; the standards for financial audits included in the Comptroller General of the United States' *Government Auditing Standards*; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). These standards and the Uniform Guidance require us to plan and perform the audit to reasonably assure whether noncompliance with the applicable compliance requirements referred to above that could directly and materially affect a major federal program occurred. An audit includes examining, on a test basis, evidence about the Center's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe our audit provides a reasonable basis for our compliance opinion on each of the Center's major programs. However, our audit does not provide a legal determination of the Center's compliance.

### ***Opinion on Each Major Federal Program***

In our opinion, the Southern Ohio Educational Service Center complied, in all material respects with the compliance requirements referred to above that could directly and materially affect each of its major federal programs for the year ended June 30, 2016.

***Report on Internal Control Over Compliance***

The Center's management is responsible for establishing and maintaining effective internal control over compliance with the applicable compliance requirements referred to above. In planning and performing our compliance audit, we considered the Center's internal control over compliance with the applicable requirements that could directly and materially affect a major federal program, to determine our auditing procedures appropriate for opining on each major federal program's compliance and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not to the extent needed to opine on the effectiveness of internal control over compliance. Accordingly, we have not opined on the effectiveness of the Center's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, when performing their assigned functions, to prevent, or to timely detect and correct, noncompliance with a federal program's applicable compliance requirement. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a federal program compliance requirement will not be prevented, or timely detected and corrected. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with federal program's applicable compliance requirement that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

This report only describes the scope of our internal control over compliance tests and the results of this testing based on Uniform Guidance requirements. Accordingly, this report is not suitable for any other purpose.



**Dave Yost**  
Auditor of State

Columbus, Ohio

March 29, 2017



**SOUTHERN OHIO EDUCATIONAL SERVICE CENTER  
CLINTON COUNTY**

**SCHEDULE OF FINDINGS  
2 CFR § 200.515  
JUNE 30, 2016**

**1. SUMMARY OF AUDITOR'S RESULTS**

<b>(d)(1)(i)</b>	<b>Type of Financial Statement Opinion</b>	<b>Unmodified</b>
<b>(d)(1)(ii)</b>	<b>Were there any material weaknesses in internal control reported at the financial statement level (GAGAS)?</b>	<b>Yes</b>
<b>(d)(1)(ii)</b>	<b>Were there any significant deficiencies in internal control reported at the financial statement level (GAGAS)?</b>	<b>No</b>
<b>(d)(1)(iii)</b>	<b>Was there any reported material noncompliance at the financial statement level (GAGAS)?</b>	<b>No</b>
<b>(d)(1)(iv)</b>	<b>Were there any material weaknesses in internal control reported for major federal programs?</b>	<b>No</b>
<b>(d)(1)(iv)</b>	<b>Were there any significant deficiencies in internal control reported for major federal programs?</b>	<b>No</b>
<b>(d)(1)(v)</b>	<b>Type of Major Programs' Compliance Opinion</b>	<b>Unmodified</b>
<b>(d)(1)(vi)</b>	<b>Are there any reportable findings under 2 CFR § 200.516(a)?</b>	<b>No</b>
<b>(d)(1)(vii)</b>	<b>Major Programs (list):</b>	<b>Special Education Cluster:</b>
<b>(d)(1)(viii)</b>	<b>Dollar Threshold: Type A/B Programs</b>	<b>Type A: &gt; \$ 750,000 Type B: all others</b>
<b>(d)(1)(ix)</b>	<b>Low Risk Auditee under 2 CFR §200.520?</b>	<b>Yes</b>

**2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS  
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

**FINDING NUMBER 2016-001**

**MATERIAL WEAKNESS**

When designing the public office's system of internal control and the specific control activities, management should consider ensuring that accounting records are properly designed, verifying the existence and valuation of assets and liabilities and periodically reconcile them to the accounting records, and performing analytical procedures to determine the reasonableness of financial data.

Paragraph 33b of Governmental Accounting Standards Board (GASB) Statement No. 68, *Accounting and Financial Reporting for Pensions - An Amendment of GASB Statement No. 27*(Codified in GASB P20.132), states the following: Each of the following should be recognized in pension expense, beginning in the current reporting period, using a systematic and rational method over a closed period equal to the average of the expected remaining service lives of all employees that are provided with pensions through the pension plan (active employees and inactive employees) determined as of the beginning of the measurement period:

**FINDING NUMBER 2016-001  
(Continued)**

- (1) Differences between expected and actual experience with regard to economic or demographic factors (differences between expected and actual experience) in the measurement of the total pension liability
- (2) Changes of assumptions about future economic or demographic factors or of other inputs (changes of assumptions or other inputs).

The portion of (1) and (2) not recognized in pension expense should be reported as deferred outflows of resources or deferred inflows of resources related to pensions.

GASB 68 paragraph 33(b) states: "Deferred outflows of resources and deferred inflows of resources arising from differences between projected and actual pension plan investment earnings in different measurement periods should be aggregated and reported as a net deferred outflow of resources related to pensions or a net deferred inflow of resources related to pensions."

We noted the following errors when testing deferred inflows and outflows related to pension:

- The Center recorded the change in employer proportionate share of net pension liability as a negative deferred inflow, but should have been reported as a deferred outflow. As a result, the Center overstated deferred inflows for pension by \$1,120,903. The amount had no effect on net position at June 30, 2016.
- The Center did not perform the aggregation of the deferred outflows or resources and the deferred inflows of resources arising from differences between projected and actual pension plan investment earnings. As a result, the Center overstated both the deferred outflows and the deferred inflows for pension by \$698,544. The amount had no effect on net position at June 30, 2016.

Adjustments were posted to the accompanying financial statements to correct these errors.

Failure to properly report financial activity increases the risk of inaccurate financial statements. We recommend the Center take steps to make sure the financial statements accurately reflect the Center's financial information in accordance with Generally Accepted Accounting Principles as defined by the Governmental Accounting Standards Board.

**Officials' Response:**

The Center will review its annual GAAP financial statements, in conjunction with preparers, to verify that the financial statements accurately reflect the Center's financial information in accordance with Generally Accepted Accounting Principles.

<b>3. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS</b>
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**NONE**

**SOUTHERN OHIO EDUCATIONAL SERVICE CENTER  
CLINTON COUNTY**

**CORRECTIVE ACTION PLAN  
2 CFR § 200.511(c)  
JUNE 30, 2016**

<b>Finding Number</b>	<b>Planned Corrective Action</b>	<b>Anticipated Completion Date</b>	<b>Responsible Contact Person</b>
2016-001	The Center will review its annual GAAP financial statements, in conjunction with preparers, to verify that the financial statements accurately reflect the Center's financial information in accordance with Generally Accepted Accounting Principles.	Prior to release to State Auditor's Office	Treasurer

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# Dave Yost • Auditor of State

**SOUTHERN OHIO EDUCATIONAL SERVICE CENTER**

**CLINTON COUNTY**

## **CLERK'S CERTIFICATION**

**This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.**

*Susan Babbitt*

**CLERK OF THE BUREAU**

**CERTIFIED  
APRIL 11, 2017**