



OHIO AUDITOR OF STATE
KEITH FABER



OHIO AUDITOR OF STATE KEITH FABER



101 Central Plaza South
700 Chase Tower
Canton, Ohio 44702-1509
(330) 438-0617 or (800) 443-9272
EastRegion@ohioauditor.gov

INDEPENDENT ACCOUNTANT'S REPORT

Village of Minerva
Ohio Police & Fire Pension Fund
RSM US, LLP
209 North Market Street
Minerva, Ohio 44657

We have examined the Village of Minerva, Stark County management's assertion that the census data and pensionable wages reported to the Ohio Police & Fire Pension Fund as of December 31, 2018, and for the year then ended was accurate and complete.

Management asserts that:

- The census data provided to the Ohio Police & Fire Pension Fund as of December 31, 2018 is accurate and complete. Census data includes
 - First and Last Name;
 - Last four digits of the social security number;
 - Contributions remitted to the plan;
 - Pensionable Compensation;
- The census data provided to the Ohio Police & Fire Pension Fund as of December 31, 2018 included all enrolled employees.
- Census data changes occurring during the year ended December 31, 2018 to an enrolled employee's eligible compensation, were properly updated with the Ohio Police & Fire Pension Fund.
- All employees required to be enrolled in the Ohio Police & Fire Pension Fund in accordance with statutory requirements were properly enrolled.
- The total pensionable wages and employee contributions information reported to the Ohio Police & Fire Pension Fund for the year ended December 31, 2018 agrees with the payroll records of the employer.

Village of Minerva's management is responsible for the assertions. Our responsibility is to opine on management's assertions based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and the standards applicable to attestation engagements included in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether management's assertions are fairly stated, in all material respects. An examination involves performing procedures to obtain evidence about management's assertion. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material misstatement of management's assertions, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

In our opinion, management's assertions related to the accuracy and completeness of the census data and pensionable wages as described above provided to the Ohio Police & Fire Pension Fund as of and for the year ended December 31, 2018 are fairly stated in all material respects.

This report is intended solely for the information and use of the Village of Minerva's management, those charged with governance, and Ohio Police & Fire Pension Fund management, and RSM US, LLP to provide assurances that the census data reported to the Ohio Police & Fire Pension Fund is accurate and complete. This report is not suitable for any other purpose.

A handwritten signature in black ink that reads "Keith Faber". The signature is written in a cursive, flowing style.

Keith Faber
Auditor of State

Columbus, Ohio

October 1, 2019

OHIO AUDITOR OF STATE KEITH FABER



VILLAGE OF MINERVA

STARK COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

CERTIFIED
OCTOBER 10, 2019