



**Certified Public Accountants, A.C.**

**LUCAS COUNTY FAMILY AND CHILDREN FIRST COUNCIL  
LUCAS COUNTY  
Single Audit  
For the Year Ended December 31, 2017**

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# Dave Yost • Auditor of State

Council Members  
Lucas County Family and Children First Council  
1946 North 13th Street  
Toledo, Ohio 43604

We have reviewed the *Independent Auditor's Report* of the Lucas County Family and Children First Council, Lucas County, prepared by Perry & Associates, Certified Public Accountants, A.C., for the audit period January 1, 2017 through December 31, 2017. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Lucas County Family and Children First Council is responsible for compliance with these laws and regulations.

A handwritten signature in black ink that reads "Dave Yost".

Dave Yost  
Auditor of State

June 18, 2018

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**LUCAS COUNTY FAMILY AND CHILDREN FIRST COUNCIL  
LUCAS COUNTY**

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## INDEPENDENT AUDITOR'S REPORT

June 1, 2018

Lucas County Family and Children First Council  
Lucas County  
1946 North 13<sup>th</sup> Street  
Toledo, Ohio 43604

To the Council:

### ***Report on the Financial Statements***

We have audited the accompanying cash basis financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of **Lucas County Family and Children First Council**, Lucas County, Ohio (the Council) as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the Council's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for preparing and fairly presenting these financial statements in accordance with the cash accounting basis Note 2 describes. This responsibility includes determining that the cash accounting basis is acceptable for the circumstances. Management is also responsible for designing, implementing and maintaining internal control relevant to preparing and fairly presenting financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to opine on these financial statements based on our audit. We audited in accordance with auditing standards generally accepted in the United States of America and the financial audit standards in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require us to plan and perform the audit to reasonably assure the financial statements are free from material misstatement.

An audit requires obtaining evidence about financial statement amounts and disclosures. The procedures selected depend on our judgment, including assessing the risks of material financial statement misstatement, whether due to fraud or error. In assessing those risks, we consider internal control relevant to the Council's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not to the extent needed to opine on the effectiveness of the Council's internal control. Accordingly, we express no opinion. An audit also includes evaluating the appropriateness of management's accounting policies and the reasonableness of their significant accounting estimates, as well as our evaluation of the overall financial statement presentation.

We believe the audit evidence we obtained is sufficient and appropriate to support our audit opinions.

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**... "bringing more to the table"**

**Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Lucas County Family and Children First Council, Lucas County, as of December 31, 2017, and the respective changes in cash financial position for the year then ended in accordance with the accounting basis described in Note 2.

**Accounting Basis**

We draw attention to Note 2 of the financial statements, which describes the accounting basis. The financial statements are prepared on the cash basis of accounting, which differs from generally accepted accounting principles. We did not modify our opinion regarding this matter.

**Other Matters**

*Supplemental and Other Information*

Our audit was conducted to opine on the financial statements taken as a whole.

The Schedule of Federal Awards Expenditures presents additional analysis as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards and is not a required part of the financial statements.

The schedule is management's responsibility and derives from and relates directly to the underlying accounting and other records used to prepare the financial statements. We subjected this schedule to the auditing procedures we applied to the financial statements. We also applied certain additional procedures, including comparing and reconciling the schedule directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, in accordance with auditing standards generally accepted in the United States of America. In our opinion, this schedule is fairly stated in all material respects in relation to the financial statements taken as a whole.

We applied no procedures to the Management's Discussion & Analysis presented on pages 3-8 of the report, and accordingly, we express no opinion or any other assurances on it.

**Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated June 1, 2018, on our consideration of the Council's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. That report describes the scope of our internal control testing over financial reporting and compliance, and the results of that testing, and does not opine on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Council's internal control over financial reporting and compliance.



**Perry and Associates**  
Certified Public Accountants, A.C.  
Marietta, Ohio



Lucas County Family and Children First Council  
Management's Discussion and Analysis  
For the Year Ended December 31, 2017  
(Unaudited)

This discussion and analysis of the Lucas County Family and Children First Council's (Council) financial performance provides an overall review of the Council's financial activities for the year ended December 31, 2017 within the limitations of the Council's cash basis accounting. Readers should also review the basic financial statements and notes to enhance their understanding of the Council's financial performance.

### Financial Highlights

Key highlights for 2017 are as follows:

- Important highlights for 2017 included:
  - a) **Healthier Buckeye Council Grant:** The Council was provided a no cost extension on the Healthier Buckeye Council (HBC) grant in 2017, extending the operational period of the grant from an ending date of June 30, 2017 to December 31, 2017. The purpose of the grant is the promotion and development of self-sufficiency and reducing reliance on public assistance through a community environment that maximizes opportunities for individuals and families to achieve optimal health. There was no renewal of this grant.
  - b) **Help Me Grow Central Coordination:** The Ohio Department of Health made a decision to go down to one state-wide provider for Help Me Grow Central Coordination for SFY 2018 – the Sight Center of Cleveland was the chosen vendor. The change was actually staggered by one month with one-month extension in funding provided to the Council to complete the closeout of Central Coordination.
  - c) **Health Profession Opportunity Grant:** Contracted by Zepf Center, a Behavioral Health Organization which is a lead grantee on Health Profession Opportunity Grant (HPOG). This grant is awarded by the U.S. Department of Health and Human Services to provide *Bridges out of Poverty* and *Getting Ahead* trainings for and on behalf of the grantee. For the FFY 2018 Budget, this was reduced from \$78,000 to \$70,000.
  - d) **ENGAGE 2.0:** In October 2017, the Mental Health and Recovery Services Board of Lucas County entered into an agreement with the Lucas County Family and Children First Council to provide the project management and operational execution of the ENGAGE 2.0 Grant to be implementation of Mobile Response Teams, High Fidelity Wraparound and Peer to Peer Supports to children/youth and their families with mental illness and behavioral challenges. This is a four-year grant made available through the Ohio Department of Mental Health and Addiction Services.

Lucas County Family and Children First Council  
Management's Discussion and Analysis  
For the Year Ended December 31, 2017  
(Unaudited)

- Overall, receipts increased from \$5,145,582 in 2016 to \$5,972,545 in 2017, an increase of 16%. The majority of our reimbursement receipts came from the Early Head Start – Childcare Partnership Grant (EHS-CCP), in which WSOS is the lead grantee and the Lucas County Family and Children First Council is a delegate (sub-recipient) and the Head Start/Early Head Start Birth-to-Five grant in which Toledo Public Schools is the lead grantee and the Council is a delegate.
- Total expenditures increased from \$5,329,155 in 2016 to \$5,810,952 in 2017; an increase of 9%.
- The Council's net position increased by 306%, from \$52,790 at the end of 2016 to \$214,383 at the end of 2017. This was an increase of \$161,593. Given that almost all of our funding sources are now on a cost-reimbursement basis, this increase in net position was primarily due to WSOS providing us with a one-time up front estimated allocation at the end of the year for the EHS-CCP Grant and an increase in Pooled Funding Fund Balance.
- Outstanding commitments of the whole Council at the end of 2017 totaled \$42,953.
- There are multiple sources of council revenues. The following percentages represent the proportion of each program to the total revenue of council:
  - Head Start/Early Head Start – 21.9%
  - Early Head Start (CCP) – 19.3%
  - Help Me Grow – 19.2%
  - Intersystem Care Coordination – 14.2%
  - Healthy Buckeye Council – 9.8%
  - FCSS/SFSN – 5.3%
  - Central Office – 4.6%
  - Bridges out of Poverty (TANF) – 2.6%
  - Health Professional Opportunity Grant (HPOG) – 1.9%
  - Other Local BOP funding – 1.2%
- The Ohio Department Developmental Disabilities provided \$892,002 in federal Part C and \$11,310 in State General funds for the Help Me Grow Early Intervention program for the calendar year 2017.

### **Overview of the Financial Statements**

This annual report is presented in a format consistent with the presentation requirements of Governmental Accounting Standards Board Statement No. 34, as applicable to the Council's cash basis of accounting.

Lucas County Family and Children First Council  
Management's Discussion and Analysis  
For the Year Ended December 31, 2017  
(Unaudited)

**Report Components**

The statement of net position and the statement of activities provide information about the Council's cash position and the changes in cash position at the entity wide level. The statement of cash basis assets and fund balances and the statement of cash receipts, disbursements, and changes in cash basis fund balances report the Council's cash position and the changes in cash position by fund. The statement of cash basis assets and fund balances and the statement of cash receipts, disbursements and changes in cash basis fund balances highlight the cash position and the changes in the cash position by major fund. The notes to the financial statements are an integral part of the financial statements and provide expanded explanation and detail regarding the information reported in the statements.

**Basis of Accounting**

The basis of accounting is a set of guidelines that determine when financial events are recorded. These financial statements follow the cash basis of accounting. This basis of accounting is a basis of accounting other than generally accepted accounting principles. Under the Council's cash basis of accounting, receipts are recognized when received in cash, rather than when earned, and disbursements when paid, rather than when a liability is incurred.

As a result of using the cash basis of accounting, certain assets and their related revenues (such as accounts receivable) and certain liabilities and their related expenses (such as accounts payable) are not recorded in the financial statements. Therefore, when reviewing the financial information and discussion within this report, the reader must keep in mind the limitations resulting from the use of the cash basis of accounting.

Lucas County Family and Children First Council  
Management's Discussion and Analysis  
For the Year Ended December 31, 2017  
(Unaudited)

**Reporting the Government as a Whole**

The statement of net position and the statement of activities reflect how the Council did financially during 2017, within the limits of cash basis accounting. The statement of net position presents the cash balances of the Council at year end. The statement of activities presents the revenue and disbursement activity during 2017.

Table 1 provides a summary of the Council's net position for 2017 compared to 2016 on a cash basis:

**Table 1  
Net Position**

	<b>December 31</b>	
	<b>2017</b>	<b>2016</b>
<b>Assets</b>		
Cash and cash equivalents	\$ 214,383	\$ 52,790
Total assets	<b>\$ 214,383</b>	<b>\$ 52,790</b>
 <b>Net position</b>		
Unassigned(deficit)	\$(428,829)	\$(446,078)
Restricted	643,212	498,868
Total net position	<b>\$ 214,383</b>	<b>\$ 52,790</b>

As mentioned previously, in 2017 net position increased by \$161,593 representing an increase compared to 2016.

Lucas County Family and Children First Council  
Management's Discussion and Analysis  
For the Year Ended December 31, 2017  
(Unaudited)

Table 2 reflects the changes in net position during 2017. This table also shows a comparison with changes in net position for 2016.

**Table 2**  
**Statement of Activities**

	<b>2017</b>	<b>2016</b>
<b>Operating Grants and Contribution</b>		
General Government	\$ 270,879	\$ 168,757
Social Services	5,701,666	4,876,825
<b>General Receipt</b>		
Proceeds of County Advance	-	100,000
<b>Total Receipts</b>	<b>\$ 5,972,545</b>	<b>\$ 5,145,582</b>
 <b>Disbursements</b>		
General Government	\$ 275,718	\$ 154,929
Social Services	5,435,234	5,174,226
<b>General Disbursement</b>		
Repayment of County Advance	100,000	-
<b>Total Disbursements</b>	<b>\$ 5,810,952</b>	<b>\$ 5,329,155</b>
 Changes in Net Position	 \$ 161,593	 \$(183,574)
 Net Position, beginning of year	 52,790	 236,364
Net Position, end of year	<b>\$ 214,383</b>	<b>\$ 52,790</b>

Intergovernmental revenue represented 99.7% of total receipts and is primarily comprised of federal, state, and county government receipts. The largest category of disbursements were for specific restricted grant services provided to support the Help Me Grow, Early Head Start, Early Head Start Childcare Partnership and the Intersystem Care Coordination programs through contractors in the community.

These statements report the Council's cash position and the changes in cash position. Keeping in mind the limitations of the cash basis of accounting, these changes are one way to measure the Council's financial health. Over time, increases or decreases in the Council's cash position is one indicator of whether the Council's financial health is improving or deteriorating. When evaluating the Council's financial condition, other nonfinancial factors should be considered as well as the condition of the Council's capital assets and infrastructure, the extent of the Council's reliance on nonlocal financial resources for operations and the need for continued growth in other local revenue sources.

Lucas County Family and Children First Council  
Management's Discussion and Analysis  
For the Year Ended December 31, 2017  
(Unaudited)

**Capital Assets and Debt Administration**

The Council has no capital assets and no debt.

**Request for Information**

This financial report is designed to provide our citizens and taxpayers with a general overview of the Council's finances and to reflect the Council's accountability for the monies it receives. Questions concerning any of the information in this report or requests for additional information should be directed to David Kontur, Executive Director, Lucas County Office of Family and Children First, 1946 North 13<sup>th</sup> St, Toledo, Ohio 43604.

LUCAS COUNTY FAMILY AND CHILDREN FIRST COUNCIL  
LUCAS COUNTY

STATEMENT OF NET POSITION - CASH BASIS

ALL GOVERNMENTAL FUND TYPES  
FOR THE YEAR ENDED DECEMBER 31, 2017

	<b>Governmental Activities</b>
<b>Assets</b>	
Cash and cash equivalents	\$ 214,383
Total Assets	<u>214,383</u>
<b>Net Position</b>	
Restricted	643,212
Unrestricted (deficit)	<u>(428,829)</u>
<b>Total Net Position</b>	<b><u>\$ 214,383</u></b>

The notes to the financial statements are an integral part of this statement.

**LUCAS COUNTY FAMILY AND CHILDREN FIRST COUNCIL  
LUCAS COUNTY**

**STATEMENT OF ACTIVITIES - CASH BASIS**

**ALL GOVERNMENTAL FUND TYPES  
FOR THE YEAR ENDED DECEMBER 31, 2017**

		<b>Program Cash Receipts</b>	<b>Net (Disbursements) Receipts and Changes in Net Position</b>
	<b>Cash Disbursements</b>	<b>Operating Grants and Contributions</b>	<b>Governmental Activities</b>
<b>Governmental activities</b>			
General government	\$ 275,718	\$ 270,879	\$ (4,839)
Social services	5,435,234	5,701,666	266,432
	<b>\$ 5,710,952</b>	<b>\$ 5,972,545</b>	<b>261,593</b>
 <b>Other Financing (Uses)</b>			
County Advance Out			(100,000)
 <b>Changes in net position</b>			161,593
Net position beginning of year			52,790
Net position end of year			<b>\$ 214,383</b>

The notes to the financial statements are an integral part of this statement.



LUCAS COUNTY FAMILY AND CHILDREN FIRST COUNCIL  
LUCAS COUNTY

STATEMENT OF CASH BASIS ASSETS AND FUND BALANCES

GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED DECEMBER 31, 2017

	<u>General</u>	<u>Help Me Grow (HMG)</u>	<u>Early Head Start</u>	<u>Early Head Start (CCP)</u>	<u>Intersystem Coordination</u>	<u>LCFC Reserve</u>	<u>OMHAS Intersystem Coordination</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>Assets</b>									
Cash and cash equivalents	\$ 8,988	\$ (42,865)	\$ (106,085)	\$ (3,075)	\$ 505,305	\$ 14,526	\$ 123,381	\$ (285,792)	\$ 214,383
Total Assets	<u>8,988</u>	<u>(42,865)</u>	<u>(106,085)</u>	<u>(3,075)</u>	<u>505,305</u>	<u>14,526</u>	<u>123,381</u>	<u>(285,792)</u>	<u>214,383</u>
<b>Fund Balances</b>									
Restricted	-	-	-	-	505,305	14,526	123,381	-	643,212
Unassigned (deficit)	8,988	(42,865)	(106,085)	(3,075)	-	-	-	(285,792)	(428,829)
Total fund balances	<u>\$ 8,988</u>	<u>\$ (42,865)</u>	<u>\$ (106,085)</u>	<u>\$ (3,075)</u>	<u>\$ 505,305</u>	<u>\$ 14,526</u>	<u>\$ 123,381</u>	<u>\$ (285,792)</u>	<u>\$ 214,383</u>

The notes to the financial statements are an integral part of this statement.

**LUCAS COUNTY FAMILY AND CHILDREN FIRST COUNCIL  
LUCAS COUNTY**

**STATEMENT OF CASH RECEIPTS, DISBURSEMENTS,  
AND CHANGES IN CASH BASIS FUND BALANCES  
GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED DECEMBER 31, 2017**

	<u>General</u>	<u>Help Me Grow (HMG)</u>	<u>Early Head Start</u>	<u>Early Head Start (CCP)</u>	<u>Intersystem Coordination</u>	<u>LCFC Reserve</u>	<u>OMHAS Intersystem Coordination</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>Receipts</b>									
Intergovernmental	\$ 266,819	\$ 1,127,900	\$ 1,285,420	\$ 1,133,258	\$ 831,000	\$ 9,817	\$ 308,331	\$ 894,187	\$ 5,856,732
Miscellaneous	4,060	46	1,722	1,089	334	-	4	8,557	15,812
Total Receipts	<u>270,879</u>	<u>1,127,946</u>	<u>1,287,142</u>	<u>1,134,347</u>	<u>831,334</u>	<u>9,817</u>	<u>308,335</u>	<u>902,744</u>	<u>5,872,544</u>
<b>Disbursements</b>									
Salary and benefits	223,288	127,623	429,034	372,988	336,734	2,369	29,753	368,296	1,890,085
Supplies	2,594	26,634	10,840	3,488	1,205	1,652	-	15,951	62,364
Contract services	1,800	881,785	571,081	654,860	231,798	1,977	220,894	493,884	3,058,079
Training	1,802	922	38,097	20,945	4,259	45	1,686	129,663	197,419
Telephone	608	141	2,400	1,906	1,396	-	-	1,878	8,329
Rent	5,236	6,665	18,817	23,118	15,965	-	-	11,449	81,250
Administrative charges	2,881	20,420	60,855	55,834	51,392	-	-	67,222	258,604
Other	37,510	714	5,554	4,095	1,731	2,285	-	2,932	54,821
Total Disbursements	<u>275,719</u>	<u>1,064,904</u>	<u>1,136,678</u>	<u>1,137,234</u>	<u>644,480</u>	<u>8,328</u>	<u>252,333</u>	<u>1,091,275</u>	<u>5,610,951</u>
Receipts Over (Under) Disbursements	(4,840)	63,042	150,464	(2,887)	186,854	1,489	56,002	(188,531)	261,593
Other Financing (Uses)									
County Advance Out	-	-	-	-	-	(100,000)	-	-	(100,000)
Total Other Financing (Uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(100,000)</u>	<u>-</u>	<u>-</u>	<u>(100,000)</u>
Change in Fund Balances	(4,840)	63,042	150,464	(2,887)	186,854	(98,511)	56,002	(188,531)	161,593
Fund Balances beginning of year	13,828	(105,907)	(256,549)	(188)	318,451	113,037	67,379	(97,261)	52,790
Fund Balances end of year	<u>\$ 8,988</u>	<u>\$ (42,865)</u>	<u>\$ (106,085)</u>	<u>\$ (3,075)</u>	<u>\$ 505,305</u>	<u>\$ 14,526</u>	<u>\$ 123,381</u>	<u>\$ (285,792)</u>	<u>\$ 214,383</u>

The notes to the financial statements are an integral part of this statement.

LUCAS COUNTY FAMILY AND CHILDREN FIRST COUNCIL  
Notes to the Financial Statements  
For the Year Ended December 31, 2017

**1. Description of the Council and Reporting Entity**

**Description of the Entity**

The Lucas County Family and Children First Council (the Council) was established in April 1993 as one of the pilot sites of the Ohio Family and Children First Initiative. The Council is a statutorily established collaborative body focused on improving outcomes for the children and families of Lucas County. The mission of the Council is “to coordinate a system of services that support the wellbeing of children and families in Lucas County.”

Ohio Revised Code Section 121.37 created the Ohio Family and Children First Cabinet Council and directed counties to establish county family and children first councils. Statutory membership of a council consists of the following individuals:

- The director of the board mental health services that serves the county, or, in the case of a county that has a board of alcohol and drug addiction services and a community mental health board, the directors of both boards [In Lucas County this is the Lucas County Mental Health and Recovery Services Board];
- The health commissioner of the board of health of each city or general health Council in the county, or their designees;
- The director of the county department of Job and Family Services;
- The executive director of the county agency responsible for the administration of children services pursuant to section 5153.15 of the Revised Code;
- The superintendent of the county board of mental retardation and developmental disabilities;
- The county's juvenile court judge senior in service or another judge of the juvenile court designated by the administrative judge or, where there is no administrative judge, by the judge senior in service shall serve as the judicial advisor to the county family and children first council. The judge may advise the county council on the court's utilization of resources, services, or programs provided by the entities represented by the members of the county council and how those resources, services, or programs assist the court in its administration of justice. Service of a judge as a judicial advisor pursuant to this section is a judicial function.
- The superintendent of the city, exempted village, or local school Council with the largest number of pupils residing in the county, as determined by the department of education, which shall notify each county of its determination at least biennially;
- A school superintendent representing all other school Councils with territory in the county, as designated at a biennial meeting of the superintendents of those Councils;
- A representative of the largest city in the county;
- The chair of the board of county commissioners, or an individual designated by the board;
- A representative of the regional office of the department of youth services;
- A representative of the county's head start agencies, as defined in section 3301.31 of the Revised Code;

LUCAS COUNTY FAMILY AND CHILDREN FIRST COUNCIL  
Notes to the Financial Statements  
For the Year Ended December 31, 2017

**1. Description of the Council and Reporting Entity – (continued)**

- A representative of the county's early intervention collaborative established pursuant to the federal early intervention program operated under the Individuals with Disabilities Education Act of 2004";
- At least three individuals representing the interests of families in the county. Where possible, the number of members representing families shall be equal to 20% of the Council's remaining membership.

The Council may invite any other local public or private agency or group that funds, advocates, or provides services to children to have a representative become a permanent or temporary member of the council.

The Council's membership includes all members specified by Ohio Revised Code 121.37, as well as additional at large members, including family representatives, advocates, and other community leaders. At large members serve a maximum of two successive three-year terms. The primary purpose of the Council is to improve child and family well-being through identifying and facilitating opportunities for improved coordination and collaboration in a manner that results in the efficient and effective provisions of services for the community's families.

The Council's statutory responsibilities include the following:

- Refer to the cabinet council those children for whom the council cannot provide adequate services;
- Make periodic reports to the cabinet council regarding the number of children referred to the county council and the progress made in meeting the needs of each child;
- Participation in the development of a countywide, comprehensive, coordinated, multi-disciplinary, interagency system for infants and toddlers with developmental disabilities or delays and their families, as established pursuant to federal grants received and administered by the department of health for early intervention services under the Individuals with Disabilities Education Act of 2004";
- Maintain an accountability system to monitor the Council's progress in achieving its purposes;
- Establish a mechanism to ensure ongoing input from a board of representation of families who are receiving services within the county system.

Additionally, in 2006 the following mandates were added pursuant to House Bill 289:

Develop and implement the following:

- An interagency process to establish local indicators and monitor the county's progress toward increasing child well-being;
- An interagency process to identify local priorities to increase child well-being; and an annual plan that identifies the county's interagency efforts to increase child well-being.

LUCAS COUNTY FAMILY AND CHILDREN FIRST COUNCIL  
Notes to the Financial Statements  
For the Year Ended December 31, 2017

**1. Description of the Council and Reporting Entity – (continued)**

A reporting entity is comprised of the primary government and other organizations that are included to ensure that the financial statements are not misleading. The primary government of the Council consists of all funds, departments, and activities that are not legally separate from the Council. They comprise the Council's legal entity which provides for Intersystem Care Coordination, ENGAGE 2.0, General Administration, Help Me Grow services, Head Start/Early Start program, Early Head Start- Childcare Partnership program, Strengthen Families, Bridges out of Poverty, Lucas County Healthier Buckeye program, Health Professionals Opportunity program and Cross – System Ombudsman Services that all seek to promote the wellbeing of children and families in Lucas County. The Council, the Executive Committee, and the Executive Director have direct responsibility for these activities.

**2. Summary of Significant Accounting Policies**

**Basis of Presentation**

These financial statements follow the cash basis of accounting.

The Council's basic financial statements consist of management's discussion and analysis, government-wide statements, including a statement of net position, a statement of activities, and fund financial statements, which provide a more detailed level of financial information.

**Government-Wide Financial Statements**

The statement of net position and the statement of activities display information about the Council as a whole. These statements include the financial activities of the primary government.

The statement of net position presents the financial condition of the governmental activities of the Council at year-end. The statement of activities presents a comparison between direct disbursements and receipts for each program or function of the Council's governmental activities. Direct disbursements are those that are specifically associated with a service, program, or department and therefore clearly identifiable to a particular function. Program receipts include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Receipts which are not classified as program receipts are presented as general receipts of the Council, with certain limited exceptions.

The comparison of direct disbursements with program receipts identifies the extent to which each governmental program is self-financing or draws from the general receipts of the Council.

**Fund Financial Statements**

During the year, the Council segregates transactions related to certain Council functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Council at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a separate column and others aggregated in another column called "Other" which represents funds that are not considered major fund.

LUCAS COUNTY FAMILY AND CHILDREN FIRST COUNCIL  
Notes to the Financial Statements  
For the Year Ended December 31, 2017

## 2. Summary of Significant Accounting Policies (Continued)

### Fund Accounting

The Council uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The Council utilizes the governmental category of funds. All of Council's programs are on a cost reimbursement basis. As a result, a number of our programs ended with deficit fund balances at year end. Because of the size of the council's general fund, it is impossible covering the deficits with "Advances" from the general fund.

### Governmental Funds

Governmental funds are those through which most governmental functions of the Council typically are financed. Governmental fund reporting focuses on the sources, uses, and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purpose for which they may or must be used. The following are the Council's major governmental funds:

**General Fund** – The General Fund accounts for all financial resources except those required to be accounted for in another fund. The General Fund balance is available to the Council for any purpose provided it is expended or transferred according to the general laws of Ohio and the Charter of the Council.

**Help Me Grow (HMG) Fund** – The Help Me Grow (HMG) Fund is used to account for revenue received from Federal, State, and local funding and expended to support family-centered services for infants and toddlers to age 3 with developmental delay, disability, or a medical condition likely to result in a delay or disability. It also provides first time expectant or new parents the information and support they need to be prepared for the birth of their child and provides ongoing education and support for families to maximize their child's health and development to age 3.

**Intersystem Care Coordination** – The Intersystem Care Coordination Fund is used to account for revenue received from local Pooled Funding Agencies, including Lucas County Board of Mental Health, Lucas County Children Services, Lucas County Juvenile Court, Lucas County Board of Developmental Disabilities, Lucas County Alcohol and Drug Addiction Services Board, and Toledo Public Schools and expended for youth referred for intersystem coordination of services.

Intersystem Care Coordination provides a cross-system mechanism to ensure the coordination of care for Lucas County children/youth, through the age of 21, and their families who have multi-systemic and complex needs. Intersystem Care Coordination in Lucas County is defined in the County-wide Intersystem Care Coordination Plan, as required by ORC 121.37 (C-F). Key components of the Intersystem Care Coordination Plan include –

- Special Assistance Funding
- Wraparound
- Funding for Intersystem Placements

LUCAS COUNTY FAMILY AND CHILDREN FIRST COUNCIL  
Notes to the Financial Statements  
For the Year Ended December 31, 2017

**2. Summary of Significant Accounting Policies (Continued)**

Decisions about access to Intersystem Care Coordination, System of Care development and funding are made through the Intersystem Resource Team, convened by the Lucas County Family and Children First Council. Five public agencies, the Pooled Fund Group, pool funds dedicated to the funding of services for children and youth identified as eligible through the Intersystem Care Coordination process. The primary source of revenue for operations consists of Local Pooled Fund Contributions and a combination of State and Federal Funding through “Family-Centered Service and Support” funds through Ohio Family and Children First/Ohio Department of Mental Health. Pooled Fund Contributions are local monies contributed by Lucas County agencies, including Children Services Board, Mental Health and Recovery Services Board, Board of Developmental Disabilities, Juvenile Court, Toledo Public Schools, and Department of Job and Family Services. The amount provided by each agency is based on the annual budget and the amount of funding needed to fulfill obligations.

**Family-Centered Services and Supports/Strong Family Safe Communities** - This funding provides maintenance to children and youth in their homes through the provision of non-clinical, community-based services. Funding is provided through Ohio Family and Children First/Ohio Department of Mental Health.

**ENGAGE 2.0** – This funding is the results of a Systems of Care Grant that the Ohio Department of Mental Health and Addiction Services received from the Substance Abuse and Mental Health Services Administration (SAMHSA) which is under the U.S. Department of Health and Human Services, to develop Mobile Response Stabilization Services for children/youth in crisis who are high risk for out-of-home placement and their families. The Sub Recipient in NW Ohio is the Mental Health and Recovery Services Board of Lucas County, who in turn has contracted with the Lucas County Family and Children Council to provide project management to the four-year project. This began in the fall of 2017.

**Head Start/Early Head Start (Birth to Five Grant)** - This fund is used to provide high-quality child development services to eligible Pregnant Women, and Early Head Start children, ages 0 to 3 years old residing in the county from low-income families and quality services to their families in accordance with the Head Start Act, as amended by other regulations.

**Early Head Start Child Care Partnership** - In 2015, the council became a delegate for the Early Head Start Child Care Partnership grant for WSOS Community Action Commission, Inc., as a grantee. This fund is used to provide high-quality child development services to eligible Early Head Start children, ages 6 months to 3 years old residing in the county from low-income families and quality services to their families in accordance with the Head Start Act, as amended by other regulations.

**LCFC Reserve:** This was used to account for “Advance In” receipt so as to avoid a negative fund balance at the end of the year for 2016.

LUCAS COUNTY FAMILY AND CHILDREN FIRST COUNCIL  
Notes to the Financial Statements  
For the Year Ended December 31, 2017

**2. Summary of Significant Accounting Policies (Continued)**

**Other** – Programs grouped under “Other” in our financial statement are those that did not pass the major fund test. However, these programs are separately tracked in our financial system.

- **Bridges out of Poverty:** helps people to develop an effective understanding of poverty and how this impacts their lives and focus on strategies that build community capacity to move people out of poverty.
- **Children’s Trust Fund:** provides funding to counties for the purpose of child abuse and neglect prevention.
- **Lucas County Heathier Buckeye Council (HBC):** promote the development of self-sufficiency and reduce reliance on public assistance through a community environment that maximizes opportunities for individuals and families to achieve optimal health.
- **Health Profession Opportunity Grant (HPOG):** a grant to facilitate how training opportunities can help people improve their skills and find better jobs.
- **Cross-System Ombudsman Services:** assistance provided to independently review complaints from persons that have either been denied or are challenging the outcome of services and supports from Lucas County Children Services and the Lucas County Job and Family Services and provide recommendations to each agency based on a completed investigation.

**Administrative and Fiscal Agent**

The Board of Lucas County Commissioners serves as the administrative and fiscal agent for the Council. The funds are maintained in a separate special revenue fund and broken down by sub fund (programs) by the Lucas County Auditor.

**Measurement Focus**

The Council has elected to present its financial statements on a cash basis of accounting. This basis of accounting is a basis of accounting other than generally accepted accounting principles. Under the Council’s cash basis of accounting, receipts are recognized when received in cash, rather than when earned, and disbursements when paid, rather than when a liability is incurred.

**Basis of Accounting**

As a result of using the cash basis of accounting, certain assets and their related revenues (such as accounts receivable) and certain liabilities and their related expenses (such as accounts payable) are not recorded in the financial statements. Therefore, when reviewing the financial information and discussion within this report, the reader must keep in mind the limitations resulting from the use of the cash basis of accounting.



LUCAS COUNTY FAMILY AND CHILDREN FIRST COUNCIL  
Notes to the Financial Statements  
For the Year Ended December 31, 2017

**2. Summary of Significant Accounting Policies (Continued)**

**Cash**

As required by Ohio Revised Code, the Lucas County (the County) Treasurer is custodian for the Council's cash. As custodian, the County requires the Council to participate in its investment pool. The Council's assets are held in the County's cash and investment pool, and are valued at fair value. The fair value of the position in the pool is the same as the value of the pool shares.

The County is permitted by Ohio law to deposit or invest County funds provided that they mature or are redeemable within two years from date of purchase. The County is permitted to invest or deposit in the following classification of obligations:

1. Obligations of, or backed by the faith of, the United States Government.
2. Obligations issued by Federal agency.
3. Deposits in institutions eligible under Ohio law. All deposits are collateralized with eligible securities, as described by state statutes, which are pledged to a collateral pool for each individual financial institution, in amounts equal to at least 105% of the carrying value of all public deposits held by each institution.
4. Obligations of the State.
5. Repurchase agreements with institutions eligible under Ohio law not to exceed 30 days, where the institution agrees unconditionally to repurchase any of the securities listed in (1) or (2).
6. Commercial paper issued by any corporation incorporated under the laws of the United States or a state if both of the following conditions apply. Two nationally recognized rating agencies rank the commercial paper in either of their two highest categories; the total amount invested in commercial paper at any time does not exceed five percent of the county's total average portfolio, as determined and calculated by the investing authority.
7. Bankers acceptances, if the following conditions are met: the acceptances mature in two hundred seventy days or fewer from the date of settlement; the acceptances are eligible for purchase by the federal reserve system; the total amount invested in bankers acceptances at any time does not exceed ten percent of the county's total average portfolio, as determined and calculated by the investing authority.
8. The State Treasurer's Investment pool (STAR Ohio). Investment authority for the State Treasurer's Investment pool is established by the State Legislature and reflected in the Ohio Revised Code.
9. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) of this section and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions.

The Council does not have investment policies relating to credit risk, custodial credit risk, concentration of credit risk, interest rate risk, or foreign currency risk. The County handles all aspects regarding investments.

LUCAS COUNTY FAMILY AND CHILDREN FIRST COUNCIL  
Notes to the Financial Statements  
For the Year Ended December 31, 2017

**2. Summary of Significant Accounting Policies (Continued)**

**Capital Assets**

Acquisitions of property, plant, and equipment are recorded as disbursements when paid. Acquisitions of property are not reflected as an asset under the cash basis of accounting utilized by the Council.

**Long-Term Debt Obligations**

The Council does not have any bonds or other long-term debt obligations.

**Net Position**

These statements report restricted net position when enabling legislation or creditors, grantors or laws, or regulations of other governments have imposed limitations on their use. The Council first applies restricted resources when incurring a disbursement for which it may use either restricted or unrestricted resources.

**Budgetary Process**

The Family and Children First Council established under ORC Section 121.37 is not a taxing authority and therefore not subject to Ohio Revised Code Chapter 5705. All funds are required to be budgeted and appropriated. The major documents prepared are the budget, the certificate of estimated resources, and the appropriations resolution, all of which are prepared on the budgetary basis of accounting. The Council must annually file a budget with its administrative agent. The certificate of estimated resources establishes a limit on the amount Council may appropriate. The appropriations resolution is Council's authorization to spend resources and sets annual limits on expenditures plus encumbrances at the level of control selected by Council. The legal level of budgetary control has been established by Council at the fund level.

The certificate of estimated resources may be amended during the year if projected increases or decreases in revenue are identified by the Executive Director.

The appropriation resolution is subject to amendment throughout the year with the restriction that appropriations cannot exceed estimated resources.

**Accumulated Leave**

In certain circumstances, such as upon leaving employment, employees are entitled to cash payment for unused leave. Unpaid leave is not reflected as liability under the cash basis of accounting utilized by the Council.

LUCAS COUNTY FAMILY AND CHILDREN FIRST COUNCIL  
Notes to the Financial Statements  
For the Year Ended December 31, 2017

**2. Summary of Significant Accounting Policies (Continued)**

**Fund Balance**

Fund balance is divided into five classifications based primarily on the extent to which the Council must observe constraints imposed upon the use of its governmental-fund resources. The classifications are as follows:

**Nonspendable**

The Council classifies assets as non-spendable when legally or contractually required to maintain the amounts intact.

**Restricted**

Fund balance is restricted when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or is imposed by law through constitutional provisions.

**Committed**

The Council can commit amounts via formal action (resolution). The Council must adhere to these commitments unless the Board amends the resolution. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed to satisfy contractual requirements.

**Assigned**

Assigned fund balances are intended for specific purposes but do not meet the criteria to be classified as restricted or committed. Governmental funds other than the general fund report all fund balances as assigned unless they are restricted or committed. In the general fund, *assigned* amounts represent intended uses established by the Council or a Council official delegated that authority by resolution, or by State Statute.

**Unassigned**

Unassigned fund balance is the residual classification for the general fund and includes amounts not included in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance.

The Council applies restricted resources first when expenditures are incurred for purposes for which either restricted or other fund balance categories (committed, assigned, and unassigned) are available. Similarly, within the other fund balance categories, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the other fund balance categories could be used.

LUCAS COUNTY FAMILY AND CHILDREN FIRST COUNCIL  
Notes to the Financial Statements  
For the Year Ended December 31, 2017

**3. Cash and Cash Equivalents**

The Lucas County Commissioners maintain a cash pool used by all of the County's funds, including those of the Council. The Ohio Revised Code prescribes allowable deposits and investments. At year end, the carrying amount of the Council's deposits with the Lucas County Commissioners was \$214,383. The Lucas County Board of Commissioners is responsible for maintaining adequate depositor collateral for all funds in the County's pooled cash and deposit accounts.

**4. Contractual Commitments**

At December 31, 2017, the Council had \$42,953 in contractual commitments for services provided to children and families. These contracts will be funded by federal, state and local program grants, whose funding follows different fiscal year rather than the Council's calendar fiscal year. While all of itemized commitments in the following list were outstanding encumbrances as of December 31, 2017, it does not mean they will translate into an actual liability, but rather what were encumbered at December 31, 2017.

VENDOR	AMOUNT
Aha! Process, Inc.	\$594.00
Young Services, Inc. (Educare Academy)	\$995.53
Jane Hearons (Dietician)	\$1,000.00
The Catholic Club	\$1.87
Summit Foods, LLC	\$38.52
Debra Wilkins (Transportation)	\$360.00
Mercy St. Vincent Medical Center	\$1,006.59
Toledo Day Nursery	\$940.00
East Toledo Family Center	\$578.84
Office Depot, Inc.	\$7,364.93
Ohio Head Start Association	\$190.00
Brucelli Advertising Company	\$300.00
Cooperative Educational Services	\$129.16
Discount School Supply	\$417.92
Conscious Leadership, LLC	\$205.85
Erie County	\$1.00
County of Ottawa, OH	\$1.00
North Central Ohio Educational Service Center	\$1.00
Alisa D. Groves	\$24.00
Hospital Council of NW Ohio	\$25,503.13
Michael's Gourmet Catering, Inc.	\$37.50
Cherylanne Norwood	\$13.00
Deidre L. Washington	\$10.00
Resolute Interpreting, LLC	\$2,488.27
East Toledo Family Center	\$324.11
Family and Child Abuse Prevention Center	\$415.53
Lucas County Board of Developmental Disabilities	\$1.00
Polly A. Taylor	\$10.00
<b>TOTAL</b>	<b>\$42,952.75</b>

LUCAS COUNTY FAMILY AND CHILDREN FIRST COUNCIL  
Notes to the Financial Statements  
For the Year Ended December 31, 2017

**5. Risk Management**

The Council is covered under Lucas County's (County) insurance policies. The County is self-funded for dental, prescription drug, and health benefits. For the workers' compensation program, the County pays premiums to the State Bureau of Workers' Compensation for claims in excess of coverage provided by the Fund. The Council is charged for its proportionate share of the cost for covered employees. The County accounts for its risk management activities in its Internal Service funds.

**6. Defined Benefit Pension Plan**

***Ohio Public Employees Retirement System***

Ohio Public Employees Retirement System (OPERS) administers three separate pension plans as follows: The Traditional Pension Plan – a cost sharing, multiple-employer defined pension plan. The Member-Directed Plan – a defined contribution plan in which the member invests both member and employer contributions (employer contributions vest over five years at 20% per year). Under the Member-Directed Plan, members accumulate retirement assets equal to the value of member and (vested) employer contributions plus any investment earnings. The Combined Plan – a cost sharing, multiple-employer defined benefit pension plan. Under the Combined Plan, OPERS invests employer contributions to provide a formula retirement benefit similar in nature to, but less than, the Traditional Pension Plan benefit. Member contributions, the investment of which is self-directed by members, accumulate retirement assets in a manner similar to the Member-Directed Plan.

OPER provides retirement, disability, survivor and death benefits and annual cost-of living adjustments to members of the Traditional Pension and Combined Plans. Members of the Member-Directed Plan do not qualify for ancillary benefits. Authority to establish and amend benefits is provided in Chapter 145 of the Ohio Revised Code.

OPER issues a stand-alone financial report. Interested parties may obtain a copy by visiting <https://www.opers.org/financial/reports.shtml>, by writing OPERS, 277 East Town Street, Columbus, OH 43215-4642, or by calling 614-222-5601 or 800-222-7377.

The Ohio Revised Code provides statutory authority for member and employer contributions. For 2017, member and employer contribution rates were consistent across all three plans. While members in state and local divisions may participate in all three plans, law enforcement and public safety divisions exist only within the Traditional Pension Plan.

The 2017-member contribution rates were 10.0% of covered payroll for members in state and local classifications. The 2017 employer contribution rate for state and local employers was 14.0% for covered payroll. The Council's required contributions for pension obligations to the Traditional Pension and Combined Plans for the years ended December 31, 2017, 2016 and 2015, were \$185,876, \$165,760, and \$142,522 respectively; 88% has been contributed for 2017 and 100% has been contributed for 2016 and 2015.

LUCAS COUNTY FAMILY AND CHILDREN FIRST COUNCIL  
Notes to the Financial Statements  
For the Year Ended December 31, 2017

**7. Postemployment Benefits**

***Ohio Public Employees Retirement System***

Plan Description - Ohio Public Employees Retirement System (OPERS) administers three separate pension plans: The Traditional Pension Plan—a cost sharing, multiple-employer defined benefit pension plan; the Member-Directed Plan—a defined contribution plan; and the Combined Plan—a cost sharing, multiple-employer defined benefit pension plan that has elements of both a defined benefit and defined contribution plan. OPERS maintains a cost-sharing multiple employer defined benefit post-employment health care plan, which includes a medical plan, prescription drug program and Medicare Part B premium reimbursement, to qualifying members of both Traditional Pension and the Combined plans. Members of the Member-Directed do not qualify for ancillary benefits, including post-employment health care coverage.

In order to qualify for post-employment health coverage, age-and-service retirees under the Traditional Pension and Combined plans must have ten years or more of qualifying Ohio service credit. Health coverage for disability benefit recipients and qualified survivor benefit recipients is available. The health care coverage provided by OPERS meets the definition of an Other Post Employment Benefit (OPEB) as described in GASB Statement 45.

The Ohio Revised Code permits, but does not mandate, OPERS to provide the OPEB Plan to its eligible members and beneficiaries. Authority to establish and amend the OPEB Plan is provided in Chapter 145 of the Ohio Revised Code.

OPERS issues a stand-alone financial report. Interested parties may obtain a copy by visiting <http://www.opers.org/investments/cafr.shtml>, by writing OPERS, 277 East Town Street, Columbus, Oh 43215-4642, or by calling 614-222-5601 or 800-222-7377.

Funding Policy - The Ohio Revised Code provides the statutory authority requiring public employers to fund post retirement health care coverage through their contributions to OPERS. A portion of each employer's contribution to OPERS is set aside for funding of post retirement health care coverage.

Employer contribution rates are expressed as a percentage of the covered payroll of active members. In 2017, state and local employers contributed at a rate of 14.0% of covered payroll. These are the maximum employer contributions rates permitted by the Ohio Revised Code. Active members do not make contributions to the OPEB Plan.

OPERS' Post Employment Health Care plan was established under, and administered in accordance with, Internal Revenue Code 401(h). Each year, the OPERS Board of Trustees determines the portion of the employer contribution rate that will be set aside for funding of post employment health care benefits. The portion of employer contributions allocated to health care for members in the Traditional Plan and Combined Plan was 1.00% during calendar year 2017. The OPERS Board of Trustees is also authorized to establish rules for the retiree or their surviving beneficiaries to pay a portion of the health care benefits provided. Payment amounts vary depending on the number of covered dependents and the coverage selected. Active members do not make contributions to the post employment healthcare plan.

LUCAS COUNTY FAMILY AND CHILDREN FIRST COUNCIL  
Notes to the Financial Statements  
For the Year Ended December 31, 2017

**8. Contingencies/Grants**

The Council received financial assistance from federal and state agencies in the form of grants. The expenditure of funds received under these programs generally requires compliance with terms and a condition specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the Council at December 31, 2017.

**9. Long Term Commitment**

The Council entered into a 10-year office space lease agreement with Toledo Business Technology Center, LLP on December 21, 2016. This agreement will move the council's operation to a new location effective not later than sixty days after the lease signed date. This agreement has two components to it; the rent and improvement to the space portion. Council can exercise the right to terminate the rent portion without any financial obligation if total funding falls below 50% ninety days after the lease termination notice is delivered to the lessor. However, Council has a financial obligation to pay the unamortized cost of the improvement of the space portion as at that date. That obligation as of December 31, 2017 equals \$138,750 of \$150,000 total.

**10. Intergovernmental Advance Out**

The Lucas County Board of Commissioners through the operations management and budget office advanced the sum of one hundred thousand dollars (\$100,000) into the Council's reserve account in 2016 to ensure the Council was in compliance with Ohio Revised Code on positive fund balances at year end. This advance was repaid in January 2017.

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Lucas County Family and Children First Council  
Lucas County  
Schedule of Federal Awards Expenditures  
Year the Ended December 31, 2017

Federal Grantor/ Pass Through Grantor/ Program Title	Federal CFDA Number	Pass Through Number	Disbursements	Passed Through to Subrecipients
<b>United States Department of Education</b>				
<i>Passed Through Ohio Department of Developmental Disabilities (DODD)</i>				
Special Education – Grants for Infants and Families <b>(Help Me Grow Early Intervention – Part C)* - KS018</b>	84.181	EISCJuly2017048	\$ 302,539	\$ 268,191
<i>Passed Through Ohio Department of Health (ODH)</i>				
Special Education – Grants for Infants and Families <b>(Help Me Grow – Part C)*- KS017</b>	84.181	04810021HG0716	<u>434,018</u>	<u>417,428</u>
<b>Total United States Department of Education</b>			<b>\$ 736,557</b>	<b>\$ 685,619</b>
<b>United States Department of Health and Human Services</b>				
<i>Passed through WSOS Community Action Commission</i>				
<b>Head Start - KE018</b>	93.600	05-HP0019-02-01	\$ 300,821	
<b>Head Start - KE017</b>	93.600	05-HP0019-02-01	<u>836,414</u>	
<b>Total Head Start</b>			1,137,235	
<i>Passed Through Lucas County Department of Job and Family Services</i>				
<b>Temporary Assistance to Needy Families (TANF) - KB018</b>	93.558	48-18-TANF-08	43,066	
<b>Temporary Assistance to Needy Families (TANF) - KB017</b>	93.558	48-17-TANF-08	<u>171,734</u>	
<b>Total Temporary Assistance to Needy Families (TANF)</b>			214,800	
<b>Social Services Block Grant - KP017</b>	93.667	48-18-TXX-03	18,000	
<i>Passed Through Ohio Department of Family and Children First (OFCF)</i>				
<b>Stephanie Tubbs Jones Child Welfare Services Program - KF018</b>	93.645	5AU-18-C0048	5,148	
<b>Stephanie Tubbs Jones Child Welfare Services Program - KF017</b>	93.645	5AU-17-C0048	<u>7,763</u>	
<b>Total Stephanie Tubbs Jones Child Welfare Services Program **</b>			12,911	
<b>Promoting Safe and Stable Families - KF018</b>	93.556	5AU-18-C0048	41,653	
<b>Promoting Safe and Stable Families - KF017</b>	93.556	5AU-17-C0048	<u>62,811</u>	
<b>Total Promoting Safe and Stable Families **</b>			104,464	
<b>Block Grants for Community Mental Health Services - KF017</b>	93.958	NA	61,165	
<b>Block Grants for Community Mental Health Services - KF018</b>	93.958	NA	<u>3,924</u>	
<b>Total Block Grants for Community Mental Health Services **</b>			65,089	
<b>Total United States Department of Health and Human Services</b>			<b>\$ 1,552,499</b>	
<b>Total Federal Assistance</b>			<b>\$ 2,289,056</b>	<b>\$ 685,619</b>

The accompanying notes to this schedule are an integral part of this schedule.

\* This is a blended funding grant - in SFY 2017 73% of \$594,545.14 in grant expenditures were federal and in SFY 2018; 95% of \$318,461.97 in grant expenditures were federal. Only the federal portion of total grant is reported on the SEFA

\*\* The Family Centered Services and Supports grant is blended funding. 75% is federal/ 25% is non-federal. Federal portion reported is made up of Title IV-B part 1 11% and Title IV-B part 2 89%..

The accompanying notes to this schedule are an integral part of this schedule.

**LUCAS COUNTY FAMILY AND CHILDREN FIRST COUNCIL  
LUCAS COUNTY**

**NOTES TO THE SCHEDULE OF FEDERAL AWARDS EXPENDITURES  
2 CFR 200.510(B)(6)  
FOR THE YEAR ENDED DECEMBER 31, 2017**

**Note A – Significant Accounting Policies**

The accompanying Schedule of Federal Awards Expenditures (the Schedule) is a summary of the federal award activity of the Lucas County Family and Children First Council, Lucas County, Ohio (the Council) under programs of the federal government for the year ended December 31, 2017. The information on this schedule has been prepared in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the Council, it is not intended to and does not present the financial position or changes in net position of the Council.

**Note B – Summary of Significant Accounting Policies**

Expenditures reported on the Schedule are reported on the cash basis of accounting. Such expenditures are recognized following the cost principles contained in Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, wherein certain types of expenditures may or may not be allowable or may be limited as to reimbursement. The Council has elected not to use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance.

**Note C – Subrecipients**

The Council passes certain federal awards received from the Ohio Department of Health and the Lucas County Department of Jobs and Family Services to other governments or not-for-profit agencies (subrecipients). As described in Note B, the Council records expenditures of Federal awards to subrecipients when paid in cash.

As a subrecipient, the Council has certain compliance responsibilities, such as monitoring its subrecipients to help assure they use these subawards as authorized by laws, regulations, and the provisions of contracts or grant agreements, and that subrecipients achieve the award's performance goals.

**Note D – Matching Requirements**

Certain Federal programs require the Council to contribute non-Federal funds (matching funds) to support the Federally-funded programs. The Council has met its matching requirements. The Schedule does not include the expenditure of non-Federal matching funds.



Certified Public Accountants, A.C.

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740.373.0056

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304.422.2203

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St. Clairsville, OH 43950  
740.695.1569

1310 Market Street, Suite 300  
Wheeling, WV 26003  
304.232.1358

749 Wheeling Ave., Suite 300  
Cambridge, OH 43725  
740.435.3417

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
REQUIRED BY GOVERNMENT AUDITING STANDARDS**

June 1, 2018

Lucas County Family and Children First Council  
Lucas County  
1946 North 13<sup>th</sup> Street  
Toledo, Ohio 43604

To the Council:

We have audited, in accordance with auditing standards generally accepted in the United States and the Comptroller General of the United States' *Government Auditing Standards*, the cash-basis financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of **Lucas County Family and Children First Council**, Lucas County, (the Council), as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the Council's basic financial statements and have issued our report thereon dated June 1, 2018, wherein we noted the Council uses a special purpose framework other than generally accepted accounting principles.

**Internal Control Over Financial Reporting**

As part of our financial statement audit, we considered the Council's internal control over financial reporting (internal control) to determine the audit procedures appropriate in the circumstances to the extent necessary to support our opinions on the financial statements, but not to the extent necessary to opine on the effectiveness of the Council's internal control. Accordingly, we have not opined on it.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or combination of internal control deficiencies resulting in a reasonable possibility that internal control will not prevent or detect and timely correct a material misstatement of the Council's financial statements. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, unidentified material weaknesses may exist.

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### **Compliance and Other Matters**

As part of reasonably assuring whether the Council's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, opining on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

We also noted certain matters not requiring inclusion in this report that we reported to the Council's management in a separate letter dated June 1, 2018.

### **Purpose of this Report**

This report only describes the scope of our internal control and compliance testing and our testing results, and does not opine on the effectiveness of the Council's internal control or on compliance. This report is an integral part of an audit performed under *Government Auditing Standards* in considering the Council's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



**Perry and Associates**  
Certified Public Accountants, A.C.  
Marietta, Ohio



Certified Public Accountants, A.C.

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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS  
APPLICABLE TO THE MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER  
COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

June 1, 2018

Lucas County Family and Children First Council  
Lucas County  
2275 Collingwood Blvd, Suite 101  
Toledo, Ohio 43620

To the Council:

**Report on Compliance for the Major Federal Program**

We have audited **Lucas County Family and Children First Council's**, (the Council) compliance with the applicable requirements described in the U.S. Office of Management and Budget (OMB) *Compliance Supplement* that could directly and materially affect the Council's major federal program for the year ended December 31, 2017. The *Summary of Audit Results* in the accompanying schedule of audit findings identifies the Council's major federal program.

**Management's Responsibility**

The Council's Management is responsible for complying with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

**Auditor's Responsibility**

Our responsibility is to opine on the Council's compliance for the Council's major federal program based on our audit of the applicable compliance requirements referred to above. Our compliance audit followed auditing standards generally accepted in the United States of America; the standards for financial audits included in the Comptroller General of the United States' *Government Auditing Standards*; and the audit requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). These standards and the Uniform Guidance require us to plan and perform the audit to reasonably assure whether noncompliance with the applicable compliance requirements referred to above that could directly and materially affect a major federal program occurred. An audit includes examining, on a test basis, evidence about the Council's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for the major federal program. However, our audit does not provide a legal determination of the Council's compliance.

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### **Opinion on the Major Federal Program**

In our opinion, the Council complied, in all material respects with the compliance requirements referred to above that could directly and materially affect its major federal program for the year ended December 31, 2017.

### **Report on Internal Control Over Compliance**

The Council's management is responsible for establishing and maintaining effective internal control over compliance with the applicable compliance requirements referred to above. In planning and performing our compliance audit, we considered the Council's internal control over compliance with applicable requirements that could directly and materially affect a major federal program, to determine our auditing procedures appropriate for opining on each major federal program's compliance and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not to the extent needed to opine effectiveness of internal control over compliance. Accordingly, we have not opined on the effectiveness of the Council's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, when performing their assigned functions, to prevent, or to timely detect and correct, noncompliance with a federal program's applicable compliance requirement. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a federal program compliance requirement will not be prevented, or timely detected and corrected. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with federal program's applicable compliance requirement that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

This report only describes the scope of our internal control over compliance tests and the results of this testing based on Uniform Guidance requirements. Accordingly, this report is not suitable for any other purpose.



**Perry and Associates**  
Certified Public Accountants, A.C.  
Marietta, Ohio

**LUCAS COUNTY FAMILY AND CHILDREN FIRST COUNCIL  
LUCAS COUNTY**

**SCHEDULE OF AUDIT FINDINGS  
2 CFR § 200.515  
FOR THE YEAR ENDED DECEMBER 31, 2017**

<b>1. SUMMARY OF AUDIT RESULTS</b>
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<b>(d)(1)(i)</b>	<b>Type of Financial Statement Opinion</b>	Unmodified
<b>(d)(1)(ii)</b>	<b>Were there any material weaknesses in internal control reported at the financial statement level (GAGAS)?</b>	No
<b>(d)(1)(ii)</b>	<b>Were there any significant deficiencies in internal control reported at the financial statement level (GAGAS)?</b>	No
<b>(d)(1)(iii)</b>	<b>Was there any reported material noncompliance at the financial statement level (GAGAS)?</b>	No
<b>(d)(1)(iv)</b>	<b>Were there any material weaknesses internal control weaknesses reported for major federal programs?</b>	No
<b>(d)(1)(iv)</b>	<b>Were there any significant deficiencies in internal control reported for major federal programs?</b>	No
<b>(d)(1)(v)</b>	<b>Type of Major Programs' Compliance Opinion</b>	Unmodified
<b>(d)(1)(vi)</b>	<b>Are there any reportable findings under 2 CFR§200.516(a)?</b>	No
<b>(d)(1)(vii)</b>	<b>Major Programs (list):</b>	Head Start CFDA# 93.600
<b>(d)(1)(viii)</b>	<b>Dollar Threshold: Type A/B Programs</b>	Type A: > \$ 750,000 Type B: all other
<b>(d)(1)(ix)</b>	<b>Low Risk Auditee Under 2 CFR§200.520?</b>	No

<b>2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS</b>
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None

<b>3. FINDINGS FOR FEDERAL AWARDS</b>
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None

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# Dave Yost • Auditor of State

**LUCAS COUNTY FAMILY AND CHILDREN FIRST COUNCIL**

**LUCAS COUNTY**

**CLERK'S CERTIFICATION**

**This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.**

*Susan Babbitt*

**CLERK OF THE BUREAU**

**CERTIFIED  
JUNE 28, 2018**