

NORMA SELF INSURANCE  
POOL, INC.  
CUYAHOGA COUNTY

*REGULAR AUDIT*

FOR THE FISCAL YEAR ENDED  
SEPTEMBER 30, 2023



Rea & associates

[www.reacpa.com](http://www.reacpa.com)



OHIO AUDITOR OF STATE  
KEITH FABER



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Columbus, Ohio 43215  
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(800) 282-0370

Board of Directors  
NORMA Self Insurance Pool Inc.  
5827 Highland Road  
Highland Heights, Ohio 44143

We have reviewed the *Independent Auditor's Report* of the NORMA Self Insurance Pool Inc., Cuyahoga County, prepared by Rea & Associates, Inc., for the audit period October 1, 2022 through September 30, 2023. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The NORMA Self Insurance Pool Inc. is responsible for compliance with these laws and regulations.

A handwritten signature in black ink that reads "Keith Faber".

Keith Faber  
Auditor of State  
Columbus, Ohio

**April 22, 2024**

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**NORMA SELF INSURANCE POOL, INC.  
CUYAHOGA COUNTY, OHIO**

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023

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## INDEPENDENT AUDITOR'S REPORT

NORMA Self Insurance Pool, Inc.  
5827 Highland Road  
Highland Heights, Ohio 44143

### Report on the Audit of the Financial Statements

#### *Opinion*

We have audited the financial statements of NORMA Self-Insurance Pool Inc., Cuyahoga County, Ohio, (the "Pool"), as of and for the year ended September 30, 2023, and the related notes to the financial statements, which collectively comprise the Pool's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the financial position of the Pool, as of September 30, 2023, and the changes in its financial position and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### *Basis for Opinion*

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Pool and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### *Responsibilities of Management for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Pool's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Pool's internal control. Accordingly, no such opinion is expressed.
- evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Pool's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control—related matters that we identified during the audit.

***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the *Management's Discussion and Analysis* and *Claims Development Information*, as listed in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with GAAS, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.



**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated March 26, 2024 on our consideration of the Pool's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Pool's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Pool's internal control over financial reporting and compliance.

*Rea & Associates, Inc.*

Rea & Associates, Inc.  
Medina, Ohio  
March 26, 2024

**NORMA SELF INSURANCE POOL, INC.  
CUYAHOGA COUNTY  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**

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The discussion and analysis of the Northern Ohio Risk Management Association (NORMA) Self Insurance Pool, Inc.'s performance provides an overview of NORMA's financial activities for the year ended September 30, 2023. The intent of this discussion and analysis is to look at NORMA's financial performance as a whole.

**FINANCIAL HIGHLIGHTS**

NORMA's net position decreased \$624,748. Total assets decreased by \$496,874, and total liabilities increased by \$127,874.

**USING THIS ANNUAL REPORT**

This annual report consists of a series of financial statements and notes to those statements. The statements are organized so the reader can understand NORMA's financial position.

The Statement of Net Position and Statement of Revenues, Expenses and Changes in Net Position provide information about the activity of NORMA as a whole. NORMA has only an enterprise fund and does not have any other funds.

**DESCRIPTION OF FINANCIAL STATEMENTS**

The Statement of Net Position and Statement of Revenues, Expenses and Changes in Net Position reflect how NORMA did financially during 2023. These statements include all assets and liabilities using the accrual basis of accounting similar to that which is used by most private-sector companies. This basis of accounting considers all of the current year's revenues and expenses regardless of when cash is received or paid. These statements report NORMA's net position and changes in net position. This change in net position is important because it tells the reader whether the financial position of NORMA has increased or decreased from the prior year. Over time, these increases and/or decreases are one indicator of whether the financial position is improving or deteriorating. Causes for these changes may be the result of many factors, some financial, some not.

**FINANCIAL ANALYSIS**

As previously noted, total assets decreased by \$496,874, or 17.6 percent in 2023. Cash and cash equivalents decreased \$559,710, and accounts receivable increased by \$62,773. The change in accounts receivable is a result of an increase in insurance recoveries received in 2023. On the liability side, total liabilities increased by \$127,874 or 11.3 percent in 2023. Unpaid claims liability increased by \$123,280 in 2023. Total operating revenues increased \$204,980 due to increases in membership contributions and loss recoveries. Total operating expenses increased \$1,001,931 due to an increase in loss and loss adjustments. Ending net position was \$1,071,570 at September 30, 2023, compared to \$1,696,318 at September 30, 2022. A decrease in net position of \$624,748 had a negative impact on the financial condition of NORMA.

**NORMA SELF INSURANCE POOL, INC.  
 CUYAHOGA COUNTY  
 MANAGEMENT'S DISCUSSION AND ANALYSIS  
 FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**

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Table 1 provides a summary of NORMA's Statement of Net Position as of September 30, 2023 and the changes in net position for the year then ended, as compared to 2022.

	<u>2023</u>	<u>2022</u>
Total Assets	\$ 2,333,947	\$ 2,830,821
Total Liabilities	<u>1,262,377</u>	<u>1,134,503</u>
Net Position		
Unrestricted	<u>1,071,570</u>	<u>1,696,318</u>
Total Net Position	<u>\$ 1,071,570</u>	<u>\$ 1,696,318</u>
Total Revenues	\$ 2,598,754	\$ 2,390,895
Total Expenses	<u>3,223,502</u>	<u>2,221,571</u>
Net Change In Net Position	(624,748)	169,324
Net Position at Beginning of Year	<u>1,696,318</u>	<u>1,526,994</u>
Net Position at End of Year	<u>\$ 1,071,570</u>	<u>\$ 1,696,318</u>

**BUDGETARY HIGHLIGHTS**

NORMA does not draft or approve a budget in the tradition of most government agencies. The insurance adjuster reviews NORMA's prior claims history and helps NORMA set billing rates for its eleven members for the following year. This process is completed in October of each year. If the rates are set too high, and/or the claims are overestimated, NORMA will have an increase in net position. If the rates are set too low, and/or the claims are underestimated, NORMA will have a decrease in net position.

**REQUEST FOR INFORMATION**

This financial report is designed to provide a general overview of NORMA's finances for all those interested in NORMA's well being. Questions concerning any of the information provided in this report or requests for additional information should be directed to Jeffrey Knoblauch, 1140 Terex Road, Hudson, Ohio 44236.

**NORMA SELF INSURANCE POOL, INC.  
CUYAHOGA COUNTY  
STATEMENT OF NET POSITION  
SEPTEMBER 30, 2023**

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**ASSETS**

**Current Assets:**

Equity in Pooled Cash and Cash Equivalents	\$ 2,217,253
Accounts Receivable	116,574
Prepaid Items	<u>120</u>

**Total Assets** 2,333,947

**LIABILITIES**

**Current Liabilities:**

Accounts Payable	12,335
Unpaid Claims Liability	<u>1,250,042</u>

**Total Liabilities** 1,262,377

**NET POSITION**

Unrestricted 1,071,570

**Total Net Position** \$ 1,071,570

The notes to the financial statements are an integral part of this statement.

**NORMA SELF INSURANCE POOL, INC.  
 CUYAHOGA COUNTY  
 STATEMENT OF REVENUES, EXPENSES, AND  
 CHANGES IN NET POSITION  
 FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**

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**OPERATING REVENUES**

Membership Contribution	\$ 1,621,951
Loss Fund Deposits	699,992
Loss Recoveries	201,214
Loss Fund Reimbursements	<u>72,660</u>
<b>Total Operating Revenues</b>	<b><u>2,595,817</u></b>

**OPERATING EXPENSES**

Excess Insurance Premiums and Administrative Services	1,634,072
Loss and Loss Adjustments	1,561,999
Professional Fees	26,988
Other	<u>443</u>
<b>Total Operating Expense</b>	<b><u>3,223,502</u></b>

Operating Income (Loss)	<u>(627,685)</u>
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**NONOPERATING REVENUE**

Investment Income	<u>2,937</u>
<b>Total Nonoperating Revenue</b>	<b><u>2,937</u></b>

Change in Net Position	(624,748)
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Net Position - Beginning of Year	<u>1,696,318</u>
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<b>Net Position - End of Year</b>	<b><u><u>\$ 1,071,570</u></u></b>
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The notes to the financial statements are an integral part of this statement.

**NORMA SELF INSURANCE POOL, INC.  
 CUYAHOGA COUNTY  
 STATEMENT OF CASH FLOWS  
 FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**

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<b><u>Cash Flows from Operating Activities</u></b>	
Cash Received for Premiums	\$ 2,533,044
Cash Paid for Premiums and Claims	(3,069,119)
Cash Payments to Vendors for Services	(26,572)
<b>Net Cash Provided (Used) by Operating Activities</b>	<b><u>(562,647)</u></b>
 <b><u>Cash Flows from Investing Activities</u></b>	
Interest on Investments	<u>2,937</u>
<b>Net Cash Provided by Investing Activities</b>	<b><u>2,937</u></b>
 Net Increase (Decrease) in Cash and Cash Equivalents	 (559,710)
 Cash and Cash Equivalents - Beginning of Year	 <u>2,776,963</u>
<b>Cash and Cash Equivalents - End of Year</b>	<b><u>\$ 2,217,253</u></b>
 <b><u>Reconciliation of Operating Income to Net</u></b>	
<b><u>Cash Provided (Used) by Operating Activities</u></b>	
Operating Income (Loss)	\$ (627,685)
(Increase) Decrease in Assets:	
Accounts Receivable	(62,773)
Prepaid Items	(63)
Increase (Decrease) in Liabilities:	
Accounts Payable	4,594
Unpaid Claims Liability	<u>123,280</u>
<b>Net Cash Provided (Used) by Operating Activities</b>	<b><u>\$ (562,647)</u></b>

The notes to the financial statements are an integral part of this statement.

**NORMA SELF INSURANCE POOL, INC.**  
**CUYAHOGA COUNTY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**

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**NOTE 1: FINANCING REPORTING ENTITY**

The Northern Ohio Risk Management Association, Inc. (NORMA) began operations on October 1, 1987 and is a joint Self-Insurance Pool under Chapter 2744.081 of the Ohio Revised Code for the public purpose of enabling subscribing political subdivisions to obtain insurance and to provide for a formalized, jointly administered self-insurance fund for its members. NORMA currently provides property and casualty insurance to its members. NORMA is administered by a Board of Trustees appointed by members of the Association.

**NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Basis of Presentation**

The Pool accounts for its activities in an enterprise fund and the accompanying financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America (“GAAP”), provided that they do not conflict or contradict statements issued by the Government Accounting Standards Board (“GASB”). GASB Statement No. 10 *Accounting and Financial Reporting for Risk Financing and Related Insurance Issues* as amended by GASB Statement No. 30 *Risk Financing Omnibus* and GASB Statement No. 66, *Technical Corrections - 2012 - an amendment of GASB Statements No. 10 and No. 62* provides standards for accounting and reporting that apply to public entity risk pools.

**Revenue Recognition Policy**

Required contributions are recognized as revenue evenly over the policy year. NORMA’s policy year runs from October 1 to September 30.

**Loss Reserve Surplus (Deficiency)**

A loss reserve deficiency is an estimate of the additional funds needed to meet the indicated reserves requirement for claims pending, claims incurred but not reported, and claims adjustment expenses. Conversely, a loss reserve surplus is the amount the cash reserve exceeds the reserve requirement. The estimated indicated reserve determined by an actuarial study performed as of September 30, 2023 was \$1,250,042.

NORMA’s cash reserve for claims was \$427,587 at September 30, 2023. At September 30, 2023, NORMA has a loss reserve surplus of \$967,211, which is included in unrestricted net position. Management believes that the cash reserve for unpaid losses is adequate for current needs, and the Board of Trustees has the authority in the Agreement and Bylaws, Section VIII (Finances and Risk Management) to make calls for supplementary payments in accordance with paragraph D to increase cash reserves if the need arises. The ultimate cost, however, may be more or less than the estimated indicated reserve at September 30, 2023. Losses in any membership year are a contractual obligation of the members of that respective year; a surplus in any membership year may be distributed when such membership year is determined to be closed. At the close of a membership year, the members’ proportionate share of any related surplus to be refunded will be determined based on contributions made by each member in that year, as defined in the NORMA bylaws.

**NORMA SELF INSURANCE POOL, INC.**  
**CUYAHOGA COUNTY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**  
**(CONTINUED)**

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NOTE 2: **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (Continued)

**Members' Deposits**

The members' deposits represent funds provided by members, in which each maintains its vested ownership interest. Members' amounts are intended to be available to provide liquidity in respective membership years. Initial contributions represent a \$5,000 deposit required from each member to join NORMA.

**Membership Contributions**

Contributions are determined in advance of each membership year based on the individual member's revenue base as defined in the NORMA bylaws, and on the funding of the membership year. Membership contributions pay excess insurance premiums.

**Loss of Fund Deposits**

This amount, determined by the Board of Trustees, represents deposits, allocated based on each member's participation percentage, to cover future losses from current year experience. Deposits not needed can be refunded to the members in the future at the discretion of the Board of Trustees. Loss fund deposits are billed quarterly for the current quarter.

**Excess Insurance Premiums**

Premiums represent payments to NORMA's insurance administrator for excess insurance coverage. Excess insurance premiums expense for policy year October 1, 2022 to September 30, 2023 totaled \$1,559,585.



**NORMA SELF INSURANCE POOL, INC.**  
**CUYAHOGA COUNTY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**  
**(CONTINUED)**

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NOTE 2: **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (Continued)

**Loss and Loss Adjustments**

Each loss has a \$1,000 to \$2,500 per-occurrence deductible, which is paid by the applicable member responsible for each claim. NORMA is responsible for all payments from the deductible amount to \$100,000 per occurrence for policy years beginning October 1, 2000. From October 1, 1989 to September 30, 2000, the occurrence limit was \$150,000. Prior to October 1, 1989, the occurrence limit was \$100,000. NORMA has an annual aggregate stop loss insurance policy which limits its total liability each policy year to the following amounts:

October 1, 2022 to September 30, 2023	\$ 1,345,000
October 1, 2021 to September 30, 2022	1,295,000
October 1, 2018 to September 30, 2021	1,339,710
October 1, 2016 to September 30, 2018	1,250,000
October 1, 2013 to September 30, 2016	450,000
October 1, 2012 to September 30, 2013	1,000,000
October 1, 2000 to September 30, 2012	750,000
October 1, 1997 to September 30, 2000	450,000
October 1, 1996 to September 30, 1997	500,000
October 1, 1994 to September 30, 1996	775,000
October 1, 1993 to September 30, 1994	675,000
October 1, 1990 to September 30, 1993	550,000
October 1, 1989 to September 30, 1990	No Coverage
October 1, 1987 to September 30, 1989	400,000

NORMA has purchased excess insurance which will pay claims in excess of the self-insured retention up to certain limits. NORMA is, and ultimately the participants are, contingently liable should any excess insurance provider become unable to meet its obligations under the insurance policies.

**NORMA SELF INSURANCE POOL, INC.**  
**CUYAHOGA COUNTY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**  
**(CONTINUED)**

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NOTE 2: **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (Continued)

**Membership**

The original members of NORMA from commencement of the Pool (October 1, 1987) include the cities of Bedford Heights, Highland Heights, Mayfield Heights, Richmond Heights, South Euclid and the Village of Chagrin Falls. Effective February 1, 1989, the Cities of Eastlake and Solon became members of NORMA. The Cities of Maple Heights and Hudson became members effective October 1, 1993 and August 30, 1995, respectively. The City of University Heights became a member effective November 1, 2008. The City of Beachwood became a member effective December 1, 2017 and left at the beginning of fiscal year 2022. All other cities remain members at September 30, 2023.

**Unpaid Claims Liability**

NORMA establishes claims liabilities based on estimates of the ultimate cost of claims, including future claim adjustment expenses and of claims that have been incurred but not reported. Estimated amounts of excess insurance recoverable are deducted from the liability for unpaid claims. Because actual claims costs depend on such complex factors as inflation, changes in doctrines of legal liability, and damage awards, the process used in computing claims liabilities does not necessarily result in an exact amount.

Claims liabilities are re-computed annually by an actuary using a variety of actuarial and statistical techniques to produce current estimates that reflect recent settlements, claims frequency, and other economic and social factors. Adjustments to claims liabilities are charged or credited to expense in the periods in which they are made.

**Estimates**

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities as of the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**NORMA SELF INSURANCE POOL, INC.**  
**CUYAHOGA COUNTY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**  
**(CONTINUED)**

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NOTE 2: **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (Continued)

**Net Position**

Net position represents the excess of revenues over expenses since inception. It is displayed in two components as follows:

*Unrestricted* - This consists of net position that does not meet the definition of “restricted” or “net investment in capital assets”.

The NORMA Board of Directors may authorize the distribution of all or part of the net position to those members who constituted the self-insurance pool during the years when such surplus member funds were earned, provided that such members must also be members of NORMA in the year in which said distribution is made.

In the event of the dissolution of NORMA, any funds which remain unencumbered after all claims and all other NORMA obligations have been paid shall be distributed only to the cities which are members of NORMA immediately prior to its dissolution. Any such surplus funds shall be distributed to members in proportion to their interest in the surplus funds.

**Risk Management**

NORMA is exposed to various risks of loss incurred by members related to property loss, torts, and errors and omissions, up to the limit of its self insured retention. NORMA is also exposed to the limit of liability for property and third party liability provided to members, in the unlikely event that NORMA reinsurers and excess insurance carriers would be unable to fulfill their financial obligations to NORMA.

**Subsequent Events**

NORMA has evaluated events or transactions occurring subsequent to the statement of net position date for recognition and disclosure in the accompanying financial statements through the date the financial statements are issued which is March 26, 2024 and has determined there were no material subsequent events or transactions.

**Cash and Cash Equivalents**

For cash flow purposes, NORMA considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents.

**NORMA SELF INSURANCE POOL, INC.**  
**CUYAHOGA COUNTY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**  
**(CONTINUED)**

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**NOTE 3: CHANGE IN ACCOUNTING PRINCIPLES**

During the fiscal year, NORMA implemented the following Governmental Accounting Standards Board (GASB) Statements:

GASB Implementation Guide 2021-1 provides clarification on issues related to previously established GASB guidance. These changes were incorporated in NORMA's financial statements; however, there was no effect on the beginning net position.

GASB Statement No. 91, *Conduit Debt Obligations*. The primary objectives of this Statement are to provide a single method of reporting conduit debt obligations by issuers and eliminate diversity in practice associated with (1) commitments extended by issuers, (2) arrangements associated with conduit debt obligations, and (3) related note disclosures. The implementation of this Statement did not have an effect on the financial statements of NORMA.

GASB Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*. The primary objective of this Statement is to improve financial reporting by addressing issues related to public-private and public-public partnership arrangements (PPPs). The implementation of this Statement did not have an effect on the financial statements of NORMA.

GASB Statement No. 96, *Subscription-Based Information Technology Arrangements*. This Statement provides guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs) for government end users (governments). This Statement (1) defines a SBITA; (2) establishes that a SBITA results in a right-to-use subscription asset—an intangible asset—and a corresponding subscription liability; (3) provides the capitalization criteria for outlays other than subscription payments, including implementation costs of a SBITA; and (4) requires note disclosures regarding a SBITA. The implementation of this Statement did not have an effect on the financial statements of NORMA.

GASB Statement No. 99, *Omnibus 2022*. The objectives of this Statement are to enhance comparability in accounting and financial reporting and to improve the consistency of authoritative literature by addressing (1) practice issues that have been identified during implementation and application of certain GASB Statements and (2) accounting and financial reporting for financial guarantees. The implementation of this Statement did not have an effect on the financial statements of NORMA.

**NORMA SELF INSURANCE POOL, INC.**  
**CUYAHOGA COUNTY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**  
**(CONTINUED)**

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NOTE 4: **DEPOSITS**

State statutes classify monies held by NORMA into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the NORMA treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are monies identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories.

Custodial credit risk for deposits is the risk that in the event of bank failure, the Pool will not be able to recover deposits or collateral securities that are in the possession of an outside party. Protection of the Pool's cash and deposits is provided by the Federal Deposit Insurance Corporation (FDIC), as well as qualified securities pledged by the institution holding the assets. Ohio law requires that deposits either be insured or protected by:

Eligible securities pledged to the Pool and deposited with a qualified trustee by the financial institution as security for repayment whose fair value at all times shall be at least 105 percent of the deposits being secured; or

Participation in the Ohio Pooled Collateral System (OPCS), a collateral pool of eligible securities deposited with a qualified trustee and pledged to the Treasurer of State to secure the repayment of all public monies deposited in the financial institution. OPCS requires the total fair value of the securities pledged to be 102 percent of the deposits being secured or a rate set by the Treasurer of State. The Pool's financial institution was approved for a reduced collateral rate of 60 percent through the Ohio Pooled Collateral System.

At year-end, the carrying amount of NORMA's deposits was \$2,217,253 and the bank balance was \$2,244,773. Of the bank balance \$677,918 was covered by Federal depository insurance, \$940,113 was uninsured and collateralized with securities held by the pledging financial institution's trust department or agent, but not in NORMA's name, and \$626,742 was uninsured and uncollateralized.

**NORMA SELF INSURANCE POOL, INC.**  
**CUYAHOGA COUNTY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**  
**(CONTINUED)**

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**NOTE 5: UNPAID CLAIMS LIABILITY**

As discussed in Note 2, NORMA records a liability for reported and unreported insured events. The Schedule below presents the changes in claims liabilities during the fiscal year ended September 30, 2023 and for the fiscal year ended September 30, 2022.

	<u>2023</u>	<u>2022</u>
Unpaid Claims Liability, Beginning of Year	\$ 1,126,762	\$ 1,264,499
Incurred Claims and Claim Adjustment Expenses		
Provisions for Insured Events of the Current Period	781,883	674,005
Increase (Decrease) in Provisions for Insured Events of Prior Years	<u>780,116</u>	<u>(25,711)</u>
Total Incurred Claims and Claim Adjustment Expenses	1,561,999	648,294
Payments		
Claims and Claim Adjustments expenses attributable to Insured Events of the Current Period	(491,793)	(241,312)
Claims and Claim Adjustments expenses attributable to Insured Events of the Prior Periods	<u>(946,926)</u>	<u>(544,719)</u>
Total Payments	<u>(1,438,719)</u>	<u>(786,031)</u>
Unpaid Claims Liability, End of Year	<u>\$ 1,250,042</u>	<u>\$ 1,126,762</u>

At September 30, 2023, the estimated ultimate loss of \$1,315,834, net of amounts paid to date, is reported as unpaid claims liability at a net present value of \$1,250,042. The amount is discounted at annual rate of 5 percent.

**NORMA SELF INSURANCE POOL, INC.**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**CLAIMS DEVELOPMENT INFORMATION**

	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014
Required Contributions and Investment Revenue:										
Earned	2,324,880	2,236,067	2,451,699	2,377,958	2,314,088	2,308,445	2,030,556	1,994,395	1,967,578	1,803,335
Ceded	1,476,009	1,476,009	1,591,609	1,558,201	1,489,303	1,495,394	1,293,024	1,356,815	1,380,026	1,279,799
Net Earned	848,871	760,058	860,090	819,757	824,785	813,051	737,532	637,580	587,552	523,536
Unallocated Expenses	27,431	29,439	32,359	31,709	19,185	28,783	42,571	14,438	22,639	40,699
Estimated Claims & Expenses. End of Policy Year										
Incurred	781,883	674,005	651,464	428,958	617,781	454,320	536,494	346,023	403,856	612,605
Ceded	-	-	-	-	-	-	-	-	-	-
Net Incurred	781,883	674,005	651,464	428,958	617,781	454,320	536,494	346,023	403,856	612,605
Net Paid (Cumulative) as of:										
End of Policy Year	491,793	241,312	331,777	178,886	246,893	222,585	188,937	133,194	325,826	262,759
One Year Later	-	713,871	710,616	496,923	532,800	426,015	470,268	343,351	422,732	505,868
Two Years Later	-	-	794,775	646,589	669,253	632,699	488,768	445,965	595,362	625,767
Three Years Later	-	-	-	654,975	677,970	667,998	506,807	495,744	626,938	857,277
Four Years Later	-	-	-	-	682,301	667,998	509,034	495,744	626,938	891,009
Five Years Later	-	-	-	-	-	667,998	514,912	495,744	626,938	906,165
Six Years Later	-	-	-	-	-	-	514,912	495,744	626,938	945,664
Seven Years Later	-	-	-	-	-	-	-	495,744	626,938	951,641
Eight Years Later	-	-	-	-	-	-	-	-	626,938	953,258
Nine Years Later	-	-	-	-	-	-	-	-	-	953,258
Re-Estimated Ceded Claims & Expenses	-	-	-	-	-	-	-	-	-	-
Re-Estimated Net Incurred Claims & Expenses:										
End of Policy Year	781,883	674,005	651,464	428,958	617,781	454,320	536,494	346,023	403,856	612,605
One Year Later	-	956,472	782,481	680,135	623,112	580,494	590,382	594,577	573,505	649,158
Two Years Later	-	-	882,652	718,829	737,471	700,268	553,023	550,044	659,563	822,174
Three Years Later	-	-	-	710,207	677,970	667,998	506,807	522,188	626,938	957,222
Four Years Later	-	-	-	-	682,301	667,998	543,819	495,744	626,938	938,531
Five Years Later	-	-	-	-	-	667,998	514,912	495,744	626,938	958,531
Six Years Later	-	-	-	-	-	-	514,912	495,744	626,938	967,247
Seven Years Later	-	-	-	-	-	-	-	495,744	626,938	967,247
Eight Years Later	-	-	-	-	-	-	-	-	626,938	967,247
Nine Years Later	-	-	-	-	-	-	-	-	-	967,247
Increase (Decrease) in Estimated Net Incurred Claims & Expenses from End of Policy Year	-	(282,467)	(231,188)	(281,249)	(64,520)	(213,678)	21,582	(149,721)	(223,082)	(354,642)

2023 amount provided by Pinnacle Actuarial Resources Inc.

The accompanying notes are an integral part of these Financial Statements

**INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

NORMA Self-Insurance Pool, Inc.  
5827 Highland Road  
Highland Heights, OH 44143

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*), the financial statements of NORMA Self-Insurance Pool, Inc, Cuyahoga County, Ohio (the “Pool”), as of and for the year ended September 30, 2023, and the related notes to the financial statements, which collectively comprise the Pool's basic financial statements, and have issued our report thereon dated March 26, 2024.

**Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Pool's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the Pool's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.



### **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Pool's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Rea & Associates, Inc.*

Rea & Associates, Inc.  
Medina, Ohio  
March 26, 2024

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# OHIO AUDITOR OF STATE KEITH FABER



**NORMA SELF INSURANCE POOL, INC.**

**CUYAHOGA COUNTY**

**AUDITOR OF STATE OF OHIO CERTIFICATION**

This is a true and correct copy of the report, which is required to be filed pursuant to Section 117.26, Revised Code, and which is filed in the Office of the Ohio Auditor of State in Columbus, Ohio.



**Certified for Release 5/2/2024**

88 East Broad Street, Columbus, Ohio 43215  
Phone: 614-466-4514 or 800-282-0370

This report is a matter of public record and is available online at  
[www.ohioauditor.gov](http://www.ohioauditor.gov)