



OHIO AUDITOR OF STATE
KEITH FABER



**AREA 14 WORKFORCE DEVELOPMENT BOARD
PERRY COUNTY
DECEMBER 31, 2022**

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OHIO AUDITOR OF STATE KEITH FABER



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INDEPENDENT AUDITOR'S REPORT

Area 14 Workforce Development Board
Perry County
5250 State Route 37
New Lexington, Ohio 43764

To the Members of the Workforce Development Board:

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of the Area 14 Workforce Development Board, Perry County, Ohio (the Board), as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the Board's basic financial statements as listed in the Table of Contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the Area 14 Workforce Development Board, Perry County, Ohio as of December 31, 2022, and the changes in financial position for the year then ended in accordance with the accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are required to be independent of the Board, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Board's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control. Accordingly, no such opinion is expressed.
- evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Board's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the *Management's Discussion and Analysis* be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Board's basic financial statements. The Schedule of Expenditures of Federal Awards as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards is presented for purposes of additional analysis and is not a required part of the basic financial statements.

Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Expenditures of Federal Awards is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 18, 2023, on our consideration of the Board's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Board's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Board's internal control over financial reporting and compliance.



Keith Faber
Auditor of State
Columbus, Ohio

October 18, 2023

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Area 14 Workforce Development Board
Management's Discussion and Analysis
For the Calendar Year Ended December 31, 2022
Unaudited

The discussion and analysis of the Area 14 Workforce Development Board (the "Board") financial performance provides an overall review of the Board's financial activities for the fiscal year ended December 31, 2022. The intent of this discussion and analysis is to look at the Board's financial performance as a whole; readers are encouraged to consider the information presented here in conjunction with the additional information contained in the financial statements and the notes thereof.

Financial Highlights

Key financial highlights for 2022 are as follows:

- Assets exceeded liabilities by \$12,157.
- Revenues increased \$480,850 or 17.9% from the previous year.

Using this Annual Financial Report

This discussion and analysis is intended to service as an introduction to the Board's basic financial statements. The Board's basic financial statements consist of the Statement of Net Position, the Statement of Activities, and the fund financial statements. These statements report information about the Board as a whole and about its activities.

Government-Wide Statements

The government-wide statements are designed to provide readers with a broad overview of the Board's finances on a full accrual basis of accounting, which is similar to a private-sector business. The statement of net position presents information on all of the Board's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Board is improving or deteriorating. The statement of activities presents information showing how the Board's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

Both of the government-wide financial statements distinguish functions of the Board that are principally supported by intergovernmental revenues (governmental activities).

Area 14 Workforce Development Board
Management's Discussion and Analysis
For the Calendar Year Ended December 31, 2022
Unaudited

The governmental activities of the Board include the Workforce Innovation and Opportunity Act activities for the following funding streams, adult, dislocated workers, national dislocated worker, rapid response, youth, and other funding streams as available. There are no business-type activities reported for the Board.

Fund Financial Statements

The fund financial statements are used to report additional and detailed information about the Board. These statements focus on the major fund of the Board. A fund is a grouping of related accounts that are used to maintain control over resources that have been segregated for specific activities or objectives. The Board, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The only governmental fund of the Board is a special revenue fund.

Governmental Funds

The Board's basic services are reported in its governmental fund, which focuses on how money flows into and out of the fund and the balance left at year-end that is available for spending. This fund is reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash.

The governmental fund statements provide a detailed short-term view of the Board's general government operations and the basic services it provides. Governmental fund information helps the reader determine whether there are more or fewer financial resources that can be spent in the near future to finance the Board's programs. We describe the relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds in reconciliations in the financial statements.

Area 14 Workforce Development Board
Management's Discussion and Analysis
For the Calendar Year Ended December 31, 2022
Unaudited

The Board as a Whole

Recall the Statement of Net Position provides the perspective of the Board as a whole:

Table 1 provides a summary of the Board's net position for 2022 compared to 2021:

	Table 1	
	Net Position	
	<u>Governmental Activities</u>	
	<u>12/31/2022</u>	<u>12/31/2021</u>
Assets		
Current and Other Assets	70,202	67,129
Total Assets	<u>\$70,202</u>	<u>\$67,129</u>
Liabilities		
Current Liabilities	58,045	54,972
Total Liabilities	<u>58,045</u>	<u>54,972</u>
Net Position		
Restricted for Grant Purposes	12,157	12,157
Total Net Position	<u>\$70,202</u>	<u>\$67,129</u>

Net position did not change.

Area 14 Workforce Development Board
Management's Discussion and Analysis
For the Calendar Year Ended December 31, 2022
Unaudited

Table 2 shows the changes in net position for fiscal year ended December 31, 2022, and the prior year ended December 31, 2021.

Table 2
Changes in Net Position
Governmental Activities

	12/31/2022	12/31/2021
Receipts:		
Program Cash Receipts		
Operating Grants and Contributions	\$ 3,173,509	\$ 2,692,659
Total Receipts	3,173,509	2,692,659
Disbursements:		
Employment and Training Program Costs	3,173,509	2,692,659
Total Disbursements	3,173,509	2,692,659
Change in Net Position	-	-
Net Position, Beginning of Year	12,157	12,157
Net Position, End of Year	\$ 12,157	\$ 12,157

Governmental Activities

The primary revenue source that funds the Board's governmental activities is intergovernmental revenue in the form of operating grants and contributions. Intergovernmental revenue generated \$3,173,509 in 2022.

The Statement of Activities shows the cost of program services and the grants and contributions offsetting those services. Table 3 shows the total cost of services and the net cost of services.

Area 14 Workforce Development Board
Management's Discussion and Analysis
For the Fiscal Year Ended December 31, 2022
Unaudited

Table 3
Total and Net Cost of Program Expenses Governmental Activities

	12/31/2022	12/31/2021
Employment and Training Program Costs		
Cost of Service	\$3,173,509	\$2,692,659
Net Cost of Service	\$0	\$0

Employment and training program services comprise 100 percent of governmental program expenses.

The Board's Fund

The Board's only governmental fund had total receipts of \$3,173,509 and disbursements of \$3,173,509. The fund balance did not change.

Contacting the Board's Financial Management

This financial report is designed to provide our citizens, taxpayers, customer and creditors with a general overview of the Board's finances and to show the Board's accountability for the money it receives. If you have questions about this report or need additional financial information, please contact Mendra Hupp, Assistant Director, Perry County Department of Job and Family Services, 5454 OH 37E, New Lexington, Ohio 43764 or at (740) 342-3553.

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**AREA 14 WORKFORCE DEVELOPMENT BOARD
PERRY COUNTY**

**STATEMENT OF NET POSITION
DECEMBER 31, 2022**

	<u>Governmental Activities</u>
ASSETS	
Cash with a Fiscal Agent	\$1,647
Intergovernmental Receivable	<u>68,555</u>
TOTAL ASSETS	<u><u>\$70,202</u></u>
LIABILITIES	
Accounts Payable	<u>58,045</u>
TOTAL LIABILITIES	<u>\$58,045</u>
NET POSITION	
Restricted for Grant Purposes	<u>12,157</u>
TOTAL NET POSITION	<u>\$12,157</u>
TOTAL LIABILITIES AND NET POSITION	<u><u>\$70,202</u></u>

The notes to the financial statements are an integral part of this statement.

**AREA 14 WORKFORCE DEVELOPMENT BOARD
PERRY COUNTY**

**STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2022**

<u>Governmental Activities</u>	<u>Expenses</u>	<u>Program Revenue Operating Grants and Contributions</u>	<u>Net (Expenses) Revenue and Changes In Net Position</u>
Human Services:			
Employment and Training Program Costs	\$3,173,509	\$3,173,509	\$ -
Total Governmental Activities	<u>\$3,173,509</u>	<u>\$3,173,509</u>	-
			-
			<u>\$ 12,157</u>
			<u>\$ 12,157</u>

**AREA 14 WORKFORCE DEVELOPMENT BOARD
PERRY COUNTY**

**BALANCE SHEET - GOVERNMENTAL FUND
DECEMBER 31, 2022**

ASSETS	
Cash with a Fiscal Agent	\$1,647
Intergovernmental Receivable	<u>68,555</u>
TOTAL ASSETS	<u>\$70,202</u>
LIABILITIES AND FUND BALANCE	
LIABILITIES	
Accounts Payable	<u>58,045</u>
Total Liabilities	<u>\$58,045</u>
FUND BALANCE	
Restricted for Grant Purposes	<u>12,157</u>
Total Fund Balance	<u>\$12,157</u>
TOTAL LIABILITIES AND FUND BALANCE	<u><u>\$70,202</u></u>

The notes to the financial statements are an integral part of this statement.

**AREA 14 WORKFORCE DEVELOPMENT BOARD
PERRY COUNTY**

**RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCE TO
NET POSITION OF GOVERNMENTAL ACTIVITIES
DECEMBER 31, 2022**

Total Governmental Fund Balance	\$12,157
Amount reported for governmental activities in the Statement of Net Position are different because: No Difference	
Net Position of Governmental Activities	<u>\$12,157</u>

The notes to the financial statements are an integral part of this statement.

**AREA 14 WORKFORCE DEVELOPMENT BOARD
PERRY COUNTY**

**STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
GOVERNMENTAL FUND
DECEMBER 31, 2022**

REVENUES	
Intergovernmental Revenue	<u>\$3,173,509</u>
Total Revenues	<u>3,173,509</u>
EXPENDITURES	
Human Services:	
Employment and Training Program Costs	<u>3,173,509</u>
Total Expenses	<u>3,173,509</u>
Net Change in Fund Balance	-
Fund Balance at Beginning of Year	<u>12,157</u>
Fund Balance at End of Year	<u><u>\$12,157</u></u>

The notes to the financial statements are an integral part of this statement.

**AREA 14 WORKFORCE DEVELOPMENT BOARD
PERRY COUNTY**

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES
AND CHANGE IN FUND BALANCE OF GOVERNMENTAL FUND
TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2022**

Net Change in Fund Balance - Total Governmental Funds	\$0
Amount reported for governmental activities in the statement of activities are different because: No Difference	
Change in Net Position of Governmental Activities	<u><u>\$0</u></u>

The notes to the financial statements are an integral part of this statement.

**AREA 14 WORKFORCE DEVELOPMENT BOARD
PERRY COUNTY**

NOTES TO THE BASIC FINANCIAL STATEMENTS FOR
THE YEAR ENDED DECEMBER 31, 2022

NOTE 1: REPORTING ENTITY

Area 14 Workforce Investment Board (the Board) was established in 2003 by the State of Ohio under the Ohio Revised Code. On September 16, 2016 the State of Ohio re-designated the existing area as the Area 14 Workforce Development Board (the Board) under the Workforce Innovation and Opportunity Act. CEO's of the Workforce Development Board have been designed as a recipient of WIOA funding for Area 14. Therefore, they are eligible to receive and administer funds granted by the Governor of the State under the Workforce Innovation and Opportunity Act (WIOA). Area 14 is comprised of Athens, Meigs and Perry counties.

The Board carries out the purpose of WIOA by assessing workforce needs, developing strategies, plans, programs and resources to provide employment, training and education, and related services to the citizens of the local area; and to provide oversight and evaluation of such efforts. These functions and tasks will be conducted within the framework of a public/private partnership. The purpose of WIOA is to provide workforce investment activities, through statewide and local workforce development systems, that increase the employment, retention, and earnings of participants, and increase attainment of recognized postsecondary credentials by participants, and as a result, improve the quality of the workforce, reduce welfare dependency, increase economic self-sufficiency, meet the skill requirements of employers, and enhance the productivity and competitiveness of the Nation.

For financial reporting purposes, all departments and operations over which the Board exercises financial accountability are included in the reporting entity. Oversight responsibility was evaluated based on consideration of financial interdependency, selection of governing authority, designation of management, the ability to significantly influence management and accountability for fiscal matters.

No governmental units other than the Board itself are included in the reporting entity. The Board does not have oversight responsibility over any other governmental unit. This is evidenced by the fact that, with respect to any other governmental unit, there is no financial interdependency and the Board does not select their governing authority, designate their management, exercise significant influence over their daily operations or maintain their accounting records.

The Workforce Development Board (WDB) is comprised of nineteen members with representation from each county. The Board members are appointed by each county board of commissioners for two-year terms. The Workforce Development Board is required to consist of no less than fifty one percent business members.

The WDB Director is designated by the CEOs as the Administrative Entity, to be responsible for the administration and oversight of the activities of the WDB.

The Board designated Perry County Department of Job and Family Services (PCDJFS) as the fiscal agent for the Area 14. PCDJFS has the responsibility to disburse funds for the local area at the direction of the local Board. Funds flow from the State to PCDJFS and are passed onto the three individual counties based on allocations established by the State. The individual counties have responsibility for the administration of the adult, dislocated worker, and youth programs of their respective county.

**AREA 14 WORKFORCE DEVELOPMENT BOARD
PERRY COUNTY**

NOTES TO THE BASIC FINANCIAL STATEMENTS FOR
THE YEAR ENDED DECEMBER 31, 2022

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

This summary of significant accounting policies is presented to assist the reader in understanding and evaluating the financial statements of the Board.

A. Basis of Presentation

The accompanying basic financial statements comply with the provision of Governmental Accounting Standards Board (GASB) Statement 14, the Financial Reporting Entity, in that the financial statements include all Board activities and functions for which the Board is financially accountable. This report includes all activities considered by management to be part of the Board by virtue of Section 2100 of the Codification of Governmental Accounting and Financial Reporting Standards.

Section 2100 indicates that the reporting entity consists of a) the primary government, b) organizations for which the primary government is financially accountable, and c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

The definition of the reporting entity is based primarily on the notion of financial accountability. A primary government is financially accountable for the organizations that make up its legal entity. It is also financially accountable for legally separate organizations if its officials appoint a voting majority of an organization's government body and either it is able to impose its will on those organizations or there is a potential for the organizations to provide specific financial benefits to, or to impose specific financial burdens on, the primary government. A primary government may also be financially accountable for governmental organizations that are fiscally dependent on it.

A primary government has the ability to impose its will on organizations if it can significantly influence the programs, projects, or activities of, or the level of services performed or provided by, the organizations. A financial benefit or burden relationship exists if the primary government a) is entitled to the organizations' resources; b) is legally obligated or has otherwise assumed the obligation to finance the deficits of, or provide financial support to, the organizations; or c) is obligated in some manner for the debt of the organizations.

Management believes the financial statements included in this report represent all of the funds of the agency of which the Board is financially accountable.

Government-Wide Financial Statements The statement of net position and the statement of activities display information about the organization as a whole. These statements include the financial activities of the primary government. All activities of the Board are governmental activities.

**AREA 14 WORKFORCE DEVELOPMENT BOARD
PERRY COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS FOR
THE YEAR ENDED DECEMBER 31, 2022**

The statement of net position presents the financial condition of the governmental activities of the Board at year-end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the Board's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and therefore are clearly identifiable to a particular function.

Program revenues include charges paid by the recipient for the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program, and interest earned on grants that is required to be used to support a particular program. Revenues which are not classified as program revenues are presented as general revenues of the Board, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the Board.

Fund Financial Statements Fund financial statements report detailed information about the organization. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. The Board has only one fund which is major.

B. Fund Accounting

The Board uses funds to maintain its financial records during the fiscal year. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain functions or activities. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The only fund of the Board is a special revenue fund.

Governmental Funds Governmental funds focus on the sources, uses, and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund asset and liabilities is reported as fund balance. The Board's major governmental fund is:

Special Revenue Fund - The Special Revenue Fund is used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

C. Measurement Focus

Government-wide Financial Statements The government-wide financial statements are prepared using the economic resources measurement focus. All assets and all liabilities associated with the operation of the Board are included on the Statement of Net Position.

Fund Financial Statements All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets, liabilities, and deferred inflows/outflows of resources generally are included on the balance sheet.

**AREA 14 WORKFORCE DEVELOPMENT BOARD
PERRY COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS FOR
THE YEAR ENDED DECEMBER 31, 2022**

The statement of revenues, expenditures, and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

D. Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Differences in the accrual and modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred inflows/outflows, and in the presentation of expenses versus expenditures.

Revenues - Exchange and Non-exchange Transactions Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current fiscal year or soon enough thereafter to be used to pay liabilities of the current fiscal year.

Non-exchange transactions, in which the Board receives value without directly giving equal value in return, include grants and donations. Revenue from grants and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted; matching requirements, in which the Board must provide local resources to be used for a specific purpose, and expenditure requirements, in which the resources are provided to the Board on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the revenue sources such as grants, and investment earnings are considered to be both measurable and available at fiscal year-end.

Deferred Outflows/Inflows of Resources In addition to assets, the statement of financial position may report deferred outflows of resources. Deferred outflows of resources represent a consumption of net position that applies to a future period and will not be recognized as an outflow of resources (expense/expenditure) until that time. On governmental fund financial statements, receivables that will not be collected within the available period have been reported as deferred outflow of resources. The Board had no deferred outflows as of December 31, 2022.

**AREA 14 WORKFORCE DEVELOPMENT BOARD
PERRY COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS FOR
THE YEAR ENDED DECEMBER 31, 2022**

In addition to liabilities, the statement of financial position may report deferred inflows of resources. Deferred inflows of resources represent an acquisition of net position that applies to a future period and will not be recognized as an inflow of resources (revenue) until that time. Unavailable revenue is reported only on the governmental fund balance sheet and represents receivables which will not be collected within the available period. The Board had no deferred inflows as of December 31, 2022.

Expenses/Expenditures On the accrual basis of accounting, expenses are recognized at the time they are incurred. The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation, are not recognized in governmental funds.

E. Budgetary Process

The Board's annual budget is primarily a management tool that assists its users in analyzing financial activity for its fiscal year ending June 30. Utilizing the County budget process and reporting, the Area 14 reports information based on a calendar year ending December 31.

The Board's primary funding source is federal and state grants, which have grant periods that may or may not coincide with the agency's fiscal year. These grants normally are for a twenty-four month period, with a fiscal year ending June 30th.

Due to the nature of the Board's dependency on federal and state budgetary decisions, revenue estimates are based upon the best available information as to potential sources of funding. The annual budget differs from that of a local government in two respects:

1. The uncertain nature of grant awards from other entities;
2. Conversion of grant budgets to a fiscal year basis.

The resultant annual budget is subject to constant change within the fiscal year due to:

1. Increases/decreases in actual grant awards from those estimated;
2. Changes in grant periods;
3. Unanticipated grant awards not included in the budget; and
4. Expected grant awards, which fail to materialize.

The CEOs formally approved the annual budget, but greater emphasis is placed on complying with the grant budget, terms and conditions on a grant-by-grant basis. These terms and conditions usually specify the period during which costs may be incurred and outline budget restrictions or allowances.

Although the annual budget for the Special Revenue Fund is reviewed and approved by the CEOs, it is not a legally adopted budget and it is not subject to the budget procedures that are followed by the County Budget Commission.

**AREA 14 WORKFORCE DEVELOPMENT BOARD
PERRY COUNTY**

NOTES TO THE BASIC FINANCIAL STATEMENTS FOR
THE YEAR ENDED DECEMBER 31, 2022

F. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

G. Cash and Cash Equivalents

The Perry County Treasurer is the custodian for the Board's cash. The Board's assets are held in Perry County's cash and investment pool, and are valued at the County Treasurer's reported carrying amount.

H. Prepaid Items

Payments made to vendors for services that will benefit periods beyond December 31, 2022 are recorded as prepaid items using the consumption method. A current asset for the prepaid amount is recorded at the time of purchase and an expenditure/expense is reported in the year which services are consumed.

I. Fund Balance Designation

Fund Balance is divided into five classifications based primarily on the extent to which the Board is bound to observe constraints imposed upon use of the resources in governmental funds. The classifications are as follows:

Nonspendable - The nonspendable classification includes amounts that cannot be spent because they are not in spendable form or legally or contractually required to be maintained intact. The "not in spendable form" includes items that are not expected to be converted to cash.

Restricted - Fund balance is reported as restricted when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments, or is imposed by law through constitutional provisions.

Committed - The committed classification includes amounts that can be used only for the specific purposes imposed by a formal action (resolution) of the Board. The committed amounts cannot be used for any other purpose unless the Board removes or changes the specified use by taking the same type of action (resolution) it employed to previously commit those amounts. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

**AREA 14 WORKFORCE DEVELOPMENT BOARD
PERRY COUNTY**

NOTES TO THE BASIC FINANCIAL STATEMENTS FOR
THE YEAR ENDED DECEMBER 31, 2022

Assigned - Amounts in the assigned classification are intended to be used by the Board for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds, other than the General Fund, assigned fund balance represents the remaining amount that is not restricted or committed. In the General Fund, assigned amounts represent intended uses established by the Board.

Unassigned - Unassigned fund balance is the residual classification for the General Fund and includes all spendable amounts not contained in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned.

The Board first applies restricted resources when expenditure is incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications can be used.

J. Accrued Liabilities

All payables are reported in the government-wide financial statements. In general, governmental fund payables that, once incurred, are paid in a timely manner and in full from current financial resources are reported as obligations of the funds.

K. Net Position

Net position represents the difference between assets and liabilities. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. Net position is reported as restricted when there are limitations imposed on their use, either through the enabling legislation adopted by the Board or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments.

The Board applies restricted resources when an expense is incurred for purposes for which both net position restricted and unrestricted are available.

NOTE 3: DEPOSITS AND INVESTMENTS

The Perry County Treasurer is the custodian for the Board's cash. The Board's cash is held in the Perry County's cash and investment pool and are valued at the County Treasurer's reported carrying amount. The Board had a cash balance of \$1,647 at December 31, 2022.

**AREA 14 WORKFORCE DEVELOPMENT BOARD
PERRY COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS FOR
THE YEAR ENDED DECEMBER 31, 2022**

NOTE 4: RECEIVABLES

Receivables at December 31, 2022 consisted of intergovernmental receivables arising from grants. Intergovernmental receivable at December 31, 2022 was \$68,555. Management believes all receivables are fully collectible.

NOTE 5: INSURANCE AND RISK MANAGEMENT

Commercial Insurance

The Perry County Job & Family Services (acting as Fiscal Agent) is insured for the following risks:

- General Liability including errors and omissions - \$1,000,000.

This is through CORSA, the County Risk Sharing Authority.

NOTE 6: CONTINGENT LIABILITIES

There are no expenditures recommended for disallowance. Costs recommended for disallowance are those involving expenditures for which existing documentary evidence leads the auditor to conclude that the expenditures were in violation of legislative or regulatory requirements. These costs are disallowed by the Grantor unless the grantee is able to convince the Grantor that they were made in accordance with legal or regulatory requirements.

There are no expenditures listed as questionable. Questionable costs are those involving the lack of or inadequacy of documentary support. Findings containing questionable costs do not necessarily mean that the costs were for improper purposes; but there was insufficient documentary evidence to allow a determination of their eligibility.

Under the terms of federal and state grants, periodic audits are required and certain expenditures may be questioned as not appropriate under the terms of the grants. Such audits could lead to reimbursement to the grantor agencies. Management believes disallowances, if any, will be immaterial.

Management is not aware of any pending litigation outstanding against the Board.

NOTE 7: COVID-19

The United States and the State of Ohio declared a state of emergency in March 2020 due to the COVID-19 pandemic. The financial impact of COVID-19 and the continuing emergency measures will impact subsequent periods of the Board. The impact on the Board's future operating costs, revenues, and any recovery from emergency funding, either federal or state, cannot be estimated.

**AREA 14 WORKFORCE DEVELOPMENT BOARD
PERRY COUNTY**

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
DECEMBER 31, 2022**

FEDERAL GRANTOR Pass Through Grantor Program / Cluster Title	Federal AL Number	Pass-Through Entity Identifying Number	Passed Through to Subrecipients	Other (Non Subrecipient) Expenditures	Total Federal Expenditures
U.S. DEPARTMENT OF LABOR					
<i>Passed Through the Ohio Department of Job and Family Services:</i>					
Employment Service Cluster:					
Employment Service/Wagner-Peyser Funded	17.207	G-2223-15-00044	\$23,017	\$0	\$23,017
Total Employment Service Cluster:			23,017	0	23,017
Unemployment Insurance	17.225	G-2223-15-00044	157,332	0	157,332
Trade Adjustment Assistance	17.245	G-2223-15-00044	3,612	0	3,612
Workforce Innovation and Opportunity Act (WIOA) Cluster:					
WIOA Adult Program	17.258	G-2223-15-00044	1,213,656	(120,422)	1,093,234
WIOA Adult - Administration	17.258	G-2223-15-00044	0	155,934	155,934
Total WIOA Adult (17.258)			1,213,656	35,512	1,249,168
WIOA Youth	17.259	G-2223-15-00044	1,089,034	0	1,089,034
WIOA Youth - Administration	17.259	G-2223-15-00044	0	30,710	30,710
Total WIOA Youth (17.259)			1,089,034	30,710	1,119,744
WIOA Dislocated Worker Formula Grants	17.278	G-2223-15-00044	272,939	0	272,939
WIOA Dislocated Worker - Administration	17.278	G-2223-15-00044	25,541	(27,170)	(1,629)
Rapid Response	17.278	G-2223-15-00044	0	0	0
Total WIOA Dislocated Worker Formula Grants (17.278)			298,480	(27,170)	271,310
Total Workforce Innovation and Opportunity Act (WIOA) Cluster			2,601,170	39,052	2,640,222
National Dislocated Worker Grant					
WIOA National Dislocated Worker Grant, Recovery	17.277	G-2223-15-00044	39,058	0	39,058
WIOA National Dislocated Worker Grant, Recovery Admin	17.277	G-2223-15-00044	984	0	984
WIOA National Dislocated Worker Grant, Fresh Start	17.277	G-2223-15-00044	183,651	0	183,651
WIOA National Dislocated Worker Grant, Fresh Start Admin	17.277	G-2223-15-00044	2,218	0	2,218
WIOA National Dislocated Worker Grant, Opioids #3	17.277	G-2223-15-00044	79,850	0	79,850
WIOA National Dislocated Worker Grant, Opioids #3 Admin	17.277	G-2223-15-00044	1,743	0	1,743
Total National Dislocated Worker Grant			307,504	0	307,504
Apprenticeship USA Grants	17.285	G-2223-15-00044	34,313	0	34,313
Total U.S. Department of Labor			3,126,948	39,052	3,166,000
Total Federal Awards Expenditures			\$3,126,948	\$39,052	\$3,166,000

The Notes to the Schedule of Federal Awards Expenditures is an integral part of this Schedule.

**AREA 14 WORKFORCE DEVELOPMENT BOARD
PERRY COUNTY**

**NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
2 CFR 200.510(B)(6)
FOR THE FISCAL YEAR ENDED DECEMBER 31, 2022**

NOTE A – BASIS OF PRESENTATION

The accompanying Schedule of Expenditures of Federal Awards (the Schedule) includes the federal award activity of the Area 14 Workforce Development Board (the Board) under programs of the federal government for the year ended December 31, 2022. The information on this Schedule is prepared in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the Board, it is not intended to and does not present the financial position or changes in net position, or cash flows of the Board.

NOTE B – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the cash basis of accounting. Such expenditures are recognized following the cost principles contained in Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, wherein certain types of expenditures may or may not be allowable or may be limited as to reimbursement. Negative amounts shown on the Schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years.

NOTE C – INDIRECT COST RATE

The Board has elected not to use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance.

NOTE D - SUBRECIPIENTS

The Board passes certain federal awards received from the Ohio Department of Job and Family Services to other governments (subrecipients). As Note B describes, the Board reports expenditures of Federal awards to subrecipients when paid in cash.

As a subrecipient, the Board has certain compliance responsibilities, such as monitoring its subrecipients to help assure they use these subawards as authorized by laws, regulations, and the provisions of contracts or grant agreements, and that subrecipients achieve the award's performance goals.



**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
REQUIRED BY GOVERNMENT AUDITING STANDARDS**

Area 14 Workforce Development Board
Perry County
5250 State Route 37
New Lexington, Ohio 43764

To the Workforce Development Board:

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*), the financial statements of the Area 14 Workforce Development Board, Perry County, Ohio (the Board), as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the Board's basic financial statements and have issued our report thereon dated October 18, 2023.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Board's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control. Accordingly, we do not express an opinion on the effectiveness of the Board's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Board's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Board's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Board's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Board's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Keith Faber
Auditor of State
Columbus, Ohio

October 18, 2023



**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS
APPLICABLE TO THE MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER
COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

Area 14 Workforce Development Board
Perry County
5250 State Route 37
New Lexington, Ohio 43764

To the Members of the Workforce Development Board:

Report on Compliance for the Major Federal Program

Opinion on the Major Federal Program

We have audited Area 14 Workforce Development Board's, Perry County, Ohio (the Board) compliance with the types of compliance requirements identified as subject to audit in the U.S. Office of Management and Budget (OMB) *Compliance Supplement* that could have a direct and material effect on Area 14 Workforce Development Board's major federal program for the year ended December 31, 2022. Area 14 Workforce Development Board's major federal program is identified in the *Summary of Auditor's Results* section of the accompanying Schedule of Findings.

In our opinion, Area 14 Workforce Development Board complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended December 31, 2022.

Basis for Opinion on the Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the *Auditor's Responsibilities for the Audit of Compliance* section of our report.

We are required to be independent of the Board and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for the major federal program. Our audit does not provide a legal determination of the Board's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

The Board's Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the Board's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Board's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Board's compliance with the requirements of the major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Board's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- obtain an understanding of the Board's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the *Auditor's Responsibilities for the Audit of Compliance* section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of this testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



Keith Faber
Auditor of State
Columbus, Ohio

October 18, 2023

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**AREA 14 WORKFORCE DEVELOPMENT BOARD
PERRY COUNTY**

**SCHEDULE OF FINDINGS
2 CFR § 200.515
DECEMBER 31, 2022**

1. SUMMARY OF AUDITOR'S RESULTS

(d)(1)(i)	Type of Financial Statement Opinion	Unmodified
(d)(1)(ii)	Were there any material weaknesses in internal control reported at the financial statement level (GAGAS)?	No
(d)(1)(ii)	Were there any significant deficiencies in internal control reported at the financial statement level (GAGAS)?	No
(d)(1)(iii)	Was there any reported material noncompliance at the financial statement level (GAGAS)?	No
(d)(1)(iv)	Were there any material weaknesses in internal control reported for major federal programs?	No
(d)(1)(iv)	Were there any significant deficiencies in internal control reported for major federal programs?	No
(d)(1)(v)	Type of Major Programs' Compliance Opinion	Unmodified
(d)(1)(vi)	Are there any reportable findings under 2 CFR § 200.516(a)?	No
(d)(1)(vii)	Major Programs (list): AL# 17.258, 17.259, 17.278 - Workforce Innovation and Opportunity Act (WIOA) Cluster	
(d)(1)(viii)	Dollar Threshold: Type A/B Programs	Type A: > \$ 750,000 Type B: all others
(d)(1)(ix)	Low Risk Auditee under 2 CFR § 200.520?	No

**2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

None

3. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS

None

OHIO AUDITOR OF STATE KEITH FABER



AREA 14 WORKFORCE DEVELOPMENT BOARD

PERRY COUNTY

AUDITOR OF STATE OF OHIO CERTIFICATION

This is a true and correct copy of the report, which is required to be filed pursuant to Section 117.26, Revised Code, and which is filed in the Office of the Ohio Auditor of State in Columbus, Ohio.



Certified for Release 11/9/2023

88 East Broad Street, Columbus, Ohio 43215
Phone: 614-466-4514 or 800-282-0370

This report is a matter of public record and is available online at
www.ohioauditor.gov