





# OHIO AUDITOR OF STATE KEITH FABER



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Village of Morral  
Marion County  
Morral, Ohio 43337

We have completed certain procedures in accordance with Ohio Rev. Code Section 117.01(G) to the accounting records and related documents of the Village of Morral, Marion County, (the Village) for the years ended December 31, 2019 and 2018.

Our procedures were designed solely to satisfy the audit requirements of Ohio Rev. Code Section 117.11(A). Because our procedures were not designed to opine on the Village's financial statements, we did not follow *generally accepted auditing standards*. We do not provide any assurance on the Village's financial statements, transactions or balances for the years ended December 31, 2019 and 2018.

The Village's management is responsible for preparing and maintaining its accounting records and related documents. Our responsibility under Ohio Rev. Code Section 117.11(A) is to examine, analyze and inspect these records and documents.

Based on the results of our procedures, we found the following significant compliance or accounting issues to report.

## Current Year Observations

1. We noted the Village did not have an approved public records policy as of December 31, 2019 and that the Mayor (or a designee) did not attend public records training for the term ending December 31, 2019. Ohio Rev. Code §149.43(E) requires that all public offices adopt a public records policy for responding to public records requests and that all elected officials or their appropriate designees attend training approved by the attorney general as provided in section 109.43 of the Revised Code. The Village should utilize the model public records policy on the Ohio Attorney General's website in crafting their public records policy. The Village should further ensure all elected officials attend public records training during their term.
2. We noted that the Village Fiscal Officer and Solicitor were considered independent contractors rather than employees during 2019 and 2018 and that documentation supporting these determinations were not maintained. IRS Publication 15(a) provides, in part, generally an employer must withhold federal income tax, withhold and pay social security and Medicare taxes, and pay unemployment taxes on wages paid to an employee. However, to determine whether an individual is an employee or an independent contractor, under common law, the relationship of the worker and the business must be examined. Facts that provide the evidence of the degree of control and independence fall into three categories: behavior control; financial control; and the type of relationship of the parties. Behavior control facts are demonstrated by the instructions and training that the business gives the worker. Financial control facts are demonstrated whether the business has a right to control the aspects of the worker's job. The type of relationship the parties intend to create can be demonstrated in a contract, but should also consider other factors. The Village should perform evaluations using the guidance noted in IRS Publication 15(a) to determine whether a worker is to be considered an employee or independent contractor. This matter will be referred to the Internal Revenue Service.

Village of Morral  
Marion County  
Page 2

A handwritten signature in black ink that reads "Keith Faber". The signature is written in a cursive style with a large, prominent initial "K".

Keith Faber  
Auditor of State

Columbus, Ohio

August 26, 2020

# OHIO AUDITOR OF STATE KEITH FABER



**VILLAGE OF MORRAL**

**MARION COUNTY**

**AUDITOR OF STATE OF OHIO CERTIFICATION**

This is a true and correct copy of the report, which is required to be filed pursuant to Section 117.26, Revised Code, and which is filed in the Office of the Ohio Auditor of State in Columbus, Ohio.



**Certified for Release 9/10/2020**

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This report is a matter of public record and is available online at  
[www.ohioauditor.gov](http://www.ohioauditor.gov)