



OHIO AUDITOR OF STATE  
**KEITH FABER**





**WEST MUSKINGUM LOCAL SCHOOL DISTRICT  
MUSKINGUM COUNTY  
JUNE 30, 2020**

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**WEST MUSKINGUM LOCAL SCHOOL DISTRICT  
MUSKINGUM COUNTY  
JUNE 30, 2020**

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# OHIO AUDITOR OF STATE KEITH FABER



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## INDEPENDENT AUDITOR'S REPORT

West Muskingum Local School District  
Muskingum County  
4880 West Pike  
Zanesville, Ohio 43701

To the Board of Education

### ***Report on the Financial Statements***

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the West Muskingum Local School District, Muskingum County, Ohio (the School District), as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the School District's basic financial statements as listed in the Table of Contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for preparing and fairly presenting these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes designing, implementing, and maintaining internal control relevant to preparing and fairly presenting financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to opine on these financial statements based on our audit. We audited in accordance with auditing standards generally accepted in the United States of America and the financial audit standards in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require us to plan and perform the audit to reasonably assure the financial statements are free from material misstatement.

An audit requires obtaining evidence about financial statement amounts and disclosures. The procedures selected depend on our judgment, including assessing the risks of material financial statement misstatement, whether due to fraud or error. In assessing those risks, we consider internal control relevant to the School District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not to the extent needed to opine on the effectiveness of the School District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of management's accounting policies and the reasonableness of their significant accounting estimates, as well as our evaluation of the overall financial statement presentation.

We believe the audit evidence we obtained is sufficient and appropriate to support our audit opinions.

**Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the School District, as of June 30, 2020, and the respective changes in financial position thereof and the budgetary comparison for the General Fund thereof for the year then ended in accordance with the accounting principles generally accepted in the United States of America.

**Emphasis of Matter**

As discussed in Note 23 to the financial statements, the financial impact of COVID-19 and the continuing emergency measures may impact subsequent periods of the School District. We did not modify our opinion regarding this matter.

**Other Matters**

*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require this presentation to include *Management's Discussion and Analysis*, and Schedules of Net Pension and Other Post-employment Benefit Liabilities and Pension and Other Post-employment Benefit Contributions listed in the table of contents, to supplement the basic financial statements. Although this information is not part of the basic financial statements, the Governmental Accounting Standards Board considers it essential for placing the basic financial statements in an appropriate operational, economic, or historical context. We applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, consisting of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, to the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not opine or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to opine or provide any other assurance.

*Supplementary and Other Information*

Our audit was conducted to opine on the School District's basic financial statements taken as a whole.

The Schedule of Expenditures of Federal Awards (the Schedule) presents additional analysis as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards and is not a required part of the financial statements.

The Schedule is management's responsibility, and derives from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. We subjected this information to the auditing procedures we applied to the basic financial statements. We also applied certain additional procedures, including comparing and reconciling this information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves in accordance with auditing standards generally accepted in the United States of America. In our opinion, this information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated February 8, 2021, on our consideration of the School District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. That report describes the scope of our internal control testing over financial reporting and compliance, and the results of that testing, and does not opine on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School District's internal control over financial reporting and compliance.



Keith Faber  
Auditor of State  
Columbus, Ohio

February 8, 2021

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**West Muskingum Local School District, Ohio**

*Management's Discussion and Analysis*

*For the Fiscal Year Ended June 30, 2020*

*Unaudited*

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The discussion and analysis of the West Muskingum Local School District's financial performance provides an overall review of the School District's financial activities for the fiscal year ended June 30, 2020. The intent of this discussion and analysis is to look at the School District's financial performance as a whole; readers should also review the basic financial statements and the notes to the basic financial statements to enhance their understanding of the School District's financial performance.

**Financial Highlights**

Key financial highlights for fiscal year 2020 are as follows:

- Net position of governmental activities increased \$1,799,632.
- Capital assets increased \$76,704 primarily due to current year capital acquisitions exceeding current year depreciation.
- General revenues accounted for \$16,095,013 in revenue or 73 percent of all revenues. Program specific revenues in the form of charges for services, grants, contributions, and interest accounted for \$5,877,651, 27 percent of total revenues of \$21,972,664.
- The School District had \$20,173,032 in expenses related to governmental activities; only \$5,877,651 of these expenses was offset by program specific charges for services, grants, contributions, and interest. General revenues of \$16,095,013 were adequate to provide for these activities.

**Using this Annual Financial Report**

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand the West Muskingum Local School District as a financial whole, an entire operating entity. The statements then proceed to provide an increasingly detailed look at specific financial activities and conditions.

The Statement of Net Position and Statement of Activities provide information about the activities of the whole School District, presenting both an aggregate view of the School District's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look at the School District's most significant funds with all other non-major funds presented in total in one column.

***Reporting the School District as a Whole***

**Statement of Net Position and Statement of Activities**

While this document contains information about the large number of funds used by the School District to provide programs and activities for students, the view of the School District as a whole looks at all financial transactions and asks the question, "How did we do financially during fiscal year 2020?" The Statement of Net Position and the Statement of Activities answer this question. These statements include all assets and liabilities using the accrual basis of accounting similar to the accounting used by most private-sector companies. This basis of accounting takes into account all of the current year's revenues and expenses regardless of when cash is received or paid.

**West Muskingum Local School District, Ohio**

*Management's Discussion and Analysis*

*For the Fiscal Year Ended June 30, 2020*

*Unaudited*

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These two statements report the School District's net position and changes in position. This change in net position is important because it tells the reader that, for the School District as a whole, the financial position of the School District has improved or diminished. The causes of this change may be the result of many factors, some financial, some not. Non-financial factors include the School District's property tax base, current property tax laws in Ohio restricting revenue growth, facility conditions, required educational programs, and other factors.

In the Statement of Net Position and the Statement of Activities, all of the School District's activities are reported as governmental including instruction, support services, operation of non-instructional services, extracurricular activities, and debt service.

***Reporting the School District's Most Significant Funds***

***Fund Financial Statements***

The analysis of the School District's major funds begins on page 11. Fund financial reports provide detailed information about the School District's major funds. The School District uses many funds to account for a multiple of financial transactions. However, these fund financial statements focus on the School District's most significant funds. The School District's major governmental funds are the General Fund and the Debt Service Fund.

***Governmental Funds*** Most of the School District's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at fiscal year end available for spending in future periods. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the School District's general governmental operations and the basic services it provides.

Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance educational programs. The relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds is reconciled in the financial statements.

**The School District as a Whole**

Recall that the Statement of Net Position provides the perspective of the School District as a whole. Table 1 provides a summary of the School District's net position for 2020 compared to 2019.

**West Muskingum Local School District, Ohio**  
*Management's Discussion and Analysis*  
*For the Fiscal Year Ended June 30, 2020*  
*Unaudited*

**Table 1 - Net Position**

	Governmental Activities		
	2020	2019	Change
<b>Assets</b>			
Current and Other Assets	\$14,914,132	\$14,674,769	\$239,363
Net OPEB Asset	806,896	828,675	(21,779)
Capital Assets	33,198,520	33,121,816	76,704
<i>Total Assets</i>	<u>48,919,548</u>	<u>48,625,260</u>	<u>294,288</u>
<b>Deferred Outflows of Resources</b>			
Deferred Charge on Refunding	503,627	550,336	(46,709)
Pension	2,593,723	3,793,534	(1,199,811)
OPEB	257,071	166,260	90,811
<i>Total Deferred Outflows of Resources</i>	<u>3,354,421</u>	<u>4,510,130</u>	<u>(1,155,709)</u>
<b>Liabilities</b>			
Other Liabilities	1,716,408	1,943,967	(227,559)
Long-Term Liabilities			
Due Within One Year	1,242,739	976,558	266,181
Due In More Than One Year:			
Net Pension Liability	14,146,533	14,611,587	(465,054)
Net OPEB Liability	1,445,441	1,596,432	(150,991)
Other Amounts Due in More Than One Year	15,666,918	17,278,403	(1,611,485)
<i>Total Liabilities</i>	<u>34,218,039</u>	<u>36,406,947</u>	<u>(2,188,908)</u>
<b>Deferred Inflows of Resources</b>			
Property Taxes/Payment in Lieu of Taxes	6,062,219	6,314,725	(252,506)
Pension	1,835,661	1,966,236	(130,575)
OPEB	1,619,697	1,708,761	(89,064)
<i>Total Deferred Inflows of Resources</i>	<u>9,517,577</u>	<u>9,989,722</u>	<u>(472,145)</u>
<b>Net Position</b>			
Net Investment in Capital Assets	17,654,178	16,913,442	740,736
Restricted	2,882,486	2,084,142	798,344
Unrestricted (Deficits)	<u>(11,998,311)</u>	<u>(12,258,863)</u>	<u>260,552</u>
<b>Total Net Position</b>	<u>\$8,538,353</u>	<u>\$6,738,721</u>	<u>\$1,799,632</u>

The net pension liability (NPL) is one of the largest liabilities reported by the School District at June 30, 2020. GASB notes that pension and OPEB obligations, whether funded or unfunded, are part of the “employment exchange” – that is, the employee is trading his or her labor in exchange for wages, benefits, and the promise of a future pension and other postemployment benefits. GASB noted that the unfunded portion of this promise is a present obligation of the government, part of a bargained-for benefit to the employee, and should accordingly be reported by the government as a liability since they received the benefit of the exchange. However, the School District is not responsible for certain key factors affecting the balance of these liabilities. In Ohio, the employee shares the obligation of funding pension benefits with the employer. Both employer and employee contribution rates are capped by State statute. A change in these caps requires action of both Houses of the General Assembly and approval of the Governor. Benefit provisions are also determined by State statute. The Ohio Revised Code permits, but does not require the retirement systems to provide healthcare to eligible benefit recipients. The retirement systems may allocate a portion of the employer contributions to provide for these OPEB benefits.

**West Muskingum Local School District, Ohio**

*Management's Discussion and Analysis*

*For the Fiscal Year Ended June 30, 2020*

*Unaudited*

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Most long-term liabilities have set repayment schedules or, in the case of compensated absences (i.e. sick and vacation leave), are satisfied through paid time-off or termination payments. There is no repayment schedule for the net pension liability or the net OPEB liability. As explained above, changes in benefits, contribution rates, and return on investments affect the balance of these liabilities, but are outside the control of the local government. In the event that contributions, investment returns, and other changes are insufficient to keep up with required payments, State statute does not assign/identify the responsible party for the unfunded portion. Due to the unique nature of how the net pension liability and the net OPEB liability are satisfied, these liabilities are separately identified within the long-term liability section of the statement of net position.

Total assets increased \$294,288 during fiscal year 2020. This increase is primarily due to an increase in property taxes receivable of \$282,952 and an increase in capital assets of \$76,704. This increase in property taxes receivable is due to an increase in the amounts certified to be collected by the individual county auditors. During fiscal year 2020, the Light the Hill Project was completed through the Muskingum County Foundation which provided \$1,286,154 for improvements to the School District's stadium, including artificial turf, new track, drainage, excavation, and paving. In addition to this donation, a John Deere Gator valued at \$8,030, track and field equipment valued at \$17,990, a concession stand building valued at \$10,593, and renovations to the athletic facility building valued at \$19,631, were donated by the West Muskingum Athletic Boosters to the School District. The School District also purchased a new bus, a new boiler, and also completed the installation of an outdoor freezer. The capital asset additions of \$1,484,266 for fiscal year 2020 were offset by current year depreciation expense of \$1,407,562. These increases were offset by a decrease in intergovernmental receivable of \$54,674 due directly to the timing of bureau of workers compensation receipts compared to the prior year. During fiscal year 2019, the bureau of workers compensation refund was recorded as a receivable and during fiscal year 2020, the refund was received during the year. The decrease in deferred outflows of resources was mainly due to a decrease in the difference between projected and actual earnings on investments related to the School District's net pension liability.

The \$227,559 decrease in other liabilities is primarily due to a decrease in intergovernmental payable of \$216,016 and a decrease in accounts payable of \$26,066. The decrease in intergovernmental payable in the amount of \$216,016 was due to the final billing invoices from the Muskingum Valley Educational Service Center for special needs services being paid before fiscal year end for 2020. The decrease in accounts payable is a direct result of the School District limiting expenses due to COVID 19 and both staff and students being out of school. These decreases were offset by an increase in accrued wages and benefits of \$23,723 which was a result of an annual salary increase.

Long term liabilities, excluding the pension/OPEB liability, decreased \$1,345,304. This decrease was primarily due to principal payments in the amount of \$69,848 for the School Facilities Construction and Improvement 2012 Refunding Bonds as well as making a capital appreciation bond accretion payment of \$395,152, \$128,809 in principal payments for the School Facilities Construction and Improvement 2013 Refunding Bonds as well as making a capital appreciation bond accretion payment of \$386,191, and capital lease principal payments in the amount of \$79,224. Compensated absences reflect an increase of \$12,334. The decrease in the net pension/OPEB liabilities represent the School District's proportionate share of the STRS and SERS unfunded benefits. As indicated previously, changes in pension benefits, contribution rates, and return on investments affect the balance of the net pension liability.

**West Muskingum Local School District, Ohio**  
*Management's Discussion and Analysis*  
*For the Fiscal Year Ended June 30, 2020*  
*Unaudited*

Table 2 shows the changes in net position for the fiscal year ended June 30, 2020, and comparisons to fiscal year 2019.

**Table 2 - Changes in Net Position**

	Governmental Activities		
	2020	2019	Change
<b>Program Revenues:</b>			
Charges for Services	\$2,295,088	\$1,949,384	\$345,704
Operating Grants, Contributions, and Interest	2,208,601	2,116,696	91,905
Capital Grants and Contributions	1,373,962	441,960	932,002
<i>Total Program Revenues</i>	<u>5,877,651</u>	<u>4,508,040</u>	<u>1,369,611</u>
<b>General Revenues:</b>			
Property Taxes	10,019,829	9,385,879	633,950
Payment in Lieu of Taxes	219,808	210,200	9,608
Grants and Entitlements	5,696,463	6,155,059	(458,596)
Unrestricted Contributions	26,660	5,217	21,443
Investment Earnings	57,091	79,018	(21,927)
Gain on Sale of Capital Asset	2,000	3,400	(1,400)
Miscellaneous Revenue	73,162	85,876	(12,714)
<i>Total General Revenues</i>	<u>16,095,013</u>	<u>15,924,649</u>	<u>170,364</u>
<i>Total Revenues</i>	<u>21,972,664</u>	<u>20,432,689</u>	<u>1,539,975</u>
<b>Instruction:</b>			
Regular	\$9,038,213	\$7,969,806	\$1,068,407
Special	3,545,449	3,315,650	229,799
Intergovernmental	15,041	14,791	250
Vocational	187,942	140,474	47,468
Student Intervention Services	72	799	(727)
<b>Support Services:</b>			
Pupils	719,015	662,973	56,042
Instructional Staff	368,628	340,561	28,067
Board of Education	16,358	14,443	1,915
Administration	1,552,899	1,362,652	190,247
Fiscal	531,739	497,700	34,039
Operation and Maintenance of Plant	1,617,936	1,639,217	(21,281)
Pupil Transportation	1,225,522	1,218,507	7,015
Central	3,332	3,242	90
<b>Operation of Non-Instructional Services:</b>			
Food Service Operations	700,807	751,363	(50,556)
Other Non-Instructional Services	11,221	9,568	1,653
Extracurricular Activities	412,825	425,577	(12,752)
Interest and Fiscal Charges	226,033	707,072	(481,039)
<i>Total Expenses</i>	<u>20,173,032</u>	<u>19,074,395</u>	<u>1,098,637</u>
<i>Change in Net Position</i>	<u>1,799,632</u>	<u>1,358,294</u>	<u>441,338</u>
Net Position Beginning of Year	<u>6,738,721</u>	<u>5,380,427</u>	<u>1,358,294</u>
<b>Net Position End of Year</b>	<u><u>\$8,538,353</u></u>	<u><u>\$6,738,721</u></u>	<u><u>\$1,799,632</u></u>

**West Muskingum Local School District, Ohio**

*Management's Discussion and Analysis*

*For the Fiscal Year Ended June 30, 2020*

*Unaudited*

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The School District's net position increased \$1,799,632. This increase is primarily due to an increase in capital grants and contributions in the amount of \$932,202 and an increase in property taxes revenue in the amount of \$633,950. The increase in capital grants and contributions were due to the completion of the Light the Hill Project as previously mentioned. The increase in property taxes revenue is a result of the timing of the tax advances from the individual county auditors. In fiscal year 2020, 46 percent of the School District's revenues were from property taxes, and 26 percent were from unrestricted grants and entitlements.

The School District depends greatly on property taxes as a revenue source. The unique nature of property taxes in Ohio creates the need to routinely seek voter approval for operating funds. Inflation alone will not increase the amount of funds generated by a tax levy. Basically, the mills collected decreases as the property valuation increases thus generating about the same revenue.

Instructional programs comprise approximately 63 percent of total governmental program expenses. Of the instructional expenses, approximately 71 percent is for regular instruction, 28 percent for special instruction and intergovernmental, and 1 percent for vocational and student intervention services instruction.

Support services comprise approximately 30 percent of governmental program expenses of the School District.

The Statement of Activities shows the cost of program services and the charges for services, grants, and contributions offsetting those services. Table 3 shows the total cost of services and the net cost of services. In other words, it identifies the cost of those services supported by tax revenue and unrestricted entitlements.

**West Muskingum Local School District, Ohio**  
*Management's Discussion and Analysis*  
*For the Fiscal Year Ended June 30, 2020*  
*Unaudited*

**Table 3 - Governmental Activities**

	2020 Total Cost of Services	2020 Net Cost of Services	2019 Total Cost of Services	2019 Net Cost of Services
Program Expenses				
Instruction:				
Regular	\$9,038,213	\$7,232,255	\$7,969,806	\$6,466,145
Special	3,545,449	2,097,947	3,315,650	1,918,667
Intergovernmental	15,041	0	14,791	0
Vocational	187,942	152,187	140,474	(339,326)
Student Intervention Services	72	72	799	799
Support Services:				
Pupils	719,015	593,482	662,973	662,973
Instructional Staff	368,628	309,211	340,561	282,197
Board of Education	16,358	16,358	14,443	14,443
Administration	1,552,899	1,472,261	1,362,652	1,266,613
Fiscal	531,739	402,771	497,700	399,490
Operation and Maintenance of Plant	1,617,936	1,592,505	1,639,217	1,611,026
Pupil Transportation	1,225,522	1,214,076	1,218,507	1,179,526
Central	3,332	3,332	3,242	3,242
Operation of Non-Instructional Services:				
Food Service Operations	700,807	144,692	751,363	213,468
Other Non-Instructional Services	11,221	2,738	9,568	3,224
Extracurricular Activities	412,825	(1,164,539)	425,577	176,796
Interest and Fiscal Charges	226,033	226,033	707,072	707,072
<b>Totals</b>	<b>\$20,173,032</b>	<b>\$14,295,381</b>	<b>\$19,074,395</b>	<b>\$14,566,355</b>

The dependence upon tax revenues and state subsidies for governmental activities is apparent. For 2020, only 29 percent of the governmental activities performed by the School District are supported through program revenues such as charges for services, grants, contributions, and interest. The remaining 71 percent is provided through taxes and entitlements.

**The School District Funds**

The School District's major funds are accounted for using the modified accrual basis of accounting. All governmental funds had total revenues of \$20,790,378 and expenditures of \$19,845,039.

**General Fund**

The fund balance of the General Fund at June 30, 2020, is \$2,498,294, an increase of \$668,041 from fiscal year 2019. Total revenues decreased by \$363,933 as a result of the timing of real estate tax advances from the individual county auditors.

**West Muskingum Local School District, Ohio**  
*Management's Discussion and Analysis*  
*For the Fiscal Year Ended June 30, 2020*  
*Unaudited*

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***Other Governmental Major Fund***

***Debt Service Fund***

The fund balance of the Debt Service Fund at June 30, 2020, is \$1,624,953, an increase of \$12,043 from the prior fiscal year. This increase is due to the revenue received from property taxes, including homestead and rollback from the State of Ohio, exceeding the debt service payments. Debt service payments increased in fiscal year 2020 by \$31,931. The millage for bond retirement has been adjusted the last few fiscal years as rates are constantly adjusted in order to meet current and upcoming debt service requirements which would result in increases or decreases based on current cash balances of the fund. Total revenues increased by \$397,185 as a result of these adjustments.

***General Fund Budgeting Highlights***

The School District's budget is prepared according to Ohio law and is based on accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The most significant budgeted fund is the General Fund.

During the course of fiscal year 2020, the School District revised its budget as it attempted to deal with unexpected changes in revenues and expenditures. A review of the budgetary comparison statement for the General Fund reflects a decrease of \$125,000 between the original budget and final budget basis revenue, which is mainly due to a decrease in State foundation payments.

The total increase in expenditures from the original to the final budget was \$126,500. This increase is comprised of various changes to several expenditure line items.

Actual expenditures were \$66,911 less than the final budgeted amount, with the largest variances in regular and special instruction. These savings came from services not used, such as substitute personnel, during the period the school buildings were closed due to the COVID-19 closures.

The School District's ending General Fund budgetary balance was \$225,313.

***Capital Assets and Debt Administration***

***Capital Assets***

At the end of fiscal year 2020, the School District had \$33,198,520 invested in land, land improvements, buildings and improvements, furniture and equipment, and vehicles. Table 4 shows fiscal year 2020 balances compared to 2019.



**West Muskingum Local School District, Ohio**  
*Management's Discussion and Analysis*  
*For the Fiscal Year Ended June 30, 2020*  
*Unaudited*

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**Table 4**  
**Capital Assets at June 30**  
**(Net of Depreciation)**

	Government Activities	
	2020	2019
Land and Land Improvements	\$3,747,919	\$2,729,601
Buildings and Improvements	28,764,848	29,699,086
Furniture and Equipment	324,101	314,131
Vehicles	361,652	378,998
<b>Totals</b>	<b>\$33,198,520</b>	<b>\$33,121,816</b>

See Note 9 for additional information regarding capital assets.

***Debt***

At June 30, 2020, the School District had \$14,938,153 outstanding in 2012 refunding bonds and 2013 refunding bonds (including premiums and discounts), with \$1,025,000 being due within one year. The bonds were issued for school facilities construction and improvements. During fiscal year 2020, the School District made bond principal payments in the amount of \$198,657, as well as making a capital appreciation bond accretion payment of \$781,343. Both bonds will be fully repaid in fiscal year 2031. Capital leases outstanding at June 30, 2020, were \$1,109,816 with \$82,942 due in one year. The School District made a principal capital lease payment of \$79,224 during fiscal year 2020. See Notes 15 and 16 for more detailed information of the School District's debt. The net pension/OPEB liability under GASB 68 and 75 is reported as a long-term obligation that has been previously disclosed within the management's discussion and analysis.

***Economic Factors***

The School District closely monitors the five year forecast and continues to seek ways to avoid deficit spending. Based upon the effective tax rates of the School District, as a result of HB 920, there is very little increase in real estate tax revenues anticipated. The current economically disadvantaged population is 45 percent. The local tax effort of 78 percent for the School District residents reflects a high local support level by Muskingum County residents. The current local tax effort coupled with current local economic conditions make it very difficult to request additional revenue from local sources.

***Unprecedented COVID-19 Educational Overview***

On March 12, 2020, Governor Mike DeWine announced statewide K-12 school closure due to the COVID-19 pandemic. School buildings were closed to children for an extended period of time, which was later extended to June 30, 2020. During the extended school building closure, school employees were required to continue to offer educational services through alternative means. Alternative means included blizzard bags, online learning, and educational packets. Ohio House Bill (HB) 197 was passed in response to the COVID-19 health crisis and provided numerous educational changes to law to assist schools in completing the school year.

**West Muskingum Local School District, Ohio**

*Management's Discussion and Analysis*

*For the Fiscal Year Ended June 30, 2020*

*Unaudited*

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The State of Ohio budget cuts for fiscal year 2020 were implemented with education experiencing a significant portion of those cuts. The School District incurred a budget cut of \$362,306, a 6.8 percent reduction in State foundation funding for fiscal year 2020. For fiscal year 2021, an additional \$362,306 was cut from State funding received by the School District. The two-year total reduction incurred was \$724,612. Federal stimulus dollars were allocated to school districts through the federally approved CARES ACT. The CARES ACT funding allocation is significantly less than losses incurred.

The School District enters into the annual budget process with the objective of maintaining current programs and services. However, the result of stagnant State and local revenues, in combination with inflationary expense increases, and economic impacts of COVID-19 forces the School District to make decisions which are best for students while consistently being good stewards of public monies. With these economic factors in mind, the School District has focused on cash carryover balances in order to balance budgets within the five year forecast period.

**Contacting the School District's Financial Management**

This financial report is designed to provide our citizens, taxpayers, and investors and creditors with a general overview of the School District's finances and to show the School District's accountability for the money it receives. If you have any questions about this report or need additional financial information contact Kimberly Downs, Treasurer at West Muskingum Local School District, 4880 West Pike, Zanesville, Ohio 43701. You may also e-mail the treasurer at [kdowns@laca.org](mailto:kdowns@laca.org).

**West Muskingum Local School District, Ohio**

*Statement of Net Position*

*June 30, 2020*

	Governmental Activities
<b>Assets</b>	
Equity in Pooled Cash and Cash Equivalents	\$3,875,892
Accounts Receivable	24,522
Intergovernmental Receivable	277,613
Prepaid Items	28,825
Inventory Held for Resale	22,799
Materials and Supplies Inventory	11,458
Property Taxes Receivable	10,453,647
Payments in Lieu of Taxes Receivable	219,376
Net OPEB Asset	806,896
Nondepreciable Capital Assets	556,333
Depreciable Capital Assets, Net	32,642,187
<i>Total Assets</i>	48,919,548
<b>Deferred Outflows of Resources</b>	
Deferred Charge on Refunding	503,627
Pension	2,593,723
OPEB	257,071
<i>Total Deferred Outflows of Resources</i>	3,354,421
<b>Liabilities</b>	
Accounts Payable	83,680
Accrued Wages and Benefits	1,301,968
Accrued Interest Payable	33,757
Intergovernmental Payable	297,003
Long-Term Liabilities:	
Due Within One Year	1,242,739
Due In More Than One Year:	
Net Pension Liability	14,146,533
Net OPEB Liability	1,445,441
Other Amounts Due in More Than One Year	15,666,918
<i>Total Liabilities</i>	34,218,039
<b>Deferred Inflows of Resources</b>	
Property Taxes	5,842,843
Payments in Lieu of Taxes	219,376
Pension	1,835,661
OPEB	1,619,697
<i>Total Deferred Inflows of Resources</i>	9,517,577
<b>Net Position</b>	
Net Investment in Capital Assets	17,654,178
Restricted for:	
Capital Projects	50,480
Debt Service	1,669,837
Classroom Facilities Maintenance	917,466
Local, State, and Federal Grants	84,890
Student Activities	111,391
Athletics and Music	45,808
Food Service Operations	2,614
Unrestricted (Deficit)	(11,998,311)
<i>Total Net Position</i>	\$8,538,353

See accompanying notes to the basic financial statements

**West Muskingum Local School District, Ohio**

*Statement of Activities*

*For the Fiscal Year Ended June 30, 2020*

	Program Revenues			Net (Expense) Revenue and Changes in Net Position	
	Expenses	Charges for	Operating Grants		Capital Grants
		and Sales	and Contributions		and Contributions
<b>Governmental Activities</b>					
Instruction:					
Regular	\$9,038,213	\$1,775,247	\$30,711	\$0	(\$7,232,255)
Special	3,545,449	146,960	1,300,542	0	(2,097,947)
Intergovernmental	15,041	0	15,041	0	0
Vocational	187,942	0	35,755	0	(152,187)
Student Intervention Services	72	0	0	0	(72)
Support Services:					
Pupils	719,015	0	125,533	0	(593,482)
Instructional Staff	368,628	0	59,417	0	(309,211)
Board of Education	16,358	0	0	0	(16,358)
Administration	1,552,899	20,942	59,696	0	(1,472,261)
Fiscal	531,739	0	128,968	0	(402,771)
Operation and Maintenance of Plant	1,617,936	731	24,700	0	(1,592,505)
Pupil Transportation	1,225,522	11,446	0	0	(1,214,076)
Central	3,332	0	0	0	(3,332)
Operation of Non-Instructional Services:					
Food Service Operations	700,807	143,998	380,553	31,564	(144,692)
Other Non-Instructional Services	11,221	0	8,483	0	(2,738)
Extracurricular Activities	412,825	195,764	39,202	1,342,398	1,164,539
Interest and Fiscal Charges	226,033	0	0	0	(226,033)
<b>Totals</b>	<b>\$20,173,032</b>	<b>\$2,295,088</b>	<b>\$2,208,601</b>	<b>\$1,373,962</b>	<b>(14,295,381)</b>
<b>General Revenues</b>					
Property Taxes Levied for:					
					8,722,607
					1,297,222
					219,808
					5,696,463
					26,660
					57,091
					2,000
					73,162
					<u>16,095,013</u>
					1,799,632
					<u>6,738,721</u>
					<u>\$8,538,353</u>

See accompanying notes to the basic financial statements

**West Muskingum Local School District, Ohio**

*Balance Sheet*

*Governmental Funds*

*June 30, 2020*

	General	Debt Service	Other Governmental Funds	Total Governmental Funds
<b>Assets</b>				
Equity in Pooled Cash and Cash Equivalents	\$449,510	\$1,091,504	\$2,334,878	\$3,875,892
Accounts Receivable	23,362	0	1,160	24,522
Payments in Lieu of Taxes Receivable	3,970	0	215,406	219,376
Intergovernmental Receivable	132,181	0	145,432	277,613
Interfund Receivable	741	0	0	741
Prepaid Items	28,292	0	533	28,825
Inventory Held for Resale	0	0	22,799	22,799
Materials and Supplies Inventory	8,599	0	2,859	11,458
Property Taxes Receivable	8,991,682	1,461,965	0	10,453,647
<i>Total Assets</i>	<u>\$9,638,337</u>	<u>\$2,553,469</u>	<u>\$2,723,067</u>	<u>\$14,914,873</u>
<b>Liabilities</b>				
Accounts Payable	\$73,659	\$0	\$10,021	\$83,680
Interfund Payable	0	0	741	741
Accrued Wages and Benefits	1,167,735	0	134,233	1,301,968
Intergovernmental Payable	271,616	0	25,387	297,003
<i>Total Liabilities</i>	<u>1,513,010</u>	<u>0</u>	<u>170,382</u>	<u>1,683,392</u>
<b>Deferred Inflows of Resources</b>				
Property Taxes	4,992,968	849,875	0	5,842,843
Payments in Lieu of Taxes	3,970	0	215,406	219,376
Unavailable Revenues	630,095	78,641	91,624	800,360
<i>Total Deferred Inflows of Resources</i>	<u>5,627,033</u>	<u>928,516</u>	<u>307,030</u>	<u>6,862,579</u>
<b>Fund Balances</b>				
Nonspendable	36,891	0	3,392	40,283
Restricted	0	1,624,953	1,188,921	2,813,874
Committed	87,279	0	49,200	136,479
Assigned	3,394,458	0	1,053,893	4,448,351
Unassigned (Deficits)	(1,020,334)	0	(49,751)	(1,070,085)
<i>Total Fund Balances</i>	<u>2,498,294</u>	<u>1,624,953</u>	<u>2,245,655</u>	<u>6,368,902</u>
<i>Total Liabilities, Deferred Inflows of Resources, and Fund Balances</i>	<u>\$9,638,337</u>	<u>\$2,553,469</u>	<u>\$2,723,067</u>	<u>\$14,914,873</u>

See accompanying notes to the basic financial statements

**West Muskingum Local School District, Ohio**  
*Reconciliation of Total Governmental Funds Balances to  
 Net Position of Governmental Activities  
 June 30, 2020*

<b>Total Governmental Fund Balances</b>		\$6,368,902
<i>Amounts reported for governmental activities in the statement of net position are different because of the following:</i>		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.		33,198,520
Other long-term assets are not available to pay for current-period expenditures and, therefore, shown as deferred inflows of resources in the funds:		
Delinquent Property Taxes	590,632	
Tuition and Fees	95,067	
Miscellaneous	1,384	
Intergovernmental Revenues	113,277	800,360
Accrued interest payable is not due and payable in the current period and therefore is not reported in the funds.		(33,757)
Deferred outflows of resources represent deferred charges on refundings which are not reported in the funds.		503,627
Some liabilities are not due and payable in the current period and, therefore, not reported in the funds:		
Bonds Payable	(14,865,000)	
Bond Premium	(126,063)	
Bond Discount	52,910	
Capital Leases Payable	(1,109,816)	
Compensated Absences	(861,688)	(16,909,657)
The net pension liability and net OPEB liability/asset is not due and payable in the current period; therefore, the liability/asset and related deferred inflows/outflows are not reported in the governmental funds:		
Net OPEB Asset	806,896	
Deferred Outflows - Pension	2,593,723	
Deferred Outflows - OPEB	257,071	
Net Pension Liability	(14,146,533)	
Net OPEB Liability	(1,445,441)	
Deferred Inflows - Pension	(1,835,661)	
Deferred Inflows - OPEB	(1,619,697)	(15,389,642)
<i>Net Position of Governmental Activities</i>		<b>\$8,538,353</b>

See accompanying notes to the basic financial statements

**West Muskingum Local School District, Ohio**  
*Statement of Revenues, Expenditures and Changes in Fund Balances*  
*Governmental Funds*  
*For the Fiscal Year Ended June 30, 2020*

	General	Debt Service	Other Governmental Funds	Total Governmental Funds
<b>Revenues</b>				
Property Taxes	\$8,964,393	\$1,305,392	\$0	\$10,269,785
Revenues in Lieu of Taxes	3,889	0	215,919	219,808
Intergovernmental	6,325,982	128,968	1,377,933	7,832,883
Interest	57,067	0	24	57,091
Tuition and Fees	1,898,262	0	0	1,898,262
Extracurricular Activities	20,942	0	195,764	216,706
Charges for Services	0	0	144,554	144,554
Contributions and Donations	26,660	0	50,029	76,689
Miscellaneous	74,600	0	0	74,600
<i>Total Revenues</i>	<u>17,371,795</u>	<u>1,434,360</u>	<u>1,984,223</u>	<u>20,790,378</u>
<b>Expenditures</b>				
Current:				
Instruction:				
Regular	8,138,537	0	58,757	8,197,294
Special	2,601,485	0	728,738	3,330,223
Vocational	150,697	0	0	150,697
Student Intervention Services	72	0	0	72
Support Services:				
Pupils	597,755	0	87,190	684,945
Instructional Staff	330,450	0	38,592	369,042
Board of Education	16,358	0	0	16,358
Administration	1,387,558	0	0	1,387,558
Fiscal	507,906	22,409	0	530,315
Operation and Maintenance of Plant	1,378,598	0	132,582	1,511,180
Pupil Transportation	1,067,488	0	83,045	1,150,533
Central	3,332	0	0	3,332
Operation of Non-Instructional Services:				
Food Service Operations	0	0	613,925	613,925
Other Non-Instructional Services	3,250	0	8,311	11,561
Extracurricular Activities	160,044	0	175,787	335,831
Intergovernmental	0	0	15,041	15,041
Debt Service:				
Principal Retirement	79,224	198,657	0	277,881
Interest and Fiscal Charges	58,000	419,908	0	477,908
Capital Appreciation Bonds Accretion	0	781,343	0	781,343
<i>Total Expenditures</i>	<u>16,480,754</u>	<u>1,422,317</u>	<u>1,941,968</u>	<u>19,845,039</u>
<i>Excess of Revenues Over Expenditures</i>	<u>891,041</u>	<u>12,043</u>	<u>42,255</u>	<u>945,339</u>
<b>Other Financing Sources (Use)</b>				
Proceeds from Sale of Capital Assets	2,000	0	0	2,000
Transfers In	0	0	225,000	225,000
Transfers Out	(225,000)	0	0	(225,000)
<i>Total Other Financing Sources (Use)</i>	<u>(223,000)</u>	<u>0</u>	<u>225,000</u>	<u>2,000</u>
<i>Net Change in Fund Balances</i>	668,041	12,043	267,255	947,339
<i>Fund Balances Beginning of Year</i>	<u>1,830,253</u>	<u>1,612,910</u>	<u>1,978,400</u>	<u>5,421,563</u>
<i>Fund Balances End of Year</i>	<u>\$2,498,294</u>	<u>\$1,624,953</u>	<u>\$2,245,655</u>	<u>\$6,368,902</u>

See accompanying notes to the basic financial statements

**West Muskingum Local School District, Ohio**  
*Reconciliation of the Statement of Revenues, Expenditures and Changes  
in Fund Balances of Governmental Funds to the Statement of Activities  
For the Fiscal Year Ended June 30, 2020*

Net Change in Fund Balances - Total Governmental Funds \$947,339

*Amounts reported for governmental activities in the statement of activities are different because of the following:*

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense.

This is the amount by which capital outlay exceeded depreciation in the current year:

Capital Assets Additions	141,868	
Capital Contributions	1,342,398	
Current Year Depreciation	<u>(1,407,562)</u>	76,704

Revenues on the statement of activities that do not provide current financial resources are not reported as revenues in governmental funds:

Property Taxes	(249,956)	
Customer Sales	(556)	
Intergovernmental Revenues	53,716	
Tuition and Fees	36,122	
Miscellaneous	(1,438)	
Bureau of Workers Compensation Reimbursement	<u>(65,969)</u>	(228,081)

Some expenses reported on the statement of activities do not require the use of current financial resources, therefore, are not reported as expenditures in governmental funds:

Compensated Absences		(12,334)
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Interest is reported as an expenditure when due in the governmental funds, but is accrued on outstanding debt on the statement of activities. The accretion of capital appreciation bonds and the amortization of premiums and discounts are reported on the statement of activities:

Premium Amortization	437,784	
Discount Amortization	(4,924)	
Capital Appreccion Bonds Matured Accretion	781,343	
Accretion of the Capital Appreciation Bonds	(134,446)	
Accrued Interest Payable	<u>170</u>	1,079,927

Repayment of principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position. 277,881

The difference between the net carrying amount of the refunded debt and the acquisition price is allocated over the life of the outstanding debt on the statement of activities. (46,709)

Contractually required contributions are reported as expenditures in the governmental funds; however, the statement of net position reports these amounts as deferred outflows.

Pension	1,060,711	
OPEB	<u>36,698</u>	1,097,409

Except for amounts reported as deferred inflows/outflows, changes in the net pension/OPEB liabilities/assets are reported as pension/OPEB expense in the statement of activities.

Pension	(1,664,893)	
OPEB	<u>272,389</u>	<u>(1,392,504)</u>

*Change in Net Position of Governmental Activities* \$1,799,632

See accompanying notes to the basic financial statements



**West Muskingum Local School District, Ohio**  
*Statement of Revenues, Expenditures and Changes  
in Fund Balance - Budget and Actual (Budget Basis)  
General Fund  
For the Fiscal Year Ended June 30, 2020*

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
<b>Revenues</b>				
Property Taxes	\$8,253,073	\$8,253,073	\$8,320,740	\$67,667
Revenues in Lieu of Taxes	3,889	3,889	3,889	0
Intergovernmental	6,910,533	6,785,533	6,394,746	(390,787)
Interest	65,000	65,000	57,067	(7,933)
Tuition and Fees	1,678,112	1,678,112	1,883,971	205,859
Contributions and Donations	0	0	5,800	5,800
Miscellaneous	71,658	71,658	76,207	4,549
<i>Total Revenues</i>	16,982,265	16,857,265	16,742,420	(114,845)
<b>Expenditures</b>				
Current:				
Instruction:				
Regular	8,311,948	8,299,098	8,122,244	176,854
Special	2,563,381	2,722,281	2,851,821	(129,540)
Vocational	150,526	150,526	151,693	(1,167)
Student Intervention Services	5,000	5,000	457	4,543
Support Services:				
Pupils	641,430	570,780	615,174	(44,394)
Instructional Staff	344,449	344,449	333,024	11,425
Board of Education	17,235	17,235	16,489	746
Administration	1,416,670	1,416,670	1,379,218	37,452
Fiscal	505,034	505,034	518,890	(13,856)
Operation and Maintenance of Plant	1,494,549	1,500,649	1,446,702	53,947
Pupil Transportation	1,204,018	1,204,018	1,140,676	63,342
Central	3,500	3,500	3,332	168
Non-Instructional Services	3,250	3,250	6,500	(3,250)
Extracurricular Activities	137,806	147,806	157,265	(9,459)
Debt Service:				
Principal Retirement	66,000	66,000	66,000	0
Interest and Fiscal Charges	55,448	55,448	55,348	100
<i>Total Expenditures</i>	16,920,244	17,011,744	16,864,833	146,911
<i>Excess of Revenues Over (Under) Expenditures</i>	62,021	(154,479)	(122,413)	32,066
<b>Other Financing Source (Use)</b>				
Proceeds from Sale of Capital Assets	2,500	2,500	2,000	(500)
Transfers Out	(110,000)	(145,000)	(225,000)	(80,000)
<i>Total Other Financing Source (Use)</i>	(107,500)	(142,500)	(223,000)	(80,500)
<i>Net Change in Fund Balance</i>	(45,479)	(296,979)	(345,413)	(48,434)
<i>Fund Balance Beginning of Year</i>	378,196	378,196	378,196	0
Prior Year Encumbrances Appropriated	192,530	192,530	192,530	0
<i>Fund Balance End of Year</i>	\$525,247	\$273,747	\$225,313	(\$48,434)

See accompanying notes to the basic financial statements

**West Muskingum Local School District, Ohio**

*Statement of Changes in Fiduciary Net Position*

*Custodial Fund*

*June 30, 2020*

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<b>Additions:</b>	
Charges Received for OHSAA	\$8,948
<b>Deductions:</b>	
Distributions on Behalf of OHSAA	<u>8,948</u>
<i>Change in Net Position</i>	0
<i>Net Position Beginning of Year</i>	<u>0</u>
<i>Net Position End of Year</i>	<u><u>\$0</u></u>

See accompanying notes to the basic financial statements

**West Muskingum Local School District, Ohio**

*Notes to the Basic Financial Statements  
For the Fiscal Year Ended June 30, 2020*

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**Note 1 - Description of the School District and Reporting Entity**

West Muskingum Local School District (the "School District") is organized under Article VI, Sections 2 and 3 of the Constitution of the State of Ohio. The School District was formed in 1960 and operates under a locally-elected Board form of government consisting of five members elected at-large for staggered four year terms. The School District provides educational services as authorized by State statute and federal guidelines.

The School District is staffed by 67 classified employees, 88 certificated full-time teaching personnel, and 11 administrative employees who provide services to 1,561 students and other community members. The School District currently operates four instructional buildings and one administrative building.

*Reporting Entity*

A reporting entity is composed of the primary government, component units, and other organizations that are included to insure the financial statements are not misleading. The primary government of the School District consists of all funds, departments, boards, and agencies that are not legally separate from the School District. For West Muskingum Local School District, this includes general operations, food service, and student related activities of the School District.

Component units are legally separate organizations for which the School District is financially accountable. The School District is financially accountable for an organization if the School District appoints a voting majority of the organization's governing board and (1) the School District is able to significantly influence the programs or services performed or provided by the organization; or (2) the School District is legally entitled to or can otherwise access the organization's resources; the School District is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the School District is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the School District in that the School District approves the budget, the issuance of debt, or the levying of taxes, and there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on, the primary government. The School District has no component units.

The School District participates in four jointly governed organizations and three insurance purchasing pools. These organizations are the Licking Area Computer Association, the Mid-East Career and Technology Center, the META Solutions, the Coalition of Rural and Appalachian Schools, the Ohio SchoolComp Workers' Compensation Group Retrospective Rating Program, the Ohio School Plan, and the Ohio School Benefits Cooperative. These organizations are presented in Notes 17 and 18 to the basic financial statements.

**Note 2 - Summary of Significant Accounting Policies**

The financial statements of the School District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the School District's accounting policies are described below.

**Basis of Presentation**

The School District's basic financial statements consist of government-wide statements, including a statement of net position and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

**West Muskingum Local School District, Ohio**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2020*

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***Government-wide Financial Statements*** The statement of net position and the statement of activities display information about the School District as a whole. These statements include the financial activities of the primary government, except for fiduciary funds. The statements usually distinguish between those activities of the School District that are governmental (primarily supported by taxes and intergovernmental revenues) and those that are considered business-type activities (primarily supported by fees and charges). The School District has no business-type activities.

The statement of net position presents the financial condition of the governmental activities of the School District at fiscal year end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the School District's governmental activities. Direct expenses are those that are specifically associated with a service, program, or department, and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program, grants, and contributions that are restricted to meeting the operational or capital requirements of a particular program and interest earned on grants that is required to be used to support a particular program. Revenues which are not classified as program revenues are presented as general revenues of the School District. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the School District.

***Fund Financial Statements*** During the fiscal year, the School District segregates transactions related to certain School District functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the School District at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. Custodial funds are reported by type.

**Fund Accounting**

The School District uses funds to maintain its financial records during the fiscal year. A fund is defined as a fiscal and accounting entity with a self balancing set of accounts. There are two categories of funds: governmental and fiduciary.

***Governmental Funds*** Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and deferred outflows of resources, and liabilities and deferred inflows of resources is reported as fund balance. The General Fund and Debt Service Fund are the major funds of the School District. The following is a description of these funds:

***General Fund*** The General Fund accounts for and reports all financial resources except those required to be accounted for in another fund. The General Fund balance is available to the School District for any purpose, provided it is expended and transferred according to the general laws of Ohio.

***Debt Service Fund*** The Debt Service Fund accounts for and reports property tax revenues restricted for the payment of, general long-term debt principal, interest, and related costs.

The nonmajor governmental funds of the School District account for grants and other resources whose use is restricted to a particular purpose.

**West Muskingum Local School District, Ohio**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2020*

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***Fiduciary Funds*** Fiduciary fund reporting focuses on net position and changes in net position. The fiduciary fund category is split into the following four classifications: pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds, and custodial funds. Trust funds are distinguished from custodial funds by the existence of a trust agreement or equivalent arrangements that has certain characteristics. Custodial Funds are used to report fiduciary activities that are not required to be reported in a trust fund. The School Districts fiduciary funds consist of one custodial fund which is used to account for Ohio High School Athletic Association (OHSAA) monies.

**Measurement Focus**

***Government-wide Financial Statements*** The government-wide financial statements are prepared using the economic resources measurement focus. All assets and deferred outflows of resources and all liabilities and deferred inflows of resources associated with the operation of the School District are included on the statement of net position. The statement of activities presents increases (i.e. revenues) and decreases (i.e. expenses) in total net position.

***Fund Financial Statements*** All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and deferred outflows of resources and current liabilities and deferred inflows of resources generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements, therefore, include reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

Like the government-wide statements, the fiduciary fund is accounted for on a flow of economic resources measurement focus. All assets and deferred outflows of resources and all liabilities and deferred inflows of resources associated with the operation of this fund are included on the statement of fund net position. In fiduciary funds, a liability to the beneficiaries of fiduciary activity is recognized when an event has occurred that compels the government to disburse fiduciary resources. Fiduciary fund liabilities other than those beneficiaries are recognized using the economic resources measurement focus.

Fiduciary funds present a statement of changes in fiduciary net position which reports additions to and deductions from custodial funds.

**Basis of Accounting**

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements and the statements presented for fiduciary funds are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Differences in the accrual and the modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred outflows/inflows of resources, and in the presentation of expenses versus expenditures.

**West Muskingum Local School District, Ohio**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2020*

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**Revenues - Exchange and Non-Exchange Transactions** Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the School District, available means expected to be received within sixty days of fiscal year end.

Nonexchange transactions, in which the School District receives value without directly giving equal value in return, include property taxes, payment in lieu of taxes, grants, entitlements, and donations. On the accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied (See Note 7). Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the fiscal year when the resources are required to be used or the year when use is first permitted; matching requirements, in which the School District must provide local resources to be used for a specified purpose; and expenditure requirements, in which the resources are provided to the School District on a reimbursement basis.

On a modified accrual basis, revenue from nonexchange transactions must also be available before it can be recognized. Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at fiscal year end: property taxes available as an advance, interest, grants, tuition and fees, and contributions and donation.

Unearned revenue represents amounts under the accrual and modified accrual basis of accounting for which asset recognition criteria have been met, but for which revenue recognition criteria have not yet been met because such amounts have not yet been earned.

**Deferred Outflows/Inflows of Resources** In addition to assets, the statements of financial position will sometimes report a separate section for deferred outflows of resources. Deferred outflows of resources represents a consumption of net position that applies to a future period and will not be recognized as an outflow of resources (expense/expenditure) until then. For the School District, deferred outflows of resources are reported on the government-wide statement of net position for deferred charges on refunding and for pension and OPEB plans. A deferred charge on refunding results from the difference in the carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shorter of the life of the refunded or refunding debt. The details of these unavailable revenues are identified on the Reconciliation of Total Governmental Fund Balance to Net Position of Governmental Activities found on page 18. The deferred outflows of resources related to pension and OPEB plans are explained in Notes 13 and 14.

In addition to liabilities, the statements of financial position report a separate section for deferred inflows of resources. Deferred inflows of resources represent an acquisition of net position that applies to a future period and will not be recognized until that time. For the School District, deferred inflows of resources include property taxes, payments in lieu of taxes, pension, and OPEB plans, and unavailable revenue. Property taxes represent amounts for which there is an enforceable legal claim as of June 30, 2020, but which were levied to finance fiscal year 2021 operations. These amounts have been recorded as a deferred inflow on both the government-wide statement of net position and the governmental fund financial statements. Unavailable revenue is reported only on the governmental funds balance sheet, and represents receivables which will not be collected within the available period. For the School District, unavailable revenue includes delinquent property taxes, intergovernmental grants, tuition and fees, and miscellaneous revenues. These amounts are deferred and recognized as an inflow of resources in the period the amounts become available. Deferred inflows of resources related to pension and OPEB plans are reported on the government-wide statement of net position. (See Notes 13 and 14)

**West Muskingum Local School District, Ohio**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2020*

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***Expenses/Expenditures*** On the accrual basis of accounting, expenses are recognized at the time they are incurred.

The purpose of the measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in governmental funds.

**Cash and Cash Equivalents**

To improve cash management, cash received by the School District is pooled. Monies for all funds are maintained in this pool. Individual fund integrity is maintained through the School District's records. Interest in the pool is presented as equity in pooled cash and cash equivalents on the financial statements.

The School District has a segregated bank account for payroll. This checking account is presented on the financial statements as cash and cash equivalents in segregated accounts since it is kept separate from the School District treasury.

Following Ohio statutes, the Board of Education has, by resolution, specified the funds to receive an allocation of interest earnings. Interest revenue credited to the General Fund during fiscal year 2020 amounted to \$57,067, which includes \$43,635 assigned from other School District funds.

Investments of the cash management pool and investments with original maturities of three months or less at the time they are purchased by the School District are presented on the financial statements as cash equivalents. Investments with an initial maturity of more than three months not purchased from the pool are reported as investments. The School District had no investments as of June 30, 2020.

**Interfund Balances**

On fund financial statements, receivables and payables resulting from short-term interfund services provided and used are reported as "Interfund Receivable/Payable." Interfund balances are eliminated on the statement of net position.

**Prepaid Items**

Payments made to vendors for services that will benefit periods beyond June 30, 2020, are recorded as prepaid items using the consumption method. A current asset for the prepaid amount is recorded at the time of the purchase and an expenditure/expense is reported in the fiscal year in which services are consumed.

**Inventory**

Inventories are presented at cost on a first-in, first-out basis and are expensed/expended when used. Inventory consists of expendable supplies held for consumption and purchased and donated food held for resale.

**West Muskingum Local School District, Ohio**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2020*

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**Capital Assets**

General capital assets are capital assets which are associated with and generally arise from governmental activities. They generally result from expenditures in the governmental funds. General capital assets are reported in the governmental activities column of the government-wide statement of net position but are not reported in the fund financial statements.

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the fiscal year. The School District was able to estimate the historical cost for the initial reporting of capital assets by backtrending (i.e., estimating the current replacement cost of the assets to be capitalized and using an appropriate price-index to deflate the costs to the acquisition year or estimated acquisition year). Donated capital assets are recorded at their acquisition values as of the date received. The School District maintains a capitalization threshold of five thousand dollars. The School District does not possess any infrastructure. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized.

All reported capital assets, except land and some land improvements, are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method over the following useful lives:

<u>Description</u>	<u>Estimated Lives</u>
Land Improvements	10-20 years
Buildings and Improvements	20-40 years
Furniture and Fixtures	5-25 years
Vehicles	8 years

**Internal Activity**

Transfers within governmental activities are eliminated on the government-wide statements. Internal allocations of overhead expenses from one program to another or within the same program are eliminated on the Statement of Activities. Payments for interfund services provided and used are not eliminated.

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers and are eliminated from the statement of activities. Interfund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the financial statements.

**Compensated Absences**

Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the School District will compensate the employees for the benefits through paid time off or some other means. The School District records a liability for accumulated unused vacation time when earned for vacation eligible employees with more than one year of service. The vacation balances earned cannot exceed a balance of thirty days and each employee can carryover unlimited vacation days up to maximum accumulation.



**West Muskingum Local School District, Ohio**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2020*

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Sick leave benefits are accrued as a liability using the vesting method. The liability includes the employees who are currently eligible to receive termination benefits and those the School District has identified as probable of receiving payment in the future. The amount is based on accumulated sick leave and employees' wage rates at fiscal year end, taking into consideration any limits specified in the School District's termination policy. The School District records a liability for accumulated unused sick leave after fifteen years of experience of which ten years has to be with the School District for certified employees and five years for classified employees.

The entire compensated absences liability is reported on the government-wide financial statements. On the governmental fund financial statements, compensated absences are recognized as liabilities and expenditures to the extent payments come due each period upon the occurrence of employee resignations and retirements. These amounts are recorded in the account "matured compensated absences payable" in the funds from which these payments will be made. There were no matured compensated absences payable for fiscal year 2020.

**Accrued Liabilities and Long-term Obligations**

All payables, accrued liabilities, and long-term obligations are reported in the government-wide financial statements. In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources, are reported as obligations of the funds. However, compensated absences that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are due for payment during the current fiscal year. Net pension/OPEB liability should be recognized in the governmental funds to the extent that benefit payments are due and payable and the pension/OPEB plan's fiduciary net pension is not sufficient for payment of those benefits. Bonds and capital leases are recognized as a liability on the governmental fund financial statements when due.

**Pensions/Other Postemployment Benefits (OPEB)**

For purposes of measuring the net pension/OPEB liability (asset), deferred outflows of resources, and deferred inflows of resources related to pensions/OPEB, and pension/OPEB expense, information about the fiduciary net pension/OPEB of the pension plans and additions to/deductions from their fiduciary net position have been determined on the same basis as they are reported by the pension/OPEB plans. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. The pension/OPEB plans report investments at fair value.

**Fund Balance**

Fund balance is divided into five classifications based primarily on the extent to which the School District is bound to observe constraints imposed upon the use of the resources in governmental funds. The classifications are as follows:

**Nonspendable:** The nonspendable fund balance category includes amounts that cannot be spent because they are not in spendable form, or are legally or contractually required to be maintained intact. The "not in spendable form" includes items that are not expected to be converted to cash.

**Restricted:** Fund balance is reported as restricted when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or is imposed by law through constitutional provisions or enabling legislation (School District resolutions).

**West Muskingum Local School District, Ohio**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2020*

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Enabling legislation authorizes the School District to assess, levy, charge, or otherwise mandates payment of resources (from external resources providers) and includes a legally enforceable requirement that those resources be used only for the specific purposes stipulated in the legislation. Legal enforceability means that the School District can be compelled by an external party such as citizens, public interest groups, or the judiciary to use resources created by enabling legislation only for the purposes specified by the legislation.

**Committed:** The committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action (resolution) of the School District Board of Education. Those committed amounts cannot be used for any other purpose unless the School District Board of Education removes or changes the specified use by taking the same type of action (resolution) it employed to previously commit those amounts. In contrast to fund balance that is restricted by enabling legislation, committed fund balance classification may be redeployed for other purposes with appropriate due process. Constraints imposed on the use of committed amounts are imposed by the School District Board of Education, separate from the authorization to raise the underlying revenue; therefore, compliance with these constraints is not considered to be legally enforceable. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for the use in satisfying those contractual requirements.

**Assigned:** Amounts in the assigned fund balance classification are intended to be used by the School District for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds other than the general fund, assigned fund balance represents the remaining amount that is not restricted or committed. These amounts are assigned by the School District Board of Education. In the General Fund, assigned amounts represent intended uses established by the School District Board of Education or by State statute. State statute authorizes the School District's Treasurer to assign fund balance for purchases on order provided such amounts have been lawfully appropriated. The School District's Board of Education assigned fund balance to cover a gap between estimated revenue and appropriations in fiscal year 2021's appropriated budget.

**Unassigned:** The unassigned fund balance is the residual classification for the General Fund and includes all spendable amounts not contained in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned.

The School District applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first, followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which the amounts in any of the unrestricted fund balance classifications could be used.

**Net Position**

Net position represents the difference between assets, deferred outflows of resources, liabilities, and deferred inflows of resources. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction, or improvement of those assets. Net position is reported as restricted when there are limitations imposed on their use either through external restrictions imposed by creditors, grantors, or laws or regulations of other governments.

**West Muskingum Local School District, Ohio**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2020*

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The School District applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

**Extraordinary and Special Items**

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control of the Board of Education and that are either unusual in nature or infrequent in occurrence. There were no extraordinary or special items in fiscal year 2020.

**Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

**Budgetary Process**

All funds, except custodial funds, are legally required to be budgeted and appropriated. The major documents prepared are the tax budget, the appropriation resolution, and the certificate of estimated resources, which are prepared on the budgetary basis of accounting. The tax budget demonstrates a need for existing or increased tax rates. The certificate of estimated resources establishes a limit on the amounts that the Board of Education (Board) may appropriate. The appropriation resolution is the Board's authorization to spend resources and sets annual limits on expenditures plus encumbrances at a level of control selected by the Board. The legal level of control has been established by the Board of Education at the fund level. The Treasurer has been authorized to allocate Board appropriations to the function and object level.

The certificate of estimated resources may be amended during the fiscal year if projected increases or decreases in revenue are identified by the School District Treasurer. The amounts reported as the original budgeted amounts in the budgetary statement reflect the amounts in the certificate when the original appropriations were adopted. The amounts reported as the final budgeted amounts in the budgetary statement reflect the amounts in the final amended certificate of estimated resources in effect at the time the final appropriations were passed by the Board.

The appropriation resolution is subject to amendment by the Board of Education throughout the fiscal year with the restriction that appropriations may not exceed estimated revenues. The amounts reported as the original budgeted amounts reflect the first appropriation for that fund that covered the entire fiscal year, including amounts automatically carried over from prior fiscal years. The amounts reported as the final budgeted amounts represent the final appropriation amounts passed by the Board of Education during the fiscal year, including all supplemental appropriations.

**Bond Premium and Discount**

On the government-wide financial statement, bond premiums and bond discounts are deferred and amortized over the term of the bonds using the bonds-outstanding method, which approximates the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Under Ohio law, premiums on the original issuance of debt are to be deposited to the bond retirement fund to be used for debt retirement and are precluded from being applied to the project fund. Ohio law does allow premiums on refunding debt to be used as part of the payment to the bond escrow agent.

**West Muskingum Local School District, Ohio**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2020*

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**Deferred Charge on Refunding**

On the government-wide financial statements, the difference between the reacquisition price (funds required to refund the old debt) and the net carrying amount of the old debt, the gain/loss on the refunding, is being amortized as a component of interest expense. This deferred amount is amortized over the life of the old or new debt, whichever is shorter, using the effective interest method and is presented as deferred outflows of resources on the statement of net position.

**Note 3 - Changes in Accounting Principles**

The Governmental Accounting Standards Board (GASB) recently issued GASB Statement No. 95, *Postponement of the Effective Dates of Certain Authoritative Guidance*. The School District evaluated implementing these certain GASB pronouncements based on the guidance in GASB 95.

For fiscal year 2020, the School District implemented the Governmental Accounting Standards Board's (GASB) *Implementation Guide No. 2018-1* and *Implementation Guide No. 2019-2, Fiduciary Activities*. These changes were incorporated in the School District's 2020 financial statements; however, there was no effect on beginning net position/fund balance.

**Note 4 - Accountability**

The following fund had deficit fund balances as of June 30, 2020:

	<u>Deficit Fund Balances</u>
<u>Special Revenue Funds:</u>	
Title VI-B	(\$29,434)
Title I	(20,317)

The deficit in the special revenue funds were a result of the application of generally accepted accounting principles. The general fund provides transfers to cover deficit balances; however, this is done when cash is needed rather than when accruals occur.

**Note 5 - Budgetary Basis of Accounting**

While the School District is reporting financial position, results of operations, and changes in fund balance on the basis of generally accepted accounting principles (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual (Budget Basis) presented for the General Fund is presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and GAAP (modified accrual) basis are as follows:

1. Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis).
2. Expenditures are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis).
3. Encumbrances are treated as expenditures (budget) rather than restricted, committed, or assigned fund balance (GAAP).

**West Muskingum Local School District, Ohio**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2020*

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4. Prepaid items are reported on the balance sheet (GAAP) but not on the budgetary basis.
5. Certain funds are accounted for as separate funds internally with legally adopted budgets (budget basis) that do not meet the definition of special revenue funds under GASB Statement No. 54 and were reported with the General Fund (GAAP basis).

The following table summarizes the adjustments necessary to reconcile the GAAP basis statements to the budgetary basis statements for the General Fund.

Net Change in Fund Balance	
GAAP Basis	\$668,041
Net Adjustment for Revenue Accruals	(608,433)
Net Adjustment for Expenditure Accruals	(206,658)
Beginning of Fiscal Year:	
Prepaid Items	33,118
End of Fiscal Year:	
Prepaid Items	(28,292)
To reclassify excess of revenues and other sources of financial resources under expenditures and other uses of financial resources into financial statement fund types	(5,485)
Adjustment for Encumbrances	(197,704)
Budget Basis	<u><u>(\$345,413)</u></u>

**Note 6 - Deposits and Investments**

Monies held by the School District are classified by State statute into three categories.

Active monies are public monies determined to be necessary to meet current demands upon the School District treasury. Active monies must be maintained either as cash in the School District treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board of Education has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts including passbook accounts.

Protection of School District's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, or by the financial institutions participation in the Ohio Pooled Collateral System (OPCS), a collateral pool of eligible securities deposited with a qualified trustee and pledged to the Treasurer of State to secure the repayment of all public monies deposited in the financial institution.

**West Muskingum Local School District, Ohio**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2020*

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Interim monies may be deposited or invested in the following securities:

1. United States Treasury bills, bonds, notes, or any other obligation or security issued by the United States Treasury, or any other obligation guaranteed as to principal and interest by the United States;
2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality including, but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, and Government National Mortgage Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
3. Written repurchase agreements in the securities listed above provided the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and the term of the agreement must not exceed thirty days.
4. Bonds and other obligations of the State of Ohio, and with certain limitations including a requirement for maturity within ten years from the date of settlement, bonds and other obligations of political subdivisions of the State of Ohio, if training requirements have been met;
5. Time certificates of deposit or savings or deposit accounts including, but not limited to, passbook accounts;
6. No-load money market mutual funds consisting exclusively of obligations described in (1) or (2) and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
7. The State Treasurer's investment pool (STAR Ohio); and
8. Certain bankers' acceptances (for a period not to exceed one hundred eighty days) and commercial paper notes (for a period not to exceed two hundred seventy days) in an amount not to exceed 40 percent of the interim monies available for investment at any one time if training requirements have been met. The investment in commercial paper notes of a single issuer shall not exceed in the aggregate five percent of interim moneys available for investment at the time of purchase.

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase, unless matched to a specific obligation or debt of the School District, and must be purchased with the expectation that it will be held to maturity.

Investments may only be made through specific dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the treasurer or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

**Investments:** As of June 30, 2020, the School District had no investments.

**West Muskingum Local School District, Ohio**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2020*

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**Note 7 - Property Taxes and Tax Abatements**

**Property Taxes**

Property taxes are levied and assessed on a calendar year basis while the School District's fiscal year runs from July through June. First half tax collections are received by the School District in the second half of the fiscal year. Second half tax distributions occur in the first half of the following fiscal year.

Property taxes include amounts levied against all real and public utility property located in the School District. Real property tax revenue received in calendar year 2020 represents collections of calendar year 2019 taxes. Real property taxes received in calendar year 2020 were levied after April 1, 2019, on the assessed value listed as of January 1, 2019, the lien date. Assessed values for real property taxes are established by State statute at thirty-five percent of appraised market value. Real property taxes are payable annually or semi-annually. If paid annually, payment is due December 31; if paid semi-annually, the first payment is due December 31 with the remainder payable by June 20. Under certain circumstances, State statute permits alternate payment dates to be established.

Public utility property tax revenue received in calendar year 2020 represents collections of calendar year 2019 taxes. Public utility real and tangible personal property taxes received in calendar year 2020 became a lien December 31, 2018, were levied after April 1, 2019, and are collected with real property taxes. Public utility real property is assessed at thirty-five percent of true value; public utility tangible personal property currently is assessed at varying percentages of true value.

The School District receives property taxes from Muskingum and Licking Counties. The County Auditors periodically advance to the School District its portion of the taxes collected. Second-half real property tax payments collected by the County by June 30, 2020, are available to finance fiscal year 2020 operations. The amount available to be advanced can vary based on the date the tax bills are sent.

Accrued property taxes receivable includes real property and public utility property taxes which were measurable as of June 30, 2020 and for which there is an enforceable legal claim. Although total property tax collections for the next fiscal year are measurable, only the amount of real property taxes available as an advance at June 30 was levied to finance current fiscal year operations and is reflected as revenue at fiscal year-end. The portion of the receivable not levied to finance current fiscal year operations is offset to deferred inflows of resources for property taxes.

The amount available as an advance at June 30, 2020, was \$4,020,172, \$3,486,723 was available to the General Fund and \$533,449 was available to the Debt Service Fund. The amount available as an advance at June 30, 2019, was \$3,226,240, \$2,843,070 was available to the General Fund and \$383,170 was available to the Debt Service Fund.

On an accrual basis, collectible delinquent property taxes have been recorded as a receivable and revenue, while on a modified accrual basis the revenue has been deferred.

**West Muskingum Local School District, Ohio**

*Notes to the Basic Financial Statements*

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The assessed values upon which the fiscal year 2020 taxes were collected are:

	2019 Second Half Collections		2020 First Half Collections	
	Amount	Percent	Amount	Percent
Real Estate	\$330,332,812	94.19%	\$331,530,247	90.91%
Public Utility Personal	20,378,490	5.81%	33,142,890	9.09%
Total	<u>\$350,711,302</u>	<u>100.00%</u>	<u>\$364,673,137</u>	<u>100.00%</u>
Tax rate per \$1,000 of assessed valuation	\$46.30		\$47.10	

The increase in the tax rates was due to an adjustment in the emergency levy and bond levy rates. Tax rates are adjusted according to the amount to be generated for the emergency levy. Bond levy rates are adjusted based upon amounts necessary for the retirement of debt service in order to collect the fixed amount approved.

**Tax Abatements**

The School District's property taxes were reduced by an Enterprise Zone agreement entered into by City of Zanesville. The amount of the fiscal year 2020 taxes abated for the School District was \$14,493.

**Note 8 - Receivables**

Receivables at June 30, 2020, consisted of property taxes, interfund, payments in lieu of taxes, accounts (student fees and tuition), and intergovernmental grants. All receivables are considered collectible in full due to the ability to foreclose for the nonpayment of taxes, the stable condition of State programs, and the current year guarantee of federal funds. All receivables except property taxes and payment in lieu of taxes are expected to be received within one year. The delinquent property taxes amounted to \$590,632 as of June 30, 2020.

Property taxes, although ultimately collectible, include some portion of delinquencies that will not be collected within one year.

A summary of principal items of intergovernmental receivables follows:

	Amounts
<b>Governmental Activities</b>	
Title I Grant	\$57,061
Title II-A Grant	25,028
Title VI-B Special Education Grant	63,343
State Foundation Adjustments	95,067
Caldwell Exempted Village School District Reimbursement	14,418
City of Zanesville Reimbursement	21,653
Miscellaneous	1,043
Total	<u>\$277,613</u>



**West Muskingum Local School District, Ohio**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2020*

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On December 27, 2006, the City of Zanesville entered into a tax increment financing agreement with Sam's Club, Community Bank, and the Golden Corral for the purpose of public infrastructure improvements consisting of designing, engineering, improving, and constructing a new four-lane roadway and constructing water and sewer upgrades therewith. To encourage these improvements, property owners were granted an exemption from paying real property taxes on the new construction. Sam's Club was granted a 100 percent, thirty-year real property taxes exemption and the Community Bank and Golden Corral were granted a 75 percent, ten year real property taxes exemption. The School District has agreed to this project and is being made whole for lost real property taxes that otherwise would have been due each year, pursuant to the financing agreement. The property owners make payment in lieu of taxes to the City of Zanesville which are distributed to the School District. These payments are being used to finance infrastructure improvements and will continue over ten to thirty years. Based upon the provisions of the agreement, the payments in lieu of taxes include scheduled increases over the thirty year period of the school compensation agreement. As of June 30, 2020, a receivable for \$215,406 has been recorded which represents the payment anticipated for fiscal year 2021.

On March 15, 2017, the City of Zanesville entered into a tax increment financing agreement with We Luv Pets for the purpose of public infrastructure improvements adjacent to and within the right-of-way and ingress and egress access points to the property along North Pointe Drive including construction of improvements to the respective roadway. To encourage these improvements, property owner was granted an exemption from paying real property taxes on the new construction. We Luv Pets was granted a 100 percent, thirty year real property exemption. The School District has agreed to this project and is being made whole for lost real property taxes that otherwise would have been due each year, pursuant to the financing agreement. The property owner will make payment in lieu of taxes to the City of Zanesville which is distributed to the School District. These payments are being used to finance infrastructure improvements and will continue over ten to thirty years. Based upon the provisions of the agreement, the payments in lieu of taxes include scheduled increases over the thirty year period of the school compensation agreement. As of June 30, 2020, a receivable for \$3,970 has been recorded which represents the payment anticipated for fiscal year 2021.

**West Muskingum Local School District, Ohio**  
*Notes to the Basic Financial Statements*  
*For the Fiscal Year Ended June 30, 2020*

**Note 9 - Capital Assets**

Capital asset activity for the fiscal year ended June 30, 2020, was as follows:

	Balance June 30, 2019	Additions	Deletions	Balance June 30, 2020
<b>Nondepreciable Capital Assets</b>				
Land	\$140,494	\$0	\$0	\$140,494
Land Improvements	415,839	0	0	415,839
Total Non-Depreciable Capital Assets	<u>556,333</u>	<u>0</u>	<u>0</u>	<u>556,333</u>
<b>Depreciable Capital Assets</b>				
Land Improvements	3,796,883	1,268,030	(119,967)	4,944,946
Building and Improvements	40,430,686	30,224	(11,107)	40,449,803
Furniture and Equipment	2,431,505	102,967	0	2,534,472
Vehicles	1,430,625	83,045	(63,236)	1,450,434
Total at Historical Cost	<u>48,089,699</u>	<u>1,484,266</u>	<u>(194,310)</u>	<u>49,379,655</u>
Less Accumulated Depreciation				
Land Improvements	(1,623,615)	(249,712)	119,967	(1,753,360)
Buildings and Improvements	(10,731,600)	(964,462)	11,107	(11,684,955)
Furniture and Equipment	(2,117,374)	(92,997)	0	(2,210,371)
Vehicles	(1,051,627)	(100,391)	63,236	(1,088,782)
Total Accumulated Depreciation	<u>(15,524,216)</u>	<u>(1,407,562) *</u>	<u>194,310</u>	<u>(16,737,468)</u>
Depreciable Capital Assets, Net of Accumulated Depreciation	<u>32,565,483</u>	<u>76,704</u>	<u>0</u>	<u>32,642,187</u>
Governmental Activities Capital Assets, Net	<u>\$33,121,816</u>	<u>\$76,704</u>	<u>\$0</u>	<u>\$33,198,520</u>

During fiscal year 2020, the Light the Hill Project was completed through the Muskingum County Foundation. A combined \$1,286,154 was donated for improvements to the School District's stadium. In addition to this donation, a John Deere Gator valued at \$8,030, track and field equipment valued at \$17,990, a concession stand building valued at \$10,593, and renovations to the athletic facility building valued at \$19,631, were donated by the West Muskingum Athletic Boosters to the School District. The combined amount of \$1,342,398 is reflected within the Capital Grants and Contributions on the Statement of Activities.

**West Muskingum Local School District, Ohio**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2020*

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\* Depreciation expense was charged to governmental functions as follows:

Regular	\$678,903
Special	143,444
Vocational	34,321
Support Services:	
Pupils	24,518
Instructional Staff	10,412
Administration	111,370
Operation of Maintenance and Plant	131,110
Pupil Transportation	96,767
Extracurricular Activities	83,394
Food Service Operations	93,323
Total Depreciation Expense	<u>\$1,407,562</u>

**Note 10 - Interfund Balances and Transfers**

**Interfund Balances**

Interfund balances at June 30, 2020, consist of the following individual fund receivable and payable:

	<u>Interfund Receivable</u>	<u>Interfund Payable</u>
<b>Governmental Funds:</b>		
General Fund	\$741	\$0
Other Nonmajor Governmental Funds:		
Athletics and Music	0	741
<b>Total All Funds</b>	<u>\$741</u>	<u>\$741</u>

Interfund balances are used to move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires them and unrestricted revenues collected in the General Fund to finance various programs accounted for in other funds in accordance with budgetary authorization.

**Transfers**

During fiscal year 2020, the General Fund transferred \$155,000 to the Food Service Special Revenue Fund for the purpose of covering operational expenses. The General Fund also transferred \$70,000 to the Technology Capital Projects Fund for the purchase of technological equipment.

**West Muskingum Local School District, Ohio**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2020*

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**Note 11 - Risk Management**

**Property and Liability**

The School District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During fiscal year 2020, the School District joined together with other school districts in Ohio to participate in the Ohio School Plan (OSP), a public entity insurance purchasing pool, for insurance coverage. Each individual school district enters into an agreement with the OSP and its premium is based on types of coverage, limits of coverage, and deductibles that it selects. The School District pays this annual premium to the OSP. (See Note 18)

The types and amounts of coverage provided are as follows:

Building and Contents-replacement cost (\$1,000 deductible)	\$69,157,001
Flood (\$25,000 deductible)	1,000,000
Earthquake (\$25,000 deductible)	1,000,000
Automobile Liability (\$0 deductible)	2,000,000
Auto Medical Payments	5,000
Uninsured Motorists (\$0 deductible)	1,000,000
General Liability	
Per Occurrence - Bodily Injury, Property Damage, and Sexual Abuse Injury	2,000,000
Aggregate	4,000,000
Personal and Advertising Injury	2,000,000
Products Completed Operations Aggregate	2,000,000
Educational Legal Liability (\$2,500 deductible)	
Errors and Omissions Injury Limit	2,000,000
Aggregate Per Year	4,000,000

Settled claims have not exceeded this commercial coverage in any of the past three fiscal years. There has been no significant reduction in insurance coverage from coverage in fiscal year 2019.

**Worker's Compensation**

The School District participates in the workers' compensation program provided by the State of Ohio. The School District participates in the Ohio SchoolComp Workers' Compensation Group Retrospective Rating Program (Program), an insurance purchasing pool (Note 18). The Program is intended to achieve lower workers' compensation rates while establishing safer working conditions and environments for participants. The participating school districts continue to pay their own premiums and have the opportunity to receive retrospective premium adjustments based upon the combined performance of the group. Depending upon that performance, the participating school districts can either receive a premium refund or assessment. Employers will pay experience or based rated premiums under the same terms as if they were not in a retro group. The total premium for the entire group is the standard premium of the group. The standard premium serves as the benchmark that is adjusted up and down retroactively. In order to allocate the savings derived by formation of the Program, the Program's executive committee annually calculates the group-retrospective premium based on developed incurred claim losses for the whole group. The new premium is compared to the standard premium. If the retrospective premium is lower than the standard premium, a refund will be distributed to the employers of the group. If the retrospective premium is higher, an assessment will be charged to each participant.

**West Muskingum Local School District, Ohio**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2020*

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Participation in the Program is limited to school districts that can meet the Program's selection criteria. The firm of Comp Management, Inc. serves as the third party administrator of the Program and provides administrative, cost control, and actuarial services. Each year, the School District pays an enrollment fee to the Program to cover the cost of administering the Program.

The School District may withdraw from the Program if written notice is provided sixty days prior to the prescribed application deadline of the Ohio Bureau of Workers' Compensation. However, the participant is not relieved of the obligation to pay any amounts owed to the Program prior to withdrawal.

**Note 12 - Employee Benefits**

**Compensated Absences**

The criteria for determining vacation and sick leave benefits are derived from negotiated agreements and State laws. Classified employees and administrators who are contracted to work 260 days per year earn ten to twenty-five days of vacation per fiscal year, depending upon length of service. Accumulated, unused vacation time is paid to classified employees and administrators upon termination of employment up to a maximum of 30 days. Teachers do not earn vacation time.

Teachers, administrators, and classified employees earn sick leave at the rate of one and one-fourth days per month. Sick leave may be accumulated up to a maximum of 230 days for certified and classified employees. Upon retirement, certified and classified employees receive payment for one-fourth of their total sick leave accumulation up to 57.5 days.

**Insurance**

The School District provides medical, health, and prescription card coverage through Medical Mutual of Ohio. The School District implemented a three tier option effective January 1, 2020. The tiers provide a lower premium option, with a corresponding increase to deductibles. Tier I is the base program offered and the School District pays eighty percent of the total monthly premiums of \$1,969.24 for family coverage, and ninety percent of total premium of \$758.06 for single coverage. Tier II is a seven percent decrement to base program and the school district pays eighty percent of the total monthly premiums of \$1,831.40 for family coverage and ninety percent of total premium of \$705.00 for single coverage. Tier III is a twelve percent decrement from base program and the school district pays eighty percent of the total monthly premiums of \$1,732.94 for family coverage and ninety percent of total premium of \$667.10 for single coverage.

The School District provides life insurance and accidental death and dismemberment insurance to all full time employees through American United Life Insurance Company through the Ohio School Boards Association Life Insurance Program which is administrated by Grady Benefits.

**West Muskingum Local School District, Ohio**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2020*

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**Note 13 - Defined Benefit Pension Plans**

The Statewide retirement systems provide both pension benefits and other postemployment benefits (OPEB).

**Net Pension Liability/Net OPEB Liability**

The net pension liability and the net OPEB liability (asset) reported on the statement of net position represent liabilities to employees for pensions and OPEB, respectively. Pensions/OPEB are a component of exchange transactions—between an employer and its employees—of salaries and benefits for employee services. Pensions/OPEB are provided to an employee—on a deferred-payment basis—as part of the total compensation package offered by an employer for employee services each financial period. The obligation to sacrifice resources for pensions is a present obligation because it was created as a result of employment exchanges that already have occurred.

The net pension/OPEB liability (asset) represent the School District's proportionate share of each pension/OPEB plan's collective actuarial present value of projected benefit payments attributable to past periods of service, net of each pension/OPEB plan's fiduciary net position. The net pension/OPEB liability (asset) calculation is dependent on critical long-term variables, including estimated average life expectancies, earnings on investments, cost of living adjustments and others. While these estimates use the best information available, unknowable future events require adjusting these estimates annually.

Ohio Revised Code limits the School District's obligation for this liability to annually required payments. The School District cannot control benefit terms or the manner in which pensions/OPEB are financed; however, the School District does receive the benefit of employees' services in exchange for compensation including pension and OPEB.

GASB 68/75 assumes the liability is solely the obligation of the employer, because (1) they benefit from employee services; and (2) State statute requires funding to come from these employers. All pension contributions to date have come solely from these employers (which also includes pension costs paid in the form of withholdings from employees). The retirement systems may allocate a portion of the employer contributions to provide for these OPEB benefits. In addition, health care plan enrollees pay a portion of the health care costs in the form of a monthly premium. State statute requires the retirement systems to amortize unfunded pension liabilities within 30 years. If the pension amortization period exceeds 30 years, each retirement system's board must propose corrective action to the State legislature. Any resulting legislative change to benefits or funding could significantly affect the net pension/OPEB liability (asset). Resulting adjustments to the net pension/OPEB liability (asset) would be effective when the changes are legally enforceable. The Ohio revised Code permits, but does not require the retirement systems to provide healthcare to eligible benefit recipients.

The proportionate share of each plan's unfunded benefits is presented as a *net OPEB asset* or long-term *net pension/OPEB liability* on the accrual basis of accounting. Any liability for the contractually-required pension/OPEB contribution outstanding at the end of the year is included in *intergovernmental payable* on both the accrual and modified accrual bases of accounting. The remainder of this note includes the required pension disclosures. See Note 14 for the required OPEB disclosures.

**West Muskingum Local School District, Ohio**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2020*

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***Plan Description - School Employees Retirement System (SERS)***

Plan Description – School District non-teaching employees participate in SERS, a cost-sharing multiple-employer defined benefit pension plan administered by SERS. SERS provides retirement, disability and survivor benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by Ohio Revised Code Chapter 3309. SERS issues a publicly available, stand-alone financial report that includes financial statements, required supplementary information and detailed information about SERS’ fiduciary net position. That report can be obtained by visiting the SERS website at [www.ohsers.org](http://www.ohsers.org) under Employers/Audit Resources.

Age and service requirements for retirement are as follows:

	Eligible to Retire on or before August 1, 2017 *	Eligible to Retire on or after August 1, 2017
Full Benefits	Any age with 30 years of service credit	Age 67 with 10 years of service credit; or Age 57 with 30 years of service credit
Actuarially Reduced Benefits	Age 60 with 5 years of service credit Age 55 with 25 years of service credit	Age 62 with 10 years of service credit; or Age 60 with 25 years of service credit

\* Members with 25 years of service credit as of August 1, 2017, will be included in this plan.

Annual retirement benefits are calculated based on final average salary multiplied by a percentage that varies based on years of service; 2.2 percent for the first thirty years of service and 2.5 percent for years of service credit over 30. Final average salary is the average of the highest three years of salary.

An individual whose benefit effective date is before April 1, 2018, is eligible for a cost of living adjustment (COLA) on the first anniversary date of the benefit. Beginning April 1, 2018, new benefit recipients must wait until the fourth anniversary of their benefit for COLA eligibility. The COLA is added each year to the base benefit amount on the anniversary date of the benefit. A three-year COLA suspension is in effect for all benefit recipients for the years 2018, 2019, and 2020. Upon resumption of the COLA, it will be indexed to the percentage increase in the CPI-W, not to exceed 2.5 percent and with a floor of 0 percent.

Funding Policy – Plan members are required to contribute 10 percent of their annual covered salary and the School District is required to contribute 14 percent of annual covered payroll. The contribution requirements of plan members and employers are established and may be amended by the SERS’ Retirement Board up to statutory maximum amounts of 10 percent for plan members and 14 percent for employers. The Retirement Board, acting with the advice of the actuary, allocates the employer contribution rate among four of the System’s funds (Pension Trust Fund, Death Benefit Fund, Medicare B Fund, and Health Care Fund). For the fiscal year ended June 30, 2020, the allocation to pension, death benefits, and Medicare B was 14 percent. For fiscal year 2020, the Retirement Board did not allocate any employer contribution to the Health Care Fund.

The School District’s contractually required contribution to SERS was \$271,128 for fiscal year 2020. Of this amount, \$18,999 is reported as an intergovernmental payable.

**West Muskingum Local School District, Ohio**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2020*

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***Plan Description - State Teachers Retirement System (STRS)***

Plan Description – School District licensed teachers and other faculty members participate in STRS Ohio, a cost-sharing multiple employer public employee system administered by STRS. STRS provides retirement and disability benefits to members and death and survivor benefits to beneficiaries. STRS issues a stand-alone financial report that includes financial statements, required supplementary information, and detailed information about STRS’ fiduciary net position. That report can be obtained by writing to STRS, 275 E. Broad St., Columbus, OH 43215-3771, by calling (888) 227-7877, or by visiting the STRS Web site at [www.strsoh.org](http://www.strsoh.org).

New members have a choice of three retirement plans; a Defined Benefit (DB) Plan, a Defined Contribution (DC) Plan, and a Combined Plan. Benefits are established by Ohio Revised Code Chapter 3307.

The DB plan offers an annual retirement allowance based on final average salary multiplied by a percentage that varies based on years of service. Effective August 1, 2015, the calculation is 2.2 percent of final average salary for the five highest years of earnings multiplied by all years of service. In April 2017, the Retirement Board made the decision to reduce COLA granted on or after July 1, 2017, to 0 percent to preserve the fiscal integrity of the retirement system. Benefit recipients’ base benefit and past cost-of living increases are not affected by this change. Eligibility changes will be phased in until August 1, 2026, when retirement eligibility for unreduced benefits will be five year of service credit and age 65, or 35 years of service credit and at least age 60.

Eligibility changes for DB Plan members who retire with actuarially reduced benefits will be phased in until August 1, 2023, when retirement eligibility will be five years of qualifying service credit and age 60, or 30 years of service credit at any age.

The DC Plan allows members to place all their member contributions and 9.53 percent of the 14 percent employer contributions into an investment account. The member determines how to allocate the member and employer money among various investment choices offered by STRS. The remaining 4.47 percent of the 14 percent employer rate is allocated to the defined benefit unfunded liability. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The member may elect to receive a lifetime monthly annuity or a lump sum withdrawal.

The Combined Plan offers features of both the DB Plan and the DC Plan. In the Combined Plan, 12 percent of the 14 percent member rate is deposited into the member’s DC account and the remaining 2 percent is applied to the DB Plan. Member contributions to the DC Plan are allocated among investment choices by the member, and contributions to the DB Plan from the employer and the member are used to fund the defined benefit payment at a reduced level from the regular DB Plan. The defined benefit portion of the Combined Plan payment is payable to a member on or after age 60 with five years of service. The defined contribution portion of the account may be taken as a lump sum payment or converted to a lifetime monthly annuity at age fifty and after termination of employment.

New members who choose the DC plan or Combined Plan will have another opportunity to reselect a permanent plan during their fifth year of membership. Members may remain in the same plan or transfer to another STRS plan. The optional annuitization of a member’s defined contribution account or the defined contribution portion of a member’s Combined Plan account to a lifetime benefit results in STRS bearing the risk of investment gain or loss on the account. STRS has therefore included all three plan options as one defined benefit plan for GASB 68 reporting purposes.



**West Muskingum Local School District, Ohio**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2020*

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A DB or Combined Plan member with five or more years of credited service who is determined to be disabled may qualify for a disability benefit. New members must have at least ten years of qualifying service credit that apply for disability benefits. Members in the DC Plan who become disabled are entitled only to their account balance. Eligible survivors of members who die before service retirement may qualify for monthly benefits. If a member of the DC Plan dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

Funding Policy – Employer and member contribution rates are established by the State Teachers Retirement Board and limited by Chapter 3307 of the Ohio Revised Code. The fiscal year 2020 employer and employee contribution rate of 14 percent was equal to the statutory maximum rates. For fiscal year 2020, the full employer contribution was allocated to pension.

The School District's contractually required contribution to STRS was \$789,583 for fiscal year 2020. Of this amount, \$116,248 is reported as an intergovernmental payable.

***Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions***

The net pension liability was measured as of June 30, 2019, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The School District's proportion of the net pension liability was based on the School District's share of contributions to the pension plan relative to the contributions of all participating entities. Following is information related to the proportionate share and pension expense:

	<u>SERS</u>	<u>STRS</u>	
Proportion of the Net Pension Liability Prior Measurement Date	0.05714010%	0.05156992%	
Proportion of the Net Pension Liability Current Measurement Date	<u>0.05637010%</u>	<u>0.04871854%</u>	
Change in Proportionate Share	<u>-0.00077000%</u>	<u>-0.00285138%</u>	
			<u>Total</u>
Proportionate Share of the Net Pension Liability	\$3,372,721	\$10,773,812	\$14,146,533
Pension Expense	\$428,463	\$1,236,430	\$1,664,893

**West Muskingum Local School District, Ohio**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2020*

At June 30, 2020, the School District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>SERS</u>	<u>STRS</u>	<u>Total</u>
<b>Deferred Outflows of Resources</b>			
Differences between expected and actual experience	\$85,524	\$87,716	\$173,240
Changes of assumptions	0	1,265,592	1,265,592
Changes in proportionate Share and difference between School District contributions and proportionate share of contributions	0	94,180	94,180
School District contributions subsequent to the measurement date	<u>271,128</u>	<u>789,583</u>	<u>1,060,711</u>
Total Deferred Outflows of Resources	<u><u>\$356,652</u></u>	<u><u>\$2,237,071</u></u>	<u><u>\$2,593,723</u></u>
<b>Deferred Inflows of Resources</b>			
Differences between expected and actual experience	\$0	\$46,638	\$46,638
Net difference between projected and actual earnings on pension plan investments	43,293	526,566	569,859
Changes in Proportionate Share and Difference between School District contributions and proportionate share of contributions	<u>62,633</u>	<u>1,156,531</u>	<u>1,219,164</u>
Total Deferred Inflows of Resources	<u><u>\$105,926</u></u>	<u><u>\$1,729,735</u></u>	<u><u>\$1,835,661</u></u>

\$1,060,711 reported as deferred outflows of resources related to pension resulting from School District contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ending June 30, 2021. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pension will be recognized in pension expense as follows:

	<u>SERS</u>	<u>STRS</u>	<u>Total</u>
Fiscal Year Ending June 30:			
2021	\$40,930	\$344,423	\$385,353
2022	(83,002)	(286,980)	(369,982)
2023	(2,882)	(288,047)	(290,929)
2024	<u>24,552</u>	<u>(51,643)</u>	<u>(27,091)</u>
Total	<u><u>(\$20,402)</u></u>	<u><u>(\$282,247)</u></u>	<u><u>(\$302,649)</u></u>

***Actuarial Assumptions - SERS***

SERS' total pension liability was determined by their actuaries in accordance with GASB Statement No. 67, as part of their annual actuarial valuation for each defined benefit retirement plan. Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts (e.g., salaries, credited service) and assumptions about the probability of occurrence of events far into the future (e.g., mortality, disabilities, retirements, employment termination). Actuarially determined amounts are subject to continual review and potential modifications, as actual results are compared with past expectations and new estimates are made about the future.

**West Muskingum Local School District, Ohio**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2020*

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Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employers and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing benefit costs between the employers and plan members to that point. The projection of benefits for financial reporting purposes does not explicitly incorporate the potential effects of legal or contractual funding limitations.

Actuarial calculations reflect a long-term perspective. For a newly hired employee, actuarial calculations will take into account the employee's entire career with the employer and also take into consideration the benefits, if any, paid to the employee after termination of employment until the death of the employee and any applicable contingent annuitant. In many cases actuarial calculations reflect several decades of service with the employer and the payment of benefits after termination.

Key methods and assumptions used in calculating the total pension liability in the latest actuarial valuation, prepared as of June 30, 2019, are presented below:

Wage Inflation	3.00 percent
Future Salary Increases, including inflation	3.50 percent to 18.20 percent
COLA or Ad Hoc COLA	2.5 percent
Investment Rate of Return	7.50 percent net of investments expense, including inflation
Actuarial Cost Method	Entry Age Normal (Level Percent of Payroll)

Mortality rates were based on the RP-2014 Blue Collar Mortality Table with fully generational projection and a five year age set-back for both males and females. Mortality among service retired members, and beneficiaries were based upon the RP-2014 Blue Collar Mortality Table with fully generational projection with Scale BB, 120 percent of male rates, and 110 percent of female rates. Mortality among disabled members were based upon the RP-2000 Disabled Mortality Table, 90 percent for male rates and 100 percent for female rates, set back five years is used for the period after disability retirement.

The most recent experience study was completed for the five year period ended June 30, 2015.

The long-term return expectation for the Pension Plan Investments has been determined by using a building-block approach and assumes a time horizon, as defined in SERS' *Statement of Investment Policy*. A forecasted rate of inflation serves as the baseline for the return expectation. Various real return premiums over the baseline inflation rate have been established for each asset class. The long-term expected nominal rate of return has been determined by calculating an arithmetic weighted average of the expected real return premiums for each asset class, adding the projected inflation rate, and adding the expected return from rebalanced uncorrelated asset classes.

**West Muskingum Local School District, Ohio**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2020*

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Cash	1.00%	0.50%
US Stocks	22.50	4.75
Non-US Stocks	22.50	7.00
Fixed Income	19.00	1.50
Private Equity	10.00	8.00
Real Assets	15.00	5.00
Multi-Asset Strategies	10.00	3.00
 Total	 <u>100.00%</u>	

**Discount Rate** The total pension liability was calculated using the discount rate of 7.50 percent. The projection of cash flows used to determine the discount rate assumed the contributions from employers and from the members would be computed based on contribution requirements as stipulated by State statute. Projected inflows from investment earning were calculated using the long-term assumed investment rate of return (7.50 percent). Based on those assumptions, the plan's fiduciary net position was projected to be available to make all future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefits to determine the total pension liability.

**Sensitivity of the School District's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate** Net pension liability is sensitive to changes in the discount rate, and to illustrate the potential impact the following table presents the net pension liability calculated using the discount rate of 7.50 percent, as well as what each plan's net pension liability would be if it were calculated using a discount rate that is one percentage point lower (6.50 percent), or one percentage point higher (8.50 percent) than the current rate.

	<u>1% Decrease (6.50%)</u>	<u>Current Discount Rate (7.50%)</u>	<u>1% Increase (8.50%)</u>
School District's proportionate share of the net pension liability	\$4,726,389	\$3,372,721	\$2,237,503

**Actuarial Assumptions - STRS**

Key methods and assumptions used in the latest actuarial valuation, reflecting experience study results used in the July 1, 2019, actuarial valuation, are presented below:

Inflation	2.50 percent
Projected salary increases	12.50 percent at age 20 to 2.50 percent at age 65
Investment Rate of Return	7.45 percent, net of investment expenses, including inflation
Discount Rate of Return	7.45 percent
Payroll Increases	3 percent
Cost-of-Living Adjustments (COLA)	0.0 percent, effective July 1, 2017

**West Muskingum Local School District, Ohio**

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Post-retirement mortality rates for healthy retirees are based on the RP-2014 Annuitant Mortality Table with 50 percent of rates through age 69, 70 percent of rates between ages 70 and 79, 90 percent of rates between ages 80 and 84, and 100 percent of rates thereafter, projected forward generationally using mortality improvement scale MP-2016. Pre-retirement mortality rates are based on RP-2014 Employee Mortality Table, projected forward generationally using mortality improvement scale MP-2016. Post-retirement disabled mortality rates are based on the RP-2014 Disabled Mortality Table with 90 percent of rates for males and 100 percent of rates for females, projected forward generationally using mortality improvement scale MP-2016.

Actuarial assumptions used in the July 1, 2019, valuation are based on the results of an actuarial experience study for the period July 1, 2011 through June 30, 2016.

STRS' investment consultant develops an estimate range for the investment return assumption based on the target allocation adopted by the Retirement Board. The target allocation and long-term expected rate of return for each major asset class are summarized as follows:

<u>Asset Class</u>	<u>Target Allocation *</u>	<u>Long-Term Expected Rate of Return **</u>
Domestic Equity	28.00 %	7.35 %
International Equity	23.00	7.55
Alternatives	17.00	7.09
Fixed Income	21.00	3.00
Real Estate	10.00	6.00
Liquidity Reserves	1.00	2.25
Total	<u>100.00 %</u>	

\* Target weights will be phased in over a 24-month period concluding on July 1, 2019.

\*\* 10 year annualized geometric nominal returns, which include the real rate of return and inflation of 2.25 percent and does not include investment expenses. Over a 30-year period, STRS' investment consultant indicates that the above target allocations should generate a return above the actuarial rate of return, without net value added by management.

**Discount Rate** The discount rate used to measure the total pension liability was 7.45 percent as of June 30, 2019. The projection of cash flows used to determine the discount rate assumes that member and employer contributions will be made at the statutory contribution rates in accordance with rate increases described above. For this purpose, only employer contributions that are intended to fund benefits of current plan members and their beneficiaries are included. Based on those assumptions, STRS' fiduciary net position was projected to be available to make all projected future benefit payments to current plan members as of June 30, 2019. Therefore, the long-term expected rate of return on pension plan investments of 7.45 percent was applied to all periods of projected benefit payment to determine the total pension liability as of June 30, 2019.

**West Muskingum Local School District, Ohio**

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***Sensitivity of the School District's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate*** The following table presents the School District's proportionate share of the net pension liability calculated using the current period discount rate assumption of 7.45 percent, as well as what the School District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is one-percentage-point lower (6.45 percent) or one-percentage-point higher (8.45 percent) than the current rate:

	1% Decrease (6.45%)	Current Discount Rate (7.45%)	1% Increase (8.45%)
School District's proportionate share of the net pension liability	\$15,744,726	\$10,773,812	\$6,565,679

**Social Security System**

Effective July 1, 1991, all employees not otherwise covered by the School Employees Retirement System or the State Teachers Retirement System have an option to choose Social Security or the School Employees Retirement System / State Teachers Retirement System. As of June 30, 2020, two members of the Board of Education elected Social Security. The Board's liability is 6.2 percent of wages paid.

**Note 14 - Defined Benefit OPEB Plans**

See Note 13 for a description of the net OPEB liability.

***Plan Description - School Employees Retirement System (SERS)***

Health Care Plan Description - The School District contributes to the SERS Health Care Fund, administered by SERS for non-certificated retirees and their beneficiaries. For GASB 75 purposes, this plan is considered a cost-sharing other postemployment benefit (OPEB) plan. SERS' Health Care Plan provides healthcare benefits to eligible individuals receiving retirement, disability, and survivor benefits, and to their eligible dependents. Members who retire after June 1, 1986, need 10 years of service credit, exclusive of most types of purchased credit, to qualify to participate in SERS' health care coverage. In addition to age and service retirees, disability benefit recipients and beneficiaries who are receiving monthly benefits due to the death of a member or retiree, are eligible for SERS' health care coverage. Most retirees and dependents choosing SERS' health care coverage are over the age of 65 and therefore enrolled in a fully insured Medicare Advantage plan; however, SERS maintains a traditional, self-insured preferred provider organization for its non-Medicare retiree population. For both groups, SERS offers a self-insured prescription drug program. Health care is a benefit that is permitted, not mandated, by statute. The financial report of the Plan is included in the SERS Comprehensive Annual Financial Report which can be obtained on SERS' website at [www.ohsers.org](http://www.ohsers.org) under Employers/Audit Resources.

Access to health care for retirees and beneficiaries is permitted in accordance with Section 3309 of the Ohio Revised Code. The Health Care Fund was established and is administered in accordance with Internal Revenue Code Section 105(e). SERS' Retirement Board reserves the right to change or discontinue any health plan or program. Active employee members do not contribute to the Health Care Plan. The SERS Retirement Board established the rules for the premiums paid by the retirees for health care coverage for themselves and their dependents or for their surviving beneficiaries. Premiums vary depending on the plan selected, qualified years of service, Medicare eligibility, and retirement status.

**West Muskingum Local School District, Ohio**

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Funding Policy - State statute permits SERS to fund the health care benefits through employer contributions. Each year, after the allocation for statutorily required pensions and benefits, the Retirement Board may allocate the remainder of the employer contribution of 14 percent of covered payroll to the Health Care Fund in accordance with the funding policy. For fiscal year 2020, no allocation was made to health care. An additional health care surcharge on employers is collected for employees earning less than an actuarially determined minimum compensation amount, pro-rated if less than a full year of service credit was earned. For fiscal year 2020, this amount was \$19,600. Statutes provide that no employer shall pay a health care surcharge greater than 2 percent of that employer's SERS-covered payroll; nor may SERS collect in aggregate more than 1.5 percent of the total statewide SERS-covered payroll for the health care surcharge. For fiscal year 2020, the School District's surcharge obligation was \$36,698.

The surcharge, added to the allocated portion of the 14 percent employer contribution rate is the total amount assigned to the Health Care Fund. The School District's contractually required contribution to SERS was \$36,698 for fiscal year 2020, which is reported as an intergovernmental payable.

***Plan Description - State Teachers Retirement System (STRS)***

Plan Description – The State Teachers Retirement System of Ohio (STRS) administers a cost-sharing Health Plan administered for eligible retirees who participated in the defined benefit or combined pension plans offered by STRS. Ohio law authorizes STRS to offer this plan. Benefits include hospitalization, physicians' fees, prescription drugs and partial reimbursement of monthly Medicare Part B premiums. Medicare Part B premium reimbursements will be discontinued effective January 1, 2021. The Plan is included in the report of STRS which can be obtained by visiting [www.strsoh.org](http://www.strsoh.org) or by calling (888) 227-7877.

Funding Policy – Ohio Revised Code Chapter 3307 authorizes STRS to offer the Plan and gives the Retirement Board discretionary authority over how much, if any, of the health care costs will be absorbed by STRS. Active employee members do not contribute to the Health Care Plan. All benefit recipients pay a portion of the health care costs in the form of a monthly premium. Under Ohio law, funding for post-employment health care may be deducted from employer contributions, currently 14 percent of covered payroll. For fiscal year ended June 30, 2020, STRS did not allocate any employer contributions to post-employment health care.

***OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB***

The net OPEB liability (asset) was measured as of June 30, 2019, and the total OPEB liability used to calculate the net OPEB liability (asset) was determined by an actuarial valuation as of that date. The School District's proportion of the net OPEB liability (asset) was based on the School District's share of contributions to the respective retirement systems relative to the contributions of all participating entities. Following is information related to the proportionate share and OPEB expense:

**West Muskingum Local School District, Ohio**

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*For the Fiscal Year Ended June 30, 2020*

	<u>SERS</u>	<u>STRS</u>	
Proportion of the Net OPEB Liability Prior Measurement Date	0.05754420%	0.05156992%	
Proportion of the Net OPEB Liability Current Measurement Date	<u>0.05747760%</u>	<u>0.04871854%</u>	
Change in Proportionate Share	<u>-0.00006660%</u>	<u>-0.00285138%</u>	
			<u>Total</u>
Proportionate Share of the:			
Net OPEB Liability	\$1,445,441	\$0	\$1,445,441
Net OPEB Asset	\$0	(\$806,896)	(\$806,896)
OPEB Expense	\$19,332	(\$291,721)	(\$272,389)

At June 30, 2020, the School District reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<u>SERS</u>	<u>STRS</u>	<u>Total</u>
<b>Deferred Outflows of Resources</b>			
Differences between expected and actual experience	\$21,218	\$73,151	\$94,369
Changes of assumptions	105,573	16,961	122,534
Net difference between projected and actual earnings on pension plan investments	3,470	0	3,470
School District contributions subsequent to the measurement date	<u>36,698</u>	<u>0</u>	<u>36,698</u>
Total Deferred Outflows of Resources	<u>\$166,959</u>	<u>\$90,112</u>	<u>\$257,071</u>
<b>Deferred Inflows of Resources</b>			
Differences between expected and actual experience	\$317,554	\$41,052	\$358,606
Changes of assumptions	80,998	884,667	965,665
Net difference between projected and actual earnings on OPEB plan investments	0	50,679	50,679
Changes in Proportionate Share and Difference between School District contributions and proportionate share of contributions	<u>49,823</u>	<u>194,924</u>	<u>244,747</u>
Total Deferred Inflows of Resources	<u>\$448,375</u>	<u>\$1,171,322</u>	<u>\$1,619,697</u>

\$36,698 reported as deferred outflows of resources related to OPEB resulting from School District contributions subsequent to the measurement date will be recognized as a reduction of the net OPEB liability in the year ending June 30, 2021. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:



**West Muskingum Local School District, Ohio**

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*For the Fiscal Year Ended June 30, 2020*

	SERS	STRS	Total
Fiscal Year Ending June 30:			
2021	(\$105,598)	(\$237,293)	(\$342,891)
2022	(50,409)	(237,294)	(287,703)
2023	(49,391)	(216,983)	(266,374)
2024	(49,556)	(209,859)	(259,415)
2025	(44,174)	(179,364)	(223,538)
2026	(18,986)	(417)	(19,403)
Total	(\$318,114)	(\$1,081,210)	(\$1,399,324)

***Actuarial Assumptions - SERS***

The total OPEB liability is determined by SERS' actuaries in accordance with GASB Statement No. 74, as part of their annual actuarial valuation for each retirement plan. Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts (e.g., salaries, credited service) and assumptions about the probability of occurrence of events far into the future (e.g., mortality, disabilities, retirements, employment terminations). Actuarially determined amounts are subject to continual review and potential modifications, as actual results are compared with past expectations and new estimates are made about the future.

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employers and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing benefit costs between the employers and plan members to that point. The projection of benefits for financial reporting purposes does not explicitly incorporate the potential effects of legal or contractual funding limitations.

Actuarial calculations reflect a long-term perspective. For a newly hired employee, actuarial calculations will take into account the employee's entire career with the employer and also take into consideration the benefits, if any, paid to the employee after termination of employment until the death of the employee and any applicable contingent annuitant. In many cases, actuarial calculations reflect several decades of service with the employer and the payment of benefits after termination.

Key methods and assumptions used in calculating the total OPEB liability in the latest actuarial valuation date of June 30, 2019, are presented below:

Inflation	3.00 percent
Wage Increases	3.50 percent to 18.20 percent
Investment Rate of Return	7.50 percent net of investment expense, including inflation
Municipal Bond Index Rate:	
Measurement Date	3.13 percent
Prior Measurement Date	3.62 percent
Single Equivalent Interest Rate, net of plan investment expense, including price inflation	
Measurement Date	3.22 percent
Prior Measurement Date	3.70 percent
Medical Trend Assumption	
Medicare	5.25 to 4.75 percent
Pre-Medicare	7.00 to 4.75 percent

**West Muskingum Local School District, Ohio**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2020*

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Mortality rates were based on the RP-2014 Blue Collar Mortality Table with fully generational projection and Scale BB, 120 percent of male rates and 110 percent of female rates. RP-2000 Disabled Mortality Table with 90 percent for male rates and 100 percent for female rates set back five years.

The most recent experience study was completed for the five year period ended June 30, 2015.

The long-term expected rate of return on plan assets is reviewed as part of the actuarial five-year experience study. The most recent study covers fiscal years 2010 through 2015, and was adopted by the Board on April 21, 2016. Several factors are considered in evaluating the long-term rate of return assumption including long-term historical data, estimates inherent in current market data, and a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return were developed by the investment consultant for each major asset class. These ranges were combined to produce the long-term expected rate of return, 7.50 percent, by weighting the expected future real rates of return by the target asset allocation percentage and then adding expected inflation. The capital market assumptions developed by the investment consultant are intended for use over a 10-year horizon and may not be useful in setting the long-term rate of return for funding pension plans which covers a longer timeframe. The assumption is intended to be a long-term assumption and is not expected to change absent a significant change in the asset allocation, a change in the inflation assumption, or a fundamental change in the market that alters expected returns in future years.

The SERS health care plan follows the same asset allocation and long-term expected real rate of return for each major asset class as the pension plan, see Note 13.

***Discount Rate*** The discount rate used to measure the total OPEB liability at June 30, 2019 was 3.22 percent. The discount rate used to measure total OPEB liability prior to June 30, 2019, was 3.70 percent. The projection of cash flows used to determine the discount rate assumed that contributions will be made from members and the System at the state statute contribution rate of 2.00 percent of projected covered employee payroll each year, which includes a 1.50 percent payroll surcharge and 0.50 percent of contributions from the basic benefits plan. Based on these assumptions, the OPEB plan's fiduciary net position was projected to become insufficient to make future benefit payments during the fiscal year ending June 30, 2025. Therefore, the long-term expected rate of return on OPEB plan assets was used to present value the projected benefit payments through the fiscal year ending June 30, 2024 and the Fidelity General Obligation 20-year Municipal Bond Index rate of 3.13 percent, as of June 30, 2019 (i.e. municipal bond rate), was used to present value the projected benefit payments for the remaining years in the projection. The total present value of projected benefit payments from all years was then used to determine the single rate of return that was used as the discount rate. The projection of future benefit payments for all current plan members was until the benefit payments ran out.

***Sensitivity of the School District's Proportionate Share of the Net OPEB Liability to Changes in the Discount Rate and Changes in the Health Care Cost Trend Rates*** The net OPEB liability is sensitive to changes in the discount rate and the health care cost trend rate. The following table presents the net OPEB liability of SERS, what SERS' net OPEB liability would be if it were calculated using a discount rate that is 1 percentage point lower (2.22%) and higher (4.22%) than the current discount rate (3.22%). Also shown is what SERS' net OPEB liability would be based on health care cost trend rates that are 1 percentage point lower (6.00% decreasing to 3.75%) and higher (8.00% decreasing to 5.75%) than the current rate.

**West Muskingum Local School District, Ohio**

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	1% Decrease (2.22%)	Current Discount Rate (3.22%)	1% Increase (4.22%)
School District's proportionate share of the net OPEB liability	\$1,754,491	\$1,445,441	\$1,199,710

  

	1% Decrease (6.25 % decreasing to 3.75 %)	Current Trend Rate (7.00 % decreasing to 4.75 %)	1% Increase (8.00 % decreasing to 5.75 %)
School District's proportionate share of the net OPEB liability	\$1,158,091	\$1,445,441	\$1,826,685

***Actuarial Assumptions – STRS***

Key methods and assumptions used in the latest actuarial valuation, reflecting experience study results used in the June 30, 2019, actuarial valuation are presented below:

Projected salary increases	12.50 percent at age 20 to 2.50 percent at age 65
Investment Rate of Return	7.45 percent, net of investment expenses, including inflation
Payroll Increases	3 percent
Discount Rate of Return - Current Year	7.45 percent
Health Care Cost Trends	
Medical	
Pre-Medicare	5.87 percent initial, 4 percent ultimate
Medicare	4.93 percent initial, 4 percent ultimate
Prescription Drug	
Pre-Medicare	7.73 percent initial, 4 percent ultimate
Medicare	9.62 initial, 4 percent ultimate

Projections of benefits include the historical pattern of sharing benefit costs between the employers and retired plan members.

For healthy retirees the mortality rates are based on the RP-2014 Annuitant Mortality Table with 50 percent of rates through age 69, 70 percent of rates between ages 70 and 79, 90 percent of rates between ages 80 and 84, and 100 percent of rates thereafter, projected forward generationally using mortality improvement scale MP-2016. For disabled retirees, mortality rates are based on the RP-2014 Disabled Mortality Table with 90 percent of rates for males and 100 percent of rates for females, projected forward generationally using mortality improvement scale MP-2016.

Actuarial assumptions used in the June 30, 2019, valuation are based on the results of an actuarial experience study for the period July 1, 2011, through June 30, 2016.

**West Muskingum Local School District, Ohio**

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Since the prior measurement date, there was no change to the claims costs process. Claim curves were trended to the fiscal year ending June 30, 2020 to reflect the current price renewals. The non-Medicare subsidy percentage was increased effective January 1, 2020 from 1.944 percent to 1.984 percent per year of service. The non-Medicare frozen subsidy base premium was increased effective January 1, 2020. The Medicare subsidy percentages were adjusted effective January 1, 2021 to 2.1 percent for the Medicare plan. The Medicare Part B monthly reimbursement elimination date was postponed to January 1, 2021.

The STRS health care plan follows the same asset allocation and long-term expected real rate of return for each major asset class as the pension plan, see Note 13.

**Discount Rate** The discount rate used to measure the total OPEB liability was 7.45 percent as of June 30, 2019. The projection of cash flows used to determine the discount rate assumes STRS continues to allocate no employer contributions to the health care fund. Based on these assumptions, the OPEB plan's fiduciary net position was projected to be available to make all projected future benefit payments to current plan members as of June 30, 2019. Therefore, the long-term expected rate of return on health care plan investments of 7.45 percent was used to measure the total OPEB liability as of June 30, 2019.

**Sensitivity of the School District's Proportionate Share of the Net OPEB Asset to Changes in the Discount and Health Care Cost Trend Rate** The following table represents the net OPEB asset as of June 30, 2019, calculated using the current period discount rate assumption of 7.45 percent, as well as what the net OPEB asset would be if it were calculated using a discount rate that is one percentage point lower (6.45 percent) or one percentage point higher (8.45 percent) than the current assumption. Also shown is the net OPEB asset as if it were calculated using health care cost trend rates that are one percentage point lower or one percentage point higher than the current health care cost trend rates.

	<u>1% Decrease (6.45%)</u>	<u>Current Discount Rate (7.45%)</u>	<u>1% Increase (8.45%)</u>
School District's proportionate share of the net OPEB asset	(\$688,525)	(\$806,896)	(\$906,418)
		<u>Current Trend Rate</u>	<u>1% Increase</u>
School District's proportionate share of the net OPEB asset	(\$914,983)	(\$806,896)	(\$674,515)

**Note 15 - Capitalized Leases**

The School District has entered into capitalized leases for scoreboards, copiers, and to construct, renovate, improve, furnish, and equip an addition to the School District's existing middle school. Each lease meets the criteria of a capital lease which is defined as a lease which transfers benefits and risks of ownership to the lessee. Capital lease payments are reflected as debt service expenditures in the basic financial statements for the governmental funds.

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During fiscal year 2006, the School District entered into a capital lease with the Ohio Association of School Business Officials (OASBO) Expanded Asset Pooled Financing Program to construct, renovate, improve, furnish, and equip an addition to the School District's existing middle school. The building and equipment constructed and acquired by the lease has been capitalized in the government-wide statements in the amount of \$1,800,000, which is equal to the present value of the future minimum lease payments at the time of acquisition.

During fiscal year 2018, the School District entered into a capital lease for the purchase of copiers. The copiers were capitalized in the amount of \$69,599. This amount represents the present value of the minimum lease payments at the time of acquisition.

The accumulated depreciation on the building and equipment as of June 30, 2020, was \$619,800. Principal payments in fiscal year 2020 totaled \$79,224 in the governmental funds.

The following is a schedule of capital assets acquired through capital leases at June 30, 2020 for governmental funds:

Capitalized Leased Assets	Present Value of Future Minimum Lease Payments	Less Accumulated Depreciation 6/30/2020	Net of Accumulated Depreciation
Building	\$1,800,000	\$585,000	\$1,215,000
Equipment	69,599	34,800	34,799
Total Governmental Activities	<u>\$1,869,599</u>	<u>\$619,800</u>	<u>\$1,249,799</u>

The agreements provide for minimum annual lease payments as follows:

Year	Principal	Interest	Total
2021	\$82,942	\$50,322	\$133,264
2022	86,699	46,436	133,135
2023	89,175	42,372	131,547
2024	79,000	38,593	117,593
2025	82,000	35,010	117,010
2026-2030	471,000	115,643	586,643
2031-2032	219,000	15,011	234,011
Total	<u>\$1,109,816</u>	<u>\$343,387</u>	<u>\$1,453,203</u>

**West Muskingum Local School District, Ohio**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2020*

**Note 16 - Long Term Obligations**

The changes in the School District's long-term obligations during the fiscal year consist of the following:

	Principal Outstanding 6/30/2019	Additions	Reductions	Principal Outstanding 6/30/2020	Amounts Due in One Year
<b>Governmental Activities</b>					
<i>School Facilities Construction and Improvement Refunding Bonds 2012</i>					
Serial Bonds - \$6,105,000 1.50%-3.125%	\$4,130,000	\$0	\$0	\$4,130,000	\$465,000
Term Bonds - \$1,735,000 3.00%	1,735,000	0	0	1,735,000	0
Capital Appreciation Bonds -					
\$159,593 2.15%-2.37%	69,848	0	69,848	0	0
Capital Appreciation Bonds Accretion	340,325	54,827	395,152	0	0
Serial Bond Premium	51,776	0	4,315	47,461	0
Capital Appreciation Bonds Premium	79,200	0	79,200	0	0
Serial/Term Bond Discount	(28,908)	0	(2,409)	(26,499)	0
<i>School Facilities Construction and Improvement Refunding Bonds 2013</i>					
Serial Bonds - \$9,795,000 2.00%-3.00%	7,940,000	0	110,000	7,830,000	305,000
Term Bonds - \$1,170,000 3.00%	1,170,000	0	0	1,170,000	255,000
Capital Appreciation Bonds -					
\$59,312	18,809	0	18,809	0	0
Capital Appreciation Bonds Accretion	306,572	79,619	386,191	0	0
Serial Bond Premium	92,829	0	14,227	78,602	0
Capital Appreciation Bonds Premium	340,042	0	340,042	0	0
Serial/Term Bond Discount	(28,926)	0	(2,515)	(26,411)	0
<b>Total General Obligation Bonds</b>	<b>16,216,567</b>	<b>134,446</b>	<b>1,412,860</b>	<b>14,938,153</b>	<b>1,025,000</b>
<i>Net Pension Liability:</i>					
SERS	3,272,519	100,202	0	3,372,721	0
STRS	11,339,068	0	565,256	10,773,812	0
<b>Total Net Pension Liability</b>	<b>14,611,587</b>	<b>100,202</b>	<b>565,256</b>	<b>14,146,533</b>	<b>0</b>
<i>Net OPEB Liability:</i>					
SERS	1,596,432	0	150,991	1,445,441	0
<b>Total Net OPEB Liability</b>	<b>1,596,432</b>	<b>0</b>	<b>150,991</b>	<b>1,445,441</b>	<b>0</b>
<i>Capital Leases</i>	1,189,040	0	79,224	1,109,816	82,942
<i>Compensated Absences Payable</i>	849,354	79,111	66,777	861,688	134,797
<b>Total Governmental Activities Long-Term Liabilities</b>	<b>\$34,462,980</b>	<b>\$313,759</b>	<b>\$2,275,108</b>	<b>\$32,501,631</b>	<b>\$1,242,739</b>

**West Muskingum Local School District, Ohio**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2020*

On May 8, 2012, the School District issued \$7,999,593 School Facilities Construction and Improvement Refunding Bonds that were issued to partially refund the 2003 School Facilities Construction and Improvement General Obligation Bonds. The bonds were issued for a nineteen year period with a final maturity at December 1, 2030. The \$7,999,593 bond issue consists of serial bonds of \$6,105,000, \$1,735,000 term bonds, and \$159,593 in capital appreciation bonds. The serial bonds were issued at a premium in the amount of \$81,978. The capital appreciation bonds were issued at a premium in the amount of \$633,600. The term bonds and a few serial bonds were issued at a discount in the amount of \$45,771. Issuance costs were \$123,849. The partial advance refunding resulted in a difference between the net carrying amount of the debt and the acquisition price, in the amount of \$500,617. This difference is being reported in the accompanying financial statements as deferred outflows of resources – deferred charge on refunding and is being amortized to interest expense over the life of the bonds using the straight-line method. The current year amortization was \$26,348. At the date of refunding, \$8,540,801 was deposited in an irrevocable trust to provide for all future debt service payments on the partially refunded 2003 School Facilities Construction and Improvement General Obligation Bonds. As all of the legal steps had been taken to refund the debt, the balance of the outstanding bonds refunded was removed from the School District’s financial statements. On December 2, 2013, the partially refunded 2003 School Facilities Construction and Improvement General Obligation Bonds were called and paid in full and the escrow account was closed.

The term bonds maturing on December 1, 2029, are subject to mandatory sinking fund redemption at a redemption price of 100 percent of the principal amount to be redeemed, plus accrued interest to the date of redemption, on December 1 in the years and in the respective principal amounts as follows:

Year	Principal Amount to be Redeemed
2027	\$565,000
2028	575,000
Total	<u>\$1,140,000</u>

The remaining principal amount of such bonds (\$595,000) will be paid at stated maturity on December 1, 2029.

Principal and interest requirements to retire the 2012 refunding bonds outstanding at June 30, 2020, are as follows:

Fiscal Year	Serial/Term Bonds	
	Principal	Interest
2021	\$465,000	\$161,875
2022	475,000	149,853
2023	485,000	138,744
2024	500,000	125,181
2025	515,000	110,600
2026-2030	2,810,000	311,644
2031	615,000	9,609
Totals	<u>\$5,865,000</u>	<u>\$1,007,506</u>

**West Muskingum Local School District, Ohio**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2020*

On January 15, 2013, the School District issued \$11,024,312 School Facilities Construction and Improvement Refunding Bonds that were issued to partially refund the 2003 School Facilities Construction and Improvement General Obligation Bonds. The bonds were issued for an eighteen year period with a final maturity at December 1, 2030. The \$11,024,312 bond issue consists of serial bonds of \$9,795,000, \$1,170,000 term bonds, and \$59,312 in capital appreciation bonds. The serial bonds were issued at a premium in the amount of \$229,131. The capital appreciation bonds were issued at a premium in the amount of \$532,239. The term bonds and serial bonds were issued at a discount in the amount of \$45,276. Issuance costs were \$186,170. The partial advance refunding resulted in a difference between the net carrying amount of the debt and the acquisition price, in the amount of \$366,506. This difference is being reported in the accompanying financial statements as deferred outflows of resources – deferred charge on refunding and is being amortized to interest expense over the life of the bonds using the straight-line method. The current year amortization was \$20,361. At the date of refunding, \$11,548,699 was deposited in an irrevocable trust to provide for all future debt service payments on the partially refunded 2003 School Facilities Construction and Improvement General Obligation Bonds. As all of the legal steps had been taken to refund the debt, the balance of the outstanding bonds refunded was removed from the School District’s financial statements. On December 2, 2013, the partially refunded 2003 School Facilities Construction and Improvement General Obligation Bonds were called and paid in full and the escrow account was closed.

The term bonds maturing on December 1, 2028 are subject to mandatory sinking fund redemption at a redemption price of 100 percent of the principal amount to be redeemed, plus accrued interest to the date of redemption, on December 1 in the years and in the respective principal amounts as follows:

	Principal Amount to be
<u>Year</u>	<u>Redeemed</u>
2027	\$555,000

The remaining principal amount of such bonds (\$615,000) will be paid at stated maturity on December 1, 2028.

Principal and interest requirements to retire the 2013 refunding bonds outstanding at June 30, 2020, are as follows:

<u>Fiscal Year</u>	<u>Serial/Term Bonds</u>	
	<u>Principal</u>	<u>Interest</u>
2021	\$560,000	\$244,200
2022	605,000	231,825
2023	650,000	216,925
2024	695,000	199,188
2025	745,000	179,238
2026-2030	4,615,000	531,650
2031	1,130,000	16,950
Totals	<u>\$9,000,000</u>	<u>\$1,619,976</u>

The School District’s overall legal debt margin at June 30, 2020, was \$19,580,535, with an unvoted debt margin of \$364,673.



**West Muskingum Local School District, Ohio**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2020*

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Capital leases will be paid from the General Fund. Compensated absences are paid from the fund from which the employees' salaries are paid, which includes the General Fund and Food Service Special Revenue Funds. The School District pays obligations related to employee compensation from the fund benefitting from their service. There are no repayment schedules for the net pension and OPEB liabilities. However, employer pension contributions are made from the following funds: General Fund and Food Service, Title VI-B, Title I, and the Student Success and Wellness Nonmajor Special Revenue Funds. For additional information related to the net pension/OPEB liability, see Notes 13 and 14.

**Note 17- Jointly Governed Organizations**

**Licking Area Computer Association**

The School District is a participant in the Licking Area Computer Association (LACA) which is a computer consortium. LACA is an association which services over twenty-eight school districts, educational service centers, community schools, and non-public schools within the boundaries of Licking, Muskingum, Fairfield, Perry, Knox, and Medina Counties. The organization was formed for the purpose of applying modern technology with the aid of computers and other electronic equipment to administrative and instructional functions among member school districts. The governing board of LACA consists of the superintendents from all participating districts. The continued existence of LACA is not dependent on the School District's continued participation and no equity interest exists.

The LACA constitution states that any school district withdrawing from the Association prior to dissolution forfeits their claim to the Association's capital assets. The School District's total payments to LACA for computer services for fiscal year 2020 were \$79,018. Financial statements for LACA can be obtained from their fiscal agent the Career and Technology Education Center of Licking County, 150 Price Road, Newark, OH 43055.

**Mid-East Career and Technology Center**

The Mid-East Career and Technology Center is a jointly governed organization providing vocational education services to its fourteen member school districts. The Center is a distinct political subdivision of the State of Ohio operated under the direction of a Board consisting of one member from each of the participating school district's boards. The Board exercises total control over the operations of the Center including budgeting, appropriating, contracting, and designating management. The continued existence of the Center is not dependent on the School District's continued participation and no equity interest exists. During fiscal year 2020, the School District made no contributions to the Center. To obtain financial information write to the Mid-East Career and Technology Center, Nanette Nolder, Treasurer, at 1965 Chandlersville Road, Zanesville, Ohio 43701.

**West Muskingum Local School District, Ohio**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2020*

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**META Solutions**

The School District participates in the META Solutions (META), formerly the Metropolitan Educational Council (MEC), which is a jointly governed organization, created as a regional council of governments pursuant to Chapter 167 of the Ohio Revised Code. META operates as, and has all the powers of, a data acquisition site/information technology center pursuant to applicable provisions of the Ohio Revised Code. The organization was formed for the purpose of identifying, developing, and providing to members and nonmembers innovative educational and technological services and products, as well as expanded opportunities for cooperative purchasing. The General Assembly of META consists of one delegate from every member school district. The delegate is the superintendent of the school district or the superintendent's designee. The degree of control exercised by any participating school district is limited to its representation on the General Assembly. The General Assembly exercises total control over the operation of META including budgeting, appropriating, contracting, and designating management. During fiscal year 2020, the School District's membership for the purchasing cooperative was waived by META. Financial information can be obtained from the Metropolitan Educational Technology Association at 2100 Citygate Drive, Columbus, Ohio 43219.

**Coalition of Rural and Appalachian Schools**

The Coalition of Rural and Appalachian Schools is a jointly governed organization composed of 136 school districts and other educational institutions in the 35-county region of Ohio designated as Appalachia. The Coalition is operated by a Board which is composed of nineteen members. One elected and one appointed from each of the seven regions into which the 35 Appalachian counties are divided; and three from Ohio University College of Education. The Coalition provides various in-service training programs for school district administrative personnel; gathers data regarding the level of education provided to children in the region; cooperates with other professional groups to assess and develop programs designed to meet the needs of member districts; and provides staff development programs for school district personnel. The Coalition is not dependent on the continued participation of the School District and the School District does not maintain an equity interest in or financial responsibility for the Coalition. During fiscal year 2020, the School District paid \$325 to the Coalition for membership services. The financial information for the Coalition can be obtained from the Executive Director, at 322 McCracken Hall, Ohio University, Athens, Ohio 45701.

**Note 18 - Insurance Purchasing Pools**

**Ohio SchoolComp Workers' Compensation Group Retrospective Rating Program**

The School District participates in a workers compensation program jointly sponsored by the Ohio Association of School Business Officials (OASBO) and the Ohio School Board Association (OSBA), known as SchoolComp. CompManagement, Inc. (CMI) is the program's third party administrator. SchoolComp serves to group its members' risks for the purpose of obtaining a favorable experience rating to determine its premium liability to the Ohio Bureau of Worker's Compensation (OBWC) and the Ohio Worker's Compensation Fund. This may be accomplished through the participation in a group rating or through a group retrospective rating. The School District has chosen to participate in the group retrospective rating program for fiscal year 2020. Participation in SchoolComp is restricted to members who meet enrollment criteria and are jointly in good standing with OASBO and OSBA. OASBO and OSBA are certified sponsors recognized by OBWC.

**West Muskingum Local School District, Ohio**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2020*

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The School District participates in a group retrospective rating plan for workers' compensation as established under Section 4123-17-73 of the Ohio Administrative Code. The Program is governed by the Ohio School Board Association (OSBA) Executive Committee that consists of seven members as follows: the president of OSBA, Immediate Past President of OSBA, and five representatives elected from the participating school districts. Each year, the participating school districts pay an enrollment fee to the program to cover the costs of the administering the program. During fiscal year 2020, the School District paid \$2,220 in enrollment fees to the Program.

**Ohio School Plan**

The School District participates in the Ohio School Plan (OSP), and insurance purchasing pool. The OSP is created and organized pursuant to and as authorized by Section 2744.081 of the Ohio Revised Code. The OSP is an unincorporated, non-profit association of its members and an instrumentality for each member for the purpose of enabling members of the Plan to provide for a formalized, joint insurance purchasing program to maintain adequate insurance protection, risk management programs and other administrative services. The OSP's business and affairs are conducted by a twelve member Board of Directors consisting of school district superintendents and treasurers. Hylant Administrative Services, LLC is the Administrator of the OSP and is responsible for providing underwriting, claims management, risk management, accounting, system support services, sales, and marketing.

**Ohio School Benefits Cooperative**

The School District participates in the Ohio School Benefits Cooperative, a claims servicing and group purchasing pool comprised of more than fifteen members. The Ohio School Benefits Cooperative (OSBC) is created and organized pursuant to and as authorized by Section 9.833 of the Ohio Revised Code. OSBC is governed by a nine member Board of Directors, all of whom must be school district and/or educational service center administrators. The Muskingum Valley Educational Service Center serves as the fiscal agent for OSBC. OSBC is an unincorporated, non-profit association of its members which was created for the purpose of enabling members of the Plan to maximize benefits and/or reduce costs of medical, prescription drug, vision, dental, life, and/or other group insurance coverage for their employees, and the eligible dependents and designated beneficiaries of such employees.

Participants pay an initial \$500 membership fee to OSBC. OSBC offers two options to participants. Participants may enroll in the joint insurance purchasing program for medical, prescription drug, vision, dental, and/or life insurance. A second option is available for self-insured participants that provides for the purchase of stop loss insurance coverage through OSBC's third party administrator. The School District participates in the first option. Medical Mutual/Antares is the Administrator of the OSBC.

**West Muskingum Local School District, Ohio**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2020*

**Note 19 - Fund Balances**

Fund balance is classified as nonspendable, restricted, committed, assigned, and/or unassigned based primarily on the extent to which the School District is bound to observe constraints imposed upon the use of the resources in governmental funds. The constraints placed on fund balance for the major governmental funds and all other governmental funds are presented as follows:

Fund Balances	General	Debt Service	Other Governmental Funds	Total
<u>Nonspendable:</u>				
Prepays	\$28,292	\$0	\$533	\$28,825
Materials and Supplies Inventory	8,599	0	2,859	11,458
<i>Total Nonspendable</i>	<u>36,891</u>	<u>0</u>	<u>3,392</u>	<u>40,283</u>
<u>Restricted for:</u>				
Capital Projects	0	0	50,480	50,480
Debt Service	0	1,624,953	0	1,624,953
Classroom Facilities Maintenance	0	0	917,466	917,466
Local, State, and Federal Grants	0	0	43,017	43,017
Student Activities	0	0	111,391	111,391
Athletics and Music	0	0	45,808	45,808
Food Service Operations	0	0	20,759	20,759
<i>Total Restricted</i>	<u>0</u>	<u>1,624,953</u>	<u>1,188,921</u>	<u>2,813,874</u>
<u>Committed to:</u>				
Scholarships	0	0	4,922	4,922
Capital Projects	0	0	44,278	44,278
Purchases on Order	87,279	0	0	87,279
<i>Total Committed</i>	<u>87,279</u>	<u>0</u>	<u>49,200</u>	<u>136,479</u>
<u>Assigned to:</u>				
Capital Improvements	0	0	1,053,893	1,053,893
Public School Support	22,181	0	0	22,181
Assigned to Subsequent Year's Appropriations	3,317,272	0	0	3,317,272
Purchases on Order	55,005	0	0	55,005
<i>Total Assigned</i>	<u>3,394,458</u>	<u>0</u>	<u>1,053,893</u>	<u>4,448,351</u>
Unassigned:	(1,020,334)	0	(49,751)	(1,070,085)
<i>Total Fund Balances</i>	<u>\$2,498,294</u>	<u>\$1,624,953</u>	<u>\$2,245,655</u>	<u>\$6,368,902</u>

**West Muskingum Local School District, Ohio**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2020*

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**Note 20 - Significant Commitments**

Encumbrances are commitments related to unperformed contracts for goods or services. Encumbrance accounting is utilized to the extent necessary to assure effective budgetary control and accountability and to facilitate effective cash planning and control. At fiscal year end, the amount of encumbrances expected to be honored upon performance by the vendor in the next fiscal year were as follows:

Governmental Funds:	
General Fund	\$197,704
Nonmajor Governmental Funds	<u>81,300</u>
Total	<u><u>\$279,004</u></u>

**Note 21 - Set Asides**

The School District is required by State statute to annually set-aside in the General Fund an amount based on a statutory formula for the acquisition and construction of capital improvements. Amounts not spent by fiscal year end or offset by similarly restricted resources received during the fiscal year must be held in cash at fiscal year end and carried forward to be used for the same purposes in future fiscal years.

The following cash basis information describes the change in the fiscal year end set-aside amounts for capital improvements. Disclosure of this information is required by State statute.

	Capital Improvements Reserve
	<u>                    </u>
Set-aside Reserve Balance as of June 30, 2019	\$0
Current Year Set-aside Requirement	253,898
Current Year Offsets	<u>(1,275,113)</u>
Total	<u><u>(\$1,021,215)</u></u>
Set-aside Balance Carried Forward to Future Fiscal Years	<u><u>\$0</u></u>

The School District had qualifying offsets during the fiscal year that reduced the set-aside amount below zero. The excess in the capital maintenance set-aside may not be carried forward to reduce the set-aside requirement in future fiscal years.

**Note 22 - Contingencies**

**Grants**

The School District received financial assistance from federal and state agencies in the form of grants. The expenditure of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the general fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the School District at June 30, 2020.

**West Muskingum Local School District, Ohio**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2020*

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**School Foundation**

School District foundation funding is based on the annualized full-time equivalent (FTE) enrollment of each student. The Ohio Department of Education (ODE) is legislatively required to adjust/reconcile funding as enrollment information is updated by schools throughout the State, which can extend past the fiscal year end. ODE adjustments for fiscal year 2020 have been finalized. The impact of the FTE adjustments were not material to the fiscal year 2020 financial statements.

**Litigation**

As of June 30, 2020, the School District is not a party to any lawsuits.

**Note 23 - COVID-19**

The United States and the State of Ohio declared a state of emergency in March of 2020 due to the COVID-19 pandemic. The financial impact of COVID-19 and the continuing emergency measures may impact subsequent periods of the School District. The School District's investments of the pension and other employee benefit plans in which the School District participates fluctuate with market conditions, and due to market volatility, the amount of gains or losses that will be recognized in subsequent periods, if any, cannot be determined. In addition, the impact on the School District's future operating costs, revenues, and additional recovery from emergency funding, either federal or state, cannot be estimated.

**Note 24 - Ohio Facilities Construction Commission Close-Out**

On July 8, 2020, the School District signed a Certificate of Completion of the Project Agreement with the Ohio Facilities Construction Commission (OFCC) for a project close-out. This certificate was signed by OFCC on July 9, 2020. The School District is waiting on an Addendum to Close-Out from the OFCC, but based on the closeout calculator spreadsheet approved by the OFCC in May of 2020, the School District is to repay \$2,077 to the OFCC for unused State principal and interest earnings which will be paid from the classroom facilities nonmajor capital projects fund. This repayment of \$2,077 to the OFCC was reflected as an intergovernmental payable on the fiscal year 2020 financial statements.

**West Muskingum Local School District, Ohio**  
*Required Supplementary Information*  
*Schedule of the School District's Proportionate Share of the Net Pension Liability*  
*School Employees Retirement System of Ohio*  
*Last Seven Fiscal Years (1)*

	2020	2019	2018
School District's Proportion of the Net Pension Liability	0.05637010%	0.05714010%	0.05765530%
School District's Proportionate Share of the Net Pension Liability	\$3,372,721	\$3,272,519	\$3,444,777
School District's Covered Payroll	\$1,938,037	\$1,829,252	\$1,928,729
School District's Proportionate Share of the Net Pension Liability as a Percentage of its Covered Payroll	174.03%	178.90%	178.60%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	70.85%	71.36%	69.50%

(1) Although this schedule is intended to reflect information for ten years, information prior to 2014 is not available. An additional column will be added each year.

\*Amounts presented for each fiscal year were determined as of the School District's measurement date which is the prior fiscal year end.

See accompanying notes to the required supplementary information

2017	2016	2015	2014
0.06017550%	0.06293140%	0.06052000%	0.06052000%
\$4,404,291	\$3,590,926	\$3,062,883	\$3,598,930
\$1,882,664	\$1,886,307	\$1,773,936	\$1,722,084
233.94%	190.37%	172.66%	208.99%
62.98%	69.16%	71.70%	65.52%



**West Muskingum Local School District, Ohio**  
*Required Supplementary Information*  
*Schedule of the School District's Proportionate Share of the Net OPEB Liability*  
*School Employees Retirement System of Ohio*  
*Last Four Fiscal Years (1)*

	2020	2019	2018	2017
School District's Proportion of the Net OPEB Liability	0.05747760%	0.05754420%	0.05837870%	0.06072570%
School District's Proportionate Share of the Net OPEB Liability	\$1,445,441	\$1,596,432	\$1,566,731	\$1,730,907
School District's Covered Payroll	\$1,938,037	\$1,829,252	\$1,928,729	\$1,882,664
School District's Proportionate Share of the Net OPEB Liability as a Percentage of its Covered Payroll	74.58%	87.27%	81.23%	91.94%
Plan Fiduciary Net Position as a Percentage of the Total OPEB Liability	15.57%	13.57%	12.46%	11.49%

(1) Although this schedule is intended to reflect information for ten years, information prior to 2017 is not available. An additional column will be added each year.

\*Amounts presented for each fiscal year were determined as of the School District's measurement date which is the prior fiscal year end.

See accompanying notes to the required supplementary information

**West Muskingum Local School District, Ohio**  
*Required Supplementary Information*  
*Schedule of the School District's Proportionate Share of the Net Pension Liability*  
*State Teachers Retirement System of Ohio*  
*Last Seven Fiscal Years (1)*

	2020	2019	2018
School District's Proportion of the Net Pension Liability	0.04871854%	0.05156992%	0.05406598%
School District's Proportionate Share of the Net Pension Liability	\$10,773,812	\$11,339,068	\$12,843,489
School District's Covered Payroll	\$5,680,243	\$5,858,600	\$5,966,207
School District's Proportionate Share of the Net Pension Liability as a Percentage of its Covered Payroll	189.67%	193.55%	215.27%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	77.40%	77.30%	75.30%

(1) Although this schedule is intended to reflect information for ten years, information prior to 2014 is not available. An additional column will be added each year.

\*Amounts presented for each fiscal year were determined as of the School District's measurement date which is the prior fiscal year end.

See accompanying notes to the required supplementary information

2017	2016	2015	2014
0.05748131%	0.05576889%	0.05541196%	0.05541196%
\$19,240,727	\$15,412,889	\$13,478,106	\$16,055,032
\$6,057,336	\$5,846,386	\$5,675,928	\$6,173,231
317.64%	263.63%	237.46%	260.08%
66.80%	72.10%	74.70%	69.30%

**West Muskingum Local School District, Ohio**  
*Required Supplementary Information*  
*Schedule of the School District's Proportionate Share of the Net OPEB (Asset) Liability*  
*State Teachers Retirement System of Ohio*  
*Last Four Fiscal Years (1)*

	2020	2019	2018	2017
School District's Proportion of the Net OPEB (Asset) Liability	0.04871854%	0.05156992%	0.05406598%	0.05748131%
School District's Proportionate Share of the Net OPEB (Asset) Liability	(\$806,896)	(\$828,675)	\$2,109,456	\$3,074,115
School District's Covered Payroll	\$5,680,243	\$5,858,600	\$5,966,207	\$6,057,336
School District's Proportionate Share of the Net OPEB (Asset) Liability as a Percentage of its Covered Payroll	-14.21%	-14.14%	35.36%	50.75%
Plan Fiduciary Net Position as a Percentage of the Total OPEB (Asset) Liability	174.70%	176.00%	47.10%	37.30%

(1) Although this schedule is intended to reflect information for ten years, information prior to 2017 is not available. An additional column will be added each year.

\*Amounts presented for each fiscal year were determined as of the School District's measurement date which is the prior fiscal year end.

See accompanying notes to the required supplementary information

**West Muskingum Local School District, Ohio**  
*Required Supplementary Information*  
*Schedule of the School District's Contributions*  
*School Employees Retirement System of Ohio*  
*Last Ten Fiscal Years*

	2020	2019	2018	2017
<b>Net Pension Liability</b>				
Contractually Required Contribution	\$271,128	\$261,635	\$246,949	\$270,022
Contributions in Relation to the Contractually Required Contribution	(271,128)	(261,635)	(246,949)	(270,022)
Contribution Deficiency (Excess)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
School District Covered Payroll (1)	\$1,936,629	\$1,938,037	\$1,829,252	\$1,928,729
Pension Contributions as a Percentage of Covered Payroll	<u>14.00%</u>	<u>13.50%</u>	<u>13.50%</u>	<u>14.00%</u>
<b>Net OPEB Liability</b>				
Contractually Required Contribution (2)	\$36,698	\$43,410	\$38,349	\$31,225
Contributions in Relation to the Contractually Required Contribution	(36,698)	(43,410)	(38,349)	(31,225)
Contribution Deficiency (Excess)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
OPEB Contributions as a Percentage of Covered Payroll	<u>1.89%</u>	<u>2.24%</u>	<u>2.10%</u>	<u>1.62%</u>
Total Contributions as a Percentage of Covered Payroll (2)	<u>15.89%</u>	<u>15.74%</u>	<u>15.60%</u>	<u>15.62%</u>

(1) The School District's covered payroll is the same for Pension and OPEB.

(2) Includes Surcharge

See accompanying notes to the required supplementary information

2016	2015	2014	2013	2012	2011
\$263,573	\$248,615	\$245,867	\$238,336	\$233,999	\$216,885
(263,573)	(248,615)	(245,867)	(238,336)	(233,999)	(216,885)
\$0	\$0	\$0	\$0	\$0	\$0
\$1,882,664	\$1,886,307	\$1,773,936	\$1,722,084	\$1,739,769	\$1,725,419
14.00%	13.18%	13.86%	13.84%	13.45%	12.57%
\$29,631	\$46,252	\$31,454	\$31,586	\$34,494	\$50,076
(29,631)	(46,252)	(31,454)	(31,586)	(34,494)	(50,076)
\$0	\$0	\$0	\$0	\$0	\$0
1.57%	2.45%	1.77%	1.83%	1.98%	2.90%
15.57%	15.63%	15.63%	15.67%	15.43%	15.47%

**West Muskingum Local School District, Ohio**  
*Required Supplementary Information*  
*Schedule of the School District's Contributions*  
*State Teachers Retirement System of Ohio*  
*Last Ten Fiscal Years*

	2020	2019	2018	2017
<b>Net Pension Liability</b>				
Contractually Required Contribution	\$789,583	\$795,234	\$820,204	\$835,269
Contributions in Relation to the Contractually Required Contribution	<u>(789,583)</u>	<u>(795,234)</u>	<u>(820,204)</u>	<u>(835,269)</u>
Contribution Deficiency (Excess)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
School District Covered Payroll (1)	\$5,639,879	\$5,680,243	\$5,858,600	\$5,966,207
Pension Contributions as a Percentage of Covered Payroll	<u>14.00%</u>	<u>14.00%</u>	<u>14.00%</u>	<u>14.00%</u>
<b>Net OPEB Liability</b>				
Contractually Required Contribution	\$0	\$0	\$0	\$0
Contributions in Relation to the Contractually Required Contribution	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Contribution Deficiency (Excess)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
OPEB Contributions as a Percentage of Covered Payroll	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>
Total Contributions as a Percentage of Covered Payroll	<u>14.00%</u>	<u>14.00%</u>	<u>14.00%</u>	<u>14.00%</u>

(1) The School District's covered payroll is the same for Pension and OPEB.

See accompanying notes to the required supplementary information

2016	2015	2014	2013	2012	2011
\$848,027	\$818,494	\$737,871	\$802,520	\$725,031	\$803,815
(848,027)	(818,494)	(737,871)	(802,520)	(725,031)	(803,815)
\$0	\$0	\$0	\$0	\$0	\$0
\$6,057,336	\$5,846,386	\$5,675,928	\$6,173,231	\$5,577,162	\$6,183,192
14.00%	14.00%	13.00%	13.00%	13.00%	13.00%
\$0	\$0	\$56,759	\$61,732	\$55,772	\$61,832
0	0	(56,759)	(61,732)	(55,772)	(61,832)
\$0	\$0	\$0	\$0	\$0	\$0
0.00%	0.00%	1.00%	1.00%	1.00%	1.00%
14.00%	14.00%	14.00%	14.00%	14.00%	14.00%



**West Muskingum Local School District, Ohio**  
*Notes to Required Supplementary Information*  
*For the Fiscal Year Ended June 30, 2020*

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**Net Pension Liability**

**Changes in Assumptions – SERS**

Beginning in fiscal year 2018, an assumption of 2.5 percent was used for COLA or Ad Hoc Cola. Prior to 2018, an assumption of 3 percent was used.

Beginning with fiscal year 2017, amounts reported incorporate changes in assumptions used by SERS in calculating the total pension liability in the latest actuarial valuation. These assumptions compared with those used in fiscal year 2016 and prior are presented below:

	Fiscal Year 2017	Fiscal Year 2016 and Prior
Wage Inflation	3.00 percent	3.25 percent
Future Salary Increases, including inflation	3.50 percent to 18.20 percent	4.00 percent to 22.00 percent
Investment Rate of Return	7.50 percent net of investments expense, including inflation	7.75 percent net of investments expense, including inflation

Beginning with fiscal year 2017, mortality assumptions use mortality rates that are based on the RP-2014 Blue Collar Mortality Table with fully generational projection and a five year age set-back for both males and females. Amounts reported for fiscal year 2016 and prior, use mortality assumptions that are based on the 1994 Group Annuity Mortality Table set back one year for both men and women. Special mortality tables were used for the period after disability retirement.

**Changes in Assumptions - STRS**

Beginning with fiscal year 2018, amounts reported incorporate changes in assumptions and changes in benefit terms used by STRS in calculating the total pension liability in the latest actuarial valuation. These new assumptions compared with those used in fiscal year 2017 and prior are presented below:

	Fiscal Year 2018	Fiscal Year 2017 and Prior
Inflation	2.50 percent	2.75 percent
Projected salary increases	12.50 percent at age 20 to 2.50 percent at age 65	12.25 percent at age 20 to 2.75 percent at age 70
Investment Rate of Return	7.45 percent, net of investment expenses, including inflation	7.75 percent, net of investment expenses, including inflation
Payroll Increases	3 percent	3.5 percent
Cost-of-Living Adjustments (COLA)	0.0 percent, effective July 1, 2017	2 percent simple applied as follows: for members retiring before August 1, 2013, 2 percent per year; for members retiring August 1, 2013, or later, 2 percent COLA commences on fifth anniversary of retirement date.

Beginning with fiscal year 2018, post-retirement mortality rates for healthy retirees are based on the RP-2014 Annuitant Mortality Table with 50 percent of rates through age 69, 70 percent of rates between ages 70 and 79, 90 percent of rates between ages 80 and 84, and 100 percent of rates thereafter, projected forward generationally using mortality improvement scale MP-2016. Post-retirement disabled mortality rates are based on the RP-2014 Disabled Mortality Table with 90 percent of rates for males and 100 percent of rates

**West Muskingum Local School District, Ohio**

*Notes to Required Supplementary Information*

*For the Fiscal Year Ended June 30, 2020*

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for females, projected forward generationally using mortality improvement scale MP-2016. Pre-retirement mortality rates are based on RP-2014 Employee Mortality Table, projected forward generationally using mortality improvement scale MP-2016.

For fiscal year 2017 and prior actuarial valuation, mortality rates were based on the RP-2000 Combined Mortality Table (Projection 2022—Scale AA) for Males and Females. Males' ages are set-back two years through age 89 and no set-back for age 90 and above. Females younger than age 80 are set back four years, one year set back from age 80 through 89, and no set back from age 90 and above.

**Net OPEB Liability**

**Changes in Assumptions – SERS**

Amounts reported incorporate changes in key methods and assumptions used in calculating the total OPEB liability as presented below:

Municipal Bond Index Rate:	
Fiscal year 2020	3.13 percent
Fiscal year 2019	3.62 percent
Fiscal year 2018	3.56 percent
Fiscal year 2017	2.92 percent
Single Equivalent Interest Rate, net of plan investment expense, including price inflation	
Fiscal year 2020	3.22 percent
Fiscal year 2019	3.70 percent
Fiscal year 2018	3.63 percent
Fiscal year 2017	2.98 percent

**Changes in Assumptions – STRS**

For fiscal year 2018, the discount rate was increased from 3.26 percent to 4.13 percent based on the methodology defined under GASB *Statement No. 74, Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans (OPEB)* and the long term expected rate of return was reduced from 7.75 percent to 7.45 percent. Valuation year per capita health care costs were updated, and the salary scale was modified. The percentage of future retirees electing each option was updated based on current data and the percentage of future disabled retirees and terminated vested participants electing health coverage were decreased. The assumed mortality, disability, retirement, withdrawal and future health care cost trend rates were modified along with the portion of rebated prescription drug costs.

For fiscal year 2019, the discount rate was increased from the blended rate of 4.13 percent to the long-term expected rate of return of 7.45.

**Changes in Benefit Terms – STRS OPEB**

For fiscal year 2018, the subsidy multiplier for non-Medicare benefit recipients was reduced from 2.1 percent to 1.9 percent per year of service. Medicare Part B premium reimbursements were discontinued for certain survivors and beneficiaries and all remaining Medicare Part B premium reimbursements will be discontinued beginning January 2020.

**West Muskingum Local School District, Ohio**

*Notes to Required Supplementary Information*

*For the Fiscal Year Ended June 30, 2020*

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For fiscal year 2019, the subsidy multiplier for non-Medicare benefit recipients was increased from 1.9 percent to 1.944 percent per year of service effective January 1, 2019. The non-Medicare frozen subsidy base premium was increased effective January 1, 2019 and all remaining Medicare Part B premium reimbursements will be discontinued beginning January 1, 2020.

For fiscal year 2020, there was no change to the claims costs process. Claim curves were trended to the fiscal year ending June 30, 2020 to reflect the current price renewals. The non-Medicare subsidy percentage was increased effective January 1, 2020 from 1.944 percent to 1.984 percent per year of service. The non-Medicare frozen subsidy base premium was increased effective January 1, 2020. The Medicare subsidy percentages were adjusted effective January 1, 2021 to 2.1 percent for the Medicare plan. The Medicare Part B monthly reimbursement elimination date was postponed to January 1, 2021.

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**WEST MUSKINGUM LOCAL SCHOOL DISTRICT  
MUSKINGUM COUNTY**

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

<b>FEDERAL GRANTOR Pass-Through Grantor Program/Cluster Title</b>	<b>Federal CFDA Number</b>	<b>Pass-Through Entity Identifying Number</b>	<b>Total Federal Expenditures</b>
<b>U.S. DEPARTMENT OF AGRICULTURE</b>			
<b>Passed Through Ohio Department of Education:</b>			
Child Nutrition Cluster:			
Non-Cash Assistance (Food Distribution):			
School Breakfast Program	10.553	2019/2020	\$11,302
National School Lunch Program	10.555	2019/2020	26,712
Non-Cash Assistance (Food Distribution) Subtotal			<u>38,014</u>
Cash Assistance:			
School Breakfast Program	10.553	2019/2020	59,751
COVID-19 School Breakfast Program	10.553	2019/2020	28,904
National School Lunch Program	10.555	2019/2020	190,492
COVID-19 National School Lunch Program	10.555	2019/2020	54,804
Cash Assistance Subtotal			<u>333,951</u>
Total Child Nutrition Cluster			<u>371,965</u>
Child Nutrition Discretionary Grants Limited Availability	10.579	2019	<u>31,224</u>
Total U.S. Department of Agriculture			403,189
<b>U.S. DEPARTMENT OF EDUCATION</b>			
<b>Passed Through Ohio Department of Education:</b>			
Title I Grants to Local Educational Agencies	84.010	2019 2020	53,895 <u>299,875</u>
Total Title I Grants to Local Educational Agencies			353,770
Special Education Cluster:			
Special Education - Grants to States	84.027	2019 2020	47,569 <u>252,282</u>
Total Special Education - Grants to States			299,851
Special Education Preschool Grants	84.173	2019 2020	15,041 <u>2,080</u>
Total Special Education Preschool Grants			<u>17,121</u>
Total Special Education Cluster			316,972
Supporting Effective Instruction State Grants	84.367	2019 2020	5,565 <u>33,238</u>
Total Supporting Effective Instruction State Grants			38,803
Student Support and Academic Enrichment Program	84.424	2020	26,466
COVID-19 Education Stabilization Fund - Elementary and Secondary School Emergency Relief Fund	84.425D	2020	<u>15,819</u>
Total U.S. Department of Education			<u>751,830</u>
<b>Total Expenditures of Federal Awards</b>			<b><u><u>\$1,155,019</u></u></b>

*The accompanying notes are an integral part of this Schedule.*

**WEST MUSKINGUM LOCAL SCHOOL DISTRICT  
MUSKINGUM COUNTY**

**NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
2 CFR 200.510(b)(6)  
FOR THE YEAR ENDED JUNE 30, 2020**

**NOTE A – BASIS OF PRESENTATION**

The accompanying Schedule of Expenditures of Federal Awards (the Schedule) includes the federal award activity of West Muskingum Local School District (the School District's) under programs of the federal government for the year ended June 30, 2020. The information on this Schedule is prepared in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the School District, it is not intended to and does not present the financial position, changes in net position, or cash flows of the School District.

**NOTE B – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Expenditures reported on the Schedule are reported on the cash basis of accounting. Expenditures are recognized following the cost principles contained in Uniform Guidance wherein certain types of expenditures may or may not be allowable or may be limited as to reimbursement.

**NOTE C – INDIRECT COST RATE**

The School District has elected not to use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance.

**NOTE D - CHILD NUTRITION CLUSTER**

The School District commingles cash receipts from the U.S. Department of Agriculture with similar State grants. When reporting expenditures on this Schedule, the School District assumes it expends federal monies first.

**NOTE F – FOOD DONATION PROGRAM**

The School District reports commodities consumed on the Schedule at the entitlement value. The School District allocated donated food commodities to the respective programs that benefitted from the use of those donated food commodities.

# OHIO AUDITOR OF STATE KEITH FABER



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## INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

West Muskingum Local School District  
Muskingum County  
4880 West Pike  
Zanesville, Ohio 43701

To the Board of Education:

We have audited, in accordance with auditing standards generally accepted in the United States and the Comptroller General of the United States' *Government Auditing Standards*, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the West Muskingum Local School District, Muskingum County, Ohio (the School District), as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the School District's basic financial statements and have issued our report thereon dated February 8, 2021 wherein we noted the financial impact of COVID-19 and the continuing emergency measures which may impact subsequent periods of the School District.

### ***Internal Control Over Financial Reporting***

As part of our financial statement audit, we considered the School District's internal control over financial reporting (internal control) as a basis for designing audit procedures appropriate in the circumstances to the extent necessary to support our opinion on the financial statements, but not to the extent necessary to opine on the effectiveness of the School District's internal control. Accordingly, we have not opined on it.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or combination of internal control deficiencies resulting in a reasonable possibility that internal control will not prevent or detect and timely correct a material misstatement of the School District's financial statements. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all internal control deficiencies that might be material weaknesses or significant deficiencies. Given these limitations, we did not identify any deficiencies in internal control that we consider material weaknesses. However, unidentified material weaknesses may exist.

### ***Compliance and Other Matters***

As part of reasonably assuring whether the School District's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the financial statements. However, opining on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

***Purpose of this Report***

This report only describes the scope of our internal control and compliance testing and our testing results, and does not opine on the effectiveness of the School District's internal control or on compliance. This report is an integral part of an audit performed under *Government Auditing Standards* in considering the School District's internal control and compliance. Accordingly, this report is not suitable for any other purpose.



Keith Faber  
Auditor of State  
Columbus, Ohio

February 8, 2021



# OHIO AUDITOR OF STATE KEITH FABER



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## INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO THE MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

West Muskingum Local School District  
Muskingum County  
4880 West Pike  
Zanesville, Ohio 43701

To the Board of Education:

### ***Report on Compliance for the Major Federal Program***

We have audited the West Muskingum Local School District's, Muskingum County, Ohio (the School District), compliance with the applicable requirements described in the U.S. Office of Management and Budget (OMB) *Compliance Supplement* that could directly and materially affect the West Muskingum Local School District's major federal program for the year ended June 30, 2020. The *Summary of Auditor's Results* in the accompanying Schedule of Findings identifies the School District's major federal program.

### ***Management's Responsibility***

The School District's management is responsible for complying with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

### ***Auditor's Responsibility***

Our responsibility is to opine on the School District's compliance for the School District's major federal program based on our audit of the applicable compliance requirements referred to above. Our compliance audit followed auditing standards generally accepted in the United States of America; the standards for financial audits included in the Comptroller General of the United States' *Government Auditing Standards*; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). These standards and the Uniform Guidance require us to plan and perform the audit to reasonably assure whether noncompliance with the applicable compliance requirements referred to above that could directly and materially affect a major federal program occurred. An audit includes examining, on a test basis, evidence about the School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe our audit provides a reasonable basis for our compliance opinion on the School District's major program. However, our audit does not provide a legal determination of the School District's compliance.

### ***Opinion on the Major Federal Program***

In our opinion, the West Muskingum Local School District complied, in all material respects with the compliance requirements referred to above that could directly and materially affect its major federal program for the year ended June 30, 2020.

***Report on Internal Control Over Compliance***

The School District's management is responsible for establishing and maintaining effective internal control over compliance with the applicable compliance requirements referred to above. In planning and performing our compliance audit, we considered the School District's internal control over compliance with the applicable requirements that could directly and materially affect a major federal program, to determine our auditing procedures appropriate for opining on each major federal program's compliance and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not to the extent needed to opine on the effectiveness of internal control over compliance. Accordingly, we have not opined on the effectiveness of the School District's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, when performing their assigned functions, to prevent, or to timely detect and correct, noncompliance with a federal program's applicable compliance requirement. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a federal program compliance requirement will not be prevented, or timely detected and corrected. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with federal program's applicable compliance requirement that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

This report only describes the scope of our internal control over compliance tests and the results of this testing based on Uniform Guidance requirements. Accordingly, this report is not suitable for any other purpose.



Keith Faber  
Auditor of State  
Columbus, Ohio

February 8, 2021

**WEST MUSKINGUM LOCAL SCHOOL DISTRICT  
MUSKINGUM COUNTY**

**SCHEDULE OF FINDINGS  
2 CFR § 200.515  
JUNE 30, 2020**

**1. SUMMARY OF AUDITOR'S RESULTS**

<b>(d)(1)(i)</b>	<b>Type of Financial Statement Opinion</b>	Unmodified
<b>(d)(1)(ii)</b>	<b>Were there any material weaknesses in internal control reported at the financial statement level (GAGAS)?</b>	No
<b>(d)(1)(ii)</b>	<b>Were there any significant deficiencies in internal control reported at the financial statement level (GAGAS)?</b>	No
<b>(d)(1)(iii)</b>	<b>Was there any reported material noncompliance at the financial statement level (GAGAS)?</b>	No
<b>(d)(1)(iv)</b>	<b>Were there any material weaknesses in internal control reported for major federal programs?</b>	No
<b>(d)(1)(iv)</b>	<b>Were there any significant deficiencies in internal control reported for major federal programs?</b>	No
<b>(d)(1)(v)</b>	<b>Type of Major Programs' Compliance Opinion</b>	Unmodified
<b>(d)(1)(vi)</b>	<b>Are there any reportable findings under 2 CFR § 200.516(a)?</b>	No
<b>(d)(1)(vii)</b>	<b>Major Program (list):</b> <ul style="list-style-type: none"> <li>• Title I Grants to Local Educational Agencies – CFDA # 84.010</li> </ul>	
<b>(d)(1)(viii)</b>	<b>Dollar Threshold: Type A/B Programs</b>	Type A: > \$ 750,000 Type B: all others
<b>(d)(1)(ix)</b>	<b>Low Risk Auditee under 2 CFR § 200.520?</b>	Yes

**2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS  
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

None.

**3. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS**

None.

# OHIO AUDITOR OF STATE KEITH FABER



**WEST MUSKINGUM LOCAL SCHOOL DISTRICT  
MUSKINGUM COUNTY**

**AUDITOR OF STATE OF OHIO CERTIFICATION**

This is a true and correct copy of the report, which is required to be filed pursuant to Section 117.26, Revised Code, and which is filed in the Office of the Ohio Auditor of State in Columbus, Ohio.



**Certified for Release 2/23/2021**

88 East Broad Street, Columbus, Ohio 43215  
Phone: 614-466-4514 or 800-282-0370

This report is a matter of public record and is available online at  
[www.ohioauditor.gov](http://www.ohioauditor.gov)