



OHIO AUDITOR OF STATE
KEITH FABER



**GERMANTOWN PUBLIC LIBRARY
MONTGOMERY COUNTY**

DECEMBER 31, 2022 AND 2021

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GERMANTOWN PUBLIC LIBRARY
MONTGOMERY COUNTY

DECEMBER 31, 2022 AND 2021

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INDEPENDENT AUDITOR'S REPORT

Germantown Public Library
Montgomery County
51 North Plum Street
Germantown, Ohio 45327

To the Board of Trustees:

Report on the Audit of the Financial Statements

Opinions

We have audited the modified cash-basis financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Germantown Public Library, Montgomery County, Ohio (the Library), as of and for the years ended December 31, 2022 and 2021, and the related notes to the financial statements, which collectively comprise the Library's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective modified cash-basis financial position of the governmental activities, the major fund, and the aggregate remaining fund information of the Library, as of December 31, 2022 and 2021, and the respective changes in modified cash-basis financial position thereof and the budgetary comparison for the General Fund for the years then ended in accordance with the modified cash-basis of accounting described in Note 2.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are required to be independent of the Library, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Emphasis of Matter - Accounting Basis

We draw attention to Note 2 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the modified cash basis of accounting described in Note 2, and for determining that the modified cash basis of accounting is an acceptable basis for preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Library's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Library's internal control. Accordingly, no such opinion is expressed.
- evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Library's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Other Information

We applied no procedures to management's discussion and analysis as listed in the table of contents. Accordingly, we express no opinion or any other assurance on it.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 31, 2023, on our consideration of the Library's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Library's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Library's internal control over financial reporting and compliance.



Keith Faber
Auditor of State
Columbus, Ohio

October 31, 2023

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Germantown Public Library
Management's Discussion and Analysis
For the Year Ended December 31, 2022

Unaudited

This discussion and analysis of the Germantown Public Library's financial performance provides an overall review of the Library's financial activities for the year ended December 31, 2022, within the limitations of the Library's modified cash basis accounting. Readers should also review the basic financial statements and notes to enhance their understanding of the Library's financial performance.

Highlights

Key highlights for 2022 are as follows:

- Net position of governmental activities increased \$153,395 from year end 2021.
- The Library's general receipts are primarily from the Public Library Fund (PLF), a portion of state tax revenue. These receipts represent 96.8% of the total cash received for governmental activities during the year. PLF receipts for 2022 were \$842,064, or \$998 more than the \$841,066 received in 2021.
- Disbursements for 2022 were \$716,330 or \$82,732 more than in 2021. This increase is due to expanding services post pandemic to match the increase in revenues.

Using the Basic Financial Statements

This annual report is presented in a format consistent with the presentation requirements of Governmental Accounting Standards Board Statement No. 34, as applicable to the Library's modified cash basis of accounting.

Report Components

The Statement of Net Position presents the cash balances and investments of the Library. All of the library's activities are considered governmental, supported by intergovernmental revenues.

The Statement of Activities demonstrates the degree to which direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include charges to customers or applicants who purchase, use or directly benefit from the function, and grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes and other items not included among program revenues are reported as general revenues.

The Statement of Assets and Fund Balances shows the level of activity in each of the Library's major funds.

Basis of Accounting

The basis of accounting is a set of guidelines that determine when financial events are recorded. The Germantown Public Library has elected to present its financial statements on a modified cash basis of accounting. This basis of accounting is a basis of accounting other than generally accepted accounting principles. Under the Library's modified cash basis of accounting, receipts and disbursements are recorded when cash is received or paid.

Germantown Public Library
Management's Discussion and Analysis
For the Year Ended December 31, 2022

Unaudited

As a result of using the modified cash basis of accounting, certain assets and their related revenues (such as accounts receivable) and certain liabilities and their related expenses (such as accounts payable) are not recorded in the financial statements. Therefore, when reviewing the financial information and discussion within this report, the reader must keep in mind the limitations resulting from the use of the modified cash basis of accounting.

Reporting the Germantown Public Library as a Whole

The Statement of Net Position and the Statement of Activities reflect how the Germantown Public Library did financially during 2022, within the limitations of modified cash basis accounting. The Statement of Net Position presents the cash balances and investments of the governmental and business-type activities of the Library at year end. The Statement of Activities compares cash disbursements with program receipts for each governmental program and business-type activity. Program receipts include charges paid by the recipient of the program's goods or services and grants and contributions restricted to meeting the operational or capital requirements of a particular program. General receipts are all receipts not classified as program receipts. The comparison of cash disbursements with program receipts identifies how each governmental function or business-type activity draws from the Library's general receipts.

These statements report the Germantown Public Library's cash position and the changes in cash position. Keeping in mind the limitations of the modified cash basis of accounting, you can think of these changes as one way to measure the Library's financial health. Over time, increases or decreases in the Library's cash position is one indicator of whether the Library's financial health is improving or deteriorating. When evaluating the Germantown Public Library's financial condition, you should also consider other non-financial factors as well such as the Library's property tax base, the condition of the Library's capital assets and infrastructure, the extent of the Library's debt obligations, the reliance on non-local financial resources for operations and the need for continued growth in the major revenue source, state tax receipts.

In the Statement of Net Position and the Statement of Activities, we divide the Library into two types of activities:

Governmental activities. All of the Germantown Public Library's basic services are reported here. State tax receipts finance most of these activities. Benefits provided through governmental activities are not necessarily paid for by the people receiving them.

Business-type activity. The Germantown Public Library has no business-type activity. Business-type activities are financed by a fee charged to the customers receiving the service.

Reporting the Germantown Public Library's Most Significant Funds

Fund financial statements provide detailed information about the Germantown Public Library's major funds – not the library as a whole. The Library establishes separate funds to better manage its many activities and to help demonstrate that money that is restricted as to how it may be used is being spent for the intended purpose. The funds of the Library are split into three categories: governmental, proprietary and fiduciary.

Germantown Public Library
Management's Discussion and Analysis
For the Year Ended December 31, 2022

Unaudited

Governmental Funds – All of the Germantown Public Library’s activities are reported in governmental funds. The governmental fund financial statements provide a detailed view of the Library’s governmental operations and the basic services it provides. Governmental fund information helps determine whether there are more or less financial resources that can be spent to finance the Library’s programs. The Germantown Public Library’s significant governmental funds are presented on the financial statements in separate columns. The information for non-major funds (funds whose activity or balances are not large enough to warrant separate reporting) is combined and presented in total in a single column. As of the end of 2022, the Germantown Public Library has one major fund – the General Fund. The programs reported in governmental funds are closely related to those reported in the governmental activities section of the entity-wide statements.

Proprietary Funds – When the Library charges customers for the services it provides, these services are generally reported in proprietary funds. When the services are provided to the general public, the activity is reported as an enterprise fund. The Germantown Public Library has no proprietary funds.

Fiduciary Funds - Fiduciary funds are used to account for resources held for the benefit of parties outside the Library. Fiduciary funds are not reflected on the government-wide financial statements because the resources of these funds are not available to support the Library’s programs. The Germantown Public Library has no fiduciary funds.

The Germantown Public Library as a Whole

Table 1 provides a summary of the Library’s Net Position for 2021 on a modified cash basis compared to 2022.

	Table 1 Net Position	
	<u>Governmental Activities</u>	
	<u>2022</u>	<u>2021</u>
Assets:		
Cash and Cash Equivalents	\$ 171,462	\$ 214,055
Investments	<u>1,032,781</u>	<u>836,793</u>
Total Assets	\$1,204,243	\$1,050,848
Net Position:		
Restricted for:		
Debt	\$ 0	\$ 0
Capital Outlay	37,023	36,871
Other Purposes	0	0
Permanent Fund Expense	909	835
Nonexpendable	15,000	15,000
Unrestricted	<u>1,151,311</u>	<u>998,142</u>
Total Net Position	\$1,204,243	\$1,050,848

Germantown Public Library
Management's Discussion and Analysis
For the Year Ended December 31, 2022

Unaudited

Table 2 reflects the Changes in Net Position in 2021 in comparison with 2022.

	Governmental Activities <u>2022</u>	Governmental Activities <u>2021</u>
Receipts:		
Program Receipts:		
Charges for Services and Sales	\$ 5,525	\$ 17,595
Total Program Receipts	\$ 5,525	\$ 17,595
General Receipts:		
Grants and Entitlements Not Restricted To Specific Programs	\$842,064	\$841,066
Unrestricted Gifts & Contributions	4,700	100
Earnings on Investments	16,612	798
Miscellaneous	<u>824</u>	<u>193</u>
Total General Receipts	<u>\$864,200</u>	<u>\$842,157</u>
Total Receipts	\$869,725	\$859,752
Disbursements:		
Library Services	<u>\$716,330</u>	<u>\$633,598</u>
Total Disbursements	\$716,330	\$633,598
Increase (Decrease) in Net Position	153,395	226,154
Net Position, January 1	<u>1,050,848</u>	<u>824,694</u>
Net Position, December 31	<u>\$1,204,243</u>	<u>\$1,050,848</u>

Program receipts are comprised of patron fines and fees and charges for copies and printed material.

General receipts represent 99% of the Library's total receipts. The largest amount is provided by state funding (PLF). Other receipts are not significant and somewhat unpredictable revenue sources.

Disbursements for General Government represent the overhead costs of running the Library and the support services provided for the other library activities. These include the salaries, library materials and supplies, contracted services and maintenance expenses.

The Germantown Public Library's Funds

For 2022, Total governmental funds had receipts of \$869,725 and disbursements of \$716,330. Governmental Funds balance increased by \$153,395 due to increased revenues. Receipts were expected to decrease due to the pandemic, but PLF funding remained consistent and even increased. Additionally, the Ohio Congress adopted a PLF funding percentage at a higher rate than permanent law. Finally, PLF distributions were significantly higher than early certified estimates.

Germantown Public Library
 Management's Discussion and Analysis
 For the Year Ended December 31, 2022

Unaudited

The following table summarizes fund balance changes over the year:

	Fund Balance <u>12/31/21</u>	Fund Balance <u>12/31/22</u>	Increase <u>(Decrease)</u>
General Fund	\$ 998,142	\$ 1,151,311	\$ 153,169
Other Governmental Funds	<u>52,706</u>	<u>52,932</u>	<u>226</u>
Total	\$ 1,050,848	\$ 1,204,243	\$ 153,395

General Fund Budgeting Highlights

The Germantown Public Library's budget is prepared according to Ohio law and is based upon accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The most significant budgeted fund is typically the General Fund.

Final actual receipts of the General Fund were \$125,499 higher than budgeted receipts. This was due to increases in the State Public Library Fund revenue source. Early certified estimates were low.

Final disbursements for the General Fund were budgeted at \$799,000 while actual disbursements were \$724,102.

Capital Assets and Debt Administration

Capital Assets

The Germantown Public Library inventories all capital assets with a purchase price of over \$500. The library does not use accrual accounting. The inventory of these assets is maintained by the Fiscal Officer.

Debt

The Library has no outstanding debt as of December 31, 2022.

Current Issues

The challenge for the Germantown Public Library is to provide quality services to the public while staying within the restrictions imposed by limited funding. The Library relies almost exclusively on state funding. Ohio law was changed to redefine library funding effective July 1, 2013. Beginning in July 2021 the PLF distribution is set at 1.70% of statewide General Fund Revenues. This percentage is not permanent law. It is possible that this will be reduced to 1.68% or even 1.66% in the foreseeable future. The percentage of the PLF must be approved by the Ohio congress on a biennial basis. Additionally, economic recovery under COVID pandemic models is rapidly fluctuating. Because the Library receives the vast majority of its funding from the State, the Library Fiscal Officer monitors and has identified State of Ohio receipts as the primary driver of library finances.

Contacting the Germantown Public Library's Financial Management

This financial report is designed to provide our citizens, taxpayers, and creditors with a general overview of the Germantown Public Library's finances and to reflect the Library's accountability for the monies it receives. Questions concerning any of the information in this report or requests for additional information should be directed to Greg Van Bebber, Director and Fiscal Officer, Germantown Public Library, 51 N. Plum St., Germantown, Ohio 45327.

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Germantown Public Library
Montgomery County

Statement of Net Position - Modified Cash Basis
December 31, 2022

	<u>Governmental Activities</u>
Assets	
Equity in Pooled Cash and Cash Equivalents	\$171,462
Investments	<u>1,032,781</u>
<i>Total Assets</i>	<u><u>\$1,204,243</u></u>
 Net Position	
Restricted for:	
Capital Projects	\$37,023
Permanent Fund: Fine Arts Library Material	
Expendable	369
Nonexpendable	5,000
Permanent Fund: Library Material, Any	
Expendable	540
Nonexpendable	10,000
Unrestricted	<u>1,151,311</u>
<i>Total Net Position</i>	<u><u>\$1,204,243</u></u>

See accompanying notes to the basic financial statements.

Germantown Public Library
Montgomery County
Statement of Activities - Modified Cash Basis
For the Year Ended December 31, 2022

	Program Cash Receipts		Net (Disbursements) Receipts and Changes in Net Position
	Cash Disbursements	Charges for Services and Sales	Governmental Activities
Governmental Activities			
Current:			
Library Services	\$716,330	\$5,525	(\$710,805)
<i>Total Governmental Activities</i>	<u>716,330</u>	<u>5,525</u>	<u>(710,805)</u>
<i>Total Primary Government</i>	<u>\$716,330</u>	<u>\$5,525</u>	<u>(710,805)</u>
		General Receipts:	
		Grants/Entitlements not Restricted to Specific Programs	842,064
		Unrestricted Gifts and Contributions	4,700
		Earnings on Investments	16,612
		Miscellaneous	824
		<i>Total General Receipts</i>	<u>864,200</u>
		Change in Net Position	153,395
		<i>Net Position Beginning of Year</i>	<u>1,050,848</u>
		<i>Net Position End of Year</i>	<u>\$1,204,243</u>

See accompanying notes to the basic financial statements.

**Germantown Public Library
Montgomery County**

*Statement of Assets and Fund Balances- Modified Cash Basis
Governmental Funds
December 31, 2022*

	General	Other Governmental Funds	Total Governmental Funds
Assets			
Equity in Pooled Cash and Cash Equivalents	\$170,538	\$924	\$171,462
Investments	980,773	52,008	1,032,781
<i>Total Assets</i>	\$1,151,311	\$52,932	\$1,204,243
Fund Balances			
Nonspendable	0	15,000	15,000
Restricted	0	37,932	37,932
Unassigned	1,151,311	0	1,151,311
<i>Total Fund Balances</i>	\$1,151,311	\$52,932	\$1,204,243

See accompanying notes to the basic financial statements.

**Germantown Public Library
Montgomery County**

*Statement of Receipts, Disbursements and Changes in Fund Balances - Modified Cash Basis
Governmental Funds
For the Year Ended December 31, 2022*

	General	Other Governmental Funds	Total Governmental Funds
Receipts			
Public Library	\$842,064		\$842,064
Patron Fines and Fees	5,525		5,525
Contributions, Gifts and Donations	4,700		4,700
Earnings on Investments	16,386	\$226	16,612
Miscellaneous	824		824
<i>Total Receipts</i>	<u>869,499</u>	<u>226</u>	<u>869,725</u>
Disbursements			
Current:			
Library Services	<u>716,330</u>	<u>0</u>	<u>716,330</u>
<i>Total Disbursements</i>	<u>716,330</u>	<u>0</u>	<u>716,330</u>
<i>Net Change in Fund Balances</i>	<u>153,169</u>	<u>226</u>	<u>153,395</u>
<i>Fund Balances Beginning of Year</i>	<u>998,142</u>	<u>52,706</u>	<u>1,050,848</u>
<i>Fund Balances End of Year</i>	<u><u>\$1,151,311</u></u>	<u><u>\$52,932</u></u>	<u><u>\$1,204,243</u></u>

See accompanying notes to the basic financial statements.

Germantown Public Library
Montgomery County

*Statement of Receipts, Disbursements and Changes
In Fund Balance - Budget and Actual - Budget Basis
General Fund
For the Year Ended December 31, 2022*

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Receipts				
Public Library	\$734,724	\$734,724	\$842,064	\$107,340
Patron Fines and Fees	8,000	8,000	5,525	(2,475)
Contributions, Gifts and Donations	0	0	4,700	4,700
Earnings on Investments	1,276	1,276	16,386	15,110
Miscellaneous	0	0	824	824
<i>Total Receipts</i>	744,000	744,000	869,499	125,499
Disbursements				
Current:				
Library Services:	799,000	799,000	724,102	74,898
<i>Total Disbursements</i>	799,000	799,000	724,102	74,898
<i>Net Change in Fund Balance</i>	(55,000)	(55,000)	145,397	200,397
<i>Unencumbered Fund Balance Beginning of Year</i>	998,142	998,142	998,142	0
<i>Unencumbered Fund Balance End of Year</i>	\$943,142	\$943,142	\$1,143,539	\$200,397

See accompanying notes to the basic financial statements.

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Germantown Public Library
Montgomery County

Notes to the Basic Financial Statements
For the Year Ended December 31, 2022

Note 1 – Description of the Library and Reporting Entity

The Germantown Public Library (the Library) was organized as a school district public library under the laws of the State of Ohio. The Library has its own seven-member Board of Trustees appointed by the Valley View School District Board of Education, as established by section 3375.15 of the Ohio Revised Code. Appointments are for seven-year terms and members serve without compensation. Under Ohio statutes, the Library is a body politic and corporate capable of suing and being sued, contracting, acquiring, holding, possessing, and disposing of real property, and of exercising such other powers and privileges conferred upon it by law. The Library also determines and operates under its own budget. Control and management of the Library is governed by sections 3375.33 to 3375.41 of the Ohio Revised Code with the administration of the day-to-day operations of the Library being the responsibility of the Director and financial accountability being solely that of the Fiscal Officer.

The Library is fiscally independent of the Valley View Board of Education, although the Board of Education serves in a ministerial capacity as the taxing authority for the Library. The determination to request approval of a tax levy, the role and purpose(s) of the levy, are discretionary decisions made solely by the Board of Library Trustees. Once those decisions are made, the Board of Education must put the levy on the ballot. There is no potential for the Library to provide a financial benefit to or impose a financial burden on the Board of Education.

The Library's management believes these financial statements present all activities for which the Library is financially accountable.

Note 2 – Summary of Significant Accounting Policies

As discussed further in the "Basis of Accounting" section of this note, these financial statements are presented on a modified cash basis of accounting. This modified cash basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP). Generally accepted accounting principles include all relevant Governmental Accounting Standards Board (GASB) pronouncements, which have been applied to the extent they are applicable to the modified cash basis of accounting. Following are the more significant of the Library's accounting policies.

Basis of Presentation

The Library's basic financial statements consist of government-wide statements, including a statement of net position and a statement of activities, and fund financial statements, which provide a more detailed level of financial information.

Government-wide Financial Statements The statement of net position and the statement of activities display information about the Library as a whole. These statements include the financial activities of the library, except for fiduciary funds.

Germantown Public Library
Montgomery County

Notes to the Basic Financial Statements
For the Year Ended December 31, 2022

The statement of net position presents the cash and investment balances of the Library at year end. All of the Library's activities are considered governmental, supported by taxes and intergovernmental revenues. The statement of activities compares disbursements with program receipts. Disbursements are reported by function. A function is a group of related activities designed to accomplish a major service or regulatory program for which the Library is responsible. Program receipts include charges paid by the recipient of the program's goods or services, grants and contributions restricted to meeting the operational or capital requirements of a particular program, and receipts of interest earned on grants that are required to be used to support a particular program. General receipts are all receipts not classified as program receipts, with certain limited exceptions. The comparison of direct disbursements with program receipts identifies the extent to which each governmental function is self-financing on a modified cash basis or draws from the Library's general receipts.

Fund Financial Statements During the year, the Library segregates transactions related to certain Library functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Library at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column.

Fund Accounting

The Library uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The Library's funds are all classified as governmental.

Governmental Funds Governmental funds are those through which most governmental functions of the Library are financed. The following is the Library's major governmental fund:

General Fund The general fund accounts for and reports all financial resources not accounted for and reported in another fund. The general fund balance is available to the Library for any purpose provided it is expended or transferred according to the general laws of Ohio.

The other governmental funds of the Library account for and report grants and other resources whose use is restricted, committed, or assigned to a particular purpose.

Basis of Accounting

The Library's financial statements are prepared using the modified cash basis of accounting. Receipts are recorded in the Library's financial records and reported in the financial statements when cash is received rather than when earned and disbursements are recorded when cash is paid rather than when a liability is incurred.

As a result of the use of this modified cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued liabilities and the related expenses) are not recorded in these financial statements.

Germantown Public Library
Montgomery County

Notes to the Basic Financial Statements
For the Year Ended December 31, 2022

Budgetary Process

All funds are legally required to be appropriated. The appropriations resolution is the Trustee’s authorization to spend resources and sets limits on cash disbursements plus encumbrances at the level of control selected by the Trustees. The legal level of control has been established at the fund and character or major category of the object code level for all funds. Budgetary modifications at the legal level of control may only be made by resolution of the Board of Library Trustees.

For control purposes, the Library estimates cash receipts for the year. These estimated receipts, together with the unencumbered carry-over balances from the prior year, set a limit on the amount the Trustees may appropriate. The estimated receipts may be revised during the year if projected increases or decreases in receipts are identified by the Fiscal Officer. The amounts reported as the original budgeted amounts on the budgetary statements reflect the amounts of estimated resources when the original appropriations were adopted. The amounts reported as the final budgeted amounts on the budgetary statements reflect the amounts of estimated resources at the time final appropriations were enacted by the Trustees.

The appropriations resolution is subject to amendment throughout the year with the restriction that appropriations should not exceed estimated resources. The amounts reported as the original budgeted amounts reflect the first appropriation ordinance for that fund that covered the entire year, including amounts automatically carried forward from prior years. The amounts reported as the final budgeted amounts represent the final appropriation amounts passed by the Trustees during the year.

Cash and Cash Equivalents

To improve cash management, cash received by the Library is pooled and invested. Individual fund integrity is maintained through the Library's records. Interest in the pool is presented as “Equity in Pooled Cash and Cash Equivalents.”

Investments of the cash management pool and investments with an original maturity of three months or less at the time they are purchased are presented on the financial statements as cash equivalents. Investments with an initial maturity of more than three months that were not purchased from the pool are reported as investments. Investments are reported as assets. Accordingly, purchases of investments are not recorded as disbursements, and sales of investments are not recorded as receipts. Gains or losses at the time of sale are recorded as receipts or negative receipts, respectively.

During 2022, the Library invested in nonnegotiable certificates of deposit, the capital project money market account, and STAR Ohio. The three certificates of deposits totaled \$15,000 and are recorded at cost. Investments are reported at cost, except for the money market mutual fund and STAR Ohio. The Library’s capital project money market account is recorded at \$37,008 on December 31, 2022.

STAR Ohio (the State Treasury Asset Reserve of Ohio), is an investment pool managed by the State Treasurer’s Office which allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but has adopted Governmental Accounting Standards Board (GASB), Statement No. 79, *Certain External Investment Pools and Pool Participants*. The Library measures their investment in STAR Ohio at the net asset value (NAV) per share provided by STAR Ohio. The NAV per share is calculated on an amortized cost basis that provides an NAV per share that approximates fair value. As of December 31, 2022, the account is valued at \$980,773.

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Notes to the Basic Financial Statements
For the Year Ended December 31, 2022

Interest earnings are allocated to Library funds according to State statutes. Interest receipts credited to all governmental funds during 2022 amounted to \$16,612.

Restricted Assets

Assets are reported as restricted when limitations on their use change the nature or normal understanding of the availability of the asset. Such constraints are either externally imposed by creditors, contributors, grantors, or laws of other governments, or are imposed by law through constitutional provisions or enabling legislation.

In the government-wide financial statements, governmental activities report temporary and permanent restrictions on net position for amounts that are restricted by outside parties for use for a specific purpose.

Inventory and Prepaid Items

The Library reports disbursements for inventories and prepaid items when paid. These items are not reflected as assets in the accompanying financial statements.

Capital Assets

Acquisitions of property, plant and equipment are recorded as disbursements when paid. These items are not reflected as assets in the accompanying financial statements.

Accumulated Leave

In certain circumstances, such as upon leaving employment or retirement, employees are entitled to cash payments for unused leave. Unpaid leave is not reflected as a liability under the Library's modified cash basis of accounting.

Employer Contributions to Cost-Sharing Pension Plans

The Library recognizes the disbursement for their employer contributions to cost-sharing pension plans when they are paid. As described in Notes 7 and 8, the employer contributions include portions for pension benefits and for other postemployment benefits (OPEB).

Long-Term Obligations

The Library's modified cash basis financial statements do not report liabilities for long-term obligations. Proceeds of debt are reported when the cash is received and principal and interest payments are reported when paid. Since recording a capital asset when entering into a lease or financed purchase transaction is not the result of a cash transaction, neither an other financing source nor a capital outlay expenditure is reported at inception. Lease payments are reported when paid.

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Notes to the Basic Financial Statements
For the Year Ended December 31, 2022

Net Position

Net position is reported as restricted when there are limitations imposed on their use either through enabling legislation or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments.

The Library's policy is to first apply restricted resources when an obligation is incurred for purposes for which both restricted and unrestricted net position are available.

Fund Balance

Fund balance is divided into five classifications based primarily on the extent to which the Library is bound to observe constraints imposed upon the use of the resources in the governmental funds. The classifications are as follows:

Nonspendable The nonspendable fund balance category includes amounts that cannot be spent because they are not in spendable form, or are legally or contractually required to be maintained intact. The "not in spendable form" criterion includes items that are not expected to be converted to cash. It also includes the long-term amount of interfund loans.

Restricted Fund balance is reported as restricted when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or is imposed by law through constitutional provisions

Committed The committed fund balance classification includes amounts that can be used only for the specific purposes imposed by formal action (resolution) of Library Trustees. Those committed amounts cannot be used for any other purpose unless the Library Trustees remove or change the specified use by taking the same type of action (resolution) it employed to previously commit those amounts. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

Assigned Amounts in the assigned fund balance classification are intended to be used by the Library for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds other than the general fund, assigned fund balance represents the remaining amount that is not restricted or committed. In the general fund, assigned amounts represent intended uses established by the Library Trustees or a Library official delegated that authority by resolution, or by State Statute. State Statute authorizes the Library Fiscal Officer to assign fund balance for purchases on order provided such amounts have been lawfully appropriated.

Unassigned Unassigned fund balance is the residual classification for the general fund and includes amounts not contained in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance.

The Library applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

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Notes to the Basic Financial Statements
For the Year Ended December 31, 2022

Internal Activity

Exchange transactions between funds are reported as receipts in the seller funds and as disbursements in the purchaser funds. Subsidies from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular disbursements to the funds that initially paid for them are not presented in the financial statements.

Note 3 – Budgetary Basis of Accounting

The budgetary basis as provided by law is based upon accounting for certain transactions on the basis of cash receipts, disbursements, and encumbrances. The Statement of Receipts, Disbursements and Changes in Fund Balance – Budget and Actual – Budget Basis presented for the general fund is prepared on the budgetary basis to provide a meaningful comparison of actual results with the budget. The only difference between the budgetary basis and the *modified* cash basis is that outstanding year end encumbrances are treated as cash disbursements (budgetary basis) rather than as restricted, committed or assigned fund balance (*modified* cash basis).

Encumbered appropriations do not lapse at year end, and are therefore not re-appropriated the following year. Adjustments necessary to convert the results of operations at the end of the year on the budget basis to the cash basis are as follows:

	<u>General</u>
Cash Basis	\$153,169
Encumbrances	<u>(7,772)</u>
Budget Basis	<u><u>\$145,397</u></u>

Note 4 – Deposits and Investments

State statutes classify monies held by the Library into three categories.

Active monies are public monies determined to be necessary to meet current demands upon the Library treasury. Active monies must be maintained either as cash in the Library treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts, including passbook accounts.

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Notes to the Basic Financial Statements
For the Year Ended December 31, 2022

Protection of the Library's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, or by the financial institution's participation in the Ohio Pooled Collateral System (OPCS), a collateral pool of eligible securities deposited with a qualified trustee and pledged to the Treasurer of State to secure the repayment of all public monies deposited in the financial institution.

Interim monies held by the Library can be deposited or invested in the following securities:

1. United States Treasury bills, bonds, notes, or any other obligation or security issued by the United States Treasury, or any other obligation guaranteed as to principal and interest by the United States;
2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including, but not limited to, Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, and Government National Mortgage Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
3. No-load money market mutual funds consisting exclusively of obligations described in (1) or (2) and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
4. Time certificates of deposit or savings or deposit accounts including, but not limited to, passbook accounts;
5. Bonds and other obligations of the State of Ohio, and, with certain limitations including a requirement for maturity within ten years from the date of settlement, bonds and other obligations of political subdivisions of the State of Ohio, if training requirements have been met;
6. The State Treasurer's investment pool (STAR Ohio);
7. Certain bankers' acceptances (for a period not to exceed one hundred eighty days) and commercial paper notes (for a period not to exceed two hundred seventy days) in an amount not to exceed 40 percent of the interim monies available for investment at any one time if training requirements have been met; and
8. Written repurchase agreements in the securities described in (1) or (2) provided the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and the term of the agreement must not exceed thirty days.

Investments in stripped principal or interest obligations, reverse repurchase agreements, and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage, and short selling are also prohibited. Except as noted above, an investment must mature within five years from the date of purchase, unless matched to a specific obligation or debt of the Library, and must be purchased with the expectation that it will be held to maturity.

Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Fiscal Officer or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

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Notes to the Basic Financial Statements
For the Year Ended December 31, 2022

Deposits

The Library has no deposit policy for custodial risk beyond the requirements of State statute. Ohio law requires that deposits be either insured or be protected by eligible securities pledged to the Library and deposited with a qualified trustee by the financial institution as security for repayment whose market value at all times shall be at least 105 percent of the deposits being secured.

At year end, the Library had demand and time deposits in one bank. Total deposits were \$237,887 in First National of Germantown. The Library also held certificates of deposit in the amount of \$15,000, which are classified as investments on the Statement of Net Position. Outstanding payments of \$29,418 were recorded as of December 31, 2022.

Credit Risk The Library has no investment policy dealing with investment credit risk beyond the requirements in State statutes. Ohio law requires that STAR Ohio maintain the highest rating provided by at least one nationally recognized standard rating service and that the money market fund be rated in the highest category at the time of purchase by at least one nationally recognized standard rating service.

Note 5 – Grants in Aid

Grants in Aid

The primary source of revenue for Ohio public libraries is the Public Library Fund (PLF). The State allocates PLF to each county based on the total tax revenue credited to the State’s general revenue fund during the preceding month using the statutory allocation method. Estimated entitlement figures were issued to County Auditors. The actual current year entitlements were computed in December of the current year. The difference between the estimate and actual will be adjusted evenly in the PLF distributions made from January-June of the subsequent year. For the year 2022, PLF revenues totaled \$842,064.

Note 6 – Risk Management

The Library is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During 2022, the Library contracted with several companies for various types of insurance coverage as follows:

<u>Company</u>	<u>Type of Coverage</u>	<u>Coverage</u>
Auto-Owners Insurance	Commercial Property	\$3,396,000
	Commercial General Liability	2,000,000
	Valuable Paper	1,500,000
	Computer Equipment	40,000
Westchester	Errors and Omissions	2,000,000
	Employment Practices Liability	2,000,000
Auto-Owners Insurance	FO Fidelity and Deposit	100,000

Settled claims have not exceeded this coverage in any of the last three years and there was no significant reduction in coverage from the prior year.

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Notes to the Basic Financial Statements
For the Year Ended December 31, 2022

Workers' Compensation coverage is provided by the State of Ohio. The Library pays the State Workers' Compensation System a premium based on a rate per \$100 of salaries. This rate is calculated based on accident history and administrative costs.

Note 7 – Defined Benefit Pension Plan

Plan Description – Ohio Public Employees Retirement System (OPERS)

Plan Description - Library employees participate in the Ohio Public Employees Retirement System (OPERS). OPERS administers three separate pension plans. The traditional pension plan is a cost-sharing, multiple employer defined benefit pension plan. The member-directed plan is a defined contribution plan and the combined plan is a cost-sharing, multiple-employer defined benefit pension plan with defined contribution features. While members (e.g. Library employees) may elect the member-directed plan and the combined plan, substantially all employee members are in OPERS' traditional plan; therefore, the following disclosure focuses on the traditional pension plan.

OPERS provides retirement, disability, survivor and death benefits, and annual cost of living adjustments to members of the traditional and combined plans. Authority to establish and amend benefits is provided by Chapter 145 of the Ohio Revised Code. OPERS issues a stand-alone financial report that includes financial statements, required supplementary information and detailed information about OPERS' fiduciary net position that may be obtained by visiting <https://www.opers.org/financial/reports.shtml>, by writing to the Ohio Public Employees Retirement System, 277 East Town Street, Columbus, Ohio 43215-4642, or by calling 800-222-7377.

Senate Bill (SB) 343 was enacted into law with an effective date of January 7, 2013. In the legislation, members in the traditional and combined plans were categorized into three groups with varying provisions of the law applicable to each group. The following table provides age and service requirements for retirement and the retirement formula applied to final average salary (FAS) for the three member groups under the traditional and combined plans as per the reduced benefits adopted by SB 343 (see OPERS Annual Comprehensive Financial Report referenced above for additional information, including requirements for reduced and unreduced benefits):

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Notes to the Basic Financial Statements
For the Year Ended December 31, 2022

Group A Eligible to retire prior to January 7, 2013 or five years after January 7, 2013	Group B 20 years of service credit prior to January 7, 2013 or eligible to retire ten years after January 7, 2013	Group C Members not in other Groups and members hired on or after January 7, 2013
State and Local	State and Local	State and Local
Age and Service Requirements: Age 60 with 60 months of service credit or Age 55 with 25 years of service credit	Age and Service Requirements: Age 60 with 60 months of service credit or Age 55 with 25 years of service credit	Age and Service Requirements: Age 57 with 25 years of service credit or Age 62 with 5 years of service credit
Traditional Plan Formula: 2.2% of FAS multiplied by years of service for the first 30 years and 2.5% for service years in excess of 30	Traditional Plan Formula: 2.2% of FAS multiplied by years of service for the first 30 years and 2.5% for service years in excess of 30	Traditional Plan Formula: 2.2% of FAS multiplied by years of service for the first 35 years and 2.5% for service years in excess of 35
Combined Plan Formula: 1% of FAS multiplied by years of service for the first 30 years and 1.25% for service years in excess of 30	Combined Plan Formula: 1% of FAS multiplied by years of service for the first 30 years and 1.25% for service years in excess of 30	Combined Plan Formula: 1% of FAS multiplied by years of service for the first 35 years and 1.25% for service years in excess of 35

Final average Salary (FAS) represents the average of the three highest years of earnings over a member’s career for Groups A and B. Group C is based on the average of the five highest years of earnings over a member’s career.

Members who retire before meeting the age and years of service credit requirement for unreduced benefits receive a percentage reduction in the benefit amount.

When a traditional plan benefit recipient has received benefits for 12 months, the member is eligible for an annual cost of living adjustment (COLA). This COLA is calculated on the base retirement benefit at the date of retirement and is not compounded. Members retiring under the combined plan receive a cost-of-living adjustment on the defined benefit portion of their pension benefit. For those who retired prior to January 7, 2013, the cost-of-living adjustment is 3 percent. For those retiring on or after January 7, 2013, beginning in calendar year 2019, the adjustment is based on the average percentage increase in the Consumer Price Index, capped at 3 percent.

Defined contribution plan benefits are established in the plan documents, which may be amended by the Board. Member-directed plan and combined plan members who have met the retirement eligibility requirements may apply for retirement benefits. The amount available for defined contribution benefits in the combined plan consists of the member’s contributions plus or minus the investment gains or losses resulting from the member’s investment selections. Combined plan members wishing to receive benefits must meet the requirements for both the defined benefit and defined contribution plans. Member-directed participants must have attained the age of 55, have money on deposit in the defined contribution plan and have terminated public service to apply for retirement benefits. The amount available for defined contribution benefits in the member-directed plan consists of the members’ contributions, vested employer contributions and investment gains or losses resulting from the members’ investment selections. Employer contributions and associated investment earnings vest over a five-year period, at a rate of 20 percent each year. At retirement, members may select one of several distribution options for payment of the vested balance in their individual OPERS accounts. Options include the annuitization of the benefit (which includes joint and survivor options and will continue to be administered by OPERS), partial lump-sum payments (subject to limitations), a rollover of the vested account balance to another financial institution, receipt of entire account balance, net of taxes withheld, or a combination of these options. When members choose to annuitize their defined contribution benefit, the annuitized portion of the benefit is reclassified to a defined benefit.

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Notes to the Basic Financial Statements
For the Year Ended December 31, 2022

Effective January 1, 2022, the Combined Plan is no longer available for member selection.

Funding Policy - The Ohio Revised Code (ORC) provides statutory authority for member and employer contributions as follows:

	State and Local
2022 Statutory Maximum Contribution Rates	
Employer	14.0 %
Employee *	10.0 %
 2022 Actual Contribution Rates	
Employer:	
Pension ****	14.0 %
Post-employment Health Care Benefits *****	0.0
Total Employer	14.0 %
Employee	10.0 %

* Member contributions within the combined plan are not used to fund the defined benefit retirement allowance.

***** These pension and employer health care rates are for the traditional and combined plans. The employer contributions rate for the member-directed plan is allocated 4 percent for health care with the remainder going to pension.

Employer contribution rates are actuarially determined and are expressed as a percentage of covered payroll.

For 2022, the Library’s contractually required contribution was \$53,515 for the traditional plan, and \$2,283 for the member-directed plan.

Note 8 – Postemployment Benefits

Ohio Public Employees Retirement System

Plan Description – The Ohio Public Employees Retirement System (OPERS) administers three separate pension plans: the traditional pension plan, a cost-sharing, multiple-employer defined benefit pension plan; the member-directed plan, a defined contribution plan; and the combined plan, a cost-sharing, multiple-employer defined benefit pension plan that has elements of both a defined benefit and defined contribution plan.

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Notes to the Basic Financial Statements
For the Year Ended December 31, 2022

OPERS maintains a cost-sharing, multiple-employer defined benefit post-employment health care trust, which funds multiple health care plans including medical coverage, prescription drug coverage and deposits to a Health Reimbursement Arrangement (HRA) to qualifying benefit recipients of both the traditional pension and the combined plans. Currently, Medicare-eligible retirees are able to select medical and prescription drug plans from a range of options and may elect optional vision and dental plans. Retirees and eligible dependents enrolled in Medicare Parts A and B have the option to enroll in a Medicare supplemental plan with the assistance of the OPERS Medicare Connector. The OPERS Medicare Connector is a relationship with a vendor selected by OPERS to assist retirees, spouses and dependents with selecting a medical and pharmacy plan. Monthly allowances, based on years of service and the age at which the retiree first enrolled in OPERS coverage, are deposited into an HRA. For non-Medicare retirees and eligible dependents, OPERS sponsors medical and prescription coverage through a professionally managed self-insured plan. An allowance to offset a portion of the monthly premium is offered to retirees and eligible dependents. The allowance is based on the retiree's years of service and age when they first enrolled in OPERS coverage.

OPERS provides a monthly allowance for health care coverage for eligible retirees and their eligible dependents. The base allowance is determined by OPERS. For those retiring on or after January 1, 2015, the allowance has been determined by applying a percentage to the base allowance. The percentage applied is based on years of qualifying service credit and age when the retiree first enrolled in OPERS health care. Monthly allowances range between 51 percent and 90 percent of the base allowance. Those who retired prior to January 1, 2015, will have an allowance of at least 75 percent of the base allowance.

The health care trust is also used to fund health care for member-directed plan participants, in the form of a Retiree Medical Account (RMA). At retirement or separation, member directed plan participants may be eligible for reimbursement of qualified medical expenses from their vested RMA balance.

Effective January 1, 2022, OPERS discontinued the group plans currently offered to non-Medicare retirees and re-employed retirees. Instead, eligible non-Medicare retirees will select an individual medical plan. OPERS will provide a subsidy or allowance via an HRA allowance to those retirees who meet health care eligibility requirements. Retirees will be able to seek reimbursement for plan premiums and other qualified medical expenses.

In order to qualify for postemployment health care coverage, age and service retirees under the traditional pension and combined plans must have twenty or more years of qualifying Ohio service credit with a minimum age of 60. Members in Group A are eligible for coverage at any age with 30 or more years of qualifying service. Members in Group B are eligible at any age with 32 years of qualifying service, or at age 52 with 31 years of qualifying service. Members in Group C are eligible for coverage with 32 years of qualifying service and a minimum age of 55. Current retirees eligible (or who became eligible prior to January 1, 2022) to participate in the OPERS health care program will continue to be eligible after January 1, 2022. Eligibility requirements change for those retiring after January 1, 2022, with differing eligibility requirements for Medicare retirees and non-Medicare retirees. The health care coverage provided by OPERS meets the definition of an Other Post Employment Benefit (OPEB) as described in GASB Statement 75. See OPERS' Annual Comprehensive Financial Report referenced below for additional information.

The Ohio Revised Code permits, but does not require, OPERS to provide health care to its eligible benefit recipients. Authority to establish and amend health care coverage is provided to the Board in Chapter 145 of the Ohio Revised Code.

Germantown Public Library
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Notes to the Basic Financial Statements
For the Year Ended December 31, 2022

Disclosures for the health care plan are presented separately in the OPERS financial report. Interested parties may obtain a copy by visiting <https://www.opers.org/financial/reports.shtml>, by writing to OPERS, 277 East Town Street, Columbus, Ohio 43215-4642, or by calling (614) 222-5601 or 800-222-7377.

Funding Policy - The Ohio Revised Code provides the statutory authority allowing public employers to fund postemployment health care through their contributions to OPERS. When funding is approved by OPERS Board of Trustees, a portion of each employer’s contribution to OPERS is set aside to fund OPERS health care plans. Beginning in 2018, OPERS no longer allocated a portion of its employer contributions to health care for the traditional plan and the combined plan.

Employer contribution rates are expressed as a percentage of the earnable salary of active members. In 2022, state and local employers contributed at a rate of 14.0 percent of earnable salary and public safety and law enforcement employers contributed at 18.1 percent. These are the maximum employer contribution rates permitted by the Ohio Revised Code. Active member contributions do not fund health care.

Each year, the OPERS Board determines the portion of the employer contribution rate that will be set aside to fund health care plans. For 2022, OPERS did not allocate any employer contribution to health care for members in the Traditional Pension Plan and Combined Plan. The OPERS Board is also authorized to establish rules for the retiree or their surviving beneficiaries to pay a portion of the health care provided. Payment amounts vary depending on the number of covered dependents and the coverage selected. The employer contribution as a percentage of covered payroll deposited into the RMA for participants in the member-directed plan for 2022 was 4.0 percent.

Employer contribution rates are actuarially determined and are expressed as a percentage of covered payroll. The Library’s contractually required contribution was \$780 for the year 2022.

Note 9 – Leases

The Library has entered into a lease agreement for copier service with ProSource beginning in 2019. Expected and obligated payments are 60 payments of \$245 per month starting June 2019 with an annual increase of 10% per year for service costs. 2022 payment rates are \$281 increasing to \$309 per month in July. A summary schedule of the remaining payments are below:

<u>Year</u>	<u>Amount</u>
2023	\$3,540
2024	1,864
Total	<u><u>\$5,404</u></u>

Note 10 – Fund Balances

Fund balance is classified as nonspendable, restricted, committed, assigned and/or unassigned based primarily on the extent to which the Library is bound to observe constraints imposed upon the use of the resources in the government funds. The constraints placed on fund balance for the major governmental funds and all other governmental funds are presented below:

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*Notes to the Basic Financial Statements
For the Year Ended December 31, 2022*

Fund Balances	General	Other Governmental Funds	Total
Nonspendable			
Trusts		\$15,000	\$15,000
<i>Total Nonspendable</i>	0	15,000	15,000
Restricted for			
Capital Projects		37,023	37,023
Fine Arts Materials		369	369
Library Materials		540	540
<i>Total Restricted</i>	0	37,932	37,932
Unassigned (Deficit)	1,151,311		1,151,311
<i>Total Fund Balances</i>	\$1,151,311	\$52,932	\$1,204,243

Germantown Public Library
Management's Discussion and Analysis
For the Year Ended December 31, 2021

Unaudited

This discussion and analysis of the Germantown Public Library's financial performance provides an overall review of the Library's financial activities for the year ended December 31, 2021, within the limitations of the Library's modified cash basis accounting. Readers should also review the basic financial statements and notes to enhance their understanding of the Library's financial performance.

Highlights

Key highlights for 2021 are as follows:

- Net position of governmental activities increased \$226,154 from 2020.
- The Library's general receipts are primarily from the Public Library Fund (PLF), a portion of state tax revenue. These receipts represent 97.8% of the total cash received for governmental activities during the year. PLF receipts for 2021 were \$841,066, \$107,528 more than the \$733,538 received in 2020.
- Disbursements for 2021 were \$19,576 more than in 2020. This slight increase is due to expanding services post pandemic. Disbursements are below five-year averages.

Using the Basic Financial Statements

This annual report is presented in a format consistent with the presentation requirements of Governmental Accounting Standards Board Statement No. 34, as applicable to the Library's modified cash basis of accounting.

Report Components

The Statement of Net Position presents the cash balances and investments of the Library. All of the library's activities are considered governmental, supported by intergovernmental revenues.

The Statement of Activities demonstrates the degree to which direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include charges to customers or applicants who purchase, use or directly benefit from the function, and grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes and other items not included among program revenues are reported as general revenues.

The Statement of Assets and Fund Balances shows the level of activity in each of the Library's major funds.

Basis of Accounting

The basis of accounting is a set of guidelines that determine when financial events are recorded. The Germantown Public Library has elected to present its financial statements on a modified cash basis of accounting. This basis of accounting is a basis of accounting other than generally accepted accounting principles. Under the Library's modified cash basis of accounting, receipts and disbursements are recorded when cash is received or paid.

Germantown Public Library
Management's Discussion and Analysis
For the Year Ended December 31, 2021

Unaudited

As a result of using the modified cash basis of accounting, certain assets and their related revenues (such as accounts receivable) and certain liabilities and their related expenses (such as accounts payable) are not recorded in the financial statements. Therefore, when reviewing the financial information and discussion within this report, the reader must keep in mind the limitations resulting from the use of the modified cash basis of accounting.

Reporting the Germantown Public Library as a Whole

The Statement of Net Position and the Statement of Activities reflect how the Germantown Public Library did financially during 2021, within the limitations of modified cash basis accounting. The Statement of Net Position presents the cash balances and investments of the governmental and business-type activities of the Library at year end. The Statement of Activities compares cash disbursements with program receipts for each governmental program and business-type activity. Program receipts include charges paid by the recipient of the program's goods or services and grants and contributions restricted to meeting the operational or capital requirements of a particular program. General receipts are all receipts not classified as program receipts. The comparison of cash disbursements with program receipts identifies how each governmental function or business-type activity draws from the Library's general receipts.

These statements report the Germantown Public Library's cash position and the changes in cash position. Keeping in mind the limitations of the modified cash basis of accounting, you can think of these changes as one way to measure the Library's financial health. Over time, increases or decreases in the Library's cash position is one indicator of whether the Library's financial health is improving or deteriorating. When evaluating the Germantown Public Library's financial condition, you should also consider other non-financial factors as well such as the Library's property tax base, the condition of the Library's capital assets and infrastructure, the extent of the Library's debt obligations, the reliance on non-local financial resources for operations and the need for continued growth in the major revenue source, state tax receipts.

In the Statement of Net Position and the Statement of Activities, we divide the Library into two types of activities:

Governmental activities. All of the Germantown Public Library's basic services are reported here. State tax receipts finance most of these activities. Benefits provided through governmental activities are not necessarily paid for by the people receiving them.

Business-type activity. The Germantown Public Library has no business-type activity. Business-type activities are financed by a fee charged to the customers receiving the service.

Reporting the Germantown Public Library's Most Significant Funds

Fund financial statements provide detailed information about the Germantown Public Library's major funds – not the library as a whole. The Library establishes separate funds to better manage its many activities and to help demonstrate that money that is restricted as to how it may be used is being spent for the intended purpose. The funds of the Library are split into three categories: governmental, proprietary and fiduciary.

Germantown Public Library
Management's Discussion and Analysis
For the Year Ended December 31, 2021

Unaudited

Governmental Funds – All of the Germantown Public Library’s activities are reported in governmental funds. The governmental fund financial statements provide a detailed view of the Library’s governmental operations and the basic services it provides. Governmental fund information helps determine whether there are more or less financial resources that can be spent to finance the Library’s programs. The Germantown Public Library’s significant governmental funds are presented on the financial statements in separate columns. The information for non-major funds (funds whose activity or balances are not large enough to warrant separate reporting) is combined and presented in total in a single column. As of the end of 2021, the Germantown Public Library has one major fund – the General Fund. The programs reported in governmental funds are closely related to those reported in the governmental activities section of the entity-wide statements.

Proprietary Funds – When the Library charges customers for the services it provides, these services are generally reported in proprietary funds. When the services are provided to the general public, the activity is reported as an enterprise fund. The Germantown Public Library has no proprietary funds.

Fiduciary Funds - Fiduciary funds are used to account for resources held for the benefit of parties outside the Library. Fiduciary funds are not reflected on the government-wide financial statements because the resources of these funds are not available to support the Library’s programs. The Germantown Public Library has no fiduciary funds.

The Germantown Public Library as a Whole

Table 1 provides a summary of the Library’s Net Position for 2020 on a modified cash basis compared to 2021.

	Table 1 Net Position	
	<u>Governmental Activities</u>	
	<u>2020</u>	<u>2021</u>
Assets:		
Cash and Cash Equivalents	\$158,496	\$ 214,055
Investments	<u>666,198</u>	<u>836,793</u>
Total Assets	\$824,694	\$1,050,848
Net Position:		
Restricted for:		
Debt	\$ 0	\$ 0
Capital Outlay	36,834	36,871
Other Purposes	0	0
Permanent Fund Expense	775	835
Nonexpendable	15,000	15,000
Unrestricted	<u>772,085</u>	<u>998,142</u>
Total Net Position	\$824,694	\$ 1,050,848

Germantown Public Library
Management's Discussion and Analysis
For the Year Ended December 31, 2021

Unaudited

Table 2 reflects the Changes in Net Position in 2020 in comparison with 2021.

	<u>Table 2</u> Governmental Activities 2020	<u>Governmental</u> Activities 2021
Receipts:		
Program Receipts:		
Charges for Services and Sales	\$ 3,514	\$ 17,595
Total Program Receipts	\$ 3,514	\$ 17,595
General Receipts:		
Grants and Entitlements Not Restricted		
To Specific Programs	\$736,538	\$ 841,066
Unrestricted Gifts & Contributions	7,915	100
Earnings on Investments	4,459	798
Miscellaneous	5,243	193
Total General Receipts	<u>\$754,155</u>	<u>\$ 842,157</u>
Total Receipts	\$757,669	\$ 859,752
Disbursements:		
Library Services	\$614,022	\$ 633,598
Total Disbursements	\$614,022	\$ 633,598
Increase (Decrease) in Net Position	143,647	226,154
Net Position, January 1	<u>681,047</u>	<u>824,694</u>
Net Position, December 31	<u>\$824,694</u>	<u>\$1,050,848</u>

Program receipts are comprised of patron fines and fees and charges for copies and printed material. Additionally, the Germantown Public Library has entered into a service agreement with the Valley View School District which provides reimbursements that are included in this category. This service agreement has been discontinued for 2022.

General receipts represent 98% of the Library's total receipts. The largest amount is provided by state funding (PLF). Other receipts are not significant and somewhat unpredictable revenue sources.

Disbursements for General Government represent the overhead costs of running the Library and the support services provided for the other library activities. These include the salaries, library materials and supplies, contracted services and maintenance expenses

The Germantown Public Library's Funds

Total governmental funds had receipts of \$859,752 and disbursements of \$633,598. Governmental Funds balance increased by \$226,154 due to cost saving mechanisms implemented during the year. Receipts were expected to decrease due to the pandemic, but PLF funding remained consistent and even increased. Additionally, the Ohio Congress adopted a PLF funding percentage at a higher rate than permanent law. Finally, PLF distributions were significantly higher than early certified estimates.

Germantown Public Library
 Management's Discussion and Analysis
 For the Year Ended December 31, 2021

Unaudited

The following table summarizes fund balance changes over the year:

	Fund Balance <u>12/31/20</u>	Fund Balance <u>12/31/21</u>	Increase <u>(Decrease)</u>
General Fund	\$ 772,085	\$ 998,142	\$ 226,057
Other Governmental Funds	<u>52,609</u>	<u>52,706</u>	<u>97</u>
Total	\$ 824,694	\$ 1,050,848	\$ 226,154

General Fund Budgeting Highlights

The Germantown Public Library's budget is prepared according to Ohio law and is based upon accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The most significant budgeted fund is typically the General Fund.

Final actual receipts of the General Fund were \$179,655 higher than budgeted receipts. This was due to increases in the State Public Library Fund revenue source. Early certified estimates were low.

Final disbursements for the General Fund were budgeted at \$710,000 while actual disbursements were \$633,598. Cost control measures were continued, particularly in the area of personnel and materials acquisitions, given the uncertainty of state funding in the current pandemic.

Capital Assets and Debt Administration

Capital Assets

The Germantown Public Library inventories all capital assets with a purchase price of over \$500. The library does not use accrual accounting. The inventory of these assets is maintained by the Fiscal Officer.

Debt

The Library has no outstanding debt as of December 31, 2021.

Current Issues

The challenge for the Germantown Public Library is to provide quality services to the public while staying within the restrictions imposed by limited funding. The Library relies almost exclusively on state funding. Ohio law was changed to redefine library funding effective July 1, 2013. Beginning in July 2021 the PLF distribution is set at 1.70% of statewide General Fund Revenues. This percentage is not permanent law. It is possible that this will be reduced to 1.68% or even 1.66% in the foreseeable future. The percentage of the PLF must be approved by the Ohio congress on a biennial basis. Additionally, economic recovery under COVID pandemic models is rapidly fluctuating. Because the Library receives the vast majority of its funding from the State, the Library Fiscal Officer monitors and has identified State of Ohio receipts as the primary driver of library finances.

Germantown Public Library
Management's Discussion and Analysis
For the Year Ended December 31, 2021

Unaudited

Contacting the Germantown Public Library's Financial Management

This financial report is designed to provide our citizens, taxpayers, and creditors with a general overview of the Germantown Public Library's finances and to reflect the Library's accountability for the monies it receives. Questions concerning any of the information in this report or requests for additional information should be directed to Greg Van Bebber, Fiscal Officer, Germantown Public Library, 51 N. Plum St., Germantown, Ohio 45327.

Germantown Public Library
Montgomery County

Statement of Net Position - Modified Cash Basis
December 31, 2021

	<u>Governmental Activities</u>
Assets	
Equity in Pooled Cash and	
Cash Equivalents	\$214,055
Investments	<u>836,793</u>
<i>Total Assets</i>	<u><u>\$1,050,848</u></u>
 Net Position	
Restricted for:	
Capital Projects	\$36,871
Permanent Fund: Fine Arts Library Material	
Expendable	345
Nonexpendable	5,000
Permanent Fund: Library Material, any	
Expendable	490
Nonexpendable	10,000
Unrestricted	<u>998,142</u>
<i>Total Net Position</i>	<u><u>\$1,050,848</u></u>

See accompanying notes to the basic financial statements.

Germantown Public Library
Montgomery County
Statement of Activities - Modified Cash Basis
For the Year Ended December 31, 2021

	Program Cash Receipts		Net (Disbursements) Receipts and Changes in Net Position
	Cash Disbursements	Charges for Services and Sales	Governmental Activities
Governmental Activities			
Current:			
Library Services	\$633,598	\$17,595	(\$616,003)
<i>Total Governmental Activities</i>	<u>633,598</u>	<u>17,595</u>	<u>(616,003)</u>
<i>Total Primary Government</i>	<u>\$633,598</u>	<u>\$17,595</u>	<u>(616,003)</u>
		General Receipts:	
		Grants/Entitlements not Restricted to Specific Programs	841,066
		Unrestricted Gifts and Contributions	100
		Earnings on Investments	798
		Miscellaneous	193
		<i>Total General Receipts</i>	<u>842,157</u>
		Change in Net Position	226,154
		<i>Net Position Beginning of Year</i>	<u>824,694</u>
		<i>Net Position End of Year</i>	<u>\$1,050,848</u>

See accompanying notes to the basic financial statements.

**Germantown Public Library
Montgomery County**

*Statement of Assets and Fund Balances- Modified Cash Basis
Governmental Funds
December 31, 2021*

	General	Other Governmental Funds	Total Governmental Funds
Assets			
Equity in Pooled Cash and Cash Equivalents	\$213,205	\$850	\$214,055
Investments	784,937	51,856	836,793
<i>Total Assets</i>	<u>\$998,142</u>	<u>\$52,706</u>	<u>\$1,050,848</u>
Fund Balances			
Nonspendable	0	15,000	15,000
Restricted	0	37,706	37,706
Unassigned	998,142	0	998,142
<i>Total Fund Balances</i>	<u>\$998,142</u>	<u>\$52,706</u>	<u>\$1,050,848</u>

See accompanying notes to the basic financial statements.

Germantown Public Library
Montgomery County

Statement of Receipts, Disbursements and Changes in Fund Balances - Modified Cash Basis
Governmental Funds
For the Year Ended December 31, 2021

	General	Other Governmental Funds	Total Governmental Funds
Receipts			
Public Library	\$841,066		\$841,066
Patron Fines and Fees	4,290		4,290
Services Provided to Other Entities	13,305		13,305
Contributions, Gifts and Donations	100		100
Earnings on Investments	701	\$97	798
Miscellaneous	193		193
<i>Total Receipts</i>	<u>859,655</u>	<u>97</u>	<u>859,752</u>
Disbursements			
Current:			
Library Services	633,598	0	633,598
<i>Total Disbursements</i>	<u>633,598</u>	<u>0</u>	<u>633,598</u>
<i>Net Change in Fund Balances</i>	<u>226,057</u>	<u>97</u>	<u>226,154</u>
<i>Fund Balances Beginning of Year</i>	<u>772,085</u>	<u>52,609</u>	<u>824,694</u>
<i>Fund Balances End of Year</i>	<u><u>\$998,142</u></u>	<u><u>\$52,706</u></u>	<u><u>\$1,050,848</u></u>

See accompanying notes to the basic financial statements.

**Germantown Public Library
Montgomery County**

*Statement of Receipts, Disbursements and Changes
In Fund Balance - Budget and Actual - Budget Basis
General Fund
For the Year Ended December 31, 2021*

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Receipts				
Public Library	\$667,573	\$667,573	\$841,066	\$173,493
Patron Fines and Fees	10,000	10,000	4,290	(5,710)
Services Provided to Other Entities	0	0	13,305	13,305
Contributions, Gifts and Donations	0	0	100	100
Earnings on Investments	2,427	2,427	701	(1,726)
Miscellaneous	0	0	193	193
<i>Total Receipts</i>	680,000	680,000	859,655	179,655
Disbursements				
Current:				
Library Services	710,000	710,000	633,598	76,402
<i>Total Disbursements</i>	710,000	710,000	633,598	76,402
<i>Net Change in Fund Balance</i>	(30,000)	(30,000)	226,057	256,057
<i>Unencumbered Fund Balance Beginning of Year</i>	772,085	772,085	772,085	0
<i>Unencumbered Fund Balance End of Year</i>	\$742,085	\$742,085	\$998,142	\$256,057

See accompanying notes to the basic financial statements.

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Germantown Public Library
Montgomery County
Notes to the Basic Financial Statements
For the Year Ended December 31, 2021

Note 1 – Description of the Library and Reporting Entity

The Germantown Public Library (the Library) was organized as a school district public library under the laws of the State of Ohio. The Library has its own seven-member Board of Trustees appointed by the Valley View School District Board of Education, as established by section 3375.15 of the Ohio Revised Code. Appointments are for seven-year terms and members serve without compensation. Under Ohio statutes, the Library is a body politic and corporate capable of suing and being sued, contracting, acquiring, holding, possessing, and disposing of real property, and of exercising such other powers and privileges conferred upon it by law. The Library also determines and operates under its own budget. Control and management of the Library is governed by sections 3375.33 to 3375.41 of the Ohio Revised Code with the administration of the day-to-day operations of the Library being the responsibility of the Director and financial accountability being solely that of the Fiscal Officer.

The Library is fiscally independent of the Valley View Board of Education, although the Board of Education serves in a ministerial capacity as the taxing authority for the Library. The determination to request approval of a tax levy, the role and purpose(s) of the levy, are discretionary decisions made solely by the Board of Library Trustees. Once those decisions are made, the Board of Education must put the levy on the ballot. There is no potential for the Library to provide a financial benefit to or impose a financial burden on the Board of Education.

The Library's management believes these financial statements present all activities for which the Library is financially accountable.

Note 2 – Summary of Significant Accounting Policies

As discussed further in the "Basis of Accounting" section of this note, these financial statements are presented on a modified cash basis of accounting. This modified cash basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP). Generally accepted accounting principles include all relevant Governmental Accounting Standards Board (GASB) pronouncements, which have been applied to the extent they are applicable to the modified cash basis of accounting. Following are the more significant of the Library's accounting policies.

Basis of Presentation

The Library's basic financial statements consist of government-wide statements, including a statement of net position and a statement of activities, and fund financial statements, which provide a more detailed level of financial information.

Government-wide Financial Statements The statement of net position and the statement of activities display information about the Library as a whole. These statements include the financial activities of the library, except for fiduciary funds.

Germantown Public Library
Montgomery County
Notes to the Basic Financial Statements
For the Year Ended December 31, 2021

The statement of net position presents the cash and investment balances of the Library at year end. All of the Library's activities are considered governmental, supported by taxes and intergovernmental revenues. The statement of activities compares disbursements with program receipts. Disbursements are reported by function. A function is a group of related activities designed to accomplish a major service or regulatory program for which the Library is responsible. Program receipts include charges paid by the recipient of the program's goods or services, grants and contributions restricted to meeting the operational or capital requirements of a particular program, and receipts of interest earned on grants that are required to be used to support a particular program. General receipts are all receipts not classified as program receipts, with certain limited exceptions. The comparison of direct disbursements with program receipts identifies the extent to which each governmental function is self-financing on a modified cash basis or draws from the Library's general receipts.

Fund Financial Statements During the year, the Library segregates transactions related to certain Library functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Library at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column.

Fund Accounting

The Library uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The Library's funds are all classified as governmental.

Governmental Funds Governmental funds are those through which most governmental functions of the Library are financed. The following is the Library's major governmental fund:

General Fund The general fund accounts for and reports all financial resources not accounted for and reported in another fund. The general fund balance is available to the Library for any purpose provided it is expended or transferred according to the general laws of Ohio.

The other governmental funds of the Library account for and report grants and other resources whose use is restricted, committed, or assigned to a particular purpose.

Basis of Accounting

The Library's financial statements are prepared using the modified cash basis of accounting. Receipts are recorded in the Library's financial records and reported in the financial statements when cash is received rather than when earned and disbursements are recorded when cash is paid rather than when a liability is incurred.

As a result of the use of this modified cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued liabilities and the related expenses) are not recorded in these financial statements.

Germantown Public Library
Montgomery County
Notes to the Basic Financial Statements
For the Year Ended December 31, 2021

Budgetary Process

All funds are legally required to be appropriated. The appropriations resolution is the Trustee's authorization to spend resources and sets limits on cash disbursements plus encumbrances at the level of control selected by the Trustees. The legal level of control has been established at the fund and character or major category of the object code level for all funds. Budgetary modifications at the legal level of control may only be made by resolution of the Board of Library Trustees.

For control purposes, the Library estimates cash receipts for the year. These estimated receipts, together with the unencumbered carry-over balances from the prior year, set a limit on the amount the Trustees may appropriate. The estimated receipts may be revised during the year if projected increases or decreases in receipts are identified by the Fiscal Officer. The amounts reported as the original budgeted amounts on the budgetary statements reflect the amounts of estimated resources when the original appropriations were adopted. The amounts reported as the final budgeted amounts on the budgetary statements reflect the amounts of estimated resources at the time final appropriations were enacted by the Trustees.

The appropriations resolution is subject to amendment throughout the year with the restriction that appropriations should not exceed estimated resources. The amounts reported as the original budgeted amounts reflect the first appropriation ordinance for that fund that covered the entire year, including amounts automatically carried forward from prior years. The amounts reported as the final budgeted amounts represent the final appropriation amounts passed by the Trustees during the year.

Cash and Cash Equivalents

To improve cash management, cash received by the Library is pooled and invested. Individual fund integrity is maintained through the Library's records. Interest in the pool is presented as "Equity in Pooled Cash and Cash Equivalents."

Investments of the cash management pool and investments with an original maturity of three months or less at the time they are purchased are presented on the financial statements as cash equivalents. Investments with an initial maturity of more than three months that were not purchased from the pool are reported as investments.

Investments are reported as assets. Accordingly, purchases of investments are not recorded as disbursements, and sales of investments are not recorded as receipts. Gains or losses at the time of sale are recorded as receipts or negative receipts, respectively.

During 2021, the Library invested in nonnegotiable certificates of deposit, the capital project money market account, and STAR Ohio. The three certificates of deposits totaled \$15,000 and are recorded at cost. Investments are reported at cost, except for the money market mutual fund and STAR Ohio. The Library's capital project money market account is recorded at \$36,856 on December 31, 2021.

STAR Ohio (the State Treasury Asset Reserve of Ohio), is an investment pool managed by the State Treasurer's Office which allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but has adopted Governmental Accounting Standards Board (GASB), Statement No. 79, *Certain External Investment Pools and Pool Participants*. The Library measures their investment in STAR Ohio at the net asset value (NAV) per share provided by STAR Ohio. The NAV per share is calculated on an amortized cost basis that provides an NAV per share that approximates fair value. As of December 31, 2021, the account is valued at \$784,937.

Germantown Public Library
Montgomery County
Notes to the Basic Financial Statements
For the Year Ended December 31, 2021

Interest earnings are allocated to Library funds according to State statutes. Interest receipts credited to all governmental funds during 2021 amounted to \$798.

Restricted Assets

Assets are reported as restricted when limitations on their use change the nature or normal understanding of the availability of the asset. Such constraints are either externally imposed by creditors, contributors, grantors, or laws of other governments, or are imposed by law through constitutional provisions or enabling legislation.

In the government-wide financial statements, governmental activities report temporary and permanent restrictions on net position for amounts that are restricted by outside parties for use for a specific purpose.

Inventory and Prepaid Items

The Library reports disbursements for inventories and prepaid items when paid. These items are not reflected as assets in the accompanying financial statements.

Capital Assets

Acquisitions of property, plant and equipment are recorded as disbursements when paid. These items are not reflected as assets in the accompanying financial statements.

Accumulated Leave

In certain circumstances, such as upon leaving employment or retirement, employees are entitled to cash payments for unused leave. Unpaid leave is not reflected as a liability under the Library's modified cash basis of accounting.

Employer Contributions to Cost-Sharing Pension Plans

The Library recognizes the disbursement for their employer contributions to cost-sharing pension plans when they are paid. As described in Notes 7 and 8, the employer contributions include portions for pension benefits and for other postemployment benefits (OPEB).

Long-Term Obligations

The Library's modified cash basis financial statements do not report liabilities for long-term obligations. Proceeds of debt are reported when the cash is received and principal and interest payments are reported when paid. Since recording a capital asset when entering into a lease or financed purchase transaction is not the result of a cash transaction, neither an other financing source nor a capital outlay expenditure is reported at inception. Lease payments are reported when paid.

Germantown Public Library
Montgomery County
Notes to the Basic Financial Statements
For the Year Ended December 31, 2021

Net Position

Net position is reported as restricted when there are limitations imposed on their use either through enabling legislation or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments.

The Library's policy is to first apply restricted resources when an obligation is incurred for purposes for which both restricted and unrestricted net position are available.

Fund Balance

Fund balance is divided into five classifications based primarily on the extent to which the Library is bound to observe constraints imposed upon the use of the resources in the governmental funds. The classifications are as follows:

Nonspendable The nonspendable fund balance category includes amounts that cannot be spent because they are not in spendable form, or are legally or contractually required to be maintained intact. The "not in spendable form" criterion includes items that are not expected to be converted to cash. It also includes the long-term amount of interfund loans.

Restricted Fund balance is reported as restricted when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or is imposed by law through constitutional provisions

Committed The committed fund balance classification includes amounts that can be used only for the specific purposes imposed by formal action (resolution) of Library Trustees. Those committed amounts cannot be used for any other purpose unless the Library Trustees remove or change the specified use by taking the same type of action (resolution) it employed to previously commit those amounts. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

Assigned Amounts in the assigned fund balance classification are intended to be used by the Library for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds other than the general fund, assigned fund balance represents the remaining amount that is not restricted or committed. In the general fund, assigned amounts represent intended uses established by the Library Trustees or a Library official delegated that authority by resolution, or by State Statute. State Statute authorizes the Library Fiscal Officer to assign fund balance for purchases on order provided such amounts have been lawfully appropriated.

Unassigned Unassigned fund balance is the residual classification for the general fund and includes amounts not contained in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance.

The Library applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

Germantown Public Library
Montgomery County
Notes to the Basic Financial Statements
For the Year Ended December 31, 2021

Internal Activity

Exchange transactions between funds are reported as receipts in the seller funds and as disbursements in the purchaser funds. Subsidies from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular disbursements to the funds that initially paid for them are not presented in the financial statements.

Note 3 – Budgetary Basis of Accounting

The budgetary basis as provided by law is based upon accounting for certain transactions on the basis of cash receipts, disbursements, and encumbrances. The Statement of Receipts, Disbursements and Changes in Fund Balance – Budget and Actual – Budget Basis presented for the general fund is prepared on the budgetary basis to provide a meaningful comparison of actual results with the budget. The only difference between the budgetary basis and the *modified* cash basis is that outstanding year end encumbrances are treated as cash disbursements (budgetary basis) rather than as restricted, committed or assigned fund balance (*modified* cash basis).

Encumbered appropriations do not lapse at year end, and are therefore not re-appropriated the following year. Adjustments necessary to convert the results of operations at the end of the year on the budget basis to the cash basis are as follows:

	<u>General</u>
Cash Basis	\$226,057
Encumbrances	<u>0</u>
Budget Basis	<u><u>\$226,057</u></u>

Note 4 – Deposits and Investments

State statutes classify monies held by the Library into three categories.

Active monies are public monies determined to be necessary to meet current demands upon the Library treasury. Active monies must be maintained either as cash in the Library treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts, including passbook accounts.

Germantown Public Library
Montgomery County
Notes to the Basic Financial Statements
For the Year Ended December 31, 2021

Protection of the Library's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, or by the financial institution's participation in the Ohio Pooled Collateral System (OPCS), a collateral pool of eligible securities deposited with a qualified trustee and pledged to the Treasurer of State to secure the repayment of all public monies deposited in the financial institution.

Interim monies held by the Library can be deposited or invested in the following securities:

1. United States Treasury bills, bonds, notes, or any other obligation or security issued by the United States Treasury, or any other obligation guaranteed as to principal and interest by the United States;
2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including, but not limited to, Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, and Government National Mortgage Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
3. No-load money market mutual funds consisting exclusively of obligations described in (1) or (2) and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
4. Time certificates of deposit or savings or deposit accounts including, but not limited to, passbook accounts;
5. Bonds and other obligations of the State of Ohio, and, with certain limitations including a requirement for maturity within ten years from the date of settlement, bonds and other obligations of political subdivisions of the State of Ohio, if training requirements have been met;
6. The State Treasurer's investment pool (STAR Ohio);
7. Certain bankers' acceptances (for a period not to exceed one hundred eighty days) and commercial paper notes (for a period not to exceed two hundred seventy days) in an amount not to exceed 40 percent of the interim monies available for investment at any one time if training requirements have been met; and
8. Written repurchase agreements in the securities described in (1) or (2) provided the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and the term of the agreement must not exceed thirty days.

Investments in stripped principal or interest obligations, reverse repurchase agreements, and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage, and short selling are also prohibited. Except as noted above, an investment must mature within five years from the date of purchase, unless matched to a specific obligation or debt of the Library, and must be purchased with the expectation that it will be held to maturity.

Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Fiscal Officer or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

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Notes to the Basic Financial Statements
For the Year Ended December 31, 2021

Deposits

The Library has no deposit policy for custodial risk beyond the requirements of State statute. Ohio law requires that deposits be either insured or be protected by eligible securities pledged to the Library and deposited with a qualified trustee by the financial institution as security for repayment whose market value at all times shall be at least 105 percent of the deposits being secured.

At year end, the Library had demand and time deposits in one bank. Total deposits were \$262,720 in First National of Germantown. The Library also held certificates of deposit in the amount of \$15,000, which are classified as investments on the Statement of Net Position. Outstanding payments of \$11,809 were recorded as of December 31, 2021.

Credit Risk The Library has no investment policy dealing with investment credit risk beyond the requirements in State statutes. Ohio law requires that STAR Ohio maintain the highest rating provided by at least one nationally recognized standard rating service and that the money market fund be rated in the highest category at the time of purchase by at least one nationally recognized standard rating service. As of December 31, 2021, the account balance was \$784,397.

Note 5 – Grants in Aid

Grants in Aid

The primary source of revenue for Ohio public libraries is the Public Library Fund (PLF). The State allocates PLF to each county based on the total tax revenue credited to the State’s general revenue fund during the preceding month using the statutory allocation method. Estimated entitlement figures were issued to County Auditors. The actual current year entitlements were computed in December of the current year. The difference between the estimate and actual will be adjusted evenly in the PLF distributions made from January-June of the subsequent year.

Note 6 – Risk Management

The Library is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During 2021, the Library contracted with several companies for various types of insurance coverage as follows:

<u>Company</u>	<u>Type of Coverage</u>	<u>Coverage</u>
Auto-Owners Insurance	Commercial Property	\$3,375,700
	Commercial General Liability	2,000,000
	Valuable Paper	1,500,000
	Computer Equipment	40,000
Westchester	Errors and Omissions	2,000,000
	Employment Practices Liability	2,000,000
Auto-Owners Insurance	FO Fidelity and Deposit	100,000

Settled claims have not exceeded this coverage in any of the last three years and there was no significant reduction in coverage from the prior year.

Germantown Public Library
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Notes to the Basic Financial Statements
For the Year Ended December 31, 2021

Workers' Compensation coverage is provided by the State of Ohio. The Library pays the State Workers' Compensation System a premium based on a rate per \$100 of salaries. This rate is calculated based on accident history and administrative costs.

Note 7 – Defined Benefit Pension Plan

Plan Description – Ohio Public Employees Retirement System (OPERS)

Plan Description - Library employees participate in the Ohio Public Employees Retirement System (OPERS). OPERS administers three separate pension plans. The traditional pension plan is a cost-sharing, multiple employer defined benefit pension plan. The member-directed plan is a defined contribution plan and the combined plan is a cost-sharing, multiple-employer defined benefit pension plan with defined contribution features. While members (e.g. Library employees) may elect the member-directed plan and the combined plan, substantially all employee members are in OPERS' traditional plan; therefore, the following disclosure focuses on the traditional pension plan.

OPERS provides retirement, disability, survivor and death benefits, and annual cost of living adjustments to members of the traditional and combined plans. Authority to establish and amend benefits is provided by Chapter 145 of the Ohio Revised Code. OPERS issues a stand-alone financial report that includes financial statements, required supplementary information and detailed information about OPERS' fiduciary net position that may be obtained by visiting <https://www.opers.org/financial/reports.shtml>, by writing to the Ohio Public Employees Retirement System, 277 East Town Street, Columbus, Ohio 43215-4642, or by calling 800-222-7377.

Senate Bill (SB) 343 was enacted into law with an effective date of January 7, 2013. In the legislation, members in the traditional and combined plans were categorized into three groups with varying provisions of the law applicable to each group. The following table provides age and service requirements for retirement and the retirement formula applied to final average salary (FAS) for the three member groups under the traditional and combined plans as per the reduced benefits adopted by SB 343 (see OPERS Annual Comprehensive Financial Report referenced above for additional information, including requirements for reduced and unreduced benefits):

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For the Year Ended December 31, 2021

Group A Eligible to retire prior to January 7, 2013 or five years after January 7, 2013	Group B 20 years of service credit prior to January 7, 2013 or eligible to retire ten years after January 7, 2013	Group C Members not in other Groups and members hired on or after January 7, 2013
State and Local	State and Local	State and Local
Age and Service Requirements: Age 60 with 60 months of service credit or Age 55 with 25 years of service credit	Age and Service Requirements: Age 60 with 60 months of service credit or Age 55 with 25 years of service credit	Age and Service Requirements: Age 57 with 25 years of service credit or Age 62 with 5 years of service credit
Traditional Plan Formula: 2.2% of FAS multiplied by years of service for the first 30 years and 2.5% for service years in excess of 30	Traditional Plan Formula: 2.2% of FAS multiplied by years of service for the first 30 years and 2.5% for service years in excess of 30	Traditional Plan Formula: 2.2% of FAS multiplied by years of service for the first 35 years and 2.5% for service years in excess of 35
Combined Plan Formula: 1% of FAS multiplied by years of service for the first 30 years and 1.25% for service years in excess of 30	Combined Plan Formula: 1% of FAS multiplied by years of service for the first 30 years and 1.25% for service years in excess of 30	Combined Plan Formula: 1% of FAS multiplied by years of service for the first 35 years and 1.25% for service years in excess of 35

Final average Salary (FAS) represents the average of the three highest years of earnings over a member's career for Groups A and B. Group C is based on the average of the five highest years of earnings over a member's career.

Members who retire before meeting the age and years of service credit requirement for unreduced benefits receive a percentage reduction in the benefit amount.

When a traditional plan benefit recipient has received benefits for 12 months, the member is eligible for an annual cost of living adjustment (COLA). This COLA is calculated on the base retirement benefit at the date of retirement and is not compounded. Members retiring under the combined plan receive a cost-of-living adjustment on the defined benefit portion of their pension benefit. For those who retired prior to January 7, 2013, the cost-of-living adjustment is 3 percent. For those retiring on or after January 7, 2013, beginning in calendar year 2019, the adjustment is based on the average percentage increase in the Consumer Price Index, capped at 3 percent.

Defined contribution plan benefits are established in the plan documents, which may be amended by the Board. Member-directed plan and combined plan members who have met the retirement eligibility requirements may apply for retirement benefits. The amount available for defined contribution benefits in the combined plan consists of the member's contributions plus or minus the investment gains or losses resulting from the member's investment selections. Combined plan members wishing to receive benefits must meet the requirements for both the defined benefit and defined contribution plans. Member-directed participants must have attained the age of 55, have money on deposit in the defined contribution plan and have terminated public service to apply for retirement benefits. The amount available for defined contribution benefits in the member-directed plan consists of the members' contributions, vested employer contributions and investment gains or losses resulting from the members' investment selections. Employer contributions and associated investment earnings vest over a five-year period, at a rate of 20 percent each year. At retirement, members may select one of several distribution options for payment of the vested balance in their individual OPERS accounts. Options include the annuitization of the benefit (which includes joint and survivor options and will continue to be administered by OPERS), partial lump-sum payments (subject to limitations), a rollover of the vested account balance to another financial institution, receipt of entire account balance, net of taxes withheld, or a combination of these options. When members choose to annuitize their defined contribution benefit, the annuitized portion of the benefit is reclassified to a defined benefit.

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Beginning in 2022, the Combined Plan will be consolidated under the Traditional Pension Plan (defined benefit plan) and the Combined Plan option will no longer be available for new hires beginning in 2022.

Funding Policy - The Ohio Revised Code (ORC) provides statutory authority for member and employer contributions as follows:

	State and Local
2021 Statutory Maximum Contribution Rates	
Employer	14.0 %
Employee *	10.0 %
 2021 Actual Contribution Rates	
Employer:	
Pension ****	14.0 %
Post-employment Health Care Benefits ****	0.0
 Total Employer	 14.0 %
 Employee	 10.0 %

* Member contributions within the combined plan are not used to fund the defined benefit retirement allowance.

**** These pension and employer health care rates are for the traditional and combined plans. The employer contributions rate for the member-directed plan is allocated 4 percent for health care with the remainder going to pension.

Employer contribution rates are actuarially determined and are expressed as a percentage of covered payroll.

For 2021, the Library's contractually required contribution was \$48,658 for the traditional plan, and \$1,638 for the member-directed plan.

Germantown Public Library
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Notes to the Basic Financial Statements
For the Year Ended December 31, 2021

Note 8 – Postemployment Benefits

Ohio Public Employees Retirement System

Plan Description – The Ohio Public Employees Retirement System (OPERS) administers three separate pension plans: the traditional pension plan, a cost-sharing, multiple-employer defined benefit pension plan; the member-directed plan, a defined contribution plan; and the combined plan, a cost-sharing, multiple-employer defined benefit pension plan that has elements of both a defined benefit and defined contribution plan.

OPERS maintains a cost-sharing, multiple-employer defined benefit postemployment health care trust, which funds multiple health care plans including medical coverage, prescription drug coverage and deposits to a Health Reimbursement Arrangement to qualifying benefit recipients of both the traditional pension and the combined plans. This trust is also used to fund health care for member-directed plan participants, in the form of a Retiree Medical Account (RMA). At retirement or separation, member directed plan participants may be eligible for reimbursement of qualified medical expenses from their vested RMA balance.

In order to qualify for postemployment health care coverage, age and service retirees under the traditional pension and combined plans must have twenty or more years of qualifying Ohio service credit with a minimum age of 60, or generally 30 years of qualifying service at any age. Health care coverage for disability benefit recipients and qualified survivor benefit recipients is available. The health care coverage provided by OPERS meets the definition of an Other Post Employment Benefit (OPEB) as described in GASB Statement 75. See OPERS ACFR referenced below for additional information.

The Ohio Revised Code permits, but does not require OPERS to provide health care to its eligible benefit recipients. Authority to establish and amend health care coverage is provided to the Board in Chapter 145 of the Ohio Revised Code.

Disclosures for the health care plan are presented separately in the OPERS financial report. Interested parties may obtain a copy by visiting <https://www.opers.org/financial/reports.shtml>, by writing to OPERS, 277 East Town Street, Columbus, Ohio 43215-4642, or by calling (614) 222-5601 or 800-222-7377.

Funding Policy – The Ohio Revised Code provides the statutory authority requiring public employers to fund postemployment health care through their contributions to OPERS. When funding is approved by OPERS Board of Trustees, a portion of each employer’s contribution to OPERS is set aside to fund OPERS health care plans.

Employer contribution rates are expressed as a percentage of the earnable salary of active members. In 2021, state and local employers contributed at a rate of 14.0 percent of earnable salary and public safety and law enforcement employers contributed at 18.1 percent. These are the maximum employer contribution rates permitted by the Ohio Revised Code. Active member contributions do not fund health care.

Each year, the OPERS Board determines the portion of the employer contribution rate that will be set aside to fund health care plans. For 2021, OPERS did not allocate any employer contribution to health care for members in the Traditional Pension Plan and Combined Plan. The OPERS Board is also authorized to establish rules for the retiree or their surviving beneficiaries to pay a portion of the health care provided. Payment amounts vary depending on the number of covered dependents and the coverage selected. The employer contribution as a percentage of covered payroll deposited into the RMA for participants in the Member-Directed Plan for 2021 was 4.0 percent.

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Employer contribution rates are actuarially determined and are expressed as a percentage of covered payroll. The Library’s contractually required contribution was \$655 for the year 2021.

Note 9 – Leases

The Library has entered into a lease agreement for copier service with ProSource beginning in 2019. Expected and obligated payments are 60 payments of \$245 per month beginning in June 2019. A summary schedule of the remaining payments are below:

Year	Amount
2022	\$2,947
2023	2,947
2024	1,473
Total	\$7,367

Note 10 – Fund Balances

Fund balance is classified as nonspendable, restricted, committed, assigned and/or unassigned based primarily on the extent to which the Library is bound to observe constraints imposed upon the use of the resources in the government funds. The constraints placed on fund balance for the major governmental funds and all other governmental funds are presented below:

Fund Balances	General	Other Governmental Funds	Total
Nonspendable			
Trusts		\$15,000	\$15,000
<i>Total Nonspendable</i>	0	15,000	15,000
Restricted for			
Capital Projects		36,871	36,871
Fine Arts Materials		345	345
Library Materials		490	490
<i>Total Restricted</i>	0	37,706	37,706
Unassigned (Deficit)	998,142		998,142
<i>Total Fund Balances</i>	\$998,142	\$52,706	\$1,050,848

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS

Germantown Public Library
Montgomery County
51 North Plum Street
Germantown, Ohio 45327

To the Board of Trustees:

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*), the modified cash-basis financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Germantown Public Library, Montgomery County, (the Library) as of and for the years ended December 31, 2022 and 2021, and the related notes to the financial statements, which collectively comprise the Library's basic financial statements and have issued our report thereon dated October 31, 2023, wherein we noted the Library uses a special purpose framework other than generally accepted accounting principles.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Library's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Library's internal control. Accordingly, we do not express an opinion on the effectiveness of the Library's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Library's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Library's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Library's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Library's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Keith Faber
Auditor of State
Columbus, Ohio

October 31, 2023

OHIO AUDITOR OF STATE KEITH FABER



GERMANTOWN PUBLIC LIBRARY

MONTGOMERY COUNTY

AUDITOR OF STATE OF OHIO CERTIFICATION

This is a true and correct copy of the report, which is required to be filed pursuant to Section 117.26, Revised Code, and which is filed in the Office of the Ohio Auditor of State in Columbus, Ohio.



Certified for Release 12/12/2023

88 East Broad Street, Columbus, Ohio 43215
Phone: 614-466-4514 or 800-282-0370

This report is a matter of public record and is available online at
www.ohioauditor.gov